



AGENDA  
Special Events Commission  
Commissions Room  
Arlington Heights Village Hall, 33 S. Arlington Heights Rd., AH 60005  
October 8, 2025  
7:00 PM

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. APPROVAL OF MINUTES
  - A. Special Events Commission Minutes from Sept. 10, 2025
- IV. REPORTS
- V. OLD BUSINESS
  - A. Autumn Harvest 2025
  - B. Tree Lighting 2025
  - C. Hearts of Gold 2026
- VI. NEW BUSINESS
- VII. OTHER BUSINESS
  - A. Announcements / Correspondence
- VIII. PUBLIC COMMENT

Anyone wishing to speak on a subject not on the Agenda may speak at this time. Please limit your comments to three minutes.

- IX. ADJOURNMENT

*Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, [healthmail@vah.com](mailto:healthmail@vah.com) or 847/368-5760.*

## **Minutes for Special Events Commission Meeting on September 10, 2025**

The meeting was called to order at 7:06 p.m. by Commission Chair Brad Katz.

Commissioners in attendance included Kelly Barash, Cari Boyle, Jennifer Eichorn, Colleen Gaughan, Michelle Harris, Diane Jamieson, Brad Katz, Laurie Mitchell, Kevin Seifert, and Tripp Turchik.

Also present: Staff Liaison Avis Meade

Commissioners Absent: Steve Fromm, Matt Fink, Keri Stanley

A motion to approve minutes from August 13, 2025 was made by Brad Katz with a second from Tripp Turchik.

### **OLD BUSINESS**

#### **- Autumn Harvest**

Autumn Harvest is on Saturday, October 11<sup>th</sup>, 11 a.m. – 2 p.m. at North School Park. Commissioners planned logistics for the event including ensuring vendor contracts and payments were completed. Staff will follow up with Public Works regarding parking restrictions on Evergreen, north of St. James to be in place for the event. Marketing and advertising efforts will continue.

#### **- Tree Lighting**

The 2025 Tree Lighting at North School Park and Festive Fun at Harmony Park will be on Thursday, Nov. 28<sup>th</sup>, 4:30 - 6:30 p.m. Vendors are booked including circulating trolleys, an accessible van, live reindeer, ice carvers, and photographer. A \$300 stipend will be paid to Rolling Meadows Madrigals and Hersey Singers. Signage stored from last year will be revisited.

#### **- Hearts of Gold 2026**

The event will take place at Rolling Green Country Club on Sunday, Feb. 22<sup>nd</sup>, 12 - 4 p.m. Staff will update and activate the nomination form. Marketing & promotion of submissions will begin. Timeline includes beginning to solicit for nominee submissions from Sept – Oct. The winners will be picked in November and by December we will begin announcing and advertising the sale of tickets.

**NEW BUSINESS:** None

### **OTHER**

A commissioner from the Village's Commissions for Citizens with Disabilities has expressed interest in potentially hosting an event in 2026. The Special Events Commission has been asked to provide feedback with planning of the event, if requested. More information to come.

### **ADJOURNMENT**

A motion was made to end the meeting was made at 8:04 p.m. by Diane Jamieson with a second from Kelly Barash.