



AGENDA
President and Board of Trustees
Village of Arlington Heights
Board Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
January 20, 2015
8:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

- A. Presentation of the Colors by Brownie Troop 41571 from James W. Riley Elementary School

III. ROLL CALL OF MEMBERS

IV. APPROVAL OF MINUTES

- A. Committee of the Whole Minutes 1/5/2015
- B. Village Board Minutes 1/5/2015

V. APPROVAL OF ACCOUNTS PAYABLE

- A. Warrant Register of 1/15/2015

VI. RECOGNITIONS AND PRESENTATIONS

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. OLD BUSINESS

- A. Report of the Committee-of-the-Whole Meeting of January 12, 2015

Community Development Block Grant Budget for Program Year May 1, 2015-April 30, 2016 - Federal Fiscal Year 2015-2019 Consolidated Plan

Trustee LaBedz moved, seconded by Trustee Sidor that the Committee-of-the-Whole recommend to the Village Board, that the draft 2015-2019 Consolidated Plan, including the 2015-2016 Annual Action Plan and CDBG Budget, be made available for the 30 day public comment period. The

motion passed unanimously.

B. Report of the Committee-of-the-Whole Meeting of January 20, 2015

Interview of Dottie Hardy for Appointment to the Senior Citizens Commission

X. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may ask to remove any item on this Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

CONSENT APPROVAL OF BIDS

- A. Waiver of Bid for Hearts of Gold Awards Dinner
- B. Police Patrol Vehicle Equipment
- C. Parking Garage Granular Deicing Chemicals
- D. Pavement Crack Sealing Program
- E. Vehicle Replacement for Building & Health Services - Suburban Purchasing Cooperative
- F. Parking Garage Liquid Chemical Deicer
- G. Vehicle Replacement for Police Department - Suburban Purchasing Cooperative

CONSENT LEGAL

- A. A Resolution Approving an Intergovernmental Agreement for Preliminary Phase 1 Engineering Services for Bike Path Development on Euclid Avenue between Rohlwing Road and the Arlington Heights Branch of Salt Creek with the City of Rolling Meadows
- B. An Ordinance Amending Chapter 6 of the Arlington Heights Municipal Code (Section 6-505, Arlington Economic Alliance)
- C. A Resolution Accepting a Plat of Easement for Public Storm Sewer (North side of 1222 N. Mitchell Avenue)
- D. Resolution for Improvement by Municipality Under the Illinois Highway Code (2015 MFT Street Reconstruction Program)

- E. An Ordinance Designating a Two-Way Stop Street
(Marshall Street to stop for Belmont Avenue)

CONSENT REPORT OF THE VILLAGE MANAGER

- A. Budget Amendment for a Zero Interest Loan in the amount of \$10,000
- B. Northwest Highway / Wilke Road Improvements; Engineering Services
Addendum No. 4

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

- A. Police Station Study

XIII. LEGAL

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

XVI. REPORT OF THE VILLAGE MANAGER

XVII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Presentation of the Colors

Department: Village Manager's Office

Presentation of the Colors by Brownie Troop 41571 from James W. Riley Elementary School

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Committee of the Whole Minutes 1/5/2015

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Committee of the Whole Minutes 1/5/2015	Minutes



MINUTES

President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Community Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
January 5, 2015
7:30 PM

I. CALL TO ORDER

Mayor Tom Hayes called the meeting to order at 7:30 PM.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

BOARD MEMBERS PRESENT: Mayor Thomas Hayes; Trustees Blackwood, Farwell, Glasgow, LaBedz, Tinaglia, Rosenberg, Scaletta, Sidor

STAFF MEMBERS PRESENT: Village Manager Randy Recklaus; Assistant Village Manager Diana Mikula

OTHERS PRESENT: Ruth Kee, Jurgen Juffa

IV. NEW BUSINESS

- A. Interview of Dottie Hardy for Appointment to the Senior Citizens Commission - Term Ending: 4/30/16

This item was rescheduled.

- B. Interview of Ruth Kee for Appointment to the Bicycle & Pedestrian Advisory Commission - Term Ending: 4/30/16

The Board reviewed Ms. Kee's resume and discussed her interest in serving on the Bicycle & Pedestrian Advisory Commission. Trustee Sidor asked Ms. Kee her thoughts on bicycling in the Village. Ms. Kee said she would like to see young people encouraged to bike more to school instead of being dropped off by their parents especially if they live within a few blocks of school. She would also like to see more parking spaces available for bicycles at the train station by addressing the issue of bikes that appear to be abandoned. Following discussion, **TRUSTEE TINAGLIA MOVED, TRUSTEE SIDOR SECONDED A MOTION RECOMMENDING RUTH KEE'S APPOINTMENT TO THE BICYCLE & PEDESTRIAN ADVISORY COMMISSION.** The motion passed 9-0.

C. Interview of Juergen Juffa for Appointment to the Bicycle & Pedestrian Advisory Commission - Term Ending: 4/30/17

The Board reviewed Mr. Juffa's resume and discussed his interest in serving on the Bicycle & Pedestrian Advisory Commission. Trustee Farwell asked Mr. Juffa if he thought there was an issue with drivers understanding the rules of the road and cyclists understanding their rules of the road as well. Mr. Juffa said he believes "share the road" is the key to successful bicycling for cyclists and motorists to get along on suburban streets and both sides need to be reminded of their rights and responsibilities as users of the road. Mr. Juffa said he is a League Cycling instructor and teaches cyclists how to handle their bikes and shows them how to behave properly in traffic in order to share the road in the safest way. Mr. Juffa said he wants to give back to the community that has given so much to him. Following discussion, **TRUSTEE FARWELL MOVED, TRUSTEE LABEDZ SECONDED A MOTION RECOMMENDING JURGEN JUFFA'S APPOINTMENT TO THE BICYCLE & PEDESTRIAN ADVISORY COMMISSION WITH TERM ENDING 4/30/17.** The motion passed 9-0.

V. OTHER BUSINESS

VI. ADJOURNMENT

The meeting adjourned at 7:58 PM.



Item: Village Board Minutes 1/5/2015

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Village Board Minutes 1/5/2014	Minutes



MINUTES
President and Board of Trustees
Village of Arlington Heights
Board Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
January 5, 2015
8:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

The Village Clerk called the roll with President Hayes and the following Trustees responding: LaBedz, Scaletta, Blackwood, Rosenberg, Farwell, Sidor, Glasgow and Tinaglia.

Also present were Village Manager Randy Recklaus, Assistant Village Manager Diana Mikula, Assistant Village Attorney Robin Ward and Village Clerk Becky Hume.

IV. APPROVAL OF MINUTES

VIDEO A. Committee of the Whole Minutes 12/15/2014 Approved

Trustee Joe Farwell moved to approve. Trustee Carol Blackwood Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia.

VIDEO B. Village Board Minutes 12/15/2014 Approved

Trustee Carol Blackwood moved to approve. Trustee John Scaletta Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia.

V. APPROVAL OF ACCOUNTS PAYABLE

VIDEO A. Warrant Register of 12/30/2014 Approved

Trustee Joe Farwell moved to approve the Warrant Register dated 12/30/2014 in an amount of \$1,397,425.36. Trustee Thomas Glasgow Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia.

VI. RECOGNITIONS AND PRESENTATIONS

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

IX. OLD BUSINESS

VIDEO A. Report of the Closed Session Meeting of 12/15/2014 Approved

Trustee Glasgow moved to make the minutes from the following Closed Session meetings available: July 22, 2014. August 12, 2014, August 13, 2014, August 14, 2014, August 19, 2014 and August 20, 2014. Trustee Sidor seconded the motion. The motion carried unanimously.

Trustee Thomas Glasgow moved to approve. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia.

VIDEO B. Report of the Committee-of-the-Whole Meeting of Rescheduled
January 5, 2015

Interview of Dottie Hardy for Appointment to the Senior Citizens Commission

VIDEO C. Report of the Committee-of-the-Whole Meeting of January 5, 2015 Approved

Interview of Ruth Kee for Appointment to the Bicycle & Pedestrian Advisory Commission

Trustee Jim Tinaglia moved to concur with the Mayor's appointment of Ruth Kee to the Bicycle & Pedestrian Advisory Commission with a term ending 4/30/2016. Trustee Mike Sidor Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia.

VIDEO D. Report of the Committee-of-the-Whole Meeting of January 5, 2015 Approved

Interview of Juergen Juffa for Appointment to the Bicycle & Pedestrian Advisory Commission

Trustee Joe Farwell moved to concur with the Mayor's appointment of Juergen Juffa to the Bicycle & Pedestrian Advisory Commission with a term ending 4/30/17. Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia.

X. CONSENT AGENDA

CONSENT OLD BUSINESS

CONSENT LEGAL

VIDEO A. An Ordinance Granting a Land Use Variation and a Variation from Chapter 28 of the Arlington Heights Municipal Code (I-Cubed Enterprises/Food Commissary, 2920 N. Arlington Heights Road) Approved

Trustee Thomas Glasgow moved to approve 15-001. Trustee Bert Rosenberg Seconded the Motion.

The Motion: Passed

Ayes: Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Sidor, Tinaglia.

Nays: Blackwood, Scaletta.

CONSENT REPORT OF THE VILLAGE MANAGER

XI. APPROVAL OF BIDS

XII. NEW BUSINESS

XIII. LEGAL

XIV. APPOINTMENTS

XV. PETITIONS AND COMMUNICATIONS

XVI. REPORT OF THE VILLAGE MANAGER

VIDEO A. Request for Closed Session per 5 ILCS 120/2(c)(21):
Discussion of minutes lawfully closed, whether for
purposes of approval of the minutes or the semi-annual
review of the minutes

and

Request for Closed Session per 5 ILCS 120/2(c)(1):
appointment, compensation, discipline, performance or
dismissal of specific employees of the public body or
legal counsel

XVII. ADJOURNMENT

Trustee Thomas Glasgow moved to adjourn to Closed Session at 8:11 p.m.

Trustee Robin LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Blackwood, Farwell, Glasgow, Hayes, LaBedz, Rosenberg, Scaletta, Sidor, Tinaglia.



Item: Warrant Register of 1/15/2015

Department: Village Clerk

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Warrant Register of 1/15/2015	Warrant Register



VILLAGE OF ARLINGTON HEIGHTS

**WARRANT REGISTER FOR
CHECK DATE: 1 - 15 - 2015**

Fund	Fund Description	Total Transaction Amount
101	General Fund	\$321,105.10
215	CDBG Fund	\$3,905.00
227	Foreign Fire Ins Tax Fund	\$2,442.46
231	Criminal Investigation Fd	\$186.08
235	Municipal Parkg Opr Fund	\$21,086.65
401	Capital Projects Fund	\$58,977.85
426	Flood Control V Fund	\$41,649.51
431	Public Building Fund	\$9,496.00
435	EAB Fund	\$141,766.06
505	Water and Sewer Fund	\$224,457.22
515	Arts,Entert & Events Fund	\$2,782.97
605	Health Insurance Fund	\$379,405.89
611	General Liability Ins Fnd	\$3,817.52
615	Workers Compensation Ins	\$78,532.59
621	Fleet Operations Fund	\$37,721.30
625	Technology Fund	\$14,629.77
711	Fire Pension Fund	\$2.88
715	Guaranty Deposits Fund	\$1,700.00
721	Escrow Deposits Fund	\$10,963.32
TOTAL ALL FUNDS		\$1,354,628.17

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 0					
Division: 0					
1971	721-0000-221.10-1	ADAM REIZER	REFUND CONTRIBUTION FEES	\$9,280.78	\$9,280.78
190468	715-0000-220.93-00	ADVANCE DESIGN STUDIO	REFUND BOND	\$200.00	\$200.00
190476	505-0000-140.10-00	AMERICAN PRINTING TECHNOLOGIES	POSTAGE	\$1,906.45	\$3,968.28
			POSTAGE	\$2,061.83	
190494	101-0000-421.05-00	STEPHEN BALL	REFUND VEHICLE STICKER	\$18.00	\$18.00
190499	715-0000-220.93-00	BRYAN HODEL	REFUND BOND	\$150.00	\$150.00
190506	101-0000-140.51-00	CANON SOLUTIONS AMERICA	EQUIPMENT MAINTENANCE	\$10.77	\$10.77
190516	721-0000-221.11-09	CHRISTOPHER B BURKE LTD	SOMERSET COURT MAINT	\$682.54	\$682.54
190535	101-0000-421.99-00	COOPER'S HAWK ARLINGTON HEIGHT	REFUND BUSINESS LICENSE	\$260.00	\$260.00
190542	101-0000-120.80-00	DANA POINT	OVERPAY FALSE ALARM	\$50.00	\$50.00
190543	505-0000-120.80-00	DAVIS, KEVIN & KIMBERLY	WATER BILL REFUND	\$16.13	\$16.13
190544	715-0000-220.93-00	DAWN SUAREZ	REFUND BOND	\$200.00	\$200.00
190553	101-0000-421.05-00	CHARLES EMERSON	REFUND VEHICLE STICKER	\$30.00	\$30.00
190562	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$200.00	\$200.00
190563	715-0000-220.93-00	FORTIS CONCRETE	REFUND BOND	\$150.00	\$150.00
190564	101-0000-432.12-00	FORTIS CONCRETE CO INC	REFUND PERMIT 14-1362	\$50.00	\$50.00
190573	101-0000-421.99-00	GENERAL REFRIGERATION	REFUND BUSINESS LICENSE	\$60.00	\$60.00
190589	101-0000-433.14-00	HUMANA HEALTH CARE PLANS	REFUND AMBULANCE CLAIM	\$296.48	\$296.48
190602	715-0000-220.93-00	JMR BUILDERS INC	REPLACE LOST CHECK 189776	\$200.00	\$200.00
190612	721-0000-221.10-08	LAKE SUPERIOR CONTRACTING	WATER METER REIMBURSEMENT	\$1,000.00	\$1,000.00
190620	715-0000-220.93-00	MARC SMITH	REFUND BOND	\$100.00	\$100.00
190621	101-0000-421.05-00	SANDRA MARCOUX	REFUND VEHICLE STICKER	\$12.00	\$12.00
190651	101-0000-140.50-00	OFFICE DEPOT	PAPER, OFFICE, MAILROOM	\$572.60	\$572.60
190669	715-0000-220.93-00	RANDOLPH WITER RIZE	REFUND BOND	\$200.00	\$200.00
190671	101-0000-432.06-00	PROPERTIES LLC	ZBA	\$200.00	\$200.00
190681	101-0000-433.14-00	DENNIS SENDER	REFUND AMBULANCE CLAIM	\$96.03	\$96.03
190686	101-0000-433.14-00	JOSEPHINE SOKULSKI	REFUND AMBULANCE CLAIM	\$58.77	\$58.77
190697	505-0000-452.42-00	JOE STEIGER	REFUND WATER BILL	\$544.93	\$544.93
190699	715-0000-220.93-00	STEVEN PERRY	REFUND BOND	\$50.00	\$50.00
190709	715-0000-220.93-00	TIMBERBUILT INC	REFUND BOND	\$200.00	\$200.00
190710	715-0000-220.93-00	TOM RUTENBER	REFUND BOND	\$50.00	\$50.00

Check Date: 2015 - 1 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, January 14, 2015
Page 2

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
801421	101-0000-210.95-00	WIRED COMMUTE	JANUARY TRANSIT BENEFIT	\$526.00	\$526.00
Total Division:				\$19,433.31	
Total Department:				\$19,433.31	

Check Date: 2015 - 1 - 15

WARRANT REGISTER - GM0002

Date: Wednesday, January 14, 2015
Page 3

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 1 Board of Trustees					
Division: 1					
190483	101-0101-501.22-03	ARLINGTON HTS CHAMBER OF COM	2015 INSTALLATION DINNER	\$150.00	\$150.00
190584	101-0101-501.30-05	HARRIS TRUST & SAVINGS BANK	TLF AMLINGS FLOWERLAND	\$100.19	\$100.19
901040	101-0101-501.22-05	CITIBANK	POSTAGE	\$49.56	\$49.56
Total Division:				\$299.75	
Total Department:				\$299.75	

Check Date: 2015 - 1 - 15

WARRANT REGISTER - GM0002Date: Wednesday, January 14, 2015
Page 4

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 2 Village Manager					
Division: 1					
190479	101-0201-502.21-65	AMERICANEAGLE INC	WEB FEE	\$49.95	\$49.95
190584	101-0201-502.22-03	HARRIS TRUST & SAVINGS BANK	EBS	\$55.00	\$55.00
190651	101-0201-502.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$4.79	\$477.90
			OFFICE SUPPLIES	\$119.54	
			OFFICE SUPPLIES	\$132.11	
			OFFICE SUPPLIES	\$15.59	
			OFFICE SUPPLIES	\$90.73	
			OFFICE SUPPLIES	\$115.14	
190657	101-0201-502.22-03	PETTY CASH	IAMMA/METRO	\$25.00	\$61.72
			TRAINING	\$36.72	
901040	101-0201-502.22-05	CITIBANK	POSTAGE	\$150.56	\$150.56
Total Division:				\$795.13	
Total Department:				\$795.13	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 3 Human Resources					
Division: 1					
190464	615-0301-552.30-05	A AND E RUBBER STAMP CORP	OFFICE SUPPLIES	\$53.50	\$53.50
190512	605-0301-552.22-26	CENTERS FOR MEDICARE & MEDICAID	FEES - OBAMA CARE	\$94,185.00	\$94,185.00
190570	615-0301-552.42-75	GALLAGHER BASSETT SERVICES INC	CLAIMS - MEDICAL LOSS	\$18,582.78	\$51,025.16
			CLAIMS - MEDICAL LOSS	\$32,442.38	
	615-0301-552.42-80		CLAIMS - W/C	\$7,366.27	\$27,378.93
			CLAIMS - W/C	\$20,012.66	
190584	101-0301-503.22-02	HARRIS TRUST & SAVINGS BANK	STRATEGIC GOVERN	\$199.00	\$199.00
	101-0301-503.22-03		NATL PUBLIC EMPLOYER	\$55.00	\$55.00
	101-0301-503.30-01		KWE KIPLINGER EDITORS	\$38.00	\$38.00
	101-0301-503.40-70		CATERED BY DESIGN	\$2,527.50	\$2,527.50
	615-0301-552.22-03		NATL PUBLIC EMPLOYER	\$55.00	\$55.00
190651	605-0301-552.33-05	OFFICE DEPOT	SUPPLIES	\$70.01	\$70.01
190657	615-0301-552.20-50	PETTY CASH	EMPLOYEE PROGRAM	\$20.00	\$20.00
190735	101-0301-503.21-65	VERIZON WIRELESS	INV 9737473797	\$122.03	\$122.03
901040	101-0301-503.22-05	CITIBANK	POSTAGE	\$16.95	\$16.95
	605-0301-552.22-05		POSTAGE	\$6.72	\$6.72
901041	605-0301-552.20-60	HMO ILLINOIS	INS PREM 1-2015	\$278,012.59	\$278,012.59
901042	605-0301-552.20-65	PRUDENTIAL INSURANCE CO OF AMERICA	INS PREM LIFE 1-2015	\$4,741.98	\$4,741.98
	605-0301-552.20-66		INS PREM LIFE (OPT)1-2015	\$2,389.59	\$2,389.59
Total Division:				\$460,896.96	
Total Department:				\$460,896.96	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 4 Legal Department					
Division: 1					
190506	101-0401-503.30-05	CANON SOLUTIONS AMERICA	OFFICE SUPPLIES	\$367.50	\$367.50
190534	101-0401-503.21-65	COOK COUNTY RECORDER OF DEEDS	RECORDING OF DOCUMENTS	\$462.00	\$462.00
190554	101-0401-503.20-20	ERNEST R BLOMQUIST PC	SERVICE PROFESSIONAL	\$8,730.00	\$8,730.00
190557	101-0401-503.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$25.97	\$376.40
			SHIPPING/DELIVERY SERVICE	\$25.97	
			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$23.80	
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			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$27.55	
			SHIPPING/DELIVERY SERVICE	\$27.55	
			SHIPPING/DELIVERY SERVICE	\$31.36	
			SHIPPING/DELIVERY SERVICE	\$23.80	
			SHIPPING/DELIVERY SERVICE	\$23.80	
190651	101-0401-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$93.94	\$121.93
			OFFICE SUPPLIES	\$27.99	
190674	101-0401-503.21-65	ROSE MARY JURINEK	COURT REPORTER	\$1,080.00	\$1,080.00
190725	101-0401-503.21-65	VERIZON WIRELESS	INV 9737756431	\$95.95	\$95.95
901040	101-0401-503.22-05	CITIBANK	POSTAGE	\$11.63	\$11.63
Total Division:				\$11,245.41	
Total Department:				\$11,245.41	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 5 Finance					
Division: 1					
190464	101-0501-503.30-05	A AND E RUBBER STAMP CORP	OFFICE SUPPLIES	\$196.00	\$196.00
190476	505-0501-503.21-65	AMERICAN PRINTING TECHNOLOGIES	SERVICE MISCELLANEOUS	\$706.16	\$706.16
190537	101-0501-503.30-01	CRAINS CHICAGO BUSINESS	RENEWAL-#R5324885	\$119.00	\$119.00
190570	611-0501-552.42-53	GALLAGHER BASSETT SERVICES INC	CLAIMS - VEHICLE LOSS	\$677.52	\$677.52
	611-0501-552.42-60		CLAIMS - LIABILITY LOSS	\$3,130.00	\$3,140.00
			CLAIMS - LIABILITY LOSS	\$10.00	
190584	101-0501-503.22-03	HARRIS TRUST & SAVINGS BANK	GOVERNMENT FINANCE	\$380.00	\$415.00
			IL GOVMG FIN OFF ASSOC	\$35.00	
	101-0501-503.30-05		AMAZON MKTPLACE PMTS	\$1,400.00	\$1,400.00
190613	101-0501-503.20-05	LAUTERBACH & AMEN LLP	SERVICE FINANCIAL	\$250.00	\$250.00
	505-0501-503.20-05		SERVICE FINANCIAL	\$150.00	\$150.00
190651	101-0501-503.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$21.99	\$94.78
			OFFICE SUPPLIES	\$43.98	
			OFFICE SUPPLIES	\$28.81	
190655	101-0501-503.22-01	PADDOCK PUBLICATIONS INC	ADVERTISING	\$49.95	\$49.95
190657	101-0501-503.22-03	PETTY CASH	RECORDING TAX LEVY	\$25.50	\$25.50
190704	101-0501-503.22-10	TANDEM PRINTING	SERVICE PRINTING	\$42.50	\$216.50
			SERVICE PRINTING	\$174.00	
190727	101-0501-503.21-65	VERIZON WIRELESS	INV 9738810028	\$55.42	\$55.42
190739	101-0501-503.22-15	XEROX CORPORATION	OFFICE MACHINES & ACCESS	\$19.71	\$104.71
			OFFICE MACHINES & ACCESS	\$85.00	
901040	101-0501-503.22-05	CITIBANK	POSTAGE	\$2,444.97	\$2,444.97
	505-0501-503.22-05		POSTAGE	\$1,171.79	\$1,171.79
Total Division:				\$11,217.30	
Total Department:				\$11,217.30	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 6 Information Technology					
Division: 1					
190524	625-0601-553.21-65	COMCAST PROCESSING CENTER	INTERNET SERVICE	\$5,650.80	\$5,650.80
190557	625-0601-553.22-05	FEDERAL EXPRESS	SHIPPING/DELIVERY SERVICE	\$80.35	\$80.35
190584	625-0601-553.21-02	HARRIS TRUST & SAVINGS BANK	APL APPLEONLINESTOREUS	\$317.69	\$317.69
	625-0601-553.30-05		AMAZON MKTPLACE PMTS	\$20.40	\$20.40
	625-0601-572.50-10		DMI DELL K-12/GOVT	\$521.26	\$1,068.65
			DMI DELL K-12/GOVT	\$155.99	
			AMAZON MKTPLACE PMTS	\$391.40	
190597	625-0601-572.50-10	INSIGHT PUBLIC SECTOR	DATA CARTRIDGES	\$1,716.40	\$1,716.40
190649	625-0601-553.21-02	OAK BROOK OFFICE SOLUTIONS INC	EQUIPMENT MAINTENANCE	\$85.00	\$85.00
190651	625-0601-553.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$19.37	\$143.60
			OFFICE SUPPLIES	\$51.83	
			OFFICE SUPPLIES	\$72.40	
190685	625-0601-553.33-05	SOFTMART INC	SOFTWARE RENEWAL	\$480.00	\$480.00
190688	625-0601-572.50-10	SOUTHERN COMPUTER WAREHOUSE	REPLACEMENT PRINTER	\$215.01	\$669.70
			REPLACEMENT MONITOR	\$239.68	
			REPLACEMENT PRINTER	\$215.01	
190719	625-0601-553.21-65	VERIZON WIRELESS	INV 9737380716	\$855.16	\$855.16
190730	625-0601-553.21-65	VERIZON WIRELESS	INV 9737756430	\$1,786.79	\$1,786.79
190732	625-0601-553.21-65	VERIZON WIRELESS	INV 9737804946	\$475.61	\$475.61
Total Division:				\$13,350.15	
Total Department:				\$13,350.15	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 7 GIS					
Division: 1					
190505	625-0701-553.21-02	CANON FINANCIAL SERVICES	EQUIPMENT MAINTENANCE	\$900.00	\$900.00
190584	625-0701-553.30-05	HARRIS TRUST & SAVINGS BANK	AMAZON MKTPLACE PMTS	\$15.99	\$257.15
			AMAZON MKTPLACE PMTS	\$60.99	
			AMAZON MKTPLACE PMTS	\$94.91	
			AMAZON.COM	\$43.61	
			AMAZON MKTPLACE PMTS	\$41.65	
190657	625-0701-553.22-03	PETTY CASH	TRAINING	\$24.64	\$24.64
190718	625-0701-553.21-65	VERIZON WIRELESS	INV 9737016129	\$95.95	\$95.95
901040	625-0701-553.22-05	CITIBANK	POSTAGE	\$1.88	\$1.88
Total Division:				\$1,279.62	
Total Department:				\$1,279.62	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 10 Boards & Commissions					
Division: 8					
901040	101-1008-502.22-05	CITIBANK	POSTAGE	\$10.08	\$10.08
Total Division:				\$10.08	
Division: 11					
901040	101-1011-502.22-05	CITIBANK	POSTAGE	\$2.40	\$2.40
Total Division:				\$2.40	
Division: 18					
190568	515-1018-525.40-55	STEVEN FROMM	REIMB-AUTUMN HARVEST	\$106.25	\$106.25
Total Division:				\$106.25	
Division: 21					
190657	101-1021-502.40-40	PETTY CASH	ECON ALLIANCE	\$29.75	\$29.75
Total Division:				\$29.75	
Division: 22					
901040	101-1022-502.22-05	CITIBANK	POSTAGE	\$7.68	\$7.68
Total Division:				\$7.68	
Total Department:				\$156.16	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 20 Special Events					
Division: 5					
190711	515-2005-525.50-55	TOPTIX USA LLC	TICKET SOFTWARE	\$1,020.00	\$1,020.00
Total Division:				\$1,020.00	
Total Department:				\$1,020.00	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 30 Police Department					
Division: 1					
190465	101-3001-511.22-02	ACCREDITATION COM FOR TRAFFIC	DUES	\$250.00	\$250.00
190466	101-3001-511.21-65	ACCURATE DOCUMENT DESTRUCTION	SERVICE MISCELLANEOUS	\$163.10	\$163.10
190470	101-3001-511.21-65	ALEXIAN BROS CENTER MENTAL HEALTH	PROFESSIONAL SERVICES	\$1,320.00	\$1,320.00
190481	101-3001-511.40-67	ANIMAL FEEDS AND NEEDS	CANINE UNIT PROGRAM	\$61.99	\$61.99
190482	101-3001-511.21-65	AOL INC	PROCESSING FEE	\$50.00	\$50.00
190487	101-3001-511.21-02	ARLINGTON SECURITY CO LLC	EQUIPMENT MAINTENANCE	\$265.00	\$265.00
190501	101-3001-511.22-03	BUCZYNSKI CHARLES	TRAINING	\$15.00	\$15.00
190504	101-3001-511.22-03	RYAN BUTCHER	TRAINING	\$870.00	\$885.00
			TRAINING	\$15.00	
	101-3001-511.30-35		CLOTHING	\$185.73	\$185.73
190507	101-3001-511.30-35	CARAWAY ROBERT	CLOTHING	\$154.70	\$154.70
190538	101-3001-511.21-65	CRITICAL REACH	ANNUAL FEE	\$685.00	\$685.00
190560	101-3001-511.21-65	FLECKS LANDSCAPING	SERVICE MISCELLANEOUS	\$5,650.00	\$5,650.00
190572	101-3001-511.22-03	GAUSSELIN RICHARD	TRAINING	\$15.00	\$15.00
190576	101-3001-511.21-65	GOLF ROSE PET LODGE	SERVICE MISCELLANEOUS	\$196.00	\$449.53
			SERVICE MISCELLANEOUS	\$38.00	
			SERVICE MISCELLANEOUS	\$21.70	
			SERVICE MISCELLANEOUS	\$13.75	
			SERVICE MISCELLANEOUS	\$15.00	
			SERVICE MISCELLANEOUS	\$165.08	
190584	101-3001-511.30-05	HARRIS TRUST & SAVINGS BANK	DMI DELL K-12/GOVT	\$131.59	\$476.57
			DMI DELL K-12/GOVT	\$344.98	
190592	101-3001-511.33-05	IL PROSECUTORS BAR ASSOC	SOFTWARE	\$500.00	\$500.00
190594	101-3001-511.21-65	IMAGING SYSTEMS INC	POLICE EQUIPMENT & SUPPLY	\$262.50	\$612.50
			POLICE EQUIPMENT & SUPPLY	\$350.00	
190609	101-3001-511.22-15	KONICA MINOLTA BUSINESS USA	OFFICE MACHINES & ACCESS	\$192.26	\$192.26
190622	101-3001-511.21-65	MC DONALDS CORPORATION	SERVICE MISCELLANEOUS	\$102.69	\$102.69
190642	101-3001-511.21-65	NORTHERN IL FUNERAL SERVICES INC	MORGUE TRANSPORT	\$375.00	\$750.00
			MORGUE TRANSPORT	\$375.00	
190643	101-3001-511.20-37	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT 2-2015	\$63,389.97	\$63,389.97
190647	101-3001-511.22-03	NORTHWEST POLICE ACADEMY	REGISTRATION	\$75.00	\$75.00

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190651	101-3001-511.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$90.99	\$978.51
			OFFICE SUPPLIES	\$23.98	
			OFFICE SUPPLIES	\$36.55	
			OFFICE SUPPLIES	\$826.99	
190658	101-3001-511.33-25	PETTY CASH/POLICE	SUPPLIES	\$12.57	\$312.57
			SUPPLIES	\$50.84	
			SUPPLIES	\$49.16	
			SUPPLIES	\$44.50	
			SUPPLIES	\$55.50	
			SUPPLIES	\$100.00	
190660	101-3001-511.22-02	POLICE EXECUTIVE RESEARCH FORU	DUES	\$475.00	\$475.00
190667	101-3001-511.21-65	R E WALSH & ASSOCIATES INC	PROFESSIONAL SERVICES	\$625.00	\$625.00
190675	101-3001-511.22-02	ROTARY CLUB OF ARLINGTON HTS	DUES	\$275.00	\$275.00
190702	101-3001-511.40-67	KEVIN SULLIVAN	TRAINING	\$3,133.45	\$3,133.45
190707	101-3001-511.21-65	THOMSON REUTERS	SERVICE PROFESSIONAL	\$303.14	\$303.14
190712	101-3001-511.30-35	MICHAEL TURANO	CLOTHING	\$88.00	\$88.00
190722	101-3001-511.21-65	VERIZON WIRELESS	INV 9737758148	\$2,314.22	\$2,314.22
190731	101-3001-511.21-65	VERIZON WIRELESS	INV 9737727194	\$237.36	\$237.36
190736	101-3001-511.21-65	WALGREEN COMPANY	SERVICE MISCELLANEOUS	\$13.99	\$13.99
901040	101-3001-511.22-05	CITIBANK	POSTAGE	\$624.21	\$624.21
Total Division:				\$85,629.49	
Division: 3					
190531	231-3003-511.40-11	COMMUNICATION REVOLVING FUND	SERVICE MISCELLANEOUS	\$186.08	\$186.08
Total Division:				\$186.08	
Total Department:				\$85,815.57	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 35 Fire					
Division: 1					
190469	101-3501-512.30-35	AIR ONE EQUIPMENT	SAFETY & FIRST AID EQUIP.	\$916.00	\$24,377.51
			SAFETY & FIRST AID EQUIP.	\$9,775.00	
			SAFETY & FIRST AID EQUIP.	\$3,911.51	
			SAFETY & FIRST AID EQUIP.	\$9,775.00	
190490	101-3501-512.33-50	ATLANTIC SAFETY PRODUCTS	SUPPLIES	\$1,524.00	\$1,524.00
190496	101-3501-512.30-05	BLOCK AND CO	NAME PLATE	\$35.02	\$35.02
190517	101-3501-512.21-02	CHUCKS COMPRESSOR INC	EQUIPMENT MAINTENANCE	\$2,221.00	\$2,221.00
190555	401-3501-572.50-15	ESSENTIAL EQUIPMENT SOLUTIONS	FIRE PROTECTION EQUIP/SUP	\$24,600.00	\$24,600.00
190558	101-3501-512.30-35	FIRESERVICE MANAGEMENT	TURNOUT GEAR	\$200.00	\$200.00
190559	101-3501-512.30-35	FIVE STAR SAFETY EQUIPMENT INC	SAFETY GLASSES	\$72.00	\$1,088.40
			SAFETY GLASSES	\$1,016.40	
190583	101-3501-512.22-03	HARPER COLLEGE CORP SERVICES	PARAMEDIC TRAINING	\$4,389.00	\$4,389.00
190584	101-3501-512.22-02	HARRIS TRUST & SAVINGS BANK	PARAMEDIC LIC RENEWAL	\$41.75	\$83.50
			PARAMEDIC LIC RENEWAL	\$41.75	
	101-3501-512.30-05		BEST BUY	\$108.99	\$108.99
	101-3501-512.31-65		AMAZON MKTPLACE PMTS	\$60.01	\$60.01
	101-3501-512.31-85		MURDOCK INDUSTRIAL INC	\$86.81	\$53.97
			AMAZON MKTPLACE PMTS	\$21.16	
			MURDOCK INDUSTRIAL INC	(\$54.00)	
190587	101-3501-512.31-45	HOME DEPOT CREDIT SERVICES	JANITORIAL SUPPLIES	\$36.56	\$36.56
190590	101-3501-512.22-03	IL FIRE CHIEFS ASSOC FOUNDATION	TACTICS & STRATEGY 2-T	\$300.00	\$300.00
190603	101-3501-512.30-01	JOURNAL OF EMERGENCY MEDICAL SRVCS	SUBSCRIPTION RENEWAL	\$44.00	\$44.00
190604	101-3501-512.33-05	KAESER AND BLAIR INC	PUBLIC EDUCATION SUPPLIES	\$310.14	\$1,171.47
			PUBLIC EDUCATION SUPPLIES	\$861.33	
190605	101-3501-512.30-35	KALE/ASR	CLOTHING & APPAREL	\$141.50	\$5,030.99
			CLOTHING & APPAREL	\$918.75	
			CLOTHING & APPAREL	\$76.99	
			CLOTHING & APPAREL	\$350.70	
			CLOTHING & APPAREL	\$16.50	
			CLOTHING & APPAREL	\$1,438.80	
			CLOTHING & APPAREL	\$40.95	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190605	101-3501-512.30-35	KALE/ASR	CLOTHING & APPAREL	\$307.96	\$5,030.99
			CLOTHING & APPAREL	\$76.99	
			CLOTHING & APPAREL	\$79.50	
			CLOTHING & APPAREL	\$318.00	
			CLOTHING & APPAREL	\$104.00	
			CLOTHING & APPAREL	\$462.35	
			CLOTHING & APPAREL	\$350.70	
			CLOTHING & APPAREL	\$199.50	
			CLOTHING & APPAREL	\$73.90	
			CLOTHING & APPAREL	\$73.90	
190618	101-3501-512.31-55	M AND M LOCK	BUILDING SUPPLIES	\$40.91	\$40.91
190632	101-3501-512.33-50	MOORE MEDICAL LLC	HEALTH/FIRE SURG SUPPLIES	\$2,849.53	\$2,849.53
190636	101-3501-512.22-02	NATL FIRE PROTECTION ASSOC	DUES	\$165.00	\$165.00
190639	101-3501-512.21-65	NEXTEL COMMUNICATIONS	ACCT 668021225	\$833.09	\$833.09
190641	101-3501-512.22-03	NIPSTA	LEADERSHIP 3 CLASS	\$350.00	\$700.00
			TACTICS & STRATEGY CLASS	\$350.00	
190643	101-3501-512.20-37	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT 2-2015	\$21,130.00	\$21,130.00
190644	101-3501-512.22-03	NORTHWEST COMMUNITY HOSP EMS	TRAINING	(\$833.00)	\$2,834.00
			TRAINING	\$3,667.00	
190651	101-3501-512.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$11.56	\$837.42
			OFFICE SUPPLIES	\$9.84	
			OFFICE SUPPLIES	\$7.29	
			OFFICE SUPPLIES	\$18.76	
			OFFICE SUPPLIES	\$15.99	
			OFFICE SUPPLIES	\$373.98	
			OFFICE SUPPLIES	\$93.07	
			OFFICE SUPPLIES	\$21.72	
			OFFICE SUPPLIES	\$73.21	
			OFFICE SUPPLIES	\$99.31	
			OFFICE SUPPLIES	\$16.71	
			OFFICE SUPPLIES	\$95.98	
	101-3501-512.31-65		SUPPLIES	\$15.02	\$42.61
			COMPUTER SPEAKER	\$27.59	
190652	101-3501-512.31-65	OSI BATTERIES INC	BATTERIES	\$37.40	\$37.40
190656	101-3501-512.31-85	PAUL CONWAY SHIELDS	TOOLS	\$62.00	\$62.00

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190659	101-3501-512.33-50	PHYSIO CONTROL INC	EMERGENCY MEDICAL SUPPLY	\$2,820.70	\$2,820.70
190668	101-3501-512.31-60	R H MEDICAL	MEDICAL OXYGEN	\$232.90	\$232.90
190682	101-3501-512.31-65	SHERWIN ACE HARDWARE	HAND TOOLS-POWER/NON POW	\$5.37	\$5.37
190701	101-3501-512.33-05	SUBURBAN TRIM & GLASS	GLASS FRAME REPAIR	\$101.02	\$101.02
190715	101-3501-512.22-05	UPS STORE #1051	SHIPPING/DELIVERY SERVICE	\$13.69	\$13.69
190720	101-3501-512.21-65	VERIZON WIRELESS	INV 9737721746	\$1,469.78	\$1,469.78
	101-3501-512.31-65		INV 9737721746	\$2,717.81	\$2,717.81
190739	101-3501-512.22-15	XEROX CORPORATION	OFFICE MACHINES & ACCESS	\$19.71	\$163.84
			OFFICE MACHINES & ACCESS	\$85.00	
			OFFICE MACHINES & ACCESS	\$19.71	
			OFFICE MACHINES & ACCESS	\$19.71	
			OFFICE MACHINES & ACCESS	\$19.71	
901040	101-3501-512.22-05	CITIBANK	POSTAGE	\$49.64	\$49.64
Total Division:				\$102,431.13	
Total Department:				\$102,431.13	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 37 Foreign Fire Insurance					
Division: 1					
190556	227-3701-512.22-03	KERT EVANS	TUITION REIMBURSEMENT	\$178.08	\$178.08
190579	227-3701-512.22-03	JONATHAN GROSSMANN	TUITION REIMBURSEMENT	\$700.00	\$700.00
190584	227-3701-512.50-15	HARRIS TRUST & SAVINGS BANK	WM SUPERCENTER #1735	\$148.61	\$1,564.38
			KOHL'S #0060	\$322.43	
			BED BATH & BEYOND #108	\$1,093.34	
Total Division:				\$2,442.46	
Total Department:				\$2,442.46	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 40 Planning					
Division: 1					
190510	101-4001-521.40-41	CBS RADIO	ADVERTISING	\$2,400.00	\$2,400.00
190521	101-4001-521.40-41	CLIFFORD WALD	PROMOTE SHOP ARLINGTON	\$278.16	\$278.16
190584	101-4001-521.30-05	HARRIS TRUST & SAVINGS BANK	BEST BUY	\$18.52	\$18.52
	101-4001-521.40-40		ICSC	\$530.00	\$1,060.00
			ICSC	\$530.00	
190615	101-4001-521.21-65	LEGRAND SERVICES	TRANSCRIPTS FOR ZBA	\$216.50	\$216.50
190651	101-4001-521.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$96.65	\$96.65
190724	101-4001-521.21-65	VERIZON WIRELESS	INV 9737823074	\$394.80	\$394.80
901040	101-4001-521.22-05	CITIBANK	POSTAGE	\$56.54	\$56.54
Total Division:				\$4,521.17	
Total Department:				\$4,521.17	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 41 Community Devl Block Grnt					
Division: 1					
1970	215-4101-522.41-01	K P GARAGE DOORS	SINGLE FAMILY REHAB	\$1,595.00	\$1,595.00
190645	215-4101-522.41-15	NORTHWEST COMPASS INC	CDBG PROGRAM	\$2,310.00	\$2,310.00
Total Division:				\$3,905.00	
Total Department:				\$3,905.00	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 45 Building & Health Service					
Division: 1					
190472	101-4501-523.22-02	AMERICAN ASSOC CODE ENFRMNT	MEMBERSHIP DUES	\$75.00	\$150.00
			MEMBERSHIP DUES	\$75.00	
190584	101-4501-523.33-05	HARRIS TRUST & SAVINGS BANK	WEARGUARD	\$113.72	\$113.72
190638	101-4501-523.21-65	NEXTEL COMMUNICATIONS	ACCT 874139132	\$416.77	\$416.77
190666	101-4501-523.33-05	PROSTAR	SUPPLIES	\$90.30	\$90.30
190706	101-4501-523.21-65	THOMPSON ELEVATOR INSPECTION	SERVICE BLDG MAINT	\$114.00	\$152.00
			SERVICE BLDG MAINT	\$38.00	
901040	101-4501-523.22-05	CITIBANK	POSTAGE	\$112.46	\$112.46
Total Division:				\$1,035.25	
Division: 2					
190574	101-4502-523.33-10	GLAXOSMITHKLINE PHARMACEUTICALS	CLINIC SUPPLIES	\$1,573.00	\$1,573.00
190582	101-4502-523.21-65	HAND TO EYE COMMUNICATIONS INC	INTERPRETING SERVICES	\$80.00	\$80.00
190584	101-4502-523.21-65	HARRIS TRUST & SAVINGS BANK	J2 MYFAX SERVICES	\$10.00	\$20.00
			J2 MYFAX SERVICES	\$10.00	
	101-4502-523.33-05		RECREATION SUPPLY COMP	\$171.80	\$171.80
	101-4502-523.40-53		NCO NICOR GAS	\$96.30	\$2,554.87
			COMED	\$152.34	
			BILLMATRIX CORPORATION	\$2.50	
			COMED	\$325.09	
			BILLMATRIX CORPORATION	\$2.50	
			MIRAMED REVENUE GROUP	\$500.00	
			RED ROOF INN	\$385.00	
			COMED	\$273.42	
			BILLMATRIX CORPORATION	\$2.50	
			TARGET	\$252.26	
			WAL-MART	\$111.91	
			WAL-MART	\$233.20	
			WAL-MART	\$217.85	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190593	101-4502-523.22-02	IL PUBLIC HEALTH ASSOCIATION	ANNUAL MEMBERSHIP	\$329.18	\$329.18
190606	101-4502-523.20-25	KATOR LCSW, ANNE	COUNSELING	\$123.50	\$247.00
			COUNSELING	\$123.50	
190616	101-4502-523.20-25	SHERRY LEMKE	COUNSELING	\$455.00	\$455.00
190624	101-4502-523.33-10	MC KESSON GENERAL MEDICAL	CLINIC SUPPLIES	\$1,352.87	\$1,352.87
190657	101-4502-523.30-05	PETTY CASH	OFFICE SUPPLIES	\$15.98	\$15.98
190704	101-4502-523.22-10	TANDEM PRINTING	SERVICE PRINTING	\$42.50	\$42.50
190729	101-4502-523.21-65	VERIZON WIRELESS	INV 9737953154	\$199.38	\$199.38
901040	101-4502-523.22-05	CITIBANK	POSTAGE	\$41.07	\$41.07
Total Division:				\$7,082.65	
Division: 3					
190473	101-4503-523.22-40	AMERICAN CHARGE SERVICE	TAXI PROGRAM	\$3.00	\$3.00
190514	101-4503-523.21-02	CHICAGO CLOCK CO	CLOCK CLEANING	\$595.00	\$595.00
190539	101-4503-523.21-65	BRUCE CRUZ	CAREER PROGRAM	\$225.00	\$225.00
190548	101-4503-523.21-65	PAULA DRUES	SING A LONG PROGRAM	\$80.00	\$80.00
190552	101-4503-523.21-65	EMERGENCY CLOSING CENTER	EMERGENCY CLOSING NOTICE	\$25.00	\$25.00
190584	101-4503-523.31-65	HARRIS TRUST & SAVINGS BANK	JEWEL #3478	\$55.48	\$104.30
			WAL-MART #2815	\$48.82	
190661	101-4503-523.22-05	POSTMASTER ARLINGTON HEIGHTS	REIMB PERMIT 2594	\$397.46	\$397.46
190704	101-4503-523.22-10	TANDEM PRINTING	SERVICE PRINTING	\$42.50	\$42.50
901040	101-4503-523.22-05	CITIBANK	POSTAGE	\$24.90	\$24.90
Total Division:				\$1,497.16	
Total Department:				\$9,615.06	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 50 Engineering					
Division: 1					
190511	426-5001-571.50-25	CDM SMITH INC	SERVICE PROFESSIONAL	\$10,801.42	\$22,137.51
			SERVICE PROFESSIONAL	\$11,336.09	
190567	426-5001-571.50-25	JIM FRENCH	REPLACE CK 190012	\$5,000.00	\$5,000.00
190596	101-5001-524.20-05	INFRASTRUCTURE MGMT SERVICES	SERVICE PROFESSIONAL	\$2,615.00	\$2,615.00
190607	426-5001-571.50-25	KIM KIRCHHERR	SEWER REBATE PROGRAM	\$4,183.50	\$4,183.50
190631	426-5001-571.50-25	MIKE MLEKO	SEWER REBATE PROGRAM	\$4,912.50	\$4,912.50
190640	426-5001-571.50-25	JUDSON NIERMAN	SEWER REBATE PROGRAM	\$5,416.00	\$5,416.00
190651	101-5001-524.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$612.34	\$612.34
190663	101-5001-524.21-65	PRECISION REPRODUCTION INC	PLAN COPIES & MYLAR	\$190.59	\$190.59
190679	101-5001-524.20-05	SEAMAN NUCLEAR CORP	NUKE METER DISPOSAL FEE	\$950.00	\$950.00
	101-5001-524.21-65		NUKE LEAK TEST	\$35.00	\$35.00
190714	401-5001-571.50-30	UNION PACIFIC RAILROAD COMPANY	SERVICE CONSTRUCTION	\$14,120.57	\$14,120.57
190723	101-5001-524.21-65	VERIZON WIRELESS	INV 9737400401	\$414.91	\$414.91
901040	101-5001-524.22-05	CITIBANK	POSTAGE	\$30.83	\$30.83
Total Division:				\$60,618.75	
Total Department:				\$60,618.75	

WARRANT REGISTER - GM0002

Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 71 Public Works					
Division: 1					
190467	101-7101-531.31-55	ACTIVE ELECTRICAL SUPPLY CO	ELECTRICAL EQUIP & SUPPLY	\$81.76	\$81.76
	101-7101-531.31-75		ELECTRICAL EQUIP & SUPPLY	\$582.00	\$582.00
190474	101-7101-531.21-11	AMERICAN DOOR & DOCK	TRANSMITTERS/ANTENNAS	\$520.20	\$2,690.54
			NEW TRANSMITTERS	\$601.38	
			BUILDING MAINTENANCE	\$340.71	
			BUILDING MAINTENANCE	\$1,228.25	
190475	101-7101-531.31-55	AMERICAN HOTEL REGISTER CO	SUPPLIES	\$430.44	\$430.44
190477	101-7101-531.22-02	AMERICAN PUBLIC WORKS ASSOC	MEMBERSHIP DUES, BENSON	\$179.00	\$179.00
190480	101-7101-531.21-65	ANDERSON PEST CONTROL	PEST CONTROL	\$99.00	\$99.00
190486	101-7101-531.21-36	ARLINGTON RENTAL INC	TABLE/CHAIR RENTAL	\$434.45	\$434.45
190488	101-7101-531.31-90	ARROW ROAD CONSTRUCTION CO	STREET/SIDEWALK SUPPLIES	\$4,634.50	\$4,634.50
190489	101-7101-531.21-65	AT & T LONG DISTANCE	857099062	\$406.30	\$406.30
190497	435-7101-531.40-86	BRIAN BLOCK	EAB	\$150.00	\$150.00
190500	401-7101-571.50-20	BTU COMPANY INC	DRAIN VALVE ASSEMBLY	\$1,721.74	\$1,721.74
190502	431-7101-571.50-20	BULLOCK LOGAN & ASSOC INC	SERVICE BLDG MAINT	\$9,496.00	\$9,496.00
190503	401-7101-572.50-15	BUSHNELL INC	SUPPLIES	\$220.54	\$220.54
190518	101-7101-531.30-35	CINTAS CORP	CLOTHING	\$45.29	\$45.29
190520	435-7101-571.50-55	CLEAN CUT TREE SERVICE INC	SERVICE TREES	\$141,213.00	\$141,213.00
190522	101-7101-531.22-70	COMCAST CABLE	INTERNET SCADA	\$187.35	\$187.35
190523	101-7101-531.22-70	COMCAST CABLE	INTERNET SCADA	\$2.11	\$2.11
190529	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	4103039009	\$646.41	\$646.41
190530	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	1851137062	\$114.73	\$114.73
190532	101-7101-531.21-11	COMPLETE CLEANING CO INC	SERVICE BLDG MAINT	\$2,630.00	\$2,630.00
190533	101-7101-531.31-90	CONSERV FS	ICE MELT	\$612.50	\$842.50
			ICE MELT SPREADER	\$230.00	
190536	101-7101-531.21-11	COYNE TEXTILE SERVICES	SERVICE BLDG MAINT	\$15.84	\$139.10
			SERVICE BLDG MAINT	\$14.58	
			SERVICE BLDG MAINT	\$17.10	
			SERVICE BLDG MAINT	\$14.08	
			SERVICE BLDG MAINT	\$27.44	
			SERVICE BLDG MAINT	\$15.84	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190536	101-7101-531.21-11	COYNE TEXTILE SERVICES	SERVICE BLDG MAINT	\$19.64	\$139.10
			SERVICE BLDG MAINT	\$14.58	
190545	401-7101-571.50-20	DCG ROOFING SOLUTIONS INC	SERVICE BLDG MAINT	\$11,990.00	\$11,990.00
190549	101-7101-531.21-02	DYNAMIC HEATING & PIPING CO	SERVICE BLDG MAINT	\$2,486.50	\$3,790.50
			EQUIPMENT MAINTENANCE	\$679.00	
			EQUIPMENT MAINTENANCE	\$625.00	
	401-7101-571.50-20		REPAIR SERVICE EQUIPMENT	\$2,110.00	\$2,110.00
190565	101-7101-531.21-02	FOX VALLEY FIRE & SAFETY COMPANY	EQUIPMENT MAINTENANCE	\$462.00	\$462.00
190569	101-7101-531.31-55	G & O THERMAL SUPPLY CO	SUPPLIES	\$68.36	\$68.36
190578	101-7101-531.31-45	GRAINGER W W INC	JANITORIAL SUPPLIES	\$15.79	\$63.16
			JANITORIAL SUPPLIES	\$47.37	
	101-7101-531.31-55		BUILDER'S SUPPLIES	\$276.98	\$422.56
			BUILDER'S SUPPLIES	\$92.70	
			BUILDER'S SUPPLIES	\$52.88	
	101-7101-531.31-65		EQUIPMENT, NON OFFICE	\$396.88	\$396.88
	101-7101-531.31-75		STREET LIGHT SUPPLIES	\$130.42	\$130.42
190580	101-7101-531.21-11	GSF USA INC	SERVICE BLDG MAINT	\$11,000.00	\$11,000.00
190581	101-7101-531.31-55	H O H CHEMICALS INC	HVAC SUPPLIES	\$1,692.87	\$1,692.87
190584	101-7101-531.22-02	HARRIS TRUST & SAVINGS BANK	INTL SOC ARBORICULTURE	\$175.00	\$875.00
			INTL SOC ARBORICULTURE	\$175.00	
			INTL SOC ARBORICULTURE	\$175.00	
			INTL SOC ARBORICULTURE	\$175.00	
			INTL SOC ARBORICULTURE	\$175.00	
	101-7101-531.22-03		AMERICAN PUBLIC WORKS	\$80.00	\$175.00
			NATL PUBLIC EMPLOYER	\$95.00	
	101-7101-531.31-65		MEIJER #228	\$17.61	\$36.32
			MEIJER #228	\$18.71	
190586	101-7101-531.31-55	HELLER LUMBER CO	SUPPLIES	\$20.00	\$20.00
190591	101-7101-531.22-15	IL PAPER COMPANY	COPY MACHINE SERVICE	\$138.12	\$282.32
			PHOTOCOPYING	\$144.20	
190595	101-7101-531.31-90	INDUSTRIAL SYSTEMS LTD	STREET/SIDEWALK SUPPLIES	\$3,280.80	\$9,797.82
			STREET/SIDEWALK SUPPLIES	\$3,246.29	
			STREET/SIDEWALK SUPPLIES	\$3,270.73	
190598	101-7101-531.21-65	INTL EXTERMINATORS INC	PEST CONTROL	\$72.00	\$318.00
			PEST CONTROL	\$187.00	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190598	101-7101-531.21-65	INTL EXTERMINATORS INC	PEST CONTROL	\$59.00	\$318.00
190614	101-7101-531.30-39	LEAHY WOLF CO	MOTOR OIL	\$1,307.31	\$1,307.31
190617	101-7101-531.31-40	LOWES COMMERCIAL SERVICES	DECORATIONS	\$5.68	\$5.68
	101-7101-531.31-55		BUILDER'S SUPPLIES	\$27.14	\$4,163.14
			ELECTRICAL EQUIP & SUPPLY	\$4,136.00	
	101-7101-531.31-65		HARDWARE SUPPLIES	\$5.67	\$296.54
			HARDWARE SUPPLIES	\$193.09	
			EQUIPMENT, NON OFFICE	\$18.96	
			EQUIPMENT, NON OFFICE	\$14.25	
			HARDWARE SUPPLIES	\$31.34	
			EQUIPMENT, NON OFFICE	\$33.23	
	101-7101-531.31-85		HAND TOOLS-POWER/NON POW	\$56.88	\$56.88
	101-7101-531.33-05		HARDWARE SUPPLIES	\$85.92	\$212.98
			SUPPLIES	\$22.34	
			SUPPLIES	\$71.52	
			SUPPLIES	\$33.20	
	435-7101-531.31-85		TOOLS	\$17.06	\$17.06
190619	101-7101-531.30-39	MANSFIELD OIL COMPANY	FUEL,OIL,GREASE, & LUBES	\$15,204.48	\$15,204.48
190627	101-7101-531.31-55	MEYER LABORATORY INC	SUPPLIES	\$223.60	\$223.60
190630	101-7101-531.21-62	MIDWEST MATERIAL MANAGEMENT	SERVICE DISPOSAL	\$3,315.15	\$3,315.15
190637	101-7101-531.31-90	NEW DEAL DEICING	STREET/SIDEWALK SUPPLIES	\$3,798.00	\$3,798.00
190643	101-7101-531.21-03	NORTHWEST CENTRAL DISPATCH SYS	RADIO LICENSE APP FEES	\$310.00	\$310.00
190646	101-7101-531.31-55	NORTHWEST ELECTRICAL SUPPLY CO	ELECTRICAL EQUIP & SUPPLY	\$6.25	\$6.25
	101-7101-531.31-75		STREET LIGHT SUPPLIES	\$123.12	\$123.12
190648	401-7101-572.50-15	O'LEARY'S CONTRACTOR EQUIPMENT	CUTOFF SAW	\$1,670.00	\$4,215.00
			CONCRETE VIBRATOR	\$935.00	
			PLATE TAMPER	\$1,610.00	
190651	101-7101-531.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$66.51	\$433.02
			OFFICE SUPPLIES	\$32.89	
			OFFICE SUPPLIES	\$26.32	
			OFFICE SUPPLIES	\$31.43	
			OFFICE SUPPLIES	\$49.63	
			OFFICE SUPPLIES	\$19.98	
			OFFICE SUPPLIES	\$4.99	
			OFFICE SUPPLIES	\$201.27	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190651	101-7101-531.31-65	OFFICE DEPOT	SUPPLIES	\$158.61	\$158.61
	101-7101-531.31-80		SUPPLIES	\$279.98	\$279.98
190654	101-7101-531.22-70	PACIFIC TELEMAGEMENT SERVICES	PAY PHONES FEE	\$153.00	\$153.00
190662	101-7101-531.20-05	PRECISE MRM LLC	AVL PILOT FEE	\$150.00	\$150.00
190665	101-7101-531.30-35	PRO SAFETY INC	CLOTHING	\$386.65	\$386.65
190670	101-7101-531.30-35	RED WING SHOE STORE	CLOTHING	\$130.49	\$330.21
			CLOTHING	\$114.74	
			CLOTHING	\$84.98	
190672	435-7101-531.40-86	JAMES ROBERTS	EAB	\$50.00	\$50.00
190673	435-7101-531.40-86	THOMAS RODELL	EAB	\$100.00	\$100.00
190676	435-7101-531.31-85	RUSSO'S POWER EQUIPMENT INC	BAR & CHAIN OIL	\$186.00	\$186.00
190678	101-7101-531.22-02	SAM'S CLUB	MEMBERSHIP DUES	\$190.00	\$190.00
190682	101-7101-531.31-55	SHERWIN ACE HARDWARE	HARDWARE SUPPLIES	\$30.98	\$108.10
			HARDWARE SUPPLIES	\$30.98	
			HARDWARE SUPPLIES	\$23.17	
			HARDWARE SUPPLIES	\$22.97	
	101-7101-531.31-65		JANITORIAL SUPPLIES	\$35.45	\$397.13
			EQUIPMENT, NON OFFICE	\$17.98	
			JANITORIAL SUPPLIES	\$46.96	
			HARDWARE SUPPLIES	\$18.97	
			EQUIPMENT, NON OFFICE	\$35.98	
			HARDWARE SUPPLIES	\$23.47	
			EQUIPMENT, NON OFFICE	\$59.95	
			HARDWARE SUPPLIES	\$51.96	
			ELECTRICAL EQUIP & SUPPLY	\$4.49	
			EQUIPMENT, NON OFFICE	\$24.90	
			EQUIPMENT, NON OFFICE	\$51.96	
			JANITORIAL SUPPLIES	\$25.06	
190683	101-7101-531.21-02	SIMPLEX GRINNELL	SERVICE MISCELLANEOUS	\$4,153.00	\$4,153.00
190687	101-7101-531.22-70	SOUND INCORPORATED	WARRANTY EXT SR CTR	\$72.73	\$72.73
190689	101-7101-531.30-39	SPEEDWAY/SUPER AMERICA	FUEL	\$15.32	\$15.32
190691	101-7101-531.22-70	SPRINT	352372920	\$21.20	\$21.20
190692	101-7101-531.22-70	SPRINT	840280811	\$196.53	\$196.53
190695	435-7101-531.40-86	SHERRI STANTON	EAB	\$50.00	\$50.00
190696	101-7101-531.21-02	STATE OF IL FIRE MARSHALL	BOILER INSPECTION	\$70.00	\$70.00

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190698	101-7101-531.31-70	STEINER ELECTRIC	TRAFFIC SIGNAL SUPPLIES	\$216.14	\$216.14
	101-7101-531.31-75		STREET LIGHT SUPPLIES	\$5,274.00	\$17,766.38
			STREET LIGHT SUPPLIES	\$3,516.00	
			STREET LIGHT SUPPLIES	\$8,976.38	
190701	101-7101-531.31-55	SUBURBAN TRIM & GLASS	SUPPLIES	\$618.00	\$719.02
			SUPPLIES	\$101.02	
190721	101-7101-531.21-65	VERIZON WIRELESS	INV 9736055003	\$460.87	\$460.87
190726	101-7101-531.22-70	VERIZON WIRELESS	INV 9738001816	\$127.15	\$127.15
190733	101-7101-531.21-65	VERIZON WIRELESS	INV 9737773203	\$319.01	\$319.01
190734	101-7101-531.21-65	VERIZON WIRELESS	INV 9737742758	\$1,701.42	\$1,701.42
190739	101-7101-531.22-15	XEROX CORPORATION	SERVICE MISCELLANEOUS	\$6.94	\$6.94
801418	101-7101-531.22-70	AT & T	847255350512	\$1,780.11	\$3,876.27
			847439786811	\$120.15	
			847259612410	\$60.10	
			847797132111	\$60.06	
			847577545311	\$88.09	
			847577579511	\$340.16	
			847259612411	\$60.06	
			847342153611	\$60.06	
			847394436812	\$60.06	
			847590600011	\$1,247.42	
801419	101-7101-531.21-50	COMMONWEALTH EDISON COMPANY	8572043011	\$95.04	\$1,497.88
			4643388009	\$532.93	
			1627055057	\$731.98	
			8572043011	\$137.93	
801420	101-7101-531.21-50	NICOR	94830700004	\$343.80	\$9,170.35
			95407400001	\$854.08	
			97034457784	\$1,039.74	
			95407400001	\$1,177.20	
			58401600000	\$89.16	
			38178600003	\$176.73	
			28178600004	\$360.84	
			73488600005	\$2,649.95	
			25422686599	\$2,391.29	
			40178600009	\$87.56	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
901040	101-7101-531.22-05	CITIBANK	POSTAGE	\$21.69	\$21.69
Total Division:				\$287,217.76	
Total Department:				\$287,217.76	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 72 Water and Sewer					
Division: 1					
190478	505-7201-561.22-02	AMERICAN WATER WORKS ASSOC	MEMBERSHIP DUES, HORNDASH	\$81.00	\$81.00
190508	505-7201-561.20-05	CARDNO JFNEW	SERVICE CONSULTING	\$2,157.84	\$2,587.14
			STORMWATER MANAGEMENT	\$429.30	
190525	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0831076049	\$164.43	\$164.43
190526	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	0117046072	\$133.87	\$133.87
190527	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	1257044037	\$1,093.75	\$1,093.75
190528	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	1092085063	\$105.14	\$105.14
190546	505-7201-561.20-05	DIXON ENGINEERING INC	PAINT INSPECTIONS	\$175.00	\$175.00
190550	505-7201-561.31-01	EAST JORDAN USA INC	WATER SEWER SYSTEM SUPPLY	\$1,928.00	\$3,960.00
			PIPE AND TUBING	\$2,032.00	
190561	505-7201-561.31-01	FOREMAN JOSEPH D AND CO	COPPER TUBING	\$1,512.00	\$1,512.00
	505-7201-561.31-07		SUPPLIES	\$55.50	\$55.50
190578	505-7201-561.30-35	GRAINGER W W INC	CLOTHING & APPAREL	\$860.88	\$939.84
			CLOTHING & APPAREL	\$78.96	
	505-7201-561.31-65		EQUIPMENT, NON OFFICE	\$388.43	\$388.43
190584	505-7201-561.31-07	HARRIS TRUST & SAVINGS BANK	NORTHFIELD 214 MUNDELEIN	\$1,854.60	\$1,854.60
	505-7201-561.31-65		MARIANOS FRESH	\$67.35	\$167.33
			JEWEL #3422	\$99.98	
190585	505-7201-561.31-01	HD SUPPLY WATERWORKS	SUPPLIES	\$105.00	\$105.00
190591	505-7201-561.50-10	IL PAPER COMPANY	SERVICE MISCELLANEOUS	\$9,408.25	\$9,408.25
190599	505-7201-561.21-02	ITRON INC	SERVICE EQUIPMENT	\$5,790.67	\$5,790.67
190600	505-7201-561.31-40	JCK CONTRACTORS	TOPSOIL	\$650.00	\$650.00
190601	505-7201-561.50-20	JL ADLER ROOFING	SERVICE CONSTRUCTION	\$3,355.00	\$3,355.00
190610	505-7201-561.22-02	KUHL EDWARD J	CDL REIMBURSEMENT	\$50.00	\$50.00
190611	505-7201-561.31-60	LAI LTD	BUFFER SOLUTION	\$368.55	\$368.55
190617	505-7201-561.31-05	LOWES COMMERCIAL SERVICES	PUMPING SYSTEM SUPPLIES	\$60.64	\$60.64
	505-7201-561.31-65		HARDWARE SUPPLIES	\$15.16	\$15.16
	505-7201-561.31-85		HAND TOOLS-POWER/NON POW	\$41.72	\$192.71
			HAND TOOLS-POWER/NON POW	\$150.99	
190623	505-7201-561.20-05	MC HENRY ANALYTICAL WATER LAB	SERVICE CONSULTING	\$450.00	\$450.00
190626	505-7201-561.31-05	METROPOLITAN INDUSTRIES	REPLACEMENT CHECK VALVES	\$972.00	\$972.00

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190628	505-7201-561.31-85	MID AMERICA WATER	COMBO DRILL AND TAP	\$714.00	\$714.00
190651	505-7201-561.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$66.51	\$392.61
			OFFICE SUPPLIES	\$26.31	
			OFFICE SUPPLIES	\$31.43	
			OFFICE SUPPLIES	\$49.64	
			OFFICE SUPPLIES	\$17.45	
			OFFICE SUPPLIES	\$201.27	
190653	505-7201-561.31-90	OZINGA READY MIX CONCRETE INC	STREET/SIDEWALK SUPPLIES	\$581.00	\$947.50
			STREET/SIDEWALK SUPPLIES	\$366.50	
190664	505-7201-561.22-02	PREUCIL JOHN	CDL REIMBURSEMENT	\$50.00	\$50.00
190665	505-7201-561.30-35	PRO SAFETY INC	CLOTHING	\$227.10	\$227.10
190670	505-7201-561.30-35	RED WING SHOE STORE	CLOTHING	\$152.00	\$611.54
			CLOTHING	\$112.49	
			CLOTHING	\$147.96	
			CLOTHING	\$33.14	
			CLOTHING	\$165.95	
190682	505-7201-561.31-65	SHERWIN ACE HARDWARE	EQUIPMENT, NON OFFICE	\$11.97	\$19.95
			FUEL,OIL,GREASE, & LUBES	\$7.98	
190684	505-7201-561.21-35	SKIRMONT MECHANICAL CONTRACTORS	SERVICE METER	\$4,977.00	\$4,977.00
190694	505-7201-561.31-55	STANDARD PIPE & SUPPLY INC	BUILDING SUPPLIES	\$15.58	\$15.58
190708	505-7201-561.31-65	TIGERDIRECT	SCADA EQUIPMENT	\$153.28	\$153.28
190716	505-7201-561.31-02	USA BLUEBOOK	FLUORIDE POCKET II	\$505.32	\$505.32
190717	505-7201-561.31-65	UTECH ENVIRONMENTAL MFG SUP INC	MULTI-COND CABLE REPAIR	\$242.13	\$242.13
190721	505-7201-561.22-70	VERIZON WIRELESS	INV 9736055003	\$460.86	\$460.86
190728	505-7201-561.22-70	VERIZON WIRELESS	INV 9736024742	\$1,517.91	\$1,517.91
190733	505-7201-561.22-70	VERIZON WIRELESS	INV 9737773203	\$319.01	\$319.01
190734	505-7201-561.22-70	VERIZON WIRELESS	INV 9737742758	\$1,508.80	\$1,508.80
190737	505-7201-561.22-02	WATER ENVIRONMENT FEDERATION	MEMBERSHIP DUES	\$251.00	\$251.00
190741	505-7201-561.31-01	ZIEBELL WATER SERVICE PRODUCTS	WATER SEWER SYSTEM SUPPLY	\$9,581.90	\$14,495.44
			WATER SEWER SYSTEM SUPPLY	\$895.68	
			WATER SEWER SYSTEM SUPPLY	\$179.06	
			WATER SEWER SYSTEM SUPPLY	\$741.80	
			WATER SEWER SYSTEM SUPPLY	\$1,197.00	
			WATER SEWER SYSTEM SUPPLY	\$1,900.00	
801418	505-7201-561.22-70	AT & T	847437468511	\$140.05	\$2,606.36

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
801418	505-7201-561.22-70	AT & T	847590808511	\$196.62	\$2,606.36
			847590210511	\$2,269.69	
801419	505-7201-561.21-50	COMMONWEALTH EDISON COMPANY	1104021044	\$78.36	\$191.60
			0645171017	\$61.98	
			0087155164	\$51.26	
801420	505-7201-561.21-50	NICOR	05850400002	\$45.18	\$127.94
			16797600000	\$82.76	
801422	505-7201-561.21-50	CONSTELLATION NEW ENERGY INC	0441087047	\$165.70	\$20,467.03
			0300013030	\$6,556.44	
			0405097038	\$4,331.76	
			0528113037	\$4,041.43	
			0159027139	\$2,234.19	
			0522082015	\$1,219.60	
			0789016039	\$978.72	
			0081080033	\$939.19	
Total Division:				\$85,437.97	
Total Department:				\$85,437.97	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 73 Parking					
Division: 1					
190540	235-7301-532.31-90	CRYOTECH DEICING TECHNOLOGY	STREET/SIDEWALK SUPPLIES	\$1,327.15	\$1,327.15
190551	235-7301-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$487.01	\$487.01
190713	235-7301-532.21-40	UNION PACIFIC RAILROAD	LOT P 7TH QUARTER	\$3,269.63	\$3,269.63
801419	235-7301-532.21-50	COMMONWEALTH EDISON COMPANY	5231622008	\$72.21	\$88.50
			4643715006	\$16.29	
Total Division:				\$5,172.29	
Division: 2					
190540	235-7302-532.31-90	CRYOTECH DEICING TECHNOLOGY	STREET/SIDEWALK SUPPLIES	\$2,986.11	\$2,986.11
190551	235-7302-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$1,540.49	\$1,540.49
190629	235-7302-532.21-02	MID AMERICAN ELEVATOR CO INC	EQUIPMENT MAINTENANCE	\$84.00	\$588.00
			EQUIPMENT MAINTENANCE	\$168.00	
			EQUIPMENT MAINTENANCE	\$336.00	
801422	235-7302-532.21-50	CONSTELLATION NEW ENERGY INC	4874331007	\$3,106.07	\$3,106.07
Total Division:				\$8,220.67	
Division: 3					
190540	235-7303-532.31-90	CRYOTECH DEICING TECHNOLOGY	STREET/SIDEWALK SUPPLIES	\$2,322.53	\$2,322.53
190551	235-7303-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$1,540.49	\$1,540.49
801422	235-7303-532.21-50	CONSTELLATION NEW ENERGY INC	4643395004	\$2,391.00	\$2,391.00
Total Division:				\$6,254.02	
Division: 4					
190551	235-7304-532.21-11	ECO CLEAN MAINTENANCE INC	SERVICE BLDG MAINT	\$487.01	\$487.01
801420	235-7304-532.21-50	NICOR	92296400002	\$200.65	\$276.26
			92296400002	\$75.61	
801422	235-7304-532.21-50	CONSTELLATION NEW ENERGY INC	0983023007	\$676.40	\$676.40

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Total Division:				\$1,439.67	
Total Department:				\$21,086.65	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 75 Municipal Fleet Services					
Division: 1					
190484	621-7501-551.21-07	ARLINGTON HTS FORD INC	VEH MAINTENANCE SUPPLY	\$483.80	\$1,339.42
			VEH MAINTENANCE SUPPLY	\$375.00	
			VEH MAINTENANCE SUPPLY	\$141.58	
			VEH MAINTENANCE SUPPLY	\$339.04	
190485	621-7501-551.31-51	ARLINGTON POWER EQUIPMENT	VEH MAINTENANCE SUPPLY	\$99.58	\$161.16
			VEH MAINTENANCE SUPPLY	\$61.58	
190491	621-7501-551.31-51	ATLAS FIRST ACCESS INC	VEH MAINTENANCE SUPPLY	\$115.70	\$115.70
190492	621-7501-551.21-07	AUTO GLASS TEK INC	SEAT REPLACEMENT	\$215.00	\$215.00
190493	621-7501-551.31-51	AUTO ZONE	VEH MAINTENANCE SUPPLY	(\$133.91)	\$47.78
			VEH MAINTENANCE SUPPLY	(\$26.98)	
			VEH MAINTENANCE SUPPLY	\$45.98	
			VEH MAINTENANCE SUPPLY	\$4.40	
			VEH MAINTENANCE SUPPLY	\$13.57	
			VEH MAINTENANCE SUPPLY	\$29.98	
			VEH MAINTENANCE SUPPLY	\$114.74	
190495	621-7501-551.33-05	BATTERIES PLUS LLC	BATTERIES	\$74.88	\$74.88
190498	621-7501-551.21-07	BRINDLEE MOUNTAIN FIRE APPARATUS	SERVICE PROFESSIONAL	\$5,000.00	\$5,000.00
190509	621-7501-551.31-51	CASEY EQUIPMENT CO	VEH MAINTENANCE SUPPLY	\$116.49	\$116.49
190513	621-7501-551.21-02	CFA SOFTWARE INC	CFA SUPPORT COSTS	\$750.00	\$750.00
190515	621-7501-551.31-51	CHICAGO PARTS AND SOUND	VEH MAINTENANCE SUPPLY	\$191.57	\$271.37
			VEH MAINTENANCE SUPPLY	\$79.80	
190518	621-7501-551.30-35	CINTAS CORP	CLOTHING	\$45.29	\$45.29
190519	621-7501-551.21-36	CITY WELDING SALES & SERVICE	RENTAL/LEASE EQUIPMENT	\$23.80	\$23.80
190541	621-7501-551.21-07	CUMBERLAND SERVICENTER INC	SAFETY LANE TICKETS	\$1,150.00	\$1,150.00
190547	621-7501-551.31-51	DOUGLAS TRUCK PARTS INC	VEH MAINTENANCE SUPPLY	\$39.90	\$39.90
190571	621-7501-551.31-51	GALVA ROAD EQUIPMENT LLC	VEH MAINTENANCE SUPPLY	\$22.82	\$22.82
190575	621-7501-551.31-51	GLOBAL EMERGENCY PRODUCTS	VEH MAINTENANCE SUPPLY	\$52.48	\$368.04
			VEH MAINTENANCE SUPPLY	\$45.25	
			VEH MAINTENANCE SUPPLY	\$201.01	
			VEH MAINTENANCE SUPPLY	\$69.30	
190577	621-7501-551.30-35	GRABOWSKI KENNETH	CLOTHING	\$76.45	\$76.45

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
190578	621-7501-551.31-51	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$303.24	\$303.24
	621-7501-551.31-65		EQUIPMENT, NON OFFICE	\$54.95	\$54.95
190588	621-7501-551.31-51	HOSKINS CHEVROLET INC	VEH MAINTENANCE SUPPLY	\$31.74	\$31.74
190608	621-7501-551.30-35	KOEPL GUY	CLOTHING	\$171.15	\$367.35
			CLOTHING	\$196.20	
190617	621-7501-551.31-51	LOWES COMMERCIAL SERVICES	VEH MAINTENANCE SUPPLY	\$14.04	\$14.04
190633	621-7501-551.21-07	MORTON GROVE AUTOMOTIVE WEST	VEH MAINTENANCE SUPPLY	\$90.00	\$90.00
190634	621-7501-551.31-51	NAPA HEIGHTS AUTOMOTIVE	VEH MAINTENANCE SUPPLY	\$118.88	\$118.88
190635	621-7501-551.31-51	NATL CAP & SET SCREW CO	VEH MAINTENANCE SUPPLY	\$24.17	\$24.17
190650	621-7501-551.21-07	ODOCK INC	VEHICLE MAINTENANCE	\$7.95	\$47.85
			VEHICLE MAINTENANCE	\$39.90	
190651	621-7501-551.30-05	OFFICE DEPOT	OFFICE SUPPLIES	\$49.20	\$149.63
			OFFICE SUPPLIES	\$100.43	
190677	621-7501-551.31-51	SAKASH JOHN CO	VEH MAINTENANCE SUPPLY	\$9.60	\$9.60
190680	621-7501-551.21-07	SECRETARY OF STATE	TITLE AND PLATES	\$105.00	\$105.00
190682	621-7501-551.31-51	SHERWIN ACE HARDWARE	SUPPLIES	\$11.99	\$11.99
190690	621-7501-551.21-07	SPRING ALIGN	VEH MAINTENANCE SUPPLY	\$164.95	\$164.95
190693	621-7501-551.31-51	STANDARD EQUIPMENT CO	VEH MAINTENANCE SUPPLY	\$803.66	\$1,245.30
			VEH MAINTENANCE SUPPLY	\$43.74	
			VEH MAINTENANCE SUPPLY	\$397.90	
190700	621-7501-551.21-07	SUBURBAN ACCENTS INC	LETTERING ON MOTORCYCLE	\$150.00	\$300.00
			LETTERING ON MOTORCYCLE	\$150.00	
	621-7501-551.21-08		LETTERING ON SQUAD	\$75.00	\$75.00
190703	621-7501-551.21-07	SUPERIOR SOUND INC	SUPPLIES	\$289.00	\$289.00
190705	621-7501-551.31-65	TERRACE SUPPLY CO	SUPPLIES	\$17.94	\$17.94
190738	621-7501-551.31-51	WHOLESALE DIRECT INC	VEH MAINTENANCE SUPPLY	\$186.77	\$186.77
190740	621-7501-551.31-51	ZARNOTH BRUSH WORKS INC	VEH MAINTENANCE SUPPLY	\$727.80	\$727.80
Total Division:				\$14,153.30	
Total Department:				\$14,153.30	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 80 Pensions					
Division: 1					
901040	711-8001-631.22-05	CITIBANK	POSTAGE	\$2.88	\$2.88
Total Division:				\$2.88	
Total Department:				\$2.88	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 90 Capital					
Division: 1					
190471	505-9001-571.50-25	AM COAT PAINTING INC	SERVICE BLDG MAINT	\$132,461.96	\$132,461.96
Total Division:				\$132,461.96	
Division: 3					
190566	621-9003-572.50-05	FREEWAY FORD	VEHICLE MAJOR TRANSPORT	\$23,568.00	\$23,568.00
Total Division:				\$23,568.00	
Total Department:				\$156,029.96	

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Check #	Account Number	Payee	Description 1	Transaction Amount	Total Trans Amt
Department: 99 Non Operating					
Division: 1					
190584	515-9901-525.40-92	HARRIS TRUST & SAVINGS BANK	INTUIT QB ONLINE	\$456.82	\$456.82
190625	515-9901-525.40-92	METROPOLIS COMMERCIAL CONDO ASSN	BLDG RESERVE FUND 1-2015	\$1,199.90	\$1,199.90
Total Division:				\$1,656.72	
Total Department:				\$1,656.72	
TOTAL ALL FUNDS:				\$1,354,628.17	



Item: Report of the Committee-of-the-Whole Meeting of January 12, 2015

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of January 12, 2015

Community Development Block Grant Budget for Program Year May 1, 2015 - April 30, 2016

Federal Fiscal Year 2015-2019 Consolidated Plan

Trustee LaBedz moved, seconded by Trustee Sidor that the Committee-of-the-Whole recommend to the Village Board, that the draft 2015-2019 Consolidated Plan, including the 2015-2016 Annual Action Plan and CDBG Budget, be made available for the 30 day public comment period. The motion passed unanimously.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Report of the Committee-of-the-Whole Meeting of January 20, 2015

Department: Village Manager's Office

Report of the Committee-of-the-Whole Meeting of January 20, 2015

Interview of Dottie Hardy for Appointment to the Senior Citizens Commission

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Hearts of Gold

Department: Manager's Office

Background

The Annual Hearts of Gold Awards Dinner hosted by the Special Events Commission is being held Saturday, February 21 at Rolling Green Country Club. Rolling Green is able to accommodate the Commission's estimated crowd of 250 anticipated guests at a rate of \$60 per dinner.

Recommendation

In the interest of using an Arlington Heights venue for the event that does not require a specific guaranteed number of guests, it is recommended that the Village Board waive the bidding procedure and authorize the utilization of Rolling Green Country Club for the Hearts of Gold Dinner. The actual costs for the dinner are covered by business sponsors and attendees.

Bid Section

Item:

Bid Opening Date: N/A

Account Numbers: 515-1018-525-40-55

Total Budget for Specific Item: \$18,000

Bid Amount: \$15,000 (\$60 per dinner, estimated 250 guests)



Item: Police Patrol Vehicle Equipment

Department: Finance/Police

BACKGROUND

In 2006, the Police Department performed extensive research and testing for all equipment needed for the Police Patrol Fleet. Once models were approved, the Police Department scheduled all new Patrol vehicles to be equipped with a Panasonic Arbitrator Mark II in-car camera systems and a Datalux mobile computer system. The Mark II system is no longer available and obtaining replacement parts has become a challenge. Additionally, the backend server software is no longer supported. Staff has been looking for a software and hardware upgrade to the current squad video system.

In January 2014, Panasonic released the Mark III system. The Mark III system has several advantages. This software is significantly improved and is more user friendly than the current system's software. The backend Mark III server software is compatible to Mark II hardware, which allows both systems (Mark II and Mark III) to upload to one centralized server. This is a significant cost saving factor, as it does not require all squad cars to be upgraded to the new system at once. As new squad cars are put into service, they will be outfitted with the new Mark III in-car camera system. The equipment that will be put out of service will be kept for spare parts until all units have been outfitted with new hardware. The price for each Panasonic Arbitrator Mark III in-car camera kit is \$5,415 per squad car and comes with a five year warranty.

The new system includes the following upgraded features:

- Higher resolution of video from cameras
- Better quality microphones for clearer audio
- Wireless video upload independent from cars mobile data computer
- Ability to install up to 6 cameras and record 5 simultaneously
- Larger storage capacity in the vehicle to record more video

At the same time, the Police Department is seeking to replace its Datalux mobile data computers with Panasonic Toughbook computers as each squad car is replaced in the fleet. The Panasonic Toughbooks provide a cost savings, the best feature set, ruggedness, dependability and IT serviceability. The cost of a Panasonic Toughbook including docking station, mounts, antennas and cellular

modem is at \$5,675, which compares to \$6,068 for the Datalux. The life expectancy for a Toughbook is between 6-8 years, depending on the computer's performance and on-line hours.

Additionally, Datalux warranty service has become unreliable; the average turnaround time for a repair stands at 6-8 weeks compared to Panasonic's 3-5 day turnaround.

This equipment will be purchased under the State of Illinois joint purchasing program.

RECOMMENDATION

It is recommended that the Village Board authorize the purchase of four Panasonic Arbitrator Mark III in-car camera kits and four Panasonic CF-31 Toughbooks in an amount not-to-exceed \$44,360 from CDS Office Technologies of Springfield, IL.

Bid Section

Item:	Police Patrol In-Car Camera Kits and Computers
Bid Opening Date:	N/A - Requesting bid waiver
Account Numbers:	625-0601-571-5010 EQ9708
Total Budget for Specific Item:	
Bid Amount:	N/A



Item: Parking Garage Granular Deicing Chemicals

Department: Public Works

BACKGROUND

The Public Works Department utilizes a non-chloride deicer for Snow & Ice Control on our Municipal Parking Garages. The use of chlorides has a negative effect on the structural steel embedded into the concrete. A recent study done by a structural engineer proved that our steel is still in good shape, even after over 20 years of service.

On December 9, 2014, a public bid opening was held for the furnishing and delivery of Granular Sodium Acetate (NAAC). The following three bids were opened and publicly read aloud:

<u>BIDDER</u> <u>BID</u>	<u>PRODUCT</u>	<u>PRICE/TON</u>	<u>TOTAL</u>
Schoenberg Industrial \$36,800.00 Clemmons, NC	Sodium Formate	\$1,840.00/ton	
New Deal Deicing \$37,460.00 Denver, CO	Sodium Acetate & Sodium Formate	\$1,873.00/ton	
Cryotech \$41,920.40 Fort Madison, IA	Sodium Acetate	\$2,096.02/ton	

Staff is recommending approval to award the contract to New Deal Deicing of Denver, CO at a not-to-exceed price of \$1,873/ton. The bid from Schoenberg Industrial was for straight Sodium Formate, which does not meet the bid specifications. The Village has had poor results in the past utilizing this chemical alone.

The FY14-15 Budget includes \$61,000 for the purchase of deicer for the Municipal Parking Garages.

RECOMMENDATION

It is recommended that the Village Board award a contract to the lowest responsible bidder, New Deal Deicing of Denver, Colorado for furnishing and delivery of the non-chloride deicier in an amount not-to-exceed \$1,873/ton.

Bid Section

Item:	Parking Garage Granular Deicing Chemicals
Bid Opening Date:	December 9, 2014
Account Numbers:	235-7301-532.31-90 and 235-7302-532.31-90 and 235-7303-532.31-90
Total Budget for Specific Item:	\$40,000
Bid Amount:	\$1,873.00 / ton



Item: Pavement Crack Sealing Program

Department: Public Works

BACKGROUND

Crack Sealing is one of the most cost effective roadway maintenance activities. The purpose of crack sealing is to prevent water from penetrating through existing cracks into the base of the roadway. In order to extend the useful life of the Village's asphalt streets, the Public Works Department annually budgets for this contractual work.

Last year, the Village Board awarded a contract to Denler Inc of Mokena, IL in accordance with bids received through a publicly awarded bid completed by the Municipal Purchasing Initiative (MPI). MPI is a group of municipalities that jointly contract out certain maintenance contracts to benefit from economies of scale. At that time, Denler was in the second year of a three year contract. Staff is now recommending awarding a contract with Denler in accordance with their third year pricing through MPI. The "Year Three" pricing is \$1.25/lb. and represents an 11% savings over the crack sealing contract awarded by the Village on its own in 2013. Staff is recommending award of a contract to Denler Inc. for a not-to-exceed amount of \$100,000.

This contract is for the next fiscal year. Staff is requesting approval in advance of the budget process in an effort to obtain an advantageous schedule with the contractor for the construction year. The proposed budget ending December 31, 2015 will include \$100,000 for Pavement Crack Sealing pursuant to this contract. Staff understands that the project is contingent upon approval of the budget.

RECOMMENDATION

It is recommended that the Village Board award a contract to Denler Inc. of Mokena, IL for Pavement Crack Sealing in an amount not-to-exceed \$100,000.

Bid Section

Item:	Pavement Crack Sealing and Routing Program
Bid Opening Date:	February 21, 2013
Account Numbers:	401-7101-571.50-40 (ST 9201)
Total Budget for Specific Item:	\$100,000
Bid Amount:	\$100,000



Item: Vehicle Replacement for Building & Health Services - Suburban Purchasing Cooperative

Department: Public Works

BACKGROUND

The approved FY15 Capital Budget includes \$22,000 for the replacement of a Ford Taurus in the Building & Health Services Department. The current vehicle is in excess of 12 years old and is in need of replacement.

The Suburban Purchasing Cooperative (SPC) is a joint purchasing program for local communities. The SPC represents 143 municipalities in the six County area of Northern Illinois and is administered through the Northwest Municipal Conference, Dupage Mayors & Managers Conference, the South Suburban Mayors & Managers Conference and the Will County Government League.

RECOMMENDATION

It is recommended that the Village Board award the bid contract to Currie Motors of Frankfort, Illinois in the amount of \$17,338 for the purchase of a 2015 Ford Fusion for the Building & Health Services Department and authorize Staff to execute the necessary contracts.

Bid Section

Item:	Vehicle Replacement for Building & Health Services - Suburban Purchasing Cooperative
Bid Opening Date:	Suburban Purchasing Cooperative
Account Numbers:	621-9003-572.50-05 (VH-95-10)
Total Budget for Specific Item:	\$22,000
Bid Amount:	\$17,338



Item: Parking Garage Liquid Chemical Deicer

Department: Public Works

BACKGROUND

In an effort to prolong the life of the Village's Municipal parking structures, Public Works has prohibited the use of chlorides in our Snow and Ice Control Program on the parking decks. To improve effectiveness of our response, Public Works requested and received funding for non-chloride liquid deicer in FY2014-2015.

On December 9, 2014, the Village opened and publicly read aloud the following bids:

<u>BIDDER</u>	<u>UNIT PRICE</u>	<u>TOTAL PRICE</u>
Wellspring Management Oak Park, IL	\$3.975/gallon	\$17,490
EnviroTech Services Inc. Greeley, CO	\$3.999/gallon	\$17,556
Cryotech Fort Madison, IA	\$4.850/gallon	\$21,340
Schoenberg Industrial Clemmons, NC	\$5.300/gallon	\$23,320
Industrial Systems Lakemoor, IL	\$5.340/gallon	\$23,496
Road Solutions Indianapolis, IN	\$6.250/gallon	\$27,500

Staff has checked the provided references and is recommending approval to award the contract to Wellspring Management of Oak Park, IL for the purchase of non-chloride liquid deicer at a cost of \$3.975/gallon.

RECOMMENDATION

It is recommended that the Village Board award a contract to Wellspring Management of Oak Park, Illinois for the purchase of non-chloride liquid deicer in an amount not-to-exceed \$3.975/gallon, up to a budgeted amount of \$21,100.

Item:	Parking Garage Liquid Chemical Deicer
Bid Opening Date:	December 9, 2014
Account Numbers:	235-7301-532.31-90 and 235-7302-532.31-90 and 235-7303-532-31-90
Total Budget for Specific Item:	\$21,100
Bid Amount:	\$17,490



Item: Vehicle Replacement for Police Department - Suburban Purchasing Cooperative

Department: Public Works

BACKGROUND

The approved FY15 Capital Budget includes \$34,250 for the replacement of a Sport Utility Vehicle (SUV) for the Police Department Patrol Bureau. The current vehicle is over four years old and exceeded its useful life as a patrol vehicle.

The Suburban Purchasing Cooperative (SPC) is a joint purchasing program for local communities. The SPC represents 143 municipalities in the six County area of Northern Illinois and is administered through the Northwest Municipal Conference, Dupage Mayors & Managers Conference, the South Suburban Mayors & Managers Conference and the Will County Government League.

RECOMMENDATION

It is recommended that the Village Board award the bid to Currie Motors of Forest Park, Illinois in the amount of \$33,200.40 for the purchase of a 2015 Chevrolet Tahoe for the Police Department Patrol Bureau and authorize staff to execute the necessary contracts.

Bid Section

Item:	Vehicle Replacement for Police Department - Suburban Purchasing Cooperative
Bid Opening Date:	Suburban Purchasing Cooperative
Account Numbers:	621-9003-572.50-05 (VH-95-03)
Total Budget for Specific Item:	\$34,250.00
Bid Amount:	\$33,200.40



Item: Intergovernmental Agreement - Euclid Bike Path

Department: Legal/Engineering

BACKGROUND

The Arlington Downs development, as part of Planned Unit Development Ordinance Number 12-039, is required to install a bike path along Euclid Avenue. The City of Rolling Meadows (City) has long planned on establishing a link in their bike path system along Euclid Avenue between their existing path along Salt Creek and their existing path along Rohlwing Road. The City has recently obtained an Illinois Transportation Enhancement Program (ITEP) funding assistance grant for the installation of the bike path along Euclid. The ITEP program will pay for 80% of the costs for this project. The remaining 20% is the local share, which will be split 50%-50% between the Village and the City.

At this time, Staff is only seeking approval of an Intergovernmental Agreement for the Phase I Engineering costs. The Village's portion, which amounts to \$5,575, will be funded from park contribution fees already collected from the Arlington Downs development.

The City of Rolling Meadows approved the Agreement at their December 23, 2014 meeting.

RECOMMENDATION

It is recommended that the Village Board adopt the attached Resolution, approving an Intergovernmental Agreement with the City of Rolling Meadows for Phase I Engineering services for the Euclid Avenue Bike Path, with the Village's contribution not-to-exceed \$5,575.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Intergovernmental Agreement - Rolling Meadows - Euclid Avenue Bike Path	Resolution
Rolling Meadows - Euclid Avenue Bike Path	Agreement

**A RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT
FOR PRELIMINARY PHASE I ENGINEERING SERVICES FOR
BIKEWAY PATH DEVELOPMENT ON EUCLID AVENUE BETWEEN
ROHLWING ROAD AND THE ARLINGTON HEIGHTS BRANCH OF
SALT CREEK WITH THE CITY OF ROLLING MEADOWS**

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: A certain intergovernmental agreement by and between the Village of Arlington Heights and the City of Rolling Meadows related to Phase I engineering services for proposed bikeway path development on Euclid Avenue between Rohlwing Road and the Arlington Heights branch of Salt Creek, a true and correct copy of which is attached hereto, be and the same is hereby approved.

SECTION TWO: The Village President and Village Clerk are hereby authorized and directed to execute said intergovernmental agreement on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 20th day of January, 2015.

Village President

ATTEST:

Village Clerk

AGREEMENTRES: Intergovernmental Agreement Rolling Meadows Bike Path Phase I

INTERGOVERNMENTAL AGREEMENT FOR "EUCLID AVENUE" –
BIKE PATH PHASE I ENGINEERING SERVICES

THIS AGREEMENT entered into by and between the Village of Arlington Heights, a municipal corporation of the County of Cook, State of Illinois ("Village") and the City of Rolling Meadows, a municipal corporation of the County of Cook, State of Illinois ("City").

WITNESSETH

WHEREAS, the Village and City are home rule communities as provided in the 1970 Illinois Constitution; and

WHEREAS, the Illinois Constitution and Illinois Compiled Statutes provide authority for intergovernmental cooperation; and

WHEREAS, the City of Rolling Meadows has obtained an Illinois Transportation Enhancement Program (ITEP), State and federal funding assistance grant for the installation of a bike path along the roadway known as "Euclid Avenue" (between Rohlwing Road and the Arlington Heights branch of Salt Creek); and

WHEREAS, Euclid Avenue roadway is located within the corporate limits of the City of Rolling Meadows, immediately adjacent to the Village of Arlington Heights, and the roadway provides access benefits to Arlington Park, Arlington Downs, and other commercial properties, and for residents of both communities; and

WHEREAS, the necessary engineering services for the proposed bike path improvements may be approached more effectively and economically with both municipalities cooperating and using their joint efforts and resources; and

WHEREAS, the Village and the City want to improve the Euclid Avenue right-of-way for safe bikeway and pedestrian use; and

WHEREAS, the City of Rolling Meadows has secured a proposal for the services of an Engineering consultant to perform Phase I Preliminary Engineering work for the proposed bike path; and

WHEREAS, it is believed to be in the best interests of the Village of Arlington Heights and the City of Rolling Meadows to share equally in the cost of engineering design services for the proposed improvements to construct a bike path within the Euclid Avenue right-of-way; and

WHEREAS, this Intergovernmental Agreement is authorized by the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act of the State of Illinois (5 ILCS 220/1 et seq.), which provides for the execution of agreements and implementation of cooperative ventures between public agencies of the State of Illinois.

NOW, THEREFORE, in consideration of the foregoing, as well as the mutual covenants and agreements hereinafter set forth, the Village and the City hereby agree as follows:

SECTION ONE: All matter set forth in the Recitals of this Agreement, are expressly made a part of this Agreement.

SECTION TWO: The City, in consideration for this Agreement, hereby agrees as follows:

- A. To enter into a contract for Preliminary Phase I engineering services for the proposed Euclid Avenue bike path development, at an estimated total cost of \$55,750. Of this cost, 80% is eligible for reimbursement by the ITEP federal funding assistance, resulting in anticipated local costs to be \$5,575.00 to each municipality.
- B. To ensure that all work is performed properly.
- C. That the scope of all work is per project specifications, and scope of services; as presented within written proposal for services, unit prices, and quantities; and acceptable and agreed to by both the Village and City Engineers.
- D. The City will indemnify and save harmless the Village and its officers, agents, employees from any and all liability, losses or damages, including attorneys' fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions, or proceedings of any kind or nature, including workers' compensation claims in any way resulting from or arising out of any wrongful or negligent act or omission from the operations of the City under this Agreement, including operations of subcontractors; and the City will, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising there from, or incurred in connection therewith; and, if any judgments will be rendered against the Village in any such act, the City will, at its own expense, satisfy and discharge same. The City expressly understands and agrees that any performance bond or insurance protection required by the Agreement, or otherwise provided by the City, will in no way limit the responsibility to indemnify, keep and save harmless and defend the Village as herein provided.

SECTION THREE: The Village, in consideration for this Agreement, hereby agrees to pay for its 50% portion as the Local Agency share (20%) of the engineering services, to the City of Rolling Meadows, upon receipt of appropriate documentation from the contractor and approval by the Village Engineer; said approvals shall not be unreasonably withheld.

SECTION FOUR: All notices required to be sent to the Village shall be served by United States certified mail, postage prepaid, return receipt requested, to the Village Manager at the following address:

Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

or by personal delivery of any such notice delivered to an employee of the Village at its administration offices during the regular business hours of the office.

All notices required hereunder, to be sent to the City shall be served in writing by United States certified mail, postage prepaid, return receipt requested, to the Village Manager at the following address:

City Manager
City of Rolling Meadows
3600 Kirchoff Road
Rolling Meadows, Illinois 60008

or by personal delivery of any such notice delivered to an employee of the Village at its administration offices during the regular business hours of the office.

SECTION FIVE: It is mutually understood and agreed that all agreements and covenants in this Agreement are severable and that in the event any of them shall be held to be invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid provision were not contained in this Agreement.

SECTION SIX: Neither party may assign, transfer or otherwise convey its rights or obligations under this Agreement without the prior written consent of the other party. This Agreement shall be binding upon and inure to the benefit of any successor entity that may assume and perform the duties of either party.

SECTION SEVEN: This Agreement sets forth the entire understanding of the parties and may only be amended or modified by a written instrument signed by the parties except as otherwise provided herein.

SECTION EIGHT: If any provisions of this agreement are invalid for any reason, such invalidation shall not render invalid any provisions of this agreement which can be given effect without the invalid provision.

SECTION NINE: This agreement shall be in effect and this agreement shall be established when executed by the Village and the City. Unless otherwise terminated, this agreement shall be effective until December 31, 2015, or terminated earlier if said project engineering is completed and closed prior to said date, or if the projects are terminated by mutual agreement of both parties.

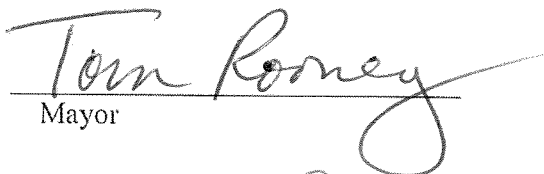
SECTION TEN: This agreement may be terminated by a majority vote of the corporate authorities of either municipality and sending a copy of the terminating ordinance to the other municipality. Costs incurred by the City up until the date of termination are to be shared equally and paid by the Village as described in Section Three of this Agreement.

SECTION ELEVEN: This agreement shall be construed in accordance with the law and constitution of the State of Illinois.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers this 23rd day of December, 2014.

CITY OF ROLLING MEADOWS

VILLAGE OF ARLINGTON HEIGHTS

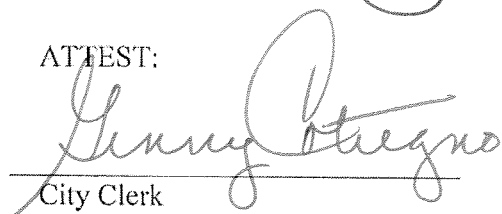


Mayor

Village President

ATTEST:

ATTEST:



City Clerk

Village Clerk



Item: Code Amendment - 6-505

Department: Legal/Planning

Background

On May 12, 2014, the Arlington Economic Alliance met with the Committee-of-the-Whole, seeking to gain direction as to the Village Board's expectations of the Commission. The Committee-of-the-Whole suggested that the Alliance decide among its members how it can best contribute to the economic well-being of the Village.

Over the past six months, the Arlington Economic Alliance has discussed its mission in monthly meetings. The attached Ordinance is the result of those discussions. The recommended changes are proposed in order to ensure that the Alliance serves in an advisory capacity to Staff efforts and includes additional members who represent partnering organizations and taxing bodies. To include these new entities, it is recommended that the Commission grow in size from 11 to 13 members.

Recommendation

It is recommended that the Village Board adopt the attached Ordinance Amending Chapter 6 of the Arlington Heights Municipal Code.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Code Amendments - Section 6-505 The Arlington Economic Alliance	Ordinance
Arlington Economic Alliance - multiple meetings	Minutes
Committee of the Whole - 5-12-14	Minutes

AN ORDINANCE AMENDING CHAPTER 6
OF THE ARLINGTON HEIGHTS MUNICIPAL CODE

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That Chapter 6, Boards and Commissions, Section 6-505, The Arlington Economic Alliance, of the Arlington Heights Municipal Code, be and is amended as set forth below (additions are shown by highlighting and deletions are shown by strikeout):

Section 6-505 The Arlington Economic Alliance. There is hereby created the Arlington Economic Alliance.

- a. Intent and Purpose. To provide for an appointive, advisory body whose purpose shall be to promote existing businesses and attract new businesses to the Village and to develop and support programs in order to foster and support a Village-wide initiative towards the promotion of quality economic development.
- b. Members. The Arlington Economic Alliance shall consist of ~~44~~ **13** members, either residents of the Village or individuals working for a business located in the Village, appointed by the Village President, by and with the advice and consent of the Board of Trustees. There shall also be one member of the Village staff, appointed by the Village Manager, serving as ex-officio member.
- c. Tenure. All members of the Arlington Economic Alliance shall serve terms of three years or until their successors are appointed and have qualified. The terms of members shall be staggered so that no more than ~~four~~ **five** members shall be appointed or reappointed in any one year, unless a vacancy exists. Vacancies shall be filled only for unexpired terms. ~~With the exception of members holding initial terms of one or two years, no member shall serve more than one term in a category. Members, holding initial terms of one or two years may be reappointed for a second term.~~ Annually, the Village President shall, with the advice and consent of the Board of Trustees, designate one of the members of the Arlington Economic Alliance to be chair. No person shall serve as chair more than three consecutive years, unless the Village President determines that continued service as chair is in the best interests of the Village.

In addition to the ~~two~~ staff members serving ex-officio, membership of the Arlington Economic Alliance shall consist of individuals representing the following organizations or types of business. ~~The number of years for each appointee's initial term is also listed.~~ With the exception of the representative of the top twenty employers, each organization or type of business shall have one representative on the Arlington Economic Alliance. There shall be two representatives from top twenty employers, but they shall be from different employers. For any of the categories of members, if a classification cannot be filled from the designated category, the appointee may be from any business within the community.

<u>Organization or Type of Business</u>	<u>Length of Initial Term</u>
Business Representative	1 year
Top Twenty Employer - two	2 years
top twenty employer	3 years
Industrialist	1 year
Financial Institution	2 years
Commercial Real Estate, Developer or Retail Property Manager	3 years
Hospitality Industry	1 year
Automobile Dealer	2 years
Higher Education	3 years
Chamber of Commerce	1 year
Central Business District Association	2 years
Downtown Business Owner	2 years
Convention and Visitors Bureau	
Arlington Heights Memorial Library	
Arlington Heights Park District	

- d. Compensation. Members of the Arlington Economic Alliance shall serve without compensation. Authorized travel expenses shall be reimbursed in accordance with Village Travel Regulations.
- e. Powers, Duties and Responsibilities. The Arlington Economic Alliance shall have such powers, duties and responsibilities as are assigned by the Village President and Board of Trustees, to include those enumerated below:
1. The Arlington Economic Alliance shall prepare, adopt and maintain such rules and regulations as are necessary to conduct the business of the Arlington Economic Alliance.
 2. The Arlington Economic Alliance shall promote economic development by activities including, but not limited to, the following:
 - a) Advising the Village on the development and implementation of Developing and implementing a business retention/expansion programs;
 - b) Advising the Village on the implementation of Developing and implementing a marketing program to attract new business and industry;
 - c) Monitoring business activity and trends on the local, state, and national levels;
 - d) Establishing a focal point for businesses to approach and discuss issues that affect them;
 - e) ~~Assisting business through mechanisms such as seminars and university programs; and~~

~~f~~e) Researching and advising the Board of Trustees, Village Manager and boards and commissions on matters relating to economic development.

gf) Annually, not later than the beginning of the fiscal year, submit to the Village Board for approval, a statement of its goals and objectives and procedures for accomplishing them.

f. Meetings, Quorum, Voting. Regular meetings of the Arlington Economic Alliance shall be scheduled on a quarterly basis at a date and time to be determined by the Arlington Economic Alliance and announced in the Village calendar and other appropriate media. Special meetings may be called by the Village President, the Board of Trustees, ~~the Liaison Committee of the Board of Trustees~~, the Chair of the Arlington Economic Alliance or a quorum of the Arlington Economic Alliance. ~~Six~~ **Seven** members shall constitute a quorum. The Chair shall vote with other members of the Arlington Economic Alliance.

g. Records and Reports. The Arlington Economic Alliance shall keep written records of its proceedings, which records shall be open at all times to public inspection. An annual report shall be made to the Board of Trustees, to include matters before the Arlington Economic Alliance and their status.

SECTION TWO: This Ordinance repeals all ordinances or parts of ordinances in conflict with the provisions hereof, and shall be in full force and effect from and after its passage and approval and publication in pamphlet form in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 20th day of January, 2015.

Village President

ATTEST:

Village Clerk

**Extracts of Meeting Minutes
Pertaining to the Arlington Economic Alliance
Revision of Village Code Section 6-505**

**MINUTES OF THE MEETING OF THE ARLINGTON ECONOMIC ALLIANCE
HELD ON May 28, 2014 AT 7:30 A.M. AT THE VILLAGE HALL**

MEMBERS PRESENT:

Tony Guido – Chairman; Sue Duchek; Mike Field; Regina Schlamp; Gary Skiba; Scott Whisler

Item 3: Discussion of Committee-of-the-Whole Meeting – Alliance Mission

Tony Guido summarized the Committee-of-the-Whole meeting from May 12, 2014 in which the Arlington Economic Alliance asked the Village Board for guidance on the purpose and mission of the Alliance. Scott Whisler added that it was a good meeting and the main sentiment received was that the Alliance members should tell the Village Trustees what they would like to do and achieve. Sue Duchek agreed. The Committee-of-the-Whole meeting was an opportunity for the Board to understand why the Alliance is reviewing and potentially updating its mission. It's also an opportunity to empower the Commission.

Regina Schlamp said that the Village Board was able to share their thoughts on their perception of the Alliance's purpose. Taking what was learned from the COW meeting, now an updated vision for this commission can be created and its role can be determined. Mr. Guido discussed consideration of the Code language and whether some of it should be rewritten. The Village Board is interested in the Alliance's guidance and the purpose of this particular Alliance meeting should be to brainstorm ideas. Since, some of the Code language seems outdated, changes may be necessary. It's important to figure out what the Alliance is best able to accomplish, and channel the members' efforts towards this.

Mr. Whisler recommended less focus on marketing at this time, with Discover Arlington being discussed by a separate focus group. Also, it will take more than one Alliance meeting to determine its goals and mission. Determining the make-up of the Commission, as well as its responsibilities, should be a primary focus. Furthermore, the Alliance should exist to communicate with the Village Board on current business happenings. Jon Ridler agreed, feeling that the Alliance could assess the community's needs and provide desired expertise. Mr. Guido added that communication with Arlington Heights residents, as well as partnerships with relevant community organizations, is crucial. A mission statement would be very helpful.

Mike Field stressed avoiding any confusion or duplication with other entities, such as the Chamber of Commerce. It would be helpful to have clarification on the purpose of other complementary organizations. Ms. Schlamp feels that some of the business community doesn't view the Alliance as a resource, although they should. Ms. Duchek stated that the Alliance should look out for all businesses and business types in Arlington Heights. Organizations such as the Chamber and Visitors Bureau have specific members or entities that they are required to promote and provide services.

Mr. Guido referenced Part "a" of Section 6-505 of the Village Code, specifically relating to the intent and purpose of the Arlington Economic Alliance. Ms. Duchek and Mr. Whisler agreed that this language was still relevant. Additionally, significant business-related issues affecting the community should be discussed at Alliance meetings, such as when the Commission reviewed and made recommendations on the Village's permit processes. They would like themselves, as well as Staff, to proactively bring up and discuss such issues at future meetings. Mr. Field stressed leadership on bringing these topics and issues forward. Michael Mertes referred to monthly updates provided to the Alliance as reference tools for current community news. However, he will be more proactive in informing the Alliance as to communitywide business-related information.

Ms. Duchek recalled when the Alliance met less frequently than once a month (which is how often it currently meets). When certain topics came up, such as indoor smoking and Downtown parking issues, the Alliance took an active position. Gary Skiba mentioned that the Alliance should weigh in when there are commerce-related issues of Village-wide interest. Dave Parulo noted a need for a mechanism to draw the Commission's attention to these issues. Mr. Mertes stated that he is available as a resource as well, in case the Alliance members have questions.

Per the business retention aspect of the Alliance section of the Village Code, the Small Business Retention Agreement is covering businesses smaller than 2,000 square feet or with eight or fewer employees. Due to the diversity of businesses in Arlington Heights, as well as the sheer number (including home-based businesses, estimates are over 4,000), Mr. Ridler views retention as a valuable aspect for the Alliance to still have as part of their mission. The Small Business Retention Agreement could bring about topics that could be discussed by the Alliance. The Chamber is seeking to learn the hot-button issues during their retention outreach and report back to the Village for potential resolution. Mr. Mertes added that common themes can also be positive, and help the Village learn what are seen as its assets too. Some of the potential work items discussed during the Alliance's monthly meeting in February, such as broker coffees, could fall under the category of "Retention", according to Mr. Whisler.

Several Alliance members spoke to the need for having the language in the Code pertain more to providing oversight and input. Mr. Parulo recommended using language that makes sure to empower the Alliance, much to the suggestion of the Village Board. It was agreed that the concepts laid out in the Code should be focused on more than the wording, at least initially. Ms. Duchek added that discussing the Code is helping the Alliance better understand what has already been laid out in terms of direction, before moving forward with making changes. To the agreement of several Alliance members, Mr. Whisler also felt that the Executive Directors of the Chamber of Commerce and Visitors Bureau (Meet Chicago Northwest) should have permanent seats on the Alliance, whether as a formal member or with ex-officio status. He also suggested having a manufacturing/industrial representative as well. Having a Top 20 employer was recommended additionally. The Alliance would like to fill the three current vacancies on the Commission.

Mr. Field suggested having an outline for the next Alliance meeting to focus more on individual topics. Concurring with this idea, Mr. Guido added that the goal of this meeting specifically was to brainstorm and gauge everyone's opinions. He sees benefit to inviting other organizational representatives (Park District, Library, etc.) to better inform them and provide a Village-wide channel for what is being accomplished in terms of economic development. Mr. Field also would like to ensure that marketing is not taken off the Alliance's plate, as it's such a crucial part of business development efforts in any community. Perhaps the Commission just needs to consider its role in this aspect. Ms. Duchek and Mr. Whisler agree. They see the Alliance as able to offer valuable input on how marketing in Arlington Heights is achieved. She referenced the Commission's role in interviewing and providing feedback on the firm that developed the Discover Arlington campaign. The Economic Alliance has played an active role in promoting the community.

Regarding retention, Mr. Mertes noted that a lot of the feedback has been positive. However, business concerns have often varied on a case-by-case basis. There have not been one or two consistent sources of frustration among Arlington Heights businesses. Ms. Duchek pointed to the permitting process and how the Alliance worked with Village Staff to help streamline the process. This was an example of finding a common concern in the business community and working to find a resolution.

Mr. Whisler explained how reaching out to the Building Code Review Board could be helpful. The Alliance can help relay information to business owners and answer to their concerns. Mr. Field sees the Economic Alliance newsletter as a vehicle to communicate information such as this. It is mailed to all commercial addresses in Arlington Heights. Also, sending it electronically in addition to standard mail would be helpful to cover the most ground possible. Ms. Schlamp emphasized this balance, and referenced the experiences of the Library District's efforts to send out their newsletter entirely in digital format, and how many recipients preferred to have a paper copy instead.

The Alliance will hold their next regularly scheduled meeting on June 18th in the 2nd floor Commissions Room. In the meantime, Mr. Guido will work with Mr. Mertes to put together an outline of points of discussion for the next meeting.

**MINUTES OF THE MEETING OF THE ARLINGTON ECONOMIC ALLIANCE
HELD ON JULY 16, 2014 AT 7:30 A.M. AT THE VILLAGE HALL**

MEMBERS PRESENT:

Tony Guido – Chairman; Sue Duchek; Jamie Janeczko; Regina Schlamp; Gary Skiba; Scott Whisler

Discussion of Alliance Membership/Mission

Mr. Guido gave an overview of discussions from the previous meeting. Scott Whisler's impression of the purpose laid out by the Village Board is not to rewrite the Code language, but rather to reformulate it. In other words, tailor it to what the Alliance wants to focus on over the next year. Sue Duchek added to this, saying that changing the language isn't necessary, but what's important is having a clearer understanding of the Commission's focus.

Regina Schlamp advocated addressing the make-up of the Commission, and making sure seats are filled by people who are interested in serving. In terms of potential new membership, Mr. Guido and Mr. Whisler both recommended having the presence of the Chamber of Commerce on the Alliance, and suggested that the Executive Director would be the most appropriate person for the role, as elected Chamber Board members often have limited terms.

Potentially having permanent representation by the Park District, Library District, and Visitors Bureau was also discussed by the Commission. The Code may need to be altered to allow for more than 11 members to accommodate new additions. The Alliance requested that Mr. Mertes provide a chart at the next meeting, showing the current members of the Commission, their terms of service, and which roles that are determined by Code they fill. They also requested a list of the top employers in the community. Other updates to the Code language were suggested, such as removing the references to quarterly meetings and to the *Central Business District Association*. Mr. Mertes will provide a red-lined version of the Code language at the next meeting, with the aforementioned updates.

Mr. Guido stated that it was time to also find a new Chairperson, as his term has expired and he is temporarily serving the role until a new one is named. He suggested that the Code state the length of the Chairperson's term and whether it should rotate, and also recommended having a Vice-Chairperson who can run the meetings in the Chairperson's absence. Mr. Skiba concurred with Mr. Guido's suggestion that Alliance leadership positions rotate, as long as there is continuity within the Commission's membership. Getting quarterly marketing updates from Village Staff was also briefly discussed. Knowing what advertisements will be placed before they appear in various media would be helpful to the Alliance members. Mr. Whisler asked that the Code also reference a representative from the Special Events Commission to serve as an ex-officio member.

Developing a vision and objectives before adding new members was suggested by Jamie Janeczko. It might be useful to have goals established so new members can have a clearer understanding of the Alliance's functions when they join. From an outside perspective, Mr. Parulo envisions developing a couple major themes to focus on over the next year as something that would be helpful for the Alliance, and beneficial to report back to the Village Board. Ms. Schlamp added that the goals should be broad and not overly specific, which would allow more flexibility when determining the tasks that would complement those goals. It is important to represent the entire Village as well, and not just focus entirely on the Downtown.

Getting reports on developments and other large-scale economic development projects would be helpful to the Alliance, as vouched for by Mr. Whisler and Ms. Duchek. By being informed early in the process, the Alliance members can be advocates and sources of information for the business community and residents alike, while fulfilling

their role as an advisory body. A brief, confidential report for every Alliance meeting would be useful. Also, if specific direction is given from the Village Board on Economic Development projects, relaying that information to the Alliance would be appreciated.

Ms. Duchek reiterated that changing the Code language isn't a necessity. The work plan goals that were discussed at the February Alliance meeting can all apply to language that already exists. It's important to make sure that the Alliance remains an advisory committee as well.

MINUTES OF THE MEETING OF THE ARLINGTON ECONOMIC ALLIANCE HELD ON AUGUST 20, 2014 AT 7:30 A.M. AT THE VILLAGE HALL

MEMBERS PRESENT:

Tony Guido – Chairman; Sue Duchek; Lisa Henderson; Jamie Janeczko; Regina Schlamp; Gary Skiba

Discussion of Alliance Membership/Mission

Referencing the Village's Top 20 employers list attached to the agenda, Mr. Guido acknowledged the significant number of people working in Arlington Heights, particularly for these particular employers. He stressed keeping these businesses apprised of what is going on in the community. Mr. Mertes confirmed that communication efforts have been made to all of these employers, and the Village continues to partner with several of them. The majority of feedback from these businesses has been that Arlington Heights is a good location for their enterprise and commerce in general.

The Illinois Department of Employment Security (IDES) publishes "Where People Work", which Dave Parulo suggested could be a valuable resource for the Alliance and their outreach efforts. Gary Skiba noted that the largest employers often have workers from outside the community. It's important to try and connect these employees with the Village's services and resources, especially those unfamiliar with the community. Daisy Porter-Reynolds noted that businesses in Arlington Heights are able to get up to three library cards and that the Library is an excellent resource for them. This allows non-residents access to the Library's services. Neil Scheufler agreed and added that the Metropolis Performing Arts Center utilizes the Library for opportunities on promoting their programming.

Mr. Mertes then reviewed a red-lined version of the Village Code section pertaining to the Economic Alliance. He clarified that any changes would require Village Board approval. Discussed items were:

- Increasing voting membership from 11 to 13
- Adding a Special Events Commission representative as an ex-officio member
- Creating a Vice-Chairperson position to lead meetings in the absence of the Chairperson (both positions would be served by new people every three years)
- Organization/business type
 - o Have all appointees serve three-year terms before being considered for renewal
 - o Stagger, if possible, so that one-third of Commission is up for renewal every year
- Representatives specifically requested to be voting members
 - o Chamber of Commerce – Executive Director
 - o Convention and Visitors Bureau – Executive Director
 - o Downtown Business Owner/Representative
 - o Library Representative (contingent upon their approval)
 - o Park District Representative (contingent upon their approval)

Additionally, the quorum would become seven, should the voting membership be increased to 13.

Mr. Guido referenced the Code section stating "Assisting businesses through mechanisms such as seminars and university programs." The question is whether such a section is currently applicable to the Alliance's goals. It was

agreed to strike this particular line of Code language.

Also considered were the lines "Development and implementing a business retention/expansion program" and "Developing and implementing a marketing program to attract new business and industry". Ms. Schlamp saw contrast between this and the Alliance's intent to serve as an advisory body, and such programs have already been implemented in the past. Mr. Skiba concurred, seeing the Alliance as a creative body that can give input, but isn't designed to handle the workload of such major projects. The use of the words "developing" and "implementing" put a different expectation on the Alliance than solely being an advisory committee. It was agreed to modify the Code language to focus the Commission's actions as more "advising" than "developing" or "implementing", especially since these tasks are being done by Village Staff and are part of the partnership between the Village and Chamber.

Ms. Duchek also asked that the language referencing meetings "scheduled on a quarterly basis" be updated as the Alliance meets more frequently than this. The Alliance discussed frequency of meetings and whether meeting every other month was appropriate. Per Mr. Parulo's suggestion, the Alliance agreed to have the language read "at least quarterly" to allow the Alliance more flexibility should the Commission elect to vary its meeting schedule.

Mr. Guido also requested occasional updates from Chamber of Commerce staff regarding retention efforts. Additionally, Mr. Mertes will provide marketing updates from time-to-time. The Alliance members want to take a more proactive approach to interacting with the Village Board, especially on economic development-related activities.

MINUTES OF THE MEETING OF THE ARLINGTON ECONOMIC ALLIANCE HELD ON OCTOBER 15, 2014 AT 7:30 A.M. AT THE VILLAGE HALL

MEMBERS PRESENT:

Tony Guido – Chairman; Sue Duchek; Mike Field; Lisa Henderson; Jamie Janeczko; Regina Schlamp; Gary Skiba; Scott Whisler

Discussion of Alliance Mission

Michael Mertes explained the revisions made to the proposed Alliance Code update since the last meeting. Membership make-up would consist of 13 people, with voting members serving three-year terms. Representatives of the Arlington Heights Chamber of Commerce, Meet Chicago Northwest, Park District, and Memorial Library would be listed as organizations requested to have a representative serve on the Commission. Language ensuring that the Alliance exists as an advisory body was added. All these updates are subject to Village Board approval.

Mike Field asked if the language can be adjusted to say that quorum would be 50% plus one member. Mr. Mertes replied that he spoke with legal and his understanding was that specific numbers need to be used (in this proposed case it would be a 13-member body, so seven people would constitute the quorum). However, he offered to verify if language saying a quorum of 50% plus one member can be used in the Code. Also, Mr. Field suggested changing the language to reference a representative of education in general, as opposed to "Higher Education" which is what is currently laid out in the Code section.

Regarding possible Alliance projects for 2015, Mr. Guido inquired as to how Chamber of Commerce activities are organized. Jon Ridler answered that each committee handles different initiatives: networking, events, membership/development, and strategic partnerships. These areas are headed by different Vice Presidents overseeing different subcommittees. Mr. Mertes suggested the Alliance Breakfast, and updating the format and content of the Alliance Newsletter, as possible areas of focus for the 2015 Plan. Coming back with three or four tasks next year would be beneficial for the Commission.

In regards to any aspects in which the Alliance may be able to focus, Sue Duchek inquired as to any critical concerns

that the Chamber hears from the business community and how the Alliance can assist. Outdoor dining was one such example that she provided. Mr. Ridler replied that sandwich board signs are a topic that the Chamber could have brought to the Alliance, who then could have provided their input to the Village Board. Ms. Duchek feels that helping businesses get through the approval process would be a great benefit, referencing the "How to Get to Yes" Alliance Breakfast a few years prior. Mr. Ridler suggested taking common themes learned from retention visits and bringing them to the Alliance for their thoughts and potential recommendations to the Village Board.

Scott Whisler noted that building and fire codes often come from the federal or state levels and Village Staff then needs to filter through them. Unawareness of Code regulations can cause issues for business owners who may have already signed a lease or be conducting space renovations. Trying to get Code information out as early as possible would be tremendously helpful to such businesses. Mr. Whisler suggested another program similar to "How to Get to Yes" for the spring Alliance Breakfast in 2015. Also, it may be helpful to the Alliance to have a code enforcement official, or representative from the Building Code Review Board, give a presentation on the submittal process to the Commission. Also, being made aware of changes to the building code would be helpful. Concurring, Ms. Duchek sees value in helping the Alliance understand the review process and educating the applicants on the process.

Mr. Whisler also suggested the retail incentive program, the Alliance Breakfast, and an industrial networking event as areas in which the Commission could focus on in 2015. Retaining and educating businesses, whether they are growing, shrinking, or staying put is important in Mr. Guido's view. Additionally, giving input on Village Staff's marketing efforts, and helping gauge their effectiveness, is another opportunity for the Commission. Regina Schlamp noted that this should be in an advisory role, and that the Alliance shouldn't be creating the marketing pieces.

Mr. Ridler said that the business community would like to know that there is a Commission advocating for them. The Alliance could be a sounding board for the business owners. Dave Parulo agreed, adding that Chamber retention reports to the Alliance would be useful. Such reporting should focus on both the positive and negative responses provided by business owners to the Chamber.

A survey sent out to businesses could be very worthwhile, in Mr. Field's opinion. If used to look at review processes, the feedback could help Staff discover opportunities for streamlining or finding alternative possibilities. Anita Pacheco sees value in communicating Code changes and updates. Proactive outreach can help prevent business owners from spending money and making assumptions on something they may end up needing to change. Mr. Whisler emphasized making sure there's not a disconnect between the Village and the architects and contractors. Helping entrepreneurs understand the Code and laying out the specifics for them would help communication with Village Staff in Mr. Ridler's view. The Alliance can serve as a bridge between businesses and Staff.

Mr. Guido also spoke of identifying the Village's business attraction tools, and supports utilizing a community-wide survey. Such a survey should be condensed in order to get critical information with a high response rate. Mr. Field and Mr. Parulo added that the survey can be used to identify trends across the Village. Ms. Schlamp and Gary Skiba vouched for the importance of surveys as a validation tool. Before the Alliance proceeds with additional steps, it's important to see how the businesses respond and where they are focusing their attention. Convening a subcommittee of Alliance members to meet with Code Enforcement Staff to help educate the Commission was suggested by Mr. Field. Mr. Guido was in agreement, stressing a need to meet with Staff and do their due diligence before recommending anything to the Village Board.

Ms. Pacheco sees the survey as an opportunity for the Alliance to promote itself too. It can draw attention to the Commission while promoting the fact that it is listening to the business community. In agreement, Jamie Janeczko added that the survey could also clarify who the Alliance is, and mitigate being confused with other commerce-related entities such as the Chamber of Commerce. The survey could be promoted in an upcoming newsletter. Mr. Skiba also noted that by proclaiming accomplishments achieved from previous business interactions, the survey is likely to be given more validity and likely attain a higher response rate. Mr. Parulo added that it's crucial to follow up the

survey by addressing the responses that were obtained. Lastly, Mr. Guido suggested starting consideration of the format, distribution, and potential questions for the survey.

**MINUTES OF THE MEETING OF THE ARLINGTON ECONOMIC ALLIANCE
HELD ON DECEMBER 17, 2014 AT 7:30 A.M. AT THE VILLAGE HALL**

MEMBERS PRESENT:

Tony Guido – Chairman; Sue Duchek; Mike Field; Lisa Henderson; Jamie Janeczko; Gary Skiba

Discussion of Alliance Mission

Mr. Mertes updated the Alliance on the most recent edits to the Alliance Code. Mr. Guido inquired about terms of service and Mr. Mertes confirmed that all representatives will serve three-year terms and can be reappointed by the Mayor. There are no term limits. Sue Duchek suggested striking “Commercial” from the Real Estate category. Dave Parulo asked what happens if a term is vacated and someone new is appointed to that the organization or business type. Mr. Mertes replied that the new Commissioner would finish the remaining term as opposed to starting a new three-year term.

Mr. Ridler suggested, per the revised Code, that the new Commissioners may need to serve an initial term of less than three years in order to maintain appropriate staggering of terms laid out in the Code (no more than five terms ending in one year). The Mayor could appoint the new Commissioners for terms less than three years initially, and when the position is up for renewal, then the reappointment can be for three years moving forward.

Mr. Mertes also verified that quorum must be a set number in the Code. Mr. Ridler recommended holding meetings for discussion purposes when a quorum is not attained. The Alliance is aware that no formal decisions can be made when quorum is not met. Mr. Mertes volunteered to notify the Alliance when it does not appear that a quorum will be reached and will offer to hold the meeting for those who are able to attend. He also responded to a question by Mr. Ridler that the organizations listed in the “Organization or Type of Business” section are entitled to recommend their own appointee for consideration by the Mayor. Jason Kuhl asked for verification whether or not a new appointee would need to be chosen for a particular organization or business type every three years. Mr. Mertes responded that an organization can have one person (or position) remain on the Alliance for multiple terms as long as the Mayor reappoints that Commissioner for additional terms.

SUE DUCHEK MOVED AND GARY SKIBA SECONDED A MOTION TO RECOMMEND TO THE VILLAGE BOARD THE PROPOSED CHANGES TO MUNICIPAL CODE SECTION 6-505 WHICH PERTAINS TO THE ARLINGTON ECONOMIC ALLIANCE, INCLUDING THE DELETION OF THE TERM “COMMERCIAL” FROM THE BUSINESS TYPE “COMMERCIAL REAL ESTATE, DEVELOPER OR RETAIL PROPERTY MANAGER”. ALL ALLIANCE MEMBERS VOTED IN FAVOR OF THE MOTION.

Extract of Meeting Minutes

From the May 12, 2014 Committee of the Whole Meeting

President and Board of Trustees
Village of Arlington Heights
COMMITTEE OF THE WHOLE AGENDA
Board Room
May 12, 2014
7:30 PM

- C. 8:15 p.m. - Request of Arlington Economic Alliance for Village Board Vision of Alliance per March 19, 2014 Alliance Meeting

Mr. Dixon said Section 6-505 of the Village Code discusses both intent and purpose and subsection E discusses powers, duties, and responsibilities of The Arlington Economic Alliance. There are very specific assignments/delegations to the Alliance.

Mayor Hayes thanked the Economic Alliance for all the great work the Alliance does on behalf of the Village as the Villages' representatives. They are one of the key entities in terms of economic development and the business environment and community.

Tony Guido, Chair of the Arlington Economic Alliance, discussed that the Alliance has read the code and has looked at the accomplishments the Alliance has done over the past years. Some of the events they pride themselves on is the economic breakfasts they have had along with the speakers at this event which helped the community with information regarding small business loans and educating them on where to go with any kind of help they need with their business. Mr. Guido said what the Alliance is looking for right now is the fact that the code is in place, but the landscape in the Village along with the rest of the businesses in the Village have changed. The way the Village is marketed, branded and social media have changed over the years. Some of the code is outdated. Some of the things they are looking for is a vision of what the Board thinks the Alliance should be doing. Over the years they have done marketing, branding, and helped develop websites, retention visits, and helped with the permit processes.

Mr. Guido said the Alliance would like some direction from the Board on what the Board thinks the Alliance's future should be for the next three to five years and how they can help market the town or what they should be doing at this point. Most of the members on the Alliance run businesses in Arlington Heights. Mr. Guido's business has been here for 30 years and being here for 30 years, they have seen things come and go, but they don't want to lose track of what makes this town what it is, including the library, parks, the Village, the Chamber, the schools, entertainment and community events.

Over the last six to eight months the Alliance talked about branding. They did surveys and talked about advertising. They know that some of the codes are outdated. They came up with "Power of Partnership." Partnership with the library, park, schools and how they can work together. Right now working with the Chamber they are doing retention visits and report back to the Alliance to give them updates. But there should not be overlap in what the Chamber is doing and what the Alliance is doing. They should be working on the same idea in different directions with the same common goal of the "Power of Partnership" to bring all these different entities together by communicating with each other. The Alliance talked about advertising or communicating with each other using different avenues such as using their newspapers, bulletins, letters to keep residents informed since people read all different forms of media. Anywhere from "apps" to mail, etc. The Alliance would like to ask the Board how to move forward. They would like a plan for the next three to five years to look at how to bring all of these different groups together as one with the Alliance.

The Alliance has made retention visits, they have listened to the businesses, they have made recommendations, but all these other entities are promoting themselves when it is all for Arlington Heights. The Alliance thinks this is something that should be looked at and they are looking for help, guidance, and input from the Board. What does the Board think the Alliance should be doing and what the Chamber should be doing so they are not over-lapping and become more productive in the next three to five years? Mayor Hayes said some of the things that Mr. Guido mentioned are already in place over the past year, for example, the Small Business Development Agreement. The Alliance was involved in this process so efforts were not duplicated. He thinks the Board has tried very hard over the past year to try to utilize this community partnership approach utilizing all the available resources and not duplicate efforts.

Trustee Glasgow thanked Mr. Guido for all the work that is done with the Alliance. One of the concerns he has is does the Alliance feel they are duplicating efforts. Mr. Guido replied that yes, that some of the things the Alliance has done over the past years the Chamber is currently doing. Trustee Glasgow said one of the things he sees is that the members of the Arlington Economic Alliance are the trusted business leaders appointed by the Mayor because of their knowledge of businesses and Arlington Heights. They represent all of the businesses in Arlington Heights. He thinks there is a place for both the Chamber and the Alliance using their different views. Do you feel that the Arlington Economic Alliance is beneficial at this point in the form that it is and if not, what suggestions do they have.

Sue Duchek, member of The Arlington Economic Alliance, talked about why they asked for direction which is due to frustration within the Alliance. She had been on the Alliance for ten years and has seen how it was when she started and how it is today which is two different things completely. This started as an advisory position, which was bringing to the Alliance what they heard on the streets within each of their own industries since they are all representing positions within the Village. She looks at her role on the Alliance not as a business owner but as a voice of other businesses and bringing those concerns to the Alliance to discuss. She has seen a lot larger work load being given and she feels like she somehow inherited a job along the way that wasn't necessarily the initial role. If this is what it has become, then the Alliance needs to have some direction as to what is exactly their role, advisory or to be making retention calls. Not just to be given a project to work on. In other words, how could the Alliance best serve.

Mayor Hayes agrees that some of the code language needs to be changed. He said looking at 2A and B rather than charging the Alliance with the development and implementation of business retention and expansion program or marketing program the Alliance should be assisting in the development and implementation of those items through an advisory role. He does not think the Alliance should be making retention visits.

Trustee Tinaglia said the Alliance should put together a code on how the Alliance can best help Arlington Heights. As an Economic Alliance what can they bring to the table to offer as business entities? This could be reported back to the Board.

Trustee Scaletta discussed when the Alliance talked about partnerships with the park district and the library that would be a good opportunity for everyone to get together and use resources. The Board would like to hear what makes the business community happy, what does not make them happy and how things can change in a positive way that benefits the businesses. That's everything that the Alliance has been doing to make things better. The Alliance was part of streamlining the codes, streamlining processes, giving feedback on what works and what does not work in the business community whether it has to do with marketing or any other facet. It would be great if the Alliance would come back to the Board and let them know what needs to be focused on and what would be better handled by staff. They should make a motion and bring it to the Board for anything they want to change. The Alliance should use this as an opportunity to re-evaluate the

commission and say this is what we were, this is what we became and this is where we want to go.

Trustee LaBedz said learning about how extensive the activities are that the Alliance is doing, she can see how they would want direction and discussion about narrowing their focus since it can be overwhelming. She appreciates the Alliance's comments on partnerships including the library, parks and schools. There is more to the Alliance than the businesses since it involves the economy in the Village that will attract the businesses to come into the Village.

Trustee Blackwood discussed that when she looks at the composition of the Alliance she is looking at leaders of industry in various sectors within the community. It would be a representation of large organizations all the way down to store front businesses. Do we have the right component of small business vs. large business? This would be information that would help Charles Perkins attract businesses into the community. What does the Village want economically and this is what the Alliance should be talking about. What is important is each member of the Alliance has a voice as to what is happening in their industry and how that industry is affecting the Village.

Trustee Farwell thanked the Economic Alliance for all their hard work. As a Board the Trustees look to the Economic Alliance as a true business advisor for the businesses in the community. You're not advising a business you are advising this governmental entity which is hard to do. This is the perfect time to ask the Alliance to re-group and redefine themselves and come to the Board maybe in an informal setting.

Trustee Sidor said pro-active information from the Alliance would be very helpful.

Mayor Hayes said the consensus is that the Alliance should take a look at the code provisions and as Mr. Dixon mentioned to take a pen and mark up what needs to be changed. Come back to the Board with what the Alliance envisions as the role of the commission based on what was said tonight and what your additional thoughts might be.



Item: Resolution - Plat of Easement - Storm Sewer

Department:

A Resolution Accepting a Plat of Easement for Public Storm Sewer
(North side of 1222 N. Mitchell Avenue)

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description

Plat of Easement - Storm Sewer - 1222 N.
Mitchell

Type

Resolution

A RESOLUTION ACCEPTING
A PLAT OF EASEMENT FOR
PUBLIC STORM SEWER PURPOSES

BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That a Plat of Easement located along the northerly 10 feet of 1222 North Mitchell Avenue with the exception of the westerly 20 feet, establishing a public storm sewer easement, attached hereto and made a part hereof, be and is hereby approved and accepted.

SECTION TWO: The Village President is hereby authorized and directed to execute said plat of easement, which shall be attested by the Village Clerk, on behalf of the Village of Arlington Heights.

SECTION THREE: This Resolution shall be in full force and effect from and after its passage and approval in the manner provided by law and the Resolution and plat shall be recorded by the Village Clerk in the Office of the Recorder of Cook County.

AYES:

NAYS:

PASSED AND APPROVED this 20th day of January, 2015.

ATTEST:

Village President

Village Clerk

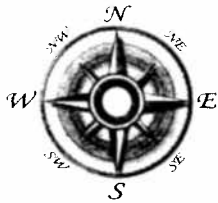
EASEMENTS: plat of easement – storm sewer – 1222 N. Mitchell

Plat of Easement

Public Storm Sewer

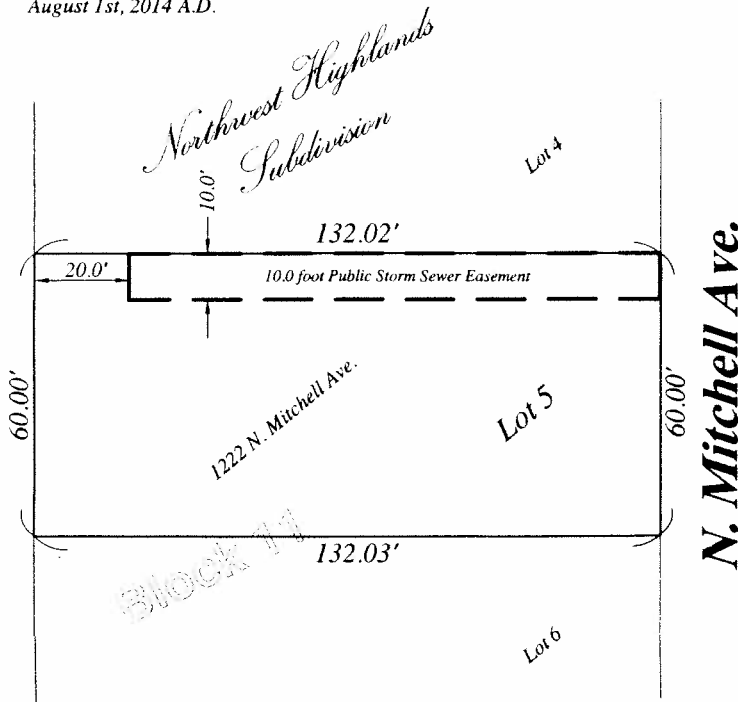
Village of Arlington Heights

THE NORTH 10.0 FEET (EXCEPT THE WEST 20 FEET OF SAID NORTH 10 FEET) OF LOT 5 IN BLOCK 11 IN NORTHWEST HIGHLANDS A SUBDIVISION OF THE EAST 1/2 OF THE SOUTHEAST 1/4 (EXCEPT 2 ACRES IN THE EXTREME SOUTHEAST CORNER) OF SECTION 19, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS



0' 30' 60'
Scale: 1"=30'

August 1st, 2014 A.D.



Pin # 03-19-410-015

Also Known as 1222 N. Mitchell Ave.

I/we Pin # 03-19-410-015 do hereby certify I am/we are the owner(s) of this property described in the above legal description and that as such owner(s) has/have caused the Easement hereon drawn to be granted to The Village of Arlington Heights, Illinois.

Owner

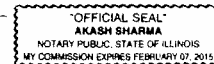
Owner

State of Illinois)
County of Cook) SS

I, AKASH SHARMA, a Notary Public in aforesaid County in the State aforesaid, do hereby certify that Peter Vasquez E. Vasquez personally known to me to be the same person(s) whose name(s) is (are) subscribed to the foregoing instrument, appear before me this day in person and acknowledged that as the owner of the property described hereon, signed, sealed, and delivered the said instrument as free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 3rd day of November, A.D., 2014.

Notary Public



State of Maryland)
County of Cook) SS
Washington

Cit. Mortgage, Inc. as Mortgagee of the property described hereon does hereby consent to the Easement to The Village of Arlington Heights for the property described hereon.

By: Shelley L. Hess
Assistant Vice President

Attest: Kori L. Dagenhart
Assistant Secretary



This Easement is hereby reserved for and granted to the Village of Arlington Heights and to its successors and assigns, over all of the areas marked "Public Storm Sewer Easement" on the plat for the perpetual right, privilege, and authority to survey, construct, reconstruct, repair, inspect, maintain and operate storm sewers and the right of access across the property for necessary men and equipment to do any of the above work. The right is also granted to trim or remove any trees, shrubs or other plants on the easement that interfere with the operation of the sewers or other utilities. No permanent buildings shall be placed on said easement. No change to the topography or stormwater management structures within the easement area shall be made without express written consent of the Director of Engineering, but same may be used for purposes that do not then or later interfere with the aforesaid uses or rights.

The owner of the property shall remain responsible for the maintenance of the Easement area and appurtenances. The Village of Arlington Heights, or its designees, shall, upon completion of any work authorized by this grant, restore the easement premises to the same or better condition than that existing prior to the beginning of work. The Village of Arlington Heights will perform only emergency procedures as deemed necessary by the Director of Engineering of The Village of Arlington Heights

Approved by the President and Board of Trustees of The Village of Arlington Heights, Cook County, Illinois, at a meeting held the _____ day of _____, 2015 A.D.

By: _____
President

Attest: _____
Village Clerk

Approved this 14th day of JANUARY, A.D., 2015 by the Director of Engineering of The Village of Arlington Heights, Illinois.

By: James J. Massarelli
James J. Massarelli, P.E.
Reg. No. 062-046110



Item: Resolution - MFT Street Reconstruction Program

Department: Engineering/Legal

BACKGROUND

Attached is the Illinois Department of Transportation Motor Fuel Tax Resolution appropriating funds for the 2015 MFT Street Reconstruction Program. Funding for this project is provided in the approved FY 2015-2016 Budget and shall be distributed as follows: \$322,870 for the Nichols Road (Arlington Heights Road to Kennicott Avenue) Street Reconstruction Project and \$80,716 for the Walnut Avenue (Oakton Street to Thomas Street) Street Reconstruction Project.

The total project cost is estimated to be \$2,017,930. Federal funding will cover 80% of the project cost at \$1,614,344.

RECOMMENDATION

It is recommended that the Construction Resolution for Improvement by Municipality Under the Illinois Highway Code appropriating \$403,586 for the 2015 MFT Street Reconstruction Program be adopted by the Village Board.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
MFT Street Reconstruction Program - 2015	Resolution



Illinois Department of Transportation

Resolution for Improvement by Municipality Under the Illinois Highway Code

BE IT RESOLVED, by the Village Board of Trustees of the
Village of Arlington Heights Illinois
City, Town or Village

that the following described street(s) be improved under the Illinois Highway Code:

Name of Thoroughfare	Route	From	To
Nichols Road	FAU 1272	Arlington Heights Road	Kennicott Avenue
Walnut Avenue	FAU 2644	Oakton Street	Thomas Street

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of complete removal of existing roadway and reconstruction of
full depth asphalt pavements on aggregate subbase with combination curb and gutter and drainage improvements.

and shall be constructed Varies wide
 and be designated as Section 13-00205-00-FP

2. That there is hereby appropriated the (additional ☐ Yes ☐ No) sum of Four hundred and three thousand five
hundred eighty six Dollars (\$403,586.00) for the
 improvement of said section from the municipality's allotment of Motor Fuel Tax funds.

3. That work shall be done by Contract ; and,

Specify Contract or Day Labor

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit two certified copies of this resolution to the
 district office of the Department of Transportation.

Approved Date Department of Transportation Regional Engineer	I, <u>Rebecca Hume</u> Clerk in and for the <u>Village</u> of <u>Arlington Heights</u> City, Town or Village County of <u>Cook</u>, hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the <u>President and Board of Trustees</u> Council or President and Board of Trustees at a meeting on <u>January 20, 2015</u> Date IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this <u> </u> day of <u> </u> (SEAL) <u> </u> City, Town, or Village Clerk
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Item: Ordinance - Two-way Stop - Marshall Street to stop for Belmont Avenue

Department: Engineering/Legal

BACKGROUND

A resident living near St. James parish contacted the Village about traffic operations at the intersection of Marshall Street and Belmont Avenue. Specifically he was concerned about the speed motorists were traveling along Belmont Avenue and was requesting additional traffic control.

After reviewing this location, spot speed studies revealed that traffic was moving below the current speed limit. However this location is within the influence of the school at St. James, and based upon manual traffic counts conducted, the number of students that cross this location in the morning arrival and afternoon dismissal times would benefit from some additional signage. The parents driving through this location, as well as student pedestrian activity, would be aided with a two-way stop, that would stop the minor street, Marshall Street, at Belmont Avenue.

Additionally, a work order to post pedestrian crossing signs at this location will be sent to Public Works for traffic moving along Belmont Avenue to provide additional information for motorists about the additional student and other pedestrian crossing activity in the neighborhood generated to and from the church property.

RECOMMENDATION

It is recommended that the Village Board adopt the attached Ordinance creating a two-way stop for Marshall Street to stop for Belmont Avenue.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Two-Way Stop Street - Marshall Street to stop for Belmont Avenue	Ordinance

AN ORDINANCE DESIGNATING
A TWO-WAY STOP STREET

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: The following described intersection is hereby designated as a stop intersection. It shall be unlawful for any person operating a motor vehicle within the designated street to enter into such intersection without coming to a full and complete stop as required by a stop sign appropriately located:

TWO-WAY STOP: Marshall Street to stop for Belmont Avenue

SECTION TWO: The Village Manager is hereby directed to install appropriate signs as indicated in this Ordinance to effectuate the purposes of this Ordinance.

SECTION THREE: Any person, firm or corporation violating any of the terms of this Ordinance shall be fined not more than \$750.00 for each such offense.

SECTION FOUR: That all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage, approval, publication in pamphlet form and the posting of said signs at the intersection in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED this 20th day of January, 2015.

Village President

ATTEST:

Village Clerk

TRAFFICREGS: two-way Marshall Street at Belmont Avenue



Item: Budget Amendment for a Zero Interest Loan in the Amount of \$10,000

Department: Planning & Community Development Department

BACKGROUND

On April 7, 2014, the Village Board formally approved the Zero Interest Loan Program. This program is designed to provide loans of up to \$10,000 to new or expanding businesses. It is also available to property owners looking to make improvements. Funding for the Program is via a 10% reimbursement from Class 6b tax abatement approvals. At the April 7, 2014 Village Board meeting, Charles Witherington-Perkins, Director of Planning & Community Development, noted that "Staff will need to bring any interested party forward as the program will need a budget amendment in order to process the loan. It will be twelve to eighteen months before money will come into the fund." (Village Board Meeting Minutes, 4/7/14)

The goal of the Program is to encourage new businesses to locate to the Village and help existing businesses grow and thrive. The Zero Interest Loan Committee has reviewed three applications since the Village Board approved the program. This is the first application that has been recommended for approval by the Loan Committee.

Kingsley + Ginnodo Architects has requested an interest-free loan in the amount of \$10,000 per this Program to grow their small business. The architecture firm has been operating a home-based business for the past several years, but is moving into a commercial office space at 33 N. Hickory Avenue. The Zero Interest Loan Committee, composed of Village Staff and Arlington Economic Alliance members, has conducted a comprehensive review of the application and complementary documentation provided by Kingsley + Ginnodo Architects. The Loan Committee has evaluated the business plan, credit worthiness, and collateral to secure the loan, and is recommending approval of the loan request.

The loan will be used primarily toward the purchase of furniture and equipment. Additionally, the architecture firm plans to create one or two new positions during the life of the loan. If approved, the \$10,000 loan will be disbursed in total. It will be repaid by the borrowers, with no interest, in quarterly installments beginning three months from disbursement, over the next five years. The loan will be secured against real estate collateral.

The primary funding mechanism for the Zero Interest Loan program is a rebate to the Village of 10% of the savings received by Cook County Class 6b property tax abatement recipients over a five-year period. In 2014, the Village Board approved two Class 6b incentives. However, as the abatements for both of last year's applicants have not yet gone into effect, the Village has not received the appropriate tax figures and will not receive the agreed-upon rebates until the assessments are finalized. Therefore, a budget amendment in the amount of \$10,000 is required to fund this particular Zero Interest Loan request. This would entail a transfer from General Fund reserves to the Zero Interest Loan Program account.

RECOMMENDATION

It is recommended that the Village Board approve a budget transfer of \$10,000 from the General Fund contingency account to the Zero Interest Loan Fund Program expenditure account #100-4001-521-40-43.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Northwest Highway / Wilke Road Improvements; Engineering Services Addendum No. 4

Department: Engineering

BACKGROUND

Hampton, Lenzini, and Renwick, Inc. (HLR) was retained to complete the Phase I and Phase II design of the Northwest Highway/Wilke Road Intersection Improvements. Phase I was completed and approved by all agencies in the summer of 2012, and Phase II Engineering began immediately thereafter. After Phase II had been reviewed and approved by the Illinois Department of Transportation (IDOT), it was submitted to Union Pacific Railroad (UP) for review and comment. A meeting was held in November 2013 with representatives from UP. At that meeting, UP was not in agreement with the proposed 15 foot permanent easement. If the permanent easement could be reduced, UP would possibly be in agreement. The plans were revised with an alignment reducing the UP permanent easement to five feet. This revised alignment was approved by all parties and the Illinois Commerce Commission formally approved the project in May 2014. IDOT then began renegotiations with UP, and the final offer of \$66,000 for the five foot permanent easement was approved in November 2014. This final offer to UP was \$55,000 less than the original appraised value of \$121,000 for the 15 foot permanent easement. The eminent domain proceedings for the permanent easements from Arlington Park and Union Pacific were then completed and the three temporary easements recorded. The right-of-way is expected to be formally approved by IDOT later this month, in time for a March 2015 letting.

Addendum No. 4 in the amount of \$26,948.00 is for the Engineering Services to update the plans and specifications, per IDOT's requirements, for the March 2015 letting.

EXISTING CONTRACT \$297,054.27
Amendment No. 4 \$ 26,948.00
REVISED CONTRACT \$324,002.27

RECOMMENDATION:

It is recommended that the Village Board approve Addendum No. 4 with Hampton Lenzini & Renwick Inc. for engineering services in the amount of \$26,948. Funds are available in account 401-5001-571-5030 SG0802.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:



Item: Police Station Study

Department: Planning & Community Development

Background

The Village Board authorized the preparation of a Request for Proposals to select an architectural firm which specializes in Police Station and Law Enforcement architectural design. The objective was to hire an architectural firm to prepare a feasibility study for utilizing the current Police Station site and Municipal Campus including Village Hall.

On September 2, the Village Board authorized the execution of a contract with FGM Architects to prepare a Police Station Feasibility study. FGM Architects has reviewed the most recent Space Needs study from 2009 and revalidated the space required based upon changes in employment, technology, and law enforcement standards. Schematic concept plans have been developed providing a “best fit” police station option on the existing Municipal Campus. The overriding goal is to determine whether a new Police Station meeting modern day standards can be feasibly developed upon the existing Municipal Campus.

In early October 2014, FGM started its first phase of the Space Needs study. The consultants completed a series of multi-day meetings with Police Command Staff and Department divisions to evaluate current operations, needs and objectives. Also in October, November, and December FGM Architects conducted a series of meetings with the Police Station Committee.

The Police Station Committee consists of the following representatives:

Thomas Glasgow - Village Trustee

James Tinaglia - Village Trustee

Charles Witherington-Perkins - Director of Planning & Community Development

Diana Mikula - Assistant Village Manager

Gerald Mourning - Chief of Police

Nick Pecora - Police Captain

Tom Kuehne - Director of Finance

Cris Papierniak - Assistant Director of Public Works

Steve Hautzinger - Design Planner

On November 10th the Village Board Committee-of-the-Whole met and provided input on the project goals and questions that must be answered as part of the scope of work agreement.

Since the last Committee-of-the-Whole meeting on November 10, the Police Station Committee has met on multiple occasions to discuss the first draft of the space needs program that has been developed by FGM Architects as well as a series of conceptual site plans.

A draft of the programmatic space needs analysis has been prepared. FGM Architects completed their review and analysis after detailed and lengthy meetings with Command Staff, Police Department divisions, significant review of the existing Police Station facility and FGM's expert knowledge in the field of Police Station design.

The space needs program illustrates FGM's space needs analysis in comparison to the 2009 space needs that was prepared by McClaren, Wilson & Lawrie. Overall, the total building area required by FGM Architects is 3,813 square feet less than the 2009 study.

While cost is an important issue, it is important to note that the development of conceptual cost estimates is not intended to be the focus of this phase of the discussion.

Purpose of the Board Meeting of January 20, 2015

The purpose of the Board Meeting on January 20 is to allow FGM Architects to present the programmatic space needs analysis, outline how their analysis to date addresses some of the key questions, outline the concept site planning process and present a "best fit" concept plan. It is requested the Village Board provide input and direction regarding the information to be presented at the January 20th meeting. This meeting with the Board is one of several "check in" points in the process to obtain input from the Village Board.

No official action or motion is necessary at this time.

Bid Section

Item:

Bid Opening Date:

Account Numbers:

Total Budget for Specific Item:

Bid Amount:

ATTACHMENTS:

Description	Type
Police Space Needs Program	Exhibits
Preliminary Project Goals	Exhibits
Questions	Exhibits
Program Comparison Notes 1-13-15	Correspondence

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
PUBLIC ENTRY / PUBLIC ACCESS AREAS			
Entry Vestibule	80	80	
Lobby	600	600	Provide seating for (8)
Reception Counter	64	64	
Citizen Report Rooms (3) required	160	320	Provide seating for (4) with counter for fingerprinting
Public Fingerprinting Alcove	25	-	Incorporate into one of the Citizen Report Rooms above
Community Meeting / Training Room	1,440	1,440	Room to seat (50) in classroom format
Credenza Storage Counter	-	100	Long counter storage cabinets to support Community Meeting / Training room
Audio/Visual Equipment	150	25	Closet for Audio/Visual Equipment
Table and Chair Storage	150	200	
Public Toilets	-	470	Men's Toilet: 2 toilets, 2 urinals and 2 lavs. Women's Toilet: 4 Toilets and 2 lavs.
Public Entry / Public Access Areas Sub-Total	2,669	3,299	
Circulation, Wall, and Mechanical Shaft Space	667	990	
PUBLIC ENTRY / PUBLIC ACCESS AREAS TOTAL	3,336	4,289	
OPERATIONS SUPPORT - FRONT DESK			
Counter Positions	360	300	Reception positions for (2) and service areas
Camera Monitor Center	140	140	CCTV monitoring area
Printer/Copier	30	-	Located in Counter Positions
Files	36	-	Located in Counter Positions
Operations Support - Front Desk Sub-Total	566	440	
Circulation, Wall, and Mechanical Shaft Space	142	132	
OPERATIONS SUPPORT - FRONT DESK TOTAL	708	572	
POLICE ADMINISTRATION			
Chief of Police Office	250	250	Desk, credenza, conference table for (4), bookcases
Closet	-	16	
Administrative Services Captain	225	225	Desk, credenza, conference table for (4), bookcases
Closet	-	16	
Legal Advisor	120	-	Position was eliminated
Flexible Office Space	120	180	(1-2) "L" shaped workstation(s) with guest seating
Chief's Administrative Assistant	120	120	"L" shaped workstation
Administrative Services Administrative Assistant	120	120	"L" shaped workstation
Administrative Waiting	108	100	Guest seating for (4)
Administrative Conference Room	288	420	Conference Seating for (14-16) with credenza
Coffee Area	25	25	
Toilet	64	-	Area allocated for in Staff Support Areas
Secure Files	80	200	Allow for (10) 42" wide lateral files

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Administrative Storage Room	56	56	Secure supply storage
Copy/Workroom	30	120	Copier and work area with storage cabinets
Coat Closet	16	16	
Police Administration Sub-Total	1,622	1,864	
Circulation, Wall, and Mechanical Shaft Space	406	652	
POLICE ADMINISTRATION TOTAL	2,028	2,516	
PATROL DIVISION			
Patrol Division Captain	225	225	Desk, credenza, conference table for (4), bookcases
Closet		16	
Administrative Assistant	120	120	"L" shaped workstation
Patrol Bureau			
Patrol Commander's Offices (3) required	504	480	(3) offices, each to have "L" shaped workstation, two guest chairs, files, bookshelves
Watch Office			
Patrol Sergeants Workstations	1,440	560	(7) "L" shaped workstations in open office setting
Operations Supervisor	120	120	"L" shaped workstation with (2) guest chairs
Conference/Counseling Room	120	120	For Patrol Sergeant's use
Equipment Issue	150	150	
Support Spaces			
Mud Room	100	100	With area for wet gear
Duty Bag Storage	655	500	Provide (80) two-tier "Z" lockers for duty bags near patrol entry
Report Writing			
Officer Desks	450	450	(6-8) report writing workstations with copier, mail and form storage
Juvenile Lounge	80	100	
Juvenile Toilet	64	80	
Photocopy/FAX/Printer	30	-	In Report Writing above
Squad/Briefing Room	720	850	For (25-30) personnel in flexible format - classroom or conference setting
Field Training Office	120	-	
Park Counselor	80	25	File storage
Patrol Bureau Sub-Total	4,978	3,896	
Circulation, Wall, and Mechanical Shaft Space	1,245	1,364	
PATROL BUREAU TOTAL	6,223	5,260	
Evidence Collection - Forensic Services			
Supervisor Office	120	120	"L" shaped workstation with (2) guest chairs
Evidence Technicians/Traffic Crash Investigation Open Office	120	360	(6) desks with conference table
Evidence Vehicle Garage	-	480	16'x30' garage space for large SUV

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Emergency Eyewash/Shower	30	25	
Vehicle Processing Bay	-	1,296	36'x36' space, with (2) bays, includes lift and tool area
Vehicle Exam/Crime Scene Vehicles	2,000	-	See Vehicle Garage and Vehicle Processing Bay above
Evidence Triage Area	-	300	Sorting area with moveable tables and computer workstations
In-Process Evidence Storage	250	175	Provide 30 In.ft. of 2'deep shelving and large item floor storage area
Forensic Processing Lab			
Bio-Vestibule	80	-	
Dust/Superglue/Ninhydrin Work Area	250	100	Work areas with dusting chambers, sinks, and storage
Superglue Chamber	11	-	Included above
Dusting Fume Hood	30	30	
Dusting Room	-	100	
Drying Cabinets		150	Provide space for (2) double drying cabinets and 8' layout area
Fume Hood	30	30	
Biological Drying (medium)	180	-	See above for drying cabinets
Biological Drying (large)	120	-	See above for drying cabinets
Refrigerators	15	30	Provide space for (2) refrigerators
Alternative Source		20	Storage area
Microscopy Area		60	
Worktables and Counters		250	
Alternative Light Room	300	-	Light testing can be performed in garage space
Drug Chemistry Lab	-	220	For presumptive drug testing, include work areas for (3) technicians and fume hood
Digital /Photo Lab/Computer	400	210	(2) "L" shaped workstations, printers, and workbenches for (2) technicians
Computer Forensics		170	Provide secure office with workstations for (2) with large work surfaces
Storage		40	For storage of electronics and media within office
Future Lab	400	-	Not required
Clean Storage Equipment Room	500	350	Provide 64 In.ft. of 2'deep shelving
Dirty Equipment Storage Room		160	Provide 30 In.ft. of 2'deep shelving and open floor storage area
Forensic Lab Support Spaces			
Biological Decontamination Area	240	-	Not required
Training Room	240	-	Share with Multi-Purpose in Staff Support Area
Break Rooms	48	-	See Staff Support Area Lunchroom
Coffee Area	-	25	
Lockers	180	375	Provide (16) 3'x2' lockers for Technicians and (6) gear lockers for Arson Investigators
Washer/Dryer		100	Washer/dryer for cleaning dirty clothing items (not for pathogens)
Sleep Rooms	-	-	For quiet areas, see First Aid and Library in Staff Areas
Privacy Restroom/Shower	180	200	Provide (2) single user toilet/shower rooms
Evidence Collection Sub-Total	5,724	5,376	
Circulation, Wall, and Mechanical Shaft Space	1,431	1,613	
EVIDENCE COLLECTION TOTAL	7,155	6,989	

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Canine			
Sergeant	100	-	Not required
Police Officer	45	-	Not required
Canine Support Spaces			
Kennel	144	-	Not required
Grooming	25	25	Wash area
Storage Racks	100	-	Not required
Canine Sub-Total	414	25	
Circulation, Wall, and Mechanical Shaft Space	104	8	
CANINE TOTAL	518	33	
Traffic Bureau			
Commander	168	160	
Sergeant	120	130	
Traffic Open Office	-	480	(6) "L" shaped workstations in open office setting
Traffic Storage	-	-	See warm storage
Parking Enforcement Storage	-	-	See warm storage
Storage Room	-	-	See warm storage
Traffic Crash Investigation and Reconstruction		-	See Evidence Collection Open Office
Animal Welfare and Control Storage	150	-	See warm storage
Overweight Truck Enforcement Storage		-	See warm storage
Traffic Bureau Sub-Total	438	770	
Circulation, Wall, and Mechanical Shaft Space	110	277	
TRAFFIC BUREAU TOTAL	548	1,047	
ADMINISTRATIVE SERVICES DIVISION			
Administrative Services Captain		-	See Police Administration
Administrative Assistant		-	See Police Administration
Support Bureau			Spaces to be located with Administration
Administrative Sergeant	130	130	
Administrative Analyst	120	120	Future position
Fiscal Clerk	240	120	"L" shaped workstation
Court Liaison	-	-	See Records
Strategic Planning	120	-	
Training	120	-	Incorporated into Administrative Sergeant's work
Labor Negotiations and Grievance Resolution	120	-	

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Support Spaces			
Copy/Workroom	30	-	Included in Administration
Secure Files	76	-	Located in Administrative File Room
Coffee Area	25	-	Included in Administration
I.T. Support			
Systems Technician	240	140	Workroom for IT staff
Server Room	300	300	Space for up to (8) server racks, clean agent fire suppression
Storage Area	150	150	For storage of equipment
IDF Closets		100	Allowance for network closets throughout building
Professional Standards & Internal Affairs			
Professional Standards & Internal Affairs Office	168	180	Provide office with (2) "L" Shaped workstations
Interview Room	120	120	Conference Seating for (4)
Files	60	-	Provide (1) 42" lateral file (locate in office)
Support Bureau Sub-Total	2,019	1,360	
Circulation, Wall, and Mechanical Shaft Space	505	476	
SUPPORT BUREAU TOTAL	2,524	1,836	
Evidence Property Management			
Evidence Custodian Office		140	"L" shaped workstation with guest seating for (2)
Evidence Packaging			
Worktable and Barcoding	126	200	(4) sets pass-thru lockers, large counter, storage for supplies, sink
Evidence Drop Lockers	160	-	Located in Worktable and Barcoding above
Oversize Lockers	60	60	For large temporary evidence storage
Intake Area/Work Area	240	300	Work Area with sink
Movable Worktables	378	-	Locate in Open Floor Area below
Evidence Area Support Spaces			
General Evidence	1,627	1,125	High Density Storage
Open Floor	868	400	
Money Vault	20	20	
Narcotics Storage	80	-	Located in High Density Storage above
Firearms Storage	-	-	Located in High Density Storage above
Long Term Evidence Storage	-	600	High Density Storage - can be located remotely
Refrigerated Storage	-	40	Allow for (2) refrigeration units
Destruction Holding Area	-	100	Area with shelving
Bike Storage	-	-	See Outdoor Miscellaneous Spaces below
Secure Storage Shed	-	-	See Outdoor Miscellaneous Spaces below. For secure storage of hazardous items
Seized Vehicles/Impound	-	-	See Outdoor Miscellaneous Spaces below

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Evidence Property Management Sub-Total	3,559	2,985	
Circulation, Wall, and Mechanical Shaft Space	712	896	
EVIDENCE PROPERTY MANAGEMENT TOTAL	4,271	3,881	
Firearms Range Management/Training			
Rangemaster/Armory Office	168	140	
Firing Range			
Range Staging	540	400	Area for preparation outside of range. (4) gun cleaning stations w/ storage cabinets
Range Lanes	2,700	3,150	30' wide firing range, includes trap area
Trap Area	720	-	See above
Target Storage	350	250	Storage for targets, props, etc.
Armory Storage	350	300	Ammunition and Weapons Storage
Weapons Maintenance	200	180	Weapons repair and cleaning room
Range Mechanical	-	400	Range Supply and Exhaust
Restroom	64	-	Located in Staff Support Areas below
Firearms Training Simulator	-	900	Dedicated room for scenario based training
Firearms Range Management Sub-Total	5,092	5,720	
Circulation, Wall, and Mechanical Shaft Space	764	1,716	
FIREARMS RANGE MANAGEMENT TOTAL	5,856	7,436	
I.D./Lockup			
Jail Officer	240	-	Office Area located below
Office Area Support Area			
Workstation	120	120	Provide "L" Shaped workstation in secure location with files
Files	28	-	Locate in Records
Sally Port	1,000	1,200	(4) car sally port in drive through configuration
Prisoner Search and Personal Effects Lockers	64	80	Include sorting counters and double tiered lockers
Vestibule Area	80	-	
Processing Area	-		
Uncuffing Area	1,000		
Fingerprint Area	-	80	For ink fingerprinting, with sink and eyewash
Suspect Photography	-	-	Included in Live Scan below
Sobriety Testing	-	80	Allow work area for (2) Breathalyzers
Mass Arrest Cell with Mass Arrest Lobby	-	360	To hold up to (12) detainees, with detention toilet
Interview Room (1) required	-	100	Hard interview room
Booking Station	-	400	Size to allow processing or (2) detainees
Live Scan Area	-	80	Include photo area
Toilet	-	80	Single user detention grade toilet

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Janitors Closet	-	40	Secure storage of cleaning supplies
Jail Storage	150	100	
Detention Rooms	840	1,000	(10) Cells total, including (2) Accessible Cells; (6) male, (4) female, (2) showers
Sobering Cell	140	-	
Padded Cell	-	80	Padded call with flushing floor drain
Attorney/Client Room	-	-	Utilize Line Up Room below
Line Up Room	-	200	Line up and viewing area
Bond Out Vestibule	-	140	Bond out vestibule for release of detainees
In-Custody Interview Area	-	-	
Interview Rooms (2) required	160	-	Located in Processing Area above
Interview Toilet Room	64	-	Located in Processing Area above
I.D. Lockup Sub-Total	3,886	4,140	
Circulation, Wall, and Mechanical Shaft Space	1,166	1,449	
I.D. LOCKUP TOTAL	5,052	5,589	
Records Bureau			
Records Supervisor	120	120	"U" shaped workstation with (2) guest chairs
Records Clerks Open Office	800	640	Open office work area with (8) "L" shaped workstations
Court Liaison	100	80	"L" Shaped workstation within Records Clerks open office
Intern Workstation		-	Included in Records Clerks Open Office
Support Spaces			
Public Counter Positions	64	120	Provide for (2) secure reception positions
Officers Counter	32	32	
Light Duty Desks	300	-	Included in Records Clerks Open Office above
Volunteer Desks	100	-	Included in Records Clerks Open Office above
Red Light Review	100	-	Not planned for
Copy/Workroom	130	150	Area with copier, shredder, work counters, storage
Active File Storage	521	480	Allow for (24) 42" wide lateral files, consider high density filing system
I.D. Lockup Files	-	180	Allow for (9) 42" wide lateral files, currently high density system
Microfiche Reader	45	45	
Long Term Records	76	80	Storage for (30) bankers boxes
Form Storage	-	120	
Safe	20	20	
Coffee Area	25	25	
Storage Room	300	200	Office supply storage
Records Bureau Sub-Total	2,733	2,292	
Circulation, Wall, and Mechanical Shaft Space	683	802	
RECORDS BUREAU TOTAL	3,416	3,094	

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
CRIMINAL INVESTIGATIONS AND COMMUNITY SERVICES DIVISION			
Criminal Investigations and Community Services Captain	180	225	
Closet	-	16	
Criminal Investigations			
Commander Investigations	120	160	
Sergeant's Office (2) required	240	260	
Commander CS	120	-	Not required
Administrative Assistant - Investigations	120	120	
Administrative Assistant - Community Services	120	-	Located in Community Services below
Detective Investigator	720	1,400	(20) "L" shaped workstations
Juvenile Officer	600	-	Located in Detective Investigators above
Gang Investigators (2) required	360	-	Located in Detective Investigators above
School Liaison Officer	480	-	Located in Community Services Open Office
Too Good for Drugs	120	-	Located in Community Services Open Office
Safe Schools (SRO)	120	-	Located in Community Services Open Office
DEA Task Force	120	-	Located in Detective Investigators above
Financial Crimes	240	-	Located in Detective Investigators above
Crime Analyst	-	-	Located in Detective Investigators above
Investigations Support Areas			
Storage/Equipment	150	150	Secure equipment storage
Files	64	64	Allow for (4) 42" wide lateral files
Secure Juvenile Files	80	100	Allow for (6) 42" wide lateral files
Major Case Room	-	-	See Multi-Purpose Room in Staff Support Areas below
Project/Conference Room	240	310	Seating for (10-12) - share with Community Services
Coffee Area	25	25	
Storage/In-Process Evidence	108	108	Lockers for temporary evidence storage
Interview Suite			
Standard Interview Rooms - Juvenile (4) required	340	400	
Standard Interview Rooms - Adult (4) required	340	400	
Toilet Room	128	80	Locate single user toilet room near Juvenile Interview Rooms
A/V Monitor Control Room	108	120	A/V controls with work table
Criminal Investigations Sub-Total	5,243	3,938	
Circulation, Wall, and Mechanical Shaft Space	1,311	1,181	
CRIMINAL INVESTIGATIONS TOTAL	6,554	5,119	
Community Services Bureau			
Commander Office		160	Future Office

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Sergeant		260	
Administrative Assistant		120	
Community Services Open Office		590	Open office with (6) "L" shaped workstations and conference table
Safe Schools (SRO)		-	Located in Community Services Open Office
Crime Prevention	120	-	Located in Community Services Open Office
Problem Oriented Policing	120	-	Located in Community Services Open Office
Victim Services	168	180	Provide office with (2) "L" Shaped workstations
Counseling Room	120	120	Soft Seating for (3-4)
Kid Room	80	80	
Community Services Support Areas			
Storage	200	400	
Conference Room	240	-	Share with Investigations - see Investigations Support Areas above
Community Services Sub-Total	1,048	1,910	
Circulation, Wall, and Mechanical Shaft Space	262	573	
COMMUNITY SERVICES TOTAL	1,310	2,483	
STAFF SUPPORT AREAS			
Multi-Purpose Room / Backup EOC	-	1,000	Flexible space for (30) in classroom/conference setting
A/V Equipment	-	25	Closet for Audio/Visual Equipment
EOC Equipment Storage	-	80	Storage for computers, telephones, radio equipment for EOC
Multi-Purpose Storage	-	150	Table and chair storage
Lunchroom with Kitchenette	400	670	Break area with (4) tables of four
Library	-	120	
First Aid Room	-	120	
Quartermaster Storage	-	150	Uniform and supply storage
Honor Guard Storage	-	150	Uniform and equipment Storage - (15) 15"x24" lockers and (3) 36" storage cabinets
Staff Toilets Allowance	-	1,000	Allowance for toilet rooms throughout the building
Closet Allowance	-	200	Allowance for closets throughout the building
Staff Support Areas Sub-Total	400	3,665	
Circulation, Wall, and Mechanical Shaft Space	100	1,100	
STAFF SUPPORT AREAS TOTAL	500	4,765	
LOCKER/FITNESS AREAS			
Male Locker Area	-	2,400	Provide (136) 30" wide lockers
Sworn Lockers	1,335	-	Located in Male Locker Area
Command Lockers	630	-	Located in Male Locker Area
Toilet/Sinks/Shower Areas	540	420	(3) toilets, (3) urinals, (4) lavs, (2) showers
First Aid Room	120	-	Located in Staff Support Areas

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014
FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Female Locker Area	216	600	Provide (30) 30" wide lockers
Sworn Lockers	267	-	Located in Female Locker Area
Command Lockers	150	-	Located in Female Locker Area
Toilet/Sinks/Shower Areas	270	200	(2) toilets, (2) lavs, (1) shower
First Aid Room	120	-	Located in Staff Support Areas
Defensive Tactics Training Room	-	1,000	Mat Room
Equipment Storage		200	Storage for DT and training equipment
Fitness Area	1,100	1,100	
Locker/Fitness Areas Sub-Total	4,748	5,920	
Circulation, Wall, and Mechanical Shaft Space	1,187	1,776	
LOCKER/FITNESS AREAS TOTAL	5,935	7,696	
WARM STORAGE			
Bike Squad	400	250	Storage for (6) bicycles, bike racks, equipment
	216	?	
Vehicle Garage	800		
Command Vehicle Storage	-	640	16'x40' long storage bay
Traffic and Parking Enforcement Storage	350	200	Signs and equipment
Overweight Traffic Enforcement	80	80	Signs and scales (future)
Motor Cycle Storage		200	Storage for (4) motorcycles and miscellaneous items
Storage Lockers		85	(8) 18"x24" gear storage lockers
Animal Welfare and Control Storage		80	Traps, Drugs, etc.
NIPAS			
Armored Vehicle	-	-	Not required
Storage	350	-	Not required
Armorer Room/Gun Safe	168	-	Not required
Lockers	165	-	Not required
Warm Storage Sub-Total	2,529	1,535	
Circulation, Wall, and Mechanical Shaft Space	632	461	
WARM STORAGE TOTAL	3,161	1,996	
LOADING/FACILITY MAINTENANCE			
Facility Maintenance Office	-	100	Small office with desk and phone
Facility Maintenance	108	150	Public Works maintenance work room
Central Custodial Storage Space	150	150	
Janitor's Closet Allowance	-	150	For Janitorial storage throughout building
Loading Dock Area	-	-	Covered Area with dock leveler
Delivery Storage Room	-	150	For temporary holding of deliveries

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014
FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Community Service Storage	400	-	Located in Community Services
General Building Storage		400	
EMA Storage	200	-	Not required
Loading/Facility Maintenance Sub-Total	858	1,000	
Circulation, Wall, and Mechanical Shaft Space	172	300	
LOADING FACILITY MAINTENANCE TOTAL	1,030	1,300	
MECHANICAL AND ELECTRICAL SPACES			
Emergency Generator	-	-	Locate outside
Mechanical Room(s)	-	1,800	HVAC, Plumbing and Fire Protection Equip., prefer boiler room separate from air handlers
Electrical Room	-	800	
Elevator	-	-	In circulation space allowance
Elevator Machine Room	-	80	
Freight Elevator	-	100	
Freight Elevator Machine Room	-	80	
Telephone Service Room	-	30	D-mark room
Mechanical and Electrical Spaces Sub-Total	-	2,890	
Circulation, Wall, and Mechanical Shaft Space		867	
MECHANICAL AND ELECTRICAL SPACES TOTAL	-	3,757	
NET BUILDING AREA SUB-TOTAL	60,125	69,656	
Multi-Floor Factor	3,600	3,000	Assume three floors at 1,000 sq.ft. per floor
Total Net Square Footage	63,725	72,656	
Structural Design Factor	6,372	-	Included in Circulation, Wall and Mechanical Shaft Space allowances
Restroom/Mechanical Factor	6,372	-	Included in Mechanical Electrical Spaces above
TOTAL BUILDING AREA REQUIRED	76,469	72,656	
OUTDOOR SPACES			
PARKING REQUIREMENTS			
Police			
Department Vehicles			
Department Vehicles		71	Provide covered parking for (50) shift vehicles
Spare Vehicles		10	

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014

FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
Total Department Vehicles		81	
Staff Parking			
Required Parking Spaces at Peak Demand		110	Peak demand is at 3:00 pm shift change
Take Home Vehicles		(7)	Present on Campus at 3:00 pm shift change
Total Staff Parking Required		103	
Seized Vehicles		20	Secure storage for up to (20) seized vehicles - can be remotely located
Trailers		3	(2) larger trailers and (2) speed trailers - can be remotely located
Public			
Visitors		10	
Community and Training Room Parking		30	Parking for Community and Training functions
Total Public Parking Required		40	
Total Police Parking Required		247	
Village Hall			
Department Vehicles		32	Verify
Staff Parking		84	
Public			
Visitors		20	Daytime - Verify
Board Room		30	After Hours -Verify
Community Room		20	After Hours -Verify
Total Village Hall Parking Required		186	Daytime Needs XX; Evening Needs XX
Fire Department			
Department Vehicles		-	
Staff Parking		9	
Public		3	
Total Fire Department Parking Required		12	
MISCELLANEOUS OUTDOOR SPACES			
Plaza Entrance			With seating
Trash Enclosure			Use existing/share with Village Hall and Fire Department
Generator Enclosure		800	Allow area 20'x40'
Transformer Enclosure		300	
Outdoor Staff Area		400	
Storage Building		100	Maintenance equipment? Verify with PW
Secure Evidence Remote Storage		200	For secure storage of hazardous items. Can combine with Storage Building above
Bike Storage		400	Provide covered storage for 200 bikes

Village of Arlington Heights

Police Department

Space Needs Program

FGM ARCHITECTS

December 2, 2014
FGM #: 14-1933.01

Room/Area/Space	Sq. Ft.		Notes
	2009 Study	2014	
ITEMS THAT CAN BE LOCATED OFF SITE			
Building Area		1,520	
Seized Vehicles		20	
Trailers		3	
S:\jobs\2014\14-1933a\ADMIN\1.0 Project Management & Programming\1.3 Building Program			

PRELIMINARY PROJECT GOALS

Project Name: Arlington Heights Police Station Concept Review and Feasibility Study

FGM Project No. 14-1933.01

November 12, 2014

Develop the project's goals - these are overarching goals that will drive the direction of solutions and project decisions. The Goals below were identified at the November 10, 2014 Village Committee of the Whole Meeting, Task Force Kick Off Meeting on October 9, 2014 and items discussed at the August 25, 2014 Village Committee of the Whole Meeting:

1. The primary goal of this part of the process is to determine whether a new police station meeting modern day standards can feasibly be developed upon the existing municipal campus.
2. Develop a cost effective solution that maximizes the budget and is not "overdone". The budget should be less than what was proposed in 2010 which is believed to be too high.
3. Understand this is a utilitarian building and is used 24 hours a day, 7 days a week and needs to stand up to the wear and tear necessary for a police station.
4. Ensure duplicity is taken advantage of. Spaces can be shared with the Village Hall if it can be done effectively, i.e. if the building is connected to the Village Hall. Share functional spaces for various functions to the greatest extent possible.
5. Develop a solution that is secure. Safety of the officers is paramount. This issue supersedes cost.
6. Complement the architecture already on the campus, remembering that it is a police station, in a cost effective way. The building needs to be presentable from all sides and the front needs to be complementary to the exiting Village Hall and Fire Station.
7. Make sure the police department has a highly functional building where they can do their job efficiently.
8. Design the police station to be flexible for future changes.
9. Provide adequate workout facilities dedicated to the Police Department.
10. Provide a firing range within the police station that is safe, functional and meets the needs of the department.
11. Evaluate the site for maximum benefit and efficiency. The solution should utilize the entire site. Nothing is to be taken as sacred.

12. Covered parking should be provided for marked patrol vehicles.
13. Maximize the size of the parking garage.
14. Explore sustainable and environmentally friendly components at no extra cost and/or explore grant funding sources.

QUESTIONS THAT MUST BE ANSWERED

Project Name: Arlington Heights Police Station Concept Review and Feasibility Study

FGM Project No. 14-1933.01

November 12, 2014

Identify all questions that must be answered as part of this study. The following questions were identified at the Village Committee of the Whole Meeting on November 10, 2014, the Task Force at the October 9, 2014 Kick Off Meeting and from the Request for Proposals:

1. Is the space needs study completed in 2010 still valid based on changes in employment and policing methodology?
2. Will the Police Station fit on the Municipal Campus site in an effective and safe manner that will meet the needs of the Police Station, Village Hall, and Fire Station?
3. What is the best option for providing a police station on the Municipal Campus?
 - a. Re-validate previous study conclusion of renovating and adding an addition onto the existing police station
 - b. Review utilizing portions of the existing Village Hall for police functions
 - c. Tear down the existing police station and building new
 - d. Other options as identified during the course of the study
4. What are the best solutions for providing public, staff and police department parking?
5. What can be moved off site? Does offsite storage for police vehicles and equipment make sense?
6. What is the best method for keeping long term evidence?
7. Is a connection to the Fire Department beneficial?
8. What will the various solutions for keeping the police station on the Municipal Campus cost?
9. What will it cost to relocate the Police Department temporarily if the chosen solution keeps the police station on the Municipal Campus?
10. How much will it cost to build a new police station on a new site?
11. If the police station is moved to a new site, how much will it cost to demolish the existing police station and restore the site, or renovate the building for lease to another user?

Program Comparison Notes:

Overall, the needs we have identified are 3,813 sq.ft. less than the 2009 Study. We found from performing the program verification work that many spaces are still valid. Other spaces were added or deleted from the program due to changes within the police department, changes in police methodology, were extraneous or were missing from the program.

While methodology is similar for determining the “net” spaces, we differ in how we determine the space necessary for toilets, circulation, structure, mechanical, electrical and wall space. While the methodology difference is subtle, we know from years of programming and designing police stations how much space is necessary for a complete building.

The following are some of the adjustments made to the program:

Patrol Bureau – The Patrol Sergeants office area was originally programmed so each Sergeant had a desk. In the current program each desk is shared by two Sergeants. Currently, three Sergeants share a desk. This reduced the size of the workspace by over 800 square feet.

Evidence Collection – Forensic Services – The Alternative Light Room was eliminated saving 300 square feet. Use of alternative light is often performed in the field and can be performed in any dark room. A dedicated room is not necessary.

Canine – The Sergeants and Officers workstations were removed as they can share workstations with the Patrol Bureau. A dog kennel was also determined not to be required. Almost 400 square feet of program space was removed

Traffic Bureau – A Traffic Bureau open office work area was added into the program for the Animal Welfare, Parking Enforcement and Traffic Enforcement Officers. This added 480 square feet to the program

Support Bureau – In general, offices were removed for positions where tasks are performed by other individuals. For example, the Training function is now performed by the Administrative Sergeant, so a separate office is not required. We also removed much of the file storage from individual offices and placed them into a central file storage room which is more efficient and allows for some offices to be smaller. Overall, these changes resulted in a savings of over 600 square feet.

Evidence Property Management – The area for Moveable Worktables was eliminated. We believe this area was inadvertently doubled up with the open floor area. This resulted in a savings of 378 square feet.

Firearms Range Management and Training – For the range, we are including in the program a 30’ wide range which will allow for modern day firearms training utilizing props, close quarter and lateral movement exercises. We believe the previous program also showed a 30’ wide range, but they included

a separate area for the bullet trap which is not necessary in modern range trap design. To provide state of the art training, we added in a Firearms Training Simulator room which allows for scenario based training in a virtual setting. In modern police training, it has been recognized that a combination of “live fire” and scenario based training is the most effective methodology for training officers. Overall, we added 628 square feet to the program.

I.D./Lockup – The main changes in this area included the addition of a Line Up and Viewing Room which is utilized by Cook County. We also added a Bond Out Vestibule which allows the release of a detainee in a secure fashion away from the main public entrance. The use of a Bond Out Vestibule has been very common in the past 10 years. The addition of both areas added 340 square feet to the program.

Records Bureau – The desks for Light Duty personnel and Volunteers have now been included within the Records Clerks Open Office. We have programmed the open office to have eight desks and there are currently 5 Records Clerks. The work area for Red Light Camera Review has also been removed from the program. The changes resulted in a space reduction of 500 square feet.

Criminal Investigations – The most notable change in this area is combining the Adult Investigators and Juvenile Investigators together into one open office work area. While this saves some space, the major benefit is that it allows for greater exchange of information and more productive working situation as both units work closely together. Another change made is in the size of the interview rooms. In 2013, the National Institute of Justice (NIJ) released recommendations for interview rooms which also included an increase in size. Overall, the changes in the Investigations office and Interview Rooms added 80 square feet.

Community Services – Many of the work functions have been incorporated from separate spaces into an open office work area with six desks. This resulted in a savings of 370 square feet.

Staff Support Areas – A Multi-Purpose Room/Backup EOC was added that can hold up to 30 persons in a classroom setting. This space will be used for a wide variety of events including Major Case Assistance Team (MCAT) events, Major Case Evidence Technician events, training and potentially during emergencies. This space with the associated support spaces added 1,255 square feet.

Locker/Fitness Areas – The major change in the locker rooms include combining the Command Staff and General Sworn Locker areas for both males and females which will reduce overall plumbing needs. Instead of four locker areas, we have two. We also adjusted the locker sizes to a larger size designed specifically for Police use. We also added in the building program a Defensive Tactics Training Room which is currently located on the 4th Floor of the Village Hall. Overall, the changes resulted in an addition of approximately 1,400 square feet.

Warm Storage – In this area, Northern Illinois Police Alarm System (NIPAS) storage was eliminated. Staff members assigned to NIPAS are required to have their gear with them as they respond directly to the incident area. They no longer come to the police station, change to pick up and change into their gear. This results in a savings of 683 square feet.