

**COMMITTEE-OF-THE-WHOLE
MINUTES OF THE MEETING OF THE MAYOR AND THE BOARD OF
TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS BOARD ROOM
MONDAY, JANUARY 13, 2014 7:30 P.M.**

BOARD MEMBERS PRESENT: President Hayes, Trustees Blackwood, Farwell, Glasgow, LaBedz, Rosenberg, Sidor and Tinaglia

BOARD MEMBERS ABSENT: Trustee Scaletta

STAFF MEMBERS PRESENT: Bill Dixon, Village Manager; Diana Mikula, Assistant to the Village Manager; Charles Witherington-Perkins, Director of Planning & Community Development; Nora Boyer, Housing Planner; Eileen Hellstrom, Recording Secretary

SUBJECTS:

- 4. Public Hearing
 - A. Community Development Block Grant FY 2014/15
 - B. HUD Annual Action Plan for 2014/2015
 - 5. Other Business
 - 6. Adjournment
-

President Pro-Tem Glasgow called the meeting to order at 7:30 PM. He said President Hayes will join the meeting as soon as possible since he is conducting Village business at another location. The Pledge of Allegiance was recited. The Recording Secretary called the roll.

Trustee Blackwood entered the meeting at 7:35 PM.
Trustee Farwell entered the meeting at 7:42 PM.
Mayor Hayes entered the meeting at 8:00 PM.

TRUSTEE LABEDZ MOVED, SECONDED BY TRUSTEE SIDOR, THAT THE COMMITTEE-OF-THE-WHOLE CONVENE THE PUBLIC HEARING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT.

THE MOTION CARRIED UNANIMOUSLY.

President Pro-Tem Glasgow thanked all the agency representatives in attendance for providing their services every day to those in need and explained that a public hearing would be held.

4. Public Hearing

A. Community Development Block Grant FY 2014/15

B. HUD Annual Action Plan for 2014/2015

A. Community Development Block Grant FY2014/15

Village Manager Bill Dixon explained that pursuant to HUD regulations, a two part hearing is required to discuss: first, the Community Development Block Grant (CDBG) and second the draft of the FFY 2014 (May 1, 2014-April 30, 2015) Annual Action Plan.

In accordance with the approved budget calendar, a second public hearing will be held by the Village Board on March 3, 2014. This will follow the 30-day public comment period during which the proposed Consolidated Plan will be available for public comment.

HUD has not announced the amount of the Village's CDBG entitlement grant for FFY14. HUD has advised the Village to base its 2014-2015 CDBG budget on the entitlement grant amount that the Village received for 2013-2014, which was \$250,756. The Village's entitlement grant could be reduced resulting in reduction or possible elimination of some sub-recipient funding.

The Village has received 21 grant requests totaling \$574,780 of which an estimated \$447,591 can be funded. A summary of the CDBG grant requests is attached (Attachment A) The total 2014-2015 CDBG fund is estimated to be the sum of the following sources:

Federal 2014 Entitlement Grant (estimate)	\$250,756
Previous Year Carry-Over	\$146,835
Projected Program Income	<u>\$ 50,000</u>
TOTAL:	\$447,591

While the Village has the authority to fund programs totaling an estimated \$447,591, there are some HUD restrictions of which the Committee of the Whole should be aware. "Attachment B" (attached) lists the funding requests according to the program restriction categories stipulated by HUD. The following are guidelines for the expenditure categories:

Public Service Activities Cap of **\$48,715**

Administrative Services Cap of **\$60,150**

Brick and Mortar Projects Cap of **\$338,726**

Low and Moderate Income Benefit-A minimum of 70% of the total CDBG funds for 2014-2015 must benefit low and moderate income persons with of net figure of **\$313,313**.

Since the amount of the HUD grant to the Village is not yet known, it is recommended to the Board to follow its regular schedule for approving the annual

action plan including the CDBG budget based on the estimated grant amount and include in the annual action plan a contingency approach that explains how the CDBG budget will be adjusted to match the actual allocation amount when known.

The Contingency Plan provides that budget allocations would proportionally be increased or decreased administratively from the estimated funding levels so that the total matches the Village's actual CDBG grant allocation except as noted below:

1. The allocation for the Senior Center would remain at \$150,000 which is the amount approved by HUD when the Senior Center funding plan was developed.
2. No public service activity shall be reduced below \$1,500.
3. Public service and administrative cost allocations are limited to the amounts allowed under the statutory caps for those types of costs.

Because HUD regulations require a 30 day public comment period prior to the adoption of the Annual Action Plan, including the 2014-2015 budget, staff will be making its recommendations concerning the CDBG budget at the conclusion of this CDBG hearing. No motion is required regarding this portion of the public hearing.

Trustee Blackwood entered the meeting at 7:35pm.

Charles Warner of Faith Community Homes explained that Faith Community Homes works with low income families with children, who live or work here in Arlington Heights, to work with their housing needs. The families coming to them have very low income and are facing eviction or are homeless. The family enters the program for two years during which time rent support is provided. During the two years, the rent support decreases so at the end of the program every family can pay for their own bills and rent. This program provides mentors that work with the family regularly. Each family is assigned two mentors that work with budgeting and developing goals. The grant request from the Village (CDBG) is \$1,500.

Mike Field and Rhonda Serafin of Township High School District 214 Community Education Foundation said this is a program that serves eligible non-native speakers of English who could benefit from beginning lessons in English as a second language providing them with classroom instruction at the Arlington Heights Memorial Library once a week for about 30 weeks throughout the year. This is laying a foundation to help them become life-long learners of the English language. The grant request from the Village (CDBG) is \$1,500.

Trustee Farwell entered the meeting at 7:42pm.

Trustee Blackwood asked Mr. Field how many language students transition into the citizenship program?

Ms. Serafin responded about 30%.

Caryn Brauweiler of Northwest CASA explained that the Northwest Center Against Sexual Assault (Northwest CASA) serves victims of sexual assault and sexual abuse. They have been in the community for about 30 years. Services that are provided are counseling services to victims of sexual abuse and sexual assault as well as their significant others. The ages of their clients vary from as young as three years old to ninety one years of age. Counseling services are provided by Master's level professionals that are specially trained in trauma. Services are provided in both English and Spanish. They provide individual and couples counseling, group and family therapy. In addition to their counseling program, they also have a medical and legal advocacy programs. They have a 24/7 crisis line for questions or concerns. The grant request from the Village (CDBG) is \$2,000.

Trustee LaBedz asked if they had any way to help victims whose primary language was other than English or Spanish.

Ms. Brauweiler replied that they have some volunteers that speak other languages but they don't have any staff members that speak other languages besides English or Spanish.

Trustee Sidor thanked them for all they do.

Bonnie Fries of Children's Advocacy Center explained this is a program that works with children who have been victims of sexual abuse, severe physical abuse, and children who are living in homes with domestic violence. This center provides service 24 hours a day, 7 days a week and all services to the victims are provided free of charge. Their work coordinates with the services of DCSF, Cook County State's Attorney's Office, and the Arlington Heights Police Department. The grant request from the Village (CDBG) is \$2,000.

Terri Channer of Wings Program said this program has helped homeless and abused women and children since 1985. This past fiscal year Wings provided 430 women and children with 57,652 nights of shelter through emergency transitional permanent supportive individualized housing. They also provided 288 outreach clients with 4762 hours of counseling and support services. Wings answered 4440 calls on their 24 hour hotline which provides referrals and intake for housing along with immediate counseling. Wings transitional housing program includes money management, budgeting, career mentoring, goal setting and legal advocacy. The grant request from the Village (CDBG) is \$5,000.

Karen Asta of Resources for Community Living said this program offers affordable housing and individualized support services for adults with

developmental and physical disabilities living in the northwest suburbs of Cook County. Their support services include assistance in the areas of money management, employment, cooking, cleaning, transportation, community involvement, safety, communication, conflict resolution and other necessary skills needed for independence. The primary goal of these services is to assist persons with disabilities to live in their own homes and apartments reducing homelessness. The grant request from the Village (CDBG) is \$6,000.

Mayor Hayes entered the meeting at 8:00 PM.

Lynndah Easterwood-Lahey Escorted Transportation Service/Northwest (ETS)

Lynndah Easterwood-Lahey is the executive director for ETS Northwest. Ms. Easterwood-Lahey explained that ETS provides a reliable volunteer based transportation service for older adults to medical and dental appointments. Anyone over 60 who lives within their boundaries and is going to a doctor appointment within the same boundaries qualifies for transportation help. Since their beginning in September of 2006, 17,147 rides have been provided. On average a volunteer is asked to allow about three hours to take the senior to their medical appointment, wait with them onsite, and stop at a pharmacy if necessary. Last year ETS provided 2678 round trip rides for seniors. Ms. Easterwood-Lahey thanked the Village for their support. The grant request from the Village (CDBG) is \$10,000.

Mayor Hayes thanked ETS and their volunteers for their great service within the community.

Victoria Bigelow of Suburban Primary Health Care Council thanked the Board for their past support. Ms. Bigelow explained that "Access to Care" provides access to primary medical care for persons with low incomes who are uninsured by public or private programs. They serve all of suburban Cook County. She mentioned that each person pays \$5 for the office visit on an as needed basis and are also eligible to obtain lab tests and x-rays. Also, for prescription medication, it would cost them \$15, \$30 or \$40 to get it from a Walgreens pharmacy. The grant request from the Village (CDBG) is \$10,000.

Ronald Jordan of CEDA Northwest Self-Help Center, Inc. thanked the Board on behalf of the clients that CEDA Northwest serves in Arlington Heights for their support. CEDA Northwest provides assistance to people in crisis when they need help the most. They provide a number of services ranging from referrals to employment, child care, money management, food pantry, and many more services. The staff is trained in solution focused case management. They want to empower people to feel within themselves that they have the strength to get back on their feet. The grant request from the Village (CDBG) is \$20,000.

CEDA Northwest is also requesting funds to make repairs to the 10 year old flat roof of its Wright House transitional housing apartment building. The grant request from the Village (CDBG) is \$5,000

Bob Arnold of Journeys/the Road Home thanked the Board for their continued help and support over the years. They have changed their name from Journeys from PADS to HOPE to Journeys/the Road Home. The name change describes what is done, which is trying to move people out of being homeless and into residences on a permanent basis. About six years ago there were about 450 clients and today we serve over 1300 clients. About 450 are homeless and about 900 are on the brink of being homeless. These people are struggling due to the economy during the last several years. The average income of the clients who use the PADS shelter program is \$10,000. Many have jobs but cannot earn enough money to pay rent. PADS provide a wide range of services including 17 different services at the Hope Center, to help their clients stabilize their lives and move on. PADS has moved 126 people out of homelessness this past year. PADS is staffed by over 2000 volunteers working at 18 churches that provide shelter sites. Six of the church sites are in Arlington Heights and about 700 Arlington Heights residents are volunteers at these sites. The ultimate goal is to move people out of homelessness. The grant request from the Village (CDBG) is \$15,000.

Mayor Hayes said on behalf of the Board he wanted to thank them for their dedication and passion for this issue and all they have accomplished for this community and other communities.

Trustee Farwell said he was incredibly impressed by the growth of the PADS program through the years and feels it is amazing how many people it continues to serve.

John Robinson of the Arlington Heights Park District is here to request funding for the CAP program (Children at Play). This is the school districts before and after school program. This program is offered at 10 schools within Arlington Heights' school districts, 21, 25, and 59. For the past 24 years it has been a joint effort between the Village, the school districts, and the park district to provide a safe low cost program for families in need of care for their children. Without the support of these three dedicated parties this program would not be possible to serve the approximately 800 children that are currently in the program this year. Requested funds would be used to subsidize costs for low/moderate income families. The grant request from the Village (CDBG) is \$38,000.

Terri Szewczyk of The Harbour said for over 40 years this program has deflected youths from homelessness while increasing their future opportunities and independent living skills. This program provides immediate shelter, longer term transitional housing, and case management to achieve self-sufficiency. They work with youths to reunite them with their families when possible. When this is not possible due to severe dysfunction, they work with them to develop an alternative plan such as transitional housing. They also offer gradually declining rent subsidies as well as specialized services to pregnant and parenting youths. By offering several different housing models, they can provide the youths with

the individualized support they need. The grant request from the Village (CDBG) is \$5,000.

Maureen Doyle of The Center for Enriched Living is a new applicant this year. This center was founded in 1968 and they are a social and life skills development center for people with developmental disabilities. The principle needs are their physical and educational needs but this center is here to provide the extra component of social and life skills. They offer their members 51 different programs such as after school programs, transitional programs, day programs for adults, weekend programs and excursions. They serve 37 individuals from Arlington Heights. Their goal is to get them better acclimated and more comfortable in the community and what it has to offer. The grant request from the Village (CDBG) is \$3,000.

Kori Larson of Glenkirk said Glenkirk is celebrating their 60th anniversary this year. They have been in the Arlington Heights area for many years. Currently they provide services for individuals of all ages with intellectual disabilities to live in home-like environments within the community. They also provide services such as day services, residential services, home based services, supported living and also supported employment. They currently have three small group homes in Arlington Heights serving 24 individuals with intellectual and physical disabilities. This year they are seeking funding to renovate the kitchen of one of the Arlington Heights group home. The renovation of this kitchen will address accessibility issues that are barriers to some of the individuals they serve. Part of their mission is to empower independence. The grant request from the Village (CDBG) is \$25,000.

Bev Saiz of Little City Foundation's mission is to provide the most innovative and ground breaking services with opportunities to children and adults with developmental, physical, and intellectual disabilities so they can live safely and work productively, explore creatively and learn continuously throughout their lifetime. They serve over 400 individuals each year. Since its founding in 1959, Little City has worked to create a progressive alternative to institution living affording children and adults the opportunity to develop the skills need to reach their greatest potential. The grant request is for a new roof and HVAC system for a group residence in Arlington Heights. The grant request from the Village (CDBG) is \$15,630.

Siobhan White of Single Family Rehab Loan Program said she is here as the Chair of the Housing Commission that administers the single family rehab loan program providing low and moderate income Arlington Heights residents with zero percent interest loans deferred for the rehabilitation of their homes. This program has been in place in Arlington Heights since 1978. Currently they are asking for funding for the year 2014-2015. The grant request from the Village (CDBG) is \$125,000.

Siobhan White of Group Residence/Transitional Housing Rehab Program

said this program would make funds available for the physical improvement of group homes and apartment buildings that provide housing and supportive services to persons with disabilities and/or low and moderate income households. There are many group homes in Arlington Heights and it is their goal to keep these homes up to the standards of our residents and we would like to support the non-profits to make this happen. The grant request from the Village (CDBG) is \$75,000.

Trustee LaBedz asked if funds are not used this year, do they rollover to next year.

Nora Boyer, Housing Planner, replied that they carry over to the next year.

Trustee LaBedz, with regard to the group home funding, asked if it is a no interest loan and would the Village require repayment.

Ms. White responded that there would not be repayment.

Charles Witherington-Perkins explained that this request is to continue partial funding of the debt service for the Senior Center of \$150,000 from its 2014/2015 CDBG grant for payment as previously planned. In 1996, the Village received permission from HUD to use \$200,000 from its 1997/98 CDBG allocation and \$150,000 from its CDBG allocations for the following 19 years to pay debt service on the bond issued to finance the Arlington Heights Senior Center. The grant request from the Village (CDBG) is \$150,000.

Charles Witherington-Perkins said funds are requested for partial funding of the Housing Planner position in the Department of Planning & Community Development and for other administrative costs incurred with administering the CDBG program. Funds are also requested to cover administrative costs incurred in order to comply with Federal audit and legal notice requirements. The grant request from the Village (CDBG) is \$60,150.

Trustee Farwell asked if the difference between the Single Family Rehab Loan Program and the Group Residence Housing Rehab Program grant is the Single Family Rehab program typically has a repayment piece and the grant does not have the repayment piece.

Mr. Perkins replied that is correct. The agencies are requesting a grant since they don't have the funding to be able to do these improvements or pay back a loan. Their request on Group Home Funding would be a grant.

Trustee Farwell asked if they were to sell the group home would the Village get repaid.

Mr. Perkins said that could be looked into, the Village could look into what loans are on the property and what agencies would be interested on that approach.

Trustee Farwell said much like the Single Family Rehab Program where the Village sees eventual repayment and self-partial funding through the years, he could see the same thing with the Group Residence/Transitional Housing Rehab Program.

Mr. Perkins replied that this can be explored with the Housing Commission and the agencies regarding repayment if they were to sell the property, but would not come due if they never sold the property.

Trustee Farwell said that the nice thing about running the Group Home/Transitional Housing Rehab Program through the Housing Commission, as is the case with the Single Family Rehab Program, rather than making direct CDBG allocations in response to the agencies' applications is that the Village could include a repayment element in the program should the property be sold and the Village could also maintain oversight on the quality of group housing in Arlington Heights.

B. HUD ANNUAL ACTION PLAN FOR 2014/2015

Mr. Dixon explained the purpose of this part of the public hearing is to obtain comments from the public concerning the housing and supportive service needs of the Village of Arlington Heights. These comments are to be taken into consideration in the development of the Village's Annual Action Plan for 2014-2015.

Every year, the Village must submit to HUD an Annual Action Plan describing the Village's strategy for meeting its housing and community development needs over the one-year period.

In accordance with the budget calendar previously approved by the Village Board, a second public hearing will be held on March 3, 2014, following the required 30-day period during which the proposed Annual Action Plan will be available for public comment.

Mayor Hayes asked the audience if anyone wanted to address the Board on the Federal Fiscal Year 2014 Annual Action Plan.

Staff made the recommendations for CDBG funding allocations which will be included in the draft 2014/2015 Annual Action Plan.

No comments were received from the public relative to this part of the public hearing.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE TINAGLIA THAT THE COMMITTEE-OF-THE-WHOLE RECOMMEND TO THE BOARD OF TRUSTEES, FOLLOWING CONSIDERATION OF PUBLIC COMMENTS, THE CDBG

FUNDING REQUESTS, AND THE STAFF'S RECOMMENDATIONS ON THE FUNDING REQUESTS THAT A NOTIFICATION BE PUBLISHED ANNOUNCING THE AVAILABILITY OF THE DRAFT 2014/2015 ANNUAL ACTION PLAN FOR THE 30-DAY PUBLIC COMMENT PERIOD.

THE MOTION CARRIED UNANIMOUSLY.

TRUSTEE GLASGOW MOVED, SECONDED BY TRUSTEE SIDOR, TO CLOSE THE PUBLIC HEARING.

THE MOTION CARRIED UNANIMOUSLY.

5. Other Business

None

6. Adjournment

TRUSTEE FARWELL MOVED, SECONDED BY TRUSTEE SIDOR TO ADJOURN THE MEETING 8:58 P.M.

THE MOTION CARRIED UNANIMOUSLY.

FY 2014-2015	CDBG Requests	5-Year Consolidated Plan Priority Level for CDBG funding (High, Med, or Low)	Allocation 2013-2014	Requests 2014-2015	Attachment A
PUBLIC SERVICE REQUESTS					
1) Faith Community Homes	Supportive Housing with Mentoring for Low Income Working Families with Children in Arlington Heights	High	\$1,000	\$1,500	Faith Community Homes provides supportive housing services to low income working families with children living in Arlington Heights. They provide some limited financial help with rent, but the major part of their program is 2 years of mentoring designed to help families develop realistic budgets, goals, and actions. The objective of the program is to bring families to financial stability and independence. The number of Arlington Heights families expected to be assisted during the grant year is approximately 14.
2) Township H.S. District 214	Beginning English as a Second Language Instruction	High	\$1,500	\$1,500	Beginning English as a Second Language lessons are provided every Thursday from noon - 3:00 pm for 30 weeks to eligible non-native speakers of English. This project fills the gap for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at the Arlington Heights Memorial Library. The projected number of Arlington Heights beneficiaries is 35 of a total projected enrollment of 50 students. The program cost from CDBG per Arlington Heights resident is \$46.88.
3) Northwest Center Against Sexual Assault (CASA)	Sexual Assault Counseling, Crisis Intervention and Advocacy	High	\$1,000	\$2,000	Northwest CASA is requesting funds to support their specialized counseling, crisis intervention, and advocacy program for Arlington Heights residents who are victims of sexual abuse and sexual assault. NW CASA provides individual, family and group counseling to victims of sexual assault/abuse. Services are provided in Spanish and English. Counseling is provided by masters level therapists at no charge. Crisis intervention is provided 24/7 through their hotline that is operated by trained volunteers and staff. All volunteers are supervised by a Volunteer Coordinator who has training and experience in crisis intervention and advocacy. Currently, Northwest CASA has 29 hotline volunteers. Advocacy services include 24/7 emergency room response to 7 area hospitals and 24/7 criminal justice advocacy on behalf of victims who are at police stations or whose cases are being adjudicated in court. The agency expects to provide 15 Arlington Heights residents with counseling services, 17 Arlington Heights residents with advocacy services and another 10 Arlington Heights residents with crisis intervention services for a total of 42 Arlington Heights residents.
4) Children's Advocacy Center of North and NW Cook County	Child Abuse Services	High	\$2,000	\$2,000	Direct services are provided for child victims of sexual assault and/or severe physical abuse, and witnesses to domestic violence, and their families. Services are provided through the Center's CASA, Family Support Services, and Safe From the Start Programs. The CASA Program coordinates the abuse investigation and provides expert child interviews, access to medical exams, court preparation and advocacy, crisis intervention, and on-going support and case management. Family Support Services offers trauma-focused counseling and support groups for children survivors of abuse an their non-offending parents and family members. Safe From the Start provides specialized assessments and counseling for young children (birth through age 5) violence, and their families. All services are provided free of charge for children and families and are offered in English, Spanish and Polish. The expected number of Arlington Heights beneficiaries during the program year is 28.
5) WINGS Program, Inc.	WINGS Program	High	\$2,500	\$5,000	It is the mission of WINGS to provide housing and supportive services in an effort to end domestic violence and homelessness one family at a time. WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence and other reasons. Through an array of housing ranging from emergency shelter through transitional housing and permanent supportive housing, WINGS can assist women based on their needs. The expected number of Arlington Heights beneficiaries is 10 women and children.
Tami Channer					
Senior Director of Development					

FY 2014-2015		CDBG Requests	5-Year Consolidated Plan Priority Level for CDBG funding (High, Med, or Low)	Allocation 2013-2014	Requests 2014-2015	Attachment A
6)	Resources for Community Living Robert J. Walsh, Psy.D. Executive Director	Shared Housing for Special Populations Program	High	\$2,000	\$6,000	RCL offers affordable housing and individualized support services, free of charge, for adults with developmental disabilities in Arlington Heights. These services enable person with disabilities to live in their own homes and apartments. Staff members provide the assistance in the areas of money management, employment, cooking, cleaning, transportation, community involvement, safety, communication conflict resolution and other necessary skills for independence. Monthly social activities, social group training, and rent subsidies are also available. The program also provides family/caregiver support groups in partnership with Miner School in Arlington Heights and Kirk School in Palatine. The expected number of Arlington Heights beneficiaries is 25.
7)	Escorted Transportation Services NW Lyndiah Easterwood Laney Executive Director	Escorted Transportation Services Northwest	High	\$2,000	\$10,000	ETS provides reliable, volunteer-based transportation services for frail, elderly adults requiring assistance to their medical, dental, therapy, lab, dialysis, x-ray and chemotherapy appointments; any medical appointment related to a senior's health and well being. Passengers are picked up at their homes and driven to their appointment by a thoroughly screened and trained volunteer driver. The volunteer stays with the senior for the duration of the appointment, then drives him/her home, stopping at a pharmacy if a new prescription needs to be filled or collected. Once an application is on file, those requesting services are asked to call at least one week in advance. Service is available Monday-Saturday 8am - 6pm. A donation of \$12 is requested for each round-trip ride. Since their founding in 2006, they have provided in excess of 16,500 round-trip rides to seniors. The number of Arlington Heights beneficiaries expected in the coming year based on the number of Arlington Heights residents currently registered is 1,051.
8)	Suburban Primary Health Care Victoria Bigelow President	Access to Care	High	\$8,800	\$10,000	Access to Care provides access to primary medical care to persons with incomes below 300% of the federal poverty level who are uninsured by public or private programs. Covered services include office visits to a primary care physician, routine lab tests, x-rays and prescription drugs. Services are provided by local physicians and other service providers who are under contract and paid by the Suburban Primary Health Care Council at discounted rates. Clients are screened for eligibility and enrolled at the Village of Arlington Heights, as well as the offices of townships, social service organizations, health departments or by mail. Enrollment is generally for one year. Members may re-enroll at the end of the year if they are still eligible. There is a \$20 per person annual fee to enroll with a family cap of \$50. Clients pay nominal co-payments to providers of services including \$5 for a physician office visit or for lab or x-ray services. They pay co-payments of \$15 - \$40 for prescription drugs. The total number of Arlington Heights enrollees in the past year was 156 residents. The requested funding amount would cover the costs of 15 Arlington Heights enrollees.
9)	CEDA Northwest Ronald Jordan Executive Director	Day Care Assistance Program	High	\$17,300	\$20,000	The CEDA Northwest Day Care Broker Program provides subsidized day care assistance to single parent households. Typically, these households are unable to bear the high cost of childcare and still meet their monthly financial obligations. Eligible clients must be residents of the Village of Arlington Heights who are low or moderate income. All program participants must also attend a Life Skills Class. Participants identified most at risk are assigned a Program Specialist that meets regularly with them better manage their lives. Parents are given the choice to identify childcare for their children. This is essential because most parents report the added benefit of childcare this is convenient to their employment. This provides accessibility to their children during the workday. It also permits them to identify a center that meets their comfort level and is geographically accessible. One-time emergency child care assistance is also available to help provide child care until employees entering the job force receive their first pay check. The expected number of Arlington Heights beneficiaries is 19 children.

FY 2014-2015	CDBG Requests	5-Year Consolidated Plan Priority Level for CDBG funding (High, Med, or Low)	Allocation 2013-2014	Requests 2014-2015
(9) PADS to HOPE dba/ JOURNEYS - The Road Home Jena Heron Director of Development	Homeless Services	High	\$3,000	\$15,000
				Journeys from PADS to HOPE (Journeys) offers shelter and services to homeless and near homeless person. In addition to shelter as PADS sites, Journeys offers services including food pantry, clothing closet, laundry & shower facilities, lockers, rental assistance, mental health counseling, vocational training, case management, free advanced practice nurse services and prescription medication, referral, coordination and support with specific referrals such as domestic violence services and unaccompanied youth, and school system advocacy. The number of Arlington Heights beneficiaries is expected to be number of Arlington Heights beneficiaries is 260.
(11) Arlington Heights Park District John Robinson Superintendent of Recreation	Children at Play Program	High	\$5,000	\$38,000
				CAP provides a safe, recreational program before and after school at 10 elementary school sites within Arlington Heights. It is a cooperative venture between the Park District, School District 21, 25 and 59 and the Village of Arlington Heights. This recreational program provides Kindergarten through 5th grade students the opportunity to stay at school and participate in a supervised program offering a variety of activities centered around theme weeks including arts and craft, sports, large group games, homework/ quiet time, passive games, snack and socialization with peers. Requested funds would be used to subsidize costs for low/mod income families. Subsidies are provided for low/moderate income children on a sliding scale depending on family income. Subsidies are provided at 30% - 95% of the program cost for the child. The number of anticipated beneficiaries in the program year is 25 - 37 children depending on the needed levels of subsidy for each child.
(12) The Harbour, Inc. Randall M. Gurian, LCSW, Executive Director	Emergency Shelter & Transitional Housing for Homeless Youth	High	\$0	\$5,000
				The Harbour provides emergency shelter, crisis intervention, longer-term transitional housing, and wrap around case management to homeless youth ages 12-21 in the north and northwest Chicago suburbs. Funding is requested from the Village to offset the cost of direct services to youth from Arlington Heights. Last year, The Harbour provided 5 youth from Arlington Heights with a total of 641 days of care. The expected number of beneficiaries in the coming program year is 5 youth.
(13) The Center for Enriched Living Maureen Doyle Grants Coordinator	Social and Life Skill Enrichment for People with Developmental Disabilities	High	\$0	\$3,000
				The Center for Enriched Living exists so that people with developmental disabilities can be fully included in the community, achieve personal success, and enjoy a good quality of life. The agency focuses on skill learning in a social atmosphere, with the goal that its members grow personally, increase independence, and have fun. In the past fiscal year, the agency offered 51 different programs, including 2 day programs for adults, REACH (For Success) and ELA (Enriched Lifestyles for Adults); after school, transitional, and summer camp programs for youth; afternoon, evening, and weekend programs for all ages; special events like seasonal dances, weekend excursions, vacations; and programs for the homebound. The anticipated number of Arlington Heights beneficiaries in the coming program year is 37.
CONSTRUCTION REQUESTS				
(14) Glenkirk Koni L. Larson Executive Director/CEO	Glenkirk Residential Services - Home at 1008 W. Haddon	High	na	\$25,000
				Funds are requested to renovate the kitchen at one of the Community Integrated Living Arrangement (CILIA) homes that Glenkirk owns and manages in Arlington Heights. This home is occupied by 6 of Glenkirk's clients who are extremely low income and who qualify for the housing and services because they have intellectual disabilities and have a substantial limitation in at least one area of the following major life activities: self-care, self-direction, capacity for independent living, and/or economic self-sufficiency). The number of Arlington Heights beneficiaries would be the 6 residents of the home.
(15) Little City Foundation Bey Saz Director of Foundation and Government Relations	CILA Home Renovation Program	High	na	\$15,630
				Little City Foundation's CILAs provide housing for adults with developmental and intellectual disabilities. Little City is requesting funds to install a new roof and HVAC (turnover and air conditioning) system in one of its Community Integrated Living Arrangement (CILIA) homes in Arlington Heights.
				Age in place in the home where some of the residents have already resided for more than 10 years. The number of Arlington Heights beneficiaries would be the 6 women who reside in the group home.

FY 2014-2015		CDBG Requests	5-Year Consolidated Plan Priority Level for CDBG funding (High, Med, or Low)	Allocation 2013-2014	Requests 2014-2015	Attachment A
16)	CEDA Northwest Lefty Messenger Managing Director	The Wright House	High	na	\$5,000	CEDA Northwest is requesting funds to make repairs to the 10 year old flat roof of its Wright House transitional housing apartment building. Wright House provides affordable housing to low and moderate income tenants, and the tenants receive supportive services from the agency to assist them with becoming more economically self-sufficient. The rents paid by tenants are approximately \$350 per month below what the market rents would be for the apartments. The number of Arlington Heights beneficiaries would be the approximately 12 families who would reside at Wright House during the program year.
17)	Village of Arlington Heights Dept. of Planning & Community Dev. Charles Witherington-Perkins Director	Single Family Rehab Program	High	113,656	125,000	The Single Family Rehab Loan Program provides low and moderate income home owners with funds needed to make necessary home repairs. The loans are repaid when the owners ceases to be the full-time owner/occupant of the home, most typically when the home is sold. When the funds are repaid, they are rebudgeted under the CDBG program. To date, Arlington Heights household have received loans totaling approximately \$4,876,000 or which \$2,590,000 has been repaid. The goal is to rehabilitate 5 homes during the program year.
18)	Village of Arlington Heights Dept. of Planning & Community Dev. Charles Witherington-Perkins Director	Group Residence/Transitional Housing Rehab Program	High	na	\$75,000	This program would make funds available for the physical improvement of group homes and apartment buildings that provide housing and supportive services to persons with disabilities and low/moderate income households. It is expected that approximately 5 homes or apartment buildings that provide permanent or transitional housing would be improved under the program.
19)	Village of Arlington Heights Dept. of Planning & Community Dev. Charles Witherington-Perkins Director	Senior Center	High	150,000	150,000	This request is for the annual allocation of \$150,000 in CDBG funds to be used to pay debt service on the bonds that were issued to purchase and rehabilitate the Village's Senior Center. In 1996, HUD approved a plan for the Village to use \$200,000 from its federal 1997 allocation and \$150,000 from its CDBG allocation for the next 19 years. This funding plan expires after the 2016 federal fiscal year or after the Village's 2016/2017 fiscal program year.
ADMINISTRATIVE REQUESTS						
20)	Village of Arlington Heights / Dept. of Planning & Community Dev. Charles Witherington-Perkins Director	CDBG Administrator/ Audit/legal Notice Costs	High	\$58,500	\$60,150	Funding would be used for partial funding of the Housing Planner position and for other administrative costs (e.g. audit, public notices, etc.) incurred in connection with administering the CDBG program.
					\$574,780	

FY 2014/2015 Substantial Amendment		Attachment B	
REVENUE		Income	Estimated Income
CDBG Grant		2013-2014	2014-2015
Carry Over from unexpended funds		250,756	250,756
Program Income		190,335	146,835
Total Revenue		<u>74,000</u>	<u>50,000</u>
		515,091	447,591
EXPENDITURES			
Public Services (2014/2015 maximum: \$48,715)			
1 Faith Community Homes		Expenditures	REQUESTS
2 Township Dist 214 Community Ed.		1,000	1,500
3 NW CASA		1,500	1,500
4 Children's Advocacy Center		1,000	2,000
5 WINGS		2,000	2,000
6 Resources for Community Living		2,500	5,000
7 Escorted Transportation Services		2,000	6,000
8 Suburban Primary Health Care Center		2,000	10,000
9 CEDA Northwest (Day Care Assistance)		8,800	10,000
10 Journeys The Road Home		17,300	20,000
11 Arlington Hts. Park District (CAP) (2013/2014=\$33,000 in General Funds)		3,000	15,000
12 The Harbour		5,000	38,000
13 The Center for Enriched Living		na	5,000
Total		<u>na</u>	<u>3,000</u>
		46,100	119,000
Construction/Econ. Development (2014/2015 revised available: \$338,726)			
14 Glenkirk			
15 Little City		na	25,000
16 CEDA Wright House		na	15,630
17 Single Family Rehab Loan Program		na	5,000
18 Group Residence/Transitional Housing Rehab Grant Program		113,656	125,000
19 Senior Center Debt Service		na	75,000
Total		<u>150,000</u>	<u>150,000</u>
		263,656	395,630
Administration (2014/2015 revised maximum: \$58,500)			
20 Housing Planner			
21 Administrative Costs		56,000	57,650
Total		<u>2,500</u>	<u>2,500</u>
		58,500	60,150