MINUTES
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
August 18, 2025
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

President Tinaglia and the following Trustees responded to roll: James Bertucci, Wendy Dunnington, Robin LaBedz, Bill Manganaro, Tom Schwingbeck, Scott Shirley, Jim Tinaglia, Greg Zyck. Trustee Carina Santa Maria was absent during roll call but arrived at 8:15 PM.
Also present were: Randy Recklaus, Diana Mikula, Melissa Gallagher, Emily Rodman, Hart Passman, and Maggie Mattio.

IV. APPROVAL OF MINUTES

A. 8/4/25 Village Board Meeting Minutes

Trustee Schwingbeck moved to Approve. Trustee LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, Trustee Shirley, President Tinaglia
Nays: None
Abstain: Trustee Greg Zyck
Absent: Trustee Santa Maria

B. 7/14/2025 Special Village Board of Trustees Meeting Minutes

Trustee Manganaro moved to Approve. Trustee Zyck Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, Trustee Shirley, President Tinaglia, Trustee Zyck
Nays: None

Abstain: None
Absent: Trustee Santa Maria

V. APPROVAL OF ACCOUNTS PAYABLE

A. Warrant Register 8/15/25

Trustee Bertucci moved to Approve the Warrant Register in the amount of $2,383,079.96. Trustee LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, Trustee Shirley, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None
Absent: Trustee Santa Maria

VI. RECOGNITIONS AND COMMUNICATIONS

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

Keith Moens discouraged Village Trustees from appearing on television, proclaiming that Arlington Heights residents would not see an increase in property taxes as a result of the possible move of the Chicago Bears to the Village. He said there wasn't a way to determine how property taxes could be affected as the Chicago Bears are requesting tax certainty for many years to come.

Robert expressed concern over stopped vehicles along Arlington Heights Road for delivery or pick-up purposes. He suggested that no parking signs be installed, and the police begin ticketing vehicles. He also mentioned that the Jewel parking lot is always full even when there are minimal shoppers in the store.

IX. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.

2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.

3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.

4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

Trustee LaBedz moved to Approve. Trustee Zyck Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, Trustee Shirley, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None
Absent: Trustee Santa Maria

A. Bond Waiver - Arlington Heights Park Foundation

B. Resolution Approving Final Plat for 1519 S. Arlington Heights Rd. - Full Circle Communities/Grace Terrace

R2025-107

C. Resolution Approving an Engineering Services Agreement for the Regent Sanitary Lift Station

R2025-108
A2025-66

D. Resolution Approving Change Order No. 1 for the 2023 Water Main Replacement Project

R2025-109

E. Resolution Approving a Contract Extension for the 2025/2026 Municipal Parking Garages - Stairwell and Elevator Cleaning

R2025-110
A2025-67

F. Resolution Approving Master Agreement for Lead Services Multi-Year Program - Professional Engineering Services

R2025-111
A2025-68

X. NEW BUSINESS

A. Appointment of Jennifer Thomas to the Commission for Citizens with Disabilities, term ending April 30, 2028

Trustee Schwingbeck moved to Concur in the Mayor's Appointment. Trustee Bertucci Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, Trustee Shirley, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None
Absent: Trustee Santa Maria

B. Appointment of Stella Butler to the Environmental Commission, term ending April 30, 2026

Trustee LaBedz moved to Concur in the Mayor's Appointment. Trustee Dunnington Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, Trustee Shirley, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None
Absent: Trustee Santa Maria

C. Ordinance Amending Chapter 7 of the Municipal Code of the Village of Arlington Heights Regarding Municipal Grocery Retailers' Occupation Taxes and Municipal Grocery Service Occupation Taxes

Mr. Recklaus said that in June the Board approved the budget ceilings for the 2026 budget, which included projected revenues from grocery tax and streaming tax. At the time, the Board asked staff to examine alternative revenue options for both, prior to approving them. He explained that grocery tax has been collected by the State of Illinois for 36 years at a rate of 2.25%. The state distributed 1% to the municipalities in which it was collected. Recently, the State of Illinois enacted a law requiring each municipality to take affirmative action if they wanted to retain the 1% grocery tax they received from the state. In order to continue to receive the tax without interruption, the Board would have to take action prior to the October 1st Board meeting. Otherwise, the next opportunity to impose the 1% grocery tax would be in the Spring of 2026 with an effective date of July 1, 2026, at which point it would be a tax increase.

Ms. Gallagher said eliminating the grocery tax would create a $1.3 million gap in the Village's Budget. The revenue from grocery taxes pays for services and eliminating them could result in a reduction in services or an increase in property taxes. She presented the Board with alternative revenue options for consideration, such as an increase in hotel tax, food & beverage tax and/or Home Rule Sales Tax, reinstatement of vehicle and pet stickers, imposing a single-use bag tax or fee, and/or imposing a packaged liquor tax. The only option that could generate the revenue to make up the shortfall from grocery taxes would be a .25% increase in Home Rule Sales Tax. While it could generate $1.8 million in annual revenue, it was not recommended because it introduced a new tax for shoppers, and it would apply to both higher-priced and commonly priced items as well as restaurant dining.

Currently, more than 350 Illinois municipalities have retained a local grocery tax, including our comparable communities. She added that many non-residents shop at the Village's grocery stores.

For the record, President Tinaglia welcomed Trustee Santa Maria at 8:15PM.

Trustee Schwingbeck, Trustee Bertucci, Trustee LaBedz, Trustee Shirley and President Tinaglia were all in favor of retaining the grocery tax because it was a continuation of an existing tax. It would also avoid any service reduction or an increase in property taxes.

Trustee Dunnington asked if the grocery tax applied to prescription medication, over-the-counter drugs, and other medical appliances. Attorney Hart Passman clarified that the State of Illinois applied a 1% sales tax on prescription drugs apart from the previous grocery tax and from any municipally imposed grocery tax. The tax was unaffected by the State legislation and if the Board retained the grocery tax, it would not apply to prescription drugs. Trustee Dunnington said she was not in support of retaining the grocery tax as it hurts the vulnerable people in the community who live in fixed-income or low-income households. She was in support of an increase in the Home Rule Sales Tax as it could generate revenues to cover both the shortfall from grocery tax and the proposed streaming tax revenue.

Trustee Santa Maria asked if SNAP benefit recipients were subjected to the grocery tax. Ms. Gallagher said based on her research, SNAP benefit recipients were not. With the possibility of a decrease in SNAP benefits, and taking into consideration that groceries are a necessity, Trustee Santa Maria was not in support of retaining the grocery tax.

Trustee LaBedz clarified that a 1.25% RTA tax would apply to the sale of groceries, regardless if the Village chose not to retain their 1%. She inquired about the packaged liquor tax. Mr. Recklaus said a packaged liquor tax would be in addition to regular sales tax.

Trustee Manganaro was not in support of retaining the grocery tax. He said there were a lot of financial pressures on residents from an increase in water, electricity and gas rates, and casualty and property insurance. In addition, properties will be reassessed in 2026. He suggested using monies from the Village's reserve to cover the $1.3million shortfall from the elimination of grocery tax.

Trustee Zyck said he agreed with retaining the 1% grocery tax as it wasn't a new tax on residents. However, he too encouraged the use of reserve monies rather than imposing new taxes. He suggested the Village change their reserve policy to retain a minimum of 40% reserve balance if going below that is not allowed.

Mr. Recklaus said staff would not recommend using reserve monies to account for operational costs that remain year after year as it would slowly deplete the reserve fund. Ms. Gallagher added that it would also lower the Village's credit rating.

Melissa Cayer asked if non-profit organizations were exempt from sales tax and inquired about the marijuana tax. Trustee Santa Maria confirmed that non-profit organizations were exempt from sales taxes at the time of purchase and when presenting their tax-exempt certificate. As a seller, they were not. In regard to the marijuana tax, Mr. Recklaus said that tax is regulated by the state. Ms. Cayer proposed other tax revenues and asked how the streaming tax would be imposed. President Tinaglia said the tax would be collected by the streaming service and remitted to the Village.

Trustee Dunnington moved to Amend the Motion to Approve the Ordinance amending Chapter 7 of the Municipal Code regarding Municipal Grocery Retailers' Occupation Taxes and Municipal Grocery Service Occupation Taxes to include a sunset review in 2 years. Trustee Zyck Seconded the Motion.
The Motion: Failed
Ayes: Trustee Dunnington, Trustee Manganaro, Trustee Santa Maria, Trustee Zyck
Nays: Trustee Bertucci, Trustee LaBedz, Trustee Schwingbeck, Trustee Shirley, President Tinaglia
Abstain: None

Trustee Bertucci moved to Approve the Ordinance amending Chapter 7 of the Municipal Code of the Village of Arlington Heights regarding Municipal Grocery Retailers' Occupation Taxes and Municipal Grocery Service Occupation Taxes. Trustee Shirley Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Shirley, Trustee LaBedz, Schwingbeck, Trustee Zyck,

President Tinaglia
Nays: Trustee Manganaro, Trustee Dunnington, Trustee Santa Maria
Abstain: None

D. Ordinance Amending Chapter 7 of the Municipal Code of the Village of Arlington Heights Regarding a Tax on Streaming Amusement

Over the last several years and through much analysis, the Village determined it needed a fifth ambulance in operation. Currently, the fire department operates four full-time ambulances and a fifth during peak days and times. As part of a three-year plan, the goal was to have the fifth ambulance fully staffed and operational full-time by January 1, 2026, which would require additional revenues. Staff recommended introducing a streaming tax on all streaming platforms.

Ms. Gallagher explained that over the years the cable franchise fee and telecommunication tax revenues have decreased significantly as people have discontinued their use of landlines and have transitioned from cable TV to streaming services. However, the Village is required to maintain the public right-of-way for cable lines and repeater stations streaming services use to deliver entertainment, regardless of the loss in revenue. Imposing the streaming tax would cost a family subscribed to multiple streaming platforms an additional cost of $41-$61 per year. Other municipalities that have imposed a streaming tax include Bloomington, Chicago, East Dundee and Evanston.

Trustee Schwingbeck said that aside from the fifth ambulance, not imposing a streaming tax was a loss in revenue for the Village as the expense of maintaining the right-of-way remained present.

Trustee LaBedz mentioned that the streaming tax has been discussed for several years during the budget process to account for the loss in cable franchise fees and telecommunications tax revenue. She added that streaming service subscriptions are optional and a personal choice, not a necessity.

Trustee Schwingbeck moved to Approve the Ordinance Amending Chapter 7 of the Municipal Code of the Village of Arlington Heights regarding a Tax on Streaming Amusement. Trustee LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Santa Maria, Trustee Schwingbeck, Trustee Shirley, President Tinaglia
Nays: Trustee Manganaro, Trustee Zyck
Abstain: None

E. Vail Promenade Concept Discussion

Kurt Corrigan and members of V3 Companies presented their design concept for the Vail Promenade Improvement Project. The concept would convert Vail Avenue between the northern boundary of the Vail Parking Garage and Wing Street to a curbless paver street to increase accessibility and create a more pedestrian-friendly environment. The concept design featured a landscaped boulevard along Vail Avenue near Harmony Park, landscaping enhancements throughout the park, new landscaping beds with seating walls, string lighting throughout the park, a small area with natural boulders for play, shaded structure with fixed seating underneath, new gateway signage, a mural, removable bollards, and drainage improvements among many other enhancements. The total estimated budget for the project, including engineering costs, was $4.4million. They reported that the Village was awarded a total of $3.35million in grant funding for the project.

President Tinaglia asked what percentage of the $4.4million was going towards redesigning Harmony Park and what percentage was budgeted for roadway improvements. Mr. Corrigan could not provide a specific amount because the curbless street enhancement required lowering of the park and resurfacing the lawn after lowering. President Tinaglia said Harmony Park was not that old and in good shape. He asked if there was an option to do the street improvements only. He also asked if the Alfresco businesses along the Vail Street Promenade had been consulted on the proposed changes.

Trustee LaBedz asked if the Illinois Transportation Enhancement Program (ITEP) grant was guaranteed. It was explained that the grant was state-funded, not federally. Therefore, funding was secured. However, there was a four-year sunset clause which required completion of phases 1 to 3 completed within 4 years. Trustee LaBedz said she liked the stage placement according to the concept and asked how many parking spaces would be eliminated with the curbless street. Mr. Corrigan said there were 13 spaces eliminated. However, there would be two spaces in front of the Metropolis Ballroom designated as a loading zone. Trustee LaBedz inquired if the paver bricks were strong enough to hold vehicles as the Village's sidewalk paver bricks wear out and have to be repaired often. Mr. Corrigan said there would be a concrete base that would support vehicular traffic.

With regard to the drainage improvements, Trustee Shirley asked if there were grates along the perimeter of the center island such that the water flowed up against it or did it all go through permeable pavers. Mr. Corrigan said there would be a series of permeable pavers and a series of trench grates or traditional manhole covers. Trustee Shirley asked about the maintenance of the permeable pavers as it related to snow and ice. Mr. Corrigan said there was a required maintenance procedure every few years. As it related to snow and ice his experience was that permeable areas thaw quicker than concrete areas and recommended the use of polymer blades, sweepers, or hand shoveling to clean snow. Mr. Recklaus said the Village has permeable pavers in the drive to enter/exit the parking garage attached to Village Hall. Therefore, Public Works was familiar with the maintenance of these pavers.

Trustee Zyck echoed President Tinaglia's sentiment about keeping Harmony Park untouched and encouraged staff to consult with business owners for feedback. He asked if the stage placement would cause sound to reverberate off of the glass, resulting in louder music. He suggested getting the Arlington Heights Garden Club and Environmental Commission involved for ideas and guidance.

Trustee Bertucci asked the V3 Companies design team if they had visited the Alfresco area during a Friday or Saturday night or a Sounds of Summer concert. He asked if the proposed design reduces outdoor seating for the businesses along the west side of Vail Avenue and Carlos and Carlos. Mr. Corrigan confirmed that restaurants along the west side of Vail would not lose seating. Mr. Recklaus said seating for Carlos & Carlos would change as they utilize Village property for the tables along the west wall of the building. Trustee Bertucci said that while the beautification of the area was great, he was concerned about how much money was being invested in one area and others were left in the dark. He said there needed to be a connection between Dunton Street and Evergreen to incorporate Passero into the downtown area and even the north and south ends of town. Ms. Rodman said that one of the objectives of the project was to potentially expand some of the pavement treatments, site furnishings, and lighting to other downtown areas to expand and connect the areas. Trustee Bertucci asked if an ice rink would still be an option with the design concept being presented. Mr. Recklaus said an ice rink would still be possible at Harmony Park and other potential sites are being explored as well.

Trustee Dunnington thanked V3 Companies members for creating a beautiful concept and securing grant funding. She asked for more information on the bollards and crosswalks. Mr. Corrigan said the bollards were manually removed, stored and a cap would cover the opening. Pertaining to the crosswalk, from an ADA standpoint, they should have high contrast. Therefore, the pavers would be darker. She suggested changing the current trash bins to ones with recycling sorters.

Trustee Schwingbeck loved the design but was unsure that the beautification would result in more visitors to the downtown area. He was also concerned about the cost of the project, considering the opposition to the grocery tax, streaming tax, and the possibility of an increase in property taxes. He asked how much the price reduction would be if Harmony Park was left untouched. Mr. Corrigan said it could save roughly $2million. Ms. Rodman said there was a requirement that the Village match the ITEP grant and those dollars were previously budgeted in the Capital Projects Fund in the amount of $250,000.

President Tinaglia invited the V3 Companies members to visit Alfresco during a Sounds of Summer concert or Harmony Fest so they understood the number of people that visit these events.

XI. ADJOURNMENT

Trustee LaBedz moved to Adjourn at 10:48PM. Trustee Schwingbeck Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, Trustee Shirley, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.