



AGENDA
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
February 18, 2025
7:30 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL OF MEMBERS
- IV. APPROVAL OF MINUTES
 - A. 02/03/2025 Meeting Minutes
 - B. 02/08/2025 Joint Village Library Meeting Minutes
- V. APPROVAL OF ACCOUNTS PAYABLE
 - A. 02/15/2025 Warrant Register
- VI. RECOGNITIONS AND COMMUNICATIONS
 - A. Presentation on Groot Truck Incident
- VII. PUBLIC HEARINGS
- VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

- 1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so

indicate.

2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.

3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.

4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

- A. Recommendation that the Liquor Commissioner issue one Class A license to THLACO LLC dba Thlaco Cocina Tijuanaense located at 1786 W. Algonquin Road.
- B. Resolution Approving Change Order No.1 for 2025 Pavement Rejuvenation (Reclamite) Program
- C. Resolution Approving the AT&T Complete Link Renewal - Master Discount Agreement
- D. Resolution Approving the Purchase of a Ford Pickup Truck for the Fire Department
- E. Resolution Approving Custodial Services for Municipal Buildings - 2025 Contract Extension
- F. Resolution Approving the Award of the 2025 Roadway Maintenance Materials Contract
- G. Resolution to Approve Plan Review Services 2025 – Contract Extension
- H. Ordinance Approving Two 2-Way Stop Signs and Two All-Way Stop Signs
- I. Ordinance Approving Sign Variations for Chase Bank at 585 E. Palatine Rd.
- J. Resolution Approving a Professional Design Engineering Agreement for Water Storage Tank Improvements
- K. Resolution Approving the Purchase of Commercial Water Meters
- L. Resolution Approving Award of Contract for Water Service Materials 2025
- M. Resolution Approving updated Engagement Letter with Elrod Friedman LLP for Legal Services

X. NEW BUSINESS

- A. Appointment of Ilona House to the Performing Arts Metropolis Board of Directors, term ending February 18, 2028
- B. ICON Studio - 3375 N. Arlington Heights Rd, Units A, B, G, & H - PC#24-014 Amendment to PUD Ord. #79-166, 80-105, 81-028, 81-035 & 19-002, LUV for a Barber, Beauty Salon in the M-1 District, Parking Variation

XI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign

Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.



MINUTES
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
February 3, 2025
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

President Hayes and the following Trustees responded to roll: Richard Baldino, James Bertucci, Wendy Dunnington, Nicolle Grasse, Robin LaBedz, Tom Schwingbeck, Scott Shirley, Jim Tinaglia.

Also present were: Randy Recklaus, Diana Mikula, Hart Passman, Emily Rodman, Lance Harris and Becky Hume.

IV. APPROVAL OF MINUTES

A. Village Board 01/21/2025 Meeting Minutes

V. APPROVAL OF ACCOUNTS PAYABLE

A. Warrant Register 01/30/2025

Trustee Bertucci moved to Approve in the amount of \$6,088,938.30. Trustee Baldino Seconded the Motion.

The Motion: Passed

Ayes: President Hayes, Trustee Baldino, Trustee Bertucci, Trustee Dunnington, Trustee Grasse, Trustee LaBedz, Trustee Schwingbeck, Trustee Shirley, Trustee Tinaglia

Nays: None

VI. RECOGNITIONS AND COMMUNICATIONS

A. Swearing in of Newly Promoted Fire Department Personnel

President Hayes administered the Oath of Office to Mr. Benkert, now Deputy Fire Chief, Mr. Chapman, now Battalion Chief, Mr. Rymut, now Battalion Chief, Mr. Hansen now Lieutenant, and Mr. Vasicek now Lieutenant. President Hayes thanked all the Village's firefighters for their dedicated service to the community. He said the Village's Police and Fire Departments are the best in the State.

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

Arlen Gould said he and others on the Local Mental Health Task Force were disturbed by the news that the inpatient mental health unit at the former Northwest Community Hospital (now Endeavor Health) was being closed. He asked for the Mayor and the Board to get involved to try and have the center remain open. He noted that the closure was related to the institution's financial settlements regarding lawsuits unrelated to the Arlington Heights hospital. He said our residents were being punished. President Hayes said the letter to him stated that the hospital is continuing the outpatient work. Inpatient cases will be sent to other facilities.

Rob Brodecki asked what the concerns were about creating road diets, in particular in relation to Windsor Drive. He asked for the reasoning of those who voted no so he could understand what ultimately led those Board members to make that choice. President Hayes said the Board was not prepared to answer questions on items not on the Agenda. Mr. Recklaus said he would reach out to Mr. Brodecki with the minutes from those meetings.

IX. CONSENT AGENDA

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3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.

4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

Trustee LaBedz moved to Approve. Trustee Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: President Hayes, Trustee Baldino, Trustee Bertucci, Trustee Dunnington, Trustee Grasse, Trustee LaBedz, Trustee Schwingbeck, Trustee Shirley, Trustee Tinaglia

Nays: None

A. Bond Waiver - Arlington Heights Memorial Library

B. Resolution Appointing A Delegate To The Intergovernmental Risk Management Agency

R2025-16

C. Resolution Authorizing the Purchase of Mobile Vehicle Barriers from Meridian Rapid Defense Group

R2025-17

D. Resolution Approving an Intergovernmental Agreement (IGA) for Cost Participation Related to Village-Owned Assets within State R.O.W. under IDOT Contract 62N91

R2025-18 - A2025-07

E. Resolution Authorizing the Purchase of a 2025 Ford F550 Cook County EMRS UASI Grant

R2025-19 - A2025-08

F. Resolution To Extend a Professional Services Agreement for Construction Inspection Services for 2025 Resurfacing

R2025-20 - A2025-09

G. Resolution Approving the Purchase of Safety Glass Barriers

R2025-21 - A2025-10

H. Resolution for Purchase of Fire Hose

R2025-22

I. Appointment of Melissa Gallagher to the Board of Trustees of the Firefighters' Pension Fund, term ending April 30, 2026

J. Adoption of an ordinance amending Chapter 13 of the Village Code to increase the number of Class N(r) liquor licenses to one, and recommendation that the Liquor Commissioner issue one Class A license and one Class N license to Krish Arlington 1 LLC dba Courtyard Chicago Arlington Heights located at 100 W. Algonquin Road

2025-06

X. NEW BUSINESS

A. Appointment of Tripp Turchik to the Special Events Commission, term ending April 30, 2025

Trustee Schwingbeck moved to Concur in the Mayor's Appointment. Trustee Grasse Seconded the Motion. Trustee Bertucci said he and Mr. Turchik work in the same firm, so he is recusing himself from the vote.

The Motion: Passed

Ayes: President Hayes, Trustee Baldino, Trustee Dunnington, Trustee Grasse, Trustee LaBedz, Trustee Schwingbeck, Trustee Shirley, Trustee Tinaglia

Nays: None

Abstain: Trustee James Bertucci

President Hayes administered the Oath of Office to Mr. Turchik.

B. Chase Bank - 585 E. Palatine Rd. / Sign Variation - DC#24-071

Ms. Rodman explained that Chase Bank is requesting variations for additional signage at 585 E Palatine Rd. The variations that are being requested are to allow relief for four wall signs where we typically only permit 2. They are also requesting to allow for signage on the west and south walls of the building where currently no signage is permitted. The reason these two signs are not permitted by Code is because they face the interior of the shopping center. The Design Commission believes that because the signs are going to be on the sides of the building that are interior to the shopping center, it will help patrons within the center navigate to the building. They unanimously approved the sign variations.

Trustee Schwingbeck said these seem to be the same variations approved for the former AT&T site. Mr. Recklaus confirmed it is in the same area. Trustee Schwingbeck recalled the Board found the previous application acceptable because of the layout. Ms. Rodman confirmed that this is a similar situation. It's a unique site given the orientation of the streets.

Trustee Baldino said the previous discussion was on the Verizon building. His main issue then was that they wanted to put the wall signs behind trees, so you couldn't see them. He asked if the trees on the site would block the sides this time. Mr. Rodman noted that based on the landscaping plan, the trees should not block the signs. These signs are also pretty high on the building. Trustee Baldino said, based on the sign and building placement, he did not have a problem with these variations.

Trustee Bertucci moved to direct staff and the Village Attorney to prepare final documents approving the requested relief for consideration at a future Board meeting for DC #24-071 to allow the sign variations from Chapter 30 to allow four wall signs and wall signs on the west and south elevations. Trustee Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: President Hayes, Trustee Baldino, Trustee Bertucci, Trustee Dunnington, Trustee Grasse, Trustee LaBedz, Trustee Schwingbeck, Trustee Shirley, Trustee Tinaglia

Nays: None

C. Urban Air at Arlington Plaza - 30 W. Rand Rd. - PC#24-017

Special Use Permit for Amusement, Large & Special Use Permit for Restaurant with Variations

Charlie Oraham and Nino Hermes, co-owners of Urban Air, asked for approval for their family entertainment destination, which has go-karts, trampolines, laser tag, ball pits and other activities. This would be their second location. They requested variances for parking and for a large amusement facility.

Ms. Rodman said they are looking for approval of an amusement facility and a restaurant with some parking variations located at 30 W. Rand Rd. The space is the former Burlington Coat factory, which will be divided. They will be taking about 67,000 square feet. The remaining 26,500 square feet is not currently leased. They're requesting a variation to waive that requirement for a traffic study and a parking variation to reduce the parking requirement by 7 parking stalls for the overall shopping center.

Some concerns were raised at the Plan Commission Hearing related to noise mitigation. Behind the building is a parking area and a loading dock. Behind that is a detention facility with a four-lane road before reaching residential areas. There should be no impact from

the noise generated on any of the neighboring properties.

Urban Air will also have a restaurant that is ancillary to the use and they have indicated that patrons who utilize the restaurant must use the amusements. One cannot simply go to Urban Air to access the restaurant. They are anticipating selling alcohol, so they will come before the Board separately to request a liquor license. The Plan Commission felt that a traffic study was not necessary because there were a number of full access points into the shopping center. The existing parking within the center is more than sufficient for their use. Staff and the Plan Commission supported their request for a parking variation. The Plan Commission voted 9 to 0 to recommend approval subject to a few conditions relating to the liquor license and being potentially subject to a condition regarding interior soundproofing should there be complaints from the future tenant to the east or the existing tenant.

President Hayes said this would be a great addition to the Village, as families are always looking for new places to go. This would be something which would really be sought after.

Trustee LaBedz asked for clarification of the weekend hours. Mr. Oraham said they will be open 10-9 Friday/Saturday and Sunday noon-8. Occasionally, they may be open later for high school nights during the summer or on school breaks. Those events will be just for older kids. Trustee LaBedz asked how fast the go-karts go? Mr. Oraham said there are 4 levels, and they'll go up to 40 miles an hour, but they're adjustable so they lower the speed based on age. For younger kids, they'll drop them to level 1. The karts have automatic stopping, so the cars know when they get closer to the edge, even if you're pressing the gas. They mix ages on the track, but during high volume, the system stays at level 2. They won't raise it up any higher because they don't want older kids flying by younger ones.

They are required by lease to have bike racks. Minors must be accompanied by an adult. There is no drop-off service. There must be an adult present, and for parties, there will be waivers.

Trustee Bertucci asked about liquor being served to people using the rides. Mr. Hermes said everyone has to have a wristband that's magnetic. Customers must check into every attraction. If you consume alcohol, it is noted on the wristband, and you are prohibited from going on the attractions.

Trustee Tinaglia asked what attracted them to Arlington Heights? Mr. Hermes said he lives in the Village. They noticed the only place to play indoors here is Chuck E Cheese. Otherwise, residents travel to Schaumburg. There was nothing for their target age group within a 15-minute drive. There are over 300 of this franchise in the US. Mr. Hermes said his wife suggested the Village as they are raising their family here. This gives local children an opportunity to have fun and exercise. They will also host churches and summer camps.

Trustee Tinaglia questioned the parking metrics. Mr. Oraham said they anticipate 400–500 people at the maximum capacity. Normally, the kids stay for about an hour and a half to two hours. Everything is censored, so after two hours. Those whose time has expired are notified that their time is up. It is not good for their business if the facility is over full, as the experience diminishes. Trustee Tinaglia said with this kind of business, equipment takes up much of the floor space, and he didn't believe the square footage parking requirement should be administered literally. Ms. Rodman clarified that the 1,100 stalls are for the entire center. The parking calculation was done based on the breakup of uses

within the space, so it was based on three separate uses; the amusement use, the restaurant use, and their peak capacity. The parking study used an occupancy of 838 people and then the ratios were applied for the three different uses. The peak demand that was estimated in terms of the number of parking stalls they would need is 332. This number may be excessive, but it did fall within what the center can provide. Hence, the need for the seven-space variation.

Trustee Bertucci asked how the go karts are powered. The answer was electric power. Trustee Bertucci asked for more information on time limits for parties. Mr. Hermes said they have a maximum length of time which is two hours. That includes 1.5 hours of play, and a half hour in the party room.

Greg Zyck worried that the sound barrier would only be installed if there was a problem. The sound could get quite loud. He also expressed concern about traffic with an 400 – 800 person use capacity.

The Construction Administrator for Urban Air said they've done sound studies and have designed a four-hour rated wall around the perimeter of the parks. This wall provides several principles for sound dampening requirements and adds density. It creates an effective barrier from sound leaving the space. The loudest noise generated from this space is actually the yelling of children. The go karts are electric and none of the amusements create any noise. They're all rides on rails or are soft play areas like trampolines and ball pits.

Trustee LaBedz moved to direct staff and the Village Attorney to prepare final documents approving the requested relief for consideration at a future Board meeting for PC#24-017. A Special Use Permits to allow a large amusement facility and a restaurant subject to variations from Chapter 28 6.12 (waive the requirement of a traffic study) and 10.4-4 (reducing the parking requirement from 1,146 parking spaces to 1,139) subject to the conditions that the petitioner: obtains a liquor license, provides interior sound proofing if noise complaints occur at the discretion of the Village, and complies with all Federal, State and Village Codes, regulations and policies. Trustee Baldino Seconded the Motion. The Motion: Passed

Ayes: President Hayes, Trustee Baldino, Trustee Bertucci, Trustee Dunnington, Trustee Grasse, Trustee LaBedz, Trustee Schwingbeck, Trustee Shirley, Trustee Tinaglia

Nays: None

XI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.

Trustee Schwingbeck asked about the timing of the Hospital's notification to the Village regarding the closing of the inpatient mental health facility. He believed the idea had been considered for over a year. President Hayes said he received a letter last week which was the first formal notification to the Village. Mr. Recklaus said the impact on the Village's first-responders will be minimal. If someone requires those services, they still go to the emergency room. The Village never had a lot of interaction once people were placed into an inpatient setting. There are other arguments about the value of it in the community. Trustee Bertucci said getting information out to the public that the emergency room is still open for business is important.

Trustee Baldino moved to Adjourn at 9:49 p.m. Trustee LaBedz Seconded the Motion.

The Motion: Passed

Ayes: President Hayes, Trustee Baldino, Trustee Bertucci, Trustee Dunnington, Trustee Grasse, Trustee LaBedz, Trustee Schwingbeck, Trustee Shirley, Trustee Tinaglia

Nays: None

Becky Hume-Village Clerk

**JOINT VILLAGE-LIBRARY MEETING
MINUTES OF THE MEETING OF THE MAYOR AND THE BOARD OF
TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS**

ARLINGTON HEIGHTS SENIOR CENTER

SATURDAY, FEBRUARY 8, 2025 8:30 A.M.

VILLAGE BOARD MEMBERS PRESENT:	President Hayes; Trustees: Bertucci, Dunnington, LaBedz, Schwingbeck, Tinaglia
VILLAGE BOARD MEMBERS ABSENT:	Baldino, Grasse, Shirley
VILLAGE STAFF MEMBERS PRESENT:	Randy Recklaus, Village Manager
LIBRARY TRUSTEES PRESENT:	President Somary; Trustees: Borrell, Galla, Kelly, Medal, Ruhl, Zyck
LIBRARY STAFF PRESENT:	Mike Driskell, Executive Director; Dana Revilla, Deputy Director; Sasha Vasilic, Communications and Marketing Director; Katie Myers, Senior & Accessible Services Supervisor

SUBJECTS:

Update from the Arlington Heights Memorial Library

Update from the Village of Arlington Heights

Other Business

Public Comment

Adjournment

Mayor Tom Hayes called the meeting to order at 8:33 AM. The Pledge of Allegiance was recited. Presidents Hayes and Somary made introductory comments commending the level of intergovernmental cooperation present in Arlington Heights. Mayor Hayes noted that the first joint meeting of the Library and Village Boards occurred in 1996. He acknowledged that this would be his last such meeting and reflected on his years of service and acknowledged the contributions of Andi Ruhl and Greg Zyck of the Library Board as well. Both Zyck and Ruhl also spoke

positively of their time on the Board.

Library Topics of Interest

Executive Director Driskell began his presentation by highlighting awards that the Library won recently.

Driskell went on to highlight new projects such as the purchase of a new bookmobile and book lockers at facilities across the community to increase the Library's reach. He also outlined upcoming capital projects, efforts to make the website more ADA friendly, and current joint Village-Library programs.

Lastly Katie Myers outlined the Library's role in the Senior Center.

Village Topics of Interest

Village Manager Recklaus further highlighted joint efforts between the agencies, noting that the Senior Center is a good example of these joint efforts. He went on to describe the many leadership changes occurring at the department head and elected official level in the Village.

Trustee Schwingbeck indicated he had to leave due to a family emergency at 9am.

Recklaus then went on to discuss the increasing calls for service in the Fire Department and the need for, and plans to implement, a 5th ambulance. He also described reducing crime rates in the community, but discussed how the types and durations of calls have increased, putting a strain on police officers. He also pointed out how difficult it is to recruit officers in today's environment. Recklaus went on to show how successful the department has been in reducing traffic accidents in the community over the past 10 years.

Next, Recklaus outlined the new lead service line replacement program and how it will impact residents. He went on to discuss the recent Memorandum of Understanding executed with the Chicago Bears Football Club and School Districts 15, 211, and 214. Lastly, he mentioned the new Facebook page for the Senior Center.

After the presentation, Trustees from both boards asked clarifying questions on the issues presented and all participants were invited to get a tour of the Senior Center.

Other Business

There was no other business.

Public Comment

No members of the public provided comment.

Adjournment

Mayor Hayes adjourned the meeting at 9:40 am.



**VILLAGE OF ARLINGTON
HEIGHTS
WARRANT REGISTER FOR
CHECK DATE: 2/15/2025**

Fund	Fund Description	Total Transaction Amount
101	GENERAL FUND	\$457,193.76
227	FOREIGN FIRE INS TAX FUND	\$2,689.43
231	CRIMINAL INVESTIGATION FD	\$98.98
235	MUNICIPAL PARKG OPR FUND	\$13,501.48
401	CAPITAL PROJECTS FUND	\$252,536.43
426	STORM WATER CONTROL FUND	\$9,225.00
505	WATER AND SEWER FUND	\$364,614.71
506	LEAD SERVICE LINE REPL FUND	\$5,000.00
515	ARTS ENTERT & EVENTS FUND	\$164,512.76
605	HEALTH INSURANCE FUND	\$1,521,337.67
621	FLEET OPERATIONS FUND	\$40,638.22
625	TECHNOLOGY FUND	\$95,568.35
715	GUARANTY DEPOSITS FUND	\$800.00
721	ESCROW DEPOSITS FUND	\$1,480.05

TOTAL ALL FUNDS **\$2,929,196.84**

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
NON DEPARTMENTAL					
					\$1,480.05
310845	721-0000-231067-	J & B HOMES OF ILLINOIS, LLC	ESCROW DEPOSIT RELEASE	\$1,480.05	
					\$200.00
310882	715-0000-220930-	Katherine Clark	BOND REFUND-REC-008961-2025	\$200.00	
					\$200.00
310883	715-0000-220930-	KIRK JOHNSON	BOND REFUND-REC-008963-2025	\$200.00	
					\$200.00
310884	715-0000-220930-	RM OLSON CONCRETE, INC	BOND REFUND-REC-008962-2025	\$200.00	
					\$200.00
310885	715-0000-220930-	Rooney Landscape	BOND REFUND-REC-005326-2024	\$200.00	
					\$123.28
310890	505-0000-452420-	CAMPBELL, CHRISTIAN	WATER REFUND	\$123.28	
					\$65.60
310891	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$11.72	
310891	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$53.88	
					\$65.60
310892	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$11.72	
310892	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$53.88	
					\$65.60
310893	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$11.72	
310893	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$53.88	
					\$65.60
310894	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$11.72	
310894	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$53.88	

Department 0000

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$65.60
310895	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$11.72	
310895	605-0000-471100-	GEORGINE VOIGHT	DEDUCTION REFUND	\$53.88	
					\$845.00
310915	101-0000-140200-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	\$845.00	
					\$6,727.39
902507	101-0000-211060-	VISION SERVICE PLAN	VISION INSURANCE FEB 2025	\$1,718.39	
902507	101-0000-211060-	VISION SERVICE PLAN	VISION INSURANCE FEB 2025	\$5,009.00	
					\$6,944.63
902509	101-0000-211060-	VISION SERVICE PLAN	VISION INSURANCE JAN 2025	\$1,834.89	
902509	101-0000-211060-	VISION SERVICE PLAN	VISION INSURANCE JAN 2025	\$5,109.74	
					\$1,804.84
902515	605-0000-471230-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 1/16-1/31/25	\$1,804.84	
					\$14,019.48
902517	101-0000-210940-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT FSA	\$96.15	
902517	101-0000-210940-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT FSA	\$1,112.00	
902517	101-0000-210940-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT FSA	\$12,811.33	
					\$4,245.91
902518	101-0000-210940-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	\$384.60	
902518	101-0000-210940-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	\$3,861.31	
					\$4,887.00
902519	101-0000-210940-	EMPLOYEE BENEFITS CORP	2024 DEPENDENT CARE FSA	\$4,887.00	
					\$7,952.61
902521	101-0000-210810-	DEARBORN LIFE INS CO	JAN 2025 SHORT TERM DISABILITY	\$281.85	
902521	101-0000-210810-	DEARBORN LIFE INS CO	JAN 2025 SHORT TERM DISABILITY	\$7,670.76	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$11,355.72
902522	101-0000-210810-	DEARBORN LIFE INS CO	FEB 2025 SHORT TERM DISABILITY	\$467.05	
902522	101-0000-210810-	DEARBORN LIFE INS CO	FEB 2025 SHORT TERM DISABILITY	\$10,888.67	
			DEPARTMENT 0000 TOTAL:	\$61,513.91	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

Department 0101

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARD OF TRUSTEES ADMIN					
310796	101-0101-521650-	CAPTION FIRST INC	CAPTIONING SERVICES	\$437.25	\$437.25
310857	101-0101-521650-	LORELLE COMMUNICATIONS INC	PROFESSIONAL SERVICES	\$4,500.00	\$4,500.00
DEPARTMENT 0101 TOTAL:				\$4,937.25	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0201 INTEGRATED SERVICES ADMIN					
310780	101-0201-522700-	AT & T MOBILITY	ACCT 232106787838	\$100.00	\$100.00
310787	515-0201-540550-	BMI GENERAL LICENSING	SPECIAL EVENT SERVICES	\$1,068.00	\$1,068.00
310795	101-0201-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$12.73	\$12.73
310879	101-0201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	(\$5.19)	(\$5.19)
310915	101-0201-522100-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	\$50.00	\$50.00
310941	101-0201-522700-	VERIZON WIRELESS	ACCT 88534852600001	\$155.20	\$155.20
DEPARTMENT 0201 TOTAL:				\$1,380.74	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
HUMAN RESOURCES ADMIN					
					(\$189.95)
310769	101-0301-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	(\$189.95)	
					\$100.00
310896	101-0301-520050-	PADOVANI CONSULTING, LTD	HEALTH AND WELLNESS SEMINAR	\$100.00	
					\$47.35
310932	101-0301-522700-	VERIZON WIRELESS	ACCT 28544404900001	\$47.35	
					\$470,470.43
902508	605-0301-542750-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 1/1-1/15	\$442,786.92	
902508	605-0301-542770-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 1/1-1/15	\$27,683.51	
					\$316,062.76
902510	605-0301-520600-	HMO ILLINOIS	FEB 2025 HMO PREMIUM	\$316,062.76	
					\$90,283.04
902514	605-0301-520550-	BLUE CROSS BLUE SHIELD OF ILLINOIS	ADMIN FEES	\$90,283.04	
					\$633,187.24
902515	605-0301-542750-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 1/16-1/31/25	\$596,265.97	
902515	605-0301-542770-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 1/16-1/31/25	\$36,921.27	
					\$4,927.47
902523	605-0301-520650-	DEARBORN LIFE INS CO	JAN 2025 LIFE INSURANCE	\$323.91	
902523	605-0301-520650-	DEARBORN LIFE INS CO	JAN 2025 LIFE INSURANCE	\$361.90	
902523	605-0301-520650-	DEARBORN LIFE INS CO	JAN 2025 LIFE INSURANCE	\$667.25	
902523	605-0301-520650-	DEARBORN LIFE INS CO	JAN 2025 LIFE INSURANCE	\$3,574.41	
					\$4,273.89
902524	605-0301-520650-	DEARBORN LIFE INS CO	FEB 2025 LIFE INSURANCE	\$246.18	

Department 0301

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
902524	605-0301-520650-	DEARBORN LIFE INS CO	FEB 2025 LIFE INSURANCE	\$271.70	
902524	605-0301-520650-	DEARBORN LIFE INS CO	FEB 2025 LIFE INSURANCE	\$722.20	
902524	605-0301-520650-	DEARBORN LIFE INS CO	FEB 2025 LIFE INSURANCE	\$3,033.81	
DEPARTMENT 0301 TOTAL:				\$1,519,162.23	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
FINANCE ADMIN					
					\$68.97
310769	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$21.79	
310769	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$47.18	
					\$75.00
310776	101-0501-530050-	ARLINGTON SIGNS & BANNERS	OFFICE SUPPLIES	\$75.00	
					\$47.12
310795	101-0501-522150-	CANON U.S.A. INC	OFFICE MACHINES AND ACCESS	\$47.12	
					\$97.20
310811	101-0501-522010-	DAILY HERALD	ADVERTISING	\$97.20	
					\$9,065.88
310822	101-0501-520231-	EMS MANAGEMENT & CONSULTANTS, INC	FINANCIAL SERVICES	\$9,065.88	
					\$235.35
310861	101-0501-530050-	MAGDALENA MATTIO	EVENT SUPPLIES	\$235.35	
					\$528.73
310879	101-0501-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$5.95	
310879	101-0501-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$186.65	
310879	101-0501-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$336.13	
					\$209.65
310901	101-0501-522020-	PETTY CASH	MEMBERSHIP FEE	\$32.50	
310901	101-0501-522030-	PETTY CASH	TRAVEL & TRAINING	\$49.56	
310901	101-0501-530050-	PETTY CASH	KITCHEN SUPPLIES	\$81.98	
310901	101-0501-530050-	PETTY CASH	MISCELLANEOUS SUPPLIES	\$45.61	
					\$223.75
310915	101-0501-530050-	SUMMIT PRINT SOLUTIONS	OFFICE SUPPLIES	\$223.75	

Department 0501

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310925	101-0501-520230-	TYLER TECHNOLOGIES INC	BANK SERVICES	\$105.00	\$105.00
310931	101-0501-522700-	VERIZON WIRELESS	ACCT 38508581800001	\$47.35	\$47.35
902513	505-0501-522050-	SEBIS DIRECT INC	POSTAGE	\$4,635.84	\$4,635.84
902516	101-0501-522050-	CITIBANK	JANUARY POSTAGE	\$4,460.56	\$4,460.56
DEPARTMENT 0501 TOTAL:				\$19,800.40	

VILLAGE OF ARLINGTON HEIGHTS
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Department 0601

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
INFORMATION TECHNOLOGY ADMIN					
					\$38.99
310769	625-0601-550100-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$38.99	
					\$4,720.08
310805	625-0601-522700-	COMCAST PROCESSING CENTER	ACCT 907065060	\$4,720.08	
					\$63,995.48
310812	625-0601-550100-	DELL MARKETING LP	OFFICE EQUIPMENT	\$63,995.48	
					\$3,774.00
310925	625-0601-550100-	TYLER TECHNOLOGIES INC	COMPUTERSDP & WORD PROC.	\$2,516.00	
310925	625-0601-550100-	TYLER TECHNOLOGIES INC	COMPUTERSDP & WORD PROC.	\$1,258.00	
					\$2,146.08
310937	625-0601-522700-	VERIZON WIRELESS	ACCT 68500580500001	\$2,146.08	
					\$860.69
310938	625-0601-522700-	VERIZON WIRELESS	ACCT 98726153700001	\$860.69	
					\$20,033.03
902520	625-0601-520050-	MUNICIPAL GIS PARTNERS INC	GIS SERVICES	\$20,033.03	
			DEPARTMENT 0601 TOTAL:	\$95,568.35	

VILLAGE OF ARLINGTON HEIGHTS
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Department 1001

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARDS & COMM ADMIN					
310865	101-1001-522020-	MEET CHICAGO NORTHWEST	DUES	\$73,400.00	\$73,400.00
DEPARTMENT 1001 TOTAL:				\$73,400.00	

VILLAGE OF ARLINGTON HEIGHTS
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Department 1018

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARDS & COMM SPECIAL EVENTS					
310774	515-1018-540550-	ARLINGTON HTS PARK DISTRICT	SPECIAL EVENT SERVICES	\$1,500.00	\$1,500.00
310914	101-1018-540550-	STATE GRAPHICS	HEARTS OF GOLD INVITATIONS	\$499.00	\$499.00
DEPARTMENT 1018 TOTAL:				\$1,999.00	

VILLAGE OF ARLINGTON HEIGHTS
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Department 1021

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARDS & COMM AH ECON ALLNCE					
310901	101-1021-540400-	PETTY CASH	MEETING SUPPLIES	\$20.00	\$20.00
DEPARTMENT 1021 TOTAL:				\$20.00	

VILLAGE OF ARLINGTON HEIGHTS
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Department 1022

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARDS & COMM ARTS COMM					
310911	515-1022-540550-	SHORTS INTERNATIONAL LIMITED	ARTS COMMISSION - FILM FESTIVAL	\$500.00	\$500.00
DEPARTMENT 1022 TOTAL:				\$500.00	

VILLAGE OF ARLINGTON HEIGHTS
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Department 2005

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
SPECIAL EVENTS METROPOLIS THTR					
310849	515-2005-550550-	JRLX, INC	METROPOLIS EQUIPMENT	\$119,859.12	\$119,859.12
310900	515-2005-550550-	PETERS ELECTRIC & TECHNOLOGY, INC.	METROPOLIS EQUIPMENT	\$28,352.00	\$28,352.00
DEPARTMENT 2005 TOTAL:				\$148,211.12	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
POLICE DEPT ADMIN					
					\$271.11
310769	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$65.09	
310769	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$96.70	
310769	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$109.32	
					\$2,403.00
310781	101-3001-522700-	AT&T MOBILITY NATIONAL ACCOUNTS LLC	ACCT 287328367893	\$2,403.00	
					\$1,643.00
310784	101-3001-522100-	BELMONTE PRINTING CO	PRINTING SERVICES	\$1,643.00	
					\$10.75
310795	101-3001-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$10.75	
					\$1,015.00
310806	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	\$305.00	
310806	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	\$355.00	
310806	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	\$355.00	
					\$950.00
310809	101-3001-522700-	COVERTTRACK GROUP, INC.	OFFICE EQUIPMENT	\$950.00	
					\$4,410.00
310810	101-3001-521652-	DACRA TECH LLC	PROFESSIONAL SERVICES	\$4,410.00	
					\$1,158.72
310817	401-3001-550100-	DREAMSEATS, LLC	EQUIPMENT	\$1,158.72	
					\$67.40
310824	101-3001-521650-	EXPERIAN	PROFESSIONAL SERVICES	\$67.40	
					\$7,700.00

Department 3001

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310828	101-3001-522030-	FRONTLINE PUBLIC SAFETY SOLUTIONS	TRAVEL & TRAINING	\$7,700.00	
					\$240.00
310832	101-3001-522020-	GREATER COOK CTY POLICE CAPTS	DUES	\$240.00	
					\$1,370.70
310840	101-3001-522100-	IMAGING ESSENTIALS, INC.	PRINTING SERVICES	\$1,370.70	
					\$23,960.70
310854	101-3001-521650-	LEXIPOL, LLC	ANNUAL FEES	\$23,960.70	
					\$295.07
310855	101-3001-521651-	LIVE 4 LALI INC	CARE GRANT	\$295.07	
					\$400.00
310874	101-3001-522030-	NORTH EAST MULTI REGIONAL TRAINING	TRAVEL & TRAINING	\$400.00	
					\$116,407.00
310876	101-3001-522020-	NORTHEASTERN IL REGIONAL CRIME LAB	MEMBERSHIP DUES	\$116,407.00	
					\$711.19
310879	101-3001-522150-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLES	\$400.38	
310879	101-3001-522150-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$202.93	
310879	101-3001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$107.88	
					\$607.70
310881	101-3001-521650-	OLD NATIONAL BANK	PROFESSIONAL SERVICES	\$10.60	
310881	101-3001-521650-	OLD NATIONAL BANK	PROFESSIONAL SERVICES	\$597.10	
					\$999.00
310898	101-3001-521655-	PEN-LINK, LTD.	OFFICE EQUIPMENT	\$999.00	
					\$50.00
310918	101-3001-522700-	T MOBILE USA INC	MISCELLANEOUS SERVICES	\$50.00	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310927	401-3001-550150-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	\$531.15	\$1,492.05
310927	401-3001-550150-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	\$960.90	
310933	235-3001-533050-	VERIZON WIRELESS	ACCT 54209747800003	\$36.01	\$36.01
310934	101-3001-522700-	VERIZON WIRELESS	ACCT 6868249300001	\$340.45	\$340.45
310942	101-3001-522700-	VERIZON WIRELESS - VSAT	ACCT IL51232	\$75.00	\$75.00
310943	101-3001-522700-	VERIZON WIRELESS - VSAT	ACCT IL51232	\$75.00	\$75.00
310944	101-3001-522700-	VERIZON WIRELESS - VSAT	ACCT IL51232	\$75.00	\$75.00
DEPARTMENT 3001 TOTAL:				\$166,763.85	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
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Department 3003

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
POLICE DEPT CRIMINAL INVEST					
					\$49.98
310769	231-3003-540010-	AMAZON COM CAPITAL SERVICES	TRAVEL & TRAINING	\$49.98	
					\$49.00
310945	231-3003-540010-	VETERINARY SPECIALTY CENTER	VETERINARY SERVICES	\$49.00	
				DEPARTMENT 3003 TOTAL:	\$98.98

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
FIRE ADMIN					
					\$2,270.00
310766	101-3501-531650-	AIR ONE EQUIPMENT	FIRE EQUIPMENT	\$550.00	
310766	401-3501-550150-	AIR ONE EQUIPMENT	CLOTHING & APPAREL	\$1,720.00	
					\$1,071.04
310769	101-3501-521020-	AMAZON COM CAPITAL SERVICES	EQUIPMENT MAINTENANCE	\$24.96	
310769	101-3501-521020-	AMAZON COM CAPITAL SERVICES	EQUIPMENT MAINTENANCE	\$28.99	
310769	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	(\$50.22)	
310769	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$28.44	
310769	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$46.88	
310769	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$50.22	
310769	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$99.00	
310769	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$113.84	
310769	101-3501-531650-	AMAZON COM CAPITAL SERVICES	EQUIPMENT MAINTENANCE SUPPLIES	\$268.95	
310769	101-3501-531650-	AMAZON COM CAPITAL SERVICES	EQUIPMENT MAINTENANCE SUPPLIES	\$299.98	
310769	101-3501-531650-	AMAZON COM CAPITAL SERVICES	EQUIPMENT MAINTENANCE SUPPLIES	\$459.98	
310769	101-3501-531650-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	(\$149.99)	
310769	101-3501-531650-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	(\$149.99)	
					\$14.22
310795	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$5.14	
310795	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$9.08	
					\$1,912.27
310839	101-3501-521655-	IMAGE TREND CONNECT	SOFTWARE LICENSES	\$1,912.27	
					\$7,111.64
310842	401-3501-550150-	INNOVATIVE WIRELESS SOLUTIONS, LLC	FIRE EQUIPMENT	\$7,111.64	

Department 3501

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310848	101-3501-522030-	JONES AND BARTLETT LEARNING LLC	TRAVEL & TRAINING	\$100.86	\$100.86
310862	101-3501-521110-	MATTS ACE HARDWARE	BUILDING MAINTENANCE SUPPLY	\$22.77	\$60.75
310862	101-3501-521110-	MATTS ACE HARDWARE	BUILDING MAINTENANCE SUPPLY	\$37.98	
310872	101-3501-521020-	MUNICIPAL EMERGENCY SERVICES	EQUIPMENT MAINTENANCE	\$134.77	\$289.24
310872	101-3501-521020-	MUNICIPAL EMERGENCY SERVICES	EQUIPMENT MAINTENANCE	\$154.47	
310875	101-3501-522030-	NORTHEASTERN IL PUBLIC SAFETY	TRAVEL & TRAINING	\$2,350.00	\$5,200.00
310875	101-3501-522030-	NORTHEASTERN IL PUBLIC SAFETY	TRAVEL & TRAINING	\$2,850.00	
310899	401-3501-550150-	PENNCARE	NEW AMBULANCE EQUIPMENT	\$415.94	\$415.94
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$29.95	\$2,718.35
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$49.95	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$55.90	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$55.90	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$74.95	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$74.95	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$74.95	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$74.95	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$74.95	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$74.95	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$75.95	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$149.90	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$180.85	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$195.00	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$199.80	
310922	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$1,275.45	
					\$1,192.52
310923	101-3501-521020-	TRACE ANALYTICS INC	EQUIPMENT MAINTENANCE	\$1,192.52	\$5,550.96
310949	101-3501-531850-	WS DARLEY & CO	FIRE EQUIPMENT	\$351.96	
310949	101-3501-531850-	WS DARLEY & CO	FIRE EQUIPMENT	\$5,199.00	
				DEPARTMENT 3501 TOTAL:	\$27,907.79

VILLAGE OF ARLINGTON HEIGHTS
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Department 3701

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
FOREIGN FIRE INSURANCE ADMIN					
310769	227-3701-550150-	AMAZON COM CAPITAL SERVICES	MISCELLANEOUS SUPPLIES	\$39.43	\$39.43
310825	227-3701-550150-	FIRE DEPT TABLE COMPANY LLC	OFFICE FURNITURE	\$2,650.00	\$2,650.00
DEPARTMENT 3701 TOTAL:				\$2,689.43	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PLANNING PLANNING					
					\$75.00
310776	101-4001-530050-	ARLINGTON SIGNS & BANNERS	OFFICE SUPPLIES	\$75.00	
					\$2,313.59
310782	101-4001-540410-	AUDACY OPERATIONS, INC.	ADVERTISING	\$2,313.59	
					\$2,700.00
310808	101-4001-540400-	CORNETT PUBLISHING INC	ADVERTISING	\$2,700.00	
					\$283.50
310811	101-4001-522010-	DAILY HERALD	ADVERTISING	\$283.50	
					\$4,000.00
310819	101-4001-540400-	DUE NORTH CONSULTING INC	ADVERTISING	\$4,000.00	
					\$809.00
310852	101-4001-521650-	LEGRAND REPORTING & VIDEO SERVICES	TRANSCRIBING SERVICES	\$396.00	
310852	101-4001-521650-	LEGRAND REPORTING & VIDEO SERVICES	TRANSCRIBING SERVICES	\$413.00	
					\$697.00
310879	101-4001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	(\$5.95)	
310879	101-4001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$667.67	
310879	101-4001-540400-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$35.28	
					\$5,321.89
902512	401-4001-550100-	HENRICKSEN & COMPANY INC	OFFICE CHAIRS	\$5,321.89	
DEPARTMENT 4001 TOTAL:				\$16,199.98	

Department 4001

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
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Department 4501

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BUILDING ADMIN					
					\$380.00
310792	101-4501-522030-	BUILDING & FIRE CODE ACADEMY	TRAVEL & TRAINING	\$380.00	
					\$18.24
310795	101-4501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$18.24	
					\$420.00
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$35.00	
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$35.00	
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$35.00	
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$35.00	
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$35.00	
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$35.00	
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$35.00	
310921	101-4501-520050-	THOMPSON ELEVATOR INSPECTION	PROFESSIONAL SERVICES	\$175.00	
					\$559.83
310939	101-4501-522700-	VERIZON WIRELESS	ACCT 54209747800001	\$559.83	
					\$396.11
310940	101-4501-522700-	VERIZON WIRELESS	ACCT 54209747800002	\$396.11	
				DEPARTMENT 4501 TOTAL:	\$1,774.18

VILLAGE OF ARLINGTON HEIGHTS
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Department 7001

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
HEALTH ADMIN					
					\$86.00
310769	101-7001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$7.96	
310769	101-7001-533100-	AMAZON COM CAPITAL SERVICES	NURSING SUPPLIES	\$78.04	
					\$8.37
310795	101-7001-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$8.37	
					\$200.00
310853	101-7001-520250-	LEMKE, SHERRY	COUNSELING SUBSIDY	\$200.00	
					\$148.43
310863	101-7001-533100-	MC KESSON MEDICAL SURGICAL	CLINIC SUPPLIES	\$148.43	
					\$32.50
310901	101-7001-522020-	PETTY CASH	MEMBERSHIP FEE	\$32.50	
					\$327.00
310907	101-7001-533100-	SANOFI PASTEUR INC	CLINIC SUPPLIES	\$327.00	
					\$300.40
310936	101-7001-522700-	VERIZON WIRELESS	ACCT 88556712200001	\$300.40	
					\$9,049.37
902512	401-7001-550100-	HENRICKSEN & COMPANY INC	OFFICE CHAIRS	\$9,049.37	
			DEPARTMENT 7001 TOTAL:	\$10,152.07	

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Department 7007

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
HEALTH SENIOR SERVICES					
310786	101-7007-540160-	BILLINGTON, CHARLES	PROGRAM INSTRUCTIONAL FEE	\$150.00	\$150.00
310788	101-7007-540160-	BREAKING GROUNDS IN DRUMMING	PROGRAM INSTRUCTIONAL FEE	\$110.00	\$110.00
310795	101-7007-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$42.51	\$42.51
310813	101-7007-540160-	DENISE LAURIN VISUAL ART	PROGRAM INSTRUCTIONAL FEE	\$200.00	\$200.00
310897	101-7007-540160-	PATRICIA L. GAUGHAN	PROGRAM INSTRUCTIONAL FEE	\$400.00	\$400.00
310916	101-7007-540160-	SUSAN KAY MADDOX	PROGRAM INSTRUCTIONAL FEE	\$375.00	\$375.00
DEPARTMENT 7007 TOTAL:				\$1,277.51	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PUBLIC WORKS ADMIN					
					\$41.50
310763	101-7101-531650-	A & E RUBBER STAMP CORP	OFFICE SUPPLIES	\$41.50	
					\$348.00
310764	101-7101-531550-	ABT ELECTRONICS	BUILDING MAINTENANCE SUPPLY	\$348.00	
					\$2,928.25
310765	101-7101-521020-	AFFILIATED CUSTOMER SERVICE INC	EQUIPMENT MAINTENANCE	\$591.00	
310765	101-7101-521020-	AFFILIATED CUSTOMER SERVICE INC	EQUIPMENT MAINTENANCE	\$1,092.00	
310765	101-7101-521020-	AFFILIATED CUSTOMER SERVICE INC	EQUIPMENT MAINTENANCE	\$1,245.25	
					\$1,312.20
310771	101-7101-531550-	ANDERSON LOCK	BUILDING MAINTENANCE SUPPLY	\$437.40	
310771	101-7101-531550-	ANDERSON LOCK	BUILDING MAINTENANCE SUPPLY	\$874.80	
					\$285.00
310772	101-7101-521020-	AQUALAB WATER TREATMENT INC	EQUIPMENT MAINTENANCE	\$285.00	
					\$143.50
310775	101-7101-531850-	ARLINGTON POWER EQUIPMENT	SMALL TOOLS AND EQUIPMENT	\$143.50	
					\$783.35
310777	101-7101-522700-	AT & T	ACCT 8310010146347	\$783.35	
					\$1,239.18
310778	101-7101-522700-	AT & T	ACCT 8310010134261	\$1,239.18	
					\$2,120.28
310779	101-7101-522700-	AT & T	ACCT S66710610625021	\$2,120.28	
					\$5,436.02
310798	101-7101-521550-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	\$142.50	

Department 7101

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310798	401-7101-550300-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	\$5,293.52	
					\$73.00
310799	101-7101-522700-	COMCAST CABLE	ACCT 8771100720901436	\$73.00	
					\$139.74
310800	101-7101-522700-	COMCAST CABLE	ACCT 8771100720901436	\$139.74	
					\$151.35
310801	101-7101-522700-	COMCAST CABLE	ACCT 8771100721360921	\$151.35	
					\$75.80
310802	101-7101-522700-	COMCAST CABLE	ACCT 8771100720049004	\$75.80	
					\$1,538.60
310807	101-7101-531900-	CONSERV FS INC	STREET SUPPLIES	\$769.30	
310807	101-7101-531900-	CONSERV FS INC	STREET SUPPLIES	\$769.30	
					\$4,240.70
310814	101-7101-521655-	DLT SOLUTIONS	OFFICE EQUIPMENT	\$395.00	
310814	101-7101-521655-	DLT SOLUTIONS	OFFICE EQUIPMENT	\$3,845.70	
					\$181,498.00
310815	401-7101-550300-	DOLAND ENGINEERING, LLC	PROFESSIONAL SERVICES	\$190.75	
310815	401-7101-550300-	DOLAND ENGINEERING, LLC	PROFESSIONAL SERVICES	\$7,289.00	
310815	401-7101-550300-	DOLAND ENGINEERING, LLC	PROFESSIONAL SERVICES	\$16,393.50	
310815	401-7101-550300-	DOLAND ENGINEERING, LLC	PROFESSIONAL SERVICES	\$44,275.75	
310815	401-7101-550300-	DOLAND ENGINEERING, LLC	PROFESSIONAL SERVICES	\$113,349.00	
					\$3,315.00
310816	101-7101-521110-	DOUGLAS FLOOR COVERING, INC.	SERVICE BUILDING MAINTENANCE	\$3,315.00	
					\$266.00
310818	101-7101-531550-	DREISILKER ELECTRIC MOTORS INC	BUILDING MAINTENANCE SUPPLY	\$266.00	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310821	101-7101-531650-	EDDIES RESTAURANT AND LOUNGE	MEETING SUPPLIES	\$112.50	\$112.50
310823	101-7101-521020-	ESSCOE LLC	EQUIPMENT MAINTENANCE	\$546.93	\$546.93
310829	101-7101-531650-	GRAINGER W W INC	MISCELLANEOUS SUPPLIES	\$2,172.95	\$2,172.95
310830	101-7101-530350-	GRAVES MICHAEL	REIMBURSEMENT	\$59.00	\$59.00
310834	101-7101-531900-	HELLER LUMBER CO	STREET SUPPLIES	\$80.00	\$80.00
310841	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	\$3,465.00	\$13,860.00
310841	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	\$3,465.00	
310841	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	\$3,465.00	
310841	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	\$3,465.00	
310847	101-7101-521020-	JOHNSON CONTROLS SECURITY SOLUTIONS	EQUIPMENT MAINTENANCE	\$114.41	\$114.41
310858	101-7101-531650-	LOWES COMMERCIAL SERVICES	MISCELLANEOUS SUPPLIES	\$304.26	\$327.93
310858	101-7101-531900-	LOWES COMMERCIAL SERVICES	STREET SUPPLIES	\$23.67	
310859	401-7101-550300-	LURVEY LANDSCAPE SUPPLY	LANDSCAPING SUPPLIES	\$7,929.80	\$31,719.20
310859	401-7101-550300-	LURVEY LANDSCAPE SUPPLY	LANDSCAPING SUPPLIES	\$7,929.80	
310859	401-7101-550300-	LURVEY LANDSCAPE SUPPLY	LANDSCAPING SUPPLIES	\$15,859.60	
					\$54.99

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310862	101-7101-531650-	MATTS ACE HARDWARE	MISCELLANEOUS SUPPLIES	\$54.99	
					(\$24.99)
310866	101-7101-530350-	MENARDS-LONG GROVE	RETURN CREDIT	(\$24.99)	
					\$158.31
310871	101-7101-530350-	MULLANY STEVE	REIMBURSEMENT	\$158.31	
					\$49.06
310877	101-7101-531550-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	\$49.06	
					\$21,311.77
310880	101-7101-530390-	OFFEN PETROLEUM LLC	FUEL	\$21,311.77	
					\$581.24
310888	401-7101-550300-	JIM SZYMCZAK	RESIDENT REIMBURSEMENT	\$581.24	
					\$9,225.00
310889	426-7101-550250-	SEAN FLAHERTY	ENHANCED SEWER REBATE	\$9,225.00	
					\$105.15
310901	101-7101-530350-	PETTY CASH	CLOTHING & APPAREL	\$37.25	
310901	101-7101-531650-	PETTY CASH	KITCHEN SUPPLIES	\$10.38	
310901	101-7101-531650-	PETTY CASH	KITCHEN SUPPLIES	\$13.49	
310901	101-7101-531650-	PETTY CASH	KITCHEN SUPPLIES	\$44.03	
					\$503.50
310902	101-7101-522700-	PRECISE MRM LLC	PHONE SERVICES	\$503.50	
					\$1,037.73
310905	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	\$68.00	
310905	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	\$100.21	
310905	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	\$148.56	
310905	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	\$214.09	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310905	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	\$224.88	
310905	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	\$281.99	
					\$200.96
310908	101-7101-522030-	SCANLON, DAVID	TRAVEL & TRAINING	\$200.96	
					\$96.00
310915	101-7101-522100-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	\$96.00	
					\$2,389.85
310929	101-7101-522700-	VERIZON WIRELESS	ACCT 58675303500001	\$2,389.85	
					\$126.44
310935	101-7101-522700-	VERIZON WIRELESS	ACCT 64202486400001	\$126.44	
					\$937.00
310950	101-7101-531450-	ZEP MANUFACTURING CO	JANITORIAL SUPPLIES	\$937.00	
					\$367.50
310951	101-7101-520050-	ZIMMERMAN, RYAN	PROFESSIONAL SERVICES	\$367.50	
					\$1,199.65
310952	101-7101-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	\$187.80	
310952	101-7101-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	\$258.96	
310952	101-7101-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	\$752.89	
					\$421.02
802460	101-7101-522700-	AT & T	ACCT 84779713213488	\$58.72	
802460	101-7101-522700-	AT & T	ACCT 84734215365273	\$58.74	
802460	101-7101-522700-	AT & T	ACCT 84739443682112	\$58.74	
802460	101-7101-522700-	AT & T	ACCT 84739420624707	\$58.87	
802460	101-7101-522700-	AT & T	ACCT 84739271083278	\$60.26	
802460	101-7101-522700-	AT & T	ACCT 84739208661733	\$61.05	

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802460	101-7101-522700-	AT & T	ACCT 84759391411742	\$64.64	\$122.98
802461	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 1158409000	\$34.82	
802461	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6437571222	\$88.16	
					\$21,922.39
802462	101-7101-521500-	CONSTELLATION NEW ENERGY INC	ACCT 8063218	\$1,179.93	\$20,742.46
802462	101-7101-521500-	CONSTELLATION NEW ENERGY INC	ACCT 8063214	\$20,742.46	
					\$20,758.33
802463	101-7101-521500-	NICOR	ACCT 06802945268	\$51.87	\$20,758.33
802463	101-7101-521500-	NICOR	ACCT 19426400008	\$147.21	
802463	101-7101-521500-	NICOR	ACCT 40178600009	\$199.01	
802463	101-7101-521500-	NICOR	ACCT 72489260108	\$304.23	
802463	101-7101-521500-	NICOR	ACCT 38178600003	\$393.19	
802463	101-7101-521500-	NICOR	ACCT 28178600004	\$446.45	
802463	101-7101-521500-	NICOR	ACCT 15839647334	\$471.40	
802463	101-7101-521500-	NICOR	ACCT 43278600002	\$520.73	
802463	101-7101-521500-	NICOR	ACCT 94830700004	\$579.56	
802463	101-7101-521500-	NICOR	ACCT 58401600000	\$603.51	
802463	101-7101-521500-	NICOR	ACCT 38096400007	\$912.09	
802463	101-7101-521500-	NICOR	ACCT 95407400001	\$1,212.19	
802463	101-7101-521500-	NICOR	ACCT 53278600001	\$1,436.06	
802463	101-7101-521500-	NICOR	ACCT 97034457784	\$1,601.28	
802463	101-7101-521500-	NICOR	ACCT 96945600003	\$2,564.77	
802463	101-7101-521500-	NICOR	ACCT 25422686599	\$3,891.46	
802463	101-7101-521500-	NICOR	ACCT 55616726109	\$5,423.32	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
902512	401-7101-550100-	HENRICKSEN & COMPANY INC	OFFICE CHAIRS	\$7,174.86	\$7,174.86
DEPARTMENT 7101 TOTAL:				\$343,647.13	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
WATER AND SEWER ADMIN					
					\$1,515.39
310767	505-7201-531600-	ALEXANDER CHEMICAL CORP	CHEMICALS	\$1,515.39	
					\$450.00
310770	505-7201-522030-	AMERICAN WATER WORKS ASSN	TRAVEL & TRAINING	\$450.00	
					\$117.90
310785	505-7201-530350-	BERKOWITZ, MATT	REIMBURSEMENT	\$117.90	
					\$1,260.00
310791	505-7201-521020-	BUCKEYE POWER SALES CO. INC.	EQUIPMENT MAINTENANCE	\$630.00	
310791	505-7201-521020-	BUCKEYE POWER SALES CO. INC.	EQUIPMENT MAINTENANCE	\$630.00	
					\$112,097.10
310794	505-7201-521360-	C C CARTAGE INC	DISPOSAL SERVICES	\$48,433.93	
310794	505-7201-521620-	C C CARTAGE INC	DISPOSAL SERVICES	\$17,359.16	
310794	505-7201-531900-	C C CARTAGE INC	DISPOSAL SERVICES	\$46,304.01	
					\$205.80
310803	505-7201-522700-	COMCAST CABLE	ACCT 8771100720175502	\$205.80	
					\$112.50
310821	505-7201-531650-	EDDIES RESTAURANT AND LOUNGE	MEETING SUPPLIES	\$112.50	
					\$2,862.25
310829	505-7201-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	\$71.92	
310829	505-7201-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	\$184.56	
310829	505-7201-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	\$432.82	
310829	505-7201-531650-	GRAINGER W W INC	MISCELLANEOUS SUPPLIES	\$2,172.95	
					\$1,633.00
310831	505-7201-550150-	GRAY MATTER SYSTEMS, LLC	EQUIPMENT	\$1,633.00	

Department 7201

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$115,148.62
310833	505-7201-521350-	HBK WATER METER SERVICE INC	METER SUPPLY AND SERVICE	\$19,617.37	
310833	505-7201-521350-	HBK WATER METER SERVICE INC	METER SUPPLY AND SERVICE	\$19,795.54	
310833	505-7201-521350-	HBK WATER METER SERVICE INC	METER SUPPLY AND SERVICE	\$22,123.70	
310833	505-7201-521350-	HBK WATER METER SERVICE INC	METER SUPPLY AND SERVICE	\$25,309.78	
310833	505-7201-521350-	HBK WATER METER SERVICE INC	METER SUPPLY AND SERVICE	\$28,302.23	
					\$10,934.84
310844	505-7201-521655-	ITRON INC	OFFICE EQUIPMENT	\$10,934.84	
					\$350.70
310846	505-7201-521110-	JC LICHT	SERVICE BUILDING MAINTENANCE	\$23.85	
310846	505-7201-521110-	JC LICHT	SERVICE BUILDING MAINTENANCE	\$72.08	
310846	505-7201-521110-	JC LICHT	SERVICE BUILDING MAINTENANCE	\$254.77	
					\$354.83
310858	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$9.74	
310858	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$21.83	
310858	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$37.49	
310858	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$225.96	
310858	505-7201-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS AND EQUIPMENT	\$59.81	
					\$74.97
310862	505-7201-531850-	MATTS ACE HARDWARE	SMALL TOOLS AND EQUIPMENT	\$74.97	
					\$475.23
310866	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	\$195.31	
310866	505-7201-531850-	MENARDS-LONG GROVE	SMALL TOOLS AND EQUIPMENT	\$279.92	
					\$6,656.28
310868	505-7201-531010-	MID AMERICAN WATER	WATER SUPPLIES	\$1,945.10	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310868	505-7201-531010-	MID AMERICAN WATER	WATER SUPPLIES	\$2,100.00	
310868	505-7201-531010-	MID AMERICAN WATER	WATER SUPPLIES	\$240.00	
310868	505-7201-531010-	MID AMERICAN WATER	WATER SUPPLIES	\$600.00	
310868	505-7201-531050-	MID AMERICAN WATER	PUMPING SUPPLIES	\$1,771.18	
					\$33,472.00
310869	505-7201-531020-	MIDWEST METER INC	METER SUPPLIES	\$16,736.00	
310869	505-7201-550150-	MIDWEST METER INC	METER SUPPLIES	\$16,736.00	
					\$580.00
310870	505-7201-531550-	MORTON GROVE AUTOMOTIVE WEST	BUILDING MAINTENANCE SUPPLY	\$495.00	
310870	505-7201-550150-	MORTON GROVE AUTOMOTIVE WEST	EQUIPMENT	\$85.00	
					\$6.54
310877	505-7201-531550-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	\$6.54	
					\$344.40
310879	505-7201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$159.54	
310879	505-7201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$184.86	
					\$38.44
310901	505-7201-531650-	PETTY CASH	SHIPPING	\$38.44	
					\$503.50
310902	505-7201-522700-	PRECISE MRM LLC	PHONE SERVICES	\$503.50	
					\$10,243.75
310904	505-7201-550150-	RKA APPLIED SOLUTIONS	EQUIPMENT	\$10,243.75	
					\$1,445.44
310909	505-7201-531050-	SCC PUMPS, INC.	PUMPING SUPPLIES	\$1,445.44	
					\$472.80

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310910	505-7201-522030-	SCHWEDA, SCOTT	TRAVEL & TRAINING	\$472.80	
					\$182.01
310913	505-7201-531550-	STANDARD PIPE & SUPPLY INC	BUILDING MAINTENANCE SUPPLY	\$182.01	
					\$3,120.00
310917	505-7201-531600-	SWAN ANALYTICAL INSTRUMENTS	CHEMICALS	\$3,120.00	
					\$975.13
310926	505-7201-550100-	ULINE INC	OFFICE EQUIPMENT	\$975.13	
					\$1,593.24
310929	505-7201-522700-	VERIZON WIRELESS	ACCT 58675303500001	\$1,593.24	
					\$703.07
310930	505-7201-522700-	VERIZON WIRELESS	ACCT 7865116200001	\$703.07	
					\$2,185.80
310946	505-7201-531070-	WATER PRODUCTS COMPANY OF AURORA, INC.	SEWER SUPPLIES	\$2,185.80	
					\$367.50
310951	505-7201-520050-	ZIMMERMAN, RYAN	PROFESSIONAL SERVICES	\$367.50	
					\$1,199.66
310952	505-7201-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	\$187.80	
310952	505-7201-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	\$258.96	
310952	505-7201-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	\$752.90	
					\$1,072.92
802460	505-7201-522700-	AT & T	ACCT 84759080850047	\$120.46	
802460	505-7201-522700-	AT & T	ACCT 84759021056118	\$952.46	
					\$144.00
802461	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6949217000	\$144.00	
					\$13,385.90

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
802462	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050218	\$3,584.76	
802462	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050220	\$9,801.14	
					\$987.08
802463	505-7201-521500-	NICOR	ACCT 42567835683	\$53.82	
802463	505-7201-521500-	NICOR	ACCT 05850400002	\$71.34	
802463	505-7201-521500-	NICOR	ACCT 58544400003	\$83.46	
802463	505-7201-521500-	NICOR	ACCT 90920700003	\$147.19	
802463	505-7201-521500-	NICOR	ACCT 16797600000	\$156.17	
802463	505-7201-521500-	NICOR	ACCT 04055600003	\$161.13	
802463	505-7201-521500-	NICOR	ACCT 76830700001	\$313.97	
DEPARTMENT 7201 TOTAL:				\$327,272.59	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

Department 7301

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING ADMIN					
310820	235-7301-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	\$419.16	\$419.16
802461	235-7301-521500-	COMMONWEALTH EDISON COMPANY	ACCT 9934124000	\$657.94	\$657.94
DEPARTMENT 7301 TOTAL:				\$1,077.10	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

Department 7302

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING VAIL ST. GARAGE OPER					
310804	235-7302-521500-	COMCAST CABLE	ACCT 8771100721377909	\$141.35	\$141.35
310820	235-7302-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	\$1,327.34	\$1,327.34
802462	235-7302-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050215	\$1,975.80	\$4,255.16
802462	235-7302-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050215	\$2,279.36	
DEPARTMENT 7302 TOTAL:				\$5,723.85	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

Department 7303

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING NORTH GARAGE OPER					
310820	235-7303-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	\$1,327.34	\$1,327.34
802462	235-7303-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1060231	\$2,305.03	\$2,305.03
802463	235-7303-521500-	NICOR	ACCT 12690400002	\$53.03	\$53.03
DEPARTMENT 7303 TOTAL:				\$3,685.40	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

Department 7304

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING EVERGREEN ST GAR OPER					
310820	235-7304-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	\$419.16	\$419.16
802462	235-7304-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050222	\$1,066.43	\$2,401.69
802462	235-7304-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050222	\$1,335.26	
802463	235-7304-521500-	NICOR	ACCT 92296400002	\$158.27	\$158.27
DEPARTMENT 7304 TOTAL:				\$2,979.12	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
MUNICIPAL FLEET SVCS ADMIN					
					\$282.76
310768	621-7501-531510-	ALTORFER INDUSTRIES	VEH MAINTENANCE SUPPLY	\$282.76	
					\$944.39
310773	621-7501-531510-	ARLINGTON HTS FORD	VEH MAINTENANCE SUPPLY	\$944.39	
					\$888.84
310789	621-7501-531510-	BRISTOL HOSE & FITTING INC	VEH MAINTENANCE SUPPLY	\$71.62	
310789	621-7501-531510-	BRISTOL HOSE & FITTING INC	VEH MAINTENANCE SUPPLY	\$817.22	
					\$720.90
310790	621-7501-531510-	BROWN EQUIPMENT COMPANY	VEH MAINTENANCE SUPPLY	\$720.90	
					\$1,080.81
310793	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$16.20	
310793	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$71.50	
310793	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$74.22	
310793	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$918.89	
					\$80.00
310797	621-7501-521070-	CASSIDY TIRE & SERVICE	EQUIPMENT MAINTENANCE	(\$80.00)	
310797	621-7501-521070-	CASSIDY TIRE & SERVICE	EQUIPMENT MAINTENANCE	\$80.00	
310797	621-7501-521070-	CASSIDY TIRE & SERVICE	EQUIPMENT MAINTENANCE	\$80.00	
					\$32.29
310826	621-7501-531510-	FLEETPRIDE HEAVY DUTY PARTS & SERVICE	VEH MAINTENANCE SUPPLY	\$32.29	
					\$1,433.44
310827	621-7501-531510-	FORCE AMERICA DISTRIBUTING LLC	VEH MAINTENANCE SUPPLY	\$117.54	
310827	621-7501-531510-	FORCE AMERICA DISTRIBUTING LLC	VEH MAINTENANCE SUPPLY	\$251.13	
310827	621-7501-531510-	FORCE AMERICA DISTRIBUTING LLC	VEH MAINTENANCE SUPPLY	\$1,064.77	

Department 7501

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$13.42
310829	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$13.42	
					\$1,428.00
310835	621-7501-521020-	IDENTIFIX	EQUIPMENT MAINTENANCE	\$1,428.00	
					\$151.00
310836	621-7501-521070-	IL SECRETARY OF STATE	VEH REGISTRATION	\$151.00	
					\$151.00
310837	621-7501-521070-	IL SECRETARY OF STATE	VEH REGISTRATION	\$151.00	
					\$8.00
310838	621-7501-521070-	IL SECRETARY OF STATE	PLATE RENEWAL	\$8.00	
					\$6,131.66
310843	621-7501-531510-	INTERSTATE POWER SYSTEMS	VEH MAINTENANCE SUPPLY	\$34.86	
310843	621-7501-531510-	INTERSTATE POWER SYSTEMS	VEH MAINTENANCE SUPPLY	\$66.30	
310843	621-7501-531510-	INTERSTATE POWER SYSTEMS	VEH MAINTENANCE SUPPLY	\$110.16	
310843	621-7501-531510-	INTERSTATE POWER SYSTEMS	VEH MAINTENANCE SUPPLY	\$5,920.34	
					\$351.04
310850	621-7501-531510-	LEACH ENTERPRISES INC	VEH MAINTENANCE SUPPLY	(\$99.00)	
310850	621-7501-531510-	LEACH ENTERPRISES INC	VEH MAINTENANCE SUPPLY	\$15.14	
310850	621-7501-531510-	LEACH ENTERPRISES INC	VEH MAINTENANCE SUPPLY	\$434.90	
					\$6,238.16
310851	621-7501-531510-	LEAHY-WOLF COMPANY	VEH MAINTENANCE SUPPLY	\$2,848.16	
310851	621-7501-531510-	LEAHY-WOLF COMPANY	VEH MAINTENANCE SUPPLY	\$3,390.00	
					\$2,252.80
310856	621-7501-531510-	LORCHEM TECHNOLOGIES INC	VEH MAINTENANCE SUPPLY	\$2,252.80	
					\$4,307.61

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
310860	621-7501-531510-	MACQUEEN EMERGENCY GROUP	VEH MAINTENANCE SUPPLY	\$4,307.61	
					\$61.76
310862	621-7501-531510-	MATTS ACE HARDWARE	VEH MAINTENANCE SUPPLY	\$19.77	
310862	621-7501-531510-	MATTS ACE HARDWARE	VEH MAINTENANCE SUPPLY	\$41.99	
					\$161.05
310864	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	\$31.52	
310864	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	\$129.53	
					\$368.00
310873	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$45.00	
310873	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$63.82	
310873	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$103.11	
310873	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$156.07	
					\$77.88
310878	621-7501-531510-	NORTHWEST FREIGHTLINER	VEH MAINTENANCE SUPPLY	\$77.88	
					\$1,050.00
310903	621-7501-531510-	RAYMAR HYDRAULIC REPAIR SRVC	VEH MAINTENANCE SUPPLY	\$1,050.00	
					\$441.22
310906	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	\$51.80	
310906	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	\$79.92	
310906	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	\$81.90	
310906	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	\$100.00	
310906	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	\$127.60	
					\$3,459.15
310912	621-7501-521070-	SPRING ALIGN	EQUIPMENT MAINTENANCE	\$3,459.15	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 2/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$1,702.77
310919	621-7501-531510-	TERMINAL SUPPLY CO	VEH MAINTENANCE SUPPLY	\$80.51	
310919	621-7501-531510-	TERMINAL SUPPLY CO	VEH MAINTENANCE SUPPLY	\$344.60	
310919	621-7501-531510-	TERMINAL SUPPLY CO	VEH MAINTENANCE SUPPLY	\$499.00	
310919	621-7501-531510-	TERMINAL SUPPLY CO	VEH MAINTENANCE SUPPLY	\$778.66	
					\$77.38
310920	621-7501-521360-	TERRACE SUPPLY CO	EQUIPMENT RENTAL	\$77.38	
					\$824.14
310924	621-7501-531510-	TRANS CHICAGO TRUCK GROUP	VEH MAINTENANCE SUPPLY	\$824.14	
					\$739.80
310927	621-7501-521070-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	\$369.90	
310927	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	\$369.90	
					\$137.64
310928	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	\$68.82	
310928	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	\$68.82	
					\$2,182.50
310947	621-7501-531510-	WENTWORTH TIRE SERVICE	VEH MAINTENANCE SUPPLY	\$782.50	
310947	621-7501-531510-	WENTWORTH TIRE SERVICE	VEH MAINTENANCE SUPPLY	\$1,400.00	
					\$1,615.88
310948	621-7501-531510-	WEST SIDE TRACTOR SALES CO	VEH MAINTENANCE SUPPLY	\$1,615.88	
					\$1,242.93
310952	621-7501-531510-	ZORO TOOLS INC	VEH MAINTENANCE SUPPLY	\$228.99	
310952	621-7501-531510-	ZORO TOOLS INC	VEH MAINTENANCE SUPPLY	\$452.42	
310952	621-7501-531510-	ZORO TOOLS INC	VEH MAINTENANCE SUPPLY	\$561.52	
			DEPARTMENT 7501 TOTAL:	\$40,638.22	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

Department 9001

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
CAPITAL ADMIN					
310783	505-9001-550250-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	\$32,583.00	\$32,583.00
310886	506-9001-550250-	CANDACE MACHEIN	LEAD LINE REIMBURSEMENT	\$2,500.00	\$2,500.00
310887	506-9001-550250-	CATHERINE HOMMER	LEAD LINE REIMBURSEMENT	\$2,500.00	\$2,500.00
DEPARTMENT 9001 TOTAL:				\$37,583.00	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 2/15/2025

Department 9901

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
NON-OPERATING					
					\$13,233.64
310867	515-9901-540830-	METROPOLIS COMMERCIAL CONDO ASSN	CAM CHARGE	\$9,004.45	
310867	515-9901-540920-	METROPOLIS COMMERCIAL CONDO ASSN	BUILDING RESERVE CHARGE	\$4,229.19	
DEPARTMENT 9901 TOTAL:				\$13,233.64	
WARRANT TOTAL:				\$2,929,196.84	



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Presentation on Groot Truck Incident

Department: Integrated Services

Item Description:

The Arlington Heights Fire Department will present results from its internal review regarding the Groot garbage truck explosion that occurred on December 6th. Please note that representatives from Groot will not be present due to ongoing litigation.

ATTACHMENTS:

None



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Recommendation that the Liquor Commissioner issue one Class A license to THLACO LLC dba Thlaco Cocina Tijuanaense located at 1786 W. Algonquin Road.

Department: Integrated Services

Item Description:

Recommendation that the Liquor Commissioner issue a Class A Liquor License to THLACO LLC dba Thlaco Cocina Tijuanaense located at 1786 W. Algonquin Road, upon receipt of the certificate of insurance. Due to the concurrent surrender of a Class A liquor license from Marbling, the total number of Class A licenses does not need to increase and is available to be assigned to Thlaco Cocina Tijuanaense.

ATTACHMENTS:

None



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Resolution Approving Change Order No.1 for 2025 Pavement Rejuvenation (Reclamite) Program

Department: Public Works & Engineering

Item Description:

Since 2017, the Village has utilized Reclamite pavement rejuvenation as part of the Public Works and Engineering Department's Roadway Preventive Maintenance Program. Reclamite is an emulsion made up of specific petroleum oils and resins formulated to extend the life cycle of asphalt pavement by restoring and preserving the asphalt's flexibility. Staff has experienced beneficial results with the product's performance in reducing cracks and prolonging the life of the pavement and has observed the efficacy of Reclamite in numerous areas throughout the Village.

In 2024, the Village of Winnetka led the pavement rejuvenation bid for the Municipal Partnering Initiative (MPI). MPI is a collaboration of more than 18 local municipalities that jointly bid out maintenance contracts to benefit from economies of scale, which includes a three-year contract for pavement rejuvenation. Bids were advertised and publicly opened by the Village of Winnetka on behalf of the MPI on February 28, 2024. Corrective Asphalt Materials, Inc. was the only qualifying bid received by the MPI with a unit price of \$1.14 per square yard.

Although the program budget has remained relatively constant, the size and cost of the program has continued to rise. Increased Motor Fuel Tax allotments and an increased road program started in 2019, which led to additional roads needing application. Additionally, recent price increases have further reduced the number of roadways treated with the resources budgeted. Last year, the Public Works and Engineering Department was able to utilize \$78,000 in savings realized from other projects to complete additional pavement rejuvenation.

In an effort to maintain the required roadways identified for 2025, staff proposes utilizing available funding from the capital road project account. The additional \$103,900 in funding will enable completion of 87,271 square yards of pavement rejuvenation required for this year's program. Staff has made adjustments to the Capital Plan to reflect more accurate needs for this program. Therefore, the 2025 project will be funded by the following

accounts: Account No. 401-7101-550300 (ST1802) for an amount of \$330,000 and (ST9008) for an amount of \$103,900, for a total program cost of \$433,900.

RECOMMENDATION

It is recommended that the Village Board approve Change Order No. 1 for the 2025 Pavement Rejuvenation (Reclamite) Program and increase the contract to Corrective Asphalt Materials, Inc. of South Roxana, Illinois, by \$103,900 to a total contract value of \$433,900 and approve the attached resolution.

ATTACHMENTS:

- 1.20250218_Pavement_Rejuvenation_Reclamite_Change_Order1_Attachments

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING CHANGE ORDER NO. 1
WITH CORRECTIVE ASPHALT MATERIALS, INC., OF SOUTH ROXANA, ILLINOIS,
FOR THE 2025 PAVEMENT REJUVENATION (RECLAMITE) CONTRACT

WHEREAS, the Village of Arlington Heights is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has entered into a contract, dated March 18, 2024, with Corrective Asphalt Materials, Inc., of South Roxana, Illinois (“*Contractor*”), for the 2024 Pavement Rejuvenation (Reclamite) (“*Contract*”); and

WHEREAS, the Village and the Contractor now desire to execute a change order to the Contract in the total amount of \$103,900.00, to reflect the increased scope of the work performed pursuant to the Contract, due to the size and cost of the program (“*Change Order No. 1*”); and

WHEREAS, the President and Board of Trustees have determined that (i) the circumstances said to necessitate Change Order No. 1 were not reasonably foreseeable at the time the Contract was signed, (ii) Change Order No. 1 is germane to the Contract, and (iii) Change Order No. 1 is in the best interest of the Village and authorized by law; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village to enter into Change Order No. 1 with the Contractor;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CHANGE ORDER NO. 1. Change Order No. 1 by and between the Village and the Contractor is hereby approved in substantially the form attached to this Resolution as Exhibit A, and in a final form to be approved by the Village Manager and Village Attorney.

SECTION 3. EXECUTION OF CHANGE ORDER NO. 1. The Village Manager is hereby authorized and directed to execute and attest, on behalf of the Village, Change Order No. 1 upon receipt by the Village Clerk of at least one original copy of each Change Order No. 1 executed by the Contractor; provided, however, that if the executed copy of Change Order No. 1 is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the Board of Trustees, be null and void.

SECTION 4. CRIMINAL CODE COMPLIANCE. This Resolution constitutes the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 2012, 720 ILCS 5/33E-9.

SECTION 5. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 2025.

Village President

ATTEST:

Village Clerk

EXHIBIT A

CHANGE ORDER NO. 1

VILLAGE OF ARLINGTON HEIGHTS

CHANGE ORDER

PROJECT Pavement Rejuvenation (Reclamite) 2025 Program

CHANGE ORDER # 01

CONTRACTOR Corrective Asphalt Materials
300 Daniel Boone Trail
South Roxana, IL 62087

PURCHASE ORDER To Be Created

DATE 2/18/2025

You are authorized to make the following change(s) in this contract:

Original Contract sum	\$ <u>330,000</u>
Contract sum prior to this change order	\$ <u>330,000</u>
Contract sum will be increased by	\$ <u>103,900</u>
The new contract sums	\$ <u>433,900</u>

The reason(s) for the referenced change(s) in this contract are as follows:

NOTE: In accordance with state law, at least one of the three following conditions must be met if this change order exceeds \$25,000 and/or 30 days:

1. The circumstances said to necessitate the change in performance were not reasonably foreseeable at the time the contract was signed,
2. ~~The circumstances said to necessitate the change in performance were not within the contemplation of the contract as signed,~~
3. ~~The circumstances said to necessitate the change are in the best interest of the Village and authorized by law.~~

*Not valid unless signed by the Village Manager. Signature of the contractor indicates his agreement herewith.

Contractor By: _____ Date: _____

Project Engineer By: _____ Date: _____

Department Head By: _____ Date: _____

Finance Director By: _____ Date: _____

Village Manager By: _____ Date: _____

Forward to Purchasing Agent to be processed.



Village of Winnetka, Illinois

510 Green Bay Road
Winnetka, IL 60093

Phone: (847) 501-6000 Fax: (847) 446-1139
General Email: avasquez@winnetka.org

REQUEST FOR BIDS:	#021-008	BID ISSUE DATE: 2/18/2021
BID DESCRIPTION:	MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT	
BID OPENING DATE:	3/11/2021	BID OPENING TIME: 10:00AM
SUBMIT 1 ORIGINAL BID PACKAGE PLUS 2 COPIES		

BID RESPONSES MUST BE RECEIVED AND TIME STAMPED NO LATER THAN THE PUBLIC BID OPENING DATE AND TIME (LOCAL TIME) SPECIFIED ABOVE. BIDS WILL BE OPENED AND READ ALOUD AT THAT TIME AT THE LOCATION INDICATED ON PAGE 2. LATE BIDS WILL NOT BE CONSIDERED.

TO ALL PROSPECTIVE BIDDERS:

You are hereby requested to submit your bid for the item(s) or service(s) to be furnished and delivered, shipped F.O.B. delivered, to the address specified herein.

The original bid package and the required number of copies must be received in a sealed envelope that has your name and address in the upper left corner and the bid number on the lower left corner.

All bids are subject to staff analysis. The Village of Winnetka reserves the right to accept or reject any and all bids received and waive any and all technicalities.

Bids must be delivered and time stamped, prior to the public bid opening date and time to:	VILLAGE OF WINNETKA FINANCE DEPARTMENT 510 GREEN BAY ROAD WINNETKA, ILLINOIS 60093
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Any communication regarding this request between the date of issue and date of award is required to go through the Bid Coordinator or the Buyer listed below (or, in the Buyers absence, the Assistant Finance Director).

Unauthorized contact with other Village of Winnetka staff or officers is strictly forbidden.

BUYER:	Anthony Vasquez	PHONE:	(847)716-3504
EMAIL:	avasquez@winnetka.org		

FULL NAME OF BIDDER	Corrective Asphalt Materials, LLC
BID CONTACT PERSON	Angela Vantrease-Administrative Assistant
TELEPHONE NUMBER	618-254-3855

FACSIMILE AND/OR E-MAIL TRANSMITTED BIDS WILL NOT BE ACCEPTED

PLEASE NOTE: Our bid documents have changed; please review carefully.

VILLAGE OF WINNETKA, ILLINOIS

PROJECT INFORMATION

PROJECT NAME:	MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT
USER DEPARTMENT:	PUBLIC WORKS

EVENT:	LOCATION:	DATE:	TIME:
Mandatory Pre-Bid Meeting	NONE		
Deadline for Specification Inquiries	MUST BE SUBMITTED IN WRITING TO: AVASQUEZ@WINNETKA.ORG	3/5/2021	4:00PM
Bidder's Response Due and Public Opening	WINNETKA VILLAGE HALL ATTN: ASSISTANT FINANCE DIRECTOR 510 GREEN BAY ROAD WINNETKA, IL 60093	3/11/2021	10:00AM

Written questions regarding the substance of the bid or scope of services must be submitted via e-mail to avasquez@winnetka.org no later than the Pre-Bid Specification Inquiry Deadline indicated above.

**VILLAGE OF WINNETKA
REQUEST FOR BIDS
MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT

BID PACKAGE**

1. Invitation for Bidder's Proposals
2. General Instructions to Bidders
3. Bidder's Proposal
4. Bidder's Sworn Acknowledgement
5. Bidder's Sworn Work History Statement

Attachment A: Specifications

**VILLAGE OF WINNETKA
REQUEST FOR BIDS
MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT
BID PACKAGE**

INVITATION FOR BIDDER'S PROPOSALS

OWNER: Village of Winnetka
510 Green Bay Road
Winnetka, IL, 60093

1. Invitation to Bid

Owner invites sealed Bidder's Proposals for the Work described in detail in Attachment A and generally described as follows:

The Village of Winnetka, on behalf of the Municipal Partnering Initiative, is accepting bids relating to the application of pavement rejuvenation agents. This work shall consist of furnishing all labor, material and equipment necessary to perform all operations for the application of an Emulsified Maltene-Based Asphalt Rejuvenating Agent and CRF Maltene-Based Asphalt Restorative Seal to bituminous asphaltic concrete surface courses. The rejuvenation of surface courses shall be by spray application of a cationic Maltene-Based Rejuvenating Agent and Maltene-Based Restorative Seal composed of petroleum oils and resins emulsified with water. The base used for the emulsion shall be naphthenic. All work shall be pricing in accordance with this bid proposal. **Members of the MPI will enter into contracts individually with Contractors and member awards are not bound to one-another.**

The Work shall be performed at the following Work Sites:

To be determined in each member's Contract with the Contractor.

INVITATION

2. **The Bid Package**

The Bid Package consists of the following documents, all of which are by this reference made a part of this Invitation for Bidder's Proposals as though fully set forth herein:

- A. Invitation for Bidder's Proposals;
- B. General Instructions to Bidders;
- C. Addenda, if any are issued during the bidding process;
- D. Bidder's Proposal;
- E. Bidder's Sworn Acknowledgement;
- F. Bidder's Sworn Work History Statement;
- G. Other information submitted by Bidder, if requested during the bidding process;

4. **Inspection and Examination**

Bid Documents may be obtained as follows:

1. On-line: This document is available over the Internet at www.DemandStar.com, as well as from the contact listed in this document. Adobe Acrobat Reader is required to view electronic documents on-line. If you do not have Adobe Acrobat Reader, you may download it for free from Adobe at www.adobe.com/products/acrobat/readstep.html.

Businesses without Internet access may contact the Assistant Finance Director at (847)716-3504 or avasquez@winnetka.org for these documents.

Companies interested in doing business with the Village of Winnetka are able to register and maintain their registration via the Internet at www.DemandStar.com. Registration is not required but if you choose to register you will receive automatic initial notification from DemandStar of relevant opportunities with the Village of Winnetka.

The Village of Winnetka is not responsible for errors and omissions occurring in the transmission or downloading of any specifications from this website. In the event of any discrepancy between information on this website and the hard copy specifications, the terms of the hard copy specification will control.

On-line Provider Disclaimer. DemandStar.com has no affiliation with the Village of Winnetka other than as a service that facilitates communication between the Village and its vendors. DemandStar.com is an independent entity and is not an agent or representative of the Village. Communications to DemandStar.com do not constitute communications to the Village.

INVITATION

Each prospective Bidder shall, before submitting its Bidder's Proposal, carefully examine the Bid Package. Each prospective Bidder shall inspect in detail the Work Sites and the surrounding area and shall familiarize itself with all local conditions, including subsurface, underground and other concealed conditions, affecting the Contract, the Work and the Work Site. The Bidder whose Bidder's Proposal is accepted will be responsible for all errors in its Bidder's Proposal including those resulting from its failure or neglect to make a thorough examination and investigation of the Bid Package and the conditions of the Work Site and the surrounding area.

The specifications may include the Illinois Department of Transportation's General Conditions of the Contract, "State of Illinois Standard Specifications for Road and Bridge Construction" (SSRB); "Standard Specifications for Water and Sewer Main Construction in Illinois" (SSWS); "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" (MUTCD). The specifications also may include Owners' Village Code and Building Code. References to any of these manuals, codes, and specifications means the latest editions effective on the date of the bid opening.

5. Pre-Bid Meeting

None.

6. Bid Opening

Owner will receive sealed Bidder's Proposals for the Work until *10 o'clock, a.m., local time, March 11, 2021 at the Village of Winnetka Finance Department, Village of Winnetka, 510 Green Bay Road, Winnetka, IL 60093*. In an effort to maintain social distancing, we will not have a bid opening inside the building. Instead, we will open bids and read them over the phone on March 11, 2021 at 10:00 AM. The details to participate in this call are; Dial; 872-240-1274 and use Conference ID: 795 269 672#. Bidders or their agents are invited to be present.

7. Bid Security, Bonds and Insurance

A. Bid Security. Each Bidder's Proposal shall be accompanied by a security deposit of \$25,000 in the form of (1) a Cashier's Check or Certified Check drawn on a solvent bank insured by the Federal Deposit Insurance Corporation and payable without condition to Owner or (2) a Bid Bond in a form satisfactory to Owner from a surety company licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide.

B. Performance and Payment Bonds. The successful Bidder will be required to furnish a Performance Bond and a Labor and Material Payment Bond on award of each individual Contract, each in the penal sum of the full amount of the Contract Price, on forms provided by, or otherwise acceptable to, Owner, from a surety company meeting the requirements set forth above. Each Bidder's Proposal must be accompanied by a letter from such a surety company stating that it will execute Bonds on forms provided by, or otherwise acceptable to, Owner, on award of the Contract to Bidder.

INVITATION

C. Insurance. The successful Bidder will be required to furnish certificates and policies of insurance as required by Section 4.2 of the Contract on award of the Contract. Each Bidder's Proposal must be accompanied by a letter from Bidder's insurance carrier or its agent certifying that said insurer has read the requirements set forth in the Contract and will issue the required certificates and policies of insurance on award of the Contract to Bidder.

DATED: February 18, 2021

VILLAGE OF WINNETKA

By: Anthony Vasquez
Name

Assistant Finance Director
Title

**VILLAGE OF WINNETKA
REQUEST FOR BIDS
MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT**

BID PACKAGE

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**VILLAGE OF WINNETKA
REQUEST FOR BIDS
MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT

BID PACKAGE**

GENERAL INSTRUCTIONS TO BIDDERS

1. Interpretation of Documents Included in Bid Package

A. **Defined Terms.** All terms capitalized in these General Instructions to Bidders and in the other documents included in the Bid Package are defined in the documents included in the Bid Package and shall have such defined meanings wherever used.

B. **Implied Terms.** If any personnel, equipment, materials, or supplies that are not directly or indirectly set forth in the Contract are nevertheless necessary to the proper provision, performance, and completion of the whole of the Work in accordance with the intent of the Contract, each prospective Bidder shall understand such personnel, equipment, materials, or supplies to be implied and shall provide for such personnel, equipment, materials, or supplies in its Bidder's Proposal as fully as if it were particularly described.

C. **Information Provided by Owner.** When information pertaining to subsurface, underground or other concealed conditions, soils analysis, borings, test pits, utility locations or conditions, buried structures, condition of existing structures, and other preliminary investigations is distributed with the Bid Package, or such information is otherwise made available to any prospective Bidder by Owner, such information is distributed or made available solely for the convenience of such prospective Bidder and is not part of the Bid Package. Owner assumes no responsibility whatever in respect to the sufficiency or accuracy of any such information, and there is no guaranty or warranty, either expressed or implied, that the conditions indicated are representative of those existing throughout the Work or the Work Site, or that the conditions indicated are representative of those existing at any particular location, or that unanticipated conditions may not be present.

D. **Addenda.** No interpretation of the documents included within the Bid Package will be made except by written addendum duly issued by Owner ("Addendum"). No interpretation not contained in an Addendum shall be valid or have any force or effect whatever, nor entitle any Bidder to assert any claim or demand against Owner on account thereof.

All Addenda issued prior to the opening of Bidder's Proposals shall become a part of the Bid Package. Each prospective Bidder shall be responsible for inquiring from time to time as to the availability of Addenda.

If any prospective Bidder is in doubt as to the true meaning of any part of the Bid Package, such prospective Bidder shall submit to Owner a written request for an interpretation thereof as far in advance of the scheduled opening of Bidder's Proposals as possible.

INSTRUCTIONS

Owner shall use its best efforts to issue Addenda in response to all valid, appropriate, and timely inquiries, but accepts no responsibility for doing so. Inquiries not answered by Addenda shall be considered invalid, inappropriate, or untimely inquiries.

2. Calculation of Unit Price Proposals

On all items for which Bidder's Proposals are to be received on a unit price basis, the approximate quantities stated in the Schedule of Prices are Owner's estimate only for Owner's convenience in comparing Bidder's Proposals and shall not be relied on by Prospective Bidders. Each prospective Bidder shall, before submitting its Bidder's Proposal, make its own estimate of the quantities of Unit Price Items required to complete the Work.

3. Prevailing Wages

In accordance with the Prevailing Wage Act, 820 ILCS 130/0.01 et seq., not less than the prevailing rate of wages for similar work in the locality in which the Work is to be performed shall be paid to all laborers. Specific provisions relating to the Prevailing Wage Act, and required of the Contractor, are included in the Contract. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to the Contract.

4. Taxes and Benefits

Owner is exempt from state and local sales, use, and excise taxes. Bidder's Price Proposal shall not include any such taxes. A letter of exemption will be provided to the successful Bidder, if necessary. Owner will not reimburse, nor assist the successful Bidder in obtaining reimbursement for, any state or local sales, use or excise taxes paid by the successful Bidder.

Bidder's Price Proposal shall include all other applicable federal, state, and local taxes of every kind or nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities or other similar benefits.

5. Permits and Licenses

Except as otherwise expressly provided in the Contracts awarded by the various MPI agencies, Bidder's Price Proposal shall include the cost of obtaining all permits, licenses, and other approvals and authorizations required by law for performance of the Work. It shall be the sole responsibility of each prospective Bidder to determine the applicable permits, licenses, and other approvals and authorizations and no extra compensation shall be paid by Owner for the successful Bidder's failure to include these costs in its Bidder's Proposal.

6. Preparation of Bidder's Proposal

Bidder's Proposals to enter into the Contract for the Work shall be made only on the blank Bidder's Proposal form furnished by Owner and included in the Bid Package. The Bidder's

INSTRUCTIONS

Proposal form included in the Bid Package shall be removed from the Bid Package prior to preparation for submission.

The Village typically provides an electronic spreadsheet for submitting schedules of prices. If the Village requests handwritten proposals, then entries on the those proposal form shall be entered or written legibly written in ink. In case of any conflict between words and numbers, words shall prevail. In case of any error in adding or multiplying individual items, the prices listed for individual items shall control over any incorrect total of such items. A Bidder's Proposal may be rejected if it does not contain a requested price for each and every item named in the Bidder's Proposal form or may be interpreted as bidding "no charge" to Owner for any item left blank.

Prospective Bidders are warned against making alterations of any kind to the Bidder's Proposal form or to any entry thereon. Bidder's Proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to Owner.

Each Bidder shall securely staple into its Bidder's Proposal a copy of each Addendum issued and shall include in the place provided therefor in the Bidder's Proposal form a listing of all such Addenda.

Each Bidder shall complete and securely staple into its Bidder's Proposal the Bidder's Sworn Acknowledgement and the Bidder's Sworn Work History Statement included in the Bid Package, and shall staple into its Bidder's Proposal the Bid Security and the surety and insurance commitment letters as specified in the Invitation for Bidder's Proposals.

Every Bidder submitting a Bidder's Proposal shall be conclusively deemed to have evidenced an intention to be bound thereby whether or not the requirements for signing Bidder's Proposals found in Section 7 of these General Instructions to Bidders are satisfied. However, any Bidder's Proposal that fails to comply with Section 7 of these General Instructions to Bidders may nevertheless be rejected.

Bidder's Proposals that are not submitted on the Bidder's Proposal form furnished by Owner or that are not prepared in accordance with these General Instructions to Bidders may be rejected. If a deficiently prepared Bidder's Proposal is not rejected, Owner may demand correction of any deficiency and award the Contract to Bidder on satisfactory compliance with these General Instructions to Bidders.

7. Signature Requirements

A. Bidder's Proposals. The following requirements shall be observed in the signing of each Bidder's Proposal:

- (1) Corporations. Each Bidder's Proposal submitted by a corporation shall be signed by the President or other authorized officer of the corporation and shall also bear the attesting signature of the Secretary or Assistant Secretary of the corporation.

INSTRUCTIONS

- (2) Partnerships. Each Bidder's Proposal submitted by a partnership shall be signed by all of its general partners or by an attorney-in-fact.
- (3) Individuals. Each Bidder's Proposal submitted by an individual shall be signed by such individual or by an attorney-in-fact.
- (4) Joint Ventures. Each Bidder's Proposal submitted by a joint venture shall be signed by each signatory of the joint venture agreement by which such joint venture was formed in accordance with the applicable provisions of (1), (2), and (3) above or by an attorney-in-fact.

When requested by Owner, satisfactory evidence of the authority of the person or persons signing on behalf of Bidder shall be furnished.

B. Other Documents. The signature requirements set forth in Subsection 7A shall apply to all other documents in the Bid Package required to be executed by Bidder, Bidder's sureties and Bidder's insurance representatives as well as to the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

8. Bid Security

A. Required Bid Security. Every Bidder's Proposal shall be accompanied by bid security in the form of a Cashier's Check, Certified Check or Bid Bond as specified in the Invitation for Bidder's Proposals ("*Bid Security*"), which Bid Security shall stand as a guaranty that (1) Bidder will submit all additional information requested by Owner; (2) if such Bidder's Proposal is accepted, Bidder will timely file the Bonds and the certificates and policies of insurance required by the Contract; and (3) if such Bidder's Proposal is accepted, Bidder will timely execute the Contract, the Contractor's Certification, and all other required documentation related to the Contract.

B. Return of Bid Security. Bid Security submitted in the form of Cashier's Checks or Certified Checks will be returned within five days after execution of the Contract by Owner. Bid Bonds will not be returned unless otherwise requested by Bidder.

C. Liquidated Damages. If a Bidder fails to timely submit all additional information requested by Owner, or if the successful Bidder fails to timely and properly submit all required Bonds, certificates and policies of insurance, or if the successful Bidder fails to timely and properly execute the Contract, the Contractor's Certification, and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure. For such reason, every Bidder shall, by submitting its Bidder's Proposal, be deemed to agree that Owner shall have the right, at its option in the event of any such default, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or ten percent of the Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against the defaulting Bidder.

9. Submission of Bidder's Proposal

One original and two copies of each Bidder's Proposal, properly signed, together with all other required documents, shall be enclosed in a sealed envelope or package and shall be addressed and delivered to the place, before the time, and in the manner designated in the Invitation for Bidder's Proposals. All Bidder's Proposals received after the time for the opening of bids specified in the Invitation for Bidder's Proposals will be returned unopened.

Each sealed envelope or package containing a Bidder's Proposal shall be identified as such and shall be marked with the title of the Contract and Bidder's full legal name. All Addenda will be considered part of each Bidder's Proposal whether attached or not.

10. Withdrawal of Bidder's Proposal

Any Bidder's Proposal may be withdrawn at any time prior to the opening of any Bidder's Proposal, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner prior to the opening of any Bidder's Proposal. The withdrawal of a Bidder's Proposal prior to opening of any Bidder's Proposal will not prejudice the right of Bidder to file a new Bidder's Proposal.

No Bidder's Proposal shall be withdrawn without the consent of Owner for a period of 60 days after the opening of any Bidder's Proposal. Any Bidder's Proposal may be withdrawn at any time following the expiration of said 60 day period, provided that a request in writing, executed by Bidder in the manner specified in Section 7 of these General Instructions to Bidders, for the withdrawal of such Bidder's Proposal is filed with Owner after said 60 day period. If no such request is filed, the date for acceptance of such Bidder's Proposal shall be deemed to be extended until such a request is filed or until Owner executes a Contract pursuant to the Invitation for Bidder's Proposals or until Owner affirmatively and in writing rejects such Bidder's Proposal.

11. Qualification of Bidders

A. Factors. Owner intends to award the Contract only to a Bidder that furnishes satisfactory evidence that it has the requisite experience, ability, capital, facilities, plant, organization and staffing to enable it to perform the Work successfully and promptly and to complete the Work for the Contract Price and within the Contract Time.

B. Additional Information. Owner reserves the right to require from any Bidder, prior to award of the Contract, a detailed statement regarding the business and technical organizations and plant of Bidder that is available for the Work. Information pertaining to financial resources, experience of personnel, contract defaults, litigation history, and pending construction projects may also be requested.

C. Final Determination. The final selection of the successful Bidder shall be made on the basis of the amount of the Bidder's Price Proposals, Owner's prior experience with the Bidders,

INSTRUCTIONS

Owner's knowledge of the Bidders' performance on other relevant projects, any additional information submitted by Bidders to satisfy Owner that Bidders are adequately prepared to fulfill the Contract, and all other relevant facts or matters mentioned in the Bid Package or that Owner may legally consider in making its determination. **Members of the MPI will enter into contracts individually with Contractors and member awards are not bound to one-another.**

12. Disqualification of Bidders

A. More Than One Bidder's Proposal. No more than one Bidder's Proposal for the Work described in the Contract shall be considered from any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture. Reasonable grounds for believing that any corporation, partnership, individual or joint venture is interested in more than one Bidder's Proposal for the Work may cause the rejection of all Bidder's Proposals in which such corporation, partnership, individual or joint venture is interested. Nothing contained in this Subsection 12A shall prohibit any single corporation, partnership, individual or joint venture, whether under the same or different names and whether or not in conjunction with any other corporation, partnership, individual or joint venture, from submitting a bid or quoting prices to more than one Bidder for equipment, materials and supplies or labor to be furnished as a subcontractor or supplier.

B. Collusion. If there are reasonable grounds for believing that collusion exists among any Bidders, all Bidder's Proposals of the participants in such collusion will not be considered.

C. Default. If a Bidder is or has been in default on a contract with Owner or in the payment of monies due Owner, its Bidder's Proposal will not be considered.

13. Award of Contract

A. Reservation of Rights. Owner reserves the right to accept the Bidder's Proposal that is, in its judgment, the best and most favorable to the interests of Owner and the public; to reject the low Price Proposal; to accept any item of any Bidder's Proposal; to reject any and all Bidder's Proposals; to accept and incorporate corrections, clarifications or modifications following the opening of the Bidder's Proposals when to do so would not, in Owner's opinion, prejudice the bidding process or create any improper advantage to any Bidder; and to waive irregularities and informalities in the bidding process or in any Bidder's Proposal submitted; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects or informalities, and Bidders should not rely on, or anticipate, such waivers in submitting their Bidder's Proposals.

B. Firm Offers. All Bidder's Proposals are firm offers to enter into the Contract and no Bidder's Proposals shall be deemed rejected, notwithstanding acceptance of any other Bidder's Proposal, until the Contract has been executed by both Owner and the successful Bidder or until Owner affirmatively and in writing rejects such Bidder's Proposal.

INSTRUCTIONS

C. Time of Award. It is expected that the award of the Contract, if it is awarded, will be made within 45 days following the opening of the Bidder's Proposals. Should administrative difficulties be encountered after the opening of the Bidder's Proposals, including the annulment of any award, that may delay an award or subsequent award beyond such 45 day period, Owner may accept any Bidder's Proposal for which the date for acceptance has been extended as provided in Section 10 of these General Instructions to Bidders in order to avoid the need for re-advertisement. No Bidder shall be under any obligation to extend the date for acceptance of its Bidder's Proposal. Failure of one or more of the Bidders or their sureties to extend the date for acceptance of its Bidder's Proposal shall not prejudice the right of Owner to accept any Bidder's Proposal for which the date for acceptance has been extended. **Members of the MPI will enter into contracts individually with Contractors and member awards are not bound to one-another.**

14. Notice of Award; Effective Date of Award

If the Contract is awarded by Owner, such award shall be effective when a Notice of Award in the form included in the Bid Package has been delivered to the successful Bidder ("Effective Date of Award"). Owner will prepare two copies of the Contract based on Bidder's Proposal and will submit them to the successful Bidder with the Notice of Award. **Members of the MPI will enter into contracts individually with Contractors and member awards are not bound to one-another.**

15. Finalization of Contract

A. Finalization Date. Unless otherwise stated in the Notice of Award, the successful Bidder shall satisfactorily complete all conditions precedent to signing the Contract before the 10th day after the Effective Date of Award or within such extended period as Owner may, in the exercise of its sole discretion, authorize in writing after issuance of the Notice of Award ("*Finalization Date*").

B. Conditions Precedent to Finalization. On or before the Finalization Date, the successful Bidder shall: (1) sign (see Section 7), date as of the Finalization Date, and submit to Owner both copies of the Contract, the Contractor's Certification, and all other required documentation related to the Contract on or before the Finalization Date; and (2) submit two executed copies of all required Bonds dated as of the Finalization Date and all certificates and policies of insurance.

Failure to timely execute or submit any of the aforesaid documents shall be grounds for the imposition of liquidated damages as more specifically set forth in Section 8 above. If the submitted documents or any of them fail to comply with these General Instructions to Bidders or the Contract or are not timely executed and submitted, Owner may, in its sole discretion, annul the award or allow the successful Bidder an opportunity to correct the deficiencies.

In no event will Owner execute the Contract until any and all such deficiencies have been cured or Owner has received adequate assurances, as determined by Owner, of complete and prompt performance.

INSTRUCTIONS

C. Finalization. On the Finalization Date, and provided that all documents required to be submitted prior to or on the Finalization Date have been reviewed and determined by Owner to be in compliance with these General Instructions to Bidders and the Contract, or assurances of complete and prompt performance satisfactory to Owner have been received, Owner shall execute all copies of the Contract and tender one copy to the successful Bidder at the Finalization. The successful Bidder shall tender a copy to its surety company or companies.

16. Failure to Execute

A. Annulment of Award; Liquidated Damages. The failure or refusal of a successful Bidder to comply with the conditions precedent to finalization or to properly finalize and execute the Contract shall be just cause for the annulment of the award and the imposition of liquidated damages or the exercise of equitable remedies, both as more specifically set forth in Section 8 above.

B. Subsequent Awards. On annulment of an award, Owner may accept, and award a Contract based on, any other Bidder's Proposal as Owner, in its sole judgment, deems to be the best or may invite new Proposals or may abandon the bidding process or the Work.

17. Proprietary Information

Under the Illinois Freedom of Information Act, all records in the possession of the Village are presumed to be open to inspection or copying, unless a specific exception applies. 5 ILCS 140/1.2. One exemption is "[t]rade secrets and commercial or financial information obtained from a person or business where the trade secrets or commercial or financial information are furnished under a claim that they are proprietary, privileged or confidential, and that disclosure of the trade secrets or commercial or financial information would cause competitive harm to the person or business, and only insofar as the claim directly applies to the records requested." 5 ILCS 140/7(1)(g). The Village will assume that all information provided to us in a bid or proposal is open to inspection or copying by the public unless clearly marked with the appropriate exception that applies under the Freedom of Information Act. Additionally, if providing documents that you believe fall under an exception to the Freedom of Information Act, please submit both an unredacted copy along with a redacted copy which has all portions redacted that you deem to fall under a Freedom of Information Act exception. The Village FOIA Officer is the final authority on judging proposed document redactions.

**VILLAGE OF WINNETKA
REQUEST FOR BIDS
MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT
BID PACKAGE**

BIDDER'S PROPOSAL

Full Name of Bidder Corrective Asphalt Materials, LLC ("Bidder")

Principal Office Address 300 Daniel Boone Trail, South Roxana, IL 62087

Local Office Address 300 Daniel Boone Trail, South Roxana, IL 62087

Contact Person Angela Vantrease- Admin Assistant Telephone 618-254-3855

TO: Village of Winnetka ("Owner")
510 Green Bay Road
Winnetka, IL 60093
Attention: Village Clerk

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. None, which are securely stapled to the end of this Bidder's Proposal [if none, write "NONE"] ("Bid Package").

Bidder acknowledges and agrees that all terms capitalized in this Bidder's Proposal shall have the meaning given to them in the documents included in the Bid Package.

1. Work Proposal

A. Contract and Work. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will contract with Owner, in the form of the Contract included in the Bid Package: (1) to provide, perform and complete at the site or sites described in the Bid Package ("Work Site") and in the manner described and specified in the Bid Package all necessary work, labor, services, transportation, equipment, materials, apparatus, machinery, tools, fuels, gas, electric, water, waste disposal, information, data and other means and items for utility line clearance. (2) to procure and furnish all permits, licenses and other governmental approvals and authorizations necessary in connection therewith except as otherwise expressly provided in Attachment A to the Contract included in the Bid Package; (3) to procure and furnish all Bonds and all certificates and policies of insurance specified in the Bid Package; (4) to pay all applicable federal, state and local taxes; (5) to do all other things required of Contractor by the Contract; and (6) to provide, perform and complete all of the foregoing in a proper and workmanlike manner and

PROPOSAL

in full compliance with, and as required by or pursuant to, the Contract; all of which is herein referred to as the "Work."

B. Manner and Time of Performance. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will perform the Work in the manner and time prescribed in the Bid Package and according to the requirements of Owner pursuant thereto.

C. General. If this Bidder's Proposal is accepted, Bidder proposes, and agrees, that Bidder will do all other things required of Bidder or Contractor, as the case may be, by the Bid Package.

2. Contract Price Proposal

If this Bidder's Proposal is accepted, Bidder will, except as otherwise provided in Section 2.1 of the Contract, take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth on the following "Schedule of Prices" ("Price Proposal"), which Schedule of Prices Bidder understands and agrees will be made a part of the Contract:

SCHEDULE OF PRICES

A. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. Owner is not subject to state or local sales, use and excise taxes and no such taxes are included in this Schedule of Prices;
2. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or other similar benefits are included in this Schedule of Prices; and
3. All costs, royalties, and fees arising from the use on, or the incorporation into, the Work of patented equipment, materials, supplies, tools, appliances, devices, processes, or inventions are included in this Schedule of Prices.

All claim or right to claim any additional compensation by reason of the payment of any such tax, contribution, or premium or any such cost, royalty or fee is hereby waived and released.

PROPOSAL

Option 1: Reclamite Turn Key Application - Contractor handles all responsibilities below:

1. Furnish and apply Reclamite
2. Furnish and apply lime screenings
3. All Traffic control and signs related to project
4. Handle any complaints or issues that may arise from application
5. Resident notification
6. Pre-street sweeping, if field conditions require
7. Post street sweeping/material disposal

<u>Amount (Square Yards)</u>	<u>Price/SY</u>
Less than or equal to 19,999 SY	1.02
20,000 SY – 39,999 SY	.97
40,000 SY – 74,999 SY	.94
Greater than or equal to 75,000 SY	.90

Option 2: Reclamite CONTRACTOR Handles items 1,2,3,4 & Agency handles items 5,6,7

<u>Amount (Square Yards)</u>	<u>Price/SY</u>
Less than or equal to 19,999 SY	.95
20,000 SY – 39,999 SY	.92
40,000 SY – 74,000 SY	.89
Greater than or equal to 75,000 SY	.86

Option 3: CRF Turn Key Application - Contractor handles all responsibilities below:

1. Furnish and apply CRF
2. Furnish and apply lime screenings
3. All Traffic control and signs related to project
4. Handle any complaints or issues that may arise from application
5. Resident notification
6. Pre-street sweeping, if field conditions require
7. Post street sweeping/material disposal

<u>Amount (Square Yards)</u>	<u>Price/SY</u>
Less than or equal to 19,999 SY	1.47
20,000 SY – 39,999 SY	1.45
40,000 SY – 74,999 SY	1.42
Greater than or equal to 75,000 SY	1.39

Option 2: CRF CONTRACTOR Handles items 1,2,3,4 & Agency handles items 5,6,7

<u>Amount (Square Yards)</u>	<u>Price/SY</u>
Less than or equal to 19,999 SY	1.35
20,000 SY – 39,999 SY	1.34
40,000 SY – 74,999 SY	1.32
Greater than or equal to 75,000 SY	1.29

**** Field Testing excluded from SY pricing above. Cost of coring will be invoiced separately if customer requires field testing. Pricing @ \$3800 per 4 cores. (2 treated/2 untreated)**

3. Contract Time Proposal

If this Bidder's Proposal is accepted, Bidder will commence the Work not later than the "Commencement Date" set forth in each member's Contract.

4. Firm Proposal

All prices and other terms stated in this Bidder's Proposal are firm and shall not be subject to withdrawal, escalation, or change for a period of 60 days after the date on which any Bidder's Proposal is opened or such extended acceptance date for Bidder's Proposals as may be established pursuant to Sections 10 and 13 of the General Instructions to Bidders.

5. Bidder Representations

A. No Collusion. Bidder warrants and represents that the only persons, firms, or corporations interested in this Bidder's Proposal as principals are those named in Bidder's Sworn Acknowledgment attached hereto and that this Bidder's Proposal is made without collusion with any other person, firm or corporation.

B. Not Barred. Bidder warrants, represents and certifies that it is not barred by law from contracting with Owner or with any unit of state or local government.

C. Qualified. Bidder warrants and represents that it has met and will meet all required standards set forth in Owner's Responsible Bidder Ordinance M-66-11 and that Bidder has the requisite experience, ability, capital, facilities, plant, organization and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above. In support thereof, Bidder submits the attached Sworn Work History Statement. In the event Bidder is preliminarily deemed to be one of the most favorable to the interests of Owner, Bidder hereby agrees to furnish on request, within two business days or such longer period as may be set forth in the request, such additional information as may be necessary to satisfy Owner that Bidder is adequately prepared to fulfill the Contract.

D. Owner's Reliance. Bidder acknowledges that Owner is relying on all warranties, representations and statements made by Bidder in this Bidder's Proposal.

6. Surety and Insurance

Bidder herewith tenders surety and insurance commitment letters as specified in Section 6 of the Invitation for Bidder's Proposals.

7. Bid Security

Bidder herewith tenders a Cashier's Check, Certified Check, or Bid Bond as specified in Section 6 of the Invitation for Bidder's Proposals for \$25,000 ("*Bid Security*").

8. Owner's Remedies

Bidder acknowledges and agrees that should Bidder fail to timely submit all additional information that is requested of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely submit all the Bonds and all the certificates and policies of insurance required of it; or should Bidder, if Owner awards Bidder the Contract, fail to timely execute the Contract, Contractor's Certification and all other required documentation related to the Contract, it will be difficult and impracticable to ascertain and determine the amount of damage that Owner will sustain by reason of any such failure and, for such reason, Owner shall have the right, at its option in the event of any such default by Bidder, to retain or recover as reasonably estimated liquidated damages, and not as a penalty, the entire amount of the Bid Security or five percent of Bidder's Price Proposal, whichever is greater, or to exercise any and all equitable remedies it may have against Bidder.

9. Owner's Rights

Bidder acknowledges and agrees that Owner reserves the right to reject any and all Bidder's Proposals, reserves the right to accept or reject any item of any Bidder's Proposal and reserves such other rights as are set forth in Section 13 of the General Instructions to Bidders.

10. Bidder's Obligations

In submitting this Bidder's Proposal, Bidder understands and agrees that it shall be bound by each and every term, condition or provision contained in the Bid Package, which are by this reference incorporated herein and made a part hereof.

11. Terms of the Contract

The prices will be in effect for a minimum of **thirty-six (36) months**. Upon mutual agreement, each community and Corrective Asphalt Materials, LLC may extend the contract at any time, (automatically renewed annually) but may be canceled by either party at any time by giving sixty (60) days written notice sent by registered mail, prior to date of termination.

DATED: March 5, 2021.

Bidder

By: _____

Title: Marc Taillon, Member

~~Attest~~ Bidder

By: _____

Title: Anthony J. Witte, Jr., Member

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS

**VILLAGE OF WINNETKA
REQUEST FOR BIDS
MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT

BID PACKAGE**

BIDDER'S SWORN ACKNOWLEDGEMENT

Marc Taillon ("Deponent"), being first duly sworn on oath, deposes and states that the undersigned Bidder is organized as indicated below and that all statements herein made are made on behalf of such Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked its Bidder's Proposal and that the statements contained in its Bidder's Proposal and in this Acknowledgement are true and correct.

COMPLETE APPLICABLE SECTION ONLY

1. Corporation

Bidder is a corporation that is organized and existing under the laws of the State of _____, that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The officers of the corporation are as follows:

<u>TITLE</u>	<u>NAME</u>	<u>ADDRESS</u>
President	_____	_____
Vice President	_____	_____
Secretary	_____	_____
Treasurer	_____	_____

2. Partnership

Bidder is a partnership that is organized, existing and registered under the laws of the State of Illinois pursuant to that certain Partnership Agreement dated as of 01/01/2018, that is qualified to do business in the State of Illinois, and that is operating under the legal name of Corrective Asphalt Materials, LLC

ACKNOWLEDGEMENT

The general partners of the partnership are as follows:

NAME _____

ADDRESS

Marc Taillon, Member

213 Mason Glen Drive, Lake St. Louis, MO 63367

Anthony J. Witte, Jr., Member

5180 Springfield Drive, Edwardsville, IL 62025

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3. Individual

Bidder is an individual as follows:

Full name: _____

Residence address: _____

Business address: _____

If operating under a trade or assumed name that name is: _____

4. Joint Venture

Bidder is a joint venture that is organized and existing under the laws of the State of _____ pursuant to that certain Joint Venture Agreement dated as of _____, that is qualified to do business in the State of Illinois, and that is operating under the legal name of _____.

The signatories to the aforesaid Joint Venture Agreement are as follows:

NAME (and ENTITY TYPE)

ADDRESS

_____ ()

_____ ()

_____ ()

ACKNOWLEDGEMENT

[For each signatory, indicate type of entity (Corporation = "C"; Partnership = "P"; and Individual = "I") and provide, on separate sheets, the information required in Paragraph 1, 2, or 3 above, as applicable]

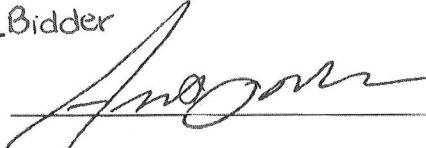
DATED: March 5, 2021.

Bidder

By: 

Title: Marc Taillon, Member =P

Attest Bidder

By: 

Title: Anthony J. Witte, Jr., Member =P

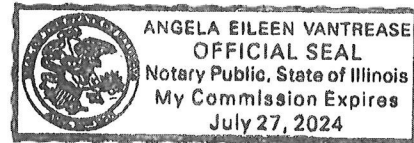
Subscribed and Sworn to before me on March 5, 2021.



Notary Public

Angela Eileen Vantrease

My commission expires: July 27, 2024



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS**

**VILLAGE OF WINNETKA
REQUEST FOR BIDS
MPI JOINT BID: PAVEMENT REJUVENATION CONTRACT
BID PACKAGE**

BIDDER'S SWORN WORK HISTORY STATEMENT

Marc Taillon ("Deponent"), being first duly sworn on oath, deposes and states that all statements made in this Sworn Work History Statement are made on behalf of the undersigned Bidder in support of its Bidder's Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Work History Statement and that the statements contained in this Sworn Work History Statement are true and correct.

IF NECESSARY FOR FULL DISCLOSURE, ADD SEPARATE SHEETS

**JOINT VENTURES MUST SUBMIT SEPARATE
SWORN WORK HISTORY STATEMENTS FOR THE JOINT VENTURE
AND FOR EACH SIGNATORY TO THE JOINT VENTURE AGREEMENT**

1. Nature of Business

State the nature of Bidder's business: Manufacture and apply asphalt maintenance products.

2. Composition of Work

During the past three years, Bidder's work has consisted of:

<u>0.34</u> % Federal	<u>86</u> % As Contractor	<u>80</u> % Bidder's Forces
<u>90</u> % Other Public	<u>14</u> % As Subcontractor	<u>10</u> % Subcontractors
<u>10</u> % Private		<u>10</u> % Materials

3. Years in Business

State the number of years that Bidder, under its current name and organization, has been continuously engaged in the aforesaid business: 17 years

WORK HISTORY STATEMENT

4. Predecessor Organizations

If Bidder has been in business under its current name and organization for less than five years, list any predecessor organizations:

<u>NAME</u>	<u>ADDRESS</u>	<u>YEARS</u>
_____	_____	_____
_____	_____	_____

5. Business Licenses

List all business licenses currently held by Bidder:

<u>ISSUING AGENCY</u>	<u>TYPE</u>	<u>NUMBER</u>	<u>EXPIRATION</u>
<u>See Attached.</u>	_____	_____	_____
_____	_____	_____	_____

6. Related Experience

List three projects most comparable to the Work completed by Bidder, or its predecessors, in the past five years:

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	<u>DeKalb County Hwy Dept.</u>	<u>City of Bloomington</u>	<u>Village of Villa Park</u>
Owner Address	<u>1826 Barber Green Road</u>	<u>P.O. Box 3157</u>	<u>20 South Ardmore Avenue</u>
	<u>DeKalb, IL 60115</u>	<u>Bloomington, IL 61702</u>	<u>Villa Park, IL 60181</u>
Reference	<u>Nathan Schwartz</u>	<u>Jeff Kohl</u>	<u>Kevin Mantels</u>
Telephone Number	<u>815-756-9513</u>	<u>309-434-2225</u>	<u>630-834-8505</u>
Type of Work	<u>Furnish & Apply</u>	<u>Furnish & Apply</u>	<u>Furnish & Apply</u>
	<u>Reclamite</u>	<u>CRF</u>	<u>Reclamite</u>

WORK HISTORY STATEMENT

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Contractor (If Bidder was) (Subcontractor)	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
	<u></u>	<u></u>	<u></u>
	<u></u>	<u></u>	<u></u>
Amount of Contract	<u>\$94,765.52</u>	<u>\$168,442.97</u>	<u>\$67,969.23</u>
Date Completed	<u>07/09/2020</u>	<u>10/17/2018</u>	<u>10/01/2016</u>

DATED: March 5, 2021.

Bidder

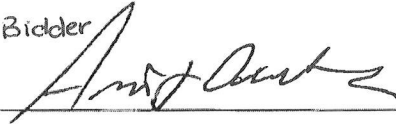
By:



Title: Marc Taillon, Member

~~Attest~~ Bidder

By:



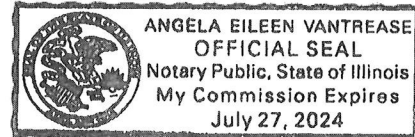
Title: Anthony I. Witte, Jr., Member

Subscribed and Sworn to before me on March 5, 2021.



Notary Public
Angela Eileen Vantrease

My commission expires: July 27, 2024



**SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 7,
FOR SIGNATURE REQUIREMENTS**



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Resolution Approving the AT&T Complete Link Renewal -
Master Discount Agreement

Department: Public Works & Engineering

Item Description:

The Village of Arlington Heights presently utilizes numerous Plain Old Telephone Services (POTS) or copper telephone lines. These lines act as backups to our numerous critical facilities and offer continuous communication in the event of power outages and other related computer infrastructure problems.

AT&T Complete Link is a Master Discount Agreement with AT&T. The Village's current Master Discount expires in March of 2025. The monthly costs for these backup lines are roughly \$3,000 per month. Without the Master Agreement in place, these phone circuits would revert to tariffed listed rate and could exceed \$14,500 per month. This Agreement is for 12 months.

Funding for the Telecommunications expenditures are provided within the Public Works Account No. 101-7101-522700.

RECOMMENDATION

It is recommended that the Village Board approve the AT&T Complete Link Renewal - Master Discount Agreement with AT&T for a 12-month term per the attached Resolution and authorize the Village Manager to execute all necessary documents for such commitment.

ATTACHMENTS:

1. 20250218_ATT_Complete_Link_Renewal_
Master_Discount_Agreement_RESOLUTION_and_agreement

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT
WITH AT&T OF DALLAS, TEXAS,
FOR AT&T COMPLETE LINK RENEWAL – MASTER DISCOUNT AGREEMENT

WHEREAS, the Village desires to enter into an agreement with AT&T, of Dallas, Texas (“*Utility*”) for the provision of backup telephone lines (“*Agreement*”); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Agreement with Utility will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The Board of Trustees hereby approves the Agreement by and between the Village and AT&T, in substantially the form attached to this Resolution as Exhibit A, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by AT&T; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 20__

Village President

ATTEST:

Village Clerk

EXHIBIT A
AGREEMENT



COMPLETELINK® 2.0
AT&T ILEC Confirmation of Service Order
Provided Pursuant to Standard Service Publication Rates and Terms

Customer Village of Arlington Heights Street Address: 33 S. Arlington Heights Rd City: Arlington Heights State/Province: IL Zip Code: 60005 Country: USA	AT&T The applicable AT&T ILEC Service-Providing Affiliate
Customer Contact (for Notices) Name: Randall Recklaus Title: Village Manager Street Address: 222 N. Ridge City: Arlington Heights State/Province: IL Zip Code: 60005 Country: USA Telephone: 847-368-5100 Fax: Email: DDavis@hah.com	AT&T Contact (for Notices) Name: Linda Widloe Street Address: City: State/Province: Zip Code: Country: USA Telephone: 779-232-7022 Fax: Email: lw4871@att.com Sales/Branch Manager: Sharon Knichel SCVP Name: Sales Strata: GEM Sales Region: EAST <u>With a copy (for Notices) to:</u> AT&T 208 S. Akard Street, Dallas, TX 75202 ATTN: Master Agreement Support Team Email: mast@att.com
AT&T Solution Provider or Representative Information (if applicable) ☐	
Name: Company Name: Agent Street Address: City: State: Zip Code: Telephone: Fax: Email: Agent Code	

Customer agrees to subscribe to the CompleteLink® 2.0 discount program, in accordance with this Confirmation of Service Order ("CSO") subject to the following, which are incorporated by reference: (a) THE TERMS OF THE APPLICABLE TARIFF, IF THE SERVICE IS OFFERED PURSUANT TO TARIFF; OR (b) THE AT&T BUSINESS SERVICES AGREEMENT (BSA) FOUND AT <http://www.corp.att.com/agreement/> IF THE SERVICE IS NOT OFFERED PURSUANT TO TARIFF. The applicable AT&T Service Publication(s) are identified in Section 1. The terms and conditions provided in this CSO are provided herein for convenience only and do not supersede or modify any applicable Service Publication. In the event of a change to the applicable Service Publication, such change shall be incorporated by reference herein.

The Effective Date of this CSO is the date signed by the last party.

AT&T California currently provides billing and collections services to third parties, which may place charges that Customer authorizes on its bill. To the extent that AT&T California makes blocking of such charges available, Customer may block third-party charges from its bill at no cost.

Customer (by its authorized representative)	AT&T (by its authorized representative)
By:	By:
Printed or Typed Name:	Printed or Typed Name:
Title:	Title:
Date:	Date:

For AT&T internal use only	
Is this CompleteLink 2.0 associated with ABN Complete?	☐ YES ☐ NO
Sales must submit to Contract Management (CM): 1) Customer executed CSO, and 2) a duplicate of this CSO as a Word document, not a PDF file, OR an Excel list of the BTNs.	

COMPLETELINK® 2.0
AT&T ILEC Confirmation of Service Order
Provided Pursuant to Standard Service Publication Rates and Terms

1. DISCOUNT PROGRAM, SERVICE PROVIDER AND SERVICE PUBLICATION

Discount Program	CompleteLink® 2.0*
Customer must separately order services to which CompleteLink 2.0 applies.	

Service Provider (Select all that apply.)	Service Publication (incorporated by reference)	Service Publication Location
☐ AT&T Arkansas	AT&T Arkansas Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/ar/index.html
☐ AT&T California	AT&T California Guidebook, including Part 9, Section 3	http://cpr.att.com/guidebook/ca/index.html
☒ AT&T Illinois	AT&T Illinois Guidebook, including Part 4 Section 5	http://cpr.att.com/guidebook/il/index.html
☐ AT&T Indiana	AT&T Indiana Guidebook, including Part 4, Section 2	http://cpr.att.com/guidebook/in/index.html
☐ AT&T Kansas	AT&T Kansas Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/ks/index.html
☐ AT&T Michigan	AT&T Michigan Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/mu/index.html
☐ AT&T Missouri	AT&T Missouri Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/mo/index.html
☐ AT&T Ohio	AT&T Ohio Guidebook, including Part 4, Section 2	http://cpr.att.com/guidebook/oh/index.html
☐ AT&T Oklahoma	AT&T Oklahoma Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/ok/index.html
☐ AT&T Texas	AT&T Texas Guidebook, including Part 4, Section 5	http://cpr.att.com/guidebook/tx/index.html
☐ AT&T Wisconsin	AT&T Wisconsin Guidebook, including Part 4, Section 2	http://cpr.att.com/guidebook/wg/index.html

2. TERM and EFFECTIVE DATES

Term:	1 years
Start Date of Term:	Upon initial implementation of Discount Program in the applicable AT&T systems
Effective Date of Rates and Discounts:	Start Date of Term
Rates Following Termination or Expiration of the Term:	Service Publication rates for Eligible services (as described in the applicable Service Publication) in effect at time of termination or expiration of the Term

3. MINIMUM ANNUAL REVENUE COMMITMENT (MARC) / MAXIMUM ANNUAL DISCOUNT

MARC* / Maximum Annual Discount	\$ 1,200 / \$ 240
* Contributory Services, as described in the applicable Service Publication, billed under BTNs in section 7 <u>before</u> the application of discounts and credits.	

4. RATES and DISCOUNTS

The rates and discounts below are listed for convenience only. If there is conflict between any rate or discount below and the corresponding Service Publication rate or discount in effect on the Effective Date, the Service Publication will control.

MARC Volume Discount (applies to Eligible services and may not exceed the Maximum Annual Discount)			
1 Year Term	1 Year Term	2 Year Term	2 Year Term
2% – MARC \$1,200	6% – MARC \$50,000	3% – MARC \$1,200	7% – MARC \$50,000
2% – MARC \$3,000	7% – MARC \$75,000	3% – MARC \$3,000	8% – MARC \$75,000
3% – MARC \$7,000	8% – MARC \$100,000	4% – MARC \$7,000	9% – MARC \$100,000
4% – MARC \$12,000	8% – MARC \$125,000	5% – MARC \$12,000	9% – MARC \$125,000
4% – MARC \$18,000	9% – MARC \$150,000	5% – MARC \$18,000	10% – MARC \$150,000
5% – MARC \$25,000	10% – MARC \$200,000	6% – MARC \$25,000	11% – MARC \$200,000
5% – MARC \$35,000		6% – MARC \$35,000	

completelink_2_0_standard_cso	AT&T and Customer Confidential Information Page 2 of 5	Standard v031518-1
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COMPLETELINK® 2.0
AT&T ILEC Confirmation of Service Order
Provided Pursuant to Standard Service Publication Rates and Terms

Business Access Line Rates:

State	Monthly Recurring Rate, per Line
AR, IN, KS, MO, OK, TX	\$44.00
KS - EAS	\$51.00
CA, IL, MI, OH, WI	\$33.00

PBX Analog Trunk Discounts:

State	1 Year	2 Year
AR, KS, MO, OK, TX	10%	10%

Optional Features: Optional Features Discount (applies to Central Office Optional Features as described in the applicable Service Publication)	Discount
	40%

Local Usage Rates/Discounts:

State	Per Minute Rate	
	1 Year	2 Year
CA - Zone 1	\$0.019	\$0.019
CA - Zone 2	\$0.019	\$0.019
CA - Zone 3	\$0.024	\$0.024
IL - Band A	\$0.016	\$0.016
IL - Band B	\$0.034	\$0.034
IL - Band C	\$0.055	\$0.051

State	Per Message Rate	
	1 Year	2 Year
MI	\$0.090	\$0.090
OH	\$0.070	\$0.070
WI	\$0.110	\$0.110

Local Usage Service Level Discount: For BTNs listed in section 7 that include a combination of Exchange Access Lines and/or Centrex with ISDN PRI and PBX Trunks. (Does not apply to per message rate listed above.)

State	Discount
MI	35%
OH	15%
WI	30%

Rates – IntraLATA/Local Toll Per Minutes of Use (MOU) - Intrastate:

State	1 Year	2 Year
IL, IN, MI, OH, WI	\$0.055	\$0.054
AR, KS, MO, OK, TX	\$0.100	\$0.100
CA	\$0.060	\$0.060

Rates – IntraLATA Long Distance Usage Per Minutes of Use (MOU) - Interstate:

State	1 Year	2 Year
IL, IN, MI, OH, WI	\$0.120	\$0.115

COMPLETELINK® 2.0
AT&T ILEC Confirmation of Service Order
Provided Pursuant to Standard Service Publication Rates and Terms

5. SHORTFALL CHARGE

Shortfall Charge:	if Customer fails to meet the MARC in any completed year of the Term, the difference between the MARC and the actual billings for Contributory Services
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6. EARLY TERMINATION CHARGE

Main BTN State	Early Termination Charge
AR, CA, KS, IN, MI, MO, OH, OK, TX, WI	With No IL BTNs 50% of the unsatisfied MARC (after application of any Shortfall Charges) for the balance of the Term With IL BTNs - MARC is prorated for amount of MARC Eligible Charges in IL and outside IL - For IL BTNs, IL MARC Termination Charge; plus - For non-IL BTNs, 50% of the unsatisfied MARC (prorated after application of any Shortfall Charges) for the balance of the Term
IL	the amount of unearned discounts for the 12-month period immediately preceding Customer's early termination ("IL MARC Termination Charge"). Unearned discounts are calculated by subtracting the discounted charges for Eligible services actually incurred during the twelve months immediately preceding termination from the discounted charges for those Eligible services that Customer would have incurred during that period under the longest CompleteLink 2.0 term for which the Customer would have actually qualified based upon the actual term of service (or Service Publication month-to-month rates for those Eligible services if the Customer would not have qualified for any CompleteLink 2.0 term)

7. BILLING TELEPHONE NUMBER (BTN) LIST

Eligibility: (max. of 1,000 BTNs)	All BTNs listed below or in an attachment: - must be valid business lines; - may not be Consolidated or Special Bill Numbers; - may not include Bill-Under, Working Telephone Numbers (WTNs), Account Telephone Numbers (ATNs), Cross Reference, Pager, Cell Phone, Pay Phone, Directory Advertising, Toll Free (800, 866, etc.) or Residential Numbers - are all of the BTNs intended by Customer to be included on Effective Date To qualify as an Eligible or Contributory Service, a service must be billed under one of the listed BTNs or under a BTN added by Customer through Customer's AT&T Sales Contact.
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BTN List follows

COMPLETELINK® 2.0
AT&T ILEC Confirmation of Service Order
Provided Pursuant to Standard Service Publication Rates and Terms

BTN LIST

Main BTN, with area code and customer code:	847 253 0174 813	State of Main BTN: (ex: IL)	IL
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Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)	BTN State (ex: IL)	Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)	BTN State (ex: IL)	Area Code, Prefix, Line #, Customer Code (no dashes, example: 312 555 1234 xxx, or 3122551234xxx)	BTN State (ex: IL)
847 253 0174 813	IL				
847 253 0978 242	IL	847 590 2105 611	IL		
847 253 3120 395	IL				
847 253-0967 299	IL				
847 342-1511 522	IL				
847 253 3438 200	IL				
847 255 3505 815	IL				
847 259-9841 354	IL				
847 368-1112 895	IL				
847 259 6124 894	IL				
847 342 1536 527	IL				
847 392 0866 173	IL				
847 392 7108 327	IL				
847 394 2062 470	IL				
847 394 4368 211	IL				
847 398 9336 150	IL				
847 398 9390 133	IL				
847 437 4684 277	IL				
847 437 4685 856	IL				
847 439 7868 665	IL				
847 577 5453 660	IL				
847 577 5795 155	IL				
847 590 6000 615	IL				
847 590 8085 004	IL				
847 593 9141 174	IL				
847 632 0028 173	IL				
847 797 1321 348	IL				



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
2/18/2025

Item: Resolution Approving the Purchase of a Ford Pickup Truck for the Fire Department

Department: Public Works & Engineering

Item Description:

The approved 2025 Capital Improvement Plan identifies \$49,268 to replace one aging Fire Department command staff vehicle. The decision to replace this vehicle is necessitated by the fact that it has exceeded its useful life for the Fire Department's daily operations. According to Village guidelines, this vehicle will either be repurposed for other Departments or sold as surplus.

The replacement vehicle in the command staff group is a 2025 Ford F-150 Police Responder Pickup Truck, for which manufacturer order banks were just opened this year. This new purchase will replace a 2016 Ford Explorer with over 100,000 miles. A pickup truck was chosen as a replacement, because the Training Division Chief uses the vehicle to transport smoke-saturated gear frequently.

Staff proposes purchasing one 2025 F-150 Police Responder truck for a total cost of \$47,816. Staff leveraged competitive pricing through the Northwest Municipal Conference's Suburban Purchasing Cooperative, which uses multiple government agencies and collaborative purchasing to obtain more competitive bid pricing. Currie Motors Ford, of Frankfort, Illinois, holds the joint purchasing contract for the Ford F-150 Police Responder Pickup Truck.

There is sufficient funding for this purchase is available in the Capital Equipment Replacement Budget - Fire Department, Account No. 621-9003-550050 VH9504.

RECOMMENDATION

Public Works and Engineering staff recommends awarding Currie Motors Ford, of Frankfort, Illinois, the purchase of one 2025 Ford F-150 Police Responder Pickup Truck for \$47,816, as authorized in the attached resolution.

ATTACHMENTS:

1. 20250218_Fire_Pickup_Resolution_and_attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF
2025 FORD F-150 PICKUP TRUCK FROM CURRIE MOTORS FORD OF FRANKFORT, ILLINOIS

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is a member of the Northwest Municipal Conference (“*NWMC*”), a corporate organization representing municipalities and townships located within the State of Illinois and Counties of Cook, DuPage, Kane, Lake, and McHenry; and

WHEREAS, the Village participates in the NWMC Suburban Purchasing Cooperative (“*SPC*”) which permits local governments to purchase commodities and services according to contracts negotiated by the NWMC, resulting in significant savings for the Village; and

WHEREAS, the Public Works Department has identified the need to procure a 2025 Ford F-150 Police Responder Pickup Truck; and

WHEREAS, the SPC sought bids for the award of the contract for the purchase of an 2025 Ford F-150 Police Responder Pickup Truck (“*Purchase Contract*”); and

WHEREAS, the SPC identified Currie Motors Ford, of Frankfort, Illinois, as the low responsible bidder for the Purchase Contract; and

WHEREAS, the Village now desires to purchase the 2025 Ford F-150 Police Responder Pickup Truck, in a total amount not to exceed \$47,816; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase the 2025 Ford F-150 Police Responder Pickup Truck from Currie Motors Ford, in a total amount not to exceed \$47,816, in accordance with the SPC and the Purchase Contract;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE. The President and Board of Trustees hereby approve the purchase by the Village of the 2025 Ford F-150 Police Responder Pickup Truck from Currie Motors Ford, in a total amount not to exceed \$47,816, in accordance with the SPC and the Purchase Contract, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 20____.

Village President

ATTEST:

Village Clerk

Prepared for: , Village of Arlington Heights

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515

Client Proposal

Prepared by:

Nic Cortellini

Office: 815-464-9200

Email: ncortellini@curriemotors.com

Quote ID: 2025-36363

Date: 01/21/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive, Valparaiso, Indiana, 463855439

Office: 219-464-3523

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

Warranty

Standard Warranty

Basic Warranty	
Basic warranty	36 months/36,000 miles
Powertrain Warranty	
Powertrain warranty	60 months/100,000 miles
Corrosion Perforation	
Corrosion perforation warranty	60 months/unlimited
Roadside Assistance Warranty	
Roadside warranty	60 months/60,000 miles

Prepared for:

Village of Arlington Heights

Prepared by: Nic Cortellini

01/21/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

Major Equipment

(Based on selected options, shown at right)
10-speed automatic

- * Running boards
- * Class IV tow rating
- * Front tires LT load rating: C
- * Lock-up transmission
- * Alternator Amps: 240A
- * All-speed ABS and driveline traction control
- * Battery rating: 800CCA
- * Battery run down protection
- * Engine block heater
- * Bluetooth wireless audio streaming
- * AM/FM stereo radio
- * Seek scan
- * SYNC 4 external memory control
- * Vehicle body length: 231.7"
- * Axle capacity rear: 4,800 lbs.
- * Axle capacity front: 3,750 lbs.
- * Off-road ride suspension
- * Power door mirrors
- * DRL preference setting
- * Deep tinted windows

- Exterior: Vermillion Red
Interior: Black w/HD Police-Grade Cloth
40/Blank/40 Front-Seats
- * 18 x 8.5-inch front and rear steel wheels
 - * LT265/70RS18 AT BSW front and rear tires
 - * Overdrive transmission
 - * Transmission electronic control
 - * Stainless steel single exhaust
 - * Driver selectable rear locking differential
 - * HD lead acid battery
 - * Fuel tank capacity: 25.99 gal.
 - * Steering wheel mounted audio controls
 - * 12 inch primary display
 - * AM/FM
 - * Radio data system (RDS)
 - * Internet radio capability
 - * Wheelbase: 145.0"
 - * Tire/wheel capacity rear: 4,540 lbs.
 - * Spring rating front: 3,525 lbs.
 - * Rear window defroster
 - * Manual folding door mirrors
 - * Daytime running lights
 - * Variable intermittent front windshield wipers

As Configured Vehicle

MSRP

STANDARD VEHICLE PRICE	\$51,890.00
Equipment Group 150A	N/C
Engine: 3.5L V6 EcoBoost	Included
Transmission: Electronic 10-Speed Automatic	Included
Electronic Locking w/3.31 Axle Ratio	Included
GVWR: 7,075 lbs Payload Package	Included
Tires: LT265/70R18 BSW A/T	Included
Wheels: 18" Steel	Included
HD Police-Grade Cloth 40/Blank/40 Front-Seats	Included
145" Wheelbase	STD
Monotone Paint Application	STD
Radio: AM/FM Stereo w/6 Speakers	Included
50 State Emissions System	STD
SYNC 4	Included
Vermillion Red	N/C
Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats	N/C
8-Way Power Passenger Seat	\$300.00
Rear Window Fixed Privacy Glass w/Defroster	\$100.00
Black Platform Running Boards	\$255.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Village of Arlington Heights

Prepared by: Nic Cortellini

01/21/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

Major Equipment

- | | |
|---|---|
| * Manual climate control | * Rear under seat climate control ducts |
| * Driver front impact airbag | * Seat mounted side impact driver airbag |
| * Passenger front impact airbag | * Seat mounted side impact front passenger airbag |
| * Airbag occupancy sensor | * 6 airbags |
| * AdvanceTrac w/Roll Stability Control electronic stability control system with anti-rollover | * Manual rear child safety door locks |
| * Fixed rear seats | * 60-40 folding rear seats |
| * Front facing rear seat | * Fold-up rear seat cushion |
| * Height adjustable rear seat head restraints | * Manual rear seat head restraint control |
| * 3 rear seat head restraints | * Split-bench rear seat |
| * 40-40 bucket front seat | * Driver seat with 8-way directional controls |
| * Front passenger seat with 8-way directional controls | * Height adjustable front seat head restraints |
| * Manual front seat head restraint control | * Power reclining driver seat |
| * Power height adjustable driver seat | * Power driver seat fore/aft control |
| * Power driver seat cushion tilt | * Power reclining passenger seat |
| * Power height adjustable control passenger seat | * Power passenger seat fore/aft control |
| * Cloth front seat upholstery | * Cloth front seatback upholstery |
| * Driver seat with 2-way power lumbar | * Front passenger seat with 2-way power lumbar |
| * 4-wheel disc brakes | * 4-wheel antilock (ABS) brakes |
| * Electronic parking brake | * Brake assist system |
| * Hill Descent Control | * Hill start assist |

As Configured Vehicle

MSRP

Badge Delete	N/C
Engine Block Heater	\$190.00
Remote Keyless-Entry Key Fob w/o Key Pad	\$350.00
Integrated Trailer Brake Controller	\$280.00
Front License Plate Bracket	N/C
SUBTOTAL	\$53,365.00
Destination Charge	\$1,995.00
TOTAL	\$55,360.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

Village of Arlington Heights
Prepared by: Nic Cortellini
01/21/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

Fuel Economy

City
17 mpg



Hwy
23 mpg

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

As Configured Vehicle

Code	Description	MSRP
Base Vehicle		
W1P	Base Vehicle Price (W1P)	\$51,890.00
Packages		
150A	Equipment Group 150A Includes: - Engine: 3.5L V6 EcoBoost 120-MPH top speed. - Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select. - Electronic Locking w/3.31 Axle Ratio - GVWR: 7,075 lbs Payload Package - Tires: LT265/70R18 BSW A/T - Wheels: 18" Steel - HD Police-Grade Cloth 40/Blank/40 Front-Seats Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench. - Radio: AM/FM Stereo w/6 Speakers - SYNC 4 Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.	N/C
Powertrain		
998	Engine: 3.5L V6 EcoBoost 120-MPH top speed.	Included
44G	Transmission: Electronic 10-Speed Automatic Includes selectable drive modes: normal/tow-haul/snow-wet/EcoSelect/sport and SelectShift automatic with progressive range select.	Included
XL3	Electronic Locking w/3.31 Axle Ratio	Included
STDGV	GVWR: 7,075 lbs Payload Package	Included
Wheels & Tires		
STDTR	Tires: LT265/70R18 BSW A/T	Included
STDWL	Wheels: 18" Steel	Included
Seats & Seat Trim		
P	HD Police-Grade Cloth 40/Blank/40 Front-Seats	Included

N/C

Prepared for:
Village of Arlington Heights
Prepared by: Nic Cortellini
01/21/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

As Configured Vehicle (cont'd)

Code	Description	MSRP
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	<i>Includes reduced bolsters, 8-way power driver/manual passenger, built-in steel intrusion plates in both front-seatbacks, center-section deleted (restraint control module cover provided) and vinyl rear bench.</i>	
61P	8-Way Power Passenger Seat	\$300.00

Other Options

145WB	145" Wheelbase	STD
PAINT	Monotone Paint Application	STD
STDRD	Radio: AM/FM Stereo w/6 Speakers	Included
	<i>Includes: - SYNC 4 Includes 12" LCD capacitive touchscreen with swipe capability, AppLink with App catalog, 911 Assist, Apple CarPlay and Android Auto compatibility, digital owners manual and conversational voice command recognition.</i>	
41A	Badge Delete	N/C
	<i>Removes rear Police Responder badge.</i>	
18B	Black Platform Running Boards	\$255.00
41H	Engine Block Heater	\$190.00
153	Front License Plate Bracket	N/C
	<i>Standard in states where required by law, optional to all others.</i>	
67T	Integrated Trailer Brake Controller	\$280.00
924	Rear Window Fixed Privacy Glass w/Defroster	\$100.00
67P	Remote Keyless-Entry Key Fob w/o Key Pad	\$350.00
	<i>Less PATS. Includes 4-key fobs and perimeter anti-theft alarm. Note: Available with Keyed Alike. However, key fobs are not fobbed alike when ordered with Keyed Alike.</i>	

Emissions

425	50 State Emissions System	STD
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Exterior Color

E4_01	Vermillion Red	N/C
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Interior Color

PB_02	Black w/HD Police-Grade Cloth 40/Blank/40 Front-Seats	N/C
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Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
Village of Arlington Heights
Prepared by: Nic Cortellini
01/21/2025



Currie Motors Ford of Valpo | 2052 Morthland Drive Valparaiso Indiana | 463855439

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

As Configured Vehicle (cont'd)

Code	Description	MSRP
Upfit Options		
01	License and Title Municipal	\$203.00
02	Delivery Greater than 65 Miles of Dealership	\$175.00
SUBTOTAL		\$53,743.00
Destination Charge		\$1,995.00
TOTAL		\$55,738.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

2025 F-150 Police Responder 4x4 5.5' box 145" WB XL (W1P)

Price Level: 515 | Quote ID: 2025-36363

Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$51,890.00
Options	\$1,475.00
Colors	\$0.00
Upfitting	\$378.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,995.00
Subtotal	\$55,738.00
<i>Discount Adjustments</i>	
Discount Adjustments	-\$7,922.00
Total	\$47,816.00

Customer Signature

Acceptance Date



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
2/18/2025

Item: Resolution Approving Custodial Services for Municipal
Buildings - 2025 Contract Extension

Department: Public Works & Engineering

Item Description:

The 2025 approved budget for Building Maintenance Services includes a line item of \$265,000 for custodial services at eight primary municipal facilities. These locations have been designated as: Village Hall, Police Department, Senior Center, Train Station (Downtown), Train Station (Arlington Park), Fire Station #2 Administration, Public Works, and the Historical Museum.

Historically, the Village utilized three contracts for the custodial services at municipal facilities. Staff combined the three contracts to streamline performance feedback, manage consistency in service, simplify billing, and find cost savings. Further, the scope of services within this contract clearly defines service intervals and times specific to each of the eight Village facilities, since each building serves a unique function.

On March 20, 2023, a one-year contract with five possible one-year extensions was approved. The contractor has offered to extend the contract with an increase of 2.5%, which is within contract terms. Staff has been satisfied with the custodial services provided by Crystal Maintenance Service and recommends the approval of the second of five one-year extensions.

Funds are available for these services in Account No. 101-7101-521110.

RECOMMENDATION

It is recommended that the Village Board approve the Resolution to award a one-year contract extension for Custodial Services of Municipal Buildings to Crystal Maintenance Service of Mount Prospect, Illinois and the requested increase in accordance with the original contract terms and execute the necessary documents.

ATTACHMENTS:

1 20250218_Custodial_Services_Municipal_Buildings_Contract_Extension_2
. 025_Resolution and attachments

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE RENEWAL OF
THE CUSTODIAL SERVICES OF MUNICIPAL BUILDINGS 2025 CONTRACT
WITH CRYSTAL MAINTENANCE, OF MOUNT PROSPECT, ILLINOIS

WHEREAS, on March 20, 2023, the Village entered into a contract with Crystal Maintenance , of Mount Prospect, Illinois ("*Contractor*"), for Custodial Services of Municipal Buildings services ("*Contract*"); and

WHEREAS, the Contract allows the Village and the Contractor to renew the Contract for up to five additional one-year terms; and

WHEREAS, on March 4, 2024, the Village Board of Trustees approved the renewal of the Contract for the first additional one-year term, for April 1, 2024 – March 31, 2025; and

WHEREAS, the Village and the Contractor now desire to renew the Contract for the second one-year term, for April 1, 2025 – March 31, 2026; and

WHEREAS, the Village President and Board of Trustees have determined that renewing the Contract with the Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF RENEWAL. The Board of Trustees hereby approves the renewal of the Contract in substantially the form attached to this Resolution as Exhibit A ("*Renewal*"), and in a final form and substance acceptable to the Village Manager and Village Attorney.

SECTION 3. EXECUTION OF RENEWAL. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Renewal of the Contract upon receipt by the Village Clerk of at least one original copy of the Renewal of the Contract executed by Contractor; provided, however, that if the executed copy of the Renewal of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 20__.

Village President

ATTEST:

Village Clerk

EXHIBIT A

RENEWAL

**EXTENSION TO THE AGREEMENT
ENTERED INTO BY AND BETWEEN
THE VILLAGE OF ARLINGTON HEIGHTS AND CRYSTAL MAINTENANCE**

THIS EXTENSION TO THE ORIGINAL AGREEMENT made on this 18th day of February, 2025 (hereinafter referred to as the "Extension") to the Agreement entered into on or about March, 20, 2023 by and between the Village of Arlington Heights (hereinafter referred to as the "Village") whose principal place of business is located at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005 and Crystal Maintenance (hereinafter referred to as the "Company") whose principal place of business is located at 1699 Wall Street, Suite 112, Mount Prospect, Illinois 60056 (collectively referred to herein as the "Parties") hereby amends the agreement and extends the services of April 1, 2025 through March 31, 2026.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained, the Parties hereto extend the agreement as follows:

1. The Parties agree to extend the term of the original Agreement for an additional period of time to terminate on March 31, 2026 unless mutually agreed to by the Parties to extend the Agreement for an additional period of time.
2. The Parties agree that the Crystal Maintenance's revised fee schedule is attached hereto.
3. Unless expressly modified in this Extension, the provisions of the Agreement remain in full force and effect. If any provision of this Extension conflicts with the Agreement, the terms and conditions of the Extension shall control.
4. This Extension shall become effective as of the date of the last signature below, this Extension may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and any signatures to counterparts may be delivered by facsimile or other electronic transmission and shall have the same force and effect as original signatures.

IN WITNESS WHEREOF, the parties have executed this Extension to the Agreement as of the day and year first above written.

Village of Arlington Heights: _____ (Company)

Village President

ATTEST:

Village Clerk



CRYSTAL MAINTENANCE PLUS, CORP.

1699 Wall St., Suite 112 – Mt. Prospect, IL 60056 – (847) 228 – 6555 – (847) 228 – 6588 fax

December 11th, 2024

Mr. John Giannetti
Village of Arlington Heights

Re: Janitorial Services Contract

Dear Mr. John Giannetti

I would like to personally thank you for giving **CRYSTAL MAINTENANCE PLUS, CORP.** the opportunity to provide janitorial services for the Village of Arlington Heights.

Regarding your request, we would like to extend our contract for an additional 1 year in the amount of \$18,820 per month. The updated monthly price includes a 2.5% increase for labor costs and the additional service of emptying recycling containers on all days of service.

The effective date will be April 1, 2025, through March 31, 2026 and it will be under the same terms and conditions as originally stated in Contractual Custodial Services.

If you have any questions or need my assistance, do not hesitate to call at your convenience.

Thank you again for your time and consideration.
Your business is very important to us.

SINCERELY,

Monika Talar
President
Crystal Maintenance Plus, Corp.



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
2/18/2025

Item: Resolution Approving the Award of the 2025 Roadway Maintenance Materials Contract

Department: Public Works & Engineering

Item Description:

The 2025 Public Works Operating Budget includes \$370,000 for materials used in roadway maintenance. The Department uses roadway maintenance materials for street repairs, the in-house edge grinding paving program, and roadway restoration of emergency utility work excavations.

On January 31, 2025, a bid opening was held, and three bids were publicly opened and read aloud. An itemization of the pricing received, by material type is listed below.

In addition, the bid specifications include a mileage differential to equalize the pricing because Public Works Staff collects the material directly from the material plants, and distance to the source is an essential factor. Therefore, the mileage differential of \$2.16 per mile, has been factored into the unit prices shown below:

BIDDER	Hot Mix Asphalt Surface Course	Hot Mix Asphalt Binder Course	Chip Seal Aggregate 3/8	Emulsified Asphalt SS1H	Emulsified Asphalt HFE90	UPM Material
Builders Asphalt LLC (10.8 miles – Mount Prospect, IL)	\$91.33	\$89.33	\$60.33	\$33.33	No Bid	\$198.33
Peter Baker (44.8 miles – Lake Bluff, IL)	\$160.77	\$158.77	\$136.77	\$100.77	No Bid	\$266.77
Plote (32.6 miles – Bartlett, IL)	\$131.42	\$128.42	No Bid	No Bid	No Bid	\$245.42

Funds are available for this material in Account Nos. 101-7101-531900 (\$353,000) and 505-7201-531900 (\$17,000).

RECOMMENDATION

It is recommended that the Village Board award the 2025 Roadway Maintenance Materials contract to the lowest responsible bidder, Builders Asphalt of Hillside, Illinois, per unit bid prices up to the approved budgeted amount of \$370,000 and approve the attached resolution to award the contract.

ATTACHMENTS:

1. 20250218_Roadway_Maintenance_Materials_2025_Resolution_
and_attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR ROADWAY MAINTENANCE MATERIALS 2025
TO BUILDERS ASPHALT, OF HILLSDALE, ILLINOIS

WHEREAS, the Village sought bids for the award of a contract for Roadway Maintenance Materials 2025 ("*Contract*"); and

WHEREAS, Builders Asphalt, of Hillside, Illinois ("*Contractor*"), was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Administrator and Village Attorney.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 20__.

Village President

ATTEST:

Village Clerk

EXHIBIT A
CONTRACT



Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
847-368-5000
www.vah.com

NOTICE OF AWARD

Builders Asphalt, LLC
4401 Roosevelt Road
Hillside, IL 60162

February 18, 2025

Project Description: Roadway Maintenance Materials- 2025

The Village of Arlington Heights has considered the proposal submitted by your Company for the above-described work in response to its INVITATION FOR BIDS opened January 31, 2025.

YOU ARE HEAREBY NOTIFIED that your proposal/bid has been accepted by the Village Board on February 18, 2025 for items and services as stated in the Proposal Document.

You are required to execute the Contract Documents and provide necessary Insurance documentation within Fifteen (15) days from the date of this Notice to you.

If you fail to execute said Contract within Fifteen (15) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your proposal as abandoned and the Owner will be entitled to such other rights as may be granted by law. Please return signed contracts to Lisa Subrin.

You are required to return an acknowledged copy of this Notice of award to the Village, with two signed copies of the contract.

Dated this 18th day of February, 2025

Village of Arlington Heights

By: _____

Lisa Subrin, Purchasing Coordinator

Acceptance of Notice

Receipt of the above Notice of Award is acknowledged by Builders Asphalt, LLC
this _____ of _____ (month), 2025.

By: _____

Title: _____

**VILLAGE OF ARLINGTON HEIGHTS
CONTRACT**

This Agreement is made and entered into this 18th day of February, 2025, between the Village of Arlington Heights "Village" and Builders Asphalt, LLC, "Vendor."

In consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, the parties agree as follows:

1. The Vendor agrees to do all the work, furnish all materials and all labor necessary to complete the work in full compliance with all of the terms of this agreement and the proposed specifications and the requirements of the Director under it;
2. The Village agrees to pay the Vendor based on unit prices for completion of the work in accordance with the bid documents;
3. It is understood and agreed that the Bid Documents, Specifications, Addenda, and the Bidder's response are all essential documents for the Roadway Maintenance Materials- 2025. They are attached and hereby made part of this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Attest:

Village of Arlington Heights

Clerk
(Seal)

By: _____
Title: _____
Date: _____

Attest:

Bidder:

Notary
(Seal)

By: _____
Title: _____
Date: _____

Subscribed & sworn before me this _____ day of _____ 2025.

**VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD**

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

Roadway Maintenance Materials

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: N/A

Performance Bond: N/A

Pre-Bid Meeting: N/A

Date and Time Bids Due: Friday January 31, 2025 at 9:00 AM

Date and Time of Bid Opening: Friday January 31, 2025 at 9:00 AM

Project Contact: Dave Scanlon- Public Works: 847-368-5800

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

The Village of Arlington Heights is transitioning to a Bid Management System:

- * Instructions on How to Register & Submit a Bid are in the attachments in Vendor Self Service.**
- * It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**
- * If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.**
- * Required documents to be submitted with this bid are: Proposal Page and signed addendum, if applicable.**
- * Please allow yourself enough time to register before the bid closes.**

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

BID NOTICE

Roadway Maintenance Materials **Bid # 250002**

Sealed proposals will be received by the Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, Illinois, until 9:00 am local time on Friday January 31, 2025, at which time they will be publicly opened and read.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

Specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

<https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx>

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions.

It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.

If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.

Contact Lisa Subrin, Purchasing Coordinator, if you have issues accessing the bid by email at lsubrin@vah.com

For a list of our current bids, visit our website at www.vah.com.

**VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTION TO BIDDERS
PURCHASES**

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND THE BIDDER CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

1.0 BIDDING PROCEDURES

1.01 PROPOSAL FORMS:

Proposals shall be submitted on the forms provided properly completed in ink, signed in the appropriate places, and submitted in a sealed envelope. All information required by the bidding documents must be supplied to constitute a responsive bid.

1.02 BID DEPOSIT: N/A for this Bid

Each bid will be accompanied by a bid guaranty in the form and amount as specified in the Notice to Bidders. When a bid bond is allowed as detailed in the Invitation to Bid, the bid bond will be signed by a surety company authorized to do business in the State of Illinois. Bid deposits shall not exceed 10% of total bid. Bids submitted without the required bid guaranty shall be considered informal and will be rejected. Bid deposits submitted by the successful contractor will be held as security until a contract is signed. Failure to provide goods as agreed, may result in the forfeiture of your bid deposit.

1.03 SUBMISSION OF BIDS:

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator. Bids received prior to the opening will be securely kept, unopened. The Purchasing Coordinator, or their designated agent, will decide when the specified time for the bid opening has arrived, and bids will be opened as soon as practical after the assigned time. Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered. Formal bids received after the specified bid time will not be considered and will be returned unopened. No responsibility will attach to the Purchasing Coordinator or to the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

1.04 ADDENDUM:

Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

1.05 SAMPLES:

Samples or drawings requested shall be delivered at no cost to the Village. The Village will not be responsible for damages to samples. Samples will be removed by the bidder within (30) thirty days after notification. Samples must be submitted prior to the time set for the opening of the bid.

1.06 NO BID RESPONSE:

In the event you cannot submit a bid, return the proposal document with an explanation as to why you are unable to submit a bid and clearly mark the proposal "No Bid". Failure to submit a bid or correspondence indicating why a bid is not being submitted may result in your company being removed from the Village Bid List.

1.07 QUESTIONS:

All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five business days prior to the bid opening, if necessary, the Purchasing Division will issue a written response to all bidders in the form of an addendum. Whenever the answer to the question is contained in the bid documents, the bidder shall be directed to the provision within the general conditions which responds to the question. The Village will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

1.08 BIDS BINDING FOR 90 DAYS:

Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

1.09 BID PROPOSAL FOR ALL OR PART:

Unless otherwise specified, bids shall be submitted for all of the work or items for which the bids are requested.

1.10 ALTERNATE PROPOSALS:

The specifications are prepared to describe the goods and/or service which the Village deems to be in the best interests to meet its performance requirements. Bidders desiring to bid on items which deviate from the stated specifications, but which they believe to be equal, may do so but all specification deviations must be clearly noted on the form provided in the bid package. The Village reserves the right to rule upon specification deviation in a manner that best meets the needs of the Village. If a bidder wishes to submit more than one bid, each bid after the first is to be considered an ALTERNATE. These bids must be placed in SEPARATE envelopes. The envelopes and bid proposal page must be plainly marked, "ALTERNATE BID".

1.11 WITHDRAWAL OF BIDS:

A written request for withdrawal of a bid will be granted if the request is received by the Village prior to the specified time of the opening. After the opening, the bidder may not withdraw or cancel their bid for a period of ninety (90) calendar days, or such longer time as stated in the bid document.

1.12 BID OPENING:

At the time assigned for the opening of formal bids, the bids will be opened and read aloud.

Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

2.00 AWARDING THE BID

2.01 CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract. In determining responsibility, the following qualifications will be considered by the Village:

- (a) The product or services offered meets stated specifications.
- (b) The ability, capacity, and skill of the bidder to perform the contract or provide the service required.
- (c) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference.
- (d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
- (e) The quality of performance of previous contracts or services.
- (f) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- (g) The sufficiency of the financial resources and ability of the bidder to perform the contractor provide the service.
- (h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
- (i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
- (j) Lowest bids received. Discounts for cash payments may be considered only if discount is clearly written on the proposal page.

2.02 NOTICE OF AWARD:

The Village will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the Village.

2.03 AWARD OF ALL OR PART:

Unless otherwise specified by the Village, the Village reserves the right to make an award on all items, or on any of the items according to the best interests of the Village. Bidder may restrict their bid to consideration in the aggregate by so stating, but must name a unit price on each item

bid upon. The Village reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

3.00 BOND REQUIREMENTS N/A for this Bid

3.01 EXECUTION OF PERFORMANCE BOND:

When noted in the specifications, the Village reserves the right to require the successful bidder to supply a performance bond within ten (10) calendar days of acceptance of the bidder's proposal by the Village. The performance bond, unless otherwise specified by the Purchasing Division, shall be 100% of the total contract price.

3.02 FAILURE TO FURNISH BOND:

In the event that the bidder fails to furnish the performance bond within ten (10) calendar days after acceptance of bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that this sum is a fair estimate of the amount of damages that the Village will sustain due to the bidder's failure to furnish the bond.

4.00 SPECIFICATIONS

4.01 NEW GOODS, FRESH STOCK:

Unless otherwise specifically stated, all contractors shall provide new commodities, fresh stock, latest model, design or package.

4.02 TRADE NAME USED BY VILLAGE:

Unless otherwise stated, any reference in the Village's specifications to a detailed manufacturer is for descriptive, not restrictive purposes, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states exactly what the bidder proposes to furnish; or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid and that it meets the intended requirements.

4.03 TRADE NAME USED BY BIDDER:

Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an "equal" unless the proposed "equal" is definitely indicated within the bid.

4.04 PROPOSED EQUIVALENTS:

The manufacturer and model specified is provided to indicate the quality minimums expected by the Village. Where specifications provide detailed information regarding certain manufacturers and models, equivalent products shall be accepted for consideration. Equivalent products shall be equivalent as to quality, function, design, features and overall warranty of products proposed. It shall be the determination of the user department or designee to judge and conclude if a product is acceptable as an equivalent. All products proposed as part of this purchase shall be designed specifically for the intended use.

If no particular brand, model, or make is specified, and if no data are required to be submitted

with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the Village to determine if each requirement of the specifications is being complied with prior to manufacture or shipment

5.00 PRICE

5.01 NET PRICES:

Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point.

5.02 PRICE REDUCTION:

If at any time after the date of the bid or offer the contractor makes a general price reduction in any material covered by the contract, an equivalent price reduction shall apply to the contract for the remaining contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to contractor's customers generally, or (2) in the contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price would not be considered a "general price reduction" under this provision. The contractor shall invoice the ordering offices at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The contractor, in addition, shall within ten calendar days of any general price reduction notify the Purchasing Coordinator of such reduction by letter. Failure to do so may result in termination of the contract.

5.03 TAX EXEMPTION:

Illinois Retailers Occupation Tax, Use Tax and Municipal Retailer's Occupation Tax do not apply to materials or services purchased by the Village. The price quoted herein shall include all other Federal and/or State direct and/or indirect taxes which apply.

5.04 ERRORS IN BID PRICES:

When an error is made in extending total prices, the unit bid price will govern. Erasures or changes in bids must be initialed by the bidder.

6.00 QUANTITIES

6.01 SPECIFIC BID QUANTITIES:

Where quantities are specifically stated, acceptance will bind the Village to order and pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract. Acceptance shall be in compliance with the Uniform Commercial Code S2-606.

6.02 REQUIREMENTS OR ESTIMATED BID QUANTITIES:

On "Requirements or Estimated Bid Quantities," acceptance will bind the Village to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Village may purchase as little as zero percent (0%) or as much as one hundred

percent (100%) of the forecasted or estimated quantities.

7.00 DELIVERY PROVISIONS

7.01 PLACING OF ORDER:

Orders against contracts will be placed with the contractor on a purchase order executed and released by the Purchasing Division. Telephone, facsimile or electronic orders placed directly with the contractor by the Purchasing Division may be authorized by the Purchasing Division only after execution of a blanket purchase order.

7.02 RESPONSIBILITY FOR MATERIALS SHIPPED:

The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly within (5) five calendar days after notification or rejection. The bidder shall be responsible for rejected goods after notice of rejection.

7.03 DELIVERY FAILURES:

Failures of a contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Division, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Division, shall constitute authority for the Purchasing Division to purchase in the open market articles. With such purchases, either: (1) the contractor shall reimburse the Village, within a reasonable time specified by the Purchasing Division, for any expense incurred in excess of contract prices; or (2) the Village may deduct such amount from monies owed the defaulting contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the Village reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Division.

7.04 PACKAGING AND CONTAINERS:

Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the Village unless otherwise specified by bidder in his bid. The shipment shall be properly marked and tagged, stating the contractor's name and purchase order number. All delivery arrangements will be made in advance with the Purchasing Division or designee as specified within the bid document.

7.05 INSPECTION OF GOODS:

Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

7.06 PACKING SLIPS OR DELIVERY TICKETS:

All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

- (a) Purchase order number
- (b) Name of the article and stock number
- (c) Quantity ordered
- (d) Quantity shipped
- (e) Quantity back ordered
- (f) Name of the contractor

8.00 GENERAL RESPONSIBILITY PROVISIONS

8.01 COMPLIANCE WITH ALL LAWS:

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

8.02 CONTRACT ALTERATIONS:

No amendment of a contract shall be valid unless made in writing and signed by both parties.

8.03 GENERAL GUARANTY: Bidder agrees to:

- (a) Save the Village, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the bidder is not the patentee, assignee, licensee, or owner; and
- (b) Protect the Village against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and
- (c) Pay for all permits, licenses, and fees and give all notices; and to comply with all laws, ordinances, and rules of the Village and the State of Illinois.

8.04 DEFAULT:

In the event of the Bidder's nonperformance or breach of the contract terms, the contract may be canceled, in whole or in part, upon the Village's written notice of default and the bidder's failure to cure such default within ten (10) calendar days of the notice. The bidder shall be liable to the Village for all costs incurred in completion of the contract.

The bidder may not be liable in damages for delay in performance when such delay or failure is the result of fire, flood, strike, the transporting carrier, act of God, or by any other circumstances which are beyond the control of the bidder. Under such circumstances, however, the Village may, at its option, cancel the contract.

8.05 ASSIGNMENT:

Assignment of this contract or any part thereof, or any funds to be received there under by the contractor shall be subject to the written approval of the Village. Such assignment shall not relieve the bidder from their obligations or change the term of the contract.

8.06 WARRANTIES:

Unless otherwise specified, the bidder shall unconditionally guarantee the materials and

workmanship on all equipment furnished by them FOR A MINIMUM PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the bidder. At the bidder's expense, the bidder shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

8.07 INSURANCE:

At the bidder's expense, the bidder shall secure and maintain in effect throughout the duration of this contract, insurance in adequate limits to cover all locations of the bidder's operations. The bidder shall furnish certificates of insurance to the Village prior to proceeding with the obligation for services or purchases under this bid. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

The Bidder understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by bidder, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Unless otherwise specified, the limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. Limits will be provided on a per project basis.

(a) Commercial General Liability:

(1) Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.

(2) Limits:

General Aggregate	\$ 2,000,000.00
Products/Completed	\$ 1,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00

(3) Coverage is to be written on an "occurrence" basis.

(4) Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.

(5) Cover all claims arising out of the contractor's operations or premises, subcontractor's operations or premises, anyone directly or indirectly employed by the contractor or subcontractor, and the contractor's obligations of indemnification under this contract.

(b) Worker's Compensation and Employers Liability

(1) The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

(2) The liability limits shall not be less than:

Worker's Compensation	Statutory
Employer's Liability	\$1,000,000 per occurrence

(c) Comprehensive Automobile Liability:

(1) Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.

(2) Limits:

Bodily Injury and Property Damage, Combined Single Limit

\$ 1,000,000.00

8.08 INDEMNITY:

The contractor shall indemnify and save harmless the Village of Arlington Heights, its officers, agents and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his or her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his or her own expense, satisfy and discharge same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

8.09 CERCLA INDEMNIFICATION:

The contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the contractor, both before and after its disposal.

8.10 MATERIAL SAFETY DATA SHEETS:

It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

8.11 EQUAL EMPLOYMENT OPPORTUNITY:

In the event of the contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(f) That it will have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) legal recourse, investigative and process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; (vii) protection against retaliation. A copy of the policies shall be provided to the Department upon request.

(g) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(h) That it will include verbatim or by reference the provisions of this clause in every subcontract

it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon each subcontractor. In the same manner as with other provisions of the contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

9.00 PAYMENT

9.01 INVOICES:

Unless otherwise authorized by the Finance Director, vendor must submit single invoice copies for each purchase order immediately upon completion of shipment, or services. Partial payments may be acceptable if previously approved. If shipment is made by freight or express, original bill of lading, properly receipted, must be attached to invoice. Mail all invoices to:

VILLAGE OF ARLINGTON HEIGHTS
Finance Department, Accounts Payable Division
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

The Village provides payment in compliance with the Illinois Prompt Payment Act (50 ILCS 505/1 - 505/6).

**VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE**

Applicant _____
Name

Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, _____, being first duly sworn on oath, deposes and states that he or she is _____ (sole owner, partner, joint ventured, President, Secretary, etc..) of _____ and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that _____ provides a
(Name of Company)
drug free workplace pursuant to Illinois Statutes, 30 ILCS 580/1, et seq and provides compliance with
necessary requirements.

Section IV

Tax Payment

The undersigned further states that _____ is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois
Compiled Statutes, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement
regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows
the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a
condition to the right of the bidder to receive payment under any award made under the terms and
provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____
(Name)
(Title)

Subscribed and sworn to before me this _____ day of _____, 20____,
AD.

By _____
(Notary Public)

-Seal-

**VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR _____

By: _____



VENDOR QUESTIONNAIRE

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

Commodity: _____ Years in Business: _____

DBE (Disadvantaged Business Enterprise) Classification: Please indicate your DBE classification below, and provide any agency certifications you have received.

- ☐ MBE (Minority-Owned Business Enterprise): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident and is African American, Hispanic American, Asian American, Native American, as well as other groups found to be disadvantaged pursuant to Section 8 (a) of the Small Business Act.
- ☐ WBE (Women-Owned Business Enterprise): A business that is at least 51 percent owned by a woman or women who are United States Citizens or lawful permanent residents of the United States.
- ☐ DOBE (Disability-Owned Business Enterprise): A business that is at least 51 percent owned by a person or group of persons with a disability, as recognized by the Americans with Disabilities Act.
- ☐ VOSB (Veteran-Owned Small Business): A business that meets the qualifications to be a small business according to the SBA, and is at least 51 percent owned, operated and controlled by a veteran.
- ☐ Not Applicable

Certifications:

Agency/Institution: _____

Phone: _____ Approval Date: _____

I hereby certify that the information supplied in this form is complete and correct to the best of my knowledge and belief. I authorize The Village of Arlington Heights to verify any of this information as needed.

Signature: _____ Title: _____

Name: _____ Date: _____

SPECIFICATIONS

VILLAGE OF ARLINGTON HEIGHTS

PUBLIC WORKS DEPARTMENT

ROADWAY MAINTENANCE MATERIALS

GENERAL OBJECTIVE

The objective of these specifications is to define the conditions under which the Village of Arlington Heights will purchase various roadway maintenance materials for 2025. Unless otherwise noted, all materials shall comply with the most recently published version of the [Standard Specifications for Road and Bridge Construction, Illinois Department of Transportation \(Standard Specifications\) adopted January 1 2022](#), and [Supplemental Specifications and Reoccurring Special Provisions](#) as published by the Illinois Department of Transportation, adopted January 1, 2024 or latest edition.

GENERAL CONDITIONS

The bidder shall comply with the attached "General Conditions - Purchasing" unless specifically modified in these specifications.

TERM OF CONTRACT: The term of this contract shall be a one-year period commencing January 1, 2025 and expiring December 31, 2025.

JOINT PURCHASING

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipalities, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, *et seq.* (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the Village of Arlington Heights shall not be responsible in any way for purchase orders or payments made by the other Municipalities. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipalities during the extended term of this Agreement.

Bidder and the other Municipalities may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

Each Municipality reserves the right to award the bid, in part or in whole or to not award, whatever is deemed to be in the best interest of the municipality. The Village of Arlington Heights is the lead agency for the bid process on behalf of the Government Agencies. Each Village and Village's manager or board of trustees/council, as the case may be, will have the right to review and independently approve or reject the bid award and execute the Agreement Acceptance.

The bidder shall provide the other Municipalities with all documentation as required in the RFB, and as otherwise required by the Municipalities including, but not limited to:

- Certificate of insurance naming each additional Municipality as an additional insured
- Certified payrolls to each additional Municipality for work performed

INSTRUCTION TO BIDDERS

The bidder shall comply with the attached "Instructions to Bidders" unless specifically modified in these specifications.

HOT-MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50

This material shall comply with Section 406 of the Standard Specifications. The use of up to 30% recycled/reclaimed bituminous concrete materials will be allowed in the new surface mixture.

All materials will be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

HOT-MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70

All materials shall conform to Section 406 of the Standard Specifications.

All materials shall be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

3/8 CHIP SEAL AGGREGATE

The aggregate source must be approved by the Illinois Department of Transportation (IDOT), ensuring that the supplier meets the quality and production standards.

The aggregate must be free from excess dirt, clay, or other contaminants that could hinder the bonding process between the aggregate and the bitumen.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per TON for 3/8 CHIP SEAL AGGREGATE.

BITUMINOUS MATERIAL SS-1H (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (SS-1H) bituminous emulsion.

All materials shall be picked up by the VILLAGE. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (SS-1H BITUMINOUS EMULSION).

BITUMINOUS MATERIAL HFE90 (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (HFE90) bituminous emulsion.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (HFE90 BITUMINOUS EMULSION).

COLD MIX ASPHALT

Unique Paving Materials (UPM) or equivalent.

***** Vendors are invited to submit bids for individual items listed in the bid specifications. Each item will be evaluated separately based on the criteria set forth in this bid. Bidders may choose to submit a bid for one, several, or all of the items listed. The Village of Arlington Heights reserves the right to award contracts for individual items or groupings of items based on the evaluation of bids.**

UNIT PRICE ADJUSTMENT

Village of Arlington Heights Only

For the purpose of comparing bids, a charge of \$2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from the L.A. Hanson Public Works Center to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

Village of Palatine Only

For the purpose of comparing bids, a charge of \$2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from 148 W Illinois Ave Palatine IL 60067 to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

INSPECTIONS

All materials shall conform to IDOT specifications and upon request certifications of compliance shall be provided to the VILLAGE prior to payment for the materials.

SEPARABILITY OF ITEMS

VENDORS may bid on any or all items in this materials proposal. The VILLAGE will purchase materials from the lowest responsible bidder for each individual item being supplied.

QUANTITIES

Quantities of materials identified in the Proposal are for the purpose of comparison of bids only and are only estimates of quantities of materials expected to be used during the contract period. The VENDOR agrees to furnish the quantities of materials actually needed by the VILLAGE at the contract unit prices set forth in the proposal. This contract is a non-exclusive contract with the VILLAGE.

PAYMENT

The VENDOR shall submit invoices on a monthly basis for materials delivered to the VILLAGE. The invoice shall contain the following information: Village P.O. number, quantity of materials being invoiced, unit price and extended price and remittance address. The invoice shall include copies of the individual delivery tickets or a listing of delivery ticket numbers with date, type and quantity of material delivered.

The unit prices submitted shall be valid for the period January 1, 2025 through December 31, 2025. No modification to the contract may be made during this period except as mutually agreed upon by both the VENDOR and the VILLAGE.

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS

DEPARTMENT OF PUBLIC WORKS

FURNISHING OF ROADWAY MAINTENANCE MATERIALS

After becoming familiar with the general conditions, special conditions and the specifications attached hereto, the undersigned offers the following prices for the furnishing of roadway maintenance materials as follows:

ITEM	ITEM DESCRIPTION	UNIT	ARLINGTON HEIGHTS	PALATINE	UNIT PRICE	TOTAL
1	Hot-Mix Asphalt (HMA) Surface Course, Mix "C", N50	TON	5,000	7,000	\$	\$
2	Hot-Mix Asphalt (HMA) Binder Course, IL-19, N70	TON	1,000	1,000	\$	\$
3	3/8 Chip Seal Aggregate IDOT Approved	TON	40	0	\$	\$
4	Bituminous Materials (Emulsified Asphalt)(SS-1H)	GAL	500	0	\$	\$
5	Bituminous Materials (Emulsified Asphalt)(HFE90)	GAL	2,000	0	\$	\$
6	Unique Paving Materials (UPM) or equivalent	TON	400	50	\$	\$

Location of asphalt plant (hot mix) _____

Location of asphalt plant (cold mix) _____

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

COMPANY NAME:	
ADDRESS:	
CITY:	
STATE:	
ZIP:	
PHONE NO:	
DATE SUBMITTED:	
AGENT'S SIGNATURE:	
TITLE:	
AGENT'S EMAIL	

VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

Roadway Maintenance Materials

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: N/A

Performance Bond: N/A

Pre-Bid Meeting: N/A

Date and Time Bids Due: Friday January 31, 2025 at 9:00 AM

Date and Time of Bid Opening: Friday January 31, 2025 at 9:00 AM

Project Contact: Dave Scanlon- Public Works: 847-368-5800

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

The Village of Arlington Heights is transitioning to a Bid Management System:

*** Instructions on How to Register & Submit a Bid are in the attachments in Vendor Self Service.**

*** It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

*** If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.**

*** Required documents to be submitted with this bid are: Proposal Page and signed addendum, if applicable.**

*** Please allow yourself enough time to register before the bid closes.**

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.



Request for Bids

Status: Open

[Return to Search Results](#)

Create Bid

[Information](#) [Events](#) [Addenda](#) [Items](#)

Reason	Description	Creation Date	Attachments
Vendors are not required to bid on all items.	Vendors are not required to bid on all items.	1/28/2025 1:04:38 PM	(0)

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*ADDENDUM ACKNOWLEDGED
on 1/28/25
gllw

BID NOTICE

Roadway Maintenance Materials **Bid # 250002**

Sealed proposals will be received by the Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, Illinois, until 9:00 am local time on Friday January 31, 2025, at which time they will be publicly opened and read.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

Specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

<https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx>

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions.

It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.

If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.

Contact Lisa Subrin, Purchasing Coordinator, if you have issues accessing the bid by email at lsubrin@vah.com

For a list of our current bids, visit our website at www.vah.com.

**VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTION TO BIDDERS
PURCHASES**

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND THE BIDDER CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

1.0 BIDDING PROCEDURES

1.01 PROPOSAL FORMS:

Proposals shall be submitted on the forms provided properly completed in ink, signed in the appropriate places, and submitted in a sealed envelope. All information required by the bidding documents must be supplied to constitute a responsive bid.

1.02 BID DEPOSIT: N/A for this Bid

Each bid will be accompanied by a bid guaranty in the form and amount as specified in the Notice to Bidders. When a bid bond is allowed as detailed in the Invitation to Bid, the bid bond will be signed by a surety company authorized to do business in the State of Illinois. Bid deposits shall not exceed 10% of total bid. Bids submitted without the required bid guaranty shall be considered informal and will be rejected. Bid deposits submitted by the successful contractor will be held as security until a contract is signed. Failure to provide goods as agreed, may result in the forfeiture of your bid deposit.

1.03 SUBMISSION OF BIDS:

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator. Bids received prior to the opening will be securely kept, unopened. The Purchasing Coordinator, or their designated agent, will decide when the specified time for the bid opening has arrived, and bids will be opened as soon as practical after the assigned time. Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered. Formal bids received after the specified bid time will not be considered and will be returned unopened. No responsibility will attach to the Purchasing Coordinator or to the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

1.04 ADDENDUM:

Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

1.05 SAMPLES:

Samples or drawings requested shall be delivered at no cost to the Village. The Village will not be responsible for damages to samples. Samples will be removed by the bidder within (30) thirty days after notification. Samples must be submitted prior to the time set for the opening of the bid.

1.06 NO BID RESPONSE:

In the event you cannot submit a bid, return the proposal document with an explanation as to why you are unable to submit a bid and clearly mark the proposal "No Bid". Failure to submit a bid or correspondence indicating why a bid is not being submitted may result in your company being removed from the Village Bid List.

1.07 QUESTIONS:

All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five business days prior to the bid opening, if necessary, the Purchasing Division will issue a written response to all bidders in the form of an addendum. Whenever the answer to the question is contained in the bid documents, the bidder shall be directed to the provision within the general conditions which responds to the question. The Village will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

1.08 BIDS BINDING FOR 90 DAYS:

Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

1.09 BID PROPOSAL FOR ALL OR PART:

Unless otherwise specified, bids shall be submitted for all of the work or items for which the bids are requested.

1.10 ALTERNATE PROPOSALS:

The specifications are prepared to describe the goods and/or service which the Village deems to be in the best interests to meet its performance requirements. Bidders desiring to bid on items which deviate from the stated specifications, but which they believe to be equal, may do so but all specification deviations must be clearly noted on the form provided in the bid package. The Village reserves the right to rule upon specification deviation in a manner that best meets the needs of the Village. If a bidder wishes to submit more than one bid, each bid after the first is to be considered an ALTERNATE. These bids must be placed in SEPARATE envelopes. The envelopes and bid proposal page must be plainly marked, "ALTERNATE BID".

1.11 WITHDRAWAL OF BIDS:

A written request for withdrawal of a bid will be granted if the request is received by the Village prior to the specified time of the opening. After the opening, the bidder may not withdraw or cancel their bid for a period of ninety (90) calendar days, or such longer time as stated in the bid document.

1.12 BID OPENING:

At the time assigned for the opening of formal bids, the bids will be opened and read aloud.

Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

2.00 AWARDING THE BID

2.01 CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract. In determining responsibility, the following qualifications will be considered by the Village:

- (a) The product or services offered meets stated specifications.
- (b) The ability, capacity, and skill of the bidder to perform the contract or provide the service required.
- (c) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference.
- (d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
- (e) The quality of performance of previous contracts or services.
- (f) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- (g) The sufficiency of the financial resources and ability of the bidder to perform the contractor provide the service.
- (h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
- (i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
- (j) Lowest bids received. Discounts for cash payments may be considered only if discount is clearly written on the proposal page.

2.02 NOTICE OF AWARD:

The Village will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the Village.

2.03 AWARD OF ALL OR PART:

Unless otherwise specified by the Village, the Village reserves the right to make an award on all items, or on any of the items according to the best interests of the Village. Bidder may restrict their bid to consideration in the aggregate by so stating, but must name a unit price on each item

bid upon. The Village reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

3.00 BOND REQUIREMENTS N/A for this Bid

3.01 EXECUTION OF PERFORMANCE BOND:

When noted in the specifications, the Village reserves the right to require the successful bidder to supply a performance bond within ten (10) calendar days of acceptance of the bidder's proposal by the Village. The performance bond, unless otherwise specified by the Purchasing Division, shall be 100% of the total contract price.

3.02 FAILURE TO FURNISH BOND:

In the event that the bidder fails to furnish the performance bond within ten (10) calendar days after acceptance of bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that this sum is a fair estimate of the amount of damages that the Village will sustain due to the bidder's failure to furnish the bond.

4.00 SPECIFICATIONS

4.01 NEW GOODS, FRESH STOCK:

Unless otherwise specifically stated, all contractors shall provide new commodities, fresh stock, latest model, design or package.

4.02 TRADE NAME USED BY VILLAGE:

Unless otherwise stated, any reference in the Village's specifications to a detailed manufacturer is for descriptive, not restrictive purposes, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states exactly what the bidder proposes to furnish; or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid and that it meets the intended requirements.

4.03 TRADE NAME USED BY BIDDER:

Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an "equal" unless the proposed "equal" is definitely indicated within the bid.

4.04 PROPOSED EQUIVALENTS:

The manufacturer and model specified is provided to indicate the quality minimums expected by the Village. Where specifications provide detailed information regarding certain manufacturers and models, equivalent products shall be accepted for consideration. Equivalent products shall be equivalent as to quality, function, design, features and overall warranty of products proposed. It shall be the determination of the user department or designee to judge and conclude if a product is acceptable as an equivalent. All products proposed as part of this purchase shall be designed specifically for the intended use.

If no particular brand, model, or make is specified, and if no data are required to be submitted

with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the Village to determine if each requirement of the specifications is being complied with prior to manufacture or shipment

5.00 PRICE

5.01 NET PRICES:

Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point.

5.02 PRICE REDUCTION:

If at any time after the date of the bid or offer the contractor makes a general price reduction in any material covered by the contract, an equivalent price reduction shall apply to the contract for the remaining contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to contractor's customers generally, or (2) in the contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price would not be considered a "general price reduction" under this provision. The contractor shall invoice the ordering offices at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The contractor, in addition, shall within ten calendar days of any general price reduction notify the Purchasing Coordinator of such reduction by letter. Failure to do so may result in termination of the contract.

5.03 TAX EXEMPTION:

Illinois Retailers Occupation Tax, Use Tax and Municipal Retailer's Occupation Tax do not apply to materials or services purchased by the Village. The price quoted herein shall include all other Federal and/or State direct and/or indirect taxes which apply.

5.04 ERRORS IN BID PRICES:

When an error is made in extending total prices, the unit bid price will govern. Erasures or changes in bids must be initialed by the bidder.

6.00 QUANTITIES

6.01 SPECIFIC BID QUANTITIES:

Where quantities are specifically stated, acceptance will bind the Village to order and pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract. Acceptance shall be in compliance with the Uniform Commercial Code S2-606.

6.02 REQUIREMENTS OR ESTIMATED BID QUANTITIES:

On "Requirements or Estimated Bid Quantities," acceptance will bind the Village to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Village may purchase as little as zero percent (0%) or as much as one hundred

percent (100%) of the forecasted or estimated quantities.

7.00 DELIVERY PROVISIONS

7.01 PLACING OF ORDER:

Orders against contracts will be placed with the contractor on a purchase order executed and released by the Purchasing Division. Telephone, facsimile or electronic orders placed directly with the contractor by the Purchasing Division may be authorized by the Purchasing Division only after execution of a blanket purchase order.

7.02 RESPONSIBILITY FOR MATERIALS SHIPPED:

The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly within (5) five calendar days after notification or rejection. The bidder shall be responsible for rejected goods after notice of rejection.

7.03 DELIVERY FAILURES:

Failures of a contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Division, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Division, shall constitute authority for the Purchasing Division to purchase in the open market articles. With such purchases, either: (1) the contractor shall reimburse the Village, within a reasonable time specified by the Purchasing Division, for any expense incurred in excess of contract prices; or (2) the Village may deduct such amount from monies owed the defaulting contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the Village reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Division.

7.04 PACKAGING AND CONTAINERS:

Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the Village unless otherwise specified by bidder in his bid. The shipment shall be properly marked and tagged, stating the contractor's name and purchase order number. All delivery arrangements will be made in advance with the Purchasing Division or designee as specified within the bid document.

7.05 INSPECTION OF GOODS:

Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

7.06 PACKING SLIPS OR DELIVERY TICKETS:

All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

- (a) Purchase order number
- (b) Name of the article and stock number
- (c) Quantity ordered
- (d) Quantity shipped
- (e) Quantity back ordered
- (f) Name of the contractor

8.00 GENERAL RESPONSIBILITY PROVISIONS

8.01 COMPLIANCE WITH ALL LAWS:

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

8.02 CONTRACT ALTERATIONS:

No amendment of a contract shall be valid unless made in writing and signed by both parties.

8.03 GENERAL GUARANTY: Bidder agrees to:

- (a) Save the Village, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the bidder is not the patentee, assignee, licensee, or owner; and
- (b) Protect the Village against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and
- (c) Pay for all permits, licenses, and fees and give all notices; and to comply with all laws, ordinances, and rules of the Village and the State of Illinois.

8.04 DEFAULT:

In the event of the Bidder's nonperformance or breach of the contract terms, the contract may be canceled, in whole or in part, upon the Village's written notice of default and the bidder's failure to cure such default within ten (10) calendar days of the notice. The bidder shall be liable to the Village for all costs incurred in completion of the contract.

The bidder may not be liable in damages for delay in performance when such delay or failure is the result of fire, flood, strike, the transporting carrier, act of God, or by any other circumstances which are beyond the control of the bidder. Under such circumstances, however, the Village may, at its option, cancel the contract.

8.05 ASSIGNMENT:

Assignment of this contract or any part thereof, or any funds to be received there under by the contractor shall be subject to the written approval of the Village. Such assignment shall not relieve the bidder from their obligations or change the term of the contract.

8.06 WARRANTIES:

Unless otherwise specified, the bidder shall unconditionally guarantee the materials and

workmanship on all equipment furnished by them FOR A MINIMUM PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the bidder. At the bidder's expense, the bidder shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

8.07 INSURANCE:

At the bidder's expense, the bidder shall secure and maintain in effect throughout the duration of this contract, insurance in adequate limits to cover all locations of the bidder's operations. The bidder shall furnish certificates of insurance to the Village prior to proceeding with the obligation for services or purchases under this bid. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

The Bidder understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by bidder, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Unless otherwise specified, the limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. Limits will be provided on a per project basis.

(a) Commercial General Liability:

(1) Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.

(2) Limits:

General Aggregate	\$ 2,000,000.00
Products/Completed	\$ 1,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00

(3) Coverage is to be written on an "occurrence" basis.

(4) Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.

(5) Cover all claims arising out of the contractor's operations or premises, subcontractor's operations or premises, anyone directly or indirectly employed by the contractor or subcontractor, and the contractor's obligations of indemnification under this contract.

(b) Worker's Compensation and Employers Liability

(1) The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

(2) The liability limits shall not be less than:

Worker's Compensation	Statutory
Employer's Liability	\$1,000,000 per occurrence

(c) Comprehensive Automobile Liability:

(1) Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.

(2) Limits:

Bodily Injury and Property Damage, Combined Single Limit

\$ 1,000,000.00

8.08 INDEMNITY:

The contractor shall indemnify and save harmless the Village of Arlington Heights, its officers, agents and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his or her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his or her own expense, satisfy and discharge same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

8.09 CERCLA INDEMNIFICATION:

The contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the contractor, both before and after its disposal.

8.10 MATERIAL SAFETY DATA SHEETS:

It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

8.11 EQUAL EMPLOYMENT OPPORTUNITY:

In the event of the contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

- (a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
- (b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
- (c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service.
- (d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.
- (e) That it will submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.
- (f) That it will have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) legal recourse, investigative and process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; (vii) protection against retaliation. A copy of the policies shall be provided to the Department upon request.
- (g) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(h) That it will include verbatim or by reference the provisions of this clause in every subcontract

it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon each subcontractor. In the same manner as with other provisions of the contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

9.00 PAYMENT

9.01 INVOICES:

Unless otherwise authorized by the Finance Director, vendor must submit single invoice copies for each purchase order immediately upon completion of shipment, or services. Partial payments may be acceptable if previously approved. If shipment is made by freight or express, original bill of lading, properly receipted, must be attached to invoice. Mail all invoices to:

VILLAGE OF ARLINGTON HEIGHTS
Finance Department, Accounts Payable Division
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

The Village provides payment in compliance with the Illinois Prompt Payment Act (50 ILCS 505/1 - 505/6).

**VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE**

Applicant Builders Asphalt, LLC
Name _____
4401 Roosevelt Road, Hillside, IL 60162
Address _____

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, Ryan Gandy, being first duly sworn on oath, deposes and states that he or she is President (sole owner, partner, joint ventured, President, Secretary, etc..) of Builders Asphalt, LLC and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that **Builders Asphalt, LLC** provides a
(Name of Company)
drug free workplace pursuant to Illinois Statutes, 30 ILCS 580/1, et seq and provides compliance with
necessary requirements.

Section IV

Tax Payment

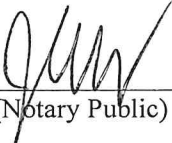
The undersigned further states that **Builders Asphalt, LLC** is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois
Compiled Statutes, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement
regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows
the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a
condition to the right of the bidder to receive payment under any award made under the terms and
provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: 
(Name) Ryan Gandy
(Title) President

Subscribed and sworn to before me this 30TH day of January 2025,
AD.

By 
(Notary Public)

-Seal-



**VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR Builders Asphalt, LLC

By: 
Ryan Gandy, President



VENDOR QUESTIONNAIRE

Company Name: Builders Asphalt, LLC
Address: 4401 Roosevelt Road
City: Hillside State: IL Zip: 60162
Phone: 847-419-9000 E-Mail: jmichael@builderspavingllc.com
Commodity: Asphalt & Aggregate Materials Years in Business: 19 Years

DBE (Disadvantaged Business Enterprise) Classification: Please indicate your DBE classification below, and provide any agency certifications you have received.

- ☐ MBE (Minority-Owned Business Enterprise): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident and is African American, Hispanic American, Asian American, Native American, as well as other groups found to be disadvantaged pursuant to Section 8 (a) of the Small Business Act.
- ☐ WBE (Women-Owned Business Enterprise): A business that is at least 51 percent owned by a woman or women who are United States Citizens or lawful permanent residents of the United States.
- ☐ DOBE (Disability-Owned Business Enterprise): A business that is at least 51 percent owned by a person or group of persons with a disability, as recognized by the Americans with Disabilities Act.
- ☐ VOSB (Veteran-Owned Small Business): A business that meets the qualifications to be a small business according to the SBA, and is at least 51 percent owned, operated and controlled by a veteran.

☒ Not Applicable

Certifications: N/A
Agency/Institution: _____

Phone: _____ Approval Date: _____

I hereby certify that the information supplied in this form is complete and correct to the best of my knowledge and belief. I authorize The Village of Arlington Heights to verify any of this information as needed.

Signature:  Title: President
Name: Ryan Gandy Date: 01/30/2025

SPECIFICATIONS

VILLAGE OF ARLINGTON HEIGHTS

PUBLIC WORKS DEPARTMENT

ROADWAY MAINTENANCE MATERIALS

GENERAL OBJECTIVE

The objective of these specifications is to define the conditions under which the Village of Arlington Heights will purchase various roadway maintenance materials for 2025. Unless otherwise noted, all materials shall comply with the most recently published version of the [Standard Specifications for Road and Bridge Construction, Illinois Department of Transportation \(Standard Specifications\) adopted January 1 2022](#), and [Supplemental Specifications and Reoccurring Special Provisions](#) as published by the Illinois Department of Transportation, adopted January 1, 2024 or latest edition.

GENERAL CONDITIONS

The bidder shall comply with the attached "General Conditions - Purchasing" unless specifically modified in these specifications.

TERM OF CONTRACT: The term of this contract shall be a one-year period commencing January 1, 2025 and expiring December 31, 2025.

JOINT PURCHASING

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipalities, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, *et seq.* (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the Village of Arlington Heights shall not be responsible in any way for purchase orders or payments made by the other Municipalities. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipalities during the extended term of this Agreement.

Bidder and the other Municipalities may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

Each Municipality reserves the right to award the bid, in part or in whole or to not award, whatever is deemed to be in the best interest of the municipality.

The Village of Arlington Heights is the lead agency for the bid process on behalf of the Government Agencies. Each Village and Village's manager or board of trustees/council, as the case may be, will have the right to review and independently approve or reject the bid award and execute the Agreement Acceptance.

The bidder shall provide the other Municipalities with all documentation as required in the RFB, and as otherwise required by the Municipalities including, but not limited to:

- Certificate of insurance naming each additional Municipality as an additional insured
- Certified payrolls to each additional Municipality for work performed

INSTRUCTION TO BIDDERS

The bidder shall comply with the attached "Instructions to Bidders" unless specifically modified in these specifications.

HOT-MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50

This material shall comply with Section 406 of the Standard Specifications. The use of up to 30% recycled/reclaimed bituminous concrete materials will be allowed in the new surface mixture.

All materials will be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

HOT-MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70

All materials shall conform to Section 406 of the Standard Specifications.

All materials shall be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

3/8 CHIP SEAL AGGREGATE

The aggregate source must be approved by the Illinois Department of Transportation (IDOT), ensuring that the supplier meets the quality and production standards.

The aggregate must be free from excess dirt, clay, or other contaminants that could hinder the bonding process between the aggregate and the bitumen.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per TON for 3/8 CHIP SEAL AGGREGATE.

BITUMINOUS MATERIAL SS-1H (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (SS-1H) bituminous emulsion.

All materials shall be picked up by the VILLAGE. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (SS-1H BITUMINOUS EMULSION).

BITUMINOUS MATERIAL HFE90 (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (HFE90) bituminous emulsion.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (HFE90 BITUMINOUS EMULSION).

COLD MIX ASPHALT

Uniqm Paving Materials (UPM) or equivalent.

***** Vendors are invited to submit bids for individual items listed in the bid specifications. Each item will be evaluated separately based on the criteria set forth in this bid. Bidders may choose to submit a bid for one, several, or all of the items listed. The Village of Arlington Heights reserves the right to award contracts for individual items or groupings of items based on the evaluation of bids.**

UNIT PRICE ADJUSTMENT

Village of Arlington Heights Only

For the purpose of comparing bids, a charge of \$2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from the L.A. Hanson Public Works Center to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

Village of Palatine Only

For the purpose of comparing bids, a charge of \$2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from 148 W Illinois Ave Palatine IL 60067 to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

INSPECTIONS

All materials shall conform to IDOT specifications and upon request certifications of compliance shall be provided to the VILLAGE prior to payment for the materials.

SEPARABILITY OF ITEMS

VENDORS may bid on any or all items in this materials proposal. The VILLAGE will purchase materials from the lowest responsible bidder for each individual item being supplied.

QUANTITIES

Quantities of materials identified in the Proposal are for the purpose of comparison of bids only and are only estimates of quantities of materials expected to be used during the contract period. The VENDOR agrees to furnish the quantities of materials actually needed by the VILLAGE at the contract unit prices set forth in the proposal. This contract is a non-exclusive contract with the VILLAGE.

PAYMENT

The VENDOR shall submit invoices on a monthly basis for materials delivered to the VILLAGE. The invoice shall contain the following information: Village P.O. number, quantity of materials being invoiced, unit price and extended price and remittance address. The invoice shall include copies of the individual delivery tickets or a listing of delivery ticket numbers with date, type and quantity of material delivered.

The unit prices submitted shall be valid for the period January 1, 2025 through December 31, 2025. No modification to the contract may be made during this period except as mutually agreed upon by both the VENDOR and the VILLAGE.

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS

DEPARTMENT OF PUBLIC WORKS

FURNISHING OF ROADWAY MAINTENANCE MATERIALS

After becoming familiar with the general conditions, special conditions and the specifications attached hereto, the undersigned offers the following prices for the furnishing of roadway maintenance materials as follows:

ITEM	ITEM DESCRIPTION	UNIT	ARLINGTON HEIGHTS	PALATINE	UNIT PRICE	TOTAL
1	Hot-Mix Asphalt (HMA) Surface Course, Mix "C", N50	TON	5,000	7,000	\$ 68.00	\$ 816,000.00
2	Hot-Mix Asphalt (HMA) Binder Course, IL-19, N70	TON	1,000	1,000	\$ 66.00	\$ 132,000.00
3	3/8 Chip Seal Aggregate IDOT Approved	TON	40	0	\$ 37.00	\$ 1,480.00
4	Bituminous Materials (Emulsified Asphalt)(SS-1H)	GAL	500	0	\$ 10.00	\$ 5,000.00
5	Bituminous Materials (Emulsified Asphalt)(HFE90)	GAL	2,000	0	\$ NO BID	\$ NO BID
6	Unique Paving Materials (UPM) or equivalent	TON	400	50	\$ 175.00	\$ 78,750.00

Mt Prospect: 3401 S Busse Rd, Mt Prospect, IL 60056

Wheeling: 571 S Wheeling Rd, Wheeling, IL 60090

Location of asphalt plant (hot mix) Elk Grove: 2526 Pratt Blvd, Elk Grove Village, IL 60007

Location of asphalt plant (cold mix) Mt Prospect: 3401 S Busse Rd, Mt Prospect, IL 60056

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Alternate Bid Proposal
**Use NTEA (Non-Tracking
Emulsified Asphalt) for
delivered tack application
in lieu of HFE90**

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS

DEPARTMENT OF PUBLIC WORKS

FURNISHING OF ROADWAY MAINTENANCE MATERIALS

After becoming familiar with the general conditions, special conditions and the specifications attached hereto, the undersigned offers the following prices for the furnishing of roadway maintenance materials as follows:

ITEM	ITEM DESCRIPTION	UNIT	ARLINGTON HEIGHTS	PALATINE	UNIT PRICE	TOTAL
1	Hot-Mix Asphalt (HMA) Surface Course, Mix "C", N50	TON	5,000	7,000	\$ 68.00	\$ 816,000.00
2	Hot-Mix Asphalt (HMA) Binder Course, IL-19, N70	TON	1,000	1,000	\$ 66.00	\$ 132,000.00
3	3/8 Chip Seal Aggregate IDOT Approved	TON	40	0	\$ 37.00	\$ 1,480.00
4	Bituminous Materials (Emulsified Asphalt)(SS-1H)	GAL	500	0	\$ 10.00	\$ 5,000.00
5	Bituminous Materials (Emulsified Asphalt)(HFE90) (NTEA)	GAL	2,000	0	\$ 8.00	\$ 16,000.00
6	Unique Paving Materials (UPM) or equivalent	TON	400	50	\$ 175.00	\$ 78,750.00

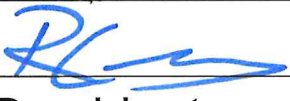
Mt Prospect: 3401 S Busse Rd, Mt Prospect, IL 60056

Wheeling: 571 S Wheeling Rd, Wheeling, IL 60090

Location of asphalt plant (hot mix) Elk Grove: 2526 Pratt Blvd, Elk Grove Village, IL 60007

Location of asphalt plant (cold mix) Mt Prospect: 3401 S Busse Rd, Mt Prospect, IL 60056

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

COMPANY NAME:	Builders Asphalt, LLC
ADDRESS:	4401 Roosevelt Road
CITY:	Hillside
STATE:	IL
ZIP:	60162
PHONE NO:	847-419-9000
DATE SUBMITTED:	01/31/2025
AGENT'S SIGNATURE:	
TITLE:	President
AGENT'S EMAIL	jmichael@builderspavingllc.com

Quote to:

Village of Arlington Heights
(Joint Purchasing Agreement w/ Palatine)

33 S. Arlington Heights Road,
Arlington Heights, IL 60005

Contact: Chester Gorecki
cgorecki@vah.com, 847-368-5805
Purchasing: Lisa Subrin
lsubrin@vah.com, 847-368-5509

Quoted by:

Builders Asphalt, LLC

4401 Roosevelt Road,
Hillside, IL 60162
Contact: Joe Michael
Office: (847) 419-9000
Fax: (847) 419-9050
Cell: (708) 427-5300
E-Mail: jrmichael@builderspavingllc.com

Project Name & Address:

Roadway Maintenance Materials (2025)

Plant Location(s):

Mt Prospect: 3401 S Busse Rd, Mt Prospect, IL 60056
Wheeling: 571 S Wheeling Rd, Wheeling, IL 60090
Elk Grove: 2526 Pratt Blvd, Elk Grove Village, IL 60007

****Cold Patch is only available at our Mt Prospect Location****

Description	Quantity	UM	Unit Price	Total
HMA Surface Course Mix C N50	12,000	TON	\$68.00	\$816,000.00
HMA Binder Course IL-19.0 N70	2,000	TON	\$66.00	\$132,000.00
3/8 Chip Seal Aggregate IDOT Approved	40	TON	\$37.00	\$1,480.00
Bituminous Materials (SS-1H)	500	GAL	\$10.00	\$5,000.00
Bituminous Materials (NTEA) - Delivered	2,000	GAL	\$8.00	\$16,000.00
Unique Paving Materials (UPM) or equivalent [Cold Patch]	450	TON	\$175.00	\$78,750.00

Notes:

For the purpose of comparing bids, a charge of \$2.16 per ton-mile will be added to all unit prices for materials picked up by the Village.
All material is to be picked up by Village trucks, FOB at the plant(s).
Tack coat: SS-1H is (5) gallon pails picked-up while NTEA is delivered & applied tack.

Total Bid:

\$ 1,049,230.00

Terms:

Pricing is valid between 01/31/2025 & 01/30/2026.
Quoted prices do not include Sales Tax.
Quality Control services are NOT included in mix prices.
All prices are for material to be picked up by others from our plant.
Quote is not guaranteed or effective after this year.
Disposal of materials is not included in our pricing unless otherwise noted.
Pricing is valid for (15) calendar days.
****Joint Purchasing Agreement - Pricing is valid for both Arlington Heights & Palatine**

Accepted By: _____

Date: _____



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
2/18/2025

Item: Resolution to Approve Plan Review Services 2025 – Contract Extension

Department: Public Works & Engineering

Item Description:

The 2025 Public Works Operating Budget includes \$100,000 for contractual plan review services, which is a reduction of \$55,000 from previous years due to the addition of the Inspector position. However, with the recent departure of the Village Engineer and one of the Senior Engineers, along with a robust capital program this year, staff has taken the opportunity to evaluate the number of plan reviews annually and the distribution of the plan reviews between contractual help and Village staff since 2019. Based on this data, staff anticipates the current funding allotment to be exhausted by July.

On March 1, 2022, the Village awarded a one-year contract to Engineering Resource Associates (ERA) for plan review assistance with the option of up to three one-year extensions. Staff has been satisfied with the services provided by ERA. The FY 2025 contract extension would be the final one-year extension.

Staff is requesting that the Village Board approve a contract extension with ERA in an amount not-to-exceed \$175,000 to account for this need. This contract will extend through December, 2025, at which time staff will evaluate pricing and seek updated proposals for years 2026-2028.

The current \$100,000 funding is available for these services in Account No. 101-7101-520050. The additional \$75,000 will be accounted for in reduced salary expenses during the position vacancies.

RECOMMENDATION

It is recommended that the Village Board approve the Resolution to approve a one-year contract extension for plan review services to Engineering Resource Associates per original contract terms, and execute the necessary documents.

ATTACHMENTS:

1 20250218_Consultant_Plan_Review_Contract_Extension_Agreement_Reso
. lution_and_attachments

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE RENEWAL OF
THE ENGINEERING PLAN REVIEW SERVICES CONTRACT
WITH ENGINEERING RESOURCE ASSOCIATES, OF WARRENVILLE, ILLINOIS

WHEREAS, on March 1, 2022, the Village entered into a contract with Engineering Resource Associates, of Warrenville, Illinois ("*Contractor*"), for Plan Review Engineering services ("*Contract*"); and

WHEREAS, the Contract allows the Village and the Contractor to renew the Contract for up to three additional one-year terms; and

WHEREAS, on March 6, 2023, the Village Board of Trustees approved the renewal of the Contract for the first additional one-year term, for calendar year 2023; and

WHEREAS, on February 20, 2024, the Village Board of Trustees approved the renewal of the Contract for the second additional one-year term, for calendar year 2024; and

WHEREAS, the Village and the Contractor now desire to renew the Contract for the third and final additional one-year term, for calendar year 2025; and

WHEREAS, the Village President and Board of Trustees have determined that renewing the Contract with the Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF RENEWAL. The Board of Trustees hereby approves the renewal of the Contract in substantially the form attached to this Resolution as Exhibit A ("*Renewal*"), and in a final form and substance acceptable to the Village Manager and Village Attorney.

SECTION 3. EXECUTION OF RENEWAL. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Renewal of the Contract upon receipt by the Village Clerk of at least one original copy of the Renewal of the Contract executed by Contractor; provided, however, that if the executed copy of the Renewal of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 20__.

Village President

ATTEST:

Village Clerk

EXHIBIT A

RENEWAL

**EXTENSION TO THE AGREEMENT
ENTERED INTO BY AND BETWEEN
THE VILLAGE OF ARLINGTON HEIGHTS AND ENGINEERING RESOURCE
ASSOCIATES FOR ENGINEERING PLAN REVIEW SERVICES**

THIS EXTENSION TO THE ORIGINAL AGREEMENT made on this 18th day of February, 2025 (hereinafter referred to as the "Extension") to the Agreement entered into on or about March 1, 2022, by and between the Village of Arlington Heights (hereinafter referred to as the "Village") whose principal place of business is located at 33 S. Arlington Heights Road, Arlington Heights, Illinois 60005 and Engineering Resource Associates (hereinafter referred to as the "Company") whose principal place of business is located at 35701 West Avenue, Warrenville, Illinois, 60555 (collectively referred to herein as the "Parties") hereby amends the agreement and extends the services of Engineering Resource Associates through December 31, 2025.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained, the Parties hereto extend the agreement as follows:

1. The Parties agree to extend the term of the original Agreement for an additional period of time to terminate on December 31, 2025 unless mutually agreed to by the Parties to extend the Agreement for an additional period of time.
2. The Parties agree that the Engineering Resource Associates fee schedule is made a part hereof.
3. Unless expressly modified in this Extension, the provisions of the Agreement remain in full force and effect. If any provision of this Extension conflicts with the Agreement, the terms and conditions of the Extension shall control.
4. This Extension shall become effective as of the date of the last signature below, this Extension may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument, and any signatures to counterparts may be delivered by facsimile or other electronic transmission and shall have the same force and effect as original signatures.

IN WITNESS WHEREOF, the parties have executed this Extension to the Agreement as of the day and year first above written.

Village of Arlington Heights: _____ (Company)

Village President

ATTEST:

Village Clerk



Sent via email to njulius@vah.com

January 27, 2025

Nanci Julius, PE, Senior Civil Engineer
Village of Arlington Heights
33 S Arlington Heights Road
Arlington Heights, IL 60005

SUBJECT: Proposal for Engineering Services for Engineering Plan Reviewer/Private Development Inspector

Dear Nanci:

Engineering Resource Associates, Inc. (ERA) is pleased to submit this proposal for Engineering Plan Reviewer/Private Development Inspector. The proposal is based upon your request for proposal, our knowledge of the project, and our experience on similar projects.

Project Understanding

It is our understanding that:

- The VILLAGE will provide the necessary training to acquaint the CONSULTANT with the VILLAGE'S Municipal Code, the programs used by the VILLAGE for permit tracking, inspection entries, service request tracking, and any other VILLAGE policies and practices related to the anticipated work.
- The VILLAGE will provide office space with a Village desktop computer and iPad at Village Hall located at 33 S. Arlington Heights Road, Arlington Heights, IL for the CONSULTANT.

Scope of Services

The following tasks are anticipated:

- An ERA representative will be a part of the Village private development team, and report to the Village's Senior Civil Engineer and will work with the Village's Engineering Inspector and other Village Employees, along with interacting with residents and contractors.
- Primarily conduct engineering permit reviews for private development work including, but not limited to, residential driveways, curbs, sidewalks, patios, sheds, home additions, demo permits, new single-family homes, commercial parking lots, water and/or sewer service replacements, and public roadway excavations and patching.
- Be responsible for conducting engineering site inspections for permitted work. Engineering site inspections are scheduled daily and primarily conducted by the Village's Engineering Inspector, but ERA will be assigned inspections as needed due to workload and employee time off.
- Occasionally evaluate and respond to residential drainage services requests. These are normally related to sump, downspouts, and backyard ponding issues.
- Have a working knowledge of MWRD and IEPA requirements as well as any other manuals and standards as they relate to the general engineering of private site development.

Schedule

The CONSULTANT is expected to work on site at Village Hall. Work hours will vary but are anticipated to be between 20-40 hours/week. The CONSULTANT will be allowed to schedule normal work hours between the hours of 7:00 a.m. and 5:00 p.m. Monday through Friday, and 8:00 a.m. and 3:00 p.m. on Saturday. Work during other hours will be allowed only as authorized by the VILLAGE ENGINEER.

WARRENVILLE

3S701 West Avenue, Ste 150
Warrenville, IL 60555
☎ (630) 393-3060

CHICAGO

10 S. Riverside Plaza, Ste 875
Chicago, IL 60606
☎ (312) 474-7841

CHAMPAIGN

2416 Galen Drive
Champaign, IL 61821
☎ (217) 351-6268

MILWAUKEE

342 N. Water Street, Ste 600
Milwaukee, WI 53202
☎ (414) 238-9189

Services Not Included

Only services specifically described in this proposal are included in our scope of work.

Fees

The cost associated with the services included in this proposal will be invoiced on an Hourly T&M basis according to the following schedule for 2025, not to exceed \$175,000:

Richard Beiza	\$110/hour
Jason Wind	\$110/hour
Lynn Kroll	\$127/hour
Marty Michalisko	\$127/hour

All other employees who may work on this contract will be billed no higher than \$130/hour, or their billing rate, if less than \$110/hour. The billing rate is 2.85 times their pay rate.

Direct costs/reimbursables including printing costs and postage will be charged at the actual rate incurred plus ten percent.

Fees for services not included in this proposal, when approved by the Client, will be compensated for on an hourly basis in accordance with the attached schedule of hourly rates (Exhibit 2).

Invoices will be issued monthly reflecting the percent of the project completed as of the "services through" date on the invoice. Any unpaid ERA invoices over 30 days old must be paid in full prior to our release of the project's final deliverable." Pay at pick up" for final deliverable may apply.

Please send payment with invoice number included to:

3s701 West Ave., Suite #150, Warrenville IL 60555

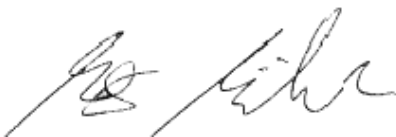
Credit Card payments are also accepted over the phone, via email, or in the office with a 3.5% processing fee added.

If requested, ERA will promptly provide original notarized unconditional waivers via USPS mail or pick up at our Warrenville office upon receipt of funds. Release of any original unconditional lien waivers requires receipt of funds. Original signed and notarized waivers that are "conditional upon receipt of funds" will be released as requested for release of payment. Email contact information for any title company checks must be provided to ERA. The client is responsible for delivery of funds to ERA.

We appreciate the opportunity to submit this proposal and trust that it meets with your approval. If acceptable, please sign the proposal where indicated below (Exhibit 1) and return one (1) copy for our files. Receipt of the executed proposal will serve as authorization to proceed with the project to the full extent of the contract. The attached General Terms and Conditions are expressly incorporated into and are an integral part of this proposal for civil engineering services.

If you have any questions, please contact me at 630-393-3060 or mmichalisko@eraconsultants.com.

Sincerely,
ENGINEERING RESOURCE ASSOCIATES, INC.
WARRENVILLE



Marty Michalisko, PE
Principal
Attachments/Enclosure

Exhibit 1

Acceptance & Authorization Form – January 27, 2025, Proposal
Engineering Services for Engineering Plan Reviewer/Private Development Inspector

Engineering Resource Associates, Inc.

Village of Arlington Heights



Authorized Signature
Marty Michalisko, PE, CFM

Printed Name and Title

3S701 West Avenue
Suite 150
Warrenville, Illinois 60555
630-393-3060 t, 630-393-2152 f

Authorized Signature

Printed Name and Title

Date

Please Provide Contact Information:

Mailing Address:

(please provide street address for UPS deliveries)

Telephone & Facsimile Numbers:

Email Address:

INVOICES will be sent via email to:

Invoice Email Address (if different than above):

Note any billing forms/procedures:

If requested, ERA will promptly provide original notarized unconditional waivers via USPS mail or pick up at our Warrenville office upon receipt of funds. Release of any original unconditional lien waivers requires receipt of funds. Original signed and notarized waivers that are "conditional upon receipt of funds" will be released as requested for release of payment. Email contact information for any title company checks must be provided to ERA. Client is responsible for delivery of funds to ERA.

Please note that retainer fee is held in a separate account and not reflected on invoices until the conclusion of the project when it is either refunded after payment of all client invoices or applied to the final invoice where it will be shown as a credit.

Debit or Credit Card payments are accepted over the phone, via email, or in the office with a 3.5% processing fee added.

Invoice numbers must be included with payments. Payments received will be applied to oldest accounts receivable balances due first unless otherwise specifically noted and agreed.

Engineering Resource Associates, Inc.

GENERAL TERMS AND CONDITIONS

1. **COMPLIANCE WITH LAWS:** Engineering Resource Associates, Inc. (Engineer) will strive to exercise usual and customary professional care in his efforts to comply with those laws, codes, ordinance and regulations which are in effect as of the date of this Agreement.

With specific respect to prescribed requirements of the Americans with Disabilities Act of 1990 or certified state or local accessibility regulations (ADA), Client understands ADA is a civil rights legislation and that interpretation of ADA is a legal issue and not a design issue and, accordingly, retention of legal counsel (by Client) for purposes of interpretation is advisable. As such and with respect to ADA, Client agrees to waive any action against Engineer, and to indemnify and defend Engineer against any claim arising from Engineer's alleged failure to meet ADA requirements prescribed.

2. **DESIGNATION OF AUTHORIZED REPRESENTATIVE:** Each party (to this Agreement) shall designate one or more persons to act with authority in its behalf in respect to appropriate aspects of the Project. The persons designated shall review and respond promptly to all communications received from the other party.
3. **STANDARD OF PRACTICE:** The Engineer will strive to conduct services under this Agreement in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions as of the date of this Agreement. No other representation, express or implied, and no warranty or guarantee is included or intended in this Agreement, or in any report, opinion, document, or otherwise.
4. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with Articles previously set forth by Item 1. of this Agreement, together with the laws of the State of Illinois.
5. **RESPONSIBILITY OF THE ENGINEER:** Notwithstanding anything to the contrary which may be contained in this Agreement or any other material incorporated herein by reference, or in any Agreement between the Client and any other party concerning the Project, the Engineer shall not have control or be in charge of and shall not be responsible for the means, methods, techniques, sequences or procedures of construction, or the safety, safety precautions or programs of the Client, the construction contractor, other contractors or subcontractors performing any of the work or providing any of the services on the Project. Nor shall the Engineer be responsible for the acts or omissions of the Client, or for the failure of the Client, any architect, engineer, consultant, contractor or subcontractor to carry out their respective responsibilities in accordance with the Project documents, this Agreement or any other agreement concerning the Project. Any provision which purports to amend this provision shall be without effect unless it contains a reference that the content of this condition is expressly amended for the purposes described in such amendment and is signed by the Engineer.
6. **CLIENT'S RESPONSIBILITIES:** The Client agrees to require the Contractor, to the fullest extent permitted by law, to indemnify, hold harmless, and defend the Engineer, its consultants, and the employees and agents of any of them from and against any and all claims, suits, demands, liabilities, losses, damages, and costs ("Losses"), including but not limited to costs of defense, to the extent arising in whole or in part out of the negligence of the Contractor, its subcontractors, the officers, employees, agents, and subcontractors of any of them, or anyone for whose acts any of them may be liable, regardless of whether or not such Losses are caused in part by a party indemnified hereunder. Specifically excluded from the foregoing are Losses arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, or specifications, and the giving of or failure to give directions by the Engineer, its consultants, and the agents and employees of any of them, provided such giving or failure to give is the primary cause of Loss.

The Client further agrees to require the Contractor to name the Engineer, its agents and consultants as additional insureds on the Contractor's policy or policies of comprehensive or commercial general liability insurance. Such insurance shall include products and completed operations and contractual liability coverages, shall be primary and non-contributing with any insurance maintained by the Engineer or its agents and consultants, and shall provide that the Engineer be given thirty days, unqualified written notice prior to any cancellation thereof.

In the event the foregoing requirements, or any of them, are not established by the Client and met by the Contractor,

the Client agrees to indemnify and hold harmless the Engineer, its employees, agents, and consultants from and against any and all Losses which would have been indemnified and insured against by the Contractor, but were not.

When Contract Documents prepared under the Scope of Services of this contract require insurance(s) to be provided, obtained and/or otherwise maintained by the Contractor, the Client agrees to be wholly responsible for setting forth any and all such insurance requirements. Furthermore, any document provided for Client review by the Engineer under this Contract related to such insurance(s) shall be considered as sample insurance requirements and not the recommendation of the Engineer. Client agrees to have their own risk management department review any and all insurance requirements for adequacy and to determine specific types of insurance(s) required for the project. Client further agrees that decisions concerning types and amounts of insurance are specific to the project and shall be the product of the Client. As such, any and all insurance requirements made part of Contract Documents prepared by the Engineer are not to be considered the Engineer's recommendation, and the Client shall make the final decision regarding insurance requirements.

7. **INFORMATION PROVIDED BY OTHERS:** The Engineer shall indicate to the Client the information needed for rendering of the services of this Agreement. The Client shall provide to the Engineer such information as is available to the Client and the Client's consultants and contractors, and the Engineer shall be entitled to rely upon the accuracy and completeness thereof. The Client recognizes that it is impossible for the Engineer to assure the accuracy, completeness and sufficiency of such information, either because it is impossible to verify or because of errors or omissions which may have occurred in assembling the information the Client is providing. Accordingly, the Client agrees, to the fullest extent permitted by law, to indemnify and hold the Engineer and the Engineer's subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and cost of defense) for injury or loss arising or allegedly arising from errors, omissions or inaccuracies in documents or other information provided by the Client to the Engineer.
8. **CHANGES:** Client reserves the right by written change order or amendment to make changes in requirements, amount of work, or engineering time schedule adjustments, and Engineer and Client shall negotiate appropriate adjustments acceptable to both parties to accommodate any changes, if commercially possible.
9. **DOCUMENTS DELIVERED TO CLIENT:** Drawings, specifications, and reports prepared by Engineer in connection with any or all of the services furnished hereunder shall be delivered to the Client for the use of the Client. Engineer shall have the right to retain originals of all Project Documents and drawings for its files. Furthermore, it is understood and agreed that the Project Documents such as, but not limited to reports, calculations, drawings, and specifications prepared for the Project, whether in hard copy or machine readable form, are instruments of professional service intended for one-time use in the construction of this Project. These Project Documents are and shall remain the property of the Engineer. The Client may retain copies, including copies stored on magnetic tape or disk, for information and reference in connection with the occupancy and use of the Project.

It is also understood and agreed that because of the possibility that information and data delivered in machine readable form may be altered, whether inadvertently or otherwise, the Engineer reserves the right to retain the original tapes/disks and to remove from copies provided to the Client all identification reflecting the involvement of the Engineer in their preparation. The Engineer also reserves the right to retain hard copy originals of all Project Documentation delivered to the Client in machine readable form, which originals shall be referred to and shall govern in the event of any inconsistency between the two.

The Client understands that the automated conversion of information and data from the system and format used by the Engineer to an alternate system or format cannot be accomplished without the introduction of inexactitudes, anomalies, and errors. In the event Project Documentation provided to the Client in machine readable form is so converted, the Client agrees to assume all risks associated therewith and, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's fees, arising therefrom or in connection therewith.

The Client recognizes that changes or modifications to the Engineer's instruments of professional service introduced by anyone other than the Engineer may result in adverse consequences which the Engineer can neither predict nor control. Therefore, and in consideration of the Engineer's agreement to deliver its instruments of professional service in machine readable form, the Client agrees, to the fullest extent permitted by law, to hold harmless and indemnify the Engineer from and against all claims, liabilities, losses, damages, and costs, including but not limited to attorney's

fees, arising out of or in any way connected with the modification, misinterpretation, misuse, or reuse by others of the machine readable information and data provided by the Engineer under this Agreement. The foregoing indemnification applies, without limitation, to any use of the Project Documentation on other projects, for additions to this Project, or for completion of this Project by others, excepting only such use as may be authorized, in writing, by the Engineer.

10. **REUSE OF DOCUMENTS:** All Project Documents including but not limited to reports, original boring logs, field data, field notes, laboratory test data, calculations, opinions of probable costs, drawings and specifications furnished by Engineer pursuant to this Agreement are intended for use on the Project only. They cannot be used by Client or others on extensions of the Project or any other project. Any reuse, without specific written verification or adaptation by Engineer, shall be at Client's sole risk, and Client shall indemnify and hold harmless Engineer from all claims, damages, losses, and expenses including attorney's fees arising out of or resulting therefrom.
11. **FORCE MAJEURE:** Neither Client nor Engineer shall be liable for any fault or delay caused by any contingency beyond their control including but not limited to acts of God, wars, strikes, walkouts, fires, natural calamities, or demands or requirements of governmental agencies.
12. **RELATIONSHIP BETWEEN ENGINEER AND CLIENT:** Engineer shall serve as Clients professional engineer consultant in those phases of the Project to which this Agreement applies. This relationship is that of a buyer and seller of professional services and as such the Engineer is an independent contractor in the performance of this Agreement and it is understood that the parties have not entered into any joint venture or partnership with the other. The Engineer shall not be considered to be the agent of the Client.
13. **SUSPENSION OF SERVICES:** Client may, at any time, by written order to Engineer (Suspension of Services Order) require Engineer to stop all, or any part, of the services required by this Agreement. Upon receipt of such an order, Engineer shall immediately comply with its terms and take all reasonable steps to minimize the costs associated with the services affected by such order. Client, however, shall pay all costs incurred by the suspension, including all costs necessary to maintain continuity and for the resumptions of the services upon expiration of the Suspension of Services Order. Engineer will not be obligated to provide the same personnel employed prior to suspension, when the services are resumed, in the event that the period of suspension is greater than thirty (30) days.
14. **TERMINATION:** This Agreement may be terminated by either party upon thirty (30) days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. This Agreement may be terminated by Client, under the same terms, whenever Client shall determine that termination is in its best interests. Cost of termination, including salaries, overhead and fee, incurred by Engineer either before or after the termination date shall be reimbursed by Client.
15. **SUCCESSORS AND ASSIGNS:** The terms of this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns: provided, however, that neither party shall assign this Agreement in whole or in part without the prior written approval of the other.
16. **ENTIRE UNDERSTANDING OF AGREEMENT:** This Agreement represents and incorporates the entire understanding of the parties hereto, and each party acknowledges that there are no warranties, representations, covenants or understandings of any kind, matter or description whatsoever, made by either party to the other except as expressly set forth herein. Client and the Engineer hereby agree that any purchase orders, invoices, confirmations, acknowledgments or other similar documents executed or delivered with respect to the subject matter hereof that conflict with the terms of the Agreement shall be null, void and without effect to the extent they conflict with the terms of this Agreement.
17. **AMENDMENT:** This Agreement shall not be subject to amendment unless another instrument is duly executed by duly authorized representatives of each of the parties and entitled "Amendment of Agreement".
18. **PAYMENT:** Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within sixty (60) days of its receipt. The client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause within said sixty (60) day period at the rate of eighteen (18) percent per annum (or the maximum interest rate permitted under applicable law, whichever is the lesser) until paid.

Client further agrees to pay Engineer's cost of collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney's fees, as well as costs attributed to suspension of services accordingly. In the event legal action is necessary to enforce the payment provisions of this Agreement, the Engineer shall be entitled to collect from the Client any judgement or settlement sums due, reasonable attorneys' fees, court costs and expenses incurred by the Engineer in connection therewith and, in addition, the reasonable value of the Engineer's time and expenses spent in connection with such collection action, computed at the Engineer's prevailing fee schedule and expense policies. If the Client fails to make payments when due or otherwise is in breach of this Agreement, the Engineer may suspend performance of services upon five (5) calendar days' notice to the Client. The Engineer shall have no liability whatsoever to the Client for any costs or damages as a result of such suspension caused by any breach of this Agreement by the Client. Client will reimburse Engineer for all associated costs as previously set forth in Item 13 of this Agreement. Payments due Engineer are not contingent upon project approval or project financing and are the sole responsibility of the Client. If an invoice for work performed by Engineer remains unpaid sixty (60) days from the date of the invoice and, if there is no written resolution of payment from the client during the sixty (60) day period, Engineer will stop all work on the assignment.

19. **INDEMNIFICATION:** Engineer agrees, to the fullest extent permitted by law, to indemnify and hold harmless Client up to the amount of this contract fee (for services) from loss or expense, including reasonable attorney's fees to the extent caused by Engineer's negligent acts, errors or omissions in the performance of professional services under this Agreement. Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless Engineer from any damage, liability or cost, including reasonable attorneys' fees and costs of defense, to the extent caused by the Client's negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the Client is legally liable, and arising from the project that is the subject of this Agreement. In the event of joint or concurrent negligence of Engineer and Client, each shall bear that portion of the loss or expense that its share of the joint or concurrent negligence bears to the total negligence (including that of third parties) which caused the personal injury or property damage. Engineer shall not be liable for special, incidental or consequential damages, including, but not limited to loss of profits, revenue, use of capital, claims of customers, cost of purchased or replacement power, or for any other loss of any nature, whether based on contract, tort, negligence, strict liability or otherwise, by reasons of the services rendered under this Agreement.
20. **LIMIT OF LIABILITY:** The Client and the Engineer have discussed the risks, rewards, and benefits of the project and the Engineer's total fee for services. In recognition of the relative risks and benefits of the Project to both the Client and the engineer, the risks have been allocated such that the Client agrees that to the fullest extent permitted by law, the Engineer's total aggregate liability to the Client for any and all injuries, claims, costs, losses, expenses, damages of any nature whatsoever or claim expenses arising out of this Agreement from any cause or causes, including attorney's fees and costs, and expert witness fees and costs, shall not exceed the total Engineer's fee for professional engineering services rendered on this project as made part of this Agreement. Such causes included but not limited to the Engineer's negligence, errors, omissions, strict liability or breach of contract. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.
21. **NOTICES:** Any notice or designation required to be given to either party hereto shall be in writing, and unless receipt of such notice is expressly required by the terms hereof shall be deemed to be effectively served when deposited in the mail with sufficient first class postage affixed, and addressed to the party to whom such notice is directed at such party's place of business or such other address as either party shall hereafter furnish to the other party by written notice as herein provided.
22. **ACCESS AND PERMITS:** Client shall arrange for Engineer to enter upon public and private property and obtain all necessary approvals and permits required from all governmental authorities having jurisdiction over the Project. Client shall pay costs (including Engineer's employee salaries, overhead and fee) incident to any effort by Engineer toward assisting Client in such access, permits or approvals, if Engineer perform such services.
23. **WAIVER OF CONTRACT BREACH:** The waiver of one party of any breach of the Agreement or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any provision, except for the particular instance.
24. **OPINIONS OF PROBABLE COST:** Since Engineer has no control over the cost of labor, materials or equipment, or over

the Contractor(s) method of determining process, or over competitive bidding or market conditions, his opinions of probable Project Construction Cost provided for herein are to be made on the basis of his experience and qualifications and represent his best judgement as a design professional familiar with the construction industry, but Engineer cannot and does not guarantee that proposal, bids or the Construction Cost will not vary from opinions of probable construction cost prepared by him. If prior to the Bidding or Negotiating Phase, Client wishes greater accuracy as to the Construction Cost, the Client shall employ an independent cost estimator Consultant for the purpose of obtaining a second construction cost opinion independent from Engineer.

25. **CONSTRUCTION OBSERVATION CLAUSE:** The Owner will include the following clause in the construction contract documents and Owner agrees not to modify or delete it:

Kotecki Waiver: Contractor (and any subcontractor into whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by its own employees, including without limitation claims under the Illinois Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Workers Compensation Act, court interpretations of said Act or otherwise; and agrees to indemnify and defend Owner and Engineer and their agents, employees and consultants (the "Indemnities") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that the indemnities may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the indemnities' own negligence.

26. **SEVERABILITY OF INVALID PROVISIONS:** If any provision of the Agreement shall be held to contravene or to be invalid under the laws of any particular state, county or jurisdiction where used, such contravention shall not invalidate the entire Agreement, but it shall be construed as if not containing the particular provisions held to be invalid in the particular state, country or jurisdiction and the rights or obligations of the parties hereto shall be construed and enforced accordingly.
27. **HAZARDOUS MATERIALS:** It is acknowledged by both parties that Engineer's scope of services does not include any services related to asbestos or hazardous or toxic materials. In the event Engineer or any other party encounters asbestos or hazardous or toxic materials at the job site, or should it become known in any way that such materials may be present at the job site or any adjacent areas that may affect the performance of Engineer's services, Engineer may at his option and without liability for consequential or any other damages, suspend performance of services on the project until Client retains appropriate specialist consultant(s) or contractor(s) to identify, abate and/or remove the asbestos or hazardous or toxic materials, and warrant that the job site is in full compliance with applicable laws and regulations.
28. **RIGHT OF ENTRY:** Client hereby grants Engineer and its subcontractors or agents the right to enter from time to time property owned by Client and/or other(s) in order for Engineer to fulfill the scope of services included hereunder. Client understands that use of exploration equipment may cause some damage, the correction of which is not part of this Agreement. Client also understands that the discovery of certain hazardous conditions and/or taking preventive measures relative to these conditions may result in a reduction of the Property's value. Accordingly, Client waives any claim against Engineer and its subcontractors or agents, and agrees to defend, indemnify and hold Engineer harmless from any claim or liability for injury or loss allegedly arising from procedures associated with subsurface exploration activities or discovery of hazardous materials or suspected hazardous materials. In addition, Client agrees to compensate Engineer for any time spent or expenses incurred by Engineer in defense of any such claim with compensation to be based upon Engineer's prevailing fee schedule and expense reimbursement policy. Engineer shall not be liable for damage or injury from damage to subterranean structures (pipes, tanks, cables, or other utilities, etc.) which are not called to Engineer's attention in writing and correctly shown on the diagram(s) furnished by Client to Engineer.
29. **SAMPLES:** Soil, rock, water and/or other samples obtained from the Project site are the property of Client. Engineer shall preserve such samples for no longer than sixty (60) calendar days after the issuance of any document that includes the data obtained from them, unless other arrangements are mutually agreed upon in writing. Should any of these samples be contaminated by hazardous substances or suspected hazardous substances, it is Client's responsibility to select and arrange for lawful disposal procedures, that is, procedures which encompass removing the contaminated samples from Engineer's custody and transporting them to a disposal site. Client is advised that, in all cases, prudence and good judgment should be applied in selecting and arranging for lawful disposal procedures. Due to the risks to which Engineer is exposed, Client agrees to waive any claim against Engineer, and to defend,

indemnify and hold Engineer harmless from any claim or liability for injury or loss arising from containing, labeling, transporting, testing, storing, or other handling of contaminated samples. Client also agrees to compensate Engineer for any time spent and expenses incurred by Engineer in defense of any such claim, with such compensation to be based upon Engineer's prevailing fee schedule and expense reimbursement policy.

END OF GENERAL TERMS AND CONDITIONS



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
2/18/2025

Item: Ordinance Approving Two 2-Way Stop Signs and Two All-Way Stop Signs

Department: Public Works & Engineering

Item Description:

In an effort to be more efficient in bringing items to the Village Board for consideration and approval, staff has combined four (4) different intersections into one Ordinance approval request. While each intersection receives thorough and unique investigation based on its specific characteristics, similar resources are used in each case. The intersections listed below have been evaluated using Miovision traffic data, MUTCD guidelines, and engineering practices and principles to ensure comprehensive safety for motorists and pedestrians alike.

1. N Brighton Place & E Brookwood Drive - 2-Way Stop Signs

This intersection, which is near Camelot Park and a bike path is currently uncontrolled, raising safety concerns. Several residents report frequent near-miss incidents due to drivers failing to slow down, leaving pedestrians and cyclists with inadequate reaction time.

A Miovision traffic study identified high pedestrian and cyclist activity, alongside a notable discrepancy in traffic volumes between the two streets. Additionally, vegetation in the northeast corner of the intersection obstructs visibility, further reducing safety. The updated 11th Edition of the MUTCD now permits visibility concerns as justification for stop control implementation.

2. S Kennicott Avenue & W Haven Street - 2-Way Stop Signs

This uncontrolled intersection is near the stop-controlled intersection of W Haven Street and S Surrey Lane. Residents have raised concerns about drivers failing to slow down when turning, leading to numerous near-miss incidents for traffic exiting S Surrey Lane.

Historical Miovision studies show traffic volumes remain below the thresholds for stop control. However, updated MUTCD guidelines now allow visibility issues to be considered when identifying needed traffic control improvements. Observations indicate limited reaction time for drivers, warranting the implementation of stop signs.

3. Chestnut Avenue & W Campbell Street - All-Way Stop Signs

Currently under 2-Way Stop Control, this intersection has long-standing safety concerns, including frequent right-angle collisions caused by speeding vehicles on Chestnut Avenue.

A Miovision study and accident data reveal comparable traffic and pedestrian volumes on both streets, with inconsistent traffic patterns along W Campbell Street contributing

to these issues. Establishing All-Way Stop Control would improve safety and create a consistent traffic flow pattern along the corridor, addressing broader concerns related to driver behavior.

4. S Highland Avenue & W Sigwalt Street - All-Way Stop Signs

This intersection, currently under 2-Way Stop Control, disrupts traffic flow along W Sigwalt Street, which otherwise features consistent All-Way Stop intersections. The inconsistency creates unpredictable conditions for east-west drivers. Additionally, nearby residential developments and the expansion of the Arlington Heights Town Center also highlight the need for uniform traffic control.

Accident records show three collisions in three years, primarily caused by north-south drivers failing to slow down, leading to near-miss incidents. These factors, along with other engineering principles supported by updated MUTCD guidelines, justify the implementation of All-Way Stop Control.

RECOMMENDATION:

Therefore, as a result of the studies performed, Staff recommends that the Village Board approve the attached Ordinance requesting approval for traffic control changes at the following designated intersections:

1. All-Way Stop Signs at the intersection of S Highland Avenue & W Sigwalt Street
2. 2-Way Stop Signs at the intersection of North Brighton Place & East Brookwood Drive
3. All-Way Stop Signs at the intersection of Chestnut Avenue & W Campbell Street
4. 2-Way Stop Signs at the intersection of South Kennicott Avenue & West Haven Street

ATTACHMENTS:

1. Ordinance and Map

**AN ORDINANCE DESIGNATING
TWO WAY AND ALL WAY STOP SIGNS**

BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: The following described intersections are hereby designated as stop intersections. It shall be unlawful for any person operating a motor vehicle within the designated streets to enter into such intersections without coming to a full and complete stop as required by stop signs appropriately located:

TWO WAY STOP:

EAST BROOKWOOD DRIVE	to stop for	NORTH BRIGHTON PLACE
SOUTH KENNICOTT AVENUE	to stop for	WEST HAVEN STREET

ALL WAY STOP:

CHESTNUT AVENUE	and	WEST CAMPBELL STREET
SOUTH HIGHLAND AVENUE	and	WEST SIGWALT STREET

Said intersections are depicted on the attached maps as Exhibit A, B, C, D attached hereto and made a part hereof.

SECTION TWO: The Village Manager is hereby directed to install appropriate signs as indicated in this Ordinance to effectuate the purposes of this Ordinance.

SECTION THREE: That all ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION FOUR: No person, firm or corporation violating any of the terms of this Ordinance shall be fined not more than \$750.00 for each such offense.

SECTION FIVE: This Ordinance shall be in full force and effect from and after its passage, approval, publication in pamphlet form and the posting of said signs at the intersection in the manner provided by law.

AYES:

NAYS:

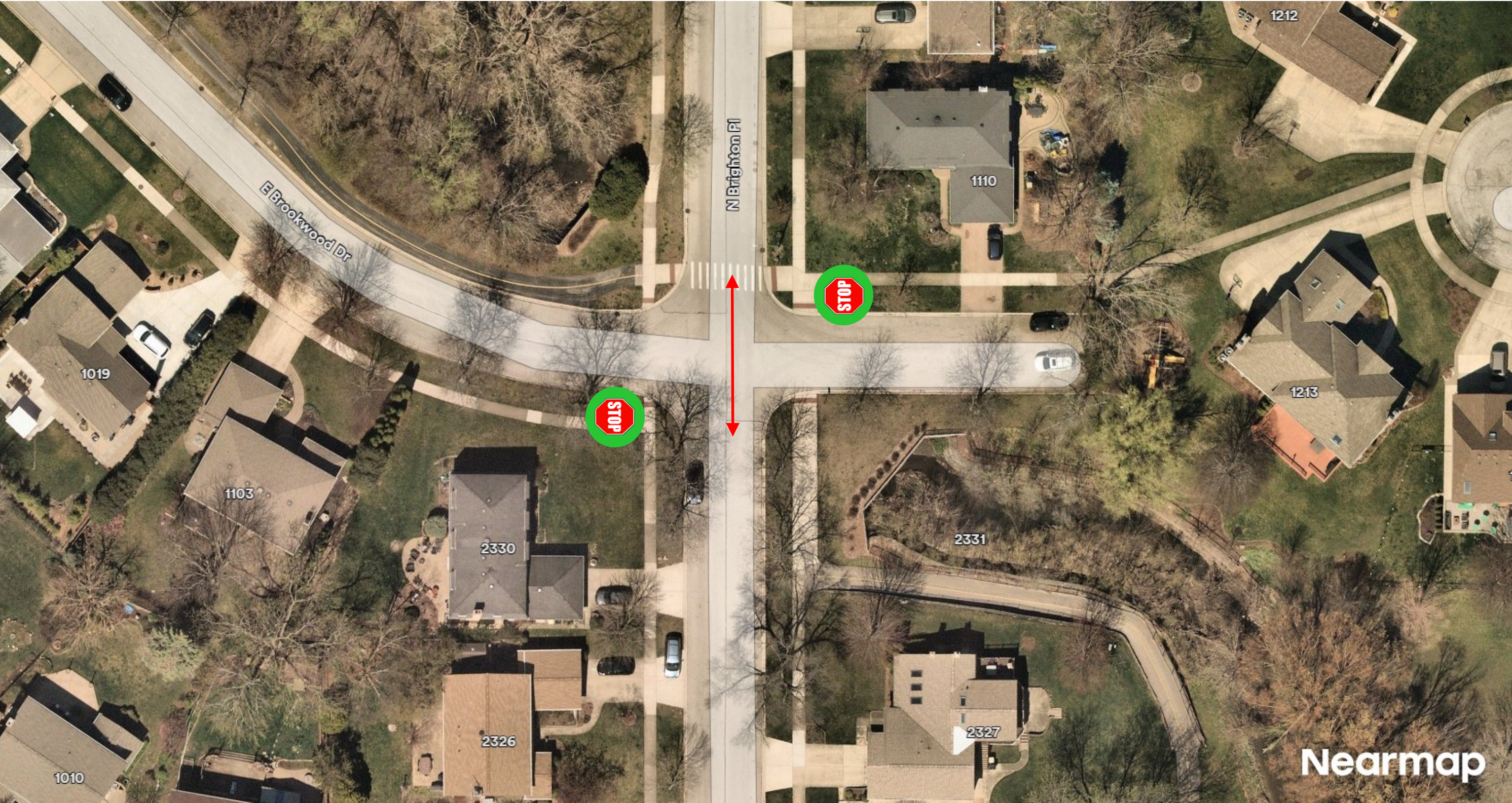
PASSED AND APPROVED this 18th February, 2025.

ATTEST:

Village President

Village Clerk

Exhibit A—N Brighton Pl & E Brookwood Dr



Legend:

↔ - Through street



- Signs to be installed



Exhibit B — S Kennicott Ave & W Haven St



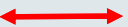
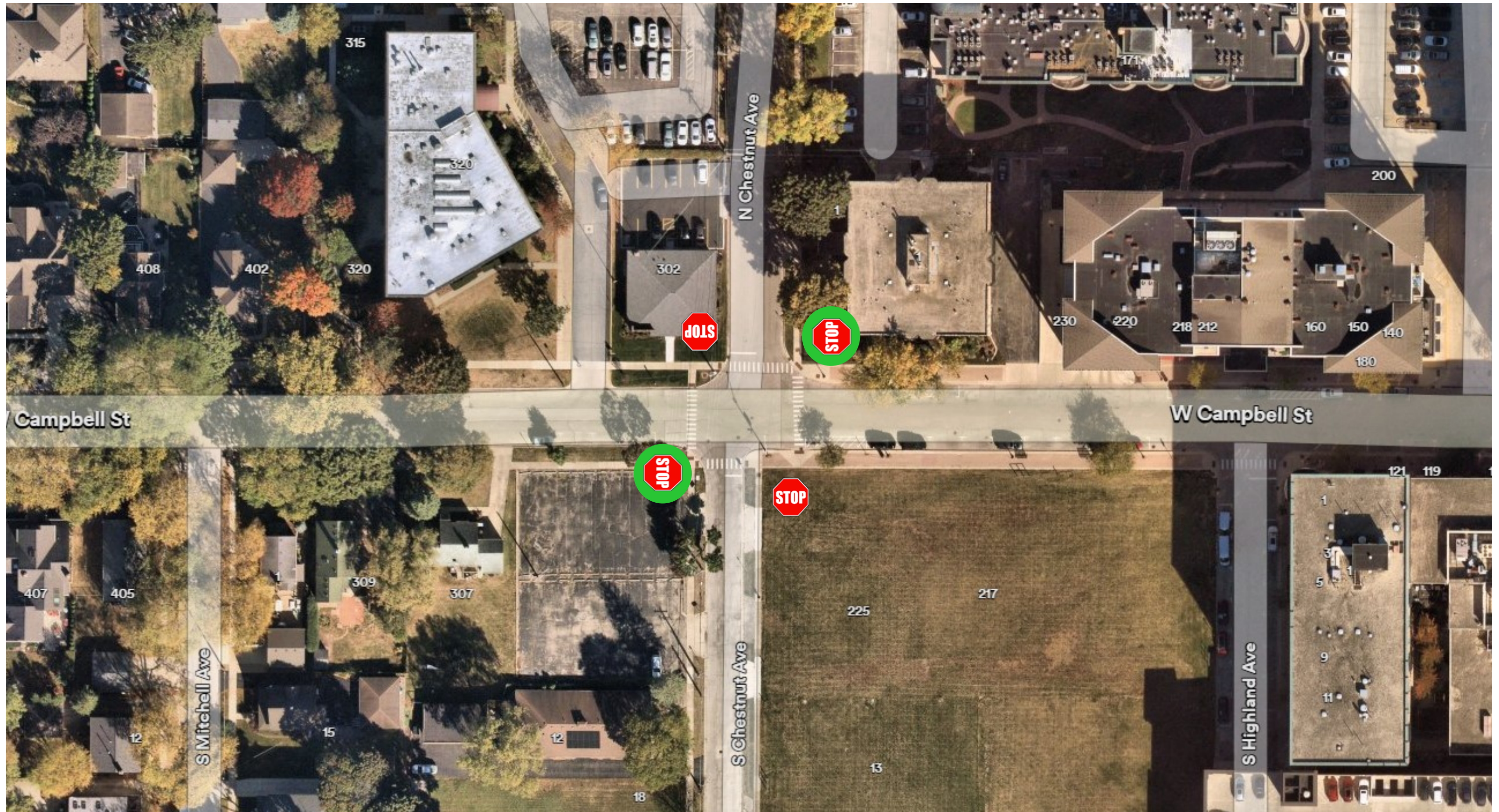
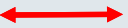
Legend:  - Through street  - Signs to be installed

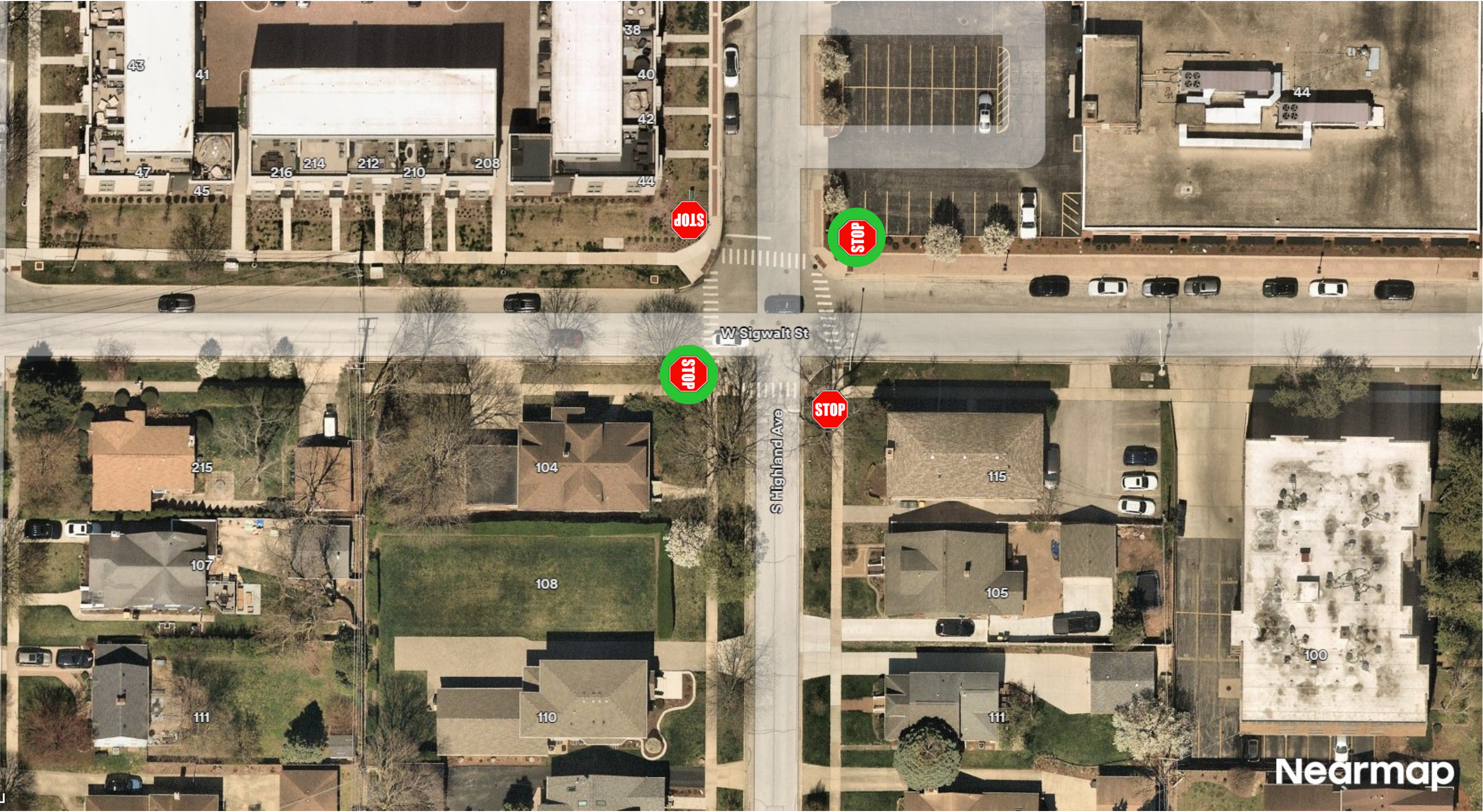
Exhibit C — Chestnut Ave & W Campbell St

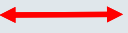


Legend:  - Through street

 - Signs to be installed

Exhibit D — S Highland Ave & W Sigwalt St



Legend:  - Through street  - Signs to be installed



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Ordinance Approving Sign Variations for Chase Bank at 585 E. Palatine Rd.

Department: Planning & Community Development

Item Description:

At the February 3, 2025 Village Board meeting, a request for Sign Variations for the subject property, was discussed and approved. The Ordinance setting forth the provisions and conditions of approval is attached.

Recommendation

Adoption of an Ordinance granting Sign Variations for Chase Bank at 585 E. Palatine Road.

ATTACHMENTS:

1. Ordinance - Chase Bank - 585 E Palatine Rd - Sign Variation

Prepared by and return to:
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005
Attention: Village Clerk

THIS SPACE FOR COUNTY CLERK'S USE ONLY

VILLAGE OF ARLINGTON HEIGHTS

ORDINANCE NO. 2025-_____

AN ORDINANCE GRANTING SIGN VARIATIONS
(585 East Palatine Road)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF ARLINGTON HEIGHTS
THIS ___ DAY OF _____, 2025.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Arlington Heights,
Cook County, Illinois this
___ day of _____, 2025

Village Clerk

AN ORDINANCE GRANTING SIGN VARIATIONS
(585 East Palatine Road)

WHEREAS, JPMorgan Chase Bank, N.A. (“*Owner*”) is the record title owner of that certain property located in the B-2 General Business Zoning District (“*B-2 District*”), commonly known as 585 East Palatine Road, Arlington Heights, Illinois, and legally described in Exhibit A attached to and, by this reference, made a part of this Ordinance (“*Property*”); and

WHEREAS, the Owner desires to construct a new commercial building on the Property with frontage on East Rand Road and East Palatine Road (“*Building*”) and install four wall signs on the Building identifying the Building’s tenant (“*Proposed Signs*”); and

WHEREAS, Chapter 30 of the “Municipal Code of Arlington Heights, Illinois, 1995,” as amended (“*Sign Code*”), sets forth regulations for the installation and maintenance of signs in the Village; and

WHEREAS, pursuant to Section 30-402.a of the Sign Code, each business is permitted one wall sign per street frontage it faces; and

WHEREAS, the Owner desires to install four wall signs on the Building where the Sign Code only permits two wall signs, in violation of Section 30-402.a of the Sign Code; and

WHEREAS, pursuant to Section 30-403.a of the Sign Code, no wall sign of any size may be erected on a wall of a building not permitted to display a wall sign; and

WHEREAS, the Owner desires to install wall signs of 29.7 square feet each on the west and south walls of the Building, in violation of Section 30-403.a of the Sign Code; and

WHEREAS, in order to permit the installation of the Proposed Signs, Olympik Signs, Inc. (“*Applicant*”), with the consent of the Owner, has submitted an application for variations from Sections 30-402.a and 30-403.a of the Sign Code (collectively, the “*Requested Relief*”); and

WHEREAS, notification of a public meeting of the Design Commission of the Village to consider approval of the Requested Relief was provided by the Owner pursuant to Section 30-904 of the Sign Code by posting signage at the Property and serving written notice on neighboring property owners; and

WHEREAS, on December 10, 2024, the Design Commission conducted a public meeting to consider the Requested Relief, and made findings and recommendations that the Village Board approve the Requested Relief to permit installation of the Proposed Signs, with conditions; and

WHEREAS, the Village President and Board of Trustees have considered the Proposed Signs and the recommendations of the Design Commission, and have determined that the Proposed Signs meet the required standards for sign variations in Section 30-902 of the Sign Code; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interest of the Village to grant the Requested Relief, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. GRANT OF VARIATIONS. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 3 of this Ordinance, and in accordance with, and pursuant to, Section 30-901 of the Sign Code and the home rule powers of the Village, the Village hereby grants the following variations to the Owner for the Proposed Signs:

- A. A variation from Section 30-402.a of the Sign Code, to increase the permitted number of wall signs on the Building from two wall signs to four wall signs.
- B. A variation from Section 30-403.a of the Sign Code, to allow a 29.7 square foot wall sign on the west wall of the Building, where no wall sign of any size is allowed.
- C. A variation from Section 30-403.a of the Sign Code, to allow a 29.7 square foot wall sign on the south wall of the Building, where no wall sign of any size is allowed.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Sign Code, or any other provisions of the “Municipal Code of Arlington Heights, Illinois, 1995,” as amended (“*Village Code*”), the approvals granted pursuant to Section 2 of this Ordinance are hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

- A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Proposed Signs and the Property must comply at all times with all applicable Federal, State, and Village statutes, codes, ordinances, and regulations, as the same have been or may be amended from time to time, including, without limitation, the Village Code, the Sign Code, and “The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights,” as amended, except as varied in this Ordinance.
- B. Compliance with Plans. Except for minor changes approved by the Village Director of Building & Life Safety (for matters within their permitting authority) in accordance with all applicable Village standards, the installation, use, operation, and maintenance of the Proposed Signs must be substantially compliant with the Signage Plans prepared by Signtech dated November 9, 2023, a copy of which is attached to and, by this reference, made a part of this Ordinance as Exhibit B (“*Plans*”), but only to the extent the Signage Plans are consistent with the variations granted for the Proposed Signs in Section 2 of this Ordinance and the conditions in this Section 3.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Clerk’s Recording Division. This Ordinance and the privileges, obligations, and provisions contained herein inure solely to the benefit of, and are binding upon the Owner and each of its heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner or the Applicant to comply with any or all of the conditions, restrictions, or provisions of this

Ordinance, as applicable, the approvals granted in Section 2 of this Ordinance may, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approvals granted in Section 2 of this Ordinance unless they first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the B-2 District and the applicable provisions of the Village Code, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approvals granted in Section 2 of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Sign Code and the Village Code.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

- A. This Ordinance will be effective only upon the occurrence of all of the following events:
 - 1. Passage by the Village President and Board of Trustees in the manner required by law; and
 - 2. The filing by the Owner and the Applicant with the Village Clerk of an Unconditional Agreement and Consent, in the form of Exhibit C attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.
- B. In the event the Owner or the Applicant do not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.2 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in their sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURES ON FOLLOWING PAGE]

AYES:

NAYS:

PASSED AND APPROVED THIS _____ day of _____, 2025

Village President

ATTEST:

Village Clerk

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

Parcel 1:

The East 33 feet of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 42 North, Range 11 East of the Third Principal Meridian, in Cook County, Illinois.

Parcel 2:

That part of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of Section 20, Township 42 North, Range 11 East of the Third Principal Meridian, which lies southwesterly of the center of Rand Rod, all in Cook County, Illinois.

Excepting from the above-described Parcels 1 and 2, that part thereof lying northerly of the following described line:

Beginning in the west line of the East 33 feet of the Northwest $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of the Northeast $\frac{1}{4}$ of the Northwest $\frac{1}{4}$ of said Section 20, 149.2 feet south of the north line of said Northwest $\frac{1}{4}$ (as measured on said West line); thence easterly parallel to the north line of said Northwest $\frac{1}{4}$ 131.0 feet; thence Southeasterly to the intersection with a line 50 feet Southwesterly of and parallel to the center line of Rand Rod at a point 193.59 feet Northwesterly of the East line of the Northwest $\frac{1}{4}$ aforesaid (as measured on the Southwesterly line); thence Southeasterly along said Southwesterly line of Rand Road to its intersection with the East line of aforesaid Northwest $\frac{1}{4}$, all in Cook County, Illinois.

Parcel 3:

Easement for access, ingress and egress for the benefit of Parcels 1 and 2 as set forth in the easement agreement dated June 30, 1981 and recorded August 27, 1981 as Document Number 25981904 over property described therein and commonly known as 'Town and Country Mall'.

Commonly known as: 585 East Palatine Road, Arlington Heights, Illinois.

PIN: 03-20-101-002

EXHIBIT B

PLANS

(attached)

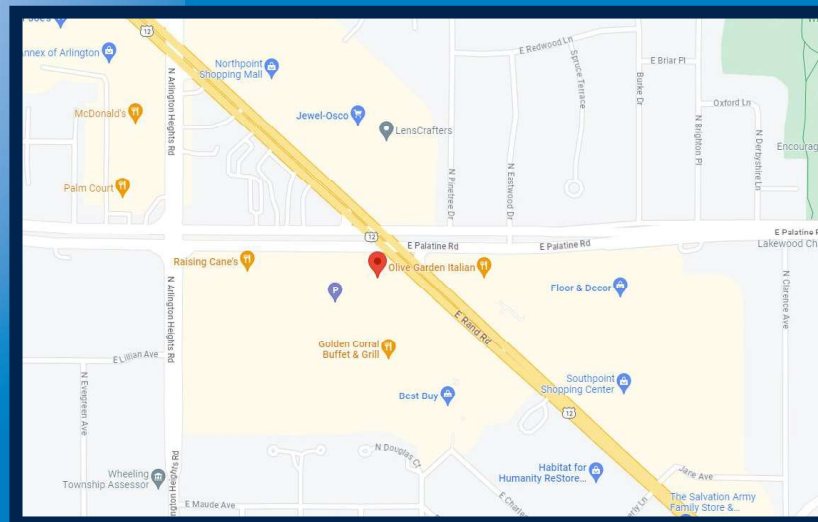


#48100R003791

Arlington Rand

585 East Palatine Rd

Arlington Heights, IL 60004



REVISION NOTES:

R6: Detail Drawing - Updated site plan and adjusted pull-in location. - AS - 11/22/23
R8: Detail Drawing - A02 removed from scope of work, Site plan updated and G02 placement adjusted. - AS - 02/21/24
R10: Detail Drawing - B04 removed from scope, A03 updated to CAH-KTM-SIG-A03 - AS - 02/28/24
R12: Detail Drawing - T01 updated to Banner and T02 Banner added back to scope of work. - AS - 08/29/24
R14: Detail Drawing - Site plan, floor plan, South and North elevations updated. - AS - 11/27/24



Signtech™

4444 Federal Blvd, San Diego CA 92102
Phone: (619) 527-6100 / Fax: (619) 527-6111
signtech.com



JP Morgan Chase Bank
#48100R003791

Arlington Rand
585 East Palatine Rd
Arlington Heights, IL 60004

Initial Date: 11/09/23
Salesperson: Arthur Navarro
Coordinator: Tracey L Pichierri
Designer: ASena
Scale: As noted

CUSTOMER APPROVAL

Customer Signature _____ Date _____
COPY, COLORS & SIZES

Signtech does NOT provide primary
electrical to sign location -
RESPONSIBILITY OF OTHERS!

Customer Signature _____ Date _____

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Drawing Number: 23-01701

Project ID: CHASE_48100R003791_1

Revision: R14 - 11.27.24

Page: 1



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signtech.com



**JP Morgan Chase Bank
#48100R003791**

Arlington Rand
585 East Palatine Rd
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Drawing Number: 23-01701

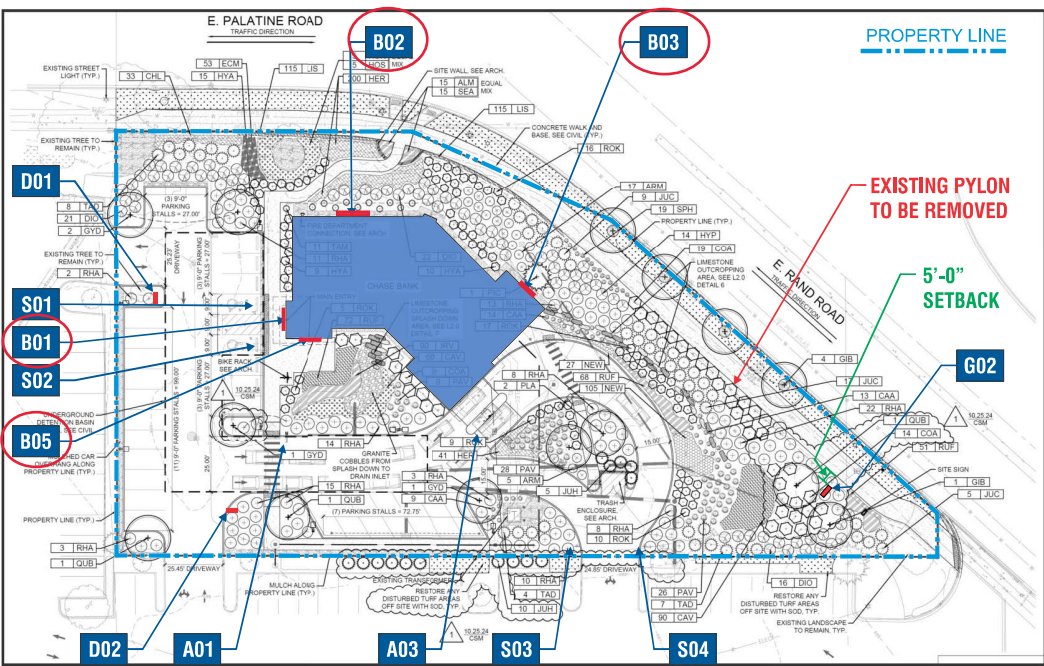
Project ID: CHASE_48100R003791_1

Revision: R14 - 11.27.24

Enlarged Aerial Site

Page: 3

SITE PLAN
SCALE: 1"=55'-0"



EXTERIOR SCOPE OF WORK				
SIGN ID	ELEVATION	SIGN TYPE	DESCRIPTION	SQFT
G01	--	NONE	REMOVED FROM SCOPE OF WORK	--
G02	--	P-32	Double-Faced Illuminated Pylon	32
B01	WEST	LIF-WBO-24	24" White Channel Letters and Logo	29.7
B02	NORTH	LIF-WBO-24	24" White Channel Letters and Logo	29.7
B03	NORTHEAST	LIF-WBO-24	24" White Channel Letters and Logo	29.7
B04	--	NONE	REMOVED FROM SCOPE OF WORK	--
B05	SOUTH	LIF-WBO-24	24" White Channel Letters and Logo	29.7
B06	--	NONE	REMOVED FROM SCOPE OF WORK	--
A01	--	HB-U-R	Headache Bar - Right	--
A02	--	NONE	Removed from scope of work	--
A03	--	CAN-ATM-SIG-NP	ATM Signature Canopy - No Pedestal	--
D01	--	D-2-RE	Non-Illuminated Directional Sign	--
D02	--	D-2-RE	Non-Illuminated Directional Sign	--
S01	--	TC-P-ADA-IL-V-RE	Post Mount Handicap Stall Sign - Van Accessible	--
S02	--	TC-P-ADA-IL-RE	Post Mount Handicap Stall Sign	--
S03	--	TC-P-DNE-DOT-RE	Post Mount - Do Not Enter Sign - DOT Standard	--
S04	--	TC-P-DNE-DOT-RE	Post Mount - Do Not Enter Sign - DOT Standard	--
T01	--	CHA-TEMP-CS-60X144-BAN	Temporary Construction Site Banner - LOCATION TBV ON SITE	--
T02	--	CHA-TEMP-CS-60X144-BAN	Temporary Construction Site Banner - LOCATION TBV ON SITE	--

← PROPOSED WALL SIGNS



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JP Morgan Chase Bank
#48100R003791

Arlington Rand
585 East Palatine Rd
Arlington Heights, IL 60004

Initial Date: 11/09/23
Salesperson: Arthur Navarro
Coordinator: Tracey L Pichierri
Designer: ASena
Scale: As noted

CUSTOMER APPROVAL

Customer Signature _____ Date _____
COPY, COLORS & SIZES

Signtech does NOT provide primary
electrical to sign location -
RESPONSIBILITY OF OTHERS!

Customer Signature _____ Date _____

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Drawing Number: 23-01701

Project ID: CHASE_48100R003791_1

Revision: R14 - 11.27.24

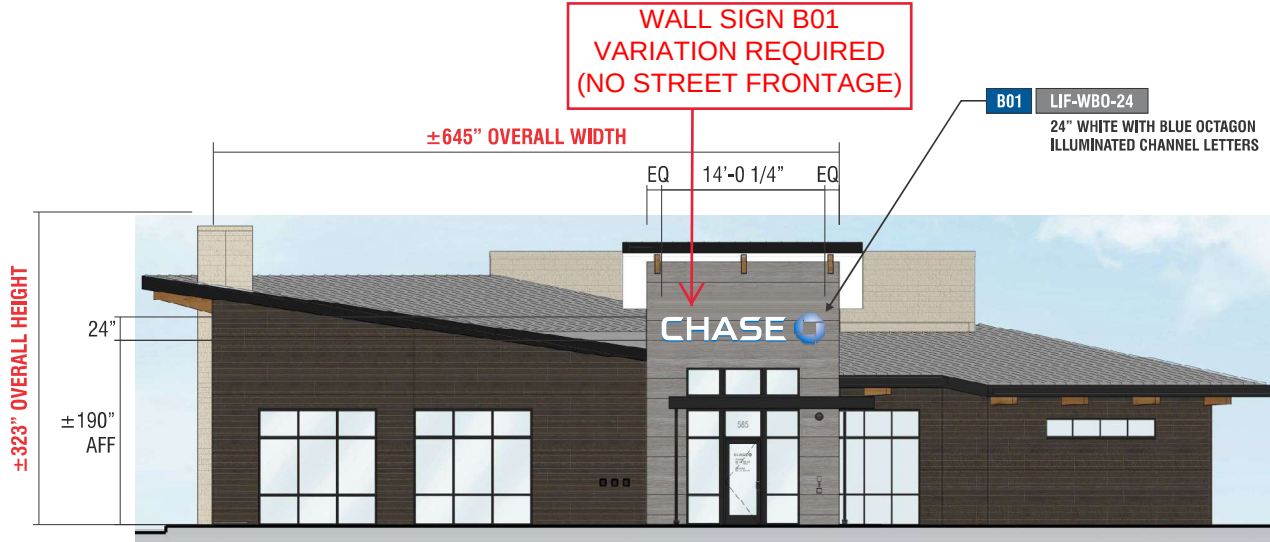
Sign Legend / Site Plan

Page: 2

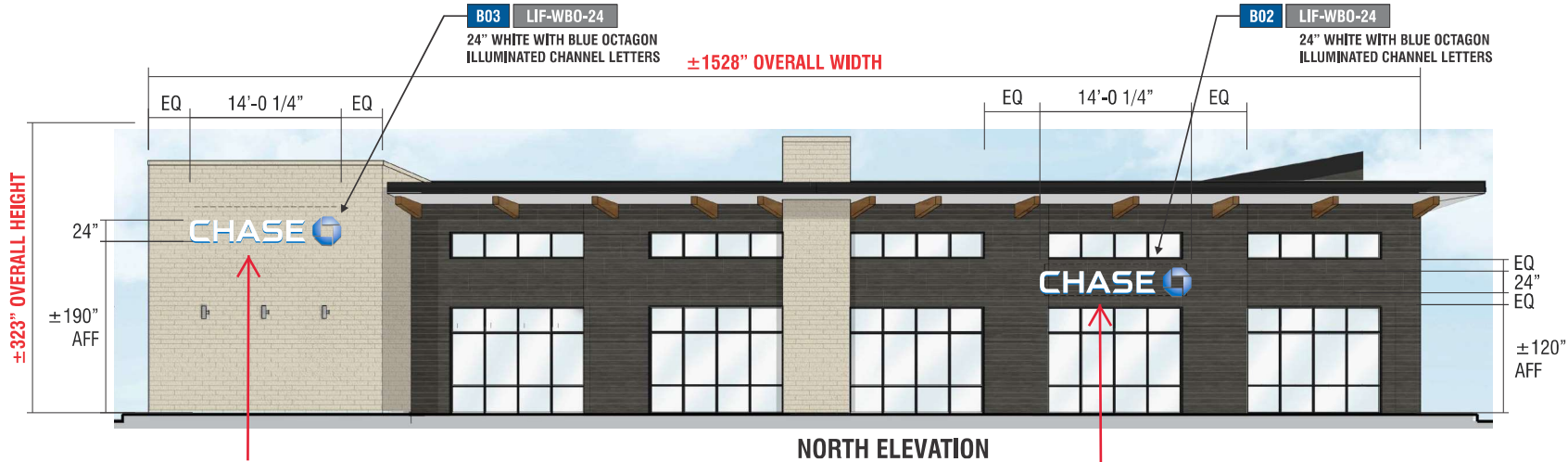
ELEVATION/MATERIALS - ALLOWABLE
SCALE: 3/32" = 1'-0"



SIGNAGE OVERVIEW - ALLOWED



WEST ELEVATION



NORTH ELEVATION



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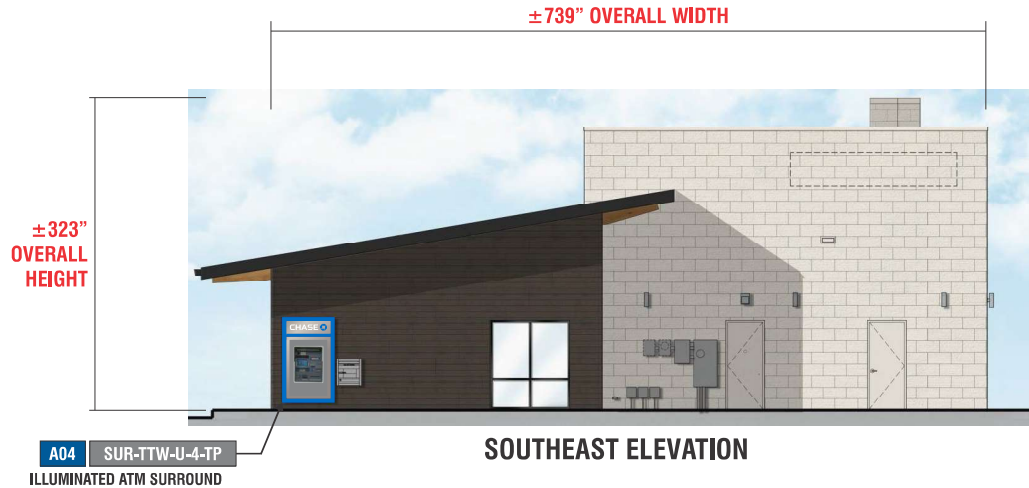
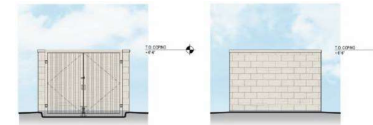
Exterior Elevations

Page: 11

ELEVATION/MATERIALS - ALLOWABLE
SCALE: 3/32" = 1'-0"



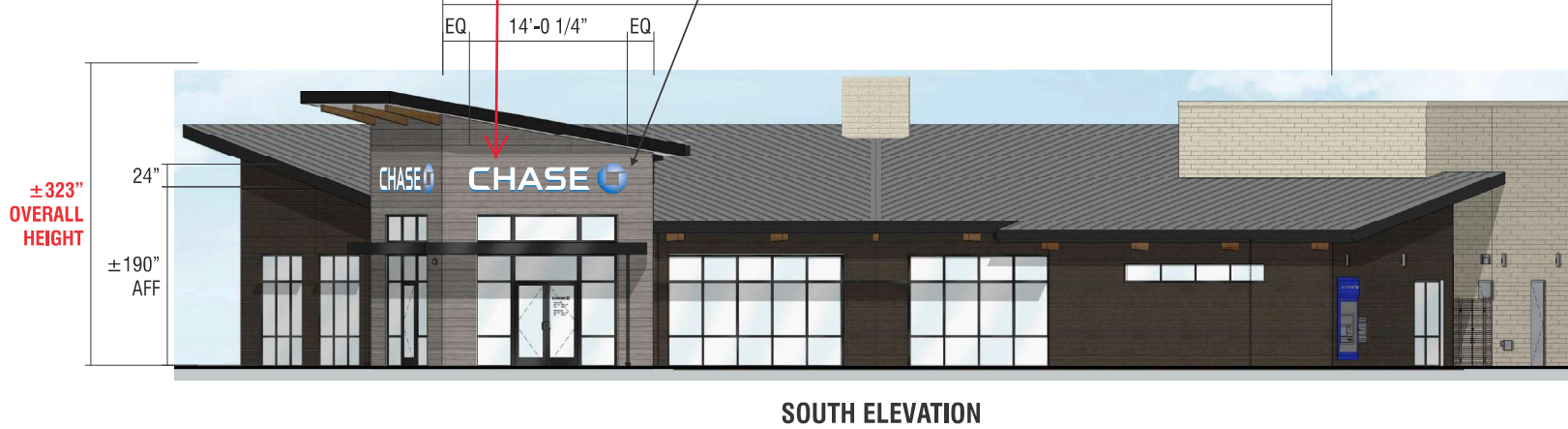
SIGNAGE OVERVIEW - ALLOWED



**WALL SIGN B05
 VARIATION REQUIRED
 (NO STREET FRONTAGE)**

B05 LIF-WB0-24 **ALIGN TO SIGN B01**
 24" WHITE WITH BLUE OCTAGON
 ILLUMINATED CHANNEL LETTERS

±1048" OVERALL WIDTH



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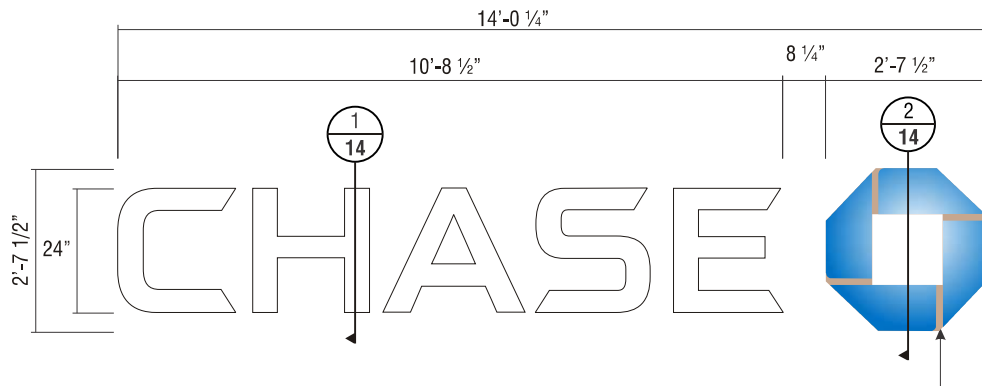
Drawing Number: 23-01701

Project ID: CHASE_48100R003791_1

Revision: R14 - 11.27.24

Exterior Elevations

Page: 12



FRONT VIEW **SCALE : 1/2" = 1'-0"**

PAINT OCTAGON BRIDGE
TO MATCH WALL COLOR
B01 - SW 7045 INTELLECTUAL GRAY
B02 - SW7020 BLACK FOX
B03 & B04 - SW 6119 ANTIQUE WHITE

B01 **B02** **B03** **B05**

SIGN TYPE LIF-WB0-24

MANUFACTURE AND INSTALL FOUR (4) SETS OF ILLUMINATED LETTERS & LOGO w/PLEX FACES & RETURNS

LETTERS:

FACE: .177" ARISTECH #7328 P-95 WHITE PLEX (MATTE SIDE TO BE 1ST SURFACE) CHEM WELDED TO RETURNS
RETURNS: 0.118" x 4" DEEP ARISTECH #6046 BLUE WITH 3635-70 DIFFUSER VINYL ON 2ND (INTERIOR) SURFACE.

BACKS: .080" ALUM BACK WITH 3/4" x .080" OUTSIDE ALUM RETURN AND 1/2" x 1/8" ALUM ANGLE CLIPS
ON INTERIOR OF LETTER FOR FACE ATTACHMENT

PAINT: EXTERIOR PAINTED MATTHEWS MP-00366 CHASE BLUE SEMI-GLOSS FINISH (60-70 UNITS) AND INTERIOR
PAINTED SPRAY-LAT STAR BRITE WHITE LIGHT ENHANCEMENT PAINT.

ILLUMINATION: SLOAN PRISM #701269-7WSJ1-MB WHITE LEDs AND SLOAN POWER SUPPLY
REQUIRED FOR PROPER EVEN ILLUMINATION.

LOGO:

BACKS: .080" ALUM BACK WITH STACK WELDED 4" x .080" ALUM RETURNS.

LOGO CAN FACE: .080" ALUM BRIDGE ELEMENTS WELDED TO INSIDE & OUTSIDE RETURNS

PLEX FACE: .118" THERMO FORMED ARISTECH #6046 BLUE LOGO ELEMENTS CHEM WELDED TO
3/4" CLEAR PLEX 2ND SURFACE FACES.

PAINT: EXTERIOR PAINT MATTHEWS "CHASE NICKEL" #MP-19891 GLOSS FINISH AND INTERIOR PAINTED
SPRAY-LAT STAR BRITE WHITE LIGHT ENHANCEMENT PAINT.

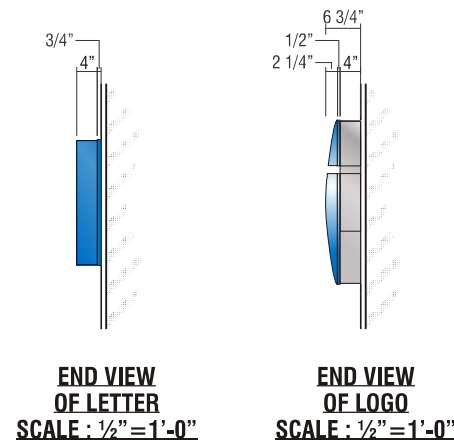
ILLUMINATION: SLOAN PRISM #701269-BLSJ1-MB BLUE LEDs AND SLOAN POWER SUPPLY AS
REQUIRED FOR PROPER EVEN ILLUMINATION

ELECTRICAL REQUIREMENTS FOR LED ILLUMINATION

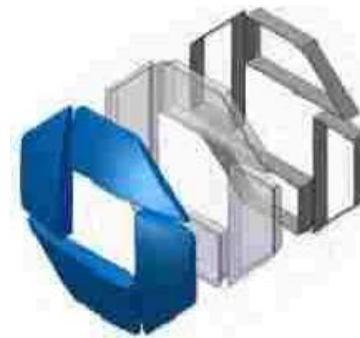
As required by standard #2161, Signtech Electrical Advertising, Inc., exclusively uses secondary Ground fault-Interrupted (GFI) transformers.

- Each Sign MUST have: - A dedicated branch circuit
- Three wires: Line, Ground, and Neutral.
- Wire Size: Min 12 GA THHN Copper Wire.

NOTE: The gauge of the wire is dictated by the length of the run & amperage as per NEC Article 600.
- The ground wire must be continuous & go from the sign to the panelboard ground bus.



**END VIEW
OF LETTER**
SCALE : 1/2" = 1'-0"



3D VIEW OF OCTAGON

**ALL EXPOSED FASTENER HEADS
SHALL BE PAINTED TO MATCH
THE EXTERIOR SURFACE FINISH**



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CUSTOMER APPROVAL

Customer Signature _____ Date _____
COPY, COLORS & SIZES

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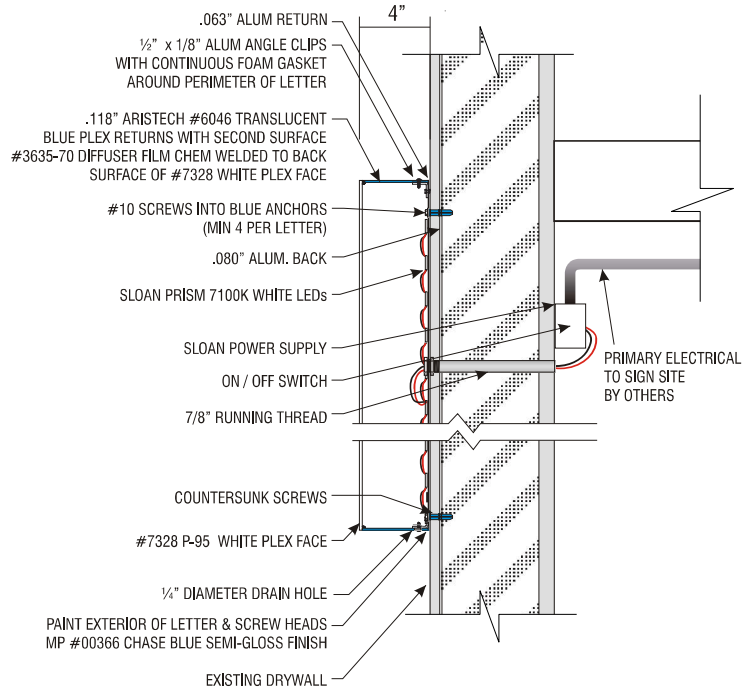
Drawing Number: 23-01701

Project ID: CHASE_48100R003791_1

Revision: R14 - 11.27.24

Page: 13

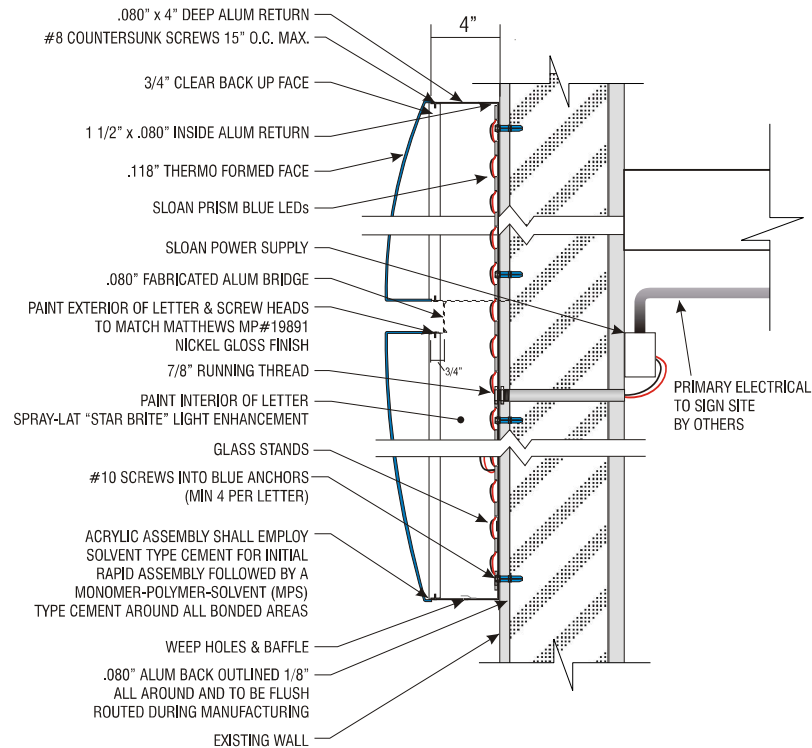
**ATTACHMENT METHOD TO BE VERIFIED BY INSTALLER
AT THE FIELD DEPENDING ON WALL TYPE AND ACCESS.**



1
14

PLEX LETTER SECTION DETAIL

SCALE: 1 1/2" = 1'-0"



2
14

LOGO SECTION DETAIL

SCALE: 1 1/2" = 1'-0"



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Revision: R14 - 11.27.24

Page: 14

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Arlington Heights, Illinois (“*Village*”):

WHEREAS, JPMorgan Chase Bank, N.A. (“*Owner*”) is the record title owner of that certain property located in the B-2 General Business Zoning District (“*B-2 District*”), commonly known as 585 East Palatine Road, Arlington Heights, Illinois (“*Property*”); and

WHEREAS, the Owner desires to construct a new commercial building on the Property (“*Building*”) and install four wall signs on the Building identifying the Building’s tenant (“*Proposed Signs*”); and

WHEREAS, as part of planned improvements to the Property, Olympik Signs, Inc. (“*Applicant*”) desires to install four wall signs on the Property; and

WHEREAS, Ordinance No. 2025-_____, adopted by the Village President and Board of Trustees on _____, 2025 (“*Ordinance*”), grants variations from the Village’s sign regulations for the Building; and

WHEREAS, Section 8 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner and the Applicant file, within 30 days following the passage of the Ordinance, their unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner and the Applicant do hereby agree and covenant as follows:

1. The Owner and the Applicant hereby unconditionally agree to, accept, consent to, and will abide by, each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.
2. The Owner and the Applicant acknowledge that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.
3. The Owner and the Applicant acknowledge and agree that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village’s granting of the variations for the Property or its adoption of the Ordinance, and that the Village’s approvals do not, and will not, in any way, be deemed to insure the Owner or the Applicant against damage or injury of any kind and at any time.
4. The Owner and the Applicant hereby agree to hold harmless and indemnify the Village, the Village’s corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village’s adoption of the Ordinance granting the variations for the Property.

[SIGNATURES ON FOLLOWING PAGE]

Dated: _____, 2025

ATTEST:

JPMorgan Chase Bank, N.A.

By: _____

By: _____

Its: _____

Its: _____

ATTEST:

OLYMPIK SIGNS, INC.

By: _____

By: _____

Its: _____

Its: _____



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
2/18/2025

Item: Resolution Approving a Professional Design Engineering Agreement for Water Storage Tank Improvements

Department: Public Works & Engineering

Item Description:

The approved Capital Improvement Program (CIP) includes funding in the amount of \$2,196,400 for the annual Water Tank Maintenance Program. This program is designed to evaluate and maintain the structures that provide the roughly 29 million gallons of water storage for the Village.

Staff sought proposals for Multi-year Professional Engineering Design Services related to the Annual Water Tank Maintenance Program from eight qualified firms possessing extensive experience in this specialized design work. The scope of professional services, include: design, field construction observation, and other necessary specialized engineering services related to water tank rehabilitation.

This attached proposal establishes hourly rates for various engineering disciplines for design and construction inspection services for water tank rehabilitations. Of the eight firms requested, the Village received three qualified proposals, which were evaluated based on cost, experience, and the firm's understanding and ability to perform the required scope of services. The total cost submitted by each firm is summarized below for the FY2025 Program only:

BIDDER	COST 2025
Robinson Engineering	\$ 76,700
Dixon Engineering	\$138,835
Burns & McDonnell Engineering	\$243,089

Dixon Engineering provided the most comprehensive and responsive proposal, which addresses all aspects of the required scope of work. Although Robinson Engineering provided the lowest pricing and has done work for the Village in the past, their proposal did not address significant factors and issues that had arose on previous projects. Therefore, staff is recommending Dixon Engineering for this Multi-Year Program.

Funding for these services is available in Account No. 505-9001-550250 (WA1101). Staff will bring a similar request annually for these projects, and it is understood that funding for this program is contingent upon the approval of funds each year within the Annual Village Budget.

RECOMMENDATION

It is recommended that the Village Board award a three-year contract for Storage Tank Improvements - Professional Engineering Design to Dixon Engineering of Greenfield, Wisconsin for the not-to-exceed cost of \$138,835 as authorized in the attached Resolution and authorize the execution of the necessary documents.

ATTACHMENTS:

1. 20250218_Water_Storage
Tank_Professional_Services_Resolution_and_attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT
WITH DIXON ENGINEERING, INC. OF GREENFIELD, WISCONSIN
FOR PROFESSIONAL ENGINEERING AND MANAGEMENT SERVICES

WHEREAS, the Village desires to retain a qualified firm to provide Engineering and Management Services, and other related Engineering Services associated with the management of Public Works and Engineering (“*Services*”); and

WHEREAS, the Village requested qualifications for qualified firms to complete the Services; and

WHEREAS, the Village has determined that the proposal submitted by Dixon Engineering, Inc., of Greenfield, Wisconsin (“*Consultant*”), is the most appropriate for the provision of the Services; and

WHEREAS, the Village and Consultant desire to enter into an agreement for the provision of the Services by Consultant (“*Agreement*”); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Agreement with Consultant will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The Board of Trustees hereby approves the Agreement by and between the Village and Consultant, in substantially the form attached to this Resolution as Exhibit A, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by Consultant; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 20__

Village President

ATTEST:

Village Clerk

EXHIBIT A
AGREEMENT

WORK PLAN

Phase I – Condition Assessment:

Team Members: Joseph T. Hoban P.E., Todd Schaefer, Trevor Felton, Kyle Lay, Josh Grover, Lane Tremblay

AWWA C652 & D101-53 Compliance Inspection Approach:

1. A technician stages the ROV, tether, and accessories near the tank access point, with a focus on safe body positioning and reducing any potential tripping hazards.
2. Once staged, the technician will disinfect the ROV with an NSF certified 200 Mg/L chlorine solution. The tether will be disinfected as the ROV is lowered into the tank.
3. A technician will continue to monitor the ROV from the access point while the operator observes the interior tank conditions.
4. The inlet/outlet pipe will be inspected only if the tank is isolated.
5. The ROV can capture high quality video and still images, allowing our technicians to effectively observe the overall condition and focus on any deficiencies. If deficiencies are observed, the approximate size and location will be documented.
6. The ROV will be utilized to inspect the structure below the water level and the ceiling in areas where clear imaging is available. All other areas of the tank will be visually inspected and documented with the aid of digital cameras and/or aerial drones.

Scope of Services Performed by DIXON (ROV):

1. Inspect the tank's interior coating for remaining intactness and anticipated life. Submerged surfaces to be inspected by remotely operated vehicle (ROV). Review all interior girders and appurtenances for possible structural damage from icing or corrosion.
2. Review all interior surfaces for corrosion and/or damage and quantify damage for repairs. All repairs are to be quantified by extrapolation of a measured area. All quantities are estimates (usually high) because corrosion will continue between inspection and repair.
3. Identify the presence and estimated thickness of sediment at the bottom of the tank.
4. Inspect the exterior coating for remaining intactness and anticipated life.
5. Review all exterior appurtenances for damage due to corrosion.
6. Review the exterior of the exposed foundations.
7. Review all safety requirements for ladders, cages, etc.
8. Review all health requirements of the tank, including screening of the vent, overflow pipe, and other possible contamination sources. Notification of failed areas will be provided to the Owner on site.
9. Prepare a report documenting all items found and differing conditions from the December 2019 report, recommendations for repair, including budgetary items. The engineering

report is to include conclusions and recommendations, base report, and digital photographs with descriptions.

10. Check existing coatings for levels of lead, cadmium, and chromium.

Phase II – Technical Specifications:

Team Members: Joseph T. Hoban, P.E., Todd Schaefer, Trevor Felton

Scope of Work/Steps:

1. In preparing the Technical Specifications, use Design, Bid, Build Project Strategy.
2. Review previous tank inspection report.
3. DIXON shall prepare Technical Specifications and Drawings to include:
 - a. Additions to General Conditions of Construction Contract relevant to coating projects.
 - b. Specifications and Drawings for Health, Safety and Structural Repairs if any.
 - c. Specifications for Coating Repair or Replacement.
4. Advise Owner of additional reports, data, information, or services which may be necessary, and assist Owner in obtaining such materials.
5. Furnish two review copies of the Design Phase documents, to Owner, and review those documents with Owner.
6. After receipt, the Owner shall review the Design Phase documents and submit to DIXON any comments regarding the furnished items.
7. Advise Owner of any recommended adjustments to the opinion of probable Construction Cost.
8. Providing logo drawings or models for Owner.
9. Visit the Site as needed to finalize the Design Phase documents.
10. In response to Owner's comments, as appropriate, make revisions and furnish to Owner one electronic copy of the revised Design Phase documents.

Phase II – Bidding:

Team Members: Joseph T. Hoban, Todd Schaefer, Trevor Felton

Scope of Work/Steps:

1. Provide technical criteria and file applications for permits for approvals of governmental authorities having jurisdiction to review or approve the design; and revise the Technical Specifications in response, as appropriate.
2. Include in the Construction Contract Documents any specific protocols for the transmittal of Project-related correspondence, documents, in electronic media or digital format. Any such protocol shall be applicable to transmittals between and among Owner, DIXON, and Contractor during the Construction Phase and Post-Construction Phase.
3. Prepare and submit to Owner for compliance with local state and municipal requirements:
 - a. Section 00 00 00 Notice to Bidders.
 - b. Section 00 24 00 Project Summary.

- c. Section 00 21 13 Instructions to Bidders.
 - d. Section 00 22 13 General Conditions as modified by DIXON. EJCDC C-700-18. If Owner elects to use their own documents, then supply Additions to General Conditions.
 - e. Section 00 73 00 Supplemental Conditions to include insurance requirements furnished by Owner.
 - f. Section 00 52 00 Bid/Agreement Form as modified by DIXON.
 - g. Section 00 53 00 Schedule of Values Form.
- 4. Furnish for review by Owner, its legal counsel, insurance and other advisors, the draft bidding-related Bid Documents and review them with Owner. The Owner shall submit to DIXON any comments regarding the furnished items, and any instructions for revisions.
 - 5. Revise the final Bid Documents and Specifications in accordance with comments and instructions from the Owner, as appropriate, and submit one electronic copy of revised documents to Owner.
 - 6. Direct mail advertisements to Contractors who have been prequalified, as capable and responsive by DIXON.
 - 7. Issue assembled Bid Documents to prospective contractors, and, where applicable, maintain a record of prospective contractors to which documents have been issued, and receive and process contractor charges for the issued documents. Document Fees: charges will be retained as a printing, handling, and/or shipping fee.
 - 8. Send Bid Documents to selected Builders Exchanges and Dodge Reports.
 - 9. Address all written submitted questions, by letter or clarifying Addendum as appropriate to all Bidders and Agencies (Builders Exchange and Dodge Reports) identified as having received original documents from DIXON.
 - 10. Attend and document bid opening, create bid tabs, and notify bidders of results after authorization of Owner.
 - 11. Review the bids submitted to the Owner and recommend an award in writing based on lowest responsible and responsive bidder.
 - 12. If Owner agrees, issue Notice of Award to recommended Bidder.
 - 13. Review bonds and insurance submitted by selected Contractor solely as to compliance with insurance amounts and that bonds are of the format required. Insurance and Bonds are forwarded to the Owner for full review by their Insurance Consultant.
 - 14. Furnish Owner and Contractor the Contract Documents for signatures and distribution. (One signed copy to Owner, one to Contractor and one to DIXON).
 - 15. Furnish Owner with completed Notice to Proceed to sign and forward to the Contractor.
 - 16. The Bidding and Contract Documents Phase will be considered complete upon issuance of Notice to Proceed.

Phase III – Construction Phase / Inspection Services:**Team Members:** Todd Schaefer, Craig Springer, Doctor Evans, Cliff Curl**Scope of Work/Steps:**

1. Attend a Preconstruction Meeting, and address questions regarding observation services and coordination of field observations.
2. Review shop drawings and contractor submittal information.
3. DIXON will consult with Owner and act as Owner's representative as provided in the Construction Contract. All the Owner's instructions to the Contractor will be issued through DIXON, which shall have authority to act on behalf of Owner in dealings with Contractor to the extent provided within the contractual agreement.
4. Engineer or RPR has authority to Stop Work if Engineer or RPR questions the quality of Work or rejects the Work, or if there (in the sole opinion of Engineer or RPR) a potential for creating an environmental contamination.
5. Provide hold point inspection services to observe and record work being performed for compliance/non-compliance with project specifications. All information, including color photographs taken by the RPR for each observation performed will be included in the daily observation reports. Items to be inspected as follows:
 - a. Observe repair, and or the installation of work for specifications compliance. All welding repairs will be visually observed for surface defects (i.e. undercut, negative reinforcement, etc.).
 - b. Review abrasive and coating materials for approved manufactures.
 - c. Measure surface profile created by abrasive blast cleaning by compressive tape or surface comparator.
 - d. Observe abrasive blast cleanliness for specification requirements using SSPC Visual Standards, latest edition thereof.
 - e. Review coating mixing, thinning, and manufacturer's application requirements.
 - f. Monitor environmental conditions prior to and during coating application (i.e. ambient temperature, surface temperature, relative humidity, and dew point).
 - g. Observe wet interior using high/low voltage holiday detection.
 - h. Observe applied coating for dry film thickness, coverage, uniformity, and cure.
 - i. Observe all repairs not installed until after coating.
 - j. Examine entire project for damage that occurred during construction or post construction from rigging and de-rigging or other causes.
 - k. Observe the installation of screens, light bulbs, etc.
 - l. Observe Site for restoration to pre-project conditions.
 - m. Formulate a punch list of items to complete.
 - n. Finalize the project to ensure all items in the contract specifications have been completed, and the quality of workmanship meets contract requirements.

FEE SCHEDULE

Village of Arlington Heights
Multi-Year Elevated Water Storage Tank Rehabilitation Project

2025 - 6MG Reservoir (Station 13S)

	Per Hour	Phase 1 Condition Assessment		Phase 2 Technical Specifications		Phase 3 Construction Observation	
Project Manager	\$ 200.00	1	\$ 200.00	5.5	\$ 1,100.00	30	\$ 6,000.00
Engineer	\$ 260.00	1	\$ 260.00	7	\$ 1,820.00	6	\$ 1,560.00
Staff Engineer	\$ 220.00	3	\$ 660.00	9	\$ 1,980.00	8	\$ 1,760.00
Contract Support Staff 1	\$ 180.00	4	\$ 720.00	6	\$ 1,080.00	50	\$ 9,000.00
Contract Support Staff 2	\$ 165.00	3	\$ 495.00	6	\$ 990.00	8	\$ 1,320.00
RPR	\$ 195.00	10	\$ 1,950.00		\$ -	550	\$ 107,250.00
CWI inspector	\$ 230.00				\$ -	3	\$ 690.00
NOT TO EXCEED AMOUNT		TOTAL	\$ 4,285.00	TOTAL	\$ 6,970.00	TOTAL	\$ 127,580.00
2025 TOTAL	\$	138,835.00					

2026 - 1MG HydroPillar

	Per Hour	Phase 1 Condition Assessment		Phase 2 Technical Specifications		Phase 3 Construction Observation	
Project Manager	\$ 210.00	1	\$ 210.00	5.5	\$ 1,155.00	30	\$ 6,300.00
Engineer	\$ 270.00	1	\$ 270.00	7	\$ 1,890.00	6	\$ 1,620.00
Staff Engineer	\$ 230.00	3	\$ 690.00	9	\$ 2,070.00	8	\$ 1,840.00
Contract Support Staff 1	\$ 185.00	4	\$ 740.00	6	\$ 1,110.00	22	\$ 4,070.00
Contract Support Staff 2	\$ 170.00	3	\$ 510.00	6	\$ 1,020.00	8	\$ 1,360.00
RPR	\$ 200.00	10	\$ 2,000.00		\$ -	320	\$ 64,000.00
CWI Inspector	\$ 235.00				\$ -	3	\$ 705.00
NOT TO EXCEED AMOUNT		TOTAL	\$ 4,420.00	TOTAL	\$ 7,245.00	TOTAL	\$ 79,895.00
2026 TOTAL	\$	91,560.00					

2027 - 6MG Reservoir Station (Station 16E)

	Per Hour	Phase 1 Condition Assessment		Phase 2 Technical Specifications		Phase 3 Construction Observation	
Project Manager	\$ 215.00	1	\$ 215.00	5	\$ 1,075.00	30	\$ 6,450.00
Engineer	\$ 275.00	1	\$ 275.00	7	\$ 1,925.00	6	\$ 1,650.00
Staff Engineer	\$ 235.00	3	\$ 705.00	9	\$ 2,115.00	8	\$ 1,880.00
Contract Support Staff 1	\$ 190.00	4	\$ 760.00	6	\$ 1,140.00	50	\$ 9,500.00
Contract Support Staff 2	\$ 175.00	3	\$ 525.00	6	\$ 1,050.00	8	\$ 1,400.00
RPR	\$ 205.00	10	\$ 2,050.00		\$ -	550	\$ 112,750.00
CWI Inspector	\$ 240.00				\$ -	3	\$ 720.00
NOT TO EXCEED AMOUNT		TOTAL	\$ 4,530.00	TOTAL	\$ 7,305.00	TOTAL	\$ 134,350.00
2027 TOTAL	\$	146,185.00					

GRAND TOTAL	\$	376,580.00					
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VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Resolution Approving the Purchase of Commercial Water Meters

Department: Public Works & Engineering

Item Description:

The approved 2025 Capital Improvement Program (CIP) includes \$300,000 for the funding of Commercial Meter Replacements. This is the third year of a multi-year meter replacement program for all Village commercial meters.

The meters prioritized for replacement as part of the systematic commercial meter replacement schedule are currently over thirty years old, which is significantly beyond their useful life. As meters age, they generally run slow and results in water getting through the meter that is unbilled. Additionally, many of the meters scheduled for replacement no longer have parts available for staff to utilize and extend their life.

In 2024, the Village Board approved the purchase of commercial meters from Midwest Meter, Inc, the lowest qualified proposal received. As part of the comprehensive review of the entire metering infrastructure, staff determined that Badger meters are the preferred meter for the Village's future reading and software solutions. Since all vendors cannot provide the same meter solutions, a formal proposal or bid process is no longer feasible, as Midwest Meters is the authorized supplier in this area.

Midwest Meter, Inc. has provided a proposal for fifteen 8" meters at a total cost of \$132,120.

Funds are identified in Account No. 505-9001-550250 (WA2001) for this purchase.

RECOMMENDATION

It is recommended that the Village Board waive competitive bidding and approve the purchase of fifteen 8" commercial meters as provided by Midwest Meter, Inc, of Edinburg, Illinois, in the not-to-exceed amount of \$132,120.00, as per the attached Resolution, and authorize the execution of the necessary documents.

ATTACHMENTS:

1. 20250218_Commercial_Water_Meters_Resolution_and_attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR THE PURCHASE OF COMMERCIAL WATER METERS
TO MIDWEST METER, INC., OF EDINBURG, ILLINOIS

WHEREAS, the Village of Arlington Heights is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, in February, 2025, Village Staff identified the necessary replacement of (15) 8" water meters; and

WHEREAS, Midwest Meter, Inc. of Edinburg, Illinois ("*Contractor*") provided a quote to the Village for (15) 8" water meters in the amount \$132,120 ("*Contract*"); and

WHEREAS, the Village President and Board of Trustees have determined that it is appropriate to waive the advertising requirements set forth in Section 8-9-1 of the Illinois Municipal Code, 65 ILCS 5/8-9-1, for the Contract for (15) 8" water meters; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor for the water meters will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Contract for 8" water meters are hereby waived in accordance with Section 8-9-1 of the Illinois Municipal Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Manager and Village Attorney.

SECTION 4. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 2025.

Village President

ATTEST:

Village Clerk

EXHIBIT A
CONTRACT

Midwest Meter, Inc
P.O. Box 318
Edinburg, IL 62531
Phone: 1-800-634-4746
Fax: (217) 623-4216



Quotation

Customer

Name **Village of Arlington Heights - Mr. Mike Gilles**
Address 222 North Ridge Ave
City Arlington Heights State IL ZIP 60005
Phone

Misc.

Date 2/3/2025
Terms Net 30
Delivery Various

Qty	Description	Unit Price	TOTAL
15	Badger G2 Fire Rated 8" E-Series Ultrasonic Meter with Itron Connector (25 20" Lay Length Programmed to 1000's	\$8,808.00	\$ 132,120.00
		Total	\$ 132,120.00

Sales Rep

Name *Tim O'Connor*

630.397-8559
toconnor@midwest-meter.com

*Prices are firm for acceptance within 30-days, and an order placed within that time period will indicate acceptance.
Prices are subject to change without notice unless specifically stated in this quotation.*

Thank you for your business!



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
2/18/2025

Item: Resolution Approving Award of Contract for Water Service Materials 2025

Department: Public Works & Engineering

Item Description:

The approved Capital Improvement Program (CIP) includes \$100,000 for the funding of water service materials to replace lead service lines. Staff has developed an in-house program to replace over 100 public side only lead service lines within the community.

Village staff has developed and advertised a public bid for the supply of this material. This bid was designed to provide competitive pricing for water service materials that Staff will utilize throughout the course of the year. The material quantities proposed should be sufficient enough to replace over 100 water services that have lead on the public side and copper on the resident's side of the water service.

On January 28th, four bids were publicly opened and read aloud, and are listed below:

BIDDER

TOTAL

Mid-American Water	\$51,106.80
Core & Main LP	\$53,497.50
Ziebell Water Service Products, Inc.	\$53,719.30
Water Products Company	\$61,797.10

Staff is recommending the award of a contract to the lowest pricing by a vendor, meeting all bid specification requirements, to Mid-American Water Company, Wauconda, Illinois, at total cost of \$51,106.80.

Account No. 506-7201-550150 (EQ2303) has the necessary funds for this purchase.

RECOMMENDATION

It is recommended that the Village Board award a contract to Mid-American Water Company, of Wauconda, Illinois, for water service materials, in the not-to-exceed amount of \$51,106.80, as per the attached Resolution, and authorize the execution of the necessary documents.

ATTACHMENTS:

1. 20250218_Water_Service_Materials_Resolution_and_attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR THE WATER SERVICE MATERIALS 2025
TO MID-AMERICAN WATER COMPANY, OF WAUCONDA, ILLINOIS

WHEREAS, the Village sought bids for the award of a contract for the purchasing of water service materials] ("*Contract*"); and

WHEREAS, Mid-American Water and Sewer, Inc, of Wauconda, Illinois ("*Contractor*"), was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Administrator and Village Attorney.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 20__.

Village President

ATTEST:

Village Clerk

EXHIBIT A
CONTRACT



Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
847-368-5000
www.vah.com

NOTICE OF AWARD

Mid-American Water
1125 N. Old Rand Road
Wauconda, IL 60084

February 18, 2025

Project Description: Water Service Materials- 2025

The Village of Arlington Heights has considered the proposal submitted by your Company for the above-described work in response to its INVITATION FOR BIDS opened January 28, 2025.

YOU ARE HEAREBY NOTIFIED that your proposal/bid has been accepted by the Village Board on February 18, 2025 for items and services for the amount of: **Fifty-One Thousand, One Hundred Six Dollars and 80/100ths** (\$51,106.80).

You are required to execute the Contract Documents and provide necessary Insurance documentation within Fifteen (15) days from the date of this Notice to you.

If you fail to execute said Contract within Fifteen (15) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your proposal as abandoned and the Owner will be entitled to such other rights as may be granted by law. Please return signed contracts to Lisa Subrin.

You are required to return an acknowledged copy of this Notice of award to the Village, with two signed copies of the contract.

Dated this 18th day of February, 2025

Village of Arlington Heights

By: _____

Lisa Subrin, Purchasing Coordinator

Acceptance of Notice

Receipt of the above Notice of Award is acknowledged by Mid-American Water this _____ of _____ (month), 2025.

By: _____

Title: _____

**VILLAGE OF ARLINGTON HEIGHTS
CONTRACT**

This Agreement is made and entered into this 18th day of February, 2025, between the Village of Arlington Heights "Village" and Mid-American Water, "Vendor."

In consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, the parties agree as follows:

1. The Vendor agrees to do all the work, furnish all materials and all labor necessary to complete the work in full compliance with all of the terms of this agreement and the proposed specifications and the requirements of the Director under it;
2. The Village agrees to pay the Vendor based on unit prices for completion of the work in accordance with the bid documents;
3. It is understood and agreed that the Bid Documents, Specifications, Addenda, and the Bidder's response are all essential documents for the Water Service Materials- 2025. They are attached and hereby made part of this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Attest:

Village of Arlington Heights

Clerk
(Seal) By: _____
Title: _____
Date: _____

Attest:

Bidder:

Notary
(Seal) By: _____
Title: _____
Date: _____

Subscribed & sworn before me this _____ day of _____ 2024.

**VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD**

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

WATER SERVICE MATERIALS

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: N/A

Performance Bond: N/A

Pre-Bid Meeting: N/A

Date and Time Bids Due: Tuesday January 28, 2025 at 10:00 AM

Date and Time of Bid Opening: Tuesday January 28, 2025 at 10:00 AM

Project Contact: Scott Schweda-Public Works: 847-368-5800

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

The Village of Arlington Heights is transitioning to a Bid Management System:

- * Instructions on How to Register & Submit a Bid are in the attachments in Vendor Self Service.**
- * It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**
- * If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.**
- * Required documents to be submitted with this bid are: Proposal Page and signed addendum, if applicable.**
- * Please allow yourself enough time to register before the bid closes.**

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

BID NOTICE

WATER SERVICE MATERIALS

Bid # 250001

Sealed proposals will be received by the Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, Illinois, until Tuesday January 28th local time on 10:00 am, 2025, at which time they will be publicly opened and read.

The materials supplied shall be as specified and manufactured in the United States. NO substitutions will be acceptable. Material selections shall be at the sole discretion of the Village,

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

Specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

<https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx>

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions.

It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.

If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.

Contact Lisa Subrin, Purchasing Coordinator, if you have issues accessing the bid by email at lsubrin@vah.com

For a list of our current bids, visit our website at www.vah.com.

**VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTION TO BIDDERS
PURCHASES**

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND THE BIDDER CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

1.0 BIDDING PROCEDURES

1.01 PROPOSAL FORMS:

Proposals shall be submitted on the forms provided properly completed in ink, signed in the appropriate places, and submitted in a sealed envelope. All information required by the bidding documents must be supplied to constitute a responsive bid.

1.02 BID DEPOSIT: N/A for this bid

Each bid will be accompanied by a bid guaranty in the form and amount as specified in the Notice to Bidders. When a bid bond is allowed as detailed in the Invitation to Bid, the bid bond will be signed by a surety company authorized to do business in the State of Illinois. Bid deposits shall not exceed 10% of total bid. Bids submitted without the required bid guaranty shall be considered informal and will be rejected. Bid deposits submitted by the successful contractor will be held as security until a contract is signed. Failure to provide goods as agreed, may result in the forfeiture of your bid deposit.

1.03 SUBMISSION OF BIDS:

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator. Bids received prior to the opening will be securely kept, unopened. The Purchasing Coordinator, or their designated agent, will decide when the specified time for the bid opening has arrived, and bids will be opened as soon as practical after the assigned time. Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered. Formal bids received after the specified bid time will not be considered and will be returned unopened. No responsibility will attach to the Purchasing Coordinator or to the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

1.04 ADDENDUM:

Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

1.05 SAMPLES:

Samples or drawings requested shall be delivered at no cost to the Village. The Village will not be responsible for damages to samples. Samples will be removed by the bidder within (30) thirty days after notification. Samples must be submitted prior to the time set for the opening of the bid.

1.06 NO BID RESPONSE:

In the event you cannot submit a bid, return the proposal document with an explanation as to why you are unable to submit a bid and clearly mark the proposal "No Bid". Failure to submit a bid or correspondence indicating why a bid is not being submitted may result in your company being removed from the Village Bid List.

1.07 QUESTIONS:

All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five business days prior to the bid opening, if necessary, the Purchasing Division will issue a written response to all bidders in the form of an addendum. Whenever the answer to the question is contained in the bid documents, the bidder shall be directed to the provision within the general conditions which responds to the question. The Village will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

1.08 BIDS BINDING FOR 90 DAYS:

Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

1.09 BID PROPOSAL FOR ALL OR PART:

Unless otherwise specified, bids shall be submitted for all of the work or items for which the bids are requested.

1.10 ALTERNATE PROPOSALS:

The specifications are prepared to describe the goods and/or service which the Village deems to be in the best interests to meet its performance requirements. Bidders desiring to bid on items which deviate from the stated specifications, but which they believe to be equal, may do so but all specification deviations must be clearly noted on the form provided in the bid package. The Village reserves the right to rule upon specification deviation in a manner that best meets the needs of the Village. If a bidder wishes to submit more than one bid, each bid after the first is to be considered an ALTERNATE. These bids must be placed in SEPARATE envelopes. The envelopes and bid proposal page must be plainly marked, "ALTERNATE BID".

1.11 WITHDRAWAL OF BIDS:

A written request for withdrawal of a bid will be granted if the request is received by the Village prior to the specified time of the opening. After the opening, the bidder may not withdraw or cancel their bid for a period of ninety (90) calendar days, or such longer time as stated in the bid document.

1.12 BID OPENING:

At the time assigned for the opening of formal bids, the bids will be opened and read aloud.

Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

2.00 AWARDING THE BID

2.01 CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract. In determining responsibility, the following qualifications will be considered by the Village:

- (a) The product or services offered meets stated specifications.
- (b) The ability, capacity, and skill of the bidder to perform the contract or provide the service required.
- (c) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference.
- (d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
- (e) The quality of performance of previous contracts or services.
- (f) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- (g) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.
- (h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
- (i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
- (j) Lowest bids received. Discounts for cash payments may be considered only if discount is clearly written on the proposal page.

2.02 NOTICE OF AWARD:

The Village will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the Village.

2.03 AWARD OF ALL OR PART:

Unless otherwise specified by the Village, the Village reserves the right to make an award on all items, or on any of the items according to the best interests of the Village. Bidder may restrict their bid to consideration in the aggregate by so stating, but must name a unit price on each item

bid upon. The Village reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

3.00 BOND REQUIREMENTS N/A for this bid

3.01 EXECUTION OF PERFORMANCE BOND:

When noted in the specifications, the Village reserves the right to require the successful bidder to supply a performance bond within ten (10) calendar days of acceptance of the bidder's proposal by the Village. The performance bond, unless otherwise specified by the Purchasing Division, shall be 100% of the total contract price.

3.02 FAILURE TO FURNISH BOND:

In the event that the bidder fails to furnish the performance bond within ten (10) calendar days after acceptance of bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that this sum is a fair estimate of the amount of damages that the Village will sustain due to the bidder's failure to furnish the bond.

4.00 SPECIFICATIONS

4.01 NEW GOODS, FRESH STOCK:

Unless otherwise specifically stated, all contractors shall provide new commodities, fresh stock, latest model, design or package.

4.02 TRADE NAME USED BY VILLAGE:

Unless otherwise stated, any reference in the Village's specifications to a detailed manufacturer is for descriptive, not restrictive purposes, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states exactly what the bidder proposes to furnish; or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid and that it meets the intended requirements.

4.03 TRADE NAME USED BY BIDDER:

Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an "equal" unless the proposed "equal" is definitely indicated within the bid.

4.04 PROPOSED EQUIVALENTS:

The manufacturer and model specified is provided to indicate the quality minimums expected by the Village. Where specifications provide detailed information regarding certain manufacturers and models, equivalent products shall be accepted for consideration. Equivalent products shall be equivalent as to quality, function, design, features and overall warranty of products proposed. It shall be the determination of the user department or designee to judge and conclude if a product is acceptable as an equivalent. All products proposed as part of this purchase shall be designed specifically for the intended use.

If no particular brand, model, or make is specified, and if no data are required to be submitted

with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the Village to determine if each requirement of the specifications is being complied with prior to manufacture or shipment

5.00 PRICE

5.01 NET PRICES:

Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point.

5.02 PRICE REDUCTION:

If at any time after the date of the bid or offer the contractor makes a general price reduction in any material covered by the contract, an equivalent price reduction shall apply to the contract for the remaining contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to contractor's customers generally, or (2) in the contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price would not be considered a "general price reduction" under this provision. The contractor shall invoice the ordering offices at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The contractor, in addition, shall within ten calendar days of any general price reduction notify the Purchasing Coordinator of such reduction by letter. Failure to do so may result in termination of the contract.

5.03 TAX EXEMPTION:

Illinois Retailers Occupation Tax, Use Tax and Municipal Retailer's Occupation Tax do not apply to materials or services purchased by the Village. The price quoted herein shall include all other Federal and/or State direct and/or indirect taxes which apply.

5.04 ERRORS IN BID PRICES:

When an error is made in extending total prices, the unit bid price will govern. Erasures or changes in bids must be initialed by the bidder.

6.00 QUANTITIES

6.01 SPECIFIC BID QUANTITIES:

Where quantities are specifically stated, acceptance will bind the Village to order and pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract. Acceptance shall be in compliance with the Uniform Commercial Code S2-606.

6.02 REQUIREMENTS OR ESTIMATED BID QUANTITIES:

On "Requirements or Estimated Bid Quantities," acceptance will bind the Village to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Village may purchase as little as zero percent (0%) or as much as one hundred

percent (100%) of the forecasted or estimated quantities.

7.00 DELIVERY PROVISIONS

7.01 PLACING OF ORDER:

Orders against contracts will be placed with the contractor on a purchase order executed and released by the Purchasing Division. Telephone, facsimile or electronic orders placed directly with the contractor by the Purchasing Division may be authorized by the Purchasing Division only after execution of a blanket purchase order.

7.02 RESPONSIBILITY FOR MATERIALS SHIPPED:

The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly within (5) five calendar days after notification or rejection. The bidder shall be responsible for rejected goods after notice of rejection.

7.03 DELIVERY FAILURES:

Failures of a contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Division, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Division, shall constitute authority for the Purchasing Division to purchase in the open market articles. With such purchases, either: (1) the contractor shall reimburse the Village, within a reasonable time specified by the Purchasing Division, for any expense incurred in excess of contract prices; or (2) the Village may deduct such amount from monies owed the defaulting contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the Village reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Division.

7.04 PACKAGING AND CONTAINERS:

Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the Village unless otherwise specified by bidder in his bid. The shipment shall be properly marked and tagged, stating the contractor's name and purchase order number. All delivery arrangements will be made in advance with the Purchasing Division or designee as specified within the bid document.

7.05 INSPECTION OF GOODS:

Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

7.06 PACKING SLIPS OR DELIVERY TICKETS:

All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

- (a) Purchase order number
- (b) Name of the article and stock number
- (c) Quantity ordered
- (d) Quantity shipped
- (e) Quantity back ordered
- (f) Name of the contractor

8.00 GENERAL RESPONSIBILITY PROVISIONS

8.01 COMPLIANCE WITH ALL LAWS:

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

8.02 CONTRACT ALTERATIONS:

No amendment of a contract shall be valid unless made in writing and signed by both parties.

8.03 GENERAL GUARANTY: Bidder agrees to:

- (a) Save the Village, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the bidder is not the patentee, assignee, licensee, or owner; and
- (b) Protect the Village against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and
- (c) Pay for all permits, licenses, and fees and give all notices; and to comply with all laws, ordinances, and rules of the Village and the State of Illinois.

8.04 DEFAULT:

In the event of the Bidder's nonperformance or breach of the contract terms, the contract may be canceled, in whole or in part, upon the Village's written notice of default and the bidder's failure to cure such default within ten (10) calendar days of the notice. The bidder shall be liable to the Village for all costs incurred in completion of the contract.

The bidder may not be liable in damages for delay in performance when such delay or failure is the result of fire, flood, strike, the transporting carrier, act of God, or by any other circumstances which are beyond the control of the bidder. Under such circumstances, however, the Village may, at its option, cancel the contract.

8.05 ASSIGNMENT:

Assignment of this contract or any part thereof, or any funds to be received there under by the contractor shall be subject to the written approval of the Village. Such assignment shall not relieve the bidder from their obligations or change the term of the contract.

8.06 WARRANTIES:

Unless otherwise specified, the bidder shall unconditionally guarantee the materials and

workmanship on all equipment furnished by them FOR A MINIMUM PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the bidder. At the bidder's expense, the bidder shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

8.07 INSURANCE:

At the bidder's expense, the bidder shall secure and maintain in effect throughout the duration of this contract, insurance in adequate limits to cover all locations of the bidder's operations. The bidder shall furnish certificates of insurance to the Village prior to proceeding with the obligation for services or purchases under this bid. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

The Bidder understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by bidder, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Unless otherwise specified, the limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. Limits will be provided on a per project basis.

(a) Commercial General Liability:

(1) Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.

(2) Limits:

General Aggregate	\$ 2,000,000.00
Products/Completed	\$ 1,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00

(3) Coverage is to be written on an "occurrence" basis.

(4) Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.

(5) Cover all claims arising out of the contractor's operations or premises, subcontractor's operations or premises, anyone directly or indirectly employed by the contractor or subcontractor, and the contractor's obligations of indemnification under this contract.

(b) Worker's Compensation and Employers Liability

(1) The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

(2) The liability limits shall not be less than:

Worker's Compensation.....	Statutory
Employer's Liability.....	\$1,000,000 per occurrence

(c) Comprehensive Automobile Liability:

(1) Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.

(2) Limits:

Bodily Injury and Property Damage, Combined Single Limit

\$ 1,000,000.00

8.08 INDEMNITY:

The contractor shall indemnify and save harmless the Village of Arlington Heights, its officers, agents and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his or her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his or her own expense, satisfy and discharge same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

8.09 CERCLA INDEMNIFICATION:

The contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the contractor, both before and after its disposal.

8.10 MATERIAL SAFETY DATA SHEETS:

It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

8.11 EQUAL EMPLOYMENT OPPORTUNITY:

In the event of the contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(f) That it will have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) legal recourse, investigative and process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; (vii) protection against retaliation. A copy of the policies shall be provided to the Department upon request.

(g) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(h) That it will include verbatim or by reference the provisions of this clause in every subcontract

it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon each subcontractor. In the same manner as with other provisions of the contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

9.00 PAYMENT

9.01 INVOICES:

Unless otherwise authorized by the Finance Director, vendor must submit single invoice copies for each purchase order immediately upon completion of shipment, or services. Partial payments may be acceptable if previously approved. If shipment is made by freight or express, original bill of lading, properly receipted, must be attached to invoice. Mail all invoices to:

VILLAGE OF ARLINGTON HEIGHTS
Finance Department, Accounts Payable Division
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

The Village provides payment in compliance with the Illinois Prompt Payment Act (50 ILCS 505/1 - 505/6).

**VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE**

Applicant _____
Name

Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, _____, being first duly sworn on oath, deposes and states that he or she is _____ (sole owner, partner, joint ventured, President, Secretary, etc..) of _____ and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

AFFIDAVIT OF COMPLIANCE

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The undersigned further states that _____ provides a
(Name of Company)
drug free workplace pursuant to Illinois Statutes, 30 ILCS 580/1, et seq and provides compliance with
necessary requirements.

Section IV

Tax Payment

The undersigned further states that _____ is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois
Compiled Statutes, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement
regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows
the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a
condition to the right of the bidder to receive payment under any award made under the terms and
provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____
(Name)
(Title)

Subscribed and sworn to before me this _____ day of _____ 20____,
AD.

By: _____
(Notary Public)

-Seal-

**VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR: _____

By: _____



VENDOR QUESTIONNAIRE

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

Commodity: _____ Years in Business: _____

DBE (Disadvantaged Business Enterprise) Classification: Please indicate your DBE classification below, and provide any agency certifications you have received.

- ☐ MBE (Minority-Owned Business Enterprise): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident and is African American, Hispanic American, Asian American, Native American, as well as other groups found to be disadvantaged pursuant to Section 8 (a) of the Small Business Act.
- ☐ WBE (Women-Owned Business Enterprise): A business that is at least 51 percent owned by a woman or women who are United States Citizens or lawful permanent residents of the United States.
- ☐ DOBE (Disability-Owned Business Enterprise): A business that is at least 51 percent owned by a person or group of persons with a disability, as recognized by the Americans with Disabilities Act.
- ☐ VOSB (Veteran-Owned Small Business): A business that meets the qualifications to be a small business according to the SBA, and is at least 51 percent owned, operated and controlled by a veteran.
- ☐ Not Applicable

Certifications:

Agency/Institution: _____

Phone: _____ Approval Date: _____

I hereby certify that the information supplied in this form is complete and correct to the best of my knowledge and belief. I authorize The Village of Arlington Heights to verify any of this information as needed.

Signature: _____ Title: _____

Name: _____ Date: _____

SPECIFICATIONS
VILLAGE OF ARLINGTON HEIGHTS DEPARTMENT OF
PUBLIC WORKS AND ENGINEERING
**FURNISHING OF WATER
SERVICE MATERIALS**

GENERAL OBJECTIVE

The objective of these specification materials is for replacement of water service lines in the Village of Arlington Heights.

SCOPE OF SERVICES

The bidder shall become fully acquainted with the nature of the materials to be furnished. The proposal shall include all costs associated with furnishing all materials as specified herein. The Village reserves the right to purchase additional materials at the unit prices bid herein. Said pricing shall be in effect for 60 days after the bid date. The bidder shall provide data or proof that the materials are as specified.

PART 1 - GENERAL CONDITIONS

The bidder shall comply with the attached "General Conditions - Purchasing" unless specifically modified in these specifications.

INSTRUCTION TO BIDDERS

The bidder shall comply with the attached "Instructions to Bidders" unless specifically modified in these specifications.

DELIVERY

The Water Service Materials bid shall be delivered FOB to the Finance Department at 33 South Arlington Heights Road, Arlington Heights, Illinois, 60005. Provisions will be made to deliver these products carted, crated, or packaged so that any possible damage to the material is mitigated. Contact Public Works prior to delivery at (847) 368-5800.

PAYMENT

Payment will be made at the total bid price or the applicable unit price for additional materials and shall include all costs of furnishing and delivering the materials. No payment will be made for any material damaged in transit, or that is malfunctioning. Provisions will be made by the bidder to facilitate return or pick-up of any damaged materials at no cost to the Village, irrespective of any stated warranties.

INFORMATION AND QUESTIONS

Questions regarding this specification should be referred to Scott Schweda, Utility Superintendent at 847-368-5800.

PART 2 – DETAILED SPECIFICATIONS

WATER SERVICE MATERIALS

No substitutions will be acceptable. Fixture selection shall be at the sole discretion of the Village.

MATERIAL SPECS

1" corporation stop CC thread X Flare (Ford, McDonald, Mueller)

1" Flare Ball Curb Stop (Ford, McDonald, Mueller)

1" 45 SWV Fem FLRXFLR (Ford, McDonald, Mueller)

1" x 3/4" flare piggyback nut (Ford, McDonald, Mueller)

95E B-Box saddle type

60' roll of 1" K copper tubing

6"x12"x1"CC tapping clamp band (Cascade or Ford)

8"x12"x1"CC tapping clamp band (Cascade or Ford)

10"x12"x1"CC tapping clamp band (Cascade or Ford)

BBAF pvc C-box adapter fits 3/4" & 1" curb stop (Fits Minneapolis curb stop into 95E saddle type B-box)

BID AWARD

The Village shall award this bid based on the quality of the materials, compliance with the specifications and submittal requirements.

The Village reserves the right to waive technicalities and choose the materials that serve the best interest of the Village and its residents.

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS PUBLIC WORKS AND ENGINEERING DEPARTMENT

FURNISHING OF WATER SERVICE MATERIALS

After becoming familiar with the General Conditions, Special Conditions, Instruction to Bidders, and the Specifications herein, the undersigned proposes to furnish to the Village of Arlington Heights FOB Finance Department (33 South Arlington Heights Road, Arlington Heights, IL 60005) as follows:

#	Item Description	Quantity	Total Bid Price
1.	1" corporation stop CC thread X Flare (Ford, McDonald, Mueller)	30	
2.	1" Flare Ball Curb Stop (Ford, McDonald, Mueller)	20	
3.	1" 45 SWV Fem FLRXFLR (Ford, McDonald, Mueller)	50	
4.	1" x ¾" flare piggyback nut (Ford, McDonald, Mueller)	30	
5.	95E B-Box saddle type	130	
6.	60'rolls of 1" K copper tubing	30	
7.	6"x 12"x 1"CC tapping clamp (Cascade or Ford)	50	
8.	8"x 12"x 1"CC tapping clamp (Cascade or Ford)	20	
9.	10"x 12"x 1"CC tapping clamp (Cascade or Ford)	10	
10.	BBAF pvc C-box adapter fits ¾" & 1" curb stop	80	
		TOTAL BID PRICE INCLUDING SHIPPING	\$

Materials to be delivered within 90 days of award.

BIDDER'S COMPANY NAME: _____

ADDRESS: _____

AGENT'S SIGNATURE: _____ TITLE: _____

PHONE NUMBER: _____ DATE: __

BID NOTICE

WATER SERVICE MATERIALS

Bid # 250001

Sealed proposals will be received by the Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, Illinois, until Tuesday January 28th local time on 10:00 am, 2025, at which time they will be publicly opened and read.

The materials supplied shall be as specified and manufactured in the United States. NO substitutions will be acceptable. Material selections shall be at the sole discretion of the Village,

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

Specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

<https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx>

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions.

It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.

If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.

Contact Lisa Subrin, Purchasing Coordinator, if you have issues accessing the bid by email at lsubrin@vah.com

For a list of our current bids, visit our website at www.vah.com.

**VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTION TO BIDDERS
PURCHASES**

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND THE BIDDER CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

1.0 BIDDING PROCEDURES

1.01 PROPOSAL FORMS:

Proposals shall be submitted on the forms provided properly completed in ink, signed in the appropriate places, and submitted in a sealed envelope. All information required by the bidding documents must be supplied to constitute a responsive bid.

1.02 BID DEPOSIT: N/A for this bid

Each bid will be accompanied by a bid guaranty in the form and amount as specified in the Notice to Bidders. When a bid bond is allowed as detailed in the Invitation to Bid, the bid bond will be signed by a surety company authorized to do business in the State of Illinois. Bid deposits shall not exceed 10% of total bid. Bids submitted without the required bid guaranty shall be considered informal and will be rejected. Bid deposits submitted by the successful contractor will be held as security until a contract is signed. Failure to provide goods as agreed, may result in the forfeiture of your bid deposit.

1.03 SUBMISSION OF BIDS:

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator. Bids received prior to the opening will be securely kept, unopened. The Purchasing Coordinator, or their designated agent, will decide when the specified time for the bid opening has arrived, and bids will be opened as soon as practical after the assigned time. Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered. Formal bids received after the specified bid time will not be considered and will be returned unopened. No responsibility will attach to the Purchasing Coordinator or to the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

1.04 ADDENDUM:

Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

1.05 SAMPLES:

Samples or drawings requested shall be delivered at no cost to the Village. The Village will not be responsible for damages to samples. Samples will be removed by the bidder within (30) thirty days after notification. Samples must be submitted prior to the time set for the opening of the bid.

1.06 NO BID RESPONSE:

In the event you cannot submit a bid, return the proposal document with an explanation as to why you are unable to submit a bid and clearly mark the proposal "No Bid". Failure to submit a bid or correspondence indicating why a bid is not being submitted may result in your company being removed from the Village Bid List.

1.07 QUESTIONS:

All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five business days prior to the bid opening, if necessary, the Purchasing Division will issue a written response to all bidders in the form of an addendum. Whenever the answer to the question is contained in the bid documents, the bidder shall be directed to the provision within the general conditions which responds to the question. The Village will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

1.08 BIDS BINDING FOR 90 DAYS:

Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

1.09 BID PROPOSAL FOR ALL OR PART:

Unless otherwise specified, bids shall be submitted for all of the work or items for which the bids are requested.

1.10 ALTERNATE PROPOSALS:

The specifications are prepared to describe the goods and/or service which the Village deems to be in the best interests to meet its performance requirements. Bidders desiring to bid on items which deviate from the stated specifications, but which they believe to be equal, may do so but all specification deviations must be clearly noted on the form provided in the bid package. The Village reserves the right to rule upon specification deviation in a manner that best meets the needs of the Village. If a bidder wishes to submit more than one bid, each bid after the first is to be considered an ALTERNATE. These bids must be placed in SEPARATE envelopes. The envelopes and bid proposal page must be plainly marked, "ALTERNATE BID".

1.11 WITHDRAWAL OF BIDS:

A written request for withdrawal of a bid will be granted if the request is received by the Village prior to the specified time of the opening. After the opening, the bidder may not withdraw or cancel their bid for a period of ninety (90) calendar days, or such longer time as stated in the bid document.

1.12 BID OPENING:

At the time assigned for the opening of formal bids, the bids will be opened and read aloud.

Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

2.00 AWARDING THE BID

2.01 CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract. In determining responsibility, the following qualifications will be considered by the Village:

- (a) The product or services offered meets stated specifications.
- (b) The ability, capacity, and skill of the bidder to perform the contract or provide the service required.
- (c) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference.
- (d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.
- (e) The quality of performance of previous contracts or services.
- (f) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.
- (g) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.
- (h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.
- (i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.
- (j) Lowest bids received. Discounts for cash payments may be considered only if discount is clearly written on the proposal page.

2.02 NOTICE OF AWARD:

The Village will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the Village.

2.03 AWARD OF ALL OR PART:

Unless otherwise specified by the Village, the Village reserves the right to make an award on all items, or on any of the items according to the best interests of the Village. Bidder may restrict their bid to consideration in the aggregate by so stating, but must name a unit price on each item

bid upon. The Village reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

3.00 BOND REQUIREMENTS N/A for this bid

3.01 EXECUTION OF PERFORMANCE BOND:

When noted in the specifications, the Village reserves the right to require the successful bidder to supply a performance bond within ten (10) calendar days of acceptance of the bidder's proposal by the Village. The performance bond, unless otherwise specified by the Purchasing Division, shall be 100% of the total contract price.

3.02 FAILURE TO FURNISH BOND:

In the event that the bidder fails to furnish the performance bond within ten (10) calendar days after acceptance of bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that this sum is a fair estimate of the amount of damages that the Village will sustain due to the bidder's failure to furnish the bond.

4.00 SPECIFICATIONS

4.01 NEW GOODS, FRESH STOCK:

Unless otherwise specifically stated, all contractors shall provide new commodities, fresh stock, latest model, design or package.

4.02 TRADE NAME USED BY VILLAGE:

Unless otherwise stated, any reference in the Village's specifications to a detailed manufacturer is for descriptive, not restrictive purposes, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states exactly what the bidder proposes to furnish; or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid and that it meets the intended requirements.

4.03 TRADE NAME USED BY BIDDER:

Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an "equal" unless the proposed "equal" is definitely indicated within the bid.

4.04 PROPOSED EQUIVALENTS:

The manufacturer and model specified is provided to indicate the quality minimums expected by the Village. Where specifications provide detailed information regarding certain manufacturers and models, equivalent products shall be accepted for consideration. Equivalent products shall be equivalent as to quality, function, design, features and overall warranty of products proposed. It shall be the determination of the user department or designee to judge and conclude if a product is acceptable as an equivalent. All products proposed as part of this purchase shall be designed specifically for the intended use.

If no particular brand, model, or make is specified, and if no data are required to be submitted

with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the Village to determine if each requirement of the specifications is being complied with prior to manufacture or shipment

5.00 PRICE

5.01 NET PRICES:

Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point.

5.02 PRICE REDUCTION:

If at any time after the date of the bid or offer the contractor makes a general price reduction in any material covered by the contract, an equivalent price reduction shall apply to the contract for the remaining contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to contractor's customers generally, or (2) in the contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price would not be considered a "general price reduction" under this provision. The contractor shall invoice the ordering offices at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The contractor, in addition, shall within ten calendar days of any general price reduction notify the Purchasing Coordinator of such reduction by letter. Failure to do so may result in termination of the contract.

5.03 TAX EXEMPTION:

Illinois Retailers Occupation Tax, Use Tax and Municipal Retailer's Occupation Tax do not apply to materials or services purchased by the Village. The price quoted herein shall include all other Federal and/or State direct and/or indirect taxes which apply.

5.04 ERRORS IN BID PRICES:

When an error is made in extending total prices, the unit bid price will govern. Erasures or changes in bids must be initialed by the bidder.

6.00 QUANTITIES

6.01 SPECIFIC BID QUANTITIES:

Where quantities are specifically stated, acceptance will bind the Village to order and pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract. Acceptance shall be in compliance with the Uniform Commercial Code S2-606.

6.02 REQUIREMENTS OR ESTIMATED BID QUANTITIES:

On "Requirements or Estimated Bid Quantities," acceptance will bind the Village to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Village may purchase as little as zero percent (0%) or as much as one hundred

**VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD**

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

WATER SERVICE MATERIALS

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: N/A

Performance Bond: N/A

Pre-Bid Meeting: N/A

Date and Time Bids Due: Tuesday January 28, 2025 at 10:00 AM

Date and Time of Bid Opening: Tuesday January 28, 2025 at 10:00 AM

Project Contact: Scott Schweda-Public Works: 847-368-5800

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

The Village of Arlington Heights is transitioning to a Bid Management System:

*** Instructions on How to Register & Submit a Bid are in the attachments in Vendor Self Service.**

*** It is imperative that you register as a vendor and be logged in PRIOR TO VIEWING the Bid Documents. This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

*** If you are already a vendor with us, be sure to follow the instructions to LINK to your vendor # and not create a new vendor.**

*** Required documents to be submitted with this bid are: Proposal Page and signed addendum, if applicable.**

*** Please allow yourself enough time to register before the bid closes.**

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

percent (100%) of the forecasted or estimated quantities.

7.00 DELIVERY PROVISIONS

7.01 PLACING OF ORDER:

Orders against contracts will be placed with the contractor on a purchase order executed and released by the Purchasing Division. Telephone, facsimile or electronic orders placed directly with the contractor by the Purchasing Division may be authorized by the Purchasing Division only after execution of a blanket purchase order.

7.02 RESPONSIBILITY FOR MATERIALS SHIPPED:

The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly within (5) five calendar days after notification or rejection. The bidder shall be responsible for rejected goods after notice of rejection.

7.03 DELIVERY FAILURES:

Failures of a contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Division, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Division, shall constitute authority for the Purchasing Division to purchase in the open market articles. With such purchases, either: (1) the contractor shall reimburse the Village, within a reasonable time specified by the Purchasing Division, for any expense incurred in excess of contract prices; or (2) the Village may deduct such amount from monies owed the defaulting contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the Village reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Division.

7.04 PACKAGING AND CONTAINERS:

Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the Village unless otherwise specified by bidder in his bid. The shipment shall be properly marked and tagged, stating the contractor's name and purchase order number. All delivery arrangements will be made in advance with the Purchasing Division or designee as specified within the bid document.

7.05 INSPECTION OF GOODS:

Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

7.06 PACKING SLIPS OR DELIVERY TICKETS:

All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

- (a) Purchase order number
- (b) Name of the article and stock number
- (c) Quantity ordered
- (d) Quantity shipped
- (e) Quantity back ordered
- (f) Name of the contractor

8.00 GENERAL RESPONSIBILITY PROVISIONS

8.01 COMPLIANCE WITH ALL LAWS:

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

8.02 CONTRACT ALTERATIONS:

No amendment of a contract shall be valid unless made in writing and signed by both parties.

8.03 GENERAL GUARANTY: Bidder agrees to:

- (a) Save the Village, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the bidder is not the patentee, assignee, licensee, or owner; and
- (b) Protect the Village against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and
- (c) Pay for all permits, licenses, and fees and give all notices; and to comply with all laws, ordinances, and rules of the Village and the State of Illinois.

8.04 DEFAULT:

In the event of the Bidder's nonperformance or breach of the contract terms, the contract may be canceled, in whole or in part, upon the Village's written notice of default and the bidder's failure to cure such default within ten (10) calendar days of the notice. The bidder shall be liable to the Village for all costs incurred in completion of the contract.

The bidder may not be liable in damages for delay in performance when such delay or failure is the result of fire, flood, strike, the transporting carrier, act of God, or by any other circumstances which are beyond the control of the bidder. Under such circumstances, however, the Village may, at its option, cancel the contract.

8.05 ASSIGNMENT:

Assignment of this contract or any part thereof, or any funds to be received there under by the contractor shall be subject to the written approval of the Village. Such assignment shall not relieve the bidder from their obligations or change the term of the contract.

8.06 WARRANTIES:

Unless otherwise specified, the bidder shall unconditionally guarantee the materials and

workmanship on all equipment furnished by them FOR A MINIMUM PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the bidder. At the bidder's expense, the bidder shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

8.07 INSURANCE:

At the bidder's expense, the bidder shall secure and maintain in effect throughout the duration of this contract, insurance in adequate limits to cover all locations of the bidder's operations. The bidder shall furnish certificates of insurance to the Village prior to proceeding with the obligation for services or purchases under this bid. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

The Bidder understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by bidder, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Unless otherwise specified, the limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. Limits will be provided on a per project basis.

(a) Commercial General Liability:

(1) Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.

(2) Limits:

General Aggregate	\$ 2,000,000.00
Products/Completed	\$ 1,000,000.00
Each Occurrence	\$ 1,000,000.00
Personal Injury	\$ 1,000,000.00

(3) Coverage is to be written on an "occurrence" basis.

(4) Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.

(5) Cover all claims arising out of the contractor's operations or premises, subcontractor's operations or premises, anyone directly or indirectly employed by the contractor or subcontractor, and the contractor's obligations of indemnification under this contract.

(b) Worker's Compensation and Employers Liability

(1) The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

(2) The liability limits shall not be less than:

Worker's Compensation.....	Statutory
Employer's Liability.....	\$1,000,000 per occurrence

(c) Comprehensive Automobile Liability:

(1) Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.

(2) Limits:

Bodily Injury and Property Damage, Combined Single Limit

\$ 1,000,000.00

8.08 INDEMNITY:

The contractor shall indemnify and save harmless the Village of Arlington Heights, its officers, agents and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his or her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his or her own expense, satisfy and discharge same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

8.09 CERCLA INDEMNIFICATION:

The contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the contractor, both before and after its disposal.

8.10 MATERIAL SAFETY DATA SHEETS:

It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

8.11 EQUAL EMPLOYMENT OPPORTUNITY:

In the event of the contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(f) That it will have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) legal recourse, investigative and process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; (vii) protection against retaliation. A copy of the policies shall be provided to the Department upon request.

(g) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(h) That it will include verbatim or by reference the provisions of this clause in every subcontract

it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon each subcontractor. In the same manner as with other provisions of the contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

9.00 PAYMENT

9.01 INVOICES:

Unless otherwise authorized by the Finance Director, vendor must submit single invoice copies for each purchase order immediately upon completion of shipment, or services. Partial payments may be acceptable if previously approved. If shipment is made by freight or express, original bill of lading, properly receipted, must be attached to invoice. Mail all invoices to:

VILLAGE OF ARLINGTON HEIGHTS
Finance Department, Accounts Payable Division
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

The Village provides payment in compliance with the Illinois Prompt Payment Act (50 ILCS 505/1 - 505/6).

**VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE**

Applicant Mid-American Water of Wauconda
Name
1125 N. Old Rand Rd
Address
Wauconda, IL 60084

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, Dawn Dine being first duly sworn on oath, deposes and states that he or she is President (sole owner, partner, joint ventured, President, Secretary, etc..) of Mid-American Water of Wauconda and has the authority to
(Name of Company) Wauconda
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

AFFIDAVIT OF COMPLIANCE

14

The undersigned further states that Mid-American Water of Wauconda provides a
(Name of Company)
drug free workplace pursuant to Illinois Statutes, 30 ILCS 580/1, et seq and provides compliance with
necessary requirements.

Section IV

Tax Payment

The undersigned further states that Mid-American Water is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois
Compiled Statutes, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement
regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows
the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a
condition to the right of the bidder to receive payment under any award made under the terms and
provisions of this bid.

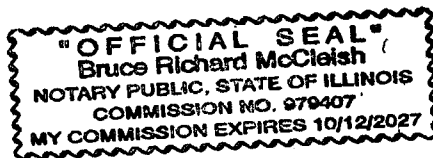
The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: Darren Dixon
(Name) Darren Dixon
(Title) President

Subscribed and sworn to before me this 28 day of January 2025
AD.

By: Bruce Richard McClish
(Notary Public)

-Seal-



**VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR: Mich - American Water of Wauconda

By: 



VENDOR QUESTIONNAIRE

Company Name: Mid-American Water of Wauconda

Address: 1125 N. Old Rand Rd

City: Wauconda State: IL Zip: 60004

Phone: 847-345-7388 E-Mail: EricLowe@MidAmericanWater.com

Commodity: + Years in Business: 27

DBE (Disadvantaged Business Enterprise) Classification: Please indicate your DBE classification below, and provide any agency certifications you have received.

- ☐ MBE (Minority-Owned Business Enterprise): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident and is African American, Hispanic American, Asian American, Native American, as well as other groups found to be disadvantaged pursuant to Section 8 (a) of the Small Business Act.
- ☐ WBE (Women-Owned Business Enterprise): A business that is at least 51 percent owned by a woman or women who are United States Citizens or lawful permanent residents of the United States.
- ☐ DOBE (Disability-Owned Business Enterprise): A business that is at least 51 percent owned by a person or group of persons with a disability, as recognized by the Americans with Disabilities Act.
- ☐ VOSB (Veteran-Owned Small Business): A business that meets the qualifications to be a small business according to the SBA, and is at least 51 percent owned, operated and controlled by a veteran.

☒ Not Applicable

Certifications:

Agency/Institution: Mid-American Water of Wauconda

Phone: 847-345-7388 Approval Date: 1/28/25

I hereby certify that the information supplied in this form is complete and correct to the best of my knowledge and belief. I authorize The Village of Arlington Heights to verify any of this information as needed.

Signature: Darren Dixon Title: President

Name: Darren Dixon Date: 1/28/25

SPECIFICATIONS
VILLAGE OF ARLINGTON HEIGHTS DEPARTMENT OF
PUBLIC WORKS AND ENGINEERING
**FURNISHING OF WATER
SERVICE MATERIALS**

GENERAL OBJECTIVE

The objective of these specification materials is for replacement of water service lines in the Village of Arlington Heights.

SCOPE OF SERVICES

The bidder shall become fully acquainted with the nature of the materials to be furnished. The proposal shall include all costs associated with furnishing all materials as specified herein. The Village reserves the right to purchase additional materials at the unit prices bid herein. Said pricing shall be in effect for 60 days after the bid date. The bidder shall provide data or proof that the materials are as specified.

PART 1 - GENERAL CONDITIONS

The bidder shall comply with the attached "General Conditions - Purchasing" unless specifically modified in these specifications.

INSTRUCTION TO BIDDERS

The bidder shall comply with the attached "Instructions to Bidders" unless specifically modified in these specifications.

DELIVERY

The Water Service Materials bid shall be delivered FOB to the Finance Department at 33 South Arlington Heights Road, Arlington Heights, Illinois, 60005. Provisions will be made to deliver these products carted, crated, or packaged so that any possible damage to the material is mitigated. Contact Public Works prior to delivery at (847) 368-5800.

PAYMENT

Payment will be made at the total bid price or the applicable unit price for additional materials and shall include all costs of furnishing and delivering the materials. No payment will be made for any material damaged in transit, or that is malfunctioning. Provisions will be made by the bidder to facilitate return or pick-up of any damaged materials at no cost to the Village, irrespective of any stated warranties.

INFORMATION AND QUESTIONS

Questions regarding this specification should be referred to Scott Schweda, Utility Superintendent at 847-368-5800.

PART 2 – DETAILED SPECIFICATIONS

WATER SERVICE MATERIALS

No substitutions will be acceptable. Fixture selection shall be at the sole discretion of the Village.

MATERIAL SPECS

1" corporation stop CC thread X Flare (Ford, McDonald, Mueller)

1" Flare Ball Curb Stop (Ford, McDonald, Mueller)

1" 45 SWV Fem FLRXFLR (Ford, McDonald, Mueller)

1" x 3/4" flare piggyback nut (Ford, McDonald, Mueller)

95E B-Box saddle type

60' roll of 1" K copper tubing

6"x12"x1"CC tapping clamp band (Cascade or Ford)

8"x12"x1"CC tapping clamp band (Cascade or Ford)

10"x12"x1"CC tapping clamp band (Cascade or Ford)

BBAF pvc C-box adapter fits 3/4" & 1" curb stop (Fits Minneapolis curb stop into 95E saddle type B-box)

BID AWARD

The Village shall award this bid based on the quality of the materials, compliance with the specifications and submittal requirements.

The Village reserves the right to waive technicalities and choose the materials that serve the best interest of the Village and its residents.

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS PUBLIC WORKS AND ENGINEERING DEPARTMENT

FURNISHING OF WATER SERVICE MATERIALS

After becoming familiar with the General Conditions, Special Conditions, Instruction to Bidders, and the Specifications herein, the undersigned proposes to furnish to the Village of Arlington Heights FOB Finance Department (33 South Arlington Heights Road, Arlington Heights, IL 60005) as follows:

#	Item Description	Quantity	Total Bid Price
1.	1" corporation stop CC thread X Flare (Ford, McDonald, Mueller)	30	1725.00
2.	1" Flare Ball Curb Stop (Ford, McDonald, Mueller)	20	2400.00
3.	1" 45 SWV Fem. FLRXFLR (Ford, McDonald, Mueller)	50	2006.00
4.	1" x 3/4" flare piggyback nut (Ford, McDonald, Mueller)	30	759.60
5.	95E B-Box saddle type	130	17,351.10
6.	60'rolls of 1" K Copper tubing	30	15,390
7.	6"x 12"x 1"CC tapping clamp (Cascade or Ford)	50	6263.50
8.	8"x 12"x 1"CC tapping clamp (Cascade or Ford)	20	2640.00
9.	10"x 12"x 1"CC tapping clamp (Cascade or Ford)	10	1771.60
10.	BBAF pvc C-box adapter fits 3/4" & 1" curb stop	80	800
		TOTAL BID PRICE INCLUDING SHIPPING	\$ 51,106.80

Materials to be delivered within 90 days of award.

BIDDER'S COMPANY NAME: Mid-American Water of Wauconda

ADDRESS: 1125 N. Old Rand Rd 60084

AGENT'S SIGNATURE:  TITLE: Outside Sales

PHONE NUMBER: 847-345-7388 DATE: 1/28/25

EMAIL: EricLowe@MidAmericanWater.com



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Resolution Approving updated Engagement Letter with Elrod Friedman LLP for Legal Services

Department: Integrated Services

Item Description:

The Village has been using Elrod Friedman for Village Legal Services for many years, billing monthly for services. Staff worked with the firm to develop a retainer agreement to cover most routine legal matters under a fixed cost rather than billing for actual hourly use. Staff conducted an analysis of the proposal compared to actual usage over the most recent 12 month period and determined that the proposal will save the Village money if usage remains the same as well as make the billing process easier for both parties. The new engagement letter will have the Village pay a retainer of \$23,000 per month routine legal matters, with other matters still charged on an hourly basis.

Staff Recommendation:

Approval of a Resolution Approving a new Engagement Letter with Elrod Friedman LLP for Legal Services

ATTACHMENTS:

1. Resolution Approving Updated Elrod Friedman Engagement Letter (Feb. '25)
2. Village of Arlington Heights - Updated Engagement Letter - Village Attorney

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING AN UPDATED VILLAGE ATTORNEY ENGAGEMENT LETTER
WITH ELROD FRIEDMAN LLP

WHEREAS, the law firm of Elrod Friedman LLP (*"Elrod Friedman"*) has served the Village as Village Attorney since October 2020; and

WHEREAS, at the request of the Village Manager, the Village and Elrod Friedman desire to update the engagement letter by which the Village has retained Elrod Friedman as Village Attorney (*"Updated Engagement Letter"*); and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village and its residents to approve the Updated Engagement Letter with Elrod Friedman;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF UPDATED ENGAGEMENT LETTER. The Village President and Board of Trustees hereby approve the Updated Engagement Letter with Elrod Friedman, in substantially the form attached to and, by this reference, made a part of this Resolution as Exhibit A.

SECTION 3. EXECUTION OF UPDATED ENGAGEMENT LETTER. The Mayor and the Village Manager are hereby authorized and directed to execute, on behalf of the Village, the Updated Engagement Letter.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of ____, 2025

Village President

ATTEST:

Village Clerk

EXHIBIT A

UPDATED ENGAGEMENT LETTER

Hart M. Passman
312.528.513
hart.passman@elrodfriedman.com

February 12, 2025

Randall Recklaus, Village Manager
Village of Arlington Heights
33 South Arlington Heights Road
Arlington Heights, IL 60005

Re: Elrod Friedman LLP Engagement

Dear Mr. Recklaus:

The purpose of this letter is to update the terms of our engagement as Village Attorney, specifically with respect to the implementation of a new fee structure involving a monthly retainer. Attached to this letter are our firm's standard terms of engagement, which include certain information concerning our fees, billing and collection policies, and other terms that will govern our relationship. Please review these terms of engagement and let me know if you have any questions concerning our policies.

If the terms described above and in the attached terms of engagement are satisfactory, please so indicate by signing and returning a pdf of this letter to me by email. The updated terms of engagement will be effective as of February 1, 2025.

Sincerely,



Hart M. Passman

Approved this _____ day of _____, 2025.

VILLAGE OF ARLINGTON HEIGHTS

By: _____

Its: _____

ELROD FRIEDMAN LLP

TERMS OF ENGAGEMENT

We appreciate your decision to retain Elrod Friedman LLP as your legal counsel.

Our engagement and the services that we will provide to you are limited to the matter identified in the accompanying letter. Any changes in the scope of our representation as described in the letter must be approved in writing. We will provide services of a strictly legal nature related to the matters described in that letter. You will provide us with the factual information and materials we require to perform the services identified in the letter, and you will make such business or technical decisions and determinations as are appropriate. You will not rely on us for business, investment, or accounting decisions, or expect us to investigate the character or credit of persons or entities with whom you may be dealing, unless otherwise specified in the letter.

We cannot guarantee the outcome of any matter. Any expression of our professional judgment regarding your matter or the potential outcome is, of course, limited by our knowledge of the facts and based on the law at the time of expression. It is also subject to any unknown or uncertain factors or conditions beyond our control.

Confidentiality and Related Matters

As a matter of professional responsibility, we are required to hold confidential all information relating to the representation of our clients, subject to certain exceptions that we will discuss with you. This professional obligation and the legal privilege for attorney-client communications exist to encourage candid and complete communication between a client and his lawyer. We can perform truly beneficial services for a client only if we are aware of all information that might be relevant to our representation. Consequently, we trust that our attorney-client relationship with you will be based on mutual confidence and unrestrained communication that will facilitate our proper representation of you.

Additionally, you should be aware that, in instances in which we represent a corporation or other entity, our client relationship is with the entity and not with its individual executives, shareholders, directors, members, managers, partners, or persons in similar positions, or with its parent, subsidiaries, or other affiliates. In those cases, our professional responsibilities are owed only to that entity, alone, and no conflict of interest will be asserted by you because we represent persons with respect to interests that are adverse to individual persons or business organizations who have a relationship with you.

The firm attempts to achieve efficiencies and savings for its clients by managing the firm's administrative operations (e.g., file storage, document duplication, word processing, accounting/billing) in the most efficient manner possible, including outsourcing certain functions to third parties. Outsourcing in this manner may require the firm to allow access by third parties to your confidential information, and in some cases, these third parties may be located outside the United States. The firm will follow applicable legal ethics rules with regard to such outsourcing and protection of confidential information.

Of course, as a governmental entity, the Village is subject to various "sunshine" laws, such as the Freedom of Information Act and the Open Meetings Act, which require certain information and activities to be accessible to the public. To the extent that we obtain any information from the Village or its officers, officials, and employees that is not subject to disclosure under applicable laws or that is not otherwise obtained in a public forum, we will treat such matters as confidential. On the other hand, if we obtain information in the course of our representation of the Village and

such information would be obtainable under applicable law by members of the public, such information would not be confidential and could be disclosed to others. We will, of course, adhere to these same information disclosure principles with our other governmental and private sector clients.

Legal Fees

Our fees for services will be determined as described in the following paragraphs.

We will perform our services to the City on a straight hourly basis. The hourly rates of our attorneys who may render services to the City are included as Appendix A to these Terms of Engagement. These rates represent a substantial discount from our standard hourly rates and are reserved only to our governmental clients for whom we serve as general counsel. We will also continue to perform services under our previously approved retainer arrangement with some modifications. The details of this arrangement are provided in Appendix B. The billing rates and retainer arrangement, including retainer amount, will be evaluated for adjustment by our firm annually. You will be notified of any hourly rate and retainer adjustment in January of each calendar year. Billing rate adjustments and the monthly retainer adjustment, if any, will be effective on January 1 of each calendar year.

Disbursements

In addition to legal fees, our statements will include out-of-pocket expenses that we have advanced on your behalf. Advanced expenses generally will include, but are not limited to, such items as travel, postage, filing, recording, outsourced photocopying, certification, and registration fees charged by governmental bodies.

During the course of our representation, it may be appropriate to hire third parties to provide services on your behalf. These services may include such things as consulting or testifying experts, investigators, providers of computerized litigation support, and court reporters. Because of the legal "work product" protection afforded to services that an attorney requests from third parties, in certain situations our firm may assume responsibility for retaining the appropriate service providers. Even if we do so, however, you will be responsible for paying all fees and expenses directly to the service providers or reimbursing us for these expenses.

Billing

We bill periodically throughout the engagement for a particular matter, and our periodic statements are due when rendered. If our fees are based primarily on the amount of our time devoted to the matter, our statements will be rendered monthly. In instances in which we represent more than one person with respect to a matter, each person that we represent is jointly and severally liable for our fees and expenses with respect to the representation. Our statements contain a concise summary of each matter for which legal services are rendered and a fee is charged.

It is the firm's policy that if an invoice remains unpaid for more than 120 days, absent extraordinary circumstances and subject to legal ethics constraints, we have the right to withdraw from this engagement, and you hereby authorize us to withdraw from all representation of you. Any unapplied deposits will be applied to outstanding balances.

Payment of our fees and costs is not contingent on the ultimate outcome of our representation, unless we have expressly agreed in writing to a contingent fee.

Questions About Our Bills

We invite you to discuss freely with us any questions that you have concerning a fee charged for any matter. We want our clients to be satisfied with both the quality of our services and the

reasonableness of the fees that we charge for those services. We will attempt to provide as much billing information as you require and in such customary form that you desire, and are willing to discuss with you any of the various billing formats we have available that best suits your needs.

Relationships with Other Clients

During our engagement, we may be asked to represent a client with respect to interests that are adverse to yours. The ethics that govern us permit us to accept such multiple representations, assuming certain conditions are met, as set forth below.

During the term of this engagement, we will not accept representation of another client to pursue interests that are directly adverse to your interests unless and until we make full disclosure to you of all the relevant facts, circumstances, and implications of our undertaking the two representations, and confirm to you in good faith that we have done so and that the following criteria are met: (i) there is no substantial relationship between any matter in which we are representing or have represented you and the matter for the other client; (ii) any confidential information that we have received from you will not be available to the lawyers and other Elrod Friedman LLP personnel involved in the representation of the other client; (iii) our effective representation of you and the discharge of our professional responsibilities to you will not be prejudiced by our representation of the other client; and (iv) the other client has also consented in writing based on our full disclosure of the relevant facts, circumstances, and implications of our undertaking the two representations. If the foregoing conditions are satisfied, we may undertake the adverse representation and all conflict issues will be deemed to have been resolved or waived by you.

By making this agreement, we are establishing the criteria that will govern the exercise of your right under applicable ethical rules to object to our representation of another client whose interests are adverse to yours. If you contest in good faith the facts underlying our confirmation to you that the specified criteria have been met, then we will have the burden of reasonably supporting those facts.

Termination

Upon completion of the matter to which this representation applies, or upon earlier termination of our relationship, the attorney-client relationship will end unless you and we have expressly agreed to a continuation with respect to other matters. We hope, of course, that such a continuation will be the case. The representation is terminable at will by either of us. The termination of the representation will not terminate your obligation to pay fees and expenses incurred prior to the termination and for any services rendered or disbursements required to implement the transition to new counsel.

* * * * *

Your agreement to this engagement constitutes your acceptance of the foregoing terms and conditions. If any of them are unacceptable to you, please advise us now so that we can resolve any differences and proceed with a clear, complete, and consistent understanding of our relationship.

ATTACHMENT A
ELROD FRIEDMAN LLP
Hourly Billing Rates Effective through December 31, 2025
Attorneys Available to Serve
VILLAGE OF ARLINGTON HEIGHTS

Name	Title	2025 Standard Rates	2025 Government Discounted Rates**	2025 Special Government Rates*
Steven M. Elrod	Partner	\$835	\$405	\$520
Peter M. Friedman	Partner	\$835	\$405	\$520
Hart M. Passman	Partner	\$795	\$390	\$495
Benjamin L. Schuster	Partner	\$790	\$375	\$495
Gregory T. Smith	Partner	\$790	\$375	\$495
Stewart J. Weiss	Partner	\$640	\$330	\$430
Kelley A. Gandurski	Partner	\$640	\$330	\$430
Brooke D. Lenneman	Partner	\$640	\$330	\$430
Caitlyn R. Culbertson	Associate	\$595	\$305	\$400
Marcus E. Martinez	Associate	\$590	\$305	\$395
Courtney P. Willits	Associate	\$550	\$285	\$370
Monica V. Pechous	Associate	\$550	\$280	\$370
Hannah R. Saed	Associate	\$395	\$245	\$345
Kelsea N. Nolot	Associate	\$395	\$245	\$345
Jamie T. Porter	Associate	\$385	\$240	\$335
Stephen A. Viz	Of Counsel	\$835	\$425	\$535
Lisa M. Starcevich	Contract Attorney	\$595	\$305	\$400
Teri L. Krcmarik	Paralegal	\$380	\$235	\$330
Kevin J. McDermott	Paralegal	\$320	\$205	\$280

Retainer	
Monthly General Retainer**	\$ 23,000.00

* The Special Government Rate is generally used for matters for which the Village is required or permitted to receive reimbursement of legal fees from third party applicants.

** Rates and the monthly retainer amount are subject to change effective January 1 of each year.

ATTACHMENT B

RETAINER AND NON-RETAINER ARRANGEMENT FOR THE VILLAGE OF ARLINGTON HEIGHTS

This Attachment describes the mechanics of the retainer arrangement for the billing of certain portions of the legal services that our law firm provides to the Village. This arrangement provides that our work will be divided into two groups; one billed at a flat monthly amount, and the other billed under our general counsel local government hourly rates, except for reimbursable matters described in Paragraph E below.

A. Retainer Amount. The amount of the monthly retainer, beginning February 1, 2025, is set forth on the chart attached as Attachment A. Out-of-pocket costs and expenses incurred in connection with matters in these services are not covered under this flat rate.

B. Matters Covered by the Retainer (“**Retainer Matters**”). Retainer Matters are as follows:

1. Representing the Village in all general corporate legal matters, including Village compliance with the requirements of the Open Meetings Act (except for challenges before the PAC or litigation in court), gift ban, ethics, and conflict of interest laws, and parliamentary procedures.
2. Handling all Freedom of Information Act requests (including challenges before the PAC, but excluding litigation).
3. Advising elected and appointed officials and Village staff on routine legal matters affecting the Village, including preparing routine written legal opinions at the request of the Village Board, the Village President, or the Village Manager.
4. Preparing routine ordinances (including, for example, Village-initiated minor refinements of existing provisions of the Village Code), resolutions and related agenda material for action by the Village Board; and reviewing ordinances and resolutions prepared by departments of the Village.
5. Attending all regular and special meetings of the Village Board.
6. Reviewing, in advance, the agendas for all regular and special meetings of the Village Board.
7. Upon request of the Village Manager or Village President, attending meetings of the Committee of the Whole of the Village Board.
8. Upon request of the Village Manager, attending weekly Senior Staff meetings.
9. Providing periodic training sessions for elected and appointed officials, and providing orientation training for each newly elected official.
10. Representing the Local Liquor Control Commissioner on general matters,

other than administrative or judicial litigation proceedings or matters where Village legal fees may be reimbursable or otherwise assessed as a penalty for enforcement purposes.

11. Keeping Village elected and appointed officials, Village Manager, and staff regularly apprised of local, state, and federal litigation that will or may affect Village operations.

C. Matters Not Covered by Retainer (“Non-Retainer Matters”). Non-Retainer Matters are as follows:

1. Legal services related to litigation, when (a) an action has actually been filed and the Village is or is likely to be substantially involved, (b) litigation by or against the Village is probable or imminent, or (c) it is contemplated that the Village will be a party to litigation.
2. Annexations.
3. Bond Issues (acting as Issuer’s Counsel), which are billed at a flat rate.
4. Special financing projects and development incentives, including Special Service Areas, Special Assessments, Tax Increment Financing, Business Districts, County Tax Assessment programs and agreements, Sales Tax Rebates, and state and federal grants.
5. Attending meetings of subsidiary boards and commissions.
6. Special use permits, planned developments, variations, and subdivisions, including, without limitation, private zoning and other development applications such as specific dockets and petitions seeking planning, subdivision, or zoning relief.
7. Preparing non-routine, major, or comprehensive amendments or re-writes to all or parts of the Village Code or zoning regulations.
8. Franchise agreement negotiations and drafting.
9. Real estate matters, including sales and acquisitions, easements, leases, and licenses.
10. Intergovernmental agreements.
11. Electoral Board proceedings.
12. Special projects assigned by the Village Manager or the Village Board.
13. Any matters not included under Retainer Matters.

D. Invoicing - Retainer Matters. The monthly retainer amount will be billed to, and paid by, the Village regardless of the amount of work actually performed by our firm during that month. It is anticipated that in some months, the dollar value of the work performed by us may exceed the monthly retainer amount, and in some months the dollar value of the work may be less than

the monthly retainer amount. The invoice that the Village receives from our firm each month will simply state the agreed retainer amount for the services rendered. No further detailed information will be provided with the monthly bill. At the end of each Village fiscal year, we will make available to you information necessary to conduct a “look-back” accounting to determine whether the retainer resulted in fair treatment for both the Village and our firm, and whether a future adjustment in the retainer amount is necessary. However, no refund or additional payment will be expected or required.

E. Invoicing - Non-Retainer Matters. The Non-Retainer Matters will be billed at the applicable hourly rates for the attorneys involved, which in all cases will be our discounted government rates (except for matters for which, under a potential Cost Recovery Ordinance or under separate agreement, the Village is required to receive reimbursement of its legal fees, for which we will use our special government discounted rates). We will never begin to bill separately for any Non-Retainer Matter until we have conferred with the Village Manager and reached an agreement that such separate billing is appropriate. The Village will receive a detailed monthly invoice for each Non-Retainer Matter. Our statements will show what specific tasks were performed, which attorney or paralegal performed each task, and the exact amount of time (in 1/10th hour increments) devoted to each task by each attorney or paralegal.



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Village Board of Trustees
2/18/2025

Item: Appointment of Ilona House to the Performing Arts Metropolis
Board of Directors, term ending February 18, 2028

Department: Integrated Services

Item Description:

Appointment and Introduction of Ilona House to the Performing Arts
Metropolis Board of Directors, term ending February 18, 2028

ATTACHMENTS:

None



**VILLAGE OF
ARLINGTON HEIGHTS**
— INC. 1887 —

**Village Board of Trustees
2/18/2025**

Item: ICON Studio - 3375 N. Arlington Heights Rd, Units A, B, G, & H - PC#24-014
Amendment to PUD Ord. #79-166, 80-105, 81-028, 81-035 & 19-002, LUV for a Barber, Beauty Salon in the M-1 District, Parking Variation

Department: Planning & Community Development

Item Description:

Previous Action

The Village Board approved a Proceed At Own Risk Declaration on December 2, 2024 with the owner of the property located at 3335-3385 N Arlington Heights Road to construct and operate the beauty salon at their own risk, subject to the conditions in the attached declaration which was executed by all parties. One of the conditions required a Plan Commission recommendation in support of the application. The petitioner has continued to work with the Village Staff in good faith in accordance with the declaration which has resulted in a public hearing at the Plan Commission on January 8th with the following request to the Village Board.

Requested Action

1. Amendment to Planned Unit Development (PUD) Ordinances; #79-166, #80-105, #81-028, #81-035, and #19-002.

Variations Required

1. Land Use Variation for a Barber, Beauty Salon in the M-1 District
2. Variation to Chapter 28, Section 10.4-2 "Schedule of Parking Requirements", to reduce the required off-street parking from 273 to 238 spaces.

Recommendation

A public hearing was held by the Plan Commission on January 8, 2025, where Commissioner Green moved and Commissioner Ennes seconded:

A motion to recommend to the Village Board of Trustees, approval of PC#24-014, an Amendment to Planned Unit Development Ordinances #79-166, #80-105, #81-028, #81-035, and #19-002.

Roll Call Vote: Commissioners Ennes, Green, Lorenzini, Sigalos, and Acting Chair Drost vote in favor. Motion carried.

Staff received a request from the petitioner to modify the conditions approved at the public hearing. The requests was reviewed and recommended for approval by the Staff Development Committee. The conditions as recommended by the Plan Commission as shown in ~~red strike through~~ with the amended conditions as recommended by staff are shown in green.

This recommendation is subject to the following variations:

1. A Land Use Variation to allow a Barber, Beauty Salon in the M-1 District, Research, Development, and Light Manufacturing District.
2. A variation to Chapter 28, Section 10.4.-2, 'Schedule of Parking Requirements', to reduce the required off-street parking from 273 to 238 spaces.

This recommendation is subject to the following conditions:

1. There shall be no more than 16,807 square feet of medical office or non-general office uses within the subject property.
2. Within six months following receipt of a notice that the Village has determined in its discretion that the on-site parking on the property is insufficient to meet the parking demand for all uses on the property, the Applicant must take all practicable steps necessary to provide additional on-site parking, provide off-site parking spaces in proximity to the property, or reduce the demand for parking by modifying the nature or intensity of the uses on the property, all to the satisfaction of the Village.
3. The Petitioner, being an agent of the property owner, shall address the following landscaping conditions no later than May 15, 2025:

~~**a. The following are required to be in conformance with Village Code:**~~

~~**i. Provide four-inch caliper shade trees at the ends of all parking rows (Chapter 28, Section 6.15B). There are islands where the tree is absent and must be replaced.**~~

~~**ii. Per Chapter 28, Section 15A, all paved areas adjoining the right-of-way shall be effectively screened with landscaping that is three feet tall. Please infill with landscaping where the screen is absent.**~~

~~**b. The following are required as part of conformance with the originally approved landscape plan:**~~

~~**i. Infill along the foundation for each building where landscaping is absent.**~~

- a. Provide two (2), four-inch caliper shade trees in the parking islands at the eastern end of the development.**
- b. Infill the foundation plantings along the north side of building 3385 and infill along the western and southern foundation of building 3345.**

4. The existing sidewalk from the entrance to the parking lot and the pavement for the accessible stall nearest to the entrance shall be replaced. Plans for these improvements shall be submitted at time of permit.

5. The Petitioner shall comply with all federal, state, and Village codes, regulations and policies.

ATTACHMENTS:

- 1. PC Staff Report
- 2. PC Minutes 1-8-25
- 3. Executed Proceed at Own Risk Declaration Executed
- 4. Aerial
- 5. Project Narrative
- 6. Plat of Survey
- 7. Land Use Justification
- 8. Bike Parking
- 9. Floor Plan
- 10. Operation Description
- 11. Parking Study
- 12. Ord. 19-002
- 13. AEP - Tenant List Origin
- 14. Round 1 Comments
- 15. Round 2 Comments



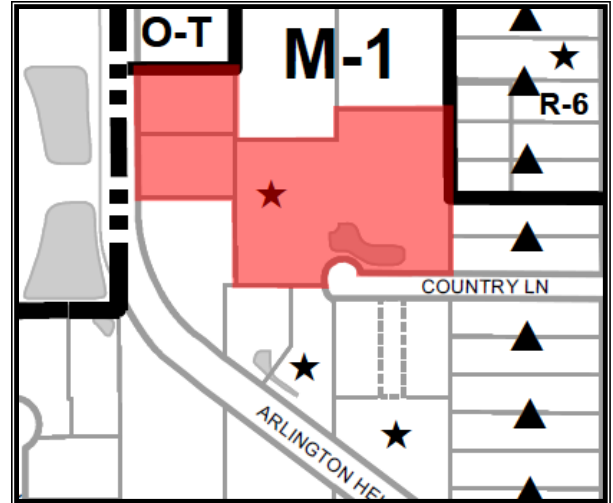
VILLAGE OF ARLINGTON HEIGHTS **STAFF DEVELOPMENT** **COMMITTEE REPORT**

Temp File Number: PC 24-014
Project Title: ICON Studio
Address: 3375 N. Arlington Heights Rd, Units A, B, G, & H
PIN: 03-08-100-035, 03-08-100-03
 03-08-100-040

To: Plan Commission
Prepared By: Rachel Hitzemann, Dev. Planner II
Meeting Date: January 8, 2025
Date Prepared: October 29, 2024

Petitioner: Artemiy Novik
Address: 3375 N. Arlington Heights Rd, Unit A
 Arlington Heights, IL 60004

Existing Zoning: M-1: Research, Development, and Light Manufacturing District
Comprehensive Plan: R&D, Mfg., Warehousing



SURROUNDING LAND USES

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	M-1: Research, Development, and Light Manufacturing District	Multi-Tenant Flex Office/Industrial Center	RD, Mfg, Warehouse
South	M-1: Research, Development, and Light Manufacturing District	Signature Square North Office Complex	RD, Mfg, Warehouse
East	M-1: Research, Development, and Light Manufacturing District; R-6: Multiple Family Dwelling District	Graycon Office Center; Timber Court Condominiums	RD, Mfg, Warehouse; Moderate Density Multi-Family
West	M-1: Research, Development, and Light Manufacturing District	Multi-Tenant Flex Office/Industrial Center	RD, Mfg, Warehouse

Requested Action

1. Amendment to Planned Unit Development (PUD) Ordinances; #79-166, #80-105, #81-028, #81-035, and #19-002.

Variations Required

1. Land Use Variation for a Barber, Beauty Salon in the M-1 District
2. Variation to Chapter 28, Section 10.4-2 "Schedule of Parking Requirements", to reduce the required off-street parking from 273 to 238 spaces.

Project Background

The subject property is approximately 7.60 acres and is located south of the intersection of North Arlington Heights Road and Boeger Dr. on the northern side of the Village. The property is occupied by an existing office development composed of seven, one-story buildings totaling approximately 73,000 square feet of floor space. The development was approved as a PUD in 1979 with three subsequent amendments in 1980, 1981, and 2019. Access to the site comes from two full access non-signalized curb cuts onto Arlington Heights Road (one of which being on the neighboring property to the north but accessible through a driveway connection to that property and authorized via an existing easement), and a curb cut on Country Lane.

The petitioner, ICON Studio, recently applied for a building permit to remodel units A, B, G, & H of the 3375 N Arlington Heights Rd building to outfit them for a beauty salon. The units have a combined area of approximately 2,557 square feet. During the permit review process, it was identified that Beauty Salons are not a permitted use in the M-1 District, and that a Land Use Variation would be required before the business could proceed with obtaining a building permit. The petitioner has already signed a lease for the subject units.

ICON Studio provides a variety of beauty services to their customers, including hair treatments and coloring, makeup, manicures, pedicures, and more. The floor plan consists of a reception area, a hair salon, a nail salon, four private facial rooms, a small office, and a breakroom with a kitchenette for employees. The proposed beauty salon will have 14 employees in total. Their hours of operation are Mondays-Fridays, 9:00am-7:00pm and Saturdays 8:00am-6:00pm.

In 2019 the Village Board passed Ordinance 19-002, which approved a variance to reduce the required off-street parking requirement from 266 to 238. Additionally, the ordinance provided conditions that required the property owner to install a 15-space bicycle rack and receive a PUD Amendment and parking variation for any future medical office uses exceeding 14,419 square feet in the complex.

Zoning and Comprehensive Plan

The subject property is zoned M-1 Research, Development and Light Manufacturing District. The proposed Beauty Salon use is not permitted in the M-1 District. Therefore, a Land Use Variation to allow a Beauty Salon required. The petitioner has provided a written response to each of the four hardship criteria necessary for land use variation approval, which criteria have been included below for reference and which response has been included in the packet transmitted to the Plan Commissioners and placed online as part of the record for this application:

- **The proposed use will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.**
- **The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.**
- **The proposed variation is in harmony with the spirit and intent of this Chapter.**
- **The variance requested is the minimum variance necessary to allow reasonable use of the property.**

The Staff Development Committee has reviewed the petitioner's response to the approval criteria and believe that the necessary standards for approval have been met.

The Comprehensive Plan designates this site as "Research & Development, Manufacturing and Warehousing", which corresponds with the current M-1 zoning. However, the property layout, single-story architecture and the absence of loading docks within this complex does not compare to typical manufacturing buildings. Instead, the design of this property is more

closely related to an office or business park/ complex. This is evident in the type of uses the complex attracts. So, while the proposed use is more similar to a commercial use, a beauty salon is compatible with other permitted uses within this office complex, including medical spas and wellness centers. These commercial uses would not be suitable for a complex geared toward manufacturing and distributing, but are suitable in this particular location.

Building, Site and Landscaping

The Petitioner has received a permit for interior demolition, but cannot receive their interior build out permit until they receive zoning approval through a Land Use Variation.

During review of this application, the Planning and Community Development Department inspected the site and observed areas where landscaping has fallen out of compliance with the approved PUD landscape plan. The Village has notified the property owner that of landscaping deficiencies that will be handled as part of Code Enforcement.

The Engineering Department noted that the existing sidewalk from the entrance to the parking lot and the pavement for the accessible stall nearest to the entrance is in disrepair. It was recommended that both be addressed at the time of building permit.

Parking and Traffic:

The following parking table shows the code required off-street parking for the property based on the land use classification of the existing tenants as well as the proposed Beauty Salon. The table indicates a requirement for 268 parking spaces with a parking deficit of 30 spaces, which is two additional spaces from the 2019 PUD amendment.

Table I: Office Complex Parking Requirements

Tenant	Use	Building SF	Parking ratio	Stalls Required	Medical SF	Comm. SF	Office / Vacant SF
Vacant	Vacant	1,724	300	6			1,724
Northwest Suburban Pediatrics	Medical Office	1,878	200	9	1,878		
Ruta Naturals - Spa Studio	Beauty Salon	730	250	3		730	
Dr. Jeena Jacob, Psychotherapy	Office	850	300	3			850
Central Family Care	Medical Office	2,060	200	10	2,060		
Weight Loss Clinic Janusz Mejer MD	Medical Office	1,570	200	8	1,570		
Arlington Insurance Services	Office	1,620	300	5			1,620
Dr. McEvers, Psychotherapy	Office	660	300	2			660
Bact Process Systems, Inc.	Office	2,816	300	9			2,816
Family Medical Supply	Office	756	300	3			756
Sassack Family Acupuncture	Medical Office	1,018	200	5	1,018		
Lake Cook Behavioral Health	Office	1,600	300	5			1,600
Vacant	Vacant	800	300	3			800

Vacant	Vacant	1,015	300	3			1,015
Family Tree Holistic Health	Medical Office	1,015	200	5	1,015		
Breathe Easy Wellness LLC	Massage Parlor (Beauty Salon)	715	250	3		715	
Amicus Home Health, LLC	Office	800	300	3			800
Dawe's, LLC	Office	4,832	300	16			4,832
Cooperative Computer Services	Office	5,518	300	18			5,518
Ak exteriors, Inc	Office	800	300	3			800
Geoses Corporation	Office	440	300	1			440
O&E Consulting	Vacant	1,422	300	5			1,422
Primelite Equipment, LLC	Office	968	300	3			968
The Perfect Workout	Personal Trainer	800	250	3		800	
Vacant	Office	800	300	3			800
Vacant	Office	1,600	300	5			1,600
Murray Grishaber, LLC (accountant)	Office	1,005	300	3			1,005
Biztegy Analytics, Inc.	Office	1,025	300	3			1,025
Authentic Self Psychological	Office	795	300	3			795
WestSky Inc.	Contactor Office	800	300	3			800
ICON Studio	Beauty Salon	2,983	250	12		2,983	
Skinovatio Medical Spa	Medical Office	2,455	200	12	2,455		
Arlington Counseling Associates	Office	3,200	300	11			3,200
Counseling Center of Arlington Heights LLC	Office	757	300	3			757
Neuropsychological Services PC	Office	1,045	300	3			1,045
Rejuvii (IV Therapy)	Medical Office	1,583	200	8	1,583		
Vacant	Vacant	1,617	300	5			1,617
Autism Care Therapy (office/counseling)	Office	7,180	300	24			7,180
Verinon Tech Services	Office	10,360	300	35			10,360
Total Required (Per Code)		73,612 SF		268 Spaces	11,579 SF	5,228 SF	56,805 SF
Total Provided				238 Spaces			
SURPLUS/ (DEFICIT)				(-30) 12%			

As noted above, the petitioner has requested the following parking variation:

- **Chapter 28, Section 10.4-2, to allow 238 parking spaces where code requires 268 parking spaces (12% Deficit).**

To ensure that the 238 shared parking spaces located on the site are suitable for the existing parking demand within the multi-tenant complex, staff required the petitioner conduct a parking survey over three days (one of which was a Saturday) to identify existing parking demand of the office complex. The survey found that the parking demand peaked at 59 spaces (25% capacity) at 6:00pm on a Thursday in September. On Saturdays the parking demand was less than 20%. This is lower than the utilization during the 2018 review which indicated peak parking of 126 vehicles with a similar mix of uses. If the vacant office spaces were occupied, they would add 19 vehicles based on code. Adding that potential demand with the existing utilization equals a potential for 78 spaces utilized. If the 5,228 square feet of non-general office was further developed into medical offices, it would add another 6 vehicles, for a total of 84 spaces utilized. Staff has reviewed the parking survey and found that the analysis indicates the parking supply on the property is adequate for the parking demand with the proposed use.

Table II: Parking Demand

Parking Demand	Existing	Vacant Spaces Occupied	Non-General Office to Medical
Peak Times (Thursday)	59 spaces (25% Capacity)	78 spaces (33% Capacity)	84 spaces (35% Capacity)
Saturday	37 spaces (16% Capacity)	56 spaces (24 % Capacity)	62 spaces (26% Capacity)

In addition to approving a parking variation, Ordinance 19-002 also required the following: The square footage of all medical uses within the planned unit development shall be limited to 14,419 square feet. Any future expansion of medical uses beyond the total 14,419 square feet shall require a planned unit development amendment and parking variation. According to the latest survey, medical office space accounts for 11,579 square feet and non-general office space, such as salons, accounts for 5,228 square feet. While the office space is below the 14,419 square feet of medical office limit set by the 2019 PUD Amendment, the additional non-office space may potentially create a larger parking demand in the future. For this reason, staff would recommend modifying the 2019 PUD amendment condition to limit the square footage of all medical uses and non-general office within the planned unit development to 16,807 square feet. Any future expansion of medical and non-general office uses beyond the total 16,807 square feet shall require a planned unit development amendment and parking variation.

The current proposed mix of uses creates a code requirement of 268 spaces. Leading to a variation of 30 spaces. If the proposed 16,807 square feet of non-general office space were utilized as purely medical office, the required parking requirement would be 273 spaces. Based on the parking study above, staff would recommend for the additional parking variation to allow flexibility in tenanting the 16,807 square feet of non-general office.

The table below demonstrates the parking requirements for three items: (1) the existing parking requirements with vacant spaces calculated at 1 space per 300 square feet (professional office); (2) the petitioners request to allow a beauty salon; and (3) the SDC Recommendation to limit medical office and non-general office to 16,807 square-feet. The

chart illustrates how a limit on non-general office space would mitigate the variation and potential parking demand as the intensity and demand of such uses varies.

Table III: Potential Parking Variations

	Existing		Petitioner Request		SDC Recommended	
	Total Area	Spaces	Total Area	Spaces	Total Area	Spaces
Professional Office 1 space/300 s.f.	59,788 s.f.	199	56,805 s.f.	189	56,805 s.f.	189
Medical Office 1 space/200 s.f.	11,579 s.f.	58	11,579 s.f.	58	-	-
Commercial 1 space/ 250 s.f.	2,245 s.f.	9	5,228 s.f.	21	-	-
Combined Medical Office and Commercial 1 space/ 200 s.f.	-	-	-	-	16,807 s.f	84
Provided Parking	238		238		238	
Required Parking	266		268		273	
SURPLUS/(DEFICIT)	(28) 10.5%		(30) 11%		(35) 13%	

The proposed use increases the parking demand on the subject property, so compliance with the bicycle parking regulations is required. For a beauty salon, bicycle parking is required at one space for every 5,000 square feet of floor area, with a minimum of 2 bicycle parking spaces required. Therefore, 2 bicycle parking spaces are required. Per the previous 2019 Amendment, the property owner installed a 15-space bicycle rack. The installed rack can accommodate the increased requirement and no new spaces are required at this time.

RECOMMENDATION

The Staff Development Committee (SDC) reviewed the proposed Amendment to Planned Unit Development (PUD) Ordinances; #79-166, #80-105, #81-028, #81-035, and #19-002, along with the following variations to Chapter 28 of the Municipal Code.

1. Land Use Variation to allow a Barber, Beauty Salon in the M-1 District Research, Development, and Light Manufacturing District.
2. Variation to Chapter 28, Section 10.4-2 "Schedule of Parking Requirements", to reduce the required off-street parking from 273 to 238 spaces.

The Staff Development Committee recommends **APPROVAL** of the application subject to the following conditions:

1. There shall be no more than 16,807 square feet of medical office or non-general office uses within the subject property.
2. If a parking problem exists after compliance with Condition #1, which shall be determined at the discretion of the Village, the property owner shall reduce the amount of medical office space and/or non-general office occupancy or provide additional parking to the satisfaction of the Village.
3. The Petitioner, being an agent of the property owner, shall address the following landscaping conditions no later than May 15, 2025. Should installation of landscaping

not take place, the Village will enforce landscape installation requirements separate via the code enforcement process. :

- a. Provide 4-inch caliper shade trees at the ends of all parking rows (Chapter 28, Section 6.15b). There are islands where the tree is absent and must be replaced.
 - b. Infill along the foundation for each building where landscaping is absent.
 - c. Per Chapter 28, section 6.15a, all paved areas adjoining the right of way shall be effectively screened with landscaping that is three feet tall. Please infill with landscaping where the screen is absent.
4. The existing sidewalk from the entrance to the parking lot and the pavement for the accessible stall nearest to the entrance shall be replaced. Plans for these improvements shall be submitted at time of permit.
 5. The petitioner shall comply with all Federal, State, and Village Codes, Regulations, and Policies.

January 2, 2025

Michael Lysicatos, Assistant Director of Planning and Community Development

Cc: Randy Recklaus, Village Manager
All Department Heads

APPROVED

PLAN

REPORT OF THE PROCEEDINGS OF A PUBLIC HEARING BEFORE THE VILLAGE OF ARLINGTON HEIGHTS PLAN COMMISSION

COMMISSION

RE: ICON STUDIO - 3375 NORTH ARLINGTON HEIGHTS ROAD, UNITS A, B, G & H -
PC #24-014
LAND USE VARIATION FOR A BEAUTY SALON IN THE M-1 DISTRICT

REPORT OF PROCEEDINGS had before the Village of
Arlington Heights Plan Commission Meeting taken at the Arlington Heights Village
Hall, 33 South Arlington Heights Road, 3rd Floor Board Room, Arlington Heights,
Illinois on the 8th day of January, 2025 at the hour of 7:30 p.m.

MEMBERS PRESENT:

GEORGE DROST, Acting Chairperson
JOE LORENZINI
BRUCE GREEN
TERRY ENNES
JOHN SIGALOS

ALSO PRESENT:

MICHAEL LYSICATOS, Assistant Director of Planning and Community Development
RACHEL HITZEMANN, Development Planner II
DARKO BOJIN, Assistant Planner

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ACTING CHAIRPERSON DROST: I'm going to call the Plan Commission meeting to order. So, if you would rise please, and we're going to say the Pledge of Allegiance to the flag.

(Pledge of Allegiance recited.)

ACTING CHAIRPERSON DROST: Thanks.

Call of the roll, please, Ms. Rachel.

MS. HITZEMANN: Yes.

Dawson.

(No response.)

MS. HITZEMANN: Drost.

ACTING CHAIRPERSON DROST: Here.

MS. HITZEMANN: Ennes.

COMMISSIONER ENNES: Here.

MS. HITZEMANN: Green.

COMMISSIONER GREEN: Here.

MS. HITZEMANN: Jensen.

(No response.)

MS. HITZEMANN: Lorenzini.

(No response.)

MS. HITZEMANN: Sigalos.

COMMISSIONER SIGALOS: Here.

MS. HITZEMANN: Cherwin.

(No response.)

ACTING CHAIRPERSON DROST: Yes.

We'll note that there is not a quorum, but --

COMMISSIONER GREEN: But Joe is on the way.

ACTING CHAIRPERSON DROST: -- we have one on the way.

COMMISSIONER GREEN: Commissioner Lorenzini will be here, and there he is.

ACTING CHAIRPERSON DROST: Okay.

COMMISSIONER GREEN: Hey, Joe, say here. Joe, say here.

COMMISSIONER LORENZINI: Here.

COMMISSIONER GREEN: Easier.

ACTING CHAIRPERSON DROST: Okay, we've got a quorum. Sorry for the lack of continuity here. We're going to get down to business.

First item is the approval of the minutes, and we'll do both of those: The Cherepovich Tattoo at 417 South Arlington Heights Road, and the Annual Review of the Comprehensive Plan.

COMMISSIONER ENNES: I'll make a motion to approve the minutes.

ACTING CHAIRPERSON DROST: Is there a second?

COMMISSIONER SIGALOS: I'll second.

ACTING CHAIRPERSON DROST: Any comment?

COMMISSIONER LORENZINI: I have to abstain.

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ACTING CHAIRPERSON DROST: All those in favor, say aye.
(Chorus of ayes.)

COMMISSIONER GREEN: I have to abstain; I was not there.

ACTING CHAIRPERSON DROST: Any opposed, same sign.
(No response.)

ACTING CHAIRPERSON DROST: Hearing none, the motion passes to
approve the minutes.

MR. LYSICATOS: So, through the Chair, just a point of --

ACTING CHAIRPERSON DROST: Yes, order?

MR. LYSICATOS: Yes. Do we want to appoint, vote on a chair?

ACTING CHAIRPERSON DROST: Oh, yes.

COMMISSIONER GREEN: I would like to recommend George to take over
for tonight.

ACTING CHAIRPERSON DROST: Effective as of 7:30 this evening.

COMMISSIONER GREEN: Right.

ACTING CHAIRPERSON DROST: It's retroactive.

COMMISSIONER ENNES: I'll second that.

COMMISSIONER GREEN: All those in favor say aye.
(Chorus of ayes.)

MR. LYSICATOS: Thank you. And for the record, also on the minutes,
Commissioner Lorenzini and Commissioner Green abstained, correct?

COMMISSIONER LORENZINI: Correct.

COMMISSIONER GREEN: Correct, yes.

MR. LYSICATOS: Thank you, appreciate that.

ACTING CHAIRPERSON DROST: You've got it. We're going to get
organized.

All right, the first matter before us is the ICON Studio. Is the
Petitioner here? Come forward, please.

MR. NOVIK: Good evening.

ACTING CHAIRPERSON DROST: Good. You are here a second time?

MR. NOVIK: Yes.

ACTING CHAIRPERSON DROST: But I'm still going to swear you in.
Would you raise your right hand?

(Witness sworn.)

ACTING CHAIRPERSON DROST: Okay, and we have maybe a little
summary of what you're expecting. Oh, one other item, have you read this sheet which is the
conditions of approval should you approve them?

MR. LYSICATOS: Well, we sent an e-mail of the modified conditions.

MR. NOVIK: Oh, yes, yes. Yes, yes.

ACTING CHAIRPERSON DROST: So, are there any items that you have
any concerns about or objections to?

MR. NOVIK: No.

ACTING CHAIRPERSON DROST: Okay, then please continue. Your
name and spelling?

MR. NOVIK: Yes. My name is Artemiy, so I'm founder of ICON Studio.
We're planning to open our beauty salon; it's going to be like a beauty salon for a person who

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wants to get like a change in image and get hairstyles. My wife, actually she's a nail technician. She's going to be working with me, so she's going to be controlling like other parts of my studio. So, we're trying to open there like a good hair salon in Arlington Heights, making good services for people.

Actually, one more thing, I have another type of business. It's like transplantation of the hair, it's like a consultation to, you know, people can come in and get like a consultation for hair transplant. So, this is, yes.

ACTING CHAIRPERSON DROST: Yes, and so you were here before.

MR. NOVIK: Yes.

ACTING CHAIRPERSON DROST: What was the reason that you're here the second time?

MR. NOVIK: Today?

ACTING CHAIRPERSON DROST: Yes.

MR. NOVIK: To get like a zoning change.

ACTING CHAIRPERSON DROST: A zoning change, all right. Okay, and we'll hear that. Anything else to add to the record?

MR. NOVIK: No.

ACTING CHAIRPERSON DROST: So, I'll call upon the Staff to provide us with the Staff report.

MS. HITZEMANN: Just to clarify, I'm not sure that he has been in front of the Plan Commission before.

ACTING CHAIRPERSON DROST: Oh, I see, okay.

MS. HITZEMANN: It was the Conceptual.

ACTING CHAIRPERSON DROST: Oh, Conceptual, all right. Sorry about that, but we'll clear it up. It will look good when we get done.

MR. NOVIK: Sorry, for me it's like something new. I'm the artist, and for me it's something new.

ACTING CHAIRPERSON DROST: Yes.

MS. HITZEMANN: Oh, we also need to certify that the public notice has been done.

ACTING CHAIRPERSON DROST: Oh, yes. Was public notice given?

MR. NOVIK: Yes, yes.

ACTING CHAIRPERSON DROST: Okay, in what form?

MR. NOVIK: Letters, yes.

ACTING CHAIRPERSON DROST: Okay, thank you. Letters and the sign?

MS. HITZEMANN: And it was also posted in the Herald.

MR. NOVIK: Yes, yes, and the two signs.

ACTING CHAIRPERSON DROST: And the signs, okay.

MR. NOVIK: Two signs, yes.

ACTING CHAIRPERSON DROST: So, we're in compliance with that and we can proceed now with the Staff report.

MS. HITZEMANN: Yes.

Good evening, Commissioners. So, the property in question for this petition is located at 3375 North Arlington Heights Road within a multi-tenant office building. The property is zoned M-1 Research Development and Light Manufacturing District, and is classified as R&D, Manufacturing and Warehousing within the Comprehensive Plan Land Use Map. The

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property is also located within the Arlington Office Complex PUD.

Petitioner intends to lease and remodel Units A, B, G and H of the building to outfit them for a beauty salon. The units have a combined area of approximately 2,557 square feet. Beauty salons are not permitted within the M-1 District or the PUD, and as such, a PUD amendment to allow a land use variation is requested with this petition for this business to operate at this location.

The property shown here in red is located off East Country Lane between North Arlington Heights Road and Old Arlington Heights Road and is south of Dundee Road which is a few blocks to the north.

ICON intends to lease approximately 2,557 square feet of space that will include four facial rooms, one nail salon, one hair salon, and a makeup counter. There will be an estimated 14 employees, and the hours will be Monday through Friday, 9:00 a.m. to 7:00 p.m., and Saturday, 8:00 a.m. to 6:00 p.m.

So, with the new use, parking for this complex will be at a deficit of 30 spaces or 12 percent. Staff had the Petitioner conduct a parking study or analysis that show the existing peak capacity on Thursdays with 59 spaces occupied, which is about 25 percent capacity of the parking lot. At the owner's request, and due to the recent decline in office uses, Staff calculated what the parking demand would be if the current vacant spaces were occupied as office and if the current non-general office spaces were utilized as medical. Even with full occupancy and non-general office spaces being used as medical, the parking demand would be 84 spaces or 35 percent capacity of the lot. With this, Staff is recommending a condition that there will be no more than 16,807 square feet of medical or non-general office uses within the complex. This allows the owner some leeway in future uses.

The Staff Development Committee recommends approval of the PUD amendment for land use variation for a beauty salon within the M-1 District and parking variation subject to the conditions included in the Staff report and listed on the slide. With that, that concludes my presentation.

ACTING CHAIRPERSON DROST: Okay.

COMMISSIONER GREEN: I'd like to make a motion to enter the Staff report into the record.

ACTING CHAIRPERSON DROST: Is there a second?

COMMISSIONER LORENZINI: I'll second.

ACTING CHAIRPERSON DROST: Any comment, further comment?

(No response.)

ACTING CHAIRPERSON DROST: Okay, those in favor?

(Chorus of ayes.)

ACTING CHAIRPERSON DROST: Any opposed, same sign?

(No response.)

ACTING CHAIRPERSON DROST: Hearing none, the Staff report is entered. We'll start with any comments from the Commissioners.

(No response.)

ACTING CHAIRPERSON DROST: None? So, I'll go to the audience. Is there anybody in the audience that has any comments?

(No response.)

ACTING CHAIRPERSON DROST: All right, so I'll come back to the Commissioners and we can start with Commissioner Sigalos.

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John?

COMMISSIONER SIGALOS: No, I really don't. I was at the Conceptual Plan Review and I understand your business there. So, no, I really don't have any questions at this point.

COMMISSIONER ENNES: I have a couple of questions. As a tenant in an office building like that, the tenants over there have little signs identifying their business.

MR. NOVIK: Yes, there's going to be.

COMMISSIONER ENNES: Part of the PUD?

MR. NOVIK: Yes.

COMMISSIONER ENNES: As a salon, will you have, what kind of signage will you need?

MR. NOVIK: It's going to be like the name of the salon.

COMMISSIONER ENNES: Will this be a lighted sign?

MR. NOVIK: Oh, I think no, you know, because we have like a little more private studio. It's not like, it's going to be like only by appointments. So, it's not like for public, so yes.

COMMISSIONER ENNES: Okay, I have a question for Staff. When we have a tenant, a proposed tenant -- you have a signed lease already?

MR. NOVIK: Yes.

COMMISSIONER ENNES: When we have a tenant looking for a variance, why isn't this the responsibility of the property owner to come and request a variance on their property?

MS. HITZEMANN: So, I mean, in a perfect world, I think that would be the case, that the owner would request it.

COMMISSIONER ENNES: Arlington Heights is in a perfect world.

MS. HITZEMANN: I think that it typically falls on the person requesting it in terms of, you know, the owner could find somebody else who has a business that would be permitted already and not needing to go through this extra process. So, I think in their eyes, maybe they don't want to take on the potential work and cost of doing that and really placed it on the future tenant if they really want to be in that location.

COMMISSIONER ENNES: But as the Village, if we're going to grant a variance to somebody's property, that's a legal definition, it's something that affects --

MS. HITZEMANN: So, we do require that the owner sign off that they know that this petition is happening and that they are okay with it. So, they are --

COMMISSIONER ENNES: So, they have approved it, but --

MS. HITZEMANN: Yes.

COMMISSIONER ENNES: -- we haven't gotten it. Did I miss that? Is that something we got in the record?

MS. HITZEMANN: So, that is included as part of their Plan Commission application. I don't believe that we typically include it with the packet, but it is --

MR. LYSICATOS: We don't typically include the affidavit of ownerships, and we've -- I'm sorry, I didn't mean to --

MS. HITZEMANN: Go ahead.

MR. LYSICATOS: We received an affidavit of ownership from both property owners. There's two property owners within the PUD. We received that affidavit from both property owners and actually have been coordinating with Mr. Novik as well as representatives of

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the ownership group of the building as well. So, we have a clear understanding that they've seen the recommendations and know that this is moving forward. So, we've had coordination from the owner as well as the lessee, and that is the actual lead Petitioner on this.

COMMISSIONER ENNES: So, this prospective tenant ends up paying for parking studies and everything?

MS. HITZEMANN: So, in this case, the parking study was waived. It was more of a parking survey, so depending on the project and Staff's analysis of if that needs to be done or not. Typically, the bigger projects that are done by kind of those bigger developers will require a full parking study. In this case, we usually deal with like a parking survey where they just kind of go out and survey how many cars are out there at a certain point of time. So, it's not as cost and labor intensive.

MR. LYSICATOS: It's essentially at the discretion of the owner. If the owner, you know, wants the Petitioner to handle that part of it, that's up to them. If they feel that it's not going to burden their ability to fill the space, they may do that. They may decide they want to be the lead applicant. It's quite common to have the petitioners that will be operating the businesses be the lead petitioner even within a PUD, but we see it different ways, and that's a good question.

COMMISSIONER ENNES: I'm certainly okay with the landlord pushing that expense, that responsibility down to the tenant if he's got so many tenants banging on the doors to try to get in in these days of high vacancy, but I do think it's good to know that we have requested and gotten the property owner's approval.

MS. HITZEMANN: Yes, and that's required for any application.

COMMISSIONER ENNES: I'm not going to worry then; that's good to know.

MR. LYSICATOS: Yes.

COMMISSIONER ENNES: That's all I have.

ACTING CHAIRPERSON DROST: Yes, adding to that, many times it's like Jack and the Beanstalk, you know, where you come back with beans in your hand and, you know, the owner says what the heck are you doing, where you have these perhaps costly improvements in landscape and improvement on the driveway because part of the Plan Commission's opportunities are to, or the Planning Department is to remedy items that may have been neglected over a period of time, and especially on order projects.

So, that's a good question. So, if we recommend more cost-related items to this petition, we just, you know, don't want your landlord to yell at you, what did you do, what were you thinking, but you have a good relationship?

MR. NOVIK: Yes, yes. Absolutely.

ACTING CHAIRPERSON DROST: Is the landlord here? Okay, so you are there. Yes, that's the other question, and so you're supportive of the project, okay.

MR. NOVIK: So, yes, we're going to be good. Yes, definitely.

ACTING CHAIRPERSON DROST: All right, great.

COMMISSIONER ENNES: I should have started with a different question.

MR. LYSICATOS: No bad questions.

ACTING CHAIRPERSON DROST: My question is, yes, asked and answered.

Commissioner Green?

COMMISSIONER GREEN: Well, now seeing that the landlords are here, I don't have any questions. Terry took care of all those. I think it's a great project. I think it's a

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good fit.

MR. NOVIK: Thanks so much. Thanks.

COMMISSIONER LORENZINI: Yes, Mr. Novik, have you done or run another business similar to this?

MR. NOVIK: No, not in the United States. I was running the same business in Moscow in Russia. So, I have the experience. In the United States, for me it's something a little bit new one, but I'm going to be good with it.

COMMISSIONER LORENZINI: You know, I compliment you. It seems like a pretty ambitious plan.

MR. NOVIK: Yes, yes. I have a huge experience in this, you know, in this business. How it works, you know, how to work with people and how to, you know, create like a good team and, you know, a good salon.

COMMISSIONER LORENZINI: Do you have any clients lined up or any --

MR. NOVIK: Yes, I have like a lot. A lot, yes, a lot. They're waiting, they're waiting.

COMMISSIONER LORENZINI: Okay, well, it sounds good.

MR. NOVIK: I promised them I'm going to open somewhere before the New Year, but we're still in, you know --

COMMISSIONER LORENZINI: I'd say it's pretty ambitious and I wish you luck.

MR. NOVIK: Yes, thank you so much. Thanks.

ACTING CHAIRPERSON DROST: And were you in the community before to develop or to introduce your talents to our Arlington Heights community?

MR. NOVIK: Not in Arlington Heights. I worked before in Buffalo Grove.

ACTING CHAIRPERSON DROST: Oh, well, that's close.

MR. NOVIK: Yes, yes, yes. I want to move to --

ACTING CHAIRPERSON DROST: I'd say that you aren't a stranger per se to the northwest suburbs because we have businesses that do attract people from outside Arlington Heights, believe it or not.

MR. NOVIK: Yes.

ACTING CHAIRPERSON DROST: So, it's good to, you know, have that traffic. What kind of licensing or what kind of special certificates do you need to do what you do?

MR. NOVIK: I need a certificate for a business like, I have not worked with that yet so I'm in the process, so I think it's like a Village --

ACTING CHAIRPERSON DROST: The Village business license?

MR. NOVIK: Yes, business license, yes. I have my license like a barber license. My wife, she has the license. So, it's going to be, yes, just the license from the Village for our business.

ACTING CHAIRPERSON DROST: Yes, what about in the hair restoration business?

MR. NOVIK: It's going to be like more a consultation business. So, it's not like, nothing --

ACTING CHAIRPERSON DROST: Just consultation, you don't actually do the --

MR. NOVIK: Yes, yes. Yes, I work with a few good clinics in Milwaukee and I consult, make the consultation for people here and send them to Milwaukee.

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ACTING CHAIRPERSON DROST: I see, so you're like a finder.

MR. NOVIK: Yes, yes.

ACTING CHAIRPERSON DROST: Sort of a referral, or you refer them to the --

MR. NOVIK: Yes. I worked with, you know, with the transplant before, and you know, here it's a pretty long process for me to start another, you know, to start again to do this. So, for me, it's much easier to send the people to, you know, to the specialists.

ACTING CHAIRPERSON DROST: You see the signs on the tollway, Brian Urlacher, you know, had the --

MR. NOVIK: Yes.

ACTING CHAIRPERSON DROST: Is that what you're --

MR. NOVIK: No.

ACTING CHAIRPERSON DROST: All right, well, good. I don't have any further questions and we closed the public. So, anybody want to come up with the --

COMMISSIONER GREEN: I would like to make a motion.

A motion to recommend to the Village Board of Trustees approval of an amendment to Planned Unit Development (PUD) Ordinances #79-166, #80-105, #81-028, #81-035 and #19-002.

This recommendation is subject to the following variations:

- 1. A Land Use Variation to allow a barber/beauty salon in the M-1 Research, Development and Light Manufacturing District.**
- 2. A Variation to Chapter 28, Section 10.4-2, *Schedule of Parking Requirements*, to reduce the required off-street parking from 273 to 238 spaces.**

This recommendation is subject to the following conditions:

- 1. There shall be no more than 16,807 square feet of medical office or non-general office uses within the subject property.**
- 2. Within six months following receipt of a notice that the Village has determined in its discretion that the on-site parking on the property is insufficient to meet the parking demand for all uses on the property, the Applicant must take all practicable steps necessary to provide additional on-site parking, provide off-site parking spaces in proximity to the property, or reduce the demand for parking by modifying the nature or intensity of the uses on the property, all to the satisfaction of the Village.**
- 3. The Petitioner, being an agent of the property owner, shall address the following landscaping conditions no later than May 15, 2025:**
 - a. The following are required to be in conformance with Village Code:**
 - i. Provide four-inch caliper shade trees at the ends of all parking rows (Chapter 28, Section 6.15B). There are islands where the tree is absent and must be replaced.**
 - ii. Per Chapter 28, Section 15A, all paved areas adjoining the right-of-way shall be effectively screened with landscaping that is three feet tall. Please infill with landscaping where the screen is absent.**

APPROVED

- b. The following are required as part of conformance with the originally approved landscape plan:
 - i. Infill along the foundation for each building where landscaping is absent.
4. The existing sidewalk from the entrance to the parking lot and the pavement for the accessible stall nearest to the entrance shall be replaced. Plans for these improvements shall be submitted at time of permit.
5. The Petitioner shall comply with all federal, state, and Village codes, regulations and policies.

COMMISSIONER ENNES: I'll second that.

ACTING CHAIRPERSON DROST: Okay, any comments or further discussion?

(No response.)

ACTING CHAIRPERSON DROST: Hearing none, I'll put it to a vote, and we'll do an individual vote on the Commissioners.

MS. HITZEMANN: Yes.

Dawson.

(No response.)

MS. HITZEMANN: Ennes.

COMMISSIONER ENNES: Yes.

MS. HITZEMANN: Green.

COMMISSIONER GREEN: Yes.

MS. HITZEMANN: Jensen.

(No response.)

MS. HITZEMANN: Lorenzini.

COMMISSIONER LORENZINI: Yes.

MS. HITZEMANN: Sigalos.

COMMISSIONER SIGALOS: Yes.

MS. HITZEMANN: Cherwin.

(No response.)

MS. HITZEMANN: And Drost.

ACTING CHAIRPERSON DROST: Ave.

So, you have our approval as the Plan Commission, and now you'll have to go before our Village Board of Trustees.

Is there a date that you have for the Petitioner?

MR. LYSICATOS: We have not set a date yet, but we'll work with them going forward.

ACTING CHAIRPERSON DROST: You'll work on it, yes. Well, good luck.

MR. NOVIK: Thank you so much.

ACTING CHAIRPERSON DROST: All right.

Okay, any other business that we have?

COMMISSIONER GREEN: There's the public comment that's next.

ACTING CHAIRPERSON DROST: Yes, that's next. All right, hearing no other business, public comments? Anybody from the audience? Mr. Moens?

(No response.)

APPROVED

ACTING CHAIRPERSON DROST: None, okay. I'm done.

COMMISSIONER GREEN: I'd like to make a motion to adjourn.

ACTING CHAIRPERSON DROST: Okay. Second?

COMMISSIONER SIGALOS: I'll second.

COMMISSIONER ENNES: I'll second that, or triple it.

ACTING CHAIRPERSON DROST: Okay, all those in favor?

(Chorus of ayes.)

ACTING CHAIRPERSON DROST: Any opposed?

(No response.)

ACTING CHAIRPERSON DROST: The motion has been carried; the meeting is adjourned. Thank you all.

(Whereupon, at 7:55 p.m., the public hearing on the above-mentioned petition was adjourned.)

APPROVED

STATE OF ILLINOIS)
) SS.
COUNTY OF KANE)

I, RON LeGRAND, JR., depose and say that
I am a digital court reporter doing business in the State of Illinois; that
I reported verbatim the foregoing proceedings and that the foregoing
is a true and correct transcript to the best of my knowledge and ability.

RON LeGRAND, JR.

SUBSCRIBED AND SWORN TO
BEFORE ME THIS _____ DAY OF
_____, A.D. 2025.

NOTARY PUBLIC

Prepared by and return to:

Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005
Attention: Village Clerk

PROCEED AT OWN RISK DECLARATION

BY

NRF IX – ARLINGTON HEIGHTS, LLC, ARTEMIY NOVIK, AND INHA STANKEVICH

(3335-3385 N. Arlington Heights Road, (Leased premises located at 3375 N. Arlington Heights Road, Suites A, B, G, and H) Arlington Heights, Illinois
Being a Part of Property Index Numbers 03-08-100-036 and 03-08-100-040)

PROCEED AT OWN RISK DECLARATION

THIS PROCEED AT OWN RISK DECLARATION ("**Declaration**") is made this 18th day of December, 2024, by NRF IX – ARLINGTON HEIGHTS, LLC, a Delaware limited liability company ("**Owner**"), the owner of property located in the Village of Arlington Heights, Cook County, Illinois ("**Village**") commonly known as 3335-3385 N. Arlington Heights Road and legally described in **Exhibit A** attached to and, by this reference, made a part of this Declaration ("**Property**"), and ARTEMIY NOVIK and INHA STANKEVICH (collectively, the "**Tenants**"), the tenants of that portion of the Property that is commonly known as Suites A, B, G and H at 3375 N. Arlington Heights Road (collectively, the "**Leased Premises**").

WITNESSETH:

WHEREAS, the Property includes a building ("**Building**") which contains the Leased Premises; and

WHEREAS, Tenants desire to construct and operate a beauty salon ("**Use**") in the Leased Premises; and

WHEREAS, the Property is located in the M-1 Research, Development, and Light Manufacturing District ("**M-1 District**"); and

WHEREAS, Tenants desire to obtain certain Village-issued building permits and modify the Leased Premises to make them ready for the Use, as generally depicted in the plans listed in **Exhibit B** attached hereto and made a part of this Declaration, with modifications as directed by Village staff (collectively, the "**Preliminary Construction Work**"); and

WHEREAS, in order to carry out the Use, Tenants filed an application with the Village requesting relief from "The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights," as amended ("**Zoning Code**"), including, without limitation, an amendment to a planned unit development, a land use variation, and an off-street parking variation (collectively, the "**Requested Approvals**"); and

WHEREAS, as of the date of this Declaration, Tenants' application for the Requested Approvals has not been adjudicated by the Village Plan Commission or the President and Board of Trustees, as required pursuant to the Zoning Code; and

WHEREAS, Owner and Tenants voluntarily desire to execute this Declaration in order to secure a temporary Zoning Code allowance to permit the Preliminary Construction Work to proceed at the Leased Premises at Owner's and Tenants' own risk;

NOW, THEREFORE, Owner and Tenants voluntarily agree that the Leased Premises will be used, improved, and occupied subject to the following restrictions and provisions:

1. Owner and Tenants acknowledge and agree that: (a) the Preliminary Construction Work is limited to those constructed-related activities authorized by Village-issued building permits, and the Preliminary Construction Work does not include operation of the Use at the Leased Premises; (b) the Preliminary Construction Work is proceeding at Owner's and Tenants' sole and absolute risk; (c) Owner and Tenants must comply with all provisions of the "Municipal Code of Arlington Heights, Illinois, 1995," as amended, and the Zoning Code with respect to the Preliminary Construction Work, including, without limitation, obtaining Village-issued building

permits; (d) Tenants are not entitled to the Requested Approvals from the Village, regardless of expenditures incurred by Owner and Tenants in proceeding prior to the date of, or pursuant to, this Declaration, unless and until Tenants have satisfied all of the terms and conditions of this Declaration, or imposed in connection with the approval of any of the Requested Approvals, or required by all other applicable Village codes and ordinances; and (e) the Preliminary Construction Work will not commence unless the Village Plan Commission makes a recommendation in support of the Requested Approvals.

2. Owner and Tenants acknowledge and agree that the Village's consent to this Declaration is not to be deemed or construed as requiring the Village to either: (a) issue any further approvals for operation of the Preliminary Construction Work at the Leased Premises; or (b) approve any or all of the Requested Approvals.

3. The Preliminary Construction Work may not be carried out except in strict compliance with: (a) the terms of any and all Village approvals including, without limitation, a special use permit, issued therefor; and (b) this Declaration.

4. The Village has the right to enter the Property at all times from and after the execution of this Declaration to ascertain compliance with the terms, conditions, restrictions, and limitations contained in this Declaration.

5. Tenants must continuously and promptly apply for and pursue every approval required for the Preliminary Construction Work including, without limitation, the Requested Approvals.

6. If the Requested Approvals are not granted by February 4, 2025, or such later date as the Village Manager, in his sole and absolute discretion, may approve, the Preliminary Construction Work must cease.

7. When the Preliminary Construction Work is required to cease, Tenants and Owner at their sole cost and expense, must perform, or cause to be performed, all remedial actions necessary to return the Leased Premises to a safe and clean condition which is in compliance with the Zoning Code, in a manner satisfactory to the Village, and if the Village President and Board of Trustees approve the Requested Approvals with modifications or conditions, Tenants or Owner will comply with such modifications and conditions, which may include, without limitation, modifying previously completed Preliminary Construction Work.

8. Owner and Tenants acknowledge and agree that the remedial actions that may be required pursuant to Paragraph 7 of this Declaration will include, without limitation, the ceasing of the Preliminary Construction Work and removal from the Leased Premises of all equipment, fixtures, and improvements related to the Preliminary Construction Work.

9. In the event that Owner or Tenants fail to perform, or cause to be performed, all remedial actions that may be required pursuant to Paragraph 7 of this Declaration, the Village will have the right, but not the obligation, to: (a) enter the Property and the Leased Premises and cause to be performed all such remedial actions; (b) charge Owner and Tenants for all costs incurred by the Village in the course of such remediation, plus an administrative fee of 20% of such costs, which sum will be owed jointly and severally by Owner and Tenants (collectively, the **"Remediation Costs"**); and (c) record and enforce a lien against the Property for the Remediation Costs.

10. Owner and Tenants expressly acknowledge and agrees that they are jointly and severally and absolute liable and responsible, and the Village has no liability or responsibility whatsoever, for the costs and expenses incurred in connection with the remediation that may be required pursuant to Paragraph 7 of this Declaration.

11. Owner and Tenants each hereby agree to release, indemnify, defend, and hold harmless the Village, its agents, servants, officials, attorneys, and employees from and against any and all injuries, damages, claims, liabilities, demands, causes of action, losses, suits, expenses, liabilities, and judgments of any and all nature and kind whatsoever, including without limitation costs, expenses, and attorneys' fees, arising out of, occasioned by, connected with, or in any way attributable to: (a) this Declaration; (b) any action taken by the Village pursuant to or in connection with this Declaration; or (c) the review and approval by the Village of the Requested Approvals.

12. Owner and Tenants agree to reimburse the Village, promptly upon receipt of an invoice therefor, for the costs and expenses incurred by the Village, including specifically legal fees, in connection with the drafting and execution of this Declaration.

13. This Declaration may not be modified, amended, or annulled without the express, prior written approval of the Village Manager.

14. The provisions of this Declaration run with and bind the Property, and are binding upon Owner and Tenants, and their respective heirs, successors, assigns, agents, licensees, invitees, and representatives, including, without limitation, all subsequent owners of any portion of the Property, and all persons claiming under them. If any of the rights or restrictions imposed by this Declaration would otherwise be unlawful or void for violation of (a) the rule against perpetuities or some analogous statutory provision, (b) the rule restricting restraints on alienation, or (c) any other statutory or common law rules imposing time limits, then such provision will continue only until 21 years after the death of the survivor of the now living lawful descendants of the current President of the United States as of the date of this Declaration.

15. The Village may record this Declaration against the Property with the Cook County Clerk's Recording Division, Illinois, and all conveyances of the Property, or any part thereof, are subject to the provisions of this Declaration.

[SIGNATURE PAGE FOLLOWS]

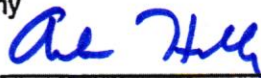
IN WITNESS WHEREOF, Owner and Tenants have caused this Declaration to be executed by a duly authorized representative on the date first above written.

OWNER:

NRF IX – ARLINGTON HEIGHTS, LLC

By: NRF IX Manager, LLC, a Delaware limited liability company

By:



Andrew S. Hochberg, Manager

TENANTS:



ARTEMIY NOVIK


INHA STANKEVICH

Accepted this ____ day of December, 2024.

Randall R. Recklaus
Village Manager
Village of Arlington Heights

ACKNOWLEDGEMENT – OWNER

STATE OF Illinois)
COUNTY OF COOK) SS

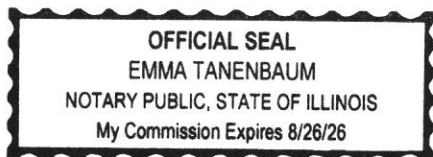
I, Emma Tanenbaum, a Notary Public, in and for the County and State aforesaid, DO
HEREBY CERTIFY that **ANDREW S. HOCHBERG**, who is personally known to me to be the
person who signed the foregoing instrument on behalf of Owner, appeared before me this day in
person and acknowledged to me that he, being thereunto duly authorized, signed and delivered
said instrument as his own free and voluntary act, for the uses and purposes set forth therein.

GIVEN under my hand and notarial seal this 18th day of December, 2024.

Emma Tanenbaum

Notary Public

My Commission expires: 8/26/26



1. The first part of the document is a list of the names of the persons who have been named in the document. The names are listed in alphabetical order.

ACKNOWLEDGEMENT – TENANTS

STATE OF _____)
) SS
COUNTY OF _____)

I, _____, a Notary Public, in and for the County and State aforesaid, DO
HEREBY CERTIFY that **ARTEMIY NOVIK** and **INHA STANKEVICH**, who are personally known
to me to be the same persons whose names are subscribed to the foregoing instrument as the
Tenants, appeared before me this day in person and acknowledged to me that they signed and
delivered said instrument as their own free and voluntary acts, for the uses and purposes set forth
therein.

GIVEN under my hand and notarial seal this _____ day of _____, 2024.

Notary Public

My Commission expires: _____

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:

LOT 3 IN NORTH RIDGE SUBDIVISION IN ARLINGTON HEIGHTS BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 8, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS.

PARCEL 2:

LOT 3 IN TSCHURTZ'S SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF SECTION 8, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 3

NON-EXCLUSIVE EASEMENT FOR INGRESS AND EGRESS FOR THE BENEFIT OF LOTS 2 AND 3 IN NORTH RIDGE SUBDIVISION IN ARLINGTON HEIGHTS, BEING A SUBDIVISION OF PART OF THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 8, TOWNSHIP 42 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN IN COOK COUNTY, ILLINOIS, OVER THAT PART OF LOT 1 IN SAID SUBDIVISION AS SHOWN IN EXHIBIT B OF AN AGREEMENT RECORDED DECEMBER 29, 1981 AS DOCUMENT 26096810 AND LABELED "OLD FRONTAGE ROAD" AND "NORTHERN ACCESS TO OLD FRONTAGE ROAD".

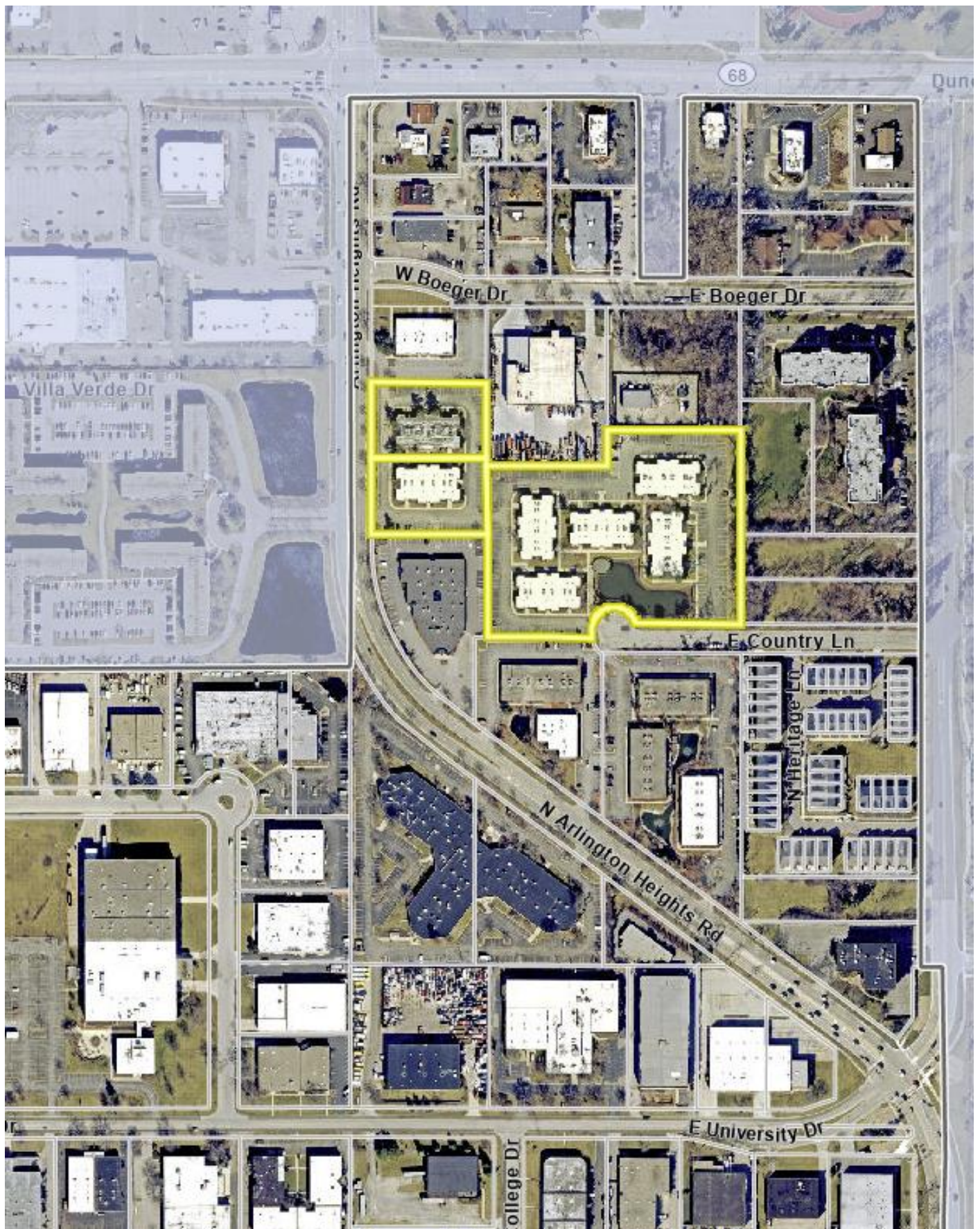
PARCEL 4:

NON-EXCLUSIVE EASEMENT FOR INGRESS AND EGRESS FOR THE BENEFIT OF PARCELS 1 AND 2 AS SET FORTH IN AND CREATED BY THE EASEMENT AND OPERATING AGREEMENT RECORDED APRIL 7, 2005 AS DOCUMENT NUMBER 0509719072.

Property Index Numbers 03-08-100-036 and 03-08-100-040

Commonly known as: 3335-3385 N. Arlington Heights Road, Arlington Heights, Illinois

EXHIBIT B
PRELIMINARY CONSTRUCTION WORK PLANS
(attached)





ICON BEAUTY STUDIO WILL NOT BE A STANDARD BEAUTY SALON. WE WILL HAVE A COMBINATION OF BEAUTY SERVICES WITH A COSMETIC-MEDICAL BIAS. OUR STUDIO WILL CONSIST OF SEVERAL HALLS, ONE WILL PROVIDE A RANGE OF HAIRDRESSING SERVICES FOR MEN'S AND WOMEN'S, AS WELL AS THERE WILL BE A STAND FOR MAKEUP ARTISTS. NEXT ROOM FOR MANICURE AND PEDICURE. ALSO 4 ROOMS FOR BEAUTICIANS. CONSULTATION ROOM AND PREPARATION OF CLIENTS FOR HAIR TRANSPLANTATION TOURS IN TURKEY AND GEORGIA. OUR STUDIO WILL BE THE OFFICIAL DISTRIBUTOR OF EUROPEAN COSMETICS UNDER THE BRAND SULSENA, AGAINST PSORIASIS AND SEBORRHEA.

LIST OF SERVICES : MEN'S AND WOMEN'S HAIRCUTS, HAIR CARE AND COLORING, RESTORATION OF DAMAGED HAIR, CEREMONIAL HAIRSTYLES AND EVENING STYLING, MAKEUP, MANICURE, PEDICURE, HAND SKIN CARE, FACIAL, EYELASH EXTENSIONS, EYEBROW LAMINATION.

EMPLOYEES : 7 HAIRDRESSERS, 3 NAILS TECHNICIANS,
4 BEAUTICIANS, 4 COSMETOLOGISTS.
TOTAL : 14 EMPLOYEES.

OPENING HOURS : MON - FRI 9 AM - 7 PM
SAT 8 AM - 6 AM
SUN DAY OFF



ICON Beauty Studio will not be a standard beauty salon. We will have a combination of beauty services with a cosmetic-medical bias. Our studio will consist of several halls, one will provide a range of hairdressing services for men's and women's, as well as there will be a stand for makeup artists. Next room for manicure and pedicure. Also 4 rooms for beauticians. Consultation room and preparation of clients for hair transplantation tours in Turkey and Georgia. Our studio will be the official distributor of European cosmetics under the brand Sulsena, against psoriasis and seborrhea.

List of services : men's and women's haircuts, hair care and coloring, restoration of damaged hair, ceremonial hairstyles and evening styling, makeup, manicure, pedicure, hand skin care, facial, eyelash extensions, eyebrow lamination.

Employees : 7 hairdressers, 3 nails technicians, 4 beauticians, 4 cosmetologists.

Total : 14 employees.

Opening hours : MON - FRI 9 am - 7 pm

SAT 8 am - 6 am

SUN day off

3375 N ARLINGTON HEIGHTS RD

Justification for Land Use Variation:

1. The proposed variation will not alter the essential character of the locality and will be compatible with existing uses and zoning of nearby property.

There's a medical spa, wellness center, massage therapist and personal training businesses at the same property and more compatible businesses of nearby properties.

2. The plight of the owner is due to unique circumstances, which may include the length of time the subject property has been vacant as zoned.

We are leasing total of 4 units that were vacant for 2 years plus, and there's more vacant units at the subject property.

3. The proposed variation is in harmony with the spirit and intent of this Chapter.

Yes, we offer quality services and affordable prices and the proposed variation is in harmony with the spirit and intent of this Chapter

4. The variance requested is the minimum variance necessary to allow reasonable use of the property.

Yes, minimum variance needed to allow the remodeling process and to open a new business, so the property can be reasonably used.

Artemiy Novik

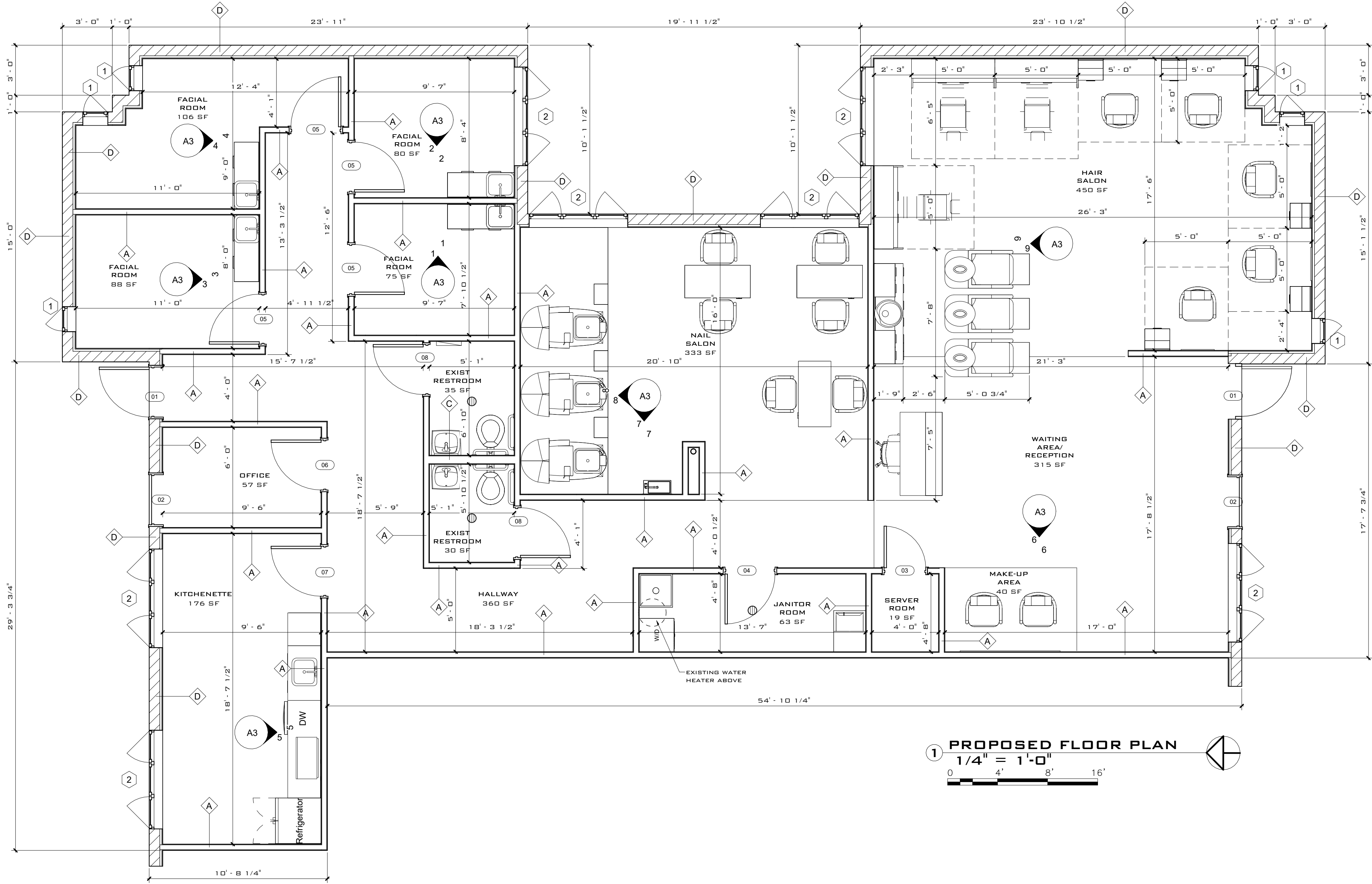
09/04/2024

3385

3385-F

3385





1 PROPOSED FLOOR PLAN
1/4" = 1'-0"

WALL PARTITION SCHEDULE			
MARK	SYMBOL	SECTION/DETAIL	DESCRIPTION
A			EXISTING NON-BEARING PARTITION 2x4 METAL STUDS@ 16" O.C.; 5/8" GYPSUM BOARD EACH SIDE - PATCH AND PAINT
C			EXISTING PLUMBING PARTITION 2x6 METAL STUDS@ 16" O.C.; 5/8" GYPSUM BOARD EACH SIDE - PATCH AND PAINT
D			EXISTING EXTERIOR MASONRY WALL - PATCH AND PAINT ON THE INTERIOR

NOTE:
ALL INTERIOR WALL AND CEILING
FINISHES SHALL HAVE CLASS 'B'
FINISH CLASSIFICATION

DOOR SCHEDULE												
DOOR NUMBER	TYPE	DOOR SIZE		COUNT	THICKNESS	MATERIAL	FINISH	FRAME MATERIAL	FRAME FINISH	HARDWARE	U-FACTOR	REMARKS
		WIDTH	HEIGHT									
01	SWING	3'-0"	7'-0"	2	1 3/4"	GLASS	CLEAR	ALUMINIUM	INODIZED	1,2,3,4,9	0.3	A,B,C
02	SWING	3'-0"	7'-0"	2	1 3/4"	HOLLOW METAL	PAINT	HOLLOW METAL	PAINT	1,2,3,4,9	0.3	A,C,D
03	SWING	2'-6"	7'-0"	1	1 3/4"	HOLLOW METAL	PAINT	HOLLOW METAL	PAINT	10	N/A	C
04	SWING	3'-0"	7'-0"	1	1 3/4"	HOLLOW METAL	PAINT	HOLLOW METAL	PAINT	10	N/A	C
05	SWING	3'-0"	7'-0"	4	1 3/4"	HOLLOW METAL	PAINT	HOLLOW METAL	PAINT	10	N/A	C
06	SWING	3'-0"	7'-0"	1	1 3/4"	HOLLOW METAL	PAINT	HOLLOW METAL	PAINT	10	N/A	C
07	SWING	3'-0"	7'-0"	1	1 3/4"	HOLLOW METAL	PAINT	HOLLOW METAL	PAINT	10	N/A	C
08	SWING	3'-0"	7'-0"	2	1 3/4"	HOLLOW METAL	PAINT	HOLLOW METAL	PAINT	5,6,11	N/A	C

GENERAL DOOR NOTES:
• ALL REQUIRED EXIT DOORS SHALL NOT EXCEED 8.5 LBS PUSH PULL FORCE.
• ALL REQUIRED EXIT DOORS SHALL SWING IN THE DIRECTION OF EGRESS.
• ALL REQUIRED EXIT DOORS SHALL BE KEYLESS IN THE DIRECTION OF EGRESS.

A - TEMPERED GLASS
B - SELF CLOSING DEVICE
C - EXISTING DOOR
D - NON-OPERABLE DOOR

HARDWARE SCHEDULE:
FURNISH ALL ITEMS OF FINISH HARDWARE FOR THE DOORS AS HEREINAFTER SPECIFIED. TRIM DESIGN SHALL BE AS SELECTED BY THE OWNER FROM THE MANUFACTURER'S STANDARD RANGE. ALL LOCKS SHALL BE MASTER KEYED. ALL DOORS TO HAVE 1 1/2" PAIR HINGES TO MATCH FINISH LOCKSET. PROVIDE WALL OR FLOOR BUMPERS FOR ALL DOORS. PROVIDE THRESHOLD FOR ALL EXTERIOR DOORS, NEOPRENE WEATHER-STRIPPING, TYPICAL HEAD JAMB SEAL. THE FOLLOWING HARDWARE SHALL BE PROVIDED FOR DOORS WHERE INDICATED:

- KEY CYLINDER
- PUSH PADDLE HANDLE
- PULL PADDLE HANDLE
- CLOSER LCN 1070 ALUMINUM FINISH
- PUSH PLATE
- PULL PLATE
- PUSH BAR PANIC EXIT DEVICE
- KEY CYLINDER W/OUTSIDE TRIM
- PUSH BAR
- OFFICE LOCKSET
- PRIVACY LOCKSET

WINDOW SCHEDULE					
TYPE MARK	COUNT	ROUGH OPENING		TYPE	COMMENTS
		WIDTH	HEIGHT		
FLOOR LEVEL					
1	6	1' - 6"	6' - 0"	CASEMENT	EXISTING
2	7	5' - 11"	5' - 11"	CASEMENT	EXISTING

ALL NEW WINDOWS AND DOORS WITH GLAZING
SHALL HAVE A MAXIMUM 0.3 U-FACTOR.

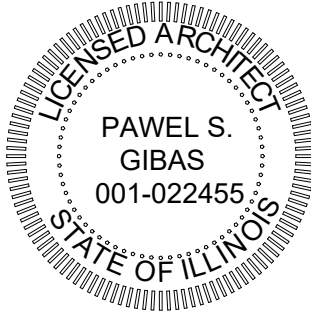
NOTES:
ALL MATERIALS, OTHER THAN FOAM PLASTIC,
USED AS INTERIOR IN NEW AND EXISTING
BUILDINGS HAS A MINIMUM CLASS C FLAME
SPREAD AND SMOKE-DEVELOPED INDICES,
WHEN TESTED IN ACCORDANCE WITH ASTM E
84 OR UL 723

REVISIONS:		
No.	Date	Revision Description

studio.g
architects LLC

info@studiogarchitectsllc.com
ph. 773.677.6655

125 E. Lake St #106
Bloomington IL 60108



3375 ARLINGTON HEIGHTS RD.,
UNIT A
ARLINGTON HEIGHTS IL 60004

JOB NAME:
24BT399

DATE:
23.05.2024

SCALE:
As indicated

DRAWING TITLE:
PROPOSED
FLOOR PLAN,
NOTES AND
SCHEDULES

SHEET NUMBER:
A1



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Employees : 7 hairdressers, 3 nails technicians, 4 beauticians, 4 cosmetologists.

Total : 14 employees.

Opening hours : MON - FRI 9 am - 7 pm

SAT 8 am - 6 am

SUN day off



Parking Survey.

238 parking spaces + 8 handicapped spaces. 3375 N Arlington Heights rd, Arlington Heights and surrounding area parking.

Time	Wednesday 9/4/2024	Thursday 9/5/2024	Saturday 9/7/2024
8:00 AM			18
9:00 AM	39	37	18
10:00 AM	42	41	23
11:00 AM	43	43	24
12:00 AM	40	43	29
1:00 PM	39	45	33
2:00 PM	47	46	35
3:00 PM	48	49	37
4:00 PM	48	51	36
5:00 PM	52	56	31
6:00 PM	55	59	28
7:00 PM	43	44	

The average weekday parking occupancy was no more than 25% of the total number of parking spaces. On Saturdays less than 20%.

**AN ORDINANCE AMENDING PLANNED UNIT DEVELOPMENT
ORDINANCE NUMBERS 79-166, 80-105, 81-028 AND 81-035 AND
GRANTING A VARIATION FROM CHAPTER 28 OF THE
ARLINGTON HEIGHTS MUNICIPAL CODE**

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights have approved Ordinance Numbers 79-166, 80-105, 81-028 and 81-035, approving and amending a planned unit development for the property located at 3335-3395 N Arlington Heights Rd, Arlington Heights, Illinois, commonly known as Arlington Executive Plaza; and

WHEREAS, on December 12, 2018, in Petition Number 18-022, the Plan Commission of the Village of Arlington Heights conducted a public hearing on a request to amend Planned Unit Development Ordinance Numbers 79-166, 80-105, 81-028 and 81-035 and for a variation from Chapter 28 of the Arlington Heights Municipal Code; and

WHEREAS, the President and Board of Trustees of the Village of Arlington Heights have considered the report and recommendation of the Plan Commission and have determined that authorizing and granting said request, subject to certain conditions hereinafter described, is in the best interest of the Village,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: The Planned Unit Development previously approved and amended by Ordinance Numbers 79-166, 80-105, 81-028 and 81-035, for the property legally described as:

Lots 2 and 3 in North Ridge Subdivision in Arlington Heights being a subdivision of part of the Northwest quarter of the Northwest quarter of Section 8, Township 42 North, Range 11, East of the Third Principal Meridian, in Cook County, Illinois.

and

Lot 3 in Tschurtz's Subdivision of part of the Northwest quarter of Section 8, Township 42 North, Range 11, East of the Third Principal Meridian in Cook County, Illinois.

PIN 03-08-100-035, -036, -040

commonly known as 3335-3395 N Arlington Heights Rd, Arlington Heights, Illinois, is hereby amended in substantial compliance with the following plans:

The following plans, dated June 7, 2018, have been prepared by Carlson Architecture:

Cover Sheet, consisting of sheet G101;

Demolition Plan, consisting of sheet D101;

Proposed Floor Plan, consisting of sheet A101;

Electrical Power and Lighting Plan, consisting of sheet A121;

copies of which are on file with the Village Clerk and available for public inspection.

SECTION TWO: That a variation from Section 10.4-2 Schedule of Parking Requirements – Retail, Commercial and Service Uses, in Chapter 28 Zoning Regulations of the Arlington Heights Municipal Code is hereby granted to allow a reduction in the required number of off-street parking spaces from 266 spaces to 238 spaces.

SECTION THREE: That approval of the amendment to Planned Unit Development Ordinance Numbers 79-166, 80-105, 81-028 and 81-035 and the variation from Chapter 28 of the Arlington Heights Municipal Code granted by this Ordinance are subject to the following conditions, to which the Petitioner has agreed:

1. The property owner shall install a 15-space bicycle rack on the east side of the 3385 North Arlington Heights Road building, per the submitted documentation, by March 15, 2019.

2. The square footage of all medical uses within the planned unit development shall be limited to 14,419 square feet. Any future expansion of medical uses beyond the total 14,419 square feet shall require a planned unit development amendment and parking variation.

3. The Petitioner shall comply with all applicable Federal, State and Village codes, regulations, and policies.

SECTION FOUR: Except as amended by this Ordinance, the provisions in Ordinance Numbers 79-166, 80-105, 81-028 and 81-035 shall remain in full force and effect.

SECTION FIVE: That the approval of the amendment to the Planned Unit Development granted in SECTION ONE of this Ordinance shall be effective for a period no longer than 24 months from the date of this Ordinance, unless construction has begun or such approval has been extended by the President and Board of Trustees during that period.

SECTION SIX: The Director of Building and Life Safety is hereby authorized to issue a permit upon proper application, in accordance with the provisions of this Ordinance and all applicable ordinances of the Village of Arlington Heights.

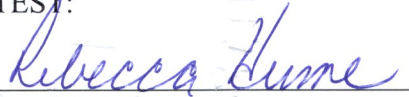
SECTION SEVEN: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law and shall be recorded by the Village Clerk in the Office of the Recorder of Cook County, Illinois.

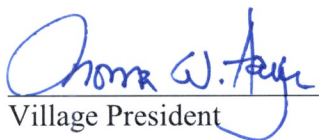
AYES: BALDINO, TINAGLIA, BLACKWOOD, ROSENBERG, LABEDZ, SIDOR, SCALETTA, HAYES

NAYS: NONE

PASSED AND APPROVED this 7th day of January, 2019.

ATTEST:


Village Clerk


Village President

PUD:Arlington Executive Plaza Amendment

Rent Roll

Property: 1000051 From Date: 07/31/2024 By Property

Property	Unit(s)	Lease	Lease Type
1000051 - 3335-3385 North Arlington Heights Road, Arling			
Current Leases			
1000051	3335C	Northwest Suburban Pediatrics, S.C.	Office
1000051	3335E	Ruta Zentikiene	Office
1000051	3335F	Jeena Jacob, Inc	Office
1000051	3335G, 3335JK	Central Family Care & Weight Loss Clinic, LLC	Office
1000051	3335M	Arlington Insurance Services, LLC	Office
1000051	3345A	Dr. Linda Paul & Dr Allison McEvers	Office
1000051	3345B, 3345J	Bact Process Systems, Inc.	Office
1000051	3345C	Family Medical Supply	Office
1000051	3345D	Sassack Family Accupuncture, Inc.	Office
1000051	3345E	LCPCA Partners, LLC	Office
1000051	3345K	Karissa McCallum	Office
1000051	3345L	Breathe Easy Wellness, LLC	Office
1000051	3345M	Amicus Home Health	Office
1000051	3355H	BPDG17	Office
1000051	3365A	AK Exteriors	Office
1000051	3365B	Olga Gedik	Office
1000051	3365D	Shaheer Hassan	Office
1000051	3365E	East PT Company, LLC	Office
1000051	3365J	Murray, Grishaber, LLC	Office
1000051	3365K	Biztegy Analytics, Inc	Office
1000051	3365L	Authentic Self Psychological Services	Office
1000051	3365M	Yeong Seo	Office
1000051	3375AB, 3375GH-	Artemiy Novik & Inha Stankevich	Office

Rent Roll

Property: 1000051 From Date: 07/31/2024 By Property

Property	Unit(s)	Lease	Lease Type
1000051	3375C	255 Medical PLLC	Office
1000051	3375E	Arlington Counseling Associates, LTD	Office
1000051	3375GH, 3375J	Counseling Center of Arlington Heights, LLC	Office
1000051	3385AB	REJUVII IV P.C.	Office
1000051	3385C, 3385D, 3385E, 3385F, 3385J, 3385K	Peak Behavior Health LLC	Office
1000051	3335A	VACANT	
1000051	3355J	VACANT	
1000051	3365C	VACANT	
1000051	3365F	VACANT	
1000051	3365G	VACANT	
1000051	3375K	VACANT	
1000051	3385G	VACANT	
Total Current			

	Total Units	Total Area	Percentage
Occupied	37	48,811.00	78.05
Vacant	7	13,726.00	21.94
Total	44	62,537.00	

Village of Arlington Heights

Interoffice Memorandum



To:

From: Michael Lysicatos

Department: Planning & Community Development

File Number: PC24-014

Project: ICON Studio/Arlington Executive Plaza – 3335 – 3385 N. Arlington Hts. Rd.

Review Round: Round 1

Date: September 26, 2024

	<u>YES</u>	<u>NO</u>
1. COMPLIES WITH COMPREHENSIVE PLAN:	☐	☐
2. COMPLIES WITH THOROUGHFARE PLAN:	☒	☐
3. VARIATIONS NEEDED FROM ZONING REGULATIONS:	☒	☐
4. VARIATIONS NEEDED FROM SUBDIVISION REGULATIONS:	☐	☒
5. SUBDIVISION REQUIRED:	☐	☒
6. SCHOOL/PARK DISTRICT CONTRIBUTION REQUIRED:	☐	☒

Variations

7. The proposal will require an amendment to Planned Unit Development (PUD) ordinances #79-166, #80-105, #81-028, #81-035, and #19-002.
8. The following variations are needed:
 - a. 29 space Parking Variation from Chapter 28, Section 10.4-2 Schedule of Parking Requirements to reduce the required off-street parking from 271 to 238 parking spaces.
 - b. Approval of the following zoning entitlements has been identified. Please verify that your application is requesting the following approvals:
9. The provided written justification to the land use variation hardship criteria is acceptable.
10. The parking survey provided parking totals every hour during hours of operation and it is not clear if all 7 units in the PUD were included as the ownership has sold one unit since the creation of the original PUD. The parking study should be updated to provide parking totals every 30 minutes during hours of operation and ensure that the parking for all 7 units is accounted for in the totals.

General

11. The property owner shall provide written acknowledgement of the existing PUD condition requiring Village notification when any space is proposed to be leased to a medical office tenant.
12. Staff recommends amending the existing PUD provision for notification when any space is proposed to be leased to a medical office tenant to extend to any other use outside of strictly office use.

Village of Arlington Heights

Interoffice Memorandum



To: Planning Staff Liaison

From: Nanci Julius, P.E., Senior Civil Engineer

Department: Public Works Department, Engineering Division

File Number: PCA00014-2024

Project: Icon Studio, 3375 N Arlington Heights Rd

Review Round: Round 1

Date: September 23, 2024

DO EXISTING STRUCTURES, IF ANY, MEET MINIMUM REQUIREMENTS OF THE FOLLOWING?

1. PUBLIC IMPROVEMENTS REQUIRED:

	YES	NO	COMMENTS
a. Underground Utilities			
i. Water.....	☐	☒	_____
ii. Sanitary Sewer	☐	☒	_____
iii. Storm Sewer.....	☐	☒	_____
b. Surface Improvement			
i. Pavement	☐	☒	_____
ii. Curb & Gutter.....	☐	☒	_____
iii. Sidewalks.....	☐	☒	_____
iv. Street Lighting.....	☐	☒	_____
c. Easements			
i. Utility & Drainage....	☐	☒	_____
ii. Access.....	☐	☒	_____

2. PERMITS REQUIRED OTHER THAN VILLAGE

a. MWRDGC..... ☐	d. IEPA..... ☐
b. IDOT..... ☐	e. CCHD..... ☐
c. ARMY CORP... ☐	f. OTHER..... ☐ _____

3. R.O.W. DEDICATIONS.....	YES ☐	NO ☒	_____
4. SITE PLAN ACCEPTABLE.....	YES ☐	NO ☐	N/A _____
5. PRELIMINARY PLATE ACCEPTABLE.....	YES ☐	NO ☐	N/A _____
6. TRAFFIC STUDY ACCEPTABLE.....	YES ☒	NO ☐	_____
7. STORMWATER DETENTION REQUIRED.....	YES ☐	NO ☒	_____
8. CONTRIBUTION ORDINANCE EXISTING.....	YES ☐	NO ☒	_____
9. FLOOD PLAIN OR FLOODWAY EXISTING.....	YES ☐	NO ☒	_____
10. WETLAND EXISTING.....	YES ☐	NO ☒	_____

ADDITIONAL COMMENTS ARE ATTACHED.

PLAN COMMISSION PCA00014-2024
Icon Studio
3375 N Arlington Heights Rd
Round 1

11. The petitioner is notified that these comments are being provided to ensure that the project meets the requirements for submittal to the Plan Commission. Approval by the Plan Commission is not an endorsement or approval of these documents to obtain the required building permits, engineering approval, or permits required by other government or permitting agencies for construction. Detailed plan review with associated comments will be provided upon submittal of plans for a building permit. The petitioner shall acknowledge that they accept this understanding.
12. The existing sidewalk from the entrance to the parking lot and the pavement for the accessible stall nearest to the entrance is in disrepair. It is recommended that the sidewalk be removed and replaced at the entrance and the pavement repaired for the accessible parking stall. This can be addressed at permit.
13. The Public Works Department and Engineering Division have no further comments.



09-23-24

Michael L. Pagones, P.E.
Village Engineer

Date

Village of Arlington Heights
Interoffice Memorandum



To: Michael Lysicatos, Assistant Director of Planning & Community Development
From: Derek Mach, Landscape Planner
Department: Planning & Community Development Department
File Number: PCA00014-2024
Project: 3375 N Arlington Heights Road
Review Round: Round 1 Review
Date: September 27, 2024

	<u>YES</u>	<u>NO</u>
1. COMPLIES WITH TREE PRESERVATION ORDINANCE:	N/A	☐
2. COMPLIES WITH LANDSCAPE PLAN ORDINANCE:	☐	☒
3. PARKWAY TREE FEE REQUIRED:	☐	☒

COMMENTS:

The landscaping must be consistent with the approved landscape plan (dated 11/5/80) pursuant to ordinance 79-166 and ordinance 81-028. The landscape deficiencies will be handled as part of Code Enforcement.



VILLAGE OF ARLINGTON HEIGHTS

INC. 1887

Date: July 17th, 2024

To: Michael Lysicatos, Assistant Director Planning Department

From: Terese Biskner, Environmental Health Officer

Subject: 770 W. Dundee Rd.

Attachments: None

Health has no comments.

Village of Arlington Heights
Interoffice Memorandum



To: Michael Lysicatos
From: Officer Steven Dinov #358
Department: Police Department
File Number: PCA00014-2024
Project: ICON Studio / 3375 N Arlington Heights Rd
Review Round: Round 1 Review
Date: October, 22, 2024

1. CHARACTER OF USE: (WOULD IT BE A PROBLEM TYPE?)

The character of use is consistent with the area and is not a concern.

2. ARE LIGHTING REQUIREMENTS ADEQUATE?

Lighting should be up to Village of Arlington Heights code. The interior and exterior of the add on should be illuminated especially during nighttime hours for safety, to deter unwanted access during and after hours to increase surveillance/visibility- potentially reducing theft, trespassing, vandalism, underage drinking, and other criminal activity.

3. PRESENT TRAFFIC PROBLEMS?

There are no traffic problems at this location.

4. TRAFFIC ACCIDENTS AT PARTICULAR LOCATION:

This is not a problem area in relation to traffic accidents.

5. TRAFFIC PROBLEMS THAT MAY BE CREATED BY THE DEVELOPMENT:

This development should not create any additional traffic problems.

6. GENERAL COMMENTS:

- a. Please ensure that there is an emergency information/contact card on file with the Arlington Heights Police Department and that it is up-to-date. Agent contact information must be provided to the Arlington Heights Police Department during all construction phases. The form is attached. Please complete and return. This allows police department personnel to contact an agent during emergency situations or for suspicious/criminal activity on the property during all hours.

B. Clark 585
Supervisor

Village of Arlington Heights

Interoffice Memorandum



To:

From: Michael Lysicatos

Department: Planning & Community Development

File Number: PC24-014

Project: ICON Studio/Arlington Executive Plaza – 3335 – 3385 N. Arlington Hts. Rd.

Review Round: Round 2

Date: November 6, 2024

	<u>YES</u>	<u>NO</u>
1. COMPLIES WITH COMPREHENSIVE PLAN:	☒	☐
2. COMPLIES WITH THOROUGHFARE PLAN:	☒	☐
3. VARIATIONS NEEDED FROM ZONING REGULATIONS:	☒	☐
4. VARIATIONS NEEDED FROM SUBDIVISION REGULATIONS:	☐	☒
5. SUBDIVISION REQUIRED:	☐	☒
6. SCHOOL/PARK DISTRICT CONTRIBUTION REQUIRED:	☐	☒

Variations

7. The proposal will require an amendment to Planned Unit Development (PUD) ordinances #79-166, #80-105, #81-028, #81-035, and #19-002.
 - a. Petitioner has acknowledged an amendment is needed. **Complete**
8. The following variations are needed:
 - a. 29 space Parking Variation from Chapter 28, Section 10.4-2 Schedule of Parking Requirements to reduce the required off-street parking from 271 to 238 parking spaces.
 - i. Petitioner has acknowledged the parking variation is needed and has requested one accordingly. **Complete**
 - b. Approval of the following zoning entitlements has been identified. Please verify that your application is requesting the following approvals:
 - i. Land Use Variation to allow a Barber, Beauty Salon in the M-1 District Research, Development, and Light Manufacturing District.
 1. Petitioner has acknowledged and submitted for the variation. **Complete**
9. The provided written justification to the land use variation hardship criteria is acceptable.

a. Submitted and received. **Complete**

10. The parking survey provided parking totals every hour during hours of operation and it is not clear if all 7 units in the PUD were included as the ownership has sold one unit since the creation of the original PUD. The parking study should be updated to provide parking totals every 30 minutes during hours of operation and ensure that the parking for all 7 units is accounted for in the totals.

a. An updated parking study was submitted and is acceptable. **Complete**

General

11. The property owner shall provide written acknowledgement of the existing PUD condition requiring Village notification when any space is proposed to be leased to a medical office tenant.

a. **Staff has modified this condition. Please refer to condition 13.**

12. Staff recommends amending the existing PUD provision for notification when any space is proposed to be leased to a medical office tenant to extend to any other use outside of strictly office use.

a. **Staff has modified this condition. Please refer to condition 13.**

13. Staff recommends amending the PUD approval to require not more than 16,807 square feet of medical office or non-general office uses within the subject property. Any future expansion of medical and non-general office uses beyond the total 16,807 square feet shall require a planned unit development amendment and parking variation.

14. Staff is recommending that the parking variation reduce the required off-street parking from 273 to 238 spaces to allow for the 16,807 square feet of medical office or non-general office uses flexibility in tenanting the 16,807 square feet as either use.

15. If a parking problem exists after compliance with Condition #1, which shall be determined at the discretion of the Village, the property owner shall reduce the amount of medical office space and/or non-general office occupancy or provide additional parking to the satisfaction of the Village.

Landscaping

16. The Petitioner, being an agent of the property owner, shall install landscaping in accordance with the approved site plan, dated November 5, 1980 (pursuant to ordinance 79-166 and ordinance 81-028), no later than May 15, 2025. Should installation of landscaping not take place, the Village will enforce landscape installation requirements separate via the code enforcement process.