



Village of Arlington Heights
Housing Commission
Commissions Room
Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
June 7, 2016
7:00 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

- A. Minutes 4/12/16

IV. REPORTS

V. OLD BUSINESS

- A. Group Home and Transitional Housing Program Update
- B. Single Family Rehab Program

VI. NEW BUSINESS

- A. 2016-2017 Annual Action Plan and CDBG Budget

VII. OTHER BUSINESS

VIII. ADJOURNMENT

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Item: Minutes 4/12/16

Department: Planning & Community Development

ATTACHMENTS:

Description

Minutes

Type

Minutes

DRAFT

MINUTES OF A MEETING OF THE ARLINGTON HEIGHTS HOUSING COMMISSION HELD AT ARLINGTON HEIGHTS VILLAGE HALL VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS APRIL 12, 2016

IN ATTENDANCE:

Commissioners

Present: Mark Hellner Namrita Nelson
Alex Hageli Anisa Jordan

Commissioners

Absent: Karen Conway

Staff Present: Nora Boyer, Housing Planner/Staff Liaison

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

The meeting was called to order at 7:00 p.m. and the Pledge of Allegiance was recited.

II. ROLL CALL

Commissioners Hellner, Nelson, Jordan and Hageli were present.

III. APPROVAL OF MINUTES

A motion was made by Commissioner Nelson, seconded by Commissioner Hageli, to approve the minutes of the March 1, 2016 meeting. The motion carried unanimously.

IV. REPORTS - None

V. OLD BUSINESS

A. Group Home and Transitional Housing Program

The Substantial Amendment to the Village's 2015 – 2019 Consolidated Plan and the 2016-2017 Annual Action Plan which includes the transfer of \$20,000 from the Single Family Rehab Program to the Group Home and Transitional Housing Program is in process. The final step toward approval is the second public hearing scheduled for April 18th followed by the vote by the Village Board. The grant agreements for the 4 group home projects have been prepared. The agencies are aware that their projects are to be completed by September 30, 2016.

B. Single Family Rehabilitation Program

Ms. Boyer presented a request from the homeowner with respect to SFR Case 15-03. The total project is expected to include multiple items, but the owner would like to begin with the re-shingling of the roof. Three bids and the homeowners' preference were presented.

A motion was made by Commissioner Nelson, seconded by Commissioner Jordan to approve the re-roofing work for SFR Case 15-03 at \$6,468. The motion was approved unanimously.

Ms. Boyer will return to the Housing Commission for bids on the other anticipated work which is expected to include: replacement of the sewer line, replacing the bathroom ceiling, and some other repair items.

It was commented that some applicant to the program may have other financing options such as lines of credit or reverse mortgages. However, since sufficient funding is available for the program at this time, eligible rehab can be funded under the program and its terms.

C. Inclusionary Zoning Program

Ms. Boyer said that she began research on whether other communities' inclusionary zoning programs include require affordable units in assisted living and memory care facilities. She said she found one program where affordable units are required in assisted living facilities, but it was definitely in the minority. She will continue to research this topic.

VI. NEW BUSINESS

A. 2016-2017 CDBG Grant Applications

The Community Development Block Grant (CDBG) applications for the October 1, 2016 – September 30, 2017 program year will be presented to the Village Board on May 9, 2016. It is expected that a draft budget will be discussed by the Village Board that will be made available for a 30-day public comment period, followed by another public hearing on either July 5th or 18th. Three requests were received from agencies for renovations at group homes totaling approximately \$57,000.

After discussing the applications that have been received, the Housing Commission made the following motion:

A motion was made by Commissioner Hageli, seconded by Commissioner Jordan to amend the Housing Commission's Community Development Block Grant (CDBG) for 2016-2017 to request \$80,000 (rather than \$100,000) for the Group Home and Transitional Housing Program and to request \$65,000 (rather than \$45,000) for the Single Family Rehab Program.

VII. OTHER BUSINESS - None.

VII. ADJOURNMENT

A motion was made by Commissioner Jordan, seconded by Commissioner Hageli, to adjourn the meeting. The meeting adjourned at 7:35 pm.

NEXT MEETING: Tuesday, June 7 at 7:00 p.