

Special Events Commission Minutes 3/12/2025

Call to Order

The meeting was called to order at 7:05 p.m. by Special Events Commission Chair, Diane Jamieson

Roll Call of Members

- Present: Kelly Barash, Cari Boyle, Matt Fink, Colleen Gaughan, Michelle Harris, Diane Jamieson, Brad Katz, Laurie Mitchell, Keri Stanley, Tripp Turchik
- Absent: Jennifer Eichorn, Steve Fromm, Kevin Seifert
- Also present: Staff Liaison Kailey Schwartzhoff

Approval of Minutes

A motion was made by Brad Katz for the approval of minutes from February 12th, 2025, with a second from Matt Fink. All members were in favor and the motion passed.

Hearts of Gold

Commissioners recapped the Hearts of Gold event that took place on Sunday, February 23rd, Noon-4pm at the Double Tree Hilton. There were 193 total attendees, and overall consensus was people seemed to enjoy the event. The winners left feeling very appreciated and recognized. There was discussion on exploring pricing for a step and repeat or backdrop that can be reused each year, how many copies of Hearts of Gold winner booklets should be ordered next year, and looking into posters with QR codes when you arrive for check-in at the event. There was also discussion on the poor sound quality, misplacement of the speakers, and disappointment in food.

Swing into Spring

The commission continued with logistical planning of the event, scheduled to take place on Saturday, May 10th, 11 a.m. - 2 p.m. at North School Park. Items discussed included entertainment schedules, crafts, and vendor logistics. A Certificate of Insurance will be needed for all participating vendors. An on-site meeting will be scheduled in early May and will include representatives from Public Works, the Special Events Commission, Police, Fire, and the Park District.

Autumn Harvest

The commission began planning for Autumn Harvest, set for Saturday, October 11th, from 11:00am-2:00pm at North School Park. Food trucks, bands, hayride/petting zoo, and a balloon artist have already been confirmed. The pumpkin vendor will be reached out to in the coming months.

NEW BUSINESS: None

OTHER BUSINESS

Diane's last meeting as chair will be on April 30, 2025. There will be no meeting on July 9, 2025.

PUBLIC COMMENT: None

ADJOURNMENT

A motion to adjourn the meeting at 7:56 p.m. was made by Colleen Gaughan with a second from Tripp Turchik. The motion unanimously passed.