



AGENDA
ARTS COMMISSION
Commissions Room, 2nd Floor
Arlington Heights Village Hall, 33 S. Arlington Heights Rd.
Arlington Heights IL 60005
December 3, 2025
6:30 PM

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. APPROVAL OF MINUTES
 - A. October 15, 2025
- IV. REPORTS
- V. OLD BUSINESS
 - A. Cultural Arts Award
 - B. Downtown Public Art Plan
 - C. Sidewalk Chalk Art
 - D. Artwork at Metropolis
- VI. NEW BUSINESS
- VII. OTHER BUSINESS
- VIII. PUBLIC COMMENT

Anyone wishing to speak on a subject not on the Agenda may speak at this time. Please limit your comments to three minutes.

- IX. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.

DRAFT
MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
ARTS COMMISSION MEETING
HELD IN THE BUECHNER ROOM
OF THE VILLAGE HALL
OCTOBER 15, 2025 AT 6:30 P.M.

Arts Chair Seitz-Pagano called the meeting to order at 6:30 p.m.

Members Present: Mary Seitz-Pagano, Arts Chair
Kristen Walter
Erika Cutlip
Brian Wolf
Leena Joshi
Gretchen Grassl
Sara Altieri

Members Absent: Carla McAleer
Kate Schwarz

Also Present: Derek Mach, Staff Liaison

Arts Chair Seitz-Pagano led the Commission in the Pledge of Allegiance.

APPROVAL OF MINUTES

COMMISSIONER WOLF MADE A MOTION, SECONDED BY COMMISSIONER JOSHI, TO APPROVE THE MINUTES FROM THE AUGUST 6, 2025 ARTS COMMISSION MEETING. ALL WERE IN FAVOR. THE MOTION CARRIED.

DOWNTOWN PUBLIC ART PLAN

Staff Liaison Derek Mach recommended that the Commission begin to review and develop a draft mural ordinance. For the Downtown Art Plan, Staff Liaison Derek Mach recommended that thought be given to the following:

- Guidelines be developed for how the art will be evaluated
- Thought given as to how will the art program be implemented
- Community involvement and how to engage the community should be considered (public should be part of review process)
 - Survey
 - Rank locations
 - Gather basic data
 - Type of art (mural or sculpture etc.)
- Thought should be given to funding options

Commissioner Walter suggested for 'public input' that the Commission and staff narrow down the options prior to seeking input. Commissioner Altieri explained that the artist is often responsible for the public art component/community outreach as part of the proposal. Arts Chair Seitz-Pagano suggested utilizing the website and social media.

The Commission discussed potential funding options. Commissioner Altieri inquired if thought has been given to a 'percent for art' ordinance for new commercial development. Staff Liaison Derek Mach commented that a 'percent for art' ordinance is something that could possibly be explored. Staff Liaison Derek Mach explained that other funding options will need to be researched.

The Commission discussed expanding the page in the draft plan that includes 'potential locations'. Arts Chair Seitz-Pagano commented that the Commission will continue to work on the plan and explore options for a draft mural ordinance. Commissioner Walter suggested having a statement in the plan regarding copyright. Commissioner Joshi inquired about the timeline. The Commission discussed the order of items. Commissioner Walter commented that the order of items should be as follows:

- Finalize draft of art plan
- Share plan for input and revise accordingly
- Develop a draft budget
- Obtain various approvals
- Release the call for artists
- Pursue funding

Commissioner Altieri explained that she has a list of communities with mural ordinances which she will forward to staff. Commissioner Walter suggested a subcommittee for creating guidelines for evaluating art. Commissioner Altieri and Wolf volunteered for the subcommittee. Staff Liaison Derek Mach commented that one of the 2026 Strategic Priorities includes supporting and enhancing the Village's efforts related to arts, entertainment, and community identity which relates to the public art plan.

CULTURAL ARTS AWARD

Staff Liaison Derek Mach commented that the Commission received seven submittals for the Cultural Arts Award. Commissioner Joshi and Cutlip volunteered for the subcommittee. The subcommittee is going to review the nominations and share a recommendation at the next Arts Commission meeting.

NEW BUSINESS

Arts Chair Seitz-Pagano asked if there is any new business? Commissioner Walter suggested that 'sidewalk chalk art' be placed on the next agenda and the Commission agreed. The Commission discussed meeting on Wednesday, December 3, 2025 at 6:30 pm.

PUBLIC COMMENTS

Arts Chair Seitz-Pagano asked if there are any public comments?

ADJOURNMENT

COMMISSIONER WALTER MADE A MOTION, SECONDED BY COMMISSIONER CUTLIP TO ADJOURN THE MEETING AT 7:35 P.M. ALL WERE IN FAVOR. THE MOTION CARRIED.