



AGENDA

President and Board of Trustees
Village of Arlington Heights
Committee-of-the-Whole
Board Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
January 12, 2015
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. NEW BUSINESS

- A. Community Development Block Grant (CDBG) Budget for Program Year
May 1, 2015 – April 30, 2016
- B. Federal Fiscal Year 2015 - 2019 Consolidated Plan

V. OTHER BUSINESS

VI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Community Development Block Grant (CDBG) Budget for Program Year May 1, 2015 - April 30, 2016

Department: Planning & Community Development

BACKGROUND

Pursuant to HUD regulations, a two part hearing is required to discuss: 1) the Community Development Block Grant (CDBG) budget, and 2) the draft of the 2015 – 2019 Consolidated Plan including the May 1, 2015 – April 30, 2016 Annual Action Plan and CDBG budget.

A second public hearing will be held by the Village Board on March 2, 2015. This will follow the required 30-day public comment period during which the proposed Consolidated Plan including the 2015-2016 Annual Action Plan and proposed CDBG budget will be available for public comment.

BUDGET

HUD has not announced the amount of the Village's CDBG entitlement grant for FFY15. The Village has based its 2015-2016 CDBG budget on the entitlement grant amount that the Village received for 2014-2015, which was \$249,710. The draft Annual Action Plan, which is the last section of the 2015 – 2019 Consolidated Plan includes a "contingency plan" explaining how the Village will adjust its proposed plan and budget to match its actual allocation amount.

A summary of the CDBG grant requests is provided as "Attachment A." The Village has received 21 grant requests totaling \$613,285 of which an estimated \$513,300 can be funded. The total 2015-2016 CDBG fund is estimated to be the sum of the following sources:

Federal 2015 Entitlement Grant (estimate): \$249,710
Previous Year Carry-Over: \$213,590
Projected Program Income: \$ 50,000

TOTAL: \$513,300

While the Village has the authority to fund programs totaling an estimated \$513,000, there are some HUD restrictions of which the Committee of the Whole should be aware. "Attachment B" lists the funding requests according to the program restriction categories

stipulated by HUD. The following are the guidelines for the expenditure categories:

- **Public Service Activities Cap** - The maximum funding for public service activities is 15% of the sum of the Federal 2015 CDBG Entitlement Grant and the estimated prior year's (2014-2015) program income of approximately \$112,700: \$54,300 (rounded).
- **Administrative Services Cap** - The maximum funding for administrative services is 20% of the sum of the 2015 Federal CDBG Entitlement Grant and anticipated FY 2015-2016 program income of \$50,000: \$60,000 (rounded).
- **Brick and Mortar Projects** – If the Village elects to expend the full amounts allowed under the caps for public service activities and administration, the amount available for brick and mortar and economic development projects is the total amount of CDBG funds available for FY 2015-2016 less the amounts of the two caps: \$399,000.
- **Low and Moderate Income Benefit** - A minimum of 70% of the total CDBG funds for 2015-2015 must benefit low and moderate income persons: \$359,310.

GROUP HOME AND TRANSITIONAL HOUSING PROGRAM

Last year, the approved budget included funds allocated for a Group Home and Transitional Housing Rehabilitation Program. Several agencies individually requested CDBG funds for improvements to group homes and transitional housing units. The Village Board approved the Group Home and Transitional Housing Rehabilitation Program as an umbrella program under which the individual agency requests could be funded. The advantage of this approach versus funding each individual agency was that individual project allocations could be adjusted when final construction bids were received and additional projects may be considered during the year as funding allows.

During last year's Budget Hearing the Village Board asked the Housing Commission to evaluate and recommend potential options for grants versus loans under the program. The Housing Commission recommended, and the Village Board approved, providing funding under the terms that 1/3 of the cost of each project be provided as a grant and 2/3 of the cost of each funded project be provided as a 0% interest deferred loan recorded against the title of the property. In FY 14/15 two agencies entered into grant/loan agreement with the Village totaling \$40,530 (\$13,510 in grant funds and \$27,020 in loan funds) in accordance with this formula. One of the agencies that made an individual request for funds withdrew its application due to reluctance to enter into any agreement that would result in recording a loan against the property for the relatively modest amount of \$3,350.

For the 2015-2016 year, the Housing Commission has requested that the Village fund the Group Home and Transitional Housing Rehabilitation Program, and several requests for funding were received from individual agencies for the rehabilitation of group homes. One request, which would have involved renovations at 3 group homes was withdrawn primarily due to concerns about the grant/loan policy. However, if funds are budgeted for

the umbrella Group Home and Transitional Housing Rehabilitation Program, the agency's request could still be considered if they wish to resubmit the request.

In its recommendation, staff will be suggesting that the Village Board again fund the umbrella Group Home and Transitional Housing Rehabilitation Program with agency requests to be considered under that program. During that course of implementing the program, the Housing Commission could further consider feedback from agencies concerning their loan/grant concerns.

ALLOCATION CONTINGENCY PLAN

The attached draft Annual Action Plan, including the CDBG budget, is based on an estimated CDBG Federal fiscal year 2015 grant allocation. It is rare that the Village's actual CDBG grant amount is known before the draft budget is considered by the Village Board in January of each year. The actual CDBG allocation is sometimes not known when the proposed Annual Action Plan is prepared.

On October 21, 2014, HUD issued Notice: CPD-14-015 which stipulates when the Village may submit its Annual Action Plan to HUD. According to this Notice, HUD will not accept a proposed Federal FY 2015 – 2019 Consolidated Plan or Federal FY 2015 Annual Action Plan that is based on an estimated CDBG grant allocation.

The Notice gives two options for how the Village may proceed with developing and adopting its Annual Action Plan while waiting for its Federal 2015 CDBG grant allocation to be announced:

1. Follow its regular schedule for approving the Annual Action Plan, including the CDBG budget, based on an estimated grant amount and include in the Annual Action Plan a Contingency Plan that explains how the CDBG budget will be adjusted to match the actual allocation amount when the allocation amount is known.
2. Delay the proposed Annual Action Plan until after the actual allocation is known.

Since the second option would likely result in a delay in funds being made available for the program year beginning May 1, 2015, the Contingency Plan described in option 1 above was approved last year.

The Contingency Plan provides that budget allocations would proportionally be increased or decreased administratively from the estimated funding levels so that the total matches the Village's actual CDBG grant allocation except as noted below:

1. The allocation for the Senior Center would remain at \$150,000 which is the amount approved by HUD when the Senior Center funding plan was developed.
2. No public service activity shall be reduced below \$1,500.
3. Public service and administrative cost allocations are limited to the amounts allowed under the statutory caps for those types of costs.

CONCLUSION

Because HUD regulations require a 30 day public comment period prior to the adoption of the 2015 – 2019 Consolidated Plan, including the 2015 – 2016 Annual Action Plan, staff will be making its recommendations concerning the CDBG budget at the conclusion of this

CDBG hearing. No motion is required regarding this portion of the public hearing.

ATTACHMENTS:

Description	Type
Funding Applications Summary	Exhibits
CDBG Budget Summary	Exhibits
Attachment A - CDBG Funding Applications	Exhibits

						Attachment A
	FY 2015-2016	CDBG Requests	5-Year Consolidated	Allocations	Requests	
			Plan Priority Level	2014-2015	2015-2016	
			for CDBG funding			
			(High or Low)			
	<u>PUBLIC SERVICE REQUESTS</u>					
1)	Faith Community Homes	Supportive Housing with	High	\$1,500	\$2,000	Faith Community Homes provides supportive housing services to low income working families with children living in
	Charles Warner	Mentoring for Low Income				Arlington Heights. They provide some limited financial help with rent, but the major part of their program is 2 years of
	Executive Director	Working Families with Children				mentoring designed to help families develop realistic budgets, goals, and actions. The objective of the program is to bring
						families to financial stability and independence. The number of Arlington Heights families expected to be assisted during the
						grant year is approximately 11.
2)	Township H.S. District 214	Beginning English as a Second	High	\$1,500	\$1,500	Beginning English as a Second Language lessons are provided every Thursday from 12:30 - 3:00 pm for 34 weeks to
	Community Education Foundation	Language Instruction				eligible non-native speakers of English. This project fills the gap for beginning ESL learners who are not advanced
	Michael S. Field					enough in their English skills for the existing ESL programs offered at the Arlington Heights Memorial Library. The
	Director of Community Education					projected number of Arlington Heights beneficiaries is 18.
3)	Northwest Center Against Sexual	Sexual Assault Counseling, Crisis	High	\$1,500	\$2,000	Northwest CASA is requesting funds to support their specialized counseling, crisis intervention, and advocacy program
	Assault (CASA)	Intervention and Advocacy				for Arlington Heights residents who are victims of sexual abuse and sexual assault. The agency expects to provide 20
	Jim Huenink					Arlington Heights residents with counseling services, 17 Arlington Heights residents with advocacy services, and 10
	Executive Director					Arlington Heights residents with crisis intervention services.
4)	Children's Advocacy Center	Child Abuse Services	High	\$1,995	\$2,000	The Children's Advocacy Center provides direct services for child victims of sexual assault and/or severe physical
	of North and NW Cook County					abuse, and witnesses to domestic violence, and their families. Services are provided through the Center's CASA,
	Mark Parr, LCSW					Family Support Services, and Safe From the Start Programs. The expected number of Arlington Heights beneficiaries
	Executive Director					during the program year is 30.
5)	WINGS Program, Inc.	WINGS Program	High	\$2,690	\$5,000	It is the mission of WINGS to provide housing and supportive services in an effort to end domestic violence and
	Terri Channer					homelessness one family at a time. WINGS provides safe, decent housing to women who find themselves homeless due
	Senior Director of Development					to domestic violence and other reasons. Through an array of housing ranging from emergency shelter through transitional
						housing and permanent supportive housing, The expected number of Arlington Heights beneficiaries is 10 women and
						children.
6)	Resources for Community Living	Shared Housing for Special	High	\$2,195	\$5,000	RCL offers affordable housing and individualized support services for adults with developmental and/or physical
	Frederick Stupen	Populations Program				disabilities. The primary goal of these services is to assist person with disabilities to live in their own homes and apartments,
	Executive Director					rather than in group homes and institutional settings. Services provided include money management, cooking, using
						public transportation safety, vocational, community involvement and other skills necessary for living on one's own.
						Monthly social activities, social group training, and rent subsidies are also available. The expected number of Arlington
						Heights beneficiaries is 25.

						Attachment A
	FY 2015-2016	CDBG Requests	5-Year Consolidated	Allocations	Requests	
			Plan Priority Level	2014-2015	2015-2016	
			for CDBG funding			
			(High or Low)			
7)	Escorted Transportation Service NW	Escorted Transportation	High	\$2,195	\$7,500	ETS provides reliable, volunteer-based transportation services for frail, elderly adults requiring assistance to their medical,
	Lynndah Easterwood Lahey	Services Northwest				dental, therapy, lab, dialysis, x-ray and chemotherapy appointments; any medical appointment related to a senior's
	Executive Director					health and well being. Passengers are picked up at their homes and driven to their appointment by a thoroughly
						screened and trained volunteer driver. The volunteer stays with the senior for the duration of the appointment, then drives
						him/her home, stopping at a pharmacy if a new prescription needs to be filled or collected. Once an application is on file,
						those requesting services are asked to call at lease one week in advance. Service is available Monday-Saturday
						8am - 6pm. A donation of \$12 is requested for each round-trip ride. Since their founding in 2006, they have provided in
						excess of 19,500 round-trip rides to seniors. The total number of Arlington Heights resident registered with the program at this
						time is 1,199.
8)	Suburban Primary Health Care	Access to Care	High	\$9,115	\$10,000	Access to Care provides access to primary medical care to persons with incomes below 300% of the federal poverty
	Victoria Bigelow					level who are uninsured by public or private programs. Covered services include office visits to a primary care physician,
	President					routine lab tests, x-rays and prescription drugs. Services are provided by local physicians and other service
						providers who are under contract and paid by the Suburban Primary Health Care Council at discounted rates. Clients
						are screened for eligibility and enrolled at the Village of Arlington Heights, as well as the offices of townships, social service
						organizations, or by mail. Enrollment is generally for one year. Members may re-enroll at the end of the year if they are
						still eligible. There is a \$20 per person annual fee to enroll with a family cap of \$50. Clients pay nominal co-payments to
						providers of services including \$5 for a physician office visit or for lab or x-ray services. They pay co-payments of \$15 - \$40
						for prescription drugs. The total number of Arlington Heights enrollees in the past year was 156 residents. The requested
						funding amount would cover the costs of 14 Arlington Heights enrollees.
9)	Northwest Compass, Inc.	Day Care	High	\$17,695	\$20,900	Northwest Compass provides financial support toward day care costs for working parents) to enable them to maintain
	Ronald Jordan	Assistance Program				their employment. The organization works with the parents to choose a licensed day care facility that will provide their
	Chief Executive Officer					children) access to a safe and stable environment while they are working. Parents are provided with direct client
						assistance, life skills workshops, money management training, and solution-focused care management. The expected
						number of Arlington Heights beneficiaries is 30 children.
10)	JOURNEYS The Road Home	Homeless Prevention	High	\$3,190	\$10,000	JOURNEYS The Road Home provides comprehensive wrap-around services for homeless and at-risk individuals
	Jena Hencin					from Arlington Heights and 36 neighboring communities in the north and northwest suburbs. JOURNEYS is the only
	Development Director					emergency shelter provider in the area. The Day Center program provides vital counseling and services to the homeless
						and at-risk individuals. The number of beneficiaries from Arlington Heights expected to be served in the 2015-2016
						fiscal year is 106.

						Attachment A
	FY 2015-2016	CDBG Requests	5-Year Consolidated	Allocations	Requests	
			Plan Priority Level	2014-2015	2015-2016	
			for CDBG funding			
			(High or Low)			
11)	Arlington Heights Park District	Children at Play Program	High	\$4,980	\$34,000	The CAP before and after school program provides a safe, recreational program at 10 elementary schools
	John Robinson			in CDBG		within Arlington Heights. It is a cooperative venture between the Arlington Heights Park District, School Districts 21, 25 and
	Superintendent of Recreation			funds plus		59 and the Village of Arlington Heights. This recreational based program provides students in grades K-5 with the
				\$33,000		opportunity to participate at their school in a supervised program that provides a variety of activities centered around theme
				in General		weeks including arts and craft, sports, large group games, homework/quiet time, passive games, snack and
				Funds for		socialization with peers. The amount of assistance provided is determined by a sliding scale. The number of Arlington
				a total of		Heights children expected to benefit from this program is 25-35 depending on the plan they choose and level of subsidy.
				\$38,000		
12)	Life Span	Services to Victims of	High	\$0	\$7,000	Life Span provides services to victims of domestic violence and their children. Services to Arlington Heights residents
	Courtney Frederick	Domestic Violence and Sexual				include counseling for survivors, counseling for children who are witnesses of domestic violence, outreach, education and
	Development Coordinator	Assault				counseling of teens who are from violent homes, and/or who self-identify as being in violent relationships, criminal court
						advocacy, legal representation in Order of Protection and family law cases, immigrant assistance and outreach, and
						education and training for service providers. The expected number of Arlington Heights beneficiaries is 65.
13)	The Center for Enriched Living	Social and Life Skill	High	\$0	\$3,000	The Center for Enriched Living focuses on social and life skills of person with developmental disabilities so that can be
	Randi Frank	Enrichment for People				fully included in the community, achieve personal success, and enjoy a good quality of life. Programs for participants (called
	Director of Development	with Developmental				"member" include day programs, afternoon and weeknight programs; after school, transition, and summer camp for young
		Disabilities				people; excursions into the community; vacations; special events like dances; and programs for homebound members.
						The anticipated number of Arlington Heights beneficiaries in the coming program year is 35.
14)	Shelter, Inc.	Healthy Families Program	High	\$0	\$5,000	Shelter's Healthy Families parenting education and home visitation program provides services for first-time and at-risk parents.
						The program helps disadvantaged, first-time, and at-risk parents create safe, healthy environments for their babies. Families
						are referred to the program by partner hospitals (Northwest Community Healthcare, Alexian Brothers Medical Center, and
						St. Alexius Medical Center). The number of Arlington Heights beneficiaries for the year is 120.
	CONSTRUCTION REQUESTS					
15)	WINGS Program, Inc.	WINGS Program	High	\$0	\$1,410	WINGS is requesting funding to relocate the security system/buzzer from the front door of its Safe House emergency
	Terri Channer	Safe House Security System				shelter to the front desk. This relocation is needed in order to provide for greater security and safely for the women and
	Senior Director of Development					children who live at Safe House and for Safe House staff.
16)	Housing Authority of Cook County	Albert Goedke Apartments	High	na	\$75,000	The Housing Authority of Cook County was recently awarded Low-Income Tax Credits for the rehabilitation of the Albert
	Alesia Hushaw					Goedke Apartments in Arlington Heights. Financing for this project is to come from multiple sources including the Cook
	Finance Manager					County CDBG program. In order for the project to qualify for \$3,299,646 in CDBG funding pledged by Cook County, it is
						required that the Village of Arlington Heights also contribute funds to the project. In July 2014, the Village provided a

						Attachment A
	FY 2015-2016	CDBG Requests	5-Year Consolidated	Allocations	Requests	
			Plan Priority Level	2014-2015	2015-2016	
			for CDBG funding			
			(High or Low)			
						conditional commitment letter to allocated \$50,000 - \$75,000 of its CDBG funds for this project. The Albert Goedke
						Apartments is comprised of 118 rental units reserved for elderly and/or disabled households at or below 80% of the area
						median income (AMI). At the present time, there are 115 persons residing in the building and over 85% of the current
						households have incomes at or below 30% of the AMI.
17)	Little City Foundation	CILA Renovation Project	High	\$0	\$11,975	Little City Foundation's CILA (Community Integrated Living Arrangement) homes provide housing for adults with
	Bev Saiz	Roof Replacement		(\$15,630 for		developmental and intellectual disabilities. Little City is requesting funds to install a new roof at one of its CILA homes
	Director of Foundation and	Raleigh St. Home		different group		in Arlington Heights. The Service Club of Chicago provided a grant to Little City for improvements at this home including
	Government Relations			home)		the replacement of countertops, sinks, faucets, light fixtures, drywall, paint and moldings but not the roof. This home is
						occupied by 8 adult men ages 25 - 44. All are considered to be low-income.
18)	Village of Arlington Heights	Senior Center	High	\$150,000	\$150,000	This request is for the annual allocation of \$150,000 in CDBG funds to be used to pay debt service on the bonds that were
	Senior Center	Debt Service				issued to purchase and rehabilitate the Village's Senior Center. In 1996, HUD approved a plan for the Village to use \$200,000
	Charles Witherington-Perkins					from its federal 1997 allocation and \$150,000 from its CDBG allocation for the next 19 years. This funding plan expires after
	Director of Planning & Community Devt.					the 2016 federal fiscal year or after the Village's 2016/2017 fiscal year.
19)	Village of Arlington Heights	Single Family Rehabilitation	High	\$124,550	\$125,000	The Single Family Rehabilitation Loan Program provides low and moderate income home owners with funds needed to make
	Charles Witherington-Perkins	Loan Program				necessary home repairs. The loans are repaid when the owners ceases to be the full-time owner/occupant of the home,
	Director of Planning & Community Devt.					most typically when the home is sold. When the funds are repaid, they are rebudgeted under the CDBG program. To date,
						Arlington Heights household have received loans totaling approximately \$4,920,000 or which \$2,830,000
20)	Village of Arlington Heights	Group Residence/Transitional	High	\$63,500	\$75,000	This program would make funds available for the physical improvement of group homes and apartment buildings that
	Charles Witherington-Perkins	Rehabilitation Program				provide housing and supportive services to persons with disabilities and to transitional housing buildings that assist at-risk
	Director of Planning & Community Devt.					or struggling households to transition to permanent housing.
	<u>ADMINISTRATIVE REQUESTS</u>					
21)	Village of Arlington Heights	Housing Planner &	High	\$59,940	\$60,000	Funding would be used for partial funding of the Housing Planner position and for other administrative costs (e.g. audit, public
	Charles Witherington-Perkins	Other Administrative Costs				notices, etc.) incurred in connection with administering the CDBG program.
	Director of Planning & Community Devt.					
					\$613,285	

May 1, 2015 - April 30, 2016		Attachment B	
		2014-2015	2015-2016
	REVENUE	Actual Revenue	Estimated Revenue
	CDBG Grant	249,710	249,710
	Carry Over from unexpended funds	235,430	213,590
	Program income	<u>111,945</u>	<u>50,000</u>
	Total Revenue	597,085	513,300
	EXPENDITURES	2014-2015	2015-2016
	PROGRAMS	Estimated	Applicant
	Public Services (2015/2016 maximum: \$54,300)	Expenditures	Requests
1	Faith Community Homes	1,500	2,000
2	Township Dist 214 Community Ed.	1,500	1,500
3	NW CASA	1,500	2,000
4	Children's Advocacy Center	1,995	2,000
5	WINGS	2,690	5,000
6	Resources for Community Living	2,195	5,000
7	Escorted Transportation Service	2,195	7,500
8	Suburban Primary Health Care Center	9,115	10,000
9	Northwest Compass (Day Care Assistance)	17,695	20,900
10	Journeys The Road Home	3,190	10,000
11	Arlington Hts. Park District (CAP) (2014/2015=\$33,000 in General Funds)	4,980	34,000
12	Life Span	0	7,000
13	The Center for Enriched Living	0	3,000
14	Shelter Inc.	<u>0</u>	<u>5,000</u>
	Total	48,555	114,900
	Construction/Econ. Development (2015/2016: \$399,000)		
15	WINGS Safe House	0	1,410
16	Housing Authority of the County of Cook	0	75,000
17	Little City Foundation - Raleigh St Home	0	11,975
18	Senior Center Debt Service	150,000	150,000
19	Single Family Rehab Loan Program	75,000	125,000
20	Group Home / Transitional Housing Rehab Program	<u>50,000</u>	<u>75,000</u>
	Total	275,000	438,385
	Administration (2015/2016 maximum: \$60,000)		
21	Housing Planner and Other Administrative Costs	<u>59,940</u>	<u>60,000</u>
	Total	59,940	60,000
	Total	383,495	613,285
	Carryover	213,590	

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #1

FAITH COMMUNITY HOMES

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Faith Community Homes

Address: 302 N. Dunton Ave., Arlington Heights, IL 60004

Contact Person/Title: Charles Warner, Executive Director

Telephone Number: 847-342-0846

Fax Number: 847-255-3475

Email Address: charleswarner.fchomes@gmail.com

Program Description

Name of Program or Service: Supportive housing with mentoring for low income working families with children

Brief Description of Program or Service: _____

Faith Community Homes provides supportive housing services to low income working families with children living or working in Arlington Heights. We provide some limited financial help with rent, but the major part of our program is 2 years of mentoring designed to help the families develop realistic budgets, goals and actions. The objective of our program is to bring these families to financial stability and independence.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 2,000

NARRATIVE

Faith Community Homes

Faith Community Homes provides supportive housing services to employed low-income families with children who live or work in Arlington Heights and are at risk of becoming homeless. We help these families resolve their housing challenges by providing up to two years of mentoring and support which focuses on budgeting, planning for the future, and problem solving, along with limited financial support for rent. The goal is to bring these families to financial stability and independence.

Faith Community Homes was established in 2003 as a result of an initiative of the Arlington Heights Ministerial Association to address the needs of low income families residing and working in Arlington Heights. Currently, 16 of the churches in Arlington Heights are active partners with Faith Community Homes by providing financial, volunteer, and in-kind support.

Starting in January, 2014, Faith Community Homes has also been assisting families in Palatine due to an invitation from six Palatine churches and the Township of Palatine to provide this program in their area. These churches and the Township have begun providing funding to enable our expansion. Funding that comes from the churches in Arlington Heights, CDBG funding from the Village of Arlington Heights and support from Wheeling Township is used only for Arlington Heights residents. Funding from the churches in Palatine and the Township of Palatine are used only for residents in Palatine. Although we have strong church support, we do not require any church attendance or affiliation of families we assist.

While most people living in the Arlington Heights area have no problems with housing, there are a significant number who do have challenges maintaining adequate housing. For the recent school year, School District 25 serving Arlington Heights reports that just over 9% of the students they serve qualify for free and reduced price lunches, which is an indication of low income and poverty. The 2010 census reports that 4% of the families living in Arlington Heights were living below poverty level. Some of these families are elderly or without children, but the numbers are still significant.

The families we accept must have school age children, as we are also concerned about children being at risk for homelessness or in unstable living situations. Families from outside the United States must be here legally. Criminal background checks and reference checks are performed on every applicant. The parents are expected to maintain employment. Most importantly, the family must agree to meet with mentors weekly to review their budgeting, establish both long and short-term goals, and to work on other problems that may arise. The long-term goals families set are most often centered on finding ways to improve their employability, often through further education.

100% of the families we accept are low to extremely low income families based on HUD standards who live or work in Arlington Heights and Palatine. We are limited to serving only these people as we do not have the resources to go beyond these areas.

Financial assistance is offered to the families. Initially, this consists of help with a portion of their rent. Initially, families provide 30% of their income toward rent; we assist with the remainder. As their financial situation improves, they pay a larger portion of the rent, working towards paying their full rent by the time they complete the two year program. Financial assistance for tuition or books may be provided to parents deciding to return to school in order to develop skills for a higher paying job. We may also assist, when needed, with auto repairs or in finding a donated vehicle. Help towards the fees for child-care, school supplies, and other expenses related to children, is also provided as needed. At times we assist with some medical expenses and other unexpected financial demands. In some instances, the financial help is in the form of a no interest loan.

Faith Community Homes unique in that we work with families in the “real world”; they must rent from local landlords at current market prices and find ways to make ends meet with our help. While we provide financial support, it is not continuous and the family is expected to make increasing contributions towards their own support until they cover all costs. In this way, when they leave our program, they are not confronted with the “shock” of having to suddenly meet the current and usual costs of living that they may otherwise be sheltered from in a subsidized housing program. This makes the task of moving these families to independence challenging as they have to find ways to increase their income to successfully survive in the “real” world. This also requires the longer time frame that our program provides.

Our Program Manager position provides for the training of volunteer mentors for each family. We now have two part time case managers under the Program Manager’s supervision. The Case Managers assist in the process of interviewing, screening and selection of families applying for service; finding available housing options for families and the supervision of the Mentors as they work with families. The Case Managers especially work with problem solving in case of emergencies and difficult situations that arise, as well as on-going goal setting and planning with the families.

People wanting to mentor a family are usually known to one of our Faith Community Homes Board or Committee Members, sign a release for a background check, provide references, and complete an orientation and training program before being assigned to a family.

The Program manager ensures that all of these activities take place for each family. Every family is continually monitored for progress in reaching goals; options, possible solutions and recommendations for addressing problems are presented and discussed with the family. The Managers and the Mentors do not act as “parents”, but rather as consultants and guides who provide encouragement and support. While Faith Community Homes has a strong faith based support and origin, we do not require any faith orientation of the families we serve, nor do we discuss faith issues with them.

88% of the families who have gone through our program since 2003 are now living independently without fear of losing their home and with the confidence that they can meet the challenges they encounter. They no longer need or seek public funding support. Families are able to navigate society constructively.

Since April, 2013, 16 families have been in our full 2 year program. Eleven of these families live in Arlington Heights, five live in Palatine. Five of the families completed the program and are now on their own. In addition to these 16 families, an additional 5 families have been assisted with regular in-kind assistance in the form of donated food, school supplies and guidance in managing their affairs.

We anticipate serving a similar number of families during the period of the grant. We receive numerous calls from families in need who are referred by other local agencies, churches, and the Human Services Coordinator in the Village of Arlington Heights. As families complete the program and graduate, we seek referrals from other agencies, townships and churches.

It is important to note that there is very little, if any, continuous support and funding for housing issues pertaining to families who are poor. HUD provides funds for housing the homeless with a focus on people with disabilities and Section 8 Housing vouchers exist, but they are extremely difficult to acquire with waiting lists measured in years. These programs are available through other local agencies. But support for people who are "simply" low income and struggling to survive is basically non-existent. Faith Community Homes is the only program in the area that focuses exclusively on low income employed families with children.

The grant we are requesting will be used to support the continuation and gradual enlargement of our program. We are carefully enlarging our program by finding new ways to assist families outside the formal 2 year program by providing some shorter term assistance and teaming with other churches that are willing and able to provide some financial support. The grant will be used to help support all of the activities of our program and the efforts to gradually expand the program so we can accommodate more families. We see the expansion of our program necessary for the future because government funded programs are being reduced. We also know that the only way to succeed in helping families in poverty is to provide long term support and guidance to bring them to a point of self-sufficiency.

Faith Community Homes

Budget

		Approved Budget 7/1/14 - 6/30/15	
Income/Expense			
Income			
Churches			
Chapel St. John Beloved	2,500		
Christian Church of AH	500		
Church of the Incarnation	-		
Congregational United C of C	7,200		
Countryside Unitarian	-		
Faith Lutheran Church	-		
First Church of Christ Scientists	-		
First Presbyterian Ch of AH	8,000		
First United Methodist	3,500		
Kingswood United Methodist	500		
Our Lady of the Wayside	-		
Our Savior's Evang Lutheran Ch.	1,250		
Presbyterian Church of Palatine	500		
Prince of Peace Lutheran	500		
Southminster Presbyterian	2,100		
St. Edna's Church	1,000		
St. James Parish	1,000		
St. John United C of C	1,200		
St. Simons Episcopal Church	-		
St. Theresa Church Palatine	7,200		
The Chapel of Palatine	12,000		
New Churches	2,500		
Total Churches	51,450	29%	
3012A - Religious Related Organizations			
301252 - Religious Related Other	255		
Total 3012A - Religious Related Organizations	255	0%	
3031 - Government Agencies			
Palatine Township	7,500		
303101 - Elk Grove Township			
303102 - Wheeling Township	14,500		
303103 - Village of Arlington Heights	1,500		
Total 3031 - Government Agencies	23,500	13%	
3090 - Charity Fund Raisers			
Metropolis	32,000		
Winter Event	1,750		
Spring event	6,500		
Total 3090 - Charity Fund Raisers	40,250	22%	
314A - Other Income Sources			
ADDITIONAL FUNDRAISING NEEDED	14,984		
3140 - Community Groups (excl BUZZ)	6,000		
3140 - BUZZ	-		
3160 - Corporations & Banks	4,000		
3170 - Foundations	5,000		
3180 - Individual Contributions	12,500		
318013 - Annual Appeal	16,000		
3205 - Newsletter Donations	3,500		
Subtotal, Individuals	32,000		
3365 - Interest Income	131		
Transfer from Reserve Funds			
Total 314A - Other Income Sources	62,115	35%	
320A - Client Families Related			
3202 - Restricted Funds Used	2,000		
3312 - Rent from Families	-		
Total 320A - Client Families Related	2,000	1%	
Total Income	179,570	100%	

Faith Community Homes

Budget

Expense		
401A - Program Related-pd for families		
4011 - Family Housing Rental	49,800	
4020 - Utilities	500	
4030 - Scavenger Services	-	
4040 - Mentor Training	100	
4051 - Education-Book, Tuition, Trips	600	
4052 - Child/Youth Care Expenses	800	
4053 - Auto-Repair, Maint, Lic (Family)	700	
4060 - Other Family Services	1,000	
4074 - Loans Written Off	-	
4117 - Program Manager	41,200	
411709 - Prog Manag-Payroll Tax Expense	3,156	
part time case mgr	15,600	
part time cas mgr payroll tax	1,194	
cell phone stipend - part time	240	
4118P - Executive Director	9,613	
4118P09 - Exec Dir-Payroll Taxes Expenses	735	
4121 - Liability Insurance	2,673	
4509P - Telephone	800	
4516 - Rent	1,200	
4516 - Public Storage	-	
4529 - Screening Expense (Background)	50	
4636 - Auto Insurance, Repairs & Fees	-	
Total 401A - Program Related-pd for families	129,961	72%
401B - Fund Raising Expenses		
4190 - PR/Fund Raising, Marketing	4,000	
Annual Appeal letter	1,000	
Metropolis	4,000	
Spring Event	3,000	
Total 401B - Fund Raising Expenses	12,000	7%
411A - Administrative Costs		
4118 - Executive Director	19,226	
411802 - Exec Director Expenses		
411809 - Exec Dir-Payroll Taxes Expense	1,471	
4122 - Directors & Officers Insurance	1,065	
Workers' Compensation Ins.	497	
4123 - Regulatory Fees	25	
4124 - Membership Fees	770	
4125 - Audits & Tax Services	1,400	
4195 - Newsletter Printing & Postage	2,400	
Total 411A - Administrative Costs	26,854	15%
4508 - Operating Expenses		
4509 - Telephone Expense	700	
4511 - Supplies	1,800	
4512 - Postage	1,000	
4513 - Computer Service		
451301 - Web Design & Maintenance	5,000	
Donor management - Gift Works	1,080	
4513 - Computer Maintenance	300	
Quickbooks Payroll module	375	
Total 4513 - Computer Service		
4514 - Depreciation/Amortization		
4541 - Bank Svce Charges (& cr card)	500	
4551 - Miscellaneous	-	
Total 4508 - Operating Expenses	10,755	6%
Total Expense	179,570	100%
Net Income	-	

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #2

TOWNSHIP HIGH SCHOOL DISTRICT 214 COMMUNITY EDUCATION FOUNDATION

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Township High School District 214 Community Education Foundation

Address: 2121 South Goebbert Road, Arlington Heights, IL 60005-4297

Contact Person/Title: Michael S. Field, Director of Community Education

Telephone Number: 847-718-7706

Fax Number: 847-718-7927

Email Address: mike.field@d214.org

Program Description

Name of Program or Service: Beginning English as a Second Language Instruction

Brief Description of Program or Service: The program will continue to serve eligible non-native speakers of English who can benefit from beginning lessons in English as a Second language (ESL), providing them with classroom instruction at the Arlington Heights Memorial Library (AHML) every Thursday from 12:30 to 3:30pm for 34 weeks. AHML's ESL/Literacy Specialist will provide student identification/referral. District 214 Community Education (D214CE) will provide the assessment, instruction, evaluation of learning gains, and recordkeeping. The project will fill the gap for beginning ESL learners who are not advanced enough in their English skills for the existing ESL programs offered at AHML, i.e., an interactive computer lab available for use 6 days per week, and the Read to Learn Adult Literacy/Volunteer tutoring offered Tuesday AMs and Wednesday PMs. This agency collaboration will eliminate a barrier to participation in ESL services, as well as general library services, faced by the target population.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 1,500

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$ 1,500

Other Sources of Funding for this Program or Service:

	Name of Funding Source	Amount
Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	<u>IL Community College Bd.</u>	\$ <u>2,113</u>
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____

Total Revenue: \$ 3,613

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$ <u>1,350</u>	\$ <u>1,883</u>	\$ <u>3,233</u>
Construction/Rehabilitation	\$ _____	\$ _____	\$ _____
Administrative salaries	\$ _____	\$ _____	\$ _____
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ <u>150</u>	\$ <u>150</u>	\$ <u>300</u>
Other (please specify)	\$ _____	\$ <u>80</u>	\$ <u>80</u>
Total Expenses:	\$ <u>1,500</u>	\$ <u>2,113</u>	\$ <u>3,613</u>

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM NARRATIVE

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program.

The proposed program is designed to continue to fill the gap between the language proficiency needs of adult Beginning level ESL learners and the many existing services being offered at the Arlington Heights Memorial Library (AHML).

Currently, those interested in improving their English language and/or reading skills can engage in an interactive learning experience using the AHML ESL/Literacy Office computers and software, available by appointment. A variety of software programs can be combined to address individual needs, including pronunciation; grammar; writing; reading comprehension; and TOEFL (Test of English as a Foreign Language) preparation needed for entrance into American colleges and universities. This software is appropriate for ESL learners at the Intermediate to Advanced level. The AHML ESL/Literacy Office computer lab is available Monday–Friday, 9 AM -9 PM; Friday, 9 AM -9 PM; and Saturday, 9 AM -1 PM. ESL/Literacy Office staff and 45 volunteers are available to provide assistance to computer learners.

Read to Learn Adult Literacy/Volunteer tutoring offered at AHML is also not appropriate for learners at the Beginning ESL level. Read to Learn requires that participants be able to communicate at no less than an Intermediate level of English proficiency.

The program will provide eligible persons with pre-beginning to intermediate level ESL classroom instruction at AHML every Thursday for 34 weeks from 12:30 to 3:30 PM. The curriculum is a model of beginning communicative competence, integrating basic grammar with life skills, civics education, and functional language usage. It is aligned to the Illinois ESL Content Standards. Adult students attending this class will be prepared to effectively use the computer lab in the ESL/Literacy Office and the Read to Learn Adult Literacy/Volunteer program, as well as the many library services offered by AHML to the general population.

The AHML ESL/Literacy Supervisor will continue to identify and refer students to the new class. We anticipate that up to 25 persons will enroll and participate in classes over the grant period. As adult students meet their learning goals and “graduate” to more advanced programs, new students will be accommodated. District 214 Community Education staff will provide the assessment, instruction, instructional materials, evaluation of learning gain, and record keeping.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROPOSAL
PROGRAM NARRATIVE (continued)

How will the service or program be provided?

The AHML ESL/Literacy Supervisor will continue to provide recruitment and referral services as a part of her regular work week. Instructional staff of District 214 Community Education will continue to provide the instructional component, i.e., assessment, instruction, instructional materials, evaluation of learning gain, and record keeping. The cost of the instructor will be shared by the CDBG (49%) and District 214 Community Education grant funds allocated by the Illinois Community College Board (51%).

Who are the expected clients?

Clients will be low-income adult residents of Arlington Heights (and of neighboring communities, as capacity exists) whose proficiency in oral English is at the Beginning level. Some of the initial participants will be those who are on a waiting list for the District 214 Community Education adult ESL classes or the Read to Learn Adult Literacy/Volunteer program, and/or have requested but not been able to use the computer lab in the AHML ESL/Literacy Office.

What are the eligibility criteria for service?

The program serves adults who meet the following criteria:

- Age 17 and older and not currently enrolled in high school;
- Scale score of 0 to 220 as measured by the CASAS standardized test, identified as pre-beginning to intermediate ESL levels by the state of Illinois.

What percentage of beneficiaries will be low- and moderate-income persons?

All of the beneficiaries are presumed to be low-income persons.

What is the overall service area of the service or program?

Arlington Heights and neighboring communities

Is the service available to all Arlington Heights residents? No

Is it exclusively for Arlington Heights residents? No, as long as there is capacity in the class.

2. **How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.**

Up to 25 persons (15 residents of Arlington Heights) are expected to benefit from the proposed service during the program year, at a cost to the CDBG of \$100 per Arlington Heights resident.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROPOSAL
PROGRAM NARRATIVE (continued)

3. **If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year.**

18 Number of persons served during the last complete program year

11 Number of Arlington Heights residents served during the last complete program year

13 Number of persons served during the current program year (5/1/14-10/31/14)

6 Number of the low/moderate income Arlington Heights individuals assisted (5/1/14-10/31/14)

4. Explain why the proposed service or program is needed.

The ESL/Literacy Specialist and her volunteers currently accommodate 155 adult students weekly in the computer lab in the AHML ESL/Literacy Office. As per library restrictions for their computer lab, all are residents of Arlington Heights and all are either unemployed or underemployed. The number of adults requesting service exceeds the capacity of the computer lab.

The Read to Learn Adult Literacy/Volunteer program at AHML is also operating at full capacity with approximately 80 adult students and 80 volunteer tutors participating weekly.

Newly-arrived immigrants often seek out English instruction at AHML. Existing programs are designed to serve students whose English proficiency is at or above the Intermediate level. The AHML wishes to serve the full range of students from the beginning to the more advanced levels of English proficiency. Students at the beginning level of literacy are not readers nor can they fully benefit from the many other services that AHML has to offer.

Explain why funding by the Village of Arlington Heights is necessary.

Funding by the Village of Arlington Heights is needed because other local programs are operating at their full capacity due to the dramatic influx of immigrants to our geographic area, and the level of state funding continues to be reduced or drastically delayed in payment.

While the Chicago suburbs were at one time a secondary point of migration, recent demographic data indicates that over 50% of Illinois' immigrant community resides outside Chicago, now a **primary** point of migration. More than 93,612 immigrants live in Northwest Suburban Cook County alone. Source: Suburban Immigrant Communities, Paral, 2000.

Unprecedented minority growth projection was indicated in Year 2000 Census data. The table on the following page reflects how 2010 data confirms the continued increase in Latino and Asian

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM PROPOSAL
PROGRAM NARRATIVE (continued)

populations in contrast to the general population of Arlington Heights. This chart does not reflect the increasing number of immigrants and refugees arriving from countries including Bulgaria, Turkey, Romania, Poland, Syria, Ukraine, the Former Soviet Union (FSU), and more.

Arlington Heights	Total Population			Latino Population			Asian Population		
	2000	2010	% Increase	2000	2010	% Increase	2000	2010	% Increase
	76,031	75,101	-1.2%	3,393	4,306	27%	4,548	5,349	17.6%

Source: US Census Bureau

If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served?

Yes. We anticipate that the number of Arlington Heights residents being served will be 18.

Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.

No, the project does not duplicate efforts in the Arlington Heights area.

5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

Not applicable

2014-2015 budget

\$1,500**3 hour classes once per week for 34 weeks split 49% AHCDBG / 51% District 214 Community Education**

Dates in 2014 & 2015	Instructor	# Hrs	# classes	Total hours	Hourly Rate of pay	Salary	FICA and Medicare @ 7.65%	Total	CDBG portion 49%	D214 CE portion 51%
May 1, 8,15,22,29 (2014)	Gadek Stephan	3	5	15	\$29	\$435	\$33	\$468	\$0	\$468
5-Jun	Gadek Stephan	3	1	3	\$29	\$87	\$7	\$94	\$0	\$94
Aug 28 (2014)	Gadek Stephan	3	1	3	\$29	\$87	\$7	\$94	\$46	\$48
Sept 4, 11, 18, 25 (2014)	Gadek Stephan	3	4	12	\$29	\$348	\$27	\$375	\$184	\$191
Oct 2, 9, 16, 23, 30 (2014)	Gadek Stephan	3	5	15	\$29	\$435	\$33	\$468	\$229	\$239
Nov 6, 13, 20 (2014)	Gadek Stephan	3	3	9	\$29	\$261	\$20	\$281	\$138	\$143
Dec 4, 11 (2014)	Gadek Stephan	3	2	6	\$29	\$174	\$13	\$187	\$92	\$96
3 hours for quarterly reporting	Gadek Stephan			3	\$29	\$87	\$7	\$94	\$46	\$48
Jan 15, 22, 29 (2015)	Gadek Stephan	3	3	9	\$29	\$261	\$20	\$281	\$138	\$143
Feb 5, 12, 19, 26 (2015)	Gadek Stephan	3	4	12	\$29	\$348	\$27	\$375	\$184	\$191
March 5, 12, 19 (2015)	Gadek Stephan	3	3	9	\$29	\$261	\$20	\$281	\$138	\$143
April 2 , 9, 16 (2015)	Gadek Stephan	3	3	9	\$29	\$261	\$20	\$281	\$138	\$143
			34	Instructional materials				\$99	\$19	\$80
				Indirect costs				\$300	\$150	\$150
				Program Total				\$3,677	\$1,500	\$2,177
									\$1,500	

Historical Data: Village CDBG Share

Year	Amount	Percentage
2010-2011	\$1,500	46%
2011-2012	\$1,600	43%
2012-2013	\$1,165	34%
2013-2014	\$1,500	41%

**DIST. 214 COMMUNITY EDUCATION
FOUNDATION BUDGET
FISCAL YEAR 2014**

REVENUE	FY 14 UNRESTRICTED	FY 14 RESTRICTED	FY 14 PROPOSED
Prospect High School Endowment Administrative Allocation	1,000.00		1,000.00
Golf Outing Income	28,000.00		28,000.00
Hoopsmania Fundraiser Income	4,000.00		4,000.00
Annual Appeal	9,000.00		9,000.00
Read to Learn Donations/Escrip	17,000.00		17,000.00
Read To Learn Grants		20,000.00	20,000.00
Online Auction	15,000.00		15,000.00
Miscellaneous Contributions	3,000.00		3,000.00
Administrative Allocation	4,000.00		4,000.00
TOTAL REVENUE	81,000.00	20,000.00	101,000.00
EXPENSES			
Golf Outing Expense	13,000.00		13,000.00
Hoopsmania Fundraiser Expense	1,300.00		1,300.00
Annual Appeal Expense	1,300.00		1,300.00
Online Auction Expense	5,500.00		5,500.00
Bank/Credit Card Fees	600.00		600.00
Professional Fees	5,000.00		5,000.00
Board Development	200.00		200.00
Dues and Meetings	100.00		100.00
Foundation Meetings	600.00		600.00
Donor Recognition	1,600.00		1,600.00
Donations	100.00		100.00
Administrative Assistant Wages	26,000.00		26,000.00
Community Education Program Support	20,000.00	16,000.00	36,000.00
Administrative Allocation		4,000.00	4,000.00
Staff Support	200.00		200.00
Payroll Taxes	2,000.00		2,000.00
Postage and Shipping	1,400.00		1,400.00
Printing and Publications	1,100.00		1,100.00
Supplies	200.00		200.00
Insurance	350.00		350.00
TOTAL EXPENSES	80,550.00	20,000.00	100,550.00

**NET REVENUE/EXPENSE
FY 2014**

450.00

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #3

NORTHWEST CENTER AGAINST SEXUAL ASSAULT

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

COVER SHEET

Name of Agency: Northwest Center Against Sexual Assault (Northwest CASA)

Address: 415 West Golf Road, Suite 47, Arlington Heights, IL. 60005

Contact Person/Title: Jim Huenink, Executive Director

Telephone Number: 847-806-6526 x14

Fax Number: 847-806-6531

Email Address: Jhuenink@nwcasa.org

Program Description

Name of Program or Service: Sexual Assault Counseling, Crisis Intervention and Advocacy program.

Brief Description of Program or Service: Northwest Center Against Sexual Assault (Northwest CASA) requests funds to support our specialized counseling, crisis intervention and advocacy services for Arlington Heights residents who are victims of sexual abuse and sexual assault. Northwest CASA provides Individual, Family and Group counseling to victims of sexual assault/abuse. Services are provided in English and Spanish. Counseling is provided by specially trained master's level therapists who have expertise in working with sexual assault victims of all ages. There is no charge for counseling service.

Crisis intervention is provided 24/7 through our hotline that is operated by volunteers and staff. All hotline volunteers receive 40 hours of sexual assault training prior to responding to a hotline call. All volunteers are supervised by our Volunteer Coordinator who has training and experience in crisis intervention and advocacy. All volunteers receive quarterly in-service training. Currently Northwest CASA has 30 hotline volunteers, 1 undergraduate interns and 2 graduate school interns. There is no charge for crisis intervention service.

Advocacy services include 24/7 emergency room response to 7 area hospitals (including Northwest Community Hospital, Alexian Bros, St. Alexis, Lutheran General, St. Francis, Skokie and Glenbrook) and 24/7 criminal justice advocacy in behalf of victims who are at the police station or whose cases are being adjudicated in court. Advocacy services are provided by trained staff and volunteers. There is no charge for medical or criminal justice advocacy service.

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015- April 30, 2016):

\$ 2,000

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL**PROGRAM BUDGET**

Program or Service Budget - FY 2015/2016 (May 1, 2015- April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$ 2,000

Other Sources of Funding for this Program or Service:

	Name of Funding Source	Amount
Funding Source(s):	Illinois Coalition Against Sexual Assault	\$ 298,143
(i.e., Cook County, churches, special awards or grants, etc.)	Illinois Attorney General	\$ 42,220
	Cook County	\$36,600
	United Way	\$ 53,496
	Cities/Townships	\$46,455
	Fund raising/Contribution/Reserves	\$18,119
	Reserves	\$14,885
Total Revenue:		\$ 511,918

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$2,000	\$ 398,609	\$ 398,609
Construction/Rehabilitation	\$ 0	\$ 0	\$ 0
Administrative salaries	\$ 0	\$ 0	\$ 0

Occupancy	\$ 0	\$ 47,777	\$ 47,777
Other Administrative Costs	\$ 0	\$ 38,393	\$ 38,393
Other: Travel	\$ 0	\$ 7,077	\$ 7,077
Supplies	\$ 0	\$9,814	\$9,814
Telephone	\$ 0	\$ 8,248	\$ 8,248
Total Expenses:	\$ 2,000	\$ 509,918	\$ 511,918

Community Development Block Grant Program Program Narrative

Northwest Center Against Sexual Assault (Northwest CASA)

1. Describe the proposed service. Northwest CASA seeks funding to support its counseling, advocacy and crisis intervention programs for victims of sexual abuse and sexual assault. Northwest CASA serves victims of sexual abuse and sexual assault of all ages. Our clients range in age from three years old to 91 years old. The Northwest CASA counseling service is provided by masters' level counselors who have specialized training in work with sexual abuse and sexual assault victims. Northwest CASA provides individual, couple, family and group counseling. Northwest CASA's advocacy services are provided by bachelor's level staff with special training in crisis intervention, medical advocacy and criminal justice advocacy. Our 24/7 medical advocacy program responds to emergency room requests for our service at seven area hospitals (Northwest Community, Alexian Bros., St. Alexius, Lutheran General, St. Francis, Skokie and Glenbrook). We provide telephone crisis intervention services 24/7 for victims of sexual assault who call our 24/7 crisis line. We have networking agreements with 29 police departments (including Arlington Heights) to respond, 24/7 to any request for assistance with a victim of sexual abuse or sexual assault. Services are provided in English and Spanish. All services are free. To be eligible for Northwest CASA counseling services one must be a survivor of sexual abuse, sexual assault or sexual harassment or be the significant other of a victim. We serve all residents of Arlington Heights plus 29 other north and northwest suburban Cook County communities. Over 75% of the persons we serve are of extremely low to moderate income.

2. How many persons will be served?

As an agency serving the north and northwest suburbs of Cook County and with a newly opened satellite office in Crystal Lake serving McHenry County, Northwest CASA expects to serve about 675 victims of sexual abuse or sexual assault with counseling, crisis intervention and advocacy services. For next year we expect to provide counseling to 20 Arlington Heights residents who are victims of sexual assault. We expect to provide 17 residents with advocacy services and we expect to provide 10 residents with crisis intervention service.

3a. How many persons did we serve last year? Last Fiscal Year (July 1, 2013-June 30, 2014) our counseling program served 10 Arlington Heights residents who were victims of sexual assault. Our advocacy program served 8 Arlington Heights residents and our crisis intervention service assisted 26 Arlington Heights residents in crisis.

Last year Northwest CASA, overall, provide counseling to 190 survivors of sexual assault and advocacy to 225 survivors. Our 24/7 crisis intervention service responded to 301 requests for crisis services.

Last year, Northwest CASA provided 228 hours of service to Arlington Heights residents who are victims of sexual assault.

3b. How many persons have we served this year? This current Fiscal Year (July 1, 2014 through September 30, 2014) Northwest CASA has provided counseling to 7 Arlington Heights residents; has provided advocacy to 6 Arlington Heights residents and served 1 resident with crisis intervention services. From July 1, 2014 to September 30, 2014 Northwest CASA provided 39 hours of service to Arlington Heights residents who are victims of sexual assault.

This current year Northwest CASA, overall, has provided counseling to 137 victims of sexual assault, provided advocacy services to 138 and responded to 63 crisis calls.

75% of the Arlington Heights residents we serve are of extremely low to moderate income. Client surveys reflect gratitude that Northwest CASA does not charge a fee for its services. Client surveys also show that over 93% of our clients report a decrease in anxiety/depression as a result of receiving services at Northwest CASA. 92% report an improved ability to cope with their trauma and an increase in their quality of life.

4. Why is this needed? Unfortunately sexual abuse and sexual assault is a reality in our society. One in three girls and one in six boys will be sexually abused before they reach age 18. A recent CDC report cited that 19% of adult women report being a victim of sexual assault or an attempted sexual assault. Research shows that if a sexual assault victim seeks professional help immediately after the trauma, it greatly reduces the long term traumatic effects of the sexual assault. Research also shows that victims of sexual violence are more likely to have problems with depression, post traumatic stress disorder and substance abuse issues. Having specially trained professionals providing these services insures that victims receive the most effective treatment available. No other agency in the area provides specialized counseling and crisis intervention services to children, teenagers and adult victims of sexual assault. Last fiscal year 27.9% of the women we served with our specialized services were Hispanic.

The demand for our services currently exceeds our capability and there is a short waiting list for services.

**NORTHWEST CENTER AGAINST SEXUAL ASSAULT (Northwest CASA)
FY 15 BUDGET**

REVENUE

Cook County	\$36,600
ICASA General	\$ 228,504
VAWA Prevention	35,382
VOCA ADV/Couns	171,034
SASP	22,671
Attorney General: Cook	27,350
Attorney General: McHenry	14,870
United Way	65,000
United Way 2	7,000
Townships/City	
A H CDBG	1,500
DP City	2,500
Evanston	15,000
Palatine	3,000
Niles	2,000
Hanover	8,000
Mt. Prospect	3,700
Schaumburg	10,255
Maine	1,500
Northfield	1,000
Subtotal	\$48,455
Park Ridge Fund	1,000
Fundraising	55,000
Contributions	17,000
Strip Club Tax	11,648
Reserve	19,641
M E A Foundation	2,500
TOTAL	\$763,925

EXPENSES

Salaries & Wages	506,282
Fringe benefits	101,402
Subtotal	(607,684)
Advertising	0
Bank charges	300
Accounting	18,000
Audit	8,000
Technology	1,000
Depreciation	3,000
Dues and subscriptions	1,800
Equipment lease/maint.	2,700
Fundraising	2,000
Insurance-D&O & liability	3,843
Payroll processing	2,300
Postage	1,000
Printing	1,000
Rent-Arlington Heights	49,152
Rent-Evanston satellite	3,000
Rent-Crystal Lake satellite	10,050
Office Maintenance.	2,100
Staff education	1,000
Telecommunications	11,100
Misc.	11,313
Travel: staff	8,524
Clients	1,000
Supplies: Office	6,049
Program	7,160
Equipment	600
Victim Awareness	0
Subtotal	(\$155,991)
TOTAL	\$763,675

**NORTHWEST CENTER AGAINST SEXUAL ASSAULT (Northwest CASA)
Counseling, Crisis Intervention and Advocacy Programs**

FY 15 BUDGET

REVENUE

ICASA	\$298,143
Attorney General	42,220
United Way	53,496
Townships/City	46,955
Arlington Hts. CDBG	1,500
Fundraising & Contributions	18,119
Cook County	36,600
Reserves	14,885
TOTAL	\$511,918

EXPENSES

Salaries & Wages	\$331,630
Fringe benefits	68,979
Contractual Services	16,818
Technology	743
Depreciation	2,229
Dues and subscriptions	1,340
Equipment lease/maint.	2,006
Equipment	600
Insurance-D&O liability	2,856
Payroll processing	1,709
Postage	200
Printing	743
Rent & Occupancy	47,777
Staff education	743
Telecommunications	8,248
Misc.	8,406
Travel	7,077
Supplies	9,814

TOTAL	\$511,918
--------------	------------------

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #4

CHILDREN'S ADVOCACY CENTER OF NORTH AND NORTHWEST COOK COUNTY

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Children's Advocacy Center of North and Northwest Cook County

Address: 640 Illinois Boulevard, Hoffman Estates, IL 60169

Contact Person/Title: Mark Parr, Executive Director

Telephone Number: (847) 885-0100

Fax Number: (847) 885-0187

Email Address: mparr@cachelps.org

Program Description

Name of Program or Service: Child Abuse Services

Brief Description of Program or Service: The Children's Advocacy Center provides direct services for child victims of sexual abuse, severe physical abuse, and witnesses to domestic violence, and the families. Services are provided through the Center's Coordination, Advocacy and Sensitive Interviewing Program (CASI), Family Support Services Program and Safe From the Start Program. The CASI Program coordinates the abuse investigation and provides expert child interviews and access to medical exams, court advocacy, crisis intervention and on-going support and case management. Family Support Services offers trauma-focused counseling and support groups for child survivors of abuse and their parents. Safe From the Start provides specialized assessments and counseling for young children (0-5) exposed to violence, and their families. All services are provided free of charge.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 2,000

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$2,000

Other Sources of Funding for this Program or Service:

Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	Name of Funding Source	Amount
	DCFS	<u>\$208,576</u>
	Ill. Criminal Justice Info. Authority	<u>\$213,707</u>
	Foundations/Donations	<u>\$109,500</u>
	Townships/Municipal	<u>\$99,850</u>
	United Way	<u>\$80,000</u>
	Other (Fees/Fines, CACI)	<u>\$159,000</u>

Total Revenue: **\$872,633**

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	<u>\$2,000</u>	<u>\$658,533</u>	<u>\$660,533</u>
Construction/Rehabilitation	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Administrative salaries	<u>\$0</u>	<u>\$115,486</u>	<u>\$115,486</u>
Occupancy	<u>\$0</u>	<u>\$62,982</u>	<u>\$62,982</u>
Other Administrative Costs	<u>\$0</u>	<u>\$33,632</u>	<u>\$33,632</u>
Other (please specify)	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total Expenses:	<u>\$2,000</u>	<u>\$870,633</u>	<u>\$872,633</u>

CHILDREN'S ADVOCACY CENTER OF NORTH AND NORTHWEST COOK COUNTY

PROGRAM NARRATIVE

Program Description

The Children's Advocacy Center (CAC) was established in 1989 to respond to the needs of child victims of sexual abuse or severe physical abuse, and their families. The CAC serves more than 38 communities in north and northwest suburban Cook County, including the Village of Arlington Heights. The Center provides direct services through the Coordination, Advocacy and Sensitive Interviewing Program (CASI), the Family Support Services Program (FSS) and the Safe From the Start Program.

The CASI Program is the primary service provided at the agency. This program is unique in that it brings investigators from the Arlington Heights Police Department, the Illinois Department of Children and Family Services and the Cook County State's Attorney's Office together in a coordinated way to investigate and plan for cases of suspected child abuse. The CAC staff members arrange for the child and her/his family and the professionals to come to the Center to conduct an interview of a child who has made an allegation of abuse. The interview is performed by a specially trained interviewer and takes place in a child sensitive setting at the Children's Advocacy Center. This coordinated approach helps minimize the trauma of the investigation and leads to better outcomes for the investigators, the child and her/his family.

Each family referred for CASI Program services is assigned an Advocate at the time of referral. Families depend on the Advocate for support, guidance and information, and because of this, an advocate is on-call 7 days a week, 24 hours a day. Professionals also depend on the Advocate to help support the family during the investigation, prepare the child and family for the experience of attending court proceedings, and link the family to other services in the community. The CAC remains actively involved with each family until their case has reached a formal resolution, whether or not the alleged offender is criminally charged. In all situations, the child and her/his needs remain the focus of the Center's services.

The Family Support Services Program complements the other services by helping children and families cope with the aftermath of the alleged abuse and by ensuring that families involved in investigations of abuse do not "fall between the cracks". The goals of the FSS Program are:

- 1) To reduce abuse-related symptoms and help children and families develop healthy coping skills through individual, family and group trauma-focused counseling;
- 2) To identify potential risks to the safety of the child or children in the home; and,
- 3) To find or provide services to address these risk factors, thus preventing additional abuse and re-involvement with DCFS or law enforcement.

FSS Program services include case planning; extended child abuse assessments and evaluations; trauma-focused individual and family counseling; support groups for child survivors of abuse and parents; and linkages to community services. Services begin at the completion of the child abuse investigation and continue until a) the goals of the case plan are met, or, b) the family is no longer in need of services and further DCFS intervention is not required. Services are available in English or Spanish and are provided free of charge.

The Safe From the Start Program began as a multi-year, demonstration project, funded in part through a grant from the Illinois Violence Prevention Authority. Safe From the Start developed and implemented a comprehensive and coordinated system for preventing and responding to the harmful effects of exposure to violence on young children (birth through age 5). The Children's Advocacy Center, as the lead agency for a coalition of more than 25 agencies and organizations, implemented a program that began serving residents of the communities of Hoffman Estates, Schaumburg, Streamwood and Hanover Park in 2001. The program currently serves children and families in the northwest suburbs of Cook County. Safe From the Start Program services include centralized intake; specialized child assessments; case coordination; evidence based, trauma-focused individual and family counseling services; community education, and professional consultation.

Program Criteria

The intake criteria for the CASI Program and Family Support Services include:

1. Families living in the agency's service area or a child who was victimized in one of the communities in the service area (north and northwest suburban Cook County), which includes all of Arlington Heights.
2. Family had been reported to DCFS or law enforcement for issues of child sexual abuse or severe physical abuse.
3. Child victim between the ages of 3 and 17 years.

The Safe from the Start Program (SFTS) assists children from birth through age 5 who have been exposed to violence, their siblings and parents and caregivers. "Exposure to violence" is defined as being a victim of abuse, neglect or maltreatment, or a witness to domestic violence, physical or sexual violence, or other violent crime. The Safe From the Start service area includes all communities in the northwest suburbs of Cook County.

The majority of the families (80% or more) referred to the Children's Advocacy Center have low or moderate-income levels and many are single parent households. Child victims of abuse and family violence and their non-offending family members are referred to the CAC by DCFS, law enforcement agencies, the State's Attorney's Office,

other medical or mental health professionals, school personnel, or members of the community.

Program Goals

The goals of the Child Abuse services at the Children's Advocacy Center are:

- 1) To minimize the trauma of the child abuse investigation on the child victim and her/his family.
- 2) To empower children and families to participate more effectively in decision-making related to the child abuse investigation and follow-up.
- 3) To decrease the frequency and severity of trauma-related problems experienced by the child and her/his family and increase the use of healthy coping skills to deal with feelings related to the abuse or other trauma.
- 4) To reduce the number of children re-reported to DCFS or law enforcement due to allegations of child abuse and family violence.

Outcomes are measured by:

- 1) The number of interviews and interviewers that the child experiences during the investigation of the abuse.
- 2) The child and/or parent responses to the Outcome Measurement System surveys.
- 3) The number and percentage of program participants who demonstrate that abuse-related problems have decreased due to counseling services, measured by scores on the Trauma Symptom Checklist for Children or Trauma Symptom Checklist for Young Children.

Program Statistics

During FY14 (July 1, 2013 through June 30, 2014), 560 children and their families received services through the Center's Coordination, Advocacy and Sensitive Interviewing Program. Of this total, twenty-six (26) children and their family members were residents of Arlington Heights.

The Family Support Services Program served a total of 107 children and non-offending parents during FY14. This number included nine (9) residents of Arlington Heights. The Safe From the Start Program served a total of 114 children and adults during the last fiscal year, however, none of these clients resided in Arlington Heights. The total number (unduplicated count) of Arlington Heights residents receiving child abuse or family violence services in FY14 was thirty-one (31). Twenty-three (23) of the thirty-one residents receiving services had extremely low (16), very low (4) or low-income levels (3). Twenty-two of the residents live in female-headed households.

During the first four months of the current fiscal year, sixteen (16) children from Arlington Heights have received services through the agency's CASI Program and three children and their families received counseling services through the FSS Program (total of seventeen unduplicated clients). The Children's Advocacy Center estimates that 30 residents of Arlington Heights will receive services from the Children's Advocacy Center during FY15.

Need for Child Abuse and Family Violence Services

The Children's Advocacy Center is the only agency in the north and northwest suburbs of Cook County providing the types of services offered through the Coordination, Advocacy and Sensitive Interviewing Program. Prior to the development of Children's Advocacy Centers, studies demonstrated that child victims of abuse were commonly interviewed between four and twelve times during a child abuse investigation. Studies also demonstrated that fewer than 5% of children testifying about their abuse in court ever received counseling services after disclosing the abuse. The Center's Safe From the Start Program is the only project in this area providing services for young children exposed to abuse and domestic violence, and their family members. Without intervention, children who experience or witness abuse and family violence are six times more likely to become involved in abusive relationships (either as a victim or an offender) as adults. The CAC's programs are designed to ensure that the child victim and her/his family receive the necessary support and intervention to overcome the harmful effects of child abuse and family violence.

Funding for the Children's Advocacy Center programs is being provided by a number of sources, including the United Way, local Townships, the Department of Children and Family Services, the Illinois Criminal Justice Information Authority (Victims of Crime Act funds), and others. Additional funds are provided from general revenues when needed. Funding from the Village of Arlington Heights will support salaries of staff members who provide services for children and families in the community who have experienced physical or sexual abuse or witnessed family violence.

CHILDREN'S ADVOCACY CENTER
FY 15 OPERATING BUDGET FOR THE CASI, FAMILY SUPPORT
SERVICES AND SAFE FROM THE START PROGRAMS

<u>Expenses</u>		<u>Revenue</u>	
Salary	\$610,218	DCFS	\$208,576
Fringe Benefits	\$125,413	Township	\$ 75,850
Consultants	\$ 8,155	Foundations	\$109,500
Conferences/Training	\$ 4,500	Ill. CJIA	\$213,707
Employee Travel	\$ 7,475	Municipal	\$ 24,000
Occupancy	\$ 62,982	United Way	\$ 80,000
Insurance	\$ 4,980	Fees/Fines	\$150,000
Operating Expenses:		National Children's Alliance	\$ 9,000
Maintenance	\$ 5,325	Request to Arlington	\$ 2,000
Attorney/Legal	\$ 1,500	Heights CDBG	
Postage	\$ 1,535		
Memberships/Dues	\$ 1,820		
Office Supplies	\$ 6,045		
Payroll	\$ 2,600		
Telephone/Paging	\$ 16,850		
Printing	\$ 1,900		
Program Supplies	\$ 6,445		
Public Relations	\$ 4,290		
Computer Expense	\$ 600		
 Total	 \$872,633	 Total	 \$872,633

Arlington Heights CDBG share for the past three years:

FY12-13	\$1,165 (.1%)
FY13-14	\$2,000 (.2%)
FY14-15	\$1,995 (.2%)

**CHILDREN'S ADVOCACY CENTER
OF NORTH AND NORTHWEST COOK COUNTY
OPERATING BUDGET FY2015**

	<u>Income</u>		<u>Expenses</u>
State			
DCFS	\$208,576	Salaries	\$789,731
ICJIA	\$213,707	Benefits	\$128,797
State	\$422,283	Occupancy/Rent	\$ 74,982
		Telephone/Paging	\$ 19,135
Foundations		Supplies	\$ 9,534
Hedge Funds Care	\$ 40,000	Local Travel	\$ 8,540
Tribune Charities	\$ 25,000	Medical Clinic	\$ 8,225
Topfer Family Foundation	\$ 7,500	Consultant/Contract	\$ 9,000
Village Treasure House	\$ 7,000	Conferences/Training	\$ 5,050
Blowitz-Ridgeway Found.	\$ 10,000	Insurance	\$ 8,099
Christopher Foundation	\$ 10,000	Fund Raising Costs	\$ 61,702
Other Foundations	\$ 10,000	Accounting/Audit	\$ 6,950
		Maintenance	\$ 6,736
Foundations	\$109,500	Printing	\$ 1,052
		Payroll	\$ 3,527
Fundraising	\$226,000	Volunteer Services	\$ 1,917
		Dues/Memberships	\$ 2,200
Township	\$ 75,850	Legal Fees	\$ 1,500
		Postage	\$ 1,692
United Way	\$ 80,000	Program Supplies	\$ 7,871
		Publications	\$ 919
Donations	\$ 36,970	Public Relations	\$ 6,050
		Computer Expense	\$ 994
Municipal	\$ 26,000	Miscellaneous	\$ 1,500
Fees and Fines	\$175,000		
Community Organizations	\$ 3,100		
NCA/CACI	\$ 9,000		
Other	\$ 2,000		
Total	\$1,165,703	Total	\$1,165,703

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #5

WINGS PROGRAM, INC.

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

CDBG GRANT PROPOSAL FORM
COVER SHEET

Name of Applicant: WINGS Program, Inc.

Address: PO Box 95615, Palatine, IL 60095

Contact Person/Title: Terri Channer, Senior Director of Development

Telephone Number: 847.519.7820

Fax Number: 847.519.7821

Email Address: tchanner@wingsprogram.com

Program Description

Name of Program or Service: WINGS Program

Brief Description of Program or Service: It is the mission of WINGS to provide housing and supportive services in an effort to end domestic violence and homelessness one family at a time. WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence or other reasons. Through an array of housing ranging from emergency shelter through transitional housing and permanent supportive housing, WINGS can assist women based on their needs. In WINGS' last fiscal year, WINGS provided 558 women and children with 63,117 nights of shelter, food and service. **In that same time period, WINGS provided 20 women and children from Arlington Heights with 1,492 nights of housing and services. In the first 3 months of the current fiscal year, WINGS has provided 8 women and children from Arlington Heights with housing and supportive services.** WINGS remains committed to serving the women and children from Arlington Heights and elsewhere in the northwest suburbs, who otherwise would have no place to turn.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 5,000

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CDBG GRANT PROPOSAL FORM PROGRAM BUDGET

Program or Service Budget - FY 2014/2015 (WINGS budget is on the July1- June 30 fiscal year)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$5,000

Other Sources of Funding for this Program or Service:

Federal and State Contracts	\$885,756
Special Events	\$1,080,000
Resale Revenue	\$1,477,000
Other (Contributions, etc.)	\$1,753,545
Total Revenue	\$5,196,301

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients (including program salaries)	\$5000	\$1,589,132	\$1,594,132
Construction/Rehabilitation	\$0	\$0	\$0
Administrative salaries (including fringe)	\$0	\$400,591	\$400,591
Occupancy	\$0	\$964,066	\$964,066
Other Administrative Costs (Including resale & development)	\$0	\$1,955,012	\$1,955,012
Other (please specify)	\$0	\$	\$281,975
Total Expenses:	\$5000	\$5,191,301	\$5,196,301

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CDBG GRANT PROPOSAL FORM **PROGRAM NARRATIVE**

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?
2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.
3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?
4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.
5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

WINGS PROGRAM NARRATIVE

1. Description.

The mission of WINGS Program, Inc. is to provide a continuum of integrated services in an effort to end domestic violence and homelessness one family at a time.

HISTORY AND METHODOLOGY OF THE ORGANIZATION

Since 1985 WINGS has provided housing and supportive services for women and their children who are homeless or fleeing the devastating effects of domestic violence, the major cause of homelessness among women and children. Women are provided with services, education and job training needed for her to improve her quality of life, assure her safety, regain her dignity, and rebuild her feelings of self-worth. WINGS programming utilizes life skills development; therapeutic counseling; financial counseling; children and family services; career services; mentoring; and outreach services. WINGS housing and supportive services help not only abused and disadvantaged women, but also their children living in the abusive environment. Because WINGS is able to deliver programming over an extended period of time, and through one-on-one assistance, women and children have a much greater chance to meet their personal goals for self-sufficiency and a life free from violence.

WINGS HOUSING OPPORTUNITIES

WINGS is committed to meeting the individual and changing needs of the women and children we serve. WINGS maintains a continuum of housing, from emergency shelter to permanent-housing support, in order to tailor each woman's program to her needs and strengths.

- *The Safe House* gives abused women and their children emergency housing for up to 90 days in a secure environment while they determine the steps necessary to move toward self-sufficiency and a violence-free lifestyle. When residents are ready to leave the Safe House, but are not ready to be independent, they may move into a WINGS home or apartment where they will receive rent assistance and services that are available to residents.
- *Shared Living homes* accommodate two or three families in a single residence. While unemployed, women utilize their stabilization period to identify and improve job skills, develop resumes, and seek employment with a goal toward self-sufficiency. Families in Shared Living usually live in one of WINGS' homes at no cost for up to six months.
- Once employed, women can move to one of WINGS *Transitional Apartments* for up to two years. During this transition women receive ongoing services that help with budgeting, permanent housing options, legal advocacy, community referrals, links to medical care, relationship building, parenting skills, and socialization. Women are required to pay 30% of their adjusted gross income to offset expenses while living in a Transitional Apartment.
- *Individualized Transitional Housing* provides women and their families with financial and program support while living in permanent housing. Supportive services include career counseling, budget and financial counseling, online learning and therapeutic counseling.
- *Permanent Supportive Housing* provides a long-term housing option for homeless women living with a disability. Women and their children live in a WINGS apartment. The full

range of WINGS supportive services is available to the residents of permanent supportive housing.

DEMOGRAPHICS

WINGS housing is located in north and northwest suburban Cook County and Lake County. In the fiscal year that ended June 30, 2014, WINGS provided 558 women and children with 63,117 nights of shelter and supportive services. **In the last fiscal year, WINGS provided 20 women and children from Arlington Heights with 1,492 nights of housing and services.** All women are homeless due to domestic violence or other factors and are considered low or extremely low income. **Women come to WINGS for help from all over the suburban Cook area.** There are no extra requirements for Arlington Heights residents to receive help from WINGS.

WINGS has been a proactive leader and constant resource on homelessness and domestic violence to the north and northwest suburbs of Chicago for over twenty-five years. While the organization started out as an advocate for affordable housing in the suburbs, it has found that affordable housing alone will not solve people's long-term problems. Individualized programming geared to the unique needs of each person supplies the best long-term results for success.

6. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.

WINGS anticipates serving over 500 women and children with housing and services during the grant period, approximately 10 of these women and children are expected to have come from Arlington Heights. (Based on past years' history.)

7. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?

During the last fiscal year, WINGS provided 20 people from Arlington Heights with 1,492 nights of shelter, food, and supportive services. In the first three months of the current fiscal year (July through September), 8 women and children have received housing, food, and services. All of the women and children who receive housing through WINGS are homeless and low income.

8. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.

Through an array of housing that includes shared living homes, transitional apartments, an emergency domestic violence shelter, an individualized transitional housing program, permanent supportive housing, and low-income housing, WINGS is able to provide safe, decent housing and crucial supportive services to hundreds of women and children each year. Last fiscal year, 558 women and children in need found safe shelter through WINGS housing. However, the need for WINGS housing and services far outpaces supply. WINGS receives over 4,000 calls from families seeking assistance every year.

WINGS has the ability to house women and children who find themselves homeless due to a variety of circumstances. Due to our array of housing, WINGS can accept women who are currently unemployed or underemployed, as well as women who need assistance in upgrading their full-time employment situations, and women and their children who are in need of emergency safe shelter due to violence in their homes. WINGS can also accept older boys into our Transitional Living apartments than can be accommodated by many other agencies serving homeless families. With the creation of a Permanent Supportive Housing program, WINGS is now able to provide secure, long-term housing to women who found themselves homeless and living with a disability. This continuum of services allows WINGS to provide the appropriate housing and services to the women and families we serve based on their individual needs. Furthermore, WINGS Safe House is the only emergency domestic violence shelter in the northwest suburbs.

Last fiscal year, WINGS provided Arlington Heights residents with 1,492 nights of shelter, food and services. The cost of providing this necessary service exceeds \$67 per night; therefore the cost of helping Arlington Heights residents in need exceeded \$99,000 last year. WINGS is grateful for the support we received from the Village of Arlington Heights last year. It is through a mix of funding sources that WINGS is able to provide the much-needed housing that women and children in crisis have come to rely on.

In order to continue to provide safe, decent housing, food and supportive services to women and children from Arlington Heights who find themselves homeless, WINGS Program, Inc. requests \$5,000 to offset the cost of providing housing and services to residents from Arlington Heights.

9. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

This is an application for services support.

WINGS Program
FY15 Budget - Safehouse
Program
Adopted June 2014

INCOME

Income

Fed'l & State Contracts

FEMA

IDHS DVIP

IAG

Total Fed'l & State Contracts

\$40,000.00

\$200,000.00

\$6,600.00

\$246,600.00

Local Government

CDBG Schaumburg

Cook County ESG

Total Local Government

\$4,500.00

\$40,000.00

\$44,500.00

United Ways

Metro Chicago

Total United Ways

\$42,970.00

\$42,970.00

Released from Restriction

Released

Total Released from Restriction

\$223,734.00

\$223,734.00

In-Kind Contributions

Donated Goods

Total In-Kind Contributions

\$61,000.00

\$61,000.00

Total

Income

Total

INCOME

\$618,804.00

\$618,804.00

EXPENSES

Personnel

Personnel

Salaries and Wages

Payroll Taxes

Background Checks

Medical and Life Insurance

Workers Comp

\$586,541.16

\$44,870.40

\$100.00

\$42,368.00

\$11,125.54

	Unemployment	\$6,500.00
	Payroll Processing	\$1,681.19
	Staff Training	\$2,019.65
	Total Personnel	<u>\$695,205.94</u>
	Total Personnel	<u>\$695,205.94</u>
Program		
Resident Expense		
	Medical	\$150.00
	IDs/Birth Cert's	\$300.00
	Transportation	\$750.00
	Celebration of Courage	\$100.00
	Other Assistance	\$40,000.00
	Assistance from Resale	\$10,000.00
	Total Resident Expense	<u>\$51,300.00</u>
Other Program Expense		
	House Advocate Support	\$12,000.00
		\$31,000.00
Food		
	Training	\$2,000.00
	Total Other Program Expense	<u>\$45,000.00</u>
	Total Program	<u>\$96,300.00</u>
Operations		
Technology		
	Tech	\$6,529.31
	Total Technology	<u>\$6,529.31</u>
Supplies		
	Supplies	\$17,720.00
	Total Supplies	<u>\$17,720.00</u>
Other Operations Expense		
	Equipment	\$1,302.50
	Equipment Rental	\$3,694.50
	Licenses and Fees	\$250.00
	Memberships and Dues	\$3,000.00
	Mileage and Travel	\$4,730.00
	Postage	\$150.00
	Printing	\$200.00
	Vehicles	\$2,107.50
	Total Other Operations Expense	<u>\$15,434.50</u>
	Total Operations	<u>\$39,683.81</u>
Occupancy		

Utilities		
	Electric	\$15,596.70
	Gas	\$5,872.06
	Water and sewer	\$7,000.00
	Cable	\$550.00
	Trash Removal	\$3,808.07
	Internet	\$6,160.50
	Total Utilities	<u>\$38,987.33</u>
Telephone		
	Location Phones	\$15,814.32
	WINGS Cellphones	\$216.00
	Cellphone Reimbursement	\$1,012.50
	Total Telephone	<u>\$17,042.82</u>
Mortgage Interest		
	Mortgage Interest	<u>\$26,863.93</u>
	Total Mortgage Interest	<u>\$26,863.93</u>
Insurance Expense		
	Package	\$9,534.75
	Umbrella	\$1,211.06
	Total Insurance Expense	<u>\$10,745.81</u>
Maintenance and Repairs		
	R&M	\$30,055.00
	Equip R&M	\$3,000.00
	Alarms	\$2,488.92
	Pests	\$800.00
	Landscaping	\$2,000.00
	Total Maintenance and Repairs	<u>\$38,343.92</u>
	Total Occupancy	<u>\$131,983.81</u>
	Total	<u>\$963,173.56</u>
Non Cash Charges and Extraordinary Items		
Non Cash Charges		
Depreciation & Amortization		
	Depr and Amort	<u>(\$50,058.75)</u>
	Total Depreciation & Amortization	<u>(\$50,058.75)</u>
	Total Non Cash Charges	<u>(\$50,058.75)</u>
	Total Non Cash Charges and Extraordinary Items	<u>(\$50,058.75)</u>
NET SURPLUS/(DEFICIT)		<u><u>(\$394,428.31)</u></u>

WINGS Program
FY15 Budget - Transitional Housing
Program
Adopted June 2014

INCOME		
Income		
Fed'l & State		
Contracts		
	OVAW	\$22,000.00
	HUD FHC	\$85,904.00
	HUD TH	\$288,240.00
	IDHS ETH	\$46,500.00
	Total Fed'l & State Contracts	<u>\$442,644.00</u>
Local Government		
	EGTwp	\$1,500.00
	Hanover Twp	\$8,500.00
	Maine Twp	\$3,000.00
	Sch Twp	\$8,000.00
	Wheeling Twp	\$10,350.00
	Northfield Twp	\$6,000.00
	CDBG-City of Des Plaines	\$5,500.00
	CDBG AH	\$2,000.00
	CDBG Palatine	\$5,500.00
	Total Local Government	<u>\$50,350.00</u>
United Ways		
	Metro Chicago	\$32,230.00
	Barrington Area	\$6,000.00
	Miscellaneous	\$10,000.00
	Total United Ways	<u>\$48,230.00</u>
Contributions		
	Foundations	\$4,676.20
	Total	<u>\$4,676.20</u>
Released from Restriction		
	Released	\$4,750.00
	Total Released from Restriction	<u>\$4,750.00</u>
In-Kind Contributions		
	Donated Goods	\$50,000.00
	Donated Facilities	\$15,925.00
	Total In-Kind Contributions	<u>\$65,925.00</u>

Other Income		
	Program Fees	\$61,000.00
	Total Other Income	<u>\$61,000.00</u>
	Total Income	<u>\$677,575.20</u>
	Total INCOME	<u>\$677,575.20</u>
EXPENSES		
Personnel		
Personnel		
	Salaries and Wages	\$600,687.30
	Payroll Taxes	\$46,053.35
	Background Checks	\$100.00
	Medical and Life Insurance	\$38,778.40
	Workers Comp	\$11,705.22
	Unemployment	\$2,000.00
	Payroll Processing	\$1,768.70
	Staff Training	\$1,590.37
	Total Personnel	<u>\$702,683.34</u>
	Total Personnel	<u>\$702,683.34</u>
Program		
Rent		
	Rent Expense	\$162,325.00
	Total	<u>\$162,325.00</u>
Resident Expense		
	Background Checks	\$550.00
	Parenting Class	\$500.00
	Legal/Follow up	\$5,000.00
	Res Activities	\$1,500.00
	Housing Assist	\$15,000.00
	Celebration of Courage	\$1,500.00
	Money Mgmt	\$450.00
	Other Assistance	\$35,000.00
	Assistance from Resale	\$15,000.00
	Total Resident Expense	<u>\$74,500.00</u>
Other Program		
Expense		
	Food	\$20,000.00
	Total Other Program Expense	<u>\$20,000.00</u>
	Total Program	<u>\$256,825.00</u>

Operations		
Technology		
	Tech	\$5,490.63
	Total Technology	<u>\$5,490.63</u>
Supplies		
	Supplies	<u>\$3,183.00</u>
	Total Supplies	<u>\$3,183.00</u>
Other Operations Expense		
	Equipment	\$1,395.00
	Equipment Rental	\$2,341.00
	Memberships and Dues	\$500.00
	Mileage and Travel	\$7,665.00
	Postage	\$525.00
	Vehicles	<u>\$1,185.00</u>
	Total Other Operations Expense	<u>\$13,611.00</u>
	Total Operations	<u>\$22,284.63</u>
Occupancy		
Utilities		
	Electric	\$17,234.60
	Gas	\$16,549.08
	Water and sewer	\$3,880.00
	Cable	\$1,070.00
	Trash Removal	\$1,534.51
	Internet	<u>\$4,264.00</u>
	Total Utilities	<u>\$44,532.19</u>
Telephone		
	Location Phones	\$11,397.76
	WINGS Cellphones	\$552.00
	Cellphone Reimbursement	<u>\$1,057.40</u>
	Total Telephone	<u>\$13,007.16</u>
Mortgage Interest		
	Mortgage Interest	<u>\$2,594.66</u>
	Total Mortgage Interest	<u>\$2,594.66</u>
Insurance Expense		
	Package	\$11,139.78
	Umbrella	<u>\$1,556.99</u>
	Total Insurance Expense	<u>\$12,696.77</u>
Maintenance and Repairs		

R&M	\$17,830.00
Equip R&M	\$3,265.00
Alarms	\$2,305.56
	\$3,510.00
Pests	
Landscaping	\$18,100.00
Total Maintenance and Repairs	<u>\$45,010.56</u>
Total Occupancy	<u>\$117,841.34</u>
Total	<u>\$1,099,634.31</u>
Non Cash Charges and Extraordinary Items	
Non Cash Charges	
Depreciation & Amortization	
Depr and Amort	<u>(\$45,327.31)</u>
Total Depreciation & Amortization	<u>(\$45,327.31)</u>
Total Non Cash Charges	<u>(\$45,327.31)</u>
Total Non Cash Charges and Extraordinary Items	<u>(\$45,327.31)</u>
NET SURPLUS/(DEFICIT)	<u>(\$467,386.42)</u>

WINGS Program, Inc. 2015 Budget Summary

FY15

Budget

Income

Fed'l & State Contracts	885,756
Local Government	37,350
United Ways	91,200
Restricted Funds Released- Program	374,109
Restricted Funds Released- Op Rsv	203,385
Restricted Funds Released- Capital	-
Contributions	700,676
Special Event Income-Total	1,080,000
Special Events moved to Restricted	-
Online Store Income	15,000
In-Kind Contributions	202,180
Resale	1,477,000
Other Income	129,644
Total Income	5,196,301
Expenses	
Personnel	2,803,586
Program	
Resident Expense	125,800
Rent Expense	262,205
Other Program Expenses	68,700
Total Program	456,705
Operations	
Consultants	132,875
Insurance Expense	2,400
Technology	49,400
Supplies	41,800
Other Operations Expense	171,480
Total Operations	397,955
Development	
Special Event Expenses - Total	282,500
Other Development Expenses	159,003
Total Development	441,503
Occupancy	
Utilities and Telephone	214,969
Mortgage Interest Expense	48,478
Insurance Expense	35,631
Maintenance & Repairs	112,113
Maintenance & Repairs- Grant	-
Rent Expense	552,875
Total Occupancy	964,066
Depreciation	132,486
Total Expenses	5,196,301
Net Income Over (Under) Expenses	(0)

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #6

RESOURCES FOR COMMUNITY LIVING



RESOURCES FOR COMMUNITY LIVING

*Celebrating 20 Years of Service
1993-2013*

Ms. Nora Boyer, Housing Planner
Department of Planning and Development
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

November 19, 2014

Dear Ms. Boyer:

On behalf of the participants, staff members and Board of Directors of Resources for Community Living (RCL), I submit this Application for Funding from the Village of Arlington Heights in the amount of \$5,000.

As you may know, existence of community based services for the disabled remains in peril throughout Illinois. The State of Illinois is planning for the elimination of virtually all State administered programs for the disabled, State administration will likely be turned over to a managed care system (HMO). If past experience is a valid predictor of future behavior, the managed care system will likely move to restrict eligibility and limit services in order to increase profits. Those disabled adults able to qualify for services through their managed care provider will likely be placed into underfunded residential settings; the agencies responsible for these residential settings will be under increasing pressure to cut costs and costly services to keep their doors open. A system of disability services, already so underfunded, will be hard-pressed to maintain even basic services and client safety. It is unlikely, given the switch to managed care funding, that many non-Medicaid community based independent living programs will survive without increased community support. With your continued, and we hope increased, support in program year 2015, RCL will make every effort to keep the dream of independence alive for the disabled residents of Arlington Heights. Without your vital support, the maintenance of existing services are in extreme jeopardy.

For 20 years RCL has offered affordable housing and individualized support services, free of charge, to adults with developmental and/or physical disabilities who live in Arlington Heights. These services enable persons with disabilities to live in their own homes and apartments. Staff members provide the assistance needed to help individuals maintain their living arrangements. Support services may include assistance in the areas of money management, employment, cooking, cleaning, transportation, community involvement, safety, communication, conflict resolution and other necessary skills for independence. We also have continued to provide family/caregiver support groups in partnership with Miner School in Arlington Heights and Kirk School in Palatine.

I believe our model offers the disabled residents of Arlington Heights a significant opportunity to contribute to and take ownership in their community, while increasing competency and self-esteem. In addition, our model is extremely cost effective when compared to residential and group home facilities, offering what I believe to be a win-win scenario for everyone involved. Support from the Village of Arlington Heights will help Resources for Community Living sustain these necessary services.

Please feel free to contact me at (847) 701-1554, or at Fstupen@rescoliv.org, if you have any questions. I look forward to meeting with the Committee of the Whole on January 12th.

Sincerely,

Frederick Stupen
Executive Director

4300 Lincoln Avenue, Suite K • Rolling Meadows, IL 60008
Voice (847) 701-1554 • TDD (847) 701-1556 • Fax (847) 701-1560
E-mail address: info@rescoliv.org • Web site: www.rcl2bindependent.org

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

COVER SHEET

Name of Agency: Resources for Community Living

Address: 4300 Lincoln Avenue, Suite K, Rolling Meadows, IL 60008

Contact Person/Title: Frederick Stupen/Executive Director

Telephone Number: (847) 701-1554

Fax Number: (847) 701-1560

Email Address: info@rescoliv.org

Program Description

Name of Program or Service:

Shared Housing for Special Populations Program

Brief Description of Program or Service:

Resources for Community Living (RCL) offers affordable housing and individualized support services for adults with developmental and/or physical disabilities living in North/Northwest suburban Cook County. The primary goal of these services is to assist persons with disabilities to live in their own homes and apartments, rather than in group homes and institutional settings. Participants with developmental disabilities also receive individualized support services according to goals identified by the participant. These services are provided by trained staff members and may include money management, cooking, using public transportation, safety, vocational, community involvement and other skills necessary for living on one's own. Monthly social activities, social group training, and rent subsidies are also available.

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
For FY 2015/2016 (May 1, 2015 – April 30, 2016):

\$5000

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM BUDGET

Program or Service Budget – FY 2015/2016 (May 1, 2015 – April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$5000

Other Sources of Funding for this Program or Service:

	Name of Funding Source	Amount
Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	<u>DHS – ORS</u>	<u>\$15,000</u>
	<u>CDBG</u>	<u>\$35,000</u>
	<u>DHS - DD/DFI</u>	<u>\$4,971</u>
	<u>Other Grants and Special Events</u>	<u>\$183,313</u>
Total Revenue:	<u>Total*</u>	<u>\$238,284</u>

*(Based on FY14-15 budget)

EXPENSES

Item	Proposed Village of Arl.Hts. CDBG Funding	Other Sources of Support (utilized in AH)	Total
Direct Services to Clients	<u>\$4420</u>	<u>\$16,437</u>	<u>\$20,857</u>
Construction/Rehabilitation	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
Salaries	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
Occupancy	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
Other Administrative Costs	<u>\$580</u>	<u>\$ 2,958</u>	<u>\$ 3,538</u>
Other (please specify)	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
Total Expenses:	<u>\$5000</u>	<u>\$19,395</u>	<u>\$ 24,395</u>

VILLAGE OF ARLINGTON HEIGHTS

FY2015-16 Community Development Block Grant Proposal

Program Narrative

1. Resources for Community Living (RCL) offers affordable housing, vocational and individualized support services for adults with developmental and/or physical disabilities living in North/Northwest suburban Cook County. The primary goal of these services is to assist persons with disabilities to live in their own homes and apartments, rather than in group homes and institutional settings.

Resources for Community Living offers a variety of housing options including:

Traditional Shared Housing whereby individuals with disabilities are matched with community residents without disabilities to share housing and expenses. This arrangement may provide companionship and security since the individual is not living alone.

Nontraditional Shared Housing allows individuals with disabilities to live with others who have similar or complementary disabilities. This type of arrangement is appealing because the "roommates" are generally of similar ages and abilities and may share similar likes and dislikes.

Independent Apartments are located throughout our service area and involve one person with a disability living by themselves and paying the entire rent and housing expenses on their own.

Homeownership opportunities may also be available through RCL and Project Ground Floor when funding is available.

RCL offers a variety of vocational services to secure community employment including:

Individualized Assessment – Our Vocational Coordinator works with the participant to identify areas of vocational interest and establish an individualized plan to obtain and maintain employment in that area of interest.

Job Development – Once the participant identifies jobs that meet their interests and skills, our Job Coach works with the participant's individualized plan that outlines goals toward job placement. Some of these goals may include: resume development, interviewing skill development and transportation training. Once the initial goals are underway, direct assistance with the job search begins. Job search goals frequently include, locating accessible jobs, completing applications for employment and scheduling interviews.

Supported Employment Services – Once an individual is hired, the job coach may provide on-the-job support. The job coach provides training and ensures that quality is maintained. Job coaches also provide support to employers, answering questions and addressing issues if they arise, offering support for both the employer and the employee to ensure successful job placement. As individuals master their jobs, the job coach is no longer required for on-going support, but continues to be available on an as-needed basis. Supported Employment Services allow employees access to a higher standard of living, greater economic independence, increased satisfaction and self-respect, while fostering less dependence on government and others.

Participants with developmental disabilities also receive individualized support services according to goals identified by the participant. These services are provided by trained staff members and may include money management, cooking, using public transportation, maintaining safety, community involvement and other skills necessary for living on one's own. Monthly social group activities, social skills training and rent subsidies are also available.

During FY 2015-16, RCL will help participants to:

- Locate safe, accessible, affordable housing based on individual's needs & desires
- Learn skills for greater independence
- Maintain their housing arrangements through ongoing support services
- Secure financial assistance/entitlements
- Participate in community activities and events
- Meet new people and develop meaningful relationships
- Identify dreams and goals for the future
- Know and exercise their rights
- Assist our participants in achieving and maintaining employment

Resources for Community Living's service area includes: the North/Northwest Suburban Cook County area. To view the outlined boundaries of our service area see attachment A. The typical recipient of services from RCL is a young adult (age 30-45) with mild-moderate cognitive disabilities. Services from RCL are available to all residents of the Village of Arlington Heights who meet established eligibility criteria including the following:

- At least 18 years of age
- Have a primary diagnosis of developmental or physical disability
- Able to administer their own medication
- Have sufficient income for rent and other expenses
- Have stabilized medical, behavioral or psychiatric issues

The current distribution of participant income throughout our services area:

Extremely-Low Income 90%

Low Income 10%

2. RCL expects to offer services to 160 Cook County residents in the next program year, of these we expect to offer services to 25 Village of Arlington Heights Residents. These services will include: the support of 3 independent housing sites within the Village, information and referral services and a monthly support group opened to Village parents and family members of disabled children. A number of family support services and informational workshop/presentations are planned in collaboration with Miner School during the next program year. All services are free to Village Residents.

3. During the last program year, RCL provided support services and/or housing counseling to 20 low-income and 8 extremely-low income, disabled adults in the Village. These 28 residents received 111.25 hours of direct/home-based and group support services during FY13-14. RCL also offered housing counseling and referral services to village residents. RCL continued a monthly parent and family support group in partnership with Miner school in Arlington Heights. The group is open to all Village residents who are family members of a disabled child or adult. This group was attended by over 125 family members during the last program year and has supported our increasing collaboration with Miner School and North Suburban Special Education Organization.

During the first quarter of the current program year, RCL has provided housing support services and housing counseling to 6 low-income and 1 extremely-low income disabled adults in the Village. These 7 individuals received over 29.25 hours of direct 1:1 service as of August 31, 2014. RCL continued a monthly parent and family support group open to all Village residents who are family members of a disabled child or adult. This group has been attended by over 64 family members during the current program year and has supported our continued collaboration with Miner School in Arlington Heights and North Suburban Special Education Organization.

4. Unfortunately unchanged from last year, funding from the Village of Arlington Heights is needed to help supplement State funding cuts, which have been devastating. Currently, with its limited resources, the State of Illinois finds it difficult to devote even emergency funding to those persons with disabilities who are in crisis. With the maintenance of current programs in extreme jeopardy and as current programs reduce capacity or shut down, the risk of homelessness for the disabled is greatly increased. Ultimately, the cost of an under-funded system, its lack of proactive care and the resulting need for emergency housing and support services, supersedes the dollars theoretically saved by the funding cuts. Without services from RCL, our disabled participants are at risk of homelessness or unnecessary institutionalization, resulting in an increased burden to our community. With your support, RCL will continue to assist the disabled adults of Arlington Heights before they are in crisis or homeless. RCL will help them to locate housing they can afford (utilizing existing housing stock) find jobs and learn skills for greater independence, enabling their increased contribution to our community.

There are a number of agencies which offer both housing and support services for persons with disabilities. In most cases, these services are limited to persons who live in group housing and apartments owned or leased by the agency. RCL distinguishes itself from other agencies in that RCL does not own or lease any housing. This gives our participants control over their own housing and eliminates any conflict of interest associated with the dual role of service provider and landlord. Although there are several shared housing agencies within RCL's service area, only RCL offers the ongoing support services necessary to make shared housing successful for persons with developmental disabilities. RCL works closely with a variety of disability service providers and shared housing agencies to provide comprehensive services for persons with disabilities. RCL is also distinguished from many other agencies in that the services we provide are free of charge to Village residents.

Funding from the Village of Arlington Heights will be used to both maintain and augment services currently provided to residents of the Village. These services include screening/referral, new candidate assessments, match visits, pre-match and ongoing support services, rent subsidies, family and home provider support and education, match monitoring, marketing to attract new home providers, community education and other tasks. Increased funding will make it possible to expand services to new Arlington residents on our waiting list.

5. Non-applicable

RESOURCES FOR COMMUNITY LIVING

Ordinary Income/Expense	Budget	Arlington Heights Program Funding History					
		FY 14-15	FY14-15	FY12-13	FY12-13	FY11-12	FY1-12
	Income		% of program	Amount	% of program	Amount	% of program
4005 - United Way		\$300					
4006 - FPP		\$7,305					
4009 - Arlington Heights		\$2,195	0.92%	\$1,165	0.51%	\$1,500	0.54%
4010 - Schaumburg Township		\$3,000					
4011 - DMHDD		\$0					
4012 - Village of Schaumburg		\$2,300					
4013 - Village of Mt. Prospect		\$8,000					
4014 - CDBG		\$35,000					
4015 - DORS		\$15,000					
4016 - Niles Township		\$2,000					
4017 - Palatine Township		\$8,000					
4018 - Maine Township		\$3,500					
4019 - DHS - DFI		\$4,971					
4008 - Special Events		\$10,000					
4028 - Annual Gala		\$81,000					
4030 - Donations - Cash		\$53,713					
4031 - Donations - In Kind		\$4,000					
Total Income		\$238,284					
	Expense						
6000 - Salaries		\$120,000					
6100 - Accounting & Audit		\$9,000					
6110 - Accreditation		\$0					
6115 - ADP Payroll Processing Fees		\$1,200					
6120 - Bank Charges		\$100					
6125 - Credit Card Charges		\$1,000					
6130 - Books & Training Materials		\$50					
6135 - Business Meals		\$250					
6140 - Copier & Fax Expense		\$100					
6200 - Equip. Repairs & Svc. Contracts		\$2,500					
6205 - Employee Search		\$50					
6230 - Insurance - Health		\$17,800					
6240 - Insurance - D/O, L, P, W/C		\$10,000					
6250 - Insurance - Life & Disability		\$2,200					
6270 - Legal Fees		\$100					
6272 - Licenses, Fees & Agency		\$600					
6275 - Marketing & Advertising		\$50					
6300 - Office Supplies		\$2,000					
6310 - Other Expenses		\$100					
6335 - Police Background Checks		\$32					
6340 - Postage		\$2,500					
6350 - Printing		\$2,500					
6360 - Rent/Mortgage		\$22,800					
6362 - Association Fees		\$8,000					
6365 - Rent Subsidies		\$250					
6400 - Volunteer Training		\$500					
6446 - Special Events - All		\$10,000					
6440 - Social Group Expense		\$2,200					
6450 - Staff Development		\$700					
6490 - Taxes - Payroll		\$8,000					
6495 - Taxes - State Unemployment		\$1,500					
6510 - Technology - Internet		\$100					
6520 - Telephone		\$2,500					
6545 - Travel Reimbursements (P/R)		\$4,000					
6550 - Utilities		\$3,200					
Total Expenses		\$233,882					
Net Ordinary Income		\$4,402					
Other Income/Expense	Other Income						
7000 - Interest Income		\$2,000					
Total Other Income		\$2,000					
	Other Expense						
7050 - Depreciation Expense		\$9,744					
9999 - Suspense		\$0					
Total Other Expense		\$9,744					
Net Other Income		-\$7,744					
Net Income		-\$3,342					

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #7

ESCORTED TRANSPORTATION SERVICE NORTHWEST



Arlington Heights

Community Development Block Grant Program

GRANT PROPOSAL

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

COVER SHEET

Name of Agency: **Escorted Transportation Service Northwest (ETSNW)**

Address: **1801 W Central Rd., Arlington Heights, IL 60005**

Contact Person/Title: **Lynndah Easterwood Lahey/Executive Director**

Telephone Number: **847.222.9331**

Fax Number: **847.222.9331**

Email Address: **lynndah@etsnw.org**

Program Description

Name of Program or Service: **Escorted Transportation Service Northwest (ETSNW)**

Brief Description of Program or Service: ETS/NW provides reliable, volunteer-based transportation for our community's frail, elderly adults requiring assistance to their medical, dental, therapy, lab, dialysis, x-ray and chemotherapy appointments; any medical appointment related to a senior's health and well-being. Passengers are picked up at their homes and driven to their appointment by a thoroughly screened and trained volunteer driver. The volunteer stays with the senior for the duration of the appointment, then drives him/her home, stopping at a local pharmacy if a new prescription needs to be filled or collected. Once an application is on file, those requesting service are asked to call at least one week in advance. Service is available Monday-Saturday, 8am - 6pm. A donation of \$12 is requested for each round-trip ride. Since our founding in 2006, we have now provided in excess of 19,500 round-trip rides to seniors in our community. We are a 501(c)(3) nonprofit organization.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 7,500



Arlington Heights

Community Development Block Grant Program

GRANT PROPOSAL

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): **\$ 7,500**
Other Sources of Funding for this Program or Service:

Funding Source(s):	Name of Funding Source	Amount
(i.e., Cook County, churches, special awards or grants, etc.)	AH Senior Center Inc	\$ 6,000
	Webb Foundation	\$ 7,500
	Churches/Corporate gifts	\$ 5,000
	Annual Appeal	\$14,000
	Township Grants	\$15,000
	Invoice Receipts	\$27,000
	Fundraising/other funding to apply for	\$18,000
	Requested CDBG funding	<u>\$ 7,500</u>
Total Revenue:		\$100,000

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$0	\$0	\$0
Construction/Rehabilitation	\$0	\$0	\$0
Administrative salaries	\$ 3,500	\$61,500	\$65,000
Occupancy	\$0	\$ 1,400	\$ 1,400
Other Administrative Costs	\$0	\$25,100	\$25,100
Other (please specify) (Umbrella insurance provided to volunteers; Criminal/driving background checks; Volunteer training/recognition)	\$ 4,000	\$ 4,500	\$ 8,500
Total Expenses:	\$ 7,500	\$92,500	\$100, 000

Arlington Heights

Community Development Block Grant

Program Funding Proposal, 2015 - 2016

Escorted Transportation Service Northwest (ETS/NW)

Program Narrative

1. **Describe the program.** ETS/NW provides a reliable, volunteer-based transportation service for frail, older adults requiring assistance to their crucial health-related appointments, including regular office visits, physical therapy, dialysis, chemotherapy, lab work, dental and other services related to a senior's wellbeing.
 - **How is service provided?** Potential passengers must first register with ETS/NW. Once registered, they contact us after they've scheduled a medical appointment; *at least one week's advance notice is required.* In fact, the more advance notice, the better.

Once a volunteer has been secured, the passenger is notified by ETS/NW. Next, the volunteer him/herself contacts the passenger the day before to reassure the passenger that they will be picked up. On the day of service, the volunteer picks the senior up at their residence, drives them to their appointment, waits with them and then returns them home again. A stop to fill/collect a new prescription can also be included. *Our thoroughly screened volunteers drive their own vehicles and provide their own gas.*
 - **Expected Clients/Eligibility Requirements?** Passengers must be over 60, reside within our boundaries, and not be permanently wheelchair bound. We may be able to assist someone in a wheelchair ONLY if they are able to transfer themselves from wheelchair to car and vice-versa, OR, if they have a caregiver that helps them (who may accompany the passenger). Our drivers are all volunteers and are not expected to physically assist *any* passenger, not only for their own safety, but also for the safety of that passenger.
 - **Overall Service Area/Boundaries?** Our boundaries for both passengers *and* appointments are: Lake Cook Rd. (NORTH), Barrington Rd. (WEST), Biesterfield Rd. (SOUTH), and Greenwood Ave (EAST), encompassing 5 major medical centers (Northwest Community, Alexian Brothers, Lutheran General, Glenbrook and St. Alexius). We are able to easily help Arlington Heights residents get to appointments well outside other programs' limitations by crossing Township lines. We also remain **with** the passenger – something no other program in the community does.
 - **% of low- and moderate income persons?** We do not inquire as to our passengers' financial status. However, as our passenger base is comprised of the over-60s, and are therefore generally on a fixed income, we assume that most of them will have a low- to moderate-income. We are aware of (and assist) seniors who live in low-income housing. A \$12 donation is requested for each round-trip ride. Approximately 94% of our passengers are able to make the requested donation. We do have passengers that can only pay a portion of that requested amount, or who are not able to pay anything (or infrequently). No one is denied service based on financial limitations.

2. Total Persons/Arlington Heights Residents Expected to Benefit in Next Funding Year?

- The total number of persons registered at this time with ETS/NW (and therefore potentially benefitting from our service) is **2,352**.
- The total number of Arlington Heights residents registered at this time and potentially benefitting from our service in 2015 – 2016 is **1,199 (51%)**. We add a minimum of 5 – 15 new passengers each month; more than half of whom reside in Arlington Heights. Arlington Heights has, by far, our largest number of passengers...and volunteers.

3. Total Persons/Arlington Heights Residents Served Last Year?

- The number of Arlington Heights residents receiving rides from us since the program's inception is approximately **550** (53% of our overall AH total).
- The total number of round-trip rides provided directly to Arlington Heights residents during the **period November 1, 2013 – October 31, 2014 was 1,247** (51% of our total rides provided during that same time period). Looking at calendar year only -- number of rides provided to AH residents during **calendar year 2013 was 1,190**.
- **The total number of round-trip rides provided to Arlington Heights residents since the program's founding on Sept 1, 2006 is 6,180**
- **AH Low- and Moderate Income?** ETS/NW passengers are not required to meet an income-based assessment. We do, however, know that many served live in low-income housing. As our passenger base is comprised of the over-60s and are therefore generally on a fixed income, we make the assumption that most of them will have a low- to moderate-income.

4. Why Program is Needed/Necessary Funding

This unduplicated program serves the ever-growing number of seniors in Arlington Heights by providing a service that enables the frail elderly: 1) to maintain their independence, 2) to attend necessary life-sustaining medical appointments, and, 3) to not continue to drive past safe limits. Many of our passengers do not have any family (or none nearby), or are unable/afraid to navigate public transportation or taxis.

Our service is *more than simple transportation*. It connects seniors to their community, allowing them to speak to another caring adult. Family members also benefit as statistics state that at least 37% of employed workers are responsible for older adults and miss approximately seven (7) days of work annually due to the need to transport/accompany an older family member to a health-related appointment.

- **Why Is Funding Necessary?** We request a \$12 donation for each round-trip ride from our passengers. Our cost/ride is more than double that. Approximately 94% of our passengers pay the requested donation amount. We do, however, have passengers that can only pay a portion of that requested amount, or some that are not able to pay anything (or infrequently). No one is denied service based on financial limitations.

Based on the exponentially increasing growth of the over-60 population, and the fact that passenger donations do not cover our expenses, funding is requested again this year in order to enable ETS/NW to continue serving all those who need our assistance.

ETS/NW
2014 Budget
January through December 2014

	<u>Jan - Dec 14</u>
Ordinary Income/Expense	
Income	
4005 · Contributed support	
4011 · Business Contributions	6,000.00
4014 · Church Contributions	2,000.00
4020 · Corporate gifts	1,050.00
4070 · Memorials	500.00
4005 · Contributed support - Other	16,300.00
Total 4005 · Contributed support	25,850.00
4010 · Program Income	30,000.00
4600 · Grants	
4605 · Retirement Research Foundation	3,000.00
4606 · Township Grants	13,500.00
4611 · Webb Foundation	7,500.00
4615 · Community Devel Block Grant	2,000.00
4650 · Arl Hts Senior Center, INC.	5,670.00
Total 4600 · Grants	31,670.00
5000 · Earned revenues	
5310 · Interest-savings/short-term inv	150.00
Total 5000 · Earned revenues	150.00
5800 · Fundraising	
5801 · Annual Appeal	13,000.00
5802 · Special Events	
5804 · Community Days	1,100.00
5805 · Eat and Earn Opportunities	1,000.00
Total 5802 · Special Events	2,100.00
Total 5800 · Fundraising	15,100.00
Total Income	102,770.00
Expense	
7000 · Grant & contract expense	3,000.00
7200 · Salaries & related expenses	
7205 · Executive Director Salary	33,370.00
7210 · Director of Program and Vol Mgm	31,000.00
7220 · Administrative Support	3,700.00
Total 7200 · Salaries & related expenses	68,070.00
7250 · Payroll taxes	5,000.00
7255 · Insurance Expense	
7265 · Workman's Compensation	1,100.00
8104 · Director and Officer Insurance	1,600.00
8177 · Insurance	850.00
Total 7255 · Insurance Expense	3,550.00
7290 · Office Supplies & Equipment	
8110 · Supplies	1,320.00
8165 · Office equipment	2,500.00
Total 7290 · Office Supplies & Equipment	3,820.00
7320 · Fundraising Expenses	
8115 · Fundraising expense	
8116 · Donor Management/Bloomerang	900.00
8115 · Fundraising expense - Other	120.00
Total 8115 · Fundraising expense	1,020.00
Total 7320 · Fundraising Expenses	1,020.00

2:59 PM
11/18/14
Cash Basis

ETS/NW
2014 Budget
January through December 2014

	<u>Jan - Dec 14</u>
7340 · Volunteer Expenses	
8590 · Volunteer Background Check	600.00
8595 · Volunteer Thank You Gifts	2,200.00
8596 · Volunteer Training & Appreciati	1,500.00
Total 7340 · Volunteer Expenses	4,300.00
7350 · Telephone & Internet	
8130 · Telephone & telecommunications	2,160.00
Total 7350 · Telephone & Internet	2,160.00
7500 · Outside Services	
8560 · Outside computer services	1,500.00
Total 7500 · Outside Services	1,500.00
8100 · Printing, Postage & Copy Costs	
8140 · Postage, shipping, delivery	1,440.00
8170 · Printing & copying	3,150.00
Total 8100 · Printing, Postage & Copy Costs	4,590.00
8200 · Occupancy expenses	
8210 · Rent, parking, other occupancy	1,350.00
Total 8200 · Occupancy expenses	1,350.00
8300 · Travel & meetings expenses	
8320 · Conference, convention, meeting	440.00
Total 8300 · Travel & meetings expenses	440.00
8500 · Misc expenses	
8530 · Membership dues - organization	550.00
8540 · Staff development	500.00
8500 · Misc expenses - Other	200.00
Total 8500 · Misc expenses	1,250.00
Total Expense	100,050.00
Net Ordinary Income	2,720.00
Net Income	2,720.00

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #8

SUBURBAN PRIMARY HEALTH CARE COUNCIL

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Suburban Primary Health Care Council

Address: 2225 Enterprise Drive, Suite 2507, Westchester, IL 60154

Contact Person/Title: Victoria Bigelow/President

Telephone Number: (708) 531-0680

Fax Number: (708) 531-0680

Email Address: victoriab@sphcc.org

Program Description

Name of Program or Service: Access to Care

Brief Description of Program or Service: Access to Care provides access to primary medical care to persons with incomes below 300% of the federal poverty level who are uninsured or under-insured by public or private programs. Covered services include office visits to a personal primary care physician, routine lab tests, x-rays and prescription drugs. Services are provided by local physicians and other service providers who are under contract and paid by the Access to Care program at discounted rates. Clients are screened for eligibility and enrolled at the Village of Arlington Heights or at the offices of townships, social service organizations or by mail. Enrollment is generally for one year. Members may re-enroll at the end of the year if they are still eligible. There is a \$20 per person fee to enroll, with a family cap of \$50. Enrollment fees for re-enrolling clients are currently being waived. Clients pay nominal co-payments to providers of services, including \$5 for a physician office visit and \$5 for lab or x-ray services. They pay \$15-\$40 co-payments for prescription drugs - \$15 for generic, \$30 for preferred brand name and \$40 for non-preferred brand name drugs.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 10,000.00

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM BUDGET

Program or Service Budget – FY 2015/2016 (May 1, 2015 – April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): **\$10,000**

Other Sources of Funding for this Program or Service:

	Name of Funding Source	Amount
Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	<u>Cook County</u>	<u>\$3,000,000</u>
	<u>State of Illinois</u>	<u>\$ 30,000</u>
	<u>Corporations & Foundations</u>	<u>\$ 500,000</u>
	<u>Townships & Municipalities</u>	<u>\$ 100,000</u>
	<u>Fundraisers</u>	<u>\$ 100,000</u>
	<u>Other Income</u>	<u>\$ 12,000</u>
	<u>Service Contracts</u>	<u>\$ 20,000</u>
	<u>Individual Contributions</u>	<u>\$ 5,000</u>
	<u>Enrollment Fees</u>	<u>\$ 75,000</u>

Total Revenue **\$3,842,000**

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients (Phys., Lab, X-ray, Pharmacy)	<u>\$6,162</u>	<u>\$2,361,472</u>	<u>\$2,367,634</u>
Construction/Rehabilitation	<u>\$ _____</u>	<u>\$ _____</u>	<u>\$ _____</u>
Salaries (Includes Benefits & Taxes)	<u>\$2,806</u>	<u>\$1,075,240</u>	<u>\$1,078,046</u>
Occupancy	<u>\$ 246</u>	<u>\$ 94,154</u>	<u>\$ 94,400</u>
Other Administrative Costs (Audit, Fundraising, Publications)	<u>\$ 208</u>	<u>\$ 79,792</u>	<u>\$ 80,000</u>
Other (please specify) (All Other Expenses)	<u>\$ 578</u>	<u>\$ 221,342</u>	<u>\$ 221,920</u>
Total Expenses:	<u>\$10,000</u>	<u>\$3,832,000</u>	<u>\$3,842,000</u>

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM NARRATIVE

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?
2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.
3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?
4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.
5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

SUBURBAN PRIMARY HEALTH CARE COUNCIL

PROPOSAL TO THE VILLAGE OF ARLINGTON HEIGHTS

October 14, 2014

The purpose of the Access to Care program is to facilitate access to primary health care for Cook County residents who lack access to such care because of financial barriers.

Access to Care enables low income, uninsured residents of suburban Cook County and northwest Chicago to receive basic health care services including physician office visits, prescription drugs, laboratory and radiology services. The program contracts with physicians throughout the northwest suburbs and pays them a discounted rate to provide services to persons enrolled in the program. Members pay only \$5 per physician office visit, and \$5-\$40 for other services. Members pay an annual \$20 enrollment fee to join the program with an annual family cap of \$50. Currently this fee is being waived to clients re-enrolling in the program.

Eligibility for Access to Care is limited to suburban Cook County and northwest Chicago residents with incomes of less than 300% of the federal poverty level who are uninsured for primary health care (or who have a \$500 or greater per person deductible). The income guidelines were increased to 300% of the federal poverty level in 2013 as a result of the expansion of Medicaid eligibility. People who are eligible for Medicaid are not eligible for Access to Care. When Medicaid was expanded to include individuals who have incomes up to 133% of the federal poverty, it allowed Access to Care to expand its funding limits to 300% of poverty. Within funding limits, the program is open to all Arlington Heights residents meeting these guidelines. Screening for eligibility and enrollment, which is generally for a one year period, takes place at the Village of Arlington Heights, Elk Grove Township, Wheeling Township offices, or at the CEDA Northwest Self Help Center in Mount Prospect. Members may also enroll or re-enroll by mail.

In the past year, Access to Care served a total of 6,115 residents of suburban Cook County and the northwest side of Chicago including 116 Arlington Heights residents. 110 of the 116 residents of Arlington Heights served in the past year had low incomes according to HUD guidelines and 66 had incomes classified as extremely low while 6 had incomes classified as moderate. 59% had incomes below the federal poverty level. There are currently 56 residents of Arlington Heights actively enrolled in Access to Care. A grant of \$10,000 in 2014 will fund approximately 14 residents of Arlington Heights into the Access to Care program for one year. The grant of \$9,115 in 2014 funded 13 residents of Arlington Heights for the fiscal year. The remaining enrolled residents were funded by other sources.

The uninsured and under-insured poor face great difficulty in obtaining and paying for health care. Many are forced to go without care, or use inappropriate

resources such as hospital emergency rooms for non-emergencies. For some it is a question of choosing between medical care and food, or medical care and housing. Access to Care removes the financial barrier to primary care for people who make too much money to qualify for public services but not enough to pay for medical care. There is no duplication of effort because no other public or private agency in the northwest suburbs makes the services offered through Access to Care available to this population. Access to Care addresses a high priority need for public service. This is a growing need as the number of uninsured continues to increase each year and those most effected are the working poor.

Funding from Arlington Heights is very important to the program and enables more people to be enrolled than could otherwise be served. A decrease in funding from Arlington Heights would result in a corresponding decrease in the number that could be served.

The Council uses the number of members enrolled to evaluate program progress. This request to the Village of Arlington Heights is for \$10,000 which would provide primary health care services to approximately 14 uninsured or under-insured residents of Arlington Heights. This is the numerical goal of the grant.

Suburban Primary Health Care Council

Village of Arlington Height's share of Access to Care's total budget:

<u>Budget</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Arlington Height's Grant	\$7,725	\$8,800	\$9,115
Percent of Total	.27%	.18%	.24%
Total Program	\$4,103,000	\$3,898,000	\$3,842,000

<u>Number Served</u>			
Arlington Heights	156	179	116
Percent of Program	1.8%	1.9%	1.9 %.
Total Program	8,128	8,586	6,115

Suburban Primary Health Care	
	2014 Budget
Revenue	
Cook County	\$ 3,000,000
State	\$ 30,000
Corps & Founds	\$ 500,000
Twps & Munis	\$ 100,000
Dinner Dance	\$ 100,000
Other Income	\$ 12,000
Service contracts	\$ 20,000
Individuals	\$ 5,000
Enrollment fees	\$ 75,000
Total	\$ 3,842,000
Expenses	
Personnel (incl. taxes)	
Salaries	\$ 816,383
Temporary labor	\$ -
Benefits	\$ 192,840
Taxes	\$ 68,823
Subtotal Personnel	\$ 1,078,046
Operating Expense	
Board Development	\$ -
Auto Lease	\$ 3,720
Travel	\$ 7,000
Telephone	\$ 8,700
Postage	\$ 27,500
Printing	\$ 29,000
Audit	\$ 19,000
Consultant	\$ 60,000
Equipment lease/maint.	\$ 11,000
Fundraising	\$ 60,000
Insurance	\$ 27,500
Legal	\$ 1,500
Publications	\$ 1,000
Publicity	\$ 7,500
Office Supplies	\$ 15,000
Meetings	\$ 2,500
Rent & utilities	\$ 94,400
Storage	\$ 6,000
Bank fees/office exp./Misc.	\$ 5,000
Intake	\$ 3,000
Working capital/WD	\$ 2,000
Loan interest expense	\$ 2,500
Temporary labor	\$ 2,500
Subtotal Oper. Exp	\$ 396,320
Providers	
Physicians	\$389,376
Lab	\$424,649
Xray	\$265,234
Pharmacy	\$1,288,376
Subtotal	\$ 2,367,634
Total	\$ 3,842,000
average monthly capacity	5726
cost per person	670.96

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #9

NORTHWEST COMPASS, INC.

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Northwest Compass, Inc. (formerly CEDA Northwest Self-Help Center, Inc.)

Address: 1300 W. Northwest Highway, Mount Prospect, IL 60056

Contact Person/Title: Ronald Jordan, Chief Executive Officer

Telephone Number: 847-392-2344 Ext. 230

Fax Number: 847-392-2427

Email Address: rjordan@northwestcompass.org

Program Description

Name of Program: Child Care Assistance Program

Program Description: Northwest Compass' mission is to enhance our community by providing emergency services, education, and empowerment which foster personal responsibility for those who are vulnerable or in crisis. We believe that through our mission we can turn a client's crisis into an opportunity. The Child Care Assistance Program is a prime example of a program that supports the organization's mission. Through the program parents are provided direct client assistance, life skills workshops, money management planning, and solution-focused case management. The Child Care Assistance Program at Northwest Compass provides the financial assistance toward day care costs for working parent(s) to enable them to maintain their employment. The organization works with the parents to choose a licensed day care facility that will provide their child(ren) access to a safe and stable environment while they are working.

Amount of CDBG Funds Requested from Arlington Heights for FY 2015/2016 (May 1, 2015 – April 30, 2016): \$20,900

Northwest Compass, Inc.
FY15 BUDGET
Child Care Program

Revenue

Village of Arlington Heights	\$20,900
Wheeling Township	\$28,800
Maine Township	\$9,000
Elk Grove Township	\$5,000
Palatine Township	\$30,000
Schaumburg Township	\$2,000
City of Des Plaines	<u>\$7,664</u>

Revenue	<u>\$103,364</u>
---------	------------------

Expenses

Direct Client Assistance:

Village of Arlington Heights	\$19,000	
All other locations	<u>\$74,678</u>	<u>\$93,678</u>

Program Delivery Costs:

Village of Arlington Heights	\$1,900	
All other locations	<u>\$29,677</u>	<u>\$31,577</u>

Expenses	<u>\$125,255</u>
----------	------------------

NET SURPLUS/(DEFICIT)	<u><u>(\$21,891)</u></u>
-----------------------	--------------------------

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM NARRATIVE

1. The Child Care Assistance Program at Northwest Compass provides financial assistance toward day care costs for working parent(s) to enable them to maintain their employment. The organization works with the parents to choose a licensed day care facility that will provide their child(ren) access to a safe and stable environment while they are working. Many low to moderate income households are unable to bear the high cost of child care and still meet their additional monthly financial obligations. This program provides them with assistance they are so desperately needing.

Northwest Compass receives a mass amount of inquiries from day care facilities and parents asking for assistance in receiving and/or keeping their children in a licensed facility. However, the high price of child care in every community strains household budgets and forces parents to make compromises about the quality and safety of care they choose for their children.

In order to be eligible for the program participants must be residents of the Village of Arlington Heights, be within CDBG income limits, be employed, beginning employment, or waiting for their Illinois Action for Children application to be accepted.

Participants must be willing to be engaged in solution-focused case management with a program specialist, fill out and provide proper documentation, receive money management education from the organization, and also attend a life skills workshop.

During the first meeting with a client the program specialist provides solution-focused case management. This case management is a brief form of therapeutic intervention where a program specialist works with a client to focus on the future to identify positive direction for changes in their life. In the meeting the program specialist also screens the client for eligibility of mainstream public benefits, and additional external services. In addition, the program specialist screens the client for eligibility of other internal programs that Northwest Compass offers, which include; career coaching, emergency assistance, energy assistance, enrollment in health insurance, food assistance, hardship intervention & referral, housing counseling & assistance, transitional living, women, infants & children (WIC), and seasonal programs & services.

Assistance is provided to parents who adhere to the program requirements. Payment to day care facilities are issued in two payments, the second payment pending until the parent attends a life skills workshop. The maximum amount per child is \$600. Sixty days after the second check is issued, the success of the client and the organization is then measured by a survey of questions pertaining to the client's situation, i.e., have they

maintained their employment, have they increased their confidence toward overcoming future vulnerabilities. Northwest Compass program specialist works with the client to re-evaluate their situation, adjust goals and objectives, and assist them in locating sustainable resources to ensure their self-reliance.

2. Northwest Compass is expected to serve approximately 30 low to moderate income children residing in the Village of Arlington Heights with a total amount of \$20,900 during May 1, 2015 – April 30, 2016.
 3. From May 1, 2014 – April 30, 2015 Northwest Compass expects to serve 28 low to moderate income children. To date, Northwest Compass has served 11 low to moderate income children.
 4. Without funding from the Village of Arlington Heights, Northwest Compass would only be able to serve a limited number of residents, since the majority of the program's funds are restricted to serving other northwest suburbs of Chicago communities. This funding allows Northwest Compass to serve more Village of Arlington Heights children. The Child Care Assistance Program conforms to the CDBG requirements, and is consistent with the Village's CDBG and Consolidated Plan Objectives. As far as we know, there is no other program like the Northwest Compass Child Care Assistance Program in the Village of Arlington Heights.
 5. N/A
-

Northwest Compass, Inc.
FY15 BUDGET
Child Care Program

Revenue

Village of Arlington Heights	\$20,900
Wheeling Township	\$28,800
Maine Township	\$9,000
Elk Grove Township	\$5,000
Palatine Township	\$30,000
Schaumburg Township	\$2,000
City of Des Plaines	<u>\$7,664</u>

Revenue	<u>\$103,364</u>
---------	------------------

Expenses

Direct Client Assistance	\$93,678
Salaries/Benefits	\$27,145
Office Expense	\$310
Occupancy	\$837
Administrator	<u>\$3,285</u>

Expenses	<u>\$125,255</u>
----------	------------------

NET SURPLUS/(DEFICIT)	<u><u>(\$21,891)</u></u>
-----------------------	--------------------------



OPERATING BUDGET

FISCAL YEAR 7/1/2014 TO 6/30/2015

	FY15
	Budget
	7/1/14-6/30/15
REVENUE	
TOWNSHIPS	\$134,800
WHEELING TOWNSHIP	\$74,300
MAINE TOWNSHIP	\$9,000
ELK GROVE TOWNSHIP	\$5,000
PALATINE TOWNSHIP	\$30,000
TOWNSHIP OF SCHAUMBURG	\$6,500
HANOVER TOWNSHIP	\$10,000
MUNICIPALITIES	\$100,084
VILLAGE OF SCHAUMBURG	\$12,700
VILLAGE OF PALATINE	\$3,500
VILLAGE OF ARLINGTON HEIGHTS	\$31,800
CITY OF DES PLAINES	\$24,584
VILLAGE OF MOUNT PROSPECT	\$27,500
VILLAGE OF WHEELING	\$0
UNITED WAY	\$100,000
RENTS - APARTMENTS	\$128,068
WRIGHT HOUSE	\$82,585
JEFFERSON HOUSE	\$24,008
SCATTERED SITES	\$21,474
RENT - OFFICE	\$15,000
FEES & CHARGES	\$9,000
FEES FOR HOUSING COUNSELING	\$25,117
FEES FOR ACA ENROLLMENT	\$50,000
UNRESTRICTED CONTRIBUTIONS	\$16,940
RESTRICTED CONTRIBUTIONS	\$15,730
NEW SOURCES OF CONTRIBUTIONS	\$10,000
GRANTS - GOVERNMENT (includes EFSP)	\$331,214
GRANTS - CORP / FOUNDATIONS	\$109,000
GRANTS FOR FOOD CONNECTION	\$52,351
FUNDRAISING	\$20,000
IN-KIND DONATIONS (FOOD CONNECTION)	\$224,400
IN-KIND DONATIONS (MJFOUNDATION)	\$15,212
INTEREST AND DIVIDENDS	\$26,000
GAIN / LOSS ON INVESTMENTS	\$0
TOTAL REVENUE	\$1,382,916
EXPENSES	
SALARIES / BENEFITS	\$747,024
CONTRACTED SERVICES	\$10,000
CLIENT SUPPORT	\$12,007
DIRECT CLIENT ASSISTANCE	\$134,957

FOOD CONNECTION PROGRAM	\$224,400
OFFICE EXPENSE	\$12,560
PROFESSIONAL FEES	\$2,500
BOARD OF DIRECTORS	\$1,000
EQUIPMENT PURCHASES	\$7,000
EQUIPMENT EXPENSE	\$2,830
OCCUPANCY	\$284,842
INTEREST EXPENSE	\$8,656
FUNDRAISING	\$1,000
VOLUNTEER ACTIVITIES	\$15,700
ADMINISTRATION	\$91,871
MISCELLANEOUS	\$8,390
TOTAL EXPENSES	\$1,564,737
 NET SURPLUS (DEFICIT)	 (\$181,820)
 OTHER SOURCES (USES) OF FUNDS	
ADD BACK DEPRECIATION EXPENSE	\$88,894
ADD BACK PTO ACCRUAL	\$51,048
WITHDRAWAL FROM IHDA RESERVES	\$5,000
CONTRIBUTIONS TO IHDA RESERVES	(\$2,000)
MORTGAGE PRINCIPAL PAYMENTS - CEDA BLDG	(\$16,100)
MORTGAGE PRINCIPAL PAYMENTS - JEFFERSON	(\$1,200)
CAPITAL EXPENDITURES	(\$26,500)
OTHER	\$0
TOTAL OTHER SOURCES (USES) OF FUNDS	\$99,142
 INCREASE (DECREASE) IN CASH	 <u>(\$82,678)</u>

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #10

JOURNEYS - THE ROAD HOME

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: JOURNEYS | The Road Home

Address: 1140 E. Northwest Highway, Palatine, IL 60074

Contact Person/Title: Jena Hencin, Development Director

Telephone Number: 847-963-9163 ext: 20

Fax Number: 847-963-9120

Email Address: j.hencin@padstohope.org

Program Description

Name of Program or Service: Homeless Prevention

Brief Description of Program or Service: JOURNEYS | The Road Home provides comprehensive wrap-around services for homeless and at-risk individuals from Arlington Heights and 36 neighboring communities in the north and northwest suburbs. JOURNEYS is the only emergency shelter provider in the area. Our day center program provides vital counseling and services to homeless and at-risk individuals.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 10,000

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$10,000

Other Sources of Funding for this Program or Service:

	Name of Funding Source	Amount
Funding Source(s):		
(i.e., Cook County, churches,	<u>Cook County</u>	<u>\$29,000</u>
special awards or grants, etc.)	<u>HUD-SSO</u>	<u>\$186,000</u>
	<u>Village of Schaumburg</u>	<u>\$4,000</u>
	<u>Bufka Foundation</u>	<u>\$25,000</u>
	<u>Helen Brach Foundation</u>	<u>\$15,000</u>

Total Revenue: **\$ 259,000**

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	<u>\$ 9,300</u>	<u>\$256576</u>	<u>\$265876</u>
Construction/Rehabilitation	\$ _____	\$ _____	\$ _____
Administrative salaries	<u>\$ 700</u>	<u>\$103772</u>	<u>\$104472</u>
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ _____	\$ _____	\$ _____
Other (please specify)	\$ _____	\$ _____	\$ _____
Total Expenses:	<u>\$ 10,000</u>	<u>\$360348</u>	<u>\$370348</u>

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM NARRATIVE

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?

JOURNEYS The Road Home provides wrap-around services for homeless and at-risk individuals. We are the only shelter provider in the northwest suburban Cook County area. In fiscal year 2013-2014¹ JOURNEYS provided support and services to 994 individuals from 37 communities, including Arlington Heights, in north and northwest suburban Cook County.

Our goals are three-fold: to get people off the streets and into permanent housing; to keep people at risk of losing their homes in permanent housing and to help those in need keep their jobs, find employment or get the benefits they are entitled to.

To help achieve these goals, JOURNEYS operates three interdependent programs. These programs are the PADS shelter program, the Jerry O'Brien HOPE Center, and the Pathway Development Institute Housing Readiness Program.

The PADS Emergency Shelter program is a well-recognized and highly respected community service organization providing emergency shelter for homeless individuals from the north and northwest suburbs for the past 25 years. The purpose of the PADS program is to provide emergency shelter to homeless individuals while they work with their JOURNEYS' case managers to find permanent housing. In FY 2013-2014, 353 individuals utilized the shelter program, 32 from Arlington Heights. The PADS program consisting of 18 faith-based locations, operates seven-days a week, eight months out of the year from October 1st through April 30th.

Beyond focusing on the immediate shelter needs of our clients, JOURNEYS under the supervision of a Licensed Clinical Social Worker has implemented a comprehensive counseling program aimed at dealing with the root issues that often lead individuals to face homelessness in the first place. The targeted beneficiaries for the HOPE Center programs include homeless individuals and those at risk of homelessness.

Each individual, whether homeless or at-risk, is assigned a case worker who will give the client an initial intake and assessment. This assessment is comprised of universal data requirements defined by HUD and

¹ JOURNEYS Fiscal Year runs July 1st through June 30th

entered into a shared database, the Homeless Management Information System (HMIS). During the initial intake, client and case-worker will collaborate in creating a list of short and medium term goals that the client wants to achieve. We believe that it is important for clients to take a pro-active role in their case plan. Client goals are tracked through a self-sufficiency matrix on HMS and revisited every three months.

Individualized attention is a cornerstone of the JOURNEYS program, which is why every individual is assigned their own primary case worker. The HOPE Center program consists of five dedicated case worker. Our case workers have particular expertise in mental health counseling, housing assistance, vocational counseling, veteran needs and educational development/ school system advocacy.

Services offered at the HOPE Center include emergency food, clothing, access to mail, e-mail and telephone, access to laundry and bathing facilities, benefits assistance, resume assistance, job interview training, job search assistance, job readiness training, supportive housing assistance, mental health counseling, substance abuse counseling, crisis intervention and anger management counseling, access to an on-site nurse practitioner, life-skills education, school advocacy and GED assistance.

The Homeless Day Center operates year round Monday through Friday from 9:00 AM to 4:00 PM excluding major holidays.

The third program is the Pathway Development Institute Housing Readiness Program. PDI owns two buildings consisting of five units in downtown Palatine. PDI is not a HUD subsidized program-rent is kept affordable due to private donations. Because PDI is not dependent on HUD, clients who are ready for housing but are ineligible for HUD sponsored housing or who will have to wait on the very long HUD housing wait-list have an opportunity to receive safe housing, while they are still receiving compressive counseling at JOURNEYS.

The face of homelessness has changed over the past decade, and our client demographics have reflected that change. While in years past the vast majority of clients receiving assistance from JOURNEYS consisted of single adult males, today we see an increased number of families. In 2013-2014, 17% of all JOURNEYS clients consisted of children under the age of 18, while females consisted of 42% of all clients. Senior-citizens 55 and older make up 23% of all JOURNEYS clients. When it comes to income, 96% of our clients are extremely low or low income.

Given the high-number of vulnerable populations that JOURNEYS assists, JOURNEYS accomplishments are particularly impressive. In 2013-2014, JOURNEYS assisted 118 individuals out of homelessness, an average of 2 families per week into housing.

All services are offered free of charge to anyone presenting identification with current or former residency in our service area.

2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.

For fiscal year 2015-2016 we expect to serve approximately 106 clients from incorporated Arlington Heights.

3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?

In Fiscal Year 2013-2014, 126 out of 994 clients came from Arlington Heights. Of these clients, 94 reside in incorporated Arlington Heights and 32 in unincorporated Arlington Heights. Ninety-two out of ninety-four clients from incorporated Arlington Heights are extremely low or low income.

We continue to see the same trends this year as well. As of November 18th, JOURNEYS has served 535 clients, 83 from Arlington Heights, with 59/535 from incorporated Arlington Heights. Clients from incorporated Arlington Heights alone make up 11% of JOURNEYS total clients seen so far this year. Every single one of the 59 clients from incorporated Arlington Heights served this year is either extremely low or low income.

More JOURNEYS clients reside in Arlington Heights than any other village in JOURNEYS service district, with the exception of Palatine. But the number of clients served only tells part of the story. While clients from incorporated Arlington Heights make up 11% of overall clients this year, they receive 14.47% (1586/10950) of all services offered by JOURNEYS.

4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.

JOURNEYS is the only emergency shelter provider in this area. While the Village of Arlington Heights does not have the relationship with our PADS sites that would allow for emergency shelter, we have made accommodations for Arlington Heights residents (or any other municipality) who find themselves without shelter. If a newly homeless individual arrives at an Arlington Heights PADS shelter, we will transport them, at our own cost, to the closest PADS site with emergency procedures available.

In the past decade, we have seen an increase in suburban poverty. More low income families are now residing in the suburbs than ever before.² Between 2000 and 2012 the percentage of suburban residents living in poverty has increased from 6% to 10%.³ Thus, the extent of the services available to Arlington Heights residents is directly related to the volume of residents living in poverty and at-risk of homelessness. According to the Daily Herald, in Northwest suburban Cook County there has been a 55% increase in homeless students compared to two years ago.⁴

The growth of suburban poverty and the increase of homelessness in the suburbs present unique challenges. JOURNEYS as a local and comprehensive shelter and counseling program for residents of Arlington Heights is uniquely set to meet these challenges. We are a well known and trusted agency serving Arlington Heights residents for over 25 years.

JOURNEYS focuses on both homeless individuals and those at-risk of becoming homeless. By providing intervention before an individual becomes street homeless we not only help the individual, we help the entire community and save tax-payers money in the long term.

JOURNEYS also maintains strong partnerships with leading organizations to better enable us to provide services to our clients. Through a partnership with Heartland Alliance, clients in need of medical assistance and prescription referrals can at no cost, receive care from an Advanced Practitioner Nurse at the HOPE Center. This enables us to provide important early detection and preventative care for individuals. Through our partnership with Hines VA Homeless Program, we successfully housed veterans in need of permanent housing.

Our collaborations have also extended beyond local partners through the national *100,000 Homes* initiative. JOURNEYS works with partner agencies to find and provide housing for chronically homeless individuals. As members in good standing with the Association of Homeless Advocates in the North District (AHAND) and the Alliance to End Homeless in Suburban Cook County we are able to cooperate with other leading homeless prevention organization in the northern suburbs.

² Planning for Progress PY2015-2019 Strategic Plan Draft for Public Comment, 11/6/2014

³ Planning for Progress PY2015-2019 Strategic Plan Draft for Public Comment, 11/6/2014

⁴ Silverberg, Melissa "Shocking increase of homeless students in suburbs" Daily Herald, 7/28/2014

2014

CDBG INCOME LIMITS

<u>Persons</u>	<u>Extremely-Low Income Maximum (30% AMI)</u>	<u>Low Income Maximum (50% AMI)</u>	<u>Moderate Income Maximum (80% AMI)</u>
1	\$15,200	\$25,350	\$40,550
2	\$17,400	\$29,000	\$46,350
3	\$19,550	\$32,600	\$52,150
4	\$21,700	\$36,200	\$57,900
5	\$23,450	\$39,100	\$62,550
6	\$25,200	\$42,000	\$67,200
7	\$26,950	\$44,900	\$71,800
8	\$28,650	\$47,800	\$76,450

AMI = Area median income for the Chicago primary metropolitan statistical area as determined by HUD.

Journeys From PADS to Hope
Profit & Loss Budget
 July 2014 through June 2015

[illegible]

Journeys From PADS to Hope
Profit & Loss Budget
July 2014 through June 2015

		FYE 3/31/14	2,015				Hope		HUD
		Actual	Budget	Deve.	Admin.	PADS	Center	HUD	Non Chargeabl
Expense									
	4050 • Client Services & Expense								
	4051 • Auto Repair	-							
	4052 • Bicycle Repairs	-	150					150	
	4053 • Clothing Assistance	-							
	4054 • Emergency Medical	-							
	4055 • Emergency Shelter	-							
	4056 • Food Assistance	448	600				600		
	4057 • Transportation Assistance	164	200					200	
	4058 • Gasoline Vouchers	500	500					500	
	4060 • Rent Assist. & Utility Support	-							
	4061 • PADS Site Support	-							
	4062 • Hope Center - Food & Suppl.	2,863	3,000				3,000		
	4063 • Misc. Client Expense	30	-						
	4064 • Classroom Materials & Supp.	1,475	-						
	Total 4050 • Client Services & Expense	5,480	4,450	-	-	-	3,600	850	-
	4100 • Payroll & Benefits								
	4101 • Salaries & Wages	396,096	574,500	135,321	104,472	63,593	40,719	230,395	
	4102 • Medical Insurance	28,103	7,300	1,093	1,420	455	-	4,332	
	4103 • FICA Taxes	29,389	43,960	10,355	8,000	4,665	3,115	17,625	
	4104 • Unemployment Ins.	3,146	7,000	1,750	583	583	292	3,792	
	4105 • Workers Compensation Ins.	7,874	11,268	2,817	1,409	704	1,056	5,282	
	4106 • Awards	700	700		700				
	4107 • Accounting HUD	3,625	(3,650)		(3,650)				
	4108 • Medical Insurance - Reimb.	(15,868)							
	4109 • Staff Wellness	-							
	4110 • Child Support Deduction	-							
	4111 • Payroll Expenses	-							
	Total 4100 • Payroll & Benefits	453,064	641,078	151,336	112,934	70,200	45,182	261,426	

Journeys From PADS to Hope
Profit & Loss Budget
July 2014 through June 2015

	FYE 3/31/14	2,015				Hope		HUD
	Actual	Budget	Deve.	Admin.	PADS	Center	HUD	Non Chargeabl
4150 • Office Expense								
4151 • Office Equip. Rental	4,032	10,000	2,759	1,034	690	1,034	-	4,483
4152 • Licenses and Permits	421	280		280				
4153 • Telephone & Internet	7,946	10,600	2,924	1,097	731	1,097	4,752	-
4154 • Web Site Expenses	560	800	221	83	55	83	-	359
4155 • Paper & Supplies	735	980	270	101	68	101	-	439
4156 • Computer Supplies	-	-						
4157 • Other Expense	2,505	1,000		1,000				
4158 • Computer Software Expense								
4159 • Donorshare Fees								
Total 4150 • Office Expense	16,198	23,660	6,174	3,595	1,543	2,315	4,752	5,281
4200 • Printing & Postage								
4201 • Printing	8,462	11,000	6,900		500		3,600	
4202 • Postage & Mailing	4,437	6,000	4,000					2,000
4204 • Delivery								
Total 4200 • Printing & Postage	12,898	17,000	10,900	-	500	-	3,600	2,000
4250 • Repairs & Maintenance								
4251 • R&M Building	870	1,000				1,000		
4252 • Vehicle Maintenance	-	500					500	
4253 • R&M Office Equipment	-	-						
4254 • R&M Other M&E								
4255 • Snow Removal	2,679	2,500				2,500		
4256 • Landscape & Parking Lot Maint.								
4257 • Gas, Etc. - Vehicles	(95)	1,850					1,850	
4258 • Maintenance Agreements								
4259 • Equipment Rental								
Total 4250 • Repairs & Maintenance	3,454	5,850	-	-	-	3,500	2,350	-

Journeys From PADS to Hope

Profit & Loss Budget

July 2014 through June 2015[illegible]

Journeys From PADS to Hope
Profit & Loss Budget
 July 2014 through June 2015

[illegible]

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #11

ARLINGTON HEIGHTS PARK DISTRICT

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Arlington Heights Park District

Address: 410 N. Arlington Heights Rd. Arlington Heights, IL 60004

Contact Person/Title: John Robinson, Superintendent of Recreation

Telephone Number: 847-506-7131

Fax Number: 847-577-6935

Email Address: jrobinson@ahpd.org

Program Description

Name of Program or Service: CAP (Children at Play)-Before and After School Program

Brief Description of Program or Service: The CAP Before and After School Program provides a safe, recreational program at 10 elementary schools within Arlington Heights. It is a cooperative effort between Arlington Heights Park District, School Districts 25, 21 and 59 and the Village of Arlington Heights. This recreational based program provides grades K-5 the opportunity to participate at their school in a supervised program that provides a variety of activities centered around theme weeks including arts and crafts, sports, large group games, homework/quiet time, passive games, snack and socialization with peers.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 34,000

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$34,000

Other Sources of Funding for this Program or Service:

Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	Name of Funding Source	Amount
	Program Fees	\$1,274,197
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____

Total Revenue: **\$1,308,197**

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$34,000	\$197,502	\$231,502
Construction/Rehabilitation	\$0	\$0	\$0
Administrative salaries	\$0	\$965,104	\$965,104
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$0	\$64,028	\$64,028
Other (Wearing Apparel)	\$0	\$3,800	\$3,800
Total Expenses:	\$34,000	\$1,230,434	\$1,264,434



410 N. Arlington Heights Road, Arlington Heights, IL 60004
847-577-3000 / fax: 847-506-2735 / www.ahpd.org

Nora A. Boyer, Housing Planner
Village of Arlington Heights Department of Planning and Community Development

GRANT PROPOSAL NARRATIVE

The CAP (Children At Play) program is a recreational before and after school program for K-5 graders at seven grade schools in School District 25 (Dryden, Greenbrier, Ivy Hill, Olive, Patton, Westgate and Windsor) one grade school in School District 59 (Juliette Low) and two grade schools in School District 21 (Poe and Riley). The CAP program is the only before and after school program that allows the participants to remain at their home school. There is no need for additional transportation to another site. The consistency of one location also offers the same set of guidelines for behavior and allows the support of the school staff as needed. This year we have seen a rise in participants that are registered to attend **both** morning and afternoon programs. There are 822 students currently enrolled, which 39 more students than at this time last year.

The money we are requesting is dedicated to participants in financial need. All students are eligible to participate in this program yet only those residing within the boundaries of the Village of Arlington Heights may apply for scholarship assistance through CDBG funding. Anyone interested in applying goes through a screening process conducted by the Village. All those approved are of low to moderate income.

Following is an overview of scholarship funding for the current year and the previous three years.

	<u>2014-2015</u>	<u>2013-2014</u>	<u>2012-13</u>	<u>2011-12</u>
<u>Scholarship Participants</u>	23	26	35	30
<u>Total Participants</u>	822	783	829	784
<u>Village Funding</u>	37,980	38,000	34,000	33,000
<u>Funding Needed</u>	31,290	28,971	34,864	32,980
<u>Difference</u>	6,690	8,995 ¹	-864 ²	20 ¹
<u>Program Budget</u>	1,308,197	1,268,267	1,342,938	\$1,261,158

¹ CDBG funding and the remainder from the general fund.

² Excess funds not secured from the Village.

Bolded figures are projections-\$6,690 still available this year for new registrations/currently on waitlists

Each participant signs up for the type of program needed (mornings, afternoons, or both). The children may also sign up for coverage on full days from 7:00 a.m. to 6:00 p.m. on days when there is no school. There is a separate fee of \$39 per day per child. Depending on the school district, there are 9-14 of these days each school year.

Currently, there are twenty-three children whose fees are supplemented by the CDBG funds. See the chart below for the 2014-2015 breakdown of scholarship percentages for CAP:

Scholarship %	100%	95%	90%	85%	80%	75%	70%	65%	60%	55%
Participant #'s	1	3	1	5	3	2	2	2	1	3

Without the funding from the grant, these participants have to seek financial assistance from agencies other than the park district. If no funding is available they are unable to participate in the program. As in the last couple of years, we continue to have additional families requesting scholarship coverage throughout the school year. This year we will still be able to serve 3-5 additional families this school based on funds available.

Based on past history and current enrollment, the projected number of residents needing funding has appeared to level off. These factors result in a request for \$34,000 in CDBG funding for the 2015-2016 fiscal year, which will assist 25-35 participants depending on which plan they choose.

If you have any questions or need any additional information please do not hesitate to call me.

Sincerely,

John Robinson, Superintendent of Recreation
847-506-7131

**Arlington Heights Park District
Children at Play CAP (997)
Proposed Budget for Fiscal Year Ending April 30, 2015**

	Budget 2014/15
Revenue	<u>\$ 1,308,197</u>
Indirect Expense	
Administrative Costs	\$ 52,328
Clerical	16,295
Conference/Training	2,000
Custodian	2,100
FICA	60,944
IMRF	46,206
IPRA/SPRA/NAA Dues	400
Mileage	400
Office	5,350
Phones	3,200
Postage	1,250
Supervisor ("loaded" salary)	75,500
Terminal	1,950
Vehicle (truck)	2,500
Subtotal Indirect Costs	<u>\$ 270,422</u>
Direct Expense	
Instructors (district-wide)	117,604
Instructors (sites)	662,750
Program Supplies	126,102
Program Services	58,000
Leased Transportation	13,400
Wearing Apparel	3,800
Subtotal Direct Expense	<u>\$ 981,656</u>
Total Expenses	<u>\$ 1,252,078</u>
Net	<u>\$ 56,119</u>

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #12

LIFE SPAN

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

COVER SHEET

Name of Agency: Life Span

Address: P.O. Box 1515, Des Plaines, IL 60017

Contact Person/Title: Courtney Frederick, Development Coordinator

Telephone Number: 847-824-0382 ext. 125

Fax Number: 847-824-5311

Email Address: cfrederick@life-span.org

Program Description

Name of Program or Service: Services to Victims of Domestic Violence and Sexual Assault

Brief Description of Program or Service: Founded in 1978 by a coalition of concerned women in the North and Northwest suburbs, our mission is to empower survivors of domestic and sexual violence to demand safety as a human right. We ensure responsive and appropriate treatment and delivery of services to victims of domestic and sexual violence. Life Span is a client-centered organization whose aim is to change social attitudes toward domestic violence through accountability, community engagement, and systemic advocacy. Life Span has a history of success. After 35 years of service, we have a proven track record of helping our clients fulfill their potential as human beings. Our goal is to bring holistic transformation to the lives of abused women and children through counseling, legal representation, advocacy, education and crisis intervention. In Fiscal Year 2014, Life Span served nearly 4,000 victims of domestic violence, providing them with 27,240 hours of direct client services. Our staff spent 1,255 hours participating in 240 outreach training and educational activities.

Life Span provides comprehensive services to victims of domestic violence and their children, including individual and group counseling to victims and their children; criminal court advocacy and legal information, referral, advice and representation in civil and immigration matters. Examples include representation in order of protection, custody, visitation and child support issues at the Rolling Meadows courthouse and assistance to battered immigrant women seeking legal permanent residency in the United States. Life Span also assists victims of sexual assault in obtaining Civil No Contact Orders. Life Span's clients reside primarily in the North and Northwest suburbs of Cook County and in Chicago. All services are free, confidential, and available in English, Spanish, Polish and Arabic.

Amount of CDBG Funds Requested from Arlington Heights **\$ 7,000**
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM NARRATIVE

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?

Life Span services are available to victims of domestic violence and sexual assault. We focus our work on issues which take time, expertise, and dedication to resolve, and populations that are underserved in our communities. Life Span services are designed to provide a comprehensive solution to domestic violence by combining counseling, support, and information with legal advocacy and representation. Our Village of Arlington Heights' clients receive: counseling for survivors; counseling services for children who are witnesses of domestic violence; outreach, education and counseling for teens who are from violent homes, and/or who self-identify as being in violent relationships; criminal court advocacy, legal representation in Order of Protection and family law cases; immigration assistance and outreach; and, education and training for service providers.

There are no residential requirements. However, Life Span only provides legal representation in Cook County. Counseling is available to all victims and their children. Criminal court advocacy is available to all victims pressing charges or seeking an order of protection at the Skokie and Rolling Meadows court houses. Legal representation is limited to victims who cannot afford a private attorney and for whom no other legal services are available. **Please see Attachment II: Description of Services.**

Life Span has successfully provided services to victims of domestic violence since 1978. Our staff has grown to 23 direct service providers. We continually adapt to meet changing needs of the victim population we serve. Life Span has built a staff whose diversity is unparalleled and reflects the client demographic that we serve. Three of Life Span's attorneys are Latina, the daughters of immigrants, and bilingual in Spanish. We have an attorney who is the daughter of Iraqi immigrants, speaks Arabic and is a Muslim. Three staff are members of the LGBTQ community. Two of our paralegals are immigrants from Poland who speak Polish and Russian. The director of the legal program is African American and speaks Spanish. Life Span's counseling staff constitutes over 40 years of experience in the field. One of our women's counselors is an immigrant from Poland who speaks Polish. Another is bilingual in Spanish and we have a children's and teen counselor who is bilingual in Spanish. All of our staff members have completed 40 hours of domestic violence training.

2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.

Life Span is expecting to service approximately 65 residents this year. Since the start of our fiscal year (July 2014), Life Span has provided services for 22 residents living in the Village.

3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

N/A.

Life Span	FY15
	Agency
EXPENSES	Budget
Salaries	\$1,428,012
Fringe	\$289,119
Consultants	\$15,800
Accounting and Audit	\$16,300
Payroll Processing Fees	\$4,500
Occupancy	\$129,000
Utilities	\$1,600
Insurance	\$16,700
Supplies	\$8,100
Litigation costs	\$10,800
Travel	\$10,777
Direct Client Assistance	\$1,800
Furn. & Equip. Maint. & Purch.	\$22,528
Communications	\$22,140
Postage	\$5,293
Printing	\$4,500
Staff Development & Meetings	\$2,500
Subscriptions & Dues	\$23,669
Miscellaneous	\$500
Special Events	\$5,000
EXPENSE TOTAL	\$2,018,638

REVENUE	
Government Funding	
Chic. Dept. Family & Sup Servs./CDBG	\$66,000
City of Des Plaines	\$1,200
ICJIA/VAWA TAC	\$115,737
Illinois Attorney General	\$17,220
Illinois Attorney General-Immigration	\$19,900
Illinois Attorney General--Married Families	\$124,400
ICADV/VAWA S.T.O.P. Grant	\$30,428
ICADV/VOCA Adult	\$66,152
ICJIA/VOCA Police Project	\$52,748
ICJIA/VOCA Civil Legal Services	\$142,332
ICJIA/VOCA Advocacy	\$56,428
Illinois Dept. of Human Services	\$392,193
Office of Violence Against Women-LAV	\$125,000
Village of Arlington Heights	\$7,000
Village of Mt. Prospect	\$5,000
Townships	
Elk Grove Twp	\$20,000
Maine Twp	\$5,600
Northfield Twp	\$5,000
Schaumburg Twp	\$21,000
Wheeling Twp	\$15,300
Government TOTAL	\$1,288,638
Private Funding/Foundations	
Alphawood Foundation	\$50,000
Avon Foundation	\$10,000
Anonymous Foundation	\$10,000
Chicago Bar Foundation	\$45,000
Anonymous Foundation	\$20,000
Community Memorial Foundation	\$25,000
Crown Family Philanthropies	\$50,000
Gasser Foundation	\$5,000
Mary Lou Downs Foundation	\$9,000
Anonymous Corporatin	\$4,500
Field Foundation	\$25,000
Illinois Bar Foundation	\$13,000
Polk Bros Foundation	\$60,000
Rice Foundation	\$10,000
Rivers Casino	\$20,000
Foundations TOTAL	\$356,500
Private Funding/Other	
Individual Contributions	\$30,000
Lawyers Trust Fund	\$315,000
Community Organizations & NFPs	\$1,100
Religious Organizations	\$400
Board Fundraising & Giving	\$15,000
United Way	\$11,000
Park Ridge Community Fund	\$1,000
Other Private Funding TOTAL	\$373,500
REVENUE TOTAL	\$2,018,638

Attachment II: Description of Services

Mission:

Life Span empowers survivors of domestic and sexual violence to demand safety as a human right through client-centered services and leads social change through accountability, community engagement, and systemic advocacy.

Life Span's services are free and confidential and include:

- Counseling for survivors;
- Counseling for children witnesses of domestic violence;
- Outreach, education & counseling for teens, including boys;
- Criminal court advocacy;
- Legal representation in order of protection and family law cases and Civil legal remedies for sexual assault;
- Immigration representation;
- Employment readiness and financial literacy training; and
- Outreach, education and training for service providers.

Our clients are mainly low income, working poor women and their children who have no access to household funds, which are often fully controlled by the abuser. Over 50% of our clients are recent Latina or Polish immigrants, many of whom speak little or no English. Our staff is quite diverse and delivers culturally competent and sensitive services, helping us meet the needs of women throughout the large geographic region we serve that is home to increasing numbers of immigrant families.

COUNSELING FOR SURVIVORS: Much of our counseling work is done with clients on an individual basis, usually in person, sometimes over the telephone when transportation or safety issues prevent clients from meeting with a counselor in person. While emotional support and education about the impact of domestic violence are crucial in victims' journey to overcome abuse in their lives, we find that providing assistance with the many additional obstacles our clients face is also crucial to their success. Counselors spend a significant portion of their time providing advocacy assistance with issues including employment, housing, childcare, finding legal help, and, linking clients to services that address other obstacles clients face, such as medical issues and substance abuse.

Children and Teens' Services: Domestic violence affects the entire family. Child and Teen counseling services, located in Life Span offices and in school-based settings, include counseling, support-group services and advocacy. In a safe and supportive environment, counselors focus on client personal safety and well-being, developmental concerns, family and parenting dynamics and building healthy relationship skills.

Outreach and Prevention Services: Life Span provides domestic and sexual violence prevention programming through community-based education workshops for service providers, community organizations and directly to community members. The goal of this campaign is to increase awareness of domestic and sexual violence, and its alleviation. We want to provide participants with information and resources in order to interrupt domestic and sexual violence at the community level. Programming includes professional presentations and trainings, technical assistance and case consultation, educational workshops and discussion groups, and ongoing community outreach. Programming focuses on domestic and sexual violence awareness, resource building and empowerment, and developing safe and healthy interpersonal relationships. Life Span outreach and prevention services continually evolve to meet the specific needs of the organization, groups and communities we serve.

Attachment II: Description of Services

Emergency Safe Places: Life Span refers battered women and their children to secure places which are available on a short term basis to provide safety and time to develop a plan of action. When all area residential domestic violence shelters are full, Life Span will provide victims and their children with a motel room.

CIVIL LEGAL SERVICES

Life Span has responded to this critical need through the creation and on-going expansion of our Center for Legal Services and Advocacy. The Center is staffed by 12 attorneys and three paralegals, and three criminal court advocates who have developed, over many years of providing representation in all types of contested family law cases, specialized knowledge which distinguishes our program from any other in Illinois. Our expertise includes an informed understanding of statutory and case law in the family law area, as well as a well-developed strategy for dealing with these matters in the complicated Cook County court system.

Life Span attorneys represent survivors in a full range of family law matters, including civil orders of protection, dissolution of marriage, custody, visitation, child support, post decree matters, and appellate work. In addition, we operate a number of innovative and collaborative programs specifically created to reach underserved populations. For example, through our suburban order of protection project, lawyers offer legal services in Rolling Meadows, Skokie, and Markham courthouses in collaboration with the court system and with domestic violence agencies located in those jurisdictions. Through our Police Project, we provide specialized services to victims whose abusers are law enforcement personnel. Through Life Span's VESSA (Victims Economic Safety and Security Act) Project attorneys address problems battered women have at work due to the abuse they experience. We have developed a variety of approaches to solving legal problems through the use of new laws, new facilities, and new collaborations.

"Civil No Contact Order" Sexual Assault Services: In 2003 our legislature created the "no contact order" to help protect victims of sexual assault who knew the perpetrator, but did not have a relationship with the assaulter which would allow the victim to seek an order of protection. No contact orders are very similar to orders of protection, in that they are civil actions which the victim can control. The issue before the court is solely the safety of the victim. The complications in these cases are similar to domestic violence cases: credibility, the perpetrator's right to move freely in the community, and the perpetrator's reputation. The need for these orders arises from circumstances familiar to our work in domestic violence, which includes the criminal justice system's failure to adequately respond to sexual assault.

The "no contact order" allows a court to keep the perpetrator away from the victim. In all of our cases, the police and state's attorneys have declined to press charges. Many victims remain in fear of the neighbor, fellow student, office worker, church goer, or former friend who raped her with impunity. For these victims, the Civil No Contact Order can protect them from both prospective sexual violence, but also emotional harassment and abuse. For victims who see the perpetrator in their daily lives, relief that can remove the perpetrator from the school, or the office, or the church, or prohibit the perpetrator from contacting the victim in any manner is crucial. These orders offer psychological as well as physical safety. Bringing this civil action is a way for the perpetrator to understand that sexual assault has negative ramifications and is not accepted by society. We have found that a civil judge entering a court order against a sexual assault perpetrator is a powerful message that no one else is sending. Seeking "justice", or an acknowledgement of perpetrator accountability, can be crucial to the healing process of these victims. The strength of this authentic need has been repeatedly voiced by victims and advocates alike.

Attachment II: Description of Services

Police Project: Life Span has developed a nationally renowned program addressing the needs of domestic violence victims whose abusers are law enforcement personnel. These victims face even greater isolation and obstacles to obtaining emotional support, legal assistance and safe places to live. We offer individual and group counseling, as well as specialized legal services and advocacy for this victim population.

Target Abuser Call (TAC) project: The Target Abuser Call, or "TAC" Project, is a collaboration between Life Span and the Cook County State's Attorney's Office. TAC serves high-risk battered women pressing criminal charges in Chicago's misdemeanor Domestic Violence Court. The Project is designed to provide collateral services to victims to improve the likelihood that they will be able to complete the criminal court process. The Life Span attorney assigned to the Project offers information on civil relief and remedies available under family law statutes. We provide legal representation for the victim in civil cases which complements the work done in the criminal court. Two Life Span criminal court advocates provide crisis intervention, safety planning, information, referrals, and support.

Immigration Project: Immigration issues seriously impact the ability of undocumented domestic violence victims to obtain safety. Ironically, this population is possibly the most underserved community in Cook County. Language and cultural barriers, combined with fear of deportation, make it particularly difficult for these victims to seek help. World events and growing national concerns regarding undocumented immigrants have heightened the fears immigrants feel toward the court system and authority in general. Domestic violence victims need special sensitivity in their relationships with their attorneys, and also require additional support while their cases are in litigation.

Life Span's Immigration Project assists immigrant battered women in obtaining legal permanent residency in the U.S. The Project is staffed by a bilingual, bicultural Mexican American attorney and a paralegal who is a Polish immigrant. The Project serves several hundred clients each year and is one of the few programs in the Chicago area offering this service for free. Immigration Project clients also receive the support services they, and their children, need through the assistance of Life Span advocates, counselors and children's counselors, many of whom are bilingual and immigrants or from immigrant families, making them better able to identify with the experiences of Project clients.

Arab American Family Services (AAFS) had long been a source of referrals of clients who needed legal assistance with orders of protection and with divorces. They referred the clients, but the clients didn't call us. They didn't call us because they didn't trust us and were too afraid to come downtown from their neighborhoods in the southern suburbs of Cook County. There, Arabic was the common language, and hijabs were commonplace. We needed to design a project which to overcome these apparent and immutable barriers. We hired an attorney who shared the culture of this client population and who was trained in domestic violence and family law. She is the daughter of Iraqi immigrants, speaks Arabic and is a Muslim. She understands the immigrant experience and the cultural and religious barriers to seeking help through the legal system. This attorney speaks to the victims seeking services in their own language; she sees them in an office in their neighborhood and files their cases in the Bridgeview Courthouse not far from where they live. AAFS provides a lay advocate and counselor to support the clients through the legal process, making safety plans and talking through their problems. Our advocates help clients envisage legal relief as something they can possibly see for themselves.

ADVOCACY

To ensure responsive, appropriate treatment of domestic violence victims, counselors interact with staff of the other agencies and social service providers that battered women contact when struggling to end abuse.

Attachment II: Description of Services

Criminal Court Advocacy: Life Span offers criminal court advocacy to victims who seek orders of protection and criminal prosecution of their abuser. Advocates accompany women to criminal court, the State's Attorney's office and the police station. They provide support and information throughout the legal process in order to ensure appropriate treatment of battered women by the criminal legal system and effective implementation of the Illinois Domestic Violence Act.

Life Span's involvement often makes a critical difference to the outcome for the victim. Life Span's advocacy efforts focus on such issues as the charging of felonies where appropriate, the issuance of bonds designed to protect victims, and the adequate preparation of cases for trial by prosecutors. Life Span staff ensures that their clients obtain orders of protection in conjunction with the prosecution of the crimes they have suffered. We provide these services at suburban courthouses and at Chicago's Centralized Domestic Violence Court.

Institutional Advocacy / Public Policy Initiatives: Life Span staff provide training to those helping professionals who work with victims of domestic violence in an effort to ensure responsive and appropriate delivery of services. Some of our efforts have been in the areas of training police, State's Attorneys, judges, emergency room personnel, social workers and clergy. We also provide advocacy and consultation regarding public and institutional policies that will impact victims of domestic violence.

Community Education Program: Life Span staff and volunteers speak to a variety of groups about the issue of domestic violence in an effort to reduce the community's acceptance and tolerance of this problem. Presentations are tailored to the needs of the requesting group.

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #13

THE CENTER FOR ENRICHED LIVING

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

CDBG GRANT PROPOSAL FORM
COVER SHEET

Name of Applicant: The Center for Enriched Living (CEL)

Address: 280 Saunders Road, Riverwoods IL 60015

Contact Person/Title: Randi Frank, Director of Development

Telephone Number: (847) 315-9919

Fax Number: (847) 948-7621

Email Address: Randi@CenterForEnrichedLiving.org

Program Description

Name of Program or Service: Social and Life Skill Enrichment for People with Developmental Disabilities

Brief Description of Program or Service:

The Center for Enriched Living (CEL) focuses on social and life skill learning—we believe that a foundation of inclusion and social interaction best promotes people with developmental disabilities' learning, success, and overall well-being. CEL offered 51 programs last year, to suit every schedule and interest. We have day programs; afternoon and weeknight programs; after school, transition, and summer camp for young people; weekend programs; excursions into the community; vacations; special events like dances; and programs for homebound members. Every program revolves around its members' interests, and each is a collaboration with them. CEL programs build members' individuality and independence.

**Amount of CDBG Funds Requested from Arlington Heights
for FY2015/2016 (May 1, 2015 - April 30, 2016):**

\$ 3,000

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CDBG GRANT PROPOSAL FORM PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG):	\$3,000
Other Sources of Funding for this Program or Service:	
Name of Funding Source	Amount
Funding Source(s):	
(i.e., Cook County, churches, special awards or grants, etc.)	
Villages, CDBG, Townships, & Cities	\$57,000
Corporations & Foundations	\$90,000
Special Events & Annual Fund	\$1,388,000
Other	\$951,500
Total Revenue:	\$2,489,500

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$3,000	\$183,500	\$186,500
Construction/Rehabilitation	\$-	\$-	\$-
Administrative salaries	\$-	\$173,000	\$173,000
Occupancy	\$-	\$149,000	\$149,000
Other Administrative Costs	\$-	\$221,500	\$221,500
Other (please specify)	\$-	\$1,759,500	\$1,759,500
Program, Development, & Professional Salaries			
Contract services/Professional fees			
Insurance			
Fundraising expenses			
In-kind expenses			
Total Expenses:	\$3,000	\$2,486,500	\$2,489,500

CDBG NARRATIVE TO: THE VILLAGE OF ARLINGTON HEIGHTS

WHO WE ARE:

The Center for Enriched Living (CEL) exists so that people with developmental disabilities can be fully included in the community, achieve personal success, and enjoy a good quality of life.

CEL was founded in 1968, when two mothers of children with developmental disabilities asked a youth service organization's social worker to integrate their children into social programs. These programs offered the perfect complement to the support families and schools provided: they emphasize the peer group and forging connections within the greater community. As we grew to accommodate adults, CEL became an active collaborative partner for residential agencies too, offering their residents skill-building and community experiences, and new friends with which to share them. We became an independent 501(c)(3) in 1984, and built our own 20,000 square foot building in 2000. The heart of what we do is about inclusion and belonging—CEL program participants are called “members,” a term which underscores their belonging to our community.

WHAT WE OFFER:

Particularly for those members living in group residences, as 69% of Arlington Heights members do, a daily or weekly CEL program is a prized opportunity to build skills in a different setting, with individuals who aren't also roommates and/or co-workers. CEL programs are ongoing, an important criteria for people with developmental disabilities, whose skill gains often rely on repetitive, active lessons. In FY14, we offered 51 unique programs to suit members' different interests and schedules. This includes 2 day programs for adults, REACH and ELA (Enriched Lifestyles for Adults); after school, transitional, and summer camp programs for youth; afternoon, evening, and weekend programs for all ages; special events like seasonal dances; weekend excursions; vacations; and programs for the homebound. Our programs operate 7 days per week, 48 weeks per year. (“Break” weeks are devoted to staff training).

One of the most unique aspects of CEL programming is that we've retained complete creative freedom over programs. Our “governing body” is our members—their interests, passions, and hobbies determine which activities, outings, and skill-learning topics we offer. Members participate in a formal decision-making process, in which they meet, propose ideas for future program topics, and vote. In this way, programs are not just fun learning activities, but a process which promotes individuality and independent thinking. Our population is unaccustomed to stating their opinions or making decisions prior to becoming CEL members. Here, even those members who are non-verbal have a voice.

We constantly learn from members and families' input, and incorporate their feedback into programs. Two new programs in FY15 rely heavily on this input. Families with young adult children suggested that their more independent members wanted programs that felt informal: they wanted community gatherings of friends that were sparsely staffed. We created an excursions-only group called 280Crew to respond to this need. 280Crew meets monthly, and began this summer. The first excursion was to a local brewery for a tour, and was followed by lunch. September's excursion was an afternoon of shopping at the mall, while October took

members to the Highwood Pumpkin Festival—there they met up with friends from the Center for Independent Futures and Our Place.

Each CEL program is unique. We run the gamut between purely recreational programming (this fall, members are attending Fright Fest at Six Flags; going on a hayride and out to dinner; and touring a car museum) and focused, goal-driven programs. One theme that does unite programs is their community emphasis. We believe the key to people with developmental disabilities' inclusion is visibility. Some CEL programs spend up to 70% of their time in the greater community, to acquaint members with community resources and to help them see how they can contribute.

HOW ARLINGTON HEIGHTS RESIDENTS BENEFIT:

Township residents comprise 8% of total CEL membership. 6 of these 35 individuals are youth (aged 21 and younger), and the rest are adults.

The vast majority of our Arlington Heights members (69%) live in group residences, many of them through Glenkirk. 19 of these individuals are housed in CILAS (Community Integrated Living Arrangements), which provide a more authentic home setting. CEL began a program for these members in 2011: most of them are homebound, with severe behavioral or physical needs which preclude them from venturing into the community. Our Center on Wheels program brings CEL activities and staff into two Arlington Heights CILAS. For two hours on Tuesdays and Thursdays, staff work with CILA members on light cooking, such as making hummus or fruit smoothies; art projects, including drawings with pipe cleaners and cupcake liners; and indoor games and bowling. Attendance in this program is very high, averaging 85% over the past two sessions—a statistic which confirms its impact. The Center on Wheels program is a wonderful opportunity for friends and roommates to connect at the end of a long day, and the Glenkirk case manager we work with confirms that CEL is the only organization that supplements Glenkirk's programming.

5 adult residents participate in our day program REACH. Because federally-supported schooling for people with developmental disabilities ends abruptly on one's 22nd birthday, day programming for adults (ages 22+) is greatly in demand. Programs like REACH—which promote the individuality, independent thinking, and capabilities of each member—are especially important. Our program grew 34% in FY13 and 17% in FY14, and now serves nearly 30 members per day. One of its key emphases is giving back to the community through vocational work projects. CEL partners with 11 local businesses that members visit each week, which builds their responsibility, commitment, and the ability to follow directions. At Whitehall Nursing Home, members play piano and socialize with residents, organize the magazine cart, and work in the ice cream parlor. At the Marriott Lincolnshire, they help employees clean the lobby and even share their break room. They serve treats, interact with customers, and make correct change at Best Futures Café. The Best Futures supervisor states that she has seen members' self esteem blossom from being involved in the community, and has hired three members for paid positions at the Café. In addition to vocational work partnerships, REACH also offers a janitorial training class. 32% of members participate in this program, which teaches valuable life skills such as washing tabletops, vacuuming, and collecting and emptying the trash.

5 CEL staff just became certified in *customized employment*, an employment methodology that matches an individual's interests and abilities to a job (or creates one, if necessary). We believe customized employment is the way of the future for members who've discovered the dignity and purpose that working confers, and one which will help them afford that better quality of life.

4 residents participate in our after school satellite program at Kirk School. CEL operates three after school programs at local schools, which enable young people to connect with peers in a familiar environment. As one mother recently testified, her son's reading, communication, and calendar skills have greatly improved thanks to the after school program. This fall, students at the Kirk program will be cooking (homemade granola, pumpkin spice smoothies, avocado yogurt dip); conducting science experiments (invisible ink, lava lamps, slime); having global adventures (Japanese marble art, mandalas); expressing themselves through art (stamping, painting, leaf printing); and playing games.

EVALUATION AND MEASUREMENT CRITERIA:

CEL responds, first and foremost, to the social isolation people with developmental disabilities often experience. When members fully participate in programs—by initiating contact with peers, helping select future activities, and being open-minded to new activities or experiences—they absorb the social and personal growth benefits built into each activity. People with developmental disabilities learn best when they are actively engaged and when lessons are repetitive. CEL programs are ongoing, which enables us to emphasize the same themes (technology, fitness, nutrition, art, etc.) in new ways.

In FY14, our staff reported the following outcomes:

- 100% of adults who went on a CEL vacation experienced growth in their abilities to plan, self-regulate, and be responsible for another person (through the buddy system).
- 74% of REACH participants were engaged in vocational work projects.
- 70% of participants in the after school program took a very active role in its weekly planning. Young members choose its activities, structure, time frame, and were even proactive in adapting activities to suit their needs.
- 50% of members in the weeknight and weekend programs—most of whom do not have access to tablet technology outside of programs—learned to use our iPads as a research tool, consulting them for help communicating or to better understand program concepts.
- 30% of youth in summer camp learned ways of incorporating physical fitness into excursions, social games, and art.

CDBG NARRATIVE QUESTIONS:

1. CEL's clients are people with developmental disabilities. We have no other eligibility requirements, and welcome anyone to attend. We have no geographic boundaries—in the last fiscal year, our members came from 49 different communities across metropolitan Chicagoland, including Arlington Heights. About 60% live in Cook County, and 40% live in Lake County. 84% of the people we serve are low income according to your standards, including 100% of adults.

2. We expect to have served at least 500 members overall and at least 35 Arlington Heights residents by June 30, 2015 (the end of CEL's fiscal year).
3. In fiscal year 2014, CEL served 449 members, including 35 Arlington Heights residents. In the first 4 months of the 2015 fiscal year, CEL has already served 314 people, including 25 from Arlington Heights. 30 (86%) of your residents were low income in FY14, and 24 (96%) residents are low income thus far this year.
4. CEL programs provide Arlington Heights residents with something no school, family, or residence can fully create—a peer community and a sense of belonging. It broadens their horizons, helps residents continue learning and making new friends, and gives them something to look forward to every week. It also provides a respite for families.

While we have never received Village funding, we would use it to ensure that your residents have easy access to our excellent programs. Outside of programs themselves, we assist members through financial aid and transportation. **In the past year, we've dedicated \$3,145 for 7 scholarships to Arlington Heights residents.** We've also eliminated the need for transportation for Center on Wheels participants, by taking our program to them. We are willing to pick up and drop off residents at community locations, provided four or more express interest. Your support would ensure these additional benefits remain available. Past experience shows us that when municipalities support our scholarship program, more residents sign up. We believe your funding will help us serve more people from Arlington Heights.

The only other social service agency that we know serves Arlington Heights residents is the Northwest Special Recreation Association (NWSRA). Some CEL services overlap with NWSRA programs (for instance, we both offer summer camp; evening bowling; and after school programs), but we differ in focus. CEL only serves people with developmental disabilities, while NWSRA serves anyone with a disability. As a private organization, CEL maintains creative license and cooperates with our members to determine program direction. All Special Recreation Associations are subsets of park districts—their primary responsibility is to adapt park district classes to be more inclusive. Because of these creative differences, NWSRA focuses on recreation, while CEL prioritizes both social and life skills. Our programs have a recreational component, but they also stress community engagement; independence and decision-making; vocational work and customized employment (through our day program for adults, REACH); communication; healthy, active living; and other life skills.

Clearbrook is based in Arlington Heights and serves your residents, plus those of 160 additional communities. Like NWSRA, Clearbrook serves individuals with any disability, and focuses on home-based programs. Home-based programs help individuals, especially children, develop skills in the comfort of familiar surroundings and their families. CEL programs primarily focus on older youth and adults, as a community of peers. Our goal is to first give our members that sense of belonging with others, and then to promote their skill development and personal growth. Like Clearbrook, CEL offers employment readiness through our REACH day program for adults. REACH members can take formal

classes to learn how to craft résumés and prepare for interviews. We also offer a janitorial training program, which helps members build critical life skills, such as vacuuming, washing windows, and emptying the trash. Vocational work is another important focus for REACH, giving members actual work experience and preparing them (if they're interested) for paid employment. Three of our REACH members have found paid employment this year, and through our new customized employment initiative, we hope to have many more members secure jobs in the future.

CENTER FOR ENRICHED LIVING
2015 BUDGET

<u>INCOME</u>	2015 BUDGET
CONTRIBUTIONS	\$471,000
IN-KIND CONTRIBUTIONS	\$25,000
OTHER SOURCES OF INCOME (ELA, rental, business, etc.)	\$65,100
SPECIAL EVENT(S)	\$917,000
GRANTS	\$150,000
MEMBERSHIP	\$853,000
INVESTMENT INCOME	\$3,000
BOARD ACCOUNT	\$5,400
TOTAL INCOME	\$2,489,500
<u>EXPENSES</u>	2015 BUDGET
PROFESSIONAL SALARIES	\$391,000
DEVELOPMENT DEPT. SALARIES	\$242,500
CLERICAL SALARIES	\$133,000
MAINTENANCE SALARIES	\$40,000
PROGRAM SALARIES	\$559,000
EMPLOYEE BENEFITS/TAXES	\$193,500
EMPLOYEE EXPENSES	\$17,000
UNEMPLOYMENT RESERVE	\$9,000
MARKETING AND PUBLIC RELATIONS	\$17,500
OTHER PURCHASED SERVICES	\$73,500
SUPPLIES	\$38,500
TELEPHONE	\$10,000
POSTAGE/SHIPPING	\$13,000
BUILDING MAINTENANCE- Contracts & Repairs	\$40,000
UTILITIES	\$32,000
TECHNOLOGY EQUIPMENT - Contracts & Repairs	\$44,000
EQUIP. RENTAL AND REPAIR	\$6,000
OUTSIDE PRINTING	\$20,000
STAFF PARKING & MILEAGE	\$3,000
AGENCY VEHICLE-REPAIRS	\$6,000
PROGRAM TRANS.-VAN	\$33,000
CONFERENCES AND TRAINING	\$14,000
SUBSCRIPTIONS / BOOKS, ETC.	\$4,000
MEMBERSHIP DUES	\$2,000
SMALL EQUIPMENT	\$4,000
CC PROCESSING FEES	\$21,000
INSURANCE	\$38,000
OTHER SOURCES OF INCOME (ELA CONTRIB)	\$41,000
SCHOLARSHIPS	\$74,000
MEMBER /ACTIVITY FEES	\$35,000
SPECIAL EVENTS EXPENSES	\$170,000
BOARD ACCOUNT	\$5,000
IN-KIND EXPENSES	\$25,000
CONTINGENCY / RESERVES	\$135,000
TOTAL EXPENSES	\$2,489,500
SURPLUS/DEFICIT	\$0

Presented to and approved by the Board of Directors on June 23, 2014

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #14

SHELTER, INC.

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Shelter, Inc.

Address: 1616 N. Arlington Heights Road, Arlington Heights, IL 60004

Contact Person/Title: Patricia F. Beck, ACSW, Executive Director

Telephone Number: 847.255.8060

Fax Number: 847.590.6184

Email Address: pbeck@shelter-inc.org

Program Description

Name of Program or Service: Healthy Families Program

Brief Description of Program or Service: Shelter's Healthy Families parenting education and home visitation program was the first, and remains the only program of its kind serving the north and northwest suburbs of Chicago. Healthy Families provides services for first-time, at-risk parents. Our program was modeled on Hawaii's Healthy Start Program, where the incidence of child mistreatment among program participants dropped 80% in its first year. Healthy Start was chosen because of its effectiveness, and its community-based services made it a perfect fit with Shelter's community-based mission. We began our program with the full support of the community, and a step-down grant from Northwest Community Healthcare. Our objectives are to help disadvantaged, first-time, at-risk parents create safe, healthy environments for their babies. Services are provided at no cost to parents, but an important factor in the success of the program is that parents come to the program voluntarily. Despite mistreatment, these parents want to create a better life for their own children. The greatest gift we can offer these parents is the opportunity of a better life.

Amount of CDBG Funds Requested from Arlington Heights for FY 2015/2016 (May 1, 2015 - April 30, 2016): \$ \$5,000

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$5,000

Other Sources of Funding for this Program or Service:

Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	Name of Funding Source	Amount
	<u>IL Dept. of Human Services</u>	<u>\$423,800</u>
	<u>Townships & Municipalities</u>	<u>\$ 10,000</u>
	<u>United Way</u>	<u>\$ 3,000</u>
	<u>Agency Fundraising</u>	<u>\$144,860</u>

Total Revenue: **\$586,660**

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	<u>\$ 5,000</u>	<u>\$ 581,600</u>	<u>\$ 586,660</u>
Construction/Rehabilitation	<u>\$ 0</u>	<u>\$</u>	<u>\$</u>
Administrative salaries	<u>\$ 0</u>	<u>\$</u>	<u>\$</u>
Occupancy	<u>\$ 0</u>	<u>\$</u>	<u>\$</u>
Other Administrative Costs	<u>\$ 0</u>	<u>\$</u>	<u>\$</u>
Other (please specify)	<u>\$ 0</u>	<u>\$</u>	<u>\$</u>
Total Expenses:	<u>\$5,000</u>	<u>\$581,660</u>	<u>\$586,660</u>

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM NARRATIVE

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?

A: Shelter's Healthy Families parenting education and home visitation program is the only program of its kind in the north and northwest suburbs of Chicago. The program is available to all Arlington Heights residents who meet the criteria of at-risk and low-income.

Our staff uses a strength-based approach that focuses on parental attributes, while working through problems and issues that hinder their ability to become effective, nurturing parents. Shelter's professional Family Support Workers reach out to our families through referrals from our partner hospitals--Northwest Community Healthcare in Arlington Heights, Alexian Brothers Medical Center in Elk Grove Village, and St. Alexius Medical Center in Hoffman Estates.

Shelter's Family Support Workers work with hospital staff to identify first-time parents who are at-risk for abuse. Shelter also receives referrals from community organizations and social service agencies that we work with to provide a complete continuum of care for our parents and most important, to avoid costly duplications of service.

*Healthy Families provides the following components to achieve our goals: *Screenings and assessments of first-time, at-risk families, either pre-natally or at birth. *Creating an Individual Family Service Plan (IFSP) for each parent who accepts services, with goals that are measured and assessed at timely intervals. *Intensive home visits, where our professional staff builds relationships with the parents while teaching crucial parenting skills. *Multilingual, education-appropriate materials on parenting, budgeting, child development and other topics pertinent to raising a child and creating safe and healthy environments. *Cooperative partnerships and collaborations to assist us in providing needed resources for our families, including immunizations and well-baby visits, and providing referrals for employment and completing educational goals. Shelter provides these services for up to five years, the most critical time of a child's life. Services are provided at no cost to parents, but an important factor in the success of the program is that parents come to the program voluntarily. Despite their own backgrounds of mistreatment, these parents want to create a better life for their own children.*

2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.

A: In our Healthy Families Program, we served 111 Arlington Heights residents over the past year. And we are projecting an increase in the coming year: our goal is to increase to 120 Arlington Heights residents. These services will be available to Arlington Heights residents for up to five years.

3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?

A: Prevent Child Abuse America requires that we serve low-income families in this program, so our low-income percentage is 100%. In our Healthy Families Program, we served 111 Arlington Heights residents over the past year. And we are projecting an increase in the coming year: our goal is to increase to 120 Arlington Heights residents. These services will be available to Arlington Heights residents for up to five years. Our results indicate that families who have been provided with Healthy Families services are more able to participate in the life of the community by completing their education, finding gainful employment, learning to parent, and building a strong support network in which families can thrive. Babies received timely immunizations and a medical home for Well-Baby exams and developmental screenings. Our greatest achievement, though, is that no child receiving Healthy Families services was placed in emergency foster care due to allegations of abuse or neglect.

4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.

A: This is the only program of its kind serving Arlington Heights. Every year, we have more families in need than placements available in the Healthy Families Program. Yes, funding from the Village of Arlington Heights would accomplish two important goals for Shelter: 1) We would have the means to welcome additional first-time, at-risk parents to the program. 2) It would serve to help other potential funders in the corporate and public worlds know that we are supported by the community we serve.

5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

A: This would not be a construction project. The funding would be spent for 1) Screenings and assessments. 2) Designing an Individual Family Service Plan (IFSP) for each family accepting services. 3) Weekly home visits. 4) Multilingual and education-appropriate materials on parenting education and building a safe and healthy environment for their babies. 5) Crucial linkages to other community organizations and social service agencies to provide a complete continuum of care for our families.

SHELTER, INC.
Healthy Families Program Budget
7/1/14 to 6/30/15

Proposed Income

Department of Human Services	\$ 423,800
Township and Municipalities	15,000
United Way	3,000
Agency Fund Raising	<u>144,860</u>
	\$ 586,660

SHELTER, INC.

**Budget FY 2014/15
7/01/14 - 6/30/15
(Healthy Families Expenses Only)**

Personnel Expenses

Salaries	\$ 318,660
Workman's Compensation	9,600
Health Insurance	27,000
Unemployment Insurance	1,950
Employer FICA	<u>23,770</u>
Total	\$ 380,980

Contractual

Accountant/Other	\$ 4,000
Insurance/Other	7,800
Equipment Lease	3,200
Equipment Repair/Maintenance	900
Facility Rental	24,700
Facility Maintenance/Operation	60
Telephone/Pager/Answering Service	5,000
Electricity	<u>1,420</u>

Total	\$ 47,080
-------	-----------

Consultants	\$ 23,000
-------------	-----------

Commodities

Supplies	\$ 800
Outside Printing	1,900
Postage	1,000
Food	<u>2,000</u>

Total	\$ 5,700
-------	----------

Travel	11,800
--------	--------

Equipment	3,000
-----------	-------

Other Costs

Auditing/Legal Fees	\$ 1,700
Specific Assistance	100
Educational Conferences	900
Membership/Other Organization	3,200
Miscellaneous	<u>100</u>

Total	\$ 6,000
-------	----------

Management & General	63,730
----------------------	--------

Fund Raising	45,370
--------------	--------

Total Projected Expenses	\$ 586,660
--------------------------	------------

SHELTER, INC.
Budget – FY 2014/15
7/1/14 – 6/30/15

Income

Townships	\$ 191,300
Municipalities	30,000
United Way	3,500
Department of Children and Family Services	1,491,000
Department of Human Services	423,800
Agency Fund Raising Support	704,500
Illinois Office of Education	3,000
Service Fees	<u>80,000</u>
Total Income	\$2,927,100

SHELTER, INC.
Budget FY 2014/15
7/01/14-6/30/15

Total Expenses

Personnel Expenses

Salaries	\$1,610,000
Workman's Compensation	50,000
Health Insurance	140,000
Unemployment Insurance	12,000
Employer FICA	<u>120,000</u>
Total	\$1,932,000

Consultants

\$ 120,000

Commodities

Supplies	\$ 9,000
Outside Printing	21,000
Postage	7,500
Food	<u>32,000</u>
Total	\$69,500

Other Costs

Auditing/Legal Fees	\$12,000
Educational Conferences	1,200
Specific Assistance	30,000
Membership/Other Org.	11,000
Miscellaneous	5,000
Interest Expense	3,050
Foster Board Payment	<u>350,000</u>
Total	\$412,250

Contractual

Accountant/Other	\$22,000
Insurance/Other	40,000
Equipment Repair/Maint	8,000
Equipment Lease	17,000
Facility Rental	141,000
Facility Maintenance/Operation	20,000
Telephone/Answering Service	31,500
Electricity	12,000
Heat	8,000
Water	<u>400</u>

Total \$303,150

Travel: \$41,000

Equipment \$49,200

Total Projected Expenses \$2,927,100

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #15

WINGS PROGRAM, INC.

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

CDBG GRANT PROPOSAL FORM
COVER SHEET

Name of Applicant: WINGS Program, Inc.

Address: PO Box 95615, Palatine, IL 60095

Contact Person/Title: Terri Channer, Senior Director of Development

Telephone Number: 847.519.7820

Fax Number: 847.519.7821

Email Address: tchanner@wingsprogram.com

Program Description

Name of Program or Service: WINGS Program

Brief Description of Program or Service: It is the mission of WINGS to provide housing and supportive services in an effort to end domestic violence and homelessness one family at a time. WINGS provides safe, decent housing to women who find themselves homeless due to domestic violence or other reasons. Through an array of housing ranging from emergency shelter through transitional housing and permanent supportive housing, WINGS can assist women based on their needs. In WINGS' last fiscal year, WINGS provided 558 women and children with 63,117 nights of shelter, food and service. **In that same time period, WINGS provided 20 women and children from Arlington Heights with 1,492 nights of housing and services. In the first 3 months of the current fiscal year, WINGS has provided 8 women and children from Arlington Heights with housing and supportive services.** WINGS remains committed to serving the women and children from Arlington Heights and elsewhere in the northwest suburbs, who otherwise would have no place to turn. WINGS is in the process of renovating the Safe House to better use space, improve safety, and replace and repair worn furniture and flooring after 10 years of heavy use. WINGS is requesting assistance from the Village of Arlington Heights to improve the security system including the wiring/electrical work required to move the buzzer system to the front desk.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 1,410.00

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CDBG GRANT PROPOSAL FORM
PROGRAM BUDGET

Program or Service Budget - FY 2014/2015 (WINGS budget is on the July1- June 30 fiscal year)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$5,000 (service)/\$1,410 (construction)

Other Sources of Funding for this Program or Service:

Federal and State Contracts	\$885,756
Special Events	\$1,080,000
Resale Revenue	\$1,477,000
Other (Contributions, etc.)	\$1,753,545
Total Revenue	\$5,196,301

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients (including program salaries)	\$5000	\$1,589,132	\$1,594,132
Construction/Rehabilitation	\$0	\$0	\$0
Administrative salaries (including fringe)	\$0	\$400,591	\$400,591
Occupancy	\$0	\$964,066	\$964,066
Other Administrative Costs (Including resale & development)	\$0	\$1,955,012	\$1,955,012
Other (please specify)	\$0	\$	\$281,975
Total Expenses:	\$5000	\$5,191,301	\$5,196,301

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CDBG GRANT PROPOSAL FORM **PROGRAM NARRATIVE**

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?
2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.
3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?
4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.
5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

WINGS PROGRAM NARRATIVE

1. Description.

The mission of WINGS Program, Inc. is to provide a continuum of integrated services in an effort to end domestic violence and homelessness one family at a time.

HISTORY AND METHODOLOGY OF THE ORGANIZATION

Since 1985 WINGS has provided housing and supportive services for women and their children who are homeless or fleeing the devastating effects of domestic violence, the major cause of homelessness among women and children. Women are provided with services, education and job training needed for her to improve her quality of life, assure her safety, regain her dignity, and rebuild her feelings of self-worth. WINGS programming utilizes life skills development; therapeutic counseling; financial counseling; children and family services; career services; mentoring; and outreach services. WINGS housing and supportive services help not only abused and disadvantaged women, but also their children living in the abusive environment. Because WINGS is able to deliver programming over an extended period of time, and through one-on-one assistance, women and children have a much greater chance to meet their personal goals for self-sufficiency and a life free from violence.

WINGS HOUSING OPPORTUNITIES

WINGS is committed to meeting the individual and changing needs of the women and children we serve. WINGS maintains a continuum of housing, from emergency shelter to permanent-housing support, in order to tailor each woman's program to her needs and strengths.

- *The Safe House* gives abused women and their children emergency housing for up to 90 days in a secure environment while they determine the steps necessary to move toward self-sufficiency and a violence-free lifestyle. When residents are ready to leave the Safe House, but are not ready to be independent, they may move into a WINGS home or apartment where they will receive rent assistance and services that are available to residents.
- *Shared Living homes* accommodate two or three families in a single residence. While unemployed, women utilize their stabilization period to identify and improve job skills, develop resumes, and seek employment with a goal toward self-sufficiency. Families in Shared Living usually live in one of WINGS' homes at no cost for up to six months.
- Once employed, women can move to one of WINGS *Transitional Apartments* for up to two years. During this transition women receive ongoing services that help with budgeting, permanent housing options, legal advocacy, community referrals, links to medical care, relationship building, parenting skills, and socialization. Women are required to pay 30% of their adjusted gross income to offset expenses while living in a Transitional Apartment.
- *Individualized Transitional Housing* provides women and their families with financial and program support while living in permanent housing. Supportive services include career counseling, budget and financial counseling, online learning and therapeutic counseling.
- *Permanent Supportive Housing* provides a long-term housing option for homeless women living with a disability. Women and their children live in a WINGS apartment. The full

range of WINGS supportive services is available to the residents of permanent supportive housing.

DEMOGRAPHICS

WINGS housing is located in north and northwest suburban Cook County and Lake County. In the fiscal year that ended June 30, 2014, WINGS provided 558 women and children with 63,117 nights of shelter and supportive services. **In the last fiscal year, WINGS provided 20 women and children from Arlington Heights with 1,492 nights of housing and services.** All women are homeless due to domestic violence or other factors and are considered low or extremely low income. **Women come to WINGS for help from all over the suburban Cook area.** There are no extra requirements for Arlington Heights residents to receive help from WINGS.

WINGS has been a proactive leader and constant resource on homelessness and domestic violence to the north and northwest suburbs of Chicago for over twenty-five years. While the organization started out as an advocate for affordable housing in the suburbs, it has found that affordable housing alone will not solve people's long-term problems. Individualized programming geared to the unique needs of each person supplies the best long-term results for success.

6. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.

WINGS anticipates serving over 500 women and children with housing and services during the grant period, approximately 10 of these women and children are expected to have come from Arlington Heights. (Based on past years' history.)

7. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?

During the last fiscal year, WINGS provided 20 people from Arlington Heights with 1,492 nights of shelter, food, and supportive services. In the first three months of the current fiscal year (July through September), 8 women and children have received housing, food, and services. All of the women and children who receive housing through WINGS are homeless and low income.

8. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.

Through an array of housing that includes shared living homes, transitional apartments, an emergency domestic violence shelter, an individualized transitional housing program, permanent supportive housing, and low-income housing, WINGS is able to provide safe, decent housing and crucial supportive services to hundreds of women and children each year. Last fiscal year, 558 women and children in need found safe shelter through WINGS housing. However, the need for WINGS housing and services far outpaces supply. WINGS receives over 4,000 calls from families seeking assistance every year.

WINGS has the ability to house women and children who find themselves homeless due to a variety of circumstances. Due to our array of housing, WINGS can accept women who are currently unemployed or underemployed, as well as women who need assistance in upgrading their full-time employment situations, and women and their children who are in need of emergency safe shelter due to violence in their homes. WINGS can also accept older boys into our Transitional Living apartments than can be accommodated by many other agencies serving homeless families. With the creation of a Permanent Supportive Housing program, WINGS is now able to provide secure, long-term housing to women who found themselves homeless and living with a disability. This continuum of services allows WINGS to provide the appropriate housing and services to the women and families we serve based on their individual needs. Furthermore, WINGS Safe House is the only emergency domestic violence shelter in the northwest suburbs.

Last fiscal year, WINGS provided Arlington Heights residents with 1,492 nights of shelter, food and services. The cost of providing this necessary service exceeds \$67 per night; therefore the cost of helping Arlington Heights residents in need exceeded \$99,000 last year. WINGS is grateful for the support we received from the Village of Arlington Heights last year. It is through a mix of funding sources that WINGS is able to provide the much-needed housing that women and children in crisis have come to rely on.

In order to continue to provide safe, decent housing, food and supportive services to women and children from Arlington Heights who find themselves homeless, WINGS Program, Inc. requests \$5,000 to offset the cost of providing housing and services to residents from Arlington Heights.

9. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

This request is to move the security system/buzzer system from the front door of the Safe House to the front desk. This will provide for greater safety for the women and children who live in the Safe House and for Safe House staff.

Estimated costs:

The cost to move the buzzer including a Win Refurbished Universal Box is \$735.

The cost to install/wiring is \$675.

Total estimate to move the buzzer from the front door to the front desk is \$1,410.

WINGS Program
FY15 Budget - Safehouse
Program
Adopted June 2014

INCOME

Income

Fed'l & State Contracts

FEMA

IDHS DVIP

IAG

Total Fed'l & State Contracts

\$40,000.00

\$200,000.00

\$6,600.00

\$246,600.00

Local Government

CDBG Schaumburg

Cook County ESG

Total Local Government

\$4,500.00

\$40,000.00

\$44,500.00

United Ways

Metro Chicago

Total United Ways

\$42,970.00

\$42,970.00

Released from Restriction

Released

Total Released from Restriction

\$223,734.00

\$223,734.00

In-Kind Contributions

Donated Goods

Total In-Kind Contributions

\$61,000.00

\$61,000.00

Total

Income

Total

INCOME

\$618,804.00

\$618,804.00

EXPENSES

Personnel

Personnel

Salaries and Wages

Payroll Taxes

Background Checks

Medical and Life Insurance

Workers Comp

\$586,541.16

\$44,870.40

\$100.00

\$42,368.00

\$11,125.54

	Unemployment	\$6,500.00
	Payroll Processing	\$1,681.19
	Staff Training	\$2,019.65
	Total Personnel	<u>\$695,205.94</u>
	Total Personnel	<u>\$695,205.94</u>
Program		
Resident Expense		
	Medical	\$150.00
	IDs/Birth Cert's	\$300.00
	Transportation	\$750.00
	Celebration of Courage	\$100.00
	Other Assistance	\$40,000.00
	Assistance from Resale	\$10,000.00
	Total Resident Expense	<u>\$51,300.00</u>
Other Program Expense		
	House Advocate Support	\$12,000.00
		\$31,000.00
Food		
	Training	\$2,000.00
	Total Other Program Expense	<u>\$45,000.00</u>
	Total Program	<u>\$96,300.00</u>
Operations		
Technology		
	Tech	\$6,529.31
	Total Technology	<u>\$6,529.31</u>
Supplies		
	Supplies	\$17,720.00
	Total Supplies	<u>\$17,720.00</u>
Other Operations Expense		
	Equipment	\$1,302.50
	Equipment Rental	\$3,694.50
	Licenses and Fees	\$250.00
	Memberships and Dues	\$3,000.00
	Mileage and Travel	\$4,730.00
	Postage	\$150.00
	Printing	\$200.00
	Vehicles	\$2,107.50
	Total Other Operations Expense	<u>\$15,434.50</u>
	Total Operations	<u>\$39,683.81</u>
Occupancy		

Utilities		
	Electric	\$15,596.70
	Gas	\$5,872.06
	Water and sewer	\$7,000.00
	Cable	\$550.00
	Trash Removal	\$3,808.07
	Internet	\$6,160.50
	Total Utilities	<u>\$38,987.33</u>
Telephone		
	Location Phones	\$15,814.32
	WINGS Cellphones	\$216.00
	Cellphone Reimbursement	\$1,012.50
	Total Telephone	<u>\$17,042.82</u>
Mortgage Interest		
	Mortgage Interest	<u>\$26,863.93</u>
	Total Mortgage Interest	<u>\$26,863.93</u>
Insurance Expense		
	Package	\$9,534.75
	Umbrella	\$1,211.06
	Total Insurance Expense	<u>\$10,745.81</u>
Maintenance and Repairs		
	R&M	\$30,055.00
	Equip R&M	\$3,000.00
	Alarms	\$2,488.92
	Pests	\$800.00
	Landscaping	\$2,000.00
	Total Maintenance and Repairs	<u>\$38,343.92</u>
	Total Occupancy	<u>\$131,983.81</u>
	Total	<u>\$963,173.56</u>
Non Cash Charges and Extraordinary Items		
Non Cash Charges		
Depreciation & Amortization		
	Depr and Amort	<u>(\$50,058.75)</u>
	Total Depreciation & Amortization	<u>(\$50,058.75)</u>
	Total Non Cash Charges	<u>(\$50,058.75)</u>
	Total Non Cash Charges and Extraordinary Items	<u>(\$50,058.75)</u>
NET SURPLUS/(DEFICIT)		<u><u>(\$394,428.31)</u></u>

WINGS Program
FY15 Budget - Transitional Housing
Program
Adopted June 2014

INCOME		
Income		
Fed'l & State		
Contracts		
	OVAW	\$22,000.00
	HUD FHC	\$85,904.00
	HUD TH	\$288,240.00
	IDHS ETH	\$46,500.00
	Total Fed'l & State Contracts	<u>\$442,644.00</u>
Local Government		
	EGTwp	\$1,500.00
	Hanover Twp	\$8,500.00
	Maine Twp	\$3,000.00
	Sch Twp	\$8,000.00
	Wheeling Twp	\$10,350.00
	Northfield Twp	\$6,000.00
	CDBG-City of Des Plaines	\$5,500.00
	CDBG AH	\$2,000.00
	CDBG Palatine	\$5,500.00
	Total Local Government	<u>\$50,350.00</u>
United Ways		
	Metro Chicago	\$32,230.00
	Barrington Area	\$6,000.00
	Miscellaneous	\$10,000.00
	Total United Ways	<u>\$48,230.00</u>
Contributions		
	Foundations	\$4,676.20
	Total	<u>\$4,676.20</u>
Released from Restriction		
	Released	\$4,750.00
	Total Released from Restriction	<u>\$4,750.00</u>
In-Kind Contributions		
	Donated Goods	\$50,000.00
	Donated Facilities	\$15,925.00
	Total In-Kind Contributions	<u>\$65,925.00</u>

Other Income		
	Program Fees	\$61,000.00
	Total Other Income	<u>\$61,000.00</u>
	Total Income	<u>\$677,575.20</u>
	Total INCOME	<u>\$677,575.20</u>
EXPENSES		
Personnel		
Personnel		
	Salaries and Wages	\$600,687.30
	Payroll Taxes	\$46,053.35
	Background Checks	\$100.00
	Medical and Life Insurance	\$38,778.40
	Workers Comp	\$11,705.22
	Unemployment	\$2,000.00
	Payroll Processing	\$1,768.70
	Staff Training	\$1,590.37
	Total Personnel	<u>\$702,683.34</u>
	Total Personnel	<u>\$702,683.34</u>
Program		
Rent		
	Rent Expense	\$162,325.00
	Total	<u>\$162,325.00</u>
Resident Expense		
	Background Checks	\$550.00
	Parenting Class	\$500.00
	Legal/Follow up	\$5,000.00
	Res Activities	\$1,500.00
	Housing Assist	\$15,000.00
	Celebration of Courage	\$1,500.00
	Money Mgmt	\$450.00
	Other Assistance	\$35,000.00
	Assistance from Resale	\$15,000.00
	Total Resident Expense	<u>\$74,500.00</u>
Other Program		
Expense		
	Food	\$20,000.00
	Total Other Program Expense	<u>\$20,000.00</u>
	Total Program	<u>\$256,825.00</u>

Operations		
Technology		
	Tech	\$5,490.63
	Total Technology	<u>\$5,490.63</u>
Supplies		
	Supplies	<u>\$3,183.00</u>
	Total Supplies	<u>\$3,183.00</u>
Other Operations Expense		
	Equipment	\$1,395.00
	Equipment Rental	\$2,341.00
	Memberships and Dues	\$500.00
	Mileage and Travel	\$7,665.00
	Postage	\$525.00
	Vehicles	<u>\$1,185.00</u>
	Total Other Operations Expense	<u>\$13,611.00</u>
	Total Operations	<u>\$22,284.63</u>
Occupancy		
Utilities		
	Electric	\$17,234.60
	Gas	\$16,549.08
	Water and sewer	\$3,880.00
	Cable	\$1,070.00
	Trash Removal	\$1,534.51
	Internet	<u>\$4,264.00</u>
	Total Utilities	<u>\$44,532.19</u>
Telephone		
	Location Phones	\$11,397.76
	WINGS Cellphones	\$552.00
	Cellphone Reimbursement	<u>\$1,057.40</u>
	Total Telephone	<u>\$13,007.16</u>
Mortgage Interest		
	Mortgage Interest	<u>\$2,594.66</u>
	Total Mortgage Interest	<u>\$2,594.66</u>
Insurance Expense		
	Package	\$11,139.78
	Umbrella	<u>\$1,556.99</u>
	Total Insurance Expense	<u>\$12,696.77</u>
Maintenance and Repairs		

R&M	\$17,830.00
Equip R&M	\$3,265.00
Alarms	\$2,305.56
	\$3,510.00
Pests	
Landscaping	\$18,100.00
Total Maintenance and Repairs	<u>\$45,010.56</u>
Total Occupancy	<u>\$117,841.34</u>
Total	<u>\$1,099,634.31</u>
Non Cash Charges and Extraordinary Items	
Non Cash Charges	
Depreciation & Amortization	
Depr and Amort	<u>(\$45,327.31)</u>
Total Depreciation & Amortization	<u>(\$45,327.31)</u>
Total Non Cash Charges	<u>(\$45,327.31)</u>
Total Non Cash Charges and Extraordinary Items	<u>(\$45,327.31)</u>
NET SURPLUS/(DEFICIT)	<u>(\$467,386.42)</u>

WINGS Program, Inc. 2015 Budget Summary

FY15

Budget

Income

Fed'l & State Contracts	885,756
Local Government	37,350
United Ways	91,200
Restricted Funds Released- Program	374,109
Restricted Funds Released- Op Rsv	203,385
Restricted Funds Released- Capital	-
Contributions	700,676
Special Event Income-Total	1,080,000
Special Events moved to Restricted	-
Online Store Income	15,000
In-Kind Contributions	202,180
Resale	1,477,000
Other Income	129,644
Total Income	5,196,301
Expenses	
Personnel	2,803,586
Program	
Resident Expense	125,800
Rent Expense	262,205
Other Program Expenses	68,700
Total Program	456,705
Operations	
Consultants	132,875
Insurance Expense	2,400
Technology	49,400
Supplies	41,800
Other Operations Expense	171,480
Total Operations	397,955
Development	
Special Event Expenses - Total	282,500
Other Development Expenses	159,003
Total Development	441,503
Occupancy	
Utilities and Telephone	214,969
Mortgage Interest Expense	48,478
Insurance Expense	35,631
Maintenance & Repairs	112,113
Maintenance & Repairs- Grant	-
Rent Expense	552,875
Total Occupancy	964,066
Depreciation	132,486
Total Expenses	5,196,301
Net Income Over (Under) Expenses	(0)

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #16

HOUSING AUTHORITY OF COOK COUNTY

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Housing Authority of Cook County

Address: 175 West Jackson Blvd, Suite 350, Chicago, IL 60604

Contact Person/Title: Alesia Hushaw/Finance Manager

Telephone Number: (312) 542-4655

Fax Number: (312) 939-4727

Email Address: AHushaw@thehacc.org

Program Description

Name of Program or Service: Housing Authority of Cook County – Albert Goedke Apartments

Brief Description of Program or Service:

The Housing Authority of Cook County was recently awarded Low-Income Housing Tax Credits for the rehabilitation of two of its Low-Income Public Housing properties, one of which is Albert Goedke Apartments. Albert Goedke Apartments is located at 215 West Miner Street in Arlington Heights and contains 118 rental units reserved for elderly and/or disabled families at or below the 80% Area Median Income. Currently there are 115 Arlington Heights residents who call Albert Goedke Apartments their home and over 85% of these families are at or below the 30% Area Median Income. This building has not received any significant upgrades or repairs since its construction in 1978 and in order to preserve this affordable housing community extensive work is required. The success of this project is contingent on HACC receiving CDBG funds from the Village of Arlington Heights; without these funds the Cook County Department of Planning and Development cannot pledge any of its own CDBG funds to this project. With these funds the Housing Authority can continue to provide decent, safe and sanitary residences to those in need.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016):

\$ 75,000

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$75,000

Other Sources of Funding for this Program or Service:

Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	Name of Funding Source	Amount
	Low-Income Housing Tax Credits	\$15,000,000
	Illinois Affordable Housing Tax Credits	\$1,957,500
	Cook County CDBG Funds	\$3,299,646
	Village of Skokie CDBG Funds	\$20,000
	HACC Capital Contribution	\$10,100
	GP Capital Land Contribution	\$3,500,000
	Deferred Developer Fee	\$561,498

Total Revenue: **\$24,423,744**

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$ _____	\$ _____	\$ _____
Construction/Rehabilitation	<u>\$75,000</u>	<u>\$24,348,744</u>	<u>\$24,423,744</u>
Administrative salaries	\$ _____	\$ _____	\$ _____
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ _____	\$ _____	\$ _____
Other (please specify)	\$ _____	\$ _____	\$ _____
Total Expenses:	<u>\$75,000</u>	<u>\$24,348,744</u>	<u>\$24,423,744</u>

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM NARRATIVE

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. **Describe the proposed service or program.** The Housing Authority of Cook County (HACC) owns and manages Albert Goedke Apartments, a Low-Income Public Housing property located at 215 West Miner Street in Arlington Heights. The building houses elderly and/or disabled individuals at or below the 80% Area Median Income (AMI). HACC is proposing a major rehabilitation of the interior and exterior of the building.
2. **How will the service or program be provided?** HACC currently provides low-income housing as part of the Department of Housing and Urban Development's (HUD) Public and Indian Housing program. The Housing Authority receives capital funds and operating subsidy under the Annual Contributions Contract executed between HACC and HUD. In addition to rental income these funds are used to maintain the building in a safe and decent condition. Due to budgetary cuts incurred by HUD, the Housing Authority cannot afford the necessary repairs and upgrades needed to preserve this affordable housing community without securing outside funding. In effort to complete the much needed improvements, HACC applied for Low-Income Housing Tax Credits (LIHTC) through the Illinois Housing Development Authority's competitive 9% tax credit program and was awarded \$1.5 million in tax credits. With the equity from the tax credits and the Community Development Block Grant funds, the Housing Authority will be able to completely renovate Albert Goedke Apartments and extend its useful life for at least another thirty years.
3. **Who are the expected clients?** Current residents will be able to remain at Albert Goedke Apartments. Vacant units will be leased to individuals whose income does not exceed 60% of the Area Median Income and who also meet all eligibility requirements of the housing program.
4. **What are the eligibility criteria for service?** All current residents of Albert Goedke Apartments are eligible to remain at the property and HACC will continue to screen potential residents to determine program eligibility as units are vacated. HACC determines an applicant's eligibility according to the Department of Housing and Urban Development's Public and Indian Housing program requirements as written in the Code of Federal Regulations Title 24 Part 960, the Housing Authority's Admissions and Continued Occupancy Policy and Section 42 of the Internal Revenue Code. Specific eligibility criteria include, but are not limited to, verification of citizenship status, age or disability, income level, and criminal background checks.
5. **What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)?** In order to remain in compliance with the LIHTC program income requirements all residents will be under the moderate-income level. Currently 87% of residents are considered extremely low-income, 10% low-income and 3% moderate-income according to the CDBG income limits included in this application.

6. **What is the overall service area of the service or program?** The program provides decent, safe and sanitary low-income housing to qualified individuals throughout Cook County. HACC manages the property and provides additional services to its residents to enhance their quality of life. Examples of these services include, but are not limited to, social programs such as the organization of a Resident Council, holiday parties and gardening clubs. New Foundations Center (NFC), an organization that provides supportive services to adults with mental illness, will work onsite for a minimum of 150 hours every year for the next 10 years. NFC links residents to organizations that can help them with gaining access to benefits, employment opportunities, educational programs and other health needs. NFC also provides consultations to residents and helps them develop key skills such as money management, organization, coping with stress and encourages social activities.
7. **Is the service or program available to all Arlington Heights residents?** In addition to the Arlington Heights residents currently living at Albert Goedke Apartments, this program is available to all Arlington Heights residents who have been selected from the waitlist and meet HACC's screening criteria for eligibility.
8. **Is it exclusively for Arlington Heights residents?** Occupancy is available to all eligible program applicants and participants of the Housing Authority of Cook County. Those tenants currently living at Albert Goedke Apartments have exclusive rights to remain at the property after the rehabilitation work is completed.
9. **How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.** All units are one bedroom and one bathroom and can accommodate two individuals. Based on these occupancy standards there can be anywhere between 118 to 236 people who benefit from the program annually. Currently there are 115 people living at Albert Goedke Apartments which means at a minimum 115 Arlington Heights residents will benefit from the program at this time. As units become vacant new tenants move-in which will increase the number of people who will benefit from this program. Projecting the specific number of future Arlington Heights residents that will benefit from this program cannot be identified due to a variety of reasons. When an applicant is selected from the waitlist it does not mean he or she will be moving into the building. For example, applicants are selected from the waitlist in chronological order and when contacted some may no longer be interested in applying to the program or they have found other living arrangements. If an applicant is interested in continuing with the process their admittance to the program is not guaranteed until eligibility is determined. For the aforementioned reasons it is not possible to provide a number of how many future tenants of Albert Goedke Apartments will be from Arlington Heights.
10. **If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year.** Albert Goedke Apartments has housed an average of 126 people in 2012, 127 people in 2013 and 121 people year to date. Of the current occupants 38 residents have lived there for 5 to 9 years, 17 residents for 10 to 14 years, 14 residents for 15 to 19 years and 3 residents for more than 20 years. Leasing has been suspended since February of 2014 in preparation of the possible tax credit award.

11. **How many of the Arlington Heights residents were of low-and moderate-income?** There are 104 households with a total of 115 people currently living at Albert Goedke Apartments. 91 households are at or below 30% AMI, 10 households are at or below 50% and 3 households are at or below 80% AMI.
12. **Explain why the proposed service or program is needed.** The affordable housing inventory is limited in Arlington Heights and Albert Goedke Apartments is the only public housing property located in the Village. This housing program allows tenants to pay no more than 30% of their monthly income in rent. The building was constructed in 1978 and most of its systems are original and in desperate need of repair or replacement. In addition to building systems and structural repairs, this project will allow HACC to make all building common areas UFAS compliant (Uniform Federal Accessibility Standards). By project completion there will be 13 UFAS apartments and 3 apartments for the sensory impaired.
13. **Explain why funding by the Village of Arlington Heights is necessary.** In order to finance this project the Housing Authority requires funds incremental to the equity generated by the LIHTCs. The Cook County Department of Planning and Development has provided HACC with a conditional commitment to provide \$3,299,646 from their Community Development Block Grant program. Per HUD regulations, the Cook County Department of Planning and Development may only give HACC CDBG funds if the Village of Arlington Heights contributes funds from its own CDBG program. Without a contribution of CDBG funds from the Village of Arlington Heights the Housing Authority's \$24,423,744 rehabilitation project will not move forward.
14. **If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served?** Albert Goedke Apartments was constructed in 1978 and has operated as a Public Housing property since that time. CDBG funding from the Village will ensure that low-income housing is available to residents of Arlington Heights for decades to come. This renovation will increase the longevity of the program which will allow anywhere between 118 and 236 low-income families to be served for at least another 30 years.
15. **Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.** Albert Goedke Apartments is the only Public Housing property in Arlington Heights and the Housing Authority of Cook County is the only entity authorized to construct Public Housing properties in the Village. This rehabilitation project will prolong the life of a program that has been part of Arlington Heights for over 35 years.

2. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

Below is a summary of the work that will be included in the rehabilitation project along with the estimated costs.

SITE IMPROVEMENTS:

- correcting all noncompliant accessible pathways
- sealcoating and asphalt repair of parking lots
- fence replacement
- sidewalk and curb repair
- upgraded landscaping
- new exterior lighting

BUILDING STRUCTURE AND EXTERIOR:

- tuck-pointing
- replace sealant
- painting
- repair of roof, flashing and penetrations
- replacement of all windows with new aluminum frame, thermally broken, insulated, and low-e insulated glass

BUILDING INTERIOR COMMON AREAS:

- painting
- replace flooring
- replace light fixtures
- install soffits in corridors to house Fire Protection piping
- correct all accessibility issues in common spaces including bathroom and community room kitchen, furnishings and equipment
- ADA hardware on all doors and trash chutes
- new air conditioning unit

BUILDING INTERIOR UNITS:

- new appliances
- new window air conditioning units
- painting of unit walls and ceiling
- new kitchen cabinets and countertops
- new flooring
- new bathroom fixtures, lighting fixtures, toilets, vanities, ceramic tile bath surround, medicine cabinets and accessories
- replacement of closet doors and closet lighting

FIRE PROTECTION, PLUMBING, HVAC, ELECTRICAL:

- new rooftop makeup air handlers
- new common area and hallway air handler units
- new water pumps

- call system replacement
- new domestic water heaters
- areas of rescue
- ComEd transformer pad replacement
- new automatic fire sprinkler system for whole building
- new fire pumps
- elevator renovations

COST SUMMARY:

1. Existing Conditions: **\$246,407**
2. Concrete Work: **\$16,552**
3. Masonry Work: **\$86,521**
4. Millwork: **\$380,638**
5. Thermal & Moisture Protection: **\$100,362**
6. Openings: **\$615,467**
7. Finishes: **\$1,233,030**
8. Signage: **\$23,116**
9. Toilet Accessories: **\$51,896**
10. Appliances: **\$254,252**
11. Window Treatments: **\$27,997**
12. Elevator Renovations: **\$50,000**
13. ADA Trash Chute Handles: **\$5,000**
14. Fire Suppression: **\$249,483**
15. Plumbing: **\$617,115**
16. Heating, Ventilation & Air Conditioning: **\$310,552**
17. Electrical: **\$568,108**
18. Electronic Safety & Security: **\$72,940**
19. Earthwork: **\$31,337**
20. Exterior Improvements: **\$142,245**
21. Utilities: **\$33,970**

ADDITIONAL ATTACHMENTS:

- 1) Sources and Uses Statement for the entire project
- 2) Sources and Uses Statement for individual buildings
- 3) Schematic Design Pricing Package

HOUSING AUTHORITY OF COOK COUNTY
FY15 BUDGET
BUDGET SUMMARY
MARCH 31, 2015

DESCRIPTION	FY 2015 PROPOSED BUDGET				FY 2014 REVISED BUDGET				DIFFERENCE			
	LIPH	HCV	COCC	TOTAL	LIPH	HCV	COCC	TOTAL	LIPH	HCV	COCC	TOTAL
REVENUE												
HUD OPERATING GRANTS	5,431,917	-	-	5,431,917	6,539,219	-	-	6,539,219	(1,107,301)	-	-	(1,107,301)
HUD CAPITAL GRANTS ADMIN FEES	300,261	-	242,587	542,848	100,000	-	242,587	342,587	200,261	-	(0)	200,261
SEC 8 ADMIN FEE / COCC MANAGEMENT FEES	-	9,786,468	3,228,379	13,014,847	-	8,828,703	3,073,676	11,902,379	-	957,765	154,703	1,112,468
COCC BOOKKEEPING & FRONT LINE FEES	-	-	1,823,531	1,823,531	-	-	1,964,025	1,964,025	-	-	(140,493)	(140,493)
TENANT RENTAL INCOME	4,273,927	-	-	4,273,927	4,104,162	2,875	-	4,107,037	169,765	(2,875)	-	166,890
MISCELLANEOUS INCOME	174,986	221,792	184,500	581,278	155,985	256,131	10,470	422,586	19,000	(34,339)	174,030	158,691
TOTAL REVENUE	10,181,091	10,008,260	5,478,998	25,668,348	10,899,366	9,087,709	5,290,758	25,277,833	(718,275)	920,552	188,239	390,516
EXPENSES												
TOTAL ADMINISTRATIVE EXPENSES	4,199,402	9,127,764	4,418,518	17,745,684	4,613,939	8,827,702	4,545,646	17,987,286	(414,536)	300,062	(127,128)	(241,602)
TOTAL MAINTENANCE EXPENSES	3,581,920	4,400	31,641	3,617,961	3,291,343	1,135	38,355	3,330,833	290,576	3,265	(6,714)	287,127
OTHER GENERAL EXPENSES	2,927,135	287,015	270,634	3,484,783	2,954,540	251,266	279,629	3,485,434	(27,405)	35,749	(8,995)	(651)
CAPITALIZED ITEMS	30,000	-	-	30,000	34,842	5,739	5,111	45,692	(4,842)	(5,739)	(5,111)	(15,692)
TOTAL EXPENSES	10,738,457	9,419,178	4,720,793	24,878,428	10,894,664	9,085,842	4,868,740	24,849,246	(156,207)	333,336	(147,947)	29,182
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES	(557,366)	589,082	758,204	789,920	4,702	1,866	422,018	428,586	(562,068)	587,216	336,186	361,334
CONTINGENCY	110,000	90,000	50,000	250,000	-	-	-	-	110,000	90,000	50,000	250,000
EXCESS (DEFICIENCY) OF TOTAL REVENUE OVER (UNDER) TOTAL EXPENSES AFT CONTINGENCY	(667,366)	499,082	708,204	539,920	4,702	1,866	422,018	428,586	(672,068)	497,216	286,186	111,334

Applicant Sources
Construction Period Sources

Construction period debt <i>Including equity bridge loans</i>	Lien Position	Amount	Interest Rate	Construction Term (Years)	Construction Debt Service	Comments
Construction Loan	1	\$6,269,646	2.00%	1.50	\$188,089	Effective rate per Developer's Draw Schedule
Cook County CDBG	2	\$3,299,646	1.00%	1.50	\$49,495	
					\$0	
					\$0	
					\$0	
Total		\$9,569,292			\$237,584	

Construction period grants <i>Grants available during construction</i>	Amount	Comments
Skokie CDBG	\$20,000	Grant to Sponsor, in turn loaned to Owner at 0% deferred
Arlington Heights CDBG	\$75,000	Grant to Sponsor, in turn loaned to Owner at 0% deferred
GP Capital Land Contribution	\$3,500,000	
Total	\$3,595,000	

Construction period equity <i>Equity available during construction</i>	Type	Amount	Comments
Equity Investor	LIHTC	\$15,000,000	20% at Closing, 40% at construction, 10% at CoC, 25% at stabilization & 5% at 8609
Equity Investor	IAHTC	\$1,957,500	Funding at closing
Housing Authority of Cook County	Cash	\$10,000	Charitable Contribution required by IAHTC
Housing Authority of Cook County	Cash	\$100	GP Capital Contribution
Total		\$16,967,600	

	Amount	% of:	Total Developer Fee
Deferred Developer Fee	\$0		0.0%

Total Construction Sources	\$30,131,892
-----------------------------------	---------------------

Permanent Sources

Permanent debt	Lien Position	Amount	Term (Years)	Amort (Years)	Rate	Annual D/S
Cook County CDBG	1	\$3,299,646	30	0	1.00%	\$32,996
						\$0
						\$0
						\$0
						\$0
Total		\$3,299,646				\$32,996

Grants	Amount	Comments
Skokie CDBG	\$20,000	Grant to Sponsor, in turn loaned to Owner at 0% deferred
Arlington Heights CDBG	\$75,000	Grant to Sponsor, in turn loaned to Owner at 0% deferred
GP Capital Land Contribution	\$3,500,000	
Total	\$3,595,000	

Equity	Type	Amount	Allocation	Raise Rate	Comments
Equity Investor	LIHTC	\$15,000,000	15,000,000	\$1.00000	
Equity Investor	IAHTC	\$1,957,500	2,250,000	\$0.87000	
Housing Authority of Cook County	Cash	\$10,000			Charitable Contribution required by IAHTC
Housing Authority of Cook County	Cash	\$100			GP Capital Contribution
Total		\$16,967,600			

	Amount	% of:	Total Developer Fee	75% of Cash Flow (years 1-12)
Deferred Developer Fee	\$561,498		28.1%	53.7%

Total Permanent Sources	\$24,423,744
--------------------------------	---------------------

Applicant Uses

Check (X) here if 4% determination request: ☐

Check (X) here if identify of interest:

Buyer and Seller: ☐

Owner and General Contractor: ☐

Units

246

Type	Description	Reference %	Cost	Per unit	Basis	Comments
Acquisition	Land		350,000	1,423		
Acquisition	Building		3,150,000	12,805	3,150,000	
Acquisition	Holding Costs			0	0	
Acquisition				0	0	
Acquisition				0	0	
Subtotal	Acquisition		3,500,000	14,228		
Hard Costs	Residential: New Construction	0.0%	0			
Hard Costs	Residential: Non-residential buildings into residential buildings	0.0%	0			
Hard Costs	Residential: Rehabilitation of Existing Housing	100.0%	13,801,899			
Hard Costs	Residential: Rehabilitation of Single-Family Housing	0.0%	0			
Hard Costs	Residential	100.0%	13,801,899	56,105	13,801,899	
Hard Costs	Commercial	0.0%	0			
Hard Costs	Service	0.0%	0	0	0	
Hard Costs	Off-Site	0.0%	0		0	
Subtotal	Grand Total Hard Costs		13,801,899	56,105		
Contingency	Construction Contingency	11.0%	1,380,190	5,611	345,048	
Soft costs	Architect: Design	7.18%	644,343	2,619	644,343	
Soft costs	Architect: Supervision		346,482	1,408	346,482	
Soft costs	Civil Engineering	0.0%		0	0	
Soft costs	"Green" Certification Fees			0	0	
Soft costs	Legal		175,861	715	175,861	
Soft costs	Accounting/Cost Certification		24,000	98	24,000	
Soft costs	Survey		7,500	30	7,500	
Soft costs	Appraisal		43,000	175	43,000	
Soft costs	Environmental Report		15,000	61	15,000	
Soft costs	Soil Tests			0	0	
Soft costs	Market Study		8,200	33	8,200	
Soft costs	3rd Party Cost Estimate		12,500	51	12,500	
Soft costs	Title and Recording		38,631	157	38,631	
Soft costs	Relocation		300,000	1,220	300,000	
Soft costs	Marketing		30,000	122		
Soft costs	contingency		75,000	305	75,000	
Soft costs	Physical Needs Assessments		32,000	130	32,000	
Subtotal	Soft Costs		1,752,517	7,124		
Financing	IHDA application fees		4,500	18		
Financing	4% Determination Fee (TE bonds only)			0		
Financing	9% Reservation Fee		150,000	610		
Financing	Working Capital/Latent Defects Letter of Credit Fee			0		
Financing	IHDA Origination			0	0	
Financing	Other Loan Origination			0	0	
Financing	IHDA Legal Fees			0	0	
Financing	Other Lender Legal Fees			0		
Financing	Lender's Inspecting Architect			0	0	
Financing	Bond Issuance Fees			0		
Financing	Credit Enhancement Fee			0	0	
Financing	Bank Escrow Fee			0	0	
Financing	Rating Agency Fee			0	0	
Financing				0	0	
Financing				0	0	
Subtotal	Financing		154,500	628		
Interim	Construction / Bridge loan interest		237,584	966	237,584	
Interim	MIP / Credit Enhancement during construction			0	0	
Interim	Servicing fees during construction			0	0	
Interim	Real Estate Taxes During Construction		82,000	333	82,000	

Interim	Insurance During Construction	66,036	268	66,036	
Subtotal	Interim	385,620	1,568		
Syndication	Syndication legal	45,000	183		
Syndication	Partnership organizational expense		0		
Syndication	Other Syndication fees	50,000	203		
Subtotal	Syndication	95,000	386		
Reserves	Real Estate Tax Reserve	55.0%	23,100	94	
Reserves	Insurance Reserve	105.0%	76,250	310	
Reserves	Replacement Reserves		292,800	1,190	3 mos
Reserves	Initial Rent-Up Reserve			0	
Reserves	Operating Reserve		861,868	3,504	
Reserves	Debt Service Reserve			0	
Reserves	Furniture, Fixtures and Equipment Reserve			0	
Reserves	Transition Reserve			0	
Reserves	Existing Reserves			0	
Reserves	Tenant Service		100,000	407	
Reserves				0	
Subtotal	Reserves		1,354,018	5,504	
Developer Fee	Developer Fee (inclusive of consultants, managers, etc.)		2,000,000	8,130	
Developer Fee	Less Identity of Interest Between Buyer and Seller		0	0	
Developer Fee	Less Identity of Interest Between Owner and GC		0	0	
Developer Fee	Total Developer Fee	9.71%	2,000,000	8,130	2,000,000
Total	Grand Total		24,423,744	99,284	21,405,084

Tax Credit Calculation

	4% - Acq.	4%	9%	Total
Eligible Basis	3,150,000		18,255,084	21,405,084
- Historic Tax Credits				0
- Deductions				0
X Boost (if eligible)	100.0000%	100.0000%	100.0000%	
= Eligible Basis	3,150,000		18,255,084	21,405,084
X Applicable Fraction	100.0000%	100.0000%	100.0000%	
= Qualified Basis	3,150,000		18,255,084	21,405,084
X Applicable Percentage (IRS published monthly rate)	3.2500%	3.2500%	9.0000%	
= Tax Credit Amount	102,375		1,642,958	1,745,333

Tax Credit Election

20% @ 50% AMI	
40% @ 60% AMI	X

\$ 6,676,528
48%

Rehab Project w 9% LIHTC & CDBG
Arlington Heights- Alber Goedke 119 units

Rehab Project w 9% LIHTC & CDBG
Skokie - Arrmond King- 127 units

SOURCES

County/City CDBG funds	\$ 3,299,646
City CDBG funds-Arlington Heights	\$ 75,000
City CDBG funds- Skokie	\$ 20,000
LIHTC	\$ 15,000,000
IAHTC	\$ 1,957,500
Deferred Developer Fee	\$ 561,498
GP Capital Land Contribution	\$ 3,500,000
HACC Capital Contribution	\$ 10,100
TOTAL SOURCES	\$ 24,423,744

SOURCES

County/City CDBG funds	\$ 1,596,170
City CDBG funds-Arlington Heights	\$ -
City CDBG funds- Skokie	\$ 20,000
LIHTC	\$ 7,103,271
IAHTC	\$ 946,921
Deferred Developer Fee	\$ 271,619
GP Capital Land Contribution	\$ 2,100,000
HACC Capital Contribution	\$ 4,886
TOTAL SOURCES	\$ 12,042,866

SOURCES

County/City CDBG funds	\$ 1,703,476
City CDBG funds-Arlington Heights	\$ 75,000
City CDBG funds- Skokie	\$ -
LIHTC	\$ 7,896,729
IAHTC	\$ 1,010,579
Deferred Developer Fee	\$ 289,879
GP Capital Land Contribution	\$ 1,400,000
HACC Capital Contribution	\$ 5,214
TOTAL SOURCES	\$ 12,380,878

USES

Land	\$ 350,000
Building	\$ 3,150,000
Rehab of Existing Housing	\$ 13,801,899
Construction Contingency	\$ 1,380,190
Architect Design	\$ 990,825
Accounting/ Cost Cert	\$ 24,000
Legal	\$ 175,861
Survey	\$ 7,500
Appraisal	\$ 43,000
Environmental Report	\$ 15,000
Market Study	\$ 8,200
3rd Party Cost Estimate	\$ 12,500
Title and Recording	\$ 38,631
Relocation	\$ 300,000
Marketing	\$ 30,000
Contingency	\$ 75,000
Physical Needs Assessment	\$ 32,000
IHDA application Fees	\$ 4,500
9% Reservation Fee	\$ 150,000
Construction/Bridge Lon interest	\$ 237,584
Real Estate Taxes During Construction	\$ 82,000
Insurance during Construction	\$ 66,036
Syndication legal	\$ 45,000
Other Syndication Fees	\$ 50,000
Real Estate Tax Reserve	\$ 23,100
Insurance Reserve	\$ 76,250
Replacement Reserve	\$ 292,800
Operating Reserve	\$ 861,868
Tenant Service	\$ 100,000
Developer Fee	\$ 2,000,000
TOAL USES	\$ 24,423,744

USES

Land	\$ 210,000
Building	\$ 1,890,000
Rehab of Existing Housing	\$ 6,513,999
Construction Contingency	\$ 651,400
Architect Design	\$ 479,302
Accounting/ Cost Cert	\$ 11,610
Legal	\$ 85,071
Survey	\$ 3,628
Appraisal	\$ 20,801
Environmental Report	\$ 7,256
Market Study	\$ 3,967
3rd Party Cost Estimate	\$ 6,047
Title and Recording	\$ 18,687
Relocation	\$ 145,122
Marketing	\$ 14,512
Contingency	\$ 36,280
Physical Needs Assessment	\$ 15,480
IHDA application Fees	\$ 2,177
9% Reservation Fee	\$ 72,561
Construction/Bridge Lon interest	\$ 114,929
Real Estate Taxes During Construction	\$ 39,667
Insurance during Construction	\$ 31,944
Syndication legal	\$ 21,768
Other Syndication Fees	\$ 24,187
Real Estate Tax Reserve	\$ 11,174
Insurance Reserve	\$ 36,885
Replacement Reserve	\$ 141,639
Operating Reserve	\$ 416,920
Tenant Service	\$ 48,374
Developer Fee	\$ 967,480
TOAL USES	\$ 12,042,866

USES

Land	\$ 140,000
Building	\$ 1,260,000
Rehab of Existing Housing	\$ 7,287,900
Construction Contingency	\$ 728,790
Architect Design	\$ 511,523
Accounting/ Cost Cert	\$ 12,390
Legal	\$ 90,790
Survey	\$ 3,872
Appraisal	\$ 22,199
Environmental Report	\$ 7,744
Market Study	\$ 4,233
3rd Party Cost Estimate	\$ 6,453
Title and Recording	\$ 19,944
Relocation	\$ 154,878
Marketing	\$ 15,488
Contingency	\$ 38,720
Physical Needs Assessment	\$ 16,520
IHDA application Fees	\$ 2,323
9% Reservation Fee	\$ 77,439
Construction/Bridge Lon interest	\$ 122,655
Real Estate Taxes During Construction	\$ 42,333
Insurance during Construction	\$ 34,092
Syndication legal	\$ 23,232
Other Syndication Fees	\$ 25,813
Real Estate Tax Reserve	\$ 11,926
Insurance Reserve	\$ 39,365
Replacement Reserve	\$ 151,161
Operating Reserve	\$ 444,948
Tenant Service	\$ 51,626
Developer Fee	\$ 1,032,520
TOAL USES	\$ 12,380,878



55 East Monroe Street
Suite 2850
Chicago, IL 60603
312.424.0250 T
312.424.0252 F
www.concord-cc.com

HOUSING AUTHORITY OF COOK COUNTY ALBERT GOEDKE HOUSE SENIOR HOUSING REDEVELOPMENT

215 W. Miner St.
Arlington Heights, IL 60005

SD Estimate
July 23, 2014

Prepared For:
Housing Authority Of Cook County
171 W. Jackson Blvd.
Chicago, IL 60604

NOTES REGARDING PREPARATION OF ESTIMATE

This estimate was prepared based on the following documents provided by GEC Design Group:

1. Schematic Design Pricing Package dated July 11, 2014
2. Physical Need Assessment Document prepared by Harding Partners dated July 10, 2014.
3. Information regarding the project was also obtained via meetings, phone conversations, and email messages that clarified the project scope.

BIDDING PROCESS - MARKET CONDITIONS

This document is based on the measurement and pricing of quantities wherever information is provided and/or reasonable assumptions for other work not covered in the drawings or specifications, as stated within this document. Unit rates have been generated from current material/labor rates, historical production data, and discussions with relevant subcontractors and material suppliers. The unit rates reflect current bid costs in the area. All unit rates relevant to subcontractor work include the subcontractors overhead and profit unless otherwise stated.

Pricing reflects probable construction costs obtainable in the Chicago, Illinois area on the bid date. This estimate is a determination of fair market value for the construction of this project. It is not a prediction of low bid. Pricing assumes competitive bidding for every portion of the construction work for all subcontractors with a minimum of 3 bidders for all items of subcontracted work and a with a minimum of 3 bidders for a general contractor. Experience indicates that a fewer number of bidders may result in higher bids, conversely an increased number of bidders may result in more competitive bids.

Since The Concord Group has no control over the cost of labor, material, equipment, or over the contractor's method of determining prices, or over the competitive bidding or market conditions at the time of bid, this statement of probable construction cost is based on industry practice, professional experience and qualifications, and represents The Concord Group's best judgment as professional construction cost consultants familiar with the construction industry. However, The Concord Group cannot and does not guarantee that the proposals, bids, or the construction cost will not vary from opinions of probable cost prepared by them.

ASSUMED CONSTRUCTION PARAMETERS

The pricing is based on the following project parameters:

1. A construction start date of July 2015.
2. A construction period of 17 months.
3. The contract will be competitively bid to multiple contractors.
4. All contractors will be required to pay prevailing wages.
5. There are no phasing requirements.
6. The contractors will have full access to the site during normal working hours
7. Estimate includes pricing as of July 2014.
8. Estimate is based off the SD Drawings dated July 11th, 2014. As there is no clear defined scope of work, (no narrative provided), the Physical Needs Assessment Document dated July 10th, 2014, was taken into account and a number of assumptions made. Where there was any conflict between the 2 documents, the drawings superseded the Physical Needs Assessment.



EXCLUSIONS

The following are excluded from the cost of this estimate:

1. Professional Design Fees
2. Testing Fees
3. Owner Contingencies/Scope Changes
4. Premium Time / Restrictions on Contractor Working Hours
5. Finance and Legal Charges
6. Contaminated Soil Removal
7. Lead and Radio Frequency Shielding
8. Temporary Facilities
9. Loose Furniture
10. Equipment (Owner Furnished/Installed)
11. Artwork
12. Non-fixed Audio/Visual Equipment
13. Telephone / Data System Renovation
14. Intercom System
15. Removal of Face Brick to Expose Lintels
16. Ceiling Replacement in Units
17. Work to Corridors (Ceiling Replacement at 1st Floor Included)
18. Environmental Abatement at Non-ADA Units
19. Roof Replacement
20. Parapet/Coping Scope
21. A/C Unit Opening Enlargement
22. Stair Railing Replacement



Housing Authority Of Cook County
Albert Goedke House
Senior Housing Redevelopment

SD Estimate
07/23/2014

COST SUMMARY		77,277 GSF	\$/SF	BUILDING TOTAL
01000	GENERAL REQUIREMENTS		\$0.00	\$0
02000	EXISTING CONDITIONS		\$3.19	\$246,407
03000	CONCRETE		\$0.21	\$16,552
04000	MASONRY		\$1.12	\$86,521
05000	METALS		\$0.00	\$0
06000	WOODS, PLASTICS & COMPOSITES		\$4.93	\$380,638
07000	THERMAL & MOISTURE PROTECTION SYSTEM		\$1.30	\$100,362
08000	OPENINGS		\$7.96	\$615,467
09000	FINISHES		\$15.96	\$1,233,030
10000	SPECIALTIES		\$0.97	\$75,012
11000	EQUIPMENT		\$3.29	\$254,252
12000	FURNISHINGS		\$0.36	\$27,997
13000	SPECIAL CONSTRUCTION		\$0.00	\$0
14000	CONVEYING EQUIPMENT		\$0.71	\$55,000
21000	FIRE SUPPRESSION		\$3.23	\$249,483
22000	PLUMBING		\$7.99	\$617,115
23000	HEATING, VENTILATING & AIR CONDITIONING		\$4.02	\$310,552
26000	ELECTRICAL		\$7.35	\$568,108
27000	COMMUNICATIONS		\$0.00	\$0
28000	ELECTRONIC SAFETY AND SECURITY		\$0.94	\$72,940
31000	EARTHWORK		\$0.41	\$31,337
32000	EXTERIOR IMPROVEMENTS		\$1.84	\$142,245
33000	UTILITIES		\$0.44	\$33,970
SUBTOTAL			\$66.22	\$5,116,991
	ESCALATION TO MID-POINT OF CONSTRUCTION	4.5%	\$2.98	\$230,265
	GENERAL CONDITIONS/BOND/INSURANCE	7.0%	\$4.84	\$374,308
	CONTRACTOR'S FEES	3.5%	\$2.59	\$200,255
	DESIGN CONTINGENCY	10.0%	\$7.66	\$592,182
TOTAL ESTIMATED BID			\$84.29	\$6,513,999
	CONSTRUCTION CONTINGENCY	10.0%	\$8.43	\$651,400
TOTAL ESTIMATED CONSTRUCTION COSTS			\$92.72	\$7,165,399



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
02000 EXISTING CONDITIONS				
02100 Selective Demolition				
Demolish front entrance canopy & structure (318 SF)	1	EACH	8,077.60	8,078
Remove appliances	238	EACH	45.09	10,731
Remove partition, assumed drywall	8,700	SQFT	1.82	15,803
Remove ceiling	3,515	SQFT	0.81	2,838
Remove interior window sills, jambs & heads	4,578	LNFT	2.62	12,010
Remove ceramic tube surround	114	EACH	180.36	20,561
Remove door, frame & hardware, 25% of total	132	EACH	68.12	8,991
Remove door hardware, door & frame to remain, 75% of total	394	EACH	30.27	11,928
Remove toilet accessories	8	EACH	45.41	363
Remove toilet partition	3	EACH	90.82	272
Remove toilet urinal screen	1	EACH	45.41	45
Remove millwork	3,054	LNFT	19.24	58,754
Remove window treatments	7,436	SQFT	0.36	2,682
SUBTOTAL: Selective Demolition				\$153,057
02200 Environmental Abatement				
Remove flooring, assumed asbestos	11,322	SQFT	8.25	93,350
SUBTOTAL: Environmental Abatement				\$93,350
TOTAL: EXISTING CONDITIONS				\$246,407
03000 CONCRETE				
03900 Miscellaneous Concrete				
Prepare floor structure for new floor finish, level as necessary	11,322	SQFT	1.46	16,552
SUBTOTAL: Miscellaneous Concrete				\$16,552
TOTAL: CONCRETE				\$16,552
04000 MASONRY				
04200 Exterior Masonry Restoration				
Allowance for removing abandoned electrical devices & tuck-pointing	1	LSUM	2,540.96	2,541
Chemically clean face brick facade	257	SQFT	3.95	1,016
Tuck-point brick masonry, 1st floor North elevation	2,103	SQFT	9.75	20,511
Tuck-point 10% of brick masonry	2,424	SQFT	12.75	30,917
Tuck-point brick masonry. Replace loose brick w/ new	272	SQFT	18.39	5,002
Remove & reinstall limestone coping on new SS flashing	18	LNFT	85.21	1,534
Access allowance	1	LSUM	25,000.00	25,000
SUBTOTAL: Exterior Masonry Restoration				\$86,521
TOTAL: MASONRY				\$86,521
06000 WOODS, PLASTICS & COMPOSITES				
06300 Millwork				
Pre-manufactured base cabinets & countertop	1,321	LNFT	165.75	218,959
Pre-manufactured wall hung cabinets	1,291	LNFT	91.66	118,338
Closet shelving	944	LNFT	9.17	8,653



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
Reception counter	10	LNFT	291.66	2,917
Solid surface window sills, 6" wide	1,505	LNFT	21.11	31,771
SUBTOTAL: Millwork				\$380,638

TOTAL: WOODS, PLASTICS & COMPOSITES					\$380,638
--	--	--	--	--	------------------

07000 THERMAL & MOISTURE PROTECTION**07200 Thermal Insulation**

Spray foam insulation at cavity at windows	1	LSUM	30,000.00	30,000
SUBTOTAL: Thermal Insulation				\$30,000

07500 Roofing Specialties

Remove abandoned TV antenna. Repair surfaces	1	EACH	336.11	336
Roof walkway	550	SQFT	10.19	5,602
SUBTOTAL: Roofing Specialties				\$5,938

07600 Metal Panel Systems

Composite aluminum panel soffit canopy, including galv light weight framing, roofing etc.	318	SQFT	134.98	42,924
SUBTOTAL: Metal Panel Systems				\$42,924

07700 Fireproofing & Firestopping

Firestopping allowance	1	LSUM	10,000.00	10,000
SUBTOTAL: Fireproofing & Firestopping				\$10,000

07800 Caulking & Sealants

Allowance for removing & replacing joint filler around MEP, FP masonry wall penetrations	1	LSUM	3,833.12	3,833
Remove & replace control joint sealant	764	LNFT	10.03	7,667
SUBTOTAL: Caulking & Sealants				\$11,500

TOTAL: THERMAL & MOISTURE PROTECTION					\$100,362
---	--	--	--	--	------------------

08000 OPENINGS**08100 Windows**

Remove & replace windows, provide hopper windows at apartments	7,436	SQFT	49.43	367,555
SUBTOTAL: Windows				\$367,555

08200 Curtainwall & Storefront

Remove & replace damaged storefront (assumed 50%)	285	SQFT	56.42	16,079
SUBTOTAL: Curtainwall & Storefront				\$16,079

08300 Exterior Doors, Frames, & Hardware

Remove & replace damaged HM door - quantity allowance	4	EACH	1,509.57	6,038
SUBTOTAL: Exterior Doors, Frames, & Hardware				\$6,038

08400 Interior Doors, Frames, & Hardware

Door, frame & hardware, entrance to unit, 25% of total	30	EACH	1,520.80	45,624
Door, frame & hardware within units, 25% of total	60	EACH	662.48	39,749
Folding closet doors, single, 25% of total	40	EACH	229.16	9,166
Folding closet doors, double, 25% of total	9	EACH	388.32	3,495
Door, frame & hardware at stairs/mech room, 25% of total	5	EACH	1,620.80	8,104



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
Provide new door hardware to existing doors, 75% of total	285	EACH	280.20	79,857
Remove sliding glass door. Install double door, frame & hardware	1	EACH	3,041.60	3,042
SUBTOTAL: Interior Doors, Frames, & Hardware				\$189,037
08800 Louvers & Vents				
Remove & replace louver	200	SQFT	87.54	17,508
SUBTOTAL: Louvers & Vents				\$17,508
08900 Miscellaneous Openings				
Lockable access panel	119	EACH	161.77	19,250
SUBTOTAL: Miscellaneous Openings				\$19,250
TOTAL: OPENINGS				\$615,467

09000 FINISHES

09100 Plaster & Gypsum Board

Gypsum board soffit	612	SQFT	15.93	9,751
Patch walls at replaced windows	133	EACH	566.64	75,363
Gypsum board partition	8,837	SQFT	9.67	85,411
Misceallaneous patching allowance at units	119	EACH	983.28	117,010
SUBTOTAL: Plaster & Gypsum Board				\$287,536

09200 Floor Finishes

Ceramic tile floor	146	SQFT	14.49	2,115
Ceramic tile base	70	LNFT	18.48	1,293
VCT	51,260	SQFT	3.14	161,177
Vinyl base	21,812	LNFT	2.33	50,818
SUBTOTAL: Floor Finishes				\$215,403

09300 Wall Finishes

Backsplash at kitchen, solid surface	4,977	SQFT	18.33	91,242
Solid surface wainscot/panels at bathrooms	19,415	SQFT	18.33	355,931
SUBTOTAL: Wall Finishes				\$447,174

09400 Ceiling Finishes

ACT system, 2'-0" x 2'-0"	3,515	SQFT	4.79	16,820
SUBTOTAL: Ceiling Finishes				\$16,820

09600 Paints & Coatings

Paint guardrails at stairwells	215	LNFT	18.44	3,965
Paint handrails at stairwells	286	LNFT	11.49	3,286
Paint walls	153,422	SQFT	0.96	147,132
Paint soffit	612	SQFT	1.04	637
Patch, repair & paint existing ceiling	51,051	SQFT	1.25	63,809
Remove rust from steel boiler chimney. Re-paint w/ rust-inhibitive paint	1	LSUM	4,999.84	5,000
Scrape & paint exposed lintels	1,564	LNFT	17.73	27,731
Scrape & paint baseboard units, per unit	119	EACH	122.18	14,539
SUBTOTAL: Paints & Coatings				\$266,098

TOTAL: FINISHES				\$1,233,030
------------------------	--	--	--	--------------------

10000 SPECIALTIES



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
10200 Signage				
Building & entry signage at entrance canopy	1	LSUM	5,000.00	5,000
Reinstall fire department signage on masonry	1	EACH	104.16	104
Interior way finding signage - quantity allowance	150	EACH	120.08	18,012
SUBTOTAL: Signage				\$23,116
10400 Toilet Accessories				
Toilet paper dispenser, single roll	117	EACH	71.04	8,312
Napkin disposal	1	EACH	154.44	154
Soap dispenser	2	EACH	87.08	174
Mirror above sink	121	EACH	154.16	18,653
Electric hand dryer	2	EACH	554.16	1,108
Shower seat	24	EACH	413.84	9,932
Grab bar set	50	EACH	271.24	13,562
SUBTOTAL: Toilet Accessories				\$51,896
TOTAL: SPECIALTIES				\$75,012
11000 EQUIPMENT				
11900 Miscellaneous Equipment				
Microwave	120	EACH	202.08	24,250
Range and oven	120	EACH	904.16	108,499
Refrigerator	121	EACH	1,004.16	121,503
SUBTOTAL: Miscellaneous Equipment				\$254,252
TOTAL: EQUIPMENT				\$254,252
12000 FURNISHINGS				
12100 Window Treatment				
Window treatment - vinyl blinds	7,436	SQFT	3.77	27,997
SUBTOTAL: Window Treatment				\$27,997
TOTAL: FURNISHINGS				\$27,997
14000 CONVEYING EQUIPMENT				
14200 Electric Traction Elevators				
Renovate elevator cabs - allowance	2	EACH	25,000.00	50,000
SUBTOTAL: Electric Traction Elevators				\$50,000
14600 Facility Chutes				
Replace trash chute handles to make ADA compliant - allowance	1	LSUM	5,000.00	5,000
SUBTOTAL: Facility Chutes				\$5,000
TOTAL: CONVEYING EQUIPMENT				\$55,000
21000 FIRE SUPPRESSION				
21100 Selective Demolition				
Remove existing fire pump and controller	1	EACH	4,000.00	4,000
Remove existing jockey pump and controller	1	EACH	1,500.00	1,500



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
SUBTOTAL: Selective Demolition				\$5,500
21200 Fire Sprinkler Equipment & Specialties				
Wet sprinkler system - main & branch piping, sprinkler heads, valves and specialties - \$/SF	72,277	SQFT	2.75	198,783
Fire pump, 1000 gpm, electric motor, w/controller	1	EACH	31,000.00	31,000
Jockey pump, electric motor, w/controller	1	EACH	3,200.00	3,200
Fire pump test connection, polished brass finish, 6" 4-way	1	EACH	6,000.00	6,000
SUBTOTAL: Fire Sprinkler Equipment & Specialties				\$238,983
21400 Testing & Commissioning				
System pressure testing and certification	1	LSUM	5,000.00	5,000
SUBTOTAL: Testing & Commissioning				\$5,000
TOTAL: FIRE SUPPRESSION				\$249,483

22000 PLUMBING

22100 Selective Demolition

Remove existing water closets	94	EACH	130.00	12,220
Remove existing lavatories	95	EACH	105.00	9,975
Remove existing wall-mount urinals	1	EACH	130.00	130
Remove existing sinks	13	EACH	105.00	1,365
Remove existing bathtub/shower fixture with piping	92	EACH	500.00	46,000
Shut down, cut, cap, and remove existing 6" water service in mechanical room	1	LSUM	2,500.00	2,500
SUBTOTAL: Selective Demolition				\$72,190

22200 Plumbing Fixtures

Water closet, floor outlet, manual flush valve, common areas, w/new branch piping	2	EACH	1,100.00	2,200
Water closet, floor outlet, tank type fixture (residential), w/new branch piping	119	EACH	800.00	95,200
Lavatory, wall hung, manual faucet, common areas, w/new branch piping	2	EACH	700.00	1,400
Lavatory, vanity (fixture by others) - faucet, undersink supplies & waste, rough-in	119	EACH	600.00	71,400
Sink, kitchen, stainless steel, single basin self-rimming, manual faucet, - common areas	1	EACH	1,100.00	1,100
Sink, kitchen, stainless steel, single basin self-rimming, manual faucet, w/branch piping, units	119	EACH	700.00	83,300
Bathtub/shower fixture, w/spout, diverter, shower head	119	EACH	900.00	107,100
SUBTOTAL: Plumbing Fixtures				\$361,700

22300 Plumbing Equipment & Specialties

Domestic water heater, gas-fired, 250 mbh, condensing; connect to gas piping and vent/flues	3	EACH	10,000.00	30,000
DHW recirculating pump	3	EACH	1,300.00	3,900
Expansion tank	3	EACH	500.00	1,500
Provide new floor drains in public restrooms - connect to existing UG piping including slab demo and repair	2	EACH	2,181.28	4,363
Clean existing roof drains	7	EACH	150.00	1,050
Water softening system	1	EACH	44,000.00	44,000
SUBTOTAL: Plumbing Equipment & Specialties				\$84,813

22400 Domestic Water, Waste & Vent, & Storm Drainage Piping



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
Rework existing plumbing for new Laundry room	1	LSUM	11,406.40	11,406
Pipe insulation, 1-1/2" domestic water piping - replace existing damaged (allowance)	1,000	LNFT	9.21	9,206
Replace existing valves w/new - allowance (based on replacing valves at units plus mains)	300	EACH	225.00	67,500
Incoming service, 8", w/4" meter & backflow preventers	1	EACH	7,500.00	7,500
Pipe and valve tagging at new water service	1	LSUM	300.00	300
Domestic water system testing, water pipe chlorination, and pipe flushing - domestic plumbing	1	LSUM	2,500.00	2,500
SUBTOTAL: Domestic Water, Waste & Vent, & Storm Drainage Piping				\$98,413
TOTAL: PLUMBING				\$617,115

23000 HEATING VENTILATION & AIR CONDITIONING

23100 Selective Demolition

Disconnect and remove gas-fired makeup air rooftop unit	2	EACH	7,300.00	14,600
Disconnect and remove AC split system; evaucate and dispose of refrigerant	3	EACH	7,300.00	21,900
Remove existing thru-wall AC unit in Laundry room	1	EACH	212.70	213
Disconnect and remove exhaust fan	4	EACH	425.00	1,700
Remove existing grilles and diffusers	20	EACH	30.00	600
Remove existing mechanical room dampers - allowance	2	EACH	200.00	400
Disconnect and remove unit heaters - allowance	2	EACH	150.00	300
Disconnect and remove unit baseboard heaters and control valves (based on 50% replacement, 2 per unit)	119	EACH	200.00	23,800
Drain, disconnect, and remove existing generator room equipment	1	LSUM	3,000.00	3,000

SUBTOTAL: Selective Demolition \$66,513

23200 Ventilation & Exhaust

Air handling unit, packaged, DX coil, HW heat, filters, SA fans, 10 tons cooling capacity, 4,000 cfm	1	EACH	18,000.00	18,000
Rooftop unit, (based on 10,000 cfm) packaged, DX coil, gas heat, SA, RA fans, filters, condenser section	2	EACH	38,000.00	76,000
HW coil connections, AHU/RTU - valves, fittings, specialties, and pipe insulation - 2"	1	EACH	4,800.00	4,800
Air-cooled condensing unit, 10 tons capacity	1	EACH	14,000.00	14,000
Refrigerant piping, AC split system	200	LNFT	22.96	4,591
Pipe insulation, refrigeration piping	200	LNFT	10.55	2,110
Condensate drain piping, 1" copper	100	LNFT	36.19	3,619
Pipe insulation, condensate drain piping, 1" dia.	100	LNFT	8.81	881
Exhaust fans, ground floor areas	4	EACH	2,800.00	11,200
Registers, grilles and diffusers	20	EACH	80.00	1,600

SUBTOTAL: Ventilation & Exhaust \$136,802

23400 Heating & Ventilating Terminals

Unit heaters, HW hydronic; provide new control valves and connect to existing piping	2	EACH	1,900.00	3,800
Replace 25% of existing baseboard control valves, per apt unit	30	EACH	307.30	9,219
Replace 10% of existing baseboard radiators and covers; reconnect to existing piping, per apt unit	12	EACH	751.52	9,018



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
Refurbish (scrape and paint) remaining baseboard covers not replaced, per apt unit (see painting)	107	EACH	0.00	0
SUBTOTAL: Heating & Ventilating Terminals				\$22,037
23500 HVAC Piping				
HHWS/R pipe to new AHU, type L copper pipe, fittings, and supports, 2" (allowance)	100	LNFT	57.66	5,766
Natural gas piping, std. wgt. blk. steel pipe, fittings, and supports, threaded, 2"	250	LNFT	41.00	10,251
Pipe insulation, HHWS/R, 2"	100	LNFT	11.29	1,129
Shutdown and drain perimeter HW piping system	1	LSUM	210.00	210
Cut in new valves at base of existing risers	44	EACH	210.00	9,240
Restart, fill, and test refurbished perimeter HW system	1	EACH	1,000.00	1,000
Connect new piping to existing	2	EACH	700.00	1,400
Pipe and valve tagging - interior bldg HVAC piping	350	LNFT	1.15	404
SUBTOTAL: HVAC Piping				\$29,400
23600 Temperature Controls				
Provide controls - air handling units	1	EACH	5,000.00	5,000
Provide controls - rooftop units	2	EACH	5,000.00	10,000
Provide controls - exhaust fan, general, toilet	4	EACH	2,000.00	8,000
Thermostats/temperature sensors	3	EACH	400.00	1,200
Motorized dampers - mechanical room - allowance	2	EACH	800.00	1,600
Miscellaneous controls/devices allowance	1	LSUM	7,500.00	7,500
Testing and training	1	LSUM	7,500.00	7,500
SUBTOTAL: Temperature Controls				\$40,800
23700 Testing, Balancing, & Commissioning				
Air testing and balancing	1	LSUM	5,000.00	5,000
Pipe system testing and balancing	1	LSUM	5,000.00	5,000
HVAC system commissioning	1	LSUM	5,000.00	5,000
SUBTOTAL: Testing, Balancing, & Commissioning				\$15,000
TOTAL: HEATING VENTILATION & AIR CONDITIONING				\$310,552
26000 ELECTRICAL				
26100 Selective Demolition				
Disconnect and remove all connection to existing generator	1	EACH	1,720.00	1,720
Disconnect and remove Fire pump and Jockey pump feeders	1	EACH	910.00	910
Disconnect and remove interior light fixtures and devices in the corridor and common areas - per floor	7	EACH	1,850.38	12,953
Disconnect and remove light fixtures and devices in the tenants unit - per unit	119	EACH	450.11	53,564
Disconnect and remove Motor's disconnect switch, conduit and wiring - Fire Pump	1	EACH	1,005.15	1,005
SUBTOTAL: Selective Demolition				\$70,151
26200 Main Power Distribution				
Circuit breakers, 1 pole, 120 V, 15 to 20 amp, Arch-fault interrupter	119	EACH	101.94	12,131
SUBTOTAL: Main Power Distribution				\$12,131
26300 Emergency Power Distribution				
Generator set, gas, 3 phase 4 wire, 200 kW, including battery, charger	1	EACH	87,650.00	87,650
Connect to existing Automatic transfer switches,	2	EACH	176.25	353



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
Emergency Distribution Panel 400A - EMDP-1	1	EACH	5,420.00	5,420
Disconnect fused switch Nema 3R 400A	2	EACH	2,967.50	5,935
New stainless steel wireway	1	EACH	843.00	843
Electric metallic tubing, 3/4" diameter, to 15' high, including fittings and supports	100	LNFT	10.59	1,059
Electric metallic tubing, 1-1/4" diameter, to 15' high, including fittings and supports	50	LNFT	14.36	718
Electric metallic tubing, 1-1/2" diameter, to 15' high, including fittings and supports	90	LNFT	16.60	1,494
Underground ductbank 1-3" 2 1-12" concrete encased	20	LNFT	58.11	1,162
Electric metallic tubing, 3" diameter, to 15' high, including fittings and supports	30	LNFT	30.58	917
Rigid galvanized steel conduit, 1" diameter, to 15' high, including fittings and supports	80	LNFT	17.21	1,376
Pull boxes, Stainless steel 3R	2	EACH	476.88	954
Pull boxes, Stainless steel 3R	2	EACH	158.94	318
Pull boxes, steel	2	EACH	194.88	390
Pull boxes, steel	2	EACH	92.94	186
Wire, copper, stranded, 600 volt, #12, type THWN-THHN, in raceway	400	LNFT	0.71	282
Wire, copper, stranded, 600 volt, #8, type THWN-THHN, in raceway	60	LNFT	1.26	76
Wire, copper, stranded, 600 volt, #6, type THWN-THHN, in raceway	150	LNFT	1.68	251
Wire, copper, stranded, 600 volt, #3, type THWN-THHN, in raceway	510	LNFT	1.20	613
Wire, copper, stranded, 600 volt, 3/0, type THWN-THHN, in raceway	200	LNFT	4.10	821
Wire, copper, stranded, 600 volt, 350 kcmil, type THWN-THHN, in raceway	200	LNFT	9.99	1,998
Generator control wiring in conduit	50	LNFT	13.05	653
SUBTOTAL: Emergency Power Distribution				\$113,468
26400 Grounding & Lightning Protection System				
Grounding System per code	1	LSUM	7,037.50	7,038
SUBTOTAL: Grounding & Lightning Protection System				\$7,038
26500 Lighting				
Light fixture, interior, including lamps, mounting hardware and connections - Various type	950	EACH	240.15	228,144
Exit lighting, fluorescent, ceiling or wall mount	50	EACH	175.00	8,750
Toggle switch, quiet type, single pole, 20 amp	260	EACH	61.06	15,876
Branch wiring installation 600 V, selected areas	1	LSUM	26,000.00	26,000
LED Exterior light fixtures	10	EACH	679.50	6,795
Pole mounted light fixtures	6	EACH	3,115.00	18,690
Underground Feeder installation 600 V 4W , including PVC conduit and wire, 60A	700	LNFT	32.25	22,575
SUBTOTAL: Lighting				\$326,830
26600 Branch Power Distribution & Devices				
Junction Box and hardwired connection - Rescue assistance panel	1	EACH	95.94	96
Junction Box and hardwired connection - Security panel	1	EACH	95.94	96
Branch power distribution, selected areas	1	LSUM	15,000.00	15,000
SUBTOTAL: Branch Power Distribution & Devices				\$15,192
26700 Mechanical Equipment Connections & Feeders				
Motor connections, safety switch and feeder - Rooftop unit, (based on 10,000 cfm)	2	EACH	2,850.00	5,700
Motor connections, safety switch and feeder - Exhaust fans	4	EACH	1,250.00	5,000



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
Motor connections, safety switch and feeder - DHW recirculating pump	3	EACH	450.00	1,350
Motor connections, safety switch and feeder - Air-cooled condensing unit, 10 tons	1	EACH	2,850.00	2,850
Motor connections, safety switch and feeder - Air handling unit, 10 tons	1	EACH	2,500.00	2,500
Motor connections, flexible conduit and fittings, 3 phase, sealtite, 460 volt, up to 3 HP motor - jockey pump	1	EACH	63.63	64
Fire Pump connections, flexible conduit and fittings, 3 phase, sealtite, 460 volt, 50 HP motor	1	EACH	213.56	214
Safety switches, heavy duty, 3 pole, nonfusible, 600 volt, 30 amp, NEMA 1	1	EACH	506.56	507
Underground ductbank 2 " + 1" concrete encased	70	LNFT	46.84	3,279
Wire, copper, stranded, 600 volt, #6, type THWN-THHN, in raceway	80	LNFT	1.67	134
Wire, copper, stranded, 600 volt, 3/0, type THWN-THHN, in raceway	250	LNFT	4.11	1,026
Motor feeder - EMT 3/4" conduit with (3) #12 (1) #12	50	LNFT	13.54	677
SUBTOTAL: Mechanical Equipment Connections & Feeders				\$23,300
TOTAL: ELECTRICAL				\$568,108

28000 ELECTRONIC SAFETY & SECURITY

28200 Fire Alarm Systems

ADA unit fire alarm provisions	24	EACH	850.00	20,400
Area of Rescue/Refuge Flush Mount Command Unit - 30 units, UPS, built-in phone	1	EACH	8,824.53	8,825
Area of Rescue/Refuge Hands-free Emergency Phone	10	EACH	450.63	4,506
Area of Rescue/Refuge illuminated sign	10	EACH	197.55	1,976
Area of Rescue/Refuge annunciator panel	1	EACH	995.96	996
Area of Rescue/Refuge wiring installation, including 3/4" EMT conduit and cable	1	LSUM	11,238.08	11,238
SUBTOTAL: Fire Alarm Systems				\$47,940

28400 CCTV System

Repair Existing CCTV system, Allowance	1	LSUM	25,000.00	25,000
SUBTOTAL: CCTV System				\$25,000

TOTAL: ELECTRONIC SAFETY & SECURITY	\$72,940			
--	-----------------	--	--	--

31000 EARTHWORK

31800 Site Demolition

Remove asphalt parking pavement for new reconfigured parking lot	15,006	SQFT	1.27	19,107
Remove curb	700	LNFT	9.26	6,482
Remove concrete steps	83	SQFT	26.64	2,212
Remove concrete pavement/walk	1,066	SQFT	3.32	3,536
SUBTOTAL: Site Demolition				\$31,337

TOTAL: EARTHWORK	\$31,337			
-------------------------	-----------------	--	--	--

32000 EXTERIOR IMPROVEMENTS

32100 Pavement

CA-6 base, 4" thk at concrete walk	14	CUYD	34.80	487
CA-6 base, 8" thk at asphalt paving	396	CUYD	28.28	11,199
Asphalt pavement	16,042	SQFT	2.27	36,436
Stripe parking space, standard	38	EACH	31.45	1,195
Stripe parking space, ADA	2	EACH	242.02	484



DESCRIPTION	QTY	UM	UNIT COST	TOTAL COST
Concrete curb & gutter	727	LNFT	20.24	14,714
Concrete ramp, landing, railings etc..(29 LF)	1	EACH	25,885.60	25,886
Concrete walk/pavement	1,101	SQFT	5.90	6,491
SUBTOTAL: Pavement				\$96,892
32300 Fencing & Walls				
Remove wood fence & gates. Replace with new in kind	164	LNFT	44.21	7,250
Remove & replace wood trash enclosure fence & gates	47	LNFT	44.21	2,078
SUBTOTAL: Fencing & Walls				\$9,328
32600 Landscaping				
Install mulch planting beds - allowance	1	LSUM	5,000.00	5,000
Repair landscaping as necessary	5,109	SQFT	0.69	3,537
River rock strip, 2'-0" wide w/ steel band edge adjacent to building	551	SQFT	7.89	4,345
Trees, deciduous, 2" cal, B&B	12	EACH	753.84	9,046
SUBTOTAL: Landscaping				\$21,929
32700 Site Furnishings				
ADA pole mounted sign	2	EACH	612.48	1,225
Additional seating benches at front & rear entrances - quantity allowance	6	EACH	1,620.80	9,725
Guard rail protection at loading dock & trash areas	37	LNFT	85.04	3,147
SUBTOTAL: Site Furnishings				\$14,096
TOTAL: EXTERIOR IMPROVEMENTS				\$142,245
33000 UTILITIES				
33200 Site Water Service				
Coordinate new domestic water service provision with local utility	1	LSUM	2,164.32	2,164
Domestic water service pipe and fittings, DIP, 8"	220	LNFT	43.88	9,653
Gate valve, 8"	1	EACH	1,381.52	1,382
Valve vault	1	EACH	8,301.49	8,301
Thrust blocks	1	LSUM	1,660.13	1,660
Trench excavation, pipe bedding, and backfill (<=18" pipe)	220	LNFT	29.46	6,481
Line flushing, cleaning, and testing	1	LSUM	2,164.32	2,164
SUBTOTAL: Site Water Service				\$31,805
33400 Natural Gas Service				
Coordinate gas service provision with local utility	1	LSUM	2,164.32	2,164
SUBTOTAL: Natural Gas Service				\$2,164
TOTAL: UTILITIES				\$33,970

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #17

LITTLE CITY FOUNDATION

**VILLAGE OF ARLINGTON HEIGHTS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

GRANT PROPOSAL FORM

COVER SHEET

Name of Applicant: Little City Foundation

Address: 1760 W. Algonquin Road, Palatine, IL 60067

Contact Person/Title: Bev Saiz, Director of Foundation and Government Relations

Telephone Number: 847-358-5510, extension 7814

Fax Number: 847-303-0015

Email Address: bsaiz@littlecity.org

Program Description

Name of Program or Service: CILA Renovation Project-Roofing Replacement to Main House and Attached Garage

Brief Description of Program or Service:

The CILA Renovation Project-Roofing Replacement to Main House and Attached Garage, at 2634 N. Raleigh, Arlington Heights, will consist of tearing off old roofing materials, installing ice and water shield membrane to eaves of the house, chimneys, skylights and valleys. Felt will be installed over the exposed roof sheeting. New vents will be installed as will new metal flashings.

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016: \$11,975 (not to exceed)

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL**

PROGRAM BUDGET

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$ 11,975

Other Sources of Funding for this Program or Service:

Funding Source(s): (i.e., Cook County, churches, special awards or grants, etc.)	Name of Funding Source	Amount
	Service Club of Chicago	\$ <u>4,125</u>
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____
	_____	\$ _____

Total Revenue: \$ 16,100

EXPENSES

Item	Proposed Village of Arl. Hts. CDBG Funding	Other Sources of Support	Total
Direct Services to Clients	\$ _____	\$ _____	\$ _____
Construction/Rehabilitation	\$ _____	\$ _____	\$ _____
Administrative salaries	\$ _____	\$ _____	\$ _____
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ _____	\$ _____	\$ _____
Other (please specify) - CILA Renovation	<u>\$11,975</u>	<u>\$4,125</u>	<u>\$ 16,100</u>
Total Expenses:	<u>\$11,975</u>	<u>\$ 4,125</u>	<u>\$ 16,100</u>

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT PROPOSAL

PROGRAM NARRATIVE

Please attach a narrative description of the proposed program or service. At a minimum, the narrative must address each of the questions listed below:

1. Describe the proposed service or program. How will the service or program be provided? Who are the expected clients? What are the eligibility criteria for service? What percentage of beneficiaries will be low- and moderate-income persons (see attached income sheet)? What is the overall service area of the service or program? Is the service or program available to all Arlington Heights residents? Is it exclusively for Arlington Heights residents?

The Raleigh Street CILA home's priorities at this time are the replacement of its roof, countertops, sinks, faucets, light fixtures, drywall, paint and molding. This includes six bedrooms, the living room, hallways and kitchen. The Service Club of Chicago provided Little City with a grant to replace, renovate and make all of the capital improvements minus the replacement of the roof. Little City is requesting funds from the Village of Arlington Heights to replace the roof on the home. In 2013, the home was weatherized, making its operations energy efficient and safe for its residents. Eight men reside within the home and all are 100% low income persons.

2. How many total persons and how many Arlington Heights residents are expected to benefit from this service or program during the program year for which funding is being sought? A specific numerical goal is required in response to this question.

Little City residents of the Raleigh CILA Home (2634 N. Raleigh, Arlington Heights), will be the beneficiaries of the planned renovations. There are eight men living in the home, ages 26-44. They receive very little financial support from the state or otherwise and are considered low income. Five of the individuals are Caucasian, one is of Hispanic origin, one African American and one individual is Asian.

3. If this is an existing service or program, provide the number of persons and the number of Arlington Heights residents served during the last complete program year and the numbers served to-date during the current program year. How many of the Arlington Heights residents were of low- and moderate-income?

Eight individuals have resided in the home since it was purchased and the home is always at full capacity. One hundred percent of the individuals are, and have been, low-moderate income persons.

4. Explain why the proposed service or program is needed and why funding by the Village of Arlington Heights is necessary. If this is an existing service or program, would funding from the Village result in an increase in the number of Arlington Heights residents being served? Please explain whether this service or program duplicates efforts of other public service agencies in the Arlington Heights area.

Funding for capital improvements are not an allowable expense under the government contracts between Little City Foundation and the State of Illinois for the care of the individuals served and cared for in its facilities. Grants from private foundations and contributions from corporations and individuals are needed to bridge these gaps so that Little City Foundation may make renovations to its facilities and group homes. A grant was received from a private service club allowing Little City to make necessary renovations to the home, but it did not fully cover the costs. Little City Foundation is requesting funding from the Village of Arlington Heights to complete the renovation to the home.

5. If this is a construction project, provide a draft scope of work and preliminary estimate of the cost of each work item.

Please see attached bids and photos.

2014 **CDBG INCOME LIMITS**

<u>Persons</u>	<u>Extremely-Low Income Maximum (30% AMI)</u>	<u>Low Income Maximum (50% AMI)</u>	<u>Moderate Income Maximum (80% AMI)</u>
1	\$15,200	\$25,350	\$40,550
2	\$17,400	\$29,000	\$46,350
3	\$19,550	\$32,600	\$52,150
4	\$21,700	\$36,200	\$57,900
5	\$23,450	\$39,100	\$62,550
6	\$25,200	\$42,000	\$67,200
7	\$26,950	\$44,900	\$71,800
8	\$28,650	\$47,800	\$76,450

AMI = Area median income for the Chicago primary metropolitan statistical area as determined by HUD.

Little City Foundation
FY14 Budget and Projection
FY15 Preliminary Budget - Summary

	FY14 Budget	FY14 Projected	Preliminary FY15 Bud	Incr/Decr Budget	Incr/Decr Projection
Adult Operating Unit					
Revenue	8,830,808	8,530,279	8,870,703	39,895	340,424
Expense	7,280,730	7,455,404	6,971,651	(309,079)	(483,754)
Net	1,550,078	1,074,875	1,899,052	348,974	824,177
Childrens Operating Unit					
Revenue	11,778,123	10,880,353	11,585,630	(192,493)	705,277
Expense	8,500,065	7,500,551	8,182,638	(317,427)	682,087
Net	3,278,058	3,379,801	3,402,992	124,934	23,191
Program and Ancillary Supports					
Revenue	182,920	161,287	589,934	407,014	428,647
Expense	2,359,598	2,751,191	2,562,482	202,884	(188,709)
Net	(2,176,678)	(2,589,904)	(1,972,548)	204,130	617,356
Development/Marketing & Communications					
Revenue	3,176,400	3,717,786	2,602,250	(574,150)	(1,115,536)
Expense	1,603,804	1,603,515	1,842,725	238,921	239,210
Net	1,572,596	2,114,271	759,525	(813,071)	(1,354,746)
Executive Offices					
Revenue	2,400	2,400	2,400	-	-
Expense	621,410	561,677	437,249	(184,161)	(124,428)
Net	(619,010)	(559,277)	(434,849)	184,161	124,428
Human Resource Management					
Revenue	-	-	-	-	-
Expense	684,941	694,903	584,333	(100,608)	(110,570)
Net	(684,941)	(694,903)	(584,333)	100,608	110,570
Training					
Revenue	190,000	97,629	200,000	10,000	102,371
Expense	292,053	282,994	296,623	4,570	13,629
Net	(102,053)	(185,365)	(96,623)	5,430	88,742
Financial Mangement					
Revenue	-	-	-	-	-
Expense	623,311	569,348	586,506	(36,805)	17,158
Net	(623,311)	(569,348)	(586,506)	36,805	(17,158)
General Administration					
Revenue	368,200	327,195	307,375	(60,825)	(19,820)
Expense	1,356,091	1,346,857	1,463,587	107,496	116,730
Net	(987,891)	(1,019,662)	(1,156,212)	(168,321)	(116,730)
Information and Systems Management					
Revenue	-	18,685	-	-	(18,685)
Expense	504,953	433,773	588,957	84,004	155,184
Net	(504,953)	(415,088)	(588,957)	(84,004)	(155,184)
CDBG	420,000	103,719	680,650	260,650	576,931
Total Revenue	24,948,851	23,839,332	24,838,941	(109,910)	999,609
Total Expense	23,826,956	23,200,214	23,516,749	(310,207)	316,535
Surplus/(deficit)	1,121,895	639,118	1,322,193	200,298	683,074
Add Depreciation	816,577	829,590	897,000	80,423	67,410
Net without depreciation	1,938,472	1,468,708	2,219,193	280,721	750,484
Less Capital	(1,513,472)	(1,413,101)	(1,768,101)	(254,629)	(355,000)
Less To Be Determined			(236,292)	(236,292)	(236,292)
Less Bond Payment	(425,000)	(460,800)	(214,800)	210,200	246,000
	-	(405,193)	(0)	(0)	405,192

CILA RENOVATION PROJECT

LITTLE CITY FOUNDATION'S LIFEPATH CENTER FOR ADULTS

Little City Foundation's mission is to provide the most innovative and ground-breaking services and opportunities to individuals with Intellectual and Developmental Disabilities (IDD) so they can live safely, work productively, explore creatively and learn continuously throughout their lifetime. Our vision is for Little City to be the first choice for the world's caregivers, donors, families and volunteers to improve the quality of life for people, both young and old, affected by autism and other intellectual and physical disabilities.

The adult population at Little City Foundation is comprised of individuals who possess a full array of intellectual and developmental disabilities. More than half (53%) of the adults meet the definition of "senior" as determined by AARP and the Department of Aging and have lived at Little City most of their lives. As such, they have been recipients of a progressive and safe environment and received support, programs and services that have helped increase their potential for lifelong productivity and success.

The focus of the newly restructured LifePath Center for Adults is to provide programming and housing that will enable our adults to "age in place" and afford them the opportunity to remain in their homes for as long as possible while participating in meaningful activities and maintaining important relationships. Currently, Little City has fifteen Community Integrated Living Arrangement (CILA) homes, half of which are dedicated to serving seniors. Several of the residents of the Raleigh Street CILA home have lived there for over ten years. Adults who reside in group homes generally stay in this environment for life unless they choose to move into their own apartment. Additionally, many adults reside on our main campus as part of our Community Living Program. As the adults have aged, it has become apparent to caregivers that they find it increasingly difficult to attend day and recreational programming activities, participate in Little City's vocational program and care for themselves. Little City is addressing these concerns by providing more programs and services where the adults reside and by identifying community resources and activities that are more in line with the interests of the adult and senior population. Little City provides housing options for our individuals while ensuring access and care to the support services needed to maintain their good health and independence.

Each of the CILA homes and campus residences dedicated to our adult population is being renovated (to varying degrees), to accommodate their physical needs and changes in mental health. Each home is being assessed as to the upgrades and improvements needed to assist this population. These improvements may include: 1) Lighting – a key element in a fully functional environment, with flexibility being of major importance in easing transitions and instilling a sense of calm. Research indicates that fluorescent lighting should be avoided. The flickering and the noise of fluorescent lights can be distracting and harmful to our population as they can often provoke seizures (Froyen, 2008). New lighting will be made adjustable with dimmers as well as on/off switches. In its plans for renovation and build out, Little City will utilize full spectrum lighting, as research states that it is preferred in an "Autism environment" (Beaver, 2006). Full spectrum lighting tricks our light receptors and then our brains into experiencing the light as genuine sunshine. This has been scientifically proven to decrease symptoms, related to autism and other intellectual and developmental disabilities; 2) Windows – the introduction of additional windows will vary by facility and home, but will have common features. Each window will be double-paned with the outside pane made of tempered safety glass. There will also be blinds in-between the two panes that can be opened and closed by staff; 3) Acoustics – sound within the homes and throughout the buildings on campus are one of the most important aspects of the design as

it influences the choice of building materials used. The amount and use of noise reduction materials will be maximized, as they will create a greater sense of calm and minimize distractions and encourage positive behaviors; 4) Accessibility – Updated ADA-accessible features and entry ways are of significant importance as well. Included are:

- Accessible building entrances on accessible routes;
- Accessible common and public use areas;
- Doors usable by a person in a wheelchair;
- Accessible routes into and through the buildings;
- Light switches, electrical outlets, thermostats and other environmental controls in accessible locations;
- Reinforced walls in bathrooms for the installation of grab bars,
- Accessible kitchens and bathrooms

Wall colors utilized within the homes will be of varying shades. Blue and green evoke a relaxing and balanced atmosphere and quiet moods. Bathroom walls will be gray as the color is neutral and non-reflective and will promote neither a positive nor negative reaction. Palettes of pink, purple or yellow are soothing colors that boost mood and increase energy. A Capital Improvement Plan for the LifePath Center is currently being developed for each of the residences. Each residence will have its needs prioritized and defined.

In Arlington Heights, the Raleigh Street CILA home's priorities at this time are the replacement of its roof, countertops, sinks, faucets, light fixtures, drywall, paint and molding. This includes six bedrooms, the living room, hallways and kitchen. The Service Club of Chicago provided Little City with a grant to replace, renovate and make all of the capital improvements except for the roof. In 2013, the home was weatherized making its operation more energy efficient and safe for its residents.

As individuals age it is becoming increasingly difficult for them to fully participate in activities and to receive the benefits of being a resident at Little City. Additionally, it is increasingly more expensive to provide the necessary care, so that they can remain safe and engaged. Little City fully anticipates that the establishment of a program solely dedicated to this population will address many, if not all, of these concerns and issues.

Our programs and services are the key to our success. Each program is designed to equip our residents and participants with skills that will enable them to lead safe, productive and dignified lives. It is a fact that people with intellectual and developmental disabilities are living longer now than at any previous time in history. However, the diseases related to aging affect them at an earlier age than the average individual—frequently as young as their mid-40's. As a result, their physical conditions require more specialized transportation services and activities than are available. Little City, in response to this dilemma, will conduct more of its programming and recreational activities onsite at the participants' residences and in their neighborhoods. Little City is committed to obtaining funding to enhance the programs and home renovations available to the adult population and to maintaining the program's viability in the years going forward.

PROPOSAL AND CONTRACT

TO: Little City Foundation
2634 Raleigh St.
Arlington Heights, IL 60004
Attention: Dan Sullivan

DATE: November 10, 2014
PROPOSAL NO: 14-2634
PHONE: 847-417-3323

PROJECT: *House & Attached Garage*
SCOPE OF WORK: TEAR OFF AND RE-ROOF

**SPECIFICATIONS: FOLLOW ALL
CURRENT BUILDING CODES.**

We propose to furnish labor and materials in strict accordance with the plans and specifications.

Position equipment to protect the siding and landscaping. Tear off all old layers of roofing down to the bare wood. Replace any bad wood on a "time and materials" basis, time is \$55.00 per man hour and materials are base on yard prices; this includes rafters, fascias and related areas. Clean off deck and prepare for roofing. *Optional*

Pricing—\$1.85 per Sq ft (4 by 8) ½ inch wood decking.

Install Leak Barrier Ice and Water Armor (County Approval) **6ft high** across all bottoms & **3ft wide** up all valleys. Apply **NO. 30lb asphalt felt** to the rest of the deck area. Starter courses will be run along the bottom roof edges and gable roof ends. Install an Owens Corning Oakridge Shingles-(**limited lifetime architectural, 110 MPH, Algae resistant, 220lb per 100sq ft**) using EG large 7/16 headed, 1 1/4 galvanized roofing nails per shingle as stated by the National Roofing Contractors Association specifications. Install 10 color coded **roof vents** (4 existing, 6 to be cut-in) to various areas. Replace **soil pipe flashings** with new 2 ½ lb lead flashings. Flash & counter flash **brick chimney** with color coded metal. Replace **kitchen/bathroom vents** with new. All hip and ridge lines will be covered with shingle cap and all gable edges will be neatly cut. Rework walls and all other existing flashings.

All debris caused by this work will be picked up and hauled away.

PRICE FOR PROPOSED WORK.....\$8,255.00 plus permit
Labor guarantee for **10 years**- Limited lifetime guarantee by manufacturer

CONDITIONS

Prices quoted in this proposal are based upon present prices and conditions that the proposal will be accepted within **15 days**. It is understood and agreed that we shall not be held liable for any loss, damage or delays occasioned by fire strikes or materials stolen after delivery upon premises, lockouts, acts of god or the public enemy accidents, boycotts, material shortages, disturbed labor, embargoes, causes incident to national emergencies, war or other causes beyond the reasonable control of the seller whether of like or different character or other causes beyond his control. Also general conditions which are standard for specialty contractors. Please note that if you have a satellite it is your responsibility to call your service provider if signal is lost during re-installation of satellite dish. We are not responsible for any costs associated with that process.

TERMS

Payment to be made 50 % prior to delivery of materials and job start, the remaining balance upon completion. This proposal is submitted in duplicate. The return of one signed copy constitutes a contract.

SUBMITTED: Pilat Roofing Contractors, Inc.
DBA: Cost Roofing
PO Box 1553
McHenry, IL 60051
(815) 344-3929

ACCEPTED:

STATE LICENSE NO: 104-000724

LINDHOLM ROOFING, INC.

309 E. Rand Rd., #267
Arlington Heights, Illinois 60004
(847) 392-2900
Fax (773) 283-1933
info@lindholmroofing.com

MAIN WAREHOUSE
3588 N. MILWAUKEE
CHICAGO, ILLINOIS



All types of roofing
All types of repairs
Gutters & Downspouts
Siding/Soffit/Fascia
Windows
Tuckpointing

Commercial
Residential

Quality Work
Fully Insured

Little City Foundation/Dan Sullivan
2634 N. Raleigh
Arlington Heights, IL 60004

11/18/2014

dsullivan@littlecitcity.org

Lindholm Roofing Proposes to do the following work at 2634 N. Raleigh, Arlington Heights, IL 60004:

RE: ROOFING WORK TO ENTIRE MAIN HOUSE AND ATTACHED GARAGE

1. We will tear off and haul away all old roofing material. We will protect your lawn and plantings. Upon completion of work, we will sweep clean all patio/driveway areas and rake debris from all landscaped areas. We often use a magnetic rake to help us remove loose nails from the lawn.
2. We will install ice and water shield membrane 72" wide to eaves of house. We will also install ice and water shield 18"-36" at chimneys, skylights and valleys.
3. We will install asphalt-saturated 30# felt over entire exposed roof sheathing.
4. We will install an Owens Corning Oak Ridge Lifetime architectural shingle **hand-nailed** with galvanized roofing nails. This shingle carries a Lifetime limited material warranty offered by Certainteed. Samples can be provided to you for your review and consideration.
5. We will install (4) new vents. Note: colored vents may be available upon request.
6. We will cut and install (6) additional mushroom vents.
7. We will install a dampered vent over kitchen exhaust.
8. We will install a dampered vent over bathroom exhaust.
9. We will install new metal flashings to masonry chimney. Flashings shall be properly caulked with high quality polyurethane caulk.

Family Owned and Operated Since 1949

LINDHOLM ROOFING, INC.

309 E. Rand Rd., #267
Arlington Heights, Illinois 60004
(847) 392-2900
Fax (773) 283-1933
info@lindholmroofing.com

MAIN WAREHOUSE
3588 N. MILWAUKEE
CHICAGO, ILLINOIS



All types of roofing
All types of repairs
Gutters & Downspouts
Siding/Soffit/Fascia
Windows
Tuckpointing

Commercial
Residential

Quality Work
Fully Insured

10. All work will be done by fully insured workmen.

THIS WORK CARRIES A FIVE YEAR GUARANTEE
(Please inquire about details of guarantee)

TERMS: 1/3 DOWN PAYMENT, BALANCE DUE UPON COMPLETION OF WORK

*We accept Check/Cash/Visa/Mastercard. There is a 2% convenience fee on credit transactions over \$1000.00. *

- ❖ We will replace wood sheathing as necessary for an additional cost of \$2.80 per linear foot if boards, and \$2.25 per square foot if plywood. The first 32 sq/ft or linear/ft will be free.
- ❖ I have inspected the project and would be happy to meet in person with you to discuss the project. Please call me if you would like to arrange a meeting.

PRICE

\$11,975.00

*Owner is responsible for removing and/or covering personal items in the attic area. We cannot be responsible for damage to items left in the attic, clean-up of the attic area due to debris falling through the spacing in deck boards, nail pops, or cracks caused by the roof removal and/or replacement process. Special care should be taken to protect any wall hangings and pictures or any item that could fall due to the vibrations. Please call for details. *This contract does not include, unless expressly specified, any mold abatement, removal or cleaning. In addition, any warranty given to you under this contract does not include the cost to abate, remove or clean mold that may be found on the premises in the future. *A service fee of 1.5% per month will be added to any balance over 15 days, with an annual rate of 18%. Any costs, including legal costs, incurred by Lindholm Roofing to collect payments will be paid by customer.

LINDHOLM ROOFING, INC
STATE LICENSE NO. 104—001033

PRINT NAME

TOM LINDHOLM JR.
lr.tom2@gmail.com
Cell: (224) 406-7829 (mobile)

PURCHASER SIGNATURE



brian@useC3.com
800-801-3461

80 Industrial Dr. Suite 101
Gilberts, IL 60136

2634 Raleigh St. Arlington Heights, IL

Little City

ROOFING Proposal

Protect all siding and landscaping	Complete
Removal - tear off shingles/ prepare deck for roofing - Haul off and Dispose	Complete
Underlayment - Installed 30 Lb – or FREE Upgrade to Synthetic underlayment	Complete
Ice & Water - Armor 6 ft across all bottoms & 3 ft in valleys	Complete
Starter course along bottom roof edge and gable roof ends	Complete
Shingles - Owens Corning Oakridge AR (Limited lifetime, 110MPH) 220lb/110sq	Complete
Nails – EG large 7/16 headed, 11/4 galvanized roofing nails – Installed per NRCA specs.	Complete
Vents - Install 4 color coded vents, and cut in additional 6 color coded = Total 10	
Soil Pipe Flashing – 2.5 lb lead flashing	Complete
Flash & Counter - Flash Brick Chimney with color coded flashings and where necessary	Complete
Kitchen/ Bath Vents – Replace with new	Complete
Ridge Cap – On all hip and ridge. Gable edges to be plumb and true	Complete
Clean gutters yard from all roofing debris	Complete
TOTAL	\$7,950.00

Decking: Any rotted or decking not to code will be replaced on a time and material basis.

50% Deposit required for material purchase.

Shingle Color Choice: _____ Customer Signature

C3 Construction

Date

Customer

Date

All material is guaranteed to be as specified. All installations to meet manufacturer specifications. All work to be completed in a workman like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation. This proposal will be withdrawn by us if not accepted within 90 days.

C3 Construction Signature *Brian Bischoffer*

Acceptance of Proposal

The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. By affixing signature to this proposal you give approval to C3 Construction to perform work and provide the materials as listed. Additions, deletions, or alterations shall be approved via an additional proposal form(s) or contract(s) hereafter. Invoicing shall be completed in a timely manner. Overdue accounts shall be assessed at 20% annual percentage rate starting 30 days after the invoice date. Should legal action be required for collection, you agree to pay C3 Construction for any legal costs and reasonable attorney fees incurred by C3 Construction.

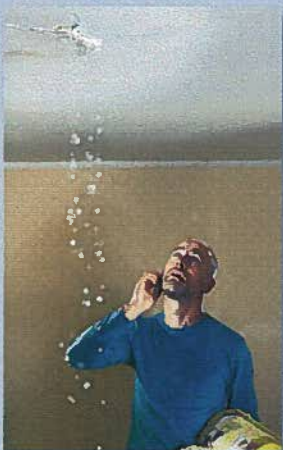
Signature _____

Protect Your Investment

Many homes suffer the punishing effects of weather, inferior products or improper installations.

Are You Experiencing:

- Wind or water leaks?
- Cracked, curling shingles?
- Possible interior damage?
- Fear of the cost for repairs?
- Depreciated property value?



When catastrophe strikes, do not hesitate to evaluate and properly protect your home. Recent storms may have caused irreversible damage in which you may qualify for covered repairs after your deductible is met.

Contact C3 Construction for a free inspection and consultation by a respected professional in the industry. We determine if your property has legitimate damage. We specialize in identifying whether your damage is covered by your homeowner's policy, if your home has normal wear and tear or poor maintenance. C3 assists and supports you with the process from beginning to end.

Loss Prevention – Claim Specialists



Loss Prevention – Claim Specialists



Commitment – Credibility – Confidence

80 Industrial Dr. #101
Gilberts, IL 60136

www.UseC3.com

800-801-3461

Quality@useC3.com

C3 Confidence

100% Locally Owned & Operated
Bonded, Insured, Licensed: 104.016712

Specializing in:

- Residential
- Commercial
- Industrial

Whether it's your home, a historic renovation, or a complex emergency repair C3 has the dedication, knowledge and experience.



C3 Residential Restoration

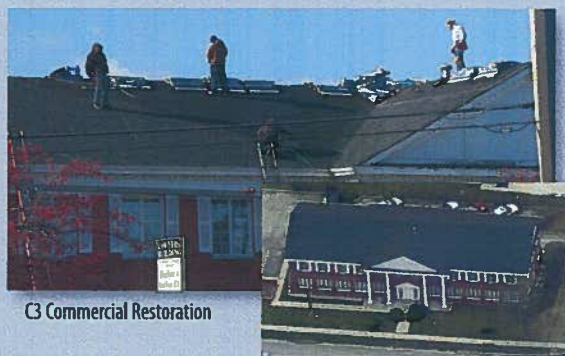
C3 Credibility

We have earned projects with national chains and property managers. We are a referred/preferred contractor for multiple insurance offices.

C3 Construction was recently approved by the Kane County Historical Society to perform MAJOR rehabilitation work, restoring Historic Old St. Peter's Church which dates back to 1884.



C3 Church Restoration



C3 Commercial Restoration

C3 Commitment

Savvy property owners use C3 Construction:

- 100% locally owned & operated
- Licensed, insured, and bonded
- Claims handling expertise
- Professional tradesmen
- High quality building products
- Satisfaction guaranteed
- Superior customer service
- Industry leading warranties
- Many references available upon request



C3 Barn Restoration

C3 is a trusted local contractor for homes, offices, homeowners associations, condominiums, churches, banks, barns and historical properties.

"C3 quality brings peace of mind"

Visit us online at www.UseC3.com

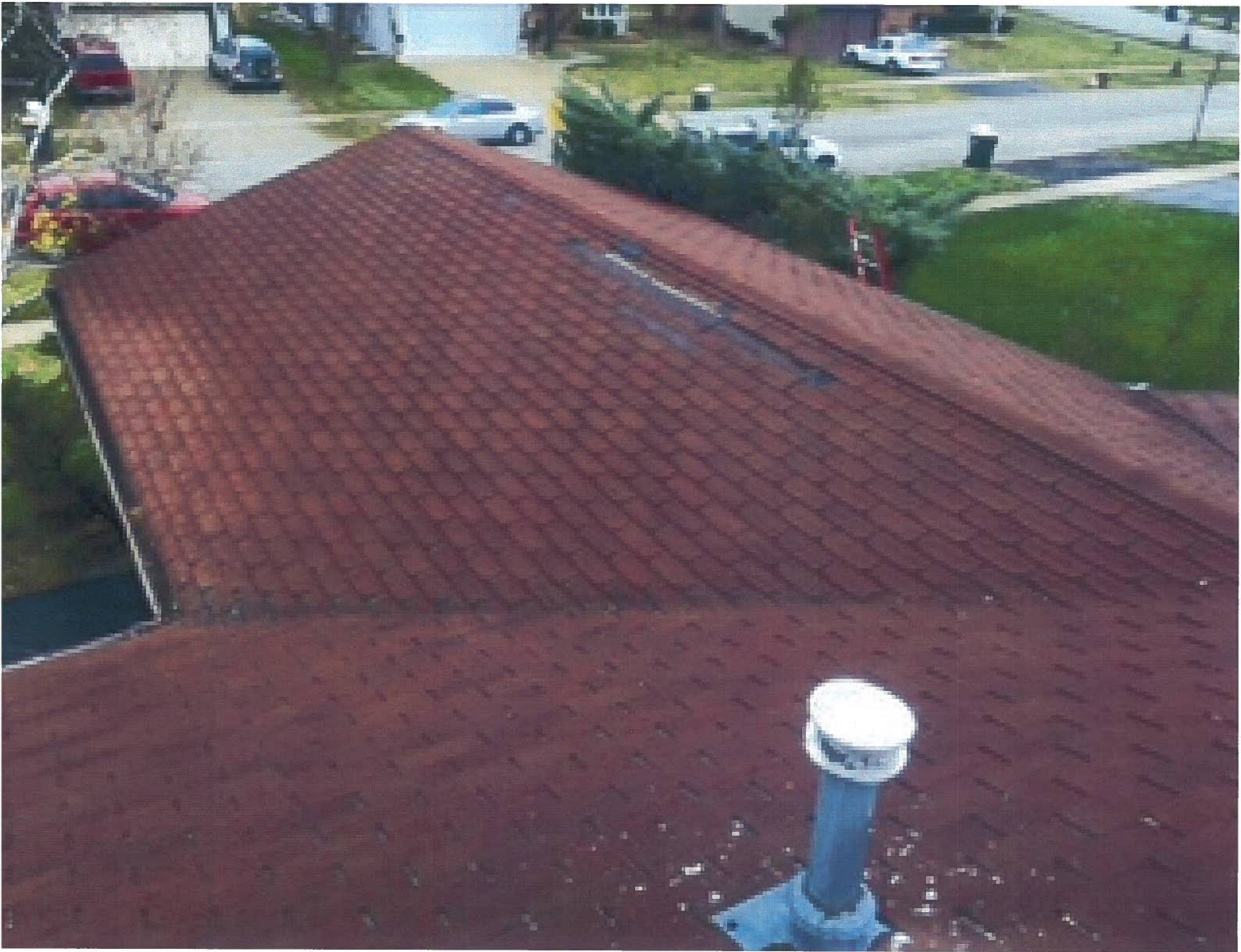
Protect your investment. Contact C3 Construction today for a free inspection and consultation.

1-800-801-3461 or Quality@UseC3.com









Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #18

VILLAGE OF ARLINGTON HEIGHTS SENIOR CENTER

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL
COVER SHEET**

Name of Agency: Village of Arlington Heights
Department of Planning and Community Development

Address: 33 S. Arlington Heights Road, Arlington Heights, IL 60005

Contact Person/Title: Charles Witherington-Perkins, Director

Telephone Number: (847) 368-5200

Program Description

Name of Program or Service: ARLINGTON HEIGHTS SENIOR CENTER

Brief Description of Program or Service: In 1996, the Village received permission from HUD to use \$200,000 from its 1997/98 CDBG allocation and \$150,000 from its CDBG allocations for the following 19 years to pay debt service on the bond issued to finance the Arlington Heights Senior Center. Therefore, this CDBG financing plan will conclude in 2016/2017. The purpose of this request is to reaffirm the Village's plan to use \$150,000 from its 2015/2016 CDBG grant for payment of debt service as previously planned.

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015- April 30, 2016): \$ 150,000

**COMMUNITY DEVELOPMENT BLOCK GRANT
GRANT PROPOSAL BUDGET**

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$150,000

Other Sources of Funding for this Program or Service: \$ _____

Funding Source(s):
(i.e., Cook County, churches,
special awards or grants, etc.)

Total Revenue: **\$150,000**

EXPENSES

Item	Village of Arl Hts. CDBG Share	Other Sources of Support	Total
Direct Services to Clients	\$ _____	\$ _____	\$ _____
Construction/Rehabilitation	\$ _____	\$ _____	\$ _____
Salaries	\$ _____	\$ _____	\$ _____
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ _____	\$ _____	\$ _____
Other (please specify)	<u>\$150,000</u>	\$ _____	<u>\$150,000</u>
Total CDBG Expenses	\$150,000	\$ _____	\$150,000

COMMUNITY DEVELOPMENT BLOCK GRANT GRANT PROPOSAL NARRATIVE

ARLINGTON HEIGHTS SENIOR CENTER

For 15 years, the Village of Arlington Heights' Senior Center was located in a former school building at 306 W. Park Street. In 1996, School District 25 informed the Village that it would not be renewing the lease for the school building.

The Village embarked on an ambitious plan to design and construct of new Senior Center to meet the needs of its senior population. A portion of the Central/Wilke Shopping Center was purchased and remodeling was planned.

In 1996, the Village informed HUD of the critical and immediate need to finance the Senior Center. The Village received authorization from HUD to utilize a portion of its CDBG allocation over 20 years to pay debt service on the bond issued to finance this \$4,600,000 project.

At the time the financing plan was developed, the Village provided opportunity for public comment, as required by HUD. This financing plan is continued into the draft 2015 – 2019 Consolidated Plan.

Construction on the Senior Center began during the summer of 1997. The facility was opened to the public in early 1998. The facility provides a wide variety of educational, health, recreational and social service programs. The Village, various social service agencies, the Arlington Heights Park District, and the Arlington Heights Memorial Library offer programming at the Senior Center. HUD named the Senior Center as a "best practice" in recognition of this outstanding use of CDBG funds to meet a critical community need.

This proposal is designed to reaffirm the Village's intent to follow through with its 20-year financing plan (that ends in FY 2016/2017) by allocating \$150,000 from the FY 2015/2016 CDBG entitlement to finance the annual debt service on the Senior Center bond.

The Department of Planning and Community Development requests funding from the CDBG entitlement for debt service on the Senior Center project in the amount of \$150,000 for FY 2015/2016.

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #19

VILLAGE OF ARLINGTON HEIGHTS SINGLE-FAMILY REHABILITATION LOAN PROGRAM

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL
COVER SHEET**

Name of Agency: Village of Arlington Heights - Housing Commission

Address: 33 S. Arlington Heights Road, Arlington Heights, IL 60005

Contact Person/Title: Nora Boyer, Housing Commission Liaison

Telephone Number: (847) 368-5200

Program Description

Name of Program or Service: SINGLE-FAMILY REHABILITATION LOAN PROGRAM

Brief Description of Program or Service: Low- and moderate-income Arlington Heights homeowners receive zero percent interest, deferred loans for the rehabilitation of their homes. Emphasis is placed on repairs that correct Code deficiencies.

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016): \$125,000

**COMMUNITY DEVELOPMENT BLOCK GRANT
GRANT PROPOSAL BUDGET**

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$ 125,000

Other Sources of Funding for this Program or Service: \$ _____

Funding Source(s):
(i.e., Cook County, churches,
special awards or grants, etc.)

Total Revenue: **\$ 125,000**

EXPENSES

Item	Village of Arl Hts. CDBG Share	Other Sources of Support	Total
Direct Services to Clients	\$ _____	\$ _____	\$ _____
Construction/Rehabilitation	<u>\$ 125,000</u>	\$ _____	<u>\$ 125,000</u>
Salaries	\$ _____	\$ _____	\$ _____
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ _____	\$ _____	\$ _____
Other (please specify)	\$ _____	\$ _____	\$ _____
Total Expenses:	<u>\$ 125,000</u>	<u>\$ 0</u>	<u>\$ 125,000</u>

SINGLE FAMILY REHABILITATION LOAN PROGRAM BUDGET REQUEST

The Single Family Rehabilitation Loan Program serves to improve the existing housing stock throughout Arlington Heights and enables senior citizens and low/moderate income families to remain in their Arlington Heights homes. Eligible Arlington Heights homeowners receive 0% percent interest loans to perform moderate rehabilitation work and basic code correction. The loans are repaid to the Village when the homes are eventually sold. One hundred percent of the families benefiting from the program are low/moderate income. The program is not duplicated in the Village and is consistent with the Village's Consolidated Plan objectives.

The Village of Arlington Heights has operated the Single Family Rehabilitation Loan Program since 1978. To date, 466 Arlington Heights households have been served through this program. Since 1978, the Village has lent approximately \$4,876,000 to low/moderate-income Arlington Heights homeowners, of which approximately \$2,590,000 has been repaid to the Village.

At its November 2014 meeting, the Housing Commission voted unanimously to recommend to the Village Board that the Single Family Rehab Program be funded at \$125,000 in the 2015/2016 CDBG budget.

The Single-Family Rehabilitation Loan Program is part of the Village's CDBG budget and is audited by HUD. The program is also audited as part of the Village's general audit.

The Department of Planning and Community Development requests funding CDBG funding in the amount of \$125,000 for the Single-Family Rehabilitation Loan Program for FY 2015/2016.

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #20

VILLAGE OF ARLINGTON HEIGHTS GROUP HOME & TRANSITIONAL HOUSING REHABILITATION PROGRAM

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL
COVER SHEET**

Name of Agency: Village of Arlington Heights - Housing Commission

Address: 33 S. Arlington Heights Road, Arlington Heights, IL 60005

Contact Person/Title: Nora Boyer, Housing Commission Liaison

Telephone Number: (847) 368-5200

Program Description

Name of Program or Service: GROUP HOME & TRANSITIONAL HOUSING
REHABILITATION GRANT PROGRAM

Brief Description of Program or Service: Provide grants to non-profit organizations for the improvement of group homes and transitional housing that provide housing with supportive services to persons with disabilities and/or low and moderate income households.

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016): \$75,000

**COMMUNITY DEVELOPMENT BLOCK GRANT
GRANT PROPOSAL BUDGET**

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$ 75,000

Other Sources of Funding for this Program or Service: \$ _____

Funding Source(s):
(i.e., Cook County, churches,
special awards or grants, etc.)

Total Revenue: **\$ 75,000**

EXPENSES

Item	Village of Arl Hts. CDBG Share	Other Sources of Support	Total
Direct Services to Clients	\$ _____	\$ _____	\$ _____
Construction/Rehabilitation	\$ <u>75,000</u>	\$ _____	\$ <u>75,000</u>
Salaries	\$ _____	\$ _____	\$ _____
Occupancy	\$ _____	\$ _____	\$ _____
Other Administrative Costs	\$ _____	\$ _____	\$ _____
Other (please specify)	\$ _____	\$ _____	\$ _____
Total Expenses:	\$ <u>75,000</u>	\$ <u>0</u>	\$ <u>75,000</u>

GROUP HOME AND TRANSITIONAL HOUSING REHABILITATION PROGRAM

Through this program CDBG funds would be provided for the renovation of group homes and transitional housing facilities.

This program would benefit the residents of the group homes and transitional apartments and would also benefit the neighborhoods in which these housing facilities are located. The residents of group homes and transitional housing units are low to moderate-income. Often, residents of group homes are very low income. Therefore, the low/moderate income benefit eligibility requirement is met.

At its November 12, 2014 meeting, the Housing Commission passed the following motion:

A motion was made by Commissioner Nelson and seconded by Commissioner White to recommend to the Village Board of Trustees that it renew the Group Home & Transitional Housing Rehabilitation Program and allocation \$75,000 for this program in the 2015/2016 CDBG budget under the terms that 1/3 of each project allocation be provided as a grant and 2/3 of allocation project allocation be provided as a 0% interest, deferred loan to be repaid when the property is sold by the owner (i.e. the same terms approved by the Village Board under the program approved for the 2014/2015 program year). The motion was approved unanimously.

This activity is consistent with the Village's draft FFY 2015 – 2019 Consolidated Plan and addresses the goals to affordable rental housing and to support special needs housing with services.

The Department of Planning and Community Development requests funding from the CDBG entitlement in the amount of \$75,000 for the Group Home and Transitional Housing Rehabilitation Program for FY 2015/2016.

Committee of the Whole
Item 4A
January 12, 2015

APPLICATION #21

VILLAGE OF ARLINGTON HEIGHTS HOUSING PLANNER & OTHER ADMINISTRATIVE COSTS

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
GRANT PROPOSAL
COVER SHEET**

Name of Agency: Village of Arlington Heights
Department of Planning and Community Development

Address: 33 S. Arlington Heights Road, Arlington Heights, IL 60005

Contact Person/Title: Charles Witherington-Perkins, Director

Telephone Number: (847) 368-5200

Program Description

Name of Program or Service: HOUSING PLANNER AND OTHER ADMINISTRATIVE COSTS

Brief Description of Program or Service: Funds are requested for partial funding for the existing full-time position of Housing Planner in the Department of Planning & Community Development. The person in this position prepares reports and materials necessary to ensure that the Village continues to qualify for its CDBG entitlement grant. This work includes the preparation of the Village's 5-year Consolidated Plans, Annual Action Plans, Comprehensive Annual Performance and Evaluation Reports, grant agreements, and other reports that document the Village's full compliance with federal laws and regulations.

The Housing Planner directly administers certain Village sponsored CDBG programs such as the Single-Family Rehabilitation Loan Program and monitors the accomplishments of the CDBG subrecipients to ensure their compliance with federal requirements.

The Housing Planner is the Village liaison to the Housing Commission and the Northwest Suburban Housing Collaborative.

Funds are also requested to cover administrative costs incurred in order to comply with Federal audit and legal notice requirements.

Grant Request

Amount of CDBG Funds Requested from Arlington Heights
for FY 2015/2016 (May 1, 2015 - April 30, 2016): \$ 60,000

**COMMUNITY DEVELOPMENT BLOCK GRANT
GRANT PROPOSAL BUDGET**

Program or Service Budget - FY 2015/2016 (May 1, 2015 - April 30, 2016)

REVENUE

Grant request from Village of Arlington Heights (CDBG): \$60,000

Other Sources of Funding for this Program or Service: \$52,700

Funding Source(s):
(i.e., Cook County, churches,
special awards or grants, etc.)

Total Revenue: **\$112,700**

EXPENSES

Item	Village of Arl Hts. CDBG Share	Other Sources of Support	Total
Direct Services to Clients	\$_____	\$_____	\$_____
Construction/Rehabilitation	\$_____	\$_____	\$_____
Salaries	\$ <u>57,500</u>	\$ <u>52,700</u>	\$ <u>110,200</u>
Occupancy	\$_____	\$_____	\$_____
Other Administrative Costs	\$ <u>2,500</u>	\$_____	\$ <u>2,500</u>
Other (please specify)	\$_____	\$_____	\$_____
Total Expenses:	\$ <u>60,000</u>	\$ <u>52,700</u>	\$ <u>112,700</u>

COMMUNITY DEVELOPMENT BLOCK GRANT GRANT PROPOSAL NARRATIVE

HOUSING PLANNER

The full-time position of Housing Planner administers the Village's CDBG entitlement grant, carryover funds, and program income funds. The person in this position serves as the Village's liaison to the U.S. Department of Housing and Urban Development and ensures that all programs receiving CDBG funding are in compliance with HUD regulations.

The Housing Planner directly administers CDBG-funded programs such as the Single-Family Rehabilitation Loan Program and special projects such as the renovation of public facilities and group homes funded through the CDBG.

At its November 12, 2014 meeting, the Housing Commission voted unanimously to recommend to the Village Board that the position of Housing Planner be supported to the extent possible under the CDBG regulations from the 2015/2016 CDBG budget.

Direct clients of the programs administered by the Housing Planner are low- and moderate-income residents throughout the Village of Arlington Heights who participate in the Village's housing programs. The community at large also benefits from the stabilization of the housing stock, increased homeownership, and availability of social services. Inasmuch as all programs receiving CDBG funding are administered or monitored by the person in this position, the low- and moderate-income benefit requirement is met.

The Housing Planner position is in conformance with the Village's draft FFY 2015 – 2019 Consolidated Plan objectives.

In FY 2014/2015 the Housing Planner position was funded to the extent possible under the 20% administrative cap (set by HUD) of the Village's annual CDBG funds. It is suggested that in 2015/2016, the position again be funded to the extent possible from the administrative cap. This activity is audited by HUD and as part of the Village's general audit.

OTHER ADMINISTRATIVE COSTS

In order to meet federal requirements concerning the Village's CDBG entitlement grant, the Village must comply with regulations concerning legal notifications and annual audits. All program clients benefit from this activity because it is required in order to receive funding from HUD.

The FY 2014/2015 budget allocated \$2,490 for legal notices and an annual audit. For FY 2015/2016, it is anticipated that a similar amount would satisfy this requirement. These administrative cost has been funded under the 20% administrative cap (set by HUD) of the Village's annual entitlement grant. It is suggested that in 2015/2016, these costs again be funded from the administrative cap.

This activity is consistent with the Village's draft FFY 2015 – 2019 Consolidated Plan and is an activity necessary to administer the Village's CDBG entitlement grant. This activity is audited by HUD and as part of the Village's general audit.

The Department of Planning & Community Development requests that \$60,000 be included in the FY 2015/2016 CDBG budget for partial funding of the position of Housing Planner and for other administrative costs such as audits and legal notice costs.



Item: Federal Fiscal Year 2015 - 2019 Consolidated Plan

Department: Planning & Community Development

BACKGROUND

The purpose of this part of the public hearing is to obtain comments from the public concerning the housing and supportive service needs of the Village of Arlington Heights. These comments are to be taken into consideration in the development of the Village's 2015 - 2019 Consolidated Plan and 2015-2016 Annual Action Plan.

Beginning this year, HUD is requiring that grantees prepare their Consolidated Plans and Annual Action Plans using a HUD-prepared template and submit the plans electronically. The attached draft 2015-2019 Consolidated Plan was prepared using a downloaded copy of the template. After the 2015-2019 Consolidated Plan is approved by the Village Board, the content will be entered into the HUD's template and submitted. The final submission using the HUD template will vary somewhat in appearance from the attached, but the content will be as approved by the Village Board.

Every year, the Village must submit to HUD an Annual Action Plan describing the Village's strategy for meeting its housing and community development needs over the one-year period.

A second public hearing will be held on March 2, 2015, following the required 30-day period during which the proposed Annual Action Plan will be available for public comment.

RECOMMENDATION

Following consideration of public comments, the CDBG funding requests, and the staff's recommendations on the funding requests:

IT IS RECOMMENDED THAT THE DRAFT 2015-2019 CONSOLIDATED PLAN, INCLUDING THE 2015-2016 ANNUAL ACTION PLAN AND CDBG BUDGET, BE MADE AVAILABLE FOR THE 30 DAY PUBLIC COMMENT PERIOD.

ATTACHMENTS:

Description	Type
DRAFT 2015 - 2019 Consolidated Plan	Exhibits

VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS

DRAFT 2015 – 2019 CONSOLIDATED PLAN

JANUARY 12, 2015

**Contact: Department of Planning & Community Development
33 S. Arlington Heights Road
Arlington Heights, IL 60005
(847) 368-5200
Planningmail@vah.com**

**2015 – 2019
Consolidated Plan
Table of Contents**

ES-05 Executive Summary

PROCESS

PR-05 Lead and Responsible Agency

PR-10 Consultations

PR-15 Citizen Participation

NEEDS ASSESSMENT

NA-05 Overview

NA-10 Housing Needs Assessment

NA-15 Disproportionately Greater Need: Housing Problems

NA-20 Disproportionately Greater Need: Severe Housing Problems

NA-25 Disproportionately Greater Need: Housing Cost Burdens

NA-30 Disproportionately Greater Need: Discussion

NA-35 Public Housing

NA-40 Homeless Needs Assessment

NA-45 Non-Homeless Special Needs Assessment

NA-50 Non-Housing Community Development Needs

MARKET ANALYSIS

MA-05 Overview

MA-10 Number of Housing Units

MA-15 Cost of Housing

MA-20 Condition of Housing

MA-25 Public and Assisted Housing

MA-30 Homeless Facilities and Services

MA-35 Special Needs Facilities and Services

MA-40 Barriers to Affordable Housing

MA-45 Non-Housing Community Development Assets

MA-50 Needs and Market Analysis Discussion

STRATEGIC PLAN

SP-05 Overview

SP-10	Geographic Priorities
SP-25	Priority Needs
SP-30	Influence of Market Conditions
SP-35	Anticipated Resources
SP-40	Institutional Delivery System
SP-45	Goals Summary
SP-50	Public Housing Accessibility and Involvement
SP-55	Barriers to Affordable Housing
SP-60	Homelessness Strategy
SP-65	Lead Based Paint Hazards
SP-70	Anti-Poverty Strategy
SP-80	Monitoring

ANNUAL ACTION PLAN

AP-15	Expected Resources
AP-20	Annual Goals and Objectives
AP-35	Projects
AP-50	Geographic Distribution
AP-55	Affordable Housing
AP-60	Public Housing
AP-65	Homeless and Other Special Needs Activities
AP-75	Barriers to Affordable Housing
AP-85	Other Actions
AP-90	Program Specific Requirements

Appendix

Maps

Community Survey Results

Executive Summary

ES-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Purpose: This Consolidated Plan is the result of a collaborative effort to identify and prioritize needs and develop strategies and objectives to increase housing opportunities, provide a suitable living environment, and create economic opportunities for the community's residents, especially low- and moderate-income people.

The Consolidated Plan and Annual Action Plans constitute the Village of Arlington Heights' application for Federal Funding for housing and community development programs through the U.S. Department of Housing and Urban Development (HUD). The Village receives an annual entitlement grant allocation of Community Development Block Grant (CDBG) funds from HUD and competes for other federal funds.

The Consolidated Plan and planning process is guided by federal regulations found at 24 CFR parts 91 and 570. The CDBG program is governed by regulations found at 24 CFR Part 570. Further information about Consolidated Planning and the CDBG program is available at www.hud.gov.

The Federal fiscal year 2015 – 2019 Consolidated Plan is a comprehensive five-year planning document that identifies the overall housing and community development needs of the Village, outlines available programs and resources, and establishes a strategy for prioritizing and addressing these needs.

The primary resource for addressing the housing and community development needs, particularly of low- and moderate-income residents, is the Village's HUD CDBG allocation. For FFY 2014, the Village's CDBG entitlement grant was \$249,710. When planning for the next 5 years, the Village presumes that its CDBG allocation will remain steady.

Time Period - This Consolidated Plan covers the time periods of the Federal fiscal years allocations for 2015 – 2019. These are the Village's fiscal years from May 1, 2015 – April 30, 2020

Contents - The Consolidated Plan contains six major components:

- 1) Introduction
- 2) Citizen Participation Plan
- 3) Housing and Homeless Needs Assessment
- 4) Housing Market Analysis
- 5) Five-Year Strategic Plan
- 6) One-Year Action Plan

2. Summary of the objectives and outcomes identified in the Plan Needs Assessment Overview

Based on input received, the Village has established the following the following objectives and outcomes for the Consolidated Plan period:

Provide Decent Affordable Housing:

TBD

Create Suitable Living Environments:

TBD

Create Economic Opportunities:

#TBD

3. Evaluation of past performance

The Village of Arlington Heights has been a recipient of Community Development Block Grant (CDBG) funds since 1974. Since the beginning of the program, the Village has utilized over \$13.5 million in CDBG funds to meet the needs of residents of the Village, particularly its low and moderate income residents. The Village has effectively worked with the US Department of Housing and Urban Development over the 40 years of the programs existence and has consistently complied with all of the federal requirements of the program.

4. Summary of citizen participation process and consultation process

The Village conducted an on-line public survey with respect to needs in the community. There were 514 responses to the survey. Additionally, Village staff met and received information from a variety of state and municipal government offices, social service agencies, and affordable housing providers. Two public hearings are scheduled with respect to the Consolidated Plan. Notices of public hearings are posted on-line and published in the *Daily Herald* newspaper. Flyers are sent to approximately 80 persons and organizations on the Village's Community Development Block Grant (CDBG) mailing list. A 30-day public comment period on the draft Consolidated Plan is scheduled for the period between the two public hearings. The draft Consolidated Plan is available for review on the Village's website, at the Arlington Heights Memorial Library, and the Wheeling and Elk Grove Township offices.

5. Summary of public comments

To be completed.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed.

7. Summary

To be completed.

The Process

PR-05 Lead & Responsible Agencies 24 CFR 91.200(b)

1. Describe agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ARLINGTON HEIGHTS	
CDBG Administrator	ARLINGTON HEIGHTS	Planning & Community Development

Table 1 – Responsible Agencies

Narrative

The lead agency and CDBG Administrator for this Consolidated Plan is the Village of Arlington Heights, IL.

Consolidated Plan Public Contact Information

Village of Arlington Heights

Department of Planning & Community Development

33 S Arlington Heights Road

Arlington Heights, IL 60005

(847) 368-5200

Planningmail@vah.com

PR-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village of Arlington Heights has regular, on-going contact with the public and assisted housing providers and governmental health, mental health and service agencies. This contact occurs through the Department of Planning & Community Development as part of the Consolidated Plan development and implementation process, and through regular contact with housing and public service providers who receive CDBG funding from the Village. The Department of Planning & Community Development also has contact with non-profit providers of supportive housing facilities through the community residence (group home) administrative occupancy approval process.

The Department of Planning & Community Development administers the Village's affordable housing policies which call for the inclusion of affordable housing units in new multi-family developments. The Village has negotiated the inclusion of affordable units in new housing developments and for payments from developers in lieu of affordable units with those funds to be deposited into Village of Arlington Heights' Affordable Housing Trust Fund.

The Village's Health Department also has regular contact with public and assisted housing providers and tenants as well as private and governmental health, mental health, and service agencies. These contacts occur between these entities and individuals and the Village's Human Services Coordinator, Disabilities Services Coordinator, Village nurses, Senior Center staff, and administrative staff.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

Village staff consulted with the Alliance to End Homelessness in Suburban Cook County, which is the Continuum of Care coordinator for suburban Cook County except for the City of Chicago. The Alliance provided the Village with its most recent strategic plan (*A Strategic Plan Forward to End Homelessness 2014-2017 Strategic Plan*, July 2014) and other data and information regarding homeless needs, shelter facilities, and services important for inclusion in and the development of this Consolidated Plan.

The Village also consulted with local homeless and special needs housing service providers. The needs of the homeless (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness were specifically discussed during these consultations.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS.

The Village of Arlington Heights is not an ESG entitlement community. Therefore, it is not responsible for consulting with the Continuum of Care with respect to ESG funds.

Cook County is the ESG entitlement jurisdiction for suburban Cook County where Arlington Heights is located. The Village, the Continuum of Care agency (the Alliance to End Homelessness in Suburban Cook County), homeless service providers, may participate in the process of determining how Cook County will use ESG funds through Cook County's public participation process and by applying for ESG funding.

During the development of this Consolidated Plan, Cook County was engaged in its own planning process, called "Planning for Progress," to be used for the development of Cook County's Consolidated Plan including its usage of ESG funds. Cook County partnered with the Chicago Metropolitan Agency for Planning's (CMAP) Technical Assistance program to enhance their planning efforts to achieve countywide and sub-regional goals. The Village of Arlington Heights participated in Planning for Progress meetings and Arlington Heights' Village Hall was the site of the Planning for Progress north/northwest sub-regional public workshop held on February 11, 2014.

The Alliance to End Homelessness in Suburban Cook County is the HMIS lead for suburban Cook County. The Alliance has an HMIS committee that reviews the HMIS policy manual annually and recommends changes, if needed, for adoption by the Alliance board.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdictions consultations with housing, social service agencies and other entities.

Agency, Group, or Organization	Mode of Contact	Topics
Village of Arlington Heights - Department of Planning & Community Development - Department of Building and Health Services - Department of Public Works - Police Department	Meetings with key staff Telephone calls Emails	Needs Assessment Market Analysis
Alliance to End Homelessness in Suburban Cook County	Telephone, email, reports/data, and website	Homeless needs
City of Chicago Department of Public Health	Telephone and website	NA 45 Non-Homeless Special Needs Assessment - Population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area
Journeys The Road Home	In-person interview with Beth Nabors and Jena Hencin 8/7/2014	Homeless needs and services
Association of Homeless Advocates in the North/Northwest District (AHAND)	In-person meeting August 14, 2014	Cook County attended this meeting to receive input on homeless needs from the member organizations as part of the County's Planning for Progress public outreach process. By being present at the meeting, the Village also received this information about homeless needs and services.
Cook County - Planning for Progress	Information Sharing and Joint Priority Setting Meeting with Entitlement Jurisdictions	Priorities being developed by Cook County and coordination with suburban Chicago entitlement communities and plans. Included consultations with the following entities that were in attendance: Cook County Village of Schaumburg Village of Mt. Prospect Village of Hoffman Estates City of Des Plaines City of Berwyn City of Cicero City of Oak Park City of Evanston
The Housing Authority of Cook County	Numerous telephone calls and emails	

Cedar Village of Arlington Heights	Written	Housing Market Analysis
Goedke Apartments - Manager	Written and telephone	Housing Needs Assessment Housing Market Analysis
Linden Place	Written	Housing Market Analysis
Northwest Center Against Sexual Assault (NW CASA)	Emails 11-6-14	Needs Assessment
WINGS Program, Inc.	Telephone and emails 11-6-14	Needs Assessment
Little City Foundation	Email 11-6-14	Needs Assessment
Glenkirk	Email 11-6-14	Needs Assessment
Clearbrook	Email 11-6-14	Needs Assessment
Invited to participate in on-line needs assessment: • Arlington Heights Senior Center • Housing Commission • Arlington Heights Disabilities • Senior Citizens Commission • Commission for Citizens with Disabilities • Youth Commission • Arlington Economic Alliance • Arlington Heights Historical Museum • Arlington Heights Memorial Library • Salvation Army • Glenkirk • Suburban Primary Health Care Council • Girl Scouts Illinois Crossroads • National Alliance for the Mentally Ill • Northwest Compass • Clearbrook • Cedar Village of Arlington Heights • The Harbour • Linden Place • Little City Foundation • Shelter, Inc. • Children's Advocacy	Sent written notice of on-line needs assessment survey	All

Center • Friends of Children in Therapy • Albert Goedke Apartments • The Center for Enriched Living • Northwest Center Against Sexual Assault • Northwest Housing Partnership • Resources for Community Living • Lutheran Home & Services • Journeys The Road Home • Avenues for Independence • Special Leisure Services Foundation • WINGS Program, Inc. • Fellowship Housing Corporation • Rebuilding Together • High School Dist. 214 Community Education Foundation • HOPE Fair Housing Center • Catholic Charities • Alexian Center for Mental Health • Hand On Suburban Chicago • Arlington Backstretch Coordinating Committee • The Center of Concern • Arlington Park • The Center: Resources for Training & Learning • Barrington Career Center • Faith Community Homes • Cross & Crown Community Church		
--	--	--

• Life-Span • Countryside Association • Escorted Transportation Service NW • Rainbow Hospice • Office of the Governor of Illinois • Housing Authority of the County of Cook • Cook County • Arlington Heights Park District • Elk Grove Township • Wheeling Township • Chicago Workforce Partnership • Illinois Hunger Coalition		
Alliance to End Homelessness in Suburban Cook County and Cook County Department of Public Health Offices of Prevention Services-Lead Poisoning Prevention and Healthy Homes, Integrated Health and Healthy Homes Unit, and Environmental Health Services	Hosted meeting November 14, 2014 10 AM – Noon at Village of Arlington Heights Village Hall for Chicago suburban entitlement communities	Needs Assessment

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Comprehensive Plan	Village of Arlington Heights, IL	The Comprehensive Plan contains a section regarding Housing. The goals of the Comprehensive Plan are consistent with the goals of the Consolidated Plan.
Multi-Family Affordable Housing Toolkit (Updated May 2014)	Village of Arlington Heights, IL	The policies contained in this Toolkit explain the number of affordable housing units that the Village expects developers to provide in new or substantially modified for-sale residential developments. An option is provided whereby developer may pay a fee-in-lieu of providing the affordable units. Funds collected are deposited in the Village Affordable Housing Trust Fund to be used to maintain existing affordable units or create new affordable units.
Affordable Rental Housing Guidelines (Updated May 2014)	Village of Arlington Heights, IL	The policies contained in this Toolkit explain the number of affordable housing units that the Village expects developers to provide in new or substantially modified rental residential developments. An option is provided whereby developer may pay a fee-in-lieu of providing the affordable units. Funds collected are deposited in the Village Affordable Housing Trust Fund to be used to maintain existing affordable units or create new affordable units.

Homes for a Changing Region (January 2013)	Village of Arlington Heights, IL on behalf of the Northwest Suburban Housing Collaborative with member communities: Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine and City of Rolling Meadows. The report was prepared under a technical assistance grant from the Chicago Metropolitan Agency for Planning (CMAP) and was completed in close consultation with the member communities of the Collaborative.	The Homes for a Changing Region report includes data on housing needs and includes recommendations for strategies for each of the member communities and the 5-community area as a whole. The goals in the strategic plan are consistent with the needs and strategies in the Homes for a Changing Region report.
Senior Housing Needs Assessment (November 2013)	Village of Arlington Heights, IL on behalf of the Northwest Suburban Housing Collaborative with member communities: Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine and City of Rolling Meadows.	The Senior Housing Needs Assessment includes an analysis of senior housing needs in each of the 5 member communities and the 5-community area as a whole. The goals of the strategic plan are consistent with the needs and recommended strategy in this report.
Go To 2040	Chicago Metropolitan Agency for Planning (CMAP)	The goals of the strategic plan are consistent with the Go to 2040 Comprehensive Plan for the Chicago Metropolitan Area, particularly the chapter of livable communities.

Planning for Progress	Cook County	This is a strategic planning process that will lead to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The planning efforts will achieve county-wide and sub regional goals and plan for the future housing, community and economic development needs throughout Cook County. The County is reaching out to municipalities in assessing needs and developing strategies in these areas for a more coordinated approach.
-----------------------	-------------	---

Table 3 – Other local / regional / federal planning efforts

Describe cooperation and coordination with other public entities, including the State and any adjacent units of general local government, in the implementation of the Consolidated Plan (91.215(l))

The Village of Arlington Heights works closely and is in regular contact with the other CDBG entitlement communities in the northwest suburbs of Chicago. These communities include the City of Des Plaines, Village of Mount Prospect, Village of Palatine, Village of Schaumburg, and the Village of Hoffman Estates. These communities consult with each other regarding common needs and resources and with respect to the implementation of their Consolidated Plans. These municipalities often provide CDBG funds to some of the same subrecipients.

Since its founding in 2011, the Village of Arlington Heights has been the lead municipality for the Northwest Suburban Housing Collaborative (NWSHC). The NWSHC is a group of municipalities that was formed by an inter-governmental agreement to study and address common housing needs and issues in the 5-community area that includes the Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows. These 5 communities meet on a monthly basis and have received financial support from the Chicago Community Trust and area lenders. The group also receives technical support from the Metropolitan Mayors Caucus (MMC), the Metropolitan Planning Council (MPC), and the Chicago Metropolitan Agency for Planning (CMAP).

The Village of Arlington Heights' Housing Planner is a member of CMAP's Housing Committee. The Housing Committee provided input into and monitors the progress of CMAP's Go To 2040 Plan and researches and makes recommendations regarding housing issues in the Chicago metropolitan area.

The Village works regularly with the government of Cook County. The Village participated in Cook County's recent strategic planning process "Planning for Progress" that will lead to the development of the Cook County Consolidated Plan and Comprehensive Economic Development Strategy. The Village also hosted a meeting convened by Cook County at which the Alliance to End Homelessness in Cook County and the Cook County Health Department shared information with multiple entitlement communities to utilize in their Consolidated Plans.

The Village of Arlington Heights works with the State of Illinois' housing finance agency, the Illinois Housing Development Authority (IHDA). The Village is a past recipient of Federal HOME funds for the operation of a first-time homebuyer program. This program was discontinued by the Village in 2006, but the Village continues to work with IHDA and refer residents to homebuyer and other programs that are offered directly by IHDA.

The Village has on-going communication with the Housing Authority of Cook County (HACC). Most recently, the HACC contacted the Village regarding its plans to undertake a \$5 million renovation of the Albert Goedke House Apartments in Arlington Heights. Goedke House is a Housing Authority-owned, 118 units, subsidized apartment building in Arlington Heights for low-income senior citizens and persons with disabilities. The Village has provided a conditional commitment letter to provide \$50,000 - \$75,000 in future CDBG funds provided that several conditions are met including but not limited to matching funds being provided by Cook County and of the use of funds through the Consolidate Plan process including the public participation process.

Narrative (optional):

PR-15 Citizen Participation

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Village of Arlington Heights encourages the active involvement of citizens in the development and evaluation of the Village's Consolidated Plan. Citizens, non-profit organizations, and other interested persons are offered the opportunity to review and comment on the proposed Consolidated Plan, any substantial amendments to the Consolidated Plan, annual performance reports, etc. and are invited to apply for Community Development Block Grant funding for eligible activities.

Participation

The Village of Arlington Heights takes action to encourage the participation of all citizens, including minorities and non-English speaking persons as well as persons with mobility, visual or hearing impairments in all stages of the development of the Consolidated Plan and its related activities. The Village solicits the involvement of persons of extremely low-, low-, and moderate-income including those living in areas where housing and community development funds may be spent. Participation of low- and moderate-income persons is sought by contacting groups and agencies that work with or provide services to low- and moderate-income persons or are active in areas of minority concentration of the concentration of non-English speaking residents. Also, information about the development of the Consolidated Plan is sent to public and assisted housing developments and local and regional institutions and organizations.

Access to Information

Adequate, timely notification is provided so that citizens can attend local meetings and public forums as follows:

For public hearings required by federal regulations, public notices will be published in the Daily Herald, the newspaper of local circulation, at least 15 days before the date of the public hearing. Notices of public hearing are also published on the Village's website.

The Village assures that citizens are furnished pertinent information. Before the Consolidated Plan is adopted, information that includes the amount of assistance expected to be received and the range of activities that may be undertaken is made available. This information includes amounts proposed to be used for the benefit of low- and moderate-income people and plans to be followed to minimize displacement and to assist persons displaced (if any) as a result of funded activities.

Anti-Displacement

The Village of Arlington Heights does not expect any displacement to occur as a result of its CDBG-funded activities. In the unlikely event that there is displacement, the Village will publish an amendment to its Consolidated Plan outlining the levels of assistance available to persons affected. Should displacement occur, the Village of Arlington Heights will follow the requirements of the Uniform Relocation and Real Property Acquisition Policies Act (URA) and Section 104(d) of the Housing and Community Development Act.

Publishing of Plan

The Village publishes the proposed Consolidated Plan and invites citizen comment. A reasonable number of free copies of the Consolidated Plan are made available to individuals and groups that request them. Copies of the draft and final Consolidated Plan are sent to the State of Illinois and Cook County, IL. Persons interested in receiving documents, including the Citizen Participation Plan, proposed and final versions of the Consolidated Plan, and the annual performance reports may write or telephone the Village of Arlington Heights' Department of Planning & Community Development:

Department of Planning & Community Development

33 S. Arlington Heights Road

Arlington Heights, IL 60005

Telephone: 847-368-5200

Fax: 847-368-5988

Text Telephone (TTY): 847-368-5794

Email: planning@vah.com

The proposed Consolidated Plan is made available for review on the Village's website (www.vah.com) and at the following locations:

Consolidated
Plan

ARLINGTON HEIGHTS

16

Village of Arlington Heights Village Hall

33 S. Arlington Heights Rd.

Arlington Heights, IL 60005

Telephone: 847-368-5200

Text Telephone (TTY): 368-5794

Arlington Heights Memorial Library

500 N. Dunton Avenue

Arlington Heights, IL 60004

Telephone: 847-392-0100

Wheeling Township

1616 N. Arlington Heights Road

Arlington Heights, IL 60004

Telephone: 847-259-7730

Elk Grove Township

ARLINGTON HEIGHTS

2400 S. Arlington Heights Road

Arlington Heights, IL 60005

Telephone: 847-437-0300

Additionally, public notices are published in the Daily Herald newspaper when the Consolidated Plan is proposed, is proposed to be substantially amended, and when the annual performance report has been prepared, so that citizens may review these documents and comment.

Prior to submission of the Consolidated Plan and any substantial amendments to HUD, the Village provides for a period of not less than 30 days to receive comments from the public.

Public Hearings

A minimum of two public hearing, conducted at two different stages of the program year, are announced and held by the Village to discuss housing and community development needs and proposed activities. One of the public hearings is scheduled prior to the publication of the proposed Consolidated Plan and Annual Action Plans.

Public hearings are generally scheduled during evening hours at Village Hall, 33 S. Arlington Heights Road, Arlington Heights, IL. Village Hall is wheelchair accessible to persons with disabilities.

Provisions are arranged for any non-English speaking persons or persons with disabilities who wish to participate in the public hearings. If non-English speaking persons wish to comment at a public hearing, and if a request for assistance is made at least five working days before the public hearing, the Village will arrange for translation. With notice, the Village will arrange to have a sign language interpreter or a real time captionist available for the hearing impaired. Requests should be directed to the Village's Department of Planning & Community Development at (847) 368-5200.

Notice of Hearings

Public hearings are announced on the Village's website. Notices of the public hearing are also published in the Daily Herald newspaper at least 15 days in advance of such hearing. The topic of the hearing is included in the announcement. Additionally, notices of public hearings are mailed to individuals, public housing agencies, and organizations on the interested persons' mailing list. Anyone may request to be placed on the list at any time.

Access to Meetings

Public hearings are generally scheduled during evening hours at Village Hall, 33 S. Arlington Heights Road, Arlington Heights, IL. The building is accessible to persons with disabilities. There is ample parking available. So long as the Village continues to televise Village Board meetings, at least one public hearing will be televised on the public access cable television station.

Comments

The proposed Consolidated Plan and substantial amendments thereto are made subject to a minimum 30-day public comment period. Performance reports are subject to a minimum 15-day public comment period. Any comments on the Consolidated Plan, substantial amendments thereto, or the performance report received in writing or orally are considered by staff. A summary of these citizen comments or views, including a summary of any comments or views not accepted and the reasons therefore, are attached to the final document submitted to HUD.

Substantial Amendments

An amendment to the Consolidated Plan will be considered by the Village to be a substantial amendment if:

1. an activity is deleted or its designated location is changed;
2. the funding level for the activity is increased or decreased by more than 25%;
3. a new activity is funded; or
4. the purpose or beneficiaries of the activity is substantially changed.

All substantial amendments must meet the procedural requirements of the applicable federal regulations, such as activity eligibility, public hearing, 30-day public comment period, etc. prior to adoption. Notifications of any substantial amendments are made to HUD. A summary of any comments received on the substantial amendment, made in writing or orally including any comments of views not accepted and the reasons therefore, will be attached to the substantial amendment.

Performance Reports

The Village will provide citizens with reasonable notice and an opportunity to comment on performance reports. The Village will publish notices in the Daily Herald when performance reports are available for public comment, will discuss and allow public comment at a public meeting, and will allow a 15-day public comment period prior to submission to HUD. Any comments received from the public will be included with the performance report submission to HUD.

Availability to the Public

The Village makes the Consolidated Plan, substantial amendments, and performance reports available to residents and other interested parties for review. These documents may be viewed at the Department of Planning & Community Development (see address below) during regular business hours. Additionally, a reasonable number of fee copies will be provided to individuals and groups requesting copies. Digital copies will also be provided upon request. These documents may be requested from:

Department of Planning & Community Development

33 S. Arlington Height Road

Arlington Heights, IL 60005

Telephone: 847-368-5200

Text Telephone (TTY): 368-5794

Access to Records

Citizens have access to records for the preceding five years pertaining to the Consolidated Plan. Persons wishing to review records may do so at the Department of Planning & Community Development during regular business hours. Confidentiality with respect to beneficiaries of programs contained in the Consolidated Plan will be maintained to the extent allowed by law.

Technical Assistance

The Village provides technical assistance to individuals or groups representing low- and moderate-income persons requesting assistance in developing a proposal for funding under the Consolidated Plan. The Village will determine the types and levels of assistance that is appropriate in each case.

Complaints

The Village will respond in writing within 15 working days, where practicable, of receipt of a complaint relative to the Consolidated Plan, substantial amendments, performance reports, or any activities there under.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
	Internet Outreach	Other – Village-wide	514 responses to on-line needs assessment survey	See appendix for survey analysis		
	Public Hearing	Other - Village-wide	See appendix for attendees	See appendix for hearing minutes.		
	Newspaper Ad Internet Outreach	Other – Village-wide	Responses during 30 day public comment period on the draft Consolidated Plan to be added here.	To be completed		
	Public Hearing	Other – Village-wide	See appendix for attendees	See appendix for hearing minutes.		

Table 4 – Citizen Participation Outreach

Needs Assessment

NA-05 Overview

Needs Assessment Overview

This section of the Consolidated Plan is intended to provide an overall understanding of housing and homeless needs in the Village of Arlington Heights. This includes housing needs experienced by the general population and particularly households that are extremely low, low, and moderate income. Housing needs are examined for both renters and home owners. The types of needs evaluated are affordability (cost burden), substandard conditions, and overcrowding.

Because of their typically lower incomes and needs for supportive services, special needs groups are more likely than the general population to encounter difficulties in finding and paying for adequate housing, and often require enhanced community services. Therefore, the housing issues faced by these special needs groups will be highlighted separately.

The terms in this report shall have the following meanings:

Household Income Categories:

Middle Income:	Annual Household Income above 80% of the Chicago (AMI) up to 100% of Chicago AMI (i.e. >80% - 100%)
Moderate Income:	Annual Household Income above 50% of the Chicago AMI up to 80% of the Chicago AMI (i.e. >50% - 80%)
Low Income:	Annual Household Income above 30% and the Chicago AMI up to 50% of the Chicago AMI (i.e. >30% - 50%)
Extremely Low Income:	Annual Household Income at or above 0% of the Chicago AMI up to 30% of the Chicago AMI (i.e. >0% - 30%)

Housing Problems/Needs:

Substandard Housing – housing lacking complete plumbing or kitchen facilities

Severe Overcrowding – more than 1.51 people per room

Overcrowding – 1.01 – 1.5 people per room

Housing Cost Burden – housing costs that are greater than 30% of income

Severe Housing Cost Burden - housing costs that are greater than 50% of income

Housing Types:

Small household – A household of two to four persons.

Large household – A household of five persons or more.

Elderly household – A 1 or 2 person household where either person is 62 years of age or older.

Arlington Heights Overview

The Village of Arlington Heights is a suburban community located in Cook County, Illinois approximately 25 miles northwest of the City of Chicago. Arlington Heights was incorporated in 1871 and experienced slow growth until a large population increase and annexations expanding the Village occurred in the 1950s and 1960s. Recently, Arlington Heights experienced the redevelopment of much of its downtown area which surrounds a commuter rail station. Land space in the community is now limited and as a built out community, change comes mainly in the form of redevelopment.

According to 2010 Census data, the Village has a population of 75,101 residents and there are 30,919 occupied housing units. Of the Village's housing units, 55% are single family detached homes, 8% are single family attached homes (townhomes), and 36% are units in multi-family buildings. Of the occupied housing units, 76.3% were owner occupied and 23.7% were renter occupied.

According to the 2007 – 2011 CHAS data (Table 6), 25% or 7,500 households in Arlington Heights meet the definition of extremely low, low and moderate income. Of these 7,500 Arlington Heights households, 1,835 are extremely low income, 2,225 are low income, and 3,440 are moderate income.

According to the 2007 - 2011 Comprehensive Housing Affordability Strategy (CHAS) data in Table 7, 6,873 (22.8%) of all Arlington Heights households have at least one housing problem. 2,455 (33%) renter households in Arlington Heights experienced at least one housing problems and 4,223 (18%) of the owners experience at least one housing problem. The most common housing problem reported was cost burden (i.e. housing cost of 30% of income).

Extremely Low Income

According to the HUD 2014 Income Guidelines, households with the following incomes in Arlington Heights (adjusted for household size) are considered to be extremely low income:

Household Size	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Maximum Household Annual Income	\$15,200	\$17,400	\$19,550	\$21,700	\$23,450	\$25,200	\$26,950	\$28,650

(0 – 30% AMI)								
---------------	--	--	--	--	--	--	--	--

Table 8 (2007 – 2011 CHAS data), reports that there were 1,840 extremely low income households residing in Arlington Heights. Table 8 shows that of these households, 1,015 were renter households and 825 were owner households.

Of the 1,015 extremely low income renter households, Table 8 shows that 625 reported having one or more severe housing problems. As shown in Table 9, of the extremely low income renter households, 740 reported being cost burdened of which Table 10 indicates that 625 were severely cost burdened.

Of the 825 extremely low income owner households, Table 8 shows that 590 reported having one or more severe housing problems. As shown in Table 9, of the extremely low income owner households, 675 reported being cost burdened of which Table 10 indicates that 580 were severely cost burdened.

Table 11 shows that overcrowding is a much smaller problem than cost burden with a total of 40 extremely low income renter households and 0 owner households reporting that they are overcrowded.

Of extremely low income households, the following races and ethnicities have disproportionately greater housing problems:

Black/African American

Hispanic

Of extremely low income households, the following races and ethnicities have disproportionately greater severe housing problems:

Black/African American

Hispanic

Low Income

According to the HUD 2014 Income Guidelines, households with the following incomes in Arlington Heights (adjusted for household size) are considered to be low income:

Household Size	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Maximum Household Annual	\$15,201-\$25,350	\$17,401-\$29,000	\$19,551-\$32,600	\$21,701-\$36,200	\$23,451-\$39,100	\$25,201-\$42,000	\$26,951-\$44,900	\$28,651-\$47,800

Income (>30 – 50% AMI)								
----------------------------------	--	--	--	--	--	--	--	--

Table 8 (2007 – 2011 CHAS data) reports that there were 2,220 low income households residing in Arlington Heights. Table 8 shows that of these households, 910 were renter households and 1,310 were owner households.

Of the 910 low income renter households, Table 8 shows that 495 reported having one or more severe housing problems. As shown in Table 9, of the low income renter households, 650 reported being cost burdened of which Table 10 indicates that 500 are severely cost burdened.

Of the 1,310 low income owner households, Table 8 shows that 550 report having one or more severe housing problems. As shown in Table 9, of low income owner households, 1,110 reported being cost burdened, of which Table 10 indicates that 550 reported being severely cost burdened.

Table 11 shows that overcrowding is a smaller problem and cost burden with a total of 15 low income renter households and 15 low income owner households reporting that they are overcrowded.

Of low income households, the following races and ethnicities have disproportionately greater housing problems:

Black/African American

American Indian, Alaska Native

Hispanic

Of low income households, the following races and ethnicities have disproportionately greater severe housing problems:

Black/African American

American Indian, Alaska Native

Moderate Income

According to the HUD 2014 Income Guidelines, households with the following incomes in Arlington Heights (adjusted for household size) are considered to be moderate income:

Household Size	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Maximum	\$25,351-	\$29,001-	\$32,601-	\$36,201-	\$39,101-	\$42,001-	\$44,901-	\$47,801-

Household Annual Income (>50 – 80% AMI)	\$40,550	\$46,350	52,150	\$57,900	\$62,550	\$67,200	\$71,800	\$76,450
---	----------	----------	--------	----------	----------	----------	----------	----------

Table 8 (2007 – 2011 CHAS) reports that there were 3,430 moderate income households residing in Arlington Heights. Table 8 shows that of these households, 1,120 were renter households and 2,310 were owner households.

Of the 1,120 moderate income renter households, Table 8 shows that 220 reported having one or more severe housing problems. As shown in Table 9, of the moderate income renter households, 715 reported being cost burdened of which Table 10 indicates that 180 are severely cost burdened.

Of the 2,310 moderate income owner households, Table 8 shows that 610 report having one or more severe housing problems. As shown in Table 9, of moderate income owner households, 1,290 reported being cost burdened, of which Table 10 indicates that 575 reported being severely cost burdened.

Table 11 shows that overcrowding is a smaller problem than cost burden with a total of 45 moderate income renter households and 34 moderate income owner households reporting that they are overcrowded.

Of moderate income households, the following races and ethnicities have disproportionately greater housing problems:

Hispanic

Of moderate income households, the following races and ethnicities have disproportionately greater severe housing problems:

Hispanic

Homelessness – Homeless needs and services in the suburban Chicago area, including the Village of Arlington Heights, are coordinated through the Alliance to End Homelessness of Suburban Cook County. The Alliance is the Continuum of Care coordinator for suburban Cook County and maintains the area's Homeless Management Information System (HMIS) which collects and tabulates information concerning homeless persons in the suburban area of Cook County. Information is shared and services are also coordinated through three geographic sub-areas with the Village of Arlington Heights located in the north region which is coordinated by the Alliance's Association of Homeless Advocates in the North/Northwest District (AHAND).

The Alliance performs a “point in time” count of persons who are homeless on one night during the year. The homeless data in this Consolidated Plan partially based on the homeless count on the point in time event held on January 29, 2014. The number of homeless persons attributed to the Village of Arlington Height on that one night was 29 (see NA-40) of which 25 were sheltered and 4 were unsheltered. Of this count it is estimated that 2 of the individuals were chronically homeless and 3 were veterans.

For the one-year period from October 1, 2013 – September 30, 2014, the Alliance’s HMIS data reveals that some type of homeless services were provided during the to 180 Arlington Heights households which were comprised of 232 persons. The number of these households that contained at least one adult with one child was 28.

Housing Needs by Household Types - Elderly households, particularly those in the extremely low and low income categories are particularly affected by cost burden. Half or more of elderly renters and owners at the extremely low and low income levels who are cost burdened are also severely cost burdened. Extremely low income small related households are highly impacted by cost burden. 100% of cost burdened small related households and large related households are also severely cost burdened. As income rises, the affect of cost burden decreases among small related renter households but remains high among owners.

Housing Needs by Special Populations – Some persons who are disabled (physically, developmentally, and mentally) and victims of domestic violence, dating violence, sexual assault, and stalking have special housing needs and needs for supportive services. Needs have been demonstrated regarding persons with disabilities ranging from the need for additional accessible units for persons who can afford market-rates to persons in need of affordable housing with 24-hour/day supportive services.

NA-10 Housing Needs Assessment - 24 CFR 91.205 (a,b,c)

Summary of Housing Needs

In this section (NA-10) the housing needs are various segments of the community are summarized. Of all Arlington Heights households, 7,500 (25% of all Arlington Heights households) have extremely low, low, moderate annual incomes. Below, the Village uses current data on housing needs as the projected need over the 5-year period of the Consolidated Plan. Incidences of substandard housing in Arlington Heights are extremely low occurring in 19 of the 6,252 households that reported one of the five housing problems (substandard housing conditions, severe overcrowding, overcrowding, severe cost burden or cost burden). The incidences of overcrowding (149) and severe overcrowding (45) are also relatively small compared to the incidences of cost burden (3,090) and severe cost burden (3,375).

Income Level

According to the data on the Tables 7 which follow, following numbers of households by low/moderate income level have at least one housing problem (substandard housing conditions, severe overcrowding, overcrowding, severe cost burden or cost burden):

Extremely Low Income Households: 1,419

Low Income Households: 1,755

Moderate Income Households: 2,064

Middle Income Households: 1,440

Tenure Type (Renters and Owners)

According to the data on the Tables 7 & 8 which follows, following numbers of extremely low, low, moderate, and middle income households by tenure type (renter or owner) have at least one housing problem (substandard housing conditions, severe overcrowding, overcrowding, cost burden, or severe cost).

Renters: 2,455

Owners: 4,223

Family/Household Type

A. Elderly – Data is available in Tables 9 and 10 concerning the numbers of elderly households impacted by cost burdens or severe cost burdens. Information is not available on the incidences of substandard conditions and overcrowding involving elderly households. Numbers of elderly households that are cost burdened or severely costs by income level, tenure (renter or owner) and cost burden/severe cost burden are shown below:

Elderly Extremely Low Income Households

Cost Burdened Renters: 210 of which 160 are extremely cost burdened

Cost Burdened Owners: 415 of which 320 are extremely cost burdened

Elderly Low Income Households

Cost Burdened Renters: 220 of which 185 are extremely cost burdened

Cost Burdened Owners: 770 of which 380 are extremely cost burdened

Elderly Moderate Income Households

Cost Burdened Renters: 225 of which 75 are extremely cost burdened

Cost Burdened Owners: 540 of which 135 are extremely cost burdened

B. Small Related Households – Data is available in Tables 9 and 10 concerning the numbers of small related households impacted by cost burdens or severe cost burdens. Information is not available on the incidences of substandard conditions and overcrowding involving small related households. Numbers of small related households by income level, tenure (renter or owner) and cost burden/severe cost burden are shown below:

Small Related Extremely Low Income Households

Cost Burdened Renters: 160 of which 160 are extremely cost burdened

Cost Burdened Owners: 95 of which 95 are extremely cost burdened

Small Related Low Income Households

Cost Burdened Renters: 200 of which 120 are extremely cost burdened

Cost Burdened Owners: 125 of which 70 are extremely cost burdened

Small Related Moderate Income Households

Cost Burdened Renters: 240 of which 40 are extremely cost burdened

Cost Burdened Owners: 455 of which 310 are extremely cost burdened

C. Large Related Households - Data is available in Tables 9 and 10 concerning the numbers of large related households impacted by cost burdens or severe cost burdens. Information is not available on the incidences of substandard conditions and overcrowding involving large related households. Numbers of large related households by income level, tenure (renter or owner) and cost burden/severe cost burden are shown below:

Large Related Extremely Low Income Households

Cost Burdened Renters: 40 of which 40 are extremely cost burdened

Cost Burdened Owners: 0

Large Related Low Income Households

Cost Burdened Renters: 0

Cost Burdened Owners: 70 of which 40 are extremely cost burdened

Large Related Moderate Income Households

Cost Burdened Renters: 20 of which 0 are extremely cost burdened

Cost Burdened Owners: 60 of which 25 are extremely cost burdened

Demographics	Base Year: 2000	Most Recent Year: 2011	% Change
Population	76,381	75,094	-2%
Households	30,763	30,057	- 2%
Median Income	\$67,807.00	\$78,494.00	16%

Table 5 - Housing Needs Assessment Demographics

Data Source: 2000 Census (Base Year), 2007-2011 ACS (Most Recent Year)

Table 5 shows the change in the population and number of households in Arlington Heights from 2000 to the 2007 – 2011 American Community Survey estimate. Both figures decreased by 2%. During the same period, the median income in the community increased 16% from \$67,807 to \$78,494. However, according to the Bureau of Labor Statistics' Consumer Price Index (CPI) Inflation Calculator, \$67,807 in 2000 has the same purchasing power as \$88,574 in 2011. Therefore, when adjusted for inflation, there was a decrease in median household income from 2000 to 2011.

Number of Households Table

	0-30% HAMFI	>30-50% HAMFI	>50-80% HAMFI	>80-100% HAMFI	>100% HAMFI
Total Households *	1,835	2,225	3,440	2,920	19,645
Small Family Households *	345	415	900	1,110	10,125
Large Family Households *	40	65	140	190	1,825
Household contains at least one person 62-74 years of age	255	495	760	570	3,650
Household contains at least one person age 75 or older	665	870	985	450	1,565
Households with one or more children 6 years old or younger *	134	225	420	355	1,239
* the highest income category for these family types is >80% HAMFI					

Table 6 - Total Households Table

Data Source: 2007-2011 CHAS

Housing Needs Summary Tables

1. Housing Problems (Households with one of the listed needs)

	Renter					Owner				
	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total	0-30% AMI	>30- 50% AMI	>50- 80% AMI	>80- 100% AMI	Total
NUMBER OF HOUSEHOLDS										
Substandard Housing - Lacking complete plumbing or kitchen facilities	0	0	0	0	0	4	0	0	15	19
Severely Overcrowded - With >1.51 people per room (and complete kitchen and plumbing)	0	0	45	0	45	0	0	0	0	0

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
Overcrowded - With 1.01-1.5 people per room (and none of the above problems)	40	15	0	10	65	0	15	34	35	84
Housing cost burden greater than 50% of income (and none of the above problems)	585	485	175	25	1,270	585	535	580	405	2,105
Housing cost burden greater than 30% of income (and none of the above problems)	110	145	540	280	1,075	95	560	690	670	2,015
Zero/negative Income (and none of the above problems)	100	0	0	0	100	95	0	0	0	95

Table 7 – Housing Problems Table

Data 2007-2011 CHAS
Source:

Table 7 displays the number of households with housing problems. Problems in this table are listed from most severe (at the top of the table) to least severe. If households have more than one of these problems, they are included in the count of households with the most severe housing problem. For example, if a household is both cost-burdened and lives in substandard housing, they would be counted in the category of households living in substandard housing.

2. Housing Problems 2 (Households with one or more Severe Housing Problems: Lacks kitchen or complete plumbing, severe overcrowding, severe cost burden)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Having 1 or more of four housing problems	625	495	220	35	1,375	590	550	610	455	2,205
Having none of four housing problems	290	415	900	745	2,350	140	760	1,700	1,685	4,285
Household has negative income, but none of the other housing problems	100	0	0	0	100	95	0	0	0	95

Table 8 – Housing Problems 2

Data 2007-2011 CHAS
Source:

Table 8 displays the number of households with no housing problems, one or more housing problems, and negative income by tenure and HUD Adjusted Median Family Income (HAMFI). This table aggregates the data from Table 7, showing the total number of households that have any of the four severe housing problems (housing cost burden is excluded).

3. Cost Burden > 30%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	160	200	240	600	95	125	455	675
Large Related	40	0	20	60	0	70	60	130
Elderly	210	220	225	655	415	770	540	1,725
Other	330	230	230	790	165	145	235	545
Total need by income	740	650	715	2,105	675	1,110	1,290	3,075

Table 9 – Cost Burden > 30%

Data 2007-2011 CHAS
Source:

4. Cost Burden > 50%

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
NUMBER OF HOUSEHOLDS								
Small Related	160	120	40	320	95	70	310	475
Large Related	40	0	0	40	0	40	25	65
Elderly	160	185	75	420	320	380	135	835
Other	265	195	65	525	165	60	105	330
Total need by income	625	500	180	1,305	580	550	575	1,705

Table 10 – Cost Burden > 50%

Data 2007-2011 CHAS
Source:

Tables 9 and 10 display the number of households with housing cost burdens more than 30% and 50% respectively, by household type, tenancy (renter or owner), and household income.

5. Crowding (More than one person per room)

	Renter					Owner				
	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	>80-100% AMI	Total
NUMBER OF HOUSEHOLDS										
Single family households	40	15	45	10	110	0	15	34	15	64
Multiple, unrelated family households	0	0	0	0	0	0	0	0	20	20
Other, non-family households	0	0	0	0	0	0	0	0	0	0
Total need by income	40	15	45	10	110	0	15	34	35	84

Table 11 – Crowding Information – 1/2

Data 2007-2011 CHAS
Source:

Table 11 displays the number of households that are overcrowded, defines as households with more than one person per room, excluding bathrooms, porches, foyers, halls, or half-rooms.

	Renter				Owner			
	0-30% AMI	>30-50% AMI	>50-80% AMI	Total	0-30% AMI	>30-50% AMI	>50-80% AMI	Total
Households with Children Present	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available	Data not available

Table 12 – Crowding Information – 2/2

Describe the number and type of single person households in need of housing assistance.

Data is not available on single person households.

Estimate the number and type of families in need of housing assistance who are disabled or victims of domestic violence, dating violence, sexual assault and stalking.

Persons with Disabilities

The Village of Arlington Heights’ Disabilities Services Coordinator works with residents and organizations to address the needs of the Village’s residents with disabilities. The Disabilities Services Coordinator reports that the majority of requests for assistance from Village residents with disabilities pertain to disability benefits and resources. The types of resources most frequently sought are those related to: 1) Housing, 2) Employment, and 3) Transportation.

The Disabilities Services Coordinator stated that housing needs seem to be greatest among low and moderate income renters, including elderly renters. These persons have difficulty finding housing that is affordable, available, and accessible. Other persons with disabilities also have difficulty finding accessible housing even at market rates.

The Disability Services Coordinator reported that he received 3 - 5 calls per week from or about people with physical, developmental and mental health disabilities seeking assistance with securing appropriate, stable housing. Based on the number of calls there is an estimated need of 260 households.

The housing needs for persons with disabilities are supported by reports from providers of housing for person with disabilities:

The Little City Foundation, which assists persons with intellectual and development disabilities throughout the Chicago area, reported that they typically receive about 18 – 20 calls per month for adult residential services. This includes CILAs (Community Integrated Living Arrangements) with the closest staff supervision, CLFs (Community Living Facilities) where the residents can

check in and but 24/7 supervision and services available as needed, and SLAs (Supportive Living Arrangements) which is an independent living program where staff comes in once or twice a week to provide assistance with budgeting, grocery shopping, and getting to doctor appointments. It was further reported that about 6 – 8 calls were received last year for individuals mental health needs looking for housing. The waiting list for the agency's programs is: 18 persons for CILA units, 6 persons for CLF units and 13 persons for SLA units. These waiting lists indicate that there is need for housing for persons with disabilities ranging from supportive housing to independent living with services.

Domestic Violence, Dating Violence, Sexual Assault & Stalking

Victims of domestic violence, dating violence, sexual assault and Stalking who are in need of housing assistance are primarily single women and women with children.

The Arlington Heights Police Department reported for the 12-month period from October 1, 2013 to October 1, 2014 there were 112 domestic battery calls and 13 violation of order of protection calls to the Police Department. The Police Departments' Victims Services Coordinator said some of these victims are in need of housing assistance, but data is not kept on the number. Those in need of assistance in securing safer and more stable housing are referred to the WINGS Program, other shelters, or they seek housing with family or friends. Financial assistance with housing is provided through the Village's Human Services Coordinator with funding from the Village's Emergency Assistance Fund, Arlington Cares (a non-profit organization), the Salvation Army, Northwest Compass, churches and other sources.

Two of the non-profit agencies serving victims of domestic violence, dating violence, sexual assault and stalking who are resident of the Village of Arlington Heights are the Northwest Center Against Sexual Assault (NW CASA) and WINGS.

The Northwest Center Against Sexual Assault (NW CASA) provides specialized counseling, crisis intervention and advocacy services to Arlington Heights residents who are victims of sexual abuse and sexual assault. For the 2014/2015 service year, NW CASA expects to provide counseling to 20 Arlington Heights residents who are victims of sexual assault. The agency also expects to provide 17 residents with advocacy services and 10 residents with crisis intervention services (total 47). 75% of the clients served are extremely low to moderate income.

NW CASA reported that approximately 10% of the clients served report that they have a housing-related need. Therefore, the approximate number of Arlington Heights clients reporting a housing need is 5 clients per year. NW CASA stated that these needs run the gamut from emergency housing and the need to go to domestic violence shelters due to violence in the home, to financial assistance to pay their rent, to literally being homeless and living out of a

car. The agency makes referrals to domestic violence programs in the area (WINGS, Community Crisis Center), Catholic Charities, and the Homeless Prevention Fund, the Emergency Fund of Chicago.

WINGS (Women in Need Growing Stronger) Program, Inc., is a non-profit agency that operating the only emergency domestic violence shelter in the northwest suburbs. WINGS Program, Inc. maintains a continuum of housing from emergency shelter through transitional housing and permanent housing with supportive services.

In the fiscal year that ended June 30, 2014, WINGS provided 558 women and children with 63,117 nights of shelter and supportive services. In that same time period, WINGS provided 20 women and children from Arlington Heights with 1,492 nights of housing and services. WINGS has stated that it received over 4,000 calls from families seeking assistance every year.

WINGS provides the following numbers of emergency shelter beds and transitional housing units: WINGS Safe House has a maximum of 45 beds, depending on family size; the Permanent Supportive Housing program has 8 2-bedroom apartments for a maximum of 32 beds, depending on family size; the Transitional Housing Program has a maximum of 103 beds (3 shared living homes, 18 scattered site units); and there are 2 Neighborhood Stabilization Program homes providing affordable housing (statistics above so not included these units). WINGS is in the process of building a new domestic violence shelter in the City of Chicago's Chicago Lawn neighborhood.

Life Span is an agency that serves survivors of domestic violence and sexual violence in the North and Northwest suburbs reports that it expects to serve 65 Arlington Heights residents during its fiscal year that began in July 2014. Services provided include counseling for survivors, child and teen counseling, outreach and prevention services, civil legal services, and advocacy. The number who are in need of housing assistance was not readily available.

The Alliance to End Homelessness in Suburban Cook County reported that during the 1-year period from October 1, 2013 – September 30, 2014, 43 adult Arlington Heights residents who were victims of domestic violence (adults only) who were provided with homeless services ranging from emergency shelter to permanent supportive housing was 43.

Based on the above, it is estimated number of persons who seek assistance through the Village, there are approximately 50 individuals per year that that are victims of domestic violence, dating violence, sexual assault and stalking who are in need of housing assistance with half being serviced by emergency shelters and half that may be assisted through other financial resources.

What are the most common housing problems?

Cost Burden – Of the types of housing problems defined by HUD (cost burden, substandard conditions, and overcrowding), the most common housing problem among extremely low, low and moderate income Arlington Heights residents is cost burden.

Substandard Conditions – Conditions defined as substandard do not occur in significant numbers among Arlington Heights households.

Overcrowding – Overcrowding is also not present in significant numbers, but it is notable that the overcrowding which is occurring involves single family renter household at all of the extremely low, low, moderate, and middle income levels. Overcrowding is also occurring among owner households, at the low, moderate, and middle income levels. This indicates that there are insufficient larger, affordable units resulting in families either living in too small units or extended related families living together.

Are any populations/household types more affected than others by these problems?

Elderly households, particularly those in the extremely low and low income categories are particularly affected by cost burden. Half or more of elderly renters and owners at the extremely low and low income levels who are cost burdened are also severely cost burdened. Extremely low income small related households are highly impacted by cost burden. 100% of cost burdened small related households and large related households are also severely cost burdened. As income rises, the affect of cost burden decreases among small related renter households but remains high among owners.

Describe the characteristics and needs of Low-income individuals and families with children (especially extremely low-income) who are currently housed but are at imminent risk of either residing in shelters or becoming unsheltered 91.205(c)/91.305(c)). Also discuss the needs of formerly homeless families and individuals who are receiving rapid re-housing assistance and are nearing the termination of that assistance

The Village of Arlington Heights consulted with Journeys|The Road Home, a non-profit homeless service provider, regarding the needs of low income individuals and families with children who are currently housed but are at immanent risk of homelessness.

Journeys|The Road Home reported that in the 2012-2013 service year, 93% of the clients served fell into the extremely low income category, and in the 2013-2014 service year, 91% of clients were extremely low income. Another 6.4% of clients served in 2013-2014 were in the low income category.

Journeys|The Road Home, reported that extremely low income and low income clients that were unstably housed or at-risk of homelessness constituted 33.6% (350/1042) of all clients served. These clients struggled with health issues which include but are not limited to, mental health, substance abuse, physical disabilities and developmental disabilities. Families with children made up 13% of that figure.

Journeys|The Road Home further explained that families with children who are at imminent risk of homelessness face the same barriers as other low income clients, but often maintain employment longer than childless clients. Low income jobs and lack of affordable housing are the most cited reasons for housing instability. Transportation problems, such as a vehicle in need of repairs, insurance or gasoline costs are the next most frequently cited indicators of financing instability and housing instability.

The Alliance to End Homelessness in Suburban Cook County reported that there are a couple of nascent Continuum of Care-funded rapid re-housing assistance programs in suburban Cook County and a few ESG (Cook County) programs that have been operating in suburban Cook County for about a year. There are fewer than 200 people served by rapid re-housing program in all of suburban Cook County. Therefore, there are few if any rapid re-housing households in the Village of Arlington Heights that would be nearing termination of assistance.

If a jurisdiction provides estimates of the at-risk population(s), it should also include a description of the operational definition of the at-risk group and the methodology used to generate the estimates:

Estimates of the at-risk of homelessness population are not available.

Specify particular housing characteristics that have been linked with instability and an increased risk of homelessness

In *A Strategic Plan Forward to End Homelessness – 2014-2017 Strategic Plan*, the Alliance to End Homelessness in Suburban Cook County reports that, “Certain economic situations represent risk factors for homelessness, and may put additional pressures on the suburban Cook County homeless system moving forward. For example, being extremely poor --- having income below half the poverty line, which translates to less than \$9,000 a year for a family of three --- puts people at risk for homelessness since there is so very little money to pay rent, let alone for other basic needs. There are over 112,000 people in extreme poverty in suburban Cook County, representing 4.5 percent of the population.”

“Rents are also relatively high in suburban Cook County, with a median rent of \$943. Almost 62,000 renter households are paying over 50 percent of their income toward rent. This is a reality for 26 percent of all renter households in suburban Cook County.”

Discussion

NA-15 Disproportionately Greater Need: Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

According to the 2010 Census the Village of Arlington Heights’ population is 75,101 persons. The composition of the population by race and ethnicity is:

White	88.2%
Black/African American	1.3%
American Indian/Alaska Native	0.1%
Asian	7.1%
Native Hawaiian/ Pacific Islander	0.0%
Some Other Race	1.7%
Two or More Races	1.5%
Hispanic or Latino (of any race)	5.7%

The Village became more diverse during the 10-year period from 2000 to 2010 with increases in numbers and percentages of persons who are Black/African American, Asian, American Indian/Alaska Native, some other race, two or more races, and Hispanic or Latino (of any race).

0%-30% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,525	250	155
White	1,220	185	155
Black / African American	50	0	0
Asian	145	60	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	95	0	0

Table 13 - Disproportionally Greater Need 0 - 30% AMI

Data Source: 2007-2011 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

Percentage with a housing need

All Households at this income level	79%
White	78.2%
Black/African American	100%
Asian	70.7%
Hispanic	100%

The percentages of Black/African American and Hispanic households that have one or more of the housing problems is more than 10% higher than the extremely low income group as a whole. Therefore Black/African American and Hispanic households have disproportionately greater housing needs than the income group as a whole.

30%-50% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,635	600	0
White	1,335	535	0
Black / African American	20	0	0
Asian	100	55	0
American Indian, Alaska Native	10	0	0
Pacific Islander	0	0	0
Hispanic	120	10	0

Table 14 - Disproportionally Greater Need 30 - 50% AMI

Data Source: 2007-2011 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

Percentage with a housing need

All Households at this income level	73.1%
White	71.4%
Black/African American	100%
Asian	64.5%
American Indian, Alaska Native	100%
Hispanic	92.3%

The percentages of Black/African American, American Indian, Alaska Native, and Hispanic households that have one or more of the housing problems is more than 10% higher than the low income group as a whole. Therefore Black/African American, American Indian, Alaska Native, and Hispanic households have disproportionately greater housing needs than the income group as a whole.

50%-80% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,885	1,920	0
White	1,720	1,800	0
Black / African American	15	15	0
Asian	35	45	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	120	65	0

Table 15 - Disproportionally Greater Need 50 - 80% AMI

Data Source: 2007-2011 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

HUD defines disproportionate need as the "(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole."

Percentage with a housing need

All Households at this income level	49.5%
-------------------------------------	-------

White	48.9%
Black/African American	50%
Asian	43.7%
Hispanic	64.9%

The percentages of Hispanic households that have one or more of the housing problems is more than 10% higher than the extremely low income group as a whole. Therefore Hispanic households have disproportionately greater housing needs than the income group as a whole.

80%-100% of Area Median Income

Housing Problems	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,285	1,705	0
White	1,130	1,485	0
Black / African American	30	10	0
Asian	50	135	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	80	65	0

Table 16 - Disproportionally Greater Need 80 - 100% AMI

Data Source: 2007-2011 CHAS

*The four housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than one person per room, 4. Cost Burden greater than 30%

HUD defines disproportionate need as the "(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole."

Percentage with a housing need

All Households at this income level	43%
White	43.2%
Black/African American	75%
Asian	27%
Hispanic	55.2%

The percentages of Black/African American and Hispanic households that have one or more of the housing problems is more than 10% higher than the extremely low income group as a whole. Therefore Black/African American and Hispanic households have disproportionately greater housing needs than the income group as a whole.

Discussion

The data shown above indicates that disproportionately greater housing needs as follows by income and race/ethnicity:

Extremely Low Income:

Black/African American

Hispanic

Low income:

Black/African American

America Indian, Alaska Native

Hispanic

Moderate income:

Hispanic

Middle income:

Black/African American

Hispanic

NA-20 Disproportionately Greater Need: Severe Housing Problems – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

According to the 2010 Census the Village of Arlington Heights’ population is 75,101 persons. The composition of the population by race and ethnicity is:

White	88.2%
Black/African American	1.3%
American Indian/Alaska Native	0.1%
Asian	7.1%
Native Hawaiian/ Pacific Islander	0.0%
Some Other Race	1.7%
Two or More Races	1.5%
Hispanic or Latino (of any race)	5.7%

The Village became more diverse during the 10-year period from 2000 to 2010 with increases in numbers and percentages of persons who are Black/African American, Asian, American Indian/Alaska Native, some other race, two or more races, and Hispanic or Latino (of any race).

0%-30% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	1,245	535	155
White	975	425	155
Black / African American	50	0	0
Asian	105	100	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	95	0	0

Table 17 – Severe Housing Problems 0 - 30% AMI

Data Source: 2007-2011 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

Percentage with a severe housing need

All Households at this income level	63.3%
White	62.7%
Black/African American	100%
Asian	51.2%
Hispanic	100%

The percentages of Black/African American and Hispanic households that have one or more of the housing problems is more than 10% higher than the extremely low income group as a whole. Therefore Black/African American and Hispanic households have disproportionately greater severe housing needs than the income group as a whole.

30%-50% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	850	1,385	0
White	670	1,200	0
Black / African American	20	0	0
Asian	65	90	0
American Indian, Alaska Native	10	0	0
Pacific Islander	0	0	0
Hispanic	50	75	0

Table 18 – Severe Housing Problems 30 - 50% AMI

Data Source: 2007-2011 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

Percentage with a severe housing need

All Households at this income level	38%
White	35.8%
Black/African American	100%
Asian	41.9%
American Indian, Alaska Native	100%
Hispanic	40%

The percentages of Black/African American and American Indian, Alaska Native have one or more of the severe housing problems is more than 10% higher than the low income group as a whole. Therefore Black/African American and American Indian, Alaska Native households have disproportionately greater severe housing needs than the income group as a whole.

50%-80% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	845	2,965	0
White	750	2,765	0
Black / African American	0	30	0
Asian	10	70	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	85	100	0

Table 19 – Severe Housing Problems 50 - 80% AMI

Data Source: 2007-2011 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

Percentage with a severe housing need

All Households at this income level	22.2%
White	21.2%
Black/African American	100%
Asian	12%
Hispanic	45.9%

The percentages of Hispanic households having one or more of the severe housing problems is more than 10% higher than the moderate income group as a whole. Therefore, Hispanics households have disproportionately greater severe housing needs than the income group as a whole.

80%-100% of Area Median Income

Severe Housing Problems*	Has one or more of four housing problems	Has none of the four housing problems	Household has no/negative income, but none of the other housing problems
Jurisdiction as a whole	375	2,620	0
White	325	2,290	0
Black / African American	0	40	0
Asian	25	155	0
American Indian, Alaska Native	0	0	0
Pacific Islander	0	0	0
Hispanic	20	120	0

Table 20 – Severe Housing Problems 80 - 100% AMI

Data Source: 2007-2011 CHAS

*The four severe housing problems are:

1. Lacks complete kitchen facilities, 2. Lacks complete plumbing facilities, 3. More than 1.5 persons per room, 4. Cost Burden over 50%

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

Percentage with a severe housing need

All Households at this income level	12.5%
White	12.4%
Black/African American	0%

Asian	13.9%
Hispanic	14.3%

The percentages of Hispanic households having one or more of the severe housing problems is more than 10% higher than the moderate income group as a whole. Therefore, there are no disproportionately greater severe housing needs among any of the race and ethnicity categories than the income group as a whole.

Discussion

The data shown above indicates that disproportionately greater severe housing needs as follows by income and race/ethnicity:

Extremely Low Income:

Black/African American

Hispanic

Low income:

Black/African American

America Indian, Alaska Native

Moderate income:

Hispanic

Middle income:

None

NA-25 Disproportionately Greater Need: Housing Cost Burdens – 91.205 (b)(2)

Assess the need of any racial or ethnic group that has disproportionately greater need in comparison to the needs of that category of need as a whole.

Introduction:

HUD defines disproportionate need as the “(housing) need for an income and racial category that is 10 percentage points higher than the income group as a whole.”

According to the 2010 Census the Village of Arlington Heights’ population is 75,101 persons. The composition of the population by race and ethnicity is:

White	88.2%
Black/African American	1.3%
American Indian/Alaska Native	0.1%
Asian	7.1%
Native Hawaiian/ Pacific Islander	0.0%
Some Other Race	1.7%
Two or More Races	1.5%
Hispanic or Latino (of any race)	5.7%

The Village became more diverse during the 10-year period from 2000 to 2010 with increases in numbers and percentages of persons who are Black/African American, Asian, American Indian/Alaska Native, some other race, two or more races, and Hispanic or Latino (of any race).

Housing Cost Burden

Housing Cost Burden	<=30%	30-50%	>50%	No / negative income (not computed)
Jurisdiction as a whole	19,785	5,475	3,325	155
White	17,530	4,905	2,785	155
Black / African American	110	85	70	0
Asian	1,350	255	245	0
American Indian, Alaska Native	0	0	10	0
Pacific Islander	0	0	0	0
Hispanic	655	185	170	0

Table 21 – Greater Need: Housing Cost Burdens AMI

Data Source: 2007-2011 CHAS

Discussion:

Therefore, the Black/African American population has disproportionately greater housing cost burden and severe housing cost burden, and the American Indian, Alaska Native population has a greater severe cost burden.

NA-30 Disproportionately Greater Need: Discussion – 91.205(b)(2)

Are there any Income categories in which a racial or ethnic group has disproportionately greater need than the needs of that income category as a whole?

The racial and ethnic groups by income level with disproportionately greater housing need than the needs of the income category as a whole are:

Extremely Low Income

Black/African American

Hispanic

Low Income

Black/African American

American Indian, Alaska Native

Hispanic

Moderate Income

Hispanic

Middle Income

Black/African American

Hispanic

The racial and ethnic groups by income level with disproportionately greater severe housing need than the needs of the income category as a whole are:

Extremely Low Income

Black/African American

Hispanic

Low Income

Black/African American

American Indian, Alaska Native

Moderate Income

Hispanic

Middle Income

None

The racial and ethnic groups by income level with disproportionately greater housing cost burden or severe cost burden:

Cost Burden (30 – 50% of income spent on housing costs)

Black/African American

Severe Cost Burden (More than 50% of income spent on housing costs)

Black/African American

American Indian, Alaska Native

If they have needs not identified above, what are those needs?

None known.

Are any of those racial or ethnic groups located in specific areas or neighborhoods in your community?

Maps showing concentrations of racial and ethnic groups are attached. These maps show concentrations of Black or African American, Asian, and Hispanic residents. An area of concentration is defined as a census tract where the number of residents of the given race or ethnicity is twice the number in the general population.

NA-35 Public Housing – 91.205(b)

Introduction

Totals in Use

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers in use	0	0	1,651	11,832	64	11,594	91	54	0

Table 22 - Public Housing by Program Type

*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition

Data Source: PIC (PIH Information Center)

Characteristics of Residents

	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	
Average Annual Income	0	0	10,627	13,418	14,350	13,395	13,647	11,962	
Average length of stay	0	0	7	8	0	8	0	5	
Average Household size	0	0	1	2	1	2	1	4	
# Homeless at admission	0	0	9	21	0	3	16	2	

	Program Type							
	Certificate	Mod-Rehab	Public Housing	Vouchers				
				Total	Project - based	Tenant - based	Special Purpose Voucher	
							Veterans Affairs Supportive Housing	Family Unification Program
# of Elderly Program Participants (>62)	0	0	897	2,179	42	2,120	12	0
# of Disabled Families	0	0	491	2,337	2	2,268	48	12
# of Families requesting accessibility features	0	0	1,651	11,832	64	11,594	91	54
# of HIV/AIDS program participants	0	0	0	0	0	0	0	0
# of DV victims	0	0	0	0	0	0	0	0

Table 23 – Characteristics of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Race of Residents

Race	Program Type								
	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
White	0	0	705	1,981	19	1,913	27	14	0
Black/African American	0	0	900	9,786	43	9,620	62	40	0
Asian	0	0	44	37	2	34	1	0	0

Program Type									
Race	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
American Indian/Alaska Native	0	0	0	15	0	15	0	0	0
Pacific Islander	0	0	2	13	0	12	1	0	0
Other	0	0	0	0	0	0	0	0	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 24 – Race of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Ethnicity of Residents

Program Type									
Ethnicity	Certificate	Mod-Rehab	Public Housing	Vouchers					
				Total	Project - based	Tenant - based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
Hispanic	0	0	33	321	0	311	2	5	0
Not Hispanic	0	0	1,618	11,511	64	11,283	89	49	0
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 25 – Ethnicity of Public Housing Residents by Program Type

Data Source: PIC (PIH Information Center)

Introduction

The data provided in the tables above is for the entire service area of the Housing Authority of the County of Cook (HACC). Information specific to the Village of Arlington Heights was been requested from the HACC. The information is provided in the narratives below.

There are 3,546 total applicants on the HACC's waiting list for low income public housing (buildings owned by the HACC) county-wide. The waiting list for housing vouchers county-wide is 6,800 applicants. The waiting list for housing vouchers is not broken down by municipality because once the applicant receives the voucher they find a residence. There are currently 100 housing vouchers being used in Arlington Heights.

Section 504 Needs Assessment: Describe the needs of public housing tenants and applicants on the waiting list for accessible units:

In April 2013, the Housing Authority of the County of Cook (HACC) conducted a voluntary resident survey to define whether mobility or audio/visual impairments were present in its residents' households. Based upon the results of the resident survey, it was determined that 72 current residents had mobility impairments and only 1 indicated an audio/visual impairment. These results were lower than the 100 mobility impairment and 39 audio/visual impairment units currently planned in the HACC's modernization plan for the next seven years.

In addition, based on a review of the current wait list inventory as of July 2013 (3,546 applicants), only 3% identified themselves as disabled or in need of a modified unit. All 103 of the disabled applicants on the waitlist identified themselves as individuals with mobility impairments. None of the waitlist applicants identified a need for audio impairment modifications and only 1 individuals identified himself as in need of visual aids.

The above information comes from the HACC Transition Plan that was written in 2013.

The HACC stated that the needs of people on the waiting list for accessible units are very different than the needs of those on the waiting list for a unit without accessible features. The majority of the recipients of both public housing as well as Housing Choice Vouchers (HCV) are elderly and the biggest challenge that they face is the desire to remain in their home and independent while dealing with the effects of disabilities that they acquire later in life.

Because many of the residents are used to doing things for themselves without assistance from others, they often have a difficult time adjusting to their limitations and this especially impacts their ability to find housing that is accessible and safe. HACC has made a concerted effort toward addressing the need for more accessible units by beginning a program where every year

they undertake the renovation of units to install accessible features such as grab bars as well as shower chairs in the bathrooms and sinks and cabinets that are installed at wheelchair height.

HACC is currently under a Voluntary Compliance Agreement (VCA) with the office of Fair Housing and Equal Opportunity at the Department of Housing and Urban Development to make 5% of its total public housing inventory accessible for persons with mobility impairments and 2% of its inventory accessible for people with auditory impairments.

When the project is completed, HACC will have 99 units that are fully accessible for persons with mobility impairments and 39 units that are accessible for persons with auditory impairments.

These units will be throughout the Northern and Southern parts of Cook County. In Arlington Heights, there will be nine (9) accessible units in the building. The second biggest group of voucher holders are persons with disabilities, this includes both physical and cognitive disabilities.

Persons with disabilities require a variety of services including transportation, and in some cases, they are in need of mental health-related services. Because of these needs, some tenants may require the assistance of the resident services department to assist applicants and residents in obtaining the services that they may need in order to remain independent in their communities.

In the case of the HCV program, this may require assisting tenants in linking up with supports that can help them find safe, affordable, accessible housing. This requires continually educating landlords about the HCV program and the need for accessible housing.

Federal and State laws compel all governmental agencies, including units of local government receiving federal funds to establish and maintain services for persons with disabilities. As a result, the Authority is expanding its outreach efforts to serve individuals with disabilities and to create a sufficient number of accessible units to meet the needs of this continually growing population.

Most immediate needs of residents of Public Housing and Housing Choice voucher holders

The HACC responded that the most immediate need for all residents of Public Housing and Housing Choice Vouchers is safe, affordable, and accessible housing in an opportunity area with good schools, transportation, and grocery stores.

In its 2010 5-Year Plan, the Housing Authority of Cook County (HACC) indicates that approximately 90% of the persons on the public housing waiting list and Section 8 waiting list

are extremely low income. The HACC identifies “quality affordable housing” as the primary housing need in its jurisdiction. The Housing Authority points out that quality of housing in the South and West regions of suburban Cook County is an issue with many properties not passing their initial Housing Quality Standard (HQS) inspections, but quality is not cited as a concern in the North and Northwest regions. In the North and Northwest regions, the Housing Authority states there is “a great need for affordable housing.”

How do these needs compare to the housing needs of the population at large

Affordable Housing Recipients are admitted to the Housing Authority of Cook County’s Low Income Public Housing Program (LIPH) and Housing Choice Voucher (HVC - Section 8) after filing an application for benefits, awaiting an opportunity via a waitlist system, and ultimately following establishment of financial need. These residents include seniors, persons with disabilities (both physical and cognitive), veterans, and families at risk of homelessness. The HACC sites a report entitled *Fulfilling the promise, Overcoming persistent barriers to economic self-sufficiency for people with disabilities* by the Senate Committee on Health, Education, Pension and Welfare, that states that one of the biggest obstacles toward self-sufficiency for persons with disabilities is the lack of available, affordable housing for persons with disabilities. Because of this issue, those who want to remain independent are often unable to do so without strong community support. This includes ensuring that tenants have access to reliable transportation as well as the ability to enjoy all of the amenities that the various communities have to offer.

The HACC states that tenants who do not have disabilities are often better able to access basic services such as transportation and also have an easier time navigating through the needs of everyday life. However, tenants (especially families) are in need of community support such as affordable child care, education, and employment opportunities. These needs are similar to the low income population at large.

Discussion

The HACC is actively pursuing making modifications to its buildings to meet the goals contained in its Voluntary Compliance Agreement with HUD’s Office of Fair Housing. This will include providing 9 accessible units in the HACC’s building in the Village of Arlington Heights.

The following are counts of all federally subsidized units in Arlington Heights as of November 2014 and the durations of the waiting lists:

Albert Goedke Apartments:	118 units (senior/disabled)
	Number of people on the waiting list: 170
	Estimated time applicants spend on the waiting list: 6 months to 2 years

Cedar Village of Arlington Heights: 80 units (senior/disabled)
Number of people on the waiting list: 318
Estimated time applicants spend on the waiting list: 4 years

Linden Place: 110 units (senior/disabled)
80 units (family)
Number of people on the waiting list: 1,010
Estimated time applicants spend on the waiting list: not reported

Housing Choice Voucher Holders: 100

NA-40 Homeless Needs Assessment – 91.205(c)

Introduction:

The Village of Arlington Heights is located within the suburban Cook County continuum of Care area. As such, it is included in the continuum of care planning and strategy area coordinated by the Alliance to End Homelessness in Suburban Cook County (Alliance). Therefore, the information provided in this homeless needs assessment was obtained from the Alliance and non-profit homeless service providers whose service areas include the Village of Arlington Heights.

Below are the HUD required homeless counts for the Village of Arlington Heights

Number of persons experiencing homelessness on a given night: 24 sheltered and 4 unsheltered (2.4% of the total number of homeless persons counted during the Alliance's Point in Time Count on January 29, 2014).

Number of persons who experience homelessness each year: 232 is the number of Arlington Heights residents (persons) that the Alliance reported received some type of homeless service during the period from October 1, 2013 – September 30, 2014. This count does not include the number of persons in domestic violence shelter since these shelters are not part of the Homeless Management Information System database.

Number of persons who lose their housing and become homeless each year: Number not available at this time.

Number of persons who exit homelessness each year: Number not available at this time.

Number of days that persons experience homelessness: Number not available at this time.

If data is not available for the categories "number of persons becoming and exiting homelessness each year," and "number of days that persons experience homelessness," describe these categories for each homeless population type (including chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth):

Chronically homeless individuals and families: According to the Alliance to End Homelessness of Suburban Cook County's January 29, 2014 Point in Time Count, there were 2 chronically homeless individuals and no chronically homeless families counted on that night that may be attributed to the Village of Arlington Heights. Both chronically homeless individuals were sheltered.

The Alliance to End Homelessness in Suburban Cook County further reported that for the period from October 1, 2013 to September 30, 2014, a total of 22 chronically homeless individuals and no chronically homeless families from Arlington Heights received some type of homeless service.

Journeys|The Road Home reported that during the 2013-2014 service year, Journeys served a total of 68 chronically homeless households that originated from their service area which includes, but is not limited to, the Village of Arlington Heights. Of those 68 households, only one had children: a single male with a 17 year old son. Journeys states that it prioritizes homeless families, thus avoiding the trauma of continued homelessness on children.

Journeys further reported that chronic homeless originating from incorporated Arlington Heights were 3% (3 persons) of the 97 homeless Arlington Heights residents served. Of these 3 chronically homeless clients, two reported alcohol abuse as their primary disability and the third has a physical disability.

Unaccompanied youth: The Alliance to End Homelessness in Suburban Cook County reported that for the period from October 1, 2013 to September 30, 2014, no unaccompanied children who were from Arlington Heights households were reported on the Homeless Management Information System (HMIS) as having received homeless services.

Families with children: The Alliance to End Homelessness in Suburban Cook County reported that for the period from October 1, 2013 to September 30, 2014, the number of Arlington Heights households with children that received homeless services was 28 and the total number of persons in these households was 75, 41 persons under the age of 18, 3 persons between the ages of 18 – 24, and 31 persons over the age of 24.

Veterans and their families: The Alliance to End Homelessness in Suburban Cook County reported that for the period from October 1, 2013 to September 30, 2014, the number of Arlington Heights veterans that received homeless services was 10. There were 2 veterans attributed to Arlington Heights on January 29, 2014 through the Point in Time Count. Both were individuals (not families). Journeys|The Road Home reported serving 4 veterans in the 2013/2014 program year. All were individuals not with families.

Nature and Extent of Homelessness: (Optional)

Race:	Sheltered: Suburban Village of Cook County Arlington Hts	Unsheltered (optional)
White		
Black or African American		
Asian		
American Indian or Alaska Native		
Pacific Islander		
Multiple Races		
Ethnicity:		
Hispanic		
Not Hispanic		

Data Source: Alliance to End Homelessness in Suburban Cook County. Point in Time Survey Jan. 29, 2014

Comments: According to the Alliance 2.4% of the homeless are attributable to the Village of Arlington Heights

Estimate the number and type of families in need of housing assistance for families with children and the families of veterans.

Families with children – For the period from October 1, 2013 to September 30, 2014, the Homeless Management Information System (HMIS) data compiled by the Alliance to End Homelessness in Suburban Cook County reports indicated that 28 households, composed of 75 persons, from Arlington Heights received some type of homeless service(s).

Journeys|The Road home reported that families with children originating from incorporated Arlington Heights constituted 14% (14 of 97) of residents served by that agency. They were all female headed households, and all were extremely low income. Three households reported a disabling condition: one had a developmental disability, one had a chronic health condition, and the third household reported a mental health disabling condition.

Families of Veterans – For the period from October 1, 2013 to September 30, 2014, the Homeless Management Information System (HMIS) data compiled by the Alliance to End Homelessness in Suburban Cook County reports indicated that 10 veterans from Arlington Heights received some type of homeless service(s).

Journeys|The Road Home, which reported having served 4 homeless Arlington Heights veterans in the 2013/2014 service year. The 4 veterans served were all male. Three were literally homeless; of those three one reported alcohol abuse as his primary disability. The fourth veteran was unstably housed and also reported alcohol abuse as a disability. None of these men were chronically homeless and none of them had children.

Describe the Nature and Extent of Homelessness by Racial and Ethnic Group.

The races and ethnicities of the clients who received any type of homeless service as reported to the Alliance to End Homelessness in Suburban Cook County's HMIS system for the period from October 1, 2013 to September 30, 2014 were:

Race

American Indian or Alaska Native and Black or African American	2	(1%)
American Indian or Alaska Native and White	1	(.5%)
Asian	10	(4%)
Black or African American	45	(19%)
Black or African American and White	3	(1%)
Native Hawaiian or Other Pacific Islander	1	(.5%)
Other	4	(2%)
Other Multi-Racial	4	(2%)
White	166	(70%)

Ethnicity

Hispanic	36	(15%)
Non-Hispanic	191	(81%)
Client Refused to Answer or Did not Know	9	(4%)

Describe the Nature and Extent of Unsheltered and Sheltered Homelessness.

The January 29, 2014 Point in Time Count indicated that on that night, there were 25 sheltered, and 4 unsheltered homeless persons attributable to Arlington Heights on that night.

Journeys|The Road Home reported that of the 31 Arlington Heights clients served by that agency who reported that they were literally homeless during the 2013/2014 program year, 20 used emergency shelter.

Discussion:

The information on the races and ethnicities of the Arlington Heights homeless and at risk of homelessness populations above indicates that racial minorities and Hispanic persons are more represented among homeless and at-risk populations to a greater extent than they are represented in the general Arlington Height population. According to the 2010 Census, 11.8% of Arlington Heights' populations were racial minorities compared to 30% of the homeless clients served. Of Arlington Heights' general population, 5.4% were Hispanic, 15% of the Arlington Heights clients receiving homeless services were Hispanic.

NA-45 Non-Homeless Special Needs Assessment – 91-205 (b,d)

Introduction:

Special needs population in Arlington Heights addresses in this section include the elderly; frail elderly; persons with mental, physical, and/or developmental disabilities; persons with alcohol or other drug addiction; persons with HIV/AIDS and their families; and victims of domestic violence, dating violence, sexual assault, and stalking.

The Village of Arlington Heights' has a staff position dedicated to addressing the needs of person with disabilities. The Disabilities Services Coordinator works to ensure overall accessibility within the Village of Arlington Heights for people with disabilities. This is accomplished through community education and training, information and referral, advocacy, and through the provision of technical assistance to citizens, their families, businesses and other agencies and organizations. Various social service agencies also provide services and assisted housing.

Describe the characteristics of special needs populations in your community:

Elderly

Consistent with national trends, the proportion of the population of Arlington Heights that is 65 years of age and older is growing. According to the 2013 American Community Survey, an estimated 12,045 Arlington Heights residents were 65 years of age and older which represents 16% of Arlington Heights total population. According the US Census, the percentage of residents age 75 and older, who are more likely to be frail elderly, increased from 8.1% in 2000 to 9.1% in 2010.

According to the 2013 American Community Survey (1 year estimates), 4,344 persons 65 years and older living in Arlington Heights (36.1% of all Arlington Heights residents 65 and over) have some form of disability. However, it is not known how many of the individuals reported below have a housing need.

Arlington Heights Residents Age 65 years and over	Estimated Number	Percent of all residents 65 and older
With a hearing difficulty	1,718	14.3%
With a vision difficulty	753	6.3%
With a cognitive difficulty	814	6.8%

With an ambulatory difficulty	2,693	22.4%
With a self-care difficulty	706	5.9%
With an independent living difficulty	1,713	14.2%
Total unduplicated with at least one disability	4,344	36.1%

In 2011, the Northwest Suburban Housing Collaborative (which includes the Village of Arlington Heights, Village of Buffalo Grove, Village of Mount Prospect, Village of Palatine, and City of Rolling Meadows) conducted a *Senior Housing Needs Assessment* to determine the primary housing needs of the senior population the area. This needs assessment concluded that by 2018, the Village of Arlington Heights will need additional independent living units for low (under \$30,000/year) and moderate (\$30,000 - \$49,999) income senior households. Most seniors express a desire to “age in place” in their current residences if they are able to do so. In order aid in the potential for persons to age in place, the report concluded that additional coordinated transportation and home repair services are needed.

The shortage of independent living units for the elderly as reported in the *Senior Housing Needs Assessment* was

Affordable (under \$30,000 income range): 207 units

Moderate income (\$30,000 - \$49,999 income range): 291 units

Frail Elderly

The *Senior Housing Needs Assessment* (2013) conducted for the Northwest Suburban Housing Collaborative (Collaborative) with respect to the Village of Arlington Heights and 4 adjacent communities showed that by 2018 the Village of Arlington Heights is projected to potentially need the following numbers of additional senior housing units for elderly persons who are in need of supportive housing:

Assisted Living:

Market rate: 75

Affordable: 254

Memory Care

Persons with Disabilities (non-elderly)

Persons with disabilities include those with mental, physical and/or developmental disabilities. According to the 2013 American Community Survey (1 year estimates), 2,654 persons age 18 to 64 living in Arlington Heights (5.5% of all Arlington Heights residents age 18 to 64) have some form of disability. However, it is not known how many of the individuals reported below have a housing need.

Arlington Heights Residents Age 18 to 64	Estimated Number	Percent of all residents age 18 - 64
With a hearing difficulty	592	1.2%
With a vision difficulty	40	.1%
With a cognitive difficulty	701	1.5%
With an ambulatory difficulty	1,418	2.9%
With a self-care difficulty	749	1.6%
With an independent living difficulty	907	1.9%
Total unduplicated with at least one disability	2,654	5.5%

Until recently, there were no new apartments constructed or proposed in Arlington Heights since the 1980s. Therefore, there is a lack of rental units that meet today's accessibility standards.

Persons with disabilities seeking housing assistance are referred to the subsidized housing buildings in Arlington Heights. These buildings include the Albert Goedke Apartments (open to senior citizens and persons with disabilities) which has a limited number of accessible units and for which there is currently a waiting list of 170 persons; Cedar Village which is open to senior citizens and persons with disabilities, has a limited number of accessible units, and has a waiting list of 318 persons; and Linden Place which is open to families, senior citizens and persons with disabilities, has a limited number of accessible units, and has a waiting list of 1,020

persons. There may be duplication among the waiting lists and the lists contain persons who are and are not current Village residents.

Another source of accessible rental properties has been condominiums that were built more recently, and therefore contain units that are accessible. However, information concerning condominiums that may be available for rent is difficult to obtain. The Village maintains and distributes a list of condominium buildings that contain accessible units for interested persons to contact.

Additionally, information is provided concerning other facilities and programs operated or financed by the Housing Authority of the County of Cook, the Department of Housing and Urban Development, and the Illinois Housing Development Authority.

Several non-profit agencies operate supportive housing facilities in Arlington Heights for persons with disabilities. The agencies consulted reported that there is additional need for housing with supportive services as evidenced by their waiting lists.

Victims of Domestic Violence, Dating Violence or Sexual Assault

Housing needs of persons who are victims of dating violence, sexual assault and stalking vary greatly. Some are already in stable housing and do not have housing needs. Others have housing needs ranging from the need for emergency shelter to permanent housing. Often there is a need for transitional housing or permanent housing with supportive services as households seek safety and also seek to become financially stable.

Veterans

Veterans in the Chicago area received services through the U.S. Veteran's Administration, the Housing Authority of the County of Cook (HACC), Illinois Department of Veterans Affairs, Edwards Hines, Jr. VA Hospital, the Center for Veterans and Their Families at Rush, and numerous agency programs.

There has been an increase in recent years in housing assistance provided to Veterans most in need of housing. This housing assistance is available from the Veterans Administration and the HACC through the VASH (VA Supportive Housing) voucher program. There were 442 VASH vouchers being used in suburban Cook County as of January 29, 2014.

The Alliance to End Homelessness in Suburban Cook County reported that for the period from October 1, 2013 to September 30, 2014, the number of Arlington Heights veterans that

received homeless services was 10. There were 2 veterans attributed to Arlington Heights on January 29, 2014 through the Point in Time Count. Both were individuals (not families).

The 4 veterans served during the 2013/2014 program year by Journeys|The Road Home were all male. Three were literally homeless; of those three one reported alcohol abuse as his primary disability. The fourth veteran was unstably housed and also reported alcohol abuse as a disability. None of these men were chronically homeless and none of them had children with them.

Persons with HIV/AIDS and their families – The number of Arlington Heights residents who were persons with HIV/AIDS and received housing assistance or some other type of homeless service through an organization reporting to the Alliance to End Homelessness in Suburban Cook County during the 1-year period from October 1, 2013 – September 30, 2014 was 3. Persons with HIV/AIDS and their families who are in need of services typically need affordable housing, assistance with medical needs, and financial assistance with other living expenses.

Persons with alcohol or other drug addictions – The Village does not have information concerning the housing needs of persons with alcohol or other drug addictions. Services for persons with alcohol or other drug addictions are available in the area from various non-profit agencies, medical service providers, and private counselors.

What are the housing and supportive service needs of these populations and how are these needs determined?

The housing and supportive service needs of special populations were determined through consultations, a community survey, and data gathering from agencies including those applying for Community Development Block Grant funding.

Discuss the size and characteristics of the population with HIV/AIDS and their families within the Eligible Metropolitan Statistical Area:

The Chicago Department of Public Health (CDPH) administers the Federal Housing Opportunities for People with Aids (HOPWA) program for the Chicago Eligible Metropolitan Statistical Area (EMSA) which includes Cook (where the Village of Arlington Heights is located), DeKalb, DuPage, Grundy, Kane, Kendall, McHenry, and Will counties in Illinois. The CDPH administers HOPWA funds through its Division of STD/HIV/AIDS Public Policy and Programs. As explained in the City of Chicago's 2014 Budget Action Plan, "The Division provides HOPWA funds to community-based organizations for operational support of community residences, housing information services, advocacy services and rental assistance. All services are provided to low-income individuals living with HIV/AIDS.

According to the City of Chicago's 2014 Budget Action Plan, "there were 27,777 reported people living with HIV/AIDS in the EMSA as of November 2011. Approximately 78% of these individuals live in Chicago and 14% live in suburban Cook County. The majority of the remaining individuals live in DuPage and Will counties. Chicago's HIV infection prevalence rate of 756.5 per 100,000 people is nearly three times greater than the national rate of 276.5 per 100,000. The Division allocates HOPWA funding geographically in areas where the need is greatest and where the highest number of documented HIV/AIDS cases exist." During the first 4 years of its current Consolidated plan Period (2010 – 2013), the City of Chicago reports having assisted 6,740 persons with HIV/AIDS retain affordable housing by funding housing needs and support services. The City of Chicago exceeded its goal to assist 6,566 such person in this manner during the 4 year period.

Discussion:

The information provided in this section demonstrates a need for additional supportive housing to serve current and projected residents of the Village of Arlington Heights.

A-50 Non-Housing Community Development Needs – 91.215 (f)

Describe the jurisdiction's need for Public Facilities:

Senior Center

In 1996, the Village of Arlington Heights faced a crisis with regard to its ability to respond to the needs of the community's growing senior population. For 15 years, the Village of Arlington Heights offered services to its senior residents from Park Place Senior Center which was located in a former school building owned by Arlington Heights School District 25. In 1996, School District 25 informed the Village that due to its own development and expansion plans, it would not be renewing the lease with the Village for the Park Place Senior Center. The Village immediately embarked on an ambitious planning effort to identify a suitable site, secure financing, design, and construct a new Senior Center where the current issues and needs of senior citizens would be addressed and that would be adaptable to the future needs of the area's expanding senior population.

A portion of a blighted, vacant shopping center at 1801 W. Central Road, Arlington Heights, IL was selected as the site for the new senior center. The details of the new Senior Center were worked out by a smaller design team consisting of: Arlington Heights residents; the selected architectural engineering firms; the Director of the Senior Center; and the directors of various Village departments.

The planning team designed a facility that meets senior's current needs and incorporated elements that will make the building adaptable to the future needs of senior citizens over the next several decades. For example, the facility's larger rooms have movable walls in order to allow these spaces to adapt to programming needs. The new 44,000 square foot Arlington Heights Senior Center, which replaced the 23,000 square foot Park Place Senior Center, offers diverse and expanded services including outreach, nutrition, exercise, social, and support services. Programs are provided by the Arlington Heights Park District and the Arlington Heights Memorial Library (including a small library and computer lab). Office space is provided to non-profit agencies that offer assistance to senior citizens such as Catholic Charities, the Community Nutrition Network, Northwest Community Healthcare; and the Resource Center for the Elderly.

Innovative financing of the Senior Center was implemented when the U.S. Department of Housing and Urban Development (HUD) approved the Village's request for a waiver from a federal regulation thereby allowing the Village to use a portion of its Community Development Block Grant (CDBG) allocations for long term financing of the project. Normally, communities may not use CDBG funds for costs incurred more than 2 years prior to the award of their annual

CDBG entitlement grant. With the waiver, HUD allowed the Village to expend \$200,000 of its CDBG funds from its FFY 97 allocation and \$150,000 from each of the next 19 years' annual allocations toward payment of the debt service on 20-year general obligation bonds issued by the Village. The total acquisition and renovation cost of the project was \$4,600,000. The total cost, including interest on the bonds, will be \$7,230,000. CDBG funds toward the debt will total \$3,050,000 over the twenty year financing period. Village General Funds will pay the remaining \$4,180,000.

In 1998, HUD conferred a John J. Gunther Award for Blue Ribbon Best Practices in Housing and Community Development to the Village in recognition of the Senior Center. The Village was recognized for its long range planning effort to provide services to senior citizens, the level of public participation in the developing the project, the quality of the facility, and the judicious and innovative use of federal and local resources. At HUD's request, the Village of Arlington Heights presented the project to other communities across the country at HUD's Blue Ribbon Practices Conference in Charlotte, N.C. in June of 1998.

1999 was the first full year of operation of the Arlington Heights Senior Center at its new location. It is estimated that 500 senior citizens utilize the facility daily.

Shelter for Persons with Special Needs

The CDBG Entitlement program regulations specify that facilities that are designed for use in providing shelter for persons having special needs are considered to be public facilities (and not permanent housing), and thus are covered under this category of basic eligibility. Such shelters would include shelters for victims of domestic violence, shelters and transitional facilities/housing for the homeless and group homes for persons with the developmentally disabled.

Other types of Public Facilities

Other types of public facilities are discussed in the Village's Capital Improvement Plan. At this time, it is not expected that these public facilities will be funded through the CDBG program, but information is provided concerning these needs below:

Under the Village's Capital Projects Fund, the Village Board identified ten priorities which continue to be used in the development of the Capital Improvement Plan. Of those priorities, the following on-going public facility projects were identified:

- Roof Maintenance Program
- Municipal Building Refurbishing

- Historical Society Building Repairs
- Bike Trails/Paths

The following additional public facilities needs have been identified:

In FY 2015, funds are budgeted for resurfacing the parking lot at the Senior Center. This project was generated by a CIP request made by some residents, and was supported by the Senior Center staff as well as the Village's Engineering and Public Works staff. The condition of the parking area and the ingress and egress lanes have deteriorated and need to be resurfaced.

The Village has recognized that the existing 38,000 square foot Police Facility constructed in 1978 is deteriorating and no longer serves adequately the operation needs of the Department. The building is in need to significant mechanical, electrical, and plumbing repairs and replacement, just to maintain it as a serviceable building. The Village hired a consultant to conduct a space needs assessment of the Police Department and an evaluation of the Police facility resulting in a recommendation that a new 75,000 square foot facility be built. The Village has proceeded with issuing and RFP for architectural services with a proposed timeline to begin construction in FY 2018 and to occupy the new facility by FY 2020.

How were these needs determined?

The needs for Arlington Heights Senior Center was evaluated when plans were made to create the new facility in 1996. The continued need for the Senior Center is verified by the facility's usage.

The need for shelter facilities, particularly supportive housing, for person with special needs as described above was determined through input from Village staff, non-profit agencies and is supported by the community survey.

With respect to the other types of public facilities, annually, Village staff, in the form of the Capital Improvement Committee (CIC) assembles information to update the Village's five-year capital improvement plan, and project funding sources to pay for them. Existing or ongoing projects included in the five-year CIP are re-evaluated for continued inclusion in the plan. Cost estimates and timing of projects are updates as well. The Village's website is also utilized to generate capital project ideas from Village residents. Staff reviewed all of the requests and sent acknowledgment letters to each of these residents. A number of suggestions from our residents pertained to a common issue, some were already included in the CIP, others will require more analysis, a few were forwarded to the Park District, and some suggestions were more operational in nature.

The current CIP at the time of the writing of the Consolidated Plan was the FY 2015 – FY 2019 Capital Improvement Program (October 2013). The proposed FY 2015 capital improvement budget totals \$16.1 million, and the proposed five-year capital improvement plan totals \$85.5 million.

Describe the jurisdiction's need for Public Improvements:

At this time, it is not expected that these public facilities will be funded through the CDBG program, but information is provided concerning these plans below:

The Village's street resurfacing, rehabilitation, and sidewalk programs are key components of the CIP, with approximately 50% of the FY 2015 capital budget and total five-year capital plan expenditures designated for these programs.

Under the Village's Capital Projects Fund, the Village Board previously identified ten priorities which continue to be used in CIP planning. Of those priorities, the following on-going public facility projects were identified:

- Street Resurfacing
- Operating Equipment Replacement
- Sidewalk & Curb Replacement
- Arterial Street Lighting
- Paver Brick Maintenance
- Green Corridor Beautification

The following additional public improvement needs have been identified:

The Village's long-term financial plan also include funding to combat the infestation of the emerald ash borer and the resulting demise of the Village's roughly 13,000 parkway ash trees, which represent 30% of the Village's parkway tree inventory. The estimated cost over time to remove and replace the Village's parkway ash trees is \$11.2 million.

The Village has been studying issues related to flood control. During the summer of 2011, the Village experienced significant flooding in numerous area of the Village due to a storm that dumped between 5.5 and 7 inches of rain over a four hour period. This storm, which affected communities throughout the northwest suburbs, followed two weeks of substantial rain events which had already saturated the ground. This excessive rainfall taxed the Village's sewer systems, which resulted in a significant number of flooded basements due to sewer system

back-ups and some overland flooding. The Village is studying the flow of the existing system and storm water capacity and storage areas for future improvements to the systems.

Under the Village's Water & Sewer Fund, it has been recognized that the following three key areas will put upward pressure on the Village's water and sewer rates due to the age of the Village's systems:

- Village investment in its water main replacement schedule will need to be increased
- Automatic water meter reading systems will need to be replaced over time
- There will be a need for a more aggressive water tank repainting schedule

How were these needs determined?

See above for the process for developing the Capital Improvement Plan.

Describe the jurisdiction's need for Public Services:

Public service needs in Arlington Heights include senior services, youth services, disability services, transportation services, services for battered and abused spouses, health services, services for abused and neglected children, employment and literacy training, housing counseling, family supportive services, child care, and homeless services.

How were these needs determined?

The Village identifies public services need in the Village through the Consolidated Plan process wherein the Village consults with providers of public services as described in this 2015 – 2019 Consolidated Plan. Annually, the Village receives information concerning public service needs through the applications received from service providers for grants and loans under the Village's Annual Action Plans. Eligible programs may include, but are not limited to: Homeless/AIDS patients programs, senior services, handicapped services, legal services, youth services, transportation services, substance abuse services, services for battered/abused spouses, employment training, crime awareness/prevention, housing counseling, childcare services, health services, services for abused/neglected children, mental health services, etc.

The Village conducted a community survey which identified the following needs all of which received a average rating of 2.10 to 2.99 on a scale of 1 – 4 in terms of priority:

Youth programs

Services for neglected/abused children

Veteran's assistance

Food pantries

Senior services

Health services

Family support services

Unemployment services

Mental health care

Handicapped services

Homelessness programs

Child Care

Substance abuse programs

Historic preservation

Fair housing

Cultural services

Language barrier/literacy programs

Housing Market Analysis

MA-05 Overview

Housing Market Analysis Overview:

Since its incorporation in 1887, the Village of Arlington Heights has grown into the largest Cook County suburb and the fifth largest suburb in the Chicago metropolitan area. The Village has reached the “maturation” stage in its development. The Village is “built-out” to its boundaries with little undeveloped land. Redevelopment has become the predominant issue when planning for the future of the Village.

This section of the Consolidated Plan provides information on the housing market in Arlington Heights. Many of the data tables were populated by HUD using statistics from the 2007 – 2011 American Community Survey (ACS) and the Comprehensive Housing Affordability Strategy (CHAS) data set for 2006 – 2010.

Supply of Housing:

According to the 2010 Census there were 32,795 total housing units in Arlington Heights compared to 31,725 according to the 2000 Census for a total increase of 1,070 units. The numbers and percentages of owner-occupied and renter occupied housing units was as appears below (these figures do not include vacant units):

	2010	Percentage	2000	Percentage
Occupied Units	30,919	94.3%	30,763	97%
Owner Occupied	23,600	76.3%	23,608	76.7%
Renter Occupied	7,319	23.7%	7,155	23.3%

Sources: 2000 Census and 2010 Census

As shown above, the Village is primarily a community of owner occupied units (76.3% of all housing units) with some renter occupied housing units (23.7% of all housing units).

The Village of Arlington Heights was included in a *Homes for a Changing Region* report conducted by the Chicago Metropolitan Agency for Planning (CMAP) that was released in January 2013. According the report, Arlington Heights’ housing stock was composed of the following housing types:

57% of the housing stock was single-family detached units
8% of the housing stock was single-family attached units (townhomes)
35% is multi-family attached units

Single family homes tended to be owner occupied, and 87% of multi-family units were rentals.

Cost of Housing- According to the *Homes for a Changing Region* report, “the number of Arlington Heights households paying more than 30 percent of their income on housing increased in the last decade. The number of cost-burdened owners increased from 21 percent in 2000 to 32 percent in 2010. This rise among owners was felt across all age groups, though particularly for householders over 35 as they make up close to 90 percent of all Village homeowners. The proportion of cost-burdened renter households increased from 35 percent to 43 percent, largely because of a doubling in the number of renters between 35 and 65 years old paying more than 30 percent of their income on housing costs. The increasing number of cost-burdened owners and renters in Arlington Heights over the last decade is consistent with national trends.”

During the development of this Consolidated Plan, the Village consulted with representatives of the real estate industry who stated that in Arlington Heights has gotten past the bottom of the housing market crisis of 2006 – 2008. It was stated that homes are gradually regaining value although not to the values before the crisis, and condominiums are regaining values more slowly than single family detached homes. It was further stated that the current market is balanced pretty well between buyers and seller. It was also said that the conditions of homes is becoming more of an issue because of the aging of the housing stock.

Much of the Village’s affordable housing stock for home ownership is in the form of condominiums in multi-family buildings. This includes a number of former (rental) apartment buildings that were converted to condominiums just before the housing crisis of the mid-2000s. When the values of condominium fell, many were purchased by investors who rent the units. This results in two identified problems: 1) some condominium buildings are not eligible for mortgage financing of units because the proportion of units being rented in the buildings is too high to meet underwriting criteria, and 2) there are multiple investor owners which makes communications regarding the buildings more difficult than was the case when the units were under common ownership. Because units in the buildings are not eligible for mortgage loans, these otherwise affordable units are inaccessible for purchase by potential low and moderate income buyers who would need to finance the purchases.

MA-10 Number of Housing Units – 91.210(a)&(b)(2)

Introduction

According to ACS data, the majority of housing units (55%) in Arlington Heights are 1-unit, detached homes. There are a limited number town homes (8%) and units in small attached unit structures of 2 – 4 units (3%). A total of 43% of units are located in attached structures of 5 – 19 units (13%) and 20 or more units (20%).

Owner units tend to provide more bedrooms with 94% having 2 or more bedrooms with the majority of owner units (74%) having 3 or more bedrooms. Conversely, the largest number of renter units have only 1 bedroom, and only 12% of rental units have 3 or more bedrooms. Therefore, there is a limited supply of renter units for large households.

All residential properties by number of units

Property Type	Number	%
1-unit detached structure	17,532	55%
1-unit, attached structure	2,608	8%
2-4 units	1,031	3%
5-19 units	4,252	13%
20 or more units	6,216	20%
Mobile Home, boat, RV, van, etc	44	0%
Total	31,683	100 %

Table 26 – Residential Properties by Unit Number

Data Source: 2007-2011 ACS

Unit Size by Tenure

	Owners		Renters	
	Number	%	Number	%
No bedroom	23	0%	121	2%
1 bedroom	1,233	5%	3,308	48%
2 bedrooms	4,667	20%	2,673	39%
3 or more bedrooms	17,209	74%	823	12%
Total	23,132	99 %	6,925	101 %

Table 27 – Unit Size by Tenure

Data Source: 2007-2011 ACS

Describe the number and targeting (income level/type of family served) of units assisted with federal, state, and local programs.

Federally Assisted Housing

There are 3 federally assisted housing facilities in Arlington Heights. The names and numbers of units appear below. Additional information concerning this housing may be found in section MA-25 of this Plan:

- Goedke Apartments: 118 one-bedroom units for low income seniors and low income persons with disabilities and one two-bedroom unit for maintenance staff.
- Linden Plane: 110 units for low income senior citizens and 80 units (20 one-bedroom; 40 two-bedroom; and 20 three-bedroom) for low income families.
- Cedar Village of Arlington Heights: 80 units for low income senior citizens and low income persons with disabilities.

Housing Choice Vouchers – The number of Housing Choice Vouchers being used in Arlington Heights in September 2014 was 100.

Transitional Housing

Northwest Compass, formerly CEDA Northwest, owns and operates an 11-unit transitional housing apartment building in Arlington Heights which was opened in 1995. This facility was financed primarily through the Illinois Housing Development Authority, and the Village of Arlington Heights has periodically provided CDBG funds for renovations to the building since its opening.

Industrial Revenue Bonds

In the 1980s, financing was provided for the development of a number of rental buildings in Arlington Heights with the requirement that affordable units be required in the buildings. The obligation to provide affordable units has expired in most of these buildings; however, the requirement remains in effect at Dunton Tower, an apartment building in downtown Arlington Heights. At this building, 20% of the units (i.e. 44 units) must be rented to tenants who have household incomes at or below 80% of the County Median Income at the time of occupancy.

Multi-Family Affordable Housing Toolkit & Arlington Heights Affordable Rental Guidelines

The Village has adopted negotiated inclusionary zoning policies to foster the inclusion of affordable for-sale and rental units in new and substantially amended residential planned unit developments. The Village's Multi-Family Affordable Housing Toolkit provides guidance regarding the percentage of affordable units the Village expects to be included on home ownership developments. These units are to be affordable to households at 80% of area median income (moderate income) or below. The Arlington Heights Affordable Rental Guidelines similarly stipulate the percentage of affordable rental units expected to be included

in developments. These units are to be affordable to households at or below 60% of the area median income. Developers are allowed to pay a fee-in-lieu of providing the affordable units with the funds to be deposited in the Village's Affordable Housing Trust Fund. To date, these policies are resulted in up to 21 affordable condominiums at Timber Court Condominiums, up to 24 affordable apartments at the Arlington Downs development, and income to the Affordable Housing Trust Fund of approximately \$26,500 in lieu of 2 affordable condominiums at the Arbor Lakes Townhomes. A fourth project, Parkview Apartments, was approved by the Village Board and is expected to have a minimum of 7 affordable apartments.

Affordable Housing Trust Fund

In 2013, the Village of Arlington Heights adopted an ordinance creating an Arlington Heights Affordable Housing Trust Fund. Funds collected will be used to create, preserve, and support affordable housing in the Village. Programs under the Trust Fund will target households at 80% of area median income and below for home ownership program and 60% of area median income and below for rental programs.

Other Local Programs

The Village of Arlington Heights operates a Single Family Rehabilitation Loan Program that provides 0% interest, deferred home improvement loans to extremely low, low, and moderate income homeowners. The Village has also used CDBG funds for the renovations of group homes, eligible apartment buildings, and an emergency shelter. Through its participation in the Northwest Suburban Housing Collaborative, a Senior Handyman Program is available to Arlington Heights seniors through funding from the Chicago Community Trust.

Provide an assessment of units expected to be lost from the affordable housing inventory for any reason, such as expiration of Section 8 contracts.

The Village of Arlington Heights contains three federally subsidized, project-based housing buildings/projects in Arlington Heights. None of these units are expected to be lost from the affordable housing inventory during the time period of this Consolidated Plan.

Does the availability of housing units meet the needs of the population?

The *Homes for a Changing Region* report provided a forecast of the future housing needs of the Village based on CMAP's estimates concerning who will want to live in Arlington Heights over the next 30 years.

Future Ownership Needs:

The report shows forecasts when comparing the Village's 2010 housing stock to the projected 2040 housing demand, there are projected to be an insufficient number ownership units for households in the \$50,000 - \$75,000 income range and in the income range above \$100,000. Some of the high income households may choose to incur lower housing costs than they may afford, which could strain the supply of housing units affordable to lower income levels. The study also shows a projected need for owner units in the less than \$15,000 income category which is likely attributable to the community's aging population and the number of seniors. Over 60 percent of future owners earning less than \$15,000 are projected to be over 65.

Future Renter Needs:

The Homes for a Changing Region report forecasts that future renter households could also come from across the income spectrum. The report states that "Given the Village's current rental stock, the greatest need for future units would be for households earning less than \$35,000. These renters are already among the cost-burdened households squeezed over the last decade, renting units affordable to people earning \$35,000 to \$50,000. The core of the future rental market in Arlington Heights is households age 25 to 44, with seniors playing a more important role at lower income levels....About 45 percent of future renters earning less than \$15,000 are projected to be over 65."

Describe the need for specific types of housing:

According to the *Homes for a Changing Region* report, "When combining projections for new owners and renters in Arlington Heights, there is one possible picture of demand for additional housing units by type in 2040. What emerges is a 'balanced housing' profile with demand for about 1,567 additional single family (detached) homes, 772 townhomes, and 2,453 multi-family homes between now and 2040" (p. 27) if the possible projected population growth is to be accommodated.

The majority of the increased demand by owners is likely to be for single family detached homes with some demand, especially among seniors, for townhomes and multi-family units. For bulk demand by renters in the 25-44 age group are likely to be for multi-family units and townhomes. About 45 percent of future renters earning less than \$15,000 are projected to be over 65, and these renters generally prefer multi-family options.

As stated previously, the *Senior Housing Needs Assessment* (November 2013) performed for the Northwest Suburban Housing Collaborative shows that by 2018, there will be the following need for senior housing units in Arlington Heights:

Independent Living 207 Affordable Units for senior households with incomes below \$30,000

291 Moderate Units for senior households with incomes \$30,000 - \$50,000

Assisted Living: 75 Market Rate Units for senior households with incomes over \$50,000

254 Affordable Units for senior households with incomes under \$30,000

Memory Care: 80 Affordable Units for senior households with incomes under \$30,000

According to the Alliance to End Homelessness in Suburban Cook County, the following numbers of emergency shelter, transitional housing, Safe Haven (serves hard-to-reach homeless persons with severe mental illnesses who are on the streets and have been unable or unwilling to participate in supportive services), and permanent supportive housing are needed in suburban Cook County some of which could be provided in the Village of Arlington Heights:

All Year-Round Beds/Units							Seasonal	Overflow
	Beds for Households with at Least One Adult and One Child	Units for Households with at Least One Adult and One Child	Beds for Households without Children	Beds for Households with Only Children	Units for Households with Only Children	Total Year-Round Beds	Total Seasonal Beds	Overflow Beds
Emergency Shelter	130	43	40	6	5	176	30	22
Transitional Housing	27	9	136	6	3	169		
Safe Haven			28			28		
Permanent Supportive Housing	182	60	145	1	1	328		

Discussion

MA-15 Housing Market Analysis: Cost of Housing - 91.210(a)

Introduction

A comparison of the number of current renters in Arlington Heights and the numbers of rental homes affordable at various income levels shows that there is a shortage of rental units that are affordable to the community's current extremely low and low income renter households, but there is more than a sufficient number of moderate income rental units for the current moderate income renter population. Data was not made available by HUD concerning the number of rental units affordable to middle income and higher income renter households. Evidence of this mismatch is shown in the Needs Assessment section of the Consolidated Plan where it is shown that cost burden is the most common housing problem in the community, and incidences of severe housing cost burdens are much more prevalent among extremely low and low income renter than amount moderate income renters.

HUD data further illustrates that there are an insufficient number of owner units that are affordable to the Village's current extremely low and low income owners and the shortage of

Needs Assessment Section of this Consolidated Plan, the incidences of severe cost burden among owner households are distributed fairly evenly across the extremely low, low, and moderate income levels.

Cost of Housing

	Base Year: 2000	Most Recent Year: 2011	% Change
Median Home Value	222,900	358,100	61%
Median Contract Rent	876	997	14%

Table 28 – Cost of Housing

Data Source: 2000 Census (Base Year), 2007-2011 ACS (Most Recent Year)

Rent Paid	Number	%
Less than \$500	879	12.7%
\$500-999	2,752	39.7%
\$1,000-1,499	2,364	34.1%
\$1,500-1,999	630	9.1%
\$2,000 or more	300	4.3%
Total	6,925	100.0 %

Table 29 - Rent Paid

Data Source: 2007-2011 ACS

Housing Affordability

% Units affordable to Households earning	Renter	Owner
30% HAMFI	405	No Data
50% HAMFI	800	215
80% HAMFI	2,605	1,210
100% HAMFI	No Data	2,674
Total	3,810	4,099

Table 30 – Housing Affordability

Data Source: 2007-2011 CHAS

Monthly Rent

Monthly Rent (\$)	Efficiency (no bedroom)	1 Bedroom	2 Bedroom	3 Bedroom	4 Bedroom
Fair Market Rent	727	826	979	1,248	1,455
High HOME Rent	741	842	982	1,247	1,371
Low HOME Rent	645	690	828	956	1,067

Table 31 – Monthly Rent

Data Source: HUD FMR and HOME Rents 3/2014

Is there sufficient housing for households at all income levels?

According to the table below, there is insufficient rental units for extremely low and low income households and insufficient owner units for low and moderate income households. The number of owners units affordable to extremely low income households is not provided in Table 30 above, the *Homes for a Changing Region* report concluded that there are insufficient owner units for extremely low income owner households who most likely to be senior households.

	Number of Renters	Number of Affordable Rental Units	Number of Owners	Number of Affordable Owner Units
Extremely Low Income	1,015	405	825	No data
Low Income	910	800	1,310	215
Moderate	1,120	2,605	2,310	1,210

Income				
Middle Income	780	No data	2,140	2,674

Sources: Table 8 and Table 30

How is affordability of housing likely to change considering changes to home values and/or rents?

During the housing market decline of the mid 2000s, home values of detached homes declined and home values of attached units declined even more significantly. The Realtors who were consulted with respect to this Consolidated Plan reported that the home values of detached single family housing units have recovered somewhat and to reasonable levels that can be maintained as opposed to the overinflated values that existed before the housing market crash. The Realtors reported that values of multi-family, attached homes are recovering more slowly. During the housing market crash, rents increased as households that experienced foreclosures entered the rental market.

According to the *Homes for a Changing Region* report, “although lower home values may at first be thought to provide an increase in affordable home ownership opportunities, this is not the case since lending criteria have been significantly tightened. Many condominium units do not qualify for mortgages under new lending criteria making them accessible primarily to investor buyers who do not need to secure mortgages. An analysis cited in the *Homes for a Changing Region* report conducted by Harvard University stated that, ‘the recession...did little to reduce housing outlays for many Americans, due in part the declining incomes, slow employment growth, and more stringent credit requirements (p. 21).”

How do HOME rents / Fair Market Rent compare to Area Median Rent? How might this impact your strategy to produce or preserve affordable housing?

Approximately 90% of renter units in Arlington Heights have 2 or fewer bedrooms. The median contract rent of \$997 for Arlington Heights exceeds the Fair Market Rent, High HOME Rent, and Low HOME Rent for two bedroom units. Due to the generally higher market rents over federal program rents, there may be a lack of incentive to utilize rent assistance programs.

Discussion

MA-20 Housing Market Analysis: Condition of Housing – 91.210(a)

Introduction

The housing stock of the Village of Arlington Heights is generally in good condition. However, the majority (60%) of housing units in Arlington Heights were built before 1980. These homes are more likely to be in need or repair to provide safe, decent and affordable housing.

Definitions

Substandard Condition: The Village's definition of substandard condition with respect to housing units are housing units that do not meet the Village's local building, fire, and health and safety codes.

Substandard Condition but Suitable for Rehabilitation: The Village defines this term to mean housing that does not meet the Village's local building, fire, and health and safety codes but is financially and structurally feasible for rehabilitation. The Village defines financial feasibility to rehabilitate as occurring when the cost to rehabilitation a structure is at or below 50% of the value of the property.

Condition of Units

Condition of Units	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
With one selected Condition	7,239	31%	2,630	38%
With two selected Conditions	72	0%	65	1%
With three selected Conditions	17	0%	0	0%
With four selected Conditions	0	0%	0	0%
No selected Conditions	15,804	68%	4,230	61%
Total	23,132	99 %	6,925	100 %

Table 32 - Condition of Units

Data Source: 2007-2011 ACS

Year Unit Built

Year Unit Built	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
2000 or later	917	4%	244	4%
1980-1999	5,080	22%	2,466	36%
1950-1979	15,099	65%	3,873	56%
Before 1950	2,036	9%	342	5%
Total	23,132	100 %	6,925	101 %

Table 33 – Year Unit Built

Data Source: 2007-2011 CHAS

Risk of Lead-Based Paint Hazard

Risk of Lead-Based Paint Hazard	Owner-Occupied		Renter-Occupied	
	Number	%	Number	%
Total Number of Units Built Before 1980	17,135	74%	4,215	61%
Housing Units built before 1980 with children present	730	3%	270	4%

Table 34 – Risk of Lead-Based Paint

Data Source: 2007-2011 ACS (Total Units) 2007-2011 CHAS (Units with Children present)

Vacant Units

	Suitable for Rehabilitation	Not Suitable for Rehabilitation	Total
Vacant Units	unknown	unknown	unknown
Abandoned Vacant Units	unknown	unknown	unknown
REO Properties	unknown	unknown	unknown
Abandoned REO Properties	unknown	unknown	unknown

Table 35 - Vacant Units

Need for Owner and Rental Rehabilitation

The Village has administered a home owner rehabilitation loan program since 1978. Overall, there has been steady demand for the program except during the aftermath of the housing crisis of the mid-2000s and recession when home values declined and home owners appeared to be reluctant to take on debt to make improvements to their homes. It is expected that demand for the program will return to prior levels as the economy stabilizes and home values rebound. It is expected that demand will continue for the program due to the aging of the housing stock. Also, the size of the Village's over 65 population is increasing, and these home owners may require assistance with financing home improvements as their incomes become fixed and may decrease due to retirement. The Village, through the Northwest Suburban Housing Collaborative, has prioritized this aging home owner population and views programs which assist seniors to age-in-place as cost effective as well as responsive to senior home owners' desire to remain in their homes.

The *Homes for a Changing* report highlights that, "The Village has a number of aging multi-family properties, both condominium and rental. By continuing to carefully monitor and maintain these units, they can continue to be real assets to Arlington Heights and provide housing opportunities for a wide variety of residents at many income levels. Overlooked and neglected, they could become the source of social and law enforcement problems in the Village (p. 34)." One of the recommended strategies in the Report is to "encourage the rehabilitation

of units that are currently affordable to middle-income renters. These are the rental units in the \$800 - \$1,250 per month gross rent range, keeping these units affordable to households earning less than \$35,000 in the middle income range and above (p. 34).”

Estimated Number of Housing Units Occupied by Low or Moderate Income Families with LBP Hazards

According to the Center of Disease Control and Prevention, children under the age of 6 years old are at risk with respect to lead-based paint poisoning because they are growing so rapidly and they tend to put their hands or other objects, which may be contaminated with lead dust, into their mouths. Table 32 indicates that there are approximately 730 owner occupied units and 270 rental units that were built before 1979 that have children present.

On November 14, 2014, the Village of Arlington Heights hosted a meeting convened by Cook County which included a speaker from the Cook County Health Department. This representative of the Cook County Health Department indicated that approximately 12% of Arlington Heights children (approximately 17.5% of Arlington Heights boys) have blood levels of 5mg/dL or above. It is at this point that children begin experiencing the affects of lead based paint. Health Department intervention occurs when blood levels are at or above 10 mg/dL. Therefore, although lead base paint poisoning interventions in Arlington Heights are rare, signs of the impact of lead in the community are present. The Cook County Health Department indicated that deteriorating paint is one source of exposure to lead. Others are contaminated soil, imported pottery, and imported candy, make-up, folk remedies, and spices (particularly from Central America and the Middle East).

Discussion

MA-25 Public and Assisted Housing – 91.210(b)

Introduction

There are 3 federally assisted housing developments in the Village of Arlington Heights: 1) the Albert Goedke apartments (owned by the Housing Authority of the County of Cook and therefore considered to be “public housing, 2) Cedar Village of Arlington Heights which is privately owned and is a project based development with HUD rent subsidies, and 3) Linden Place which is also a privately owner development with project-based rent subsidies.

Totals Number of Units

	Certificate	Mod-Rehab	Public Housing	Program Type					
				Vouchers					
				Total	Project -based	Tenant -based	Special Purpose Voucher		
							Veterans Affairs Supportive Housing	Family Unification Program	Disabled *
# of units vouchers available	0	0	2,067	12,596	58	12,538	931	335	711
# of accessible units									
*includes Non-Elderly Disabled, Mainstream One-Year, Mainstream Five-year, and Nursing Home Transition									

Table 36 – Total Number of Units by Program Type

Data Source: PIC (PIH Information Center)

Describe the supply of public housing developments:

There are 3 federally subsidized housing developments in the Village of Arlington Heights.

Albert Goedke Apartments

1. Number of Units: 118 one-bedroom and 1 two-bedroom unit for maintenance staff

2. Number of handicapped accessible units: The building was built with 8 handicap accessible units. Of those 8, one has been updated to Uniform Federal Accessibility Standards (UFAS), and nine more units will be up-graded to UFAS current standards my March 2015. Currently, about 40 units have tenants that are 18 – 61 years of age and are disabled and about 29 tenants are elderly and also disabled.
3. Restoration and revitalization needs: The Housing Authority of Cook County is planning a full modernization/renovation of the building.
4. Number of households on the waiting list: 170 At this time, the waiting list is closed. When the waiting list is open, application are available at the site, the Arlington Heights Memorial Library, on the Housing Authority website, and at the Housing Authority's downtown office.
5. Approximate amount of time an applicant is on the waiting list: 6 months to 2 years
6. Results from the most recent Section 504 Needs Assessment (i.e. assessment of the needs of tenants and applicants on the waiting list for accessible units as required by 24 CFR 8.25):
7. Is there a Tenant Council (yes or no): Not at this time
8. If yes, what are the programs and issues being worked on by the Tenant Council: na

Cedar Village of Arlington Heights

1. Number of Units: 20 studio and 60 one-bedroom
2. Number of handicapped accessible units: 5
3. Restoration and revitalization needs: No needs reported at this time.
4. Number of households on the waiting list: 318
5. Approximate amount of time an applicant is on the waiting list: 4 years

6. Expiration date of HUD contract: 5/18/2018
7. Is there a Tenant Council (yes or no): Yes
8. If yes, what are the programs and issues being worked on by the Tenant Council: The Tenant Council plans resident activities.

Linden Place

1. Number of Units: Senior Building – 110 units (109 one-bedroom and 1 two-bedroom); Family Housing – 80 units (20 one-bedroom, 41 two bedroom, and 20 three bedroom units)
2. Number of handicapped accessible units: 18
3. Restoration and revitalization needs: None reported
4. Number of households on the waiting list: 1,020
5. Approximate amount of time an applicant is on the waiting list: Not reported
6. Results from the most recent Section 504 Needs Assessment (i.e. assessment of the needs of tenants and applicants on the waiting list for accessible units as required by 24 CFR 8.25): na
7. Expiration date of HUD contract: 8/31/2022
8. Is there a Tenant Council (yes or no): No
9. If yes, what are the programs and issues being worked on by the Tenant Council: Na

Describe the number and physical condition of public housing units in the jurisdiction, including those that are participating in an approved Public Housing Agency Plan:

HUD conducts inspections of federally assisted housing facilities. Scores can range from 0 to 100. A passing score is 60 or more.

Consolidated
Plan

ARLINGTON HEIGHTS

97

Goedke Apartments: The Goedke Apartments are owned and operated by the Housing Authority of Cook County as public housing and is included in the Housing Authority of the County of Cook's Public Housing Agency Plan. The Goedke Apartments' most recent inspection score was 95.

Cedar Village of Arlington Heights: The most recent score reported on HUD's website for this building (dated 8/8/2012) was a score of 97.

Linden Place: The most recent score reported on HUD's website for this property (10/3/2007) was 86.

Therefore, all three properties scored high enough to be considered healthy and safe.

Although Goedke Apartments scored highly, the HACC is proactively planning a major renovation and modernization of the facility.

Public Housing Condition

Public Housing Development	Average Inspection Score

Table 37 - Public Housing Condition

Describe the restoration and revitalization needs of public housing units in the jurisdiction:

In 2014, the HACC contacted the Village with proactive plans to modernize and renovate Goedke apartments. The renovation is to include the units, exterior, and interior common area of the facility.

Cedar Village of Arlington Heights and Linden Place did not report any restoration/revitalization needs.

Describe the public housing agency's strategy for improving the living environment of low- and moderate-income families residing in public housing:

The HACC was approved for an allocation of tax credit to finance a major renovation at the Albert Goedke Apartments including window replacement, masonry and façade work, unit improvements, and lobby and common area upgrades. The HACC's intention to undertake this effort was included in the HACC's 2012 Annual Plan. The Village is cooperating with the HACC in its efforts to renovate this building.

Cedar Village of Arlington Heights and Linden Place did not report any restoration/revitalization plans.

Discussion:

The condition of federally-assisted housing stock in the Village of Arlington Heights is good. The HACC has plans to fully remodel the one building owned by the HACC that is located in the Village.

MA-30 Homeless Facilities and Services – 91.210(c)

Introduction

Facilities and Housing Targeted to Homeless Households

	Emergency Shelter Beds		Transitional Housing Beds	Permanent Supportive Housing Beds	
	Year Round Beds (Current & New)	Voucher / Seasonal / Overflow Beds	Current & New	Current & New	Under Development
Households with Adult(s) and Child(ren)	52	109	141*	129	0
Households with Only Adults	15	0	39	112	0
Chronically Homeless Households	0	0	0	0	0
Veterans	0	0	0	494*	0
Unaccompanied Youth	6	0	5	0	0

Table 38 - Facilities and Housing Targeted to Homeless Households

Data Source Comments: Alliance to End Homelessness in Suburban Cook County

* Does not include Catholic Charities New Hope Apartments' program that provides a total of 159 beds throughout all of suburban Cook County.

**Includes Cook County Housing Authority Veteran Affairs Supportive Housing Vouchers, Catholic Charities Supportive Services for Veteran Families Programs, and the Volunteers of American Supportive Services for Veteran Families Program which are offered throughout suburban Cook County.

Describe mainstream services, such as health, mental health, and employment services to the extent those services are use to complement services targeted to homeless persons

In its report *A Strategic Plan Forward to End Homelessness 2014-2017 Strategic Plan*, the Alliance to End Homelessness in Suburban Cook County (p.18) states with regard to mainstream resources, “The homeless system in isolation does not have resources to prevent and end homelessness; mainstream government program are a core partner in this effort. Mainstream programs are typically for low-income people, though they are not specifically targeted toward people experiencing homelessness. There are a variety of mainstream safety net programs to help people experiencing homelessness meet their basic needs such as TANF (cash assistance/welfare), SSI (disability), and SNAP (food stamps) among others. Unfortunately people experiencing homelessness often encounter barriers to accessing those resources that the homeless system can help them overcome. In order to increase income and services received by people in the homeless system, homeless providers need to be equipped to help program participants enroll in mainstream programs. “

Among the mainstream resources available to homeless person and other in the community are those listed in the Human Services Directory which may be located on the Village of Arlington Heights’ website at:

http://www.vah.com/departments/health_services/servicedirectory.aspx

List and describe services and facilities that meet the needs of homeless persons, particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth. If the services and facilities are listed on screen SP-40 Institutional Delivery Structure or screen MA-35 Special Needs Facilities and Services, describe how these facilities and services specifically address the needs of these populations.

The information provided below was taken from Association of Homeless Advocates in the North/Northwest District’s (AHAND) Member Agency Directory (2013-2014). Information about other services available to residents of the Village of Arlington Heights may be found on the Village’s website at: http://www.vah.com/departments/health_services/service_listing.aspx#Diabetes_Resources

Agency	Facilities and Services
Aging and Disability Foundation 203 Cosman Road, Elk Grove Village, IL 60007 (847) 261-9777	Homes and supportive services for homeless veterans and their families.

Alexian Brothers Center for Mental Health 3436 N. Kennicott Ave., Arlington Heights, IL 60004 (847) 952-7460	Community mental health center providing medication management, therapy, and groups for children adolescents, adults, residential, vocation program, day programming, case management, and Partial Hospitalization Program (PHP).
Alliance to End Homelessness in Suburban Cook County 4415 Harrison Street, Suite 228, Hillside, IL 60162 (708) 236-3261	Lead agency for the Continuum of Care bringing together a range of services and housing options for homeless people. Condense a variety of stakeholders to cooperatively set priorities, collect data, rank project applications, and measure outcomes.
Beacon Therapeutic 773-233-3821 Ext. 111,112 or 139 (Spanish speaking)	Outreach assistance to families and teens who need medical coverage and may qualify for the states All Kids and CHIP medical programs. Assist with online applications for SNAP (formerly food stamps) and TANF (Temporary Assistance for Needy Families) benefits. Information and referral.
Catholic Charities 1717 Rand Road, Des Plaines, IL 60016 (847) 376-2100 Arlington Heights Senior Center 1800 E Central Rd., Arlington Heights, IL 60005(847) 253-5532	Information and referral, comprehensive social work, family and individual therapeutic counseling, LOSS (Loving Outreach to Survivors of Suicide), New Hope Transitional Housing, maternity services, adoption services, emergency food, assistance consultation (current laws on immigration and refugees), in-home case management, HIV-AIDS social services and educational resources, senior residence/nursing homes, North Suburban Housekeeping, Northwest Suburban Senior Subsidized Housing Home Delivered Meals, North Suburban Senior Keenager News (for seniors), MAC Nutrition Program, Supplemental Food Program (seniors)
Northwest Compass 1330 W Northwest Highway, Mt. Prospect, IL 60056 (847) 392- 2344	Intake and referral, temporary child care assistance, transitional living program, budget and financial counseling, employment counseling with Resource Center, housing assistance & counseling (mortgage and rent), food pantry, CDBG programs – dental, vision, Access to Care, auto repair, scholarship program, and self-employment training program, energy assistance, Women, Infants & Children (WIC) program, Head Start & Early Head Start, and

	seasonal programs.
The Center of Concern 1580 N Northwest Highway, Suite 310, Park Ridge, IL 60068 (847) 824-0453	Support services for the frail elderly and homebound including: case management, telephone reassurance, friendly visitors, escort transportation, money management, and in-home health care. Available to all: counseling (personal, legal, financial, money management, Medicare, tax), shared housing program, and employment service. Transitional housing program, homeless prevention, support groups (grief and loss and Alzheimer caretakers), information and referral, low-cost wills program, blood sugar screening and volunteer opportunities.
Fellowship Housing 2060 Stonington Ave, Suite 200, Hoffman Estates, IL 60169 (847) 882-2511	Two-year transitional housing program that works exclusively with single working moms. Housing and holistic mentoring to guide single moms from crisis to long term stability. Clients work with a case manager to eliminate debt and increase savings by following a strict budget.
Housing Options for the Mentally Ill 1132 Florence Ave., Evanston, IL 60202 (847) 866-6144	Provides a safe, dignified alternative to homelessness and unnecessary institutionalization for individuals with mental illnesses by offering residents permanent, independent living arrangements in agency owned or leased apartments coupled with supportive services. Served are adults, over the age of 18, who have a chronic and serious mental illness. Includes community care, supportive housing and supportive employment services.
Jeffrey A. Rabin & Associates, Ltd. 636 S Des Plaines River Rd., Suite 30, Des Plaines, IL 60016 (847) 299-0008	Represent people seeking SSDI/SSI benefits. Work done on a contingency basis.
Journeys The Road Home 1140 E Northwest Highway, Palatine, IL 60067 (847) 963- 9163 ext. 17	Shelter, counseling, immediate services such as food and clothing pantries, and transitional housing for homeless and at-risk individuals and families. Journeys' Hope Day Center and transitional housing units are located in Palatine, IL and its PADS sites are located throughout the service area.

NAMI Barrington Area PO Box 272, Barrington, IL 60010 (847) 496-1415	Support groups and classes, including evidence based class, Family to Family, for people with mental illness and family members of people with mental illness. Speaker meetings (open to the public) six or so times a year. Offers a speakers bureau to provide speakers about mental illness. Email newsletter provides information on classes, support groups, speakers and other mental health related events.
New Foundation Center 444 Frontage Road, Northfield, IL 60093 (847) 386-3060	Serves adults with mental illness by offering recovery based day program, supported employment, permanent supportive housing, and health and wellness. Every New Foundation Center member works with a case manager to develop a recovery plan and receives assistance with budgeting, setting goals, finding housing, advocating with agencies or government departments, or connecting to services from other providers.
North Cook Intermediate Service Center 2340 Des Plaines River Road, Des Plaines, IL 60018 (630) 386-0883	Provides training in the educational rights of homeless children in the K-12 environment. Training offered free of charge to school districts and all staff. Training is also available to shelter staff and other agencies and groups that work with homeless children, unaccompanied youth and their families. Advocates for the rights of homeless families.
Congresswoman Tammy Duckworth 1701 E Woodfield Road, Suite 900, Schaumburg, IL 60173 (847) 413-1959	IL 8th Congressional District Office handles any federal issues that someone may have with the federal government as well as coordinates any outreach events that may be requested by constituents.
The Harbour, Inc. 1440 Renaissance Dr., Suite 240, Park Ridge, IL 60068 (847) 297-8540	Safe Harbour Emergency Shelter – provides emergency shelter and short term treatments including clothing, medical attention, counseling (individual and family), supervised recreation and education to homeless female youth, 12 – 20 years of age Transitional Living Program – provides a safe and supportive environment for homeless female youth, 16 – 20 years of age, who are preparing for independent living in a structured environment. Residents are required to complete high school or work.

	Independent Living Program – provides case management and scattered site housing to homeless youth ages 16 – 21. Youth rent apartments in the community and are provided a rent subsidy for a specified time. Participation in employment counseling and independent living skills classes are required. Successful Teens, Effective Parents – provides case management and scattered site housing to homeless youth, ages 16 – 21, who are pregnant or parenting. Youth rent apartments in the community are provided a rent subsidy for a specified time. Participation in a parenting education, employment counseling and independent living skills classes are required.
Veterans Administration – Edward Hines Jr. VA 5000 5th Ave., Hines, IL 60141 (708) 202-8387	VA Medical services, Homeless Program, Blind Center, Spinal Cords Injury Center, Variety of Mental Health Services, including but not limited to: Addiction Treatment, Trauma Services, PTSD, Military Sexual Trauma, Support Groups, Optical, Dental, Hearing, Speech, etc.
WINGS Program, Inc.	WINGS provides housing and supportive services to homeless women and children in the north and northwest suburbs of Chicago through an array of shelter including emergency domestic violence shelter, transitional housing, and permanent supporting housing.
The Village of Schaumburg and Village of Skokie are members of AHAND. However, residents of Arlington Heights are not eligible for services provided by these municipalities.	

MA-35 Special Needs Facilities and Services – 91.210(d)

Introduction

There are a number of providers in Arlington Heights, or whose service areas include Arlington Heights, that provide special needs services to the community's residents. The Village's Building and Health Services Department is engaged with these facilities and services through its staff nurses, the Village's Disabilities Services Coordinator and Human Services Coordinator, and the Arlington Heights Senior Center. The Village has provided funding for the improvement of housing for persons with special needs and for services to persons with special needs.

Including the elderly, frail elderly, persons with disabilities (mental, physical, developmental), persons with alcohol or other drug addictions, persons with HIV/AIDS and their families, public housing residents and any other categories the jurisdiction may specify, and describe their supportive housing needs

The supportive housing needs of the elderly by the year 2018 are identified in the *Senior Housing Needs Assessment*. According to this report, the numbers of additional supportive housing units needed based on projected demographics are:

Assisted Living

Market Rate:	75 units
Affordable:	254 units

Memory Care

Affordable:	80 units
-------------	----------

Supportive housing needs of persons with disabilities depends on the nature of their disability. Due to the lack of new construction of market rate rental units since the 1980s, the Village is lacking market rate and affordable units for persons with physical disabilities. Based on telephone calls to the Village's Disabilities Services Coordinator, the number of owner units for person with physical disabilities is also insufficient.

Several agencies provide special needs housing in the Village for persons with physical, developmental, and mental health disabilities. All of these agencies experience waiting lists for their units.

Information on the supportive housing needs of persons with alcohol or other drug addictions and persons with HIV/AIDS and their families who are Arlington Heights residents is not known. The housing needs of person with addictions are sometimes addresses through housing programs for homeless persons, persons at risk of homelessness, and program for low and moderate income households. The Village is does not receive funding from the Housing Opportunities for People with AIDS (HOPWA) program. Individuals and families of persons with HIV and AIDS may receive supportive housing through agencies funded with HOPWA funds that are administered by the City of Chicago, the State of Illinois, and HUD competitive grants.

Describe programs for ensuring that persons returning from mental and physical health institutions receive appropriate supportive housing.

In its FY 2013 Continuum of Care Application to HUD, the Alliance to End Homelessness in Suburban Cook County describes the mental and physical health discharge policies and

Mental Health

The Illinois Department of Human Services Division of Mental Health (DMH) has a long-standing policy that persons are not to be discharged into homelessness if possible. In extended care facilities, stable housing and benefits are reliably in place before discharge. In acute treatment facilities, where the length of stay is 12 days or less and where 30% of persons admitted were homeless at entry, the facility staff relies on their relationships with local homeless-serving organizations to create linkages to other resources. Alliance members work with community hospital social work staff to inform them of resources for avoiding homelessness for persons discharged from psychiatric departments. DMH has a new initiative to prevent persons in crisis with a serious mental health problem from being discharged/sent to a nursing home if housing resource are not available. Specialized Mental Health Rehabilitation Facilities (SMHRF) Comparable Service Program pays for crisis stabilization as an alternative to psychiatric hospitalization. It will pay for housing and services while securing other benefits in order to transition to other community housing and services.

The Illinois Department of Human Services Division of Mental Health (DMH) has set this policy. It applies to state-run hospitals—both acute and extended treatment facilities—and to other state-funded treatment programs. Alliance members (Thresholds, ProCare Centers, Grand Prairie Services, New Foundation Center, and others) operate state-funded residential treatment programs.

Pillars, an Alliance member that is a mental health agency, has developed a partnership with the psychiatric unit of McNeil, a community hospital, to facilitate housing and support services for homeless individuals. While community hospitals mainly served private pay and Medicaid patients, the recent expansion of Medicaid is expected to increase low-income persons' access to these private resources, offering new partners in the effort to prevent the discharge of persons into homelessness. The state is merging the Division of Alcohol and Substance Abuse (DASA) and DMH. DASA has been awarded a SAMHSA grant that has led to the creation of an Interagency Council on Homelessness. DMH co-chairs the council.

procedures as follows:

Physical Health Discharge

The Illinois Department of Public Health (IDPH) operates under eight State administrative rules that govern the facilities it licenses or regulates, including hospitals, assisted living, skilled nursing, intermediate care, sheltered care, veteran homes, and community living facilities. All eight administrative rules include discharge procedures. Alliance members participate in Illinois' Coordinated Care Entity (CCE) projects that involve hospitals, housing, and service providers as vital partners. Designed to streamline and improve care for high users of health care, hospitals will notify the CCE of patients during emergency room visits, thereby reducing admissions and releasing individuals to their care coordination team. Emergency shelters have strong relationships with their local hospitals and connect clients to services immediately to avoid serious complications that may arise and require hospitalization. Many have registered nurses who visit weekly to offer these services. The Alliance is also active in advocating for the proposed Illinois 1115 Medicaid waiver to ensure placement and follow-up care before discharge.

The stakeholders and/or agencies that are responsible for ensuring that persons being discharged from a system of care are not routinely discharged into homelessness are "Stroger (Cook County) Hospital, Interfaith House, St. James Hospital, St. Francis Hospital, Lutheran Social Services, IL Health and Medicine Policy Research Groups, Heartland Alliance's Kolver Center, West Lake Hospital, Loyola School of Medicine, emergency shelter and other housing and service providers. The Coordinated Care Entity (CCE) known as Together4Health includes 37 collaborators within Cook County including: hospitals, primary care providers, Federally Qualified Health Centers, pharmacy, behavioral health providers, social services and permanent supportive housing providers. This project brings a unique focus on serving hard to reach populations including the homeless. A Continuum-wide effort to enroll homeless persons in CountyCare (Medicaid expansion) is ensuring stability planning post-hospitalization.

Specify the activities that the jurisdiction plans to undertake during the next year to address the housing and supportive services needs identified in accordance with 91.215(e) with respect to persons who are not homeless but have other special needs. Link to one-year goals. 91.315(e)

The Village expects to provide funding for public services provided to persons who are not homeless but have other special needs. The Village also expects to provide funds for housing rehabilitation for persons with special needs through both the homeowner housing rehabilitation program, rental rehabilitation program, and public facilities with housing benefit programs.

MA-40 Barriers to Affordable Housing – 91.210(e)

Negative Effects of Public Policies on Affordable Housing and Residential Investment

Cost of Land

The cost and relative unavailability of land is a barrier to the development of affordable housing. Although housing prices have leveled off since the housing crisis, they are still relatively out of reach for extremely low-, low-, and many moderate-income households, especially families.

Public Policy

The Village of Arlington Heights has been pro-active in addressing the desire to have housing at various price points, including affordable housing. The following are key elements of the Village's policies concerning affordable housing:

- Housing Commission – Since the 1970s the Village has had a Housing Commission that makes recommendations to the Village Board concerning affordable housing and that oversees several of the Village's affordable housing programs.
- Housing Endorsement Criteria – In November 2002, the Village adopted the Metropolitan Mayors Caucus's Housing Endorsement Criteria.
- Village Board Goals – Since July 18, 2003, it has been one of the Village Board's top 11 goals to "explore and encourage affordable private housing. In July 2009, the Village Board added the following subgoals: "Investigate availability of handicapped accessible and attainable apartments," and "Assure Arlington Heights meets State attainable housing percentage requirements."
- Inclusionary Affordable Housing – Since 1998, the Village has required that all developers of residential Planned Unit Developments (PUDs) or those making amendments to residential PUDs explain how their developments respond to the Village's affordable housing goals. In 2009, the Village produced a "Multi-Family Affordable Housing Toolkit" that institutes the Village's desire to include affordable units in development and sets for the Village's goals for the numbers of units desired on a sliding scale tied to the total number of units in the development. There has been one agreement to date by a developer

to pay a fee in lieu of providing affordable housing units. These funds will be deposited in the Village's Affordable Housing Trust Fund. This toolkit and its companion "Affordable Housing Guidelines for Rental Housing" were last updated in 2014.

- Comprehensive Plan – The Village's Comprehensive Plan states that it is a goal of the Village "to encourage a wide variety of housing alternatives by type, size, and price range."
- Taxes - The total Village budget is funded by a combination of sources. Village property taxes accounts for only a portion of the total property tax bill with remainder going to other taxing bodies.
- Land Use Controls - The Village of Arlington Heights is a well-established community. The existing housing stock is comprised of a diverse mix of housing choices. The housing mix ranges from single-family detached homes to high and mid-rise apartment and condominium buildings. It is the Village's goal, as stated in its Comprehensive Plan, to maintain this diversity.
- Zoning Regulations - The Village's zoning regulations are intended to protect and promote health, safety, comfort, convenience, and general welfare of the residents. Zoning regulations are applied consistently, objectively, and uniformly to encourage compatible land uses while promoting a diverse mix of land uses.
- Building Codes - The Village utilizes the Standard BOCA Basic Building Code for all construction types. This is the standard building code used by many surrounding communities. Specific deviations and modifications are contained in various ordinances. A separate Housing Maintenance and Occupancy Code has also been adopted by the Village that provides minimum standards for basic equipment and facilities such as kitchen and bathroom facilities. Code enforcement actions conducted by the Building Department are essential for maintaining the quality of housing in Arlington Heights. The Village has had a Single-Family Rehab Loan program since 1978 to assist low- and moderate-income homeowner in complying with Village Code.
- Fees and Charges - In any community, there are costs associated with doing business. These costs are often reflected in the form of fees and charges. Such fees and charges include: new service tap-in fees, school and park donations, capital improvement fees, and other similar fees. There are also the standard permit fees and costs for outside consultant services when necessary. All fees are reviewed on an annual basis for comparison to surrounding communities and with industry standards. The Village does not consider its fees to be excessive nor prohibitive to development. Impact fees are only assessed when new/additional units are added to the housing stock in the Village and reflect the costs associated with providing services for the additional units.

Growth Limits

There are no policies on growth limits in the Village. Because nearly all of Arlington Heights has already been built out, there are no substantial tracts of undeveloped land.

Policies that Affect the Return on Residential Investment

The Village experienced a period of residential growth, particularly in the downtown, between 1995 and 2005. The majority of the new units would not be considered affordable. Toward the latter part of this period, the Village began requesting the inclusion of affordable units in developments and negotiating acceptable return to the investor for the inclusion of these affordable units by offering flexibility with respect to zoning regulations (e.g. density). These policies remain in effect and are available as tools when the area recovers from the housing and economic downturn that is being experienced across the nation.

The Village sees preservation of existing modest and currently affordable housing stock and a potential for providing economically-efficient affordable housing in the future. Programs are in place and are being researched to maintain and enhance this existing housing stock.

Introduction

Economic Development Market Analysis

Business Activity

Business by Sector	Number of Workers	Number of Jobs	Share of Workers %	Share of Jobs %	Jobs less workers %
Agriculture, Mining, Oil & Gas Extraction	50	9	0	0	0
Arts, Entertainment, Accommodations	2,976	3,286	9	8	-1
Construction	1,166	1,427	4	3	0
Education and Health Care Services	5,382	12,124	16	28	12
Finance, Insurance, and Real Estate	2,780	2,012	8	5	-4
Information	802	698	2	2	-1
Manufacturing	3,288	1,777	10	4	-6
Other Services	1,279	1,515	4	4	0
Professional, Scientific, Management Services	4,645	8,518	14	20	6
Public Administration	0	0	0	0	0
Retail Trade	4,106	5,002	12	12	-1
Transportation and Warehousing	1,393	425	4	1	-3
Wholesale Trade	2,623	3,560	8	8	0
Total	30,490	40,353	--	--	--

Table 39 - Business Activity

Data Source: 2007-2011 ACS (Workers), 2011 Longitudinal Employer-Household Dynamics (Jobs)

Labor Force

Total Population in the Civilian Labor Force	40,076
Civilian Employed Population 16 years and over	37,764
Unemployment Rate	5.77
Unemployment Rate for Ages 16-24	12.27
Unemployment Rate for Ages 25-65	4.45

Table 40 - Labor Force

Data Source: 2007-2011 ACS

Occupations by Sector	Number of People
Management, business and financial	13,823
Farming, fisheries and forestry occupations	1,143
Service	2,284
Sales and office	10,044
Construction, extraction, maintenance and repair	1,787
Production, transportation and material moving	1,024

Table 41 – Occupations by Sector

Data Source: 2007-2011 ACS

Travel Time

Travel Time	Number	Percentage
< 30 Minutes	19,464	55%
30-59 Minutes	12,206	35%
60 or More Minutes	3,692	10%
Total	35,362	100 %

Table 42 - Travel Time

Data Source: 2007-2011 ACS

Education:

Educational Attainment by Employment Status (Population 16 and Older)

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Less than high school graduate	1,050	24	520
High school graduate (includes equivalency)	4,624	393	1,275
Some college or Associate's degree	6,914	681	1,512

Educational Attainment	In Labor Force		Not in Labor Force
	Civilian Employed	Unemployed	
Bachelor's degree or higher	19,254	714	3,692

Table 43 - Educational Attainment by Employment Status

Data Source: 2007-2011 ACS

Educational Attainment by Age

	Age				
	18–24 yrs	25–34 yrs	35–44 yrs	45–65 yrs	65+ yrs
Less than 9th grade	22	161	180	264	630
9th to 12th grade, no diploma	460	288	299	402	630
High school graduate, GED, or alternative	1,172	1,232	1,326	3,734	4,216
Some college, no degree	1,798	1,339	1,524	3,349	2,772
Associate's degree	382	598	669	1,655	607
Bachelor's degree	999	3,641	3,401	7,187	2,461
Graduate or professional degree	54	2,124	2,756	4,551	1,506

Table 44 - Educational Attainment by Age

Data Source: 2007-2011 ACS

Educational Attainment – Median Earnings in the Past 12 Months

Educational Attainment	Median Earnings in the Past 12 Months
Less than high school graduate	23,036
High school graduate (includes equivalency)	32,271
Some college or Associate's degree	38,284
Bachelor's degree	56,464
Graduate or professional degree	77,353

Table 45 – Median Earnings in the Past 12 Months

Data Source: 2007-2011 ACS

Based on the Business Activity table above, what are the major employment sectors within your jurisdiction?

Education and Health Care Services is the largest employment sector with 5,382 workers and 12,124 jobs. *Professional, Scientific, Management Services* is also strong with 4,645 workers and 8,518 jobs, as is *Retail Trade* with 4,106 workers and 5,002 jobs.

Describe the workforce and infrastructure needs of the business community:

Arlington Heights offers exceptional location and infrastructure. The community is directly served by two highways (I-90 and IL-53), two Metra commuter rail stations, and is within 15 minutes drive of O'Hare International Airport. The Village is also accessed via several PACE bus routes.

Arlington Heights is also a highly educated community with over 19,000 workers in the labor force holding a Bachelor's degree or higher. Another 7,000 have an Associate's degree or some college education. The community provides nearly 14,000 jobs in the *management, business and financial* field with another 10,000 jobs in *sales and office*.

Describe any major changes that may have an economic impact, such as planned local or regional public or private sector investments or initiatives that have affected or may affect job and business growth opportunities during the planning period. Describe any needs for workforce development, business support or infrastructure these changes may create.

There are no significant projects on the horizon that would require additional assistance in terms of workforce development, business support, or infrastructure aid.

How do the skills and education of the current workforce correspond to employment opportunities in the jurisdiction?

Arlington Heights has a highly educated workforce, with two-thirds of workers having a Bachelor's degree or higher. The community offers much in the way of "white collar" employment and *management, business and financial* and *sales and office* occupations providing nearly 24,000 jobs.

Describe any current workforce training initiatives, including those supported by Workforce Investment Boards, community colleges and other organizations. Describe how these efforts will support the jurisdiction's Consolidated Plan.

The Illinois Department of Employment Security (IDES) maintains an office in Arlington Heights and provides a variety of job training, career advice, and job placement services. The village maintains regular contact with them.

Does your jurisdiction participate in a Comprehensive Economic Development Strategy (CEDS)?

The Village has been participating in Cook County's development of the CEDS plan through the County's "Planning for Progress" initiative.

If so, what economic development initiatives are you undertaking that may be coordinated with the Consolidated Plan? If not, describe other local/regional plans or initiatives that impact economic growth.

The Village of Arlington Heights produced an economic development plan in late 2010 that has laid the foundation for economic development efforts since. This plan deals extensively with business recruitment, retention, and marketing as well as contemplating programs to help enhance the community's economic prowess.

Also, the Chicago Metropolitan Agency for Planning's (CMAP) Go To 2040 is a regional plan designed to help facilitate economic growth throughout the Chicago metro area. It accounts for regional planning, economic development, and infrastructure.

Discussion

MA-50 Needs and Market Analysis Discussion

Are there areas where households with multiple housing problems are concentrated? (include a definition of "concentration")

There is very little housing in Arlington Heights that meets HUD's definition of substandard (i.e. housing lacking complete plumbing or kitchen facilities). Maps showing areas of concentration with respect to cost burden and overcrowding are attached. One Census Tract is highlighted as having concentrations of both housing cost burden and overcrowding. That Census Tract is 17031805107 which is at the southern tip of the Village of Arlington Heights.

Are there any areas in the jurisdiction where racial or ethnic minorities or low-income families are concentrated? (include a definition of "concentration")

The Village defines an area of racial or ethnic minorities as an area that has twice or more residents of the designated race or minority than is present in the general population. Maps are attached that show areas of concentration of residents who are Black or African American, Asian, and Hispanic. These maps show that there are concentrations of Black or African American residents south of Central Road and in north Arlington Heights. There are also concentrations of Asian residents in these two areas as well as an area along Rand Road. Finally, there area concentrations of Hispanic residents south of Golf Road and in the census tract that contains downtown Arlington Heights and the area to the west.

Attached are maps showing areas of concentrations of households with extremely low, low and moderate incomes. The Village defines these areas according to the natural breaks provided by the HUD Consolidated Plan mapping tool. Extremely low and low income households are more concentrated and the areas of concentration are mainly at the south end of the Village (south of Central Rd.) in the mid section of the Village (including downtown Arlington Heights and the areas east and west of Downtown), and in the northern part of the Village where are significant amounts of multi-family/rental housing.

What are the characteristics of the market in these areas/neighborhoods?

The areas of racial, ethnic, and extremely low, low and moderate income households are concentrated in areas that have the highest percentages of rental housing, particularly in larger structures (5 or more units per structure). Although the housing stock in generally good condition, there are pockets of disinvestment and since nearly all of the rental units were built prior to 1980, there is continuing need for renovations. In the southern area of the Village, a number of large apartment complexes were converted to condominiums in the mid 2000s. While these complexes continue to be largely rental properties, there are multiple owners per building where there used to be consolidated ownership. This makes communication with

respect to these housing units more complex. Further, these condominiums are among the lowest cost housing in the Village for purchase. However, due to the percentages of rentals in some of the complexes, they are ineligible for conventional mortgages. This further encourages purchases by investors rather than owner occupants.

Are there any community assets in these areas/neighborhoods?

The areas are all located in close proximity to major roads and highways for convenient private transportation and some of the areas are need job centers in the downtown district and the Algonquin Road corridor. All of the areas benefit from good school districts.

Are there other strategic opportunities in any of these areas?

None have been indentified.

Strategic Plan

SP-05 Overview

Strategic Plan Overview

This section of the Consolidated Plan describes the Village of Arlington Heights' strategy for addressing the community development needs of the Village. The Village intends to use CDBG and other types of Federal funding (if available) to address the housing needs of its extremely low, low, and moderate income residents. Village General Funds will also continue to be used to support activities of the Department of Planning & Community Development, Building and Health Services Department, and other departments engaged in programs that benefit the extremely low, low, and moderate income persons residing in the Village. The Village will also seek private financing for projects, when appropriate, to match and extend the use of government funds. Finally, the Village will work with and support the work of the Housing Authority of Cook County (HACC) to make improvements to its public housing building in Arlington Heights and other actions agreed upon and expressed in the HACC's Plans.

In this Strategy, the Village will identify its priority needs and also its priorities for funding. The Strategy is intended to address the community's highest priority needs that can effectively be addressed with the amount of funds and other community resources that are available. Under each priority needs area, the Village will list specific goals for which federal and related funding will be utilized to meet those priority needs.

SP-10 Geographic Priorities – 91.215 (a)(1)

Geographic Area

Table 46 - Geographic Priority Areas

General Allocation Priorities

Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA)

The Village of Arlington Heights has determined that it will not invest funds on a geographic basis.

SP-25 Priority Needs - 91.215(a)(2)

Priority Needs

In this Strategy, the Village will prioritize the various needs in the community that impact extremely low, low, and moderate income individuals and households as either high or low priorities. These priority designations indicate whether the Village plans to dedicate Community Development Block Grant (CDBG), and other federal funding that may be received, to this priority areas.

High Priority – Means that the Village recognized community needs in this area that can be effectively addressed using the Village’s CDBG allocation.

Low Priority – Means that the Village does not intend, unless additional information is gathered or opportunities arise, to dedicate CDBG funds to the need area. A low priority designation does not necessarily mean that the need does not exist or that there is a low level of need. Rather, a low priority designation means that the Village does not intend to utilize (CDBG) funding to address that need. The need may be addressed by the Village using non-federal funds or funds other than CDBG funds.

Table 47 – Priority Needs Summary

#1	Priority Need Name	Affordable Housing
	Priority Level	High
	Description	This priority seeks to preserve, maintain, and improve the community’s existing housing stock; to reduce the cost burden of housing for extremely low, low, and moderate income households and to provide a wide range of housing options for all residents of the community.
	Population	Income Level Extremely Low ☒ Low ☒ Moderate ☒ Middle ☐ Family Type Large Families ☒ Families with Children ☒ Elderly ☒ Public Housing Residents ☒ Homeless

		Rural ☐ Chronic Homelessness ☐ Individuals ☐ Families with Children ☐ Mentally Ill ☐ Chronic Substance Abuse ☐ Veterans ☐ Persons with HIV/AIDS ☐ Victims of Domestic Violence ☐ Unaccompanied Youth ☐ Non-homeless Special Needs Elderly ☐ Persons with Mental Disabilities ☐ Persons with Physical Disabilities ☐ Persons with Developmental Disabilities ☐ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☐ Non-housing Community Development ☐ Other ☐ User Defined _____
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	• Homeowner Unit Preservation • Rental Unit Preservation
	Basis for Relative Priority	Cost burden (including severe cost burden) were shown to be the primary housing problem in Arlington Heights. Therefore, affordable housing is ranked a high priority. The basis for the associated goals (homeowner and rental preservation) is the aging of the Village's housing stock.

# 2	Priority Need Name	Homelessness
	Priority Level	High

	Description	This priority seeks to ensure that every person in the community has basic shelter every night and enabling homeless persons and persons at-risk of homelessness to access emergency shelter, transitional housing, and eventually obtain permanent housing.
	Population	Income Level Extremely Low ☒ Low ☒ Moderate ☒ Middle ☐ Family Type Large Families ☒ Families with Children ☒ Elderly ☒ Public Housing Residents ☐ Homeless Rural ☐ Chronic Homelessness ☒ Individuals ☒ Families with Children ☒ Mentally Ill ☒ Chronic Substance Abuse ☒ Veterans ☒ Persons with HIV/AIDS ☒ Victims of Domestic Violence ☒ Unaccompanied Youth ☒ Non-homeless Special Needs Elderly ☐ Persons with Mental Disabilities ☐ Persons with Physical Disabilities ☐ Persons with Developmental Disabilities ☐ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☐ Non-housing Community Development ☐ Other ☐ User Defined _____
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	• Homeless Services • Emergency Shelters/Transitional Housing

	Basis for Relative Priority	Although the number of homeless is relatively low as a percentage of the total population, there is significant housing need among the extremely low and low income renters, particularly cost burden needs. These renters are at-risk of homelessness. The Village also recognized that the needs of homeless persons should be prioritized due to the level and complexity of their needs, and the impact of homelessness and unstable housing on the individuals, families (particularly families with children) and the broader community.
--	-----------------------------	--

#3	Priority Need Name	Other Special Housing/Non-Homeless Needs
	Priority Level	High
	Description	This priority seeks provide transitional and permanent housing with supportive services, or supportive services alone, to enable persons with special needs who are not currently homeless to live healthily and as independently as possible.
	Population	Income Level Extremely Low ☒ Low ☒ Moderate ☒ Middle ☐ Family Type Large Families ☐ Families with Children ☐ Elderly ☐ Public Housing Residents ☐ Homeless Rural ☐ Chronic Homelessness ☐ Individuals ☐ Families with Children ☐ Mentally Ill ☐ Chronic Substance Abuse ☐ Veterans ☐ Persons with HIV/AIDS ☐ Victims of Domestic Violence ☐ Unaccompanied Youth ☐ Non-homeless Special Needs Elderly ☒ Persons with Mental Disabilities ☒ Persons with Physical Disabilities ☒

		Persons with Developmental Disabilities ☒ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☒ Non-housing Community Development ☐ Other ☐ User Defined _____
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	• Homeowner Unit Preservation • Rental Units Preservation • Public Facilities with Low/Moderate Income Housing Benefit • Public Services
	Basis for Relative Priority	The needs for special housing for non-homeless person is evidenced by the waiting lists for supportive housing in the community. Senior housing and housing for persons with disabilities were also types of housing program ranked highly by residents in the community survey.

#4	Priority Need Name	Public Service Needs
	Priority Level	High
	Description	This priority seeks to address poverty and to enhance the quality of life, and improve the stability of individuals and families in Arlington Heights through the availability of health, education, recreation, transportation, child care, disability services, family and individual support, and other services and opportunities. Services will primarily be provided by private, non-profit organizations in the community. The Village will consider funding all types of public services based on demonstrated needs in the community and provided to extremely low, low, and moderate income individuals and households; therefore the

		income populations have been designated below but beneficiaries may also be members of the homeless and special needs populations.
	Population	Income Level Extremely Low ☒ Low ☒ Moderate ☒ Middle ☐ Family Type Large Families ☐ Families with Children ☐ Elderly ☐ Public Housing Residents ☐ Homeless Rural ☐ Chronic Homelessness ☐ Individuals ☐ Families with Children ☐ Mentally Ill ☐ Chronic Substance Abuse ☐ Veterans ☐ Persons with HIV/AIDS ☐ Victims of Domestic Violence ☐ Unaccompanied Youth ☐ Non-homeless Special Needs Elderly ☐ Persons with Mental Disabilities ☐ Persons with Physical Disabilities ☐ Persons with Developmental Disabilities ☐ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☐ Non-housing Community Development ☐ Other ☐ User Defined _____
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	Public Service Activities with Other Than Low/Moderate Income Housing Benefit
	Basis for Relative Priority	The need for public services is evidenced by the number of application the Village receives for CDBG funding and the data contained in those applications. In the community survey, none of the public service areas

		were identified as low priorities by the public (i.e. ranked as an average priority rating of between 1 and 2 out of 4).
--	--	--

#5	Priority Need Name	Public Facilities
	Priority Level	High
	Description	This priority seeks to ensure that facilities that serve the social, recreational, health, family and other needs of the persons in the community are provided, maintained, and available for use by all residents. Housing and other facilities that provide housing and/or services for special populations are usually categorized by HUD as public facilities. Priority for such special needs housing facilities will be given to the populations indicated below. Persons with alcohol and other addictions and person with HIV/AIDS are not included under this needs area because their specific numbers in Arlington Heights are not known and it is not expected that public facilities would be funded specifically for these populations although they may be present in the designated income levels or other designated categories.
	Population	Income Level Extremely Low ☒ Low ☒ Moderate ☒ Middle ☐ Family Type Large Families ☐ Families with Children ☐ Elderly ☐ Public Housing Residents ☐ Homeless Rural ☐ Chronic Homelessness ☐ Individuals ☐ Families with Children ☐ Mentally Ill ☐ Chronic Substance Abuse ☐ Veterans ☐ Persons with HIV/AIDS ☐

		Victims of Domestic Violence ☐ Unaccompanied Youth ☐ Non-homeless Special Needs Elderly ☒ Persons with Mental Disabilities ☒ Persons with Physical Disabilities ☒ Persons with Developmental Disabilities ☒ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☒ Non-housing Community Development ☒ Other ☐ User Defined _____
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	- Public Facility Other Than Low/Moderate Income Housing Benefit - Public facility For Low/Moderate Income Housing Benefit
	Basis for Relative Priority	According to the community survey, senior services and senior housing were ranked in the top five categories of public services and housing. Supporting the Village's Senior Center, which is a public facility, is important to the Village in addressing senior housing and service need. Housing for persons with disabilities is also ranked relatively highly (fifth of fifteen housing types), and housing for persons with disabilities is categorized by HUD as public facilities.

#6	Priority Need Name	Planning & Administration
	Priority Level	High
	Description	This priority seeks to ensure that strategies, goals, and projects of the entire community are responsive to community needs, are well designed and manage, and are coordinated with other community

		organizations for the most effective and efficient delivery of services.
	Population	Income Level Extremely Low ☒ Low ☒ Moderate ☒ Middle ☐ Family Type Large Families ☐ Families with Children ☐ Elderly ☐ Public Housing Residents ☐ Homeless Rural ☐ Chronic Homelessness ☐ Individuals ☐ Families with Children ☐ Mentally Ill ☐ Chronic Substance Abuse ☐ Veterans ☐ Persons with HIV/AIDS ☐ Victims of Domestic Violence ☐ Unaccompanied Youth ☐ Non-homeless Special Needs Elderly ☐ Persons with Mental Disabilities ☐ Persons with Physical Disabilities ☐ Persons with Developmental Disabilities ☐ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☐ Non-housing Community Development ☐ Other ☐ User Defined <u>All of the above.</u>
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	Other/Planning
	Basis for Relative Priority	Staff support is needed to continue to administer the CDBG program and to manage Village-administer CDBG-funded programs.

#7	Priority Need Name	Economic Development
	Priority Level	Low. Economic development is a high priority of the Village. However, at this time, it is not proposed that CDBG funds be used to support Village economic development activities, and therefore, as per HUD instructions with respect to the Consolidated Plan, economic development is assigned a low priority for CDBG funding. The Village is investigating economic development activities that it may propose receive funding through from the CDBG program at which time the priority level with respect to CDBG funding would be changed to high.
	Description	Economic development activities are those that involves expanding economic opportunities including job creation and retention. The Village engages in economic development activities primary through its Department of Planning and Community Development.
	Population	Income Level Extremely Low ☐ Low ☐ Moderate ☐ Middle ☐ Family Type Large Families ☐ Families with Children ☐ Elderly ☐ Public Housing Residents ☐ Homeless Rural ☐ Chronic Homelessness ☐ Individuals ☐ Families with Children ☐ Mentally Ill ☐ Chronic Substance Abuse ☐ Veterans ☐ Persons with HIV/AIDS ☐ Victims of Domestic Violence ☐ Unaccompanied Youth ☐ Non-homeless Special Needs Elderly ☐ Persons with Mental Disabilities ☐ Persons with Physical Disabilities ☐

		Persons with Developmental Disabilities ☐ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☐ Non-housing Community Development ☐ Other ☐ User Defined _____
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	None. The Village considered economic development to be a high priority for the Village, but not for funding from the CDBG program at this time. However, the Village will continue to evaluate whether CDBG funds may be successfully utilized as an economic development tool. The Village will propose an amendment to the Consolidated Plan if it wishes to propose to change the priority level for economic development activities to be funded with CDBG funds from a low to a high priority. The public input, including priorities, received through consultations and the community needs survey has been provided to the Village staff engaged economic development activities.
	Basis for Relative Priority	Although economic development is a high priority for the Village, it is listed as a low priority in this Plan because there is no plan to use CDBG funds for economic development at this time. Should this change, the Consolidated Plan will be amended.

#8	Priority Need Name	Infrastructure
	Priority Level	Low. Infrastructure is a high priority of the Village. However, at this time, it is not proposed that CDBG funds be used to support Village infrastructure activities, and therefore, as per HUD instructions with respect to the Consolidated Plan, infrastructure is assigned a low priority for CDBG funding. The Village is investigating infrastructure activities that it may propose receive funding through from the CDBG program at which time the priority level with respect to CDBG funding

		would be changed to high.
	Description	Public infrastructure refers to the system of public works that support the operation and quality of life in the Village including roads, sidewalks, public buildings, water and sewer systems, etc.
	Population	Income Level Extremely Low ☐ Low ☐ Moderate ☐ Middle ☐ Family Type Large Families ☐ Families with Children ☐ Elderly ☐ Public Housing Residents ☐ Homeless Rural ☐ Chronic Homelessness ☐ Individuals ☐ Families with Children ☐ Mentally Ill ☐ Chronic Substance Abuse ☐ Veterans ☐ Persons with HIV/AIDS ☐ Victims of Domestic Violence ☐ Unaccompanied Youth ☐ Non-homeless Special Needs Elderly ☐ Persons with Mental Disabilities ☐ Persons with Physical Disabilities ☐ Persons with Developmental Disabilities ☐ Persons with Alcohol or Other Addictions ☐ Persons with HIV/AIDS and their Families ☐ Victims of Domestic Violence ☐ Non-housing Community Development ☐ Other ☐ User Defined _____
	Geographic Areas Affected	No specific geographically affected areas are targeted.
	Associated Goals	None. The Village considers its infrastructure to be an essential part of the Village, but does not expect to fund infrastructure needs from its CDBG allocation at this time. However, the Village will continue to

		evaluate whether CDBG funds may be successfully utilized to support infrastructure needs. The Village will propose an amendment to the Consolidated Plan if it wishes to propose to change the priority level for infrastructure activities to be funded with CDBG funds from a low to a high priority. The public input, including priorities, received through consultations and the community needs survey has been provided to the Village staff engaged infrastructure/public works activities.
	Basis for Relative Priority	Although improving infrastructure is a high priority for the Village, it is listed as a low priority in this Plan because there is no plan to use CDBG funds for infrastructure costs and improvements at this time. Should this change, the Consolidated Plan will be amended.

Narrative (Optional)

SP-30 Influence of Market Conditions – 91.215 (b)

Influence of Market Conditions

Affordable Housing Type	Market Characteristics that will influence the use of funds available for housing type
Tenant Based Rental Assistance (TBRA)	No funds are expected to be used for Tenant Based Rental Assistance.
TBRA for Non-Homeless Special Needs	No funds are expected to be used for Tenant Based Rental Assistance.
New Unit Production	The Village of Arlington Heights is a built-out community with limited available vacant land. Land and new construction costs make the development of new affordable housing units challenging. The Village addresses this issue through guidelines that encourage developers to include new affordable units within newly constructed multi-family developments. This inclusionary zoning policy allows developers to pay a fee-in-lieu of providing affordable units in their developments into the Arlington Heights Affordable Housing Trust Fund (created in July 2013) which will use funds to produce or preserve permanently affordable housing units.
Rehabilitation	Approximately 61% of the Village's housing stock was built prior to 1980 and is therefore 35 years of age and older. Typically, most major home components (ex. roof, furnace, etc.) can last up to 20 – 25 years. Therefore, many homes in Arlington Heights need are or will need major repairs.
Acquisition, including preservation	The Village does not include the acquisition and preservation of affordable housing as a strategy to be carried out by the Village. However, as funding allows, the Village will support such activities by affordable housing providers including providers of housing for persons with special needs. Market characteristics that influence the use of funds available for this housing type include housing, land and rehabilitation costs. Although housing values declined in the mid-2000s, the values are relatively high as compared with other areas of the State and are rebounding.

Table 48 – Influence of Market Conditions

SP-35 Anticipated Resources - 91.215(a)(4), 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public-federal	- Housing - Homeless – Continuum of Care - Non-Homeless Special Need - Public Services - Public Facilities - Planning & Administration	\$250,000	\$50,000	\$213,000	\$513,000	\$1,200,000	Year 2 – 5 Assumptions Each year: \$250,000 annual grant \$ 50,000 program inc. $\begin{array}{r} \text{X} \quad 4 \\ \hline \$1,200,000 \end{array}$ \$1,200,000 (yr 2 – 5) \$ <u>513,000</u> (yr 1) \$1,713,000

Table 49 - Anticipated Resources

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village's CDBG funding allocation will be used by funded agencies to leverage funding from other sources. In particular, the agencies that provide public services have indicated that CDBG funding from the Village of Arlington Heights is beneficial when they

are seeking other government or private-sector funding. CDBG funds may also leverage other government funding from other federally funded programs such as the HOME program, State programs such as those administered by the Illinois Housing Development Authority (IHDA), other public housing funds, or funding from other public or private entities. The CDBG entitlement program has no matching requirements.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, no publically owned land or property located within the jurisdiction has been identified to address the needs identified in the plan.

Discussion

The Village's CDBG entitlement allocation is a major source of funding for addressing the housing and other needs of its extremely low, low, moderate income residents.

Other financial resources that the Village plans to use to address housing needs are funds collected under the Village's affordable housing policies that allow developers to pay a fee in lieu of providing affordable housing units in multi-family, residential developments, funds deposited from various sources into the Village's Affordable Housing Trust Fund, and funding available for affordable housing through tax increment financing districts as approved by the Village Board.

SP-40 Institutional Delivery Structure – 91.215(k)

Explain the institutional structure through which the jurisdiction will carry out its consolidated plan including private industry, non-profit organizations, and public institutions.

Responsible Entity	Responsible Entity Type	Role	Geographic Area Served
Village of Arlington Heights	Municipality	Affordable Housing Programs Public Facilities Planning Economic Development Infrastructure	Village-Wide
Various Housing and Public Service Providers will be listed here	Non-Profit Agencies and Non-Profit or For-Profit Housing Developers/Providers	Affordable Housing Homelessness Special Needs Housing and Services Public Services Public Facilities	Village-Wide/Region

Table 50 - Institutional Delivery Structure

Assess of Strengths and Gaps in the Institutional Delivery System

Strengths in the institutional delivery system are that a wide variety of services and facilities are offered. Also, providers work together to refer clients for services and they avoid duplication of services when possible. Gaps in the institutional delivery system are primarily related to the availability of resources to serve the demand.

Availability of services targeted to homeless persons and persons with HIV and mainstream services

Homelessness Prevention Services	Available in the Community	Targeted to Homeless	Targeted to People with HIV
Homelessness Prevention Services			
Counseling/Advocacy	X	X	
Legal Assistance	X		
Mortgage Assistance	X		
Rental Assistance	X	X	
Utilities Assistance	X	X	
Street Outreach Services			
Law Enforcement	X	X	
Mobile Clinics			
Other Street Outreach Services	X	X	

Supportive Services			
Alcohol & Drug Abuse	X	X	
Child Care	X	X	
Education	X	X	
Employment and Employment Training	X	X	
Healthcare	X	X	
HIV/AIDS	X	X	X
Life Skills	X	X	
Mental Health Counseling	X	X	
Transportation	X	X	
Other			
Other			

Table 51 - Homeless Prevention Services Summary

Describe how the service delivery system including, but not limited to, the services listed above meet the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth)

The homeless service delivery system is coordinated by the Alliance to End Homelessness in Suburban Cook County.

As stated on the Alliance’s website, “As the lead agency for suburban Cook County’s Continuum of Care, the Alliance brings together a range of services and housing options for homeless people. The Alliance convenes a variety of stakeholders to cooperatively set priorities, collect data, rank project applications, and measure outcomes. In coordinating the annual application to the US Department of Housing and Urban Development (HUD) for homeless assistance grants, the Alliance brings in approximately \$9 million per year to support over fifty homeless programs in the region.

The Alliance organizes its work at the local grassroots level into three Community Based Service Areas (CBSAs) for Homeless Assistance. These CBSAs—serving the north, west, and south areas of suburban Cook County—form a collaborative homeless assistance information, referral, shelter, and service delivery system within their local communities. The CBSAs have been instrumental in the overall development and implementation of the Continuum of Care strategy.

The mission of the Alliance to End Homelessness is to strive for the elimination of homelessness in suburban Cook County through the coordination and maximization of available resources to

assist homeless individuals and families. The Alliance serves as a convener for the collaborative, community-based endeavors of homeless service providers, affordable housing developers, local governments, foundations, and the private sector.”

The Village of Arlington Heights is located in the North Community Based Service Area. The needs and services in this CBSA are addressed by the Association of Homeless Advocates in the North District (AHAND) . The non-profit agency member of AHAND that provide direct client services are the Aging and Disability Foundation; Alexian Brothers Center for Mental Health; Beacon Therapeutic – CHIPRA Program; Catholic Charities; Northwest Compass, Inc.; The Center of Concern; Fellowship Housing; Journeys | The Road Home; NAMI Barrington Area; North Cook Intermediate Service Center; The Harbour, Inc.; Veterans Administration; and the WINGS Program, Inc. These agencies provide a wide spectrum of services including those listed in the table above. Some of the agencies specialize in serving particular subgroups of the homeless population such as chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth.

Describe the strengths and gaps of the service delivery system for special needs population and persons experiencing homelessness, including, but not limited to, the services listed above

Although all of the homeless prevention services listed above are available in the community, the demand exceeds the service capacity of the organizations that provide the services. Federal and State funding cuts have been detrimental to the homeless network’s ability to provide services. Also, due to the large size and large population of suburban Cook County, it can be difficult to track the availability of services throughout the County.

Provide a summary of the strategy for overcoming gaps in the institutional structure and service delivery system for carrying out a strategy to address priority needs

In its A Strategic Plan Forward to End Homelessness 2014-2017 Strategic Plan, the Alliance to End Homelessness in Suburban Cook County (July 2014) lists the following goals to improve the institutional structure of the homeless delivery system. Detailed action steps are listed in the strategic plan which is available at: www.suburbancook.org/strategicplan2014.

Emergency Shelter

- Strengthen emergency shelter practices in suburban Cook County to reconnect people to housing as quickly as possible.

Transitional Housing

- Redefine role of transitional housing within the Cook County housing continuum.
- Develop alternative funding and service models for transitional housing.

Rapid Re-Housing (RRH)

- Increase rapid re-housing capacity to 275 beds to meet the need in suburban Cook County.
- Ensure that rapid re-housing targets populations with low and moderate service needs.
- Develop standards and procedures for rapid re-housing.

Permanent Supportive Housing (PSH)

- Ensure that permanent supportive housing targets populations with intensive service needs, who experience long-term homelessness, are vulnerable and are hardest to house.
- Increase the amount of permanent supporting housing in suburban Cook County to 1,307 beds by January 2018.
- Build on success of 150 Homes Team to continue to quickly housing 18 of the most vulnerable homeless per month.

Affordable Housing

- Increase affordable housing availability in suburban Cook County especially for those with very low incomes.
- Implement new FLOW vouchers and homeless preferences with the Housing Authority of Cook County. Flow vouchers are represent housing opportunity is designed for current residents of permanent supportive housing who have demonstrated housing stability and secure connections to the community, and who are motivated to transition into subsidized affordable housing with limited follow-up supportive services.

Street Outreach

- Increase geographic coverage of street outreach in suburban Cook County.
- Secure adequate resources for street outreach in suburban Cook County.

Homelessness Prevention

- Improve targeting and access to homeless prevention resources to better meet needs.
- Expand homelessness prevention activities beyond financial assistance.

Employment

- Increase awareness about existing employment-related resources.
- Develop provider knowledge and skills in best practices in employment programs for people experiencing homelessness.
- Make employment an integral part of the suburban Cook County homeless system.
- Promote changes in government policies to support employment program and policies for people experiencing homelessness.

Health Care

- Enroll all people in the suburban Cook County homeless system into Medicaid or other health insurance.
- Equip people experiencing homelessness in suburban Cook County to effectively use insurance and health care system.
- Integrate homeless and health care systems in a systematic way.

Mainstream Resources

- Promote state-level policy changes that strengthen mainstream resources for people experiencing homelessness.
- Ensure that line staff have the training, information and support needed to connect participants efficiently with mainstream resources.

Additionally, Cook County has a new Call Center for the Prevention of Homelessness. The call center links homeless and at-risk residents of suburban Cook County to services such as short-term and medium-term rental assistance, security deposits, utility payments, moving assistance and motel/hotel vouchers. This is a developing system that will need support and refinement if it continues in order to maximize its effectiveness.

SP-45 Goals Summary – 91.215(a)(4)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2015	2019	Affordable Housing	Village-wide	Affordable Housing	\$600,000	___ Homeowner Housing Units
2	Rental Unit Preservation	2015	2019	Affordable Housing	Village-wide	Affordable Housing	\$100,000	___ Rental Housing Units
3	Homeless Services	2015	2019	Homelessness	Village-wide	Homelessness and At-Risk Homelessness	\$15,000	___ Persons – Homeless Prevention
4	Homeless Shelters/Transitional Housing/Permanent Housing	2015	2019	Homeless/Continuum of Care	Village-wide	Homelessness and At-Risk Homelessness	TBD if Funding Allows	___ Housing Units or Beds
5	Public Facilities with Low/Moderate Income Housing Benefit	2015	2019	Public Facilities	Village-wide	Public Facilities	\$98,000	___ Public Facilities
6	Public Facilities with other than Low/Moderate Income Housing Benefit	2015	2019	Public Facilities	Village-wide	Public Facilities	\$300,000	___ Public Facility
7	Public Services	2015	2019	Public Services	Village-wide	Public Services	\$300,000	___ Persons – Public service activities with other than housing benefit
8	Planning & Administration	2015	2019	Planning	Village-wide	Planning & Administration	\$300,000	na
							Total: \$1,713,000	

Table 52 – Goals Summary

Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.315(b)(2)

The Village is not a recipient of HOME program funds. Therefore, the Village does not have an estimate of the number of units that may be provided that meet the definition of affordable housing under the HOME program.

SP-50 Public Housing Accessibility and Involvement – 91.215(c)

Need to Increase the Number of Accessible Units (if Required by a Section 504 Voluntary Compliance Agreement)

Housing Authority of Cook County (HACC) is currently under a Voluntary Compliance Agreement (VCA) with the office of Fair Housing and Equal Opportunity at the Department of Housing and Urban Development to make 5% of its total public housing inventory accessible for persons with mobility impairments and 2% of its inventory accessible for people with auditory impairments.

When the project is completed, HACC will have 99 units that are fully accessible for persons with mobility impairments and 39 units that are accessible for persons with auditory impairments.

These units will be throughout the Northern and Southern parts of Cook County. In Arlington Heights, there will be nine (9) accessible units in the Albert Goedke Apartments building.

HACC also improves housing and living environments through its 5-year and annual Public Housing Agency Strategic Plans.

Activities to Increase Resident Involvements

The Village will continue its outreach efforts to residents of public housing and the management of public housing. The Village will also work with the HACC with respect to implementing its 5-year and annual Public Housing Agency Strategic Plans.

Is the public housing agency designated as troubled under 24 CFR part 902?

No

Plan to remove the ‘troubled’ designation

Not applicable.

SP-55 Barriers to affordable housing – 91.215(h)

Barriers to Affordable Housing

Strategy to Remove or Ameliorate the Barriers to Affordable Housing

Cost of Land

The cost and relative unavailability of land is a barrier to the development of affordable housing. Although housing prices have leveled off since the housing crisis, they are still relatively out of reach for extremely low-, low-, and many moderate-income households, especially families.

Public Policy

The Village of Arlington Heights has been pro-active in addressing the desire to have housing at various price points, including affordable housing. The following are key elements of the Village's policies concerning affordable housing:

- Village Board Goals – Since July 18, 2003, affordable housing goals have been among the Village Board's top 11 goals. The Village Board's current goals with respect to affordable housing are:
 - "Explore and encourage affordable private housing"
 - "Investigate availability of handicapped accessible and attainable apartments"
 - "Assure Arlington Heights meets State attainable housing percentage requirements"
- Housing Commission – Since the 1970s the Village has had a Housing Commission that makes recommendations to the Village Board concerning affordable housing and that oversees several of the Village's affordable housing programs.
- Inclusionary Affordable Housing – Since 1998, the Village has required that all developers of residential Planned Unit Development s (PUDs) or those making amendments to residential PUDs explain how their developments respond to the Village's affordable housing goals. In 2009, the Village produced a "Multi-Family Affordable Housing Toolkit" that institutes the Villages desire to include affordable units in development and sets for the Village's goals for the numbers of units desired on a sliding scale tied to the total number of units in the development. There has been one agreement to date by a developer to pay a fee in lieu of providing affordable housing units. These funds will be deposited in the Village's Affordable Housing Trust Fund.

- Comprehensive Plan – The Village’s Comprehensive Plan states that it is a goal of the Village “to encourage a wide variety of housing alternatives by type, size, and price range.”
- Collaboration – The Village collaborates with its surrounding suburbs through the Northwest Suburban Housing Collaborative (NWSHC). The NWSHC received a technical assistance grant from the Chicago Metropolitan Agency for Planning (CMAP) to study the housing needs and barriers of the 5-jurisdiction area. The NWSHC further had a study conducted with respect to senior housing needs and is addressing barriers to seniors aging in place in their homes.
- Taxes - The total Village budget is funded by a combination of sources. Village property taxes accounts for only a portion of the total property tax bill with remainder going to other taxing bodies.
- Land Use Controls - The Village of Arlington Heights is a well-established community. The existing housing stock is comprised of a diverse mix of housing choices. The housing mix ranges from single-family detached homes to high and mid-rise apartment and condominium buildings. It is the Village’s goal, as stated in its Comprehensive Plan, to maintain this diversity.
- Zoning Regulations - The Village’s zoning regulations are intended to protect and promote health, safety, comfort, convenience, and general welfare of the residents. Zoning regulations are applied consistently, objectively, and uniformly to encourage compatible land uses while promoting a diverse mix of land uses.
- Building Codes - The Village utilizes the Standard BOCA Basic Building Code for all construction types. This is the standard building code used by many surrounding communities. Specific deviations and modifications are contained in various ordinances. A separate Housing Maintenance and Occupancy Code has also been adopted by the Village that provides minimum standards for basic equipment and facilities such as kitchen and bathroom facilities. Code enforcement actions conducted by the Building Department are essential for maintaining the quality of housing in Arlington Heights. The Village has had a Single-Family Rehab Loan program since 1978 to assist low- and moderate-income homeowner in complying with Village Code.
- Fees and Charges - In any community, there are costs associated with doing business. These costs are often reflected in the form of fees and charges. Such fees and charges include: new service tap-in fees, school and park donations, capital improvement fees, and other similar fees. There are also the standard permit fees and costs for outside consultant services when necessary. All fees are reviewed on an annual basis for comparison to surrounding communities and with industry standards. The Village does not consider its fees to be excessive nor prohibitive to development. Impact fees are

only assessed when new/additional units are added to the housing stock in the Village and reflect the costs associated with providing services for the additional units.

Growth Limits

There are no policies on growth limits in the Village. Because nearly all of Arlington Heights has already been built out, there are no substantial tracts of undeveloped land.

Policies that Affect the Return on Residential Investment

The Village experienced a period of residential growth, particularly in the downtown, between 1995 and 2005. The majority of the new units would not be considered affordable. Toward the latter part of this period, the Village began requesting the inclusion of affordable units in developments and negotiating acceptable return to the investor for the inclusion of these affordable units by offering flexibility with respect to zoning regulations (e.g. density). These policies remain in effect and are available as tools when the area recovers from the housing and economic downturn that is being experienced across the nation.

The following numbers of units are reserved as affordable housing in the Village:

- As per Industrial Revenue Bond requirements, 20% of the units at the Dunton Tower Apartments (44 units) in downtown Arlington Heights must be rented to households at or below the Cook County median income for a family of four.
- At Timber Court condominiums, 21 of the approved units are to be permanently affordable and must be owned or rented by households at or below 80% of the Chicago area median income.
- The owner of the Arbor Lane Townhomes agreed to pay a fee in lieu of producing 2 affordable units expected to be approximately \$27,500 which will be deposited in the Village's Affordable Housing Trust Fund.
- The Arlington Downs rental development will include up to 24 affordable units (5% of the units produced after the first 300 in Phase 2 of the project)
- Seven of the rental units to be constructed at 212 N. Dunton (Parkview Apartments) must be maintained as permanently affordable and rented to persons at or below 60% of the Chicago Area Median Income or other income level as prescribed by federal affordable housing financing that may be secured for this project.

The Village sees preservation of existing modest and currently affordable housing stock and a potential for providing economically-efficient affordable housing the in the future. Programs are in place and are being researched to maintain and enhance this existing housing stock.

SP-60 Homelessness Strategy – 91.215(d)

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

In 2014, the Village received a grant that essentially mirrors a program that was in place from 2010 to 2013. The Arlington Heights Police Department (AHPD) partners with Alexian Brothers Mental Health (ABMH) Center professionals in an outreach venture. Patrol officers and a social worker drive the community and engage homeless in conversation. When police determine the health worker is not at risk, police step back to allow for privacy. The social worker assesses potential clients and offer professional services through ABMH. In the past, some have accepted services and then placed in transitional housing. Others refuse services and continue to remain homeless. This \$39,000 grant should allow for about 6 months of activity, and if it continues to be effective, the AHPD will seek funding to continue the program.

The Police Department considers our mental health outreach initiative a successful partnership with Alexian Brothers Mental Health professionals. The number of homeless persons engaged and directed to structured services has been documented throughout the duration of our related grants. In fact, this program was recently recognized by the International City/County Management Association as an innovative public/private partnership. Arlington Heights' former Village Manager Bill Dixon accepted the award on behalf of the Village of Arlington Heights in September 2014.

The agencies involved in the Alliance to End Homelessness in Suburban Cook County also provide outreach, including to unsheltered person. They assess their needs and provide services and housing. Client data is compiled through the Homeless Management Information System which is managed by the Alliance and this information is used to set goals and guide activities.

Addressing the emergency and transitional housing needs of homeless persons

Non-profit agencies in the area provide emergency and transitional housing for the homeless, and these efforts are coordinated through the Alliance to End Homelessness in Suburban Cook.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.

Persons as described above receive assistance from the Village of Arlington Heights through its Department of Building and Health Services, programs funded through the Village's CDBG grant, and agencies serving the north district of Cook County including Journeys|The Road Home, Catholic Charities, The Harbour, Inc., YWCA Evanston/North Shore, Northwest Compass, Connections for the Homeless, The Center of Concern, WINGS, the Housing Opportunity Development Corporation, Housing Options, the New Foundation Center, and the Housing Authority of the County of Cook.

Help low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families who are likely to become homeless after being discharged from a publicly funded institution or system of care, or who are receiving assistance from public and private agencies that address housing, health, social services, employment, education or youth needs

The area's discharge policies are explained in form MA-35.

SP-65 Lead based paint Hazards – 91.215(i)

Actions to address LBP hazards and increase access to housing without LBP hazards

The Village is aware of the health risks, especially to children, that exist in its older homes due to the presence of lead-based paint. The Village will continue to provide information and blood lead-based paint testing services to Village residents.

If persons are identified as having elevated blood lead levels, the appropriate County and State agencies will be notified and these persons will be referred for appropriate services.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

How are the actions listed above related to the extent of lead poisoning and hazards?

The Cook County Department of Public Health provided information to the Village at a meeting on November 14, 2014 concerning rates of lead poisoning in Arlington Heights. Although lead levels requiring intervention by Cook County are rare, levels that can affect children have been reported. The Village will seek to reduce lead exposure by complying with HUD regulations with respect to HUD-funded home rehabilitation.

How are the actions listed above integrated into housing policies and procedures?

The actions described above are included in the Village's policies for how it implements its Single-Family Rehabilitation Loan program and when complying with lead-based paint regulations with respect to other federally funded housing rehab.

SP-70 Anti-Poverty Strategy – 91.215(j)

Jurisdiction Goals, Programs and Policies for reducing the number of Poverty-Level Families

The Federal government has devised several programs such as food stamps, public housing, and health care to address some of the most critical needs of person in poverty. Elk Grove Township and Wheeling Township in Arlington Heights administer anti-poverty related programs. The school districts and employment training agencies provide English as a Second Language and job training programs.

Northwest Compass operates most of the area's self-sufficiency programs such as Head-Start and WIC. The agency also offers financial counseling, employment counseling, etc. The Village intends to support Northwest Compass as funding allows including supporting (through General Funds) a rent and mortgage assistance program that is jointly administered by the Village's Health Department and Northwest Compass.

The Village directly provides assistance for the critical needs of persons in poverty through its Department of Building and Health Services. This department provides certain medical services, provides emergency assistance with needs such as housing, food, and transportation, and makes appropriate referrals to agencies serving Arlington Heights residents.

Some of the homeless and other social service providers provide job counseling and job training or through counseling assist clients with finding educational opportunities that will lead to higher wage jobs. These agencies also refer clients to job training opportunities.

The Village also allocates its CDBG grant in such a way that 100% of the client meet the low- and moderate-income guidelines where the Federal requirement is that a minimum of 70% of the beneficiaries be low- and moderate-income. Several funded programs are designed to serve the homeless and other extremely low- and low-income clients and it is expected that some of these clients are at poverty level.

How are the Jurisdiction poverty reducing goals, programs, and policies coordinated with this affordable housing plan

Coordination takes place between the Village's Department of Planning and Community Development and the agencies funded through the CDBG program. Further, the Village coordinate is effort through the private sector and non-profit agencies. Much of this coordination takes place through Village commissions such as: the Housing Commission, Commission for Citizens with Disabilities, The Arlington Economic Alliance, and the Senior Citizens Commission.

SP-80 Monitoring – 91.230

Describe the standards and procedures that the jurisdiction will use to monitor activities carried out in furtherance of the plan and will use to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

During the 5-year period of this Consolidated Plan, the Village will annually evaluate its progress in meeting its housing and community development goals and objectives. This will be done by comparing its annual and cumulative annual goals to accomplishments. Results will be reported in the Village's annual Comprehensive Annual Performance Evaluation Report (CAPER) which will be made available for public review and comment.

The Village will require monthly or quarterly progress reports from its subrecipient organizations, mainly social service agencies providing public (social) services. All subrecipients will be subject to at least an annual desk monitoring review of their progress in meeting their objectives for the year. A standardized form will be used and included in the agency's file. Results of the annual review will be considered when responding to subsequent requests by the agency for funding. The Village will periodically perform an on-site monitoring visit. This will be done on a revolving basis. If any issues are discovered, the Village may choose to conduct annual reviews of the agency until the Village is assured that the issues have been settled.

Efforts will be made to include minority businesses in construction projects and otherwise with respect to purchasing in compliance with federal regulations. Subrecipients will be notified of their responsibilities in this regard.

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Federal	CDBG-eligible costs	\$250,000	\$50,000	\$213,000	\$513,000	1,200,000	Grant: \$250,000 Program Income: \$50,000 Carryover funds: \$213,000 Total: \$513,000

Table 53 - Expected Resources – Priority Table

The draft Annual Action Plan, including the CDBG budget, is based on an estimated CDBG Federal fiscal year 2015 grant allocation. It is rare that the Village's actual CDBG grant amount is known before the draft budget is considered by the Village Board in January of each year. The actual CDBG allocation is sometimes not known when the proposed Annual Action Plan is prepared. Each year, the approved plan and budget, often based on the estimated CDBG allocation, is submitted to HUD in mid-March to allow for HUD's 45-day review period prior to the beginning of the program year on May 1.

When the actual CDBG allocation amount has become known, the Village has informed HUD as to how it has decided to amend its plan and budget to coincide with the actual allocation amount. In some years, the difference between the estimated CDBG

allocation and the actual CDBG allocation has met the threshold of a “substantial change” to the Annual Action Plan thereby requiring that the Village hold an additional public hearing.

On October 21, 2014, HUD issued Notice: CPD-14-015 which affects when the Village may submit its Annual Action Plan to HUD. HUD will not accept a proposed Federal FY 2015 Annual Action Plan that is based on an estimated CDBG grant allocation.

Therefore, the Village proposed the following Contingency Plan which explains how the budget will be adjusted for the actual 2015 grant amount.

Contingency Plan:

If the final 2015 CDBG grant amount differs from the amount estimated in this annual action plan, the budget allocations will be proportionally increased or decreased from the estimated allocation levels so that the total matches the Village’s actual CDBG grant allocation except as noted below:

1. The allocation for the Senior Center will remain at \$150,000 which is the amount approved by HUD when the Senior Center funding plan was developed.
2. No public service activity shall be reduced below \$1,500.
3. Public service and administrative cost allocations are limited to the amounts allowed under the statutory caps for those types of costs.

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

The Village does not anticipate receive any Federal funds that have matching requirements.

CDBG funds will be used to leverage many sources of other funds. Sub-recipient agencies receiving CDBG-funding frequently site receiving Village support of their programs, through CDBG funding, as beneficial to them when seeking other public and private funds.

Sources of funds for sub-recipient programs include:

- private individuals (donations and participation in fund raisers),
- foundations,
- faith and civic groups,
- townships,
- United Way,
- Cook County, and
- Illinois State agencies

Additionally, the Village's Health Department supports the Consolidated Plan goals and objectives by operating the Senior Center and through the staff positions of Village nurses, the Human Services Coordinator, and Disabilities Services Coordinator. The Disabilities Services Coordinator position was formerly funded through the Village's CDBG allocation, but as the entitlement grant amount was reduced, the Village funded the position with its General Funds. The Health Department also provides direct client services through the Village's Emergency Fund which is funded through the Village's General Fund and fund raising of the Arlington Cares, Inc. non-profit organization.

With the growing challenges, and decreased CDBG funds, the Village of Arlington Heights has adopted or become involved in the following in order to meet the Consolidated Plan goals: 1) the Village created an Affordable Housing Trust Fund to support affordable housing programs; and 2) the Village is a member of the Northwest Suburban Housing Collaborative which received a technical assistance grant that produced the *Homes for a Changing Region Report* (to analyze the Village and Collaborative area's housing stock and needs), and has received grants from the Chicago Community Trust, Wintrust Financial and BMO Harris to study the housing needs of senior citizens in the area and develop several senior aging-in-place initiatives including a Handyman Program.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Discussion

No publically owned land or property has been identified in the plan to be used to address the needs identified in the plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

To be completed after public hearing scheduled for January 12, 2015.

Goals Summary Information

The draft “Funding” allocations and “Goal Outcome Indicators” will be added to the table below following the Public Hearing to be held on January 12, 2015.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2015	2016	Affordable Housing	Village-wide	Affordable Housing	TBD	#__ Homeowner Housing Units Affordability
2	Rental Unit Preservation	2015	2016	Affordable Housing	Village-wide	Affordable Housing	TBD	#__ Rental Housing Units Affordability
3	Homeless Services	2015	2016	Homelessness	Village-wide	Homelessness and At-Risk Homelessness	TBD	#__ Persons Availability/Accessibility
4	Homeless Shelters/Transitional Housing/Permanent Housing	2015	2016	Homelessness	Village-wide	Homelessness and At-Risk Homelessness	TBD	#__ Housing Units or Beds Availability/Accessibility
5	Public Facilities with Low/Moderate Income Housing Benefit	2015	2016	Public Facilities	Village-wide	Public Facilities	TBD	#__ Persons Affordability
6	Public Facilities with Other Than Low/Moderate Income Housing Benefit	2015	2016	Public Facilities	Village-wide	Public Facilities	TBD	#__ Persons Sustainability
7	Public Services	2015	2016	Public Services	Village-wide	Various Public Service Needs	TBD	#__ Persons Availability/Accessibility
8	Planning & Administration	2015	2016	Planning & Administration	Village-wide	Planning & Administration	TBD	#__ NA

Table 54 – Goals Summary

Goal Descriptions – See SP-45. Details for 2015-2016 to be completed after public hearing on January 12, 2015.

Projects

AP-35 Projects – 91.220(d)

Introduction

The Village has received application for funding the projects listed below for the 2015/2016 program year. This Annual Action Plan will be updated when the 2015/2016 funding allocations are approved by the Village Board:

Projects

#	Project Name

Table 55 – Project Information

Public Service Requests:

Faith Community Homes – Supportive Housing with Mentoring for Low-Income Working Families with Children: \$2,000 requested to benefit 11 Arlington Heights families.

Township High School District 214 Community Education Foundation – Beginning English as a Second Language Instruction: \$1,500 requested to benefit 18 Arlington Heights students.

Northwest Center Against Sexual Assault (NW CASA) – Sexual Assault Counseling, Crisis Intervention and Advocacy Program: \$2,000 requested with program to benefit 47 residents.

Children’s Advocacy Center – Child Abuse Services: \$2,000 requested with program to benefit 30 Arlington Heights residents.

WINGS Program – WINGS Program services: \$5,000 requested with program to benefit to Arlington Heights women and children.

Resources for Community Living – Shared Housing for Special Populations Program with program to benefit 25 Arlington Heights residents who have disabilities.

Escorted Transportation Service – Escorted Transportation Service NW: \$7,500 requested with program to benefit Arlington Heights senior residents of whom 1,199 are currently registered with the program.

Suburban Primary Health Care Council – Access to Care Program: \$10,000 requested with program to benefit 14 Arlington Heights residents.

Northwest Compass – Child Care Assistance Program: \$20,900 requested with program to benefit 30 Arlington Heights children.

Journeys | The Road Home – Homeless Prevention: \$10,000 requested with program to benefit 106 Arlington Heights residents.

Arlington Heights Park District – Children at Play: \$34,000 requested to benefit 25 – 35 Arlington Heights children.

Life Span – Services to Victims of Domestic Violence and Sexual Assault: \$7,000 requested with program to benefit 65 Arlington Heights residents.

The Center for Enriched Living – Social and Life Skill Enrichment for People with Developmental Disabilities: \$3,000 requested with program to benefit 35 Arlington Heights residents.

Shelter, Inc. – Healthy Families Program: \$5,000 requested with program to benefit 120 Arlington Heights residents.

Construction Projects

WINGS Program – Safe House: \$1,410 for modification to security system. Program estimated to benefit 10 Arlington Heights women and children during the program year.

Housing Authority of the County of Cook – Albert Goedke Apartments Renovation: \$75,000 requested as matching funds to receive from Cook County for the renovation of the 118 unit subsidized housing building.

Little City Foundation – CILA (group home) roof replacement: \$11,975 requested for the roof replacement of this home which has 8 Arlington Heights residents.

Senior Center – Debt Service: \$150,000 requested for continued financing of the Senior Center which served approximately 10,000 persons per year.

Single Family Rehabilitation Loan Program : \$150,000 requested to provide 0% interest, deferred home improvement loans to approximately 5 Arlington Heights homeowners.

Group Home/Transitional Housing Rehabilitation Program: \$75,000 requested to providing financing for improvements at group home and transitional housing facilities.

Administration

Housing Planner and Other Administrative Costs: \$60,000 requested to administer the CDBG program.

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocations of priorities will be based on needs described in the Consolidated Plan and applications. The primary obstacle to addressing underserved needs is insufficient funding.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Geographic Distribution

Target Area	Percentage of Funds

Table 56 - Geographic Distribution

The Village of Arlington Heights is not allocating investments geographically.

Rationale for the priorities for allocating investments geographically

Na

Discussion

Na

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

One Year Goals for the Number of Households to be Supported*	
1. Homeless	TBD
2. Non-Homeless	TBD
3. Special-Needs	TBD
Total	TBD

Table 57 - One Year Goals for Affordable Housing by Support Requirement

* According to directions from HUD, this estimate is not to include the provision of emergency shelter, transitional shelter, or social services.

1. Annual goal for housing assistance for units reserved for homeless individuals and households.
2. Annual goal for housing assistance for all units NOT reserved for homeless individuals and households.
3. Annual goal for housing assistance for units reserved for households that are not homeless but require specialized housing or supportive services.

One Year Goals for the Number of Households Supported Through	
1. Rental Assistance	TBD
2. The Production of New Units	TBD
3. Rehab of Existing Units	TBD
4. Acquisition of Existing Units	TBD
Total	TBD

Table 58 - One Year Goals for Affordable Housing by Support Type

Discussion

1. Annual goal for housing assistance for programs such as tenant-based rental assistance and one-time payments to prevent homelessness.
2. Annual goal for the construction of new units.
3. Annual goal for rehab or existing units.
4. Annual goal for housing assistance for programs such as down payment assistance.

AP-60 Public Housing – 91.220(h)

Introduction

Actions planned during the next year to address the needs to public housing

In 2014, the Housing Authority of the County of Cook (HACC) was awarded Low-Income Housing Tax Credits for the rehabilitation of the Albert Goedke Apartments in Arlington Heights. This building contains 118 rental units reserved for elderly and/or disabled families at or below the 80% of area median income (moderate income). In late 2014, there were 115 residents residing at Goedke Apartment, and over 85% of the households were at or below 30% of area median income (i.e. extremely low income). The HACC reports that the building has not undergone any significant renovations since it was constructed in 1978. In 2014, the Village provided a conditional commitment letter to the HACC to provide \$50,000 - \$75,000 in CDBG funds for the renovations so that the project is also eligible to receive funding from Cook County's CDBG program. The HACC has requested that the Village allocate \$75,000 in CDBG funds for the renovation of Goedke Apartments from the Village's FFY 2015 allocation. The total project cost for the renovations is approximately \$7,165,000.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

None unless requested to do so by the residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The HACC is not designated as troubled.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

TBD

Addressing the emergency shelter and transitional housing needs of homeless persons

TBD

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

TBD

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

TBD

Discussion

HUD requires that the one-year goals for activities to serve the housing and supportive service need of non-homeless populations who require supportive housing in this discussion.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Discussion:

The Village of Arlington Heights of Arlington Heights has been very proactive in addressing affordable housing needs.

The Village regularly reviews its land use controls, tax policies affecting land, zoning ordinance, building codes, fees and charges, growth limitations, and policies affecting return on residential investment.

The Village has adopted a Multi-Family Affordable Housing Policy that requires developers of Planned Unit Developments and proposing amendments to Planned Unit Development to explain how their projects are responsive to the Village's goal to explore and promote the creation of affordable private housing. The Village distributes a Multi-Family Affordable Housing Toolkit and Affordable Rental Housing Guidelines to inform developers with respect to the Village's expectations concerning the inclusion of affordable housing units in developments.

Through the use of the toolkit and guidelines, the following new construction units are planned or have been leveraged:

<u>Year</u>	<u>Project</u>	<u>Type</u>	<u>Units</u>
2006	Timber Court Condominiums	Deed Restricted	21
2012	Arbor Lane Townhomes	Fee in lieu of units	Approx. \$27,500 In lieu of 2 units
2012	Arlington Downs	Ordinance	Up to approx. 24
2014	Parkview Apartment	Ordinance	7 units

The Village has a Housing Commission that was created to expand the amount of affordable housing in the Village.

The Village's Building Department is proactive in working with owners of rental housing to insure that the rental housing stock is well maintained and safe.

Many of the non-profit agencies in the Village also work to remove barriers to affordable housing by providing financial assistance, housing counseling, landlord-tenant counseling and information on other housing-related issues.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to addressing underserved needs is insufficient funding. The Village will seek funding from other sources and support service providers in seeking funding from other sources.

Actions planned to foster and maintain affordable housing

In the FFY 2015 program year, the Village of Arlington Heights will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternate sources of funding to replace dwindling State and Federal funds for housing assistance and other affordable housing programs. The Housing Planner in the Department of Planning and Community Development will track housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single-Family Rehabilitation Program will be available to income-eligible individuals to improve their properties at low cost.

The Village will continue to implement the Village's inclusionary housing policies, as contained in the Multi-Family Affordable Housing Toolkit and Affordable Rental Housing Guidelines, intended to result in affordable units in new construction residential projects.

The Housing Commission will continue to promote a balanced housing stock including affordable housing for residents with low/moderate incomes.

The Building Department and Health Department will work throughout the community, including the Backstretch at Arlington Park, to improving housing and living environments.

No units are expected to be lost from the federally assisted housing inventory in Arlington

Heights.

Actions planned to reduce lead-based paint hazards

Refer to SP-65

The Village recognizes the health risk to residents from lead-based paint. The following actions will be taken in program FFY 2015 to further evaluate and reduce this danger:

The Department of Health and Human Services will provide lead-based paint blood testing for children between the ages of six months and six years of age at a cost of \$15 per test. Children will not be denied testing due to parents' inability to pay the \$15 for the test.

In cases where lead poisoning is confirmed by the testing, the child will be referred to a physician and the Cook County lead-based paint program.

Records will be retained for seven years for all individuals tested through the Village program.

Procedures for lead-based paint awareness and treatment will be implemented with respect to the Village's federally funded programs including, but not limited to, the Single-Family Rehabilitation Loan Program and the First-Time Homebuyer Program, in accordance with the lead-based paint regulations.

Actions planned to reduce the number of poverty-level families

Refer to SP-70

The Village will continue to coordinate efforts to assist households with incomes below the poverty line with other Village departments providing services to this population, and other community organizations providing similar services. It is also the Village's intent to assist in whatever way possible through programs and activities, persons at or below the poverty level.

Actions planned to develop institutional structure

Refer to SP-40

Actions the Village will take in FFY 2015 to develop institutional structure include:

The Village will continue to address affordable housing and other community needs within the region and will participate in and interact and coordinate service provision with regional planning groups such as Metropolis 2020, the Metropolitan Mayors Caucus, the Chicago Metropolitan Agency for Planning, the Metropolitan Planning Council (MPC), etc.

Actions planned to enhance coordination between public and private housing and social service agencies

During the 2015 program year, the Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

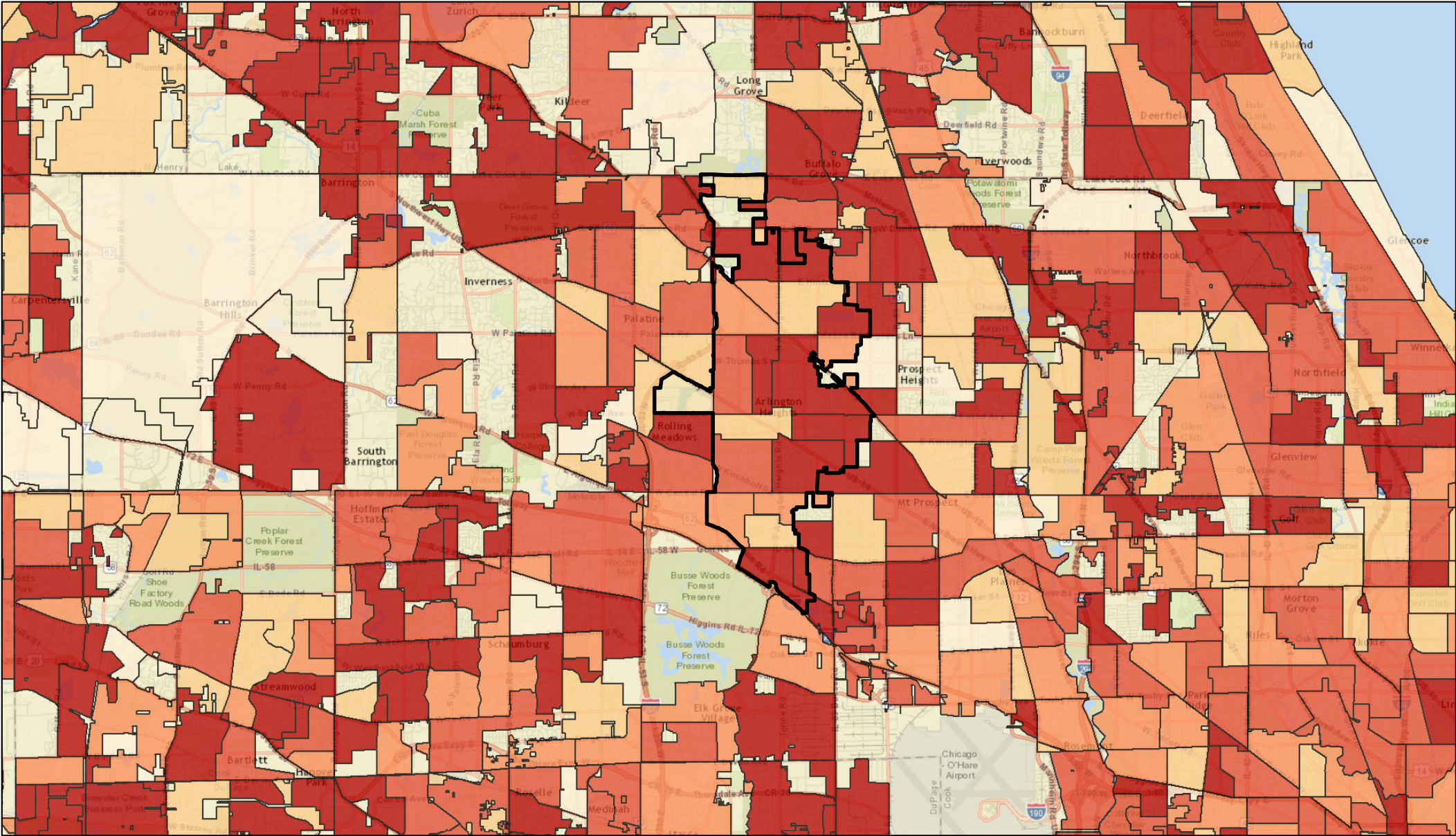
Discussion:

Appendix - Alternate/Local Data Sources

A. MAPS

B. Community Survey Results

Extremely Low Income Households with Any of the 4 Severe Housing Problems - Consolidated Plan



December 1, 2014

Override 1 **ELIHHWithHousingProblems**

T2_LE30_HP2_PCT



<21.67%



21.67-50.59%



50.59-70.21%



70.21-88.73%



>88.73%

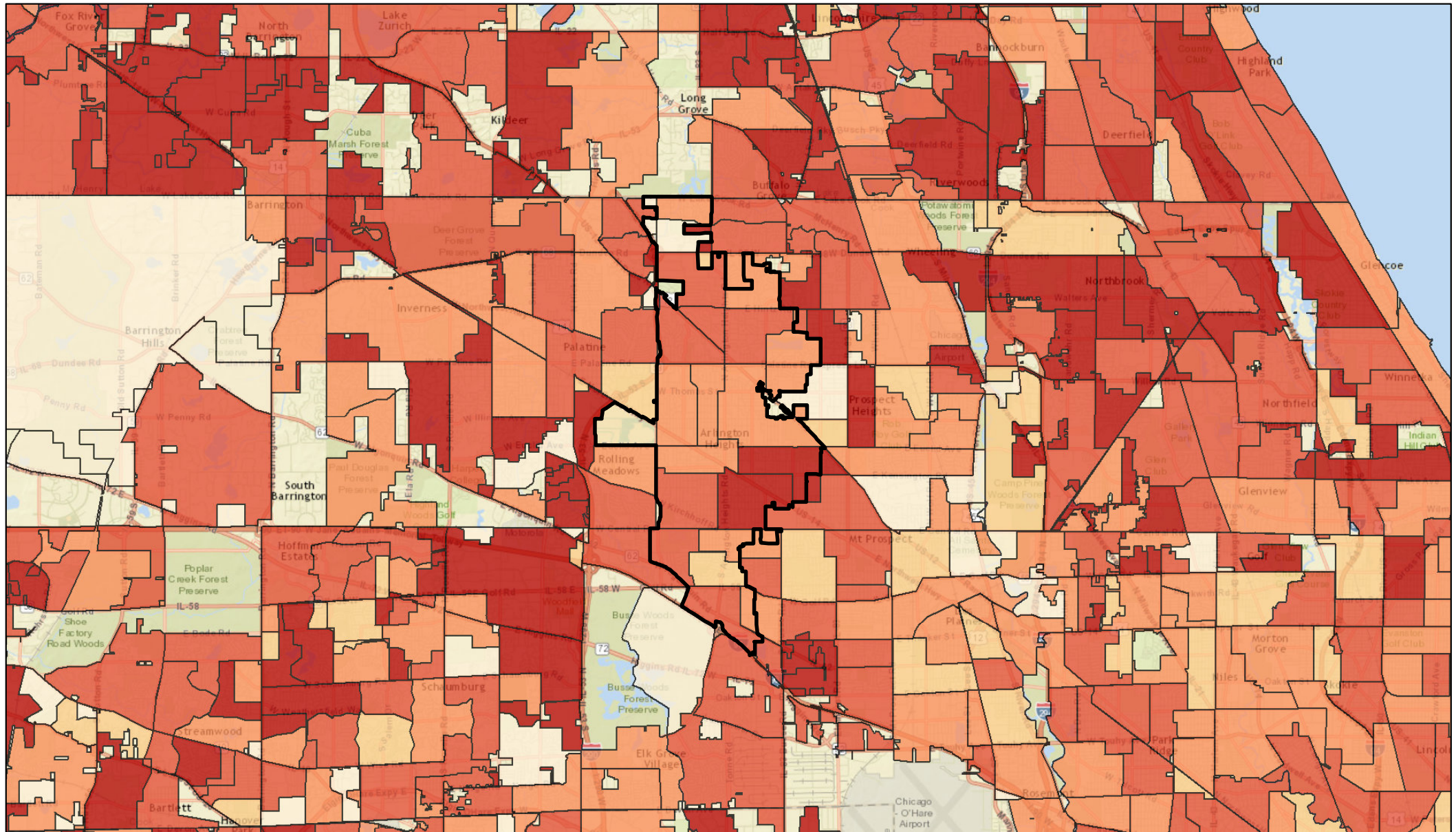
1:215,976

0 1.75 3.5 7 mi

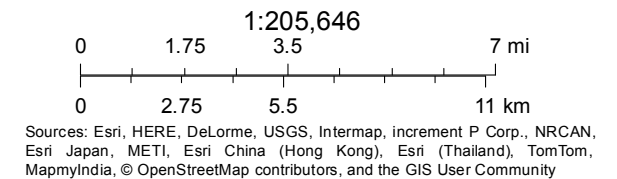
0 2.75 5.5 11 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

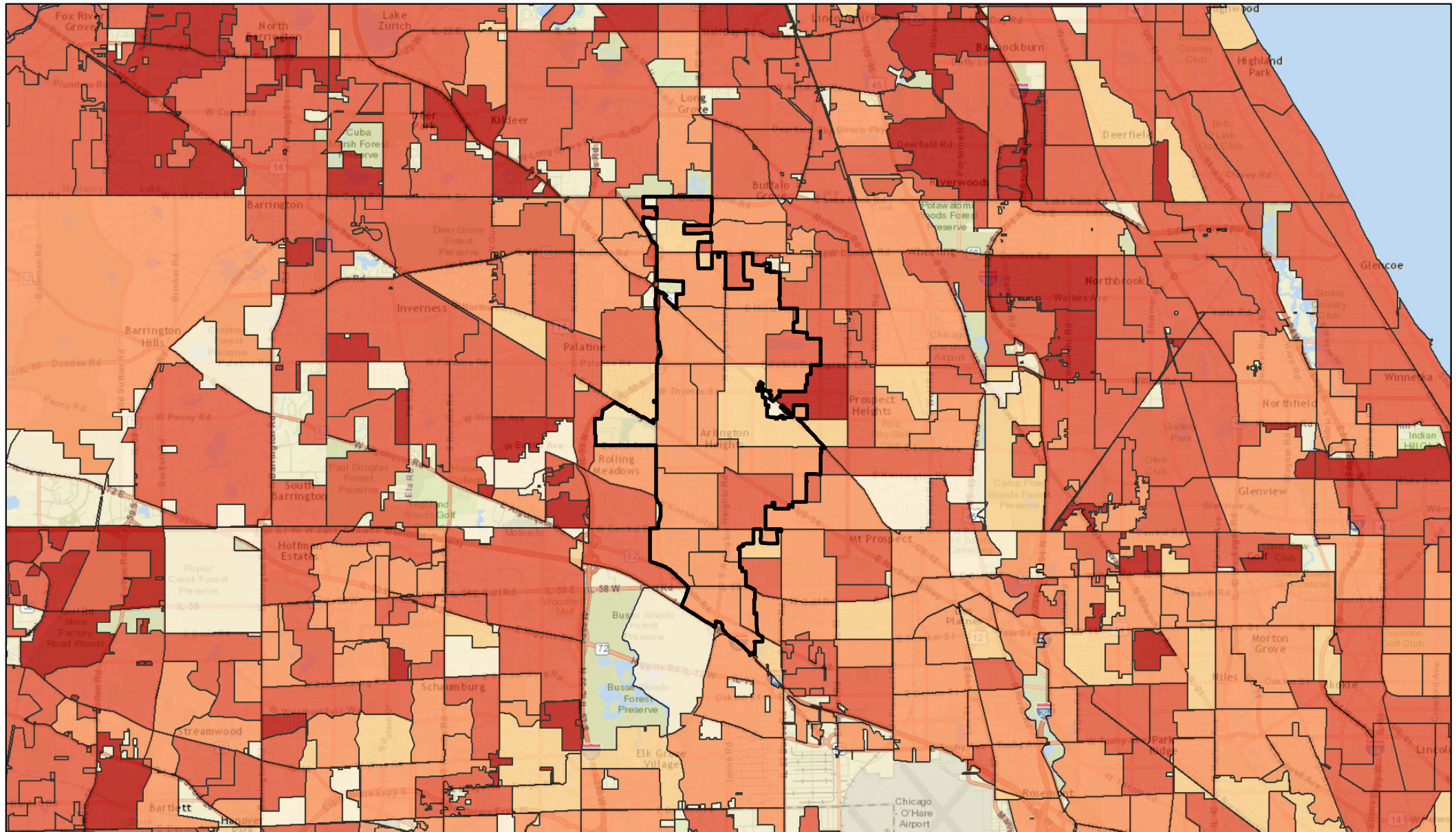
Low Income Households with Any of the 4 Severe Housing Problems - Consolidated Plan



December 1, 2014



Moderate Income Households with Any of the 4 Severe Housing Problems - Consolidated Plan



December 1, 2014

Override 1 **MIHHWithHousingProblems**

T2_LE80_HP2_PCT

<13%

13-31.65%

31.65-49.34%

49.34-76.29%

>76.29%

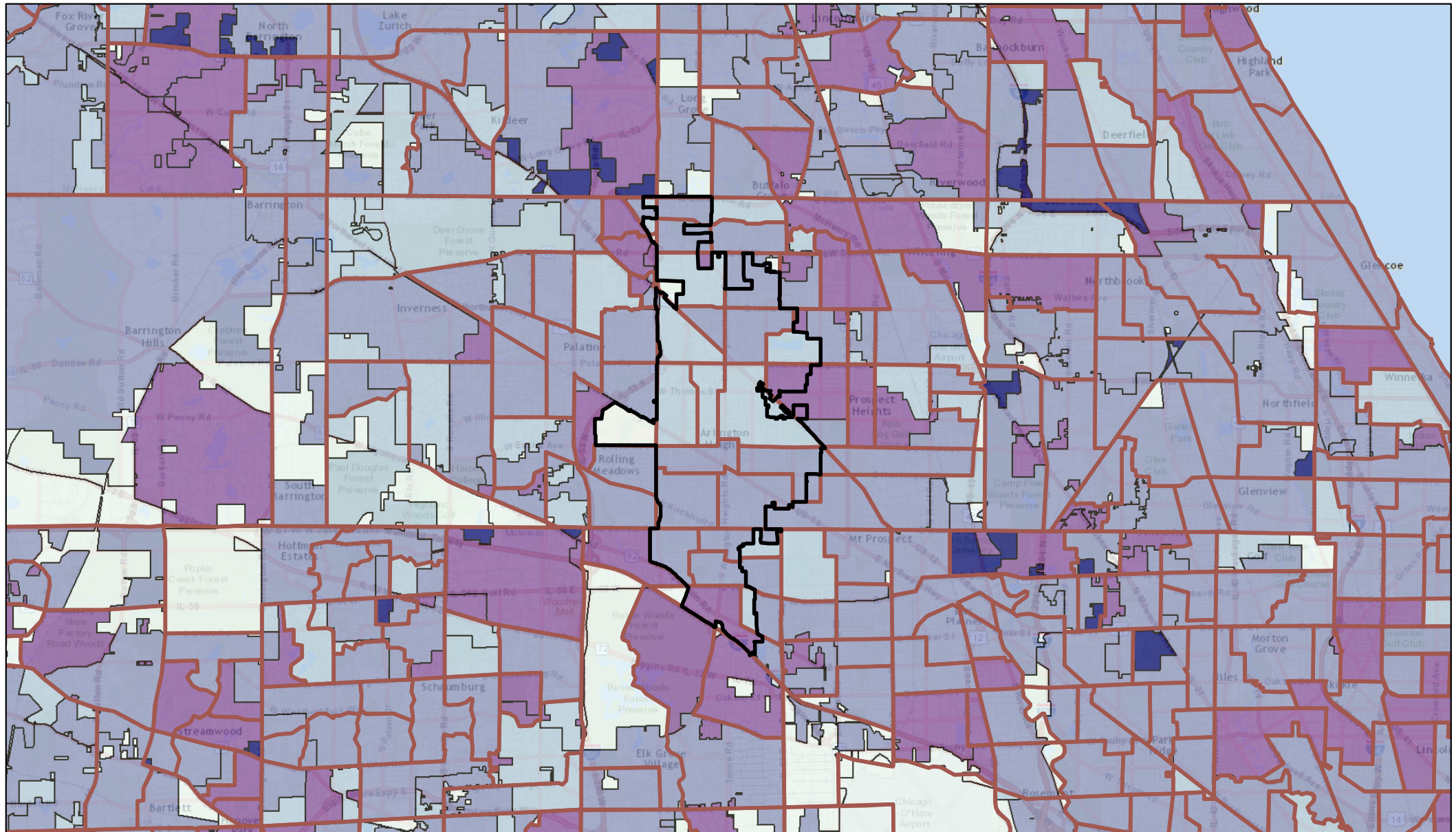
1:205,646

0 1.75 3.5 7 mi

0 2.75 5.5 11 km

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Percentages of Households that are Cost Burdened - Consolidated Plan



December 1, 2014

Override 1 **HousingCostBurden**

Census Tract **B25106_CB_PCT**

 <11.6% Paying>30%

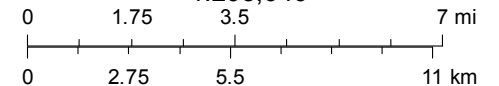
 11.6-29.15% Paying>30%

 29.15-44.93% Paying>30%

 44.93-72.98% Paying>30%

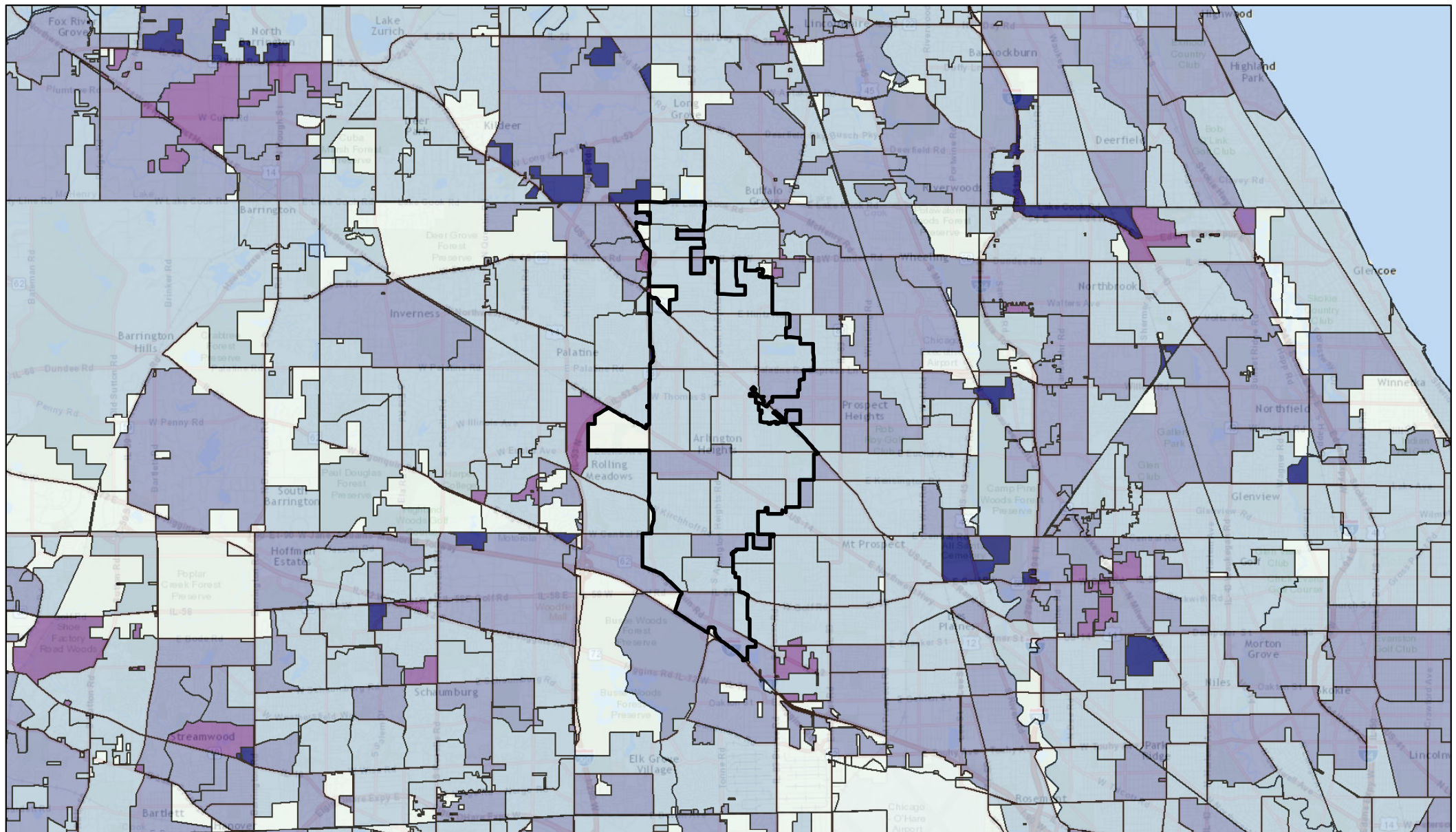
 >72.98% Paying>30%

1:205,646



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Areas of Housing Cost Burden - Consolidated Plan



December 2, 2014

Override 1 HousingCostBurden

B25106_CB_PCT

 <20% Paying>30%

20-40% Paying > 30%

40-60% Paying > 30%

60-80% Paying > 30%

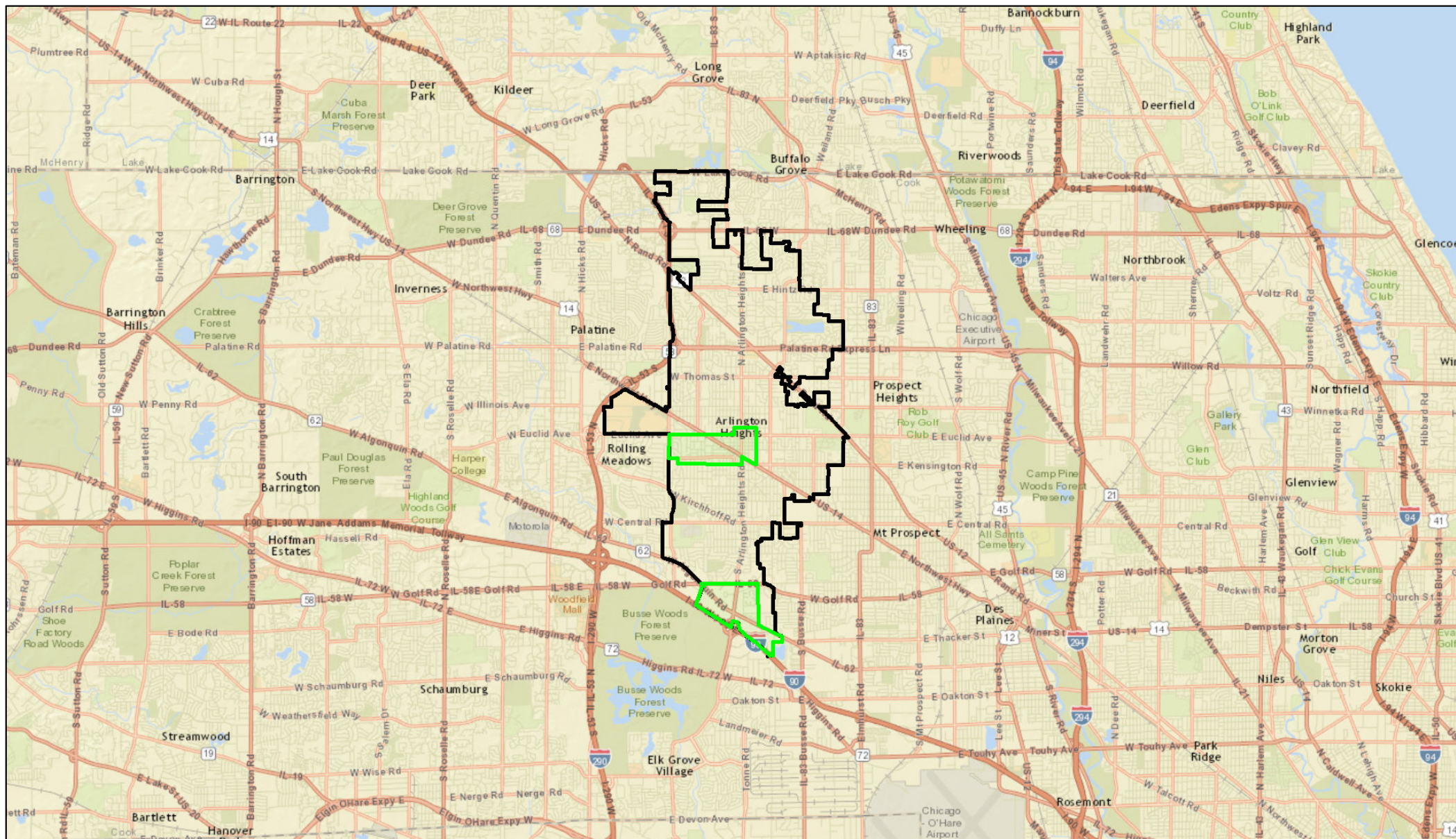
 >80% Paying >30%

1:205,646

0	1.75	3.5	7 mi
---	------	-----	------

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Area of Concentration - Hispanic - Consolidated Plan

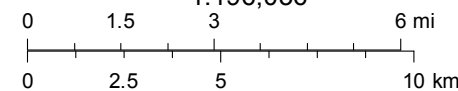


December 2, 2014

Override 1

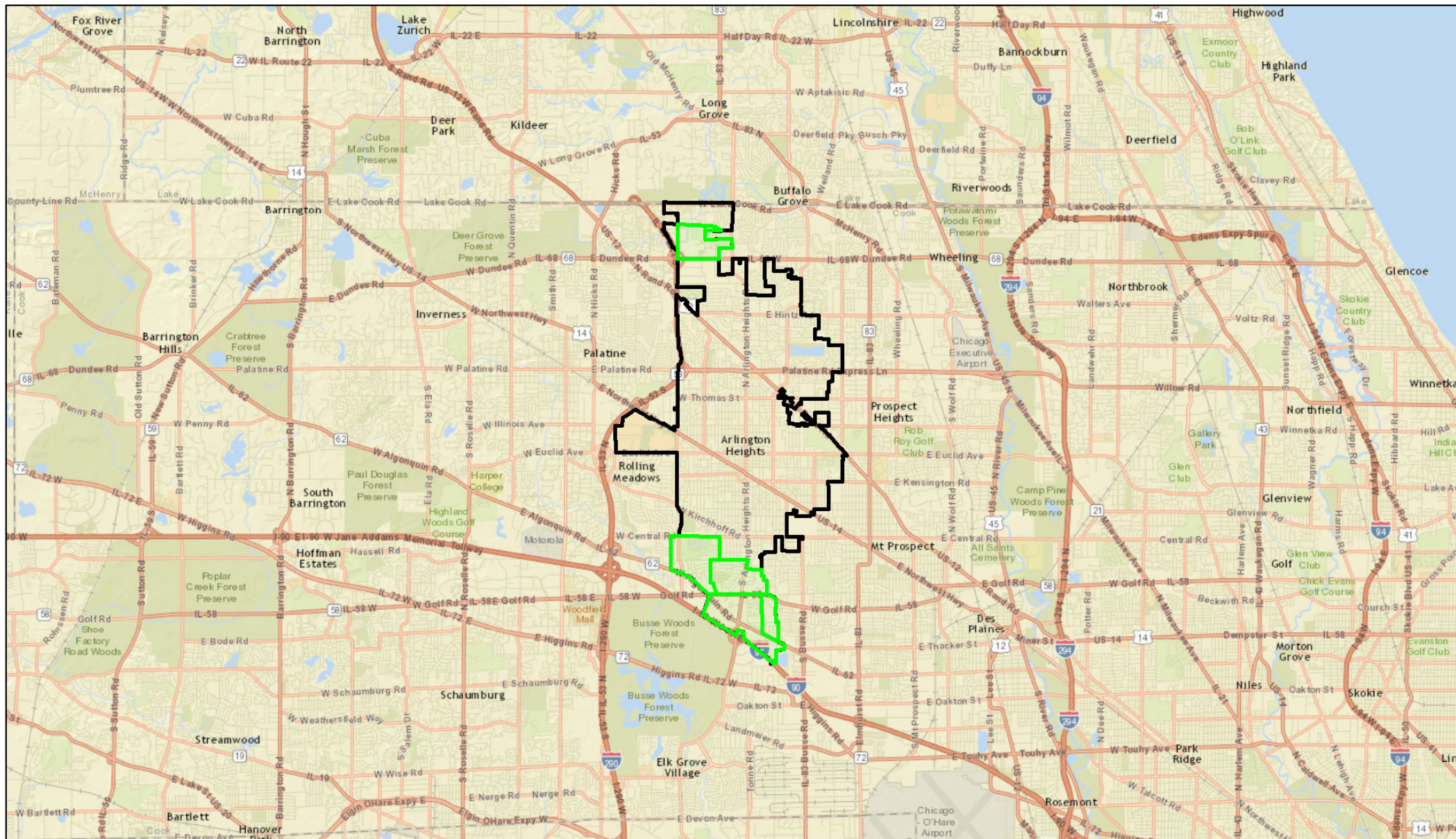
Override 1

1:196,036



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

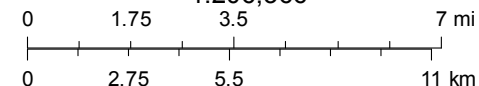
Area of Concentration - Black or African American - Consolidated Plan



December 2, 2014

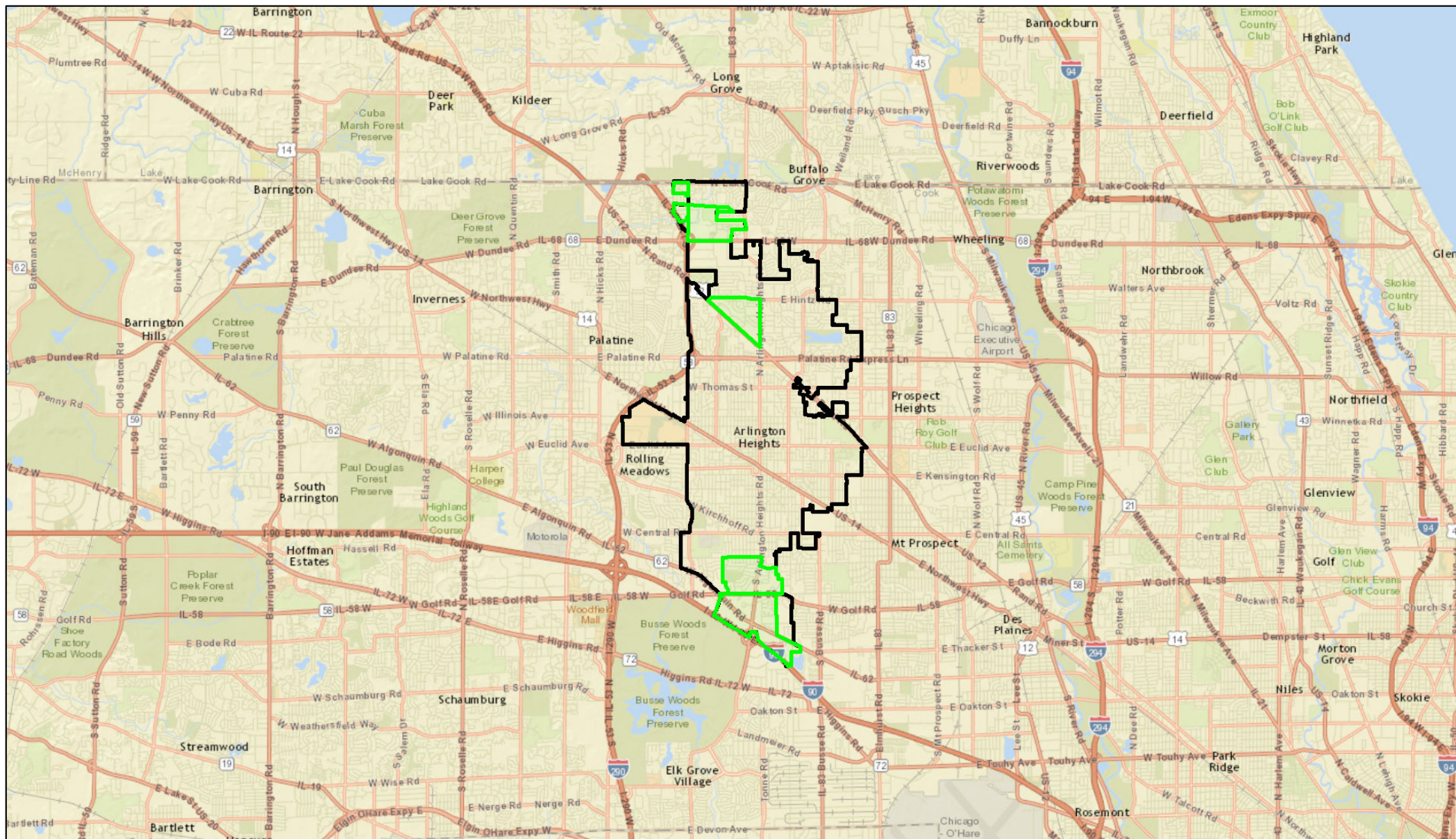
Override 1
Override 1

1:206,366



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Area of Concentration - Asian - Consolidated Plan

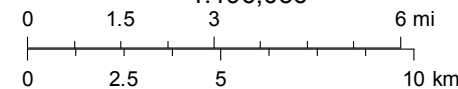


December 2, 2014

Override 1

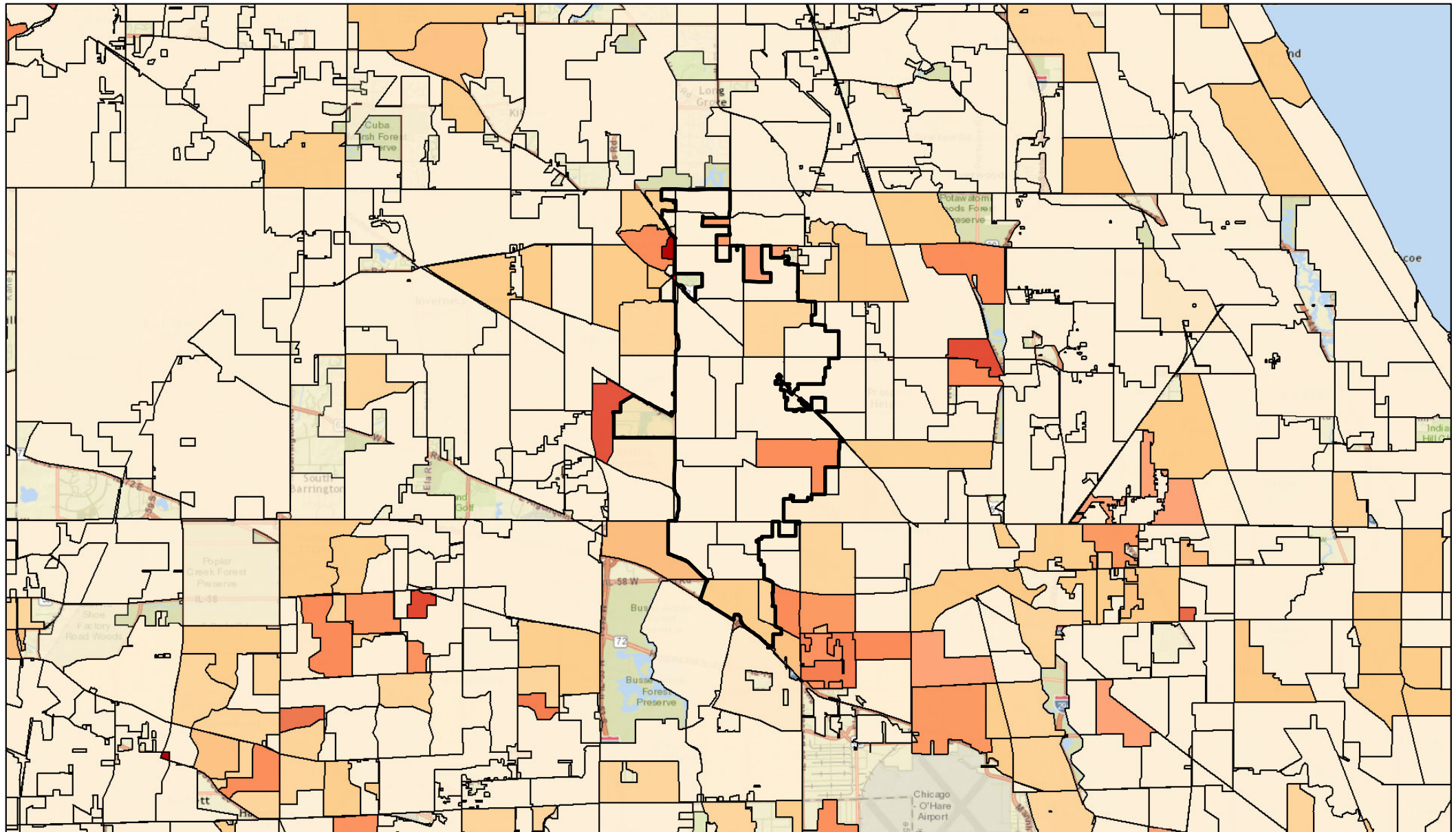
Override 1

1:196,036

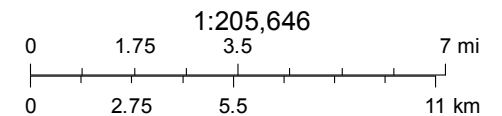
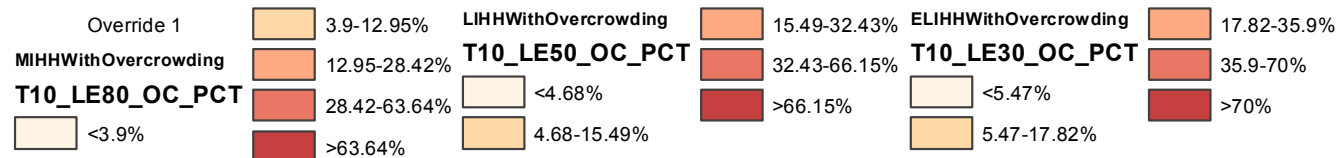


Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Areas of Overcrowding - Consolidated Plan

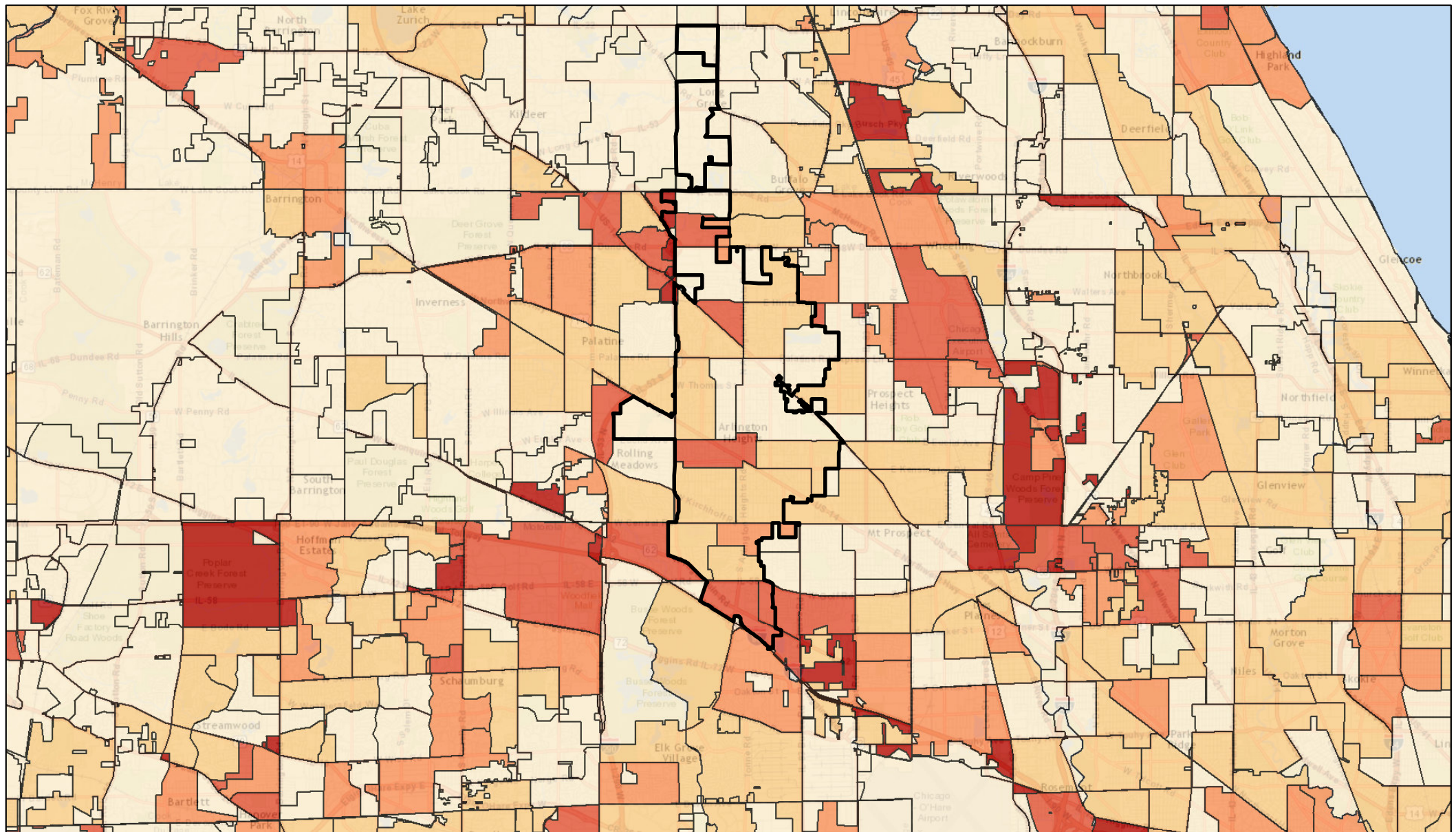


December 2, 2014

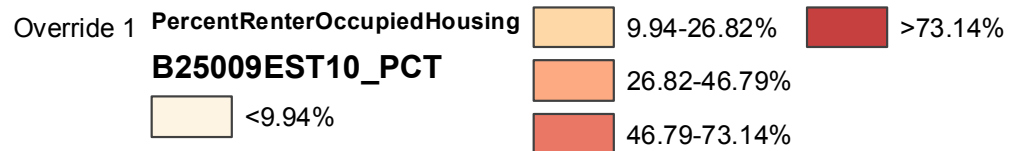


Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

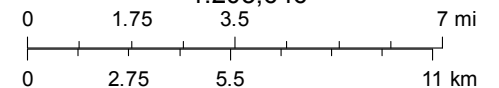
% Renter Occupied Units - Consolidated Plan



December 2, 2014

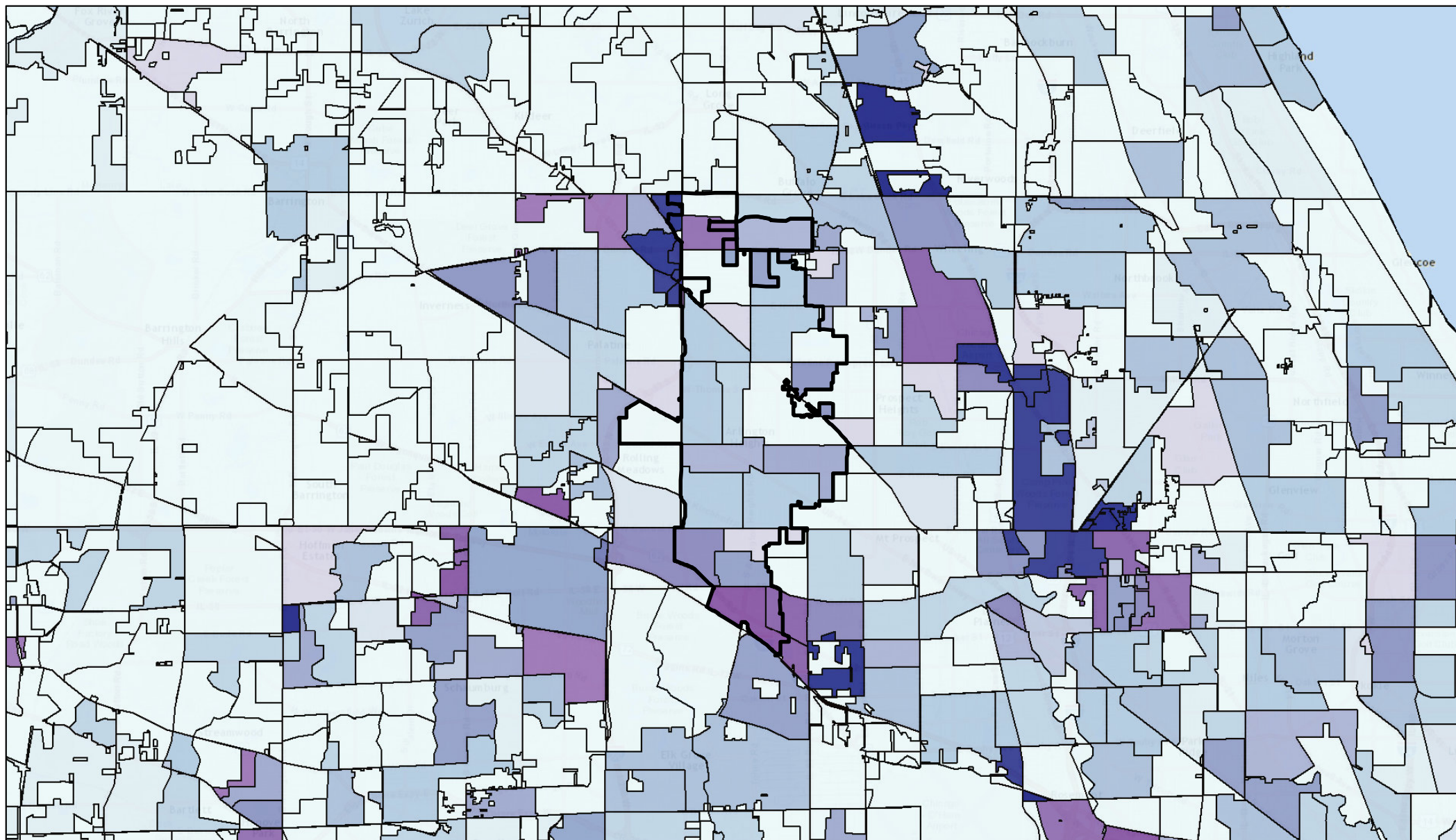


1:205,646



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Renter Occupied Units Structures with 5 - 19 and 20+ Units - Consolidated Plan



December 2, 2014

Override 1 **StructuresWith5to19Units**

B25024_5TO19_PCT

 <4.98%

4.98-15.87%

15 87-31 58%

21.58.57.030%

 >57.03%

StructuresWith20orMoreUnits

B25024_20PLUS_PCT

 <4.91%

4.91-16.74%

16 74-35 9%

25.0 65.20%

 >65.29%

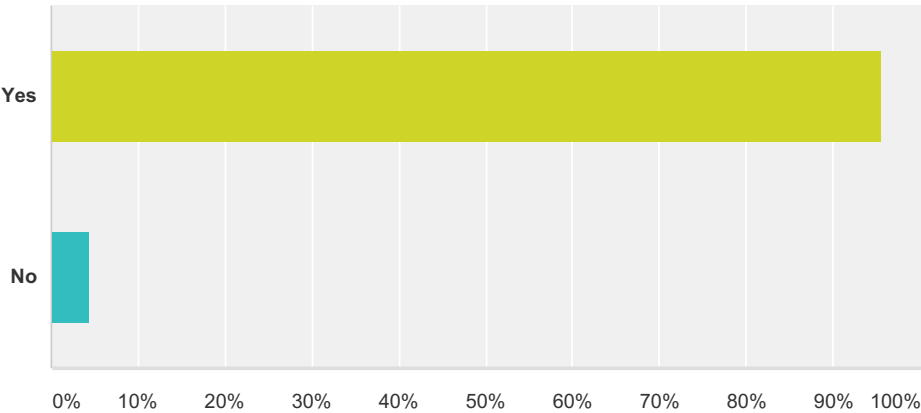
1:205,646

0	1.75	3.5	7 mi
---	------	-----	------

Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), TomTom, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

Q1 Are you a resident of Arlington Heights?

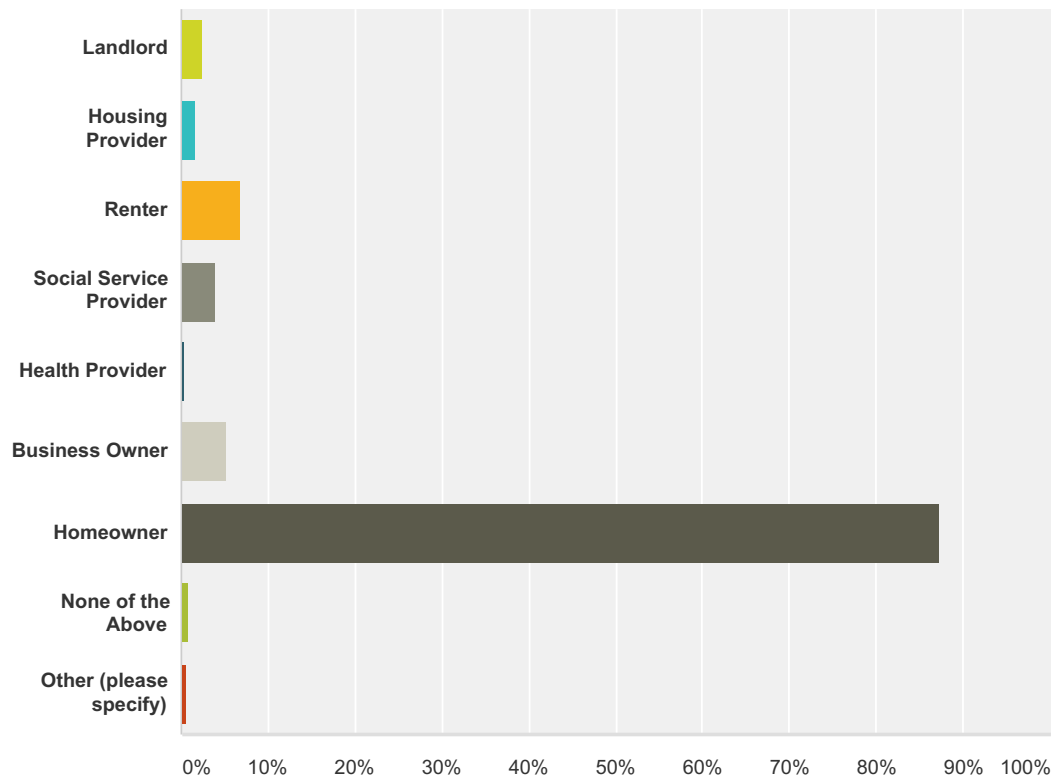
Answered: 514 Skipped: 0



Answer Choices	Responses	
Yes	95.53%	491
No	4.47%	23
Total		514

Q2 Which of the following best describes your status? (Check all that apply)

Answered: 514 Skipped: 0



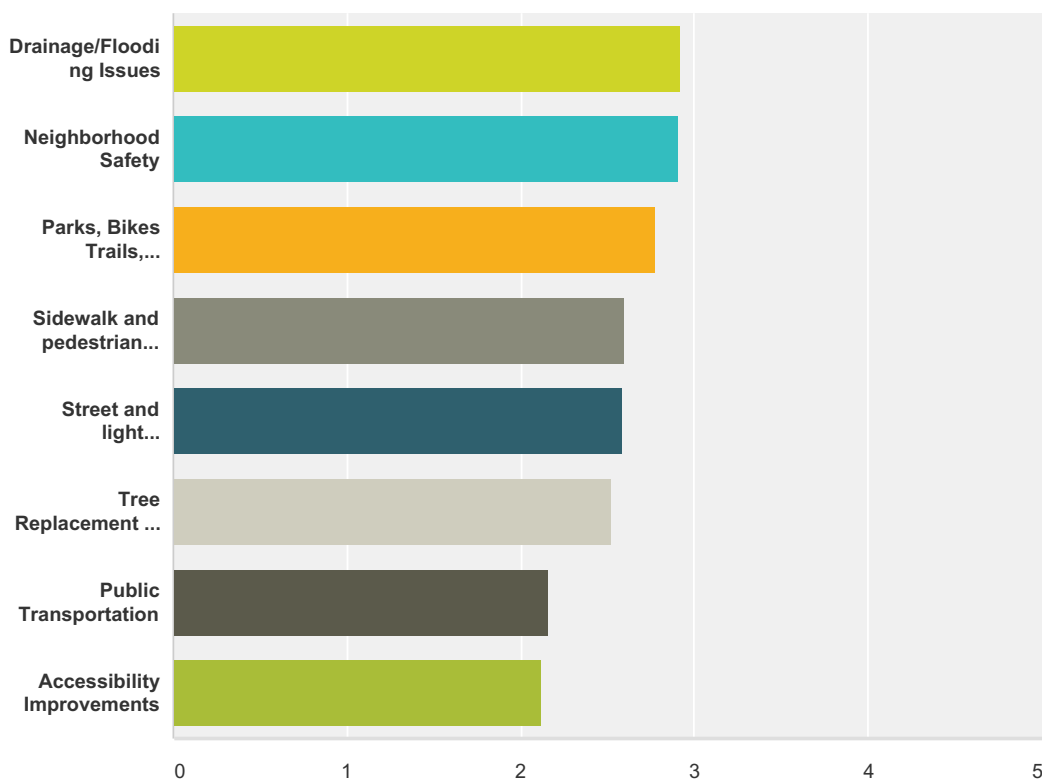
Answer Choices	Responses
Landlord	2.53% 13
Housing Provider	1.75% 9
Renter	6.81% 35
Social Service Provider	3.89% 20
Health Provider	0.39% 2
Business Owner	5.25% 27
Homeowner	87.35% 449
None of the Above	0.78% 4
Other (please specify)	0.58% 3
Total Respondents: 514	

#	Other (please specify)	Date
1	non profit organization	10/30/2014 1:49 PM
2	mortgage loan officer	7/31/2014 8:22 PM

3	Work in Arlington Heights	7/31/2014 10:14 AM
---	---------------------------	--------------------

Q3 How would you rate the following public infrastructure improvement needs? On a scale of 1 to 4, where 1 = Lowest and 4 = Highest

Answered: 447 Skipped: 67



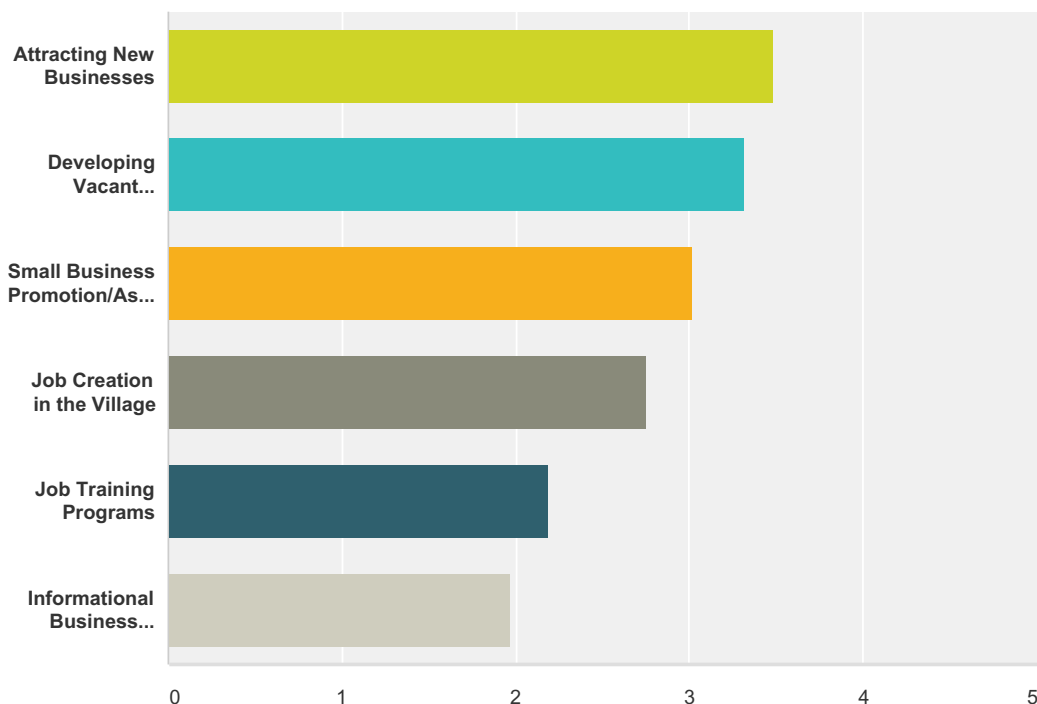
	1 (Low Priority)	2	3	4 (High Priority)	Total	Weighted Average
Drainage/Flooding Issues	9.17% 41	26.85% 120	26.85% 120	37.14% 166	447	2.92
Neighborhood Safety	9.62% 43	25.28% 113	29.98% 134	35.12% 157	447	2.91
Parks, Bikes Trails, Recreational Facilities	12.53% 56	25.50% 114	33.78% 151	28.19% 126	447	2.78
Sidewalk and pedestrian improvements	12.75% 57	31.54% 141	38.48% 172	17.23% 77	447	2.60
Street and light improvements	18.12% 81	25.73% 115	35.12% 157	21.03% 94	447	2.59
Tree Replacement on public property	15.88% 71	33.33% 149	32.66% 146	18.12% 81	447	2.53
Public Transportation	29.98% 134	35.57% 159	22.60% 101	11.86% 53	447	2.16
Accessibility Improvements	25.28% 113	44.74% 200	22.37% 100	7.61% 34	447	2.12

#	Please write in any public infrastructure needs not listed:	Date
1	The length of cross walk lights is not long enough. You basically have to run to cross an intersection even if you are an able bodied individual.	11/8/2014 8:25 AM
2	weather covers at bus stops for passengers to stand in.	11/2/2014 3:14 PM
3	Traffic lights improvement	11/1/2014 8:05 PM
4	I don't understand what is involved in improving neighborhood safety? it is always a high priority but what does that mean, how do you go about doing it?	11/1/2014 9:45 AM
5	Bury all utility wires, removing utility poles in oldest of subdivisions in Village, specifically from Central Ave north to Euclid Ave, from Mt Prospect border east to New Wilke road on the west	11/1/2014 7:16 AM
6	Far too much vandalism and far too little police involvement other than to be historians. They're useless. Based on their performance we only less than half of the current force.	10/30/2014 9:05 AM
7	Improvement for certain intersections needed, such as Arlington heights road and euclid. It needs turn lanes. Arlington heights needs more nature. Trails, forest, meadows. Parks need updating. New facilities.	10/29/2014 7:04 AM
8	Build walls on route 53 to reduce noise and raise property values	10/28/2014 7:54 AM
9	continue to renovate summer pools	8/27/2014 2:48 PM
10	A DOG PARK near NORTH Arlington Heights.	8/24/2014 3:52 PM
11	We need an indoor basketball/soccer athletic center like other towns (Libertyville, Schaumburg, Romeoville, Barrington, etc). Also Olympic pool needs improvements too many swim teams and community member depend on this facility. We need to do whatever we can to keep it up and foster healthy affordable options for all.	8/5/2014 11:12 PM
12	Turf fields for football	8/5/2014 8:14 AM
13	sidewalk crossing with enhancements over the tracks in the downtown area!	8/5/2014 7:59 AM
14	I am a resident on Hintz Road west of Arlington Hts. Road. The traffic continues to get worst each year. The volume of cars and the speeding has been a constant problem with going to and from 53. At times I can't even get out of my driveway. Posting a policeman & those automated speed signs don't help either.	8/4/2014 11:34 AM
15	pot holes on public streets	8/3/2014 7:04 PM
16	Downtown parking	8/2/2014 4:46 PM
17	Bury overhead utility lines to eliminate power outages due to tree limbs landing on them during storms. This will also improve real estate values/tax assessments by county during property turnovers	8/2/2014 12:00 PM
18	Street improvements 3, street light low 1	8/1/2014 2:08 PM
19	I would like to see an installation on a disc golf course at one of our parks. Closest ones are buffalo grove, elk grove village, rolling meadows, & palatine. Would like to enjoy one in my community (and better design).	8/1/2014 11:41 AM
20	More awareness and action towards affordable housing	8/1/2014 8:49 AM
21	EVERY subdivision in Arlington Heights NEEDS sidewalks. If you are going to require them for any subdivision, you need to require them for all subdivisions. Stop playing politics. Scarsdale NEEDS SIDEWALKS!!	8/1/2014 7:58 AM
22	I'm concerned because I keep seeing broken water mains around town - especially in the winter. I think updating the water system should be a big priority.	8/1/2014 7:44 AM
23	As someone who lives on the north side of Arlington Heights, most of the park money goes to the south side of town. This is not right. Glad to see the Camelot and Frontier improvements, but let's be honest, if not for the Camelot specific grant this would not have happened.	8/1/2014 7:12 AM
24	I believe our town is in tip top shape.	8/1/2014 5:47 AM
25	Health club needed in every public park. Concession for residents near that park area	7/31/2014 10:42 PM
26	Fiscal constraint	7/31/2014 8:24 PM
27	Parks with open spaces--not constrained by chain link fences or filled with ball fields. Arlington Heights is wholly lacking in open, green spaces.	7/31/2014 6:22 PM
28	Many, many streets need to be resurfaced!	7/31/2014 3:06 PM

29	Water main breaks all over the town	7/31/2014 2:39 PM
30	There are many streets that are uneven /choppy. This is unacceptable. Especially when there has been some sort of water line repair or improvements. Someone needs to be behind these contractors and ensure they repair the streets once their work is completed! I absolutely expect for the streets to be in decent repair for the taxes i pay! The pot holes and uneven surfaces should be addressed immediately. How about addressing pot holes and uneven pavement with an "800"number? Also, encourage village employees to report any such deficiencies of street repair.	7/31/2014 1:10 PM
31	Highest priority should be street repairs needed as a result of harsh winter conditions.	7/31/2014 12:41 PM
32	Please fix the flooding issue on Clarendon Ct. Every big rain, we get sewer water in our basements.	7/31/2014 12:15 PM
33	Rail crossings for cars need attention, not sure if that falls under Public Transportation	7/31/2014 10:18 AM
34	Would like to see a recreational gymnastics area and work out area or a in- door walking/ running track.	7/31/2014 9:17 AM
35	Either a traffic light, or daily AHPD traffic direction at Arlington Park Metra entrance/exit during peak hours.	7/31/2014 8:57 AM
36	Road repairs = 3	7/31/2014 8:52 AM
37	The paths around Lake Arlington should be a priority!	7/29/2014 5:29 PM
38	Nichols rd is all potholes	7/29/2014 9:35 AM
39	Turf athletic fields. Full-size indoor Fieldhouse	7/29/2014 8:59 AM
40	Replacing the outdated combined sewer/storm system. The storms are getting more severe all the time	7/28/2014 10:36 PM
41	For recreational facilities: an indoor ice rink, an athletic center (indoor gym, fitness equipment, gymnastics equipment) for the Northern part of Arlington Heights	7/28/2014 12:39 PM
42	Fix the roads like Campbell St.!	7/24/2014 6:20 PM
43	The Village needs a community center. Forest View is a sad excuse for a community gym (which I realize it is not intended to be). Some focus needs to be placed on bringing the community together, having a single gathering place, and an infrastructure that promotes health and wellness. There are too many different rec centers. We need a "One Arlington Heights" attitude, not a multiple segments.	7/24/2014 10:26 AM

Q4 How would you rate the following Economic Development needs? On a scale of 1 to 4, where 1 = Lowest and 4 = Highest

Answered: 447 Skipped: 67



	1 (Low Priority)	2	3	4 (High Priority)	Total	Weighted Average
Attracting New Businesses	1.58% 7	9.03% 40	28.67% 127	60.72% 269	443	3.49
Developing Vacant Sites/Redeveloping Underutilized Sites	6.71% 30	11.63% 52	24.83% 111	56.82% 254	447	3.32
Small Business Promotion/Assistance	7.17% 32	22.20% 99	32.06% 143	38.57% 172	446	3.02
Job Creation in the Village	9.91% 44	26.13% 116	42.12% 187	21.85% 97	444	2.76
Job Training Programs	22.42% 100	45.52% 203	22.42% 100	9.64% 43	446	2.19
Informational Business Workshops	32.13% 143	44.04% 196	18.88% 84	4.94% 22	445	1.97

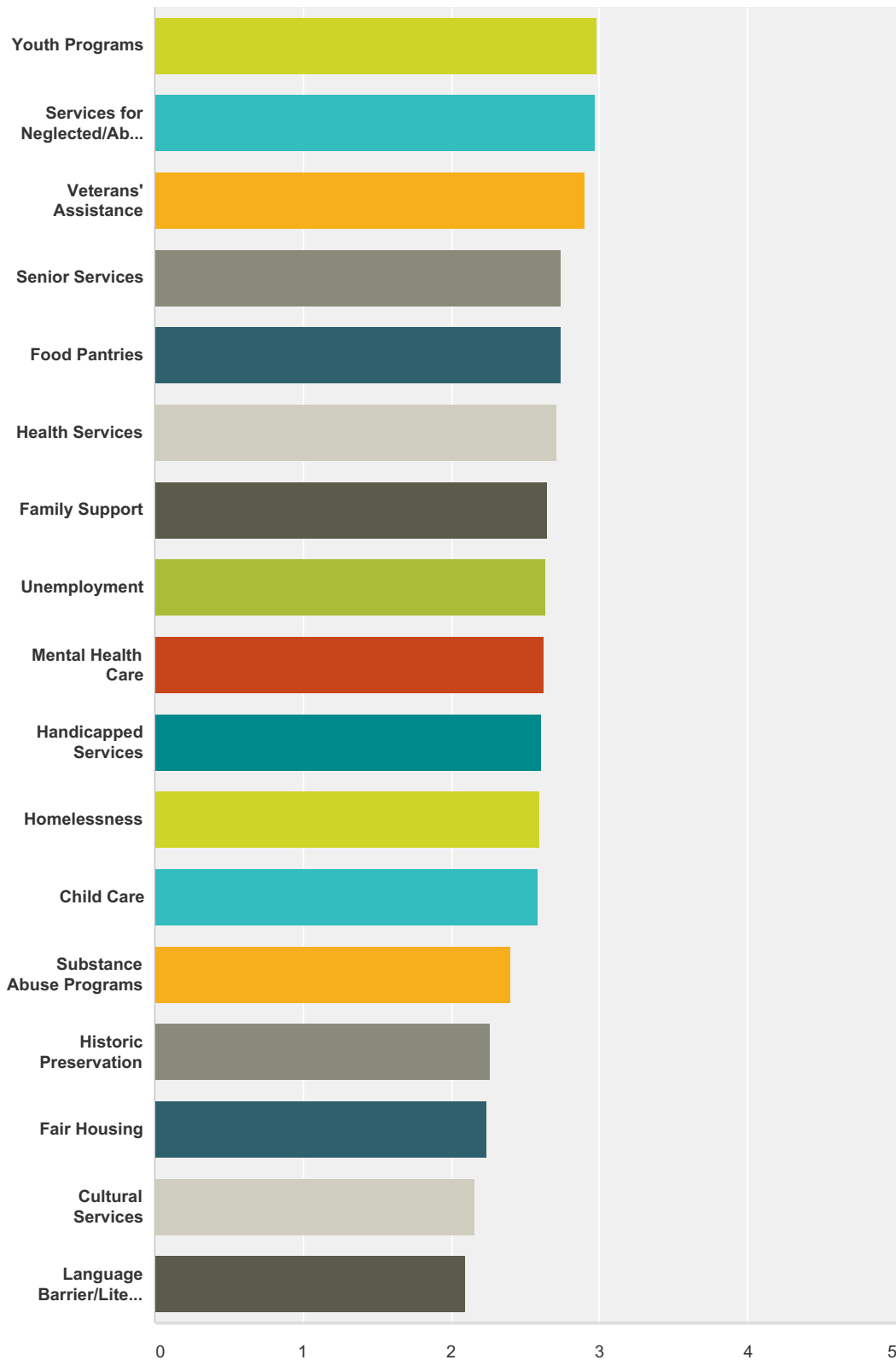
#	Please write in any economic development needs not listed:	Date
1	A plan to update unused property into housing to help assist homeless become independent, with a director to help create and implement the plan.	11/2/2014 3:14 PM
2	need more downtown parking, clean the streets, shovel the downtown store fronts and take away the snow.	11/1/2014 8:05 PM
3	Force foreclosed property owners to sell or occupy homes.	11/1/2014 10:49 AM

4	Not only is it important to redevelop vacant or under utilized sites it's important that AH pressure neighboring communities to do the same. Buffalo Grove is doing NOTHING about the eye sore at Lake Cook and Arlington Heights rd. where Dominicks was. This directly effects the Terramere neighborhood and I am sure there are similar properties in southern AH as well and what about Wilke and Dundee where there is an empty monstrosity of a car dealership - items like these are eye sores to our village	11/1/2014 9:45 AM
5	Reduce tax revenue assessed businesses and single family homeowners.	11/1/2014 7:16 AM
6	No more TIFs. Let a developer do what they are supposed to do and develop property to the best use. The board needs to enable that process not interfere with their personal tastes.	10/30/2014 9:05 AM
7	idk about developing/redeveloping vacant sites. but we MUST fill some of these vacant strip malls! I take developing/redeveloping to mean you will tear them down and rebuild. i don't think that is the answer. they need to be filled, not torn down! and i don't really understand what you mean by informational business workshops so i rated it low.	10/29/2014 7:22 AM
8	Need to attract a few anchor businesses to the downtown. Perhaps a Von maur? Also a steak and seafood restaurant.	10/29/2014 7:04 AM
9	The vacancies in strip malls is a growing concern. Rather than allowing new development, revitalize and fill the empty strip malls.	8/24/2014 8:09 AM
10	Village Trustees better figure out how to attract, support and retain small, local business or else we will have very expensive sidewalks with no paying customers walking on them!!!	8/4/2014 6:31 PM
11	How about having a job fair specifically for our village and township, local businesses and companies. This would help residents of our village remain here to work and live.	8/4/2014 11:34 AM
12	assisting seniors to be able to stay in their homes	8/3/2014 7:04 PM
13	Consider more public parking north of tracks	8/2/2014 4:46 PM
14	Dump Metropolis	8/2/2014 6:37 AM
15	More promotion of north side of town not just the downtown	8/1/2014 9:05 AM
16	Seems better communication between business and village is needed.	8/1/2014 8:49 AM
17	Community opinion should be highly considered when deciding what businesses are allowed into areas that effect family neighborhoods.	8/1/2014 8:19 AM
18	Stop subsidizing that theater. If their are really businesses in downtown AH that are benefitting from that Theater, they should pay to keep it open.	8/1/2014 7:58 AM
19	I am NOT a fan of new TIF areas!!	8/1/2014 7:44 AM
20	Arlington Heights has a beautiful downtown, that is food centered only. It has never reached potential after redevelopment.	8/1/2014 7:12 AM
21	Cook County has training programs/job fairs so why double dip? Get businesses here for jobs and to stimulate economic growth.	8/1/2014 6:27 AM
22	No TIFs pls	7/31/2014 8:24 PM
23	Attracting businesses is only of any sort of importance if it will actually impact the bottom line of property tax dollars owed to the village. As far as developing underutilized sites, this is of any sort of importance if it does not displace functional businesses that are already contributing to the bottom line--businesses that want to stay in business in their current location, even if the Village considers that current location as "underutilized"	7/31/2014 6:22 PM
24	Please focus on the vacant land at chestnut and sigwalt/campbell. It is an eyesore right off the downtown area. Village should work on acquiring the property or requiring some sort of development.	7/31/2014 2:30 PM
25	This should be a decent priority because the return on investment would be almost immediate	7/31/2014 1:10 PM
26	Golf/Arlington Heights RD Needs beautification	7/31/2014 12:49 PM
27	Not with TIF	7/31/2014 12:28 PM
28	Keeping businesses that have been in the village for a long time.	7/31/2014 11:53 AM

29	Down town has a lot of great restaurants and specialty shops but really needs a reason for us to go down there.such as an anchor store. We'd love to see aGander Mountain or basspro etc. Even a target would be great. Just not making the trip for a few small shops.	7/31/2014 10:28 AM
30	We live across from plass-what an eye sore! Every morning we get to look out at that	7/31/2014 9:46 AM
31	Please focus on vacant lot at chestnut and sigwalt/Campbell. It is prime land being very underutilized.	7/31/2014 9:35 AM
32	More downtown CBD development, less strip malls or no strip malls.	7/31/2014 9:19 AM
33	Would love to see Village purchase land at Campbell and Highland and turn it into a park of some sort. Many people are already using it as such.	7/31/2014 8:52 AM
34	Use a vacant building for expanding the police station	7/28/2014 10:36 PM
35	keep local business downtown!! more to do attracts more families!	7/28/2014 2:14 PM
36	Economic development is a priority. Using vacant space to put in dense inexpensive housing that's going on right now by Mariano's is not. It will be a blight in 10 years like the apartments across the street from the present housing development. We do not have to be the village of open arms to everyone. Low income housing impacts schools and real estate and neighborhoods negatively.	7/25/2014 10:35 AM
37	Redevelopment of Kensington / Hickory should be of the highest priority. It will capture most of the above.	7/24/2014 10:55 AM
38	The southern corridor of the Village seems a forgotten waste land. International Plaza is an embarrassment and eye sore. The Village does not put its best foot forward with the lack of development of the area as one exits I-90 at Arlington Heights Road. Please don't ignore South Arlington Heights.	7/24/2014 10:26 AM

Q5 How would you rate the need for the following social services? On a scale of 1 to 4, where 1 = Lowest and 4 = Highest

Answered: 436 Skipped: 78



	1 (Low Priority)	2	3	4 (High Priority)	Total	Weighted Average
Youth Programs	7.39% 32	18.94% 82	41.34% 179	32.33% 140	433	2.99
Services for Neglected/Abused Children	7.36% 32	20.46% 89	39.54% 172	32.64% 142	435	2.97

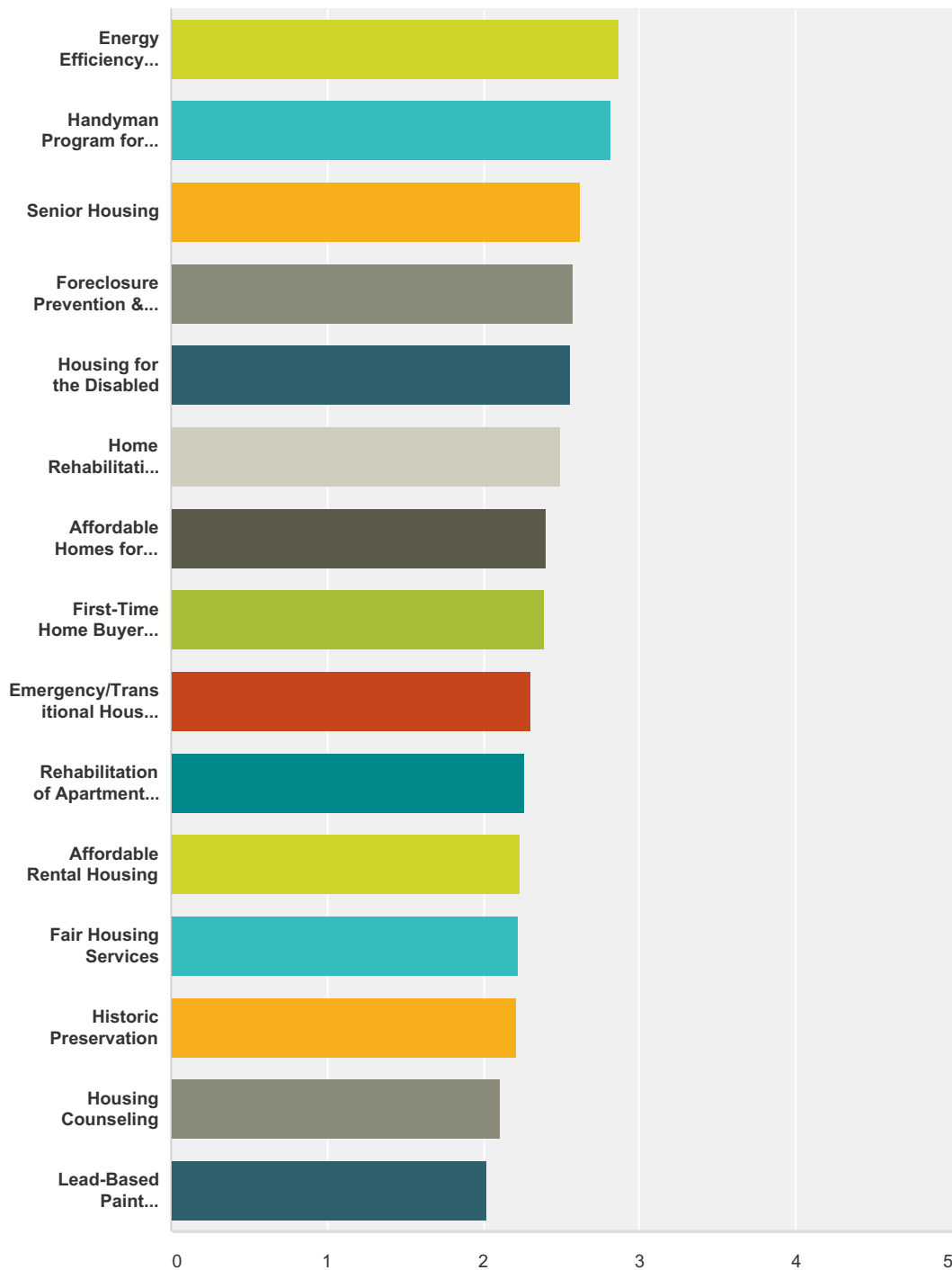
Veterans' Assistance	8.80% 38	22.22% 96	39.35% 170	29.63% 128	432	2.90
Senior Services	7.87% 34	31.25% 135	38.43% 166	22.45% 97	432	2.75
Food Pantries	7.60% 33	30.65% 133	41.24% 179	20.51% 89	434	2.75
Health Services	9.05% 39	30.39% 131	40.60% 175	19.95% 86	431	2.71
Family Support	10.60% 46	32.26% 140	38.48% 167	18.66% 81	434	2.65
Unemployment	13.49% 58	30.70% 132	33.95% 146	21.86% 94	430	2.64
Mental Health Care	13.43% 58	31.25% 135	34.49% 149	20.83% 90	432	2.63
Handicapped Services	11.14% 48	32.48% 140	40.84% 176	15.55% 67	431	2.61
Homelessness	14.75% 64	31.80% 138	32.03% 139	21.43% 93	434	2.60
Child Care	12.79% 55	34.42% 148	33.72% 145	19.07% 82	430	2.59
Substance Abuse Programs	19.12% 83	38.48% 167	25.81% 112	16.59% 72	434	2.40
Historic Preservation	18.98% 82	46.76% 202	23.84% 103	10.42% 45	432	2.26
Fair Housing	25.69% 111	37.50% 162	24.07% 104	12.73% 55	432	2.24
Cultural Services	24.54% 106	43.06% 186	24.31% 105	8.10% 35	432	2.16
Language Barrier/Literacy Programs	30.70% 132	37.44% 161	23.26% 100	8.60% 37	430	2.10

#	Please list any other priorities:	Date
1	Literacy programs to learn English especially for those entering our school systems. This would decrease our tax burden and alleviate the need for dual learning classes. Take care of our own first.	11/1/2014 10:55 AM
2	Mental health care and substance abuse unfortunately for teens is now rampant and we need to have close and publicized providers for our families. We also want to keep all our seniors as they provide a balance within the community - the AH senior center is a wonderful great facility. I only know about it as we used the woodshop for our scouts and the 2 men running were great. I encourage you to do more with the schools and younger children interacting with the seniors	11/1/2014 9:49 AM
3	Aren't there other organizations that provide services for the items I marked as one or two and provide these services?	10/31/2014 12:43 PM
4	Social programs are not the role of the Village. They are provided by other government organizations as well as private social service agencies. The Village would only be duplicating other services.	10/29/2014 9:23 AM
5	Unemployment assistance should be limited to people REALLY trying to find work, not all of the people who really don't want to work unless the pay is large. People on unemployment should be required to work 15-20 hours a week doing volunteer work to collect unemployment also.	8/2/2014 4:23 PM
6	Why duplicate programs? Up and running programs exist like the VA, PADS, church food pantries, etc.	8/2/2014 6:40 AM
7	We speak english...right?	8/1/2014 7:59 AM

8	please stop with this nonsense - Cook County and Local charities have this covered and people who need these services know how to find them. Use the money to benefit ALL your citizens not just SOME. I have a little house on Dryden Ave and 15% of my paycheck is for real estate taxes alone. Be smart with this money. Point people to the charity or Cook County program and use the money for things ALL can enjoy.	8/1/2014 6:32 AM
9	I feel like there should be a sticker way to help people in need. Allowing US citizens help and not illegal immigrants to be on public assistance.	7/31/2014 3:57 PM
10	Veterans seem to be "largely ignored" in this community! Fix that!	7/31/2014 1:14 PM
11	Many organizations within the village provide these services	7/31/2014 12:29 PM
12	I don't understand why there's a waiting list for the C.A.P program. Many parents work and there's so many families that need assistance before and after school.	7/31/2014 11:33 AM
13	Full day preschool and kindergarten	7/31/2014 8:59 AM
14	These questions could use a "N/A" answer. I have no opinion on any, as I don't utilize or know enough about the programs to answer fairly.	7/31/2014 8:45 AM
15	Lowering Taxes	7/29/2014 9:15 AM

Q6 How would you rate the level of need for the following types of housing services? On a scale of 1 to 4, where 1 = Lowest and 4 = Highest

Answered: 423 Skipped: 91



	1 (Low Priority)	2	3	4 (High Priority)	Total	Weighted Average
--	------------------	---	---	-------------------	-------	------------------

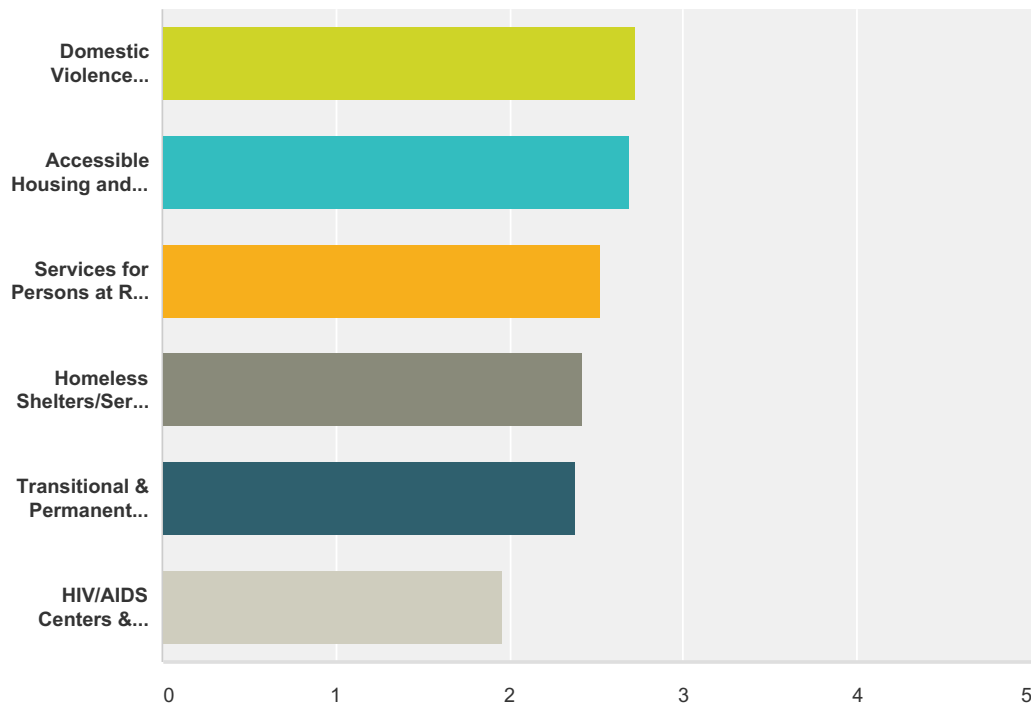
Energy Efficiency Improvements	9.07% 38	22.91% 96	40.33% 169	27.68% 116	419	2.87
Handyman Program for Seniors	8.61% 36	27.99% 117	36.60% 153	26.79% 112	418	2.82
Senior Housing	12.41% 52	34.13% 143	32.94% 138	20.53% 86	419	2.62
Foreclosure Prevention & Assistance	14.32% 60	33.17% 139	32.94% 138	19.57% 82	419	2.58
Housing for the Disabled	12.65% 53	35.80% 150	34.37% 144	17.18% 72	419	2.56
Home Rehabilitation Assistance for Homeowners	15.71% 66	33.57% 141	35.24% 148	15.48% 65	420	2.50
Affordable Homes for Purchase	23.81% 100	30.95% 130	26.67% 112	18.57% 78	420	2.40
First-Time Home Buyer Assistance	22.38% 94	31.90% 134	30.24% 127	15.48% 65	420	2.39
Emergency/Transitional Housing Programs	22.14% 93	37.38% 157	28.10% 118	12.38% 52	420	2.31
Rehabilitation of Apartment Buildings	21.82% 91	38.85% 162	29.74% 124	9.59% 40	417	2.27
Affordable Rental Housing	32.07% 135	29.45% 124	22.33% 94	16.15% 68	421	2.23
Fair Housing Services	28.78% 120	34.29% 143	23.50% 98	13.43% 56	417	2.22
Historic Preservation	26.37% 111	37.77% 159	24.47% 103	11.40% 48	421	2.21
Housing Counseling	27.64% 115	40.14% 167	25.48% 106	6.73% 28	416	2.11
Lead-Based Paint Testing/Abatement	35.08% 147	36.75% 154	18.38% 77	9.79% 41	419	2.03

#	Please write in any housing needs not listed:	Date
1	Almost all of the above would increase the tax liability beyond control. The best answer is to increase business who in turn would decrease the unemployment rate. The number of vacant stores and buildings in Arlington Heights is shameful. That's what you get when big box stores get a hold.	11/1/2014 11:04 AM
2	It would be nice to have an idea of what is meant by some of these categories - what is housing counseling?	11/1/2014 9:50 AM
3	Again, why is the Village attempting to be all to everyone? Those services are better provided by agencies dedicated to that and not the Village Government.	10/29/2014 9:25 AM
4	As a 28 year AH resident and homeowner, I am increasingly concerned about retaining our property values. I have become aware of numerous cases where single family dwellings are not being used as such. Apartment owners need to be vigilant to ensure that multiple families are not living in one apartment or house. The village needs to be vigilant in dealing with these issues as well. Our taxes are supporting more and more families with less contributing. While I appreciate the need to help others and am willing to do so, there needs to be some checks and balances to ensure that the integrity of our village is not undermined.	8/24/2014 8:19 AM
5	we are seniors in late 60's needing assistance to stay in our home until we die. husband sick and can not work. I have to work but the money will not allow us to stay..we will be homeless soon	8/3/2014 7:08 PM
6	The community needs lower real estate taxes, not higher, so let's reign in spending!	8/2/2014 6:43 AM

7	Handyman? Lead paint? "Fair" housing? I wanted to live here so I had to work and save and when things in my house break I have to fix them. AGAIN, Cook County has programs for people who need help, refer them. Spend the money on things that add value to our city so ALL can benefit.	8/1/2014 6:35 AM
8	Jobs jobs jobs!	7/31/2014 1:15 PM
9	None	7/31/2014 11:02 AM
10	Attracting diversity to our community is important	7/31/2014 9:21 AM
11	Fix Dryden Place apartments	7/31/2014 9:00 AM
12	Help with reducing property taxex	7/28/2014 10:38 PM
13	Most of what you have on the survey needs further explanation. Title alone does not let you know what the services entails. Therefore, giving rank to these titles is not an honest assessment. As an example of your Fair Housing Services, I am very upset with Arlington Heights that they allow multiple individuals to live in single family homes by an absentee landlords. This is happening in Survey Ridge and I've been told nothing can be done because the village does not want to be sued by the Federal Government. In the meantime, we have young people from India using houses in Surrey Ridge as dormitories, paying rent for a bedroom and walking across Golf Road to work in the landlord's business.Great investment for him, but does nothing to keep the integrity of the neighborhood. Again, AH says there is nothing that can be done. (Do any of you know what block busting is?) I originally chose to live in Arlington Heights because they maintained a higher standard on their codes and ordinances than the surrounding suburbs, or so it seemed. Now, the residents are to embrace everyone who really can't afford to live in AH, put up with their cultural differences which means no sense of neighborhood community, allow their houses to not be maintained and help support them through taxes. I have spent my career working in communities that have low income housing. The school population changes, emphasis is no longer on community and enrichment but government free programs and a curriculum directed by the government through government grants. My biggest disappoint with Arlington Heights is that trustees do not have the time or inclination to address the issues I've mentioned and the village hall dismisses the issues by saying there is nothing they can do about the situations.	7/25/2014 11:20 AM
14	Monitoring the homes in the Village that are "falling apart," and bringing the value of the homes in the neighborhood down.	7/25/2014 8:27 AM

Q7 How would you rate the level of need for the following special needs housing services? On a scale of 1 to 4, where 1 = Lowest and 4 = Highest

Answered: 415 Skipped: 99



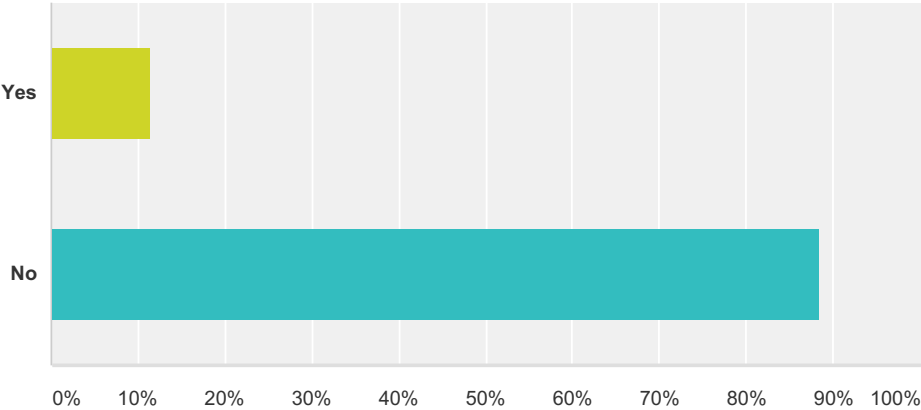
	1 (Low Priority)	2	3	4 (High Priority)	Total	Weighted Average
Domestic Violence Centers	12.14% 50	28.88% 119	33.74% 139	25.24% 104	412	2.72
Accessible Housing and Services for Persons with Disabilities	11.35% 47	31.88% 132	33.57% 139	23.19% 96	414	2.69
Services for Persons at Risk of Homelessness	16.67% 69	31.40% 130	33.82% 140	18.12% 75	414	2.53
Homeless Shelters/Services	18.69% 77	36.89% 152	28.64% 118	15.78% 65	412	2.42
Transitional & Permanent Housing for the Homeless	22.03% 91	34.14% 141	27.60% 114	16.22% 67	413	2.38
HIV/AIDS Centers & Services	34.56% 141	40.69% 166	19.12% 78	5.64% 23	408	1.96

#	Please write in any special needs services not listed:	Date
1	The federal government has allowed numerous diseases to enter our country w/o any control or liability for the costs.	11/1/2014 11:06 AM
2	There is a need for these services, but not provided by the Village. Again other social service agencies whose primary role is providing these services should be in receipt of such funds.	10/29/2014 9:27 AM

3	Local churches are currently handling many of these programs very efficiently. Less is more!	8/2/2014 6:44 AM
4	Any program that enables seniors to remain in their homes, condos in Arl Hts should be too priority	8/1/2014 2:36 PM
5	Cook County, churches and charities have this covered. Also our Federal govt assists these people. Again 15% of my pay is real estate taxes so please stop all this type stuff and use the money responsibly to benefit ALL instead of SOME. Not everyone can afford to live here and that's fine - I had to live in Des Plaines until I could afford this town. We should be making our town nicer to keep the property values good and make it a nice place not a Des Plaines. If people need help refer them to the Cook County programs. Help out your own heavily taxed citizens.	8/1/2014 6:41 AM
6	Shared housing would be great for AH and might allow more seniors to age in place.	7/31/2014 9:22 AM
7	Does disability mean mental illness? I do not want a facility housing people with mental illness in my neighborhood.	7/25/2014 11:21 AM
8	I honestly don't know about the actual needs for these services.	7/24/2014 6:25 PM

Q8 Do you believe housing discrimination is an issue in the Village of Arlington Heights?

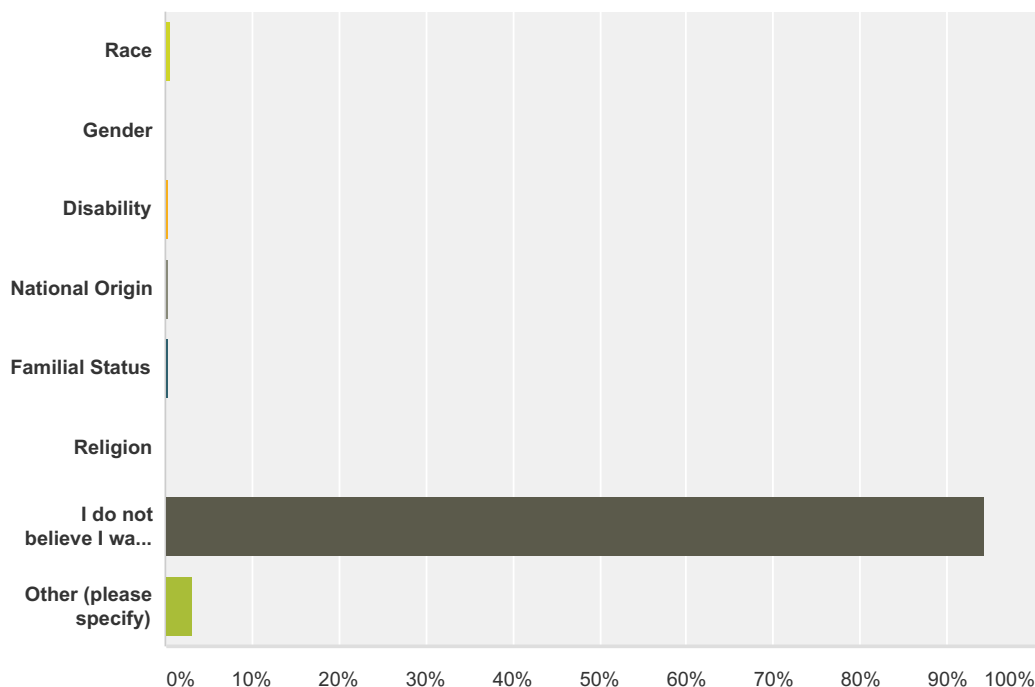
Answered: 415 Skipped: 99



Answer Choices	Responses	
Yes	11.57%	48
No	88.43%	367
Total		415

Q9 If you have experienced housing discrimination, on what basis do you believe you were discriminated against?

Answered: 415 Skipped: 99



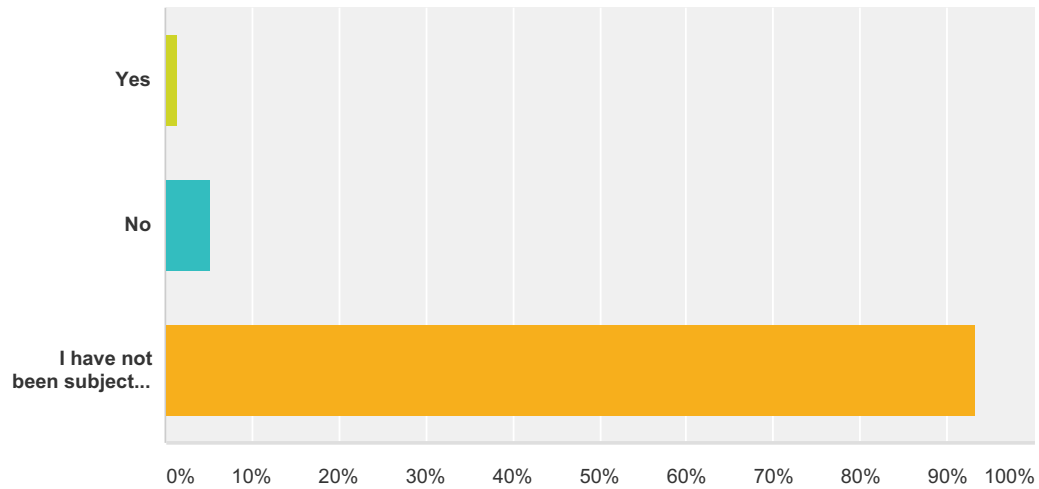
Answer Choices	Responses
Race	0.72% 3
Gender	0.24% 1
Disability	0.48% 2
National Origin	0.48% 2
Familial Status	0.48% 2
Religion	0.00% 0
I do not believe I was discriminated against	94.46% 392
Other (please specify)	3.13% 13
Total	415

#	Other (please specify)	Date
1	House not big enough.	11/1/2014 11:07 AM
2	I had renters next door and they were criminals. There was nothing the police would do. The village did not care about homeowners in the neighborhood or their rites. They were more supportive of the violent and dangerous renter's rites. The owners had a manager and the property was held in blind trust. We had no recourses against all of the government supports they were taking advantage to access.	10/30/2014 9:13 AM

3	Homeowners who care for neighborhood are losing out to illegal companies using single family residences for multiple person dormitories.	10/29/2014 10:58 AM
4	interesting that you csn only select one. havent experienced as related to housing but have expnracial profiling in stores in arlington. wouldnt surprise me if folks seeking to rent and or buy in condo exp discrimination on basis of multiple identities. we still have a long way to go before being an open inclusive community.	8/5/2014 11:21 PM
5	Age	8/5/2014 8:59 PM
6	Intention to modify home after sale	8/4/2014 6:35 PM
7	n/a	8/2/2014 6:46 AM
8	I haven't experienced	8/1/2014 4:32 AM
9	Income	8/1/2014 12:26 AM
10	does not apply	7/31/2014 10:18 AM
11	income	7/31/2014 10:18 AM
12	NA	7/29/2014 11:26 PM
13	I have not been discriminated against, but have been concerned regarding the disabled; especially people with cognitive impairments	7/27/2014 9:44 AM

Q10 If you believe you have been subjected to discrimination, have you reported the incident?

Answered: 415 Skipped: 99



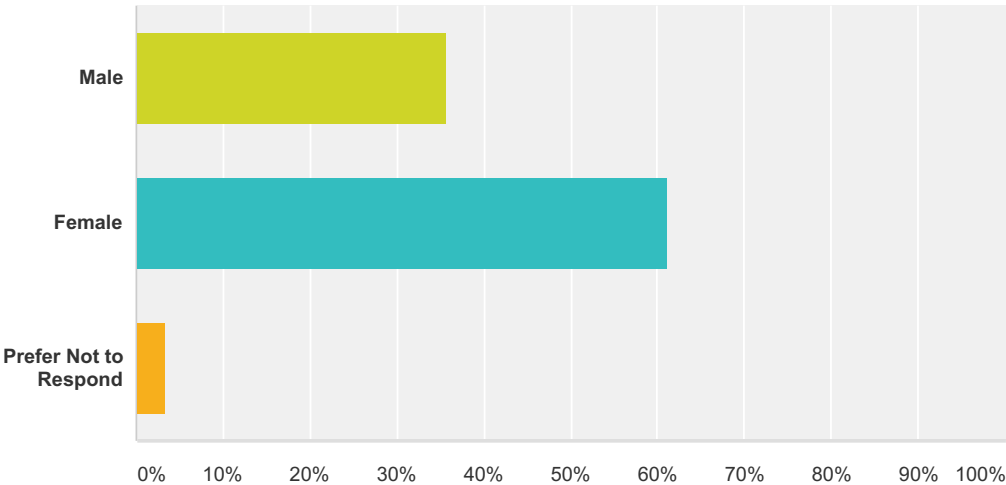
Answer Choices	Responses
Yes	1.45% 6
No	5.30% 22
I have not been subjected to discrimination	93.25% 387
Total	415

#	If no, why not?	Date
1	Yes, several police building code reports were filed. The police and village building department were impotent to do anything to enforce the village codes.	10/30/2014 9:13 AM
2	I'm neither poor nor a member of a minority group.	10/29/2014 3:46 PM
3	Village refuses to enforce current laws because business in question is paying off village staff and contributing to campaigns.	10/29/2014 10:58 AM
4	Not housing related. Have attempted to report other concerns appeared to not be taken seriously	8/5/2014 11:21 PM
5	Not worth effort	8/5/2014 8:59 PM
6	Rents are high here cause taxes and other expenses are high which adds to the problem.	8/2/2014 6:46 AM
7	It was a private sale of a home and we did not want to do business with a bigot. We were told as a mixed race couple we did not need a four bedroom home, although I was pregnant at the time and our offer (almost at asking) was refused.	8/1/2014 7:17 AM
8	I haven't experienced	8/1/2014 4:32 AM
9	Report it to who, or what entity?	7/31/2014 1:18 PM

10	Please read prior comment Their is a reverse discrimination in Arlington right now. Young, educated professional people with good incomes are no longer the basis of building and maintaining Arlington Heights. The emphasis is now on homeless people, low income housing, government grants for school programs and building after low income people move in. (They can't afford much and do not have educations or jobs to support the community or the schools) Let's allow the proposed condo in Arlington to be built with the help of government money. Only catch, a large percentage of the condos will be for low income. The only one profiting from this is the builder, and he probably lives on the North Shore where that would never be allowed. Furthermore, why would I want to buy a condo in a building with low income housing.	7/25/2014 11:24 AM
11	Not that I am aware of it.	7/23/2014 12:40 PM

Q11 What is your gender?

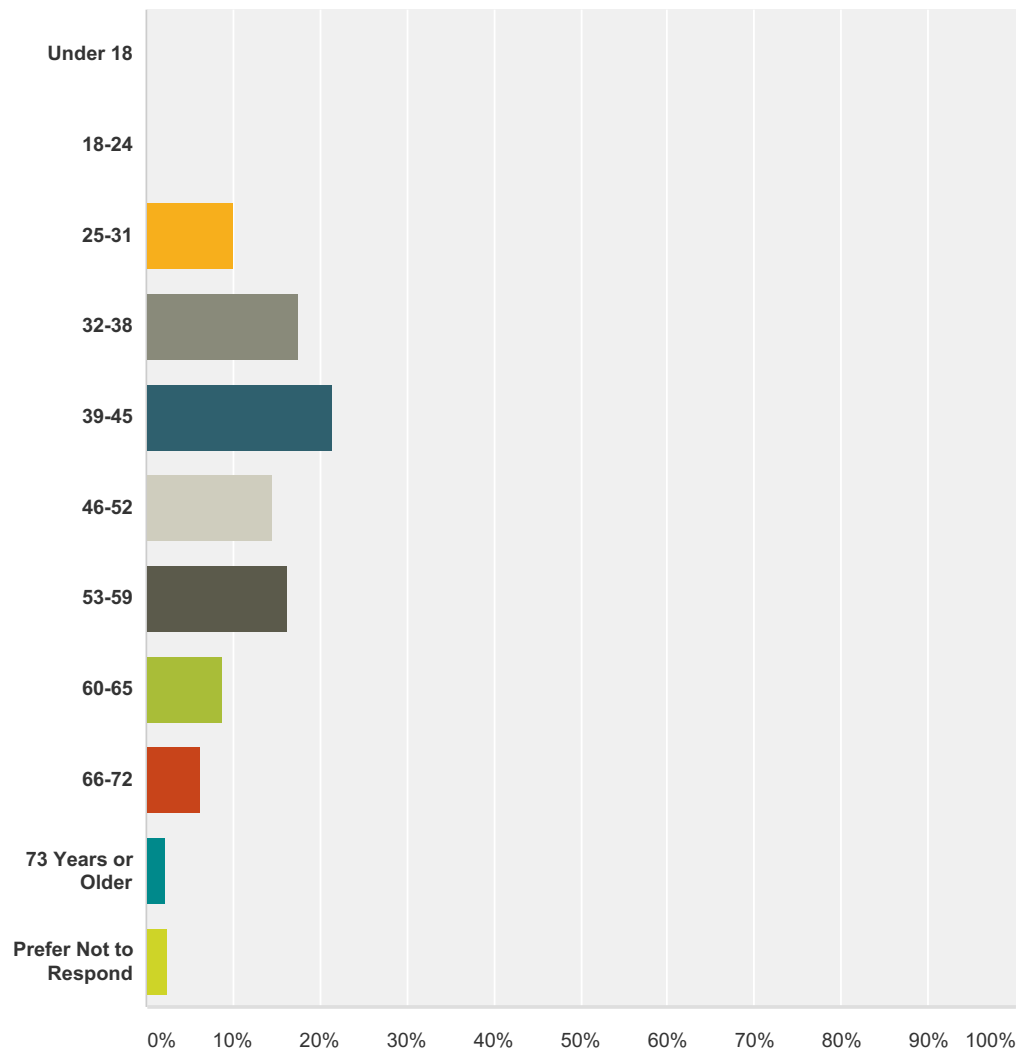
Answered: 401 Skipped: 113



Answer Choices	Responses	
Male	35.66%	143
Female	61.10%	245
Prefer Not to Respond	3.24%	13
Total		401

Q12 What is your age?

Answered: 399 Skipped: 115

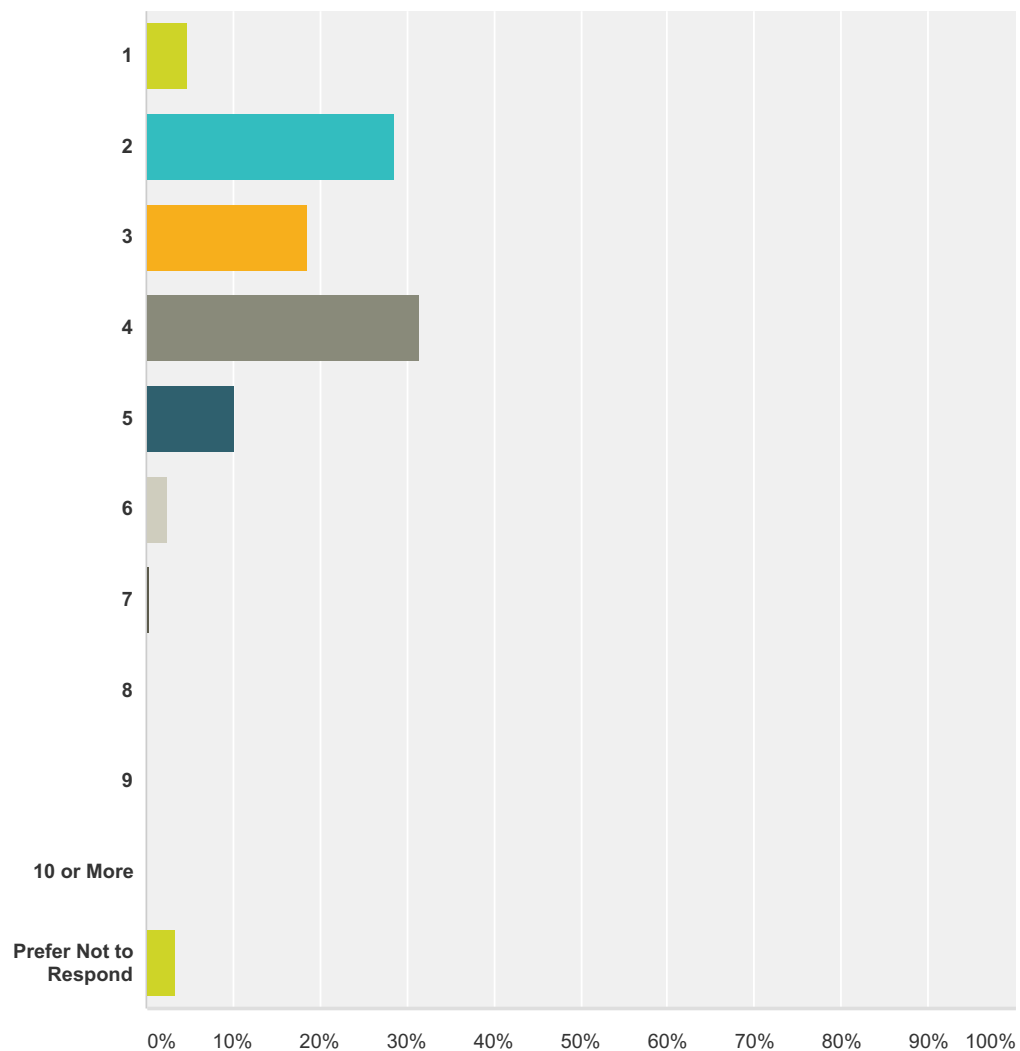


Answer Choices	Responses
Under 18	0.00% 0
18-24	0.25% 1
25-31	10.03% 40
32-38	17.54% 70
39-45	21.55% 86
46-52	14.54% 58
53-59	16.29% 65
60-65	8.77% 35
66-72	6.27% 25

73 Years or Older	2.26%	9
Prefer Not to Respond	2.51%	10
Total		399

Q13 Including yourself, how many people currently live in your household?

Answered: 399 Skipped: 115

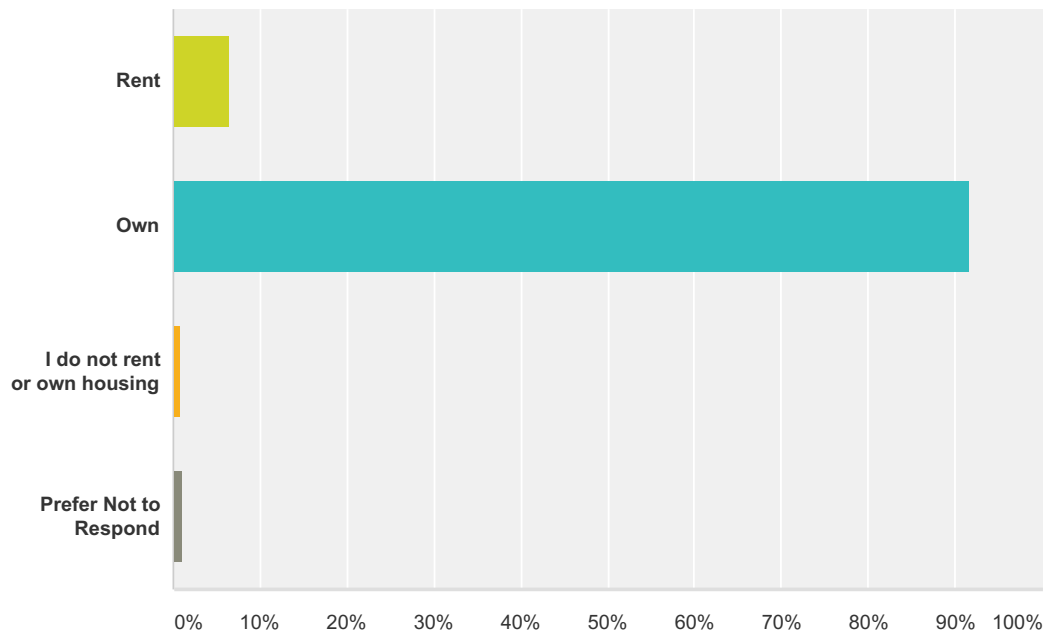


Answer Choices	Responses	
1	4.76%	19
2	28.57%	114
3	18.55%	74
4	31.58%	126
5	10.28%	41
6	2.51%	10
7	0.50%	2
8	0.00%	0

9	0.00%	0
10 or More	0.00%	0
Prefer Not to Respond	3.26%	13
Total		399

Q14 Do you rent or own the place where you currently live?

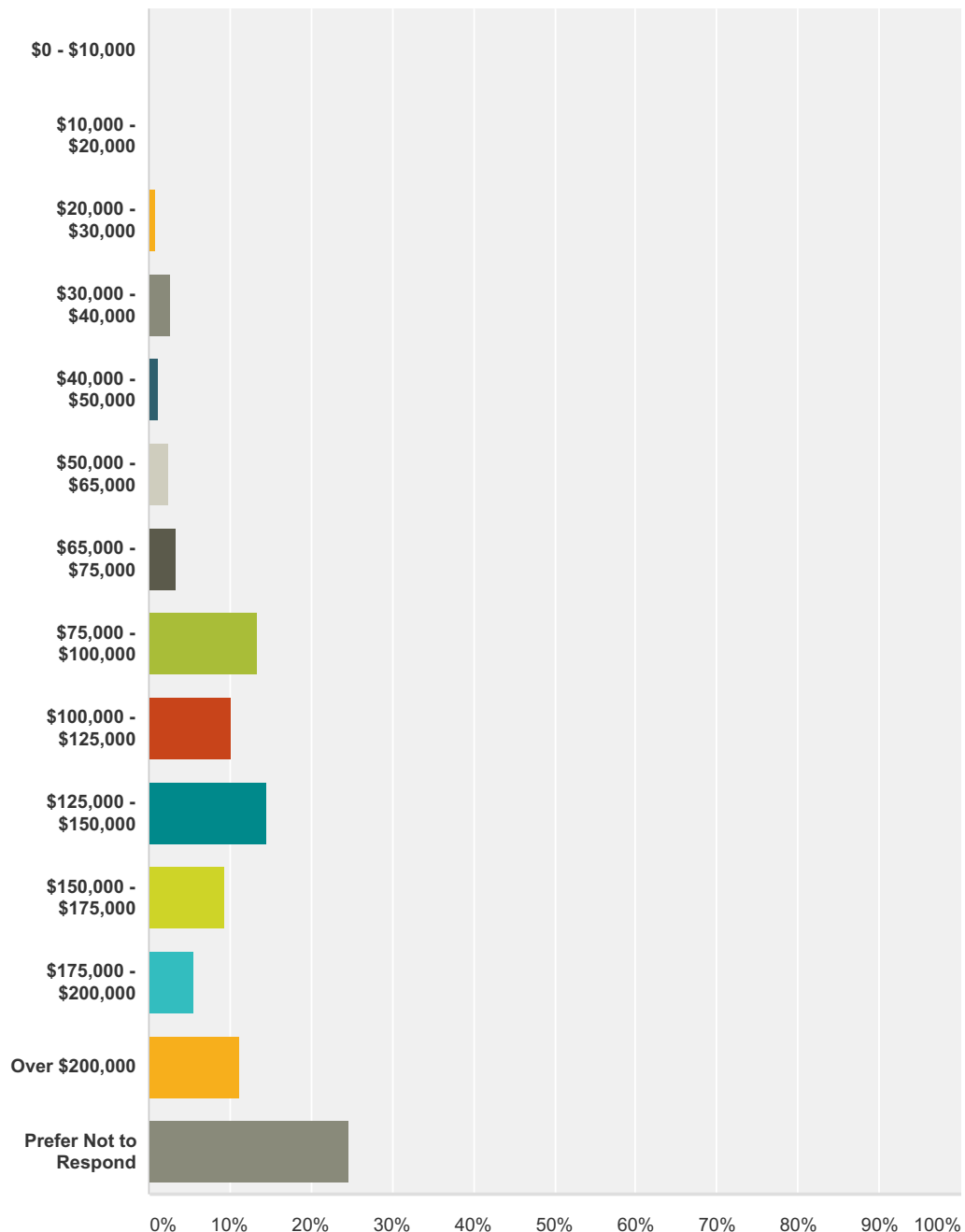
Answered: 399 Skipped: 115



Answer Choices	Responses	
Rent	6.52%	26
Own	91.73%	366
I do not rent or own housing	0.75%	3
Prefer Not to Respond	1.00%	4
Total		399

Q15 What is your combined annual household income (How much money combined does everyone in your household make a year)?

Answered: 397 Skipped: 117

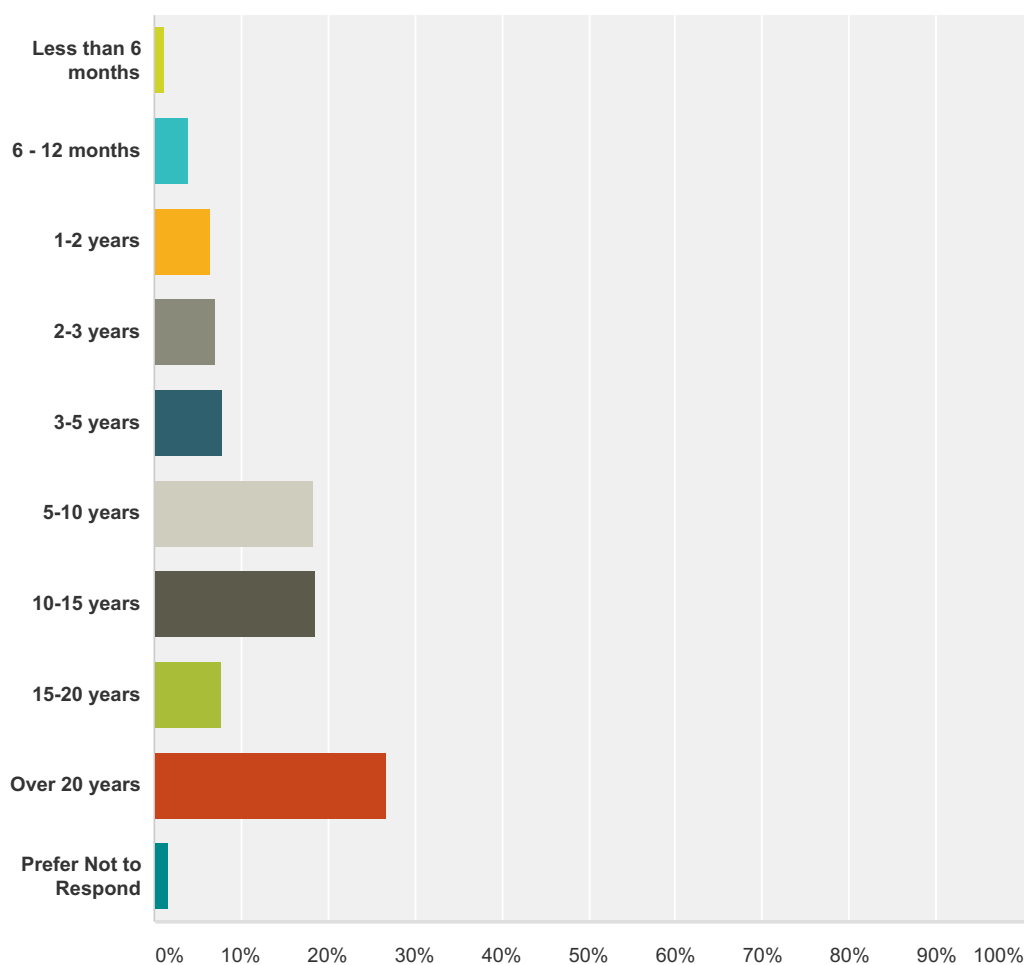


Answer Choices	Responses
\$0 - \$10,000	0.25% 1
\$10,000 - \$20,000	0.00% 0

\$20,000 - \$30,000	0.76%	3
\$30,000 - \$40,000	2.77%	11
\$40,000 - \$50,000	1.26%	5
\$50,000 - \$65,000	2.52%	10
\$65,000 - \$75,000	3.27%	13
\$75,000 - \$100,000	13.35%	53
\$100,000 - \$125,000	10.33%	41
\$125,000 - \$150,000	14.61%	58
\$150,000 - \$175,000	9.32%	37
\$175,000 - \$200,000	5.54%	22
Over \$200,000	11.34%	45
Prefer Not to Respond	24.69%	98
Total		397

Q16 How long have you lived in your current residence?

Answered: 399 Skipped: 115

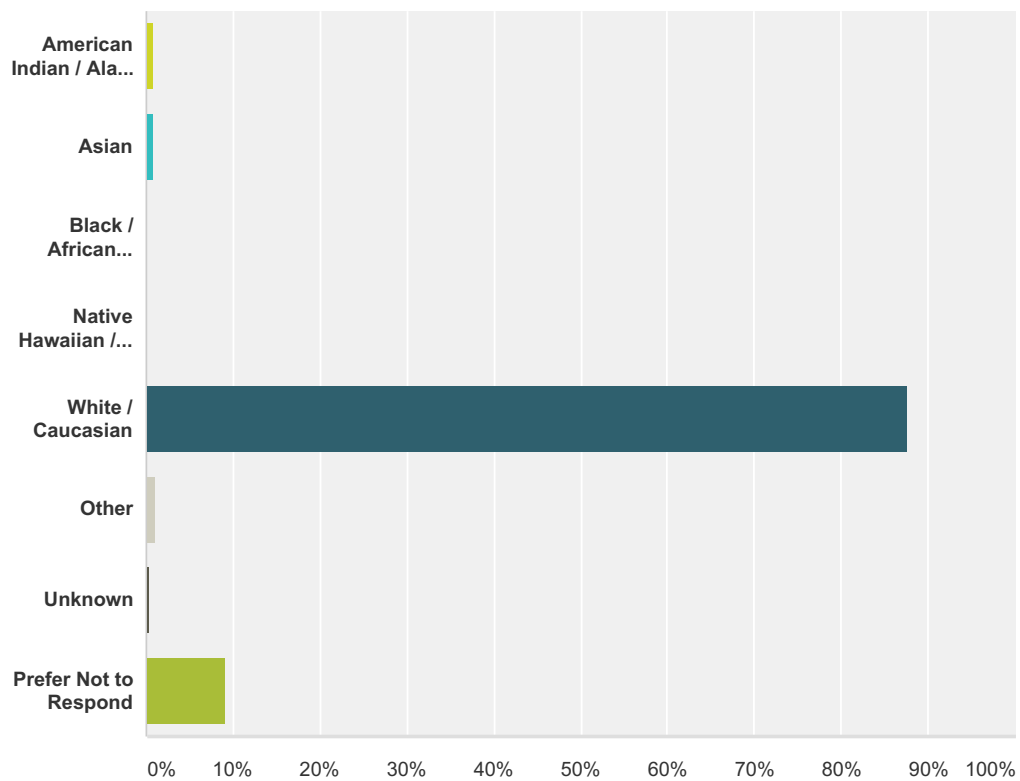


Answer Choices	Responses
Less than 6 months	1.25% 5
6 - 12 months	4.01% 16
1-2 years	6.52% 26
2-3 years	7.02% 28
3-5 years	8.02% 32
5-10 years	18.30% 73
10-15 years	18.55% 74
15-20 years	7.77% 31
Over 20 years	26.82% 107

Prefer Not to Respond	1.75%	7
Total		399

Q17 Which category best describes your race?

Answered: 396 Skipped: 118



Answer Choices	Responses
American Indian / Alaska Native	0.76% 3
Asian	0.76% 3
Black / African American	0.25% 1
Native Hawaiian / Other Pacific Islander	0.00% 0
White / Caucasian	87.63% 347
Other	1.01% 4
Unknown	0.51% 2
Prefer Not to Respond	9.09% 36
Total	396

Q18 Do you have any additional comments regarding other existing needs within our community which were not specifically addressed in the questions above?

Answered: 53 Skipped: 461

#	Responses	Date
1	Need snow shoveling for senior household program.	11/6/2014 12:06 PM
2	Traffic flow.	11/1/2014 11:09 AM
3	I think it is wonderful you are surveying the residents. the survey is somewhat buried in the e-mail, when I read the e-mail I did not realize that I should take the survey right now. Not very clear - but maybe that's what you want?	11/1/2014 9:54 AM
4	Reduce size of Village non-essential staff, services, and expenses to improve costs thereby shrinking taxes assessed. Invest in long term capital improvement solutions requiring little maintenance. Incent and reward people on social issues versus hand-outs. Distinguish between "need" versus "want" in offering social services / infrastructure improvements.	11/1/2014 7:26 AM
5	Not one further penny of taxes should be levied until the property values return to pre-2008 levels. We have lost tens of thousands of dollars of wealth in our homes in this dysfunctional village. Fix your house first then you can address mine. Also, quit discouraging companies like Target from purchasing sites like you did on Golf Road. You actually support the dilapidated conditions of the Asian markets there rather than the tax driving impetus a Target could deliver to Arlington Heights? You gave up fighting that group too soon and your effort was inadequate and therefore, entirely ineffective. You should have resigned your seats after that failure of village leadership. The moment I can get a proper return on my property I will list my house to leave this disaster of a village.	10/30/2014 9:19 AM
6	Would rather see you spend money on improving services we have - not get involved with things listed. Work on getting more businesses / mfg. to lower taxes! Taxes are the biggest problem for retirees in Arl. Hghts. Taxes! Taxes!	10/30/2014 7:58 AM
7	Village should not be supporting Metropolis with Tax or any other funds.	10/29/2014 10:59 AM
8	do not agree with the Metropolis bailout	10/29/2014 10:56 AM
9	Please allow the market place to provide the affordable housing. The housing market decline and available foreclosure purchases have enabled those with lower income to purchase property within the Village and surrounding communities.	10/29/2014 9:29 AM
10	I am concerned about the direction that a survey like this might take the village. Many of these areas seem to be difficult to deal with at the village level and would likely result in an expansion of government and increased taxes. Frankly, many of these have a aspect of social engineering.	10/29/2014 8:47 AM
11	leaf bagging too expensive- get rid of stickers	10/29/2014 7:46 AM
12	spend it wisely. don't build another taj mahal!!!	10/29/2014 7:30 AM
13	I would like to see the community attract more diverse residents.	10/29/2014 7:08 AM
14	the need to stop building extra large housing therefore; raising our taxes and making Arlington Heights a town hard to reside in.	10/29/2014 6:52 AM
15	Improve the forensic capabilities of the police department and add one or two more officers to the force	10/28/2014 9:43 AM
16	Multiple families living in single family homes and apartments puts a serious strain on our school system and community / we should keep this problem under control	8/24/2014 6:33 PM

17	We moved to AH because it was a family community with an excellent school district and wonderful parks and recreational activities. Until recently, I have always felt that AH would remain that way. Our schools are no longer at the top and our community is becoming less cohesive. It is hard to pinpoint one cause. I think affordable housing, while necessary, was pushed down our throats by Mayor Mulder. We have a large number of rental properties throughout our village that are not being monitored for being single family dwellings. Many of those who live in these apartments become our low-income students when they enter school. This increase puts a financial burden on the tax payers and our educational system. I know for a fact that within district 214, 50% of our students are on fee waivers. This means that the other 50% are paying twice as much, as district fees are self sustaining. Information like this detracts new people from moving into our area. Park usage has become another problem. While most of us pay for park improvements, people from other communities come to use our facilities leaving them unavailable for residents. I have tried to use tennis courts only to find them full. The parking lot is filled with cars that do not have AH village stickers. The same is true for the soccer/baseball fields at the parks. Filled with non-AH residents. These situations do not help retain current residents nor draw new residents. Residents do not want to pay for others that take advantage of our amenities without contributing to our village.	8/24/2014 8:36 AM
18	While I am white, my husband is black and my kids are multiracial and we have exp questionable treatment in different contexts here in Arlington heights	8/5/2014 11:23 PM
19	BIKE SAFETY, PATHS, RULES OF BIKING, ETC. I SEE BIKES GOING DOWN HILL THROUGH STOP SIGNS ON RIDGE OFFEN.	8/2/2014 1:03 PM
20	Cut Village administrative costs and pension costs; reduce taxes assessed, curb and reduce spending except for Safety and Infrastructure spend.	8/2/2014 12:05 PM
21	Arlington Heights needs a dog park. If there are going to be leash laws in the Village, you need to provide people who live in apartments or who don't have a fenced-in yard a place to take their dogs to be able to run and play off-leash and socialize with other dogs/dog owners.	8/2/2014 8:42 AM
22	Spend less and reduce real estate taxes!	8/2/2014 6:48 AM
23	The sewer system that combines sewage and rain water is an immoral infrastructure system. The flooding that happened on July 23, 2011 is a village problem, and the village's response to it has been shameful, and not forgotten.	8/1/2014 11:22 PM
24	Improve the quality of education at Juliette Low and all schools in Arl Hts.	8/1/2014 2:39 PM
25	none	8/1/2014 2:04 PM
26	Don't know if we do, but it seems apparent that apartment building inspections are not/ should be done. This should go beyond the common areas and actually into apartments, checking for mold, HVAC condition, etc	8/1/2014 8:53 AM
27	Arlington Heights needs to stop raising the Real Estate taxes. That alone is the biggest threat to Arlington Heights homeowners. Nobody I know thinks they can keep their house when they retire because of the taxes. STOP RAISING THEM.	8/1/2014 8:05 AM
28	Again, focus on improvements often on the neighborhoods south of NW Highway. Spread the love to us northsiders, we pay our fair share of taxes.	8/1/2014 7:18 AM
29	The taxes in this community and state are too high and it is time to cut the cord and DEMAND that people take care of themselves. Asking over taxed citizens to pay for things like drug/abuse counselors/housing, programs for kids that parents should pay for, job training or providing people aid to move here is RIDICULOUS. I would love a place in Lake Forest on the water - can't afford it and that's life. If people need help they can look to their own families, charities, churches or Cook County programs for aid. AH is not a charity. I am a highly taxed citizen who would like money used to benefit the city so property values of ALL citizens benefit. Our parks, green areas, walking trails, our festivals, those are things for ALL people and they make our city nice. I never received a handout in my life and if I've ever needed help I took out a bank loan or looked to family. I don't feel it is right for AH to ask me to pay for other people or their kids. I am not responsible and I am not an ATM.	8/1/2014 7:06 AM
30	Our taxes are way to high.	8/1/2014 5:53 AM
31	Spend less money to lower taxes	7/31/2014 8:26 PM
32	I only marked the ones that I felt needed support or extra work - AH does provide many services already for many residents. I volunteer for St.Vincent de Paul and we still see many locals who have needs- help with food, utility bills, car repairs, medical, etc. BUT -- I do feel that flooding is a big problem -- I've seen building on Forrest that seems to exacerbate the problem too!	7/31/2014 7:14 PM

33	I am sorry to say, I cannot afford to live in Arlington Heights any longer. When we moved here, it was an affordable house with good schools. My taxes are so outrageous, I cannot justify living here any longer. Nice community, way too pricy.	7/31/2014 6:11 PM
34	To many houses are being torn down to build massive homes, the new houses being put up are built up higher and causes yard flooding. And some new homes built don't even have the drainage culvert	7/31/2014 6:04 PM
35	Stronger community policing: aggressive participation with PD and residents. Don't need to "militarize" police force, just increase "presence"... Hire more COMMUNITY POLICE OFFICERS. Keep up presence in "trouble " areas	7/31/2014 1:24 PM
36	Business development in the downtown district and arlington heights and palatine intersections also improved pedestrian walk and bike ways ah and palatine rd area	7/31/2014 12:49 PM
37	Auditing of true use of space. Japan Auto petitioned to open where they did at AH/Central road and it was reported there would not be a lot of cars or appearance of a used car lot. That is all that is there! The same cars, no one working/out and about. At least they keep the cars clean. Also need more involvement/engagement with Northwest Community Hospital.	7/31/2014 11:58 AM
38	1. The Village needs to address the issue of the homeless. They have been run out of North School Park only to move to Rec Park. the issue isnt going away. 2. The Village needs to stop playing favorites with certain builders like JRC nad hield builder accountable for following all of the Village codes. certificates of Insurance and registraion by builders should be required to be on file with the Village. The accountability to the codes is a joke in the Village, especially when it comes to builders like JRC. The Village is the only one who doesnt see the issues. 3. Whomever made the comment that we are a Bike Friendly communitiy has never biked to and from work in this Village. Bike lanes are non existant, most areas are unsafe to ride due to high traffic and no sidewalks. Dont just say we are good for biking just cause we have Lake Arlington, try getting there safely on a bike from most neighborhoods in the Village and your life is in your hands. 4. Too many residential streets in Rec Park and the historical areas without 4 way stop signs. Village needs to recognize that people use these residential streets as cut throughs to avoid AH Road and Euclid intersection. We have complained for years but nothing has been done. 5. Implement a program to trap and kill the growing number of skunks in the area. You cannot drive through the Village without constantly smelling skunk spray, and anyone with a dog can attest to at least 2-3 times per year getting sprayed by skunks. Address the issue, dont just act like its not a probelm cause they arent roaming around downtown by the Taj mahal. 6. I think this whole survey is bogus and really doubt that anyone in office or the Village staff cares what the people think. This, i assume, is just PR to make peol,e believe you will address our needs, and not just the needs of those that support the reelections of the officers.	7/31/2014 11:47 AM
39	Streets are in bad need of repair after two harsh winters. Minimal patching has been done but some streets need to be completely repaved.	7/31/2014 10:42 AM
40	I'd love to see a walking/running path down university.I see many people walking and exercising on university and there is not a place to wall except the street which is pretty dangerous.	7/31/2014 10:35 AM
41	Our property taxes are to high. The assessed value of my home has gone down but the property taxes rise. When we moved in we payed approx \$4400.00 now its almost \$10,000.00. More than doubled.	7/31/2014 10:35 AM
42	Question 17 is wording wrong!!!!!!!!!!!!!! you have given me races - not ethnicities. If you are asking about ethnicities - where is Hispanic or Latino??????? I cannot believe you have missed this!!!!	7/31/2014 10:25 AM
43	Green building initiatives would make AH a beacon in the midwest. Less mcmansions, more smart housing options. More downtown development, less strip mall development.	7/31/2014 9:24 AM
44	We did our research and chose to buy in Arlington Heights because of the strong sense of community. We are proud to live in a community that seeks to increase opportunities and decrease disparity.	7/31/2014 9:23 AM
45	Better Police presence in areas starting to see an influx of gang influence and drug sales in south Arlington. almost seems like until its an issue closer to downtown from the South it wont be addressed.	7/31/2014 8:50 AM
46	I think we live in a great community!!! The village has done a nice job. Please look into the paths at Lake Arlington and Ash Trees. Also push for air conditioning in District 21 schools!!!	7/29/2014 5:33 PM
47	The raising of taxes every year needs to stop. The village needs to look at revenue generating options other than increasing property taxes.	7/29/2014 9:18 AM
48	increased transparency for government spend will be critical to justify increasing taxes.	7/28/2014 12:44 PM

49	My husband and I moved to Arlington after living in a nearby suburb for a few years. We chose AH because we felt the neighborhoods were outstanding as well as the schools and the park district and it's activities. A great place to raise kids. And, the village codes were more stringent than in our previous neighborhood. (Where we were told there was no ordinance that prohibiting you from parking on your front lawn, which our neighbors did) We felt our neighbors in AH were actively involved in the community. Furthermore, many, like ourselves were educated and had good incomes--that makes a big difference in demographics and in schools, and in real estate values. I think that still holds true for AH. However, there seems to be a change in the thinking of governing body of Arlington Heights. Is it more federal money that we otherwise wouldn't have? The emphasis and pressure from AH seems to be on housing for any and all. The newest revelation to Fair Housing is the condo project in downtown Arlington. The contractor doesn't have to live there. He gets funds from the Federal Government to subsidize his construction of the building and Arlington Heights gets low income people. How does that help Arlington Heights? I have been very disappointed at the attitude of the trustees and Village Hall when addressing some of the rental problems in my neighborhood, Surrey Ridge. I was told outright from department heads at the village hall that AH does not want to be sued by the Federal Government for inquiring about the residents of a single family home. (Several, more than five in a house,) single people are living in three of these homes in Surrey Ridge and working across Golf Road in the landlord's company. He's profiting/) These people are from India and the owner is Indian. They have no buy-in to the maintenance of the home or to the community. These homes are poorly maintained by the owner. Surrey Ridge is for single families not several unrelated people living in single family home. How do you sell your home, if multiple, unrelated people living in a single family home are your neighbors? Do you think a young couple are going to jump at the chance to bid on your home? How do you sell your very nice four bedroom home to an enthusiastic, successful young couple if the person next door is renting, on welfare (across the street from me) and doesn't work? Being pressured to accept all people as Arlington Heights residents under any circumstance, bend the rules, lessen the codes to accommodate, accept more federal funding to make something work is not what a successful community should be doing.	7/25/2014 12:29 PM
50	There is a huge need for intake and referral services. Currently services exist for most needs, but they are patchwork and uncoordinated.	7/24/2014 3:16 PM
51	Arlington Heights is a nice town, but, it does not feel like a single community. There is little mixture of the different areas of town. It's a very divided village with some areas seeming more important to the administration than others.	7/24/2014 10:26 AM
52	No.	7/23/2014 12:41 PM
53	The Village needs new wheelchair accessible apartments.	7/22/2014 12:58 PM