



MINUTES
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
June 2, 2025
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

President Tinaglia and the following Trustees responded to roll: James Bertucci, Wendy Dunnington, Robin LaBedz, Bill Manganaro, Carina Santa Maria, Scott Shirley, and Greg Zyck. Trustee Tom Schwingbeck was absent.

Also present were: Randy Recklaus, Diana Mikula, Hart Passman, Nick Pecora, Nora Boyer and Becky Hume.

IV. APPROVAL OF MINUTES

A. 05/19/2025 Village Board Meeting Minutes

Trustee LaBedz moved to Approve. Trustee Manganaro Seconded the Motion.

The Motion: Passed

Ayes: Trustee Bertucci, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Shirley, President Tinaglia, Trustee Zyck

Nays: None

Abstain: Trustee Wendy Dunnington

Absent: Trustee Schwingbeck

V. APPROVAL OF ACCOUNTS PAYABLE

A. 05/30/2025 Warrant Register

Trustee Bertucci moved to Approve in the amount of \$3,200,225.82. Trustee LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro,

Trustee Santa Maria, Trustee Shirley, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Schwingbeck

VI. RECOGNITIONS AND COMMUNICATIONS

A. Canine Retirement Recognition and Ordinance Approving Transfer Agreement

K-9 Officers Yara and Argos were celebrated for their accomplishments. President Tinaglia and Police Chief Pecora wished them healthy and happy retirements. Their handlers, Officer Butler and Sergeant Tegtmeyer, were acknowledged for their dedication to the K-9 program and their years of service.

Trustee LaBedz moved to approve 2025-29 and 2025-30. Trustee Shirley Seconded the Motion.

The Motion: Passed

Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Shirley, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Schwingbeck

B. Ceremonial Oath of Office K9 Maui

President Tinaglia administered the Oath of Office to K-9 Maui.

C. Presentation of the 2025 National Community Survey Results from Polco

Jason Neumeyer of Polco presented the results of the 2025 National Community Survey which allows municipalities to assess resident opinions about their community and local government. Results were compared to the 2023 Survey and to the current national benchmark data. Three thousand households were selected for data collection. The response rate was 16%. After reviewing the responses, the Village performed best in its overall economic health, as a place to work, as a place to visit, overall quality and variety of business and service establishments, the vibrancy of the downtown, and shopping opportunities. In addition, ratings related to education, arts and culture were also highly favorable.

Government performance was rated positively with regard to overall direction, confidence in government, and that municipal government is generally acting in the best interest of the community. The value of services for taxes trended upwards from 55% to 61% from 2023 to 2025. Ratings for safety services remained high, with over 90% of residents offering positive marks for fire, ambulance and emergency medical services. Police services and crime prevention ranked higher than other communities around the nation. 85% of respondents offered praise for snow removal services.

Residents shared some concerns regarding affordability, specifically with regard to the cost of living, food cost, healthcare, and internet access. Ratings went down from 2023 to 2025 in relation to community design, well-designed neighborhoods, residential growth, land use, planning, zoning and traffic enforcement. Even so, these ratings were higher than the national average.

Public transportation is used by around half of residents, a usage rate much higher than the national average. Likewise, approximately 7 in 10 residents said they walked or biked instead of driving, which is also higher than the national average.

The Village was able to ask a few unique questions in the survey. In response to these

queries, it was learned that 6 in 10 residents would be interested in a year-round composting program if it were available, the Village Website is used as a top information source, and 64% of residents attended Arlington Alfresco last year. Some Village-sponsored events like the Community Open House and the Autumn Harvest were less well known and attended.

Trustee Bertucci asked how the response rate compared, and if the sample size was proper. Mr. Neumeyer said the 16% response rate is actually probably toward the upper end. He was pleased as this gave us a 5% plus or minus margin of error.

Trustee LaBedz asked how the Village's size compared to the others in the survey. Mr. Neumeyer said they have a range of sizes, but the Village is in the lower 25% of communities that participate. He will share that breakdown with the Village.

Trustee Zyck asked what the next steps were internally. Mr. Recklaus said the information will be shared with the Department Heads to see if improvements can be made and the information will inform the Strategic Priorities discussion with the Board in July.

Trustee Manganaro asked if the Village took advantage of launching its own mini-survey as part of the subscription, how long before we get actionable information? Mr. Neumeyer said there are 1,300 subscribers, so when a questionnaire is launched, they will share the information as soon as 25 responses are received. Information is shared right away.

Trustee Dunnington asked if the question about traffic enforcement means there is not enough enforcement? Mr. Neumeyer explained a low rating means not enough.

VII. PUBLIC HEARINGS

President Tinaglia called to order the Public Hearing with the following Trustees responding as present: James Bertucci, Wendy Dunnington, Robin LaBedz, Bill Manganaro, Carina Santa Maria, Scott Shirley, and Greg Zyck.

President Tinaglia said the notice of the Public Hearing was published in The Daily Herald on May 14th in accordance with Federal Law. Tonight's public hearing opens the 30-day public comment period. The formal vote will occur at the Village Board's meeting on July 21 after public comment is received.

Trustee Santa Maria recused herself from the discussion as Shelter Inc., where she is employed, was an applicant for this Block Grant.

A. 2025-2029 5-Year Consolidated Plan including the 2025-2026 Annual Action Plan

Ms. Boyer explained that the 5-year Consolidated Plan describes the Village's housing and development needs with regard to its low and moderate-income residents. Also included is a strategic plan for addressing those needs. Each year of the 5-year period, the Village adopts an Annual Action Plan noting the specific activities planned for the year ahead and the uses to which the Community Development Block Grant funds will be put.

The Village was notified of its Federal 2025 entitlement grant amount of \$332,747. We estimate that there is about \$90,000 in carryover funds from prior years for a total estimated budget of \$422,747. There are some categories of programs under CDBG which come with spending caps. One of those is the public service activity cap. Public or Social Services can be funded with CDBG money, but only 15% of the grant amount can be used for that sort of purpose. For this year, that cap amount is \$49,900. The administrative cap is 20% of the available dollars, which is \$66,500. The largest portion of the grant is for brick and mortar projects equaling \$306,347.

The Village received 17 CDBG applications for a total of \$670,000. Ms. Boyer listed staff's recommendations for fund allocations to the agencies which applied for funds, and the monies requested for brick and mortar projects. She explained the applications submitted by Clearbrook and Glenkirk should be considered under the Group Home Rehab program by the Housing Commission. There's a sufficient amount of funding there for both of these projects.

		Adopted	Estimated	Estimated
		2024-2025 CDBG	2025-2026 CDBG	2025-2026 CDBG
2025-2026 CDBG BUDGET				
Revenue		Revenue	Revenue	Revenue
2025 CDBG Grant		\$ 318,751	\$ 332,747	\$ 332,747
Estimated Carry Over (Unobligated) Funds from Prior Years		\$ -	\$ 90,000	\$ 90,000
Program Income		\$ 23,637	\$ -	\$ -
Total Revenue		\$ 342,388	\$ 422,747	\$ 422,747
Expenditures		2024-2025 CDBG	2025-2026	Staff
Public Services (2025-2026 15% cap: \$49,900)	Program	Grant Allocations	Grant Requests	Recommendations
1 Family Forward	Case Management & Mentoring Support	\$ 3,500	\$ 3,500	\$ 3,500
2 Resources for Community Living	Affordable Housing Options and Support	\$ -	\$ 6,000	\$ 3,000
3 Children's Advocacy Center	Child Victim & Witness Services	\$ 5,000	\$ 6,000	\$ 5,000
4 Connections to Care	Connections to Care	\$ 5,000	\$ 6,000	\$ 5,000
5 Suburban Primary Health Care Council	Access to Care - Subsidized Medical Services	\$ 6,500	\$ 7,000	\$ 5,000
6 WINGS	Emergency Shelter	\$ 7,000	\$ 7,000	\$ 5,500
7 Life Span	Operating Support/Victims of Domestic Violence	\$ 5,000	\$ 10,000	\$ 5,000
8 Northwest Compass	Housing Counseling and Homeless Diversion	\$ 5,000	\$ 10,000	\$ 5,000
9 NW CASA - Sexual Assault Program	Sexual Violence Intervention Program	\$ 5,000	\$ 12,000	\$ 5,000
10 Journeys The Road Home	Homeless Services	\$ 9,300	\$ 15,000	\$ 7,900
Total		\$ 51,300	\$ 82,500	\$ 49,900
Construction/Economic Development (2025-2026 available: \$306,347)				
11 Clearbrook - funded under 14 below	Group Home Rehab - Eastman Home	\$ -	\$ 27,950	Review under 14
12 Glenkirk	Group Home Rehab - Kingsbury & Chestnut	\$ -	\$ 33,100	Review under 14
13 Full Circle Communities, Inc.	Grace Terrace	\$ -	\$ 100,000	\$ -
14 VAH Group Home Rehabilitation Grant Program	Group Home Renovations Grant Program	\$ 90,000	\$ 110,000	\$ 80,800
15 VAH Single-Family Rehabilitation Loan Program	Single Family Rehabilitation Loan Program	\$ 62,688	\$ 100,000	\$ 75,547
16 VAH Public Infrastructure	Street Resurfacing or other infrastructure	\$ 70,000	\$ 150,000	\$ 150,000
Total		\$ 222,688	\$ 521,050	\$ 306,347
Administration (2025-2026 20% cap: \$66,500)				
17 VAH CDBG Administrative Costs	Salary and soft costs of administration	\$ 68,400	\$ 66,500	\$ 66,500
		\$ 68,400	\$ 66,500	\$ 66,500
Total Expenditures		\$ 342,388	\$ 670,050	\$ 422,747

Not recommended is funding for the Full Circle Communities Grace Terrace project. They requested \$100,000. After speaking with HUD about this request, it was confirmed that CDBG funding cannot be used for new housing construction. The only part of the project that could possibly be funded with CDBG money would be the publicly owned public improvements associated with the project. This is expected to be \$400,000. Staff are hesitant about the request, since \$100,000 would be a large portion of the total CDBG budget for this year, and we would be responsible for the administrative task of ensuring compliance with the Federal regulations for the entire amount of the public improvements (\$400,000), not just the \$100,000.

Trustee Shirley asked if Full Circle was a for-profit company. Denise Reyes of Full Circle said they were a non-profit entity.

Trustee LaBedz asked if the Federal Budget Cuts would affect the funding. Ms. Boyer said that the CDBG funding was cut from the bill passed by the House of Representatives. The bill is now being considered by the Senate.

Trustee Bertucci expressed confusion as Shelter Inc., Trustee Santa Maria's employer, was not listed as an applicant. Clarity will be forthcoming on this issue.

Representatives from Glenkirk, Wings, Full Circle, Resources for Community Living, and Clearbrook all expressed their thanks to the Board and the Village for their support.

Resident Keith Moens said the Village should allocate funds from the General Fund to these organizations to help them make up their budget gaps as they are all worthwhile and support Arlington Heights residents.

Trustee Bertucci moved to Close the Public Hearing. Trustee LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Shirley, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Schwingbeck

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

Resident Rob Brodecki asked the Village to ensure safe passage for pedestrians when a sidewalk is under construction. He cited the current construction of the Vail/Dunton area near the train station as hazardous for pedestrians and could benefit from construction cones or other markers for those who have to move to the street while traversing the area.

IX. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.
4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

Trustee LaBedz moved to approve the consent agenda, with the removal of item K.

Trustee Zyck Seconded the Motion.

The Motion: Passed

Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Shirley, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Schwingbeck

- A. IDOT Supplemental Resolution Approving Rebuild Illinois Expenditures for the 2024 Reconstruction Project

- B. IDOT Amended Resolution Approving Motor Fuel Tax Expenditures for the 2024 Reconstruction Project

R2025-81

- C. Resolution Further Extending the Term of Sign Variations for an Electronic Billboard Sign (2200 W. Euclid Avenue)

R2025-82

- D. Resolution Approving the Disbursement of Cash Paid by Developers in Lieu of Land Dedication

R2025-83

- E. Resolution Approving Masory Repair Project at Fire Station #3 - Award

R2025-84

- F. Resolution Approving the Algonquin Road Sewer Capacity Improvement Project - Award

R2025-85

- G. Resolution Approving an Engineering Agreement for the Algonquin Road Sewer Capacity Improvement Project - Construction Observation and Other Engineering Related Services

R2025-86

- H. Resolution Adoption of the Board of Fire and Police Commission Rules

R2025-87

- I. Ordinance Approving Sign Variations at 3456 N. Ridge Avenue for Arlington Heights Ford Pro

2025-31

- J. Ordinance Approving PUD Amendment and Special Use Permit Amendment at 660 N. Ridge Ave. for Arlington Ridge Center Building Addition

2025-32

- K. Adoption of an ordinance amending Chapter 13 of the Village Code to increase the number of Class A liquor licenses to 39, and recommendation that the Liquor Commissioner issue one Class A license to Skyview Arlington LLC dba Jokbal Night Market located at 63 W. Golf Road

This item was removed and not voted upon.

- L. Ordinance Approving a Budget Amendment for Funding Required for the Algonquin Road Sewer Capacity Improvement Project

2025-33

- M. Ordinance Approving PUD Amendment and Special Use Permit for Phase II & III of Recreation Park at 500 E. Miner St.

2025-34

- X. NEW BUSINESS

- XI. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.

Trustee LaBedz moved to Adjourn at 9:04. Trustee Dunnington Seconded the Motion.

The Motion: Passed

Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Shirley, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Schwingbeck