



AGENDA
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
November 17, 2025
7:30 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL OF MEMBERS
- IV. APPROVAL OF MINUTES
 - A. 11/3/25 Meeting Minutes
 - B. 9/15/2025 Closed Session Minutes
- V. APPROVAL OF ACCOUNTS PAYABLE
 - A. 11/15/25 Warrant Register
- VI. RECOGNITIONS AND COMMUNICATIONS
 - A. Proclamation Honoring Veterans
- VII. PUBLIC HEARINGS
- VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

- 1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.

2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.

3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.

4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

- A. Resolution Approving an Agreement with Municipal GIS Partners, Inc., for GIS Services
 - B. Resolution Approving an Intergovernmental Agreement with the O'Hare Noise Compatibility Commission
 - C. Ordinance Amending Chapters 4 and 6 of The Municipal Code of The Village of Arlington Heights Regarding Appointment to The Village Police Department
 - D. Resolution — Adoption of the Board of Fire and Police Commission Rules
 - E. Resolution Approving a Contract for Municipal Elevator Maintenance Services
 - F. Resolution Approving a Contract for the Purchase of Sodium Chloride (Road Salt) Through the State of Illinois
 - G. Resolution Approving a Contract for the Purchase of One Interceptor Vehicle for the Police Department
 - H. Ordinance Amending Chapter 18 of the Municipal Code of the Village of Arlington Heights regarding Mobility Vehicles and Devices
 - I. Resolution Approving an Agreement with Community Nutrition Network and Senior Services Association dba Meals on Wheels for Northern Illinois to Provide Services to Senior Citizens
- X. NEW BUSINESS
- A. Discussion of Village Policy Regarding Federal Civil Immigration Enforcement
- XI. ADJOURNMENT
- XII. CLOSED SESSION
- 5 ILCS 120/2(c)(1): appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.



MINUTES
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
November 3, 2025
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

President Tinaglia and the following Trustees responded to roll: Wendy Dunnington, Colin Gilbert, Robin LaBedz, Bill Manganaro, Carina Santa Maria, Tom Schwingbeck, Jim Tinaglia, Greg Zyck. Trustee James Bertucci was absent.
Also present were: Randy Recklaus, Diana Mikula, Hart Passman, Emily Rodman and Maggie Mattio.

IV. APPROVAL OF MINUTES

A. 10/6/25 Meeting Minutes

Trustee LaBedz moved to Approve. Trustee Zyck Seconded the Motion.
The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

B. 10/20/25 Meeting Minutes

Trustee Dunnington moved to Approve. Trustee Santa Maria Seconded the Motion.
The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, Trustee Zyck

Nays: None

Abstain: President Jim Tinaglia

Absent: Trustee Bertucci

V. APPROVAL OF ACCOUNTS PAYABLE

A. 10/30/25 Warrant Register

Trustee Schwingbeck moved to Approve the Warrant Register dated October 30, 2025, in the amount of \$9,117,687.30. Trustee LaBedz Seconded the Motion.

The Motion:

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

VI. RECOGNITIONS AND COMMUNICATIONS

Trustee Dunnington mentioned that the Village of Wheeling had received a request to use their fire station parking lot for the staging of civil immigration enforcement operations. In response, they adopted a resolution prohibiting the use of village property for any such use. She urged the Arlington Heights Village Board to adopt a similar policy as it would provide staff with guidance on how to respond to such requests, protect staff from unintentionally violating the Illinois Trust Act, maintain trust between the community and law enforcement and promote public safety. In addition, she asked staff to share information on the Village's website and social media platforms about the Illinois Trust Act and Way Forward Act and host "Know Your Rights" training sessions. She asked Village Attorney Passman to explain the difference between a policy, resolution and ordinance to help the Board determine the best approach.

Mr. Recklaus explained the difference between a policy, resolution and ordinance and their enforceability. He provided a summary of the Illinois Trust Act and Way Forward Act, which prohibits local law enforcement agencies from assisting with immigration enforcement operations. He said that while the Village does not typically provide programming or training sessions, staff could host something of the like if it were the will of the Board. He mentioned that the Arlington Heights Memorial Library was hosting an event later in the month regarding immigration and the Village could share information on their website.

Discussion ensued regarding immigration and its effect on businesses, the economy and the community.

Trustee Gilbert moved to Direct Staff to research and provide the Board with an analysis on enforceability of a resolution versus an ordinance and what legal options the Village has to restrict the use of Village property to Federal Civil Enforcement Agents for immigration operations. Trustee Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

Trustee Manganaro moved to Amend Trustee Gilbert's Motion and Directed Staff and the Village Attorney to do the research as proposed and present the Board with an Ordinance. Trustee Dunnington Seconded the Motion.

The Motion: Failed

Ayes: Trustee Dunnington, Trustee Manganaro, Trustee Santa Maria

Nays: Trustee Gilbert, Trustee LaBedz, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Absent: Trustee Bertucci

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.
2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.
3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.

4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

Trustee LaBedz moved to Approve. Trustee Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

- A. Ordinance Approving a PUD Amendment, Special Use Permit, and Zoning Variance for Qargo Coffee at 4 W. Rand Rd.

2025-51

- B. Ordinance Approving a PUD Amendment and Variation for Amazon at 1455 W. Cellular Dr.

2025-52

- C. Ordinance Approving a Sign Variation for the Arlington Heights Park District - Recreation Park at 501 E. Miner St.

2025-53

X. NEW BUSINESS

- A. 1500 E. Euclid Ave. Subdivision - PC#25-008
Preliminary Plat of Subdivision, Variation

Petitioner Robert Obrzut was before the Board requesting approval of a Preliminary Plat of Subdivision and a variation from Chapter 28 of the Village Code for the property located

at 1500 E. Euclid Avenue. The intended use of the property is to build a single-family residence. Ms. Rodman said that while the request pertained to a single lot, the subdivision action was required to allow for 5,500 square feet to be dedicated to the Village to establish a continuous right-of-way consistent with adjacent properties. The variation request was to permit the existing lot width of 110 feet to remain, where 125 feet was required. The Planning Commission reviewed the request for the Preliminary Plat of Subdivision and the zoning variation and unanimously recommended approval subject to compliance with the conditions set forth in the Staff Development Committee Report included in tonight's agenda packet.

Trustee LaBedz moved to Direct Staff and the Village Attorney to prepare final documents granting the zoning relief for consideration at a future Board meeting for PC#25-008, a Preliminary Plat of Subdivision to subdivide the property into one lot, and the zoning relief requested, and subject to the recommended conditions all as set forth in the agenda materials for tonight's Board Meeting. Trustee Manganaro Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

XI. CLOSED SESSION

5 ILCS 120/2(c)(11): litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent

Trustee Zyck moved to enter into Closed Session for the reasons under 5 ILCS 120/2(c) (21): discussion of minutes lawfully closed, whether for purposes of approval of the minutes or the semi-annual review of the minutes; and 5 ILCS 120/2(c) (11): litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent. Trustee LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

XII. ADJOURNMENT

Trustee Schwingbeck moved to Adjourn at 9:49PM. Trustee LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

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**VILLAGE OF ARLINGTON
HEIGHTS
WARRANT REGISTER FOR
CHECK DATE: 11/15/2025**

Fund	Fund Description	Total Transaction Amount
101	GENERAL FUND	\$286,023.95
215	CDBG FUND	\$20,461.25
227	FOREIGN FIRE INS TAX FUND	\$20,150.50
231	CRIMINAL INVESTIGATION FD	\$173.08
235	MUNICIPAL PARKG OPR FUND	\$130,590.15
267	SOUTH ARL HTS RD TIF	\$97,644.60
301	DEBT SERVICE FUND	\$318.00
401	CAPITAL PROJECTS FUND	\$61,769.72
505	WATER AND SEWER FUND	\$354,648.17
506	LEAD SERVICE LINE REPL FUND	\$49,700.00
511	SOLID WASTE FUND SWANCC	\$151,122.00
515	ARTS ENTERT & EVENTS FUND	\$5,159.31
605	HEALTH INSURANCE FUND	\$750,001.52
621	FLEET OPERATIONS FUND	\$592,710.92
625	TECHNOLOGY FUND	\$7,974.11
715	GUARANTY DEPOSITS FUND	\$9,700.00
TOTAL ALL FUNDS		\$2,538,147.28

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
NON DEPARTMENTAL					
314601	715-0000-220930-	Bulldog Concrete LLC	BOND REFUND-REC-014788-2025	\$200.00	\$200.00
314602	715-0000-220930-	CD Group Contractors LLC	BOND REFUND-REC-014801-2025	\$200.00	\$200.00
314603	715-0000-220930-	Eiden construction co.	BOND REFUND-REC-014829-2025	\$200.00	\$200.00
314604	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014785-2025	\$200.00	\$200.00
314605	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014789-2025	\$200.00	\$200.00
314606	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014779-2025	\$200.00	\$600.00
314606	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014779-2025	\$200.00	
314606	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014779-2025	\$200.00	
314607	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014780-2025	\$200.00	\$200.00
314608	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014781-2025	\$200.00	\$200.00
314609	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014782-2025	\$200.00	\$200.00
314610	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014786-2025	\$200.00	\$200.00
314611	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014793-2025	\$200.00	\$200.00

Department 0000

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$200.00
314612	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-014798-2025	\$200.00	
					\$200.00
314613	715-0000-220930-	JDM Demolition and Concrete	BOND REFUND-REC-014797-2025	\$200.00	
					\$1,200.00
314614	715-0000-220930-	JRC Design Build	BOND REFUND-REC-014805-2025	\$200.00	
314614	715-0000-220930-	JRC Design Build	BOND REFUND-REC-014805-2025	\$500.00	
314614	715-0000-220930-	JRC Design Build	BOND REFUND-REC-014805-2025	\$500.00	
					\$200.00
314615	715-0000-220930-	K&K Concrete, LLC	BOND REFUND-REC-014778-2025	\$200.00	
					\$200.00
314616	715-0000-220930-	K&K Concrete, LLC	BOND REFUND-REC-014799-2025	\$200.00	
					\$200.00
314617	715-0000-220930-	Kaplan Paving	BOND REFUND-REC-014783-2025	\$200.00	
					\$200.00
314618	715-0000-220930-	Kaplan Paving	BOND REFUND-REC-014784-2025	\$200.00	
					\$200.00
314619	715-0000-220930-	KAPLAN PAVING	BOND REFUND-REC-014795-2025	\$200.00	
					\$200.00
314620	715-0000-220930-	Mark Bart	BOND REFUND-REC-014802-2025	\$200.00	
					\$700.00
314621	715-0000-220930-	NK Architect	BOND REFUND-REC-014806-2025	\$200.00	
314621	715-0000-220930-	NK Architect	BOND REFUND-REC-014806-2025	\$500.00	
					\$900.00
314622	715-0000-220930-	Poul's Landscaping	BOND REFUND-REC-014827-2025	\$200.00	
314622	715-0000-220930-	Poul's Landscaping	BOND REFUND-REC-014827-2025	\$200.00	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314622	715-0000-220930-	Poul's Landscaping	BOND REFUND-REC-014827-2025	\$500.00	
					\$200.00
314623	715-0000-220930-	RM OLSON CONCRETE, INC	BOND REFUND-REC-014791-2025	\$200.00	
					\$200.00
314624	715-0000-220930-	Scaravalle Company Inc.	BOND REFUND-REC-014828-2025	\$200.00	
					\$1,700.00
314625	715-0000-220930-	Smart Construction Group, Ltd.	BOND REFUND-REC-014800-2025	\$200.00	
314625	715-0000-220930-	Smart Construction Group, Ltd.	BOND REFUND-REC-014800-2025	\$500.00	
314625	715-0000-220930-	Smart Construction Group, Ltd.	BOND REFUND-REC-014800-2025	\$500.00	
314625	715-0000-220930-	Smart Construction Group, Ltd.	BOND REFUND-REC-014800-2025	\$500.00	
					\$200.00
314626	715-0000-220930-	TMW Enterprises Paving & Maintenance	BOND REFUND-REC-014794-2025	\$200.00	
					\$400.00
314627	715-0000-220930-	Xclusive Concrete	BOND REFUND-REC-014790-2025	\$200.00	
314627	715-0000-220930-	Xclusive Concrete	BOND REFUND-REC-014790-2025	\$200.00	
					\$30.00
314636	101-0000-441150-	MARY E VARESE	CITATION REFUND	\$30.00	
					(\$2,677.82)
902711	605-0000-471230-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 10/1-10/15	(\$2,677.82)	
					\$6,829.26
902712	101-0000-211060-	VISION SERVICE PLAN	VISION NOV 2025	\$1,763.82	
902712	101-0000-211060-	VISION SERVICE PLAN	VISION NOV 2025	\$5,065.44	
					\$5,695.81
902713	101-0000-210910-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	\$4,638.16	
902713	101-0000-210930-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	\$1,057.65	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$7,205.32
902716	101-0000-210910-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	\$5,868.65	
902716	101-0000-210930-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	\$1,336.67	
DEPARTMENT 0000 TOTAL:				\$26,782.57	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARD OF TRUSTEES ADMIN					
314685	101-0101-510020-	VERIZON WIRELESS	ACCT 88534852600001	\$39.39	\$39.39
DEPARTMENT 0101 TOTAL:				\$39.39	

Department 0101

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
INTEGRATED SERVICES ADMIN					
					\$100.00
314510	101-0201-522700-	AT & T MOBILITY	ACCT 232106787838	\$100.00	
					\$500.00
314527	101-0201-530010-	CAPITAL FAX NEWSLETTER	SUBSCRIPTION	\$500.00	
					\$36.73
314598	101-0201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$36.73	
					\$96.00
314646	101-0201-522020-	ROTARY CLUB OF ARLINGTON HTS	DUES	\$96.00	
					\$118.82
314685	101-0201-522700-	VERIZON WIRELESS	ACCT 88534852600001	\$118.82	
			DEPARTMENT 0201 TOTAL:	\$851.55	

Department 0201

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
HUMAN RESOURCES ADMIN					
					\$39.39
314681	101-0301-522700-	VERIZON WIRELESS	ACCT 28544404900001	\$39.39	
					\$428,015.30
902711	605-0301-542750-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 10/1-10/15	\$402,730.29	
902711	605-0301-542770-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 10/1-10/15	\$25,285.01	
					\$324,664.04
902714	605-0301-520600-	HMO ILLINOIS	NOVEMBER 2025 HMO PREMIUM	\$324,664.04	
DEPARTMENT 0301 TOTAL:				\$752,718.73	

Department 0301

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
FINANCE ADMIN					
					\$17.49
314499	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$8.50	
314499	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$8.99	
					\$39.39
314674	101-0501-522700-	VERIZON WIRELESS	ACCT 38508581800001	\$39.39	
			DEPARTMENT 0501 TOTAL:	\$56.88	

Department 0501

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
INFORMATION TECHNOLOGY ADMIN					
					\$100.09
314499	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$100.09	
					\$5,046.88
314528	625-0601-550100-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	\$45.38	
314528	625-0601-550100-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	\$339.46	
314528	625-0601-550100-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	\$4,662.04	
					\$925.35
314683	625-0601-522700-	VERIZON WIRELESS	ACCT 98726153700001	\$925.35	
					\$1,901.79
314684	625-0601-522700-	VERIZON WIRELESS	ACCT 6126793497	\$1,901.79	
			DEPARTMENT 0601 TOTAL:	\$7,974.11	

Department 0601

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARDS & COMM ADMIN					
					\$10,000.00
314504	101-1001-540050-	ARLINGTON HTS COMM CONCERT BAND	BAND GRANT	\$10,000.00	
					\$60.00
314508	101-1001-540050-	ARLINGTON SIGNS & BANNERS	PRINTING SERVICES	\$60.00	
DEPARTMENT 1001 TOTAL:				\$10,060.00	

Department 1001

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARDS & COMM FIRE & POL COMM					
314540	101-1008-520750-	CONRAD POLYGRAPH INC	PROFESSIONAL SERVICES	\$450.00	\$450.00
DEPARTMENT 1008 TOTAL:				\$450.00	

Department 1008

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BOARDS & COMM SPECIAL EVENTS					
314578	515-1018-540550-	LOWES COMMERCIAL SERVICES	EVENT SUPPLIES	\$86.31	\$86.31
DEPARTMENT 1018 TOTAL:				\$86.31	

Department 1018

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
POLICE DEPT ADMIN					
					\$326.83
314495	101-3001-521650-	ACCURATE DOCUMENT DESTRUCTION	SHREDDING SERVICES	\$326.83	
					\$107.92
314499	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$107.92	
					\$2,533.66
314513	101-3001-522700-	AT&T MOBILITY NATIONAL ACCOUNTS LLC	ACCT 287328367893	\$2,533.66	
					\$780.75
314520	101-3001-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	\$780.75	
					\$595.00
314539	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	\$275.00	
314539	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	\$320.00	
					\$540.00
314549	101-3001-521650-	FLENTGE, ANDREW	REIMBURSEMENT	\$540.00	
					\$1,082.09
314552	101-3001-521650-	GOLF ROSE PET LODGE	PROFESSIONAL SERVICES	\$464.60	
314552	101-3001-521650-	GOLF ROSE PET LODGE	PROFESSIONAL SERVICES	\$617.49	
					\$540.00
314566	101-3001-521650-	JASPER, TIMOTHY	REIMBURSEMENT	\$540.00	
					\$1,385.00
314567	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	\$497.50	
314567	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	\$497.50	
314567	235-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	\$195.00	
314567	235-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	\$195.00	

Department 3001

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$273.99
314569	101-3001-530350-	KIM JINHONG	REIMBURSEMENT	\$273.99	
					\$198.30
314571	101-3001-522150-	KONICA MINOLTA BUSINESS USA	OFFICE MACHINES & ACCESS	\$2.93	
314571	101-3001-522150-	KONICA MINOLTA BUSINESS USA	OFFICE MACHINES & ACCESS	\$4.11	
314571	101-3001-522150-	KONICA MINOLTA BUSINESS USA	OFFICE MACHINES & ACCESS	\$61.49	
314571	101-3001-522150-	KONICA MINOLTA BUSINESS USA	OFFICE MACHINES & ACCESS	\$129.77	
					\$237.86
314582	101-3001-530050-	MC KESSON MEDICAL SURGICAL GOV	MEDICAL SUPPLIES	\$118.93	
314582	101-3001-530050-	MC KESSON MEDICAL SURGICAL GOV	MEDICAL SUPPLIES	\$118.93	
					\$219.24
314598	101-3001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$219.24	
					\$96.00
314646	101-3001-522020-	ROTARY CLUB OF ARLINGTON HTS	MEMBERSHIP DUES	\$96.00	
					\$540.00
314648	101-3001-521650-	SEFTON, CHRISTOPHER	REIMBURSEMENT	\$540.00	
					\$262.09
314677	101-3001-522700-	VERIZON WIRELESS	ACCT 68682493000001	\$262.09	
			DEPARTMENT 3001 TOTAL:	\$9,718.73	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
POLICE DEPT CRIMINAL INVEST					
					\$173.08
314638	231-3003-540010-	PET PROS	K9 SUPPLIES	\$35.19	
314638	231-3003-540010-	PET PROS	K9 SUPPLIES	\$137.89	
DEPARTMENT 3003 TOTAL:				\$173.08	

Department 3003

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
FIRE ADMIN					
					\$1,191.66
314499	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$15.99	
314499	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$52.67	
314499	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$73.99	
314499	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$89.43	
314499	101-3501-531650-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	\$19.78	
314499	101-3501-531650-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	\$311.80	
314499	101-3501-533450-	AMAZON COM CAPITAL SERVICES	FIRE EQUIPMENT & SUPPLY	\$349.82	
314499	101-3501-533450-	AMAZON COM CAPITAL SERVICES	PUBLIC EDUCATION SUPPLIES	\$61.91	
314499	401-3501-550150-	AMAZON COM CAPITAL SERVICES	FIRE EQUIPMENT	\$216.27	
					\$36.37
314526	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$7.75	
314526	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$9.92	
314526	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$18.70	
					\$24,000.00
314544	401-3501-550150-	DINGES FIRE COMPANY	FIRE EQUIPMENT	\$24,000.00	
					\$6,173.00
314556	101-3501-522030-	HARPER COLLEGE CORP SERVICES	TRAVEL & TRAINING	\$6,173.00	
					\$100.00
314564	101-3501-522030-	ILLINOIS FIRE SERVICE ADMINISTRATIVE PROFESSIONALS	TRAVEL & TRAINING	\$100.00	
					\$19.98
314585	101-3501-521020-	MES SERVICE COMPANY, LLC	EQUIPMENT MAINTENANCE	\$19.98	
					\$689.42
314598	101-3501-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$90.82	

Department 3501

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314598	101-3501-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$598.60	
					\$7,800.00
314645	101-3501-522030-	ROMEOVILLE FIRE DEPARTMENT	TRAVEL & TRAINING	\$7,800.00	
					\$599.60
314661	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$149.90	
314661	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$149.90	
314661	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$149.90	
314661	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	\$149.90	
					\$1,182.16
314663	101-3501-521020-	TRACE ANALYTICS INC	EQUIPMENT MAINTENANCE	\$1,182.16	
					\$1,024.61
314678	101-3501-521160-	VERIZON WIRELESS	ACCT 44205897800001	\$300.30	
314678	101-3501-522700-	VERIZON WIRELESS	ACCT 44205897800001	\$724.31	
					\$24,893.01
314690	101-3501-531850-	WS DARLEY & CO	FIRE EQUIPMENT	\$1,141.64	
314690	101-3501-531850-	WS DARLEY & CO	FIRE EQUIPMENT	\$5,547.33	
314690	401-3501-550150-	WS DARLEY & CO	FIRE EQUIPMENT	\$65.63	
314690	401-3501-550150-	WS DARLEY & CO	FIRE EQUIPMENT	\$1,550.00	
314690	401-3501-550150-	WS DARLEY & CO	FIRE EQUIPMENT	\$2,230.49	
314690	401-3501-550150-	WS DARLEY & CO	FIRE EQUIPMENT	\$6,853.59	
314690	401-3501-550150-	WS DARLEY & CO	FIRE EQUIPMENT	\$7,504.33	
DEPARTMENT 3501 TOTAL:				\$67,709.81	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
FOREIGN FIRE INSURANCE ADMIN					
					\$10,311.00
314498	227-3701-550150-	ALLEN TRENCH SAFETY CORPORATION	FIRE EQUIPMENT	\$10,311.00	
					\$312.62
314555	227-3701-522030-	HANSEN, ANDREW	TUITION REIMBURSEMENT	\$312.62	
					\$9,275.08
314576	227-3701-550150-	LIFE FITNESS	FIRE EQUIPMENT	\$9,275.08	
					\$251.80
314597	227-3701-522030-	OATES, MATTHEW	TUITION REIMBURSEMENT	\$251.80	
				DEPARTMENT 3701 TOTAL:	\$20,150.50

Department 3701

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PLANNING					
					\$97,644.60
314543	267-4001-550250-	DIMEO BROTHERS INC	CONSTRUCTION SERVICES	\$97,644.60	
					\$25.00
314548	101-4001-530050-	FASTSIGNS	PRINTING SERVICES	\$25.00	
					\$370.50
314574	101-4001-521650-	LEGRAND REPORTING & VIDEO SERVICES	TRANSCRIBING SERVICES	\$370.50	
					\$2,662.38
314586	101-4001-520050-	MICROSYSTEMS	PROFESSIONAL SERVICES	\$2,662.38	
					\$326.34
314598	101-4001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$27.19	
314598	101-4001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$30.31	
314598	101-4001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$268.84	
					\$56.00
314656	515-4001-533050-	SUBURBAN ACCENTS INC	PRINTING SERVICES	\$56.00	
					\$55.00
314657	101-4001-530010-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	\$55.00	
DEPARTMENT 4001 TOTAL:				\$101,139.82	

Department 4001

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
COMMUNITY DEVL BLK GRNTADMIN					
314650	215-4101-541030-	SHELTER INC	CDBG PROGRAM	\$20,461.25	\$20,461.25
DEPARTMENT 4101 TOTAL:				\$20,461.25	

Department 4101

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
BUILDING ADMIN					
					\$462.36
314499	101-4501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$116.38	
314499	101-4501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$123.57	
314499	101-4501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$222.41	
					\$210.35
314520	101-4501-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	\$41.20	
314520	101-4501-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	\$169.15	
					\$240.00
314546	101-4501-520050-	ELEVATOR INSPECTION SERVICE COMPANY LLC	PROFESSIONAL SERVICES	\$40.00	
314546	101-4501-520050-	ELEVATOR INSPECTION SERVICE COMPANY LLC	PROFESSIONAL SERVICES	\$200.00	
					\$472.68
314679	101-4501-522700-	VERIZON WIRELESS	ACCT 54209747800001	\$472.68	
					\$165.72
314680	101-4501-522700-	VERIZON WIRELESS	ACCT 54209747800002	\$165.72	
DEPARTMENT 4501 TOTAL:				\$1,551.11	

Department 4501

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
HEALTH ADMIN					
					\$179.28
314499	101-7001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$25.56	
314499	101-7001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$68.70	
314499	101-7001-533100-	AMAZON COM CAPITAL SERVICES	NURSING SUPPLIES	\$29.08	
314499	101-7001-533100-	AMAZON COM CAPITAL SERVICES	NURSING SUPPLIES	\$55.94	
					\$360.00
314503	101-7001-520250-	ARLINGTON CENTER FOR RECOVERY	COUNSELING SUBSIDY	\$360.00	
					\$25.04
314526	101-7001-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$25.04	
					\$100.00
314575	101-7001-520250-	LEMKE, SHERRY	COUNSELING SUBSIDY	\$100.00	
					\$667.88
314583	101-7001-533100-	MC KESSON MEDICAL SURGICAL	MEDICAL SUPPLIES	(\$92.16)	
314583	101-7001-533100-	MC KESSON MEDICAL SURGICAL	NURSING SUPPLIES	\$54.23	
314583	101-7001-533100-	MC KESSON MEDICAL SURGICAL	NURSING SUPPLIES	\$705.81	
					\$47.89
314598	101-7001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$47.89	
					\$158.52
314682	101-7001-522700-	VERIZON WIRELESS	ACCT 88556712200001	\$158.52	
				DEPARTMENT 7001 TOTAL:	\$1,538.61

Department 7001

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
HEALTH SENIOR SERVICES					
314519	101-7007-540160-	BILLINGTON, CHARLES	PROGRAM INSTRUCTIONAL FEE	\$150.00	\$150.00
314521	101-7007-540160-	BREAKING GROUNDS IN DRUMMING	PROGRAM INSTRUCTIONAL FEE	\$110.00	\$110.00
314523	101-7007-540160-	BUFFALO GROVE PARK DISTRICT	PROGRAM INSTRUCTIONAL FEE	\$525.00	\$525.00
314526	101-7007-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$66.97	\$66.97
314547	101-7007-521020-	EXPERT POOL TABLE REPAIR	EQUIPMENT MAINTENANCE	\$2,526.00	\$2,526.00
314659	101-7007-540160-	SUSAN KAY MADDOX	PROGRAM INSTRUCTIONAL FEE	\$375.00	\$375.00
314689	101-7007-540160-	WPM PRODUCTIONS, INC.	PROGRAM INSTRUCTIONAL FEE	\$250.00	\$250.00
DEPARTMENT 7007 TOTAL:				\$4,002.97	

Department 7007

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PUBLIC WORKS ADMIN					
					\$11,995.00
314497	101-7101-521110-	ALL WINDOW CLEANING SERV INC	SERVICE BUILDING MAINTENANCE	\$11,995.00	
					\$310.58
314499	101-7101-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	\$310.58	
					\$311.00
314500	101-7101-522020-	AMERICAN SOCIETY OF CIVIL ENGINEERS	DUES	\$311.00	
					\$490.00
314501	101-7101-531650-	ANDERSON LOCK	BUILDING MAINTENANCE SUPPLY	\$490.00	
					\$31,850.75
314502	101-7101-521550-	APEX LANDSCAPING INC	LANDSCAPING SERVICES	\$1,904.87	
314502	101-7101-521550-	APEX LANDSCAPING INC	LANDSCAPING SERVICES	\$1,904.88	
314502	101-7101-521550-	APEX LANDSCAPING INC	LANDSCAPING SERVICES	\$6,399.00	
314502	101-7101-521550-	APEX LANDSCAPING INC	LANDSCAPING SERVICES	\$6,399.00	
314502	101-7101-521550-	APEX LANDSCAPING INC	LANDSCAPING SERVICES	\$15,243.00	
					\$420.50
314507	101-7101-521360-	ARLINGTON RENTAL INC	EQUIPMENT RENTAL	\$420.50	
					\$2,151.00
314509	101-7101-522700-	AT & T	ACCT 217S667106106	\$2,151.00	
					\$2,722.18
314512	101-7101-522700-	AT&T	ACCT 8310015322822	\$2,722.18	
					\$392.00
314518	101-7101-531850-	BERLANDS HOUSE OF TOOLS	SMALL TOOLS & EQUIPMENT	\$392.00	
					\$1,107.72
314524	101-7101-531900-	BUILDERS ASPHALT LLC	STREET SUPPLIES	\$543.32	

Department 7101

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314524	101-7101-531900-	BUILDERS ASPHALT LLC	STREET SUPPLIES	\$564.40	
					\$7.13
314526	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	\$7.13	
					\$2,254.12
314530	401-7101-550300-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	\$2,254.12	
					\$4,298.93
314531	101-7101-531400-	COLORBLEND	AGRICULTURAL SUPPLIES	\$4,298.93	
					\$176.35
314532	101-7101-522700-	COMCAST CABLE	ACCT 8771100721360921	\$176.35	
					\$42.84
314535	101-7101-522700-	COMCAST CABLE	ACCT 8771100720049004	\$42.84	
					\$32.13
314537	101-7101-522700-	COMCAST CABLE	ACCT 8771100720048998	\$32.13	
					\$735.00
314541	101-7101-521110-	CONVERGINT TECHNOLOGIES LLC	SERVICE BUILDING MAINTENANCE	\$735.00	
					\$2,850.00
314550	101-7101-522030-	FOX VALLEY FIRE & SAFETY COMPANY	TRAVEL & TRAINING	\$2,850.00	
					\$250.00
314551	101-7101-530350-	GIOVANNI SOTTILE	REIMBURSEMENT	\$250.00	
					\$122,975.20
314554	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	\$15,804.00	
314554	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	\$21,511.40	
314554	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	\$37,266.80	
314554	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	\$48,393.00	
					\$300.00

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314559	101-7101-522030-	HEALTHFIT LLC	TRAVEL & TRAINING	\$300.00	
					\$1,888.75
314560	101-7101-531800-	HIGH STAR TRAFFIC	STREET SIGN SUPPLIES	\$1,888.75	
					\$143.33
314562	101-7101-530350-	HORNE, ROBERT	REIMBURSEMENT	\$143.33	
					\$360.00
314565	101-7101-521110-	INTL EXTERMINATORS INC	SERVICE BUILDING MAINTENANCE	\$120.00	
314565	101-7101-521110-	INTL EXTERMINATORS INC	SERVICE BUILDING MAINTENANCE	\$240.00	
					\$164.95
314577	101-7101-522020-	LINDA FOSTER	REIMBURSEMENT	\$82.47	
314577	101-7101-522020-	LINDA FOSTER	REIMBURSEMENT	\$82.48	
					\$36.54
314578	101-7101-531650-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$36.54	
					\$18.98
314581	101-7101-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	\$18.98	
					\$104.00
314589	101-7101-531400-	MULCH CENTER	AGRICULTURAL SUPPLIES	\$104.00	
					\$1,457.80
314592	101-7101-521500-	NICOR	ACCT 01701843946	\$1,457.80	
					\$170.16
314595	101-7101-531650-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	\$170.16	
					\$102.12
314598	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	(\$8.36)	
314598	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$8.36	
314598	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$22.75	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314598	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$22.78	
314598	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$56.59	
					\$19,976.77
314599	101-7101-530390-	OFFEN PETROLEUM LLC	FUEL	\$19,976.77	
					\$28,214.75
314600	101-7101-521150-	OLIVE GROVE LANDSCAPING LLC	LANDSCAPING SERVICES	\$28,214.75	
					\$589.30
314633	401-7101-550300-	HOLLY JACKSON	RESIDENT REIMBURSEMENT	\$589.30	
					\$280.00
314634	401-7101-550300-	KEVIN SPITZ	RESIDENT REIMBURSEMENT	\$280.00	
					\$968.75
314635	401-7101-550300-	MARK KLIMEK	RESIDENT REIMBURSEMENT	\$968.75	
					\$216.00
314640	101-7101-531400-	POSSIBILITY PLACE NURSERY	AGRICULTURAL SUPPLIES	\$216.00	
					\$589.00
314641	101-7101-522700-	PRECISE MRM LLC	PHONE SERVICES	\$589.00	
					\$75.00
314642	101-7101-522700-	PTS COMMUNICATIONS INC	PHONE SERVICES	\$75.00	
					\$8,116.00
314644	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	\$8,116.00	
					\$5,017.00
314649	515-7101-533050-	SERVICE SANITATION	EVENT SERVICES	\$5,017.00	
					\$72.73
314652	101-7101-522700-	SOUND INCORPORATED	PHONE & DATA	\$72.73	
					\$1,170.05

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314654	101-7101-531550-	STANDARD PIPE & SUPPLY INC	BUILDING MAINTENANCE SUPPLY	\$443.33	
314654	101-7101-531550-	STANDARD PIPE & SUPPLY INC	BUILDING MAINTENANCE SUPPLY	\$714.48	
314654	401-7101-550200-	STANDARD PIPE & SUPPLY INC	BUILDING MAINTENANCE SUPPLY	\$12.24	
					\$18,878.40
314655	101-7101-531750-	STEINER ELECTRIC COMPANY	STREET LIGHT SUPPLIES	\$18,828.48	
314655	101-7101-531850-	STEINER ELECTRIC COMPANY	SMALL TOOLS & EQUIPMENT	\$49.92	
					\$29,200.16
314658	101-7101-521150-	SUPERIOR ROAD STRIPING	CONSTRUCTION SERVICES	\$29,200.16	
314662	401-7101-550300-	TOMAR CONSTRUCTION COMPANY, INC.	CONSTRUCTION SERVICES	\$5,350.00	
314662	401-7101-550300-	TOMAR CONSTRUCTION COMPANY, INC.	CONSTRUCTION SERVICES	\$5,925.00	
					\$2,181.81
314667	101-7101-530350-	ULINE INC	MISCELLANEOUS SUPPLIES	\$787.83	
314667	101-7101-531450-	ULINE INC	JANITORIAL SUPPLIES	\$583.98	
314667	101-7101-531850-	ULINE INC	MISCELLANEOUS SUPPLIES	\$810.00	
					\$3,970.00
314673	401-7101-550300-	UTILITY DYNAMICS CORP	EQUIPMENT MAINTENANCE	\$3,970.00	
314675	101-7101-522700-	VERIZON WIRELESS	ACCT 58675303500001	\$1,736.16	
314688	101-7101-531650-	WINDY CITY LIGHTS	EQUIPMENT	\$156.00	
314693	101-7101-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	\$593.03	
314693	101-7101-531450-	ZORO TOOLS INC	JANITORIAL SUPPLIES	\$215.24	
					\$358.54

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
802536	101-7101-522700-	AT&T	ACCT 84779713213488	\$58.25	
802536	101-7101-522700-	AT&T	ACCT 84739271083278	\$58.68	
802536	101-7101-522700-	AT&T	ACCT 84734215365273	\$60.27	
802536	101-7101-522700-	AT&T	ACCT 84739420624707	\$60.38	
802536	101-7101-522700-	AT&T	ACCT 84739443682112	\$60.38	
802536	101-7101-522700-	AT&T	ACCT 84739208661733	\$60.58	
					\$10,287.62
802539	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6437571222	\$103.92	
802539	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 1158409000	\$338.00	
802539	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 8017024000	\$503.66	
802539	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 4410867000	\$9,342.04	
					\$12,466.00
802540	101-7101-521500-	CONSTELLATION NEW ENERGY INC	ACCT 8063214	\$12,466.00	
					\$10,235.45
802541	101-7101-521500-	NICOR	ACCT 06802945268	\$54.68	
802541	101-7101-521500-	NICOR	ACCT 40178600009	\$59.52	
802541	101-7101-521500-	NICOR	ACCT 38178600003	\$61.93	
802541	101-7101-521500-	NICOR	ACCT 19426400008	\$149.53	
802541	101-7101-521500-	NICOR	ACCT 38096400007	\$153.81	
802541	101-7101-521500-	NICOR	ACCT 28178600004	\$155.17	
802541	101-7101-521500-	NICOR	ACCT 53278600001	\$170.19	
802541	101-7101-521500-	NICOR	ACCT 43278600002	\$197.07	
802541	101-7101-521500-	NICOR	ACCT 94830700004	\$228.38	
802541	101-7101-521500-	NICOR	ACCT 72489260108	\$319.68	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
802541	101-7101-521500-	NICOR	ACCT 95407400001	\$471.49	
802541	101-7101-521500-	NICOR	ACCT 97034457784	\$838.97	
802541	101-7101-521500-	NICOR	ACCT 96945600003	\$1,610.19	
802541	101-7101-521500-	NICOR	ACCT 55616726109	\$2,265.17	
802541	101-7101-521500-	NICOR	ACCT 25422686599	\$3,499.67	
DEPARTMENT 7101 TOTAL:				\$356,957.82	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
WATER AND SEWER ADMIN					
					\$143.94
314499	505-7201-531850-	AMAZON COM CAPITAL SERVICES	SMALL TOOLS	\$143.94	
					\$1,436.00
314506	505-7201-550150-	ARLINGTON POWER EQUIPMENT	OPERATIONAL EQUIPMENT	\$1,436.00	
					\$2,525.00
314515	505-7201-520050-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	\$2,525.00	
					\$97.98
314516	505-7201-531550-	BENJAMIN MOORE MT PROSPECT PAINT	BUILDING MAINTENANCE SUPPLY	\$97.98	
					\$439.97
314517	505-7201-531550-	BERKHEIMER CO INC	BUILDING MAINTENANCE SUPPLY	\$50.33	
314517	505-7201-531550-	BERKHEIMER CO INC	BUILDING MAINTENANCE SUPPLY	\$389.64	
					\$10,713.14
314522	505-7201-521020-	BUCKEYE POWER SALES CO. INC.	EQUIPMENT MAINTENANCE	\$10,713.14	
					\$205.80
314533	505-7201-522700-	COMCAST CABLE	ACCT 8771100720175502	\$205.80	
					\$2.31
314536	505-7201-522700-	COMCAST CABLE	ACCT 8771100720048980	\$2.31	
					\$112.39
314538	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 4554927000	\$112.39	
					\$347.30
314542	505-7201-530350-	CUTLER WORKWEAR	CLOTHING & APPAREL	\$158.35	
314542	505-7201-530350-	CUTLER WORKWEAR	CLOTHING & APPAREL	\$188.95	
					\$1,900.00
314550	505-7201-522030-	FOX VALLEY FIRE & SAFETY COMPANY	TRAVEL & TRAINING	\$1,900.00	

Department 7201

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$154.84
314553	505-7201-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	\$154.84	
					\$272.17
314557	505-7201-522020-	HASSENAUER, MICHAEL	REIMBURSEMENT	\$85.25	
314557	505-7201-530350-	HASSENAUER, MICHAEL	REIMBURSEMENT	\$186.92	
					\$27,740.59
314558	505-7201-521350-	HBK WATER METER SERVICE INC	METER SERVICES & SUPPLY	\$9,995.00	
314558	505-7201-521350-	HBK WATER METER SERVICE INC	METER SERVICES & SUPPLY	\$390.00	
314558	505-7201-521350-	HBK WATER METER SERVICE INC	METER SERVICES & SUPPLY	\$17,238.59	
314558	505-7201-531020-	HBK WATER METER SERVICE INC	METER SUPPLIES	\$117.00	
					\$300.00
314559	505-7201-522030-	HEALTHFIT LLC	TRAVEL & TRAINING	\$300.00	
					\$244.98
314561	505-7201-530350-	HOLTHOUSE, RYAN	REIMBURSEMENT	\$244.98	
					\$2,700.00
314573	505-7201-550150-	LEE JENSEN SALES CO INC	EQUIPMENT	\$2,700.00	
					\$488.50
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	(\$11.86)	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$11.86	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$12.62	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$23.72	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$39.34	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$39.79	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$42.98	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$67.80	
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$96.56	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314578	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	\$165.69	
					\$38,349.60
314579	505-7201-521300-	M E SIMPSON CO INC	PROFESSIONAL SERVICES	\$14,999.55	
314579	505-7201-521300-	M E SIMPSON CO INC	PROFESSIONAL SERVICES	\$23,350.05	
					\$40.93
314581	505-7201-531550-	MATTS ACE HARDWARE	BUILDING MAINTENANCE SUPPLY	\$31.96	
314581	505-7201-531600-	MATTS ACE HARDWARE	CHEMICALS	\$8.97	
					\$9.52
314584	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	\$9.52	
					\$14,675.55
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$520.00	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$526.25	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$552.84	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$900.00	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$926.61	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$1,050.00	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$1,368.00	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$1,755.52	
314587	505-7201-531010-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	\$2,779.83	
314587	505-7201-531050-	MID AMERICAN WATER OF WAUCONDA, INC.	PUMPING/STORAGE SUPPLIES	\$4,296.50	
					\$868.46
314591	505-7201-521020-	NATIONAL LIFT TRUCK INC	EQUIPMENT MAINTENANCE	\$868.46	
					\$1,000.00

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314593	505-7201-522030-	NORTHEASTERN IL PUBLIC SAFETY	TRAVEL & TRAINING	\$1,000.00	
					\$39.18
314598	505-7201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	\$39.18	
					\$2,125.00
314639	505-7201-521250-	PIZZO & ASSOCIATES, LTD	PROFESSIONAL SERVICES	\$400.81	
314639	505-7201-521250-	PIZZO & ASSOCIATES, LTD	PROFESSIONAL SERVICES	\$661.69	
314639	505-7201-521250-	PIZZO & ASSOCIATES, LTD	SEWER SUPPLIES	\$1,062.50	
					\$589.00
314641	505-7201-522700-	PRECISE MRM LLC	PHONE SERVICES	\$589.00	
					\$9,756.00
314651	505-7201-521020-	SMART COVER SYSTEMS	EQUIPMENT MAINTENANCE	\$9,756.00	
					\$203.99
314665	505-7201-530350-	TRISTAN MILLER	REIMBURSEMENT	\$203.99	
					\$6,896.72
314667	505-7201-550100-	ULINE INC	OFFICE EQUIPMENT	\$3,268.92	
314667	505-7201-550100-	ULINE INC	OFFICE EQUIPMENT	\$3,627.80	
					\$182.46
314672	505-7201-531600-	USA BLUEBOOK	CHEMICALS	\$182.46	
					\$1,157.45
314675	505-7201-522700-	VERIZON WIRELESS	ACCT 58675303500001	\$1,157.45	
					\$376.34
314676	505-7201-522700-	VERIZON WIRELESS	ACCT 78635116200001	\$376.34	
					\$37,200.00
314687	506-7201-550150-	WEST SIDE TRACTOR SALES CO	EQUIPMENT	\$37,200.00	
					\$119.51
802536	505-7201-522700-	AT&T	ACCT 84759080850047	\$119.51	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					\$141.12
802539	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6949217000	\$141.12	
					\$9,368.80
802540	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050214	\$2,490.90	
802540	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050216	\$2,723.47	
802540	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050218	\$4,154.43	
					\$802.05
802541	505-7201-521500-	NICOR	ACCT 05850400002	\$55.49	
802541	505-7201-521500-	NICOR	ACCT 42567835683	\$57.41	
802541	505-7201-521500-	NICOR	ACCT 16797600000	\$155.80	
802541	505-7201-521500-	NICOR	ACCT 04055600003	\$193.71	
802541	505-7201-521500-	NICOR	ACCT 76830700001	\$339.64	
			DEPARTMENT 7201 TOTAL:	\$173,726.59	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING ADMIN					
					\$248.23
314511	235-7301-521500-	AT&T	ACCT 847R0608437214	\$248.23	
					\$817.62
802539	235-7301-521500-	COMMONWEALTH EDISON COMPANY	ACCT 9934124000	\$817.62	
DEPARTMENT 7301 TOTAL:				\$1,065.85	

Department 7301

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING VAIL ST. GARAGE OPER					
					\$176.35
314534	235-7302-521500-	COMCAST CABLE	ACCT 8771100721377909	\$176.35	
					\$692.00
314570	235-7302-521020-	KINGS III OF AMERICA, LLC	EQUIPMENT MAINTENANCE	\$692.00	
					\$2,740.34
802540	235-7302-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050215	\$2,740.34	
				DEPARTMENT 7302 TOTAL:	\$3,608.69

Department 7302

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING NORTH GARAGE OPER					
802540	235-7303-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1060231	\$1,372.51	\$1,372.51
802541	235-7303-521500-	NICOR	ACCT 12690400002	\$56.30	\$56.30
DEPARTMENT 7303 TOTAL:				\$1,428.81	

Department 7303

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
PARKING EVERGREEN ST GAR OPER					
802540	235-7304-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050222	\$962.15	\$962.15
802541	235-7304-521500-	NICOR	ACCT 92296400002	\$159.45	\$159.45
DEPARTMENT 7304 TOTAL:				\$1,121.60	

Department 7304

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
SOLID WASTE DISPSL SWANCCADMIN					
					\$151,122.00
902715	511-7401-521540-	SOLID WASTE AGENCY	DEC 2025 TIPPING FEES	\$1,667.00	
902715	511-7401-521540-	SOLID WASTE AGENCY	DEC 2025 TIPPING FEES	\$149,455.00	
DEPARTMENT 7401 TOTAL:				\$151,122.00	

Department 7401

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
MUNICIPAL FLEET SVCS ADMIN					
					\$3,529.18
314496	621-7501-531510-	ALEXANDER EQUIPMENT CO INC	VEH MAINTENANCE SUPPLY	\$3,529.18	
					\$1,257.00
314499	621-7501-531500-	AMAZON COM CAPITAL SERVICES	VEH MAINTENANCE SUPPLY	\$1,257.00	
					\$2,253.48
314505	621-7501-531510-	ARLINGTON HTS FORD	VEH MAINTENANCE SUPPLY	\$161.70	
314505	621-7501-531510-	ARLINGTON HTS FORD	VEH MAINTENANCE SUPPLY	\$662.48	
314505	621-7501-531510-	ARLINGTON HTS FORD	VEH MAINTENANCE SUPPLY	\$1,429.30	
					\$594.00
314514	621-7501-531510-	AUTO TECH CENTERS INC	VEH MAINTENANCE SUPPLY	\$594.00	
					\$591.46
314525	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	(\$65.00)	
314525	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$17.64	
314525	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$58.14	
314525	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$59.36	
314525	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$59.49	
314525	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$105.84	
314525	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	\$355.99	
					\$1,172.08
314529	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	(\$35.00)	
314529	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	(\$22.00)	
314529	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	(\$22.00)	
314529	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	\$67.98	

Department 7501

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT	
314529	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	\$94.74		
314529	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	\$108.34		
314529	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	\$980.02		
					\$140.98	
314553	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$23.08		
314553	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$23.69		
314553	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$25.68		
314553	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$27.40		
314553	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	\$41.13		
					\$189.75	
314563	621-7501-531510-	IL RECOVERY GROUP INC	VEH MAINTENANCE SUPPLY	\$189.75		
						\$540.00
314572	621-7501-531510-	LEAHY-WOLF COMPANY	VEH MAINTENANCE SUPPLY	\$540.00		
						\$150.95
314580	621-7501-531510-	MACQUEEN EMERGENCY GROUP	VEH MAINTENANCE SUPPLY	\$150.95		
						\$9,705.39
314588	621-7501-531510-	MONROE TRUCK EQUIPMENT	VEH MAINTENANCE SUPPLY	\$1,077.85		
314588	621-7501-531510-	MONROE TRUCK EQUIPMENT	VEH MAINTENANCE SUPPLY	\$2,104.32		
314588	621-7501-531510-	MONROE TRUCK EQUIPMENT	VEH MAINTENANCE SUPPLY	\$2,822.17		
314588	621-7501-531510-	MONROE TRUCK EQUIPMENT	VEH MAINTENANCE SUPPLY	\$3,701.05		
					\$1,106.21	
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	(\$246.80)		
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$28.86		
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$36.37		
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$42.18		

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$102.82	
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$176.00	
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$179.26	
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$248.74	
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$258.28	
314590	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	\$280.50	
314594	621-7501-521070-	NORTHWEST AUTO WASH	EQUIPMENT MAINTENANCE	\$350.90	
314596	621-7501-531510-	NORTHWEST FREIGHTLINER	VEH MAINTENANCE SUPPLY	\$46.09	
314637	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	\$17.05	
314643	621-7501-521020-	RITTER GIS	PROFESSIONAL SERVICES	\$5,000.00	
314647	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	\$260.00	
314653	621-7501-531510-	STANDARD EQUIPMENT CO	VEH MAINTENANCE SUPPLY	\$56.65	
314660	621-7501-521360-	TERRACE SUPPLY CO	EQUIPMENT RENTAL	\$121.26	
314664	621-7501-522030-	TRANS CHICAGO TRUCK GROUP	TRAVEL & TRAINING	\$425.00	
314666	621-7501-531510-	TRUCK DOGZ	VEH MAINTENANCE SUPPLY	\$1,774.99	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
314668	621-7501-521070-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	\$287.50	
314668	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	\$287.50	
					\$190.92
314670	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	\$95.46	
314670	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	\$95.46	
					\$944.34
314671	621-7501-531510-	US AUTOFORCE	VEH MAINTENANCE SUPPLY	\$944.34	
					\$250.00
314686	621-7501-530350-	VLIEGER, ROSS	REIMBURSEMENT	\$250.00	
					\$2,064.00
314691	621-7501-531510-	ZARNOTH BRUSH WORKS INC	VEH MAINTENANCE SUPPLY	\$2,064.00	
					\$1,634.16
314692	621-7501-531510-	ZEIGLER OF SCHAUMBURG	VEH MAINTENANCE SUPPLY	\$164.00	
314692	621-7501-531510-	ZEIGLER OF SCHAUMBURG	VEH MAINTENANCE SUPPLY	\$352.88	
314692	621-7501-531510-	ZEIGLER OF SCHAUMBURG	VEH MAINTENANCE SUPPLY	\$1,117.28	
				DEPARTMENT 7501 TOTAL:	\$34,940.84

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
CAPITAL ADMIN					
					\$79,773.00
314515	505-9001-550250-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	\$405.00	
314515	505-9001-550250-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	\$30,870.00	
314515	505-9001-550250-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	\$48,498.00	
					\$109,595.00
314545	505-9001-550250-	DURABILT FENCE	SERVICE BUIILDING MAINTENANCE	\$109,595.00	
					\$28,753.58
314558	505-9001-550250-	HBK WATER METER SERVICE INC	METER SERVICES & SUPPLY	\$28,753.58	
					\$2,500.00
314628	506-9001-550250-	ONE TIME LEAD LINE REIMBURSEMENT	LEAD LINE REIMBURSEMENT	\$2,500.00	
					\$2,500.00
314629	506-9001-550250-	ONE TIME LEAD LINE REIMBURSEMENT	LEAD LINE REIMBURSEMENT	\$2,500.00	
					\$2,500.00
314630	506-9001-550250-	ONE TIME LEAD LINE REIMBURSEMENT	LEAD LINE REIMBURSEMENT	\$2,500.00	
					\$2,500.00
314631	506-9001-550250-	ONE TIME LEAD LINE REIMBURSEMENT	LEAD LINE REIMBURSEMENT	\$2,500.00	
					\$2,500.00
314632	506-9001-550250-	ONE TIME LEAD LINE REIMBURSEMENT	LEAD LINE REIMBURSEMENT	\$2,500.00	
					\$2,500.00
			DEPARTMENT 9001 TOTAL:	\$230,621.58	

Department 9001

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
CAPITAL EQUIPMENT					
					\$557,770.08
314568	621-9003-550050-	JX TRUCK CENTER- BOLINGBROOK	SNOW PLOWS	\$557,770.08	
DEPARTMENT 9003 TOTAL:				\$557,770.08	

Department 9003

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 11/15/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 9557 DEBT SVC 2019 REFUNDING 2011					
314669	301-9557-560200-	UMB BANK NA	AGENT FEES	\$318.00	\$318.00
DEPARTMENT 9557 TOTAL:				\$318.00	
WARRANT TOTAL:				\$2,538,147.28	



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Proclamation Honoring Veterans

Department: Integrated Services

Item Description:

ATTACHMENTS:

1. Veterans 2025



PROCLAMATION

In Recognition of United States Veterans

November 2025

WHEREAS, United States Veterans of the Armed Forces selflessly and heroically served our nation in times of war and peace, defending the principles of freedom and democracy; and

WHEREAS, the sacrifices made by these men and women demonstrate their enduring commitment to duty, honor and country; and

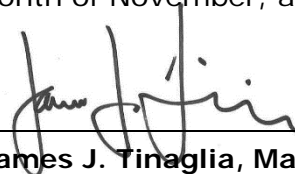
WHEREAS, in 2024 there were approximately 17.6 million U.S. military veterans making up about 7% of the adult population; and

WHEREAS, the Village of Arlington Heights supports our veterans and recognizes the irreplaceable contributions made by the men and women in uniform who served our country; and

WHEREAS, the Village of Arlington Heights honors with respectful recognition the contributions our veterans made to advance peace and freedom at home and around the world; and

WHEREAS, the Village of Arlington Heights encourages American citizens to pause and reflect on the courage and sacrifice of our veterans.

NOW, THEREFORE, I, James J. Tinaglia, Mayor of the Village of Arlington Heights, along with the Arlington Heights Village Board, extend our deepest gratitude and heartfelt appreciation for the service and sacrifice made by every single Veteran. We honor them today, the entire month of November, and every day.



James J. Tinaglia, Mayor

Trustee James Bertucci
Trustee Wendy Dunnington
Trustee Colin H. Gilbert
Trustee Robin LaBedz



Trustee Bill Manganaro
Trustee Carina Santa Maria
Trustee Tom Schwingbeck
Trustee Greg Zyck



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Resolution Approving an Agreement with Municipal GIS Partners, Inc., for GIS Services

Department: Integrated Services

Item Description:

Since 2017, the Village of Arlington Heights has been a member of the GIS Consortium ("Consortium"), a 45-member organization comprised of municipalities in northeastern Illinois, of which Consortium members share the cost of establishing a regional Geographic Information Systems program ("Program"). On behalf of its members, the Consortium selected Municipal GIS Partners, Inc. ("MGP"), for the provision of services related to the Program and, therefore, the Village and MGP desire to enter into a contract for GIS support services for the period beginning January 1, 2026, through December 31, 2026. MGP continues to meet staff expectations and is a reliable and innovative GIS service provider. It is necessary for each Consortium member to enter into an annual agreement with MGP in order to maintain their standing as a Consortium member.

Staff recommends approval of a 1-year renewal of the Service Provider Contract and Statement of Work. Funds in the amount of \$199,468.20 are available and budgeted in account #625-0601-520050 for Fiscal Year 2026. The 1-year term renewal and the calendar year project utilization/service rate adjustments and modifications to the Contract are set forth in the attached.

ATTACHMENTS:

1. AH Resolution Approving Agreement with Municipal GIS Partners 2026
2. MGP Master Arlington Heights 2026 V01
3. MGP Master Arlington Heights 2026 Attachment 1 - Statement of Work V02
4. MGP Master Arlington Heights 2026 Attachment 2 - Insurance V01

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT WITH
MUNICIPAL GIS PARTNERS, INC., FOR GIS SUPPORT SERVICES

WHEREAS, the Village is a member of the GIS Consortium (“*Consortium*”), an organization comprised of municipalities in northeastern Illinois, which Consortium shares the cost of establishing a regional Geographic Information Systems program (“*Program*”); and

WHEREAS, on behalf of its members, the Consortium selected Municipal GIS Partners, Inc. (“*MGP*”), for the provision of services related to the Program; and

WHEREAS, the Village and MGP desire to enter into a new agreement for GIS Support Services for the one-year period beginning January 1, 2026 (“*Agreement*”); and

WHEREAS, the Village President and Board of Trustees have determined that approving the Agreement will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the Agreement in substantially the form attached to this Resolution as Exhibit A.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by MGP; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 2025

Village President

ATTEST:

Village Clerk

EXHIBIT A
AGREEMENT

GIS CONSORTIUM SERVICE PROVIDER CONTRACT

This contract (this “*Contract*”) made and entered into this 1st day of January, 2026 (the “*Effective Date*”), by and between the Village of Arlington Heights, an Illinois municipal corporation (hereinafter referred to as the “*Municipality*”), and Municipal GIS Partners, Incorporated, 701 Lee Street, Suite 1020, Des Plaines, Illinois 60016 (hereinafter referred to as the “*Consultant*”).

WHEREAS, the Municipality is a member of the Geographic Information System Consortium (“*GISC*”);

WHEREAS, the Consultant is a designated service provider for the members of GISC and is responsible for providing the necessary professional staffing resource support services as more fully described herein (the “*Services*”) in connection with the Municipality’s geographical information system (“*GIS*”);

WHEREAS, the Municipality desires to engage the Consultant to provide the Services on the terms set forth herein; and

WHEREAS, the Consultant hereby represents itself to be in compliance with Illinois statutes relating to professional registration applicable to individuals performing the Services hereunder and has the necessary expertise and experience to furnish the Services upon the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the foregoing and of the promises hereinafter set forth, it is hereby agreed by and between the Municipality and the Consultant that:

SECTION 1 SCOPE OF SERVICES

1.1 Statement of Work. This Contract contains the basic terms and conditions that will govern the overall relationship between the Consultant and the Municipality. The Consultant will provide the Services described in the statement of work attached hereto as *Attachment 1* (“*Statement of Work*”), which shall become a part of and subject to this Contract.

1.2 Supplemental Statements of Work. Any additional services to be performed by the Consultant may be added to this Contract after the Effective Date by the mutual agreement of the parties, which agreement will be evidenced by mutual execution of a Supplemental Statement of Work which shall also be subject to the terms and conditions set forth in this Contract.

1.3 Additional Compensation. If the Consultant wishes to make a claim for additional compensation as a result of action taken by the Municipality, the Consultant shall give written notice of its claim within fifteen (15) days after occurrence of such action. Regardless of the decision of the Municipality Manager relative to a claim submitted by the Consultant, all work required under this Contract as determined by the Municipality Manager shall proceed without interruption.

1.4 Contract Governs. If there is a conflict between the terms of this Contract and the Statement of Work or any Supplemental Statement of Work, unless otherwise specified in such Statement of Work, the terms of this Contract shall supersede the conflicting provisions contained in such Statement of Work.

SECTION 2 PERFORMANCE OF WORK

2.1 All work hereunder shall be performed under the direction of the Village Manager or their designee (hereinafter referred to as the “*Municipality Manager*”) in accordance with the terms set forth in this Contract and each relevant Statement of Work.

SECTION 3 RELATIONSHIP OF PARTIES

3.1 Independent Contractor. The Consultant shall at all times be an independent contractor, engaged by the Municipality to perform the Services. Nothing contained herein shall be construed to constitute a partnership, joint venture or agency relationship between the parties.

3.2 Consultant and Employees. Neither the Consultant nor any of its employees shall be considered to be employees of the Municipality for any reason, including but not limited to for purposes of workers’ compensation law, Social Security, or any other applicable statute or regulation.

3.3 No Authority to Bind. Unless otherwise agreed to in writing, neither party hereto has the authority to bind the other to any third party or to otherwise act in any way as the representative of the other.

SECTION 4 PAYMENT TO THE CONSULTANT

4.1 Payment Terms. The Municipality agrees to pay the Consultant in accordance with the terms and amounts set forth in the applicable Statement of Work, provided that:

(a) The Consultant shall submit invoices in a format approved by the Municipality.

(b) The Consultant shall maintain records showing actual time devoted to each aspect of the Services performed and cost incurred. The Consultant shall permit the authorized representative of the Municipality to inspect and audit all data and records of the Consultant for work done under this Contract. The Consultant shall make these records available at reasonable times during this Contract period, and for a year after termination of this Contract.

(c) The service rates and projected utilization set forth in the applicable Statement of Work shall adjust each calendar year in accordance with the annual rates approved by the Board of Directors of GISC which shall be reflected in a Supplemental Statement of Work.

(d) Payments to the Consultant shall be made pursuant to the Illinois Local Government Prompt Payment Act (50 ILCS 505/1 et seq.).

(e) The Municipality is a tax-exempt municipality and will provide Consultant with a copy of the Municipality's current sales tax exemption certificate. Consultant shall not charge the Municipality any tax incurred by the Consultant for these Services.

4.2 Service Rates. The fees and/or service rates set forth in the Statement of Work and Supplemental Statement of Work include all applicable federal, state, and local taxes of every kind and nature applicable to the Services as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits and all costs, royalties and fees arising from the use of, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claim or right to claim additional compensation by reason of the payment of any such tax, contribution, premium, costs, royalties, or fees is hereby waived and released by Consultant.

SECTION 5 TERM

5.1 Initial Term. Subject to earlier termination pursuant to the terms of this Contract, the initial term of this Contract shall commence on the Effective Date and remain in effect for one (1) year (the "***Initial Term***").

5.2 Renewal Terms. The Initial Term may be extended for successive one (1) year periods or for any other period as mutually agreed to in writing and set forth in a Supplemental Statement of Work executed by both parties (each, a "***Renewal Term***").

5.3 Status of this Contract. The expiration of the Initial Term or a Renewal Term shall not terminate or affect the obligations of the Parties to each other under any existing Statement of Work or Supplemental Statement of Work issued pursuant to this Contract, and such Statement of Work or Supplemental Statement of Work shall continue in full force and effect and shall continue to be governed by the terms of this Contract until the expiration or completion of such Statement of Work or Supplement Statement of Work or until such Statement of Work or Supplemental Statement of Work is itself terminated pursuant to this Contract.

SECTION 6 TERMINATION OF CONTRACT

6.1 Voluntary Termination. Notwithstanding any other provision hereof, (a) the Municipality may terminate this Contract, any Statement of Work, or any Supplemental Statement of Work during the Initial Term or any Renewal Term, with or without cause, at any time upon ninety (90) calendar days prior written notice to the Consultant.; (b) the Consultant may terminate this Contract, any Statement of Work, or any Supplemental Statement of Work, with or without cause, at any time upon one hundred eighty (180) calendar days prior written notice to the Municipality; or (c) following the expiration of the Term of this Agreement, and notwithstanding Section 5.3 of this Agreement, either Party may terminate any Statement of Work or any

Supplemental Statement of Work, with or without cause, upon thirty (30) calendar days prior written notice to the other Party.

6.2 Termination for Breach. Either party may terminate this Contract upon written notice to the other party following a material breach of a material provision of this Contract by the other party if the breaching party does not cure such breach within fifteen (15) days of receipt of written notice of such breach from the non-breaching party.

6.3 Payment for Services Rendered. In the event that this Contract is terminated in accordance with this Section 6, the Consultant shall be paid for services actually performed and reimbursable expenses actually incurred.

6.4 Effect of Termination. Termination of any Statement of Work or Supplemental Statement of Work will have no effect on this Contract. Termination of this Contract will serve to immediately terminate all open Statements of Work and Supplemental Statements of Work, absent a written agreement between the parties otherwise. Termination or expiration of this Contract, any Statement of Work, or any Supplemental Statement of Work will not affect any right or obligation of a party that comes into effect before, upon, or after such termination or expiration, or otherwise survives such termination or expiration, which was incurred by such party prior to such termination or expiration.

SECTION 7 CONSULTANT PERSONNEL AND SUBCONTRACTORS

7.1 Adequate Staffing. The Consultant must assign and maintain during the term of this Contract and any renewal thereof, an adequate staff of competent employees, agents, or subcontractors (“*Consultant Personnel*”) that is fully equipped, licensed as appropriate and qualified to perform the Services as required by the Statement of Work or Supplemental Statement of Work.

7.2 Availability of Personnel. The Consultant shall notify the Municipality as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Consultant Personnel assigned to provide the Municipality with the Services. The Consultant shall have no claim for damages and shall not bill the Municipality for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the time of performance as a result of any such termination, reassigning, or resignation.

7.3 Use of Subcontractors. The Consultant’s use of any subcontractor or subcontract to perform the Services shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Contract. All Services performed under any subcontract shall be subject to all of the provisions of this Contract in the same manner as if performed by employees of the Consultant. Consultant shall be fully responsible and assumes liability for the acts and omissions of all subcontractors directly or indirectly employed by, or working at the direction of, the Consultant in the performance of the Services.

7.4 Removal of Personnel and Subcontractors. Municipality may, upon written notice to Consultant, request that any Consultant Personnel be removed or replaced. Consultant shall

promptly endeavor to replace such Consultant Personnel and Municipality shall have no claim for damages for a delay or extension of the applicable Statement of Work as a result of any such removal or replacement.

7.5 Non-Solicitation of Consultant Employees. The Municipality agrees that during the term of this Contract and for a period of one (1) year thereafter, it shall not, directly or indirectly, through any other person, firm, corporation or other entity, solicit, induce, encourage or attempt to induce or encourage any employee of the Consultant to terminate his or her employment with the Consultant or to breach any other obligation to the Consultant. The Municipality acknowledges that the aforementioned restrictive covenant contained in this Section is reasonable and properly required for the adequate protection of the Consultant's business.

SECTION 8 ACCOMMODATION OF CONSULTANT PERSONNEL; MUNICIPAL FACILITIES

8.1 Facilities, Equipment, and Records. The Municipality shall provide the Consultant with adequate and safe office space, furnishings, records, hardware, software and connectivity to fulfill the objectives of the GIS program including, without limitation, the following:

(a) Office space for the Consultant's Personnel. This space should effectively and securely house all required GIS systems, peripherals and support tools. This space must be available during normal business hours;

(b) Furnishings including adequate desk(s), shelving, and seating for the Consultant's Personnel;

(c) Hardware, software, peripherals, internet access, and network connectivity meeting current minimum technical standards, as determined by Consultant from time to time, to perform the program objectives efficiently; and

(d) Any Municipality data or record which is necessary for carrying out the work as outlined in the Contract, Statement of Work or Supplemental Statement of Work.

8.2 Backup and Recovery Systems. The Municipality shall be responsible for installing, operating and monitoring the backup and recovery systems for all the Municipality's GIS assets that permit the Consultant to continue Services within a reasonable period of time following a disaster or outage. The Consultant shall be responsible for installing, operating and monitoring the backup and recovery systems for all Consultant's assets that permit the Municipality to continue accessing the GIS Materials and Services within a reasonable period of time following a disaster or outage.

8.3 Right of Entry; Limited Access. Consultant's Personnel performing Services shall be permitted to enter upon the Municipality's property in connection with the performance of the Services, subject to those rules established by the Municipality. Consent to enter upon a Municipality's facility given by the Municipality shall not create, nor be deemed to imply, the creation of any additional responsibilities on the part of the Municipality. Consultant's Personnel shall have the right to use only those facilities of the Municipality that are necessary to perform the Services and shall have no right to access any other facilities of the Municipality.

8.4 Compliance with Law. The Municipality shall comply with all applicable local, state, and federal laws including those pertaining to safety, harassment, and discrimination.

SECTION 9 CONFIDENTIAL INFORMATION; INTELLECTUAL PROPERTY; FOIA

9.1 Municipal Materials. The Consultant acknowledges and agrees that all trademarks, service marks, logos, tradenames and images provided by or on behalf of the Municipality to the Consultant for use in performing the Services and the GIS database (including files created from the database) created by Consultant hereunder (the “***Municipal Materials***”) are the sole and exclusive property of the Municipality. The Consultant acknowledges that this Contract is not a license to use the Municipal Materials except as needed to perform the Services hereunder.

9.2 Third-Party Materials. If applicable, to the extent the Consultant has agreed to obtain and/or license Third-Party Materials on behalf of Municipality, the Consultant shall obtain a license for Municipality to use the Third-Party Materials as part of the Services for the purpose specified in the applicable Statement of Work. “***Third-Party Materials***” shall include, but are not limited to, computer software, script or programming code or other materials owned by third parties and/or any software available from third parties, that is licensed by Consultant for the benefit of the Municipality.

9.3 GISC Materials. It is expressly understood that, excluding the Municipal Materials and Third-Party Materials, all members of GISC and the Consultant may use or share in any improvements or modifications incorporated into any computer software (in object code and source code form), script or programming code used or developed by the Consultant in providing Services hereunder (the “***GISC Materials***”).

(a) The Consultant hereby grants the Municipality a limited, personal, nontransferable, non-exclusive license to use the GISC Materials solely for the purpose of and in connection with the Municipality’s GIS. Upon expiration or termination of this Contract, or at such time the Municipality is no longer a member of GISC or in breach of its obligations hereunder, the Municipality shall not be entitled to or granted a license in future enhancements, improvements or modifications in the GISC Materials. The Municipality may grant a sublicense to a third party that the Municipality engages to maintain or update the GISC Materials in connection with the Municipality’s GIS; provided that such third party agrees in writing to be bound by the license restrictions set forth in this Contract.

(b) The Municipality acknowledges that the Consultant is in the business of providing staffing resource support services and that the Consultant shall have the right to provide services and deliverables to third parties that are the same or similar to the services that are to be rendered under this Contract, and to use or otherwise exploit any GISC Materials in providing such services.

9.4 Confidential Information. In the performance of this Contract, the Consultant may have access to or receive certain information in the possession of the Municipality that is not generally known to members of the public (“***Confidential Information***”). The Consultant acknowledges that Confidential Information includes, but is not limited to, proprietary

information, copyrighted material, educational records, employee data, financial information, information relating to health records, resident account information, and other information of a personal nature. Consultant shall not use or disclose any Confidential Information without the prior written consent of the Municipality. Consultant will use appropriate administrative, technical and physical safeguards to prevent the improper use or disclosure of any Confidential Information received from or on behalf of the Municipality. Upon the expiration or termination of this Contract, Consultant shall promptly cease using and shall return or destroy (and certify in writing destruction of) all Confidential Information furnished by the Municipality along with all copies thereof in its possession including copies stored in any computer memory or storage medium. The term “Confidential Information” does not include information that (a) is or becomes generally available to the public other than as a result of a breach of this Contract by the Consultant; (b) was in the Consultant’s or Consultant Personnel’s possession on a non-confidential basis from any source other than the Municipality, which source, to the knowledge of the Consultant, is entitled to disclose such information without breach of any obligation of confidentiality; (c) is independently developed by the Consultant without the use of or reference to, in whole or in part, any Confidential Information; (d) required to be disclosed pursuant to a court order issued by a court having jurisdiction thereof (subject to Section 9.5); or (e) information subject to disclosure under FOIA (as defined below in Section 9.6). For avoidance of doubt, it is agreed that the GISC Materials shall not be considered Confidential Information.

9.5 Dissemination of Confidential Information. Unless directed by the Municipality, Consultant shall not disseminate any Confidential Information. If Consultant is presented with a request for documents by any administrative agency or with a subpoena *duces tecum* regarding any Confidential Information which may be in Consultant's possession as a result of Services provided under this Contract, unless prohibited by law, Consultant shall immediately give notice to the Municipality with the understanding that the Municipality shall have the opportunity to contest such process by any means available to it prior to submission of any documents to a court or other third party. Consultant shall not be obligated to withhold delivery of documents beyond the time ordered by a court of law or administrative agency, unless the request for production or subpoena is quashed or withdrawn, or the time to produce is otherwise extended. Consultant shall cause its personnel, staff and subcontractors, if any, to undertake the same obligations regarding confidentiality and dissemination of information as agreed to by Consultant under this Contract.

9.6 Freedom of Information Act Requests. Within four (4) business days after the Municipality’s Notice to the Consultant of the Municipality’s receipt of a request made pursuant to the Illinois Freedom of Information Act (ILCS 140/1 et seq. – herein “FOIA”), the Consultant shall furnish all requested records in the Consultant’s possession which are in any manner related to this Contract or the Consultant’s performance of the Services, including but not limited to any documentation related to the Municipality and associated therewith. The Consultant shall not apply any costs or charge any fees to the Municipality or any other person, firm or corporation for its procurement and retrieval of such records in the Consultant’s possession which are sought to be copied or reviewed in accordance with such FOIA request or requests. The Consultant shall defend, indemnify and hold harmless the Municipality including its several departments and including its officers and employees and shall pay all of the Consultant’s Costs associated with such FOIA request or requests including Costs arising from the Consultant’s failure or alleged failure to timely furnish such documentation and/or arising from the Consultant’s failure or alleged failure otherwise to comply with the FOIA, whether or not associated with the Consultant’s and/or

the Municipality's defense of any litigation associated therewith. In addition, if the Consultant requests the Municipality to deny the FOIA request or any portion thereof by utilizing one or more of the lawful exemptions provided for in the FOIA, the Consultant shall pay all Costs in connection therewith. As used herein, "in the Consultant's possession" includes documents in the possession of any of the Consultant's officers, agents, employees and/or independent contractors; and "Costs" includes but is not limited to attorneys' fees, witness fees, filing fees and any and all other expenses — whether incurred by the Municipality or the Consultant.

9.7 News Releases. The Consultant may not issue any news releases without prior approval from the Municipality Manager nor will the Consultant make public proposals developed under this Contract without prior written approval from the Municipality Manager.

9.8 Survive Termination. The provisions of Section 9.1 and 9.4 through and including 9.8 shall survive the termination of this Contract.

SECTION 10 LIMITATION OF LIABILITY

10.1 THE REPRESENTATIONS SET FORTH IN THIS CONTRACT ARE EXCLUSIVE AND IN LIEU OF ALL OTHER REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, ARISING BY LAW OR OTHERWISE, INCLUDING BUT NOT LIMITED TO ANY FITNESS FOR A PARTICULAR PURPOSE OR ANY IMPLIED WARRANTIES ARISING FROM TRADE USAGE, COURSE OF DEALING OR COURSE OF PERFORMANCE. UNDER NO CIRCUMSTANCES SHALL EITHER THE CONSULTANT OR THE MUNICIPALITY BE LIABLE TO THE OTHER FOR ANY INDIRECT, CONSEQUENTIAL, SPECIAL OR INCIDENTAL DAMAGES, INCLUDING LOST SALES OR PROFITS, IN CONNECTION WITH THIS CONTRACT, EVEN IF IT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

SECTION 11 CONSULTANT WARRANTY; INDEMNIFICATION; INSURANCE

11.1 Warranty of Services. The Consultant warrants that the Services shall be performed in accordance with industry standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the time of the Effective Date.

11.2 Indemnification. The Consultant shall indemnify and save harmless the Municipality and its officers, employees, and agents from and against any and all loss, liability and damages of whatever nature, including Workmen's Compensation claims by Consultant's employees, in any way resulting from or arising out of the intentional, willful and wanton, negligent and/or gross negligent actions or omissions of the Consultant, the Consultant's employees and agents.

11.3 Insurance. The Consultant must procure and maintain, for the duration of this Contract, insurance as provided in **Attachment 2** to this Contract.

11.4 No Personal Liability No official, director, officer, agent, or employee of any party shall be charged personally or held contractually liable by or to the other party under any term or provision of this Contract or because of its or their execution, approval or attempted execution of this Contract.

SECTION 12 GENERAL PROVISIONS

12.1 Equal Employment Opportunity Clause. In the event of the Consultant's non-compliance with the provisions of this Section 12.1 or the Illinois Human Rights Act, 775 ILCS 5/1-101, *et seq.*, as it may be amended from time to time, and any successor thereto (the "**Act**"), the Consultant may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and this Contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this Contract, the Consultant agrees as follows:

(a) The Consultant will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service; and, further, the Consultant will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.

(b) That, if the Consultant hires additional employees in order to perform this Contract or any portion of this Contract, the Consultant will determine the availability (in accordance with 44 Ill. Admin. C. 750.5, *et seq.*, as it may be amended from time to time, and any successor thereto (the "**Applicable Regulations**")) of minorities and women in the areas from which the Consultant may reasonably recruit and the Consultant will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by the Consultant or on the Consultant's behalf, the Consultant will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, order of protection status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, military status or an unfavorable discharge from military service.

(d) That the Consultant will send to each labor organization or representative of workers with which the Consultant has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the Consultant's obligations under the Act and the Applicable Regulations. If any labor organization or representative fails or refuses to cooperate with the Consultant in the Consultant's efforts to comply with the Act and the Applicable Regulations, the Consultant will promptly notify the Illinois Department of Human Rights (the "**Department**") and the Municipality and will recruit employees from other sources when necessary to fulfill its obligations under the Contract.

(e) That the Consultant will submit reports as required by the Applicable Regulations, furnish all relevant information as may from time to time be requested by the Department or the Municipality, and in all respects comply with the Act and the Applicable Regulations.

(f) That the Consultant will permit access to all relevant books, records, accounts and work sites by personnel of the Municipality and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.

(g) That the Consultant will include verbatim or by reference the provisions of this Section 12.1 in every subcontract awarded under which any portion of the Contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this Contract, the Consultant will be liable for compliance with applicable provisions of this Section 12.1 by subcontractors; and further the Consultant will promptly notify the Municipality and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the Consultant will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

12.2 No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 et seq. of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 et seq.; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq.

12.3 Sexual Harassment Policy. The Consultant certifies that it has a written sexual harassment policy in full compliance with Section 2-105(A)(4) of the Illinois Human Rights Act, 775 ILCS 5/2-105(A)(4).

12.4 Compliance with Laws and Grants. Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including without limitation the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 et seq., and the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq. Consultant shall also comply with all conditions of any federal, state, or local grant received by Municipality or Consultant with respect to this Contract or the Services.

12.5 Assignments and Successors. This Contract and each and every portion thereof shall be binding upon the successors and the assigns of the parties hereto; provided, however, that

no assignment, delegation or subcontracting shall be made without the prior written consent of the Municipality.

12.6 Severability. The parties intend and agree that, if any paragraph, subparagraph, phrase, clause, or other provision of this Contract, or any portion thereof, shall be held to be void or otherwise unenforceable, all other portions of this Contract shall remain in full force and effect.

12.7 Third Party Beneficiary. No claim as a third party beneficiary under this Contract by any person, firm, or corporation other than the Consultant shall be made or be valid against the Municipality.

12.8 Waiver. No waiver of any provision of this Contract shall be deemed to or constitute a waiver of any other provision of this Contract (whether or not similar) nor shall any such waiver be deemed to or constitute a continuing waiver unless otherwise expressly provided in this Contract.

12.9 Governing Laws. This Contract shall be interpreted according to the internal laws, but not the conflict of laws rules, of the State of Illinois. Venue shall reside in Cook County, Illinois.

12.10 Headings. The headings of the several paragraphs of this Contract are inserted only as a matter of convenience and for reference and in no way are they intended to define, limit, or describe the scope of intent of any provision of this Contract, nor shall they be construed to affect in any manner the terms and provisions hereof or the interpretation or construction thereof.

12.11 Modification or Amendment. This Contract constitutes the entire Contract of the parties on the subject matter hereof and may not be changed, modified, discharged, or extended except by written amendment or Supplemental Statement of Work duly executed by the parties. Each party agrees that no representations or warranties shall be binding upon the other party unless expressed in writing herein or in a duly executed amendment hereof.

12.12 Attachments. Attachments 1 and 2 are attached hereto, and by this reference incorporated in and made a part of this Contract. In the event of a conflict between any Attachment and the text of this Contract, the text of this Contract shall control.

12.13 Rights Cumulative. Unless expressly provided to the contrary in this Contract, each and every one of the rights, remedies, and benefits provided by this Contract shall be cumulative and shall not be exclusive of any other such rights, remedies, and benefits allowed by law.

12.14 Good Faith Negotiation. Before commencing any legal action, the parties agree to enter into good faith negotiations to resolve any controversy, claim, or dispute (“*Dispute*”). Such good faith negotiations shall commence promptly upon a party’s receipt of notice of any Dispute from the other party and continue for a period of fourteen (14) days or any period of time as mutually agreed upon.

12.15 Notices. All notices, reports and documents required under this Contract shall be in writing (including prepaid overnight courier, electronic transmission or similar writing) and shall

be given to such party at its address or e-mail address set forth below, or at such other address or e-mail address as such party may hereafter specify from time to time. Each such notice shall be effective (i) if given by first class mail or prepaid overnight courier, when received, or (ii) if sent to an e-mail address, upon the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return e-mail or other written acknowledgment).

If to Municipality: Village of Arlington Heights
33 S Arlington Heights Rd
Arlington Heights, IL 60005
Attention: Jack Cascone
E-mail: jcascone@vah.com

If to Consultant: Municipal GIS Partners, Incorporated
701 Lee Street, Suite 1020
Des Plaines, IL 60016
Attention: Thomas Thomey
E-mail: tthomey@mgpinc.com

12.16 Force Majeure. No party to this Contract shall be responsible or liable for, or deemed in breach hereof because of, any delay in the performance of its respective obligations under this Contract to the extent that such delay is due substantially to circumstances beyond the party's reasonable control and without the fault or negligence of the party experiencing such delay. Such circumstances may include, but are not limited to, any act of God, fire or other casualty, epidemic, quarantine, "stay home" or similar order, strike or labor dispute, embargo, war or violence, act of terrorism, or any law, order, proclamation, ordinance, demand, requirement, action or inaction of any national, state, provincial, local, or other government or governmental agency (each, a "**Force Majeure**"). Upon the occurrence of a Force Majeure, the party experiencing the Force Majeure shall notify the other party in writing immediately following such Force Majeure, but in no case later than three (3) business days after such party becomes aware of the occurrence of the Force Majeure. The written notification shall provide a reasonably detailed explanation of the Force Majeure.

12.17 Counterpart Execution. This Contract, Statement of Work or any Supplemental Statement of Work may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

12.18 Tort Immunity Defenses. Nothing contained in the Contract is intended to constitute, and nothing in the Contract will constitute, a waiver of the rights, defenses, and immunities provided or available to the Municipality under the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10 et seq. or any other applicable State law.

[REMAINDER INTENTIONALLY LEFT BLANK; SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the undersigned have placed their hands and seals hereto as of the date first above written.

ATTEST:


VILLAGE OF ARLINGTON HEIGHTS


By: _____
Name: _____
Its: _____

By: _____
Name: _____
Its: _____

ATTEST:

**CONSULTANT: MUNICIPAL GIS
PARTNERS, INCORPORATED**

By: 
Name: Brian Dieker
Its: Business Operations Manager

By: 
Name: Thomas A. Thomey
Its: President

Attachment 1

**Statement of Work
to
GIS Consortium Service Provider Contract**

(see attached)

Attachment 2

**Insurance
to
GIS Consortium Service Provider Contract**

(see attached)



www.mgpinc.com

Attachment 1 – Tradition Statement of Work

To GIS Consortium Service Provider Contract

About Municipal GIS Partners (MGP)

MGP (the Consultant) is the Service Provider to the GIS Consortium (GISC). It is necessary that each GISC member enter into an annual agreement with the Consultant (GISC Service Provider) to maintain their standing as a GISC member.

GISC Membership includes:

- Complete Geographic Information System (GIS) program staffing with technology cost distribution across GISC members
- Access to all membership solutions and products
- Participation in collaborative opportunities to share ideas and solutions

The Included Services section below expands on services provided by this agreement.

General Purpose

The Consultant will manage, develop, operate, and maintain all or part of the Village of Arlington Heights (the Municipality) GIS program, as directed by the Municipality. Additionally, the Consultant will identify opportunities for continued program development and enhancement.

Program Staffing

The Consultant provides all the requisite staffing and skillsets required to manage the Municipality program, including:

- Technical professionals supporting the Municipality's program needs
- Advanced technical support staff for analysis, system integration, and escalation
- Systems analysts for ensuring product, solution, and infrastructure performance
- Professional program managers for ensuring service levels

Direct Program Hours

Services related to the fulfillment of Municipality requests, execution of planned projects, and maintenance of the Municipality program required to support the system.

Team Access During Normal Working Hours

The Consultant typically works Monday through Friday 8:00AM to 5:00PM. The Municipality has direct access to the staff assigned to the Municipality. Alternatively, the Municipality can call the Consultant's general telephone number or submit an email to Consultant's service desk for service.

Emergency Event Support

The Consultant will support Municipality emergency events within a reasonable timeframe of notification and work to staff the event for its duration. These services are not limited to normal business hours.

The Service Level section below expands on the program staffing services included in this agreement.

Direct Program Hours

Pursuant to the GISC membership agreement and bylaws all members must contract for a service level consistent with the allocation practices as prescribed by the GISC. The direct program staffing allocation for the Municipality for this agreement period is:

Agreement Period: January 1, 2026, through December 31, 2026

Direct Program Hours: 1,318.00

{Onsite presence: Average of 12.36 days per month; estimated based upon 90 percent of the direct program hours, provided the Municipality and Consultant shall consult with each other in good faith from time to time on the advisability of flexible work arrangements whereby the program hours may be completed off-site, particularly in circumstances where the assigned staff and program are meeting or exceeding expectations.}

Fees and Expenses

The fee for the direct program hours set forth above is **\$16,622.35** per month. The total contract value for the agreement period is **\$199,468.20**. Such fee does not include taxes or any reimbursable out-of-pocket expenses that may be incurred by the Consultant.

Included Services

This section identifies the professional staffing, products and solutions, and business structures included in this service agreement. The Municipality is responsible for identifying and prioritizing the aspects of the services that are most important. The Consultant is responsible for implementing those priorities and communicating progress.

Program Management

The Consultant provides the required staffing and organization with the skills and expertise to manage, develop, and maintain the system per the Municipality's priorities which includes GISC shared infrastructure, platforms, products, and solutions. Services include:

1. Consulting and reporting with all Municipality departments
2. Project identification, management, and delivery
3. User training and onboarding
4. Resource management and scheduling

Data Management

The Consultant is responsible for the GIS and related data based on priorities as directed by the Municipality, including data creation, management, and delivery.

Primary Layers:

Addresses, parcels, buildings, streets, railroads, water utilities, sewer utilities, municipal boundary, zoning districts, planned unit developments, variances, TIF districts, special use permits, annexations, signs, trees, recreation areas, bike paths, water features, school districts, emergency response boundaries, refuse collection, and legislative districts.

Municipality Priority Layers

The Consultant's local government data model has over 260 standard layers. Included in this service is the identification, creation, and management of layers as directed by the Municipality.

Data Quality

One of the primary accountabilities of the Consultant is to ensure that Primary and Municipality Priority layers are of high-quality. Practices employed include:

1. Daily data quality reporting and alerting
2. Mistake proofing databases, processes, and productivity tools
3. Address Verification to identify discrepancies between Municipality ERP and department systems
4. Formation and support of key data stakeholder teams
5. Data management documentation for Municipality layers

Products and Solutions

GISC Membership includes unlimited access to the products and solutions developed by the Consultant for the GISC and its members. The Consultant is accountable for:

1. Collaboration with third party vendors and partners
2. Deploying shared solutions for the Municipality
3. Integration with ERP and department systems
4. Identifying and communicating new solution opportunities
5. Managing existing solutions to agreed service levels
6. Infrastructure monitoring, alerting, and mitigation
7. Patching, updating, and securing shared infrastructure
8. Researching and evaluating opportunities for development
9. Resource planning and scheduling
10. Scalability planning and right sizing
11. Technical documentation
12. Testing and quality certification

Solution List

The following are the primary products and solutions provided by the Consultant through membership in the GISC:

1. **Address Pre-Check**: A tool to standardize address data in Municipality systems and workflows

2. **Address Verification**: A product to assess and score community address quality across department systems
3. **Asset Management and Manager Dashboards**: A solution that enables the Municipality to manage and visualize infrastructure data and maintenance
4. **Community Map Viewer**: A publicly accessible map viewer designed for residents and businesses
5. **Community-Portal**: An address-based portal that integrates and organizes department data for staff, residents, and local businesses
6. **Local Government Data Model**: A database standard developed for, and in partnership with, members of the GISC
7. **myGIS**: A secure staff accessible mapping system to discover and analyze all Municipality GIS data
8. **Project Sharing Catalog**: A resource that showcases available projects and solutions for collaboration, visibility, and reuse across teams
9. **Real-Time Solutions**: A resource that showcases available projects and solutions for collaboration, visibility, and reuse across teams
10. **Story Maps**: A tool to consume and visualize data from real-time sensors and assets

Service Level Agreement

The Consultant is responsible for managing the quality and availability of GISC infrastructure and solutions. These parameters are determined by GISC Board policy and included in these services.



Attachment 2 - Insurance

To GIS Consortium Service Provider Contract

Consultant's Insurance

Consultant shall procure and maintain, for the duration of this Contract, insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the work hereunder by the Consultant, its agents, representatives, employees or subcontractors.

- A. Minimum Scope of Insurance: Coverage shall be at least as broad as:
1. Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Municipality named as additional insured, on a form at least as broad as the ISO Additional Insured Endorsement CG 2010 and CG 2026.
 2. Insurance Service Office Business Auto Liability coverage form number CA 0001, Symbol 01 "Any Auto" with the Municipality named as additional insured, on a form at least as broad as the ISO Additional Insured Endorsement.
 3. Workers' Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance (the policy shall include a 'waiver of subrogation').
- B. Minimum Limits of Insurance: Consultant shall maintain limits no less than:
1. Commercial General Liability: \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.
 2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
 3. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.
- C. Deductibles and Self-Insured Retentions: Any deductibles or self-insured retentions must be declared to and approved by the Municipality. At the option of the Municipality, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as it respects the Municipality, its officials, agents, employees and volunteers; or (2) the Consultant shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

D. Other Insurance Provisions: The policies are to contain, or be endorsed to contain, the following provisions:

1. General Liability and Automobile Liability Coverages: The Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Consultant; products and completed operations of the Consultant; premises owned, leased or used by the Consultant; or automobiles owned, leased, hired or borrowed by the Consultant. The coverage shall contain no special limitations on the scope of protection afforded to the Municipality, its officials, agents, employees and volunteers.
2. The Consultant's insurance coverage shall be primary as respects the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers. Any insurance or self-insurance maintained by the Municipality, its officials, agents, employees and volunteers shall be excess of Consultant's insurance and shall not contribute with it.
3. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers.
4. The Consultant's insurance shall contain a Severability of Interests/Cross Liability clause or language stating that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.
5. If any commercial general liability insurance is being provided under an excess or umbrella liability policy that does not "follow form," then the Consultant shall be required to name the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers as additional insureds
6. All general liability coverages shall be provided on an occurrence policy form. Claims-made general liability policies will not be accepted.
7. The Consultant and all subcontractors hereby agree to waive any limitation as to the amount of contribution recoverable against them by the Municipality. This specifically includes any limitation imposed by any state statute, regulation, or case law including any Workers' Compensation Act provision that applies a limitation to the amount recoverable in contribution such as *Kotecki v. Cyclops Welding*. Consultant agrees to indemnify and defend the Municipality from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, which the Municipality may sustain as a result of personal injury claims by Consultant's employees, except to the extent those claims arise as a result of the Municipality's own negligence.

E. All Coverages: Each insurance policy required by this paragraph shall be endorsed to state that coverage shall not be suspended, voided, cancelled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Municipality.

- F. Acceptability of Insurers: Insurance is to be placed with insurers with a Best's rating of no less than A-, VII and licensed to do business in the State of Illinois.

- G. Verification of Coverage: Consultant shall furnish the Municipality with certificates of insurance naming the Municipality, its corporate authorities, officials, officers, agents, employees, and volunteers as additional insured's and with original endorsements, affecting coverage required herein. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be received and approved by the Municipality before any work commences. The Municipality reserves the right to request full certified copies of the insurance policies and endorsements.



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Resolution Approving an Intergovernmental Agreement with the O'Hare Noise Compatibility Commission

Department: Integrated Services

Item Description:

The O'Hare Noise Compatibility Commission (ONCC) was formed in 1996 by the City of Chicago as an intergovernmental agency in an effort to address aircraft noise in communities around O'Hare International Airport. ONCC's membership now includes 42 communities and 19 school districts.

The Village is a long-standing member of the ONCC. Mayor Tinaglia is the Village's representative on the Commission, with Ronald Hudson, resident, and Jeff Bohner, Environmental Health Officer, as alternate designees.

The current Intergovernmental Agreement (IGA) between the Village and the ONCC expires on December 31, 2025. The new IGA will extend the Village's membership from January 1, 2026, through December 31, 2030. The Village retains the right to withdraw from the IGA with 60 days' notice. Staff recommends the Village Board approve the IGA to extend the Village's membership in the ONCC.

ATTACHMENTS:

1. Resolution Authorizing the O'Hare Noise Compatibility Commission Intergovernmental Agreement Extension 2026 to 2030
2. O'Hare Noise Compatibility Commission Intergovernmental Agreement

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING AN AMENDMENT OF THE
INTERGOVERNMENTAL AGREEMENT RELATING TO
THE O'HARE NOISE COMPATIBILITY COMMISSION

WHEREAS, the City of Chicago is a home rule municipality pursuant to Article VII, Section 6 of the 1970 Illinois Constitution (the "Illinois Constitution"), and, as such, may exercise any power and perform any function related to its government and affairs; and

WHEREAS, the City of Chicago owns and operates an airport known as Chicago O'Hare International Airport (the "Airport"); and

WHEREAS, Pursuant to authority granted by (a) an ordinance adopted by this City Council on July 10, 1996, and published in the *Journal of the Proceedings of the City Council of the City of Chicago, Illinois* (the "Journal") of such date at pages 24918-24932, as repealed and amended by an ordinance adopted on October 30, 1996, and published in the Journal of such date at pages 31189-31198, as further amended by an ordinance adopted on June 8, 2005, and published in the Journal of such date at pages 49854-49856, as further amended by Ordinance Number 02010-3886 adopted on September 8, 2010, and published in the Journal of such date at pages 99104-99116, as further amended by Ordinance Number 02010-6949 adopted on January 13, 2011, and published in the Journal of such date at pages 110759-110772, as further amended by Ordinance Number 02014-5870 adopted on September 10, 2014, and published in the Journal of such date at pages 87841-87853, as further amended by Ordinance Number 02015-7370 adopted on November 18, 2015, and published in the Journal of such date at pages 13604-13617; (b) Section 10 of Article VII of the Illinois Constitution; and (c) the Intergovernmental Cooperation Act (5 ILCS 220/1 *et seq.*), the City entered into an intergovernmental agreement relating to the O'Hare Noise Compatibility Commission (the "Agreement") by and among the City and various municipalities, Cook County, DuPage County, and public school districts (as defined in the Intergovernmental Agreement, "Participants"); and

WHEREAS, The O'Hare Noise Compatibility Commission (the "O'Hare Commission") was established pursuant to the Agreement and provides a common forum for interested parties to have a voice in the aircraft noise issues related to the Airport; and

WHEREAS, by its terms, the Intergovernmental Agreement became effective in November of 1996 and the term was extended from December 31, 2025 to December 31, 2030, and

WHEREAS, ONCC has indicated a desire to approve the extension of the Intergovernmental Agreement; and

WHEREAS, the Village of Arlington Heights is currently a member of the O'Hare Noise Compatibility Commission; and

WHEREAS, The City of Chicago approved the extension of the Intergovernmental Agreement

which is attached to this Resolution as “EXHIBIT A;” now, therefore,

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. That the recitals set forth herein above are incorporated herein by reference as the factual basis for this transaction.

SECTION 2. That the Village President is hereby authorized to execute, and the Village Clerk attest the approval of the attached Intergovernmental Agreement relating to the O’Hare Noise Compatibility Commission.

SECTION 3. That this Resolution shall be in full force and effect from and after its passage and approval according to law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 2025

Village President

ATTEST:

Village Clerk

INTERGOVERNMENTAL AGREEMENT RELATING TO THE O’HARE NOISE COMPATIBILITY COMMISSION

This agreement, effective January 1, 2026, succeeds the previous agreement that was approved by the Chicago City Council and which went into effect on January 1, 2021, which expires under its own terms on December 31, 2025. It is entered into by the City of Chicago, a municipality and home rule unit of government under the Illinois Constitution of 1970, by and through the Chicago Department of Aviation, and the undersigned Members, organized under the laws of the State of Illinois. In consideration of the mutual agreements contained in this Agreement, the City of Chicago and each Member agree as follows below.

Section 1. Establishment of O’Hare Commission; Purposes.

The O’Hare Noise Compatibility Commission (“O’Hare Commission”) is hereby established pursuant to Section 10 of Article VII of the Illinois Constitution of 1970 and the Intergovernmental Cooperation Act. The purposes of the O’Hare Commission are to: (a) determine certain Noise Compatibility Projects and Noise Compatibility Programs to be implemented in the O’Hare Commission Area; (b) oversee an effective and impartial noise monitoring system; (c) advise the City of Chicago concerning O’Hare-related noise issues; and (d) provide a forum for direct citizen engagement.

Section 2. Definitions.

Whenever used in this Agreement, the following terms shall have the following meanings listed below.

“*Advisory Member*” means an authorized representative of a non-governmental entity or group located in the O’Hare Commission Area who shall serve as a special advisory Member of the O’Hare Commission as provided in Section 3.D. of this Agreement, but who shall have no voting powers on the O’Hare Commission and shall not be parties to the Agreement.

“*Alternate*” means a Designee’s substitute.

“*Chicago TRACON Boundary*” means the area depicted in Appendix B.

“*City*” means the City of Chicago. The Commissioner of Aviation or his or her Alternate (or any successor thereto) shall have the sole authority to undertake the City of Chicago’s obligations and responsibilities under this Agreement, and the City shall act by and through the Commissioner of Aviation or his or her Alternate (or any successor thereto) for purposes of this Agreement, except as otherwise set forth in this Agreement.

“*Designee*” means a Member’s chief elected officer for a municipality other than the City, the Commissioner of Aviation for the City, chief elected officer for a county, or the superintendent or chief executive for a school district.

“*FAA*” means the Federal Aviation Administration or any successor agency.

“*Member*” means, at any time, each city, village, public school district, or county located in the O’Hare Commission Area that has executed a counterpart of this Agreement on the basis set forth in this Agreement, other than the City. In addition, “*Member*” shall include Wards 36, 38, 39, 40, 41, and 45 of the City of Chicago (“*Chicago Ward Members*”) as set forth in Section 3.B.(iii) of this Agreement, who shall be eligible to participate as individual Members on the O’Hare Commission upon approval and execution of this Agreement by the City.

“*Noise Compatibility Programs*” means programs, including but not limited to the Residential Sound Insulation Program and the School Sound Insulation Program, which address aircraft noise concerns in the O’Hare Commission Area as determined by the O’Hare Commission in cooperation with the City.

“*Noise Compatibility Projects*” means the noise compatibility projects (including administrative costs) in the O’Hare Commission Area which are eligible for funding based on FAA regulations and grant assurances, which have been identified as eligible for participation in Noise Compatibility Programs as determined by the O’Hare Commission in cooperation with the City based on criteria adopted by the O’Hare Commission, and for which there is available funding. Noise Compatibility Projects include, but are not limited to, the sound insulation of homes and schools and/or providing the funding for such sound insulation to be implemented. Participation in a Noise Compatibility Program or receipt of a Noise Compatibility Project shall be voluntary on the part of the relevant property owner.

“*O’Hare*” means Chicago O’Hare International Airport.

“*O’Hare Commission Area*” means the Illinois area within the Chicago TRACON Boundary with an interest in O’Hare-related aircraft noise issues, which area includes, but is not limited to, the following municipalities, counties (which shall represent their respective residents in unincorporated areas), and public school districts: (i) the City of Chicago, Addison, Arlington Heights, Bartlett, Bensenville, Bloomingdale, Des Plaines, Elmhurst, Elmwood Park, Franklin Park, Glenview, Hanover Park, Harwood Heights, Hoffman Estates, Itasca, Lincolnwood, Melrose Park, Mount Prospect, Niles, Norridge, Northlake, Palatine, Park Ridge, River Forest, River Grove, Rolling Meadows, Rosemont, Schaumburg, Schiller Park, South Barrington, St. Charles, Stone Park, and Wood Dale; (ii) Cook County and DuPage County; and (iii) School Districts 2, 7, 59, 63, 64, 80, 81, 84, 84.5, 85.5, 86, 87, 88, 89, 100, 214, 234, and 401. Municipalities, counties, and public school districts may be added to or removed from the O’Hare Commission Area pursuant to the terms of this Agreement.

“*Part 150 Plan*” means a noise abatement and land use compatibility plan developed pursuant to 14 C.F.R. Part 150, or any successor provision.

“*Residential Sound Insulation Program*” means the program determined by the O’Hare Commission in cooperation with the City to provide sound insulation to homes in the O’Hare Commission Area that are affected by O’Hare-related aircraft noise, and that are eligible for sound

insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

"School Sound Insulation Program" means the program determined by the O'Hare Commission in cooperation with the City to provide sound insulation to schools in the O'Hare Commission Area that are affected by O'Hare-related aircraft noise, and that are eligible for sound insulation pursuant to FAA guidelines and regulations and eligibility criteria established by the O'Hare Commission in cooperation with the City, and for which there is available funding.

"TRACON" means an FAA Terminal Radar Approach Control facility.

Section 3. Composition and Organization.

A. In order for a person to participate as a Designee, the city, village, public school district, or county represented by such person must have approved and executed a counterpart of this Agreement by December 31, 2025, or pursuant to Section 7.G. of this Agreement, except that the Chicago Ward Members shall be eligible to participate as individual Members of the O'Hare Commission upon approval and execution of this Agreement by the City.

B. The O'Hare Commission shall consist of: (i) the chief elected officer as Designee or other Alternate of each of the municipalities and counties in the O'Hare Commission Area, except that the Commissioner of Aviation, or his or her Alternate, shall represent the City in an *ex officio* capacity; (ii) the superintendent, or chief executive as Designee or other Alternate of each public school district serving any portion of the O'Hare Commission Area; and (iii) Chicago Ward Designees, who shall be appointed by the Mayor of the City of Chicago. An individual may serve as a Designee or an Alternate for only one Member, except that Chicago Ward Designees shall not have an Alternate.

C. The O'Hare Commission Area includes municipalities, counties, Chicago wards, and public school districts with an interest in O'Hare-related noise issues, and a principal purpose of this Agreement is to provide a forum for those municipalities, counties, Chicago wards, and public school districts within the O'Hare Commission area to work together with the City on a cooperative basis in addressing these issues.

D. The Chair, with majority approval of the Executive Committee, as defined in the O'Hare Commission bylaws, may appoint non-governmental entities or groups to serve as special Advisory Members of the O'Hare Commission. Advisory Members may participate fully in the deliberations of the O'Hare Commission, but shall have no voting powers and shall not be parties to this Agreement.

E. The O'Hare Commission shall elect annually from its Designees or Alternates a Chair, Vice Chair, Treasurer, and any other officers that it deems necessary pursuant to the O'Hare Commission bylaws. The O'Hare Commission shall appoint, retain, and employ an Executive Director and such other staff, professional advisors, and consultants as may be needed to carry out its powers and duties. The appointment of the Executive Director must be approved by a simple majority of the Members of the O'Hare Commission.

F. Unless otherwise specified in the bylaws, a majority of the Members of the O’Hare Commission in good standing shall constitute a quorum for the transaction of business. Except as provided for in Section 7.H., a concurrence of a simple majority of the quorum shall be necessary for the approval of any action by the O’Hare Commission. The O’Hare Commission shall establish a schedule of regular meetings in accordance with its bylaws (“Regular Meetings”), and special meetings may be called by the City or any five Members of the O’Hare Commission upon at least seven days’ written notice to the City, each Member, and each Advisory Member.

Section 4. O’Hare Commission Powers and Duties.

A. The O’Hare Commission shall have the following duties and powers listed below.

(1) The O’Hare Commission shall determine certain Noise Compatibility Programs and Noise Compatibility Projects to be implemented in the O’Hare Commission Area in cooperation with the City as set forth in Appendix A, and shall establish criteria for participation in such Noise Compatibility Programs and for determining the priorities for providing such Noise Compatibility Projects.

(2) The O’Hare Commission may make recommendations to the City regarding noise reduction programs at O’Hare including, but not limited to, the use of new technologies and flight patterns, preferential runway usage, the implementation of sound insulation programs, the use of ground run-up enclosures, and the implementation of FAA standard noise abatement, takeoff, and high-altitude approach procedures. No such recommendations shall be submitted to the FAA or implemented by the City without the prior approval of the O’Hare Commission. The O’Hare Commission also shall cooperate with the City in seeking agreements with the airlines using O’Hare and the FAA, as appropriate, with respect to aircraft noise mitigation and related matters.

(3) The O’Hare Commission may advise the City concerning any Part 150 Plan concerning O’Hare. The City shall not submit any such plan or any subsequent revision proposed by the City to the FAA without allowing the O’Hare Commission 60 days to review it and submit written recommendations to the City for consideration.

(4) The O’Hare Commission may request and, except as set forth below, the City shall provide full access to all publicly available documents relating to: (i) any O’Hare noise monitoring; (ii) any O’Hare-related Noise Compatibility Project proposed or undertaken in whole or in part by the City; and (iii) any recommendations or submissions to the FAA by the City related to aircraft noise mitigation related to O’Hare. Such requests may not impose an undue burden upon the City or interfere with its operations. In such circumstances, the City shall extend to the O’Hare Commission an opportunity to confer with it in an attempt to reduce the request to manageable proportions.

(5) Neither the O’Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using FAA flight data for O’Hare and/or Chicago Midway International Airport (“Data”) in legal actions to enforce noise abatement policy or regulations without prior approval of the FAA, and shall not

release such Data without notice to and consultation with the FAA. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release the Data for use by law enforcement agencies or for use in any civil litigation except as otherwise required by law. If the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors are required by law to release such Data, they shall notify the FAA before doing so. This notification must be provided promptly after the O'Hare Commission or any of its Members, representatives, agents, employees, consultants, or professional advisors receives a request or requirement to release the Data, and prior to the release of the Data. The O'Hare Commission and its Members, representatives, agents, employees, consultants, or professional advisors shall not release Data if advised by the FAA that the Data contains any information deemed sensitive at the sole discretion of the FAA, unless required by law to release such Data.

(6) The O'Hare Commission shall adopt an annual expense budget for each fiscal year, which shall be consistent with the City of Chicago fiscal year. The O'Hare Commission's expense budget shall be adopted at least 30 days prior to the commencement of each such fiscal year. The O'Hare Commission's expense budget shall be funded by the City and any grants received pursuant to Section F of Appendix A of this Agreement, following the evaluation and approval by the City of the proposed budget request.

(7) The O'Hare Commission shall have the power to sue and be sued and to take any other action necessary to perform its powers under this Agreement. No funds received by the O'Hare Commission from the City shall be used for legal services or other costs in connection with any action by the O'Hare Commission against the City, its officers or employees, or any airline using O'Hare, except for enforcement of the provisions of this Agreement. The City will indemnify, defend, and hold harmless Members from any and all claims, costs, expenses, including attorney's fees, damages, judgments and court costs arising out of the Member's participation in the O'Hare Commission. Members shall promptly provide to the City copies of any notices which Members may receive of any claims, actions, fines, proceedings or suits as may be given or filed in connection with the Member's participation in the O'Hare Commission.

(8) The O'Hare Commission shall undertake any procurement activities in accordance with this Agreement and pursuant to applicable law.

(9) The O'Hare Commission shall adopt bylaws consistent with the powers enumerated herein.

B. A record of proceedings and documents of the O'Hare Commission shall be maintained, which shall be available for inspection by the City, each Member, each Advisory Member, and the public as permitted by law. The accounts of the O'Hare Commission shall be subject to an annual audit by a qualified independent public accountant.

C. The powers and duties of the O'Hare Commission shall be limited to those expressly set forth in this Agreement.

Section 5. Term of Agreement.

A. This Agreement shall be effective January 1, 2026, and shall terminate on December 31, 2030, unless otherwise terminated with the written consent of the City and two-thirds of the Members. The term of this Agreement may be extended upon the approval of the City and any Member which wishes to extend the term of the Agreement. If any Member defaults in any material respect in the performance of any of its duties or obligations under this Agreement, and such default continues for 30 days after the O'Hare Commission notifies the Member, the O'Hare Commission may terminate the defaulting Member's participation as a party to this Agreement. A material default by a Member shall include, but is not limited to, failure to comply with Section 6.

B. Any Member may withdraw as a Member of the O'Hare Commission at any time by providing 60 days advance written notice of its intent to withdraw to the City and the O'Hare Commission. Each such written notice shall be accompanied by a certified copy of a resolution or other official action of such Member's legislative body authorizing such withdrawal. Following its withdrawal from the O'Hare Commission, the Member shall cease to exercise any of its rights under this Agreement and to be responsible for any subsequent obligation incurred by the O'Hare Commission.

C. The City may terminate this Agreement at any time after January 1, 2026, upon 180 days prior written notice to each Member and each Advisory Member. Following the City's termination of this Agreement, the rights and obligations of each party to this Agreement shall terminate.

Section 6. Attendance Policy

A. Members' Designees or Alternates shall attend the majority of Regular Meetings in a calendar year. If a Members' Designee or Alternate misses three consecutive or the majority of Regular Meetings in a single calendar year, the Member will receive written notification from the Executive Director that it will be temporarily suspended from the O'Hare Commission for a period of one year, which shall begin on the date of the written notification.

B. Temporary suspension will involve the loss of membership and voting privileges for that one-year period from the date of the suspension. During the temporary suspension, suspended Members may attend meetings and participate in discussions as members of the public, but will not count as part of the voting quorum and will not be eligible to vote.

C. At any time during its one-year temporary suspension, a Member may appeal its temporary suspension by submitting a written request to the Executive Director due to a change in circumstances. Reinstatement of the Member shall be governed by the bylaws.

D. No later than 30 days following the end of the temporary suspension period, a Member may submit a written request to the Executive Director to be reinstated. Reinstatement of the Member shall be governed by the bylaws. If the Executive Director does not receive the reinstatement request within 30 days after the end of the suspension period, then this Agreement shall be terminated between the City and the Member.

Section 7. Miscellaneous.

A. All notices hereunder shall be in writing and shall be given as follows:

If to the City, to:

Commissioner of Aviation
Chicago Department of Aviation
10510 W. Zemke Road
Chicago, IL 60666

If to a Member, to the address set forth on the signature page of the counterpart of this Agreement executed by such Member, and, in the case of Chicago Ward Members, to such addresses and telephone numbers as they may provide to the O'Hare Commission. Members may provide an email address for purposes of receiving notices.

All notices shall be effective upon receipt by U.S. mail or email. Any Member may change the address or addresses for notices to be sent to it by giving notice to the O'Hare Commission.

B. No Member may assign its rights or obligations under this Agreement without the prior written consent of the City and the other Members.

C. The City shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by a Member or other municipality or county. A Member shall not be responsible or liable for damage to property or injury to persons that may arise from, or be incident to, compliance with this Agreement or the implementation of a Noise Compatibility Program or a Noise Compatibility Project by the City, another Member, or another municipality or county. The City's financial obligations under this Agreement are limited to legally available airport revenues. Neither the City nor any Member shall be liable for any expenditures, indebtedness, or other financial obligations incurred by the O'Hare Commission unless the City or such Member has affirmatively agreed to incur such expenditure, indebtedness, or financial obligation. No Advisory Member shall be subject to any liabilities or obligations under this Agreement.

D. This Agreement and the bylaws authorized in Section 4.A.(9) constitutes the entire agreement of the parties with regard to the subject matter hereof. This Agreement shall not confer upon any person or entity other than the parties hereto any rights or remedies. Appendix A and Appendix B are incorporated herein and made a part of this Agreement.

E. This Agreement may be executed in one or more counterparts, each of which shall be considered an original instrument, but all of which shall be considered one and the same agreement, and shall become binding when one or more counterparts have been signed by each party. Each counterpart may vary in order to identify the Member, its address for notices, and its execution by an authorized officer. The execution of counterparts of this Agreement by a municipality, public school district, or county located in the O'Hare Commission Area prior to

December 31, 2025, shall not require the consent of the O'Hare Commission, the City, or any Member.

F. This Agreement shall be governed and construed in accordance with Illinois law.

G. Any municipality, public school district, or county located in the O'Hare Commission Area that does not become a Member prior to December 31, 2025, may thereafter become a Member upon: (i) the approval of the City and a majority of the O'Hare Commission as set forth in Section 3.F. of this Agreement; and (ii) execution of a counterpart of this Agreement.

H. The approval of the City and two-thirds of the Members shall be required to amend this Agreement. Notice of any proposed amendment shall be transmitted to each Member and each Advisory Member at least ten days prior to the meeting of the O'Hare Commission at which any proposed amendment is to be first considered. Any amendment shall be effective on all parties hereto when counterparts are executed by the City and two-thirds of the Members.

Executed as of this _____ day of _____, 2025.

CITY OF CHICAGO

By:

Commissioner
Chicago Department of Aviation

_____ (Name of Member)

By:

Authorized Officer

Address:

APPENDIX A

Implementation of Noise Compatibility Programs and Projects

In connection with the development and implementation of Noise Compatibility Programs and Noise Compatibility Projects in the O'Hare Commission Area, the City and the O'Hare Commission shall have the following duties and responsibilities listed below.

A. The Members of the O'Hare Commission shall direct the further development of the Noise Compatibility Programs for the O'Hare Commission Area. The Members of the O'Hare Commission shall establish criteria for the equitable allocation of Noise Compatibility Projects and approved airport revenues (including by not limited to FAA Airport Improvement Program ("AIP") grants, Passenger Facility Charge ("PFC") funds, and General Airport Revenue Bonds, and/or bonds backed by such funding sources) within the O'Hare Commission Area and the priorities for providing Noise Compatibility Projects, subject in each case to approval by the FAA and in compliance with all applicable FAA regulations and grant assurances, as well as other applicable law, and subject to available funding.

B. The City shall retain all necessary powers to satisfy the assurances made to the FAA in connection with the expenditure of airport revenues, including eligibility for sound insulation and/or sound insulation funding that is paid by airport revenues. The City shall enter into all agreements and assurances and shall take all other actions that may be necessary to provide for the utilization of airport revenues on the basis set forth in this Appendix A. Each Member and municipality and county that receives Noise Compatibility Projects shall enter into all agreements and assurances, including agreements with and assurances to the City, shall execute any necessary certificates, records, and other documents, and shall take all other actions that may be necessary to obtain and maintain FAA approval for the use of the airport revenues as contemplated in this Appendix A. Neither the O'Hare Commission nor any Member shall take or omit to take any action if such action or omission violates restrictions on the use of airport revenues. The City shall not be obligated in any year to pay or utilize any amounts in excess of available airport revenues to carry out the purposes of this Appendix A.

C. The determination of eligibility to participate in a Noise Compatibility Program or receive a Noise Compatibility Project is not to be construed as an admission or determination of negative impact by aircraft noise or of liability for damages or any other injury relating to aircraft noise on the part of the City or the O'Hare Commission.

D. In the event they are determined to be eligible for participation in a Noise Compatibility Program, property owners in the O'Hare Commission Area shall not be required to pay any portion of the cost of any Noise Compatibility Project. Upon approval by the City and with the consent of the property owner, at its option the City may acquire homes that are subject to very high levels of aircraft noise.

E. Noise Compatibility Projects outside the City may be implemented through Members and other municipalities and counties located in the O'Hare Commission Area. A municipality and county may request that the City undertake a Noise Compatibility Project within

its corporate boundaries. Noise Compatibility Projects within the boundaries of the City shall be implemented by the City. The City may enter into agreements in connection with the planning and implementation of proposed Noise Compatibility Projects in the O'Hare Commission Area. All procurement activities related to Noise Compatibility Projects shall be undertaken in accordance with applicable law.

F. The City shall provide administrative support and professional and technical assistance to the O'Hare Commission, each Member, and all other municipalities and counties located in the O'Hare Commission Area in connection with the operations of the O'Hare Commission and the planning and implementation of Noise Compatibility Projects.

G. The O'Hare Commission may receive grants from any source to be used for the purpose of discharging its duties and obligations in accordance with the provisions of this Appendix A, and also may make grants for such purposes. The O'Hare Commission may expend any such grants for purposes consistent with this Appendix A. The City and the O'Hare Commission shall each use its best efforts (including serving as the sponsor or applicant for federal grants) to obtain the maximum amount of federal funds in connection with any Noise Compatibility Projects, so as to maximize the availability and impact of the City's financial contribution to Noise Compatibility Projects in the O'Hare Commission Area.

H. The City shall install, operate, and maintain a permanent noise monitoring system ("System") at and around O'Hare. The purposes of the System include validation of the FAA-approved noise contour for O'Hare, assisting in determining the eligibility and priority of proposed Noise Compatibility Projects for schools, enhancing public understanding of aircraft noise issues, and monitoring trends in aircraft noise.

(1) The City may retain a third-party vendor ("System Operator") selected by the City with the input of the O'Hare Commission to operate and maintain the System pursuant to an agreement between the City and the System Operator.

(2) At the request of the O'Hare Commission, the City may also retain and pay the cost of another third-party vendor ("System Expert") to provide independent management oversight of the System. The System Expert shall be mutually selected by the City and the O'Hare Commission. The System Expert will be responsible for independently verifying data and system operation through the review of all inputs and operational aspects of the System. All reports prepared by the System Expert shall be provided directly to the City and the O'Hare Commission. The activities and duties of the System Expert shall be consistent in all respects with the applicable requirements of the FAA. If the O'Hare Commission requests the City to retain and pay for such a System Expert, the amount that the City is obligated to pay the System Expert shall not exceed \$200,000 per year, adjusted annually in accordance with the Consumer Price Index for All Urban Consumers ("CPI-U") for the Chicago-Naperville-Elgin area.

(3) The System shall include a minimum of 36 monitoring sites in the O'Hare Commission Area, plus such number of additional permanent monitoring sites as may be agreed upon by the City and the O'Hare Commission.

(4) The data collected by the System shall be made available by the City to the O'Hare Commission and any Member that requests such data. The City shall provide reports to the O'Hare Commission and any Member based on the data collected by the System.

(5) Neither the O'Hare Commission, nor any of its Members, representatives, agents, employees, consultants, or professional advisors shall use, or assist other persons in using, information generated by the System in violation of Section 4.A.(5) of this Agreement.



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Ordinance Amending Chapters 4 and 6 of The Municipal Code of The Village of Arlington Heights Regarding Appointment to The Village Police Department

Department: Human Resources

Item Description:

As a Home Rule municipality, the Village has proposed changing its promotional rules for Sergeants to remove promotions from the jurisdiction of the Board of Fire and Police Commissioners. Under the new plan, the appointment authority will be assigned to the Village Manager, as it already is for Commander, Deputy Chief, and Chief positions. The Board of Fire and Police Commissioners will still oversee discipline for Sergeants.

Recommendation

Approval of an ordinance changing the appointment authority for Police Sergeants from the Board of Fire and Police Commissioners to the Village Manager.

ATTACHMENTS:

1. AHORDI~1

AN ORDINANCE AMENDING CHAPTERS 4 AND 6
OF THE MUNICIPAL CODE OF THE VILLAGE OF ARLINGTON HEIGHTS
REGARDING APPOINTMENT TO THE VILLAGE POLICE DEPARTMENT

WHEREAS, the Village of Arlington Heights is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, Article I of Chapter 4 of the Municipal Code of Arlington Heights, Illinois, 1995, as amended ("*Village Code*"), sets forth rules and regulations concerning the officers, members, and duties of the Village Police Department; and

WHEREAS, pursuant to Section 6-205 of the Village Code, the Village has established a Board of Fire and Police Commissioners for the appointment and discipline of officers and members of the Police Department; and

WHEREAS, the President and Board of Trustees desire to amend Chapters 4 and 6 of the Village Code concerning the appointment of Police Sergeants; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village and its residents to amend Chapters 4 and 6 of the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. OFFICE OF POLICE SERGEANTS. The Village Board of Trustees hereby amends Article I, titled "General Provisions," of Chapter 4, titled "The Police Department," of the Village Code to: (i) re-number existing Sections 4-108 through 4-113 as Sections 4-109 through 4-114, respectively; and (ii) add a new Section 4-108 to read as follows:

"Section 4-108 Office of Police Sergeant Created.

There is hereby created the office of Police Sergeant. Effective January 1, 2026, Police Sergeants shall be appointed by the Village Manager. The appointment to Police Sergeant shall be filled by a current member of the Arlington Heights Police Department, from the rank of Patrol Officer only. Compensation for the Police Sergeants shall be determined in accordance with the current Village pay plan. Nothing in this Section is intended to modify or otherwise remove the Board of Fire and Police Commissioners' disciplinary authority over Police Sergeants."

SECTION 3. APPOINTMENT AND COMPENSATION – POLICE DEPARTMENT. Section 4-111, titled "Appointment and Compensation of Members," of Article I, titled "General Provisions," of Chapter 4, titled "The Police Department," of the Village Code is hereby amended to read as follows:

"Section 4-111 Appointment and Compensation of Members.

Additions are bold and double-underlined; deletions are struck through.

All regular members of the Police Department except the Chief, Deputy Chiefs, and Police Commanders, shall be appointed by the Board of Fire and Police Commissioners. **Effective January 1, 2026, all regular members of the Police Department except the Chief, Deputy Chiefs, Police Commanders, and Police Sergeants shall be appointed by the Board of Fire and Police Commissioners.** They shall be employees of the Village.

All appointments of police officers shall be for a probationary period of 18 months. If, at the expiration of that time, the applicant, in the opinion of the Board of Fire and Police Commissioners, proves to be fit for the position, he shall be permanently certified to the position by the Board. If, in the judgment of the Board of Fire and Police Commissioners, he shall prove unsatisfactory at the expiration of 18 months, he shall be dropped from the service. Provided, however, that if the Village hires a Certified Entry Candidate, as defined by the Rules of the Village Board of Fire and Police Commissioners, such candidate shall serve a probationary period of 12 months, unless extended because of an employee's extended absence from work during the employee's first 12 months of employment.”

SECTION 4. BOARD OF FIRE AND POLICE COMMISSIONERS. Section 6-205, titled “Board of Fire and Police Commissioners,” of Article II, titled “Appointive Boards and Commissions with Statutory Authority,” of Chapter 6, titled “Boards and Commissions,” of the Village Code is hereby amended to read as follows:

“Section 6-205 Board of Fire and Police Commissioners.

There is hereby created a Board of Fire and Police Commissioners as provided by Statute.

* * *

- e. Powers, Duties and Responsibilities. The Board of Fire and Police Commissioners shall have such powers, duties and responsibilities assigned by the Board of Trustees, including the following:
 - 1. The Board of Fire and Police Commissioners shall make rules for, and appointments to, the Fire and Police Departments as is necessary, except as provided in paragraph 2 below and as that power may otherwise be reserved to the President and Board of Trustees.
 - 2. The Board of Fire and Police Commissioners shall appoint all officers and members of the Fire and Police Departments of the Village, except the ranks above Police Sergeant and Fire Lieutenant. **Effective January 1, 2026, the Board of Fire and Police Commissioners shall appoint all officers and members of the Fire and Police Department of the Village, except the ranks above Patrol Officer and Fire Lieutenant.** All appointments made by the Board of Fire and Police Commissioners shall be from the rank next below that to which the appointment shall be made, other than that of the lowest rank.

Additions are bold and double-underlined; deletions are struck through.

3. The Board of Fire and Police Commissioners shall also make rules to provide for the imposition of discipline upon members of the Fire and Police Departments, including, but not limited to, suspension, demotion, reduction in rank and discharge. Disciplinary action shall be in accordance with the statutes of the State of Illinois, except as modified by the ordinances of the Village.”

* * *

SECTION 5. POLICE SERGEANT HIRING AND PROMOTIONS.

A. This Ordinance is not to be deemed or interpreted as affecting any sergeant promotional eligibility list, or the ranking of candidates on that list, existing as of the date of adoption of this Ordinance.

B. On and after January 1, 2026, any promotional rules of the Board of Fire and Police Commissioners will not apply to police sergeant promotions or appointments.

SECTION 6. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 7. PUBLICATION. The Village Clerk is hereby directed to publish this Ordinance in pamphlet form pursuant to the Statutes of the State of Illinois

SECTION 8. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 2025.

Village President

ATTEST:

Village Clerk

Additions are bold and double-underlined; deletions are struck through.



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Resolution — Adoption of the Board of Fire and Police
Commission Rules

Department: Human Resources

Item Description:

The Rules of the Arlington Heights Board of Fire and Police Commission have been revised to reflect the transfer of promotional authority from the Board of Fire and Police Commission to the Village Manager, effective January 1, 2026.

The Board of Fire and Police Commissioners reviewed the revised rules at their October 28, 2025, meeting and recommended that the Village Board adopt the current revised rules.

Recommendation

It is recommended that the Village Board adopt the attached Resolution adopting Rules for the Board of Fire and Police Commissioners, effective January 1, 2026.

ATTACHMENTS:

1. Proposed new rules of the Arlington Heights Board of Fire and Police Commissioners
2. AH_Resolution_Approving_BFPC_Rules



RULES OF THE ARLINGTON HEIGHTS BOARD OF FIRE AND POLICE COMMISSIONERS

Adopted:
November 10, 2025

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CHAPTER 1 ADMINISTRATION

SECTION 1.1: GENERAL PROVISIONS

- A. General Authority. The Board of Fire and Police Commissioners of the Village of Arlington Heights derives its powers and authority from Division 2.1 of the Illinois Municipal Code, 65 ILCS 5/10-2.1-1 *et seq.*, and Section 6-205 of the Arlington Heights Village Code. These Rules and Regulations shall apply to the government, control, and administration of the Commission and to the conduct of examinations for original appointments to, of examinations for promotions within, and of hearings on charges brought against members of the Village's Fire and Police Departments.
- B. Savings Provision. If any court of competent jurisdiction determines that any provision of these Rules and Regulations is invalid, then that judgment shall not affect any other provision of these Rules and Regulations.
- C. Collective Bargaining Agreements. In the event of a conflict between these Rules and Regulations and any collective bargaining agreement that applies to the Village's sworn police and fire personnel, the terms of the collective bargaining agreement will control.
- D. Exempt Positions/Ranks. These Rules and Regulations shall not apply to any appointed ranks within the Police and Fire Departments that the Village Board of Trustees has exempted from the Commission's jurisdiction and authority.

SECTION 1.2: DEFINITIONS

The word *Commission* and/or *Board* wherever used shall mean the Board of Fire and Police Commissioners of the Village of Arlington Heights, Illinois. Use of the masculine gender herein includes, where applicable, the female gender.

SECTION 1.3: MEMBERSHIP

The Board shall consist of three members appointed by the Village President, by and with the advice and consent of the Village Board of Trustees. The terms and qualifications of the Commission members will be in accordance with Section 6-205 of the Arlington Heights Municipal Code.

SECTION 1.4: BOARD OFFICERS

The Board shall elect one of its members as a Chairperson in May of each calendar year, who shall serve in that capacity for one year. Pursuant to Section 6-205 of the Arlington Heights Municipal Code, no Board member shall serve as Commission Chairperson for more than three consecutive years, unless the Village President determines that such continued service is in the best interests of the Village.

The Village's Human Resources Director (or any other Village official designated by the Village Manager) shall serve as the Board's Secretary for purposes of preparing the minutes of Commission meetings; maintaining all papers pertaining to Commission business; preparing and maintaining examinations materials; and performing other

duties that the Commission may assign. The Board Secretary is not a member of the Board, and has no voting rights regarding Commission business.

SECTION 1.5: MEETINGS

Commission meetings shall be held at the call of the Chairperson. Special Commission meetings may be called by the Village President, the Village Board of Trustees, the Chairperson, or a Commission quorum.

All regularly scheduled and special meetings of the Commission shall be conducted in accordance with the Illinois Open Meetings Act. The order of business at any Board meeting shall follow the posted meeting agenda, which may be modified in the Chairperson's discretion. Absent extenuating circumstances, Board meetings will be held in suitable meeting space on Village property.

A member may attend a meeting by video or audio conference only in accordance with the following:

- A quorum of the members of the Commission is physically present at the location of the meeting; and
- The member is prevented from physically attending the meeting because of one of the following reasons:
 - (a) personal illness or disability;
 - (b) employment purposes or the business of the public body; or
 - (c) a family or other emergency.

If a member wishes to attend a meeting under the rules set forth above, the member must notify the Liaison before the meeting, unless advance notice is impractical.

SECTION 1.6: QUORUM

Two Commission members shall constitute a quorum for the conduct of all Commission business.

SECTION 1.7: AMENDMENT TO RULES

The Commission may recommend changes to these Rules by a majority vote. Proposed amendments will be submitted to the Village Board for consideration. Upon approval by the Village Board, the Commission shall publish a notice and copy of the amended rules on the Village's website. The amended rules will take effect no sooner than ten calendar days after their publication on the Village's website.

SECTION 1.8: REPORTS

When requested by the Village President, the Board will submit a report of its activities and operations to the President and Village Board of Trustees.

CHAPTER 2 ENTRY LEVEL APPLICATION AND QUALIFICATIONS

SECTION 2.1: NOTICE OF ENTRY LEVEL EXAMS

When the Board deems it appropriate to conduct an examination for the entry level rank

of police officer or firefighter, the Board shall publish a notice of that examination on the Village's Internet website and via other sources as the Board deems appropriate. Such notice must be provided at least two weeks prior to the date of the entry level examination. The Notice will include instructions regarding how to submit an application for employment as an entry-level police officer or firefighter.

SECTION 2.2: APPLICATION FORMS AND FEES

Applications for entry-level positions shall be filed on forms furnished by the Board or its testing agent, and applicants must comply with the requirements of that form in every respect, including the submission of any requested documents that establish qualifications for employment. Any failure to comply with the application instructions, or any inaccurate answer/information on an application form may disqualify the applicant from continuing with the examination process and/or serve as a basis for terminating the applicant once hired.

Each applicant must pay an application fee in the amount set by the Board. The Board may adjust the application fee at any time or decide to waive the fee altogether.

All documents submitted to the Board by any applicant become the property of the Village.

SECTION 2.3: MINIMUM QUALIFICATIONS

Applicants for entry-level police officer and firefighter positions must meet the following minimum qualifications at the time they submit their applications for employment (unless otherwise provided below):

- A. Firefighter applicants at the time of application must be legally authorized to work in the United States under federal law. Police officer applicants at the time of application must be (i) legally authorized to work in the United States under federal law; and (ii) legally authorized under federal law to obtain, carry, or purchase or otherwise possess a firearm.
- B. Applicants for entry-level police officer and firefighter positions must be at least 21 years of age and have not reached their 35th birthday. Applicants will be exempt from the age-35 hiring requirement as permitted by 65 ILCS 5/10-2.1-6(d), 65 ILCS 5/10-2.1-6.3(c) and 65 ILCS 5/10-2.1-14, as those Sections may be amended from time to time.
- C. Applicants for an entry-level firefighter position must possess a high school diploma or its equivalent.

Applicants for an entry-level police officer position must possess a high school diploma or its equivalent and an Associate's Degree. In lieu of an Associate's Degree, an applicant may:

- (a) possess credit for at least 60 hours toward a bachelor's degree from an institution of higher learning accredited by the U.S. Department of Education; or
- (b) have served for 24 months of honorable active duty in the United

- States Armed Forces and not have been discharged dishonorably or under circumstances other than honorable; or
- (c) served for 180 days of active duty in the United States Armed Forces in combat duty recognized by the Department of Defense and has not been discharged dishonorably or under circumstances other than honorable.

Applicants must meet the minimum educational requirements by the time a conditional offer of employment is extended.

- D. Every applicant must be of good moral character, temperate habits and physically and psychologically able to perform the essential job functions of the applied-for position, with or without a reasonable accommodation.
- E. Applicants must possess a valid driver's license.

SECTION 2.4: DISQUALIFICATIONS

The Board may disqualify an applicant at any time before, during, or after the examination if that applicant:

- A. Has improperly filed his application or failed to comply with the filing instructions.
- B. Has made inaccurate answers, provided inaccurate information or omissions of a material nature at any time during the application and examination process.
- C. Has failed any examination component for the applied-for position.
- D. Is found lacking in any of the minimum qualifications described in Section 2.3 of these Rules and Regulations.
- E. Has been convicted of a felony, or any misdemeanor that, in the judgment of the Board, renders the applicant unsuitable for the applied-for position. Notwithstanding the foregoing, no firefighter shall be disqualified for employment in the Fire Department due to a misdemeanor conviction, except for those misdemeanors listed in 65 ILCS 5/10-2.1-4 and 65 ILCS 5/10-2.1-6.3, as those Sections may be amended from time to time.
- F. Has engaged in any illegal conduct (regardless of the existence of a conviction), which the Board deems inconsistent with the position of a police officer or firefighter.
- G. Has character or employment references that are deemed unsatisfactory.
- H. Has been terminated from public or private sector employment.

SECTION 2.5: RELEASE OF INFORMATION

The applicant must sign and deliver to the Board or its agent a waiver and release of information in order to allow the Board to conduct a proper investigation into the applicant's qualifications for employment.

CHAPTER 3 POLICE OFFICER EXAMINATION PROCESSES

SECTION 3.1: TYPES OF POLICE EXAMINATION PROCESSES

When deemed appropriate, the Commission may elect to periodically conduct a regular entry-level police officer examination process and/or a certified entry-level police officer examination process. Such a testing process may be initiated even when names still remain on an Eligibility List or certified candidate pool.

SECTION 3.2: ENTRY-LEVEL POLICE EXAMINATION

Applicants who proceed through the regular entry-level police officer examination process will be subject to the following testing elements:

- A. Physical Ability. Applicants must provide proof of a current and valid “Peace Officer Wellness Evaluation Report” (POWER) card with their completed job application in order to qualify for placement on any eligibility list. Each applicant is responsible for any costs associated with the POWER testing process.
- B. Other Examination Elements. The Commission shall identify the testing components, passing scores, and relative weights at the beginning of the entry-level testing process.
- C. Preference Points. Applicants who have passed their examinations by the required percentages shall be eligible for military preference points as described in 65 ILCS 5/10-2.1-8, as may be amended from time to time, and any other preference points that the Commission identifies at the beginning of the entry-level testing process. Election of such preference points must be made according to any instructions offered by the Board or its agent.
- D. Eligibility List. After the award of preference points, the Board shall issue a Final Eligibility List, with applicants ranked in order of their relative excellence based on their examination scores and preference points. Successful applicants will be ranked without regard to the date of their examination. Applicants will remain on the Eligibility List for one year from the date the Commission added the applicant’s name to the Eligibility List.

SECTION 3.3: CERTIFIED POLICE EXAMINATION

All persons possessing certification from the Illinois Law Enforcement Training and Standards Board (“ILETSB”) (or capable of obtaining a training waiver from ILET SB pursuant to 50 ILCS 705/8.1(a) and ILET SB’s Rules) may be considered for accelerated entry to the Arlington Heights Police Department (referred to as “certified entry candidates”). Certified entry candidates will be subject to the following eligibility criteria and testing components:

- A. Eligibility. At the time of application, certified entry candidates must possess a certificate attesting to his or her successful completion of the Minimum Standards Basic Law Enforcement Training Course as prescribed by ILET SB; or the

certified entry candidate must be able to demonstrate that he/she can likely secure a training waiver from ILETSB once hired. At the time of application, a certified entry candidate must also: (1) be in good standing with his or her current law enforcement agency; (2) possess skills and abilities that are substantially equivalent to those possessed by a Village police officer; and (3) possess all of the qualifications described in Section 2.3 of these Rules and/or not be disqualified based on the factor(s) described in Section 2.4 of these Rules.

- B. Examination Elements. Certified entry candidates that satisfy the eligibility criteria in subsection (A) will not be required to attend an applicant orientation session or take a written examination. The examination process for certified entry candidates will include the elements described in Section 3.5 of these Rules. No preference points are awarded for certified entry candidates.
- C. Candidate Pool. Certified entry candidates that have satisfied the eligibility requirements described in Section 3.3(A) will be added to a certified candidate "pool." Certified entry candidates in this pool will have no scored ranking. Certified entry candidates will remain in the certified candidate pool for one year from the date the Commission added the certified entry candidate's name to the pool.

SECTION 3.4: SELECTION OF POLICE CANDIDATES

Upon receipt of a position requisition, the Commission shall have the discretion to fill an entry-level police officer vacancy from either the Eligibility List described in Section 3.2(D) or the certified entry pool described in Section 3.3(C). Should the Commission decide to make an appointment from the Eligibility List, the Commission shall make an appointment from the ten (10) highest ranked candidates on the list (or if there are less than ten candidates, selection shall be made from any remaining candidates on the Eligibility List.). Should the Commission decide to make an appointment from the certified candidate pool, the Commission may select any candidate from the pool.

SECTION 3.5: POLICE DEPARTMENT STAFF INTERVIEWS, BACKGROUND INVESTIGATION AND MEDICAL EXAMS

The Commission periodically may direct Police Department staff to conduct a criminal and employment background investigation of a certain number (or percentage) of Eligibility List applicants and/or certified pool candidates. At their discretion, the Board and Police Department may include a polygraph exam and an oral interview with a panel of Police Department staff as part of the aforementioned criminal and employment background investigation. The criminal and employment background investigation (including any polygraph and staff panel interview) will be scored on a pass/fail basis.

Upon successful completion of the criminal and employment background investigation, the Board will decide when (if at all) to schedule an oral interview between Board members and Eligibility List applicants and/or certified pool candidates (which will also

be scored on a pass/fail basis). Upon successful completion of the Board interview, the Board will decide when (if at all) to offer an applicant or certified entry candidate an offer of employment, conditioned exclusively on the successful passage of a physical and psychological medical examination (which may include a pre-employment test for the use of alcohol and illegal use of drugs).

CHAPTER 4 FIREFIGHTER ENTRY-LEVEL EXAMINATION PROCESS

SECTION 4.1: ENTRY-LEVEL FIREFIGHTER EXAMINATION

Applicants who proceed through the entry-level firefighter examination process will be subject to the following testing elements:

- A. Physical Ability. The Commission elects to utilize the Candidate Physical Ability test (CPAT), including ladder climbing component, for the purpose of testing a firefighter applicant's physical ability. Applicants must provide proof of a current and valid CPAT card and ladder component with their completed job application to qualify for placement on a Final Eligibility List. Any costs associated with the CPAT certification and ladder component testing will be at the expense of the applicants.
- B. Written Examination. All applicants shall be required to take a written examination. The passing score and weight of such a written examination will be announced prior to the beginning of the testing process.
- C. Preliminary Eligibility List. Applicants who have presented a valid CPAT card and passed the written examination will be placed in rank order of excellence on a Preliminary Eligibility Register.
- D. Preference Points. An applicant will receive five military preference points based on the military service described in 65 ILCS 5/10-2.1-6.3(h)(1), as may be amended from time to time. To obtain such military preference points, the applicant must comply with any instructions issued by the Board or its agent. At the beginning of the testing process, the Board may announce other preference points, which will be offered and calculated in accordance with 65 ILCS 5/10-2.1- 6.3(h), as amended from time to time.
- E. Final Eligibility List. After the award of preference points, the Board shall issue a Final Eligibility List, with applicants ranked in order of their relative excellence based on their examination scores and preference points. The Final Eligibility List shall be in effect for a period of two years from its effective date.

SECTION 4.2: SELECTION OF FIREFIGHTER CANDIDATES

Upon receipt of a positions requisition, the Commission shall select the top-ranked candidate from the Final Eligibility List described in Section 4.1(E). Exceptions to this selection process will be governed by 65 ILCS 5/10-2.1-6.3, as may be amended from time to time.

SECTION 4.3: BACKGROUND INVESTIGATION AND MEDICAL EXAMS

Upon selection from the Final Eligibility List, an applicant must successfully pass a criminal and employment background investigation, which may include an oral interview with the Board (which will be scored on a pass/fail basis). Upon successful completion of that background investigation, applicants will be sent for a polygraph examination. If the applicant passes the polygraph, an applicant will be made an offer of employment, conditioned exclusively on the successful passage of a physical and psychological medical examination (which may include a pre-employment test for the use of alcohol and illegal use of drugs).

CHAPTER 5 PROMOTIONS/APPOINTMENTS

SECTION 5.1: FIRE DEPARTMENT PROMOTIONAL EXAMINATIONS

The Commission shall provide for promotions to the rank of Fire Lieutenant in accordance with the Fire Department Promotion Act and any applicable collective bargaining agreement, as they may be amended from time to time. After a promotion to the position of Fire Lieutenant, the promoted employee shall be on probationary status for a period of one year. The Fire Chief may revert such probationer to the previous classification without cause.

SECTION 5.2: POLICE DEPARTMENT SERGEANT PROBATIONARY PERIODS

After the appointment of an individual to the rank of Police Sergeant, the appointed employee shall be on probationary status for a period of one year. The Police Chief may revert such probationer to the previous classification without cause.

CHAPTER 6 MISCELLANEOUS

SECTION 6.1: RETIREMENT

The age for retirement of all full-time members of the Fire and Police Department is 65 years.

SECTION 6.2: ENTRY-LEVEL PROBATIONARY PERIODS

The probationary periods for entry-level firefighters and police officers shall be set by the applicable collective bargaining agreement. The Fire and Police Chiefs have the authority to terminate a probationary firefighter and police officer, respectively, without notice or cause.

SECTION 6.3: CERTIFICATE OF APPOINTMENT

The Commission Chairperson is responsible for issuing letters of appointment for all entry-level firefighters and police officers, and newly promoted Fire Lieutenants. Police Sergeants are appointed by the Village Manager. Notwithstanding the foregoing, the Board retains jurisdiction and authority for reviewing and/or issuing suspensions and discharges of Police Sergeants.

SECTION 6.4: ADDITIONAL POWERS

The Board retains all powers and authority as set forth in Division 2.1 of the Illinois Municipal Code unless otherwise provided for in these Rules and Regulations.

CHAPTER 7 DISCIPLINARY SUSPENSIONS AND REMOVALS

SECTION 7.1: GENERAL PROVISIONS

- A. Collective Bargaining Agreements. The provisions of any collective bargaining agreement that apply to the Village's sworn police and fire personnel shall control to the extent they are inconsistent with this Chapter.
- B. Probationary Employees and Exempt Management Personnel. This Chapter does not apply to probationary employees who may be suspended or removed from Village service without cause. This Chapter also does not apply to the suspension or removal of employees who currently hold a position which has been exempted from the Board's appointment authority by the Village Board.
- C. Cause Required. Non-probationary fire and police personnel subject to the Board's appointment authority can be suspended or removed only for cause. Unless defined differently by Illinois courts, "cause" shall mean some substantial shortcoming that renders the employee's continuance in office or employment in some way detrimental to the discipline and efficiency of the service.
- D. Filing and Service of Papers: All papers under this Chapter may be filed with the Board by delivering them personally or by electronic mail to the Board's Secretary or Chairperson. All papers that are required to be served under this Chapter shall be delivered personally or by electronic mail to the party designated (or the party's counsel if so represented). Proof of service will be made by certification of the person responsible for the delivery.

SECTION 7.2: DISCIPLINARY SUSPENSIONS

- A. Patrol Officers. The Chief of Police may unilaterally suspend any bargaining unit Patrol Officer for up to 30 days without filing charges with the Board. Board appeals from such suspensions are not permitted pursuant to applicable collective bargaining agreement provisions.
- B. Police Sergeants. The Chief of Police may unilaterally suspend any Police Sergeant for up to five calendar days without filing charges with the Board. Sergeants may appeal the suspension to the Board by filing a Notice of Appeal within five calendar days after service of the written suspension notice, regardless of when the suspension is to be served. Such Appeals shall be served on the Police Chief at the same time they are filed with the Board.
- C. Firefighters and Fire Lieutenants. The Fire Chief may unilaterally suspend any Firefighter or Lieutenant for up to five calendar days without filing charges with the Board. Firefighter or Lieutenants may appeal the suspension to the Board by filing a Notice of Appeal within five calendar days after service of the written

suspension notice, regardless of when the suspension is to be served. Such Appeals shall be served on the Fire Chief at the same time they are filed with the Board.

SECTION 7.3: CHARGES FOR SUSPENSION AND REMOVAL

- A. Complainant. Charges seeking a disciplinary suspension or removal may be filed only by the Police Chief, Fire Chief or Village Manager.
- B. Charges. Charges must be in writing, signed by the Complainant, and describe the facts alleged to constitute cause for suspension or removal. After the Charges are filed with the Commission, the Board shall cause the Charges to be served on the Respondent personally or by receipted delivery at the Respondent's last known home address.

SECTION 7.4: PRE-HEARING PROCEDURES

- A. Hearing Date. Upon the filing of Charges or an Appeal, the Board shall set the date, time, and place for hearing, the date of which shall be within 30 days after the Charge-filing date.
- B. Notice of Hearing. The Board shall cause notice of hearing to be served on the parties promptly but not less than ten days prior to the hearing date. The notice shall be sent by receipted delivery or personal service.
- C. Continuance. Motions for continuance of the hearing made by either party shall be in writing and shall be filed with the Board and served on the opposing party not less than 48 hours prior to the time set for hearing. In no circumstances will the initial hearing date be continued beyond 30 days from the date Charges were originally filed. Alternatively, the Board in its discretion may proceed with the first day of hearing, but continue the hearing until a later date for purposes of witness testimony and other evidentiary matters.
- D. Attendance of Witnesses; Production of Documents. Either party, at any time prior to the hearing, may ask the Board to issue subpoenas for witnesses to appear and testify at the hearing or to have any person produce books, papers, records, accounts, and other documents. Such a request must be in writing and must adequately identify the person(s) or documents sought to be subpoenaed. Such applications must be served on the opposing party. Within five calendar days of service, the opposing party may file objections with the Board to the requested subpoena(s). After the elapse of the objection period, the Board or its Chairperson may issue the requested subpoena if the Board or Chairperson deems the witness testimony or documents to be relevant to the hearing. The subpoenas may be authorized by the signature of the Chairperson without a meeting. Parties seeking enforcement of a subpoena must apply to the appropriate Illinois Circuit Court.
- E. Stipulations. The parties may stipulate and agree in writing or on the record as to

evidentiary facts or other matters. Any facts so stipulated shall be considered as evidence in the proceeding.

- F. Suspension Before Hearing. Upon motion of the Complainant (with service on the Respondent), the Board may suspend the Respondent without pay during the pendency of the hearing, but for no more than 30 calendar days. If the Respondent seeks a hearing continuance beyond the aforementioned 30-day suspension period, such a continuance (if deemed otherwise appropriate) will be granted on the condition that the accused employee agrees that no claim for compensation shall be made for the period of the continuance. In the event the Board ultimately determines not to sustain the Charges, the Respondent shall receive any pay withheld during the 30-day suspension period.

SECTION 7.5: HEARING PROCEDURES

- A. Closed Hearings. Any disciplinary hearing shall be held in public session, but any party (or the Board on its own motion) may close the hearing as permitted in the Illinois Open Meetings Act.
- B. Counsel. The Respondent or Complainant may, at his election, be represented by any attorney licensed to practice in the State of Illinois. The attorney must file and serve his appearance with the Board.
- C. Oath. All witnesses shall be sworn under oath prior to testifying. The oath may be administered by any Board Member or a certified court reporter.
- D. Burden of Proof. The Complainant has the burden of proving cause for the requested suspension or removal by a preponderance of the evidence. In the Suspension Appeal context, the Fire or Police Chief will have the burden of proving cause for the suspension by a preponderance of the evidence.
- E. Order of Proceedings; Cross Examination. After disposition of any preliminary motions, the Complainant will first present his case-in-chief. Thereafter the Respondent will present his case-in-chief. Rebuttal will be permitted at the discretion of the Board. In the Suspension Appeal context, the Respondent Chief will first present his case-in-chief. Thereafter, the appellant will present his case-in-chief. Rebuttal will be permitted at the discretion of the Board. All parties shall have the right to cross examine witnesses presented by the opposite party.
- F. Record of Proceedings. All hearings shall be transcribed by a certified court reporter retained by the Board. The Board will compensate the court reporter for his presence at the hearing. A transcript of the hearing may be requested by the Board or any party, at the expense of the person making the request.
- G. Argument. At the discretion of the Board, the parties may be allowed to make oral opening and closing statements. The Board also may allow the parties to file pre-hearing and/or post-hearing briefs when the Board deems it appropriate.

- H. Resignation. If an employee submits a resignation prior to final action by the Commission, the Commission will record the resignation into the evidentiary record, which will result in the Charges being withdrawn and the Commission proceedings terminated.

SECTION 7.6: FINDINGS AND DECISION

- A. Vote; Deliberations. A finding of cause on Charges or a Suspension Appeal must be made by at least a majority of the Board Members. The Board may deliberate in public or in closed session. Final action must be taken in public session.
- B. Finding of No Cause. If no cause is found as to every Charge or an Appealed Suspension, the Board shall make a finding that the Charges or suspension are not sustained and shall enter an order immediately terminating any suspension and requiring the applicable Department to reimburse Respondent for all wages not paid during any reversed suspension period.
- C. Finding of Cause. If the Board finds that cause exists for discipline, the Board may grant, increase or decrease the Complainant's requested discipline (except that any suspension cannot be for a period of more than 30 days on top of any temporary suspension the Respondent already served during the hearing). If the Board finds that cause existed for an appealed suspension, the Board may affirm the suspension as served, increase the suspension for a period of not more than 30 days, decrease the suspension, or order the immediate removal of the employee.
- D. Notice of Findings and Decisions. The Board shall issue a written decision that summarizes its findings and conclusions either at the meeting where the Members voted on the Charges or Suspension Appeal, or promptly thereafter.
- E. Rehearing. The Board's decision shall be final and not subject to rehearing.

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE ADOPTION OF THE RULES AND REGULATIONS
OF THE ARLINGTON HEIGHTS BOARD OF FIRE AND POLICE COMMISSIONERS

WHEREAS, the Village is a duly organized and validly existing home rule municipal corporation created in accordance with the Constitution of the State of Illinois of 1970 and the laws of the State; and

WHEREAS, pursuant to the Illinois Board of Fire and Police Commissioners Act, 65 ILCS 5/10-2.1-1 *et seq.* ("*Act*"), the Village has established the Arlington Heights Board of Fire and Police Commissioners ("*Board*"), which Board is responsible for the certification, discipline, demotion, and termination of persons in the positions of Police Officer, Police Sergeant, Firefighter, and Fire Lieutenant in and for the Village; and

WHEREAS, on _____, 2025, pursuant to Section 10-2.1-5 of the Act, the Board adopted the "Village of Arlington Heights Board of Fire and Police Commissioners Rules and Regulations" in order to carry out the purposes of the Act ("*Board Rules*"); and

WHEREAS, the President and Board of Trustees of the Village find that approval of the Board Rules is in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF BOARD RULES. The President and Board of Trustees hereby approve the Board Rules in the form attached to this Resolution as Exhibit A.

SECTION 3. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

PASSED AND APPROVED THIS ____ day of _____, 2025

Village President

ATTEST:

Village Clerk

EXHIBIT A
BOARD RULES



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

**Village Board of Trustees
11/17/2025**

Item: Resolution Approving a Contract for Municipal Elevator
Maintenance Services

Department: Public Works & Engineering

Item Description:

BACKGROUND

The 2026 proposed budget for Building Maintenance Services includes \$123,500 for elevator maintenance services at multiple municipal facilities. The Village of Arlington Heights owns and operates 15 elevators located throughout various public buildings and parking garages.

As part of this service, the bid specifications required a three-year contract for regularly scheduled preventative maintenance, required inspections, and testing of all elevators. The requested pricing also includes hourly rates for unscheduled service calls and repairs that may arise during the term of the contract.

On October 14, 2025, the Village held a public bid opening for Elevator Maintenance Services. Three bids were received, publicly read aloud, and are provided below:

Bidder	Total
Total Elevator Service	\$61,400
Anderson Elevator Company	\$77,940
Mid-American Elevator	\$87,120

Upon review of the bids, and checking all references, Total Elevator Service, of Plainfield, Illinois, was determined to be the lowest responsible bidder. Their proposal meets all bid specifications and includes competitive hourly rates for repair work when needed. The term of the contract is three years, with three possible one-year extensions.

Funding for this contract is available in Account Nos. 101-7101-521020, 235-7302-521020, 235-7303-521020, 235-7304-521020 within the Public Works and Engineering Department’s annual operating budget and Municipal Parking Fund.

RECOMMENDATION

It is recommended that the Village Board award the three-year Elevator Maintenance Services contract to Total Elevator Service, of Plainfield, Illinois, the

lowest responsible bidder, for a total amount of \$61,400, not to exceed the budgeted amount, as outlined in the attached Resolution.

ATTACHMENTS:

- 1. 2025117_Building_ElevatorMaintenance_Resolution_and_Attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR MUNICIPAL ELEVATOR MAINTENANCE SERVICES
TO TOTAL ELEVATOR SERVICE, OF PLAINFIELD, ILLINOIS

WHEREAS, the Village sought bids for the award of a contract for Municipal Elevator Maintenance Services ("*Contract*"); and

WHEREAS, Total Elevator Service, of Plainfield, Illinois ("*Contractor*"), was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Administrator and Village Attorney.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20__.

Village President

ATTEST:

Village Clerk

EXHIBIT A
CONTRACT



Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
847-368-5000
www.vah.com

NOTICE OF AWARD

Total Elevator Service
10107 Clow Creek Road, Unit B
Plainfield, IL 60585

November 17, 2025

Project Description: Municipal Buildings- Elevator Maintenance

The Village of Arlington Heights has considered the proposal submitted by your Company for the above-described work in response to its INVITATION FOR BIDS opened October 14, 2025.

YOU ARE HEAREBY NOTIFIED that your proposal/bid has been accepted by the Village Board on November 17, 2025 for items and services for the amount of: **Sixty-One Thousand, Four Hundred Dollars and 00/100ths (\$61/400)** in total over 3 years, not to exceed the budgeted amount, with option to extend for three one-year extensions.

You are required to execute the Contract Documents and provide necessary Insurance documentation within Fifteen (15) days from the date of this Notice to you.

If you fail to execute said Contract within Fifteen (15) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your proposal as abandoned and the Owner will be entitled to such other rights as may be granted by law. Please return signed contracts to Lisa Subrin.

You are required to return an acknowledged copy of this Notice of award to the Village, with two signed copies of the contract.

Dated this 17th day of November, 2025

Village of Arlington Heights

By: _____

Lisa Subrin, Purchasing Coordinator

Acceptance of Notice

Receipt of the above Notice of Award is acknowledged by Total Elevator Service this _____ of _____ (month), 2025.

By: _____

Title: _____

**VILLAGE OF ARLINGTON HEIGHTS
CONTRACT**

This Agreement is made and entered into this 17th day of November, 2025, between the Village of Arlington Heights "Village" and Total Elevator Service, "Vendor."

In consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, the parties agree as follows:

1. The Vendor agrees to do all the work, furnish all materials and all labor necessary to complete the work in full compliance with all of the terms of this agreement and the proposed specifications and the requirements of the Director under it;
2. The Village agrees to pay the Vendor based on unit prices for completion of the work in accordance with the bid documents;
3. It is understood and agreed that the Bid Documents, Specifications, Addenda, and the Bidder's response are all essential documents for the Municipal Buildings-Elevator Maintenance Bid. They are attached and hereby made part of this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Attest: Village of Arlington Heights

Clerk
(Seal) By: _____
Title: _____
Date: _____

Attest: Bidder:
By: _____

Notary Title: _____
(Seal) Date: _____

Subscribed & sworn before me this _____ day of _____ 2025.

**VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD**

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

MUNICIPAL BUILDINGS- ELEVATOR MAINTENANCE

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: 10% of bid

Performance Bond: 100% of bid

Pre-Bid Meeting: Monday September 22, 2025 at 10:00 AM- Mandatory
Meet at Village Hall 33 South Arlington Heights Road
Travel to all elevator locations

Date and Time Bids Due: Tuesday October 14, 2025 at 10:00 AM
Village Hall 33 South Arlington Heights Road

Date and Time Bid Opening: Tuesday October 14, 2025 at 10:00 AM
Village Hall 33 South Arlington Heights Road

Project Contact: Chester Gorecki, cgorecki@vah.com, 847-368-5800

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

BID NOTICE

MUNICIPAL BUILDINGS- ELEVATOR MAINTENANCE

Sealed proposals will be received by the Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, Illinois, until 10:00 AM local time on Tuesday, October 14, 2025, at which time they will be publicly opened and read.

A Mandatory Pre-Bid Conference will be held on Monday, September 22, 2025 at 10:00 AM at Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, IL 60005. The attendees will travel to all elevator locations.

All proposals or bids offered must be accompanied by a bid security in the amount of 10% of the total bid in the form of a certified check, bid bond or cashier's check made payable to the Village of Arlington Heights. No bids shall be considered unless accompanied by such security.

Bidders shall comply with the Prevailing Wage Rate Act (820 ILCS 130). Bidders will also be required to comply with the applicable equal employment opportunity provisions.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

Specifications/bid documents may be obtained by contacting Lisa Subrin, Purchasing Coordinator, by email at lsubrin@vah.com

For a list of our current bids, visit our website at www.vah.com.

MUNICIPAL BUILDINGS- ELEVATOR MAINTENANCE

A Mandatory Pre-Bid Conference will be held on Monday, September 22, 2025 at 10:00 AM at Village of Arlington Heights, 33 S. Arlington Heights Road, Arlington Heights, IL 60005. The attendees will travel to all elevator locations.

It is suggested, but not required, that any questions regarding the bid documents be submitted to Chester Gorecki, prior to the Pre-Bid Conference in order to allow the Village sufficient time to adequately research and prepare a response for the conference.

**VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS
PUBLIC IMPROVEMENT/SERVICES**

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND SERVICES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND WILL NOT SECURE RELIEF ON THE PLEA OF ERROR.

1.01 PREPARATION OF PROPOSALS:

The bidder shall submit their sealed bid proposal on the proposal forms provided. The proposal shall be executed properly and all writing shall be ink or typewritten, except the signature of the bidder which shall be written in ink. The bidder shall specify in figures, in the places provided, a price for each of the separate items called for in the proposal forms.

Bidders are requested to submit their bids directly to the owner in a properly sealed envelope. If the bidder is a corporation, the legal name of the corporation, the state of incorporation and the business address shall be set forth together with signature of the officer or officers authorized to sign contracts on behalf of the corporation and attested by the secretary of the corporation. The corporate seal shall also be affixed. If the bidder is partnership, the true name and seals shall also be affixed. If the bidder is a partnership the true name and address of the firm shall be set forth together with the signatures of authorized partners. If the bidder is an individual, the signature and address shall be inscribed. If the signature is by an agent other than an officer of the corporation or member of the partnership, a power of attorney must be submitted with the bid, otherwise, the bid may be regarded as irregular. All names must be printed below the signature.

1.02 BID SECURITY:

No bid will be considered unless accompanied by a bid security as defined in the Invitation to Bid as a guarantee that if the bid is accepted the bidder will execute the agreement and file bonds and insurance's required by the contract documents. Bid securities shall be made payment to the Village of Arlington Heights. In the event that the bidder fails to furnish the required bonds and insurance within ten (10) calendar days after notice of acceptance of the bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said Village will sustain due to the bidder's failure to furnish said bond.

1.03 BID SUBMITTAL:

Each bid properly signed together with the bid security and all documents bound herewith shall be enclosed in a sealed addressed and entitled envelope as specified in the Invitation for Bids and delivered to the office designated in the Invitation for Bids. If the bid is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with the notation "Bid Enclosed" on the face of it.

1.04 WITHDRAWAL OF BID:

No bid shall be withdrawn after the opening of any bid without the consent of the Village. Any bid may be withdrawn at any time prior to the hour fixed in the Invitation for Bids for the opening of bids provided that a request in writing executed by the bidder or duly authorized representative for the withdrawal of such bid is filed with the owner prior to the time specified for the opening of bids.

1.05 AWARDING THE BID:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract.

In determining responsibility, the following qualifications will be considered by the Village:

- a) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;
- b) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference;
- c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;
- d) The quality of performance of previous contracts or services;
- e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;
- f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;
- g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;

Except as otherwise provided by law, the Village Mayor and Board of Trustees reserves the right to reject any or all bids and to waive any informality in the bids received.

2.00 WORK COVERED BY CONTRACT DOCUMENTS:

The work comprises the completed Public Improvement/Services required by the contract documents and includes all labor necessary to produce such Public Improvement/Services and all materials and equipment incorporated or to be incorporated in such Public Improvement/Service.

3.00 AWARD:

The decision of the Village to accept the proposal of a responsible bidder for the work, subject to the execution and approval of the contract and contract bond to secure the performance thereof, and to such other conditions as may be specified or otherwise required by law.

3.01 BIDDER:

Any individual, firm or corporation submitting a proposal for the work contemplated, acting directly or through a duly authorized representative.

3.02 BID PROPOSAL SECURITY (PROPOSAL GUARANTEE):

The security furnished with the bid to guarantee that the bidder will enter into the contract for the work.

3.03 CONTRACT /AGREEMENT:

The contract represents the entire and integrated agreement between the Village and contractor and supersedes all prior negotiations, representations or agreements either written or oral. The contract may be amended, or modified in writing signed by both parties.

3.04 CONTRACT BOND:

The form of security approved by the Village and furnished by the contractor and a surety as a guarantee of good faith and ability on the part of the contractor to execute the work in accordance with the terms of the contract.

3.05 CONTRACT DOCUMENTS:

The Village/contractor agreement, the conditions of the contract (general), supplementary or special and other conditions), the plans, specifications, addenda and all modifications (written amendments, change orders, written interpretations or other written orders), and the contract bond when required.

3.06 CONTRACTOR:

The contractor is the person or entity identified in the Village-contractor agreement and is referred to throughout the contract documents as if singular in number. The term contractor means the contractor or an authorized representative.

3.07 CORPORATION:

A corporate body authorized or licensed to do business in Illinois.

3.08 ENGINEER:

When the word "Engineer" appears in the specifications it shall mean the Village Engineer of the Village of Arlington Heights, Illinois or those designated by the Village Engineer.

3.09 OBSERVER:

The Village's authorized representative assigned to observe any or all portions of the work and materials being used for the project.

3.10 OWNER/VILLAGE:

When the word "Owner" or "Village" appears in the specifications they shall mean the Village of Arlington Heights, Illinois, a municipal corporation of the State of Illinois, 33 South Arlington Heights Road, Arlington Heights, Illinois 60005.

3.11 PLANS:

All official drawings or reproductions of drawings pertaining to the work provided for in the contract.

3.12 PROJECT MANUAL:

The booklet (manual) which includes the bidding requirements, conditions of the contract, the proposal, specifications.

3.13 BID PROPOSAL:

The written offer of the bidder to perform the work proposed and presented to the Village.

3.14 SPECIAL CONDITIONS:

Special conditions when included in these contract documents shall supplement the general conditions, the attached specifications and the plans on particular portions of the project. They shall govern the contract documents wherever they conflict therewith; but shall not operate to annul those portions of the contract documents with which they are not in conflict.

3.15 SPECIFICATIONS:

The body of descriptions, conditions and requirements contained in the contract, together with written agreements and all documents of any description made or to be made pertaining to the method or manner of performing the work, the quantities, or the quality of materials to be furnished under the contract.

3.16 SURETY:

The corporate body, acceptable to the Village, bound with and for the contractor to insure the contractor's performance of the contract and for payment of all obligations pertaining to the work.

3.17 MISCELLANEOUS DEFINITIONS:

- (a) "Shall" means mandatory.
- (b) "As Required" means as prescribed by the contract documents.
- (c) "As Necessary" means essential to the completion of the work.
- (d) "Or Equal" means a substitute meeting the exact specification of those items so stated on the drawings, details, and/or the specifications and approved by the Village before bids are submitted.

4.00 CONTRACT DOCUMENTS

4.01 OWNERSHIP OF PLANS AND SPECIFICATIONS:

All plans and specifications and copies thereof furnished by the Village are Village property. They are not to be used on other work and with the exception of one complete set, are to be returned to the Village on request, at the completion of the contract work.

4.02 EXAMINATION OF CONTRACT DOCUMENTS AND THE SITE OF PROPOSED WORK:

The bidder shall, before submitting a bid, carefully examine the contract, including the proposal, specifications, general and special conditions. The bidder shall inspect the site of the proposed work and become familiar with all the local conditions affecting the contract and the detailed requirements of the public improvement/service. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to comply with these instructions. The Village will, in no case, be responsible for any change in anticipated profits resulting from such failure or neglect.

4.03 INTENTION OF CONTRACT DOCUMENTS:

The contract documents are complementary; what is called for by one is as binding as if called for by all. The contractor shall bring any conflict, errors, or discrepancies in the contract documents to the attention of the Village in writing before proceeding with the work affected.

4.04 BID PROPOSAL SECURITY (PROPOSAL GUARANTEE):

Each proposal shall be accompanied by a bid proposal security (see invitation or instructions to bidders). A bid proposal security shall be a properly certified check, bank draft, bank cashier's check or bid bond for the amount of 10% of the total bid, made payable to the Village or Arlington Heights. The proposal guarantee will be returned within five (5) working days after the bid opening date to all but the successful bidder, and one alternate bidder to be designated by the Village. The proposal guarantee of the successful bidder and the alternate bidder will be returned as soon as the contract bond, insurance policies and certificates are in proper order, delivered to the Village and the contract has been fully executed by the bidder to whom the contract is awarded.

4.05 BONDING REQUIREMENTS:

(a) Performance and Payment Bond. The Contractor will provide both a Performance and Payment Bond each for 100% of the contract price with a minimum "A" rating as defined in Best's Key Rating Guide and be conditioned on the faithful performance of the requirements of the contract, and will have as surety a corporate surety authorized to act as such in Illinois and that the Contractor will be responsible for all claims for injuries to persons or damages to property or premises arising out of or in connection with his or her operations prior to the acceptance of the finished work or supplies, and that he or she will promptly make payments to all persons supplying them with labor or materials in the prosecution of the work provided for in the Contract; and will guarantee to indemnify and hold harmless the Village and its officers and employees for all costs, damages and expenses arising out of or by reason of the contractor's failure to comply and perform the work and to complete the contract in accordance with the specifications.

(b) Failure on the part of the contractor to obtain and deliver a Surety, Performance, and Payment Bonds, acceptable to the Village, within fifteen (15) calendar days from the date of Notice of Award of contract will be considered just cause for the annulment of the Award and the forfeiture of the bid proposal security to the Village.

4.06 CONFLICTS:

Where conflict exists within or between parts of the contract documents and applicable standards, codes or ordinances, the more stringent or higher quality requirements shall apply. Large scale drawings take precedence over smaller scaled drawings, figured dimensions on the drawings over scaled dimensions, and noted materials over graphic representations.

4.07 BID PROPOSAL:

The bidder shall submit a sealed bid proposal on the attached proposal forms. The proposal shall be executed properly and all writing shall be in ink or typewritten, except the signatures of the bidder which shall be written in ink. Proposals that contain omissions, erasures, alterations, irregularities of any kind, or not accompanied by the proper proposal guaranty shall be rejected. However, the Village reserves the right to reject or accept any and all proposals and to waive technical error as may be deemed in the best interest of the Village.

4.08 LATE BIDS:

Late bids shall not be considered and will be returned unopened.

5.00 PROPOSAL FORM

5.01 UNIT PRICE BID PROPOSAL FORM

(a) Bidders will be furnished with a unit price bid proposal form, attached to the project manual, stating the items of work contemplated and the approximate estimated quantities. It is the result of careful calculations and is believed to be correct, but it is given only as a basis for comparison of proposals and the award of the contract. The Village does not expressly or by implication agree that the actual quantities involved will correspond exactly with the estimated quantities. The bidder shall verify these quantities before bidding.

(b) Payment will be based on the actual quantities of work performed in accordance with the contract, as the contract unit prices specify. No allowance will be made for any change in anticipated profits due to an increase or decrease in the original estimate of quantities. The Village reserves the right to omit any item entirely, or to increase or decrease any or all items.

5.02 LUMP SUM BID PROPOSAL FORM:

Bidders will be furnished with a lump sum bid proposal form, attached to the project manual, for the work to be performed.

6.00 LAWS, PERMITS AND REGULATIONS

(a) The contractor shall at all times comply with all federal, state and local laws, regulations, and ordinances. Any complaint, claim or action brought against the contractor for failing to observe or comply with any law, ordinance, or regulation shall be the sole responsibility of the contractor and shall in no way extend to or expose the Village to liability. The contractor shall indemnify and hold harmless the Village from any and all such complaints, claims or actions. In addition, the contractor agrees to comply with all applicable statutes regarding prevailing wage laws.

(b) Unless otherwise provided in the contract documents, the contractor shall secure and pay for the construction permit and all other permits and governmental fees, licenses, and inspections necessary for the proper execution and completion of the work.

(c) If the contractor performs any work knowing it violates any laws, ordinances, rules and regulations, the contractor shall assume full responsibility and shall bear all attributable costs.

(d) All work done under the contract shall be done to the satisfaction of the Village. The Village will determine the amount of completed work which is to be paid for under the contract. The Village will decide all questions that may arise regarding the measurements of quantities and fulfillment of this contract, and will determine all questions concerning the true intent or meaning of the plans and specifications. This determination and decision will be final.

(e) The contractor and all subcontractors shall be licensed with the Village of Arlington Heights and the State of Illinois where applicable and shall provide indemnity bonds required by the Village Code.

6.01 EMPLOYMENT OF ILLINOIS WORKERS DURING PERIODS OF EXCESSIVE UNEMPLOYMENT

(a) Whenever there is a period of excessive unemployment in Illinois which is defined as any month immediately following two (2) consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded five (5%) percent as measured in the United States Bureau of Labor Statistics in its monthly

publication of employment and unemployment figures, the contractor shall employ only Illinois laborers. "Illinois laborers" means any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

(b) Other laborers may be used when Illinois laborers, as defined herein, are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the Village. The contractor may replace no more than three (3) regularly employed non-resident executive and technical experts, who do not qualify as Illinois laborers, to do work encompassed by this contract during periods of excessive unemployment.

(c) This provision applies to all labor whether skilled, semi-skilled, whether manual or non-manual.

6.02 EMPLOYMENT PREFERENCE:

The contractor shall comply with "AN ACT to give preference to the veterans of the United States military and naval service in appointments and employment upon public works, by, or for the use of, the State or its political subdivisions, passed by the 59th General Assembly and approved on June 12, 1935, "(330 ILCS 55/1)".

6.03 ILLINOIS HUMAN RIGHTS ACT:

The contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1.101, et seq including, but not limited to establishment of sexual harassment policies and program.

6.04 EQUAL EMPLOYMENT OPPORTUNITY:

During the performance of this contract the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex national origin or ancestry and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That if it hires additional employees in order to perform this contract or any portion hereof it will determine the availability (in accordance with the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That in all solicitations or advertisements for employees placed by it or on its behalf it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public contracts. Furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(f) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(g) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts. So that such provision will be binding upon every such subcontractor and that it will also include the provisions of paragraphs 1, 5, 6 and 7. In every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract. The contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors: and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Commission to be non-responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

(h) The Village of Arlington Heights does not discriminate on the basis of handicapped status in admission or access to, or treatment or employment in its programs and activities.

6.05 THE AMERICANS WITH DISABILITIES ACT:

(42 USC 121-1 et seq.) and its accompanying regulations (28 CFR 35.130) prohibit discrimination against qualified individuals with disabilities by a local government, whether directly or through contractual arrangements, in the provision of any benefit, service, program or activity of the public entity. As a condition of receiving this contract, the contractor certifies by signing the bid proposal form, that any services, programs and activities provided under this contract are now and will continue to be in compliance with the Americans with Disabilities Act.

7.00 CONTRACTOR

7.01 COMPETENCY OF CONTRACTOR:

The contractor shall, when requested by owner, furnish signed statements, showing responsibility, financial ability, experience, amount and condition of equipment and the value of all uncompleted work under contract.

7.02 SUPERINTENDENT OR FOREMAN:

The contractor shall supervise and direct the work efficiently, and with the contractor's best skill and attention. The contractor shall be solely responsible for the negligence of others in the means, method, techniques, sequence or procedure of Public Improvement / Services which is indicated in and required by the contract documents. Contractor shall be responsible to see that the finished work complies accurately with the contract documents.

7.03 WORKMANSHIP:

The contractor shall be responsible for high quality workmanship on all items of work.

7.04 RESPONSIBILITY:

The contractor and subcontractor shall be responsible for maintaining of safe equipment and using proper methods and procedures. The Village reserves the right to ascertain and to require that the contractor's work and the subcontractor's work complies with the contract.

7.05 HOLD HARMLESS AND INDEMNIFICATION:

To the fullest extent permitted by law, the contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless the Village, it's officers, employees, servants, and agents, from and against all claims, actions, suits, judgments, costs, losses, expenses including but not limited to fees and charges of attorneys, engineers and architects, court and arbitration costs, and liabilities of whatsoever kind or nature arising out of:

(a) Any infringement (actual or claimed) on any patents, copyrights or trade names by reason of any work performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

(b) Bodily injury, including death, "sickness or disease", to any person or persons (including contractor's officers, employees, agents, and servants) or damage to or destruction of any property including the loss of use thereof:

(1) caused by whole or in part by any act, error or omission by the contractor or any subcontractor or anyone directly or indirectly employed by any of them;

(2) arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks, and property adjacent hereto;

(3) arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of the contract.

(c) In any and all claims against the Village or it's agents or employees by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts they may be liable, the indemnification obligation under this section 1.06, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under worker's compensation acts, disability benefit acts or other employee benefit acts. This indemnification does not apply to any liability caused by the Village's own negligence.

7.06 ADANDONMENT:

If the contractor abandons or neglects the work or if the Village at any time is convinced that the work is unreasonably delayed, or that the conditions of the contract are being willfully violated, executed carelessly, or in bad faith, the Village may notify the contractor in writing, and if this notification is without effect within twenty-four (24) hours after the delivery thereof, then, and in that case, the contractor shall discontinue all work under the contract and the Village shall have full authority to make arrangements for the completion of the contract at the expense of the contractor.

7.07 CLEAN UP AND SITE MAINTENANCE:

The contractor shall at all times keep the site and adjoining premises free from accumulation of waste material or rubbish caused by its employees or work, and at the completion of the work, shall remove all rubbish, tools, and surplus materials from the site and adjoining premises, leaving the area in a neat and workmanlike

condition. In case of dispute, the Village may remove the rubbish and charge the cost to the contractor.

8.00 CHANGES/ALTERATIONS OF CONTRACT WORK AND EXTRA WORK:

The Village reserves the right to alter the specifications by adding or subtracting from the original quantities as bid without invalidating the contract. All such work shall be executed under the same conditions as the original contract, except for an extension in time when any such change/alteration results in additional work. All changes/alterations shall be made only when ordered in writing from the Village as follows:

(a) The Village Manager must approve an increase in the contract price of not more than \$10,000.00 by written change order.

(b) The Village Board must approve an increase in the contract price in all other instances or an extension in the contract completion time by written change order.

(c) The value of any change shall be determined by one or more of the following methods:

(1) An approved Lump Sum.

(2) Unit Prices given in the Contract or subsequently agreed upon.

9.00 PROTECTION OF PERSONS AND PROPERTY

9.01 SAFETY PRECAUTIONS AND PROGRAMS:

The contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work.

9.02 SAFETY OF PERSONS AND PROPERTY

(a) The contractor shall take all reasonable precautions for safety, and all reasonable protections to prevent damage, injury or loss to:

(1) all employees on the site and all other persons who may be affected hereby;

(2) all the work and all materials and equipment to be incorporated therein, whether in storage on or off site, under the care, custody, or control of the contractor or any subcontractors; and

(3) other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation, or replacement in the course of Public Improvement/Service.

(b) The contractor shall give all notices and comply with all applicable laws, ordinances, rules and regulation and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage, injury or loss.

(c) The contractor shall erect and maintain, as required by existing condition and progress of the work, all reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities.

(d) The contractor shall use proper warning guards and safety devices with respect to the construction area.

(e) No trees, fire hydrants, utility poles, shrubs or hedges, traffic signs, or other public structure shall be removed, replaced, damage or destroyed unless and until approval for such removal, replacement, damage or destruction has been given in writing from the Village.

(f) Notwithstanding the foregoing requirements, the contractor shall be responsible for taking immediate steps to correct any damage or injury to public structures, utility services, roadways or public buildings as well as any damage or injury occasioned to private property as a result of the contractor's activities.

(g) The contractor should keep a daily record of all injuries or incidents or damage occurring in, on or near the construction site as a result of the contractor's construction activities. This information shall be given to the Village within twenty-four (24) hours after the day of occurrence.

10.00 INSURANCE REQUIREMENTS:

(a) The Contractor shall not commence work until the Contractor has obtained all insurance required in these documents. The Contractor shall purchase and maintain, throughout the duration of the contract, insurance as is appropriate for the work being performed and furnished and shall provide protection from claims which may arise out of or result from the Contractor's performance and furnishing of the work and Contractor's other obligations under the contract documents, whether it is to be performed or furnished by the Contractor, by any Subcontractor, by anyone directly or indirectly employed by them or by anyone for whose acts any of them may be liable.

(b) Insurance required by this Section shall be written with a company having at least an "A" Property-Casualty Rating, and financial size of at least Class 7 as listed in the most recent published A. M. Best's Insurance Guide.

(c) The Village shall be named as additional insured on all policies required by the contract except for Workmen's Compensation Insurance. The coverage afforded shall be primary and non-contributory for the additional insured with respect to claims arising out of operations performed by or on behalf on the Contractor. Additional insured: Village Of Arlington Heights, its Officials, Employees, Agents and Volunteers. If the additional insured has other insurance which is applicable to the loss, such as other insurance shall be on an excess or contingent basis. The amount of the Contractor's insurance company's liability under this insurance policy shall not be reduced by the existence of such other insurance. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

(d) As a minimum, the contractor shall secure and maintain the types of insurance as hereinafter specified, and shall submit evidence to the Village on an annual basis that the insurance coverage's are in force. The form and limits of such insurance, together with the underwriter thereof in each case, shall be acceptable to the Village, but regardless of such acceptance it shall be the responsibility of the Contractor to main adequate insurance coverage until final payment and at all times thereafter when the Contractor may be correcting, removing, or replacing defective work in accordance with the General Conditions and Instruction to Bidders. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.

(e) The Contractor shall forward original copies of the Certificates of Insurance with the coverage's and limits specified annually during the contract period to the Purchasing Division, Finance Department, 33 S. Arlington Heights Road, Arlington Heights, IL 60005.

(f) Insurance Certificates and Policies delivered to the Village shall recite that 30

days prior written notice will be given to the Village by certified mail before any policy is materially changed, canceled, or not renewed.

10.01 WORKER’S COMPENSATION AND EMPLOYERS LIABILITY:

The insurance shall protect the Contractor against all claims under applicable State or Federal Worker’s Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker’s Compensation Law. The policy shall include “broad form all states” endorsement coverage extended to cover all states except the monopolistic fund states.

The liability limits shall not be less than:

1. Worker’s Compensation.....Statutory
2. Employer’s Liability..... \$1,000,000 per occurrence

10.02 BUSINESS AUTO LIABILITY:

The insurance shall be written in automobile liability form and shall protect the Contractor against all claims for injuries to persons and damages to property arising from the ownership, maintenance or use of any motor vehicles and shall cover operation on or off the site of all motor vehicles, whether they are owned, non-owned or hired.

The liability limits shall not be less than:

1. Bodily Injury and Property Damage Combined.....\$1,000,000 per occurrence

10.03 COMMERCIAL GENERAL LIABILITY, INCLUDING PREMISES AND OPERATIONS, CONTRACTUAL, PERSONAL INJURY, PRODUCT LIABILITY, COMPLETED OPERATIONS, AND BROAD FORM PROPERTY COVERAGES:

(a) This insurance shall be written in Commercial General Liability form and shall protect the Contractor against all claims arising from injuries to persons or damages to property caused by any act or omission of the Contractor or his agents, employees or Subcontractors. The Contractors General Aggregate shall apply on a per Project basis. The Broad Form General Liability Endorsement shall be included.

(b) In addition, this policy shall contain a Contractual Liability Endorsement covering any Contractual Liability assumed in the Contract and all changes and modifications thereto, whether in writing or oral.

(c) The scope of the coverage shall also include the Personal Injury Hazards including “a”, “b”, and “c”. “a” includes false arrest, malicious prosecution, and unwillful detention or imprisonment. “b” includes libel, slander, and defamation of character. “c” includes wrongful eviction, invasion of privacy, and wrongful entry. Fellow Employee exclusion shall be removed.

(d) The Policy shall also include Broad Form Property Damage Protection.

(e) The Contractor shall include all the Contractor’s employees as additional insureds under the policy.

(f) Commercial General Liability Coverage shall contain no exclusions for explosion, collapse or underground work (X, C, U).

- (g) The liability limits shall not be less than:
1. Bodily Injury and Property Damage, Combined single limit, per occurrence including, Contractual Liability – Broad Form Products and Completed Operations.....\$2,000,000
 2. Premises/Operations Personal Injury.....\$1,000,000
 3. General Aggregate.....\$4,000,000

Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.

(h) The Contractor may furnish coverage for bodily injury and property damage for Business Auto Liability and Commercial General Liability through the use of a combined limit as indicated above or through separate single limits acceptable to the Village.

10.04 UMBRELLA EXCESS LIABILITY:

Special coverage shall be as follows.....\$2,000,000 over primary insurance

The required coverages may be in combination of primary, excess and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy excess the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

Policy should be written on an occurrence basis.

All underlying coverage needs to be included in the Umbrella or Excess Liability policy. Any exclusions or exceptions must be noted on the certificate of insurance.

11.00 PAYMENTS

11.01 TAXES:

No charges will be allowed for taxes from which the Village is exempt. The Village is not liable for the Illinois Retailer's Occupation Tax, the Service Occupation Tax, nor the Service Use Tax. The Village is also exempt from Federal Excise Transportation Tax.

12.00 TERMINATION OF THE CONTRACT:

The Village may terminate the contract upon the occurrence of any one or more of the following events:

- (a) The contractor files under any chapter of the Bankruptcy Code (Title 11, United States Code) takes any equivalent or similar action by filing a petition or otherwise under any federal or state law in effect at the time relating to bankruptcy or insolvency.
- (b) If a petition is filed against the contractor under any chapter of the Bankruptcy Code as now or hereinafter in effect or if a petition is filed seeking any equivalent or similar relief against the Contractor under any other federal or state law in effect at the time relating to bankruptcy or insolvency.
- (c) If the contractor makes a general assignment for the benefit of creditors.

(d) If a trustee, receiver, custodian or agent of the contractor is appointed to take charge of the contractor's property for the purpose of enforcing a lien against the property or for the purpose of general administration of the property for the benefit of the contractor's creditors.

(e) If the contractor admits in writing an inability to pay its debts generally as they become due.

(f) If the contractor persistently fails to perform the work in accordance with the contract documents, including but not limited to failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the progress schedule established herein.

(g) If the contractor disregards laws and regulations of any public body.

(h) If the contractor disregards the authority of the Village.

(i) If the contractor violates any provisions of the contract documents.

**VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE**

Applicant _____
Name _____

Address _____

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, _____, being first duly sworn on oath, deposes and states that he or she is _____ (sole owner, partner, joint ventured, President, Secretary, etc..) of _____ and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid, that such bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that _____ provides
(Name of Company)

A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that _____ is not
(Name of Company)

delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____
(Name)
(Title)

Subscribed and sworn to before me this _____ day of _____
20____,
AD.

By: _____
(Notary Public)

-Seal-

**VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR: _____

By: _____



VENDOR APPLICATION

A W-9 must be emailed with this application.

Company Name: _____

Remit To Address: Include if different than W-9 Address.

Company Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Contact Information:

Name: _____ PH#: _____ Email: _____

Vendor Classification:

In accordance with Illinois Public Act 102-0265, the Village of Arlington Heights is required to make a good faith effort to collect and publish certain demographic information provided by our vendors and subcontractors doing business with us. We are required to report whether they are a minority, woman or veteran-owned business as defined by Illinois Law. In addition, we are required to report whether the vendor is a small business under the Small Business Administration standards (SBA).

Please indicate any applicable classification below or check NA, and check if self-certified or if certified. **Submit the appropriate certification documentation with this form.**

- Small Business: Meets certification requirements as a small business under SBA standards (more information available at SBA.gov)
Avg # of Employees: _____ Avg Annual Receipts _____
Self-Certified Holds Certification
- Minority-Owned Business Enterprise (MBE): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident of the United States and is African American, Hispanic American, Asian American, Native American or Native Hawaiian.
Self-Certified Holds Certification
- Women-Owned Business Enterprise (WBE): A business that is at least 51 percent owned by a woman or women who are U. S. Citizens or lawful permanent residents of the U.S.
Self-Certified Holds Certification
- Disability-Owned Business Enterprise (DOBE): A business that is at least 51 percent owned by a person or group of persons with a disability (per the definition in 30 ILCS 575) and who is a U.S. citizen or lawful permanent resident of the United States.
Self-Certified Holds Certification
- Veteran-Owned Small Business (VOSB): A small business that is at least 51 percent owned, operated & controlled by a qualified veteran living in IL and its home office in IL.
Self-Certified Holds Certification
- Not Applicable

Name of Person Completing this form: _____ **Date:** _____

M/DD/YY

SPECIFICATIONS

VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF PUBLIC WORKS



MUNICIPAL BUILDINGS - ELEVATOR MAINTENANCE CONTRACT

The Village of Arlington Heights, Illinois (“Requestor”) is releasing specifications to qualified Elevator Contractors to provide services to the (15) Village of Arlington Heights-owned and operated elevators.

The mandatory pre-proposal meeting and walkthrough will be held on Monday, September 22nd, 2025, at 10:00 a.m. at 33 S. Arlington Heights Rd, Arlington Heights, IL 60005.

Sealed bids for the Municipal Building Elevator Maintenance Contract will be received by the Village of Arlington Heights, Purchasing Division, 33 South Arlington Heights Road, Arlington Heights, Illinois, until 10:00 A.M, Tuesday, October 14th, 2025, local time. At that time, the bids shall be publicly opened and read aloud.

GENERAL OBJECTIVE

The objective of these specifications is to define the conditions under which contractual services are to be provided for the preventative maintenance and repair of hydraulic passenger elevators. The elevators are located at the following locations:

1. Public Works Building, 222 N. Ridge (1)
2. Police Building, 200 E. Sigwalt Avenue (2)
3. Fire Station Headquarters, 1150 N. Arlington Heights Road (1)
4. Vail Garage, 22 S. Vail (4)
5. Village Hall, 33 S. Arlington Heights Road (3)
6. Evergreen Underground Garage, 35 S. Evergreen (2)
7. North Garage, 155 E. Eastman (2)

SCOPE OF SERVICES

The BIDDER shall become fully acquainted with the nature of the work, all sites at which work is to be accomplished, and the conditions affecting the cost and performance of the work. The proposal shall include all costs associated with furnishing supervision, labor, materials, tools, and equipment necessary to complete the preventative maintenance and repair of hydraulic passenger elevators in a workmanlike and acceptable manner and in accordance with these specifications. The term "BIDDER" shall be used for those items and/or conditions applying to individuals and/or companies involved in submitting proposals for the described work. The term "CONTRACTOR" shall apply to those items and/or conditions applying to the individual and/or company awarded a contract for the described work and which are to be considered by the BIDDER when preparing the proposal in response to the described work.

PART 1 - GENERAL PROVISIONS

1.1 SUPERVISION

This contract will be under the direct supervision of the DIRECTOR OF PUBLIC WORKS (DIRECTOR), and detailed supervision of the contract shall be provided by the MUNICIPAL BUILDINGS FOREMAN (SUPERVISOR) or their authorized representatives. Any alterations or modifications of the work performed under this contract shall be made only by written agreement between the CONTRACTOR and the DIRECTOR and shall be made prior to commencement of the altered or modified work. No claims for any extra work or materials shall be allowed unless covered by written agreement.

1.2 PROTECTION OF PUBLIC AND PRIVATE PROPERTY

The CONTRACTOR shall exercise all necessary caution to protect pedestrian traffic and to protect all public and private property from injury or damage caused by the CONTRACTOR'S operations. The CONTRACTOR shall immediately discontinue any practice obviously hazardous in the opinion of the DIRECTOR or SUPERVISOR upon receipt of written or oral notice to discontinue such practice. The CONTRACTOR shall comply with all OSHA and other Federal and State safety standards.

1.3 OBSERVANCE OF LAWS, ORDINANCES AND REGULATIONS

The CONTRACTOR shall comply fully and completely with any and all applicable State and Federal statutes, rules and regulations as they relate to hiring, wages, and any other applicable conditions of employment as further described in Section 21 of the General Conditions.

1.4 LOCATIONS AND SCHEDULE OF WORK

All work under the terms of these specifications will be conducted at: the Public Works Center, 222 N. Ridge; the Police Building, 200 E. Sigwalt Avenue; Fire Department Headquarters, 1150 N. Arlington Heights Road; Vail Garage, 22 S. Vail; Village Hall, 33 S. Arlington Heights Road; Evergreen Underground Garage, 35 S. Evergreen; and North Garage, 155 E. Eastman.

The CONTRACTOR shall establish a normal schedule for the completion of the work. The schedule shall be submitted to the DIRECTOR at the commencement of the contract and shall be updated at any time revisions in the schedule are contemplated or occur.

1.5 CONCURRENT OPERATIONS

This contract is a nonexclusive contract with the VILLAGE. The VILLAGE reserves the right to use other contractors or its own employees to perform work similar to that being performed under the terms of this contract. Performance of work by others shall be construed as being consistent with the terms of this contract and shall not be cause for the CONTRACTOR to cease performance of work as directed.

1.6 WORKING HOURS

The CONTRACTOR will be allowed to schedule regular work hours between 7 A.M. and 6 P.M. Monday through Friday, on weekends between 8 A.M. and 6 P.M. Work during other hours will be allowed only as authorized by the DIRECTOR.

1.7 LICENSES AND PERMITS

The CONTRACTOR shall, at contractor's expense, procure all necessary licenses and permits needed to conduct the work required under the terms of this contract. The VILLAGE will waive the cost of all required licenses and fees with the exception of those fees associated with securing a business license to conduct business within the Village.

1.8 SUBCONTRACTS

The CONTRACTOR will not be allowed to subcontract work under this contract unless written approval is granted by the DIRECTOR. The SUBCONTRACTOR, as approved, shall be bound by the conditions of the contract between the VILLAGE and the CONTRACTOR and shall perform in accordance with all terms of the contract and specifications. All required notices, work orders, directives, and requests for emergency services will be directed to the CONTRACTOR. All directions given to the SUBCONTRACTOR on the work site shall bind the CONTRACTOR as if the notice had been given directly to the CONTRACTOR.

1.9 SEPARABILITY

If any portion of this contract is found to be unenforceable by a competent court of law having jurisdiction, the remaining portions of the contract shall remain in full force and effect.

1.10 EXECUTION OF CONTRACT

The successful BIDDER shall, within fifteen (15) calendar days of the mailing of written notice of selection as the successful bidder, enter into contract with the VILLAGE on forms as included within the bidding documents for the performance of work awarded the contractor and shall simultaneously provide the appropriate bonds, indemnities, and insurance required hereunder.

1.11 PRE-BID MEETING-MANDATORY

For the purpose of familiarizing BIDDERS with the project, answering questions, and issuing addendums as may be needed for clarification of the bidding documents, **a pre-bid meeting** will be held at Village Hall, 33 S. Arlington Heights Rd, at the time and date indicated on the front of the BIDDING documents.

1.12 OWNED & RENTED EQUIPMENT

The contractor and subcontractors will retain the responsibility for loss or damage of their own or rented property or property of their employees of whatever kind of nature, including but not limited to tools, equipment, scaffolding, canvasses, tarpaulins, mixer and temporary structures including their contents.

1.13 AMERICANS WITH DISABILITIES ACT

(42 USC 121-1 et seq.) and its accompanying regulations (28 CFR 35.130) prohibit discrimination against qualified individuals with disabilities by a local government, whether

directly or through contractual arrangements, in the provision of any benefit, service, program or activity of the public entity. As a condition of receiving this contract, the contractor certifies by signing the bid proposal form that any services, programs and activities provided under this contract are now and will continue to be in compliance with the Americans with Disabilities Act.

1.14 TERM OF CONTRACT

The initial term of this contract shall be for three (3) years commencing on December 1st, 2025 and expiring November 30, 2028. The term of the contract may be extended for up to three additional one-year periods if approved and accepted by both the CONTRACTOR and the VILLAGE. The initial contract places no obligation on the VILLAGE to appropriate funds for municipal elevator maintenance services beyond the initial term of the contract, and contract extensions are dependent upon sufficient funds being appropriated each fiscal year by the VILLAGE for this work.

The contract years will be defined as follows:

Year 1: 12/01/2025 – 11/30/2026

Year 2: 12/01/2026 – 11/30/2027

Year 3: 12/01/2027 – 11/30/2028

1.15 PAYMENT ESCALATION

In the event this contract is extended in accordance with Section 1.14, the CONTRACTOR may, within 30 days prior to or during the extended contract term, raise the price for services to be performed under the contract by giving written notice to the VILLAGE. The increase shall not exceed the annual percentage increase in the Chicago Consumer Price Index for all urban consumers for the twelve-month period ending the previous March 1. The increase in contract price shall be effective thirty (30) days after the written notice is given. Only one increase shall be allowed in any one-year contract extension period.

1.16 BID GUARANTEE

The proposal shall include a bid guarantee of 10% of the Year 1 total bid amount. The guarantee shall be in the form of a cashier's check or certified check payable to the Village of Arlington Heights. Bid bonds will not be accepted.

PART 2 – QUALIFICATIONS, PERSONNEL, ACCESS AND SCHEDULES

2.1 QUALIFICATIONS

The CONTRACTOR shall be legally operating in the State of Illinois and have a local office within 30 miles from the Village of Arlington Heights.

The CONTRACTOR shall further be regularly engaged in elevator maintenance for a minimum of 5 years on the type of elevators under this bid and shall have trained field and supervisory personnel to perform the work outlined in these specifications.

The CONTRACTOR shall stock sufficient replacement parts for the elevators under this bid. The parts shall be located in the local office. Other replacement parts will be placed on the job site by the successful bidder.

2.2 PERSONNEL

All employees assigned by the CONTRACTOR shall be fully capable, experienced, and trained in the work employed to perform. They shall be able to perform the essential functions of the job.

Prior to commencing work, the CONTRACTOR shall submit to the DIRECTOR the names, home addresses, date of birth, social security numbers and drivers license numbers of all employees to be engaged in work under this contract or having access to the buildings in an inspecting or supervising capacity, and shall cause each employee to furnish completed fingerprint charts and personal history statements. No employee at any time during the contract period shall commence work until the above information has been submitted to the DIRECTOR and approved by the Police Chief. The CONTRACTOR shall provide to the VILLAGE written authorization from prospective employees under this contract to perform the security clearances required in this contract. The Village will conduct background checks on all employees working in the Police Department.

The VILLAGE OF ARLINGTON HEIGHTS shall have and exercise full and complete control over granting, denying, withholding, or terminating security clearance for CONTRACTOR'S employees. Employees whom the VILLAGE deems careless, discourteous, or otherwise objectionable or who cannot meet standards required for security or other reasons except sex, race, creed or otherwise prohibited by law will be prohibited from entering the buildings to perform work.

2.3 SECURITY AND ACCESS

The CONTRACTOR will be working in several areas that are under secured access and other areas that will be generally opened to the public during reasonable hours for meetings and other uses. All secured areas shall be maintained in a secure condition, and these areas shall be locked immediately upon completion of the required work.

2.4 EMERGENCY CONTACTS

The CONTRACTOR shall provide a telephone number for emergency service (7 days/week, 24 hours/day).

2.5 REFERENCES

The BIDDER shall submit a list of at least three references where similar types of work have been completed within the past three years. The list shall include the name, address, and telephone number of the client, the name of the person in charge, and a brief description of the work done.

PART 3 – SCOPE OF SERVICES

3.1 MONTHLY MAINTENANCE

The successful contractor will examine, adjust and lubricate as required the items listed, but not limited to, as follows, at least once a month:

HYDRAULIC MACHINE: pump, motor, gears, thrusts, bearings, valve magnet coils, V-belts, seals, fluid, packing, muffler, and repair only of valves.

CONTROLLER COMPONENTS: This includes all starters, relays, contactors, solid-state components, resistors, valves, condensers, transformers, fuses, contacts, leads, and mechanical or electrical timing devices.

SELECTOR COMPONENTS: including selector drive (tape, wire or cable), and all mechanical and electrical drive components.

HOISTWAY DOOR INTERLOCKS OR LOCKS AND CONTACTS: hoistway door hangers and tracks, up thrusts, release roller assemblies, bottom door gibs, and auxiliary door closing devices for power-operated doors.

HOISTWAY LIMIT SWITCHES: slowdown switches, tape assemblies, leveling switches and associated cams and vanes.

GUIDE SHOES: including rollers, gibs or replaceable liners. **BUFFERS:** including spring or oil type.

The successful contractor is responsible for proper and reliable operation of the elevators. **AUTOMATIC POWER DOOR OPERATOR:** door protective devices, car door hanger, track, and car door contact, gibs, and door sensor edges.

CAR: safety mechanism.

FIXTURES: contacts, buttons, key switches and locks, sockets in the following devices – button stations (car & hall), hall lanterns, position indicators, direction indicators, master indicator and control panels.

TRAVELING CABLES: for elevator operation and car lighting. **ELEVATOR**

CONTROL WIRING: in hoistway and machine room. **FIREFIGHTER SERVICE:**

Phase 1 and 2 testing. Switches and lights. **EMERGENCY PHONES:** Cabinets and handsets.

ADA FLOOR AND EMERGENCY ALARMS: Lights and audible alarms.

LUBRICATION: of guide rails.

The contractor shall regularly and systematically examine, clean, adjust, and lubricate the elevators at least monthly. The contractor shall provide a minimum of one hour per elevator each month dedicated to elevator maintenance; callback time shall not be considered elevator maintenance.

The contractor shall, if conditions warrant, be capable of repairing or replacing the following, but not limited to:

1. Elevator pumps, pump motors, control valves, hydraulic fluid and mufflers.
2. Plunger packings and exposed piping.
3. Controller, selector, starters, relays, solid state boards/components, transformers, resistors, control fuses, main line fuses (if caused by elevator), and computer equipment.
4. Hoistway door interlocks, hangers, up thrusts, release roller assemblies, gibs and closers.
5. Car door operators, hangers, relating cables, clutches, door switches, door protective devices, gibs and linkage.
6. Car guide shoes, gibs, roller guides and rollers.
7. Hall pushbuttons, car pushbuttons, button lighting, indicator lighting, led indicator units, stop switches, car station key switches.
8. Elevator emergency light unit, in car.
9. Elevator traveling and conductor cables.
10. Car switches, inductor switch, leveling units, car-top inspection stations, hoistway switches, cams, hoistway tape assemblies._

3.2 REPAIRS

When necessary, the contractor will repair or replace parts required for the elevators' continued safe and code-compliant operation.

Elevators are considered Life Safety Devices and need to be operating at all times. Repairs shall be completed within 48 hours after diagnosis. Any deviations from this requirement must be approved by the Director of Public Works.

Authorization must be received from the Director or his designee before making repairs. A request for authorization must include a description of the work and an itemized cost proposal.

*Proposals shall reflect the hourly rates and parts markup submitted as part of this bid.

The contractor shall be responsible for maintaining, but not be responsible for replacing the following items of elevator equipment: Refinishing, repairing, or replacement of car enclosure (including removable panels, door panels, car gates, ventilating equipment, ceilings, light, light diffusers, light tubes or bulbs, handrails, mirrors, flooring, communication system); hoistway enclosure, hoistway doors/gates/frames/sills, cylinders, plungers, buried piping, power switches, fuses (except as specified) and feeders to controller, smoke detectors, intercoms or music systems. (The contractor shall furnish a twelve-month warranty on any additional equipment or work that the contractor performs outside the scope of this specification.)

3.3 MAINTENANCE RECORDS

The contractor shall keep a maintenance check chart and a Fire Service test form in the equipment room for each elevator. The chart shall be completed each month. Each time a repair is performed a maintenance ticket must be signed by a representative of the Public Works Department.

PART 4 – EQUIPMENT INVENTORY

1. Public Works Building
222 N. Ridge Avenue
(1) Mitsubishi – Hydraulic Passenger Machine Model #3442/259A4PC-217P – two floors,
two stops
2. Police Building
200 E. Sigwalt Avenue
(2) Otis Gen 2, Model #G2S, S/N 645907 Traction Elevator with 2 landings, 3,000 lbs.
capacity, Model #G2S, S/N 645908 Traction Elevator with 3 landings, 4,000 lbs.
capacity
3. Fire Station Headquarters
1150 N. Arlington Heights Road
(1) Dover – Hydraulic Passenger, Machine Model #D40036 – three floors/ three stops
4. Vail Garage
22 S. Vail Avenue
(1) Montgomery – Hydraulic Passenger Machine Model #411H – four floors/four stops
(3) Schumacher-Hydraulic Passenger Machine Models 1W-PLC203402B (2) five
floors/five stops and SS5-PLC203402B (1) four floors/four stops
5. Village Hall
33 S. Arlington Heights Road
(3) Schindler Hydraulic Passenger 1 – 4th floor/four stops with one rear door stop 1 –
3rd floor/four stops with no rear door stops 1 – 3rd floor/four stops with two rear door
stops
6. Evergreen Underground Garage
35 S Evergreen
(2) Otis – Hydraulic Passenger Machine Models #435209 and #435210 2 floors 2 stops
7. North Garage
155 E. Eastman Street
(2) Otis – Hydraulic Passenger Machine Models #404106 and #404107 – four
floors/four stops

PART 5 – TASK SCHEDULES

5.1 ELEVATOR INSPECTION AND TESTING SERVICES

The contractor will be responsible for performing the required inspections, maintenance, and testing of all Village of Arlington Heights-owned commercial passenger elevators in compliance with Village, state, and national codes. The contractor must ensure that all elevators meet the necessary safety and operational standards and adhere to all regulatory requirements, including but not limited to those specified by the Illinois Department of Employment Security (IDES), ASME A17.1, Village of Arlington Heights, and Cook County codes.

It is the contractor's sole responsibility to ensure that all elevators fully comply with the most current codes, regulations, testing cycles, and safety standards. Prior to proceeding with any inspection or repair, the contractor must notify the Village of Arlington Heights of any changes to the inspection or repair schedule and obtain the Village of Arlington Heights's approval for any additional charges or work not explicitly outlined in the contract.

5.1.1 Annual Safety Inspection

- Frequency: Annually.
- Scope: The contractor shall conduct a full safety inspection to ensure the elevator is in safe working condition.
- Tasks:
 - Verify the functionality of all mechanical and electrical components.
 - Ensure proper operation of safety devices, including emergency brakes, door sensors, and overspeed governors.
 - Inspect the structural integrity of the elevator shaft, hoistway, and supporting elements.
- Compliance: The contractor is responsible for ensuring that all components meet the applicable safety standards as per ASME A17.1 and local codes.

5.1.2 Periodic Load Test

- Frequency: Every 5 years.
- Scope: The contractor shall perform a load test on the elevator to verify that it can safely handle its rated load capacity.
- Tasks:
 - Apply a test load of 125% of the rated capacity and verify the elevator's performance.
 - Check travel speed, stopping distance, and overall performance under load.
- Compliance: The contractor is responsible for ensuring that the load test complies with ASME A17.1 and any applicable local and state regulations.

5.1.3 Code Compliance Inspection

- Frequency: As required, typically following modifications or upgrades.
- Scope: The contractor shall conduct a thorough inspection to ensure the elevator complies with the most current ASME A17.1 and local safety regulations.
- Tasks:
 - Review elevator specifications and ensure that all components meet the latest code requirements.
 - Inspect all relevant parts of the elevator to ensure that they conform to national and local building codes.
- Compliance: The contractor is solely responsible for ensuring that all work complies with applicable state and local regulations.

5.1.4 Fire and Emergency Systems Inspection

- Frequency: Annually or more frequently if required.
- Scope: The contractor shall test all fire and emergency systems to ensure they are fully operational.
- Tasks:
 - Test the fire recall system and ensure it operates in coordination with the building's fire alarm system.
 - Inspect emergency power systems, communication devices (emergency phones/intercoms), and the operation of the fireman's switch.
- Compliance: The contractor shall ensure compliance with fire safety codes, including the Illinois Fire Safety Code and local regulations.

5.2 MAINTENANCE RECORD REVIEW

- Frequency: Ongoing.
- Scope: The contractor shall review all maintenance logs to ensure that scheduled and preventive maintenance is up to date.
- Tasks:
 - Verify that maintenance has been performed on all systems, including lubrication, cleaning, and component checks.
 - Ensure that any required repairs are documented and appropriately addressed.
- Compliance: The contractor is responsible for maintaining up-to-date records and ensuring that all maintenance is performed in compliance with local and state codes.

5.3 INSPECTION AFTER MAJOR REPAIRS OR ALTERATIONS

- Frequency: As needed following significant repairs or modifications.
- Scope: The contractor shall inspect any changes to the elevator system after major repairs or modifications to ensure compliance with all applicable safety codes.
- Tasks:
 - Inspect newly installed components and ensure they are properly integrated into the elevator system.
 - Verify that any upgrades or repairs meet ASME A17.1, local building codes, and safety standards.
 - Compliance: The contractor shall be responsible for ensuring that all repairs and alterations are in full compliance with state and local codes.

5.4 STATE ELEVATOR CERTIFICATE OF OPERATION

- Frequency: Annually.
- Scope: The contractor shall facilitate the process for obtaining the state-issued Certificate of Operation after all inspections are successfully completed.
- Tasks:
 - Submit the required documentation to the Illinois Department of Employment Security (IDES) for the issuance of the elevator's Certificate of Operation.
 - Compliance: The contractor shall ensure that the elevator complies with all necessary inspection requirements to receive the certificate.

5.5 CATEGORY 5 TESTING

- Frequency: Every 5 years or as required.
- Scope: The contractor shall perform a comprehensive CAT 5 test to assess the overall safety and operational performance of the elevator system.

- Tasks:
 - Inspect all critical components of the elevator system, including hoist machine, governor, and controller.
- Perform full operational testing, including emergency systems, overloads, and stopping distances.
- Compliance: The contractor is responsible for ensuring that the CAT 5 test complies with ASME A17.1, local codes, and other relevant safety standards.

5.6 FIRE ALARM INTERFACE DEVICE TESTING

- Frequency: Every 5 years or as required.
- Scope: The contractor shall test the Fire Alarm Interface Device (FAID) to ensure proper integration with the building's fire alarm system.
- Tasks:
 - Verify the proper operation of the FAID system during a fire alarm event, including recall and operation of emergency systems.
 - Ensure the elevator properly responds to fire alarms by returning to a designated floor or ground level as required.
 - Compliance: The contractor shall ensure the FAID testing is in compliance with all fire safety codes and local regulations.

5.7 DOCUMENTATION AND SUBMITTALS

- Documentation: Upon completion of each inspection or test, the contractor shall provide all necessary reports, certifications, and records.
- Submittals: The contractor must submit proof of certifications, inspection schedules, and other relevant documentation for review and approval before commencing any work.

5.8 ADDITIONAL INSPECTION TERMS AND CONDITIONS

5.8.1 Advance Notification for Major Inspections

- The contractor must provide The Village of Arlington Heights with written notification at least 30 days in advance of any major inspection or test (including but not limited to periodic load tests, CAT 5 testing, or fire safety inspections). This notice is required to allow the Village adequate time to prepare and schedule any necessary access or accommodations.

5.8.2 Approval of Repairs and Additional Charges

- Any repairs, modifications, or additional inspection services that are not specifically outlined in the contract must receive prior written approval from The Village of Arlington Heights before proceeding. The contractor is responsible for obtaining such approval and ensuring that all work outside the scope of the contract is documented and approved in advance.
- The Village of Arlington Heights will not reimburse any costs related to unapproved repairs or additional charges without its written consent.

5.8.3 Responsibility for Securing Subcontractors

- The contractor shall be responsible for securing and coordinating any required subcontractors to perform inspections or tests as necessary to fulfill the contract requirements. This includes but is not limited to, subcontractors performing specialized inspections such as fire alarm system testing.
- The contractor must use the Village of Arlington Heights preferred fire alarm panel contractor for any fire alarm interface testing or inspections related to the building's fire safety systems.

- The contractor shall be solely responsible for ensuring that all subcontractors are properly licensed, insured, and qualified to perform their work.

5.8.4 VAH Electrical Staff Presence for Emergency Power Testing

- For all emergency power system testing related to the elevator, the Village of Arlington Heights electrical staff must be present during the testing process. The contractor is responsible for coordinating the scheduling of this testing with the Village's electrical staff and ensuring their presence for the test duration.

5.8.5 Responsibility for Scheduling All Inspections and Ensuring Certifications Do Not Lapse

- It is the sole responsibility of the contractor to schedule all required inspections and tests in accordance with applicable regulations, ensuring that inspections are conducted on time and that all required certifications do not lapse. The contractor must maintain a schedule that ensures all inspections are completed before any certification expires. The contractor must provide the Village with a schedule of upcoming inspections and certifications in advance and ensure that all necessary actions are taken to maintain up-to-date certifications and compliance.

PART 6 - PERFORMANCE AND PAYMENT

6.1 DESCRIPTION

The CONTRACTOR shall faithfully perform all work as set forth in these specifications. If the CONTRACTOR fails to faithfully perform in accordance with the specifications or if a dispute arises as to the quality and/or quantity of work completed, the DIRECTOR reserves the right to withhold authorization for payment of completed work until such time that performance has been improved or the dispute resolved. In those instances when a dispute cannot be resolved between the CONTRACTOR and the DIRECTOR, the dispute shall be resolved by the VILLAGE MANAGER whose decision shall be final.

6.2 SCHEDULED COMPLETION OF WORK

The CONTRACTOR shall perform the work in accordance with the schedules submitted to and approved by the DIRECTOR. The schedule will indicate the day or date by which the scheduled task will be completed.

6.3 ACCEPTANCE OF COMPLETED WORK

All elevators serviced by this contract will be inspected daily by the SUPERVISOR or designee. All deviations and discrepancies noted by the SUPERVISOR will be brought to the attention of the CONTRACTOR through the use of the notification system as set forth in Article 2.6. To the extent possible, all discrepancies and unacceptable work will be corrected on the following working day. When all noted discrepancies and unacceptable work have been corrected, the completed work shall be considered acceptable for payment unless similar discrepancies occur on a repeating basis. Failure to correct discrepancies shall result in non-payment for the work as further described in Article 6.4.

6.4 PAYMENT

Payment for all work and completed and accepted will be made on the basis of the contract prices unless other agreements have been authorized in writing as per Section 1.1. Contract prices shall include costs for all labor, materials, equipment, and supervision unless otherwise specified. The CONTRACTOR shall submit the invoice to the DIRECTOR for all work completed during the month on or before the first Monday of the following month. Every effort will be made to make payment to the CONTRACTOR by following the Illinois Prompt Payment Act.

If all scheduled work has not been completed in accordance with the submitted and approved schedule, payment will be withheld for the appropriate value of the uncompleted work. At such time that the work is completed and accepted, payment will be made with the next scheduled monthly payment.

6.5 HOURLY REPAIR RATES

*All repair work for work not covered by this agreement will be billed at the straight time and overtime rates submitted on the bid proposal. Straight time will apply to all work during normal operating hours, Monday through Friday. *All work outside these hours will be paid at the overtime rate and must be approved before the work is done.

6.6 PARTS MARK-UPS

All repair parts shall be provided at the contractor's cost plus the percentage submitted on the bid proposal. This mark-up percentage will apply to all years of the contract including up to three one-year extensions.

PART 7 - CONTRACT TERMINATION

Notwithstanding any other rights of cancellation contained herein accruing either to the CONTRACTOR or to the VILLAGE, either party to this CONTRACT shall have the right of cancellation, with or without cause, by serving notice on the other party, by certified mail, return receipt requested, of such intent to cancel this entire CONTRACT at least 90 days prior to any such proposed cancellation date, such cancellation to be without recourse except for any sums owing to either party at the time of cancellation. The CONTRACTOR shall continue to faithfully perform all required work until the date of cancellation of the CONTRACT unless otherwise directed by the DIRECTOR.

BID PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS - PUBLIC WORKS DEPARTMENT

BUILDING MAINTENANCE UNIT
ELEVATOR MAINTENANCE SERVICES

After becoming familiar with the general conditions, special conditions, specifications and addenda attached hereto, the undersigned offers the following prices including all supervision, labor, materials and equipment for providing elevator maintenance services at the locations described below:

<u>LOCATIONS AND EQUIPMENTS</u>	BID PRICE		
	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
1. Public Works Building 222 N. Ridge (1)	\$ _____	\$ _____	\$ _____
2. Police Building 200 E. Sigwalt Avenue (2)	\$ _____	\$ _____	\$ _____
3. Fire Station Headquarters 1150 N. Arlington Heights Rd. (1)	\$ _____	\$ _____	\$ _____
4. Vail Garage 22 S. Vail, (4)	\$ _____	\$ _____	\$ _____
5. Village Hall 33 S. Arlington Heights Road (3)	\$ _____	\$ _____	\$ _____
6. Evergreen Underground Garage 35 S. Evergreen (2)	\$ _____	\$ _____	\$ _____
7. North Garage 155 E. Eastman (2)	\$ _____	\$ _____	\$ _____
TOTAL COST	\$ _____	\$ _____	\$ _____

Hourly Rates – As Needed

Emergency Callout – O.T.	\$ _____	\$ _____	\$ _____
Straight Time	\$ _____	\$ _____	\$ _____

All parts shall be marked up at _____% over Contractor’s cost.

Up to three (3) individual one-year contract extensions may be granted upon agreement with the Village and as summarized in Section 1.14 and Section 1.15.

If this proposal is accepted and the undersigned shall fail to contract as aforesaid, and provide all insurance as required within 15 days after of award of contract, the Village of Arlington Heights, shall, at its option, determine that the bidder has abandoned this contract and thereupon this proposal and acceptance thereof shall be null and void and the forfeiture of security accompanying this proposal shall operate and the same shall be the property of the Village of Arlington Heights as liquidated damages.

Attached to this proposal is a bid guarantee in the form of a cashier's check or certified check, in the amount equal to 10% of the total bid for Year One. It is hereby agreed that should a contract be awarded for the work contemplated under this proposal, and I (we) fail or refuse to execute a contract for said work, this bid security in the amount stipulated above, shall be forfeited and may be retained by the Village of Arlington Heights as liquidated damages and not as a penalty.

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

The above proposal is submitted this _____ day of _____, 202__.

BIDDER'S COMPANY NAME: _____

ADDRESS: _____

SIGNATURE: _____
(Agent) (Witness)

TITLE: _____

TELEPHONE NUMBER: _____ DATE: _____

REFERENCES

List below the names of customers/clients where similar types of work have been completed within the last three (3) years:

NAME OF COMPANY: _____

ADDRESS: _____

PERSON IN CHARGE: _____

PHONE NUMBER: _____

NAME OF COMPANY: _____

ADDRESS: _____

PERSON IN CHARGE: _____

PHONE NUMBER: _____

NAME OF COMPANY: _____

ADDRESS: _____

PERSON IN CHARGE: _____

PHONE NUMBER: _____

NOTE: If the bidder is a partnership, the proposal must be signed by at least two of the co-partners. If the bidder is a corporation, the proposal must be signed by an authorized officer of the corporation, attested and sealed by the secretary or other authorized officer.

State of Incorporation: _____

BID PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS - PUBLIC WORKS DEPARTMENT

BUILDING MAINTENANCE UNIT
ELEVATOR MAINTENANCE SERVICES

After becoming familiar with the general conditions, special conditions, specifications and addenda attached hereto, the undersigned offers the following prices including all supervision, labor, materials and equipment for providing elevator maintenance services at the locations described below:

	BID PRICE		
<u>LOCATIONS AND EQUIPMENTS</u>	<u>YEAR 1</u>	<u>YEAR 2</u>	<u>YEAR 3</u>
1. Public Works Building 222 N. Ridge (1)	\$ <u>1416.00</u>	\$ <u>1458.00</u>	\$ <u>1502.00</u>
2. Police Building 200 E. Sigwalt Avenue (2)	\$ <u>2832.00</u>	\$ <u>2917.00</u>	\$ <u>3004.00</u>
3. Fire Station Headquarters 1150 N. Arlington Heights Rd. (1)	\$ <u>1416.00</u>	\$ <u>1458.00</u>	\$ <u>1502.00</u>
4. Vail Garage 22 S. Vail, (4)	\$ <u>1416.00</u>	\$ <u>5834.00</u>	\$ <u>6009.00</u>
5. Village Hall 33 S. Arlington Heights Road (3)	\$ <u>4248.00</u>	\$ <u>4375.00</u>	\$ <u>4507.00</u>
6. Evergreen Underground Garage 35 S. Evergreen (2)	\$ <u>2832.00</u>	\$ <u>2917.00</u>	\$ <u>3004.00</u>
7. North Garage 155 E. Eastman (2)	\$ <u>2832.00</u>	\$ <u>2917.00</u>	\$ <u>3004.00</u>
TOTAL COST	\$ <u>16992.00</u>	\$ <u>21876.00</u>	\$ <u>22532.00</u>

Hourly Rates – As Needed

Emergency Callout – O.T.	\$ <u>295.00</u>	\$ <u>303.85</u>	\$ <u>312.97</u>
Straight Time	\$ <u>200.00</u>	\$ <u>206.00</u>	\$ <u>212.80</u>

All parts shall be marked up at 10 % over Contractor's cost.

Up to three (3) individual one-year contract extensions may be granted upon agreement with the Village and as summarized in Section 1.14 and Section 1.15.

If this proposal is accepted and the undersigned shall fail to contract as aforesaid, and provide all insurance as required within 15 days after of award of contract, the Village of Arlington Heights, shall, at its option, determine that the bidder has abandoned this contract and thereupon this proposal and acceptance thereof shall be null and void and the forfeiture of security accompanying this proposal shall operate and the same shall be the property of the Village of Arlington Heights as liquidated damages.

Attached to this proposal is a bid guarantee in the form of a cashier's check or certified check, in the amount equal to 10% of the total bid for Year One. It is hereby agreed that should a contract be awarded for the work contemplated under this proposal, and I (we) fail or refuse to execute a contract for said work, this bid security in the amount stipulated above, shall be forfeited and may be retained by the Village of Arlington Heights as liquidated damages and not as a penalty.

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

The above proposal is submitted this 14th day of October, 2025.

BIDDER'S COMPANY NAME: Total Elevator Service

ADDRESS: 10107 Clow Creek Rd. Unit B, Plainfield. Illinois 605

SIGNATURE:  (Agent)  (Witness)

TITLE: Sales Sales Mgr.

TELEPHONE NUMBER: 630-791-9553 DATE: October 14, 2025

REFERENCES

List below the names of customers/clients where similar types of work have been completed within the last three (3) years:

NAME OF COMPANY: Aurora School District 131

ADDRESS: 310 Seminary, Aurora. Il. 60506

PERSON IN CHARGE: AJ Kawash

PHONE NUMBER: 331-219-4497

NAME OF COMPANY: Naperville School District 203

ADDRESS: 203 Hillside, Naperville. Ill. 60540

PERSON IN CHARGE: Will Lewis

PHONE NUMBER: 630-461-554

NAME OF COMPANY: Aurora School District 129

ADDRESS: 1201 W. New York St. Aurora, Illinois. 605

PERSON IN CHARGE: Janelle Kramer

PHONE NUMBER: 331-262-3680

NOTE: If the bidder is a partnership, the proposal must be signed by at least two of the co-partners. If the bidder is a corporation, the proposal must be signed by an authorized officer of the corporation, attested and sealed by the secretary or other authorized officer.

State of Incorporation: Illinois



VILLAGE OF ARLINGTON HEIGHTS

— INC. 1887 —

Addendum # 1

Date: September 25, 2025

To: All Bidders on the following Project

Project: **Municipal Buildings- Elevator Maintenance Bid**

Bid Opening: Tuesday October 14, 2025 at 10:00 am

The following addendum shall be included and is considered part of the bid documents. The Bidder shall acknowledge receipt of this addendum and inclusion in the bid by including a signed copy with the sealed bid submitted. Failure to return this form may result in disqualification of the Bidder.

This Addendum modifies and clarifies the specifications of the contract for elevator services at 22 S Vail. Three of the four elevators located at the property are scheduled for modernization in the Spring of 2026. The modernization work will be performed in accordance with the approved project schedule and specifications issued by the Owner.

The winning contractor will not be responsible for preventive maintenance, service, or regulatory inspections for each of the three modernized elevators during the one-year period following the completion and turnover of each respective elevator. Responsibility for maintenance and regulatory inspections during this one-year period will remain with the modernization contractor, unless otherwise assigned by the Owner. Upon expiration of the one-year warranty period for each modernized elevator, the winning contractor will assume full responsibility for maintenance, service, and regulatory inspections as prescribed in the base contract.

The winning contractor shall, however, continue to provide maintenance and perform all required regulatory inspections for the remaining non-modernized elevator in accordance with the base contract requirements. This Addendum shall be effective upon execution and shall take precedence over any conflicting provisions in the base contract documents.

Bidder's Acknowledgment of Receipt:

Company Name: Total Elevator Service

Signature: Lisa Esposito

Print Name Lisa Esposito

Title: Office manager

Date: October 13, 2025

Failure to return this form may result in disqualification of the Bidder



VILLAGE OF ARLINGTON HEIGHTS — INC. 1887 —

Addendum # 2

Date: October 13, 2025

To: All Bidders on the following Project

Project: **Municipal Buildings- Elevator Maintenance**

Bid Opening: Tuesday October 14, 2025 at 10:00 am

The following addendum shall be included and is considered part of the bid documents. The Bidder shall acknowledge receipt of this addendum and inclusion in the bid by including a signed copy with the sealed bid submitted. Failure to return this form may result in disqualification of the Bidder.

1. Clarification on Bid Bond

- a. Please disregard section 1.16 in the specifications.
- b. Per the Bid Notice and Section 4.04 of the front-end document, Bid bonds are acceptable and the bid bond should be 10% of the total bid, which is the cost for all 3 years.

2. Clarification on who pays for the witnessing and the inspectors.

- a. Please review to Section 6.00 Laws, Permits and Regulations of the front-end documents.

Bidder's Acknowledgment of Receipt:

Company Name: Total Elevator Service

Signature: *Lisa Esposito*

Print Name Lisa Esposito

Title: Owner

Date: October 13, 2025

Failure to return this form may result in disqualification of the Bidder



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
9/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER RBN & Associates, Inc. 303 E Wacker Dr Ste 650 Chicago IL 60601	CONTACT NAME: Telisa Gibson PHONE (A/C, No, Ext): 312-856-9400 E-MAIL ADDRESS: tgibson@rbninsurance.com	FAX (A/C, No): 312-856-9425
	INSURER(S) AFFORDING COVERAGE	
INSURED Total Elevator Service LLC 10107 Clow Creek Rd. Unit B Plainfield IL 60585	INSURER A: Great American Insurance Co. NAIC # 16691	
	INSURER B: Selective Insurance Company Of The Southeast 39926	
	INSURER C: Commerce & Industry Insurance 19410	
	INSURER D: Insurance Company of the West 27847	
	INSURER E: Selective Insurance Company of America 12572	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1301471208

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y	Y	GLP196194202	11/3/2024	11/3/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
B	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Comp \$1000 <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Coll \$1000	Y	Y	S 2496915	12/15/2024	11/3/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	Y	Y	BE 017247296	11/3/2024	11/3/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WIL 5068269 02	11/3/2024	11/3/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
E	Inland Marine -Leased/Rented			S2496192	11/3/2024	11/3/2025	Limit 5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

*** Excess Liability does not follow the Auto Liability Coverage***

Village Of Arlington Heights, its Officials, Employees, Agents and Volunteers are listed as additional insured on primary and non-contributory basis with respect to the General Liability, Auto Liability and Excess Liability as required by written contract or agreement. Waiver of subrogation applies in favor of additional insured with respect to the General Liability, Auto Liability, Workers Comp and Excess Liability as required by written contract or agreement. Excess Liability follows GL, & Workers Comp.

CERTIFICATE HOLDER

CANCELLATION

Village of Arlington Heights
Purchasing Division, Finance Department
33 S. Arlington Heights Rd.
Arlington Heights IL 60005

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Bid Bond

CONTRACTOR:

(Name, legal status and address)

**Total Elevator Service LLC
10064 Clow Creek Rd, Unit C
Plainfield, IL 60585**

SURETY:

(Name, legal status and principal place of business)

**Merchants National Bonding, Inc.
PO Box 14498
Des Moines, IA 50306-3498**

OWNER:

(Name, legal status and address)

**Village of Arlington Heights
33 South Arlington Heights Road
Arlington Heights, IL 60005**

BOND AMOUNT: Ten Percent (10%) of Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

**Elevator Preventive Maintenance
Arlington Heights, IL**

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification. Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance. **1**

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 13th day of October, 2025.

Total Elevator Service LLC

(Principal)

(Seal)

Jim Crisp

Jose Espinoza
(Witness)

Sales Agent

(Title)

Merchants National Bonding, Inc.

(Surety)

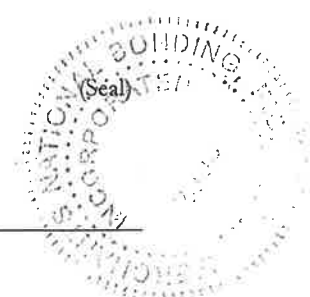
(Seal)

Katie Sumner

Underwriting Assistant (Witness)

Rita Jorgenson

Rita Jorgenson, Attorney-in-Fact



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance. 2

ACKNOWLEDGMENT OF PRINCIPAL (Individual)

State of _____ }
County of _____ }

On this _____ day of _____, in the year _____, before me personally comes _____, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same.

Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Partnership)

State of _____ }
County of _____ }

On this _____ day of _____, in the year _____, before me personally come(s) _____, a member of the co-partnership of _____, to me known and known to me to be the person who is described in and executed the foregoing instrument, and acknowledges to me that he/she executed the same as the act and deed of the said co-partnership.

Notary Public

ACKNOWLEDGMENT OF PRINCIPAL (Corporation/LLC)

State of IL }
County of Will }

On this 13th day of October, in the year 2025, before me personally come(s) Lisa Esposito, to me known, who being duly sworn, deposes and says that he/she resides in the City of Sugar Grove that he/she is the Owner of the Total Elevator Service, the corporation described in and which executed the foregoing instrument, and that he/she signed his/her name thereto by like order.



Daniel J. Shultz
Notary Public

MERCHANTS BONDING COMPANY

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Jack Anderson; Rita Jorgenson

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July, 2024.



**MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY**

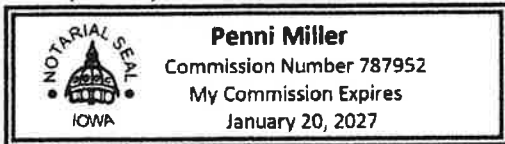
By

Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 29th day of July, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



(Expiration of notary's commission does not invalidate this instrument)

Penni Miller

Notary Public

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 13th day of October, 2025.



Elisabeth Sandersfeld

Secretary



ACKNOWLEDGEMENT OF SURETY

STATE OF MINNESOTA

COUNTY OF CHIPPEWA



On this 13th day of October, 2025, before me, a Notary Public within and for said County, personally appeared **Rita Jorgenson** to me personally known, who being by me duly sworn he/she did say that he/she is the attorney-in-fact of **Merchants National Bonding, Inc.**, the corporation named in the foregoing instrument, and the seal affixed to said instrument is the corporation seal of said corporation, and sealed on behalf of said corporation by authority of its Board of Directors and said **Rita Jorgenson** acknowledged said instrument to be the free act and deed of said corporation.

NOTARY PUBLIC
My Commission Expires 1/31/2026



Bid Bond Result Form

Principal: Total Elevator Service LLC

10064 Clow Creek Rd, Unit C
Plainfield IL 60585

You have received a bid bond for the project described below. The Surety Company needs the results of this bid before issuance of further bonds. If you do not know the result, other than your own bid amount, please indicate this when returning it. Thank you for your cooperation.

Reference #: 90812 **Bond Number:** _____

Estimate: \$64,100.00

If your bid increases by 10% or more from the estimate given, contact our office for approval prior to the bid letting

Obligee: Village of Arlington Heights

Description: Elevator Preventive Maintenance

Please fill in firm name and their bid price (also, check off the winning bid)

_____ Lowest Bidder _____ \$ _____

_____ 2nd Lowest Bidder _____ \$ _____

_____ 3rd Lowest Bidder _____ \$ _____

IF YOUR BID IS NOT LISTED ABOVE, WHAT WAS YOUR PRICE \$ _____

COMMENTS: _____

Dated: _____ **By:** _____ **Title:** _____

Please return this form via email to

**VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR: _____ Total Elevator Service _____

By: 



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Resolution Approving a Contract for the Purchase of Sodium Chloride (Road Salt) Through the State of Illinois

Department: Public Works & Engineering

Item Description:

BACKGROUND

The 2026 Public Works Department Operating Budget includes \$377,000 for the purchase of road salt used for Snow and Ice Control Operations. The Village recently received our sodium chloride purchase confirmation letter from the State's Department of Central Management Services (CMS).

Historically, the Village had hosted two salt contracts, one at the end of the year to fill the storage dome and one through the State's Joint Purchasing Program. A private bid will not be necessary this year due to low snow totals in the 2024/2025 season.

CMS conducts a Statewide Salt Bid for all municipalities to participate in. The Village received a confirmation price from Compass Minerals America, Inc., of Overland Park, Kansas, at a cost of \$70.23, which represents a cost increase of approximately \$2.77/ton from last year's pricing. Staff intends to use the CMS contract during the 2025-2026 snow season.

The bidder has been determined to be responsible and has worked successfully with the Village in the past. The State contract is valid through September 2026; and allows for a purchase of a minimum of 80% of our allotted 6,500 tons, up to a maximum purchase of 120%.

Funds for this purchase are available in Account No. 101-7101-531900. Staff does not anticipate any purchases until January 1, 2026. It is understood that approval of the contract is contingent on the Board approval of the 2026 budget which allows for the minimum purchase of salt, or 5,200 tons. However, Staff is requesting authorization to purchase up to the 100% of the Department's anticipated annual tonnage, (6,500 tons). If circumstances require the purchase of salt beyond the 80% tonnage, and require a budget overage, Staff will return to the Village Board.

RECOMMENDATION

It is recommended that the Village Board approve a Resolution authorizing the purchase of road salt from Compass Minerals America, Inc., of Overland Park, Kansas, through the State of Illinois Department of Central Management Services (CMS) Joint Purchasing Program, at a unit cost of \$70.23 per ton, up to 6,500 tons or \$456,495.

ATTACHMENTS:

1. 20251117_SodiumChloride_RoadSalt_Resolution_and_Attachments

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF
SODIUM CHLORIDE (ROAD SALT) FROM COMPASS MINERALS AMERICA, OF OVERLAND
PARK, KANSAS

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is eligible to participate in the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES "*STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES*", a purchasing cooperative that permits local governments to purchase and lease commodities and services according to contracts negotiated by STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES, resulting in significant savings for the Village; and

WHEREAS, the PUBLIC WORKS AND ENGINEERING DEPARTMENT has identified the need to procure SODIUM CHLORIDE (ROAD SALT) "*SODIUM CHLORIDE (ROAD SALT)*"; and

WHEREAS, the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES sought bids for the award of the contract for the purchase of the SODIUM CHLORIDE (ROAD SALT) ("*Purchase Contract*"); and

WHEREAS, the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES identified COMPASS MINERALS AMERICA, of OVERLAND PARK, KANSAS "*COMPASS MINERALS AMERICA*", as the low responsible bidder for the Purchase Contract; and

WHEREAS, the Village now desires to purchase the SODIUM CHLORIDE (ROAD SALT), in a total amount not to exceed \$456,495; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase the SODIUM CHLORIDE (ROAD SALT) from COMPASS MINERALS AMERICA, in a total amount not to exceed \$456,495, in accordance with the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES and the Purchase Contract;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE. The President and Board of Trustees hereby approve the purchase by the Village of the SODIUM CHLORIDE (ROAD SALT) from COMPASS MINERALS AMERICA, in a total amount not to exceed \$456,495, in accordance with the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES and the Purchase Contract, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20___.

Village President

ATTEST:

Village Clerk

Central Management Services

Contract

JPMC Rock Salt, Bulk FY26

25-416CMS-BOSS4-P-85806

The Parties to this contract are the State of Illinois acting through the undersigned Agency (collectively the State) and the Vendor. This contract, consisting of the signature page and numbered sections listed below and any attachments referenced in this contract, constitute the entire contract between the Parties concerning the subject matter of the contract, and in signing the contract, the Vendor affirms that the Certifications and Financial Disclosures and Conflicts of Interest attached hereto are true and accurate as of the date of the Vendor's execution of the contract. This contract supersedes all prior proposals, contracts and understandings between the Parties concerning the subject matter of the contract. This contract can be signed in multiple counterparts upon agreement of the Parties.

1. SCOPE OF WORK

1.1. OVERVIEW AND PURPOSE:

To establish a joint purchase master contract (JPMC) for bulk rock salt to be purchased on an as-needed basis during the contract period.

This JPMC may be utilized by all governmental units as defined in Section 5 of this Contract.

Note: Participation in this contract is based upon the CY25-26 Illinois Department of Central Management Services Joint Participation Agreement Survey that defines the BidBuy line items and additional participation in the resultant contract is not allowed.

1.2. SUPPLIES AND/OR SERVICES REQUIRED:

1.2.1. The vendor will provide bulk rock salt based on quantity ordered within the timeframe listed herein.

1.2.2. Rock Salt Specification Requirements:

1.2.2.1. Rock Salt shall comply with the requirements of The American Association of State Highway and Transportation

Officials (AASHTO) SPECIFICATION M143, SODIUM CHLORIDE TYPE 1, GRADE 1.

1.2.2.2. Rock Salt shall be free flowing fresh stock. Reclaimed or re-crushed rock salt will not be accepted and shall be rejected by delivery site.

1.2.3. Quantity Commitments: All participants who complete the annual survey will have the option to choose between a minimum of 80% or 100% purchase commitment and will be allowed a maximum of 120% purchase commitment as defined below. All minimum purchase commitments will be defined in the line item description within BidBuy.

1.2.3.1. Minimum 80% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 80%. That means that if the participant estimates a quantity of 100 ton, the participant is only obligated to order 80 ton. That is 80% of the estimated quantity. The participant shall have no further liability to the Vendor for further remaining quantities.

1.2.3.2. Minimum 100% Commitment: Some participants identified from the annual survey have chosen a minimum purchase commitment of 100%. That means that if the participant estimates a quantity of 100 ton, the participant is obligated to order 100 ton. That is 100% of the estimated quantity.

1.2.3.3. Maximum 120% Commitment: The Vendor shall agree to provide up to 120% of the bid quantity estimated tonnage at the same contract price. That means that all participants who estimate a quantity of 100 ton can order up to 120 ton at the same contract price.

1.2.3.4. Quantities Exceeding 120% Maximum: In some instances, a participant may require quantities that would exceed the maximum commitment of the Vendor; in such instances, any delivery shall be made upon the mutual agreement of all parties.

1.2.3.5. Purchase Percentages for IDOT: The Illinois Department of Transportation (IDOT) has provided estimated quantities for individual locations. Quantities purchased from each Vendor shall be computed on a District by District basis (not by location). For example, if a Vendor has 2 locations in a District with estimated quantities of 100 and 200 tons with a minimum 80% commitment. Then the 80% commitment

will be met once the $300(0.8) = 240$ tons has been purchased between the two locations. This may include all 240 tons purchased from one location.

1.2.4. Weights and Measures Requirements and Adjustments:

1.2.4.1. Weights and Measures: All measurements for weight shall be from scales meeting the requirements of The Weights and Measures Act of the State of Illinois (225 ILCS 470). The Vendor shall provide accurate weights of materials delivered to governmental units. These weights shall be documented on delivery tickets which shall identify the source of the material, type of material, the date and time the material was loaded, the release number, the net weight, the tare weight, and the identification of the transporting vehicle.

1.2.4.2. The State reserves the right to conduct random, independent vehicle weight checks for salt deliveries. This will require that trucks occasionally be directed to a scale near the delivery point.

1.2.4.3. Should the vehicle weight check result in the net weight of material on the vehicle to exceed the net weight of material shown on the Vendor's delivery ticket by 600 pounds or more, the State will document the independent vehicle weight check and immediately furnish a copy of the results to the Vendor. No adjustment in pay quantity will be made.

1.2.4.4. Should the vehicle weight check result in the net weight of material shown on the delivery ticket to be less than the net weight of material on the vehicle by the tolerance of 600 pounds or more, the State will document the independent vehicle weight check (IWC1), immediately furnish a copy of the results to the Vendor, and immediately perform a second independent weight check (IWC2). The vehicle will be weighed on a second independent Department of Agriculture certified scale used for the initial independent weight check. If the second independent weight check (IWC2) is within the 600-pound tolerance, no pay adjustments will be made, and random independent weight checks will resume. If the second weight check confirms the net weight of the material shown on the Vendor's delivery ticket is less than the net weight of material on the vehicle by 600 pounds or more, the State will adjust the net weight shown on the delivery ticket to the checked delivered

net weight as determined by the initial independent vehicle weight check (IWC1).

1.2.4.5. Method of Measurement: The State will also adjust the method of measurement for subsequent truck loads using the same scale based on the out-of-tolerance independent weight checks (ICW1). The net weight of rock salt delivered to the State from this source, will be adjusted by applying a correction factor "A" as determined by the following formula:

$$A = [1.0 - (B - C) / B]; \text{ Where } A < 1.0 \text{ and } B - C > 600$$

Where: A = Adjustment factor

B = Net weight shown on the delivery ticket from Vendor

C = Net weight on the vehicle determined from independent weight check from IWC1

The adjustment factor will be applied as follows:

$$\text{Adjusted Net Weight} = A \times \text{Delivery Ticket Net Weight}$$

The adjustment factor will be imposed until the cause of the deficient weight is identified and corrected by the Vendor to the satisfaction of the State. If the cause of the deficient weight is not identified and corrected within seven calendar days, the State reserves the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This action may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied weight adjustments.

Should the Vendor elect to challenge the results of the independent weight check, the State will continue to document the weight of material for which the adjustment factor would be applied. However, provided the Vendor furnishes the State with written documentation that the source scale has been calibrated within seven calendar days after the date of the independent weight check, adjustments in the weight of material paid for will not be applied unless the scale calibration demonstrates that the

source scale was not within the specified Department of Agriculture tolerance.

1.2.4.6. Deductions: The State reserves the right to assess, and apply if applicable, invoice deductions for the following:

Moisture Content: Deductions by percentage for moisture content based on total weight shall be determined by the following ranges:

<u>Moisture Content (%)</u>	<u>Deduction in Price (Per Truckload)</u>
0.00 TO 2.00	NO DEDUCTION
2.01 TO 2.50	10% DEDUCTION
2.51 TO 3.00	15% DEDUCTION
3.01 TO 3.50	20% DEDUCTION
3.51 TO 4.00	25% DEDUCTION
GREATER THAN 4.01	REJECTION OF LOAD

Sodium Chloride (NACL) Content: The State reserves the right to accept delivery of rock salt which, according to the analysis by The Illinois Department of Transportation, has a Sodium Chloride (NACL) content of less than 95.0 percent, but not less than 90.0 percent. When such reservation is applied, final payment will be made on the following basis:

1.2.4.6.1. When NACL content is between 94.0 and 94.9 percent, the price to be paid shall be the contract price less \$5.00 per ton.

1.2.4.6.2. When NACL content is between 90.0 and 93.9 percent, the price paid shall be contract price less \$10.00 per ton.

1.2.4.6.3. When the NACL content is less than 90.0 percent, the load will be rejected.

1.2.5. Ordering

1.2.5.1. Order Placement: Orders may be placed with the Vendor (Monday-Friday) via telephone, with a written electronic communication (e-mail) to follow. All State agency orders will contain a purchase order generated from BidBuy in addition to an electronic communication (e-mail). Vendors shall arrange for immediate shipment upon receipt of order from an authorized participating agency representative. All

other governmental units will use their own purchase order system.

- 1.2.5.2.** Order Quantities: Orders shall be scheduled in amounts that make up full (22-25 tons) truckloads, orders for less than truckload will not be accepted.
- 1.2.5.3.** Initial Orders: The Illinois Department of Transportation requires Vendors to ship initial fill-up orders prior to October 31st of the current year. If this date has passed prior to execution, we ask that the Vendor(s) start shipping as soon as contract has been executed. Please see the attached file within BidBuy titled "Initial Orders". Vendor(s) shall notify each destination entity when initial shipments are to begin.
- 1.2.5.4.** Seasonal Orders: Non-State agencies reserve the right to purchase up to 50% of the estimated order requirements prior to November 30th of the current year. Vendor shall notify each delivery point of when shipment is to begin.
- 1.2.5.5.** Order Timeline: For an order placed prior to 9:00 a.m. on a given day, that day would be considered as the first calendar day of the seven (7) day delivery period. For an order placed after 9:00 a.m. on a given day, the day following would be considered as the first calendar day of the seven (7) day delivery period, or as amended by order guidelines in Section 1.2.5.6.
- 1.2.5.6.** Order Guidelines: An agency may order up to 20% of their 100% contracted tonnage in any given week and Vendor shall deliver within 7 working days after receipt of order. Quantities ordered above the 20 percent threshold shall have an extended delivery time of one-working-day for each one percentage-point above the 20% guideline. For example, if an agency orders 25% of their awarded total 100 tons, delivery of the first 20 tons (20%) shall be within 7 working days after receipt of order and the remaining 5 tons shall be delivered within 12 working days after receipt of the order.
- 1.2.5.7.** Peak Season Orders: After hours and weekend delivery arrangements are encouraged during severe seasonal weather events to provide Vendor additional ability to maintain a prompt order delivery schedule. Orders placed during peak season should be in accordance with projected requirements and not in excess of the order guidelines,

thereby hindering a Vendor's ability to maintain a prompt order delivery schedule.

1.2.5.8. Post Season Orders: All orders for Rock Salt shall be placed by the end of July for the previous season's estimated usage. If the location does not have adequate capacity to hold the rock salt, the Vendor may elect to add a storage charge per ton/day. Storage for all post season orders shall not exceed a period of six (6) months.

1.2.5.9. Maximum Overage Tonnage Allowed for Quantity Commitments: The Vendor shall deliver within one full truck load of 22-25 tons for each governmental unit's total quantity commitments. All governmental units will be required to pay for any overage tons delivered over the quantity commitment and within the full truck load of 22-25 tons. If the Vendor should deliver more than the max. allowed, then the governmental unit will have the option to request that the Vendor pick up the tonnage amount of rock salt to meet the maximum overage tonnage at no cost to the governmental unit.

1.3. MILESTONES AND DELIVERABLES:

1.3.1. Stockpile and Order Status Reports: Vendor shall provide stockpile and order status reports upon request and as requested by the CMS Bureau of Strategic Sourcing for use in its contract administration effort. Failure to comply in a timely manner may be considered a breach of contract.

1.3.2. Delivery Invoices: Vendor invoices shall show the date orders were placed with the Vendor and the dates and tonnage amounts of salt delivered.

1.3.3. The Vendor warrants that all products furnished hereunder will be free from liens and encumbrances; defects in design, materials, and workmanship; and will conform in all respects to the terms of this Contract including any specifications or standards. In addition, Vendor warrants the products/equipment and related services are suitable for and will perform in accordance with the ordinary use for which they are intended.

1.3.4. The Vendor shall report to the Department of Central Management Services Bureau of Strategic Sourcing (BOSS) an annual Contract Usage Report which includes all governmental units and not-for-profit agencies. This report shall be in a tab-delimited text file or an Excel spreadsheet that references the BidBuy Purchase Order (PO) Number, time period being reported, and must include the following:

PO Line Number, Description, Quantity, Ordering Entity

A sample of the report's format is as follows:

Line Item #	Description	Quantity	Ordering Entity
1	XXXXXXXXXX	XXX	XXXXXXXXXX
2	XXXXXXXXXX	XXX	XXXXXXXXXX

1.4. VENDOR/STAFF SPECIFICATIONS:

1.4.1. Vendor Meetings:

- 1.4.1.1.** The Vendor shall participate in a pre-season meeting with IDOT Central Bureau of Operations. This meeting will be scheduled after the execution of the contract(s).
- 1.4.1.2.** The Vendor shall participate in weekly calls with IDOT Central Bureau of Operations throughout the winter season.
- 1.4.1.3.** The Vendor shall participate in a post-season meeting with IDOT Central Bureau of Operations that will be scheduled between April to June.

1.4.2. Stockpile and Delivery Performance:

- 1.4.2.1.** Delivery Performance: Freezing of waterways and the impact on delivery must be reasonably anticipated by the Vendor and is not a cause to claim Force Majeure.
- 1.4.2.2.** STOCKPILE AVAILABILITY: Successful Vendors shall have stockpiles of Rock Salt in Illinois or near its boundaries in quantities that are sufficient to satisfy the State of Illinois contractual requirements and stockpile staging requirements shall be as follows:
 - 1.4.2.2.1. 100% at upper MISSISSIPPI RIVER STOCKPILE locations, DISTRICT-1, DISTRICT-2, DISTRICT-3, and DISTRICT-4 by December 1st.
 - 1.4.2.2.2. 50% at all other Downstate Stockpile locations by December 1st and 100% by January 1st.

Stockpiles must be securely covered within 10 calendar days of the required 100% staging dates listed above. This may be accomplished by storing the material in a building or covering it with a waterproof material (generally a tarp) that is sufficiently secured to withstand damage from wind. Such stockpiles must be near enough to delivery points to allow for timely delivery as required by the State of Illinois contractual requirements.

Vendors may also be required to furnish a list of rock salt commitments against these stockpiles as a result of other contractual agreements.

1.4.2.3. STOCKPILE INSPECTIONS: The State reserves the right to inspect and/or test the rock salt provided at the Vendor's stockpile points or at the salt storage facility destination, whichever is most convenient to the State.

1.4.3. Safety Data Sheets: The Vendor is required to furnish a Safety Data Sheet (SDS) for each toxic substance shipped. Submission of Safety Data Sheets is required by the Illinois Toxic Substances Disclosure to Employees Act. 820 ILCS 255/1 ET SEQ, or subsequent amendment.

1.4.4. Vendor must be registered in BidBuy before entering into the resulting Contract with the State of Illinois.

1.5. TRANSPORTATION AND DELIVERY:

1.5.1. Delivery Time: Delivery will be made F.O.B. Destination with all transportation and handling paid by the Vendor to any participating Governmental Unit. Deliveries are to be made within seven (7) working days, or as extended by order guidelines in Section 1.2.5.6. For all orders placed by contract participants on or after December 1 and prior to May 1st of any year, order delivery performance shall be subject to application of Liquidated Damages as stated in Section 1.5.10 below.

1.5.2. Delivery Schedule: Salt order deliveries will be accepted only during regular workdays (Monday thru Friday) and work hours (7:30 a.m. - 3:30 p.m.) excluding state holidays, except where special arrangements are made in advance with an appropriate representative at the delivery site.

1.5.3. Delivery Locations: All delivery locations are listed within each line item in BidBuy. Specific delivery notes for other governmental units will be given at the time of order.

- 1.5.4. Payment of Tolls:** The Vendor shall be required to pay the full amount of tolls, if any, incurred during the duration of the contract. Said tolls will not be refunded by the ordering agency.
- 1.5.5. Delivery Tickets:** Each Vendor and subcontractor shall have an automatic printer to record the gross weight of rock salt. The automatic printer shall be an integral part of the scale equipment, or the scale and printer shall be directly connected in a manner that will prohibit the manual entry of gross weights. Tare and net weights shall be shown on weigh tickets and may be printed automatically or entered manually. The State reserves the right to immediately, and without notice to Vendor or subcontractor, take action to remedy Vendor failure of automatic printing. This action may include the termination of the order and purchase of salt from other sources, or other action to ensure all weights and measures are correct. Unless otherwise directed, delivery ticket must also be signed by an authorized agency representative at the delivery location point to verify that agency has accepted the material. The Vendor shall include the release order number and the date of delivery on each delivery ticket. The Vendor shall ensure all weights and measures shown on all tickets are correct.
- 1.5.6. Delivery Requirements:** All truck loads shall be covered with weatherproof material (generally a tarp). Any truck loads not covered may be rejected at the delivery site. Vendor shall ensure the delivery person inspects the inside of the trailer and all salt is removed from the trailer before leaving a delivery point. Pre-loading trucks prior to the date of delivery is not allowed and may be rejected at the delivery site. In the event any agency discovers preloaded rock salt already dumped at its location, the salt may be reloaded onto the cartage hauler's truck by the agency and returned for credit and the Vendor shall immediately ship a conforming load of replacement Rock Salt, or at agencies' option to issue a refund consistent with the dollar amount of the original order.
- 1.5.7. Delivery Method:** All deliveries will be on the basis of the "End-Dumping" method. Vendors shall be governed by the specific delivery instructions, as to unloading point, issued by an applicable agency when they place their order for a particular location.
- 1.5.8. Weights and Measures:** Governmental units reserve the right to require that trucks may occasionally be directed to a scale in the vicinity of the delivery point as a check on delivered truckloads. The governmental units reserve the right to take action to remedy Vendor's failure to provide accurate weights and measures.
- 1.5.9. Foreign Materials:** All truck loads shall be free of any foreign material such as mud, rocks, grader teeth, wood, tarpaulins, etc. or the load may

be rejected. In the event any agency discovers foreign material in truckloads of rock salt already dumped at its location, the salt and foreign matter may be reloaded onto the cartage hauler's truck by the agency and returned for credit and the Vendor shall immediately ship a conforming load of replacement Rock Salt, or at agencies' option to issue a refund consistent with the dollar amount of original order.

1.5.10. Damages: Governmental units reserve the right to take action against Vendor delivery failure as follows:

Liquidated Damages: From December 1 through May 1 of the current season, if the Vendor is unable to make delivery within the authorized delivery time, the governmental units shall assess and have the right to retain as Liquidated Damages, and not as a penalty, 5 percent per working day on the undelivered portion of the order, but not to exceed 50 percent of the total order. Governmental units and Vendor agree that at the time of contracting, the amount of actual damages is uncertain. Governmental units and Vendor further agree that the amount of Liquidated Damages in this Section is reasonable and bears relation to the damages which may be sustained in the event of a breach.

Delivery Failure Damages: If after seven (7) days' assessment of Liquidated Damage claims, a Vendor has still failed to deliver as required, governmental units reserve the right to immediately, and without notice to Vendor, take action to remedy Vendor failure. This may include the termination of the order and purchase of salt from other sources, or other action to ensure ice control availability for public safety purposes. Note that any or all additional costs may be collected from the original Vendor, in addition to the applied Liquidated Damages.

1.6. SUBCONTRACTING:

Subcontractors are allowed.

1.6.1. Will subcontractors be utilized? Yes No

A subcontractor is a person or entity that enters into a contractual agreement with a total value of \$100,000 or more with a person or entity who has a contract subject to the Illinois Procurement Code pursuant to which the person or entity provides some or all of the goods, services, real property, remuneration, or other monetary forms of consideration that are the subject of the primary State contract, including subleases from a lessee of a State contract.

All contracts with subcontractors where the annual value of the subcontract is greater than \$50,000 must include Illinois Standard Certifications completed by the subcontractor.

1.6.2. Please identify below subcontracts with an annual value of \$100,000 or more that will be utilized in the performance of the contract, the names and addresses of the subcontractors, and a description of the work to be performed by each.

- Subcontractor Name: Please see attached list.

Amount to Be Paid: Please see attached list.

Address: [Click here to enter text](#)

Description of Work: [Click here to enter text](#)

- Subcontractor Name: [Click here to enter text](#)

Amount to Be Paid: [Click here to enter text](#)

Address: [Click here to enter text](#)

Description of Work: [Click here to enter text](#)

If additional space is necessary to provide subcontractor information, please attach an additional page.

1.6.3. If the annual value of any subcontracts is more than \$100,000, then the Vendor must provide to the State the Financial Disclosures and Conflicts of Interest for that subcontractor.

1.6.4. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, Vendor is required to promptly notify, in writing, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses and the expected amount of money that each new or replaced subcontractor will receive pursuant to this Contract. Any subcontracts entered prior to award of this Contract are done at the sole risk of the Vendor and subcontractor(s).

1.7. WHERE SERVICES ARE TO BE PERFORMED: Unless otherwise disclosed in this section all services shall be performed in the United States. If the Vendor performs the services purchased hereunder in another country in violation of this provision, such action may be deemed by the State as a breach of the contract by Vendor.

Vendor shall disclose the locations where the services required shall be performed and the known or anticipated value of the services to be performed at each location.

If the Vendor received additional consideration in the evaluation based on work being performed in the United States, it shall be a breach of contract if the Offeror shifts any such work outside the United States.

- Location where services will be performed: Please see attached list.
- Value of services performed at this location: Please see attached list.
- Location where services will be performed: [Click here to enter text](#)
- Value of services performed at this location: [Click here to enter text](#)

2. PRICING

2.1. TYPE OF PRICING: The Illinois Office of the Comptroller requires the State to indicate whether the contract price is firm or estimated at the time it is submitted for obligation. The total price of this contract is estimated.

2.2. VENDOR'S PRICING: Vendor's pricing is located in the Items Tab in the BidBuy Purchase Order. The State includes in this contract the BidBuy Purchase Order as it contains the agreed pricing.

2.2.1. Pricing must include all costs shipped F.O.B. destination and may not include any additional costs due to taxes (federal or otherwise) unless accompanied by proof the State is subject to the tax.

2.3. GOVERNMENT ACTIONS: A price adjustment may be requested from the Vendor following the execution date of this Contract due to unforeseeable government actions including tariffs, duties or similar governmental charges that are beyond the control of either Party. The additional governmental charges will be added to the invoice as a separate line item.

2.3.1. Verifiable documentation of such changes, including but not limited to, invoices, published price lists or official price bulletins, etc., from the Vendor's supplier, will be provided with the request for economic adjustment in order to substantiate any requested change. The State reserves the right to consider various pertinent information sources to evaluate price increase requests (such as the CPI and PPI, as published by the US Department of Labor, Bureau of Labor Statistics). The State also reserves the right to consider other information related to special economic and/or industry circumstances, when evaluating a price change request. Changes may be either increases or decreases and may be requested by either party.

2.3.2. The claim for such adjustment must include a certification from the manufacturer/supplier verifying the actual cost at the time of the bid award and at the time of the requested increase. The increase will be allowed only on the cost to the Vendor. No increase or change in the Vendor's overhead, profit or other factors will be approved. Vendor shall not be entitled to apply any governmental charges without first obtaining approval of such request from the Department of Central Management Bureau of Strategic Sourcing.

2.3.3. At the sole discretion of the Agency, if the government action that warranted a price adjustment granted under this Section is rescinded, the price shall automatically revert to the previous contract price, without notice to the Vendor.

2.4. MAXIMUM AMOUNT: This Joint Purchase Master Contract is an indefinite quantity contract.

3. TERM AND TERMINATION

3.1. TERM OF THIS CONTRACT: The contract will have an initial term commencing upon October 1, 2025 or the last dated signature of the Parties, whichever is later and ending on September 30, 2026. In no event will the maximum total term of the contract, including the initial term, any renewal terms, and any extensions, exceed ten (10) years. Vendor shall not commence billable work in furtherance of the contract prior to final execution of the contract except when permitted pursuant to 30 ILCS 500/20-80.

3.2. TERMINATION FOR CAUSE: The State may terminate this contract, in whole or in part, immediately upon notice to the Vendor if: (a) the State determines that the actions or inactions of the Vendor, its agents, employees or subcontractors have caused, or reasonably could cause, jeopardy to health, safety, or property, or (b) the Vendor has notified the State that it is unable or unwilling to perform the contract.

If Vendor fails to perform to the State's satisfaction any material requirement of this contract, is in violation of a material provision of this contract, or the State determines that the Vendor lacks the financial resources to perform the contract, the State shall provide written notice to the Vendor to cure the problem identified within the period of time specified in the State's written notice. If not cured by that date the State may either: (a) immediately terminate the contract without additional written notice or (b) enforce the terms and conditions of the contract.

For termination due to any of the causes contained in this Section, the State retains its rights to seek any available legal or equitable remedies and damages.

- 3.3. TERMINATION FOR CONVENIENCE:** The State may, for its convenience and with thirty (30) days prior written notice to Vendor, terminate this contract in whole or in part and without payment of any penalty or incurring any further obligation to the Vendor.

Upon submission of invoices and proof of claim, the Vendor shall be entitled to compensation for supplies and services provided in compliance with this contract up to and including the date of termination.

- 3.4. AVAILABILITY OF APPROPRIATION:** This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason (30 ILCS 500/20-60), (2) the Governor decreases the Agency's funding by reserving some or all of the Agency's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly, or (3) the Agency determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

4. STANDARD BUSINESS TERMS AND CONDITIONS

4.1. PAYMENT TERMS AND CONDITIONS:

- 4.1.1. LATE PAYMENT:** Payments, including late payment charges, will be paid in accordance with the State Prompt Payment Act and rules when applicable. 30 ILCS 540; 74 III. Adm. Code 900. This shall be Vendor's sole remedy for late payments by the State. Payment terms contained in Vendor's invoices shall have no force or effect.
- 4.1.2. MINORITY CONTRACTOR INITIATIVE:** Any Vendor awarded a contract of \$1,000 or more under Section 20-10, 20-15, 20-25 or 20-30 of the Illinois Procurement Code (30 ILCS 500) is required to pay a fee of \$15. The Comptroller shall deduct the fee from the first check issued to the Vendor under the contract and deposit the fee in the Comptroller's Administrative Fund. 15 ILCS 405/23.9.
- 4.1.3. EXPENSES:** The State will not pay for supplies provided or services rendered, including related expenses, incurred prior to the execution of this

contract by the Parties even if the effective date of the contract is prior to execution.

4.1.4. PREVAILING WAGE: As a condition of receiving payment Vendor must (i) be in compliance with the contract, (ii) pay its employees prevailing wages when required by law, (iii) pay its suppliers and subcontractors according to the terms of their respective contracts, and (iv) provide lien waivers to the State upon request. Examples of prevailing wage categories include public works, printing, janitorial, window washing, building and grounds services, site technician services, natural resource services, security guard and food services. The prevailing wages are revised by the Illinois Department of Labor (DOL) and are available on DOL's official website, which shall be deemed proper notification of any rate changes under this subsection. Vendor is responsible for contacting DOL at 217-782-6206 or (<https://labor.illinois.gov>) to ensure understanding of prevailing wage requirements.

4.1.5. FEDERAL FUNDING: This contract may be partially or totally funded with Federal funds. If Federal funds are expected to be used, then the percentage of the good/service paid using Federal funds and the total Federal funds expected to be used will be provided to the awarded Vendor in the notice of intent to award.

4.1.6. INVOICING: By submitting an invoice, Vendor certifies that the supplies or services provided meet all requirements of this contract, and the amount billed and expenses incurred are as allowed in this contract. Invoices for supplies purchased, services performed, and expenses incurred through June 30 of any year must be submitted to the State no later than July 31 of that year; otherwise Vendor may have to seek payment through the Illinois Court of Claims. 30 ILCS 105/25. All invoices are subject to statutory offset. 30 ILCS 210.

4.1.6.1. Vendor shall not bill for any taxes unless accompanied by proof that the State is subject to the tax. If necessary, Vendor may request the applicable agency's Illinois tax exemption number and Federal tax exemption information.

4.1.6.2. Vendor shall invoice at this completion of the contract unless invoicing is tied in this contract to milestones, deliverables, or other invoicing requirements agreed to in the contract.

Send invoices to:

Agency:	Requesting Agency/Entity
Attn:	Requesting Agency/Entity
Address:	Requesting Agency/Entity
City, State Zip	Requesting Agency/Entity

For procurements conducted in BidBuy, the Agency may include in this contract the BidBuy Purchase Order as it contains the Bill To address.

- 4.2. ASSIGNMENT:** This contract may not be assigned or transferred in whole or in part by Vendor without the prior written consent of the State.
- 4.3. SUBCONTRACTING:** For purposes of this section, subcontractors are those with contracts with an annual value exceeding \$100,000 and who are specifically hired to perform all or part of the work covered by this contract. Vendor must receive prior written approval before use of any subcontractors in the performance of this contract. Vendor shall describe, in an attachment if not already provided, the names and addresses of all authorized subcontractors to be utilized by Vendor in the performance of this contract, together with a description of the work to be performed by the subcontractor and the anticipated amount of money that each subcontractor is expected to receive pursuant to this contract. If required, Vendor shall provide a copy of any subcontracts within fifteen (15) days after execution of this contract. All subcontracts must include the same certifications that Vendor must make as a condition of this contract. Vendor shall include in each subcontract the Standard Illinois Certification form available from the State. If at any time during the term of the Contract, Vendor adds or changes any subcontractors, then Vendor must promptly notify, by written amendment to the Contract, the State Purchasing Officer or the Chief Procurement Officer of the names and addresses, the expected amount of money that each new or replaced subcontractor will receive pursuant to the Contract, and the general type of work to be performed. 30 ILCS 500/20-120.
- 4.4. AUDIT/RETENTION OF RECORDS:** Vendor and its subcontractors shall maintain books and records relating to the performance of this contract and any subcontract necessary to support amounts charged to the State pursuant this contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three (3) years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor for a period of three (3) years from the later of final payment under the term or completion of the subcontract. If Federal funds are used to pay contract costs, the Vendor and its subcontractors must retain their respective records for five (5) years. Books and records required to be maintained under this section shall be available for review or audit by representatives of the

procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this contract or any subcontract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's or subcontractor's books and records. 30 ILCS 500/20-65.

- 4.5. TIME IS OF THE ESSENCE:** Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning this contract is being resolved unless otherwise directed by the State.
- 4.6. NO WAIVER OF RIGHTS:** Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.
- 4.7. FORCE MAJEURE:** Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence, including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel this contract without penalty if performance does not resume within thirty (30) days of the declaration.
- 4.8. CONFIDENTIAL INFORMATION:** Each Party to this contract, including its agents and subcontractors, may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of this contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of this contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of this contract, in whatever form it is maintained, promptly at the end of this contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third Party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or that is independently

developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

- 4.9. USE AND OWNERSHIP:** All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work for hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to the confidentiality provisions of this contract.
- 4.10. INDEMNIFICATION AND LIABILITY:** The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any real or personal property, or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents; or (d) any actual or alleged claim that the services or goods provided under this contract infringe, misappropriate, or otherwise violate any intellectual property (patent, copyright, trade secret, or trademark) rights of a third party. In accordance with Article VIII, Section 1(a),(b) of the Constitution of the State of Illinois and 1973 Illinois Attorney General Opinion 78, the State may not indemnify private parties absent express statutory authority permitting the indemnification. Neither Party shall be liable for incidental, special, consequential, or punitive damages.
- 4.11. INSURANCE:** Vendor shall, at all times during the term of this contract and any renewals or extensions, maintain and provide a Certificate of Insurance naming the State as an additionally insured for all required bonds and insurance. Certificates may not be modified or canceled until at least thirty (30) days' notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability insurance in the amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto (Combined Single Limit Bodily Injury and Property Damage), in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in the amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.
- 4.12. INDEPENDENT CONTRACTOR:** Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.

- 4.13. SOLICITATION AND EMPLOYMENT:** Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.
- 4.14. COMPLIANCE WITH THE LAW:** The Vendor, its employees, agents, and subcontractors shall comply with all applicable Federal, State, and local laws, rules, ordinances, regulations, orders, Federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.
- 4.15. BACKGROUND CHECK:** Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractor's officers, employees or agents. Vendor or subcontractor shall immediately reassign any individual who, in the opinion of the State, does not pass the background check.
- 4.16. APPLICABLE LAW:**
- 4.16.1. PREVAILING LAW:** This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois.
- 4.16.2. EQUAL OPPORTUNITY:** The Department of Human Rights' Equal Opportunity requirements are incorporated by reference. 44 Ill. Adm. Code 750.
- 4.16.3. COURT OF CLAIMS; ARBITRATION; SOVEREIN IMMUNITY:** Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505. The State shall not enter into binding arbitration to resolve any dispute arising out of this contract. The State of Illinois does not waive sovereign immunity by entering into this contract.
- 4.16.4. OFFICIAL TEXT:** The official text of the statutes cited herein is incorporated by reference. An unofficial version can be viewed at (www.ilga.gov/legislation/ilcs/ilcs.asp).
- 4.17. ANTI-TRUST ASSIGNMENT:** If Vendor does not pursue any claim or cause of action it has arising under Federal or State antitrust laws relating to the subject matter of this contract, then upon request of the Illinois Attorney General, Vendor shall assign to the State all of Vendor's rights, title and interest to the claim or cause of action.
- 4.18. CONTRACTUAL AUTHORITY:** The Agency that signs this contract on behalf of the State of Illinois shall be the only State entity responsible for performance and payment under this contract. When the Chief Procurement Officer or authorized designee or State Purchasing Officer signs in addition to an Agency, he/she does so as approving officer and shall have no liability to Vendor. When the Chief

Procurement Officer or authorized designee or State Purchasing Officer signs a master contract on behalf of State agencies, only the Agency that places an order or orders with the Vendor shall have any liability to the Vendor for that order or orders.

- 4.19. EXPATRIATED ENTITIES:** Except in limited circumstances, no business or member of a unitary business group, as defined in the Illinois Income Tax Act, shall submit a bid for or enter into a contract with a State agency if that business or any member of the unitary business group is an expatriated entity.
- 4.20. NOTICES:** Notices and other communications provided for herein shall be given in writing via electronic mail whenever possible. If transmission via electronic mail is not possible, then notices and other communications shall be given in writing via registered or certified mail with return receipt requested, via receipted hand delivery, via courier (UPS, Federal Express or other similar and reliable carrier), or via facsimile showing the date and time of successful receipt. Notices shall be sent to the individuals who signed this contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change its contact information.
- 4.21. MODIFICATIONS AND SURVIVAL:** Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.
- 4.22. PERFORMANCE RECORD/SUSPENSION:** Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of this contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue this contract, suspend Vendor from doing future business with the State for a specified period of time, or whether Vendor can be considered responsible on specific future contract opportunities.
- 4.23. FREEDOM OF INFORMATION ACT:** This contract and all related public records maintained by, provided to, or required to be provided to the State are subject to the Illinois Freedom of Information Act (FOIA) notwithstanding any provision to the contrary that may be found in this contract. 5 ILCS 140.
- 4.24. SCHEDULE OF WORK:** Any work performed on State premises shall be performed during the hours designated by the State and performed in a manner that does not interfere with the State and its personnel.
- 4.25. WARRANTIES FOR SUPPLIES AND SERVICES:**

4.25.1. Vendor warrants that the supplies furnished under this contract will: (a) conform to the standards, specifications, drawing, samples or descriptions furnished by the State or furnished by the Vendor and agreed to by the State, including but not limited to all specifications attached as exhibits hereto; (b) be merchantable, of good quality and workmanship, and free from defects for a period of twelve months or longer if so specified in writing, and fit and sufficient for the intended use; (c) comply with all federal and state laws, regulations and ordinances pertaining to the manufacturing, packing, labeling, sale and delivery of the supplies; (d) be of good title and be free and clear of all liens and encumbrances and; (e) not infringe any patent, copyright or other intellectual property rights of any third party. Vendor agrees to reimburse the State for any losses, costs, damages or expenses, including without limitations, reasonable attorney's fees and expenses, arising from failure of the supplies to meet such warranties.

4.25.2. Vendor shall ensure that all manufacturers' warranties are transferred to the State and shall provide to the State copies of such warranties. These warranties shall be in addition to all other warranties, express, implied or statutory, and shall survive the State's payment, acceptance, inspection or failure to inspect the supplies.

4.25.3. Vendor warrants that all services will be performed to meet the requirements of this contract in an efficient and effective manner by trained and competent personnel. Vendor shall monitor performances of each individual and shall immediately reassign any individual who does not perform in accordance with this contract, who is disruptive or not respectful of others in the workplace, or who in any way violates the contract or State policies.

4.26. REPORTING, STATUS AND MONITORING SPECIFICATIONS: Vendor shall immediately notify the State of any event that may have a material impact on Vendor's ability to perform this contract.

4.27. EMPLOYMENT TAX CREDIT: Vendors who hire qualified veterans and certain ex-offenders may be eligible for tax credits. 35 ILCS 5/216, 5/217. Please contact the Illinois Department of Revenue (telephone #: 217-524-4772) for information about tax credits.

5. STATE SUPPLEMENTAL PROVISIONS

Agency Definitions

5.1 "Chief Procurement Officer" means the chief procurement officer appointed pursuant to 30 ILCS 500/10-20(a)(4).

5.2 "Governmental unit" means State of Illinois, any State agency as defined in Section 1-15.100 of the Illinois Procurement Code, officers of the State of Illinois, any public authority which has the power to tax, or any other public entity created by statute. In addition, the governmental unit must have participated in the CY25-26 Illinois Department of Central Management Services Joint Participation Agreement Survey and additional participation in the resultant contract is not allowed.

Required Federal Clauses, Certifications and Assurances

Public Works Requirements (construction and maintenance of a public work) 820 ILCS 130/4.

Prevailing Wage (janitorial cleaning, window cleaning, building and grounds, site technician, natural resources, food services, security services, and printing, if valued at more than \$200 per month or \$2,000 per year) 30 ILCS 500/25-60.

Agency Specific Terms and Conditions

5.3. The Chief Procurement Officer for General Services makes this contract available to all governmental units.

5.4. Vendor agrees to extend all terms and conditions, specifications, and pricing or discounts specified in this contract for the items in this contract to all governmental units.

5.5. The supplies or services subject to this Contract shall be distributed or rendered directly to each governmental unit.

5.6. Vendor shall bill each governmental unit separately for its actual share of the costs of the supplies or services purchased.

5.7. The credit or liability of each governmental unit shall remain separate and distinct.

5.8. Disputes between vendors and governmental units shall be resolved between the affected parties.

5.9. All terms and conditions in this Contract apply with full force and effect to all purchase orders.

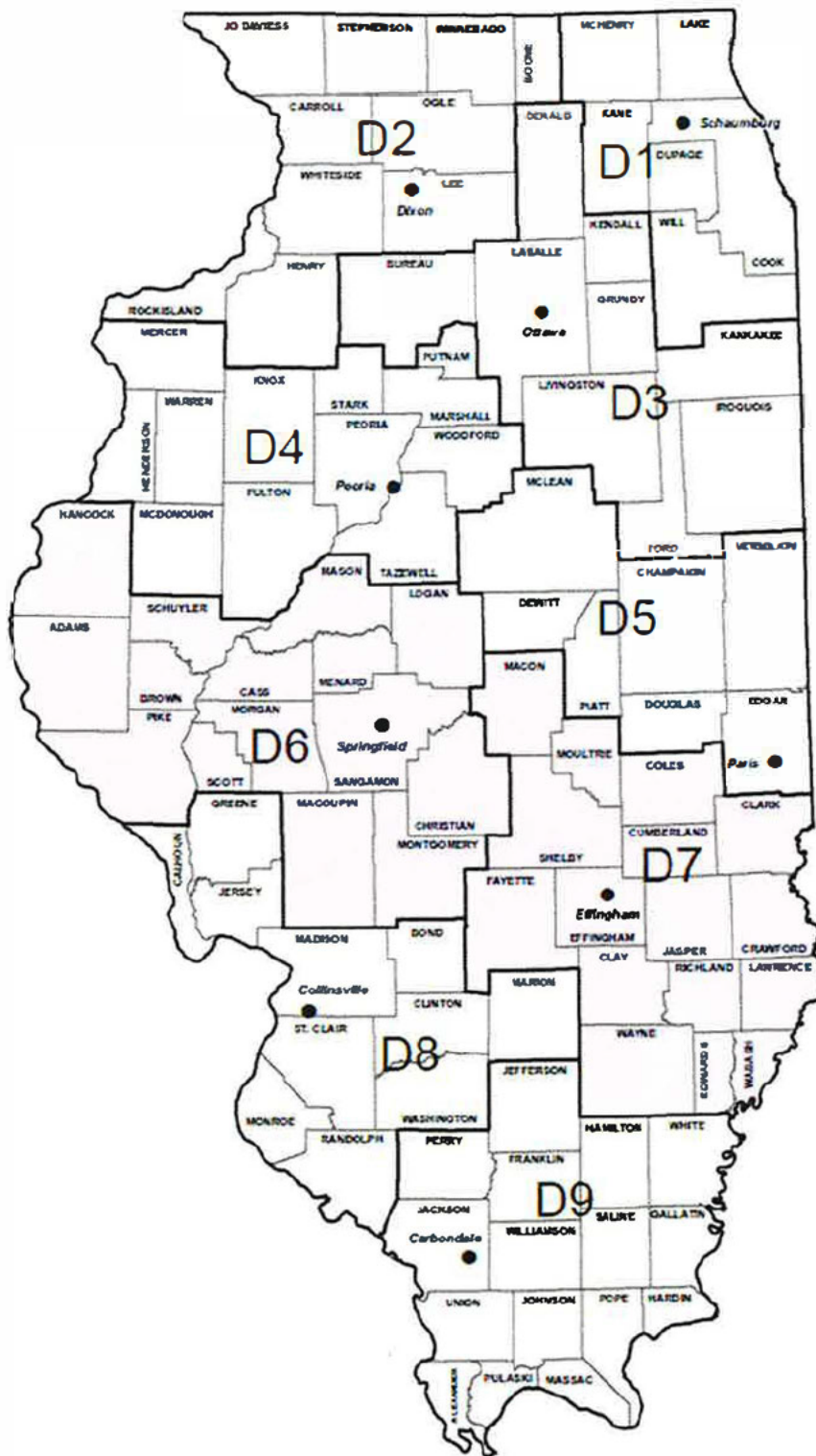
Other (describe)

5.10 Districts are defined as follows:

DISTRICT 1	DISTRICT 2	DISTRICT 3	DISTRICT 4	DISTRICT 5
COOK	BOONE	BUREAU	FULTON	CHAMPAIGN
DUPAGE	CARROLL	DEKALB	HENDERSON	DEWITT
KANE	HENRY	FORD	KNOX	DOUGLAS
LAKE	JO DAVIESS	GRUNDY	MARSHALL	EDGAR
MCHENRY	LEE	IROQUOIS	MCDONOUGH	MCCLEAN
WILL	OGLE	KANKAKEE	MERCER	PIATT
	ROCK ISLAND	KENDALL	PEORIA	VERMILLION
	STEPHENSON	LASALLE	PUTNAM	
	WHITESIDE	LIVINGSTON	STARK	
	WINNEBAGO		TAZEWELL	
			WARREN	
			WOODFORD	

DISTRICT 6	DISTRICT 7	DISTRICT 8	DISTRICT 9	
ADAM	CLARK	BOND	ALEXANDER	
BROWN	CLAY	CALHOUN	FRANKLIN	
CASS	COLES	CLINTON	GALLATIN	
CHRISTIAN	CRAWFORD	GREEN	HAMILTON	
HANCOCK	CUMBERLAND	JERSEY	HARDIN	
LOGAN	EDWARDS	MADISON	JACKSON	
MACOUPIN	EFFINGHAM	MARION	JEFFERSON	
MASON	FAYETTE	MONROE	JOHNSON	
MENARD	JASPER	RANDOLPH	MASSAC	
MONTGOMERY	LAWRENCE	ST. CLAIR	PERRY	
MORGAN	MACON	WASHINGTON	POPE	
PIKE	MOULTRIE		PULASKI	
SANGAMON	RICHLAND		SALINE	
SCHUYLER	SHELBY		UNION	
SCOTT	WABASH		WHITE	
	WAYNE		WILLIAMSON	

5.11 Illinois District Map



6. ATTACHMENTS

- 6.1. Financial Disclosures (including Illinois Procurement Gateway print-off if applicable)**
- 6.2. Business Enterprise Program Utilization Plan**

Central Management Services

JPMC Rock Salt, Bulk FY26

25-416CMS-BOSS4-P-85806

VENDOR

Vendor Name: <i>Compass Minerals America Inc.</i>	Address (City/State/Zip): 9900 W. 109 th St., Overland Park, KS 66210
Signature: <i>[Handwritten Signature]</i>	Phone: 800-323-1641
Printed Name: <i>Joel Gerdes</i>	Email: highwaygroup@compassminerals.com
Title: Director US Highway Sales	Date: July 17, 2025

STATE OF ILLINOIS

Purchasing Agency: Central Management Services	Phone: 866-455-2897
Street Address: 300 West Jefferson Street	
City, State ZIP: Springfield, IL 62702	
Official Signature: <i>[Handwritten Signature]</i>	Date: <i>9/29/25</i>
Printed Name: Raven Devaughn by David W. Thomas	
Official's Title: Director by Agency Procurement Officer	

AGENCY USE ONLY

NOT PART OF CONTRACTUAL PROVISIONS

- Agency Reference #: 25-416CMS-BOSS4-R-266410
- Project Title: JPMC Rock Salt, Bulk FY26
- Contract #: 25-416CMS-BOSS4-P-85806
- Procurement Method (IFB, RFP, Small Purchase, etc.): IFB
- BidBuy / Bulletin Reference #: 25-416CMS-BOSS4-B-48267
- BidBuy / Bulletin Publication Date: 06/20/2025
- Award Code: A
- Subcontractor Utilization? Yes No Subcontractor Disclosure? Yes No
- Funding Source:
- Obligation #:
- Small Business Set-Aside? Yes No Percentage:
- Minority Owned Business? Yes No Percentage:
- Women Owned Business? Yes No Percentage:
- Persons with Disabilities Owned Business? Yes No Percentage:
- Veteran Owned Small Business? Yes No Percentage:
- Other Preferences?

Service Depot	LM	Depot Spend	Freight & Fuel Spend	Vendor Addresses	Forms A or B	Rec'd	LOI's
Chicago, IL	Victor						
Calumet Transload	Victor	\$1,652,558		10730 Burley Avenue, Chicago, IL 60617	Form B	X	
5 Star Hauling	Victor		\$1,800,178	14210 Kenton Ave., Crestwood, IL 60418	Form B	X	X
Garus Trucking	Victor		\$545,500	7264 W 21st Ave., Gary IN 46406	Form A	X	
Truck King Hauling Contractors, Inc.	Victor		\$3,491,254	4600 W 48th St, Chicago. IL 60632	Form B	X	X
Camanche, IA	Andrew						
ADM	Andrew	\$24,860		1419 N Washington Blvd, Comanche, IA 52730	Form A	X	
ADM- Transport	Andrew		\$29,717	4666 Faries Parkway Decatur, IL 62526	Form A	X	
Louisiana, MO	Andrew						
Wayne B Smith	Andrew	\$85,840		10415 Hwy 79, Louisiana, MO 63353	Form B	X	
George Potterfield Trucking	Andrew		\$14,089	207 County Line Road, Monroe City, MO 63456	Form B	X	
Metropolis, IL	Andrew						
Metropolis - Waterway Ag.	Andrew	\$178,158		208 Yasada Street, Metropolis, IL 62960	Form B	X	
Waterway Ag.	Andrew		\$266,280	208 Yasada Street, Metropolis, IL 62960	Form B	X	
Milwaukee, WI	Victor						
Compass Minerals	Brenda	\$954,229		2001 S Lincoln Memorial, Milwaukee, WI 53207	Form B	X	
Jung Bros	Victor		\$275,176	9825 Durand Ave., Sturtevant, WI 53177	Form A	X	
Blume Trucking	Victor		\$756,734	1480 240th Ave, Brighton, WI 53139	Form B	X	
CLK Systems Inc	Victor		\$343,970	39882 N Mauser Dr Wadsworth, IL 60083	Form B	X	X
PJ's Trucking	Victor		\$309,573	W125S9861 N Cape Road, Muskego, WI 53150	Form A	X	
Portland	Victor		\$412,764	98 E Shore Drive, Random Lake, WI 53075	Form B	X	
Tonyan Bros.	Victor		\$275,176	5101 N Richmond Rd., Ringwood, IL 60072	Form A	X	
Zizzo's	Victor		\$1,066,307	3000 Sheridan Rd., Kenosha, WI 53140	Form B	X	
Castlen Terminals LLC - Mt. Vernon, IN	Shahzad						
Castlen Terminals LLC	Shahzad	\$118,909		4565 Hwy 2830, Owensboro KY 42303	Form A	X	
Mulzer Crushed Stone	Shahzad		\$264,368	10700 Hwy 69 S, Mt. Vernon, IN 47620	Form B	X	
Peoria, IL - J&L	Shahzad						
J&L Dock	Shahzad	\$546,220		92 South St., Peoria, IL 61602	Form A	X	
Heinz Bros. Trucking	Shahzad		\$907,935	538 W Knoxville St, Brimfield, IL 61517	Form A	X	
St. Louis, MO (Beelman)	Andrew						
Beelman Terminal	Andrew	\$177,936		210 Bremen Ave., Venice, IL 62090	Form B	X	
Beelman Logistics	Andrew		\$297,107	#1 Racehorse Drive, E. St. Louis, MO 62205	Form B	X	
St. Louis, MO (Oakley)	Andrew						
Oakley	Andrew	\$334,024		1 Angelica St. St. Louis, Mo 63353	Form B	X	
George Potterfield Trucking	Andrew		\$643,274	207 County Line Road, Monroe City, MO 63456	Form B	X	
Logistics Park Dubuque, IA	Andrew						
Logistics Park Dubuque	Andrew	\$151,610		2020 Lefebure Road, Fairfax, IA 52228	Form A	X	
All Seasons Trucking	Andrew		\$221,780	7750 Windy Ridge Dubuque, IA 52003	Form B	X	
Rock Island, IL	Andrew						
Alter- Rock Island River Terminal	Andrew	\$576,643		7th Ave MILI Street Rock Island, IL 61201	Form A	X	
Overland Systems	Andrew		\$766,741	13631 110th Ave Davenport, IA 52804	Form A	X	
Henry - Middle River Marine	Shahzad						
Henry - Middle River Marine	Shahzad	\$22,454		1440 County Road 1500 E, Henry, IL 61537	Form A	X	
Ozinga Transportation, Inc.	Shahzad		\$27,950	1440 County Road 1500 E, Henry, IL 61537	Form B	X	
Lemont - Middle River Marine	Shahzad						
Lemont - Middle River Marine	Shahzad	\$14,303		11400 Old Lemont Road, Lemont, IL 60439	Form A	X	
Ozinga Transportation, Inc.	Shahzad		\$26,128	11400 Old Lemont Road, Lemont, IL 60439	Form B	X	
Ottawa - Ottawa Barge Terminal	Shahzad						
Ottawa - Ottawa Barge Terminal	Shahzad	\$227,828		1365 N 2803 RD OTTAWA, IL 61350	Form A	X	
Wiesbrock Trucking	Shahzad		\$212,861	1748 E. 950th Road (PO Box 197) Leonore, IL 61335	Form A	X	

*All \$'s are subject to change based on contract award

**UNANIMOUS WRITTEN CONSENT
OF THE SOLE MEMBER
OF THE BOARD OF DIRECTORS
OF
COMPASS MINERALS AMERICA INC.**

July 9, 2025

The undersigned, being all of the members of the board of directors (the "Board") of Compass Minerals America Inc., a Delaware corporation (the "Corporation") hereby consent in writing pursuant to Section 141(f) of the Delaware General Corporation Law to the adoption of the following resolutions without a meeting and waive any notice required in connection therewith.

Authorized Signatories

WHEREAS, from time to time, it is desirable for individuals to sign documents on behalf of the Corporation in connection with sales transactions relating to the Corporation's Highway Sales Department.

NOW, THEREFORE, BE IT RESOLVED, that the following individuals (the "Authorized Signatories") be, and each of them hereby is, authorized, subject to applicable limitations under the Corporation's Delegation of Authority Policy, on behalf of the Corporation, to sign bids, performance bonds and contracts for the sale of sodium chloride and other deicing products, and to sign any other documents which, in his or her opinion, are necessary or desirable in order to effectuate and carry out the foregoing, and all other individuals who were so authorized prior to the date first written above are no longer so authorized:

Edward C. Dowling, Jr.	President and CEO
Peter Fjellman	Chief Financial Officer
Benjamin S. Nichols	Chief Commercial Officer
Patrick Merrin	Chief Operations Officer
Ashley Ward	Chief Accounting Officer
James D. Hughes	General Counsel and Corporate Secretary
Gary R. Gose	Vice President, Tax and Assistant Secretary
Brent A. Collins	Vice President, Treasurer
Jared M. Campbell	Assistant Secretary
Jon Schnieders	Vice President, Salt
Joel Gerdes	Director, U.S. Highway Sales
Ryan Royer	Director of Sales – Chemical & MgCl ₂
Sean Lierz	Highway Sales Senior Manager
Jason Fritz	Highway Sales Manager
Austin Hilbrands	Highway Sales Manager
Tess Virden	Sales Manager
Scott Douglass	Senior Director, Supply Chain

General

RESOLVED, that the officers of the Corporation are, and each of them is, hereby authorized, for and on behalf of the Corporation, to execute, deliver, file, acknowledge and record any and all such documents and instruments, and to take or cause to be done any and all such other things as they, or any of them, may deem necessary or desirable to effectuate and carry out the resolutions adopted hereby; and

FURTHER RESOLVED, that any actions previously taken or caused to be taken by any officer of the Corporation or any Authorized Signatory in connection with the matters contemplated by these resolutions, or in carrying out the terms and intentions of the above resolutions, are hereby acknowledged to be duly authorized acts performed on behalf of the Corporation and are hereby ratified, confirmed and adopted as such.

[Signature Page Follows]

IN WITNESS WHEREOF, the undersigned have caused this consent to be duly executed as of the date first written above. This consent may be executed via .pdf, facsimile or other electronic means and in two or more counterparts, each of which will be deemed an original, and all of which together will constitute one and the same instrument.

Jared M. Campbell

UnitName	Street Address-Delivery	County	istrict	Y26 Initial F	FY26 Bid Ton	FY26 Bid Price/Ton	FY26 Ton %	FY26 Vendor	FY26 PO	FY26 PO Line #	FY26 Bid	FY26 Bid Line #
Alden Township Road Dist.	8515 Alden Rd.	McHenry	1		380	\$70.69	80%	Compass	P-85806	49	B-48267	214
Alexander County Hwy. Dept.	26799 State Highway 3	Alexander	9		125	\$104.28	80%	Compass	P-85806	326	B-48267	832
Anna, City of	105 Market St.	Union	9		150	\$104.87	100%	Compass	P-85806	354	B-48267	866
Arcola, City of	434 E. Springfield Road	Douglas	5		50	\$122.93	80%	Compass	P-85806	214	B-48267	640
Arlington Heights, Village of	222 N. Ridge Ave	Cook	1		6500	\$70.23	80%	Compass	P-85806	1	B-48267	2
Aurora #2, City of	2100 E. New York St.	Kane	1		3000	\$70.46	80%	Compass	P-85806	21	B-48267	151
Bannockburn, Village of	400W991 Plank Rd.	Kane	1		154	\$76.10	80%	Compass	P-85806	22	B-48267	152
Bartonville, Village of	1607 W Garfield Ave.	Peoria	4		1300	\$79.59	80%	Compass	P-85806	173	B-48267	568
Bellwood, Village of	203 30th Avenue	Cook	1		22	\$72.53	100%	Compass	P-85806	2	B-48267	4
Berwyn, City of	6700 30th St.	Cook	1		2398	\$70.51	80%	Compass	P-85806	3	B-48267	5
Black Hawk College- East Campus	26230 Black Hawk Road	Henry	2		22	\$97.55	80%	Compass	P-85806	74	B-48267	319
Bridgeport, City of	117 S. Main Street	Lawrence	7		22	\$103.95	100%	Compass	P-85806	285	B-48267	766
Bristol Township Hwy. Dept. #1	6780 Route 47	Kendall	3		50	\$76.58	80%	Compass	P-85806	153	B-48267	502
Bristol Township Hwy. Dept. #2	9075 CORNELIS ROAD	Kendall	3		600	\$75.30	80%	Compass	P-85806	154	B-48267	503
Broadview, Village of	2350 S. 25th Ave.	Cook	1		800	\$67.18	80%	Compass	P-85806	4	B-48267	8
Brown County Hwy. Dept.	708 South Capital	Brown	6		154	\$95.74	100%	Compass	P-85806	244	B-48267	678
Buffalo Grove, Village of	1650 Leider Ln.	Lake	1		1320	\$71.74	80%	Compass	P-85806	33	B-48267	184
Bull Valley, Village of	1904 Cherry Valley Road	McHenry	1		800	\$71.74	80%	Compass	P-85806	50	B-48267	215
Burton Township Road Dist.	802 Main St.	McHenry	1		150	\$69.52	80%	Compass	P-85806	51	B-48267	216
Cairo, City Of	8th and Halliday Street	Alexander	9		44	\$104.56	100%	Compass	P-85806	327	B-48267	833
Camp Point, Village of	906 S. Main St.	Adams	6		22	\$99.03	100%	Compass	P-85806	234	B-48267	668
Campton Twp. Hwy. Dist.	5N790 IL Route 47	Kane	1		1518	\$76.50	80%	Compass	P-85806	23	B-48267	154
Carbon Cliff, Village of	1001 Mansur Avenue	Rock Island	2		100	\$89.26	80%	Compass	P-85806	94	B-48267	375
Carroll County Hwy. Dept.	10735 Mill Road	Carroll	2		2500	\$88.23	80%	Compass	P-85806	72	B-48267	309
Cary Park District	1200 Silver Lake Road	McHenry	1		44	\$83.98	100%	Compass	P-85806	52	B-48267	217
Centralia, City of	114 East 5th St.	Marion	8		250	\$98.54	80%	Compass	P-85806	313	B-48267	809
Champaign County Hwy Dept.	301 S. Art Bartell Road	Champaign	5		3000	\$93.32	80%	Compass	P-85806	203	B-48267	623
Champaign, City of	702 Edgebrook Drive	Champaign	5		1565	\$90.35	80%	Compass	P-85806	204	B-48267	625
Charleston, City of	815 Adkins Dr	Coles	7		500	\$102.04	80%	Compass	P-85806	274	B-48267	744
Chemung Township	807 8th Street	McHenry	1		600	\$71.74	80%	Compass	P-85806	53	B-48267	218
Chillicothe, City of	908 N. 2nd St. (Moffit Park)	Peoria	4		400	\$81.68	100%	Compass	P-85806	174	B-48267	570
Cincinnati Township	204 East Main Street	Tazewell	4		450	\$81.68	80%	Compass	P-85806	184	B-48267	588
Clark County Hwy. Dept.	15487 North State Highway-1	Clark	7		100	\$110.72	100%	Compass	P-85806	271	B-48267	739
Clay County Highway Department	739 Vincenne	Clay	7		100	\$106.76	100%	Compass	P-85806	273	B-48267	741
Clayton, Village of	612 5th Augusta Rd	Adams	6		22	\$99.03	100%	Compass	P-85806	235	B-48267	669
Coal City, Village of	830 N Broadway	Grundy	3		400	\$81.21	80%	Compass	P-85806	143	B-48267	474
Coal Valley, Village of	1002 EAST 19TH AVENUE	Rock Island	2		180	\$89.04	80%	Compass	P-85806	95	B-48267	377
Cobden, Village Of	500 S. Jefferson St.	Union	9		44	\$96.53	100%	Compass	P-85806	355	B-48267	867
Coles County Hwy. Dept. -Ashmore Township	22939 E. County Road 1050 N.	Coles	7		66	\$118.32	100%	Compass	P-85806	275	B-48267	745
Colfax, Village Of	703 E. Fifer	McLean	5		88	\$91.42	100%	Compass	P-85806	218	B-48267	645
Cordova Township Road and Bridge	15605 250th Sreet North	Rock Island	2		100	\$89.75	100%	Compass	P-85806	96	B-48267	379
Crainville, Village Of	1205 Main St.	Williamson	9		66	\$103.43	100%	Compass	P-85806	361	B-48267	873
Crest Hill, City of	2090 Oakland Avenue	Will	1		800	\$72.15	80%	Compass	P-85806	63	B-48267	247
Creve Coeur, Village of	103 N. Thorncrest Ave.	Tazewell	4		600	\$79.59	100%	Compass	P-85806	185	B-48267	589
Crossville, Village of	107 W. Main St.	White	9		22	\$104.00	100%	Compass	P-85806	359	B-48267	871
Danville Township Road District	601 E. 8th St.	Vermillion	5		1000	\$102.75	100%	Compass	P-85806	231	B-48267	664
Danville, City of	1155 E. Voorhees St.	Vermillion	5		1518	\$102.64	80%	Compass	P-85806	232	B-48267	665
Davis Junction, Village Of	5003 Illinois Route 251	Ogle	2		150	\$84.71	80%	Compass	P-85806	86	B-48267	359
Decatur, City of	2600 North Jasper	Macon	7		2000	\$92.01	80%	Compass	P-85806	289	B-48267	770
DeKalb County Highway Dept.- Afton Twp.	10315 Keslinger Rd	DeKalb	3		220	\$82.11	80%	Compass	P-85806	121	B-48267	440
DeKalb County Highway Dept.- Cortland Twp.	14 S Prairie St	DeKalb	3		370	\$89.02	80%	Compass	P-85806	122	B-48267	442
DeKalb County Highway Dept.- Dekalb Shop	1826 Barber Greene Road	DeKalb	3		3520	\$78.99	80%	Compass	P-85806	123	B-48267	443
DeKalb County Highway Dept.- Franklin Twp.	32520 Irene Rd	DeKalb	3		300	\$89.21	80%	Compass	P-85806	124	B-48267	444
DeKalb County Highway Dept.- Hinckley Village	100 East Sandwich Rd	DeKalb	3		110	\$81.49	80%	Compass	P-85806	125	B-48267	445
DeKalb County Highway Dept.- Kingston Twp.	2020 Johnson Court	DeKalb	3		308	\$87.84	80%	Compass	P-85806	126	B-48267	446
DeKalb County Highway Dept.- Kingston Village	Lot C -W. of 207 W. Railroad	DeKalb	3		110	\$89.36	80%	Compass	P-85806	127	B-48267	447
DeKalb County Highway Dept.- Kirkland Village	101 Brennan Dr.	DeKalb	3		88	\$96.05	80%	Compass	P-85806	128	B-48267	448
DeKalb County Highway Dept.- Mayfield Twp.	26925 Church Rd	DeKalb	3		220	\$90.56	80%	Compass	P-85806	129	B-48267	450
DeKalb County Highway Dept.- Sandwich Twp.	15 North Green St	DeKalb	3		200	\$80.45	80%	Compass	P-85806	130	B-48267	451
DeKalb County Highway Dept.- Somanauk Twp.	2990 Council Road	DeKalb	3		140	\$82.07	80%	Compass	P-85806	131	B-48267	453
DeKalb County Highway Dept.- South Grove Twp.	241 Old State Road	DeKalb	3		44	\$96.05	80%	Compass	P-85806	132	B-48267	455
DeKalb County Highway Dept.- Town of Cortland	54 Mary Aldis Lane	DeKalb	3		352	\$89.02	80%	Compass	P-85806	133	B-48267	457
DeKalb County Highway Dept.- Waterman Shop	155 E Lincoln Hwy	DeKalb	3		1012	\$80.10	80%	Compass	P-85806	134	B-48267	458
DeKalb Township Road Dist.	2323 S. 4th St.	DeKalb	3		400	\$78.02	80%	Compass	P-85806	135	B-48267	460
DeKalb, City of	1316 Market St.	DeKalb	3		3256	\$78.99	80%	Compass	P-85806	136	B-48267	461
Des Plaines, City of	1111 Joseph Schwab Road	Cook	1		3200	\$68.02	80%	Compass	P-85806	5	B-48267	15
Diamond, Village of	210 N. Will Rd.	Will	3		120	\$77.48	100%	Compass	P-85806	165	B-48267	538
Dorr Township Highway Dept.	12332 Davis Road	McHenry	1		800	\$71.74	80%	Compass	P-85806	54	B-48267	220
Dunham Township Road District	107 Airport Road	McHenry	1		600	\$71.74	80%	Compass	P-85806	55	B-48267	221
East Peoria, City of	2232 E. Washington St.	Tazewell	4		2500	\$79.59	80%	Compass	P-85806	186	B-48267	590
Effingham County Highway Dept.	3400 South Banker St.	Effingham	7		300	\$107.03	100%	Compass	P-85806	281	B-48267	759
Effingham, City of	703 E. Eiche Ave	Effingham	7		150	\$106.86	80%	Compass	P-85806	282	B-48267	760
Eldorado, City of	KENNEDY STREET	Saline	9		44	\$93.11	100%	Compass	P-85806	350	B-48267	862
Elgin #2, City of	1900 Holmes Road	Kane	1		2500	\$72.90	80%	Compass	P-85806	24	B-48267	157
Energy, Village Of	701 West College Street	Williamson	9		25	\$103.43	100%	Compass	P-85806	362	B-48267	874
Eureka, City of	209 W. Mill St	Woodford	4		308	\$85.50	80%	Compass	P-85806	197	B-48267	611
Felix Township	Whitette & Coal City Rd.	Grundy	3		125	\$81.21	80%	Compass	P-85806	144	B-48267	475
Flagg Township	11649 E. Flagg Road	Ogle	2		300	\$85.11	80%	Compass	P-85806	87	B-48267	360
Forest Preserve Dist. of Kane County- Muirhead Springs	42W797 Rohrsen Road	Kane	1		60	\$73.72	100%	Compass	P-85806	25	B-48267	161
Forsyth, Village of	590 East Cox	Macon	7		150	\$99.52	80%	Compass	P-85806	290	B-48267	771
Fox Township	8495 Fox River Dr.	Kendall	3		175	\$83.17	80%	Compass	P-85806	155	B-48267	504
Franklin Park, Village of	3590 Mannheim Road	Cook	1		3000	\$67.20	80%	Compass	P-85806	6	B-48267	24
Fulton County Hwy. Dept.	421 East Hickory St.	Fulton	4		1012	\$83.12	80%	Compass	P-85806	166	B-48267	542
Fulton, City of	1104 16th Avenue	Whiteside	2		400	\$85.01	80%	Compass	P-85806	111	B-48267	414
Galena, City of	1801 Fields Street	Jo Daviess	2		1000	\$85.98	80%	Compass	P-85806	80	B-48267	332
Gallatin County Highway Dept.	132 Fulton Avenue	Gallatin	9		25	\$106.06	100%	Compass	P-85806	331	B-48267	837
Geneseo, City of	686 S. Chicago Street	Henry	2		682	\$87.49	100%	Compass	P-85806	75	B-48267	321
Genoa Kingston Cusd. #424	980 Park Ave.	DeKalb	3		88	\$93.86	80%	Compass	P-85806	137	B-48267	462
Genoa, City of	100 Madison Street	DeKalb	3		200	\$79.77	80%	Compass	P-85806	138	B-48267	463
Germantown Hills, Village of	216 Holland Road	Woodford	4		300	\$80.29	80%	Compass	P-85806	198	B-48267	612
Golconda, City of	118 North Monroe St.	Pope	9		25	\$104.87	80%	Compass	P-85806	347	B-48267	859
Goose Lake Township Road Dist.	2990 East Pine Bluff Rd	Grundy	3		600	\$81.21	80%	Compass	P-85806	145	B-48267	477
Grayville, City of	321 E. North St.	White	9		66	\$104.00	80%	Compass	P-85806	360	B-48267	872

Groveland Township Road District	240 Main St.	Tazewell	4
Hamilton, City of	1750 Church St.	Hancock	6
Hampshire, Village of	100 Klick St.	Kane	1
Hampton, Village of	903 4th St.	Rock Island	2
Hardin County Highway Dept.	27 Jacks Point Lane	Hardin	9
Harrisburg, City of	919 Bauman Lane	Saline	9
Hartland Township Road District	15813 Nelson Road	McHenry	1
Harvey, City of	110 W. 159-th St.	Cook	1
Hawthorn Woods, Village of	35 Old McHenry Road	Lake	1
Hebron Township Road Dist.	10206 Seaman Road	McHenry	1
Henry County Hwy. Dept.	100 North East Rd.	Henry	2
Hollis Township Road Dist.	6430 W. Wheeler Rd.	Peoria	4
Honey Creek Township Road District	100 Liberty Street	Adams	6
Hoopeston, City of	1118 S. Dixie Hwy.	Vermillion	5
Hopedale, Village of	201 NE Railroad Street	Tazewell	4
Huntley, Village of	12599 W. Main Street	McHenry	1
Illinois State University-Board of Trustees	624 W. Gregory Street	McLean	5
Jackson Township Hwy. Dept.	301 Douglas St.	Will	1
Jacksonville, City of	200 West Oak St.	Morgan	6
Jefferson Co. Hwy. Dept.	750 Old Fairfield Road	Jefferson	9
Jersey County Hwy. Dept.	722 State Hwy 16	Jersey	8
Jerseyville, City of	311 West Fairgrounds Avenue	Jersey	8
Jo Daviess County Hwy. Dept.	#1 Commercial Drive	Jo Daviess	2
Johnston City, City of	100 E. 7TH ST.	Williamson	9
Kendall County Hwy. Dept.	6780 Route 47	Kendall	3
Kendall Township Hwy. Dept.	9925 B Route 47	Kendall	3
Kenilworth, Village of	347 Ivy Ct.	Cook	1
Lake Zurich C.U.S.D. #95	66 Church Street	Lake	1
Lake Zurich, Village of	505 Telsor Road	Lake	1
Lancaster Township	587 IL Rte Hwy 75N	Stephenson	2
LaSalle Township Road District	234 Union St.	LaSalle	3
Lawrence County Hwy. Dept.	2204 South 15th Street	Lawrence	7
Lawrenceville, City of	1500 South 3rd st.	Lawrence	7
Limestone Township Road District #1	1501 West Garfield Ave.	Peoria	4
Limestone, Village Of	5404 W. State Route 17	Kankakee	3
Little Rock Township Road District	202 West John St.	Kendall	3
Macon County Highway Dept.	2627 North Woodford St.	Macon	7
Mahomet Township Road Dist.	2270 CR O East	Champaign	5
Manhattan Twp. Road Dist.	24645 S. Eastern Ave.	Will	1
Marion City Street Dept.	1316 South VanBuren	Williamson	9
Marion Township	400 W. Roosevelt Road	Ogle	2
Marshall County Highway Dept.	552 State Rte. 26	Marshall	4
Mascoutah, City of	68 West Union Ave.	St. Clair	8
Mason City, City of	217 N. Tonica St.	Mason	6
Mason County Highway Dept.	29890 E. CR 1150N	Mason	6
Massac County Highway Dept.	2736 North Ave.	Massac	9
Mazon, Village of	208 North St	Grundy	3
McHenry, City of	3200 Charles J. Miller Rd.	McHenry	1
McLean County Highway Dept.	102 S Towanda-Barnes Rd	McLean	5
McLean County Unit Dist. #5	1999 Eagle Rd.	McLean	5
Mendon Township Road Dist.	119 E. Mulberry St.	Adams	6
Mendon, Village of	330 N State St.	Adams	6
Mercer County Hwy. Dept.	1630 State Highway 17	Mercer	4
Metamora Township	500 N. Niles St.	Woodford	4
Minooka, Village of	608 Twin Rail Drive	Grundy	3
Moline, City of	3635 4th Ave.	Rock Island	2
Morgan County Hwy. Dept.	651 Brooklyn Avenue	Morgan	6
Morrison, City of	14601 Norrish Rd.	Whiteside	2
Morton, Village of	450 Detroit Ave.	Tazewell	4
Moultrie County Highway Dept.	1721 CR 400E	Moultrie	7
Mount Morris, Village of	414 N. McKendrie Avenue	Ogle	2
Mount Prospect, Village of	1700 W. Central Road	Cook	1
Mount Pulaski, City of	500 S. Spring Street	Logan	6
Mount Vernon, City of	1937 S. 10th St.	Jefferson	9
Mundelein, Village of	801 Allanson Road	Lake	1
Naperville #1, City of	180 Fort Hill Drive	DuPage	1
Normal, Town of	1301 Warriner St.	McLean	5
North Aurora #1, Village of	314 Butterfield Road	Kane	1
Northbrook School District #28	1475 Maple Avenue	Cook	1
Northern Illinois University	1340 Stadium Drive South	DeKalb	3
Northfield, Village of	1800 Winnetka Rd.	Cook	1
O'Fallon, City of	505 West State St	St. Clair	8
Olio Township	309 N Liberty St.	Woodford	4
Oswego, Village of	100 Theodore Drive	Kendall	3
Paris, City of	#1 South Shore Dr.	Edgar	5
Peoria County Highway Dept. (Maxwell)	6917 W. Plank Road	Peoria	4
Peoria County Highway Dept. (North Station)	15017 N. Evans Mill Road	Peoria	4
Peoria Heights, Village of	3838 N Boulevard	Peoria	4
Peoria, City of	3505 N Dries Lane	Peoria	4
Perry County Highway Dept.	3698 IL State Rte 13/127	Perry	9
Philo, Village Of	1081 County Road 900 N	Champaign	5
Piasa Township	31608 Dependahl	Jersey	8
Piatt County Highway Dept. #2	800 East Bodman St.	Piatt	5
Piatt County Highway Dept. #3	301 East 1st Street	Piatt	5
Pike County Highway Dept.	39643 260th Ave.	Pike	6
Pittsfield, City of	735 N. Monroe	Pike	6
Plano, City of	730 East Main Street	Kendall	3
Pulaski County Hwy. Dept.	300 Dakota Road	Pulaski	9
Putnam County Hwy. Dept.	6203 IL Highway 26	Putnam	4
Quincy, City of - Central Services Dept.	2020 Jennifer Lane	Adams	6
Randolph County Consolidated Road Dist. #3	10239 State Route 3	Randolph	8
Randolph County Hwy. Dept.	10312 Schuline Road	Randolph	8
Rantoul, Village of	621 Cook St	Champaign	5
Rapids City, Village of	730 17th Street	Rock Island	2
Richmond Township Road Dist.	87125 State Route 31	McHenry	1
Richton Park, Village of	22022 Belmont	Cook	1
Riverside Township	4200 N. Bottom Rd	Adams	6
Robinson, City of	208 E. Poplar St.	Crawford	7
Rock Falls, City of	905 East 11th Street	Whiteside	2
Rock Island County Highway Dept. #1	851 W. 10th Ave.	Rock Island	2
Rock Island, City of	1309 Mill St.	Rock Island	2

286	\$82.57	100%	Compass	P-85806	187	B-48267	592
66	\$108.35	80%	Compass	P-85806	246	B-48267	685
2002	\$75.56	80%	Compass	P-85806	26	B-48267	164
60	\$90.92	80%	Compass	P-85806	97	B-48267	383
100	\$104.89	100%	Compass	P-85806	334	B-48267	840
600	\$92.50	80%	Compass	P-85806	351	B-48267	863
330	\$70.69	80%	Compass	P-85806	56	B-48267	223
800	\$69.87	80%	Compass	P-85806	7	B-48267	29
400	\$73.92	80%	Compass	P-85806	34	B-48267	187
550	\$69.52	80%	Compass	P-85806	57	B-48267	225
2000	\$84.36	80%	Compass	P-85806	76	B-48267	322
300	\$80.98	80%	Compass	P-85806	175	B-48267	571
44	\$99.03	100%	Compass	P-85806	236	B-48267	670
176	\$94.68	80%	Compass	P-85806	233	B-48267	666
50	\$91.08	80%	Compass	P-85806	188	B-48267	593
2500	\$71.49	80%	Compass	P-85806	58	B-48267	226
420	\$84.08	80%	Compass	P-85806	219	B-48267	647
176	\$73.76	80%	Compass	P-85806	64	B-48267	255
990	\$92.14	80%	Compass	P-85806	254	B-48267	709
264	\$87.23	80%	Compass	P-85806	338	B-48267	850
525	\$77.78	80%	Compass	P-85806	304	B-48267	796
308	\$78.28	80%	Compass	P-85806	305	B-48267	797
1500	\$89.82	100%	Compass	P-85806	81	B-48267	335
225	\$103.43	80%	Compass	P-85806	363	B-48267	875
2508	\$71.25	80%	Compass	P-85806	156	B-48267	505
500	\$76.18	80%	Compass	P-85806	157	B-48267	506
220	\$76.80	80%	Compass	P-85806	8	B-48267	39
350	\$73.79	80%	Compass	P-85806	35	B-48267	192
1700	\$72.60	80%	Compass	P-85806	36	B-48267	193
66	\$93.24	80%	Compass	P-85806	108	B-48267	404
88	\$84.00	80%	Compass	P-85806	163	B-48267	517
44	\$103.95	80%	Compass	P-85806	286	B-48267	767
50	\$103.95	100%	Compass	P-85806	287	B-48267	768
400	\$79.59	80%	Compass	P-85806	176	B-48267	573
300	\$78.00	80%	Compass	P-85806	152	B-48267	497
300	\$75.27	100%	Compass	P-85806	158	B-48267	507
2000	\$94.12	100%	Compass	P-85806	291	B-48267	772
200	\$94.50	100%	Compass	P-85806	205	B-48267	626
88	\$77.51	80%	Compass	P-85806	65	B-48267	262
704	\$92.10	80%	Compass	P-85806	364	B-48267	876
300	\$84.71	100%	Compass	P-85806	88	B-48267	363
374	\$82.96	80%	Compass	P-85806	170	B-48267	558
125	\$77.08	80%	Compass	P-85806	320	B-48267	823
110	\$84.08	100%	Compass	P-85806	251	B-48267	700
500	\$84.08	80%	Compass	P-85806	252	B-48267	701
200	\$101.45	80%	Compass	P-85806	343	B-48267	855
100	\$81.11	100%	Compass	P-85806	146	B-48267	480
800	\$71.74	80%	Compass	P-85806	59	B-48267	233
4400	\$84.97	80%	Compass	P-85806	220	B-48267	650
550	\$84.08	100%	Compass	P-85806	221	B-48267	651
44	\$99.03	100%	Compass	P-85806	237	B-48267	671
25	\$99.03	100%	Compass	P-85806	238	B-48267	672
1000	\$89.50	80%	Compass	P-85806	171	B-48267	566
200	\$85.50	80%	Compass	P-85806	199	B-48267	613
1100	\$77.16	100%	Compass	P-85806	147	B-48267	481
4000	\$83.48	80%	Compass	P-85806	98	B-48267	385
750	\$92.14	80%	Compass	P-85806	255	B-48267	710
400	\$88.63	80%	Compass	P-85806	112	B-48267	413
500	\$80.45	100%	Compass	P-85806	189	B-48267	597
110	\$101.76	100%	Compass	P-85806	293	B-48267	774
100	\$86.41	100%	Compass	P-85806	89	B-48267	364
4202	\$68.35	80%	Compass	P-85806	9	B-48267	50
75	\$101.67	100%	Compass	P-85806	248	B-48267	691
200	\$98.06	100%	Compass	P-85806	339	B-48267	851
1000	\$73.92	80%	Compass	P-85806	37	B-48267	195
4500	\$69.00	80%	Compass	P-85806	18	B-48267	134
4200	\$84.08	100%	Compass	P-85806	222	B-48267	652
2500	\$73.30	80%	Compass	P-85806	27	B-48267	166
66	\$72.53	80%	Compass	P-85806	10	B-48267	56
400	\$82.11	80%	Compass	P-85806	139	B-48267	464
300	\$71.82	80%	Compass	P-85806	11	B-48267	58
1210	\$73.14	80%	Compass	P-85806	321	B-48267	824
175	\$85.50	80%	Compass	P-85806	200	B-48267	617
1800	\$73.34	80%	Compass	P-85806	159	B-48267	510
150	\$121.91	80%	Compass	P-85806	216	B-48267	643
4994	\$78.54	80%	Compass	P-85806	177	B-48267	575
2288	\$81.33	80%	Compass	P-85806	178	B-48267	576
308	\$80.45	80%	Compass	P-85806	179	B-48267	577
5000	\$79.59	80%	Compass	P-85806	180	B-48267	579
300	\$91.84	80%	Compass	P-85806	345	B-48267	857
44	\$101.65	80%	Compass	P-85806	206	B-48267	629
150	\$78.28	100%	Compass	P-85806	306	B-48267	798
88	\$109.29	100%	Compass	P-85806	226	B-48267	658
88	\$109.29	100%	Compass	P-85806	227	B-48267	659
800	\$94.38	80%	Compass	P-85806	257	B-48267	713
176	\$94.38	80%	Compass	P-85806	258	B-48267	714
748	\$75.97	80%	Compass	P-85806	160	B-48267	511
120	\$102.86	80%	Compass	P-85806	349	B-48267	861
770	\$83.28	80%	Compass	P-85806	182	B-48267	586
600	\$91.91	80%	Compass	P-85806	239	B-48267	673
125	\$90.89	80%	Compass	P-85806	318	B-48267	818
400	\$85.90	80%	Compass	P-85806	319	B-48267	819
375	\$95.21	80%	Compass	P-85806	207	B-48267	630
132	\$92.27	80%	Compass	P-85806	99	B-48267	387
200	\$69.52	80%	Compass	P-85806	60	B-48267	236
300	\$71.82	80%	Compass	P-85806	12	B-48267	76
110	\$99.03	80%	Compass	P-85806	240	B-48267	674
44	\$109.02	100%	Compass	P-85806	277	B-48267	754
814	\$91.41	80%	Compass	P-85806	113	B-48267	414
3000	\$83.48	80%	Compass	P-85806	100	B-48267	388
3000	\$83.23	80%	Compass	P-85806	101	B-48267	390

Rock Run Township	300 E. Center St.	Stephenson	2		110	\$98.56	80%	Compass	P-85806	109		B-48267	407
Rockford, City of	523 South Central Avenue	Winnebago	2		12000	\$76.62	80%	Compass	P-85806	116		B-48267	422
Romeoville #1, Village of	195 S Budler Rd.	Will	1		200	\$71.28	80%	Compass	P-85806	66		B-48267	274
Round Lake Beach, Village of	911 Lotus Drive	Lake	1		700	\$68.48	80%	Compass	P-85806	38		B-48267	196
Sandwich, City of	307 E. Railroad Street	DeKalb	3		462	\$80.45	80%	Compass	P-85806	140		B-48267	465
Sangamon County Highway Dept.	3003 Terminal Avenue	Sangamon	6		2200	\$89.51	80%	Compass	P-85806	261		B-48267	722
Saratoga Township	9080 N IL RT 47	Grundy	3		125	\$81.21	80%	Compass	P-85806	148		B-48267	483
Savoy, Village of	611 N. Dunlap Ave.	Champaign	5		425	\$101.21	80%	Compass	P-85806	208		B-48267	631
Schuyler County Hwy. Dept.	121 Henninger Drive	Schuyler	6		300	\$93.43	80%	Compass	P-85806	266		B-48267	734
Scott County Hwy. Dept.	342 West Cross St.	Scott	6		300	\$87.53	80%	Compass	P-85806	268		B-48267	736
Seneca Township	16506 Garden Valley Road	McHenry	1		600	\$71.74	100%	Compass	P-85806	61		B-48267	238
Shelby County Hwy. Dept.	1590 State Highway 16	Shelby	7		110	\$114.70	80%	Compass	P-85806	296		B-48267	780
Shiloh Township Road District	9253 E. Bellview Rd.	Jefferson	9		88	\$96.99	80%	Compass	P-85806	240		B-48267	852
Silver Creek Township	4527 S. Hollywood Rd	Stephenson	2		176	\$96.25	80%	Compass	P-85806	110		B-48267	408
South Chicago Heights, Village of	3275 Butler Ave	Cook	1		350	\$68.34	100%	Compass	P-85806	13		B-48267	87
Southeastern Illinois College	3575 College Road	Saline	9		22	\$93.11	80%	Compass	P-85806	352		B-48267	864
Springfield, City of	301 N. 17th Street	Sangamon	6		3000	\$89.51	80%	Compass	P-85806	262		B-48267	724
St. Charles #1, City of	1405 S. 7th Avenue	Kane	1		748	\$72.18	80%	Compass	P-85806	28		B-48267	170
St. Charles #2, City of	3805 Lincoln Highway	Kane	1		1144	\$72.02	80%	Compass	P-85806	29		B-48267	171
State, DOC-East Moline Corr. Center	100 Hillcrest Road	Rock Island	2		88	\$90.30	80%	Compass	P-85806	102		B-48267	391
State, DVA- Veterans Home-Quincy	1707 N. 12-th Street	Adams	6		100	\$99.03	80%	Compass	P-85806	241		B-48267	675
State, IDOT - ALEDO (TS# 411A)	1610 SOUTHEAST 3RD STREET	Mercer	4		2425	\$87.44	80%	Compass	P-85806	172		B-48267	567
State, IDOT - ANNA (TS# 931)	215 North Lime Kiln Road	Union	9		3000	\$96.53	80%	Compass	P-85806	356		B-48267	868
State, IDOT - ATKINSON (TS# 251A)	15 Commercial Drive	Henry	2		500	\$92.65	80%	Compass	P-85806	77		B-48267	323
State, IDOT - BARRY (TS# 611B)	16 KENDAL AVE.	Pike	6		500	\$85.91	80%	Compass	P-85806	259		B-48267	716
State, IDOT - BELGRADE (TS# 923B)	2813 IL Route 145	Massac	9		1000	\$101.45	80%	Compass	P-85806	344		B-48267	856
State, IDOT - BELLEVILLE (TS# 811)	2107 FREEBURG AVENUE	St. Clair	8		2000	\$73.20	80%	Compass	P-85806	322		B-48267	825
State, IDOT - BELVIDERE (TS# 235)	9797 ILLINOIS ROUTE 76	Boone	2		3000	\$72.61	80%	Compass	P-85806	71		B-48267	308
State, IDOT - BIGGSVILLE (TS# 411B)	ROUTE 1, BOX 100	Henderson	4		1600	\$91.18	80%	Compass	P-85806	168		B-48267	547
State, IDOT - BISHOP FORD (TS# E33)	16915 VAN DAM ROAD	Cook	1		2000	\$63.86	80%	Compass	P-85806	14		B-48267	94
State, IDOT - BLOOMINGTON (TS# 516)	2621 S. VETERANS PARKWAY	McLean	5		3200	\$81.97	80%	Compass	P-85806	223		B-48267	653
State, IDOT - BROWNS (TS# 741B)	80 Road 11076 East	Wabash	7	1000	1300	\$91.46	80%	Compass	P-85806	297		B-48267	782
State, IDOT - CAIRO (TS# 931C)	12864 PATIERDALE ROAD	Alexander	9		2000	\$93.27	80%	Compass	P-85806	328		B-48267	834
State, IDOT - CARBONDALE (TS# 913C)	2801 WEST MURPHYSBORO ROAD	Jackson	9		500	\$100.53	80%	Compass	P-85806	336		B-48267	848
State, IDOT - CARLINVILLE (TS# 626)	445 N. Plum Street	Macoupin	6		1000	\$84.99	80%	Compass	P-85806	250		B-48267	696
State, IDOT - CARLYLE (TS# 823)	16800 OLD U.S. HIGHWAY 50	Clinton	8		1700	\$79.96	80%	Compass	P-85806	302		B-48267	793
State, IDOT - CARROLLTON (TS# 835C)	1091 N. Main Street	Greene	8		2000	\$79.80	80%	Compass	P-85806	303		B-48267	795
State, IDOT - CARTHAGE (TS# 615)	115 S. Lincoln Street	Hancock	6		1100	\$96.70	80%	Compass	P-85806	247		B-48267	687
State, IDOT - CHAMPAIGN (TS# 543)	201 EISNER ROAD	Champaign	5		2700	\$88.87	80%	Compass	P-85806	209		B-48267	632
State, IDOT - CLINTON (TS# 514)	6121 State Highway 54	DeWitt	5		1300	\$87.54	80%	Compass	P-85806	212		B-48267	638
State, IDOT - COLUMBIA (TS# 855)	405 OLD STATE ROUTE 3	Monroe	8		2000	\$75.17	80%	Compass	P-85806	316		B-48267	815
State, IDOT - CRESTON (TS# 231C)	5870 South Mulford Road	Ogle	2		2500	\$90.76	80%	Compass	P-85806	90		B-48267	367
State, IDOT - DANVILLE (TS# 542)	510 Avenue C	Vermillion	5		1800	\$100.50	80%	Compass	P-85806	229		B-48267	662
State, IDOT - DAVIS JUNCTION (TS# 231B)	13933 E. IL. 72	Ogle	2		1200	\$88.54	80%	Compass	P-85806	91		B-48267	368
State, IDOT - DECATUR (TS# 711)	4142 NORTH WESTLAWN AVENUE	Macon	7		3000	\$94.12	80%	Compass	P-85806	292		B-48267	773
State, IDOT - DIXON SPRINGS (TS# 923D)	RURAL ROUTE 2	Pope	9		400	\$104.87	80%	Compass	P-85806	348		B-48267	860
State, IDOT - DONGOLA (TS# 931D)	7025 US 51 South	Union	9		25	\$104.22	80%	Compass	P-85806	357		B-48267	869
State, IDOT - EAST PEORIA (TS# 441A)	604 W. CAMP STREET,	Tazewell	4		1950	\$79.59	80%	Compass	P-85806	190		B-48267	600
State, IDOT - EAST ST LOUIS (TS# 851)	728 EXCHANGE AVENUE	St. Clair	8		3000	\$71.72	80%	Compass	P-85806	323		B-48267	826
State, IDOT - EDENS (TS# E13)	2 HAPP ROAD	Cook	1		300	\$70.07	80%	Compass	P-85806	15		B-48267	97
State, IDOT - EFFINGHAM (TS# 713)	1900 West National Avenue	Effingham	7		1500	\$89.21	80%	Compass	P-85806	283		B-48267	761
State, IDOT - ELIZABETHTOWN (TS# 922E)	IL ROUTE 146 WEST	Hardin	9		400	\$106.04	80%	Compass	P-85806	335		B-48267	841
State, IDOT - ENFIELD (TS# 942)	611 First Street	Hamilton	9		2000	\$97.39	80%	Compass	P-85806	333		B-48267	839
State, IDOT - FAIRFIELD (TS# 741)	117 Highland Avenue	Wayne	7	500	1400	\$92.55	80%	Compass	P-85806	299		B-48267	784
State, IDOT - FARMER CITY (TS# 514A)	2000 E. SUMMER STREET	DeWitt	5		200	\$90.71	80%	Compass	P-85806	213		B-48267	639
State, IDOT - FITHIAN (TS# 541)	1518 E. 1800 N. Road	Vermillion	5		1600	\$101.46	80%	Compass	P-85806	230		B-48267	663
State, IDOT - FORREST (TS# 334A)	1021 N. CENTER STREET	Livingston	3		680	\$90.39	80%	Compass	P-85806	164		B-48267	534
State, IDOT - FOX LAKE (TS# 115B)	216 WASHINGTON AVENUE	Lake	1		750	\$73.79	80%	Compass	P-85806	39		B-48267	199
State, IDOT - GALENA (TS# 242A)	5988 HIGH RIDGE ROAD	Jo Daviess	2		2700	\$85.98	80%	Compass	P-85806	82		B-48267	339
State, IDOT - GARDNER (TS# 351A)	7500 S. US HWY 66	Grundy	3		2500	\$75.06	80%	Compass	P-85806	149		B-48267	484
State, IDOT - GENESEO (TS# 251)	828 NORTH COLLEGE AVENUE	Henry	2		3500	\$88.45	80%	Compass	P-85806	78		B-48267	325
State, IDOT - GIBSON CITY (TS# 336)	915 S. ILLINOIS DRIVE	Ford	3		2800	\$92.05	80%	Compass	P-85806	142		B-48267	472
State, IDOT - GODFREY SATELLITE YARD (TS# 832G)	8411 GODFREY ROAD	Madison	8		1750	\$75.36	80%	Compass	P-85806	308		B-48267	803
State, IDOT - GRAYSLAKE (TS# 115)	219 NORTH BARON BLVD.	Lake	1		4800	\$68.65	80%	Compass	P-85806	40		B-48267	200
State, IDOT - GREENUP (TS# 725)	403 WEST ROUTE 40	Cumberland	7	500	2000	\$98.65	80%	Compass	P-85806	279		B-48267	756
State, IDOT - GREENVILLE (TS# 821)	1500 South 4th Street	Bond	8		1500	\$79.75	80%	Compass	P-85806	301		B-48267	787
State, IDOT - GURNEE (TS# 116)	3516 WEST WASHINGTON STREET	Lake	1		8200	\$65.33	80%	Compass	P-85806	41		B-48267	201
State, IDOT - HAMEL (TS# 825)	6284 HAMEL DRIVE,	Madison	8		2000	\$75.85	80%	Compass	P-85806	309		B-48267	804
State, IDOT - HARRISBURG (TS# 922)	1700 SOUTH FEAZEL STREET	Saline	9		1400	\$92.50	80%	Compass	P-85806	353		B-48267	865
State, IDOT - HECKER (TS# 814)	8272 NIKI ROAD	Monroe	8		1500	\$76.56	80%	Compass	P-85806	317		B-48267	816
State, IDOT - HILTON STORAGE (TS# 211B)	1713 1/2 1st AVENUE E.	Rock Island	2		25	\$95.46	80%	Compass	P-85806	103		B-48267	392
State, IDOT - HOPEDALE (TS# 441B)	6923 PRAIRIE ROAD,	Tazewell	4		1300	\$82.39	80%	Compass	P-85806	191		B-48267	601
State, IDOT - I-55 (TS# 137)	151 E. South Frontage Road	Will	1		4500	\$68.88	80%	Compass	P-85806	67		B-48267	278
State, IDOT - JACKSONVILLE (TS# 614)	501 E. Walnut Street	Morgan	6		1000	\$88.93	80%	Compass	P-85806	256		B-48267	712
State, IDOT - Jerseyville (TS# 835)	218 EAST COUNTY LINE ROAD	Jersey	8		2000	\$77.95	80%	Compass	P-85806	307		B-48267	799
State, IDOT - JOLIET (TS# 135)	17430 N. BROADWAY	Will	1		4500	\$68.88	80%	Compass	P-85806	68		B-48267	279
State, IDOT - KNOXVILLE (TS# 421)	1393 KNOX HIGHWAY 9	Knox	4		3450	\$84.80	80%	Compass	P-85806	169		B-48267	555
State, IDOT - LAKE COUNTY (TS# 116L)	600 W. WINCHESTER	Lake	1		800	\$71.73	80%	Compass	P-85806	42		B-48267	203
State, IDOT - LAWRENCEVILLE (TS# 722)	12969 Heath Road	Lawrence	7	500	900	\$91.42	80%	Compass	P-85806	288		B-48267	769
State, IDOT - LEROY (TS# 517D)	503 SOUTH EAST STREET	McLean	5		2600	\$89.09	80%	Compass	P-85806	224		B-48267	654
State, IDOT - LEVERETT (TS# 544)	160 EAST LEVERETT ROAD	Champaign	5		1200	\$89.90	80%	Compass	P-85806	210		B-48267	633
State, IDOT - LEWISTOWN (TS# 422)	934 S. ILLINOIS STREET	Fulton	4		1575	\$81.61	80%	Compass	P-85806	167		B-48267	545
State, IDOT - LINCOLN (TS# 622)	1415 Short 11th Street	Logan	6		1200	\$83.53	80%	Compass	P-85806	249		B-48267	692
State, IDOT - Loud Thunder (TS# 211C)	IL 92 & IL 192 Buffalo Prairie Township	Rock Island	2		700	\$89.04	80%	Compass	P-85806	104		B-48267	393
State, IDOT - LYNN CENTER (TS# 212)	4687 ROUTE 81	Henry	2		1700	\$89.96	80%	Compass	P-85806	79		B-48267	326
State, IDOT - MANSFIELD (TS# 513A)	103 Old US Highway 150	Platt	5		200	\$92.50	80%	Compass	P-85806	228		B-48267	660
State, IDOT - MARION (TS# 921)	705 ROBINSON DRIVE	Williamson	9		4000	\$92.10	80%	Compass	P-85806	365		B-48267	877
State, IDOT - MARSHALL (TS# 724)	109 EDGEWOOD DRIVE	Clark	7		1200	\$102.04	80%	Compass	P-85806	272		B-48267	740
State, IDOT - MASON CITY (TS# 621)	9630 STATE ROUTE 29	Mason	6		250	\$84.08	80%	Compass	P-85806	253		B-48267	703
State, IDOT - MATTOON (TS# 721)	8640 Old State Road	Coles	7		1700	\$96.07	80%	Compass	P-85806	276		B-48267	753

State, IDOT - MILAN (TS# 211)	4128 69TH AVENUE	Rock Island	2	6200	\$83.48	80%	Compass	P-85806	105	B-48267	394
State, IDOT - MITCHELL STORAGE (TS# 832M)	ROUTE 111 & DIAL ROAD	Madison	8	1750	\$71.56	80%	Compass	P-85806	310	B-48267	805
State, IDOT - MONMOUTH (TS#411)	710 180TH AVENUE	Warren	4	2325	\$87.11	80%	Compass	P-85806	196	B-48267	609
State, IDOT - MORRIS (TS# 351)	1821 DIVISION STREET	Grundy	3	3040	\$76.00	80%	Compass	P-85806	150	B-48267	485
State, IDOT - MORRISON (TS# 244A)	13590 GARDEN PLAIN ROAD	Whiteside	2	1800	\$90.93	80%	Compass	P-85806	114	B-48267	417
State, IDOT - MORTON (TS# 441)	1971 N. MORTON AVENUE	Tazewell	4	4925	\$80.45	80%	Compass	P-85806	192	B-48267	602
State, IDOT - MT CARROLL (TS# 241)	10646 Mill Road	Carroll	2	3000	\$90.29	80%	Compass	P-85806	73	B-48267	316
State, IDOT - MT. VERNON (TS# 932)	1 Fountain Place	Jefferson	9	3500	\$84.63	80%	Compass	P-85806	341	B-48267	853
State, IDOT - MURPHYSBORO (TS# 913)	15305 HIGHWAY 127	Jackson	9	3000	\$89.31	80%	Compass	P-85806	337	B-48267	849
State, IDOT - Naperville (TS# 127)	28 W 731 OGDEN AVENUE	DuPage	1	4000	\$69.00	80%	Compass	P-85806	19	B-48267	140
State, IDOT - PARIS (TS# 522)	13473 IL. Highway 133	Edgar	5	1200	\$106.51	80%	Compass	P-85806	217	B-48267	644
State, IDOT - PEORIA WEST (TS# 432)	6500 W. HIGHWAY US 150	Peoria	4	7300	\$80.98	80%	Compass	P-85806	181	B-48267	581
State, IDOT - PINCKNEYVILLE (TS# 912)	3750 State Route 13/127	Perry	9	1500	\$86.21	80%	Compass	P-85806	346	B-48267	858
State, IDOT - PITTSFIELD (TS# 611)	335 N. GROVE	Pike	6	500	\$83.97	80%	Compass	P-85806	260	B-48267	717
State, IDOT - QUINCY (TS# 612)	800 Koch's Lane	Adams	6	1200	\$91.91	80%	Compass	P-85806	242	B-48267	676
State, IDOT - RIGGSTON (TS# 611W)	1138 OLD ROUTE 36	Scott	6	400	\$87.53	80%	Compass	P-85806	269	B-48267	737
State, IDOT - RIVERTON (TS# 624)	5204 Old Route 36	Sangamon	6	1000	\$89.51	80%	Compass	P-85806	263	B-48267	726
State, IDOT - ROBINSON (TS# 722R)	13125 EAST 1050TH AVENUE	Crawford	7	500	\$107.17	80%	Compass	P-85806	278	B-48267	755
State, IDOT - ROCKFORD (TS# 232)	4109 11TH STREET	Winnebago	2	4000	\$76.39	80%	Compass	P-85806	117	B-48267	424
State, IDOT - RODENBURG (TS# E14)	1480 RODENBURG ROAD	Cook	1	6600	\$70.00	80%	Compass	P-85806	16	B-48267	106
State, IDOT - ROSCOE (TS# 234)	9988 NORTH 2ND STREET	Winnebago	2	5800	\$72.30	80%	Compass	P-85806	118	B-48267	425
State, IDOT - RUSHVILLE (TS# 613)	705 WILSON STREET	Schuyler	6	700	\$93.43	80%	Compass	P-85806	267	B-48267	735
State, IDOT - SALEM (TS# 831)	707 South Marion	Marion	8	1800	\$92.91	80%	Compass	P-85806	314	B-48267	810
State, IDOT - SCOTT AFB STORAGE (TS# 811B)	8313 SHILOH VALLEY TOWNSHIP LINE RD.	St. Clair	8	1500	\$75.36	80%	Compass	P-85806	324	B-48267	827
State, IDOT - SHAWNEETOWN (TS# 922S)	10455 IL Route 1	Gallatin	9	25	\$106.06	80%	Compass	P-85806	332	B-48267	838
State, IDOT - SIGN SHOP SALT DOME (TS# 811F)	9601 ST. CLAIR AVE.	St. Clair	8	1000	\$73.38	80%	Compass	P-85806	325	B-48267	828
State, IDOT - SILVIS (TS# 211A)	1500 214TH STREET NORTH	Rock Island	2	3000	\$84.82	80%	Compass	P-85806	106	B-48267	395
State, IDOT - SPRINGFIELD WEST (TS# 623)	650 N. Lincoln Avenue	Sangamon	6	1000	\$89.51	80%	Compass	P-85806	264	B-48267	727
State, IDOT - ST CHARLES (RES DM) (TS# 129B)	38 West 027 Route 38	Kane	1	1000	\$73.16	80%	Compass	P-85806	30	B-48267	175
State, IDOT - ST. CHARLES (TS# 129)	38 West 027 Route 38	Kane	1	6000	\$71.99	80%	Compass	P-85806	31	B-48267	176
State, IDOT - STOCKTON (TS# 242)	600 NORTH SIMMONS STREET	Jo Daviess	2	2500	\$86.72	80%	Compass	P-85806	83	B-48267	340
State, IDOT - SULLIVAN (TS# 710)	1155 STATE HWY 32	Moultrie	7	1100	\$102.07	80%	Compass	P-85806	294	B-48267	775
State, IDOT - TAYLORVILLE (TS# 625)	908 N. CHENEY	Christian	6	900	\$92.69	80%	Compass	P-85806	245	B-48267	683
State, IDOT - TOWANDA (TS# 517)	203 OLD ROUTE 66	McLean	5	2400	\$84.97	80%	Compass	P-85806	225	B-48267	655
State, IDOT - TROY (TS# 833)	7586 U.S. HIGHWAY 40	Madison	8	2500	\$74.43	80%	Compass	P-85806	311	B-48267	807
State, IDOT - TUSCOLA (TS# 524)	1200 EAST US HWY 36	Douglas	5	1600	\$94.49	80%	Compass	P-85806	215	B-48267	641
State, IDOT - VANDALIA (TS# 712)	910 IMCO Drive	Fayette	7	1200	\$84.52	80%	Compass	P-85806	284	B-48267	763
State, IDOT - VIENNA (TS# 923)	1395 U.S. 45 NORTH	Johnson	9	1900	\$100.66	80%	Compass	P-85806	342	B-48267	854
State, IDOT - WATSEKA (TS# 322)	111 Yount Avenue	Iroquois	3	2200	\$79.72	80%	Compass	P-85806	151	B-48267	490
State, IDOT - WEST CITY (TS# 914)	1101 Route 14 West	Franklin	9	2700	\$90.17	80%	Compass	P-85806	329	B-48267	835
State, IDOT - WOOD RIVER (TS# 832)	200 SOUTH BELLWOOD	Madison	8	2750	\$74.12	80%	Compass	P-85806	312	B-48267	808
State, IDOT - WOODSTOCK (TS# 117)	11916 Catalpa Lane	McHenry	1	6000	\$69.65	80%	Compass	P-85806	62	B-48267	241
State, IDOT - WYOMING (TS# 431)	720 SOUTH 7TH STREET	Stark	4	3200	\$86.35	80%	Compass	P-85806	183	B-48267	587
State, IDOT - YORKVILLE (TS# 352)	8175 ILLINOIS ROUTE 47	Kendall	3	1900	\$71.25	80%	Compass	P-85806	161	B-48267	513
State, IDOT - ZEIGLER (TS# 914Z)	700 East Linden Street	Franklin	9	400	\$95.02	80%	Compass	P-85806	330	B-48267	836
State, Illinois Secretary of State - Purchasing #3	319 N. Klein St.	Sangamon	6	100	\$102.36	100%	Compass	P-85806	265	B-48267	728
State, Tollway-M-04	I-94 @ Route 132 Milepost 8.3 Northbound	Lake	1	2900	\$65.49	80%	Compass	P-85806	43	B-48267	205
State, Tollway-M-05 (Hoffman Estates)	575 W. Central Rd., I-90 @ Roselle Rd.	Cook	1	5000	\$69.00	80%	Compass	P-85806	17	B-48267	111
State, Tollway-M-06	I-90 @ Route 20, Milepost 42.1 Westbound	Kane	1	4700	\$73.59	80%	Compass	P-85806	32	B-48267	177
State, Tollway-M-07	I-90 @ Business Route 20, Milepost 15.4 Westbound	Winnebago	2	4200	\$75.61	80%	Compass	P-85806	119	B-48267	426
State, Tollway-M-11	I-88 @ Annie Glidden Road, Milepost 91.6 Westbound	DeKalb	3	3400	\$79.11	80%	Compass	P-85806	141	B-48267	468
State, Tollway-Rt.251	I-88 @ Route 251, Milepost 76.4 Westbound	Ogle	2	1200	\$86.61	80%	Compass	P-85806	92	B-48267	371
Sterling, City of	1605 Avenue L	Whiteside	2	1200	\$89.63	80%	Compass	P-85806	115	B-48267	420
Stillman Valley, Village of	501 E. Hales Corner Rd.	Ogle	2	88	\$90.19	80%	Compass	P-85806	93	B-48267	319
Stockton, Village of	104 Cherry Street	Jo Daviess	2	300	\$88.80	80%	Compass	P-85806	84	B-48267	341
Sullivan, City of	750 S. Patterson Road	Moultrie	7	66	\$108.42	80%	Compass	P-85806	295	B-48267	776
Tazewell County Highway Dept.	21308 IL Route 9	Tazewell	4	1700	\$81.68	100%	Compass	P-85806	193	B-48267	603
Troy Township Highway Dept.	25358 W. Seil Road	Will	1	500	\$77.63	100%	Compass	P-85806	69	B-48267	284
Union County Hwy. Dept.	306 Mississippi St.	Union	9	110	\$96.53	100%	Compass	P-85806	358	B-48267	870
Urbana, City of	301 South Art Bartell Road	Champaign	5	1408	\$93.32	80%	Compass	P-85806	211	B-48267	635
Ursa Township Road Dist.	423 W. Maple Ave.	Adams	6	25	\$99.03	100%	Compass	P-85806	243	B-48267	677
Valley View School Dist. 365U-1	41 Forestwood Dr	Will	1	800	\$71.70	80%	Compass	P-85806	70	B-48267	285
Volo, Village of	26677 W. Commerce Dr.	Lake	1	300	\$73.79	80%	Compass	P-85806	44	B-48267	207
Wabash County Hwy. Dept.	11324 N. 1550 Blvd.	Wabash	7	44	\$91.46	80%	Compass	P-85806	298	B-48267	783
Walnut, Village of	402 Henpeck Rd.	Bureau	3	22	\$97.53	80%	Compass	P-85806	120	B-48267	439
Wamac, City of	361 E. 17th St.	Marion	8	24	\$98.54	80%	Compass	P-85806	315	B-48267	811
Warren, Village of	113 Cole St.	Jo Daviess	2	75	\$93.91	100%	Compass	P-85806	85	B-48267	343
Washington Township Road District	553 Spring Creek Rd.	Tazewell	4	600	\$83.10	100%	Compass	P-85806	194	B-48267	606
Washington, City of	107 Legion Road	Tazewell	4	1000	\$80.98	80%	Compass	P-85806	195	B-48267	607
Wauconda Community Unit School Dist. #118	230 Francis St.	Lake	1	88	\$75.09	80%	Compass	P-85806	45	B-48267	208
Waukegan, City of	1700 N. McAree Road	Lake	1	6000	\$65.49	100%	Compass	P-85806	46	B-48267	210
Wayne County Highway Dept.	1309 E Main	Wayne	7	88	\$92.55	100%	Compass	P-85806	300	B-48267	785
West Salem, Village of	Water Plant, 339 North West St	Edwards	7	22	\$101.44	100%	Compass	P-85806	280	B-48267	758
Westmont, Village of	155 E. Burlington Ave.	DuPage	1	400	\$67.82	80%	Compass	P-85806	20	B-48267	147
Williamson County Hwy. Dept.	1817 North Court St.	Williamson	9	440	\$92.10	80%	Compass	P-85806	366	B-48267	878
Winchester, City of	965 S. Main Street	Scott	6	22	\$95.75	80%	Compass	P-85806	270	B-48267	738
Winthrop Harbor, Village Of	940 W. Broadway Avenue	Lake	1	500	\$70.80	100%	Compass	P-85806	47	B-48267	211
Woodford County Hwy. Dept.	301 S. Main St.	Woodford	4	1496	\$80.99	80%	Compass	P-85806	201	B-48267	621
Worth Township Highway Dept.	524 Townhall Road	Woodford	4	396	\$80.29	80%	Compass	P-85806	202	B-48267	622
Yorkville, City of	610 Tower Lane	Kendall	3	1900	\$71.25	80%	Compass	P-85806	162	B-48267	514
Zion Benton Township High S. D. 126	2017 Horizon Court	Lake	1	127	\$66.85	100%	Compass	P-85806	48	B-48267	212
Zuma Township	3839 230th St. N.	Rock Island	2	80	\$96.97	80%	Compass	P-85806	107	B-48267	396
			7200	455645	\$86.23						



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Resolution Approving a Contract for the Purchase of One
Interceptor Vehicle for the Police Department

Department: Public Works & Engineering

Item Description:

BACKGROUND

On September 19, 2025, a 2023 Ford Police Interceptor (Squad #3197) assigned to the Police Department was involved in a traffic collision, resulting in the vehicle being declared a total loss. The incident was reported to the Village's insurance pool, the Intergovernmental Risk Management Agency (IRMA). Following review and evaluation, IRMA is seeking a total loss settlement amount of \$38,100 for the vehicle.

To replace this frontline police vehicle, staff is proposing purchasing one 2025 Ford Police Interceptor for \$48,012. While all capital vehicle purchases for FY2025 are complete, the Police Vehicle Replacement fund has funding available for this purchase due to deferments of other vehicles found to be in acceptable condition for frontline service.

Staff leveraged the State of Illinois joint purchasing contract pricing through Sutton Ford of Matteson, Illinois, which holds the Illinois State Purchasing Contract for Ford Police Interceptors. This contract provides competitively bid pricing to participating government agencies across the state. Staff routinely reviews available state contracts and cooperative purchasing options to ensure the Village obtains the most cost-effective pricing for vehicle acquisitions.

Funds are available for these purchases in Account No. 621-9003-550050 (VH9503).

RECOMMENDATION

It is recommended that the Village Board award the purchase of one 2025 Ford Police Interceptor to Sutton Ford of Matteson, Illinois, the authorized State Purchasing Contract vendor for Ford Police Interceptors, for a total amount of \$48,012, as outlined in the attached Resolution.

ATTACHMENTS:

1. 20251117_Fleet_PoliceInterceptor_Resolution_and_Attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF
A FORD POLICE INTERCEPTOR FROM SUTTON FORD, OF MATTESON, ILLINOIS

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is eligible to participate in the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES "*STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES*", a purchasing cooperative that permits local governments to purchase and lease commodities and services according to contracts negotiated by STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES, resulting in significant savings for the Village; and

WHEREAS, the PUBLIC WORKS AND ENGINEERING DEPARTMENT has identified the need to procure FORD POLICE INTERCEPTOR "*FORD POLICE INTERCEPTOR*"; and

WHEREAS, the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES sought bids for the award of the contract for the purchase of the FORD POLICE INTERCEPTOR ("*Purchase Contract*"); and

WHEREAS, the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES identified SUTTON FORD, of MATTESON, ILLINOIS "*SUTTON FORD*", as the low responsible bidder for the Purchase Contract; and

WHEREAS, the Village now desires to purchase the FORD POLICE INTERCEPTOR, in a total amount not to exceed \$48,012; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase the FORD POLICE INTERCEPTOR from SUTTON FORD, in a total amount not to exceed \$48,012, in accordance with the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES and the Purchase Contract;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE. The President and Board of Trustees hereby approve the purchase by the Village of the FORD POLICE INTERCEPTOR from SUTTON FORD, in a total amount not to exceed \$48,012, in accordance with the STATE OF ILLINOIS CENTRAL MANAGEMENT SERVICES and the Purchase Contract, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20__.

Village President

ATTEST:

Village Clerk



**COMMERCIAL
& FLEET**

SUTTON FORD INC.

21315 CENTRAL AVE.
MATTESON IL 60443

INVOICE

Tuesday, November 4, 2025
DATE

PURCHASER'S NAME

VILLAGE OF ARLINGTON HEIGHTS

STREET ADDRESS

CITY STATE ZIP BUS PHONE
ARLINGTON HEIGHTS IL

PLEASE ENTER MY ORDER FOR THE FOLLOWING

NEW USED SUV TRUCK CAR

YEAR	MAKE	MODEL	BODY TYPE	COLOR	TRIM	STOCK NO.
2025	FORD	EXPLORER	POLICE INTERCEPTOR	BLACK		K12725
VIN NO.	MILES		SALES REP	Scott Ourednik		
1FM5K8AB6SGC32901						
2025 FORD EXPLORER POLICE INTERCEPTOR			\$47,539.00	TRADE-IN INFORMATION		
AWD 3.3L V6 DIRECT INJECTION				MAKE OF USED VEHICLE		
UNITY DRIVER SPOT LAMP, GLOBAL UNLOCK				YEAR		
HIDDEN DOOR-LOCK PLUNGER W/ REAR DOOR				MODEL		
INOPERABLE, BADGE DELETE, GROUND STRAPS				VEHICLE IDENT. NO.		
DELIVERY			\$300.00	MILEAGE		
STATE CONTRACT 22-416CMS-BOSS4-B-41049				TRADE VALUE		
SUBTOTAL			\$47,839.00	FLEET SALES INFORMATION		
ELECTRONIC FILING FEE			\$0.00	ORDERING FIN	QI500	
DOCUMENTATION FEE			\$0.00	END USER FIN	QI500	
ILLINIOS SALES TAX 7.25%			\$0.00	SALES TYPE	3	
COUNTY TAX- COOK 1.00%			\$0.00	GPC DISCOUNT		
CITY OF CHICAGO TAX 1.25%			\$0.00	GPC REF #		
COOK COUNTY WHEEL TAX			\$0.00	56A/CPA DISCOUNT		
LICENSE, TRANSFER, TITLE M OR MP PLATES			\$173.00	56M DISCOUNT		
EXTENDED SERVICE CONTRACT			\$0.00	RETAIL REBATE #		
TOTAL PRICE			\$48,012.00			
CASH DOWN PAYMENT			\$0.00			
REBATE			\$0.00			
TOTAL DOWN PAYMENT			\$0.00			
UNPAID CASH BALANCE DUE ON DELIVERY			\$48,012.00			

Purchaser agrees that this Order includes all of terms and conditions on both the face and reverse side hereof, that this Order cancels and supersedes any price agreement and as of the date hereof comprises the complete and exclusive statement of the terms of the agreement relating to the subject matters covered hereby **THIS ORDER IS NOT A BINDING CONTRACT. DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL APPROVAL OF THE TERMS HEREOF IS GIVEN BY A BANK OR FINANCE COMPANY WILLING TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PARTIES HERETO BASED ON SUCH TERMS. ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALERS; AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED." TO THE NEGOTIATED CASH SALE PRICE OF EACH VEHICLE. THERE WILL BE ADDED THE SUM OF \$303.60 FOR DEALER COSTS AND OVERHEAD FOR ITEM RELATING TO PREPARING, HANDLING AND PROCESSING DOCUMENTS FOR THE MOTOR VEHICLE AND THE CLOSING OF THE TRANSACTION. THE ONLY OTHER ADDITIONAL CHARGES PERMITTED ARE DEALER-ADDED OPTIONS. WARRANTY AND SERVICE CONTRACTS, INSURANCE AND THE ACTUAL COST OF LICENSE AND TITLE REGISTRATION AND TAXES.**

ACCEPTED BY:

PURCHASER'S SIGNATURE

DATE 11/4/2025

ACCEPTED BY:

Scott Ourednik

DEALER OR HIS AUTHORIZED REPRESENTATIVE

DATE 11/4/2025



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Ordinance Amending Chapter 18 of the Municipal Code of the Village of Arlington Heights regarding Mobility Vehicles and Devices

Department: Police

Item Description:

On Monday, September 15th, 2025, the Village Board adopted an ordinance amending Chapter 18 of the Municipal Code of the Village of Arlington Heights regarding Mobility Vehicles and Devices, commonly referred to as e-bikes or e-scooters. During the discussion, Village staff indicated the ordinance provided a basic framework for the rules and regulations for these devices, but further review and research was necessary. Staff liaisons consulted with numerous Village Boards and Commissions, including the Board of Health, Youth Commission, Senior Citizens Commission and Bicycle and Pedestrian Advisory Commission. The board and commissions reviewed the new ordinance, providing recommendations and areas for consideration regarding the topic. Recommendations were presented to the Village Board at the October 15th, 2025 Committee of the Whole meeting. Following the presentation, the Village Board directed staff to draft an updated ordinance based on the recommendations presented, while amending age restrictions to the age of 18 years, or 16 years with a valid learners permit or driver's license, to operate a Standard Motorized Mobility Vehicle or Devices as defined by the ordinance.

Recommendation

It is recommended the Village Board adopt the proposed ordinance amending Chapter 18 of the Municipal Code of the Village of Arlington Heights regarding Mobility Vehicles and Devices.

ATTACHMENTS:

1. AH Ordinance Amending Code Re Mobility Devices

AN ORDINANCE AMENDING CHAPTER 18
OF THE MUNICIPAL CODE OF THE VILLAGE OF ARLINGTON HEIGHTS
REGARDING MOBILITY VEHICLES AND DEVICES

WHEREAS, the Village of Arlington Heights is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, on August 9, 2024, Governor Pritzker signed into law Public Act 103-0899, which regulates certain types of low-speed electric scooters, but not high-speed electric scooters; and

WHEREAS, Public Act 103-0899 grants authority to municipalities to adopt additional regulations on low-speed electric scooters and does not preempt home rule municipalities from adopting regulations on high-speed electric scooters; and

WHEREAS, although the regulations of Public Act 103-0899 address the safe operation of low-speed electric scooter use, Public Act 103-0899 contains multiple regulatory gaps, and the operation of electric scooters continues to pose safety risks to riders, pedestrians, and drivers of other vehicles; and

WHEREAS, on September 15, 2025, the Village President and Board of Trustees approved Ordinance No. 2025-43, amending Chapter 18 of the Municipal Code of Arlington Heights, Illinois, 1995, as amended (“*Village Code*”), to implement additional regulations on electric scooters, mobility devices, and vehicles to supplement the regulations set forth in Public Act 103-0899; and

WHEREAS, the Village President and Board of Trustees desire to further amend Chapter 18 of the Village Code to regulate and promote the safe operation of electric scooters, mobility devices, and vehicles within the Village; and

WHEREAS, the President and Board of Trustees have determined that it will serve and be in the best interests of the Village and its residents to amend Chapter 18 of the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. MOBILITY DEVICES. Section 18-313, titled “Mobility Devices” of Article III, titled “Miscellaneous Traffic Regulations,” of Chapter 18, titled “Traffic,” of the Village Code is hereby amended to read as follows:

“Section 18-313 Mobility Devices.

- a. Definitions. Whenever in this Article the following words or phrases are used, they will, for purposes of this Article, have the meanings respectively ascribed to them in this Section, except when the context otherwise clearly indicates:

Additions are bold and double underlined; deletions are struck through.

1. *Motorized Mobility Vehicle or Device.* An electric or gas driven wheeled scooter, cycle, or other vehicle utilized for personal transportation, operated by a rider in either a sitting or standing position, and propelled without physical pedaling, for which the State of Illinois does not issue a title document, license plates, or registration documents. **Motorized Mobility Vehicle or Device includes the following classifications:**
 - i. **Low-Speed Mobility Device: A Motorized Mobility Vehicle or Device being operated at, or capable of, speeds up to 10 miles per hour.**
 - ii. **Standard Mobility Device: A Motorized Mobility Vehicle or Device being operated at, or capable of, speeds between 10 and 28 miles per hour.**
 - iii. **Out-of-Class Electric Vehicle: A Motorized Mobility Vehicle or Device being operated at, or capable of, speeds greater than 28 miles per hour, including devices commonly referred to as e-motos or modified e-bicycles.**
- ~~2. *Low Speed Electric Bicycles:* A bicycle not required to be issued title documents, license plates, or registration by the State of Illinois which is equipped with fully operable pedals and an electric motor of less than 750 watts that can be used to propel the bicycle or assists the operator in propelling the bicycle when the operator is pedaling, and ceases to assist when the bicycle reaches a speed of 28 miles per hour, and meets the requirements of Class I, II, or III electric bicycles as provided below:~~
 - ~~i. *Class I:* A low speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 20 miles per hour.~~
 - ~~ii. *Class II:* A low speed electric bicycle equipped with a motor that may be used exclusively to propel the bicycle and that is not capable of providing assistance when the bicycle reaches a speed of 20 miles per hour.~~
 - ~~iii. *Class III:* A low speed electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and that ceases to provide assistance when the bicycle reaches a speed of 28 miles per hour.~~
- ~~3. **2.** *Medical Mobility Device.* Any electric or self-propelled vehicle designed for and used by any person with a disability or temporary medical necessity.~~
- ~~4. **3.** *Non-Motorized Bicycles:* Every human-powered device with two or more wheels not less than 12 inches in diameter, operable pedals, and designated seats for the transportation of one or more persons.~~

Additions are bold and double underlined; deletions are struck through.

5. ~~Out of Class Electric Vehicle: A Motorized Mobility Vehicle or Device which is not required to be issued title documents, license plates, or registration by the State of Illinois, which is not a medical mobility device, which is not a toy mobility device, and which (i) is equipped with an electric motor of more than 750 watts that can be used to propel the vehicle or device, (ii) may exceed a speed of 28 miles per hour, or (iii) otherwise does not meet the criteria established for Class I, II, or III Low Speed Electric Bicycles.~~
6. 4. *Reckless Operation.* Operation of a **Motorized Mobility Vehicle or Device** ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Device, with a conscious disregard for the safety of others and/or the operator, which poses a substantial and unjustifiable risk to the safety of the operator or others. Reckless operation does not have to result in injury.
7. 5. *Toy Mobility Device.* Any self-propelled vehicle designed to not exceed a speed of 10 miles per hour, and intended for use by children under the age of eight years for imaginative play, but excluding devices for personal transportation, roller skates, in-line skates, skateboards, sleds, or coasters.

b. Compliance with Laws.

1. It is unlawful to recklessly operate a Motorized Mobility Vehicle or **Toy Mobility Device** ~~Device, Low Speed Electric Bicycle, or Out of Class Electric Vehicle.~~
2. It is unlawful for any person under the age of **18 years, or** 16 years **with a valid learner's permit or driver's license,** to operate a **Standard Motorized Mobility Vehicle or Device** ~~Class III Low Speed Electric Bicycle or Out of Class Electric Vehicle~~ on any public street, sidewalk, parking lot, bike path, or any other public property within the corporate limits of the Village. **Persons under 16 years of age may operate a Low-Speed Mobility Device.**
3. Every person operating a Motorized Mobility Vehicle **or Device,** ~~Low-Speed Electric Bicycle, or Out of Class Electric Vehicle~~ on a public street must comply with all regulations set for in Article XV (of Chapter 11) of the Illinois Vehicle Code (625 ILCS 5/11-1501 through 11-1518) as may be amended, and with all additional regulations and restrictions provided in this Section.

c. Location Restrictions.

1. No person may operate a Motorized Mobility Vehicle or Device, ~~Low-Speed Electric Bicycle, Out of Class Low Speed Electric Bicycle~~ or Toy Mobility Device on any public sidewalk in the B-5 Zoning District, within any right-of-way closed to vehicles and bicycles during a special event sponsored or approved by the Village, in any Village-owned parking lot, or in any Village-owned parking garage.

Additions are bold and double underlined; deletions are struck through.

2. **Low-Speed Mobility Devices may be operated on public roadways, sidewalks, and other areas where Non-Motorized Bicycles are permitted.**
3. **Standard Mobility Devices may only be operated on public roadways and are prohibited on sidewalks. No person may operate a Standard Mobility Device on a sidewalk.**
4. **Out-of-Class Electric Vehicles may not be operated on public roadways and are prohibited on sidewalks. No person may operate an Out-of-Class Electric Vehicle on a sidewalk.**

d. Required Equipment.

1. Lamps and Reflectors. Every Motorized Mobility Vehicle or Device, ~~Low-Speed Electric Bicycle, and Out-of-Class Electric Vehicle~~ must be equipped with a lamp on the front that emits a white light visible from a distance of at least 500 feet to the front, and with a red reflector on the rear that is visible from all distances from 50 feet to 600 hundred feet to the rear. A lamp emitting a red light visible from a distance of 500 feet to the rear may be used as an alternative to the red reflector. Every person operating a **Motorized Mobility Vehicle or Device** ~~Low-Speed Electric Bicycle or Out-of-Class Electric Vehicle~~ after sunset must have lamps turned on and visible, to the extent required by this Section 18-313.d.1, while operating the **Motorized Mobility Vehicle or Device** ~~Low-Speed Electric Bicycle or Out-of-Class Electric Vehicle~~.
2. Brakes. Every Motorized Mobility Vehicle or Device, ~~Low-Speed Electric Bicycle, Out-of-Class Electric Vehicle,~~ Medical Mobility Device, and Toy Mobility Device must be equipped with a brake to sufficiently stop in case of an emergency.
3. An individual may not operate a Motorized Mobility Vehicle or Device, ~~Low-Speed Electric Bicycle, Out-of-Class Electric Vehicle,~~ Medical Mobility Device, or Toy Mobility Device, while carrying a package, bundle, or other article that prevents the operator from keeping both hands upon the handle bars or steering device, or in a manner that prevents the operator from safely operating the vehicle or device.
4. Every person operating a Motorized Mobility Vehicle or Device, ~~Low-Speed Electric Bicycle or Out-of-Class Electric Vehicle~~ on any public street, sidewalk, parking lot, bike path, or any other public property within the corporate limits of the Village must wear a helmet at all times.

e. Adult Responsibility. No adult may permit a minor under the age of 16 to violate any provision of this Section.

f. Exemptions. This Section 18-313 does not apply to any police vehicle, fire vehicle, municipal vehicle, park district vehicle, or vehicle owned by another unit of State

Additions are bold and double underlined; deletions are struck through.

or local government, operated by a governmental employee in the course of his or her duties.

- g. Penalties.
1. Any person who violates any of the provisions of this sections will be subject to fines not less than:
 - i. \$75.00 for the first offense;
 - ii. \$150.00 for the second offense; and
 - iii. \$250.00 for the third offense, or for reckless operation.
 2. When a minor under the age of 16 violates this Section, and an adult violates Section 18-313.e in connection with the minor's violation, both the minor and adult may be fined.
- h. Impoundment. In addition to the minimum fines provided in Section 18-313.g of this Code, upon a violation of this Section by any person for the third instance, or when a person recklessly operates a vehicle or device in violation of this Section, the Police Department may impound the **Motorized Mobility Vehicle or Device** ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Device. The owner of an impounded vehicle or device must pay an administrative fee of \$250.00 to secure the release of the vehicle or device, unless the owner provides evidence, to the satisfaction of the Police Chief, that the vehicle or device was not operated in violation of this Section. If a violation of this Article is not found, the administrative fee shall be returned to the person who posted the bond. Any vehicle or device not claimed by the owner within 90 days will be considered unclaimed property and subject to disposition pursuant to Section 4-109 of this Code.

SECTION 3. BICYCLE RIDING REGULATIONS. Section 18-504, titled "Riding Regulations" of Article V, titled "Bicycles," of Chapter 18, titled "Traffic," of the Village Code is hereby amended to read as follows:

"Section 18-504 Riding Regulations.

- a. When two or more persons in a group are operating bicycles, **Motorized Mobility Vehicles or Devices** ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Devices (as those terms are defined in Section 18-313 of this Code), they shall not ride abreast but in single file.
- b. The owner, **or** operator of any bicycle, **Motorized Mobility Vehicles or Device,** ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Device emerging from any alley, driveway or garage must stop immediately prior to driving onto or across a sidewalk or onto a sidewalk line projected across an alley, and shall exercise extreme care in those cases.
- c. It is unlawful for any person under the influence of liquor or drugs to operate a Motorized Mobility Vehicle or Device, Non-Motorized Bicycle, ~~Low Speed~~

Additions are bold and double underlined; deletions are struck through.

~~Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Device in the Village.

- d. Motorized Mobility Vehicles or Devices, Non-Motorized Bicycles, ~~Low Speed Electric Bicycles, Out of Class Electric Vehicle,~~ and Toy Mobility Devices parked in a business district must be parked in zones officially designated for that purpose. Bicycles, Motorized Mobility Vehicles or Devices, ~~Low Speed Electric Bicycles, Out of Class Electric Vehicles,~~ and Toy Mobility Devices must not, at any time, in any place, be indiscriminately parked by anyone along buildings, in such a manner as to interfere with pedestrians or along roadways or sidewalks where they interfere with traffic, or with persons getting into or out of automobiles. No person may move, or in any manner interfere with any bicycle which is properly parked, nor shall any person interfere, or in any manner hinder any person from properly parking a bicycle, except that the members of the Police Department or Fire Department may move, or, in proper cases, prevent the parking of a Motorized Mobility Vehicle or Device, Non-Motorized Bicycle, ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Device when, in their judgment, such action is necessary in order to properly safeguard persons or property.
- e. All Non-Motorized Bicycles, **Motorized Mobility Vehicles or Devices,** ~~Low Speed Electric Bicycles, Out of Class Electric Vehicle,~~ or Toy Mobility Devices operated on roadways must be kept to the right and must be operated as nearly as practicable at the right hand edge of the roadway.
- f. No Motorized Mobility Vehicle or Device, Non-Motorized Bicycle, ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Device may be operated faster than is reasonable and proper, or as otherwise provided by this Code, and each Motorized Mobility Vehicle or Device, Non-Motorized Bicycle, ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ and Toy Mobility Device must be operated with reasonable regard for the safety of the rider or other persons and property.
- g. It is unlawful for any person operating a Non-Motorized Bicycle, **Motorized Mobility Vehicle or Device,** ~~Low Speed Electric Bicycle, Out of Class Electric Vehicle,~~ or Toy Mobility Device in the Village to guide it in any manner except through the use of both hands upon the handlebars thereof. It shall be unlawful to engage in any kind of trick or unsafe riding.
- h. Turns in traffic shall be in accordance with the provisions relating to turns in traffic in this Chapter.
- i. All **operators of** Non-Motorized Bicycles, **Motorized Mobility Vehicles or Devices,** ~~Low Speed Electric Bicycles, Out of Class Electric Vehicles,~~ and Toy Mobility Devices must obey all applicable traffic regulations.
- j. **It is unlawful to operate a Motorized Mobility Vehicle or Device or Toy Mobility Device with more than the number of persons the Device was designed and intended to convey.**

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force

Additions are bold and double underlined; deletions are struck through.

and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. PUBLICATION. The Village Clerk is hereby directed to publish this Ordinance in pamphlet form pursuant to the Statutes of the State of Illinois

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 2025.

Village President

ATTEST:

Village Clerk

Additions are bold and double underlined; ~~deletions are struck through.~~



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Resolution Approving an Agreement with Community Nutrition Network and Senior Services Association dba Meals on Wheels for Northern Illinois to Provide Services to Senior Citizens

Department: Health & Human Services

Item Description:

Meals on Wheels Program Transition Summary

On September 29, 2025, Meals on Wheels Northeastern Illinois announced its decision to discontinue both the Home Delivered Meal and Congregate Dining Programs at the Arlington Heights Senior Center. In response, AgeOptions - the designated Area Agency on Aging for suburban Cook County - coordinated with an alternate funded provider to ensure the uninterrupted continuation of meal services at the site.

Effective October 14, 2025, Meals on Wheels Northern Illinois became the new service provider for the Arlington Heights Senior Center, as well as for clients residing in Wheeling and Maine Townships. The transition has been seamless, maintaining the same caterer and volunteer base to ensure continuity of service for both congregate dining participants and home-delivered meal recipients.

A forthcoming resolution and license agreement will formalize the partnership between Meals on Wheels Northern Illinois, the Village of Arlington Heights, and the Arlington Heights Senior Center, establishing a solid foundation for continued collaboration and high-quality meal service delivery.

ATTACHMENTS:

1. AH LICENSE AGREEMENT WITH MEALS ON WHEELSNI FOR SENIOR CENTER (003)

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING AN AGREEMENT
WITH COMMUNITY NUTRITION NETWORK AND SENIOR SERVICES ASSOCIATION
DBA MEALS ON WHEELS FOR NORTHERN ILLINOIS
TO PROVIDE SERVICES TO SENIOR CITIZENS

WHEREAS, the Village desires to provide low- and no-cost meal preparation and delivery services to senior citizens of the Village aged 60 or older ("*Program*"); and

WHEREAS, the Village and Community Nutrition Network and Senior Services Association DBA Meals on Wheels for Northern Illinois ("*Agency*") desire to enter into an agreement for the operation by the Agency of the Program at the Village's Senior Center ("*Agreement*"); and

WHEREAS, the Village President and Board of Trustees have determined that approving the Agreement will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the Agreement in substantially the form attached to this Resolution as Exhibit A.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by the Agency; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 2025

Village President

ATTEST:

Village Clerk

AGREEMENT

THIS AGREEMENT entered into by and between the Village of Arlington Heights, a municipal corporation of the County of Cook, State of Illinois ("*Village*") and Community Nutrition Network and Senior Services Association DBA Meals on Wheels for Northern Illinois ("*Agency*"), a not-for-profit organization recognized by the State of Illinois.

WITNESSETH

WHEREAS, the Agency provides low- and no- cost meal preparation and delivery services to senior citizens of the Village aged 60 or older ("*Program*"); and

WHEREAS, the Village is the owner of a building located at 1801 West Central Road in the Village of Arlington Heights, Cook County, Illinois ("*Senior Center*"); and

WHEREAS, the Agency desires to use space in the Senior Center for preparation and administration of the Program; and

NOW, THEREFORE, it is expressly agreed that the parties acknowledge the sufficiency of the consideration and it is further agreed by and between the parties as follows:

SECTION ONE: All matters set forth in the preamble of this Agreement are expressly made a part of this Agreement.

SECTION TWO: The Village, in consideration for this Agreement, hereby agrees as follows:

A. To provide approximately 1,300 square feet in the Senior Center to house the Agency's congregate meals and home-delivered meals Program, which space will include partial office space, partial dry pantry space, and Agency use of the kitchen facilities, café dining space, and parking lot, and, within the approximately 1,300 square feet of the Senior Center, to provide heating, electricity, and water service.

B. To provide routine and usual structural maintenance and repair of the building including roofing, HVAC repairs and maintenance, fire extinguisher checks and replacements, and all other building codes for health and safety factors and limited daily routine custodial services to the Senior Center facility and grounds including snow and ice removal on walkways and parking lots and ensuring the walkway and stair surfaces are slip-retardant.

C. To assist the Agency in administering the Program by engaging the Village's Senior Center Volunteer Program to help recruit and enroll volunteers, maintain time records for volunteers and coordinate the recognition of volunteers.

D. To coordinate the Agency's use of space within the Senior Center for the Program and its participants.

E. To provide the Agency with a list of Village-designated holidays on which the Senior Center will be closed. The Village will provide such information on an annual basis prior to January 1 of each year.

SECTION THREE: The Agency, in consideration for this Agreement, hereby agrees as follows:

A. To cooperate with the Village in the use of the Senior Center.

B. To operate the Program and provide related services to senior citizens aged 60 and older within the Village.

C. To keep operating hours substantially consistent with the operating hours of the Village administrative facilities, subject to closure on the following holidays: New Year's Day, Martin Luther King, Jr. Day, President's Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Indigenous People's Day, Veteran's Day, Thanksgiving Day, day after Thanksgiving, Christmas Eve, Christmas Day, and New Year's Eve. Additional days of closure may be agreed upon by the parties, in their discretion.

D. To provide any furniture and equipment, with the exception of telephones, necessary for the operation of the Agency and its Program. The Agency will ensure that the area of the Senior Center which it occupies is secure at the end of each day.

E. To cooperate with the Village when engaging the support of the Senior Center Volunteer Program by filling out any necessary forms, surveys, etc. required by the Village or any affiliated agency providing funding for the Senior Center Volunteer Program.

F. To attend meetings as scheduled by Village staff to ensure continued cooperation and smooth operation of the Senior Center and any Program operated at the Senior Center.

G. To pay to the Village, for custodial services, an annual fee of \$4.00 per square foot for the space assigned to the Agency, with payment to be made in installments on a quarterly basis.

H. To provide, on a timely basis, a list of services provided by the Agency in conjunction with the Program, including associated publicity materials for each service, to the Senior Center Manager, prior to general public release, for information and for inclusion in the Senior Center newsletter.

I. To obtain the written approval of the Village Manager prior to making any substantive changes to the physical space within the Senior Center utilized by the Agency.

J. To operate the Agency on a free or user-fee basis where the charge to participants is based only on the direct cost of the Program to the Agency. The Agency understands that the Senior Center is a tax-exempt property because all of the users of space in the Senior Center are not-for-profit agencies.

K. To operate the Program and provide services under the supervision of trained staff and volunteers as needed.

L. To comply with all applicable food service sanitation requirements and provide cleaning and sanitation of kitchen and common areas used by the Program during Program operations.

M. To apply to all governmental and quasi-governmental authorities having jurisdiction thereof for any required licenses or permits. The Village must assist Agency in obtaining health, sanitation and fire inspections.

N. To furnish one copy of a Certificate of Insurance issued by an insurance carrier having at least an "A" rating as defined in Best's Key Rating Guide for coverages required, with the Village of Arlington Heights named as an additional insured for all coverage other than Workers' Compensation and Employer's Liability Coverage. This Certificate of Insurance will reflect the actual amount of insurance in force. It should not reflect only the minimum insurance requirements required by this Agreement.

The Village requires a certified copy of the insurance policies held by the Agency. The policies will provide, in the event the insurance should be changed or canceled, such change or cancellation will not be effective until 30 days after the Village has received written notice from the insurance company(ies). Such notice will be mailed to the Village in care of the Arlington Heights Finance Director, 33 S. Arlington Heights Road, Arlington Heights, Illinois, 60005.

Types and amount of insurance protection required:

1. Workers' Compensation and Workers' Occupational Disease. Workers' Compensation limits of coverage will be as required by law in the State of Illinois. This will include coverage for all persons whom the Agency may employ directly or through Subcontractors in carrying out the work under this contract.

2. Employer's Liability will be \$1,000,000.

3. Commercial General Liability for Bodily Injury and Property Damage (occurrence form) including General Coverage, Broad Form Property Damage. Contractual Liability assumed in the Agreement and Personal Injury Liability will be no less than \$1,000,000.

4. Comprehensive Automobile Liability for bodily injury and property damage arising out of owned, non- owned and hired vehicles. A combined single limit of \$1,000,000 per occurrence is required.

The Agency will retain the responsibility for loss or damage of Agency- owned or rented property or property of Agency employees or volunteers of whatever kind or nature.

O. In the event of accidents of any kind that involve the general public or private or public property, the Agency will immediately notify the Senior Center Manager and will provide

a full accounting of all details of the accident. The Agency will furnish the Village with copies of all reports of accidents at the same time that the reports are forwarded to any other interested parties.

P. The Agency will indemnify and save harmless the Village, and its officers, agents and employees from any and all liability, losses or damages, including attorneys' fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, in any way resulting from or arising out of the operations of the Agency under this Agreement, including operations of subcontractors; and the Agency will, at its own expense, appear, defend, and pay all charges of attorneys and all costs and other expenses arising therefrom, or incurred in connection therewith; and, if any judgments will be rendered against the Village arising out of the operations of the Agency under this Agreement, the Agency will, at its own expense, satisfy and discharge same. This indemnification does not apply to liability caused by the Village's own negligence or wrongful acts or omissions. In the event of any conflict between the language of the Insurance policies and the above paragraph, the above paragraph will govern.

Q. To advise all Agency staff as to the existence of this Agreement, outlining common areas of interest, such as hours of operation, security, volunteer coordination and the newsletter as well as any other areas deemed appropriate by the Agency supervisor.

R. To operate the program in compliance with the rules and regulations of the Arlington Heights Senior Center as established by the Village and with all other applicable local, state, and federal laws and regulations. This includes standards required by Title III-C of the Older Americans Act, the Illinois Department on Aging, and the Area Agency on Aging.

SECTION FOUR: This Agreement will become effective October 14, 2025, and will remain in effect for three years ("*Initial Term*"). After the Initial Term, this Agreement will renew automatically for an additional two-year term on an indefinite basis unless terminated by either party. Any party wishing to terminate this Agreement prior to the termination date must notify the other party in writing 30 days prior to the desired effective date of the termination.

In addition to any and all other rights or remedies provided in this Agreement or which Agency may have at law, in equity, or otherwise, in the event that the respective Area Agency on Aging terminates or delays funding provided to Agency, then subject to the provisions herein, Agency will have the right to terminate this Agreement upon written notice to the Senior Center, and the Agency will immediately quit and surrender the Licensed Area in accordance with the terms hereof.

SECTION FIVE: All notices that are required hereunder, or which either the Village or Concessionaire may desire to serve upon the other party, must be in writing, and will be deemed served when delivered personally, or when deposited in the United States certified mail, postage prepaid, return receipt required, addressed as follows:

If to the Village:

Village Manager
Village of Arlington Heights
33 S. Arlington Heights Road
Attention: Village Manager

With a copy to the Village Clerk; and

If to the Agency:

Chief Executive Officer
Meals on Wheels for Northern Illinois
7222 Cermak Road, Ste 302
North Riverside, IL 60546

SECTION SIX: This Agreement is binding upon and inures to the benefit of any successor entity which may assume and perform the duties of either party.

SECTION SEVEN: This Agreement sets forth the entire understanding of the parties and may only be amended or modified by a written instrument signed by the parties except as otherwise provided herein.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers this _____ day of October 2025.

VILLAGE OF ARLINGTON HEIGHTS,
an Illinois home rule municipal corporation


By: _____

Randall R. Recklaus, Village Manager

ATTEST:

Village Clerk

**COMMUNITY NUTRITION
NETWORK AND SENIOR SERVICES
ASSOCIATION DBA MEALS ON
WHEELS FOR NORTHERN ILLINOIS**

By: 

Andrea Proulx Buinicki

Chief Executive Officer

ATTEST:

By: _____

Its: _____



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
11/17/2025

Item: Discussion of Village Policy Regarding Federal Civil
Immigration Enforcement

Department: Integrated Services

Item Description:

At the November 3rd Village Board meeting, the Village Board directed Staff to research possible options for local action regarding Federal Civil Immigration Enforcement activities within our community. While local law enforcement personnel, including the AHPD are governed by the Illinois TRUST Act and Illinois Way Forward Act on this issue, non-sworn Village personnel have no such guidance. Since that meeting, Village Attorney Passman has since provided the Village Board with confidential legal advice on possible local regulations of federal law enforcement.

On November 6th, Village Manager did issue Interim Guidelines for Non-Law Enforcement Village Personnel that provides direction to Village Staff on what they are authorized to do or not do in the event of interactions with the US Customs Enforcement Agency (ICE), or the US Border Protection Agency (CBP). A copy of the interim regulations is attached and has been posted on social media and the Village's website. It should be noted that CBP has announced that they will be ending Operation Midway Blitz soon, but may return in a few months.

There are limitations on what local governments can do to limit or regulate federal law enforcement. However, given the intensity and nature of recent federal activity, Staff believes it is warranted to provide specific direction to Village employees on consistent expectations for Village responses to various scenarios to ensure that community resources are applied appropriately, lawfully, and in a manner consistent with the Village Board's will on these matters. Staff continues to believe the content of interim guidelines currently in effect appropriately provides direction to the village personnel, without creating questions of legality. The interim guidelines were created with the input of the Village Attorney.

There are various options that could be exercised from a legislative perspective.

An ordinance could be passed that lays out the Board's view on this matter.

However, ordinances are typically used to adopt formal regulations intended to be enforced, to amend the Village Code, or to convey authority to engage in a particular act. In this case, the ability of the Village to impose enforceable rules on a federal agency is limited. In addition, the authority to create a policy for employees has already been conveyed in the Village Code to the Village Manager.

A resolution outlining the Village Board's views on the issue could be issued. Resolutions are used to convey the Village's intent, but generally do not have the weight of law in most cases.

The last option is for the Village Board to make a motion to direct Staff to make permanent the Interim Guidelines that were put into effect last week. This option provides a clear statement of the intent of the Board and directs Staff to operate in a specific manner, consistent with the will of the Village Board. Staff believes that this action is the one most appropriate for this current circumstance. This motion would immediately confirm Village Board's support of the policy without the need to draft an additional legislative document.

Staff Recommendation:

Approval of a motion to direct staff to make the Interim policy regarding Federal Civil Immigration Enforcement permanent.

ATTACHMENTS:

1. Interim Guidelines for Village Employees Regarding Federal Civil Immigration Enforcement



VILLAGE OF ARLINGTON HEIGHTS

INC. 1887

Interim Guidelines for Non-Law Enforcement Personnel Regarding Federal Civil Immigration Enforcement

November 6, 2025

While the TRUST Act and Way Forward Act do not apply to non-law enforcement personnel, management would like to provide some interim guidelines for Staff to clarify our expectations of employees as it relates to Federal immigration enforcement that are consistent with the principles of the two acts as they relate to law enforcement. Management believes maintaining a consistent approach with sworn and non-sworn personnel alike allows for consistency, pending further direction from the Village Board. **Therefore, at this time, the following interim policy shall be in effect:**

- Federal immigration enforcement officers from ICE, CBP, or any other federal agency cannot be prevented from operating in any space that is open to the public at large. This includes streets, sidewalks, parking lots to which the general public has access, and the public portions of Village facilities (such as lobbies, etc.). They have the authority and ability to operate in such spaces.
- Village employees should not grant access to Federal immigration enforcement officers to private areas of our Village buildings unless they present a warrant. These areas include any part of Village buildings that are not accessible to the general public without being invited in by a Village employee. These include private offices, corridors, and parking lots that are intended for Village Staff and vehicles **only** (i.e. parking lots at Fire Stations, behind the Police Station, behind the gate at Public Works, etc.). It can be argued that allowing Federal immigration enforcement officers access to these areas is in violation of the TRUST Act.
- Village employees should not provide information to any Federal immigration enforcement officer that would not be offered to a member of the general public. If a federal officer actively investigating a civil immigration violation asks about information on residents or a residence or an employee, they should be directed to file a FOIA request. This includes the presence or non-presence of a particular person who is within the non-public areas of Village Hall. Again, Village employees should not share such information with a Federal immigration enforcement officer, if they do not have a warrant. If they present a warrant, you should contact your department director to review it and so that the information can be appropriately shared.

- If Federal immigration enforcement officers are found to be using a non-public parking lot or other non-public portion of Village property, the ranking employee in that building should approach the federal officers and inform them that they are not allowed to operate in that area as it is for Village personnel and/or vehicles only. If they refuse to leave, the ranking official should call 911 and request an Arlington Heights Police Officer respond to document the unauthorized use of the property. At this time, local law enforcement has no authority to remove or cite a Federal officer, but they can document it for future potential actions. If federal officers are on Village property, actively engaged in the arrest of a person, do not approach, as it may be perceived as impeding a federal officer – call 911.
- While Village employees should not actively assist Federal immigration enforcement officers, they also should **not** interfere with their investigations. Interfering with a Federal investigation may carry criminal penalties, under 18 U.S.C. § 111.
- Village employees may engage in their normal job duties near and involving an ICE or CBP incident. This includes responding to medical or other emergencies that occur during or as the result of Federal immigration enforcement incident. Therefore, if an ICE officer or detainee is injured or undergoing a medical emergency, normal protocols apply. Similarly, Public Works and other employees may go about their normal responsibilities in the vicinity of such incidents, as safety permits.