



Agenda
Village of Arlington Heights
Senior Citizens' Commission
Kenneth Hood Award Committee
1801 W. Central Road, 60005
June 15, 2022
2:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes from May 4, 2022

IV. REPORTS

- A. Nominee Review
- B. Award Statement
- C. Event Plan

V. OLD BUSINESS

VI. NEW BUSINESS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Senior Citizens' Commission
6/15/2022

Item: Minutes from May 4, 2022

Department: Health and Human Services

ATTACHMENTS:

Description

Minutes from May 4, 2022

Type

Minutes

**Meeting Minutes
Village of Arlington Heights
Senior Citizens Commission
May 4, 2022 at 2 PM**

I. CALL TO ORDER

- a. Meeting was called to order at 2:05 PM

II. ROLL CALL

- a. Present:
 - i. Commissioner, Sharon Adams
 - ii. Commissioner, Tem Williams
 - iii. Commissioner, Fred Vogt
- b. Also Present:
 - i. Commission Liaison, Tracey Colagrossi

III. APPROVAL OF MINUTES

- a. **A MOTION TO APPROVE THE MINUTES OF THE APRIL 18, 2022 MEETING WAS MADE BY COMMISSIONER ADAMS AND SECONDED BY COMMISSIONER VOGT. ALL WERE IN FAVOR, MINUTES APPROVED.**

IV. REPORTS

- a. Marketing:
 - i. Commissioner Vogt reached out to the Chamber as well as the Arlington Heights Noon Rotary. Commissioner Vogt will conduct a presentation to the Noon Rotary in the near future.
 - ii. The Chamber would not do an eblast, and advised that the Village put a blast to local businesses.
- b. Rubric:
 - i. The Commissioners reviewed the rubric proposed by Liaison Colagrossi. If there were two candidates that scored the same, the commissioners decided that they would award both candidates this year as there were no awardees last year.
 - ii. **A MOTION WAS MADE TO ACCEPT THE RUBRIC BY COMMISSIONER ADAMS AND SECONDED BY COMMISSIONER VOGT. ALL WERE IN FAVOR AND RUBRIC WAS ACCEPTED.**
- c. Award Selection:
 - i. The commissioners noted in the Ken Hood Sub Committee Minutes of January 2019, the Premium Jade Trophy-Flame (#76294) was selected as the next trophy.
 - ii. Inscription could read:
 - 1. Village of Arlington Heights
 - 2. Senior Citizens Commissions

3. Kenneth Hood Award
 4. Presented to
 5. (Candidate)
 6. Passing the Torch on
 7. July 31, 2022
- iii. Commission will discuss further at the next meeting

V. OLD BUSINESS

- a. Commissioner Adams discussed the need to minimize the menu that was previously served at the event noting that there was a lot of waste.
- b. The commissioners discuss a simple sheet cake, depending on the number of guests, coffee, tea, and water. There was mention of a punch which can be revisited.
- c. It was suggested to have a guest book for the winner to have as a keepsake after the event.

VI. NEW BUSINESS

- a. The next meeting will be on Wednesday, June 8 at 2:30 PM.
- b. The commissioners will score the nominees, wording on award, and decide menu.

VII. OTHER BUSINESS

- a. No other business was discussed.

VIII. ADJOURNMENT

- a. **A MOTION TO ADJOURN THE MEETING WAS MADE BY COMMISSIONER WILLIAMS, SECONDED BY COMMISSIONER VOGT. ALL IN FAVOR. MEETING ADJOURNED AT 2:55 PM.**