



Agenda
Village of Arlington Heights
Arts Commission
Planning Conference Room

Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
August 9, 2017
6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes 5-16-17
- B. Minutes 6-7-17

IV. REPORTS

- A. Public Comments

V. OLD BUSINESS

- A. Promenade of Art Festival
- B. Fall 2017 Art Outreach
- C. Decorated Object Competition
- D. Village Hall Art - Main Staircase
- E. Commission Communication Updates - Idea and Program Listing
- F. Commission Communication Updates - Marketing
- G. Photography Competition
- H. Cultural Arts Award

VI. NEW BUSINESS

- A. 2018 Budget
- B. Walk in the Park Art Festival
- C. Informational Material/Announcements

VII. OTHER BUSINESS

VIIIADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact David Robb, Disability Services Coordinator, at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005, (847)368-5793 (Voice), (847)368-5980 (Fax) or drobb@vah.com.



Item: Minutes 5-16-17

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE COMMISSIONS ROOM
OF THE VILLAGE HALL
MAY 16, 2017 AT 6:30 P.M.**

Arts Chair Souter called the meeting to order at 6:30 p.m.

Members Present: Janet Souter, Arts Chair
Mary Seitz-Pagano
Toni Higgins-Thrash
Scott DeLaney
Kristen Schurtz

Also Present: Derek Mach, Staff Liaison

APPROVAL OF MINUTES

COMMISSIONER DELANEY MADE A MOTION, SECONDED BY COMMISSIONER HIGGINS-THRASH, TO APPROVE THE MINUTES FROM THE APRIL 5, 2017 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

SPRING OUTREACH EVENT

Commissioner Schurtz provided an update for the May 21 Spring Art Outreach and the Commission finalized the details for the event. Commissioner Schurtz explained that Up and Coming Theater will perform two or three acts as part of the event. Commissioner Schurtz also explained that the Improv Club from Rolling Meadows High School will be performing and the Metropolis Performing Arts Centre will perform one or two acts from Hair. The Commission discussed having a program or hand out for the event. Staff Liaison Derek Mach and Commissioner Seitz-Pagano commented that they will put together a program. The Commission discussed allowing the guest speaker, Ms. Newton ten minutes to present at the beginning of the event.

Staff Liaison Derek Mach explained that Metropolis Performing Arts Centre does get reimbursed for their costs associated with the event and they estimate that it will cost \$150.

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO SPEND \$150 AS REIMBURSEMENT FOR USE OF THE METROPOLIS PERFORMING ARTS CENTRE FOR THE MAY 21, 2017 ARTIST OUTREACH EVENT. ALL WERE IN FAVOR. THE MOTION CARRIED.

Commissioner DeLaney volunteered to distribute the poster at the library in order to help promote the event. Commissioner Higgins-Thrash and Arts Chair Souter volunteered to distribute post cards.

VILLAGE HALL ART

Commissioner Seitz-Pagano explained that three artists are going to submit a sample and the samples will be reviewed at a future meeting. Arts Chair Souter commented that she has been providing Jack Musich updates on the progress.

CREATIVE WRITING PROGRAM

Commissioner Souter commented that there is no update at this time.

IDEA AND PROGRAM LIST

Arts Chair Souter suggested that the Commission review the list at a future meeting.

COMMISISON COMMUNICATION UPDATES – MARKETING

Commissioner DeLaney commented that there is no update at this time.

ARTS COMMISSION BROCHURE AND BANNER

The Commission reviewed a draft of the two Commission banners. The Commission discussed the importance of having the banners available for the Promenade of Art Festival on June 10 and 11th.

DECORATED OBJECT COMPETITION

The Commission discussed the flyer for the Decorated Object Competition. Commissioner Schurtz commented that the flower pot will not be available for the May 21 outreach event. The Commission discussed having the flower pots available for the Promenade of Art Festival

PHOTOGRAPHY COMPETITION

The Commission reviewed the framed image of the winning photo for the Photography Competition. Arts Chair Souter commented that the photo will be presented to the winner at the May 21 outreach event.

FALL 2017 ART OUTREACH EVENT

Commissioner DeLaney explained that the subcommittee is trying to schedule a meeting with the library in order to work on details for the fall outreach event .

PROMENADE OF ART FESTIVAL

Commissioner Higgins-Thrash shared a signup sheet for participation at the Commission booth as part of the Promenade of Art Festival on June 10 and 11th.

INFORMATIONAL MATERIAL/ANNOUNCEMENTS

Arts Chair Souter asked if there is any new business? Commissioner Higgins-Thrash commented that she sent an email to the Mayor as a resident with a recommendation that a liaison from Metropolis and the Park District be considered for the Arts Commission. Commissioner Higgins-Thrash commented that the Commission could discuss the idea at a future meeting.

ADJOURNMENT

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO ADJOURN THE MEETING AT 7:25 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.



Item: Minutes 6-7-17

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT

**MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE COMMISSIONS ROOM
OF THE VILLAGE HALL
JUNE 7, 2017 AT 6:30 P.M.**

Arts Chair Souter called the meeting to order at 6:30 p.m.

Members Present: Janet Souter, Arts Chair
Mary Seitz-Pagano
Toni Higgins-Thrash
Scott DeLaney
Kristen Schurtz

Also Present: Derek Mach, Staff Liaison

PROMENADE OF ART FESTIVAL

The Commission finalized details for participation in the Promenade of Art Festival. Staff Liaison Derek Mach commented that the booth is in the same location as last year.

SPRING OUTREACH EVENT

Arts Chair Souter thanked the subcommittee for their work on the May 21 Spring Outreach Event. Arts Chair Souter commented that overall the event went well. Commissioner Seitz-Pagano suggested that the meet and greet be eliminated at the start of the event. Commissioner Higgins-Thrash suggested that the subcommittee decide whether or not there is a meet and greet. Commissioner Seitz-Pagano commented that there seemed to be confusion regarding beverages and that there was nothing available as has been in the past. Commissioner Higgins-Thrash commented that the lighting during the performance was disappointing. Arts Chair Souter commented that the music was too loud for the solos.

FALL 2017 ART OUTREACH EVENT

Commissioner DeLaney commented that he is waiting to hear back from the library regarding a fall outreach event. Commissioner Higgins-Thrash commented that another option for the event is to have a panel discussion. Commissioner DeLaney explained that the subcommittee will meet prior to the next Commission meeting and discuss options. Arts Chair Souter suggested having a 'one act play competition' and the winner would perform at the Metropolis Performing Arts Centre. Arts Chair Souter also suggested that the creative writing program be integrated with the outreach event.

DECORATED OBJECT COMPETITION

The Commission finalized details for the July 2 event, which is held at Recreation Park as part of Frontier Days. Commissioner Higgins-Thrash suggested another mailing with the visual on the promotional flyer. The Commission felt that it was not necessary. Staff Liaison Derek Mach commented that the flyer could be sent to past participants and the Commission agreed. Commissioner Schurtz, Commissioner Seitz and Arts Chair Souter volunteered to judge the flowerpots.

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO SPEND APPROXIMATELY \$260 FOR AWARDS AND RIBBONS FOR THE 2017 DECORATED OBJECT COMPETITION. ALL WERE IN FAVOR. THE MOTION CARRIED.

Commissioner Schurtz suggested having the Arts Commission banners displayed at the event.

VILLAGE HALL ART

Commissioner Seitz-Pagano explained that one artist has provided a 10"x10" sample for retouching the print of Meyer's Pond. The Commission reviewed the sample. Arts Chair Souter asked if the sample could be photographed and blown up. Commissioner

Seitz-Pagano volunteered to photograph the sample. Arts Chair Souter suggested that the subcommittee evaluate the enlarged sample and the Commission agreed.

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO MOVE FORWARD WITH THE ARTIST JANICE BARNETT FOR RETOUCHING THE PRINT OF 'MEYERS POND' FOR \$2,000. ALL WERE IN FAVOR. THE MOTION CARRIED.

IDEA AND PROGRAM LIST

Staff Liaison Derek Mach commented that there is no update at this time.

COMMISSION COMMUNICATION UPDATES – MARKETING

Commissioner DeLaney commented that there is no update at this time. Arts Chair Souter commented that news releases are a form of marketing and suggested that the Commission work together regarding the promotion of the Commissions events. The Commission asked if a mailing could be sent in July that includes the Cultural Arts Award and the Photography Competition.

PHOTOGRAPHY COMPETITION

Commissioner Schurtz commented on how well the winning image turned out and the Commission agreed. Commissioner DeLaney suggested having past winners on the back of the cover page.

CULTURAL ARTS AWARD

Arts Chair Souter commented that she has a news release for the Cultural Arts Award that will be forwarded to the Daily Herald.

VICE CHAIR

COMMISSIONER HIGGINS-THRASH MADE A MOTION, SECONDED BY COMMISSIONER SEITZ-PAGANO, TO NOMINATE COMMISSIONER SCHURTZ AS THE VICE CHAIR. ALL WERE IN FAVOR. THE MOTION CARRIED.

INFORMATIONAL MATERIAL/ANNOUNCEMENTS

Arts Chair Souter asked if there is any new business? Commissioner Schurtz commented that she is going to reach out to the library regarding participation in the teen film festival. The Commission discussed the July 5, 2017 Arts Commission meeting.

COMMISSIONER SEITZ-PAGANO MADE A MOTION, SECONDED BY COMMISSIONER DELANEY, TO CANCEL; THE JULY 5, 2017 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

ADJOURNMENT

COMMISSIONER SCHURTZ MADE A MOTION, SECONDED BY COMMISSIONER DELANEY, TO ADJOURN THE MEETING AT 7:40 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.