



AGENDA
Special Events Commission
Commissions Room
Arlington Heights Village Hall, 33 S. Arlington Heights Rd., AH 60005
May 14, 2025
7:00 PM

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. APPROVAL OF MINUTES
 - A. Special Events Commission Meeting Minutes from April 9, 2025
- IV. REPORTS
- V. OLD BUSINESS
 - A. Hearts of Gold 2025
 - B. Autumn Harvest 2025
- VI. NEW BUSINESS
 - A. Swing into Spring 2025 Recap
 - B. Tree Lighting 2025
- VII. OTHER BUSINESS
 - A. Announcements / Correspondence
- VIII. PUBLIC COMMENT

Anyone wishing to speak on a subject not on the Agenda may speak at this time. Please limit your comments to three minutes.

IX. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.

Special Events Commission Minutes

April 9th, 2025

Call to Order

The meeting was called to order on at 7:06 p.m. and was called to order by Special Events Commission Chair, Brad Katz.

Roll Call of Members

- Present: Cari Boyle, Jennifer Eichorn, Matt Fink, Colleen Gaughan, Diane Jamieson, Brad Katz, Laurie Mitchell, Kevin Seifert, Tripp Turchik, Kelly Barash
- Absent: Michelle Harris, Steve Fromm, Keri Stanley
- Also Present: Staff Liaison, Kailey Schwartzhoff

Approval of Minutes

A motion was made by Tripp Turchik for the approval of minutes from March 12, 2025, 2025, with a second from Brad Katz. All members were in favor and the motion passed.

OLD BUSINESS

Hearts of Gold 2025

The Commission discussed the Hearts of Gold event that took place on Sunday, Feb. 23, 12 – 4 p.m. at the Double Tree Hilton, and will explore location options for the 2026 Hearts of Gold event.

Swing into Spring 2025

The commission continued with logistical planning of the event, scheduled to take place on Saturday, May 10th, 11 a.m. - 2 p.m. at North School Park. Items discussed included Special Events Commission attendance, volunteer information, entertainment schedules, vendor attendance, supplies, and on-site sponsors. Discussion continued on promotion of the event, which was to begin on April 10.

NEW BUSINESS

Autumn Harvest

Scheduled for Saturday, Oct. 11th, 11 a.m. – 2 p.m. at North School Park. Vendors are starting to be booked. There was discussion on the number of straw bales, location of the petting zoo within the parking lot, and the number of scarecrows.

Tree Lighting 2025

The Commission began discussions for Tree Lighting 2025, scheduled for Friday, Nov. 28th, 4:30pm – 6:30pm. Staff has confirmed that the trolleys and the accessible bus are both booked and confirmed for this event.

OTHER BUSINESS

There will be no meeting on July 9, 2025

PUBLIC COMMENT None

ADJOURNMENT

A motion to adjourn was made at 7:31 p.m. by Brad Katz, with a second from Laurie Mitchell. The motion unanimously passed.



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Special Events Commission
5/14/2025

Item: Swing into Spring 2025 Recap

Department: Integrated Services

Item Description:

ATTACHMENTS:

None



VILLAGE OF
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Special Events Commission
5/14/2025

Item: Tree Lighting 2025

Department: Integrated Services

Item Description:

ATTACHMENTS:

None