



AGENDA
Committee of the Whole
Board Room
33 S. Arlington Heights Rd
October 15, 2025
7:00 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL OF MEMBERS
- IV. APPROVAL OF MINUTES
 - A. COW Meeting Minutes 9/15/25
- V. NEW BUSINESS
 - A. Discussion of Additional E-Bike/Scooter Regulations
 - B. Discussion of Additional Regulations on the Use of Public Property
- VI. OTHER BUSINESS
- VII. PUBLIC COMMENT

Anyone wishing to speak on a subject not on the Agenda may speak at this time. Please limit your comments to three minutes.

- VIII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.

**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES OF THE
VILLAGE OF ARLINGTON HEIGHTS
September 15, 2025**

President Tinaglia called the meeting to order at 7:16 PM.

BOARD MEMBERS PRESENT: President Tinaglia; Trustees Bertucci, Dunnington, LaBedz, Manganaro, Santa Maria, Schwingbeck and Zyck

BOARD MEMBERS ABSENT: Trustee Shirley

STAFF MEMBERS PRESENT: Village Manager Randy Recklaus; Deputy Village Manager Diana Mikula

OTHERS PRESENT: Sara Altieri

IV. APPROVAL OF MINUTES

A. Approval of Committee of the Whole minutes from August 11, 2025

Trustees Santa Maria and Zyck passed.

Trustee LaBedz moved to approve the Committee of the Whole minutes from the meeting on August 11, 2025. The motion was seconded by Trustee Bertucci.

6 Ayes 0 Nays 2 Abstained (Santa Maria, Zyck)

The motion passed.

B. Approval of Committee of the Whole minutes from August 18, 2025

Trustee Santa Maria passed.

Trustee Schwingbeck moved to approve the Committee of the Whole minutes from the meeting on August 18, 2025. The motion was seconded by Trustee Zyck.

7 Ayes 0 Nays 1 Abstained (Santa Maria)

The motion passed.

C. Approval of Committee of the Whole minutes from August 25, 2025

Trustee Manganaro moved to approve the Committee of the Whole minutes from the meeting on August 25, 2025. The motion was seconded by Trustee LaBedz.

8 Ayes 0 Nays

The motion passed.

V. NEW BUSINESS

A. Interview of Sara Altieri for appointment to the Arts Commission, term ending April 30, 2028

Mayor Tinaglia introduced Sara Altieri and explained that she is more than qualified, in every way, to be on the Arts Commission.

Sara says she was born an artist. In the past, she has worked in Marketing and Graphic Design. Though born in Illinois, she spent 2017-2025 in Phoenix, Arizona where she became a muralist and found her mission: to create beautiful art to connect communities. Public art in Phoenix is robust and vibrant, and she would like to grow the public art scene here in Arlington Heights. In Phoenix, Sara saw public art bring communities together and she would like to see that happen in Arlington Heights. Sara has attended a couple of Arts Commission meetings and is excited to help her community.

Mayor Tinaglia expressed his excitement to have Sara join the Arts Commission. He explained how impressed he is with her portfolio and mentioned that Trustee Dunnington recommended Sara for the Arts Commission.

Trustee Dunnington explained that Sara's experience is exactly what the Arts Commission needs and stated that Sara will add a lot of value to the Arts Commission.

Trustee LaBedz commented that as she reviewed Sara's portfolio, she was impressed with Sara's work. While Trustee LaBedz likes Sara's big, bold colors, Trustee LaBedz explained that it is important to recognize the history of Arlington Heights and the big, bold colors might not be a good fit in the downtown Arlington Heights area. Sara commented that those considerations are part of the proposal process. Color schemes are always open for discussion and they need to fit the environment. Sara has a mural project in Arlington Heights in October and those big, bold colors were requested and are appropriate for the space.

Trustee Schwingbeck said that when he saw Sara's portfolio, he immediately thought of the time he spent in Tucson, Arizona. In Tucson there are murals all over the town and there are entrepreneurs who do bike tours of the murals. Sara said she is hoping for that here.

Trustees thanked Sara Altieri for her willingness to serve on the Arts Commission.

Trustee Dunnington moved, seconded by Trustee Schwingbeck to concur in the Mayor's appointment of Sara Altieri to the Arts Commission, term ending April 30, 2028.

The following voice vote was recorded:

8 Ayes

0 Nays

The motion passed.

VI. OTHER BUSINESS - none

VII. PUBLIC COMMENTS - none

VIII. ADJOURNMENT – Trustee LaBedz moved, seconded by Trustee Bertucci to adjourn.
The meeting adjourned at 7:29 pm.



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Committee of the Whole
10/15/2025

Item: Discussion of Additional E-Bike/Scooter Regulations

Department: Integrated Services

Item Description:

The issue of the regulation of electric motorized mobility devices was first discussed at the August 11th Committee of the Whole meeting. At that time, the Village Board directed Staff to prepare interim regulations defining reckless behavior, putting restrictions on Class III E-Bikes, requiring the use of safety equipment, limit usage within the downtown area, and establishing parental responsibility for violations by juveniles. The Board further directed Staff to work with the Youth Commission, Senior Commission, and Bike and Ped Commission to get their input on additional regulations that may be considered after the interim regulations were adopted. The Board of Health also issued some suggestions on this topic. On September 15th the Village Board adopted the interim regulations requested. Unbeknownst to the Village Board, the community experienced the tragic loss of a young man in an E-Bike-related accident that very evening. Since that time, the commissions and Staff have been working on additional regulations as directed. It should be noted that the Police Department has issued two citations to minors based on the interim regulations since they were adopted September 15th.

Attached you will find summaries of the various commissions' recommendations as well as a detailed overview of the topic by the Police Department, with Staff recommendations. Staff is recommending that the Village Board consider additional new regulations that:

- Retain existing requirements for safety equipment, reckless operation, parental responsibility, downtown area restrictions, fines, and impoundment of devices;
- Simplify the definitions and create new rules for mobility devices whether gas or electric powered classed into 3 new categories based on the speed of the device:
 - Low speed (under 10 mph)
 - Standard (10-28 mph)
 - Out-of-Class (over 28 mph)
 - Medical mobility devices

- Low speed devices would be allowed to be used on sidewalks and would have no age restrictions
- Standard devices would not be allowed on sidewalks and would require the user to be 16 years of age
- Out-of-Class devices would be strictly prohibited on any public way within the Village.

These new regulations would provide for easier enforcement for Police Officers than the class based criteria within State law and the previous ordinance. Staff from the Integrated Services Department and Police Department are also working on an education campaign that will commence upon adoption of any new regulations.

Staff Recommendation:

Discussion of additional Motorized Mobility Device regulations, and motion to direct staff to draft an ordinance making the changes discussed.

ATTACHMENTS:

1. Memo Staff and Commission Review Motorized Mobility 100725
2. EBIKE ESCOOTER Board of Health Report to VB
3. EBIKE ESCOOTER YOUTH COMMISSION REPORT
4. EBIKE ESCOOTER SENIOR CITIZENS COMMISSION_
5. Updated recommendations from Bike and Pedestrian Commission 10-9-25



VILLAGE OF ARLINGTON HEIGHTS

INC. 1887

Date: October 7, 2025

To: Randall Recklaus, Village Manager

From: Greg Czernecki, Deputy Chief of Police

Subject: Staff, Boards and Commissions Review – Motorized Mobility Devices

Attachments:

Background

On Monday, September 15th, 2025, the Village Board adopted an ordinance amending Chapter 18 of the Municipal Code of the Village of Arlington Heights regarding Mobility Vehicles and Devices, commonly referred to as e-bikes or e-scooters. During the discussion, Village staff indicated the ordinance provided a basic framework for the rules and regulations of these devices, but further review and research was necessary. Staff liaisons consulted with numerous Village Boards and Commissions, including the Board of Health, Youth Commission, Senior Citizens Commission and Bicycle and Pedestrian Advisory Commission. The board and commissions reviewed the new ordinance, providing recommendations and areas for consideration regarding the topic. Individual reviews were disseminated to the Village Board in the October 3rd, 2025 weekly packet.

Discussion

After receiving feedback from the boards and commissions, staff independently assessed the recommendations as provided. Additionally, staff conducted further research which included attending a recent panel discussion on e-bike, e-scooter and e-moto ordinance with local and regional experts hosted by the Northwest Municipal Conference (NWMC). The information was consolidated, providing further context for staff and Village Board consideration.

The most common areas of attention among the boards and commissions involved safety equipment and helmet requirements, compliance with Illinois Rules of the Road, and a robust educational campaign. Even though deliberated, these specific areas were already identified by staff as essential and adopted under the original ordinance. The boards and commissions further contemplated additional rules and regulations, most notably conservative speed limits, additional age requirements based on class of device and capabilities, sidewalk usage for low-speed devices, regional consistency in regulations and carrying of cargo and passengers. A simple and easy to understand ordinance was suggested to promote compliance and successful educational initiatives.

Staff views the adopted ordinance's provisions of safety equipment, reckless operation and parental responsibility as clearly defined and in alignment with the boards and commissions recommendations. As the adopted ordinance closely mirrors State of Illinois law regarding e-bikes and e-scooters, staff felt there is opportunity to increase regulations regarding appropriate and reasonable age restrictions, modification to location usage and passenger capacity, in accordance with the feedback from the boards and commissions. Staff further agrees keeping any ordinance revisions easy to understand, while maintaining a robust scope to address the wide range of potential devices currently in the market and those yet to gain popularity.

Currently, the ordinance only addresses age restrictions for Class III e-bicycles, which are classified as those capable of reaching an assisted speed of 28mph, and Out of Class Electric Vehicles (OCEV), which are often times capable of even greater speeds. Scholarly research and general open-source information found most casual riders operate 'human powered' bicycles at speeds between 8 – 14 MPH, with one study finding those under the age of 14 averaged 8.9 MPH, while those over 14 averaged 9.7 MPH. Considering the wide range of device speeds and capabilities, age restrictions should be commensurate with the speed in which the device is being operated *and/or* capable of attaining. Furthermore, an appropriate level of maturity and general familiarity with the Rules of the Road should be a focus in establishment of reasonable age restrictions. Accessibility and encouragement for alternative modes of transportation, for both commuters or casual riders, remains a priority for a successful implementation of any ordinance.

Staff further reviewed location usage and passenger capacity. Human-powered bicycles are allowed to be operated on sidewalks in accordance with current municipal code and State law. The Bicycle and Pedestrian Advisory Commission (BPAC) contemplated the same, recommending low-speed devices should be allowed on sidewalks for those riders with less experience or which prefer to ride slower and away from roadway vehicle traffic. The current ordinance prohibits all low-speed electric bicycles, out of class devices, and e-scooters (greater than 10 MPH) from sidewalks, consistent with State law. The boards and commissions also expressed safety concerns of devices being commonly operated with passengers. Members cited frequently observing multiple riders on e-scooters, which are not designed to accommodate multiple riders. State law only addresses riding with passengers for certain classes of e-bikes and fails to impose restrictions on e-scooters. Staff recommends additional ordinance consideration for these topics.

Discussions regarding legislative updates on e-bicycles and e-scooters in Springfield has been a topic among many local municipalities. Subject matter experts agree the current State law does not sufficiently address certain devices and prohibitions, specifically out of class devices and higher-powered e-scooters. While numerous groups have been advocating for additional regulations at the State level, changes are unlikely to occur in the near future. As such, the weight of addressing the rapidly evolving devices and usages rest with local municipalities. In consideration of the boards and commissions recommendations, staff assessed options and developed modified regulations to align with intended uses and to promulgate a safe environment for riders, pedestrian and motorists.

Recommendations

Staff recommends the Village Board consider further amendments to the Motorized Mobility Vehicle and Device Ordinance to regulate and promote the safe operation of these devices. The following recommendations are proposed herein:

- Retain adopted ordinance provisions for safety equipment (including helmet usage), reckless operation, parental responsibility, special event area prohibitions, escalating fine structure and device impoundment.
- Simplify definitions to incorporate the wide range of motorized mobility devices, whether electric or gas powered, into three new categories-based speed capabilities. Device classification will be determined by the speed in which the device is being operated and/or the speed the device is capable of attaining:
 - Low-Speed Mobility Devices (less than 10 MPH)
 - Standard Mobility Devices (10 – 28 MPH)
 - Out-of-Class Mobility Devices (greater than 28 MPH)
 - Medical Mobility Devices (as defined under the adopted ordinance)
- Regulations for Low-Speed Mobility Devices:
 - No age restriction. Younger riders may continue to utilize devices up to 10 MPH as an alternative transportation method to school, activities and recreation.

- May be operated on sidewalks and roadways. Staff concurs with BPAC recommendations to lessen restrictions on sidewalk usage for devices less than 10 MPH, considering long-standing similar usage by bicycles.
- Regulations for Standard Mobility Devices
 - Rider must be at least 16 YOA. No driver's license requirement.
 - Devices are restricted to roadways and may not be operated on sidewalks.
 - Minimum age and restriction to roadway use are congruent, requiring riders operating higher speed devices to be more attuned to the Rules of the Road and responsibility when operated at speeds greater than 10 MPH.
- Regulations for Out-of-Class Devices
 - Based on the high power and speed of these devices, use on public ways throughout the Village should be strictly prohibited.
 - Devices marketed as Class I, II and III e-bicycles would not fall within this category as they should be incapable of reaching speeds in excess of 28 MPH from the factory.
 - Devices, commonly referred to as e-motos, or modified e-bicycles would be considered an Out-of-Class device and prohibited from being operated on public ways.
 - Any device capable of attaining, or exceeding vehicle roadway speed should be properly registered, titled and insured as a motor vehicle. Should an OCEV not meet minimum standards for registration with the State of Illinois, the device should be considered 'not intended for roadway use'.
- Regulations for Passengers
 - Staff recommends an additional regulation prohibiting riding with passengers on mobility devices not designed or intended for more than one rider/operator.

It should be noted, amendments to the definitions of the devices as proposed do not generally restrict a person under the age of 16 to operate a Class I, II or III device per se, but rather restrict the speed at which that person may operate the device. Many e-bicycles or e-scooters have settings which can restrict the maximum speed. In such instances, underage operators may remain in compliance with the ordinance, and upon reaching age, graduate change appropriate device settings.

The recommendations are submitted for review and further discussion.

CC: Nicholas A. Pecora, Jr., Chief of Police



**VILLAGE OF
ARLINGTON HEIGHTS**
— INC. 1887 —

MEMORANDUM

To: Arlington Heights Board of Trustees

From: Board of Health

Date: Friday, September 26, 2025

Subject: Recommendations on E-Bikes and E-Scooters in Arlington Heights

The Board of Health (BOH) met on July 21, 2025. A robust discussion to regulate e-scooters/e-bikes took place. Members of the BOH prioritized regulating the following areas to increase safety in our community.

1. Equipment- Protective helmet required for use.
2. Required knowledge of the rules of the road.
3. Conservative speed limits.
4. Set appropriate age requirements for e-bike/e-scooter/other motorized bikes use by class and speed.
5. No sidewalk use for e-bikes or e-scooters- unless they are toy variety.
6. Education for riders and parents is critical to increasing safety.

Please note the discussion took place at the July Board meeting, prior to the VB passing the ordinance. The BOH recognized the challenges with enforcement and communicating the new regulations. Many of the Board members offered to share communications at their offices to assist the Village with this effort. A follow-up discussion will take place at the next BOH meeting October 20, 2025.



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

MEMORANDUM

To: Arlington Heights Board of Trustees

From: Youth Commission

Date: Friday, September 26, 2025

Subject: Recommendations on E-Bikes and E-Scooters in Arlington Heights

The Youth Commission discussed the Village's new ordinance on E-bikes, scooters and other vehicles at the Thursday, September 18 Commission meeting. The following issues were discussed and recommendations noted for Village Board consideration:

- **Describe and Label E-bikes/Scooter Classes** – Commissioners felt the different classes were confusing and labelling may help with understanding what type of vehicle fit into the ordinance regulations.
Recommendation: Require E-bikes, scooters and vehicles to clearly labelled with their classification.
- **Public Education Campaign**– The Arlington Heights ordinance is helpful but more information is needed for teens and parents.
Recommendation: 1. Direct messaging to e-bike and scooter riders, i.e. tag bikes and scooters in school parking lots with a message and QR code to more information. 2. Design messaging with pictures and descriptions of ordinance details, i.e. pictures of classes of e-bikes, scooters, etc. and share on social media.
- **State laws and Rules of the Road** – Commissioners shared that many teens and pre-teens are not familiar with rules of the road for e-bikes, scooters and vehicles. Two issues, first teens and youth that have not taken drivers education do not receive education on the rules of the road and therefore have no knowledge of the existing state laws or local ordinances. And second, standard drivers education does not focus on e-bikes, scooters or other vehicles.
Recommendation: Education should be recommended, or required, for all riders. One example is the school or PTA held bike education events in elementary school.
- **Cargo and Passengers**- Commissioners felt that large backpacks, bags, and passengers presented potential dangers.
Recommendation: Regulate further if needed.

The Youth Commissioners shared observations that E-bike and more often scooter riders were not following the rules of the road, at times driving recklessly. As newer drivers themselves, the commissioners were concerned for everyone's safety and understood the need for regulation.



VILLAGE OF ARLINGTON HEIGHTS

INC. 1887

MEMORANDUM

To: Arlington Heights Board of Trustees

From: Senior Citizens Commission

Date: Tuesday, September 23, 2025

Subject: Recommendations on E-Bikes and E-Scooters in Arlington Heights

The Senior Citizens Commission has reviewed the Village's new ordinance on motorized mobility devices, including e-bikes and e-scooters and discussed at the Monday, September 15 Commission meeting. While the ordinance is comprehensive, commissioners raised several safety and education concerns that we believe merit further consideration:

Rider Limitations – We recommend clarifying that only one rider is permitted on e-scooters or e-bikes unless the device is specifically designed for multiple passengers. Observations in our community show frequent instances of children and adults carrying additional riders, which presents significant safety risks.

- **Helmet Use** – Helmets should be strongly encouraged—and where possible, required—for all riders, regardless of age.
- **Visibility and Safety Equipment** – Many devices lack horns, lights, or reflective striping. Requiring basic safety features would improve pedestrian and driver awareness.
- **Speed Limits** – We recommend considering lower maximum speeds for these devices to reduce the risk of accidents in residential areas.
- **Education and Awareness** – Regulations alone will not prevent accidents. We strongly support ongoing education efforts directed at parents, middle school, and high school students about safe ridership, helmet use, and traffic awareness.
- **Regional Consistency** – We suggest consulting the Northwest Municipal Conference to align Arlington Heights' regulations with those of nearby communities, ensuring consistency and clarity for residents and visitors.

The Commission emphasizes that education, coupled with enforceable safety measures, is essential to prevent injuries and promote safe use of e-bikes and e-scooters in Arlington Heights.

Updated recommendations from Bike and Pedestrian Commission Meeting on 10/9/2025.

Vehicle Types	Helmets	Less than 16 Years Old	16+ Years Old	Sidewalks	Bike Lanes	Shared-Use Paths	Roads
Child Low-Speed e-Toy (< 10 mph)	✗	✓	✓	✓	✗	✓	✗
Bicycles	✓	✓	✓	✓	✓	✓	✓
Class 1 e-Bikes	✓	✓	✓	✓	✓	✓	✓
Class 2 e-Bikes	✓	✗	✓	✗	✓	✗	✓
Class 3 e-Bikes	✓	✓	✓	✗	✓	✗	✓
Low-Speed e-Scooters (<= 10 mph)	✓	✓	✓	✓	✓	✓	✓
High-Speed e-Scooters (> 10 mph)	✓	✗	✓	✗	✗	✗	✓
Out of Class Eleetric Vehicle (OCEV)*	✓	✗	✓	✗	✗	✗	✓

*Out-of-Class Electric Vehicle (OCEV) - Electric, Over 750 Watts, and greater than 28mph
Required Equipment – Lights/Reflectors, Helmet, Brakes ALL Devices

BPAC Recommendations (additional from current interim village ordinance)

- The Village Board should promote responsible transportation
- Riders must comply with the Rules of the Road
- The Village should continue to assess future capital projects and build infrastructure that supports e-bikes where possible
- The Village should have a representative in the NWMC legislative working group regarding e-bike policies
- The Village should revisit the local e-bike ordinance for compliance once the Illinois state regulations are approved

New Village Ordinance rules

CLASS III and OCEVs

- 16YOA or Older
- No Sidewalks / Special Event Areas
- No Village Garages / Parking Lots
- Permitted on Streets (ALL Types)
- Reckless Operation
- Parental Responsibility (Generally Not Applicable)
- Required Safety Equipment

Motorized Mobility Devices (Other)

- No Age Restriction
- No Special Event Areas
- No Village Garages / Parking Lots
- Permitted on Street (Outside IVC Definition)
- Reckless Operation
- Parental Responsibility
- Required Safety Equipment

CLASS I and II

- No Age Restriction
- No Sidewalks (per IVC) / Special Event Areas
- No Village Garages / Parking Lots
- Permitted on Streets (ALL Types)
- Reckless Operation
- Parental Responsibility
- Required Safety Equipment

Medical / Toy Mobility

- Least Regulated
- No Toy Mobility Special Event Areas
- No Packages / Articles Preventing Safe Operation



VILLAGE OF
ARLINGTON HEIGHTS
— INC. 1887 —

Committee of the Whole
10/15/2025

Item: Discussion of Additional Regulations on the Use of Public Property

Department: Integrated Services

Item Description:

At the July 21st and August 25th Committee of the Whole meetings the Village Board discussed various options regarding the regulation of the use of Village property including setting limitations on the amount of time a park bench or other location could be occupied, the possible regulation and limitation of sleeping and/or camping on Village property, and limitations on the storage of privately owned items on Village property. There was no consensus on those regulations at either meeting, but the Village Board did direct Staff on August 25th to present possible regulations at a later meeting.

At the meeting on August 25th the Village Board also directed Staff to form a regional workgroup or consortium to deal with issues of homelessness broadly. Staff has begun the first phase of that work, having formed a workgroup of municipal officials who work with the unhoused to find regional solutions and best practices. That group has been meeting and is identifying a list of potential tasks that can be shared with the Board once finalized. In the future the group will broaden to include not-for-profit leaders who work with unhoused individuals for a wider conversation as well.

Since the meeting, Village staff and the Village Attorney have done further research on these matters. Staff spoke with the Village of Oak Park and Des Plaines to discuss their own policies and practices in this area. In addition, it was determined that there are nearby jurisdictions that currently regulate sleeping and camping on their property. For example, it was found that the Arlington Heights Park District, and the Villages of Highland Park and Northbrook currently have rules on their books prohibiting camping on their property.

The Village currently has an ordinance restricting the use and storage of private property in Village parking facilities. The Village Attorney will be presenting some options to the Village Board on how to define and regulate specific behaviors further and on a broader basis on public property. As noted, any new regulations would have to be applied to everyone and

anyone who engage in prohibited behavior on public property, just as as the parking facility ordinance is enforced currently.

Staff Recommendation:

Discussion of potential new regulations on the use of public property at the October 15th Committee of the Whole meeting.

ATTACHMENTS:

None