



Agenda
Village of Arlington Heights
Foreign Fire Insurance Tax Board
Fire Station #2 Conference Room, 1150 N. Arlington Heights Road, Arlington
Heights, IL 60004
Arlington Heights Fire Department
Administrative Headquarters
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
January 21, 2015
9:00 AM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. September 15, 2014 meeting

IV. REPORTS

V. OLD BUSINESS

- A. Helmet inserts
- B. Exercise shoes
- C. Fire Department Instructors Conference (FDIC)
- D. Fitness equipment and fitness equipment maintenance

VI. NEW BUSINESS

- A. Election results
- B. Flagpole for Station 1
- C. Pre-approved education providers list
- D. Garment bags
- E. Desk-top lamps
- F. Tool purchase (Raptor)
- G. Retractable gear keepers
- H. Extra-duty boots

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Foreign Fire Insurance Tax Board

Department: Fire

ATTACHMENTS:

Description	Type
September 15, 2014 minutes	Minutes

FOREIGN FIRE INSURANCE TAX BOARD

Minutes of Meeting
1150 N. Arlington Heights Road
Arlington Heights, IL 60004
September 15, 2014

Board Members

in Attendance: Kenneth Koeppen
Ronald Fraider
Martin Moran
Richard Manthy
Michael Schubert
Gregg Wikierak
James Stempien

DRAFT

Guest: Rob Losik

Ron Fraider called the meeting to order at 9:03 A.M.

REVIEW OF MINUTES: Minutes of the May 21, 2014 regular meeting were reviewed. Rick Manthy made a motion to approve the minutes as submitted; Gregg Wikierak seconded; all voted in favor.

TREASURER'S REPORT: Marty Moran provided a hand-out and reported that the current fund balance is \$310,547.

Chief Koeppen made a motion to accept the Treasurer's report; it was seconded by Jim Stempien; all voted in favor.

One item of New Business was considered prior to opening Old Business for discussion.

NEW BUSINESS

1. Helmet inserts – Guest Rob Losik brought the topic of helmet inserts to the Board. He has seen them on-line and in person and thinks they would be a good replacement for our current goggles. In the helmet insert, the goggles slide into the helmet and are stored and therefore better protected. Cairns sells a conversion kit that would fit into our current helmet. It's easy to use the goggles; there is a tab you flip and the goggles slide down; they are spring loaded. They range in price from \$150 to \$190 per kit depending on the type of lenses, i.e., clear, amber, mirrored or smoke. The mirrored or smoke lenses do not meet requirements so the choice would be clear or amber. Rob said Prospect Heights uses them; Rob lives in Warrenville and they also use them there. Gregg Wikierak asked if you can buy helmets with this insert already in them. Rob said, yes, the Cairns 1010 or 1040 has them. Chief Koeppen asked about the procedure if the goggles become damaged. Rob said the lenses can be changed out, which is cheaper by about \$10 than buying new goggles. Chief Koeppen asked about vendors. Rob said All Hands and Fire Store carry the inserts. Chief Koeppen said our current vendor for helmets is Air One. The Board decided to purchase five inserts for evaluation purposes, and Rob will meet with Deputy Chief Pete Ahlman, who is responsible for gear, to discuss further.

Rick Manthy made a motion to purchase five helmet inserts with clear or amber goggle lenses for evaluation at a not-to-exceed cost of \$1200; Mike Schubert seconded. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 7; Nays 0

Motion carried.

OLD BUSINESS

1. Workout clothing – Guest Rob Losik reported that he has been working with Jim Braniff on this issue. Rob tried to get some information including group pricing from Nike, but Nike has not been responsive. Rob was able to reach Under Armour's Midwest representative, but Rob does not yet have any hard numbers. He expects to have some definitive group purchasing option information available for the next meeting. Under Armour did say they will move their logo to the back or sleeve of the garment so we can have ours where we would like them. Rob said he was hoping to provide t-shirts, shorts, sweat pants and sweat shirts.

This topic is tabled under the next meeting. In the meantime Rob will sit down with Chief Koeppen and go over logo details.

At this point, Rob Losik left the meeting.

2. Disposal of surplus equipment – Ron Fraider asked if we can still auction off surplus equipment. Chief Koeppen said we can; we just have to fill out a form and have our paperwork in order first. Ron and Chief Koeppen will meet to discuss the paperwork and what kind of disposal method is involved before moving forward.

3. FDIC – there was discussion about the Board's position that Board members' FDIC expenses should be covered since they are there to evaluate items/programs, etc. for possible purchase. Non-Board members would be limited to coverage of their rooms only; they would have to pay the expo fees, travel expenses, etc., themselves. Mike Schubert said he felt the Board should cover expenses in addition to rooms for non-Board members as well. He thinks FDIC is a good learning experience for everyone and worth covering the expense. Mike doesn't feel people should have to use their tuition reimbursement. Rick Manthy and Marty Moran felt non-Board members should be limited to room expense since they do have the tuition reimbursement option for other expenses. The Board discussed the involvement of the Finance Department and what expenses might be covered by the Village. Ron Fraider felt that we should keep things as they are for now and see how many people use their tuition reimbursement to attend and then the Board can adjust based on interest. The rooms are the major expense and the Board is willing to provide that for everyone.

The next FDIC will be held April 20-25, 2015 with the expo beginning on the 23rd. Since there is still time, this subject is tabled until the next meeting.

4. Kitchenware – Gregg Wikierak brought a list of requested items from each station. He is going to go through the lists to determine what is truly needed. Chief Koeppen said that we

have accounts established at Restaurant Depot and Schweppes (which is under new ownership). He said we need to be able to return things if there is a problem. Marty Moran made a motion to approve an amount not to exceed \$1,000 per station for new kitchenware; it was seconded by Chief Koeppen. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 7; Nays 0

Motion carried.

Gregg Wikierak and Mike Schubert will handle the purchases.

5. Rhyno Glass Cutter – In just the last few days Training Commander Dwayne Wood has had an opportunity to work with the Rhyno glass cutter and was impressed with its performance. Rich Davis had brought this item to the Board's attention at the last meeting, but no action was taken. Mike Schubert reports that the item was well received. It quickly cuts through a windshield and brings the glass dust out of the vehicle instead of it falling into the vehicle or becoming airborne.

Gregg Wikierak made a motion to approve the purchase of two Rhyno Windshield Cutters for evaluation purposes at a not-to-exceed cost of \$1,500 for both; it was seconded by Mike Schubert. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 7; Nays 0

Motion carried.

NEW BUSINESS

1. Athletic shoes – Rick Manthy reported that the last time the Board approved the purchase of athletic shoes it approved \$120 per pair. He would like the Board to consider approving \$150 per pair which would allow people to get Gore-tex shoes and maybe some other features. Runners High would be a good vendor since they are local and have provided a high level of individual service in the past. Rick Manthy will meet with Finance personnel to discuss options for the correct way to proceed with purchase. The Board will discuss this at the next meeting.

2. Photos of Department personnel – Chief Koeppen told the Board he has spoken to photographer Larry Shapiro about updating the photos of our Department personnel. Larry quoted a price of between \$3,200 and \$3,500 to take the photographs in three sittings, including returning three additional times to get people who were out. The cost would include the photos presented in an approximately 48" by 60" matted, framed unit. The group discussed providing three additional framed group photos so that there would be one at each station. Chief Koeppen said he thought it would be approximately \$800-\$900 for each additional framed group photo. He said it may also be possible to provide individual 5 x 7 or 8 x 10 photos as well, depending on

what people want. Chief Koeppen said he is also considering purchasing photos of our rigs, to be displayed at each station. He has been discussing this with Lt. John Carpenter.

Mike Schubert made a motion to approve having photographs of all Department personnel taken and presented in a group framed, matted photo to be displayed in Fire Administration and additional group photos purchased for each of the other three stations at a not-to-exceed cost of \$7,000; it was seconded by Jim Stempien. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 7; Nays 0

Motion carried.

3. Rescue Mannequins - Gregg Wikierak said that Dwayne Wood asked if the Board would consider purchasing rescue mannequins, one for each station. The ones we have are not in very good shape. Chief Koeppen reported that this is on the capital improvement project budget. The group discussed whether the timing would be soon enough; the subject was tabled until the next meeting.

4. Shower door service – Mary Moran brought the Board a quote from Two Tims, LLC in Arlington Heights for repairing 11 shower doors which need service. Jim Stempien made a motion to approve \$1,471.54 to Two Tims LLC for servicing the 11 doors at the four fire stations; Chief Koeppen seconded. Roll was called with:

Ayes: K. Koeppen, G. Wikierak, R. Manthy, R. Fraider, M. Moran, M. Schubert, J. Stempien

Nays: None

Ayes 7; Nays 0

Motion carried.

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There being no further business brought before the Board, Chief Koeppen made a motion to adjourn the meeting at 10:23 A.M.; Gregg Wikierak seconded; all voted in favor; motion carried.