



Village of Arlington Heights
Housing Commission
Planning Conference Room - 2nd Floor
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
November 14, 2017
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes 10-17-17

IV. REPORTS

V. OLD BUSINESS

- A. Single Family Rehab Program Update
- B. Affordable Housing Trust Fund Discussion

VI. NEW BUSINESS

- A. Presentation of Applications under the Group Home and Transitional Housing Program from Clearbrook and Little City Foundation (VOTE)
- B. 2018 Housing Commission Budget Request

VII. OTHER BUSINESS

VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes 10-17-17

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT

MINUTES OF A MEETING OF THE ARLINGTON HEIGHTS HOUSING COMMISSION HELD AT ARLINGTON HEIGHTS VILLAGE HALL VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS OCTOBER 17, 2017

IN ATTENDANCE:

Commissioners

Present: Alex Hageli Mark Hellner Andrew Tripp
 Will Delea Zach Creer Andrea Johnson

Commissioners

Absent: None

Staff Present: Nora Boyer, Housing Planner/Staff Liaison

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited.

II. ROLL CALL

Commissioners Hageli, Hellner, Delea, Creer, Johnson and Tripp were present. Commissioner Tripp was welcomed to his first Housing Commission meeting.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Hellner, seconded by Commissioner Johnson, to approve the minutes of the September 12, 2017 meeting. The motion carried unanimously.

IV. REPORTS - None

V. OLD BUSINESS

A. Single Family Rehab Program

Ms. Boyer reviewed the open cases. Single Family Rehab Loan Case 7-04, was approved last month, is under contract. Ms. Boyer states that there is a plan to publicize the Single Family Rehab Program as a way for low and moderate income residents, especially in flood prone areas, to finance homeowner's portion of the cost when participating in the Village's overhead sewer rebate program. See: <http://www.vah.com/cms/One.aspx?portalId=7230773&pageId=9727823>

B. Affordable Housing Trust Fund Discussion

Ms. Boyer distrusted a publication titled, "Opening Doors to Homes for All – The 2016 Housing Trust Fund Survey Report." This report explains how the various state, county and city housing trust funds throughout the country are funded and administered, and the uses to which they put

their money. Ms. Boyer also reviewed the guidelines for the Village's First Time Homebuyer Program that was offered from 1996 – 2006. Approximately 60 homebuyers received up to \$14,999 in down payment assistance that was forgiven if they remained as the owner-occupant of the home for 5 years.

VI. NEW BUSINESS

A. Group Home and Transitional Housing Program

The Village budgeted \$54,700 for the Group Home and Transitional Housing Program for the October 1, 2017 – September 30, 2018 CDBG program year. Two applications were received for improvements to group homes for this program year when Requests for Grant Applications were released in the spring of 2017. The applications were from:

- Little City Foundation for the replacement of a hazardous driveway and repair of a ramp at a group home in Arlington Heights at an approximate cost of \$9,800
- Clearbrook for the renovation of a bathroom at a group home at an approximate cost of \$13,000.

Ms. Boyer stated that she would invite representatives from the agencies to the November 2017 Housing Commission meeting to present their requests. Ms. Boyer said that she has prepared a Request for Grant Applications for a second funding round since approximately \$31,900 may still be available if the two projects described above are approved and the costs come in at the estimated grant amounts. She said that there are 13-14 group homes in Arlington Heights that have 5 – 8 residents. Northwest Compass also owns 11-unit transitional housing apartment building in Arlington Heights.

VII. OTHER NEW BUSINESS

None

IX. ADJOURNMENT

A motion was made by Commissioner Delea, seconded by Commissioner Creer, to adjourn the meeting. The meeting adjourned at 7:45 pm.

NEXT MEETING: Tuesday, November 14, 2017 7:00 pm



Item: Presentation of Applications under the Group Home and Transitional Housing Program from Clearbrook and Little City Foundation (VOTE)

Department: Planning & Community Development

ATTACHMENTS:

Description	Type
Clearbrook CDBG Application FFY2017 - Bathroom renovation	Exhibits
Little City CDBG Application FFY2017 - Driveway and Ramp	Exhibits

Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Bathroom Renovation (ADA) : Clearbrook Princeton
CILA

Project Location:  S. Princeton

CDBG Funding Request: \$13,000.00

The street number for this project has been
redacted in this copy to protect the security
and privacy of the of the home's residents.

Contact Information

Organization Name: Clearbrook

DUNS (Dun and Bradstreet) Number: 10 218 0775
(A DUNS Number is required to receive federal funding)

Contact Name, Title: Michael Dalton, Director of Operations

Signature: Michael D. Dalton

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1835 West Central Road

Mailing Address 2:

City, State, Zip: Arlington Heights , IL, 60005

Telephone Number: 847-385-5017

Fax Number: 847-870-7741

Email Address: midalton@clearbrook.org

Organization website: clearbrook.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Clearbrook's Princeton residence is one of Clearbrook's Community Integrated Living Arrangements (CILAs). By definition, a CILA is a living arrangement for adults (ages 18 and older) in a group home, family home or apartment where 8 or fewer unrelated adults with intellectual/developmental disabilities (I/DD) live under the supervision of a community developmental services agency. Specifically, the Princeton CILA has a licensed capacity of (6) residents, all of whom are male. Princeton is referred to as a 24-hour CILA as supervision is provided at all times when residents are present. A Qualified Intellectual Disabilities Professional (QIDP) is assigned to the CILA and is responsible for the coordination of the residents' services. The QIDP is present in the home during various week and weekend days. A community support team (CST) comprised of the resident, their family, nurses, other professionals and the CILA staff to identify and develop the desired/necessary services and supports.

The purpose of the CILA setting is to provide each resident with the supports needed to maximize their independence and engagement in their community. Examples of supports may include: money management, community mobility skills, housekeeping skills, food preparation and cooking skills, wardrobe maintenance and laundry skills, social, leisure and recreational skills, personal health skills to include medication management, and achieving a state of optimal wellness. Each resident chooses from an array of day services that result in their engagement in meaningful, full-time experiences that include opportunities for ongoing skill acquisition, volunteering, recreating, working, physical wellness, and participating in the life of the community. The process of discovery and a person-centered approach results in the development of individualized goals and objectives and the supports needed to achieve them. Participation in CILA services is not time-limited as "the money follows the person" in their choice of where they live.

New levels of service include developing specialized day services (i.e., aging adults with I/DD, adults with autism) and the development of new models of day service that are partnerships with communities and offer flexible scheduling.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Village of Schaumburg, Cook County, Lake County

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No

B. Service Area

1. Describe your agency's service area, listing any municipalities served.

Clearbrook's footprint extends to fifteen counties, the majority of which are served through supports provided in family homes to infants, toddlers, children and adults. The organization owns/operates facilities in Cook, Lake, McHenry and DuPage counties in the following communities*: Addison, Arlington Heights, Bensenville, Berkeley, Buffalo Grove, Carpentersville, Chicago, Crystal Lake, Deerfield, Downers Grove, Elk Grove Village, Evanston, Gages Lake, Glenview, Gurnee, Hanover Park, Hoffman Estates, Lake Bluff, Mt. Prospect, Mettawa (opening later this year), Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Schaumburg, Skokie, Waukegan, Wheeling, Wilmette.

*locations of the Community Integrated Living Arrangements/CILAs are in italics

2. Does this program serve residents of the Village of Arlington Heights?

Yes

3. Describe any additional criteria for your program.

All persons served by the program are at least eighteen (18) years of age, have been determined to have a developmental or intellectual disability, and are in need of an array of services and a supervised living arrangement. The client or guardian provides informed consent for participation in a CILA and agrees to participate in the development and implementation of the Individual Service Plan (ISP).

4. What facilities, services, or programs are operated in Arlington Heights?

At this time, the following are located in Arlington Heights:

- Clearbrook's Administrative Office
- Clearbrook Program Building - housing CHILD Therapy Services, the Family and Community Autism Resource Room (FCARR) the offices for Community Living Services (CILA) and the offices for Community Employment Services (CES).
- Six (6) CILAs that are home to 32 adults with I/DD (27 men and 5 women).

5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?

Within the northern suburbs, the following agencies provide CILA services for adults with I/DD: Glenkirk (based in Northbrook); American Residential Care (based in Schaumburg); Orchard Village (based in Skokie); Shore Community Services (Based in Skokie); and Lambs Farm (based in Libertyville operates campus-based residences). Of these, Clearbrook is the largest provider of CILA services, has the greatest presence in the service area, and provides the most expansive array of CILAs with regard to the needs of persons served.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):
During the fiscal year (July – June), the (6) residents of the Princeton CILA are provided: 44,640 hours of residential services that include continuous supervision in the home and all community settings; 7,920 hours of meaningful day services (day programs, employment services, volunteer opportunities), behavioral services in the residence and day programs; and individual and group counseling.
2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	8,100	350	6
October 1, 2016 – present	8,077	317	6
October 1, 2015 – September 30, 2016	7,442	273	6

2016 Income Limits	Household Size							
	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any:

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?
Purchased by Clearbrook in 2015, this residence has continuously been the home to the licensed capacity of (6) adult males with intellectual and developmental disabilities. The program meets the CDBG goal of "Housing/Non-homeless Special needs that is identified as a high priority in the Village of Arlington Heights CDBG 2015-2019 Five Year Consolidated Plan. The availability of CILAs (group homes) is a response to SP-25 Priority Needs – 91.415, 91.215(a)(b) – which identifies "Other Special Housing/Non-Homeless Needs for the population" to include housing for persons with developmental disabilities as a high priority".

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?
0*

*This is based upon the licensed capacity of the Princeton CILA capacity of 6. Through attrition, this number would increase over time.

5. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 4
- b. Part-time 0
- c. Volunteers N/A

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Michael Dalton, Director of Operations

Phone Number: 847-385-5017

Email Address: midalton@clearbrook.org

3. How long has the staff member identified above been with the agency?
19 Years

E. Fees and Funding Sources

1. Describe any client fees collected*:

DHS 60 D CILA Funding and SS

* Any client fees collected must be used for program costs.

2. Describe how client fees are used:

Housing and staffing.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 71,744	\$ 71,744
State/Local Funds	\$ 215,792	\$ 215,792
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☒ Yes

☐ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$ 43,639,847	\$ 287,536	\$ 13,000
Program Year 2016	\$ 41,904,676	\$	\$
Program Year 2015	\$ 39,875,380	\$	\$

Comments about this table, if any:

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$ 13,000
Other, please specify	\$
Total CDBG Request	\$ 13,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any: Clearbrook is willing to look into whether it may be able to provide a 10% match in funds.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

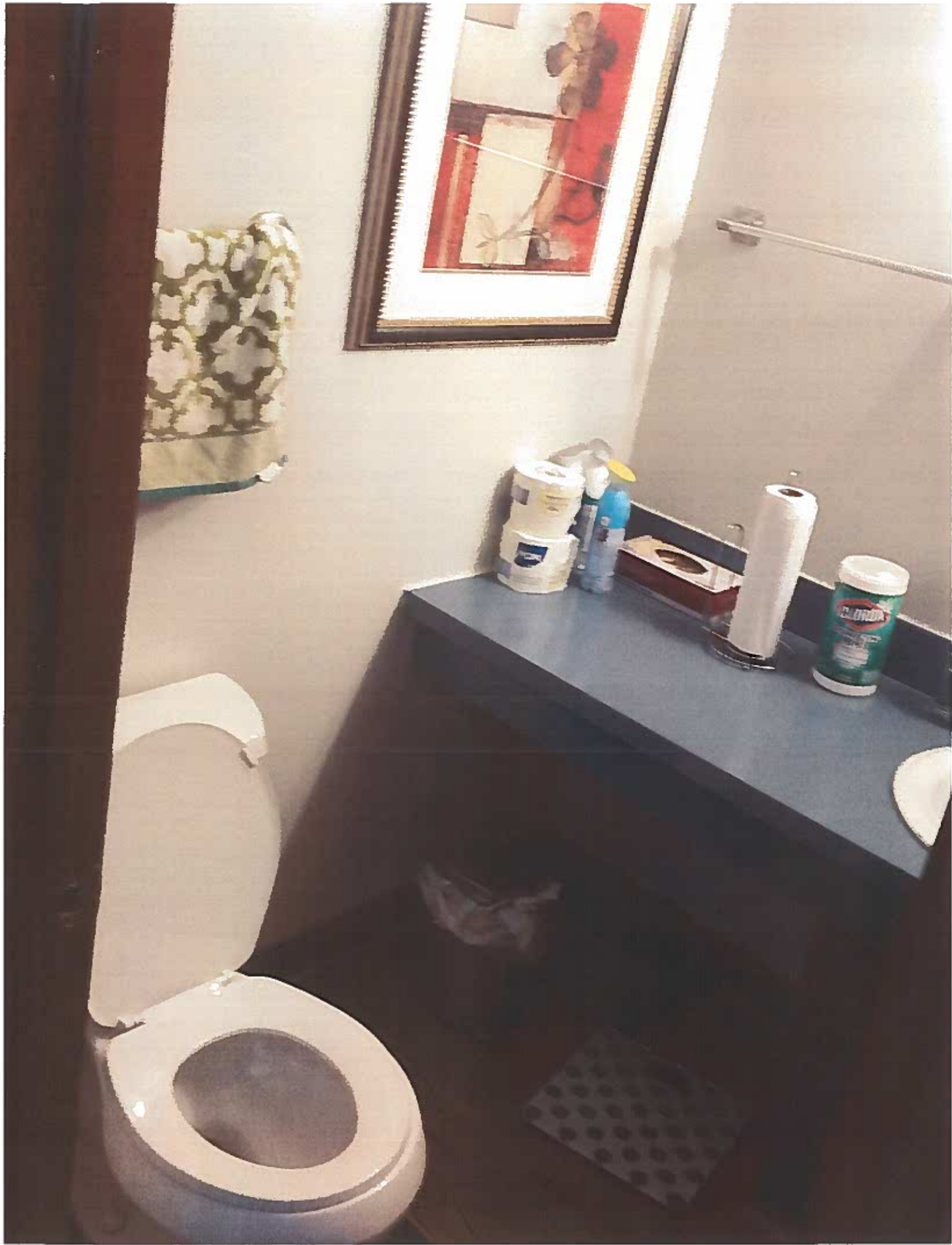
☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

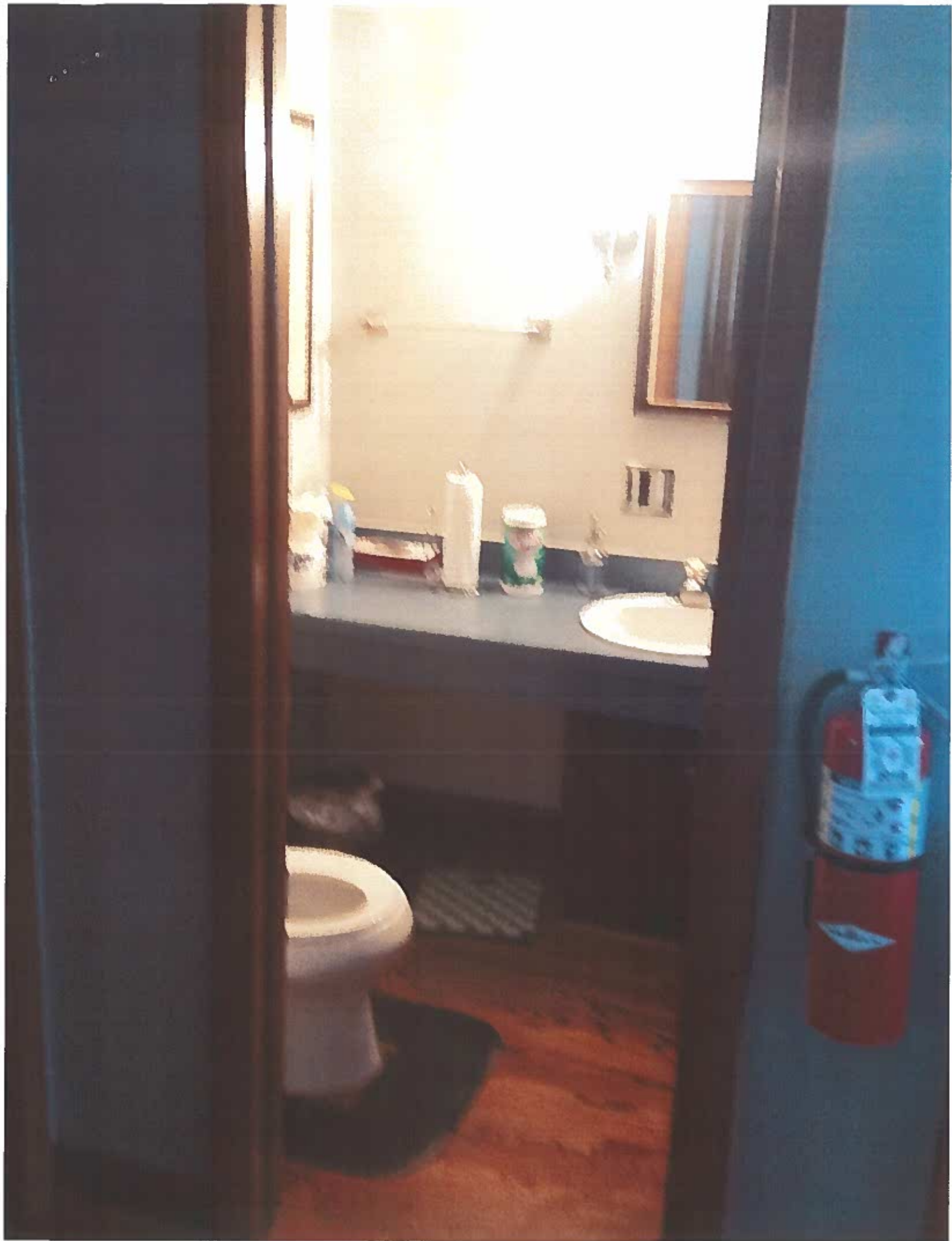
☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.









Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Raleigh CILA Home Driveway Project

Project Location: [REDACTED] N Raleigh, Arlington Heights

CDBG Funding Request: \$9,800

The street number for this project has been redacted in this copy to protect the security and privacy of the of the home's residents.

Contact Information

Organization Name:

Little City Foundation

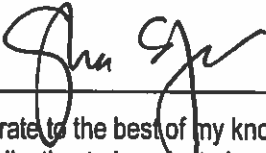
DUNS (Dun and Bradstreet) Number: 069962314

(A DUNS Number is required to receive federal funding)

Contact Name, Title:

Shawn E. Jeffers, Executive Director

Signature:



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Mailing Address 1: 1760 W. Algonquin Road

Mailing Address 2:

City, State, Zip: Palatine, Illinois 60067

Telephone Number: 847-358-5510

Fax Number: 847-303-0015

Email Address: info@littlecity.org

Organization website: www.littlecity.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the program for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal.

Little City owns and operates sixteen Community Integrated Living Arrangement (CILA) homes in the northwest suburbs. Two of the homes are located in Arlington Heights. CILA homes provide housing for up to eight individuals with intellectual and developmental disabilities in a group home setting. The homes provide a safe, nurturing and technologically-adapted environment for this unique, often disenfranchised population. Little City actively and cooperatively works with community partners and local, county and state officials to assure that all people with disabilities have access to affordable housing and the support they need to achieve a rewarding and fulfilling life.

The adult population at Little City is comprised of individuals who possess a full array of intellectual and developmental disabilities. Within the next 3-5 years, approximately 65% of our adults will meet the definition of "senior" as determined by AARP and the Department of Aging. The vast majority have lived at Little City most of their lives. As such, they have been recipients of a progressive and safe environment and received support, programs and services that have helped increase their potential for lifelong productivity and success.

The focus of our adult programming is to provide services and housing that will enable our adults to "age in place" and afford them the opportunity to remain in their homes for as long as possible while participating in meaningful activities and maintaining important relationships.

Eight men between the ages of 28-46 reside in the Raleigh home located at 3000 N. Raleigh, Arlington Heights. The residents of the Raleigh home have been diagnosed with intellectual and developmental disabilities. 100% of the clients served are considered low-moderate income.

Please see attached for more information.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, Little City has previously worked with Cook County, DuPage County, Lake County, Village of Schaumburg and the Village of Arlington Heights.

3. Will any funds be used for research and development?

If so, please specify how funds will be used.

No.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

CILA living provides individuals with disabilities, who are low-moderate income, with the opportunity to live in residential communities supported by Little City staff 24 hours a day, seven days a week. The individuals learn to live as independently as possible in a home environment. Staff assist residents with cooking, household cleaning, daily living activities, and transport them to community outings. Little City also provides clinical and behavioral services, recreation programming, and medical support.

2. Complete the following table for low- and moderate-income persons assisted for the primary purpose of the program, excluding complimentary services such as referrals:

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2017 – September 30, 2018 (proposed)	8	8	8
October 1, 2016 – present	14	14	14
October 1, 2015 – September 30, 2016	8	8	0

2016 Income Limits

Household Size

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
Low/Moderate-Income	\$43,050	49,200	55,350	61,500	66,450	71,350	76,300	81,200

NOTE: Household income is the total income of all household members 18 years old or older who contribute to the household. The extremely low, very low, and low income limits are based on Median Family Income, in which a householder has one or more other persons living in the same household who are related to the householder by birth, marriage, or adoption.

Comments about this table, if any: The Raleigh CILA home is only licensed to serve eight individuals.

3. How will you meet your CDBG goals for the Arlington Heights residents identified above?

The new driveway will provide aesthetic appeal, providing an environment comparable to other homes within the neighborhood, as well as increase safety as residents are entering and leaving their home.

4. If you receive CDBG funds, how many additional Arlington Heights residents could you serve?

Little City can only serve eight Arlington Heights residents due to licensing for the home.

5. Would this program exist without CDBG funding?

(Select one)

- ☒ Yes
☐ No

B. Service Area

- 1. Describe your agency's service area, listing any municipalities served.**

Little City serves individuals throughout Cook, DuPage, Lake and McHenry counties. Little City operates facilities and CILA homes in the following municipalities: Schaumburg, Arlington Heights, Hanover Park, Hoffman Estates, Palatine, Streamwood, Roselle, Mundelein and Waukegan.

- 2. Does this program serve residents of the Village of Arlington Heights?**

Yes

- 3. Describe any additional criteria for your program.**

N/A

- 4. What facilities, services, or programs are operated in Arlington Heights?**

Little City operates two CILA homes in Arlington Heights:

Raleigh: 3000 N. Raleigh, Arlington Heights

Euclid: 3000 W. Euclid Avenue, Arlington Heights

- 5. Are there other agencies in the same service area that provide the same service? If so, what agency or agencies provide(s) similar services?**

Clearbrook and Glenkirk offer services for individuals with disabilities including CILA living.

D. Staff for Funded Program

1. Total number of staff employed by agency for this program:

- a. Full-time 8
- b. Part-time
- c. Volunteers

*volunteers are provided on a "as needed" basis-- generally for home beautification projects.

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Carrie Camaghi Seida, Grants Manager

Phone Number: 847-221-7865

Email Address: ccamaghi@littlecity.org

3. How long has the staff member identified above been with the agency?

2.5 years

E. Fees and Funding Sources

1. Describe any client fees collected*:

There are no fees associated with this program

2. Describe how client fees are used:

N/A

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
HOME Funds	\$	\$
ESG Funds	\$	\$
HOPWA Funds	\$	\$
Appalachian Regional Commission	\$	\$
Other Federal Funds	\$ 80,282	\$ 80,282
State/Local Funds	\$ 331,635	\$ 331,635
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$
Please specify:		

Comments about this table, if any:

4. Does your agency receive more than \$750,000 in federal funds?

(Select one)

☐ Yes

☒ No

F. Budget

1. Please complete the following table:

Program Year	Agency Budget	Program Budget	Arlington Heights CDBG Portion
Program Year 2017 (proposed)	\$33,818,991	\$ 12,170	\$ 9,800
Program Year 2016	\$ 26,886,338	\$19,385	\$17,145
Program Year 2015	\$ 24,498,488	\$13,000	\$10,550

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. enrollment fee, scholarship, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$ 9,800
Other	\$
Please specify:	
Total CDBG Request	\$9,800

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Comments about this table, if any:

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your agency's proposed objectives.
(The selection should reflect the purpose of your agency's proposed program.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your agency's proposed outcomes.
(The selection should reflect the result your agency would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

**2017 Community Development Block Grant (CDBG) Application
Little City's Raleigh CILA Home Driveway Project**

A. Program Description Continued

Each of the CILA homes and campus residences dedicated to our adult population is being renovated to accommodate their physical needs and any changes in their mental health. Each home is being assessed as to the updates and improvements needed to assist this population. These improvements may include: lighting, windows, acoustics and accessibility – specifically updated ADA-accessible features and entry ways. Our programs and services are the key to our success. Each program is designed to equip our residents and participants with skills that will enable them to lead safe, productive and dignified lives. It is a fact that people with intellectual and developmental disabilities are living longer now than at any time in history. As a result, their physical conditions require more specialized transportation, services and activities.

B. Project Description

The proposed Raleigh CILA home Driveway Project consists of two components that will increase the safety and accessibility of the home. The project consists of:

1. Removing and replacing the existing asphalt driveway; and
2. Repairing the concrete ramp, sanding and repainting the handrails as well as repairing any gaps in the metal supports.

The goals of the project are to:

- Provide a safe environment for the residents
- Reduce the chance of slips and falls
- Upgrade the handicap accessibility within the home

The driveway at the Raleigh CILA home is starting to erode – potholes and cracks are starting to form. Not only do potholes reflect poorly on the home's curb appeal, but they can also cause accidents. Residents, staff, or visitors could injure themselves by tripping and falling. The potholes and cracks could also cause damage to the home's vehicles which transport residents to day programming, work, and community activities.

The concrete ramp, which makes the home handicap accessible, is also starting to deteriorate. The suggested improvements will repair any cracks in the concrete and ensure all handrails are sturdy and functional.

Little City respectfully requests \$9,800 to replace the driveway and repair the handicap accessible concrete ramp at the Raleigh CILA home located at [REDACTED] N Raleigh, Arlington Heights. Thank you.

Photos

