



Agenda
Village of Arlington Heights
Arts Commission
Commissions Room, 2nd Floor

Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
January 2, 2019
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes - 12-5-18

IV. REPORTS

V. OLD BUSINESS

- A. 2019 Spring Outreach
- B. Photography Competition
- C. Art 'Round Town Brochure
- D. Banner Program
- E. Exhibit - Historic Images of Arlington Heights
- F. Student Writing Program
- G. 2019 Commission Event Dates
- H. Idea and Program Listing - 2019 Projects
- I. Commission Communication Updates - Marketing

VI. NEW BUSINESS

- A. Informational Material/Announcements

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S.

Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793
(Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes - 12-5-18

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT
MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE COMMISSIONS ROOM
OF THE VILLAGE HALL
DECEMBER 5, 2018 AT 6:30 P.M.

Arts Chair Souter called the meeting to order at 6:30 p.m.

Members Present: Janet Souter, Arts Chair
Toni Higgins-Thrash
Kristen Schurtz
John Walsh
Sarah Galla
Kathleen Neacy
Kristen Walter

Members Absent: Mary Seitz-Pagano

Also Present: Derek Mach, Staff Liaison

APPROVAL OF MINUTES

COMMISSIONER HIGGINS-THRASH MADE A MOTION, SECONDED BY COMMISSIONER GALLA, TO APPROVE THE MINUTES FROM THE NOVEMBER 7, 2018 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

SPRING OUTREACH EVENT

Commissioner Galla explained that the spring outreach event will be held on May 19, 2019 from 6-9 PM at the Metropolis Performing Arts Centre. The Commission discussed the title for the event and agreed that the event should be called 'Jazz in the Heights'. Commissioner Neacy explained that following schools have tentatively expressed interest in participating:

- South Middle School
- Buffalo Grove High School
- Prospect High School

Staff Liaison Derek Mach explained that per the Village's agreement with Metropolis, the Commission will reimburse Metropolis for their support staff for the event. Staff Liaison Derek Mach commented that in the past the cost was approximately \$150. Commissioner Galla commented that she spoke with Mr. Keefe and he was very complimentary of the Arts Commission and is excited about the event. Arts Chair Souter and Commissioner Higgins-Thrash shared the checklist to assist with planning the event. The Commission discussed marketing the event and discussed having a postcard for distribution. Commissioner Neacy volunteered to draft a blurb for the website. Staff Liaison Derek Mach commented that staff will put together a draft of the postcard. The Commission agreed that the postcard should be finalized in March so that it can be mailed approximately 30 days prior to the event. Staff Liaison Derek Mach commented that the file for the postcard should be forwarded to the printer early April.

EXHIBIT – HISTORIC IMAGES OF ARLINGTON HEIGHTS

Staff Liaison Derek Mach explained that the History Museum is interested in partnering with the Arts Commission for an exhibit; however, they indicated that they have concerns with their staff time and scheduling. Staff Liaison Derek Mach commented that he will continue to coordinate with the museum. Commissioner Walter commented that if the museum would like help pulling together an exhibit, the Commission could assist. The Commission discussed other options for an exhibit featuring historic images of Arlington Heights. Arts Chair Souter suggested that the Commission continue to discuss at a future meeting.

BANNER PROGRAM

Arts Chair Souter asked if there is any update on the banner program. Commissioner Higgins-Thrash suggested that the Commission continue to discuss when Commissioner Seitz-Pagano is present. Staff Liaison Derek Mach commented that the theme for the program is winter. Staff Liaison Derek Mach commented that the Commission needs to come with a title for the program. Arts Chair Souter suggested that the Commission give thought on the title and that the Commission continue to discuss next month. Arts Chair Souter commented that Commissioner Seitz-Pagano was going to put together a sample that would be featured on the flyer/application.

PHOTOGRAPHY COMPETITION

Arts Chair Souter commented that the deadline for the photography competition is January 25, 2019. Staff Liaison Derek Mach commented that to date, the Commission has not received any submittals. Commissioner Walter commented that a blurb about the photography competition was recently featured on Facebook. Staff Liaison Derek Mach commented that there was an article in the Herald, the event has been featured on social media and the Village website. Staff Liaison Derek Mach commented that the event has also been sent to the schools, past participants and to the camera club.

STUDENT WRITING PROGRAM

Arts Chair Souter explained that she is looking into potential options for the student writing program. Commissioner Walter suggested that the Commission look beyond School District 25. Arts Chair Souter commented that the schools need to be within Arlington Heights serving Arlington Heights students. Commissioner Galla suggested coordinating with the library. Arts Chair Souter explained that previously the library was contacted regarding the after school program but that did not work out. Arts Chair Souter asked the Commission to give thought to any suggestions for moving the program forward. Commissioner Neacy asked if staff could provide demographic data for the schools. Staff Liaison Derek Mach commented that the school district might have that information.

ART 'ROUND TOWN BROCHURE

Commissioner Higgins-Thrash commented that a mailing that is requesting participation in the brochure has been sent to local art organizations and art related businesses. Commissioner Higgins-Thrash explained that the Commission is waiting for responses so that the brochure could be put together.

2019 COMMISSION EVENT DATES

Commissioner Higgins-Thrash commented that thought needs to be given to the Commission's event dates for 2019. The Commission discussed potential dates for the Spring Outreach, Cultural Arts Award and the Photography Competition. The Commission discussed the following dates:

- Spring Outreach Event – Sunday, May 19, 2019 6-8 PM
- Cultural Arts Award - Friday, August 23, 2019
- Photography Competition Friday, January 24, 2019

COMMISSIONER NEACY MADE A MOTION, SECONDED BY COMMISSIONER WALTER, TO APPROVE THE DATES FOR THE 2019 SPRING OUTREACH EVENT, PHOTOGRAPHY COMPETITION AND THE CULTURAL ARTS AWARD. ALL WERE IN FAVOR. THE MOTION CARRIED.

COMMISSION COMMUNICATION UPDATES - MARKETING

Arts Chair Souter commented that a press release has been sent to the Herald for the photography competition. Commissioner Walter asked if a pdf of the flyer could be forwarded to the Commission.

IDEA AND PROGRAM LIST – 2019 PROJECTS

Arts Chair Souter asked if there is any updates for the Idea and Program List.

INFORMATIONAL MATERIAL/ANNOUNCEMENTS

Arts Chair Souter asked if there is any new business? Commissioner Neacy commented that previously the Commission discussed having an intern and asked if that could be placed on the agenda for next month. Staff Liaison Derek Mach commented that staff has concerns with that idea since staff time is limited and there are no other Commissions with an intern.

ADJOURNMENT

COMMISSIONER WALTER MADE A MOTION, SECONDED BY COMMISSIONER NEACY, TO ADJOURN THE MEETING AT 7:45 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.