AGENDA
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
January 20, 2026
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

IV. APPROVAL OF MINUTES

A. 12/15/25 Meeting Minutes

B. 11/17/25 Closed Session Minutes

V. APPROVAL OF ACCOUNTS PAYABLE

A. 12/30/25 Warrant Register

B. 1/15/26 Warrant Register

VI. RECOGNITIONS AND COMMUNICATIONS

A. Swearing in of Newly Promoted Fire Department Personnel

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

Anyone wishing to speak on a subject not on the Agenda should fill out a card, located in the back of the room, and hand it to the Village Clerk. Please limit your comments to three minutes.

IX. CONSENT AGENDA

This Agenda consists of proposals and recommendations that, in the opinion of the Village Manager, will be acceptable to all members of the Board of Trustees. The purpose of this Agenda is to save time by taking only one roll call vote instead of separate votes on each item. Consideration of this Consent Agenda will be governed by the following rules and procedures prior to roll call vote:

1. Any Trustee who wishes to vote "no" or "pass" on any Consent Agenda items should so indicate.

2. Upon the request of any one Trustee, any item will be removed from the Consent Agenda and considered separately after adoption of the Consent Agenda.

3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.

4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

A. Bond Waiver — St Edna Church

B. Bond Waiver — Patton Elementary School PTA

C. Resolution Approving the Purchase of One Braun Ambulance for the Fire Department and Budget Amendment Ordinance

D. Bond Waiver — Arlington Heights Fire Department

E. Resolution Approving a Contract for the Furnishing of Aggregate Material, Trucking, and Disposal of Debris

F. Resolution Approving a Contract for Station #13 Water Tank Rehab Project

G. Resolution Approving a Contract for the Furnishing and Delivery of Sodium Formate

H. Resolution Approving a Contract for Roadway Maintenance Materials

I. Resolution Approving the Purchase of Commercial Meters

J. Resolution - Agreement – Arlington Heights Firefighters Association, Local 3105, I.A.F.F.

K. Ordinance Approving an Amendment to Sign Variation Ord. 22-057, for 155 E. Algonquin Rd. - Arlington Med

L. Motion to Adopt the Affordable Housing Trust Fund Guidelines

X. NEW BUSINESS

A. Arbor House - 25 E. Algonquin Rd. - Sign Variation - DC#25-088

XI. CLOSED SESSION

5 ILCS 120/2(c)(11): litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent and 5 ILCS 120/2(c)(21): discussion of minutes lawfully closed, whether for the purpose of approval of the minutes or the semi-annual review of the minutes.

XII. ADJOURNMENT

Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health &

Human Services Department, at 33 S. Arlington Heights Road, Arlington Heights, IL 60005, healthmail@vah.com or 847/368-5760.

MINUTES
President and Board of Trustees
Village of Arlington Heights
Board Room

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
December 15, 2025
7:30 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

President Tinaglia and the following Trustees responded to roll: James Bertucci, Wendy Dunnington, Colin Gilbert, Robin LaBedz, Bill Manganaro, Tom Schwingbeck, Greg Zyck.
Trustee Carina Santa Maria arrived at 7:39PM.
Also present were: Randy Recklaus, Diana Mikula, Emily Rodman, Rob Horne, Chief Nicholas Pecora, Deputy Chief Greg Czernecki, Hart Passman, and Maggie Mattio.

IV. APPROVAL OF MINUTES

A. 12/1/25 Meeting Minutes

Trustee Schwingbeck moved to Approve. Trustee Dunnington Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: Trustee Robin LaBedz

V. APPROVAL OF ACCOUNTS PAYABLE

A. 12/15/25 Warrant Register

Trustee Bertucci moved to Approve the Warrant Register dated December 15, 2025, in the amount of $5,853,138.44. Trustee Zyck Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None
Abstain: None

VI. RECOGNITIONS AND COMMUNICATIONS

VII. PUBLIC HEARINGS

VIII. CITIZENS TO BE HEARD

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Resident Kendall Shaffer mentioned that homeless people have been setting up tents on the vacant land owned by Full Circle Communities off of Arlington Heights Road. She asked the Village to address the situation.

IX. CONSENT AGENDA

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3. Citizens in the audience may request that the Board remove any item from this Consent Agenda for separate consideration after adoption of the Consent Agenda.

4. One roll call vote will be taken and will cover all remaining Consent Agenda items.

Trustee LaBedz moved to Approve Items B, C, and F of the Consent Agenda. Trustee Santa Maria Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

A. Resolution Approving a Purchase Agreement with Axon Enterprise Inc.

Trustee Zyck requested the removal of this item from the Consent Agenda for further discussion, transparency, and clarification. He mentioned the current contract with Axon was set to expire in December 2026 and asked if the timing to resign a $3.1million contract over five years was appropriate. He also inquired about alternative vendors and funding options. Mr. Recklaus explained that Axon was competitively vetted in 2021 when it outperformed other vendors. Since then, they have purchased other entities and have become an industry leader. It provides a fully integrated system covering body-worn cameras, dash cams, TASER, data storage requirements, FOIA, and Fusus. Therefore, moving to multiple systems could increase cost, complexity, and training burdens. Chief Pecora added that Axon was also the only digital evidence platform accepted by the Cook

County State's Attorney's Office. As it relates to funding, a significant portion of the $3.1million cost would be offset by grants, including a $150,000-per-year Illinois Attorney General grant through 2027 and staff was submitting an application for a $600,000 grant from the Illinois Law Enforcement Training Standards Board to help recover the money related to the unfunded body-camera mandate. Pricing is based on per-user and per-device licensing, storage needs, and system usage. The contract before the Board was consistent with what neighboring communities pay. However, the Village has opted for a 5-year contract with pricing below the state contract rate and inclusive of cost-review benchmarks to ensure fiscal responsibility.

Trustee Schwingbeck moved to Approve. Trustee LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

R2025-152
A2025-101

B. Resolution Approving Adjustment to Village Manager Compensation

R2025-153

Resident Viola Kaeseberg questioned the metrics and performance measures used to justify the Village Manager's salary increase and bonus, noting repeated raises of 5–7% since 2020 despite inflation often being under 4%. She expressed concern over the increase as residents are asked to accept a 2.5% property tax increase. She also questioned the annual vehicle allowance and longevity bonus and found the increase to be unfair and irresponsible.

C. Resolution Awarding a Contract for the Somerset Court Basin Improvements - Construction

R2025-154
A2025-102

D. Resolution Waiving the Formal Bidding Requirement and Approving an Agreement with Flock Group, Inc. for the Purchase of a Fixed License Plate Recognition Camera System

Trustee Dunnington requested the removal of this item from the Consent Agenda for further discussion. She mentioned there have been concerns raised about the use of Flock cameras or license plate readers and information sharing practices. Nearby communities such as Evanston and Oak Park, as well as cities in Texas, New York, Oregon, and Florida have chosen not to use Flock. Prior to entering into an agreement with Flock, she asked for clarity on how resident data will be protected, how information will be shared, and questioned if using Flock is truly in the best interest of the Village. She suggested a few amendments to the proposed contract that could strengthen protection, such as adding Flock's transparency portal to the Village's website, adding a case number to each search to cross-reference with an investigation and for audit purposes, a monthly audit report conducted by the Arlington Heights Police Department, and imposing penalties to those who misuse the program.

Discussion ensued, and it was decided to defer the matter to a future Committee-of-the-Whole meeting for a more detailed discussion.

E. Resolution Awarding a Contract for the 2026-2028 Lead Service Replacement Project

Trustee Manganaro requested the removal of this item from the Consent Agenda to highlight that Miller Pipeline, LLC was a local company that hasn't done business with the Village in the past. They were highly recommended and have experience with these types of projects. He highlighted that they were the lowest bidder and as a result of the work done by Public Works, residents will be saving about $1,400 per residential service line replacements.

Trustee Manganaro moved to Approve. Trustee Schwingbeck Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

R2025-155
A2025-103

F. Resolution Authorizing the Purchase of An Aerial Lift Truck for Public Works and Engineering

R2025-156

X. NEW BUSINESS

Trustee Bertucci moved to move Item F up to the top of the New Business list. Trustee Zyck Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

A. 155 E. Algonquin Rd - Arlington Med - Sign Variation - DC#25-073

Petitioner Brian Carley, requested an amendment to allow the existing temporary banners to remain and to exceed the size typically permitted by code. Under Ordinance 22-057, the banners were approved for two years and were required to be removed in October 2024. When staff contacted the petitioner about removal, they indicated that the signage provided benefit while they worked on leasing the building. Staff has since worked with the petitioner to advance this request.

The site, while addressed on Algonquin Road, has little visibility from surrounding streets, making I-90 the primary exposure. The banners are visible from over 500 feet away and, although large in square footage, are proportional to the building and viewing distance. The Design Commission unanimously supported an 18-month extension and indicated support for a 24-month extension if revised. The petitioner updated their request accordingly, extending the removal date to December 15, 2027.

Trustee Dunnington moved to Direct Staff and the Village Attorney to prepare final documents to amend the previously approved sign variation Ordinance 22-057, all as set forth in the agenda materials for tonight's Board Meeting, with the revised time extension

from 18-months to 24-months and removal date of December 15, 2027. Trustee Santa Maria Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

B. 600 W. University Dr. - Tasty Breads - PC#25-018
Amendment to PUD Ord. 01-057, Amendment to LUV Ord. 25-048, Variations

Thomas Budzik, Architect on behalf of Tasty Breads, was previously before the Board for a land-use variation to allow a food production facility in the M-1 District. The variation was approved at the October 6th Village Board Meeting under Ordinance 25-48. Mr. Budzik was before the Board to request an amendment to the land use variation to expand the Bakery, Products, Production & Wholesale within the M-1 District and an amendment to the PUD to allow a 13,000 square-foot addition to the east side of the building. He mentioned there were no changes to the operations, no baking would occur on site, and that the addition was solely to provide a freezer for storage purposes. The addition would require a variation to permit a side yard setback of 27.14-feet where 50-feet is required. Lastly, Mr. Budzik requested a variation to reduce the required parking from 134 spaces to 82 spaces. At full operation, the facility would have 75 employees per shift. After a public hearing, the Plan Commission unanimously approved the necessary amendments and variations with various conditions.

C. Ordinance Approving an Amendment to PUD Ord. 01-057 and an Amendment to LUV Ord. 25-048, and Variations for 600 W. University Dr. - Tasty Breads

Trustee Schwingbeck moved to adopt an Ordinance approving an Amendment to PUD Ord. 01-057 and an Amendment to LUV Ord. 25-048, and Variations for 600 W. University Dr. - Tasty Breads, as set forth in the agenda materials for tonight's Board Meeting. Trustee Manganaro Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

2025-62

D. 125 S. Wilke Rd. - Linden Aura Massage - PC#25-021
Land Use Variation to allow Massage Establishment in B-1 District

Attorney Kateryna on behalf of Petitioner, Julia Babinska, was before the Board seeking a land use variation to allow a massage establishment in the B-1 District. Ms. Babinska, a licensed massage therapist, proposed the opening of Linden Aura Massage at 125 S. Wilke Road. After review by the Plan Commission, they unanimously approved Ms. Babinska's request for a land use variation subject to the conditions set forth by the Commission.

E. Ordinance Approving a Land Use Variation for 125 S. Wilke Rd. - Linden Aura Massage

Trustee LaBedz moved to grant the zoning relief listed in "An Ordinance a Land Use Variation for the Property at 125 S. Wilke Road" for PC#25-021 Linden Aura Massage, and subject to the recommended conditions all as set forth in the agenda materials for

tonight's Board Meeting. Trustee Dunnington Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

2025-63

F. Appointment of Sue Thomson to the Performing Arts Metropolis Board of Directors as President, term ending September 16, 2027

Trustee Bertucci moved to Concur in the Mayor's Appointment of Sue Thomson to the Performing Arts Metropolis Board of Directors as President, with a term ending September 16, 2027. Trustee Schwingbeck Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

XI. CLOSED SESSION

5 ILCS 120/2(c)(11): litigation, when an action against, affecting or on behalf of the Village has been filed and is pending before a court or administrative tribunal, or when the Board finds that an action is probable or imminent

Trustee LaBedz moved to enter into closed session at 9:16PM. Trustee Bertucci Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

XII. ADJOURNMENT

Trustee Manganaro moved to Adjourn at 10:48PM. Trustee LaBedz Seconded the Motion.
The Motion: Passed
Ayes: Trustee Bertucci, Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck
Nays: None
Abstain: None

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VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER FOR CHECK DATE: 12/30/2025

Fund	Fund Description	Total Transaction Amount
101	GENERAL FUND	$567,083.28
215	CDBG FUND	$202.50
227	FOREIGN FIRE INS TAX FUND	$9,998.15
231	CRIMINAL INVESTIGATION FD	$9,166.67
235	MUNICIPAL PARKG OPR FUND	$45,573.32
267	SOUTH ARL HTS RD TIF	$17,347.60
301	DEBT SERVICE FUND	$318.00
401	CAPITAL PROJECTS FUND	$111,846.46
505	WATER AND SEWER FUND	$174,412.86
506	LEAD SERVICE LINE REPL FUND	$30,003.74
515	ARTS ENTERT & EVENTS FUND	$11,098.00
605	HEALTH INSURANCE FUND	$399,280.52
615	WORKERS COMPENSATION INS	$3,000.00
621	FLEET OPERATIONS FUND	$82,524.39
625	TECHNOLOGY FUND	$35,738.44
715	GUARANTY DEPOSITS FUND	$5,500.00
721	ESCROW DEPOSITS FUND	$11,564.79
	TOTAL ALL FUNDS	**$1,514,658.72**

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0000	**NON DEPARTMENTAL**				
					$4,639.68
	101-0000-140050-	YOGA FOR FIRST RESPONDERS	TRAVEL & TRAINING	$1,575.00	
	101-0000-140050-	HOTELS.COM	TRAVEL & TRAINING	$3,064.68	
					$433.11
315090	721-0000-231011-	ARLINGTON HTS MEMORIAL LIBRARY	CASH IN LIEU OF LAND DEDICATION	$433.11	
					$5,392.04
315092	721-0000-231011-	ARLINGTON HTS PARK DISTRICT	CASH IN LIEU OF LAND DEDICATION	$5,392.04	
					$1,000.00
315108	721-0000-231008-	BUILDERS PAVING LLC	WATER METER DEPOSIT REFUND	$1,000.00	
					$2,380.84
315127	721-0000-231011-	COMMUNITY CONSOLIDATED SD 59	CASH IN LIEU OF LAND DEDICATION	$2,380.84	
					$4,170.00
315148	101-0000-140050-	ERNEST R BLOMQUIST PC	LEGAL SERVICES	$4,170.00	
					$5,000.00
315165	101-0000-140050-	IL MUNICIPAL LEAGUE	DUES	$5,000.00	
					$64,224.94
315200	101-0000-140050-	NORTHWEST CENTRAL DISPATCH SYS	MEMBER ASSESSMENT	$64,224.94	
					$400.00
315206	715-0000-220930-	Century Bay Builders Inc.	BOND REFUND-REC-015394-2025	$200.00	
315206	715-0000-220930-	Century Bay Builders Inc.	BOND REFUND-REC-015394-2025	$200.00	
					$1,200.00
315207	715-0000-220930-	Construction Design Services	BOND REFUND-REC-015397-2025	$200.00	
315207	715-0000-220930-	Construction Design Services	BOND REFUND-REC-015397-2025	$500.00	
315207	715-0000-220930-	Construction Design Services	BOND REFUND-REC-015397-2025	$500.00	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315208	715-0000-220930-	DUBOIS PAVING CO	BOND REFUND-REC-015386-2025	$200.00	**$200.00**
315209	715-0000-220930-	DUBOIS PAVING CO	BOND REFUND-REC-015387-2025	$200.00	**$200.00**
315210	715-0000-220930-	DUBOIS PAVING CO	BOND REFUND-REC-015388-2025	$200.00	**$200.00**
315211	715-0000-220930-	DUBOIS PAVING CO	BOND REFUND-REC-015390-2025	$200.00	**$200.00**
315212	715-0000-220930-	DUBOIS PAVING CO	BOND REFUND-REC-015391-2025	$200.00	**$200.00**
315213	715-0000-220930-	G-Cat Construction	BOND REFUND-REC-015392-2025	$200.00	**$400.00**
315213	715-0000-220930-	G-Cat Construction	BOND REFUND-REC-015392-2025	$200.00	
315214	715-0000-220930-	J&J Pavement Repairs, Inc.	BOND REFUND-REC-015396-2025	$200.00	**$200.00**
315215	715-0000-220930-	Karen Swanson	BOND REFUND-REC-015393-2025	$200.00	**$200.00**
315216	715-0000-220930-	Lake In The Hills Construction Co., Inc.	BOND REFUND-REC-015385-2025	$200.00	**$200.00**
315217	715-0000-220930-	OHI, LLC	BOND REFUND-REC-015383-2025	$200.00	**$1,700.00**
315217	715-0000-220930-	OHI, LLC	BOND REFUND-REC-015383-2025	$500.00	
315217	715-0000-220930-	OHI, LLC	BOND REFUND-REC-015383-2025	$500.00	
315217	715-0000-220930-	OHI, LLC	BOND REFUND-REC-015383-2025	$500.00	
315218	715-0000-220930-	Steven Lill	BOND REFUND-REC-015384-2025	$200.00	**$200.00**

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315220	101-0000-421990-	RICH HAGELE	PERMIT REFUND	$1,894.70	**$1,894.70**
315221	505-0000-452420-	COMAS, ARMANDO	WATER REFUND	$118.82	**$118.82**
315222	505-0000-452420-	WALAS, MARK & CHRISTINE	WATER REFUND	$572.91	**$572.91**
315235	721-0000-231008-	RANIERI'S LANDSCAPING SERVICE	WATER METER DEPOSIT REFUND	$1,000.00	**$1,000.00**
315260	101-0000-140200-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	$618.75	**$618.75**
315263	721-0000-231003-	T.Y. LIN INTERNATIONAL GREAT LAKES INC.	PROFESSIONAL SERVICES	$185.00	**$185.00**
315268	721-0000-231011-	TOWNSHIP HIGH SCHOOL DIST #214	CASH IN LIEU OF LAND DEDICATION	$1,173.80	**$1,173.80**
902743	605-0000-471230-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 11/16-11/30	($59,827.52)	**($59,827.52)**
902745	101-0000-210910-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	$3,683.39	**$3,683.39**
902746	101-0000-210820-	SONTIQ	ID PROTECTION	$574.95	**$574.95**
			DEPARTMENT 0000 TOTAL:	$42,735.41	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0101	**BOARD OF TRUSTEES ADMIN**				
315113	101-0101-521650-	CAPTION FIRST INC	PROFESSIONAL SERVICES	$477.00	**$477.00**
315279	101-0101-522700-	VERIZON WIRELESS	ACCT 88534852600001	$39.39	**$39.39**
			DEPARTMENT 0101 TOTAL:	$516.39	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0201	**INTEGRATED SERVICES ADMIN**				
					$3,782.27
	101-0201-521650-	COURSERA	OFFICE SUPPLIES	$9.99	
	101-0201-522030-	JIMMY JOHNS	MEETING SUPPLIES	$190.22	
	101-0201-522030-	JIMMY JOHNS	MEETING SUPPLIES	$100.97	
	101-0201-522030-	JIMMY JOHNS	MEETING SUPPLIES	$194.27	
	101-0201-522030-	ILCMA	MEETING SUPPLIES	$35.00	
	101-0201-522030-	MARRIOTT	MEETING SUPPLIES	$21.01	
	101-0201-522030-	MARRIOTT	TRAVEL & TRAINING	$1,631.07	
	101-0201-522030-	CAFE ZOOT	MEETING SUPPLIES	$9.86	
	101-0201-522030-	TPA HOSPITALITY PARTNERS	MEETING SUPPLIES	$13.98	
	101-0201-522030-	MARRIOTT	TRAVEL & TRAINING	$959.25	
	101-0201-522030-	NORTHERN IL UNIVERSITY	TRAVEL & TRAINING	$376.00	
	101-0201-522030-	NORTHERN IL UNIVERSITY	TRAVEL & TRAINING	$75.00	
	101-0201-522030-	ILCMA	TRAVEL & TRAINING	$35.00	
	101-0201-522030-	FACIO	TRAVEL & TRAINING	$40.25	
	101-0201-522030-	AMERICAN TAXI DISPATCH	TRAVEL & TRAINING	$44.40	
	101-0201-522030-	PARADIES LAGARDERE	TRAVEL & TRAINING	$8.26	
	101-0201-522700-	APPLE STORE	ICLOUD STORAGE	$0.99	
	515-0201-540550-	META PLATFORMS INC	MISCELLANEOUS SUPPLIES	$36.75	
					$90.00
315094	515-0201-540550-	ARMANDS	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$90.00	
					$50.00
315104	515-0201-540550-	BIG ANGES EATERY INC	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$50.00	
					$32.10

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315112	101-0201-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$32.10	
					$95.00
315149	101-0201-522100-	FASTSIGNS	PRINTING SERVICES	$25.00	
315149	101-0201-522100-	FASTSIGNS	PRINTING SERVICES	$70.00	
315152	515-0201-540550-	GARIBALDIS ARLINGTON HEIGHTS	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$50.00	**$50.00**
315174	515-0201-540550-	JTS ARLINGTON PIZZA INC	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$30.00	**$30.00**
315176	515-0201-540550-	KILWINS	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$120.00	**$120.00**
315179	401-0201-520050-	MAC STRATEGIES GROUP INC	PROFESSIONAL SERVICES	$10,000.00	**$10,000.00**
					$73.13
315204	101-0201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	($8.01)	
315204	101-0201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$12.57	
315204	101-0201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$68.57	
315224	515-0201-540550-	PAREA GREEK KITCHEN	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$80.00	**$80.00**
315227	515-0201-540550-	PEGGY KINNANE'S LLC	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$70.00	**$70.00**
315246	515-0201-540550-	SCRATCHBOARD KITCHEN LLC	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$180.00	**$180.00**
315279	101-0201-522700-	VERIZON WIRELESS	ACCT 88534852600001	$128.82	**$128.82**

VILLAGE OF ARLINGTON HEIGHTS

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			DEPARTMENT 0201 TOTAL:	$14,781.32	

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Department 0301	**HUMAN RESOURCES ADMIN**				
					$482.48
	101-0301-520050-	CONSENSUS CLOUD SOLUTIONS	OFFICE EQUIPMENT	$49.99	
	101-0301-522010-	LINKEDIN CORPORATION	OFFICE EQUIPMENT	$169.99	
	605-0301-520500-	HARRIS & HARRIS, LTD	REIMBURSEMENT	$75.00	
	605-0301-520500-	FEDERAL AVIATION ADMINISTRATION	MISCELLANEOUS SUPPLIES	$187.50	
					$42.96
315083	101-0301-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$42.96	
					$28.20
315112	101-0301-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$28.20	
					$6,427.00
315201	605-0301-520500-	NORTHWEST COMMUNITY HOSPITAL	BIENNIAL PHYSICALS	$80.00	
315201	605-0301-520500-	NORTHWEST COMMUNITY HOSPITAL	BIENNIAL PHYSICALS	$387.00	
315201	605-0301-520500-	NORTHWEST COMMUNITY HOSPITAL	BIENNIAL PHYSICALS	$1,058.00	
315201	605-0301-520500-	NORTHWEST COMMUNITY HOSPITAL	BIENNIAL PHYSICALS	$4,902.00	
					$150.00
315229	101-0301-540700-	PETTY CASH	EVENT SERVICES	$75.00	
315229	605-0301-520500-	PETTY CASH	PROFESSIONAL SERVICES	$75.00	
					$3,000.00
315254	615-0301-520500-	SRSD CONSULTING LLC	PROFESSIONAL SERVICES	$3,000.00	
					$310,574.87
902743	605-0301-542750-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 11/16-11/30	$288,501.16	
902743	605-0301-542770-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 11/16-11/30	$22,073.71	
					$141,768.67
902744	605-0301-520550-	BLUE CROSS BLUE SHIELD OF	ADMIN FEES	$141,768.67	

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		ILLINOIS			
			DEPARTMENT 0301 TOTAL:	$462,474.18	

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Department 0501	**FINANCE ADMIN**				
					$200.00
	101-0501-522030-	IL GFOA	TRAVEL AND TRAINING	$20.00	
	101-0501-522030-	IL GFOA	TRAVEL AND TRAINING	$180.00	
					$431.96
315083	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$15.99	
315083	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$110.00	
315083	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$305.97	
					$474.99
315117	101-0501-530010-	CHICAGO TRIBUNE	SUBSCRIPTION	$474.99	
					$81.00
315135	101-0501-522010-	DAILY HERALD MEDIA GROUP	ADVERTISING	$81.00	
					$9,044.26
315145	101-0501-520231-	EMS MANAGEMENT & CONSULTANTS, INC	FINANCIAL SERVICES	$9,044.26	
					$61.46
315188	101-0501-522030-	MELISSA GALLAGHER	TRAVEL & TRAINING	$61.46	
					$7.98
315229	101-0501-522030-	PETTY CASH	TRAVEL	$7.98	
					$370.00
315231	101-0501-522050-	POSTMASTER ARLINGTON HEIGHTS	PERMIT FEE	$370.00	
					$886.64
315247	505-0501-522100-	SEBIS DIRECT INC	PRINTING SERVICES	$886.64	
					$39.39
315276	101-0501-522700-	VERIZON WIRELESS	ACCT 38508581800001	$39.39	
			DEPARTMENT 0501 TOTAL:	$11,597.68	

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Department 0601	**INFORMATION TECHNOLOGY ADMIN**				
					$5,638.88
	625-0601-520390-	CLOUDFLARE	OFFICE EQUIPMENT	$10.46	
	625-0601-521655-	PDQ CORP	OFFICE EQUIPMENT	$2,313.16	
	625-0601-521655-	KEEPERSECURITY, INC	OFFICE EQUIPMENT	$57.70	
	625-0601-521655-	WASABI TECHNOLOGIES, LLC	OFFICE EQUIPMENT	$41.57	
	625-0601-521655-	CLOUDFLARE	OFFICE EQUIPMENT	$25.00	
	625-0601-521655-	CLOUDFLARE	OFFICE EQUIPMENT	$25.00	
	625-0601-521655-	JOTFORM, INC	OFFICE EQUIPMENT	$64.50	
	625-0601-521655-	SIMPLEMDM	OFFICE EQUIPMENT	$153.00	
	625-0601-521655-	FRESHWORKS INC.	OFFICE EQUIPMENT	$1,440.00	
	625-0601-522030-	CBT NUGGETS LLC	OFFICE EQUIPMENT	$59.00	
	625-0601-522700-	VERIZON WIRELESS	DATA CHARGES FOR IT PHONES	$195.07	
	625-0601-522700-	RCN	MONTHLY INTERNET	$65.99	
	625-0601-522700-	RCN	MONTHLY INTERNET	$208.00	
	625-0601-522700-	AT&T	MONTHLY INTERNET	$203.70	
	625-0601-530050-	HOME DEPOT CREDIT SERVICES	OFFICE SUPPLIES	$23.47	
	625-0601-530050-	EBAY	OFFICE EQUIPMENT	$16.99	
	625-0601-530050-	HOME DEPOT CREDIT SERVICES	OFFICE EQUIPMENT	$27.90	
	625-0601-550100-	UBIQUITI INC	OFFICE EQUIPMENT	$469.00	
	625-0601-550100-	AMAZON COM CAPITAL SERVICES	OFFICE EQUIPMENT	$79.79	
	625-0601-550100-	AMAZON COM CAPITAL SERVICES	OFFICE EQUIPMENT	$159.58	
					$1,854.60
315083	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$363.00	
315083	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$1,491.60	
					$182.53

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315114	625-0601-550100-	CDS OFFICE TECHNOLOGIES	OFFICE EQUIPMENT	$182.53	
					$7,727.48
315115	625-0601-521655-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	$4,910.78	
315115	625-0601-550100-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	$875.58	
315115	625-0601-550100-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	$1,941.12	
315198	625-0601-550100-	NETWORK WIRELESS SOLUTIONS, LLC	OFFICE EQUIPMENT	$301.92	**$301.92**
902742	625-0601-520050-	MUNICIPAL GIS PARTNERS INC	DECEMBER 2025 GIS SERVICES	$20,033.03	**$20,033.03**
			DEPARTMENT 0601 TOTAL:	$35,738.44	

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Department 1008	**BOARDS & COMM FIRE & POL COMM**				
					$299.00
	101-1008-522010-	IL SHRM	ADVERTISING	$299.00	
			DEPARTMENT 1008 TOTAL:	$299.00	

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Department 1018	**BOARDS & COMM SPECIAL EVENTS**				
					$315.45
	101-1018-540550-	DONDI'S PIZZA	MEETING SUPPLIES	$150.60	
	515-1018-540550-	AMAZON COM CAPITAL SERVICES	TREE LIGHTING EVENT SUPPLIES	$164.85	
			DEPARTMENT 1018 TOTAL:	$315.45	

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Department 2005	**SPECIAL EVENTS METROPOLIS THTR**				
					$4,805.40
	515-2005-550550-	KATOM RESTAURANT SUPPLY, INC	METROPOLIS EQUIPMENT	$2,739.00	
	515-2005-550550-	SWEETWATER	METROPOLIS EQUIPMENT	$2,066.40	
					$5,421.00
315101	515-2005-550550-	ATOMATIC MECHANICAL SVCS, INC	SERVICE BUILDING MAINTENANCE METROPOLIS	$5,421.00	
			DEPARTMENT 2005 TOTAL:	$10,226.40	

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Department 3001	**POLICE DEPT ADMIN**				
					$3,421.36
	101-3001-521655-	CANVA US, INC.	OFFICE EQUIPMENT	$120.00	
	101-3001-522020-	FBINAA	MEMBERSHIP DUES	$145.00	
	101-3001-522030-	UDEMY, INC	TRAVEL & TRAINING	$13.99	
	101-3001-522030-	MARRIOTT	TRAVEL & TRAINING	$178.08	
	101-3001-522030-	HYATT HOTEL	TRAVEL & TRAINING	$705.00	
	101-3001-522030-	HYATT HOTEL	TRAVEL & TRAINING	$705.00	
	101-3001-522030-	HYATT HOTEL	TRAVEL & TRAINING	$705.00	
	101-3001-522030-	HILTON HOTEL	TRAVEL & TRAINING	$186.07	
	101-3001-522700-	COMCAST CABLE	CABLE FEES	$138.71	
	101-3001-530010-	CHICAGO TRIBUNE-SUB BILLING	SUBSCRIPTION	$14.00	
	101-3001-530050-	SAMS CLUB	POLICE SUPPLIES	$344.07	
	101-3001-533050-	SYLVIA'S FLOWERS INC	MISCELLANEOUS SUPPLIES	$60.00	
	101-3001-533050-	MORETTI'S	MEETING SUPPLIES	$106.44	
					$162.43
315079	101-3001-521650-	ACCURATE DOCUMENT DESTRUCTION	SHREDDING SERVICES	$162.43	
					$73.65
315082	101-3001-533250-	AIRGAS USA LLC	POLICE EQUIPMENT & SUPPLY	$73.65	
					$986.99
315083	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$18.25	
315083	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$84.97	
315083	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$214.29	
315083	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$11.11	
315083	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$160.35	

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315083	101-3001-533250-	AMAZON COM CAPITAL SERVICES	POLICE SUPPLIES	$436.59	
315083	101-3001-533300-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$45.56	
315083	101-3001-533300-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$15.87	
					$120.00
315097	101-3001-522700-	AT&T	PROFESSIONAL SERVICES	$120.00	
					$2,533.66
315099	101-3001-522700-	AT&T MOBILITY NATIONAL ACCOUNTS LLC	ACCT 287328367893	$2,533.66	
					$300.00
315105	101-3001-521650-	BIO ONE CHICAGO	PROFESSIONAL SERVICES	$300.00	
					$3,030.00
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$320.00	
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$320.00	
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$320.00	
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$345.00	
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$365.00	
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$440.00	
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$460.00	
315128	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$460.00	
					$1,595.00
315131	101-3001-521655-	CRITICAL REACH	OFFICE EQUIPMENT	$1,595.00	
					$170.00
315133	101-3001-522030-	CZERNECKI, GREGORZ J	TRAVEL AND TRAINING	$170.00	
					$2,785.75

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315134	101-3001-521652-	DACRA TECH LLC	PROFESSIONAL SERVICES	$2,785.75	
					$248.50
315141	101-3001-522030-	ED COMMERS	TRAVEL AND TRAINING	$248.50	
					$735.06
315142	101-3001-522030-	EDMONDSON, SEAN	TRAVEL AND TRAINING	$250.00	
315142	101-3001-522030-	EDMONDSON, SEAN	TRAVEL AND TRAINING	$485.06	
					$635.15
315154	101-3001-521650-	GOLF ROSE PET LODGE	PROFESSIONAL SERVICES	$635.15	
					$21,393.90
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-521651-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$46.50	

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315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$48.95	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$66.95	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$66.95	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$66.95	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$88.80	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$160.45	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$260.00	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$556.00	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$640.00	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$857.30	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$937.05	
315170	101-3001-530350-	JG UNIFORMS	CLOTHING & APPAREL	$1,678.00	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	

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315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
315170	101-3001-533250-	JG UNIFORMS	CLOTHING & APPAREL	$497.50	
					$1,000.00
315175	101-3001-521651-	KEAGHAN BOS	PROFESSIONAL SERVICES	$1,000.00	
					$38.72
315177	101-3001-522150-	KONICA MINOLTA BUSINESS USA	OFFICE MACHINES & ACCESS	$38.72	
					$361.58
315181	101-3001-522030-	MARK DEL BOCCIO	TRAVEL AND TRAINING	$361.58	
					$280.00
315183	101-3001-522030-	MATTHEW YATES	TRAVEL AND TRAINING	$280.00	
					$47.98
315184	101-3001-530050-	MATTS ACE HARDWARE	POLICE EQUIPMENT & SUPPLY	$47.98	
					$114.85
315187	101-3001-521650-	MCDONALD'S CORPORATION	MISCELLANEOUS SUPPLIES	$114.85	
					$49.65
315203	101-3001-533250-	O-SUN COMPANY	POLICE SUPPLY	$49.65	
					$1,361.22
315204	101-3001-522150-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$893.46	
315204	101-3001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$19.15	
315204	101-3001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$39.49	
315204	101-3001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$409.12	
					$257.45
315223	101-3001-522030-	PACYGA, RYAN	TRAVEL AND TRAINING	$257.45	
					$1,227.26
315226	101-3001-522030-	PECORA JR, NICHOLAS	TRAVEL AND TRAINING	$1,227.26	
					$143.06

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315230	101-3001-522020-	PETTY CASH/POLICE	TRAVEL & TRAINING	$80.00	
315230	101-3001-522030-	PETTY CASH/POLICE	TRAVEL & TRAINING	$49.06	
315230	101-3001-533050-	PETTY CASH/POLICE	CLOTHING & APPAREL	$14.00	
					$330.83
315236	101-3001-530350-	RAY O'HERRON	CLOTHING & APPAREL	$330.83	
					$475.00
315238	101-3001-522030-	RELIANT HIRING SOLUTIONS	TRAVEL & TRAINING	$475.00	
					$221.00
315257	101-3001-521650-	STEVE KLOPACK	REIMBURSEMENT	$221.00	
					$600.00
315259	101-3001-533250-	SUBURBAN ACCENTS INC	PROFESSIONAL SERVICES	$600.00	
					$150.00
315262	101-3001-522700-	T MOBILE USA INC	ACCT 2000590	$150.00	
					$1,239.96
315264	101-3001-522030-	TATMAN, CHRISTOPHER	TRAVEL AND TRAINING	$320.38	
315264	101-3001-522030-	TATMAN, CHRISTOPHER	TRAVEL AND TRAINING	$919.58	
					$187.63
315265	101-3001-522030-	TEGTMEYER, JEFFREY	TRAVEL AND TRAINING	$187.63	
					$262.09
315277	101-3001-522700-	VERIZON WIRELESS	CELLULAR FEES	$262.09	
			DEPARTMENT 3001 TOTAL:	$46,539.73	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 3003	**POLICE DEPT CRIMINAL INVEST**				
315080	231-3003-540010-	ACEK9	K9 SOFTWARE	$294.00	**$294.00**
315088	231-3003-540010-	ARLINGTON HEIGHTS ANIMAL HOSPITAL	K9 SERVICES	$57.99	**$57.99**
315110	231-3003-540010-	BUTCHER, RYAN	TRAVEL AND TRAINING	$164.25	**$164.25**
315136	231-3003-540010-	STEVEN DINOV	TRAVEL AND TRAINING	$206.00	**$206.00**
315161	231-3003-540010-	HEFFERNAN, JEFFREY	TRAVEL AND TRAINING	$28.00	**$28.00**
315225	231-3003-540010-	PARTNERS & PAWS VETERINARY SERVICES	K9 SERVICES	$195.42	**$493.42**
315225	231-3003-540010-	PARTNERS & PAWS VETERINARY SERVICES	K9 SERVICES	$298.00	
315228	231-3003-540010-	PET PROS	K9 SUPPLIES	$98.33	**$270.55**
315228	231-3003-540010-	PET PROS	K9 SUPPLIES	$172.22	
315230	231-3003-540010-	PETTY CASH/POLICE	K9 SUPPLIES	$21.99	**$21.99**
315233	231-3003-540010-	PSP STORES LLC	K9 SUPPLIES	$25.98	**$206.28**
315233	231-3003-540010-	PSP STORES LLC	K9 SUPPLIES	$51.44	
315233	231-3003-540010-	PSP STORES LLC	K9 SUPPLIES	$59.98	
315233	231-3003-540010-	PSP STORES LLC	K9 SUPPLIES	$68.88	
					$7,424.19

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315282	231-3003-540010-	VETERINARY SPECIALTY CENTER	K9 SERVICES	$298.00	
315282	231-3003-540010-	VETERINARY SPECIALTY CENTER	K9 SERVICES	$329.00	
315282	231-3003-540010-	VETERINARY SPECIALTY CENTER	K9 SERVICES	$2,311.51	
315282	231-3003-540010-	VETERINARY SPECIALTY CENTER	K9 SERVICES	$4,485.68	
			DEPARTMENT 3003 TOTAL:	$9,166.67	

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Department 3501	**FIRE ADMIN**				
					$6,209.47
	101-3501-521020-	HOME DEPOT CREDIT SERVICES	EQUIPMENT MAINTENANCE	$53.14	
	101-3501-521110-	WALMART	BUILDING MAINTENANCE SUPPLIES	$66.46	
	101-3501-521110-	STICKERCUTTING	FIRE SUPPLIES	$253.00	
	101-3501-521110-	LA-Z-BOY	FURNITURE REPLACEMENT	$2,199.97	
	101-3501-521655-	ZOOM VIDEO COMMUNICATIONS, INC	OFFICE EQUIPMENT	$658.90	
	101-3501-521655-	NATL FIRE PROTECTION ASSOC	OFFICE EQUIPMENT	$116.99	
	101-3501-521655-	ZOOM VIDEO COMMUNICATIONS, INC	OFFICE EQUIPMENT	$40.89	
	101-3501-522030-	MIGHTY MITES AWARDS	PROFESSIONAL SERVICES	$430.00	
	101-3501-522030-	SWEET T'S BAKERY	MEETING SUPPLIES	$96.25	
	101-3501-522030-	LOWES COMMERCIAL SERVICES	TRAINING SUPPLIES	$116.74	
	101-3501-522050-	UPS STORE #1051	SHIPPING FEES	$97.71	
	101-3501-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$507.40	
	101-3501-531850-	WITMER PUBLIC SAFETY GROUP	SMALL TOOLS	$116.89	
	101-3501-533500-	CARDIO PARTNERS INC	CPR PROGRAM SUPPLIES	$72.00	
	401-3501-550150-	HOME DEPOT CREDIT SERVICES	NEW TOWER EQUIPMENT	$219.00	
	401-3501-550150-	ULINE INC	NEW TOWER EQUIPMENT	$1,164.13	
					$3,035.72
315083	101-3501-521110-	AMAZON COM CAPITAL SERVICES	BUILDING MAINTENANCE SUPPLY	$40.73	
315083	101-3501-521110-	AMAZON COM CAPITAL SERVICES	BUILDING MAINTENANCE SUPPLY	$113.22	
315083	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$33.27	
315083	101-3501-530350-	AMAZON COM CAPITAL SERVICES	CLOTHING & APPAREL	$98.70	
315083	101-3501-533500-	AMAZON COM CAPITAL SERVICES	MEDICAL SUPPLIES	$2,393.85	
315083	401-3501-550150-	AMAZON COM CAPITAL SERVICES	NEW TOWER EQUIPMENT	$150.69	

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315083	401-3501-550150-	AMAZON COM CAPITAL SERVICES	NEW TOWER EQUIPMENT	$205.26	
					$718.62
315150	101-3501-521110-	FIRE SOAPS	FIRE SUPPLIES	$718.62	
					$1,513.92
315157	101-3501-531650-	GRAND FRAME INC	FIRE SUPPLIES	$1,513.92	
					$1,489.50
315168	101-3501-521655-	IMAGETREND, LLC	SOFTWARE LICENSES	$1,489.50	
					$77.96
315172	101-3501-532800-	JONES AND BARTLETT LEARNING LLC	BOOKS	$77.96	
					$1,826.37
315178	101-3501-522030-	LOWES COMMERCIAL SERVICES	TRAVEL AND TRAINING	$1,364.48	
315178	401-3501-550150-	LOWES COMMERCIAL SERVICES	NEW TOWER EQUIPMENT	$461.89	
					$1,589.95
315191	101-3501-521020-	MES SERVICE COMPANY, LLC	EQUIPMENT MAINTENANCE	$399.00	
315191	101-3501-531850-	MES SERVICE COMPANY, LLC	FIRE EQUIPMENT	$1,190.95	
					$427.32
315204	101-3501-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$427.32	
					$60.00
315241	101-3501-531650-	ROUTE 12 RENTAL CO INC	FIRE SUPPLIES	$60.00	
					$6,740.02
315258	101-3501-533500-	STRYKER SALES CORP	MEDICAL EQUIPMENT	$1,479.82	
315258	101-3501-533500-	STRYKER SALES CORP	MEDICAL EQUIPMENT	$3,461.12	
315258	101-3501-533500-	STRYKER SALES CORP	MEDICAL SUPPLIES	$1,799.08	
					$249.00
315260	101-3501-522100-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	$249.00	

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					$2,131.80
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$42.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$52.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$56.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$65.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$72.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$74.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$78.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$78.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$86.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$119.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$129.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$129.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$129.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$129.95	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$140.00	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$149.90	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$158.85	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$194.90	
315267	101-3501-530350-	TODAY'S UNIFORMS	CLOTHING & APPAREL	$236.85	
					$1,023.91
315274	101-3501-521160-	VERIZON WIRELESS	ACCT 44205897800001	$300.30	
315274	101-3501-522700-	VERIZON WIRELESS	ACCT 44205897800001	$723.61	
					$408.97
315284	401-3501-550150-	W.S. DARLEY & CO	CLOTHING & APPAREL	$114.27	
315284	401-3501-550150-	W.S. DARLEY & CO	NEW TOWER EQUIPMENT	$294.70	

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			DEPARTMENT 3501 TOTAL:	$27,502.53	

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Department 3701	**FOREIGN FIRE INSURANCE ADMIN**				
	227-3701-530350-	THE PROMO CORP	CLOTHING & APPAREL	$1,440.00	**$1,440.00**
315078	227-3701-550150-	ABT ELECTRONICS	APPLIANCES	$1,618.00	**$1,618.00**
315083	227-3701-550150-	AMAZON COM CAPITAL SERVICES	TOOLS	$184.99	**$184.99**
315162	227-3701-550150-	HENRICKSEN & COMPANY INC	OFFICE FURNITURE	$5,149.81	**$5,149.81**
315178	227-3701-550150-	LOWES COMMERCIAL SERVICES	TOOLS	$615.60	**$615.60**
315249	227-3701-522030-	SIGLER, MATTHEW	TUITION REIMBURSEMENT	$791.31	**$791.31**
315283	227-3701-550150-	VOLZ JOHN E	REIMBURSEMENT	$198.44	**$198.44**
			DEPARTMENT 3701 TOTAL:	$9,998.15	

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Department 4001	**PLANNING PLANNING**				
					$40.99
	101-4001-522030-	WESTWOOD TAVERN	MEETING SUPPLIES	$17.81	
	101-4001-540400-	EVENTBRITE-EB	MISCELLANEOUS SUPPLIES	$23.18	
					$24.12
315112	101-4001-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$24.12	
					$1,750.00
315116	101-4001-540410-	CHICAGO PUBLIC MEDIA, INC.	ADVERTISING	$1,750.00	
					$996.80
315135	101-4001-522010-	DAILY HERALD MEDIA GROUP	ADVERTISING	$143.10	
315135	101-4001-522010-	DAILY HERALD MEDIA GROUP	ADVERTISING	$407.70	
315135	101-4001-540410-	DAILY HERALD MEDIA GROUP	HOLIDAY ADVERTISING	$446.00	
					$1,700.00
315173	101-4001-540410-	JOURNAL & TOPICS NEWSPAPERS	HOLIDAY ADVERTISING	$1,700.00	
					$17,347.60
315239	267-4001-550250-	RJN GROUP INC	PROFESSIONAL SERVICES	$17,347.60	
					$100.00
315280	101-4001-522700-	VERIZON WIRELESS	ACCT 68728837600001	$100.00	
					$100.00
315281	101-4001-522700-	VERIZON WIRELESS	ACCT 68728837600001	$100.00	
			DEPARTMENT 4001 TOTAL:	$22,059.51	

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Department 4101	**COMMUNITY DEVL BLK GRNTADMIN**				
					$202.50
315135	215-4101-541020-	DAILY HERALD MEDIA GROUP	ADVERTISING	$202.50	
			DEPARTMENT 4101 TOTAL:	$202.50	

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Department 4501	**BUILDING ADMIN**				
					$1,040.83
	101-4501-522020-	AMERICAN INST OF ARCHITECTS	DUES	$835.33	
	101-4501-522030-	SUBURBAN BLDG OFFICALS CONFER	TRAVEL & TRAINING	$70.00	
	101-4501-522030-	INTL CODE COUNCIL INC	TRAVEL & TRAINING	$99.00	
	101-4501-522030-	BUILDING CODE MASTER	TRAVEL & TRAINING	$35.00	
	101-4501-522030-	ILLINOIS TOLLWAY	TRAVEL & TRAINING	$1.50	
					$120.61
315083	101-4501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$120.61	
					$40.00
315144	101-4501-520050-	ELEVATOR INSPECTION SERVICE COMPANY LLC	PROFESSIONAL SERVICES	$40.00	
					$50.00
315260	101-4501-522100-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	$50.00	
			DEPARTMENT 4501 TOTAL:	$1,251.44	

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Department 7001	**HEALTH ADMIN**				
					$2,108.14
	101-7001-521650-	INTERFAX	NURSING FAX	$9.95	
	101-7001-522030-	IL DEPT OF FINANCIAL & PROFESSIONAL REGULATION	RENEWAL LICENSE	$61.35	
	101-7001-522030-	IL DEPT OF FINANCIAL & PROFESSIONAL REGULATION	TRAVEL & TRAINING	$61.35	
	101-7001-522050-	POSTMASTER ARLINGTON HEIGHTS	SHIPPING	$33.40	
	101-7001-530050-	EVENTBRITE-EB	EVENT SUPPLIES	$277.65	
	101-7001-530050-	JIMMY JOHNS	MEETING SUPPLIES	$25.00	
	101-7001-530050-	CULVERS	MEETING SUPPLIES	$25.00	
	101-7001-530050-	JEWEL OSCO 3422	MEETING SUPPLIES	$48.45	
	101-7001-533100-	AMERICAN HEART ASSOCIATION	OFFICE SUPPLIES	$369.39	
	101-7001-540570-	EXTENDED STAY	EMERGENCY SERVICES	$115.78	
	101-7001-540570-	HAMPTON INN AND SUITES	EMERGENCY SERVICES	$173.36	
	101-7001-540570-	EXTENDED STAY	EMERGENCY SERVICES	$338.16	
	101-7001-540570-	SUBURBAN STUDIOS ARLIGTON HEIGHTS	EMERGENCY SERVICES	$156.28	
	101-7001-540570-	SUBURBAN STUDIOS ARLIGTON HEIGHTS	EMERGENCY SERVICES	$413.02	
					$46.97
315083	101-7001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$46.97	
					$228.00
315087	101-7001-520250-	ARLINGTON CENTER FOR RECOVERY	COUNSELING SUBSIDY	$228.00	
					$3,061.46
315091	101-7001-541160-	ARLINGTON HTS PARK DISTRICT	CAP SCHOLARSHIP	$3,061.46	
					$220.00
315130	101-7001-521100-	CORELOGIC SOLUTIONS LLC	PROFESSIONAL SERVICES	$220.00	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$1,555.61
315185	101-7001-533100-	MC KESSON MEDICAL SURGICAL	NURSING SUPPLIES	$1,555.61	
					$137.24
315229	101-7001-522030-	PETTY CASH	TRAVEL & TRAINING	$55.32	
315229	101-7001-522030-	PETTY CASH	TRAVEL & TRAINING	$55.32	
315229	101-7001-530050-	PETTY CASH	MISCELLANEOUS SUPPLIES	$26.60	
					$228.91
315244	101-7001-533100-	SANOFI PASTEUR INC	NURSING SUPPLIES	$228.91	
					$152.90
315248	101-7001-530050-	SENSO SCIENTIFIC	OFFICE SUPPLIES	$152.90	
					$158.52
315278	101-7001-522700-	VERIZON WIRELESS	ACCT 88556712200001	$158.52	
			DEPARTMENT 7001 TOTAL:	$7,897.75	

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Department 7007	**HEALTH SENIOR SERVICES**				
					$4,106.74
	101-7007-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$474.00	
	101-7007-531650-	AMAZON COM CAPITAL SERVICES	CAFE SUPPLIES	$18.60	
	101-7007-531650-	AMAZON COM CAPITAL SERVICES	CAFE SUPPLIES	$46.92	
	101-7007-531650-	AMAZON COM CAPITAL SERVICES	CAFE SUPPLIES	$51.74	
	101-7007-531650-	SAMS CLUB	CAFE SUPPLIES	$60.52	
	101-7007-531650-	WEBSTAURANT STORE	CAFE SUPPLIES	$246.86	
	101-7007-531650-	AMAZON COM CAPITAL SERVICES	CAFE SUPPLIES	$695.91	
	101-7007-531650-	AMAZON COM CAPITAL SERVICES	CAFE SUPPLIES	$75.20	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	CAFE SUPPLIES	$19.97	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$10.35	
	101-7007-540160-	TORTORICE'S PIZZERIA	PROGRAM SUPPLIES	$117.59	
	101-7007-540160-	TORTORICE'S PIZZERIA	PROGRAM SUPPLIES	$205.75	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	PROGRAM SUPPLIES	$150.32	
	101-7007-540160-	MCALISTER'S DELI	PROGRAM SUPPLIES	$669.96	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	PROGRAM SUPPLIES	$31.92	
	101-7007-540160-	CORKY'S CATERING	PROGRAM SUPPLIES	$241.76	
	101-7007-540160-	ORIENTAL TRADING CO INC	PROGRAM SUPPLIES	$84.99	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	PROGRAM SUPPLIES	$59.99	
	101-7007-540160-	BLOOMS BY THE BOX	PROGRAM SUPPLIES	$660.00	
	101-7007-540160-	MEIJER'S	PROGRAM SUPPLIES	$59.90	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	PROGRAM SUPPLIES	$38.12	
	101-7007-540160-	ORIENTAL TRADING CO INC	PROGRAM SUPPLIES	$83.73	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	PROGRAM SUPPLIES	$12.99	
	101-7007-540160-	AMAZON COM CAPITAL SERVICES	RETURN PROGRAM SUPPLIES	($10.35)	

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315106	101-7007-540160-	BLUE LOTUS BUDDHIST TEMPLE	PROGRAM INSTRUCTIONAL FEE	$240.00	**$240.00**
315107	101-7007-540160-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$194.20	**$194.20**
315112	101-7007-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$60.51	**$60.51**
315163	101-7007-521020-	HOFFMANN PIANO SERVICE	EQUIPMENT MAINTENANCE	$140.00	**$140.00**
			DEPARTMENT 7007 TOTAL:	$4,741.45	

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Department 7101	**PUBLIC WORKS ADMIN**				
					$3,768.10
	101-7101-522020-	IMSA	DUES	$40.00	
	101-7101-522020-	AMERICAN SOCIETY OF CIVIL ENGINEERS	DUES	$311.00	
	101-7101-522020-	IMSA	DUES	$680.00	
	101-7101-522020-	IL DEPT OF FINANCIAL & PROFESSIONAL REGULATION	LICENSE RENEWAL	$127.81	
	101-7101-522020-	IL DEPT OF FINANCIAL & PROFESSIONAL REGULATION	LICENSE RENEWAL	$127.81	
	101-7101-522020-	IL DEPT OF FINANCIAL & PROFESSIONAL REGULATION	LICENSE RENEWAL	$127.81	
	101-7101-522020-	IL DEPT OF FINANCIAL & PROFESSIONAL REGULATION	LICENSE RENEWAL	$127.81	
	101-7101-522030-	APWA ILLINOIS PUBLIC SERVICE	TRAVEL & TRAINING	$240.00	
	101-7101-522030-	APWA	TRAVEL & TRAINING	$850.00	
	101-7101-522030-	UNIV OF WISCONSIN	TRAVEL & TRAINING	$1,095.00	
	101-7101-531650-	SAMS CLUB	MEETING SUPPLIES	$40.86	
					$528.36
315084	101-7101-531550-	ANDERSON LOCK	SERVICE BUILDING MAINTENANCE	$528.36	
					$285.00
315085	101-7101-521020-	AQUALAB WATER TREATMENT INC	EQUIPMENT MAINTENANCE	$285.00	
					$5,500.00
315086	401-7101-550200-	ARCO MECHANICAL EQUIPMENT SALES	EQUIPMENT	$5,500.00	
					$927.35
315093	101-7101-521360-	ARLINGTON RENTAL INC	EQUIPMENT RENTAL	$927.35	
					$1,235.32
315095	101-7101-522700-	AT&T	ACCT 84759060006156	$1,235.32	
					$689.20

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315096	101-7101-522700-	AT&T	ACCT 84725535058159	$689.20	
					$2,722.18
315098	101-7101-522700-	AT&T	ACCT 8310015322822	$2,722.18	
					$665.00
315100	101-7101-531850-	ATLAS FIRST ACCESS INC	SMALL TOOLS & EQUIPMENT	$665.00	
					$2,889.80
315107	101-7101-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$2,889.80	
					$39,697.02
315111	101-7101-521360-	C C CARTAGE INC	DISPOSAL SERVICES	$4,270.02	
315111	101-7101-521360-	C C CARTAGE INC	DISPOSAL SERVICES	$9,347.24	
315111	101-7101-521360-	C C CARTAGE INC	DISPOSAL SERVICES	$26,079.76	
					$17.02
315112	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$7.40	
315112	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$9.62	
					$11,655.00
315121	101-7101-520050-	CIVILTECH ENGINEERING INC	PROFESSIONAL SERVICES	$2,464.00	
315121	401-7101-550300-	CIVILTECH ENGINEERING INC	PROFESSIONAL SERVICES	$9,191.00	
					$75.54
315122	101-7101-522700-	COMCAST CABLE	ACCT 8771100720901436	$75.54	
					$32.13
315124	101-7101-522700-	COMCAST CABLE	ACCT 8771100720048998	$32.13	
					$42.84
315125	101-7101-522700-	COMCAST CABLE	ACCT 8771100720049004	$42.84	
					$6,050.10
315129	101-7101-531400-	CONSERV FS INC	AGRICULTURAL SUPPLIES	$4,462.50	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315129	101-7101-531900-	CONSERV FS INC	STREET SUPPLIES	$1,587.60	
					$27,420.00
315132	101-7101-521110-	CRYSTAL MAINTENANCE & MGMT SRVS	CLEANING SERVICES	$18,820.00	
315132	101-7101-521110-	CRYSTAL MAINTENANCE & MGMT SRVS	SERVICE BUILDING MAINTENANCE	$350.00	
315132	101-7101-521110-	CRYSTAL MAINTENANCE & MGMT SRVS	SERVICE BUILDING MAINTENANCE	$950.00	
315132	101-7101-521110-	CRYSTAL MAINTENANCE & MGMT SRVS	SERVICE BUILDING MAINTENANCE	$1,650.00	
315132	101-7101-521110-	CRYSTAL MAINTENANCE & MGMT SRVS	SERVICE BUILDING MAINTENANCE	$2,750.00	
315132	101-7101-521110-	CRYSTAL MAINTENANCE & MGMT SRVS	SERVICE BUILDING MAINTENANCE	$2,900.00	
					$8,611.75
315147	101-7101-520050-	ENGINEERING RESOURCE ASSOCIATES	PROFESSIONAL SERVICES	$8,611.75	
					$15,130.50
315151	101-7101-521550-	FLECK'S LANDSCAPING	LANDSCAPING SERVICES	$2,866.00	
315151	101-7101-521550-	FLECK'S LANDSCAPING	LANDSCAPING SERVICES	$4,789.50	
315151	101-7101-521550-	FLECK'S LANDSCAPING	LANDSCAPING SERVICES	$7,475.00	
					$215.99
315155	101-7101-530350-	GONET, JAMES	REIMBURSEMENT	$215.99	
					$603.01
315156	101-7101-531400-	GRAINGER W W INC	AGRICULTURAL SUPPLIES	$323.94	
315156	101-7101-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	$279.07	
					$32,838.70
315158	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	$4,702.50	
315158	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	$5,398.00	
315158	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	$10,372.20	
315158	235-7101-550250-	HAMMER CONSTRUCTION, LLC	CONSTRUCTION SERVICES	$12,366.00	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$14,280.00
315159	101-7101-521020-	HAYES MECHANICAL	SERVICE BUILDING MAINTENANCE	$961.25	
315159	101-7101-521020-	HAYES MECHANICAL	SERVICE BUILDING MAINTENANCE	$1,534.00	
315159	101-7101-521020-	HAYES MECHANICAL	SERVICE BUILDING MAINTENANCE	$1,780.25	
315159	101-7101-521020-	HAYES MECHANICAL	SERVICE BUILDING MAINTENANCE	$2,798.50	
315159	101-7101-521020-	HAYES MECHANICAL	SERVICE BUILDING MAINTENANCE	$2,975.00	
315159	101-7101-521020-	HAYES MECHANICAL	SERVICE BUILDING MAINTENANCE	$4,231.00	
					$74,071.55
315164	401-7101-550300-	IL DEPT OF TRANSPORTATION	CONSTRUCTION SERVICES	$27,847.15	
315164	401-7101-550300-	IL DEPT OF TRANSPORTATION	CONSTRUCTION SERVICES	$46,224.40	
					$125.00
315166	101-7101-522020-	IL PUBLIC WORKS MUTUAL AID NETWORK	DUES	$125.00	
					$6,930.00
315169	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	$3,465.00	
315169	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	$3,465.00	
					$219.95
315171	101-7101-530350-	JOHN GIANNETTI	REIMBURSEMENT	$219.95	
					$713.40
315178	101-7101-531400-	LOWES COMMERCIAL SERVICES	AGRICULTURAL SUPPLIES	$287.91	
315178	101-7101-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$10.02	
315178	101-7101-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$10.43	
315178	101-7101-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$18.98	
315178	101-7101-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$41.29	
315178	101-7101-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$41.72	
315178	101-7101-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$303.05	

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					$271.07
315184	101-7101-531400-	MATTS ACE HARDWARE	AGRICULTURAL SUPPLIES	$31.97	
315184	101-7101-531400-	MATTS ACE HARDWARE	AGRICULTURAL SUPPLIES	$57.93	
315184	101-7101-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	$21.20	
315184	101-7101-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	$59.99	
315184	101-7101-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	$99.98	
					$39.52
315189	101-7101-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	$39.52	
					$762.00
315190	101-7101-521620-	MERCPAK INC	DISPOSAL SERVICES	$762.00	
					$1,652.00
315193	235-7101-550250-	MID AMERICAN ELEVATOR CO INC	SERVICE BUILDING MAINTENANCE	$1,652.00	
					$5,752.76
315195	101-7101-520050-	MIOVISION TECHNOLOGIES	PROFESSIONAL SERVICES	$5,752.76	
					$9,786.70
315202	101-7101-531750-	NORTHWEST ELECTRICAL SUPPLY CO	STREET LIGHT SUPPLIES	$137.73	
315202	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$238.04	
315202	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$312.33	
315202	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$1,888.60	
315202	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$7,210.00	
					$84.46
315204	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$6.85	
315204	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$21.91	
315204	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$55.70	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$19,553.69
315205	101-7101-530390-	OFFEN PETROLEUM LLC	FUEL	$19,553.69	
					$825.00
315219	401-7101-550300-	KYONGJA DESSLER	RESIDENT REIMBURSEMENT	$825.00	
					$1,203.00
315232	101-7101-531650-	PRO SAFETY INC	MISCELLANEOUS SUPPLIES	$1,203.00	
					$75.00
315234	101-7101-522700-	PTS COMMUNICATIONS INC	PHONE & DATA SERVICES	$75.00	
					$82,156.00
315240	101-7101-521360-	ROBERT W HENDRICKSEN COMPANY	EQUIPMENT RENTAL	$1,065.00	
315240	101-7101-521360-	ROBERT W HENDRICKSEN COMPANY	EQUIPMENT RENTAL	$3,760.00	
315240	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$4,290.00	
315240	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$8,557.00	
315240	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$10,169.00	
315240	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$10,777.00	
315240	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$19,236.00	
315240	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$24,302.00	
					$113,040.85
315245	101-7101-521150-	SCHROEDER AND SCHROEDER	CONSTRUCTION SERVICES	$113,040.85	
					$72.73
315250	101-7101-522700-	SOUND INCORPORATED	PHONE SERVICES	$72.73	
					$290.65
315251	101-7101-531550-	SOUTH SIDE CONTROL SUPPLY CO.	BUILDING MAINTENANCE SUPPLY	$290.65	

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					$238.12
315255	101-7101-531550-	STANDARD PIPE & SUPPLY INC	BUILDING MAINTENANCE SUPPLY	$238.12	
					$970.17
315256	101-7101-531850-	STEINER ELECTRIC COMPANY	SMALL TOOLS & EQUIPMENT	$970.17	
					$4,336.20
315266	101-7101-521020-	TGF ENTERPRISES INC	EQUIPMENT MAINTENANCE	$4,336.20	
					$126.44
315275	101-7101-522700-	VERIZON WIRELESS	ACCT 64202486400001	$126.44	
					$2,400.00
315285	235-7101-550250-	WALKER CONSULTANTS	PROFESSIONAL SERVICES	$2,400.00	
					$58.32
315287	101-7101-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	$58.32	
					$438.25
802552	101-7101-522700-	AT&T	ACCT 84739893361501	$61.77	
802552	101-7101-522700-	AT&T	ACCT 84759391411742	$66.21	
802552	101-7101-522700-	AT&T	ACCT 84739893901330	$66.21	
802552	101-7101-522700-	AT&T	ACCT 84743978686650	$120.53	
802552	101-7101-522700-	AT&T	ACCT 84725334382001	$123.53	
					$943.00
802553	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 3895240100	$4.26	
802553	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 1483465000	$135.66	
802553	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 2318364000	$803.08	
					$9,235.74
802555	101-7101-521500-	NICOR	ACCT 06802945268	$54.88	
802555	101-7101-521500-	NICOR	ACCT 15839647334	$54.92	

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802555	101-7101-521500-	NICOR	ACCT 40178600009	$61.51	
802555	101-7101-521500-	NICOR	ACCT 38178600003	$62.24	
802555	101-7101-521500-	NICOR	ACCT 19426400008	$149.73	
802555	101-7101-521500-	NICOR	ACCT 28178600004	$154.14	
802555	101-7101-521500-	NICOR	ACCT 38096400007	$154.45	
802555	101-7101-521500-	NICOR	ACCT 53278600001	$164.89	
802555	101-7101-521500-	NICOR	ACCT 43278600002	$193.87	
802555	101-7101-521500-	NICOR	ACCT 58401600000	$291.58	
802555	101-7101-521500-	NICOR	ACCT 72489260108	$620.83	
802555	101-7101-521500-	NICOR	ACCT 97034457784	$828.79	
802555	101-7101-521500-	NICOR	ACCT 96945600003	$1,574.01	
802555	101-7101-521500-	NICOR	ACCT 55616726109	$1,883.33	
802555	101-7101-521500-	NICOR	ACCT 25422686599	$2,986.57	
			DEPARTMENT 7101 TOTAL:	$512,251.48	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7201	**WATER AND SEWER ADMIN**				
					$155.99
	505-7201-521650-	APPLE STORE	OFFICE EQUIPMENT	$0.99	
	505-7201-522030-	WWETT	TRAVEL & TRAINING	$155.00	
					$12.86
315081	505-7201-531550-	ADDISON BUILDING MATERIAL CO	BUILDING MAINTENANCE SUPPLY	$12.86	
					$8,457.00
315102	505-7201-520050-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	$8,457.00	
					$5,239.65
315103	505-7201-531550-	BERKHEIMER CO INC	BUILDING MAINTENANCE SUPPLY	$5,239.65	
					$20,000.00
315111	505-7201-521250-	C C CARTAGE INC	DISPOSAL SERVICES	$20,000.00	
					$1,818.82
315118	505-7201-521250-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	$833.82	
315118	505-7201-521250-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	$985.00	
					$2.31
315123	505-7201-522700-	COMCAST CABLE	ACCT 8771100720048980	$2.31	
					$183.56
315126	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 4554927000	$183.56	
					$13,711.17
315137	505-7201-521500-	DIRECT ENERGY BUSINESS MARKETING LLC	ACCT 1806641	$13,711.17	
					$6,566.99
315138	505-7201-521500-	DIRECT ENERGY BUSINESS MARKETING LLC	ACCT 1806639	$6,566.99	
					$691.18
315143	505-7201-531850-	EJ EQUIPMENT INCORPORATED	SMALL TOOLS & EQUIPMENT	$691.18	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$26,274.99
315160	505-7201-521350-	HBK WATER METER SERVICE INC	METER SUPPLIES & SERVICES	$20,937.49	
315160	505-7201-521350-	HBK WATER METER SERVICE INC	METER SUPPLY & SERVICES	$5,337.50	
					$125.00
315166	505-7201-522020-	IL PUBLIC WORKS MUTUAL AID NETWORK	DUES	$125.00	
					$1,523.69
315178	505-7201-531020-	LOWES COMMERCIAL SERVICES	METER SUPPLIES	$15.12	
315178	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$2.43	
315178	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$18.92	
315178	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$81.28	
315178	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$89.81	
315178	505-7201-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$18.98	
315178	505-7201-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$51.98	
315178	505-7201-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$93.04	
315178	505-7201-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$526.15	
315178	505-7201-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$625.98	
					$3,226.99
315184	505-7201-531020-	MATTS ACE HARDWARE	METER SUPPLIES	$8.06	
315184	505-7201-531550-	MATTS ACE HARDWARE	BUILDING MAINTENANCE SUPPLY	$5.18	
315184	505-7201-531600-	MATTS ACE HARDWARE	CHEMICALS	$17.94	
315184	505-7201-531850-	MATTS ACE HARDWARE	EQUIPMENT	$1,308.00	
315184	505-7201-531850-	MATTS ACE HARDWARE	EQUIPMENT	$807.00	
315184	505-7201-531850-	MATTS ACE HARDWARE	EQUIPMENT	$816.00	
315184	505-7201-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	$21.95	
315184	505-7201-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	$48.93	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315184	505-7201-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	$53.96	
315184	505-7201-531850-	MATTS ACE HARDWARE	SMALL TOOLS & EQUIPMENT	$139.97	
					$504.68
315189	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	$3.06	
315189	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	$7.23	
315189	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	$10.87	
315189	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	$134.98	
315189	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	$348.54	
					$19,535.00
315192	505-7201-521200-	METROPOLITAN INDUSTRIES, INC	EQUIPMENT MAINTENANCE	$19,535.00	
					$13,794.24
315194	505-7201-531050-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SUPPLIES	$250.00	
315194	505-7201-550150-	MID AMERICAN WATER OF WAUCONDA, INC.	EQUIPMENT	$452.00	
315194	506-7201-550150-	MID AMERICAN WATER OF WAUCONDA, INC.	EQUIPMENT	$1,635.76	
315194	506-7201-550150-	MID AMERICAN WATER OF WAUCONDA, INC.	EQUIPMENT	$1,969.88	
315194	506-7201-550150-	MID AMERICAN WATER OF WAUCONDA, INC.	EQUIPMENT	$2,075.00	
315194	506-7201-550150-	MID AMERICAN WATER OF WAUCONDA, INC.	EQUIPMENT	$2,304.00	
315194	506-7201-550150-	MID AMERICAN WATER OF WAUCONDA, INC.	EQUIPMENT	$2,378.40	
315194	506-7201-550150-	MID AMERICAN WATER OF WAUCONDA, INC.	EQUIPMENT	$2,729.20	
					$235.00
315197	505-7201-521020-	NATIONAL LIFT TRUCK INC	EQUIPMENT MAINTENANCE	$235.00	
					$57.07
315204	505-7201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$11.09	

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315204	505-7201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$22.99	
315204	505-7201-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$22.99	
					$10,453.16
315252	505-7201-550150-	SOUTHERN COMPUTER WAREHOUSE	OFFICE EQUIPMENT	$10,453.16	
					$239.96
315270	505-7201-530350-	TRISTAN MILLER	REIMBURSEMENT	$239.96	
					$2,171.80
315287	505-7201-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	$1,077.76	
315287	505-7201-530350-	ZORO TOOLS INC	CLOTHING & APPAREL	$1,094.04	
					$62.64
802552	505-7201-522700-	AT&T	ACCT 84725301748135	$62.64	
					$2,523.09
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 0766943000	$42.07	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 4873432222	$42.65	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6652766000	$52.36	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 9425223333	$67.96	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 7839129000	$81.94	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 0085022222	$90.47	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6000042222	$95.75	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 8275568111	$111.30	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 2471022222	$116.68	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6949217000	$145.65	

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802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 1624693000	$194.72	
802553	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 8556642222	$1,481.54	
					$14,165.06
802554	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050218	$4,079.20	
802554	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050220	$10,085.86	
					$532.73
802555	505-7201-521500-	NICOR	ACCT 58544400003	$56.56	
802555	505-7201-521500-	NICOR	ACCT 42567835683	$57.35	
802555	505-7201-521500-	NICOR	ACCT 04055600003	$165.12	
802555	505-7201-521500-	NICOR	ACCT 90920700003	$253.70	
			DEPARTMENT 7201 TOTAL:	$152,264.63	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7301	**PARKING ADMIN**				
					$852.16
315140	235-7301-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$426.08	
315140	235-7301-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$426.08	
					$852.78
802553	235-7301-521500-	COMMONWEALTH EDISON COMPANY	ACCT 9730174000	$27.33	
802553	235-7301-521500-	COMMONWEALTH EDISON COMPANY	ACCT 8899825000	$63.92	
802553	235-7301-521500-	COMMONWEALTH EDISON COMPANY	ACCT 9934124000	$761.53	
			DEPARTMENT 7301 TOTAL:	$1,704.94	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7302	**PARKING VAIL ST. GARAGE OPER**				
					$2,698.48
315140	235-7302-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$1,349.24	
315140	235-7302-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$1,349.24	
					$246.76
802552	235-7302-521500-	AT&T	ACCT 84725309782425	$246.76	
			DEPARTMENT 7302 TOTAL:	$2,945.24	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7303	**PARKING NORTH GARAGE OPER**				
315099	235-7303-521500-	AT&T MOBILITY NATIONAL ACCOUNTS LLC	ACCT 287355739580	$68.24	**$68.24**
315140	235-7303-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$1,349.24	**$2,698.48**
315140	235-7303-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$1,349.24	
802552	235-7303-521500-	AT&T	ACCT 84763200281737	$245.96	**$245.96**
802555	235-7303-521500-	NICOR	ACCT 12690400002	$57.09	**$57.09**
			DEPARTMENT 7303 TOTAL:	$3,069.77	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7304	**PARKING EVERGREEN ST GAR OPER**				
					$802.24
315140	235-7304-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$376.17	
315140	235-7304-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$426.07	
					$160.43
802555	235-7304-521500-	NICOR	ACCT 92296400002	$160.43	
			DEPARTMENT 7304 TOTAL:	$962.67	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7501	**MUNICIPAL FLEET SVCS ADMIN**				
					$1,402.21
	621-7501-522020-	IL DEPT OF TRANSPORTATION	STATE CERTIFICATIONS	$153.38	
	621-7501-522030-	PASS TRAINING & COMPLIANCE	TRAVEL & TRAINING	$300.00	
	621-7501-531500-	PARTDEAL.COM	VEH MAINTENANCE SUPPLY	$948.83	
					$425.00
315089	621-7501-531510-	ARLINGTON HTS FORD	VEH MAINTENANCE SUPPLY	($1,000.00)	
315089	621-7501-531510-	ARLINGTON HTS FORD	VEH MAINTENANCE SUPPLY	$1,425.00	
					$330.12
315109	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	$4.98	
315109	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	$52.92	
315109	621-7501-531510-	BUMPER TO BUMPER	VEH MAINTENANCE SUPPLY	$272.22	
					$94.80
315120	621-7501-521360-	CITY WELDING SALES & SERVICE	EQUIPMENT RENTAL	$94.80	
					$222.75
315153	621-7501-530350-	GASCON, JOHNATHON	REIMBURSEMENT	$222.75	
					$45.98
315156	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	$45.98	
					$151.00
315167	621-7501-521070-	IL SECRETARY OF STATE	VEHICLE REGISTRATION	$151.00	
					$552.43
315180	621-7501-531510-	MACQUEEN EMERGENCY GROUP	VEH MAINTENANCE SUPPLY	$552.43	
					$51.56
315182	621-7501-531510-	MASTER HITCH INC	VEH MAINTENANCE SUPPLY	$51.56	
					$9.56
315184	621-7501-531510-	MATTS ACE HARDWARE	VEH MAINTENANCE SUPPLY	$9.56	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$30.48
315186	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	$30.48	
					$1,096.07
315196	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$24.84	
315196	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$67.00	
315196	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$108.91	
315196	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$217.00	
315196	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$242.60	
315196	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$435.72	
					$2,221.20
315199	621-7501-521070-	NORTHWEST AUTO WASH	VEH EQUIPMENT MAINTENANCE	$398.75	
315199	621-7501-521070-	NORTHWEST AUTO WASH	VEH EQUIPMENT MAINTENANCE	$779.50	
315199	621-7501-521070-	NORTHWEST AUTO WASH	VEH EQUIPMENT MAINTENANCE	$1,042.95	
					$26.23
315202	621-7501-531510-	NORTHWEST ELECTRICAL SUPPLY CO	VEH MAINTENANCE SUPPLY	$26.23	
					$1,376.00
315237	621-7501-531510-	RAYMAR HYDRAULIC REPAIR SRVC	VEH MAINTENANCE SUPPLY	$1,376.00	
					$61.06
315242	621-7501-531510-	RUBBER INC	VEH MAINTENANCE SUPPLY	$61.06	
					$8,764.32
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$200.00	
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$200.00	
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$529.70	
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$630.00	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$865.00	
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$985.40	
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$2,039.22	
315243	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$3,315.00	
					$119.04
315253	621-7501-531510-	SPRING ALIGN	VEH MAINTENANCE SUPPLY	$119.04	
					$294.23
315269	621-7501-531510-	TRANS CHICAGO TRUCK GROUP	VEH MAINTENANCE SUPPLY	$41.78	
315269	621-7501-531510-	TRANS CHICAGO TRUCK GROUP	VEH MAINTENANCE SUPPLY	$252.45	
					$16,505.00
315271	621-7501-521070-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$1,515.09	
315271	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$210.00	
315271	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$575.00	
315271	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$575.00	
315271	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$2,434.91	
315271	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$3,295.00	
315271	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$3,950.00	
315271	621-7501-531510-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$3,950.00	
					$192.69
315273	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	$92.42	
315273	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	$100.27	
					$45.00

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315286	621-7501-521070-	WILMETTE TRUCK & BUS SALES & SVC	VEH EQUIPMENT MAINTENANCE	$45.00	
					$495.66
315287	621-7501-531510-	ZORO TOOLS INC	VEH MAINTENANCE SUPPLY	$45.69	
315287	621-7501-531510-	ZORO TOOLS INC	VEH MAINTENANCE SUPPLY	$449.97	
			DEPARTMENT 7501 TOTAL:	$34,512.39	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 9001	**CAPITAL ADMIN**				
315119	505-9001-550250-	CIORBA GROUP, INC	PROFESSIONAL SERVICES	$14,329.50	**$14,329.50**
315139	505-9001-550250-	DURABILT FENCE	CONSTRUCTION SERVICES	$1,985.00	**$1,985.00**
315146	506-9001-550250-	ENGINEERING ENTERPRISES INC	PROFESSIONAL SERVICES	$16,911.50	**$16,911.50**
315239	505-9001-550250-	RJN GROUP INC	PROFESSIONAL SERVICES	$17,347.60	**$17,347.60**
			DEPARTMENT 9001 TOTAL:	$50,573.60	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 9003	**CAPITAL EQUIPMENT**				
					$48,012.00
315261	621-9003-550050-	SUTTON FORD INCORPORATED	VEHICLE	$48,012.00	
			DEPARTMENT 9003 TOTAL:	$48,012.00	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 12/30/2025

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 9561	**DEBT SERVICE 2024 GO BOND**				
					$318.00
315272	301-9561-560200-	UMB BANK NA	AGENT FEES	$318.00	
			DEPARTMENT 9561 TOTAL:	$318.00	
			WARRANT TOTAL:	**$1,514,658.72**	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER FOR CHECK DATE: 1/15/2026

Fund	Fund Description	Total Transaction Amount
101	GENERAL FUND	$523,515.90
227	FOREIGN FIRE INS TAX FUND	$2,175.90
231	CRIMINAL INVESTIGATION FD	$14,406.42
235	MUNICIPAL PARKG OPR FUND	$14,135.70
263	TIF IV	$5,040.00
401	CAPITAL PROJECTS FUND	$99,567.99
426	STORM WATER CONTROL FUND	$51,188.44
505	WATER AND SEWER FUND	$1,169,227.26
506	LEAD SERVICE LINE REPL FUND	$10,118.75
511	SOLID WASTE FUND SWANCC	$142,121.16
515	ARTS ENTERT & EVENTS FUND	$14,895.93
605	HEALTH INSURANCE FUND	$769,907.72
611	GENERAL LIABILITY INS FND	$397,478.12
615	WORKERS COMPENSATION INS	$1,613,876.90
621	FLEET OPERATIONS FUND	$603,874.70
625	TECHNOLOGY FUND	$28,876.26
715	GUARANTY DEPOSITS FUND	$1,000.00
	TOTAL ALL FUNDS	**$5,461,407.15**

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0000	**NON DEPARTMENTAL**				
315383	101-0000-411350-	MAMPE E J	REIMBURSEMENT	$730.00	**$730.00**
315407	715-0000-220930-	Christine Quiroz	BOND REFUND-REC-015598-2026	$200.00	**$200.00**
315408	715-0000-220930-	KAPLAN PAVING	BOND REFUND-REC-015603-2026	$200.00	**$200.00**
315409	715-0000-220930-	KAPLAN PAVING	BOND REFUND-REC-015601-2026	$200.00	**$200.00**
315410	715-0000-220930-	Peter Altenberger	BOND REFUND-REC-015592-2026	$200.00	**$200.00**
315411	715-0000-220930-	XM Construction & Service Inc	BOND REFUND-REC-015594-2026	$200.00	**$200.00**
315456	101-0000-411350-	VASICEK, SCOTT	REIMBURSEMENT	$730.00	**$730.00**
315473	605-0000-471100-	WILLIAM OAKLEY	INSURANCE REFUND	$2,984.28	**$2,984.28**
802560	101-0000-210950-	RTA/CTA BENEFIT PROGRAM	EMPLOYEE RTA BENEFIT PROGRAM	$567.00	**$567.00**
902748	101-0000-210910-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	$2,823.25	**$3,496.30**
902748	101-0000-210930-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA	$673.05	
902749	605-0000-471230-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 12/1-12/15	($23,637.23)	**($23,637.23)**
					$16,000.00

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
902750	101-0000-140050-	EMPLOYEE BENEFITS CORP	FSA PREFUND	$16,000.00	
					$7,078.28
902755	101-0000-211060-	VISION SERVICE PLAN	VISION INSURANCE PREMIUM	$1,809.20	
902755	101-0000-211060-	VISION SERVICE PLAN	VISION INSURANCE PREMIUM	$5,269.08	
					$4,755.80
902756	101-0000-210910-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA 2025	$3,660.25	
902756	101-0000-210930-	EMPLOYEE BENEFITS CORP	HEALTH/DEPENDENT CARE FSA 2025	$1,095.55	
					$1,482.00
902757	101-0000-211070-	METLIFE LEGAL PLANS, INC	LEGAL PLANS	($97.50)	
902757	101-0000-211070-	METLIFE LEGAL PLANS, INC	LEGAL PLANS	$253.50	
902757	101-0000-211070-	METLIFE LEGAL PLANS, INC	LEGAL PLANS	$1,326.00	
			DEPARTMENT 0000 TOTAL:	$15,186.43	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0101	**BOARD OF TRUSTEES ADMIN**				
315322	101-0101-521650-	CAPTION FIRST INC	CAPTIONING SERVICES	$477.00	**$477.00**
315379	101-0101-521650-	LORELLE COMMUNICATIONS INC	PROFESSIONAL SERVICES	$4,500.00	**$4,500.00**
315462	101-0101-522700-	VERIZON WIRELESS	ACCT 88534852600001	$39.39	**$39.39**
			DEPARTMENT 0101 TOTAL:	$5,016.39	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0201	**INTEGRATED SERVICES ADMIN**				
315301	101-0201-522700-	AT & T MOBILITY	ACCT 2321067878398	$100.00	**$100.00**
315321	101-0201-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$15.41	**$15.41**
315327	101-0201-530010-	CHICAGO TRIBUNE-SUB BILLING	SUBSCRIPTION	$266.99	**$266.99**
315396	101-0201-522030-	MIKULA, DIANA	TRAVEL AND TRAINING	$526.97	**$526.97**
315423	101-0201-522030-	RANDY RECKLAUS	TRAVEL AND TRAINING	$367.68	**$367.68**
315433	515-0201-540550-	SALSA 17	HARMONY FEST VOLUNTEER FOOD REIMBURSEMENT	$30.00	**$30.00**
315441	101-0201-522100-	SUMMIT PRINT SOLUTIONS	PRINTING SERVICES	$50.00	**$50.00**
315462	101-0201-522700-	VERIZON WIRELESS	ACCT 88534852600001	$118.82	**$118.82**
			DEPARTMENT 0201 TOTAL:	$1,475.87	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0301	**HUMAN RESOURCES ADMIN**				
315370	615-0301-542810-	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA NOVEMBER 2025	$50,021.90	**$50,021.90**
315399	101-0301-520050-	MOTIONFORWARD INC	PROFESSIONAL SERVICES	$4,449.33	**$4,449.33**
315416	605-0301-520500-	PETTY CASH	PROFESSIONAL SERVICES	$80.00	**$80.00**
315466	101-0301-522700-	VERIZON WIRELESS	ACCT 28544404900001	$39.39	**$39.39**
902747	605-0301-520440-	EMPLOYEE BENEFITS CORP	FSA ADMIN FEES	$8.24	**$703.40**
902747	605-0301-520440-	EMPLOYEE BENEFITS CORP	FSA ADMIN FEES	$61.80	
902747	605-0301-520440-	EMPLOYEE BENEFITS CORP	FSA ADMIN FEES	$633.36	
902749	605-0301-542750-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 12/1-12/15	$388,793.38	**$416,906.30**
902749	605-0301-542770-	BLUE CROSS BLUE SHIELD OF ILLINOIS	MEDICAL/DENTAL 12/1-12/15	$28,112.92	
902754	605-0301-520600-	HMO ILLINOIS	JANUARY 2026 PREMIUM	$372,870.97	**$372,870.97**
902759	615-0301-520700-	INTERGOVERNMENTAL RISK MGMT AGENCY	2026 IRMA CONTRIBUTION	$1,563,855.00	**$1,563,855.00**
			DEPARTMENT 0301 TOTAL:	$2,408,926.29	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0501	**FINANCE ADMIN**				
					$738.45
315294	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$24.96	
315294	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$32.26	
315294	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$157.40	
315294	101-0501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$523.83	
					$33.14
315321	101-0501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$33.14	
					$32.50
315341	101-0501-522020-	COSTCO WHOLESALE MEMBERSHIP	DUES	$32.50	
					$407.70
315345	101-0501-522010-	DAILY HERALD MEDIA GROUP	ADVERTISING	$135.00	
315345	101-0501-522010-	DAILY HERALD MEDIA GROUP	ADVERTISING	$272.70	
					$25.00
315358	101-0501-530050-	FASTSIGNS	OFFICE SUPPLIES	$25.00	
					$6,514.12
315370	611-0501-542610-	INTERGOVERNMENTAL RISK MGMT AGENCY	IRMA NOVEMBER 2025	$6,514.12	
					$2,254.62
315422	101-0501-521020-	QUADIENT INC	EQUIPMENT MAINTENANCE	$2,254.62	
					$39.39
315467	101-0501-522700-	VERIZON WIRELESS	ACCT 38508581800001	$39.39	
					$4,550.98
902753	505-0501-522050-	SEBIS DIRECT INC	POSTAGE	$4,550.98	
					$390,964.00
902759	611-0501-520700-	INTERGOVERNMENTAL RISK MGMT AGENCY	2026 IRMA CONTRIBUTION	$390,964.00	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
			DEPARTMENT 0501 TOTAL:	$405,559.90	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 0601	**INFORMATION TECHNOLOGY ADMIN**				
					($399.95)
315294	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($79.99)	
315294	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($79.99)	
315294	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($79.99)	
315294	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($79.99)	
315294	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($79.99)	
315294	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($57.67)	
315294	625-0601-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$57.67	
					$2,500.00
315307	625-0601-521655-	AT&T MOBILITY-CC	ACCT VAO112025	$2,500.00	
					$550.00
315323	625-0601-550100-	CDS OFFICE TECHNOLOGIES	OFFICE EQUIPMENT	$550.00	
					$19,086.16
315324	625-0601-521020-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	$16,836.86	
315324	625-0601-550100-	CDW GOVERNMENT INC	OFFICE EQUIPMENT	$2,249.30	
					$1,980.05
315336	625-0601-522700-	COMCAST PROCESSING CENTER	ACCT 907065060	$1,980.05	
					$5,160.00
315425	625-0601-520390-	REVIZE LLC	OFFICE EQUIPMENT	$5,160.00	
			DEPARTMENT 0601 TOTAL:	$28,876.26	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 1008	**BOARDS & COMM FIRE & POL COMM**				
					$675.00
315339	101-1008-520750-	CONRAD POLYGRAPH INC	PROFESSIONAL SERVICES	$675.00	
			DEPARTMENT 1008 TOTAL:	$675.00	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 1018	**BOARDS & COMM SPECIAL EVENTS**				
					$300.00
315428	515-1018-540550-	ROLLING MEADOWS HIGH SCHOOL	EVENT SERVICES	$300.00	
			DEPARTMENT 1018 TOTAL:	$300.00	

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Department 1022	**BOARDS & COMM ARTS COMM**				
					$195.95
315342	101-1022-533050-	CROWN TROPHY	MISCELLANEOUS SERVICES	$195.95	
			DEPARTMENT 1022 TOTAL:	$195.95	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 2005	**SPECIAL EVENTS METROPOLIS THTR**				
315402	515-2005-550550-	NORTHWEST ELECTRICAL SUPPLY CO	METROPOLIS BUILDING MAINTENANCE SUPPLY	$280.00	**$280.00**
315440	515-2005-550550-	STEINER ELECTRIC COMPANY	METROPOLIS BUILDING MAINTENANCE SUPPLY	$1,052.29	**$1,052.29**
			DEPARTMENT 2005 TOTAL:	$1,332.29	

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Department 3001	**POLICE DEPT ADMIN**				
					$6,058.66
315294	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($147.80)	
315294	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($10.26)	
315294	101-3001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	($7.99)	
315294	101-3001-530050-	AMAZON COM CAPITAL SERVICES	POLICE EQUIPMENT & SUPPLY	$93.30	
315294	101-3001-530050-	AMAZON COM CAPITAL SERVICES	POLICE EQUIPMENT & SUPPLY	$214.72	
315294	101-3001-530050-	AMAZON COM CAPITAL SERVICES	POLICE EQUIPMENT & SUPPLY	$2,161.01	
315294	101-3001-533250-	AMAZON COM CAPITAL SERVICES	POLICE EQUIPMENT & SUPPLY	$274.00	
315294	101-3001-533250-	AMAZON COM CAPITAL SERVICES	POLICE EQUIPMENT & SUPPLY	$3,363.90	
315294	101-3001-533300-	AMAZON COM CAPITAL SERVICES	POLICE EQUIPMENT & SUPPLY	$117.78	
					$325.00
315314	101-3001-521650-	BIO ONE CHICAGO	PROFESSIONAL SERVICES	$325.00	
					$7,940.00
315318	101-3001-521651-	BRIGHTSIDE RECOVERY, LTD.	CARE GRANT	$7,940.00	
					$169.51
315321	101-3001-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$39.81	
315321	101-3001-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$129.70	
					$10,528.00
315331	101-3001-522030-	COLLEGE OF DUPAGE	TRAINING	$10,528.00	
					$305.00
315338	101-3001-521650-	COMPASSION FUNERAL SERVICES INC	PROFESSIONAL SERVICES	$305.00	
					$238.00
315352	101-3001-521650-	ED COMMERS	REIMBURSEMENT	$238.00	
					$52.96

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315357	101-3001-521650-	EXPERIAN	PROFESSIONAL SERVICES	$52.96	
					$6,244.00
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$20.00	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$124.90	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$125.00	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$132.30	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$165.50	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$170.90	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$193.60	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$266.40	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$273.65	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$316.00	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$368.60	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$412.90	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$426.80	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$450.55	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$813.35	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$983.55	
315373	101-3001-530350-	JG UNIFORMS	UNIFORMS	$1,000.00	
					$14,000.00
315382	101-3001-521655-	MAGNET FORENSICS, LLC	OFFICE EQUIPMENT	$14,000.00	
					$540.00
315397	101-3001-521650-	MILUTINOVIC, PETAR	REIMBURSEMENT	$540.00	
					$685.34
315405	101-3001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$98.35	
315405	101-3001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$586.99	

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					$680.94
315424	101-3001-530350-	RAY O'HERRON	UNIFORMS	$222.98	
315424	101-3001-530350-	RAY O'HERRON	UNIFORMS	$457.96	
					$400.00
315443	101-3001-522700-	T MOBILE USA INC	PROFESSIONAL SERVICES	$400.00	
					$4,746.75
315448	101-3001-522100-	TOTAL PRINT SOLUTIONS	PRINTING SERVICES	$410.75	
315448	235-3001-522100-	TOTAL PRINT SOLUTIONS	PRINTING SERVICES	$4,336.00	
					$1,010.00
315451	101-3001-521020-	TRITON ELECTRONICS INC	EQUIPMENT MAINTENANCE	$1,010.00	
					$29,512.76
315452	401-3001-550150-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$1,310.85	
315452	401-3001-550150-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$1,837.90	
315452	401-3001-550150-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$2,742.80	
315452	401-3001-550150-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$9,951.35	
315452	401-3001-550150-	ULTRA STROBE COMMUNICATIONS INC	VEH MAINTENANCE SUPPLY & SERVICES	$13,669.86	
					$262.07
315459	101-3001-522700-	VERIZON WIRELESS	ACCT 68682493000001	$262.07	
					$56.36
315471	101-3001-521650-	WALGREEN COMPANY	PROFESSIONAL SERVICES	$56.36	
			DEPARTMENT 3001 TOTAL:	$83,755.35	

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Department 3003	**POLICE DEPT CRIMINAL INVEST**				
315415	231-3003-540010-	PET PROS	K9 SUPPLIES	$125.09	**$125.09**
315452	231-3003-540010-	ULTRA STROBE COMMUNICATIONS INC	K9 SQUAD BUILD	$13,831.37	**$13,831.37**
315468	231-3003-540010-	VETERINARY SPECIALTY CENTER	K9 SERVICES	$449.96	**$449.96**
			DEPARTMENT 3003 TOTAL:	$14,406.42	

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Department 3501	**FIRE ADMIN**				
					$1,050.00
315289	101-3501-522030-	ADAM HOEFLICH	TUITION REIMBURSEMENT	$1,050.00	
					$11,379.00
315291	101-3501-531850-	AIR ONE EQUIPMENT	FIRE EQUIPMENT	$3,960.00	
315291	401-3501-550150-	AIR ONE EQUIPMENT	FIRE EQUIPMENT	$7,419.00	
					$1,414.71
315294	101-3501-521020-	AMAZON COM CAPITAL SERVICES	EQUIPMENT MAINTENANCE	$28.49	
315294	101-3501-521110-	AMAZON COM CAPITAL SERVICES	BUILDING MAINTENANCE SUPPLY	$102.85	
315294	101-3501-521110-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$56.04	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$17.93	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$25.95	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$23.94	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$104.24	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$109.49	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$139.29	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$169.93	
315294	101-3501-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$170.92	
315294	101-3501-530350-	AMAZON COM CAPITAL SERVICES	CLOTHING & APPAREL	$174.95	
315294	101-3501-531850-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$31.88	
315294	101-3501-533450-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$47.98	
315294	101-3501-533450-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$62.76	
315294	101-3501-533500-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$26.99	
315294	401-3501-550150-	AMAZON COM CAPITAL SERVICES	NEW TOWER EQUIPMENT	$121.08	
					$44.86
315321	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$11.63	

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315321	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$12.58	
315321	101-3501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$20.65	
					$1,733.25
315360	401-3501-550150-	FIRESERVICE MANAGEMENT	CLOTHING & APPAREL	$1,733.25	
					$297.62
315363	401-3501-550150-	GRAINGER W W INC	NEW TOWER EQUIPMENT	$297.62	
					$11,370.66
315365	101-3501-533500-	HENRY SCHEIN	MEDICAL EQUIPMENT	$5,468.40	
315365	101-3501-533500-	HENRY SCHEIN	MEDICAL SUPPLIES	$882.40	
315365	101-3501-533500-	HENRY SCHEIN	MEDICAL SUPPLIES	$2,040.70	
315365	101-3501-533500-	HENRY SCHEIN	MEDICAL SUPPLIES	$2,979.16	
					$1,027.90
315385	101-3501-521020-	MARMIC FIRE & SAFETY CO., INC.	EQUIPMENT MAINTENANCE	$1,027.90	
					$34.95
315387	101-3501-521110-	MATTS ACE HARDWARE	BUILDING MAINTENANCE SUPPLY	$13.98	
315387	101-3501-521110-	MATTS ACE HARDWARE	BUILDING MAINTENANCE SUPPLY	$20.97	
					$6,295.00
315391	101-3501-531850-	MES SERVICE COMPANY, LLC	FIRE EQUIPMENT	$6,295.00	
					$468.70
315405	101-3501-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$468.70	
					$2,006.52
315413	101-3501-533500-	PENNCARE	MEDICAL SUPPLIES	$2,006.52	
					$538.88
315430	101-3501-531650-	ROUTE 12 RENTAL CO INC	EVENT RENTAL SUPPLIES	$538.88	
					$4,071.65
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD	$29.95	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
			UNIFORMS		
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$29.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$29.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$31.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$31.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$52.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$52.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$52.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$57.00	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$63.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$65.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$65.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$65.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$65.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$71.85	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$74.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$76.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$78.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$84.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$99.95	

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315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$99.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$105.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$105.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$105.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$108.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$108.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$119.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$119.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$124.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$135.95	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$149.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$157.90	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$161.45	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$165.80	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$195.00	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$249.75	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$315.80	
315447	101-3501-530350-	TODAY'S UNIFORMS	FIRE DEPARTMENT STANDARD UNIFORMS	$355.00	
					$1,033.59
315458	101-3501-521160-	VERIZON WIRELESS	ACCT 44205897800001	$300.30	

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315458	101-3501-522700-	VERIZON WIRELESS	ACCT 44205897800001	$733.29	
					$2,005.76
315470	101-3501-531600-	W.S. DARLEY & CO	CHEMICALS	$1,716.06	
315470	401-3501-550150-	W.S. DARLEY & CO	NEW TOWER EQUIPMENT	$289.70	
			DEPARTMENT 3501 TOTAL:	$44,773.05	

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Department 3701	**FOREIGN FIRE INSURANCE ADMIN**				
315288	227-3701-550150-	ABT ELECTRONICS	KITCHEN SUPPLIES	$79.00	**$79.00**
315294	227-3701-522030-	AMAZON COM CAPITAL SERVICES	TRAINING SUPPLIES	$642.99	**$734.69**
315294	227-3701-550150-	AMAZON COM CAPITAL SERVICES	FIRE SUPPLIES	$91.70	
315313	227-3701-522030-	BELLUSCI, ALEXANDER	TUITION REIMBURSEMENT	$392.98	**$392.98**
315377	227-3701-522030-	LINDGREN, BRADLEY	REIMBURSEMENT	$253.06	**$253.06**
315380	227-3701-550150-	LOWES COMMERCIAL SERVICES	FIRE EQUIPMENT	($44.55)	**($44.55)**
315420	227-3701-522030-	PRESTEL, WALTER	TUITION REIMBURSEMENT	$629.16	**$629.16**
315469	227-3701-550150-	VOLZ JOHN E	REIMBURSEMENT	$43.39	**$131.56**
315469	227-3701-550150-	VOLZ JOHN E	REIMBURSEMENT	$88.17	
			DEPARTMENT 3701 TOTAL:	$2,175.90	

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Department 4001	**PLANNING PLANNING**				
315310	101-4001-540410-	AUDACY OPERATIONS, INC.	ADVERTISING	$4,250.00	**$4,250.00**
315326	101-4001-540410-	CHICAGO PUBLIC MEDIA, INC.	ADVERTISING	$2,500.00	**$2,500.00**
315345	101-4001-522010-	DAILY HERALD MEDIA GROUP	ADVERTISING	$1,098.90	**$1,098.90**
315372	101-4001-540410-	IWGNR/WGN-AM	HOLIDAY ADVERTISING	$4,500.00	**$4,500.00**
315405	101-4001-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$11.59	**$11.59**
315432	263-4001-520050-	RYAN LLC	PROFESSIONAL SERVICES	$5,040.00	**$5,040.00**
			DEPARTMENT 4001 TOTAL:	$17,400.49	

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Department 4501	**BUILDING ADMIN**				
315316	101-4501-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$39.15	**$39.15**
315317	101-4501-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$105.05	**$304.10**
315317	101-4501-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$199.05	
315321	101-4501-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESSS	$20.29	**$20.29**
315355	101-4501-520050-	ELEVATOR INSPECTION SERVICE COMPANY LLC	PROFESSIONAL SERVICES	$50.00	**$50.00**
315398	101-4501-520350-	MOSHE CALAMARO & ASSOCIATES, INC	PROFESSIONAL SERVICES	$725.00	**$725.00**
315464	101-4501-522700-	VERIZON WIRELESS	ACCT 54209747800001	$472.68	**$472.68**
315465	101-4501-522700-	VERIZON WIRELESS	ACCT 54209747800002	$165.72	**$165.72**
			DEPARTMENT 4501 TOTAL:	$1,776.94	

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Department 7001	**HEALTH ADMIN**				
					$724.55
315294	101-7001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$21.29	
315294	101-7001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$158.90	
315294	101-7001-530050-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$483.26	
315294	101-7001-533100-	AMAZON COM CAPITAL SERVICES	OFFICE SUPPLIES	$61.10	
					$228.00
315297	101-7001-520250-	ARLINGTON CENTER FOR RECOVERY	COUNSELING SUBSIDY	$228.00	
					$18.95
315321	101-7001-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$18.95	
					$32.50
315341	101-7001-522020-	COSTCO WHOLESALE MEMBERSHIP	DUES	$32.50	
					$297.34
315343	101-7001-521655-	CUSTOM DATA PROCESSING	OFFICE EQUIPMENT	$297.34	
					$32.48
315416	101-7001-522030-	PETTY CASH	TRAVEL	$12.60	
315416	101-7001-530050-	PETTY CASH	MEDICAL SUPPLIES	$19.88	
					$130.00
315439	101-7001-521650-	STAPLETON, STACY SHEIN	PROFESSIONAL SERVICES	$130.00	
					$158.52
315463	101-7001-522700-	VERIZON WIRELESS	ACCT 88556712200001	$158.52	
			DEPARTMENT 7001 TOTAL:	$1,622.34	

VILLAGE OF ARLINGTON HEIGHTS

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7101	**PUBLIC WORKS ADMIN**				
315290	101-7101-521020-	AFFILIATED CUSTOMER SERVICE INC	EQUIPMENT MAINTENANCE	$1,370.00	**$1,370.00**
315295	101-7101-521020-	ANDERSON ELEVATOR COMPANY	SERVICE BUILDING MAINTENANCE	$12,000.00	**$21,600.00**
315295	401-7101-550200-	ANDERSON ELEVATOR COMPANY	SERVICE BUILDING MAINTENANCE	$9,600.00	
315296	101-7101-521550-	APEX LANDSCAPING INC	LANDSCAPING SERVICES	$15,243.00	**$15,243.00**
315298	101-7101-521360-	ARLINGTON RENTAL INC	EQUIPMENT RENTAL	$835.00	**$835.00**
315299	101-7101-522700-	AT & T	ACCT S66710610625355	$763.20	**$763.20**
315300	101-7101-522700-	AT & T	ACCT 217S667106106	$1,387.80	**$1,387.80**
315302	101-7101-522700-	AT&T	ACCT 84725331203952	$2,088.55	**$2,088.55**
315304	101-7101-522700-	AT&T	ACCT 84759060006156	$1,235.33	**$1,235.33**
315305	101-7101-522700-	AT&T	ACCT 8310010146347	$787.19	**$787.19**
315306	101-7101-522700-	AT&T	ACCT 8310010134261	$1,289.07	**$1,289.07**
315308	101-7101-522700-	AT&T LONG DISTANCE	ACCT 2147713	$0.43	**$0.43**
					$12,905.89

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315315	401-7101-550200-	BRAKUR CUSTOM CABINETRY	BUILDING MAINTENANCE SUPPLY	$12,905.89	
					$2,359.14
315317	101-7101-530050-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$160.35	
315317	101-7101-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$2,198.79	
					$3,447.00
315320	101-7101-531900-	BUILDERS ASPHALT LLC	STREET SUPPLY	$3,447.00	
					$214.26
315321	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$6.41	
315321	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$7.40	
315321	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$7.84	
315321	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$12.23	
315321	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$45.72	
315321	101-7101-522150-	CANON U.S.A. INC	OFFICE MACHINES & ACCESS	$134.66	
					$11,960.91
315328	101-7101-521550-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	$1,171.60	
315328	401-7101-550600-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	$10,789.31	
					$4,149.00
315329	426-7101-550250-	CIORBA GROUP, INC	PROFESSIONAL SERVICES	$4,149.00	
					$13,570.71
315330	401-7101-550300-	CIVILTECH ENGINEERING INC	PROFESSIONAL SERVICES	$13,570.71	
					$184.65
315332	101-7101-522700-	COMCAST CABLE	ACCT 8771100721360921	$184.65	
					$42.84
315335	101-7101-522700-	COMCAST CABLE	ACCT 8771100720049004	$42.84	
					$888.50

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315340	101-7101-521020-	CONVERGINT TECHNOLOGIES LLC	EQUIPMENT MAINTENANCE	$888.50	
					$659.85
315349	101-7101-531650-	DREISILKER ELECTRIC MOTORS INC	BUILDING MAINTENANCE SUPPLY	$659.85	
					$4,326.50
315353	101-7101-531650-	EDUCATION & OUTREACH COMPANY	MISCELLANEOUS SUPPLIES	$4,326.50	
					$1,065.53
315361	401-7101-550200-	FORERUNNER TECHNOLOGIES, INC	SERVICE BUILDING MAINTENANCE	$1,065.53	
					$4,670.96
315362	101-7101-531550-	G&O THERMAL SUPPLY COMPANY	BUILDING MAINTENANCE SUPPLY	$690.26	
315362	101-7101-531550-	G&O THERMAL SUPPLY COMPANY	BUILDING MAINTENANCE SUPPLY	$1,280.70	
315362	101-7101-531550-	G&O THERMAL SUPPLY COMPANY	MISCELLANEOUS SUPPLIES	$2,700.00	
					$1,113.88
315363	101-7101-521020-	GRAINGER W W INC	EQUIPMENT MAINTENANCE	$20.93	
315363	101-7101-521020-	GRAINGER W W INC	EQUIPMENT MAINTENANCE	$975.53	
315363	101-7101-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	$72.12	
315363	401-7101-550200-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	$45.30	
					$3,500.00
315367	101-7101-522030-	HORNE, ROBERT	TUITION REIMBURSEMENT	$3,500.00	
					$7,007.00
315369	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	$3,465.00	
315369	101-7101-531900-	INDUSTRIAL SYSTEMS LTD	STREET SUPPLIES	$3,542.00	
					$581.47
315374	101-7101-531550-	JOHNSTONE SUPPLY	BUILDING MAINTENANCE SUPPLY	$581.47	
					$166.42
315380	101-7101-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$6.63	
315380	101-7101-531650-	LOWES COMMERCIAL SERVICES	MISCELLANEOUS SUPPLIES	$11.32	

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315380	101-7101-531650-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$148.47	
					$29.99
315387	101-7101-531650-	MATTS ACE HARDWARE	MISCELLANEOUS SUPPLIES	$29.99	
					$161.76
315388	101-7101-531900-	MC CANN INDUSTRIES	STREET SUPPLIES	$161.76	
					$450.00
315392	101-7101-521020-	METRO DOOR AND DOCK	EQUIPMENT MAINTENANCE	$450.00	
					$413.92
315394	101-7101-521650-	MICROSYSTEMS	MISCELLANEOUS SERVICES	$413.92	
					$2,518.54
315401	101-7101-521500-	NICOR	ACCT 01701843946	$2,518.54	
					$1,556.43
315402	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	($841.51)	
315402	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$76.97	
315402	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$98.01	
315402	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$440.28	
315402	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$820.96	
315402	401-7101-550200-	NORTHWEST ELECTRICAL SUPPLY CO	BUILDING MAINTENANCE SUPPLY	$961.72	
					$723.78
315405	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$30.29	
315405	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$53.00	
315405	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$75.42	
315405	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$155.64	
315405	101-7101-530050-	ODP BUSINESS SOLUTIONS	OFFICE SUPPLIES	$409.43	

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					$17,253.55
315406	101-7101-530390-	OFFEN PETROLEUM LLC	FUEL	$17,253.55	
					$6,222.11
315414	401-7101-550300-	PERALTE-CLARK, LLC	PROFESSIONAL SERVICES	$6,222.11	
					$271.06
315416	101-7101-531650-	PETTY CASH	EVENT SUPPLIES	$35.19	
315416	101-7101-531650-	PETTY CASH	KITCHEN SUPPLIES	$28.98	
315416	101-7101-531650-	PETTY CASH	KITCHEN SUPPLIES	$63.46	
315416	101-7101-531650-	PETTY CASH	KITCHEN SUPPLIES	$63.97	
315416	101-7101-531650-	PETTY CASH	KITCHEN SUPPLIES	$79.46	
					$8,295.00
315418	101-7101-521650-	PR2 GRAPHICS RM	PROFESSIONAL SERVICES	$8,295.00	
					$598.50
315419	101-7101-522700-	PRECISE MRM LLC	PHONE SERVICES	$598.50	
					$1,742.50
315426	101-7101-520050-	RITTER GIS	PROFESSIONAL SERVICES	$1,742.50	
					$12,036.00
315427	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$1,016.00	
315427	101-7101-521550-	ROBERT W HENDRICKSEN COMPANY	LANDSCAPING SERVICES	$11,020.00	
					$2,404.14
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$68.00	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$68.00	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$99.48	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$99.48	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$100.41	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$126.28	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$150.79	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$163.93	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$222.99	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$223.81	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$242.56	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$243.24	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$275.68	
315429	101-7101-521110-	ROSCOE COMPANY	SERVICE BUILDING MAINTENANCE	$319.49	
					$177,989.75
315434	101-7101-521150-	SCHROEDER ASPHALT SERVICES, INC.	STREET SUPPLIES	$177,989.75	
					$336.40
315435	101-7101-531550-	SOUTH SIDE CONTROL SUPPLY CO.	BUILDING MAINTENANCE SUPPLY	$336.40	
					$13,741.43
315440	101-7101-531750-	STEINER ELECTRIC COMPANY	STREETLIGHTING SUPPLIES	$3,161.40	
315440	101-7101-531750-	STEINER ELECTRIC COMPANY	STREETLIGHTING SUPPLIES	$10,580.03	
					$47,039.44
315442	426-7101-550250-	SWALLOW CONSTRUCTION CORP.	CONSTRUCTION SERVICES	$47,039.44	
					$5,547.33
315446	101-7101-521020-	TGF ENTERPRISES INC	EQUIPMENT MAINTENANCE	$529.21	
315446	101-7101-521020-	TGF ENTERPRISES INC	EQUIPMENT MAINTENANCE	$1,254.02	
315446	101-7101-521020-	TGF ENTERPRISES INC	EQUIPMENT MAINTENANCE	$1,254.02	
315446	101-7101-521020-	TGF ENTERPRISES INC	EQUIPMENT MAINTENANCE	$2,510.08	
					$11,884.00
315449	101-7101-531700-	TRAFFIC CONTROL CORP	TRAFFIC SIGNAL SUPPLIES	$11,884.00	

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CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$4,439.30
315457	401-7101-550200-	VERDE SOLUTIONS LLC	SERVICE BUILDING MAINTENANCE	$4,439.30	
					$2,086.93
315460	101-7101-522700-	VERIZON WIRELESS	ACCT 58675303500001	$2,086.93	
					$231.32
315476	101-7101-531650-	ZORO TOOLS INC	MISCELLANEOUS SUPPLIES	$98.84	
315476	101-7101-531650-	ZORO TOOLS INC	MISCELLANEOUS SUPPLIES	$132.48	
					$920.11
802556	101-7101-522700-	AT&T	ACCT 84779713213488	$60.27	
802556	101-7101-522700-	AT&T	ACCT 84734215365273	$60.27	
802556	101-7101-522700-	AT&T	ACCT 84739420624707	$60.27	
802556	101-7101-522700-	AT&T	ACCT 84739443682112	$60.27	
802556	101-7101-522700-	AT&T	ACCT 84725961248940	$60.27	
802556	101-7101-522700-	AT&T	ACCT 84739271083278	$60.80	
802556	101-7101-522700-	AT&T	ACCT 84739208661733	$62.63	
802556	101-7101-522700-	AT&T	ACCT 84759391411742	$66.21	
802556	101-7101-522700-	AT&T	ACCT 84757754536603	$90.58	
802556	101-7101-522700-	AT&T	ACCT 84757757951551	$338.54	
					$11,770.98
802557	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 4858204000	$231.93	
802557	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6437571222	$334.86	
802557	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 7397572000	$396.83	
802557	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 1158409000	$411.61	
802557	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 8017024000	$510.23	

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802557	101-7101-521500-	COMMONWEALTH EDISON COMPANY	ACCT 4410867000	$9,885.52	
					$16,056.56
802558	101-7101-521500-	CONSTELLATION NEW ENERGY INC	ACCT 8063218	$852.54	
802558	101-7101-521500-	CONSTELLATION NEW ENERGY INC	ACCT 8063214	$15,204.02	
					$17,993.14
802559	101-7101-521500-	NICOR	ACCT 06802945268	$55.11	
802559	101-7101-521500-	NICOR	ACCT 15839647334	$133.51	
802559	101-7101-521500-	NICOR	ACCT 19426400008	$149.95	
802559	101-7101-521500-	NICOR	ACCT 40178600009	$164.84	
802559	101-7101-521500-	NICOR	ACCT 38178600003	$275.88	
802559	101-7101-521500-	NICOR	ACCT 43278600002	$294.23	
802559	101-7101-521500-	NICOR	ACCT 72489260108	$309.49	
802559	101-7101-521500-	NICOR	ACCT 28178600004	$359.38	
802559	101-7101-521500-	NICOR	ACCT 94830700004	$371.26	
802559	101-7101-521500-	NICOR	ACCT 58401600000	$547.45	
802559	101-7101-521500-	NICOR	ACCT 38096400007	$609.73	
802559	101-7101-521500-	NICOR	ACCT 95407400001	$767.94	
802559	101-7101-521500-	NICOR	ACCT 53278600001	$806.29	
802559	101-7101-521500-	NICOR	ACCT 97034457784	$1,383.65	
802559	101-7101-521500-	NICOR	ACCT 96945600003	$2,387.94	
802559	101-7101-521500-	NICOR	ACCT 55616726109	$4,550.62	
802559	101-7101-521500-	NICOR	ACCT 25422686599	$4,825.87	
			DEPARTMENT 7101 TOTAL:	$484,128.05	

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Department 7201	**WATER AND SEWER ADMIN**				
315312	505-7201-520050-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	$8,457.00	**$8,457.00**
315317	505-7201-530350-	BRANDING TOUCHPOINT / IPROMOTE U	CLOTHING & APPAREL	$294.11	**$294.11**
315319	505-7201-521200-	BUCKEYE POWER SALES CO. INC.	EQUIPMENT MAINTENANCE	$1,477.53	**$1,477.53**
315328	505-7201-520050-	CHRISTOPHER B BURKE LTD	PROFESSIONAL SERVICES	$2,137.50	**$2,137.50**
315333	505-7201-522700-	COMCAST CABLE	ACCT 8771100720175502	$210.80	**$210.80**
315337	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 3582102111	$31.24	**$31.24**
315344	505-7201-550150-	DAHME MECHANICAL INDUSTRIES	PROFESSIONAL SERVICES	$53,303.80	**$53,303.80**
315346	505-7201-521500-	DIRECT ENERGY BUSINESS MARKETING LLC	ACCT 1806638	$4,733.67	**$4,733.67**
315347	505-7201-521500-	DIRECT ENERGY BUSINESS MARKETING LLC	ACCT 1806640	$483.48	**$483.48**
315350	505-7201-550150-	DRYDON EQUIPMENT INC, A DXP COMPANY	EQUIPMENT	$4,271.35	**$4,271.35**
315359	505-7201-531850-	FERGUSON FACILITIES SUPPLY HP# 3400	SMALL TOOLS & EQUIPMENT	$4,383.75	**$4,383.75**
					$1,284.21

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315363	505-7201-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	$36.47	
315363	505-7201-531550-	GRAINGER W W INC	BUILDING MAINTENANCE SUPPLY	$41.75	
315363	505-7201-531850-	GRAINGER W W INC	SMALL TOOLS & EQUIPMENT	$1,205.99	
					$499.98
315364	505-7201-531020-	HBK WATER METER SERVICE INC	METER SUPPLIES	$499.98	
					$11,673.09
315371	505-7201-521655-	ITRON INC	OFFICE EQUIPMENT	$11,673.09	
					$48.43
315380	505-7201-531550-	LOWES COMMERCIAL SERVICES	BUILDING MAINTENANCE SUPPLY	$17.40	
315380	505-7201-531850-	LOWES COMMERCIAL SERVICES	SMALL TOOLS & EQUIPMENT	$31.03	
					$745.00
315384	505-7201-520050-	MANHARD CONSULTING	PROFESSIONAL SERVICES	$745.00	
					$43.18
315390	505-7201-531550-	MENARDS-LONG GROVE	BUILDING MAINTENANCE SUPPLY	$43.18	
					$2,278.18
315395	505-7201-531050-	MID AMERICAN WATER OF WAUCONDA, INC.	WATER SYSTEM SUPPLIES	$2,278.18	
					$146.60
315416	505-7201-522020-	PETTY CASH	REIMBURSEMENT	$61.35	
315416	505-7201-522020-	PETTY CASH	REIMBURSEMENT	$85.25	
					$598.50
315419	505-7201-522700-	PRECISE MRM LLC	PHONE SERVICES	$598.50	
					$1,885.20
315421	505-7201-530350-	PRO SAFETY INC	CLOTHING & APPAREL	$1,885.20	
					$1,742.50
315426	505-7201-520050-	RITTER GIS	PROFESSIONAL SERVICES	$1,742.50	

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315436	505-7201-531850-	STANDARD EQUIPMENT CO	SMALL TOOLS & EQUIPMENT	$300.49	**$300.49**
315438	505-7201-531550-	STANDARD PIPE & SUPPLY INC	BUILDING MAINTENANCE SUPPLY	$113.14	**$113.14**
315440	505-7201-531550-	STEINER ELECTRIC COMPANY	BUILDING MAINTENANCE SUPPLY	$21.73	**$21.73**
315455	505-7201-531600-	USA BLUEBOOK	CHEMICALS	$265.47	**$265.47**
315460	505-7201-522700-	VERIZON WIRELESS	ACCT 58675303500001	$1,391.28	**$1,391.28**
315461	505-7201-522700-	VERIZON WIRELESS	ACCT 78635116200001	$376.14	**$376.14**
315472	505-7201-550150-	WATER WELL SOLUTIONS ILLINOIS LLC	EQUIPMENT MAINTENANCE	$24,840.00	**$24,840.00**
315475	505-7201-520050-	ZIMMERMAN, RYAN	PROFESSIONAL SERVICES	$382.50	**$765.00**
315475	505-7201-520050-	ZIMMERMAN, RYAN	PROFESSIONAL SERVICES	$382.50	
802556	505-7201-522700-	AT&T	ACCT 84743746858567	$60.27	**$244.07**
802556	505-7201-522700-	AT&T	ACCT 84743746842777	$60.27	
802556	505-7201-522700-	AT&T	ACCT 84759080850047	$123.53	
802557	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 6949217000	$129.30	**$373.73**
802557	505-7201-521500-	COMMONWEALTH EDISON COMPANY	ACCT 9425223333	$244.43	
					$14,354.08

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
802558	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050214	$624.87	
802558	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050216	$795.42	
802558	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050218	$4,027.06	
802558	505-7201-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050220	$8,906.73	
					$1,150.68
802559	505-7201-521500-	NICOR	ACCT 42567835683	$56.67	
802559	505-7201-521500-	NICOR	ACCT 05850400002	$64.89	
802559	505-7201-521500-	NICOR	ACCT 58544400003	$78.61	
802559	505-7201-521500-	NICOR	ACCT 16797600000	$152.61	
802559	505-7201-521500-	NICOR	ACCT 04055600003	$162.54	
802559	505-7201-521500-	NICOR	ACCT 90920700003	$179.62	
802559	505-7201-521500-	NICOR	ACCT 76830700001	$455.74	
					$952,709.20
902752	505-7201-521530-	NORTHWEST WATER COMMISSION	Q1 2026	$952,709.20	
			DEPARTMENT 7201 TOTAL:	$1,097,634.11	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7301	**PARKING ADMIN**				
315303	235-7301-521500-	AT&T	ACCT 847R0608437214	$248.23	**$248.23**
315351	235-7301-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$426.08	**$426.08**
802557	235-7301-521500-	COMMONWEALTH EDISON COMPANY	ACCT 9934124000	$742.49	**$742.49**
			DEPARTMENT 7301 TOTAL:	$1,416.80	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7302	**PARKING VAIL ST. GARAGE OPER**				
315334	235-7302-521500-	COMCAST CABLE	ACCT 8771100721377909	$184.65	**$184.65**
315351	235-7302-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$1,349.24	**$1,349.24**
802558	235-7302-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050215	$2,362.64	**$2,362.64**
			DEPARTMENT 7302 TOTAL:	$3,896.53	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7303	**PARKING NORTH GARAGE OPER**				
315309	235-7303-521500-	AT&T MOBILITY NATIONAL ACCOUNTS LLC	ACCT 287355739580	$68.74	**$68.74**
315351	235-7303-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$1,349.24	**$1,349.24**
802558	235-7303-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1060231	$1,500.63	**$1,500.63**
802559	235-7303-521500-	NICOR	ACCT 12690400002	$56.51	**$56.51**
			DEPARTMENT 7303 TOTAL:	$2,975.12	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7304	**PARKING EVERGREEN ST GAR OPER**				
315351	235-7304-521110-	ECO CLEAN MAINTENANCE INC	SERVICE BUILDING MAINTENANCE	$376.07	**$376.07**
802558	235-7304-521500-	CONSTELLATION NEW ENERGY INC	ACCT 1050222	$978.94	**$978.94**
802559	235-7304-521500-	NICOR	ACCT 92296400002	$156.24	**$156.24**
			DEPARTMENT 7304 TOTAL:	$1,511.25	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7401	**SOLID WASTE DISPSL SWANCCADMIN**				
					$142,121.16
902751	511-7401-521540-	SOLID WASTE AGENCY	TIPPING FEES 2026	($9,000.84)	
902751	511-7401-521540-	SOLID WASTE AGENCY	TIPPING FEES 2026	$1,667.00	
902751	511-7401-521540-	SOLID WASTE AGENCY	TIPPING FEES 2026	$149,455.00	
			DEPARTMENT 7401 TOTAL:	$142,121.16	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 7501	**MUNICIPAL FLEET SVCS ADMIN**				
315292	621-7501-531510-	ALTA CONSTRUCTION EQUIPMENT OF IL	VEH MAINTENANCE SUPPLY	$216.10	**$216.10**
315293	621-7501-521070-	ALTORFER INDUSTRIES	EQUIPMENT MAINTENANCE	$3,172.01	**$3,128.51**
315293	621-7501-531510-	ALTORFER INDUSTRIES	VEH MAINTENANCE SUPPLY	($43.50)	
315311	621-7501-531510-	AUTO TECH CENTERS INC	VEH MAINTENANCE SUPPLY	$574.00	**$574.00**
315325	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENACE SUPPLY	($44.00)	**$697.19**
315325	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	($44.00)	
315325	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	$70.87	
315325	621-7501-531510-	CHICAGO PARTS & SOUND ENTERPRISES	VEH MAINTENANCE SUPPLY	$714.32	
315363	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	$26.91	**$169.05**
315363	621-7501-531510-	GRAINGER W W INC	VEH MAINTENANCE SUPPLY	$142.14	
315368	621-7501-531510-	IL RECOVERY GROUP INC	VEH MAINTENANCE SUPPLY	$275.55	**$275.55**
315375	621-7501-531510-	LEAHY-WOLF COMPANY	VEH MAINTENANCE SUPPLY	$2,759.91	**$2,759.91**
315378	621-7501-531510-	LORCHEM TECHNOLOGIES INC	VEH MAINTENANCE SUPPLY	$2,951.85	**$2,951.85**
315381	621-7501-531510-	MACQUEEN EMERGENCY GROUP	VEH MAINTENANCE SUPPLY	$346.32	**$346.32**

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$164.95
315386	621-7501-531510-	MASTER HITCH INC	VEH MAINTENANCE SUPPLY	$164.95	
					$56.42
315387	621-7501-531510-	MATTS ACE HARDWARE	VEH MAINTENANCE SUPPLY	$3.09	
315387	621-7501-531510-	MATTS ACE HARDWARE	VEH MAINTENANCE SUPPLY	$53.33	
					$867.28
315389	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	$32.88	
315389	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	$58.08	
315389	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	$109.03	
315389	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	$169.56	
315389	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	$214.63	
315389	621-7501-531510-	MC MASTER CARR SUPPLY CO	VEH MAINTENANCE SUPPLY	$283.10	
					$757.16
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	($254.44)	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	($211.67)	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$8.25	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$27.60	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$29.72	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$32.82	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$68.50	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$198.18	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$242.51	
315400	621-7501-531510-	NAPA AUTO PARTS	VEH MAINTENANCE SUPPLY	$615.69	
					$1,167.26
315403	621-7501-531510-	NORTHWEST FREIGHTLINER	VEH MAINTENANCE SUPPLY	$256.27	
315403	621-7501-531510-	NORTHWEST FREIGHTLINER	VEH MAINTENANCE SUPPLY	$910.99	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
					$107.18
315404	621-7501-531510-	O'REILLY AUTO PARTS	VEH MAINTENANCE SUPPLY	$107.18	
					$3,729.91
315412	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	($148.21)	
315412	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	$35.12	
315412	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	$190.71	
315412	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	$260.06	
315412	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	$294.03	
315412	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	$575.31	
315412	621-7501-531510-	PATLIN INC	VEH MAINTENANCE SUPPLY	$2,522.89	
					$3,790.20
315431	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	($665.00)	
315431	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$150.90	
315431	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$515.00	
315431	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$1,119.30	
315431	621-7501-531510-	RUSH TRUCK CENTER-CAROL STREAM	VEH MAINTENANCE SUPPLY	$2,670.00	
					$1,303.98
315436	621-7501-531510-	STANDARD EQUIPMENT CO	VEH MAINTENANCE SUPPLY	$1,303.98	
					$443.00
315437	621-7501-531850-	STANDARD INDUSTRIAL AUTO EQUIP	SMALL TOOLS & EQUIPMENT	$443.00	
					$459.86
315444	621-7501-531510-	TERMINAL SUPPLY CO	VEH MAINTENANCE SUPPLY	$107.91	
315444	621-7501-531510-	TERMINAL SUPPLY CO	VEH MAINTENANCE SUPPLY	$351.95	
					$99.32

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
315445	621-7501-521360-	TERRACE SUPPLY CO	EQUIPMENT RENTAL	$99.32	
					$186.77
315453	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	$92.42	
315453	621-7501-530350-	UNIFIRST CORPORATION	CLOTHING & APPAREL	$94.35	
					$4,749.50
315474	621-7501-531510-	ZARNOTH BRUSH WORKS INC	VEH MAINTENANCE SUPPLY	$418.00	
315474	621-7501-531510-	ZARNOTH BRUSH WORKS INC	VEH MAINTENANCE SUPPLY	$1,357.50	
315474	621-7501-531510-	ZARNOTH BRUSH WORKS INC	VEH MAINTENANCE SUPPLY	$2,974.00	
					$209.38
315476	621-7501-530050-	ZORO TOOLS INC	OFFICE SUPPLIES	$45.58	
315476	621-7501-531510-	ZORO TOOLS INC	VEH MAINTENANCE SUPPLY	$163.80	
			DEPARTMENT 7501 TOTAL:	$29,210.65	

VILLAGE OF ARLINGTON HEIGHTS
WARRANT REGISTER
CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 9001	**CAPITAL ADMIN**				
					$16,877.25
315312	505-9001-550250-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	$1,080.00	
315312	505-9001-550250-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	$1,802.25	
315312	505-9001-550250-	BAXTER & WOODMAN	PROFESSIONAL SERVICES	$13,995.00	
					$1,300.00
315348	505-9001-550250-	DIXON ENGINEERING	PROFESSIONAL SERVICES	$1,300.00	
					$10,118.75
315356	506-9001-550250-	ENGINEERING ENTERPRISES INC	PROFESSIONAL SERVICES	$10,118.75	
					$38,864.92
315364	505-9001-550250-	HBK WATER METER SERVICE INC	METER SUPPLY AND SERVICES	$24,070.86	
315364	505-9001-550250-	HBK WATER METER SERVICE INC	WATER METER TESTING & REPAIR	$14,794.06	
					$10,000.00
315454	505-9001-550250-	UNITED SYSTEMS	METER SUPPLIES	$10,000.00	
			DEPARTMENT 9001 TOTAL:	$77,160.92	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

	CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 9003	**CAPITAL EQUIPMENT**					
	315354	621-9003-550050-	EJ EQUIPMENT INCORPORATED	SEWER TELEVISING TRUCK & EQUIPMENT	$350,571.00	**$350,571.00**
	315376	621-9003-550050-	LINDCO EQUIPMENT SALES INC	EQUIPMENT	$161,456.00	**$161,456.00**
	315417	621-9003-550050-	POLARIS SALES, INC	EQUIPMENT	$46,292.05	**$46,292.05**
	315450	621-9003-550050-	TRANSPORTATION SUPPLY LLC	EQUIPMENT	$16,345.00	**$16,345.00**
				DEPARTMENT 9003 TOTAL:	$574,664.05	

VILLAGE OF ARLINGTON HEIGHTS

WARRANT REGISTER

CHECK DATE: 1/15/2026

CHECK #	ACCOUNT #	VENDOR NAME/#	DESCRIPTION	AMOUNT	TOTAL AMOUNT
Department 9901	**NON-OPERATING**				
					$13,233.64
315393	515-9901-540830-	METROPOLIS COMMERCIAL CONDO ASSN	CAM CHARGE	$9,004.45	
315393	515-9901-540910-	METROPOLIS COMMERCIAL CONDO ASSN	BUILDING RESERVE CHARGE	$4,229.19	
			DEPARTMENT 9901 TOTAL:	$13,233.64	
			WARRANT TOTAL:	**$5,461,407.15**	

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Swearing in of Newly Promoted Fire Department Personnel
Department: Fire

Item Description:
The swearing in of newly promoted Battalion Chief Marc Piscitiello and Lieutenant Matthew Murphy

ATTACHMENTS:
None

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Bond Waiver — St Edna Church
Department: Building & Life Safety

Item Description:
St Edna Church is requesting a waiver of the bond requirement for their upcoming raffle taking place on February 13, 2026. Raffle tickets will be sold on the same day from 6PM - 9:30PM, with the winners being determined at 9:30PM on February 13, 2026.

Value of prizes — $250

It is recommended that the Village Board grant a waiver of the bond requirement as requested by St Edna Church.

ATTACHMENTS:
1. TMPE-003604-2025 letter

St. Edna Church

2525 N. Arlington Heights Road
Arlington Heights, IL 60004-2598
(847) 398-3362 Fax (847) 394-5226

December 22, 2025

Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60004

To the Village Board of Arlington Heights,

St. Edna Parish will hold a 50/50 raffle at our Bingo event on February 13, 2026.

As a church and not-for-profit organization, we request a Raffle Bond Waiver for the above date.

We appreciate your consideration.

Sincerely,

Rev. Darrio Boscutti
Pastor

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Bond Waiver — Patton Elementary School PTA
Department: Building & Life Safety

Item Description:
Patton Elementary School PTA is requesting a waiver of the bond requirement for their upcoming raffle taking place on January 31, 2026. Raffle tickets will be sold on January 31, 2026, from 7PM-10PM with the winners being determined the same day at 10PM.

Value of prizes — $1

It is recommended that the Village Board grant a waiver of the bond requirement as requested by Patton Elementary School PTA.

ATTACHMENTS:
1. TMPE-003586-2025 letter

Patton Elementary School PTA
1616 N Patton Ave.
Arlington Heights, IL 60004

Village of Arlington Heights
33 S. Arlington Heights Rd.
Arlington Heights, IL 60005

December 8, 2025

Dear Village Manager,

I am writing on behalf of the Patton Elementary School Parent Teacher Association (PTA). We are a nonprofit, with current 501c3 status. We are holding a raffle for tickets to experiences our students can enjoy with the staff of Patton Elementary. The raffle drawing will take place on January 31, 2026. The event will be held at KC Hall in Arlington Heights. Additional details of the event, including proof of our nonprofit status, are included with our application. Please accept this letter as a written request to waive the bond requirement for our event. Please reach out with any questions.

Thank you,

Megan Worthington
Patton Elementary School PTA President

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Resolution Approving the Purchase of One Braun Ambulance for the Fire Department and Budget Amendment Ordinance

Department: Fire

Item Description:
The Fire Department is requesting authorization to execute a purchase agreement with North Central Emergency Vehicles for the purchase of an additional ambulance. The proposed agreement would require no payment until delivery, which is anticipated in late 2028 or early 2029.

Background
In January 2025, the Fire Department placed two (2) new ambulances into service as part of the FY2021 and FY2023 Fire Department Vehicle Replacement Plan. Additionally, the FY2024 and FY2025 Vehicle Replacement Plans each included the replacement of two (2) ambulances per year. These purchases were delayed due to supply chain issues. All four (4) of these ambulances are expected to be delivered in April 2026. Currently, the Fire Department operates seven (7) ambulances – five (5) frontline units and two (2) reserve units. This represents an increase of one ambulance resulting from the full implementation of the Ambulance 5 program on January 1, 2026.

To maintain the operational goal of having two (2) reserve ambulances, Public Works will evaluate the six (6) ambulances scheduled for replacement and retain the most serviceable unit as a reserve. While all six ambulances are well beyond their expected service life, Public Works believes one unit can be maintained in working condition to bridge the gap until the additional new ambulance can be delivered in 2028.

Apparatus Cost and Procurement
In November 2025, the Fire Department received a proposal from North Central Emergency Vehicles for the purchase of one (1) Braun ambulance. The ambulance would be procured through the Houston-Galveston Area Council (HGAC) cooperative purchasing program, a nationally recognized government procurement service. HGACBuy provides joint purchasing and competitive bidding services to local governments and maintains an active fire service ambulance contract with North Central Emergency Vehicles, located in Plainfield, Illinois.

Under the proposed agreement, payment would not be due until delivery of the ambulance, which is anticipated in the fourth quarter of 2028 or early 2029.

Funds will be available in account number 621-9003-550050 VH9504 when the Fleet Fund is amended by the Budget Amendment Ordinance.

Recommendation
It is recommended that the Village Board approve the purchase of one (1) Braun ambulance from North Central Emergency Vehicles for a total cost not to exceed $487,867.00, and authorize staff to execute the necessary purchase documents, with no payment obligation until delivery in late 2028 or early 2029.

It is further recommended that the Village Board approve the Budget Amendment Ordinance, also presented tonight, amending the 2026 Budget for $487,900. This action sets aside the funds needed to complete the purchase paperwork. Payment for the ambulance will occur when the vehicle is delivered in a future year.

ATTACHMENTS:
1. Resolution for Purchase of Braun Ambulance and Attachments
2. Budget Amendment Ordinance - VH9504 Ambulance

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE PURCHASE OF
ONE BRAUN AMBULANCE FROM NORTH CENTRAL EMERGENCY VEHICLES, OF PLAINFIELD, ILLINOIS

WHEREAS, Article VII, Section 10 of the Constitution of the State of Illinois, and the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq., authorize and encourage intergovernmental cooperation; and

WHEREAS, the Village is eligible to participate in the Houston-Galveston Area Council Purchasing Cooperative ("*HGACBuy*"), a purchasing cooperative that permits local governments to purchase and lease commodities and services according to contracts negotiated by HGACBuy, resulting in significant savings for the Village; and

WHEREAS, the Fire Department has identified the need to procure a Braun Ambulance ("Braun Ambulance"); and

WHEREAS, HGACBuy sought bids for the award of the contract for the purchase of the Braun Ambulance ("*Purchase Contract*"); and

WHEREAS, HGACBuy identified North Central Emergency Vehicles, of Plainfield, Illinois ("North Central Emergency Vehicles"), as the low responsible bidder for the Purchase Contract; and

WHEREAS, the Village now desires to purchase the Braun Ambulance, in a total amount not to exceed $487,867.00; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to purchase the Braun Ambulance from North Central Emergency Vehicles, in a total amount not to exceed $487,867.00, in accordance with HGACBuy and the Purchase Contract;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PURCHASE. The President and Board of Trustees hereby approve the purchase by the Village of the Braun Ambulance from North Central Emergency Vehicles, in a total amount not to exceed $487,867.00, in accordance with HGACBuy and the Purchase Contract, is hereby approved.

SECTION 3. EXECUTION OF REQUIRED DOCUMENTATION. The Village Manager and the Village Clerk are hereby authorized to execute and attest, on behalf of the Village, all documents necessary to complete the purchase authorized pursuant to Section 2 of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20__.

_____
Village President

ATTEST:

_____

Village Clerk

Quotation Summary

Arlington Heights FD 2028 Braun Proposals 2025-11-04 17-51-16

Reference: QUO0000013430 **Rev:** 0
Purchaser: North Central Emergency Vehicles
Contact: Fred Pawelk
Address: 18448 County Road 9
Lester Prairie, MN 55354

Telephone:

Sales Contact: Fred Pawelk
Mobile: 612-508-8844
Phone: 320-395-2911

Opportunity: Arlington Heights 2028
Account: Arlington Heights Fire Department
Contact: Les East
Billing Address: 1150 N Arlington Heights Rd
Arlington Heights, IL 60004
usa
Currency: USD
Quotation Date: 2025-10-22
Quote Exp Date: 2025-11-21
Price Effective: 2025-10-14
Factory Contact: David Greenfeld
Mobile:

Name	*Specifications*
Chief XL Type I	-72" Headroom -169"L Full Seam Welded Module

Product	*Description*	*Quantity*	*Unit Net*	*Total Net*
CHFXLI	169" long x 96" wide module with 72" headroom.	1.00	487,867.00	487,867.00

Price Details	*Price*
Chassis	
Base and options	264,733.00
Custom Options	143,439.00
Stryker Equipment	79,695.00
List Price Per Unit	487,867.00

* Estimated freight (to be re-evaluated at time of shipping)

Dealer Net Amount Per Unit	487,867.00

**** Product quotes are valid for 30 calendar days. After 30 calendar days quotes are subject to change. Any applicable discounts will be added and validated at time of invoice. Discounts subject to change.**

Payment Terms:

FORCE MAJEURE "Company shall not be liable or responsible to Purchaser, or be deemed to have defaulted or breached these Standard Terms and Conditions, for any failure or delay in fulfilling or performing any of these Standard Terms and Conditions when and to the extent such failure or delay is caused by or results from acts or circumstances beyond the reasonable control of Company including, without limitation, acts of God, flood, fire, earthquake, explosion, governmental actions, war, invasion or hostilities, terrorist threats or acts, riot or other civil unrest, national emergency, revolution, insurrection, epidemic/pandemic, telecommunication breakdown, power outage, lockouts, strikes or other labor disputes (whether or not relating to either party's workforce), restraints or delays affecting carriers, inability or delay in obtaining chassis from an original equipment manufacturer or other supplies of adequate or suitable components or materials at reasonable prices."

AN ORDINANCE AMENDING THE ANNUAL BUDGET OF THE VILLAGE OF ARLINGTON HEIGHTS, COUNTY OF COOK, STATE OF ILLINOIS, FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026 AND ENDING DECEMBER 31, 2026

WHEREAS, by Ordinance 2025-60, the President and Board of Trustees of the Village of Arlington Heights, Illinois adopted the Annual Budget of the Village of Arlington Heights for the fiscal year beginning January 1, 2026, and ending December 31, 2026; and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interest of the Village to adopt an Ordinance amending the Annual Budget;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: RECITALS. The foregoing recitals are incorporated into, and made a part of, this Ordinance as the findings of the President and Board of Trustees.

SECTION TWO: ADOPTION OF AMENDMENTS. The Annual Budget shall be, and it is hereby, amended as follows:

Account Being Amended		Original Budget	Amendment Incr. / (Decr.)	Revised Budget
621-9003-550050-	VH9504-VEHICLES- Fire Vehicle Replacements	$36,600	$487,900	$524,500

SECTION THREE: PUBLICATION. The Village Clerk is hereby directed to publish this Ordinance in pamphlet form pursuant to the Statutes of the State of Illinois.

SECTION FOUR: EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS 20th of January 2026.

_____
Village President

ATTEST:

_____
Village Clerk

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Bond Waiver — Arlington Heights Fire Department
Department: Building & Life Safety

Item Description:
The Arlington Heights Fire Department is requesting a waiver of the bond requirement for their upcoming 50/50 raffle taking place on January 16, 2026. Raffle tickets will be sold from 5:30PM - 8:15PM on January 16, 2026 with the winner being determined at John Hersey High School at the end of the day.

It is recommended that the Village Board grant a waiver of the bond requirement as requested by the Arlington Heights Fire department.

ATTACHMENTS:
1. TMPE-000033 letter

Arlington Heights Fire Department

1150 North Arlington Heights Road
Arlington Heights, Illinois 60004
847-368-5450
www.vah.com

January 6, 2026

Sue Miller
Permit Technician
Village of Arlington Heights
Building and Life Safety Department

Dear Sue,

The Arlington Heights Chapter of Project Fire Buddies, sponsored by the Arlington Heights Fire Department, is seeking to hold a 50/50 raffle at our upcoming charity basketball game to be held at Hersey High School on January 16, 2026.

We are requesting a bond waiver of the fees associated with the issuance of a raffle license for this event.

Thank you for your consideration of this request.

Respectfully,

Lance Harris
Fire Chief

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Resolution Approving a Contract for the Furnishing of Aggregate Material, Trucking, and Disposal of Debris

Department: Public Works & Engineering

Item Description:

The Public Works Department contracts out the hauling and delivery of aggregate materials and debris management.

Public Works operations generate and require a significant amount of material for use and/or disposal. Examples of this includes; asphalt debris, concrete debris, gravel, sand, woodchips, excavation spoils, etc.

As a result, staff developed specifications that separated required services under this contract into three unique Divisions. Division A includes unit prices for trucking of various materials, such as sand and stone commonly used in bulk by Public Works operations; Division B for trucking services such as hauling debris and lowboy transportation to transport heavy equipment to out-of-town repair facilities; and Division C contains unit prices for tipping fees required by landfills, commonly associated with material disposal.

Specifications and plans were prepared, advertised, and distributed to local trucking companies. On December 23, 2025, three bids were opened and publicly read aloud. The bid results are as follows:

Bidder	Total Amount
C.C. Cartage, Inc.	$1,398,708
Lo Verde Construction Co, Inc.	$1,447,182
Utility Transport Services, Inc.	$1,970,912

The contract is for a three-year term with the option to extend up to an additional three, one-year extensions.

C.C. Cartage of Lake Zurich, IL was the lowest responsive bidder for all Divisions, with a total three-year bid of $1,398,708 (Year One $443,486, Year Two $465,411, Year Three $489,811). Staff has worked with C.C. Cartage in the past and have had no concerns with their services and recommends award.

Funding for these materials and services is available in Account Nos: 101-7101-521360, 101-7101-521620, 101-7101-531900, 505-7201-521360, 505-7201-521620, 505-7201-531900, 505-7201-550200 (BL9302), and 401-7101-550200 (BL9302).

RECOMMENDATION

It is recommended that the Village Board approve a resolution authorizing a three-year contract for the Furnishing of Aggregate Materials, Trucking and Disposal of Debris to C.C.

Cartage, Inc. of Wauconda, Illinois per unit prices, up to the budgeted amount, and authorize staff to execute the necessary documents.

ATTACHMENTS:

1. 20260120_Aggregate_Trucking_Disposal_Attachment and Resolution

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR THE FURNISHING OF AGGREGATE MATERIALS, TRUCKING, AND DISPOSAL OF DEBRIS
TO C.C. CARTAGE, INC OF WAUCONDA, ILLINOIS

WHEREAS, the Village sought bids for the award of a contract for the furnishing of Aggregate materials, trucking disposal of debris; and

WHEREAS, , of C.C. Cartage,Inc of Wauconda, Illinois, was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Administrator and Village Attorney.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20__.

_____
Village President

ATTEST:

_____
Village Clerk

EXHIBIT A

CONTRACT

Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
847-368-5000
www.vah.com

NOTICE OF AWARD

C.C. Cartage, Inc
24455 N. US Highway 12
Lake Zurich, IL 60047

January 20, 2026

Project Description: Furnishing of Aggregate Materials, Trucking and Disposal of Debris

The Village of Arlington Heights has considered the proposal submitted by your Company for the above-described work in response to its INVITATION FOR BIDS opened December 23, 2025.

YOU ARE HEREBY NOTIFIED that your proposal/bid has been accepted by the Village Board on January 20, 2026 for items and services per the unit prices stated in the Proposal Document, up to the budgeted amount for three years with the option to extend with three one-year extensions.

You are required to execute the Contract Documents and provide necessary Insurance documentation within Fifteen (15) days from the date of this Notice to you.

If you fail to execute said Contract within Fifteen (15) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your proposal as abandoned and the Owner will be entitled to such other rights as may be granted by law. Please return signed contracts to Lisa Subrin.

You are required to return an acknowledged copy of this Notice of award to the Village, with two signed copies of the contract.

Dated this 20th day of January, 2026

Village of Arlington Heights

By: _____

Lisa Subrin, Purchasing Coordinator

Acceptance of Notice

Receipt of the above Notice of Award is acknowledged by C.C. Cartage, Inc this _____ of _____ (month), 2026.

By: _____

Title: _____

VILLAGE OF ARLINGTON HEIGHTS
CONTRACT

This Agreement is made and entered into this 20th day of January, 2026, between the Village of Arlington Heights "Village" and C.C. Cartage, Inc, "Vendor."

In consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, the parties agree as follows:

1. The Vendor agrees to do all the work, furnish all materials and all labor necessary to complete the work in full compliance with all of the terms of this agreement and the proposed specifications and the requirements of the Director under it;
2. The Village agrees to pay the Vendor based on unit prices for completion of the work in accordance with the bid documents;
3. It is understood and agreed that the Bid Documents, Specifications, Addenda, and the Bidder's response are all essential documents for the Furnishing of Aggregate Materials, Trucking and Disposal of Debris Bid. They are attached and hereby made part of this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Attest: Village of Arlington Heights

_____ By:_____
Clerk
(Seal) Title: _____

Date:_____

Attest:

Bidder:

By:_____

_____ Title:_____
Notary
(Seal) Date:_____

Subscribed & sworn before me this _____day of _____2026.

VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

Furnishing of Aggregate Materials, Trucking and Disposal of Debris

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: 10% of bid

Performance Bond: 100% of bid

Date and Time Bids Due: Submit electronically by 10:00 AM Tuesday December 23, 2025

Date and Time of Bid Opening: Tuesday December 23, 2025 at 10:00 AM

Project Contact: Scott Schweda, sschweda@vah.com, 847-368-5806

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

This bid is utilizing our Electronic Bid Management System:

***** Please see the Bid Notice for the link to access the bid documents and instructions.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

* Required documents to be submitted with this bid are: Bid Bond, Bid Proposal Page, Vendor Application Form, and signed addendum, if applicable

* Please allow yourself enough time to submit your bid before the bid closes.

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

BID NOTICE

Furnishing of Aggregate Materials, Trucking and Disposal of Debris
Bid # 250016

The Village of Arlington Heights will accept sealed bids electronically for the **Furnishing of Aggregate Materials, Trucking and Disposal of Debris** until 10:00 AM local time on Tuesday December 23, 2025, at which time they will be publicly opened and read.

All proposals or bids offered must be accompanied by a bid security in the amount of 10% of the total bid in the form of a certified check, bid bond or cashier's check made payable to the Village of Arlington Heights. No bids shall be considered unless accompanied by such security.

Bidders shall comply with the Prevailing Wage Rate Act (820 ILCS 130). Bidders will also be required to comply with the applicable equal employment opportunity provisions.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

This bid is utilizing our Electronic Bid Management System and specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions on How to Register and Submit a Bid.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

Contact Lisa Subrin, Purchasing Coordinator, at lsubrin@vah.com, if you have issues accessing the bid.

For a list of our current bids, visit our website at www.vah.com.

VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS
PUBLIC IMPROVEMENT/SERVICES

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND SERVICES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND WILL NOT SECURE RELIEF ON THE PLEA OF ERROR.

1.01 PREPARATION OF PROPOSALS:

The bidder shall submit their sealed bid proposal on the proposal forms provided and shall be submitted electronically through the Bid Management System. The bidder shall specify in figures, in the places provided, a price for each of the separate items called for in the proposal forms. All information required by the bidding documents must be supplied to constitute a responsive bid.

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator.

If the bidder is a corporation, the legal name of the corporation, the state of incorporation and the business address shall be set forth together with signature of the officer or officers authorized to sign contracts on behalf of the corporation and attested by the secretary of the corporation. If the bidder is partnership, the true name should be listed. If the bidder is a partnership the true name and address of the firm shall be set forth together with the signatures of authorized partners. If the bidder is an individual, the signature and address shall be inscribed. If the signature is by an agent other than an officer of the corporation or member of the partnership, a power of attorney must be submitted with the bid, otherwise, the bid may be regarded as irregular. All names must be printed below the signature.

1.02 BID SECURITY:

No bid will be considered unless accompanied by a bid security as defined in the Invitation to Bid as a guarantee that if the bid is accepted the bidder will execute the agreement and file bonds and insurance's required by the contract documents. Bid securities shall be made payment to the Village of Arlington Heights. In the event that the bidder fails to furnish the required bonds and insurance within ten (10) calendar days after notice of acceptance of the bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said Village will sustain due to the bidder's failure to furnish said bond.

1.03 BID SUBMITTAL:

Each sealed bid properly signed together with the bid security and all documents bound herewith shall submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator.

1.04 WITHDRAWAL OF BID:

No bid shall be withdrawn after the opening of any bid without the consent of the Village. Any bid may be withdrawn at any time prior to the hour fixed in the Invitation for Bids for the opening of bids provided that a request in writing executed by the bidder or duly authorized representative for the withdrawal of such bid is filed with the owner prior to the time specified for the opening of bids.

1.05 AWARDING THE BID:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract.

In determining responsibility, the following qualifications will be considered by the Village:

(a) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;

(b) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference;

(c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;

(d) The quality of performance of previous contracts or services;

(e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;

(f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;

(g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;

Except as otherwise provided by law, the Village Mayor and Board of Trustees reserves the right to reject any or all bids and to waive any informality in the bids received.

2.00 WORK COVERED BY CONTRACT DOCUMENTS:

The work comprises the completed Public Improvement/Services required by the contract documents and includes all labor necessary to produce such Public Improvement/Services and all materials and equipment incorporated or to be incorporated in such Public Improvement/Service.

3.00 AWARD:

The decision of the Village to accept the proposal of a responsible bidder for the work, subject to the execution and approval of the contract and contract bond to secure the performance thereof, and to such other conditions as may be specified or otherwise required by law.

3.01 BIDDER:
Any individual, firm or corporation submitting a proposal for the work contemplated, acting directly or through a duly authorized representative.

3.02 BID PROPOSAL SECURITY (PROPOSAL GUARANTEE):
The security furnished with the bid to guarantee that the bidder will enter into the contract for the work.

3.03 CONTRACT /AGREEMENT:
The contract represents the entire and integrated agreement between the Village and contractor and supersedes all prior negotiations, representations or agreements either written or oral. The contract may be amended, or modified in writing signed by both parties.

3.04 CONTRACT BOND:
The form of security approved by the Village and furnished by the contractor and a surety as a guarantee of good faith and ability on the part of the contractor to execute the work in accordance with the terms of the contract.

3.05 CONTRACT DOCUMENTS:
The Village/contractor agreement, the conditions of the contract (general), supplementary or special and other conditions), the plans, specifications, addenda and all modifications (written amendments, change orders, written interpretations or other written orders), and the contract bond when required.

3.06 CONTRACTOR:
The contractor is the person or entity identified in the Village-contractor agreement and is referred to throughout the contract documents as if singular in number. The term contractor means the contractor or an authorized representative.

3.07 CORPORATION:
A corporate body authorized or licensed to do business in Illinois.

3.08 ENGINEER:
When the word "Engineer" appears in the specifications it shall mean the Village Engineer of the Village of Arlington Heights, Illinois or those designated by the Village Engineer.

3.09 OBSERVER:
The Village's authorized representative assigned to observe any or all portions of the work and materials being used for the project.

3.10 OWNER/VILLAGE:
When the word "Owner" or "Village" appears in the specifications they shall mean the Village of Arlington Heights, Illinois, a municipal corporation of the State of Illinois, 33 South Arlington Heights Road, Arlington Heights, Illinois 60005.

3.11 PLANS:
All official drawings or reproductions of drawings pertaining to the work provided for in the contract.

3.12 PROJECT MANUAL:
The booklet (manual) which includes the bidding requirements, conditions of the contract, the proposal, specifications.

3.13 BID PROPOSAL:

The written offer of the bidder to perform the work proposed and presented to the Village.

3.14 SPECIAL CONDITIONS:

Special conditions when included in these contract documents shall supplement the general conditions, the attached specifications and the plans on particular portions of the project. They shall govern the contract documents wherever they conflict therewith; but shall not operate to annul those portions of the contract documents with which they are not in conflict.

3.15 SPECIFICATIONS:

The body of descriptions, conditions and requirements contained in the contract, together with written agreements and all documents of any description made or to be made pertaining to the method or manner of performing the work, the quantities, or the quality of materials to be furnished under the contract.

3.16 SURETY:

The corporate body, acceptable to the Village, bound with and for the contractor to insure the contractor's performance of the contract and for payment of all obligations pertaining to the work.

3.17 MISCELLANEOUS DEFINITIONS:

(a) "Shall" means mandatory.
(b) "As Required" means as prescribed by the contract documents.
(c) "As Necessary" means essential to the completion of the work.
(d) "Or Equal" means a substitute meeting the exact specification of those items so stated on the drawings, details, and/or the specifications and approved by the Village before bids are submitted.

4.00 CONTRACT DOCUMENTS

4.01 OWNERSHIP OF PLANS AND SPECIFICATIONS:

All plans and specifications and copies thereof furnished by the Village are Village property. They are not to be used on other work and with the exception of one complete set, are to be returned to the Village on request, at the completion of the contract work.

4.02 EXAMINATION OF CONTRACT DOCUMENTS AND THE SITE OF PROPOSED WORK:

The bidder shall, before submitting a bid, carefully examine the contract, including the proposal, specifications, general and special conditions. The bidder shall inspect the site of the proposed work and become familiar with all the local conditions affecting the contract and the detailed requirements of the public improvement/service. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to comply with these instructions. The Village will, in no case, be responsible for any change in anticipated profits resulting from such failure or neglect.

4.03 INTENTION OF CONTRACT DOCUMENTS:

The contract documents are complementary; what is called for by one is as binding as if called for by all. The contractor shall bring any conflict, errors, or discrepancies in the contract documents to the attention of the Village in writing before proceeding with the work affected.

4.04 BID PROPOSAL SECURITY (PROPOSAL GUARANTEE):

Each proposal shall be accompanied by a bid proposal security (see invitation or instructions to bidders). A bid proposal security shall be a properly certified check, bank draft, bank cashier's check or bid bond for the amount of 10% of the total bid, made payable to the Village or Arlington Heights. The proposal guarantee will be returned within five (5) working days after the bid opening date to all but the successful bidder, and one alternate bidder to be designated by the Village. The proposal guarantee of the successful bidder and the alternate bidder will be returned as soon as the contract bond, insurance policies and certificates are in proper order, delivered to the Village and the contract has been fully executed by the bidder to whom the contract is awarded.

4.05 BONDING REQUIREMENTS:

(a) Performance and Payment Bond. The Contractor will provide both a Performance and Payment Bond each for 100% of the contract price with a minimum "A" rating as defined in Best's Key Rating Guide and be conditioned on the faithful performance of the requirements of the contract, and will have as surety a corporate surety authorized to act as such in Illinois and that the Contractor will be responsible for all claims for injuries to persons or damages to property or premises arising out of or in connection with his or her operations prior to the acceptance of the finished work or supplies, and that he or she will promptly make payments to all persons supplying them with labor or materials in the prosecution of the work provided for in the Contract; and will guarantee to indemnify and hold harmless the Village and its officers and employees for all costs, damages and expenses arising out of or by reason of the contractor's failure to comply and perform the work and to complete the contract in accordance with the specifications.

(b) Failure on the part of the contractor to obtain and deliver a Surety, Performance, and Payment Bonds, acceptable to the Village, within fifteen (15) calendar days from the date of Notice of Award of contract will be considered just cause for the annulment of the Award and the forfeiture of the bid proposal security to the Village.

4.06 CONFLICTS:

Where conflict exists within or between parts of the contract documents and applicable standards, codes or ordinances, the more stringent or higher quality requirements shall apply. Large scale drawings take precedence over smaller scaled drawings, figured dimensions on the drawings over scaled dimensions, and noted materials over graphic representations.

4.07 BID PROPOSAL:

The bidder shall submit a sealed bid proposal on the proposal forms provided. Proposals that contain omissions, erasures, alterations, irregularities of any kind, or not accompanied by the proper proposal guaranty shall be rejected. However, the Village reserves the right to reject or accept any and all proposals and to waive technical error as may be deemed in the best interest of the Village.

4.08 LATE BIDS:

Late bids shall not be considered and will be returned unopened.

5.00 PROPOSAL FORM

5.01 UNIT PRICE BID PROPOSAL FORM

(a) Bidders will be furnished with a unit price bid proposal form, attached to the project manual, stating the items of work contemplated and the approximate

estimated quantities. It is the result of careful calculations and is believed to be correct, but it is given only as a basis for comparison of proposals and the award of the contract. The Village does not expressly or by implication agree that the actual quantities involved will correspond exactly with the estimated quantities. The bidder shall verify these quantities before bidding.

(b) Payment will be based on the actual quantities of work performed in accordance with the contract, as the contract unit prices specify. No allowance will be made for any change in anticipated profits due to an increase or decrease in the original estimate of quantities. The Village reserves the right to omit any item entirely, or to increase or decrease any or all items.

5.02 LUMP SUM BID PROPOSAL FORM:

Bidders will be furnished with a lump sum bid proposal form, attached to the project manual, for the work to be performed.

6.00 LAWS, PERMITS AND REGULATIONS

(a) The contractor shall at all times comply with all federal, state and local laws, regulations, and ordinances. Any complaint, claim or action brought against the contractor for failing to observe or comply with any law, ordinance, or regulation shall be the sole responsibility of the contractor and shall in no way extend to or expose the Village to liability. The contractor shall indemnify and hold harmless the Village from any and all such complaints, claims or actions. In addition, the contractor agrees to comply with all applicable statutes regarding prevailing wage laws.

(b) Unless otherwise provided in the contract documents, the contractor shall secure and pay for the construction permit and all other permits and governmental fees, licenses, and inspections necessary for the proper execution and completion of the work.

(c) If the contractor performs any work knowing it violates any laws, ordinances, rules and regulations, the contractor shall assume full responsibility and shall bear all attributable costs.

(d) All work done under the contract shall be done to the satisfaction of the Village. The Village will determine the amount of completed work which is to be paid for under the contract. The Village will decide all questions that may arise regarding the measurements of quantities and fulfillment of this contract, and will determine all questions concerning the true intent or meaning of the plans and specifications. This determination and decision will be final.

(e) The contractor and all subcontractors shall be licensed with the Village of Arlington Heights and the State of Illinois where applicable and shall provide indemnity bonds required by the Village Code.

6.01 EMPLOYMENT OF ILLINOIS WORKERS DURING PERIODS OF EXCESSIVE UNEMPLOYMENT

(a) Whenever there is a period of excessive unemployment in Illinois which is defined as any month immediately following two (2) consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded five (5%) percent as measured in the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the contractor shall employ only Illinois laborers. "Illinois laborers" means any person who has resided in Illinois

for at least thirty (30) days and intends to become or remain an Illinois resident.

(b) Other laborers may be used when Illinois laborers, as defined herein, are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the Village. The contractor may replace no more than three (3) regularly employed non-resident executive and technical experts, who do not qualify as Illinois laborers, to do work encompassed by this contract during periods of excessive unemployment.

(c) This provision applies to all labor whether skilled, semi-skilled, whether manual or non-manual.

6.02 EMPLOYMENT PREFERENCE:

The contractor shall comply with "AN ACT to give preference to the veterans of the United States military and naval service in appointments and employment upon public works, by, or for the use of, the State or its political subdivisions, passed by the 59th General Assembly and approved on June 12, 1935, "(330 ILCS 55/1)".

6.03 ILLINOIS HUMAN RIGHTS ACT:

The contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1.101, et seq including, but not limited to establishment of sexual harassment policies and program.

6.04 EQUAL EMPLOYMENT OPPORTUNITY:

During the performance of this contract the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex national origin or ancestry and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That if it hires additional employees in order to perform this contract or any portion hereof it will determine the availability (in accordance with the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That in all solicitations or advertisements for employees placed by it or on its behalf it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public contracts. Furnish all relevant

information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(f) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(g) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts. So that such provision will be binding upon every such subcontractor and that it will also include the provisions of paragraphs 1, 5, 6 and 7. In every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract. The contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors: and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition no contractor will utilize any subcontractor declared by the Commission to be non-responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

(h) The Village of Arlington Heights does not discriminate on the basis of handicapped status in admission or access to, or treatment or employment in its programs and activities.

6.05 THE AMERICANS WITH DISABILITIES ACT:

(42 USC 121-1 et seq.) and its accompanying regulations (28 CFR 35.130) prohibit discrimination against qualified individuals with disabilities by a local government, whether directly or through contractual arrangements, in the provision of any benefit, service, program or activity of the public entity. As a condition of receiving this contract, the contractor certifies by signing the bid proposal form, that any services, programs and activities provided under this contract are now and will continue to be in compliance with the Americans with Disabilities Act.

7.00 CONTRACTOR

7.01 COMPETENCY OF CONTRACTOR:

The contractor shall, when requested by owner, furnish signed statements, showing responsibility, financial ability, experience, amount and condition of equipment and the value of all uncompleted work under contract.

7.02 SUPERINTENDENT OR FOREMAN:

The contractor shall supervise and direct the work efficiently, and with the contractor's best skill and attention. The contractor shall be solely responsible for the negligence of others in the means, method, techniques, sequence or procedure of Public Improvement / Services which is indicated in and required by the contract documents. Contractor shall be responsible to see that the finished work complies accurately with the contract documents.

7.03 WORKMANSHIP:

The contractor shall be responsible for high quality workmanship on all items of

work.

7.04 RESPONSIBILITY:

The contractor and subcontractor shall be responsible for maintaining of safe equipment and using proper methods and procedures. The Village reserves the right to ascertain and to require that the contractor's work and the subcontractor's work complies with the contract.

7.05 HOLD HARMLESS AND INDEMNIFICATION:

To the fullest extent permitted by law, the contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless the Village, it's officers, employees, servants, and agents, from and against all claims, actions, suits, judgments, costs, losses, expenses including but not limited to fees and charges of attorneys, engineers and architects, court and arbitration costs, and liabilities of whatsoever kind or nature arising out of:

(a) Any infringement (actual or claimed) on any patents, copyrights or trade names by reason of any work performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

(b) Bodily injury, including death, "sickness or disease", to any person or persons (including contractor's officers, employees, agents, and servants) or damage to or destruction of any property including the loss of use thereof:
(1) caused by whole or in part by any act, error or omission by the contractor or any subcontractor or anyone directly or indirectly employed by any of them;
(2) arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks, and property adjacent hereto;
(3) arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of the contract.

(c) In any and all claims against the Village or it's agents or employees by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts they may be liable, the indemnification obligation under this section 1.06, shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under worker's compensation acts, disability benefit acts or other employee benefit acts. This indemnification does not apply to any liability caused by the Village's own negligence.

7.06 ADANDONMENT:

If the contractor abandons or neglects the work or if the Village at any time is convinced that the work is unreasonably delayed, or that the conditions of the contract are being willfully violated, executed carelessly, or in bad faith, the Village may notify the contractor in writing, and if this notification is without effect within twenty-four (24) hours after the delivery thereof, then, and in that case, the contractor shall discontinue all work under the contract and the Village shall have full authority to make arrangements for the completion of the contract at the expense of the contractor.

7.07 CLEAN UP AND SITE MAINTENANCE:

The contractor shall at all times keep the site and adjoining premises free from accumulation of waste material or rubbish caused by its employees or work, and at the completion of the work, shall remove all rubbish, tools, and surplus materials from the site and adjoining premises, leaving the area in a neat and workmanlike condition. In case of dispute, the Village may remove the rubbish and charge the cost to the contractor.

8.00 CHANGES/ALTERATIONS OF CONTRACT WORK AND EXTRA WORK:

The Village reserves the right to alter the specifications by adding or subtracting from the original quantities as bid without invalidating the contract. All such work shall be executed under the same conditions as the original contract, except for an extension in time when any such change/alteration results in additional work. All changes/alterations shall be made only when ordered in writing from the Village as follows:

(a) The Village Manager must approve an increase in the contract price of not more than $10,000.00 by written change order.

(b) The Village Board must approve an increase in the contract price in all other instances or an extension in the contract completion time by written change order.

(c) The value of any change shall be determined by one or more of the following methods:
(1) An approved Lump Sum.
(2) Unit Prices given in the Contract or subsequently agreed upon.

9.00 PROTECTION OF PERSONS AND PROPERTY

9.01 SAFETY PRECAUTIONS AND PROGRAMS:

The contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work.

9.02 SAFETY OF PERSONS AND PROPERTY

(a) The contractor shall take all reasonable precautions for safety, and all reasonable protections to prevent damage, injury or loss to:
(1) all employees on the site and all other persons who may be affected hereby;
(2) all the work and all materials and equipment to be incorporated therein, whether in storage on or off site, under the care, custody, or control of the contractor or any subcontractors; and
(3) other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation, or replacement in the course of Public Improvement/Service.

(b) The contractor shall give all notices and comply with all applicable laws, ordinances, rules and regulation and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage, injury or loss.

(c) The contractor shall erect and maintain, as required by existing condition and progress of the work, all reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities.

(d) The contractor shall use proper warning guards and safety devices with respect to the construction area.

(e) No trees, fire hydrants, utility poles, shrubs or hedges, traffic signs, or other public structure shall be removed, replaced, damage or destroyed unless and until approval for such removal, replacement, damage or destruction has been given in writing from the Village.

(f) Notwithstanding the foregoing requirements, the contractor shall be responsible

for taking immediate steps to correct any damage or injury to public structures, utility services, roadways or public buildings as well as any damage or injury occasioned to private property as a result of the contractor's activities.

(g) The contractor should keep a daily record of all injuries or incidents or damage occurring in, on or near the construction site as a result of the contractor's construction activities. This information shall be given to the Village within twenty-four (24) hours after the day of occurrence.

10.00 INSURANCE REQUIREMENTS:

(a) The Contractor shall not commence work until the Contractor has obtained all insurance required in these documents. The Contractor shall purchase and maintain, throughout the duration of the contract, insurance as is appropriate for the work being performed and furnished and shall provide protection from claims which may arise out of or result from the Contractor's performance and furnishing of the work and Contractor's other obligations under the contract documents, whether it is to be performed or furnished by the Contractor, by any Subcontractor, by anyone directly or indirectly employed by them or by anyone for whose acts any of them may be liable.

(b) Insurance required by this Section shall be written with a company having at least an "A" Property-Casualty Rating, and financial size of at least Class 7 as listed in the most recent published A. M. Best's Insurance Guide.

(c) The Village shall be named as additional insured on all policies required by the contract except for Workmen's Compensation Insurance. The coverage afforded shall be primary and non-contributory for the additional insured with respect to claims arising out of operations preformed by or on behalf on the Contractor. Additional insured: Village Of Arlington Heights, its Officials, Employees, Agents and Volunteers. If the additional insured has other insurance which is applicable to the loss, such as other insurance shall be on an excess or contingent basis. The amount of the Contractor's insurance company's liability under this insurance policy shall not be reduced by the existence of such other insurance. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

(d) As a minimum, the contractor shall secure and maintain the types of insurance as herinafter specified, and shall submit evidence to the Village on an annual basis that the insurance coverage's are in force. The form and limits of such insurance, together with the underwriter thereof in each case, shall be acceptable to the Village, but regardless of such acceptance it shall be the responsibility of the Contractor to main adequate insurance coverage until final payment and at all times thereafter when the Contractor may be correcting, removing, or replacing defective work in accordance with the General Conditions and Instruction to Bidders. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.

(e) The Contractor shall forward original copies of the Certificates of Insurance with the coverage's and limits specified annually during the contract period to the Purchasing Division, Finance Department, 33 S. Arlington Heights Road, Arlington Heights, IL 60005.

(f) Insurance Certificates and Policies delivered to the Village shall recite that 30 days prior written notice will be given to the Village by certified mail before any policy is materially changed, canceled, or not renewed.

10.01 WORKER'S COMPENSATION AND EMPLOYERS LIABILITY:

The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

The liability limits shall not be less than:

1. Worker's Compensation……Statutory
2. Employer's Liability…….…….$1,000,000 per occurrence

10.02 BUSINESS AUTO LIABILITY:

The insurance shall be written in automobile liability form and shall protect the Contractor against all claims for injuries to persons and damages to property arising from the ownership, maintenance or use of any motor vehicles and shall cover operation on or off the site of all motor vehicles, whether they are owned, non-owned or hired.

The liability limits shall not be less than:

1. Bodily Injury and Property Damage Combined…$1,000,000 per occurrence

10.03 COMMERCIAL GENERAL LIABILITY, INCLUDING PREMISES AND OPERATIONS, CONTRACTUAL, PERSONAL INJURY, PRODUCT LIABILITY, COMPLETED OPERATIONS, AND BROAD FORM PROPERTY COVERAGES:

(a) This insurance shall be written in Commercial General Liability form and shall protect the Contractor against all claims arising from injuries to persons or damages to property caused by any act or omission of the Contractor or his agents, employees or Subcontractors. The Contractors General Aggregate shall apply on a per Project basis. The Broad Form General Liability Endorsement shall be included.

(b) In addition, this policy shall contain a Contractual Liability Endorsement covering any Contractual Liability assumed in the Contract and all changes and modifications thereto, whether in writing or oral.

(c) The scope of the coverage shall also include the Personal Injury Hazards including "a", "b", and "c". "a" includes false arrest, malicious prosecution, and unwillful detention or imprisonment. "b" includes libel, slander, and defamation of character. "c" includes wrongful eviction, invasion of privacy, and wrongful entry. Fellow Employee exclusion shall be removed.

(d) The Policy shall also include Broad Form Property Damage Protection.

(e) The Contractor shall include all the Contractor's employees as additional insureds under the policy.

(f) Commercial General Liability Coverage shall contain no exclusions for explosion, collapse or underground work (X, C, U).

(g) The liability limits shall not be less than:

1. Bodily Injury and Property Damage, Combined single limit, per occurrence including, Contractual Liability – Broad Form Products and

Completed Operations……...$2,000,000

2. Premises/Operations
   Personal Injury……..$1,000,000

3. General Aggregate……$4,000,000

Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.

(h) The Contractor may furnish coverage for bodily injury and property damage for Business Auto Liability and Commercial General Liability through the use of a combined limit as indicated above or through separate single limits acceptable to the Village.

10.04 UMBRELLA EXCESS LIABILITY:

Special coverage shall be as follows……$2,000,000 over primary insurance

The required coverages may be in combination of primary, excess and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy excess the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

Policy should be written on an occurrence basis.

All underlying coverage needs to be included in the Umbrella or Excess Liability policy. Any exclusions or exceptions must be noted on the certificate of insurance.

11.00 PAYMENTS

11.01 TAXES:

No charges will be allowed for taxes from which the Village is exempt. The Village is not liable for the Illinois Retailer's Occupation Tax, the Service Occupation Tax, nor the Service Use Tax. The Village is also exempt from Federal Excise Transportation Tax.

12.00 TERMINATION OF THE CONTRACT:

The Village may terminate the contract upon the occurrence of any one or more of the following events:

(a) The contractor files under any chapter of the Bankruptcy Code (Title 11, United States Code) takes any equivalent or similar action by filing a petition or otherwise under any federal or state law in effect at the time relating to bankruptcy or insolvency.

(b) If a petition is filed against the contractor under any chapter of the Bankruptcy Code as now or hereinafter in effect or if a petition is filed seeking any equivalent or similar relief against the Contractor under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

(c) If the contractor makes a general assignment for the benefit of creditors.

(d) If a trustee, receiver, custodian or agent of the contractor is appointed to take charge of the contractor's property for the purpose of enforcing a lien against the property or for the purpose of general administration of the property for the benefit of the contractor's creditors.

(e) If the contractor admits in writing an inability to pay its debts generally as they become due.

(f) If the contractor persistently fails to perform the work in accordance with the contract documents, including but not limited to failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the progress schedule established herein.

(g) If the contractor disregards laws and regulations of any public body.

(h) If the contractor disregards the authority of the Village.

(i) If the contractor violates any provisions of the contract documents.

VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE

Applicant _____
Name

_____
Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, _____, being first duly sworn on oath, deposes and states that he or she is _____ (sole owner, partner, joint ventured, President, Secretary, etc..) of _____ and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid, that such bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that _____ provides
(Name of Company)
A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that _____ is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____
(Name)
(Title)

Subscribed and sworn to before me this _____day of _____20___,AD.

By: _____
(Notary Public)

-Seal-

VILLAGE OF ARLINGTON HEIGHTS

INDEMNITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR:_____

By: _____

VENDOR APPLICATION

A W-9 must be emailed with this application.

Company Name: _____

Remit To Address: Include if different than W-9 Address.

Company Name: _____

Street Address: _____

City: _____ State:_____ Zip:_____

Contact Information:

Name: _____ PH#: _____Email: _____

Vendor Classification:

In accordance with Illinois Public Act 102-0265, the Village of Arlington Heights is required to make a good faith effort to collect and publish certain demographic information provided by our vendors and subcontractors doing business with us. We are required to report whether they are a minority, woman or veteran-owned business as defined by Illinois Law. In addition, we are required to report whether the vendor is a small business under the Small Business Administration standards (SBA).

Please indicate any applicable classification below or check NA, and check if self-certified or if certified. **Submit the appropriate certification documentation with this form.**

☐ Small Business: Meets certification requirements as a small business under SBA standards (more information available at SBA.gov)
Avg # of Employees: _____ Avg Annual Receipts _____
☐ Self-Certified ☐ Holds Certification

☐ Minority-Owned Business Enterprise (MBE): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident of the United States and is African American, Hispanic American, Asian American, Native American or Native Hawaiian.
☐ Self-Certified ☐ Holds Certification

☐ Women-Owned Business Enterprise (WBE): A business that is at least 51 percent owned by a woman or women who are U. S. Citizens or lawful permanent residents of the U.S.
☐ Self-Certified ☐ Holds Certification

☐ Disability-Owned Business Enterprise (DOBE): A business that is at least 51 percent owned by a person or group of persons with a disability (per the definition in 30 ILCS 575) and who is a U.S. citizen or lawful permanent resident of the United States.
☐ Self-Certified ☐ Holds Certification

☐ Veteran-Owned Small Business (VOSB): A small business that is at least 51 percent owned, operated & controlled by a qualified veteran living in IL and its home office in IL.
☐ Self-Certified ☐ Holds Certification

☐ Not Applicable

Name of Person Completing this form:_____**Date**:_____
M/DD/YY

SPECIFICATIONS

VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

FURNISHING OF AGGREGATE MATERIALS, TRUCKING, AND DISPOSAL OF DEBRIS

GENERAL OBJECTIVE

The objective of these specifications is to define the conditions under which the Village of Arlington Heights will purchase various aggregate materials and retain semi-truck and trailer hauling services for the period January 1, 2026, through December 31, 2028. Unless otherwise noted, all materials shall comply with the most recently published and revised Standard Specifications for Road and Bridge Construction, Illinois Department of Transportation (Standard Specifications) and the most recent Supplemental Special Provisions as published by the Illinois Department of Transportation.

The specifications also define conditions for furnishing trucks for hauling of debris and excavated materials and define conditions under which disposal of excavated materials will be made.

GENERAL CONDITIONS

The bidder shall comply with the attached "General Conditions - Purchasing" unless specifically modified in these specifications.

INSTRUCTION TO BIDDERS

The bidder shall comply with the attached "Instructions to Bidders" unless specifically modified in these specifications.

DELIVERY

The delivery of aggregate materials will be requested by authorized VILLAGE personnel. Deliveries shall be made to the Public Works Center, 222 N. Ridge Avenue or the Public Works Annex Facility located at 2001 E. Davis and shall be completed within two working days of the placement of the order unless otherwise approved by the Director of Public Works or his designee. Deliveries will be accepted 7:00 A.M. - 3:00 P.M., Monday through Friday. In general, requests for CA-6 (Grade 9) aggregate will be made in lots of 200 tons. Other aggregates to be furnished under this contract shall be ordered in 20-ton increments. The quantities listed in the proposal are only approximate. The VILLAGE reserves the sole right to adjust these quantities as conditions and usage warrant.

AWARD OF CONTRACT

The bidding documents have been divided into three sections as follows:

Division A - Furnishing of aggregate materials.

Division B - Furnishing of semi-tractor trailer combination dump trucks and low boy trailers.

Division C - Disposal of excavated materials.

The VILLAGE reserves the sole right to award contracts in the best interest of the Village. Contract awards may be made in combinations or individually for the various divisions of work. All bidders shall prepare bids as if each division were to stand by itself. Bidders may elect to offer discounts for combinations of award of various divisions. It should be assumed that the Village will award Division B with C. These offers of discount shall be provided in separate letters from the Bidder and shall be submitted in conjunction with the original bid. The VILLAGE, at its sole discretion may extend this contract annually by mutual consent between the VILLAGE and the vendor.

PAYMENT

Payment for items in Division A shall be made at the contract unit price PER TON for material supplied. The aggregate producer/supplier shall submit invoices for aggregate delivered to the VILLAGE on a monthly basis. The invoice shall contain the following information: Village P.O. number, quantity of aggregate being invoiced, unit price and extended price, and remittance address. The invoice shall include copies of the individual delivery tickets or a listing of delivery ticket numbers with date, type and quantity of aggregate delivered.

Payment for Division B work shall be made at the contract unit price PER HOUR for FURNISHING OF SEMI-TRACTOR TRAILER COMBINATION DUMP TRUCKS and/or 35-ton low boy trailers. Invoices submitted for furnishing trucks shall include the tractor unit number and the hours utilized on a daily basis for the billing period. Invoices shall be accompanied by truck tickets which document dates, hours, materials hauled, and related information.

Payment for Division C work shall be made at the contract unit price PER CUBIC YARD for DISPOSAL OF EXCAVATED MATERIALS (no cartage). Invoices submitted for disposal of excavated materials shall include the quantity in cubic yards for each truckload of material disposed and shall identify the date and the final location of disposal.

Invoices should be submitted to Village of Arlington Heights, Attn Accounts Payable 33 S Arlington Heights Rd, Arlington Heights, IL 60005 or emailed to accountspayable@vah.com.

The unit prices submitted for Divisions A, B, and C shall be valid for the period January 1, 2026, through December 31, 2028. No modifications to the contract may be made during this period except as mutually agreed upon by both the SUPPLIER and the VILLAGE. In the event the contract is extended beyond December 31, 2028, the vendor will be granted a price increase based on the original value (as a percentage) of the consumer price index for Metropolitan Chicago, Gary Indiana and Kenosha for the year. This price increase formula will be applied to each annual contract extension on January 1st of the new contract year. No more than three annual contract extensions will be made in one-year increments.

TESTING AND ACCEPTANCE

Prior to award of a contract, the successful bidder shall provide to the VILLAGE sufficient quantities of the subject aggregate for the VILLAGE to perform geotechnical tests for gradation and quality. Periodic checks of material quality will be made during the term of

this contract. Any and all materials delivered and not conforming to the specifications shall be picked up and removed by the SUPPLIER at no cost to this contract.

E. Acceptability of Insurers

Insurance is to be placed with insurers with a Best's rating of no less than A: VII.

F. Verification of Coverage

Contractor shall furnish the Village with certificates of insurance and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements are to be on forms provided by the Village and are to be received and approved by the Village before work commences.

G. Subcontractors

Contractor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated herein.

H. Prevailing Wage provision, applies to projects for construction and maintenance of a "public work."

Prevailing Wage -- All laborers, workers, drivers and mechanics employed in performance of the contract **will** be paid no less than the general prevailing rate of hourly wages for work of a similar character on public works in Cook County. These prevailing rates of wages are included in this contract. Upon completion of the contract, the Contractor will submit a certificate of compliance with this requirement. The Contractor may use BC Form 749, from the Illinois Department of Transportation, or any similar form, for submission of this statement.

The Contractor and each Subcontractor shall preserve weekly payroll records for a period of three years from the date of completion of this contract. The payroll records shall contain the name, address and social security number of each employee, his or her correct classification, rate of pay, daily and weekly number of hours worked, itemized deductions made and actual wages paid. The Contractor will make his or her payroll records available for inspection by Village representatives, and will permit such contracting officer or representative to interview employees during working hours on the job.

If the Department of Labor revises the prevailing rate of hourly wages to be paid by the Village, the revised rate, to be provided by the Village, shall apply to this contract.

DESCRIPTION OF UNIT PRICE ITEMS

DIVISION A - FURNISHING OF AGGREGATE MATERIALS

Item 1A Torpedo Sand

This item shall consist of furnishing of Torpedo Sand.

Item 2A Mason Sand

This item shall consist of the furnishing of Mason Sand.

Item 3A CA-6 [Grade 9] Crushed Gravel

This item shall consist of furnishing of CA-6 [Grade 9] crushed gravel.

Item 4A FA-2 Fine Aggregate

This item shall consist of the production and furnishing of FA-2 fine aggregate.

Item 5A FA-6 Fine Aggregate

This item shall consist of the production and furnishing of FA-6 fine aggregate.

Item 6A 3/4" Washed Stone

This item shall consist of the production and furnishing of 3/4" washed stone.

NOTE: The supplier shall submit scale tickets to authorized Village personnel for each load delivered at the time of delivery.

DIVISION B - FURNISHING OF TRUCK TRAILER AND TRAILERS AS SPECIFIED

Item 1B Furnishing of Truck Tractor with Dump Trailer

This item shall consist of furnishing semi-tractor trailer combination dump trucks with drivers on a will call, hourly basis. The dump trucks will be used to haul debris, excavated materials, logs, woodchips and other materials as required. The trucks will be paid for on an hourly basis. The Village may at its sole discretion interrupt or terminate the trucking operation. Payment for actual hours worked shall be made but in no case will the time paid be less than four hours. The hourly rate quoted for the truck shall include driver wages and fringe benefits, insurance, profit, overhead, etc. There will be no allowance made for overtime work - the base hourly rate will be applied to all hours worked. The trucking contractor must be able to supply a minimum of six trucks to the Village, when requested, in order to maintain continuous loading and hauling operations.

All Clean Construction Debris Disposal (CCDD) requirements and paperwork will be provided by the Village. Bidders will not be required to certify or test excavated materials.

Item 2B Furnishing of Truck Tractor with Low Boy Trailer

This item shall consist of furnishing semi-tractor trucks with a three axle, 35-ton low boy trailer on a will call, hourly basis. The low boy trailer will be used to transport Village owned heavy equipment throughout the Village.

The low boy will also be required to transport Village owned equipment to repair facilities located throughout Northern Illinois. The low boy will be paid for on an hourly basis. Payment will be made for actual hours worked but in no case will the time paid be less than two hours. The hourly rate quoted for the truck shall include driver wages and fringe benefits, insurance, profit, overhead, etc. There will be no allowance for overtime work - the base hourly rate will be applied to all hours worked.

NOTE: This provision applies to all Division B work: If a truck/trailer unit leaves a Village work site en route to an out-of-Village destination as the last load of the day, the truck will be paid for one additional hour from the time the truck leaves Village property and a return to the Village work site will not be necessary. No travel time shall be paid at the beginning and the end of each work shift. Time paid for Division B work shall begin upon a truck's arrival at Village property and end upon final departure from Village property. The exception is noted above when a truck leaves to an out-of-Village destination.

A minimum of four (4) hours of pay shall be provided in the event that the total working time for the day is less than four hours due to completion of work, equipment breakdown, inclement weather, or other unforeseen circumstances.

Driver log sheets shall be verified and signed off by authorized Village personnel and submitted to Village personnel at the end of the driving shift.

THE CONTRACTOR WILL NOT BE COMPENSATED FOR WASHOUT TIME.

DIVISION C - DISPOSAL OF EXCAVATED MATERIALS

Item C Disposal of Excavated Materials

This item shall consist of furnishing an approved and licensed dump site for disposal of excavated materials generated by the Village as a result of street sweeping, catch basin cleaning, pavement patching, tree removal, water main and sewer repairs, etc. There are no hazardous or toxic wastes contained in the excavated materials. No cartage is involved.

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS
PUBLIC WORKS AND ENGINEERING DEPARTMENT

PRODUCTION AND FURNISHING OF AGGREGATE MATERIALS AND TRUCKING AND DISPOSAL OF DEBRIS

The undersigned bidder, having examined the specifications contained herein, hereby proposes to provide the required labor, materials, equipment, service, etc. to complete the following:

2026
DIVISION A - PRODUCTION & FURNISHING OF AGGREGATE MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1A	Torpedo Sand 500 Ton		
2A	Mason Sand 500 Ton		
3A	CA-6 Grade 9 Crushed Gravel 5,500 Ton		
4A	FA-2 Fine Aggregate 100 Ton		
5A	FA-6 Fine Aggregate 500 Ton		
6A	3/4" Washed Stone 400 Ton		
	DIVISION A 2026 TOTAL		

DIVISION B - FURNISHING TRUCK TRACTOR WITH TRAILER AS SPECIFIED

Number	Item/Qty	Unit Price Per Hour	Extended Price
1A	With Dump Trailer 2,000 Hours		
2A	With 35 Ton 3-Axle Low Boy Trailer 100 Hours		
	DIVISION B 2026 TOTAL		

DIVISION C - DISPOSAL OF EXCAVATED MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1C	Disposal of Excavated Materials 7,500 Ton		
	DIVISION C 2026 TOTAL		

2026 TOTAL PRICE

2027
DIVISION A - PRODUCTION & FURNISHING OF AGGREGATE MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1A	Torpedo Sand 500 Ton		
2A	Mason Sand 500 Ton		
3A	CA-6 Grade 9 Crushed Gravel 5,500 Ton		
4A	FA-2 Fine Aggregate 100 Ton		
5A	FA-6 Fine Aggregate 500 Ton		
6A	3/4" Washed Stone 400 Ton		
	DIVISION A 2027 TOTAL		

DIVISION B - FURNISHING TRUCK TRACTOR WITH TRAILER AS SPECIFIED

Number	Item/Qty	Unit Price Per Hour	Extended Price
1A	With Dump Trailer 2,000 Hours		
2A	With 35 Ton 3-Axle Low Boy Trailer 100 Hours		
	DIVISION B 2027 TOTAL		

DIVISION C - DISPOSAL OF EXCAVATED MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1C	Disposal of Excavated Materials 7,500 Ton		
	DIVISION C 2027 TOTAL		

2027 TOTAL PRICE	

2028

DIVISION A - PRODUCTION & FURNISHING OF AGGREGATE MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1A	Torpedo Sand 500 Ton		
2A	Mason Sand 500 Ton		
3A	CA-6 Grade 9 Crushed Gravel 5,500 Ton		
4A	FA-2 Fine Aggregate 100 Ton		
5A	FA-6 Fine Aggregate 500 Ton		
6A	3/4" Washed Stone 400 Ton		
	DIVISION A 2028 TOTAL		

DIVISION B - FURNISHING TRUCK TRACTOR WITH TRAILER AS SPECIFIED

Number	Item/Qty	Unit Price Per Hour	Extended Price
1A	With Dump Trailer 2,000 Hours		
2A	With 35 Ton 3-Axle Low Boy Trailer 100 Hours		
	DIVISION B 2028 TOTAL		

DIVISION C - DISPOSAL OF EXCAVATED MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1C	Disposal of Excavated Materials 7,500 Ton		
	DIVISION C 2028 TOTAL		

2028 TOTAL PRICE

THREE YEAR GRAND TOTAL

LOCATION OF DIVISION C DUMP SITE: _____

_____

NOTE: For Divisions A, B, and C, all toll expenses shall be paid by the bidder and included in the hourly rate. No separate payment shall be made for tolls.

BID SUBMITTED BY:

COMPANY NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL ADDRESS: _____

DATE: _____

AGENT'S NAME: _____

AGENT'S SIGNATURE: _____

VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE

Applicant C.C. CARTAGE INC
Name

24455 N. US HIGHWAY 12
Address

LAKE ZURICH IL 60047

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, DON CATABRESE, being first duly sworn on oath, deposes and states that he or she is PRESIDENT (sole owner, partner, joint ventured, President, Secretary, etc..) of CC CARTAGE INC and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid, that such bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that CC CARTAGE INC provides
(Name of Company)
A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that CC CARTAGE INC is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: Donald Calab
(Name) DON CALABRESE
(Title) PRESIDENT

Subscribed ~~and~~ sworn to before me this 22ND day of DECEMBER ~~25~~, AD.

By: Julie Calabrese
(Notary Public)

-Seal-

OFFICIAL SEAL
JULIE CALABRESE
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES 04/21/2026

VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR: C.C. CARLAGE INC

By: Donald Calab

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS
PUBLIC WORKS AND ENGINEERING DEPARTMENT

PRODUCTION AND FURNISHING OF AGGREGATE MATERIALS AND TRUCKING AND DISPOSAL OF DEBRIS

The undersigned bidder, having examined the specifications contained herein, hereby proposes to provide the required labor, materials, equipment, service, etc. to complete the following:

2026
DIVISION A - PRODUCTION & FURNISHING OF AGGREGATE MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1A	Torpedo Sand 500 Ton	$18.92	$9460.-
2A	Mason Sand 500 Ton	$23.40	$11700.-
3A	CA-6 Grade 9 Crushed Gravel 5,500 Ton	$22.94	$126170.-
4A	FA-2 Fine Aggregate 100 Ton	$19.49	$1949.-
5A	FA-6 Fine Aggregate 500 Ton	$19.48	$9740.-
6A	3/4" Washed Stone 400 Ton	$25.48	$10192.-
	DIVISION A 2026 TOTAL		$169211.-

DIVISION B - FURNISHING TRUCK TRACTOR WITH TRAILER AS SPECIFIED

Number	Item/Qty	Unit Price Per Hour	Extended Price
1A	With Dump Trailer 2,000 Hours	$114.95	$229900.-
2A	With 35 Ton 3-Axle Low Boy Trailer 100 Hours	$125.-	$12500.-
	DIVISION B 2026 TOTAL		$242400.-

DIVISION C - DISPOSAL OF EXCAVATED MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1C	Disposal of Excavated Materials 7,500 Ton	$4.25	$31875.-
	DIVISION C 2026 TOTAL		$31875.-

2026 TOTAL PRICE $443486.-

2027
DIVISION A - PRODUCTION & FURNISHING OF AGGREGATE MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1A	Torpedo Sand 500 Ton	$19.92	$9960.—
2A	Mason Sand 500 Ton	$23.40	$11700.—
3A	CA-6 Grade 9 Crushed Gravel 5,500 Ton	$24.94	$137170.—
4A	FA-2 Fine Aggregate 100 Ton	$19.49	$1949.—
5A	FA-6 Fine Aggregate 500 Ton	$19.48	$9740.—
6A	3/4" Washed Stone 400 Ton	$27.48	$10992.—
	DIVISION A 2027 TOTAL		$181511.—

DIVISION B - FURNISHING TRUCK TRACTOR WITH TRAILER AS SPECIFIED

Number	Item/Qty	Unit Price Per Hour	Extended Price
1A	With Dump Trailer 2,000 Hours	$116.95	$233900.—
2A	With 35 Ton 3-Axle Low Boy Trailer 100 Hours	$125.—	$12500.—
	DIVISION B 2027 TOTAL		$246400.—

DIVISION C - DISPOSAL OF EXCAVATED MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1C	Disposal of Excavated Materials 7,500 Ton	$5.—	$37500.—
	DIVISION C 2027 TOTAL		$37500.—

2027 TOTAL PRICE $465411.—

2028

DIVISION A - PRODUCTION & FURNISHING OF AGGREGATE MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1A	Torpedo Sand 500 Ton	$ 20.92	$ 10460.—
2A	Mason Sand 500 Ton	$ 23.40	$ 11700.—
3A	CA-6 Grade 9 Crushed Gravel 5,500 Ton	$ 26.94	$ 148170.—
4A	FA-2 Fine Aggregate 100 Ton	$ 20.49	$ 2049.—
5A	FA-6 Fine Aggregate 500 Ton	$ 19.48	$ 9740.—
6A	3/4" Washed Stone 400 Ton	$ 29.48	$ 11792.—
	DIVISION A 2028 TOTAL		$ 193911.—

DIVISION B - FURNISHING TRUCK TRACTOR WITH TRAILER AS SPECIFIED

Number	Item/Qty	Unit Price Per Hour	Extended Price
1A	With Dump Trailer 2,000 Hours	$ 118.95	$ 237900.—
2A	With 35 Ton 3-Axle Low Boy Trailer 100 Hours	$ 130.—	$ 13000.—
	DIVISION B 2028 TOTAL		$ 250900.—

DIVISION C - DISPOSAL OF EXCAVATED MATERIALS

Number	Item/Qty	Unit Price Per Ton	Extended Price
1C	Disposal of Excavated Materials 7,500 Ton	$ 6.—	$ 45000.—
	DIVISION C 2028 TOTAL		$ 45000.—

2028 TOTAL PRICE $ 489811.—

THREE YEAR GRAND TOTAL $ 1398708.—

LOCATION OF DIVISION C DUMP SITE: PALUMBO MANAGEMENT
201 CHRISTINA EAST DUNDEE IL 60118

NOTE: For Divisions A, B, and C, all toll expenses shall be paid by the bidder and included in the hourly rate. No separate payment shall be made for tolls.

BID SUBMITTED BY:

COMPANY NAME: C.C. CARTAGE INC.

ADDRESS: 24455 N. US HIGHWAY 12 LAKE ZURICH IL 60047

PHONE: 847 847 849 7788

EMAIL ADDRESS: CCCARTAGE@ATT.NET.

DATE: 12-17-25

AGENT'S NAME: TONY CALABRESE

AGENT'S SIGNATURE: Tony Calabrese

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Addendum # 1

Date: December 22, 2025

To: All Bidders on the following Project

Project: **Public Works Furnishing of Aggregate Materials, Trucking & Disposal of Debris**

Bid Opening: Tuesday 12/23/25 at 10:00 AM

The following addendum shall be included and is considered part of the bid documents. The Bidder shall acknowledge receipt of this addendum and inclusion in the bid by including a signed copy with the sealed bid submitted. Failure to return this form may result in disqualification of the Bidder.

1. Clarification on the Performance and Payment Bond
   - We will only require the Performance and Payment Bond to be issued for a 12-month period. The vendor shall submit a new bond each year of the contract.

Bidder's Acknowledgment of Receipt:

Company Name: C C CARTAGE

Signature: Tony Calabrese

Print Name Tony Calabrese

Title: V. P

Date: 12-22-25

Failure to return this form may result in disqualification of the Bidder

Bond Number: 2665253

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
C.C. Cartage, Inc.

24455 N US Highway 12
Lake Zurich, IL 60047-8928

OWNER:
(Name, legal status and address)
Village of Arlington Heights
33 S Arlington Heights Rd
Arlington Heights, IL 60005-1403

SURETY:
(Name, legal status and principal place of business)
West Bend Insurance Company
1900 S 18th Ave
West Bend, WI 53095-8796

BOND AMOUNT: $ Ten Percent of the Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)
Furnishing of Aggregate Materials, Trucking and Disposal of Debris

ADDITIONS AND DELETIONS:
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

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User Notes: (1496601206)

Signed and sealed this 23 day of December , 2025

C.C. Cartage, Inc.

(Witness) (Contractor as Principal) (Seal)

Donald Calek PRESIDENT

(Title)

West Bend Insurance Company

(Witness) (Surety) (Seal)

Marie Brooks SEAL

(Title) Marie Brooks , Attorney-in-Fact

WEST BEND INSURANCE COMPANY CORPORATE SEAL WASHINGTON CO. WIS

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User Notes: (1496601206)

WEST BEND®

Bond No. 2665253

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Marie Brooks

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars ($30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

Attest Christopher C. Zwygart
Christopher C. Zwygart
Secretary

WEST BEND INSURANCE COMPANY CORPORATE SEAL WASHINGTON CO. WIS.

Robert J. Jacques
Robert J. Jacques
President

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that is was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.

JULI BENEDUM NOTARY PUBLIC STATE OF WISCONSIN

Juli Benedum
Lead Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 23rd day of December, 2025.

WEST BEND INSURANCE COMPANY CORPORATE SEAL WASHINGTON CO. WIS.

Christopher C. Zwygart
Christopher C. Zwygart
Secretary

1900 S 18th Avenue | West Bend, WI 53095 | Phone: (800) 236-5010 | Fax: (877) 674-2663 | www.thesilverlining.com

WEST BEND®

THE SILVER LINING®

Digital Seal, Signature Authority and Enforceability

The use of an electronic image of the corporate seal of West Bend Insurance Company (the "Digital Seal") and the attachment of the Digital Seal to any surety bond issued by West Bend Insurance Company is authorized. The Digital Seal may be affixed to any West Bend Insurance Company bond and relied upon to the same extent as if a raised corporate seal were physically attached to the bond. Also, as permitted by law, the electronic delivery and submission of any surety bond on behalf of West Bend Insurance Company and the execution of such surety bonds by an attorney-in-fact of the West Bend Insurance Company using a digital signature shall have the same legal effect as delivery of a tangible original with the original "wet" signature of an attorney-in-fact.

Delivery of a digital copy of this Digital Seal, Signature Authority and Enforceability notice, executed electronically, to an Obligee or Obligee's representative shall constitute effective execution and delivery of this notice and shall have the same legal effect as delivery of a tangible original of the notice with my original "wet" signature.

In witness whereof, this has been executed by the Secretary of West Bend Insurance Company.

Dated this 2nd day of April, 2024.

Christopher C. Zwygart

Christopher C. Zwygart
Secretary

WEST BEND INSURANCE COMPANY CORPORATE SEAL WASHINGTON CO. WIS.

West Bend Insurance Company

1900 S 18th Avenue | West Bend, WI 53095 | Phone: (800) 236-5010 | Fax: (877) 674-2663 | www.thesilverlining.com

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Resolution Approving a Contract for Station #13 Water Tank Rehab Project

Department: Public Works & Engineering

Item Description:

The Village maintains several storage facilities throughout the Village that provides twenty-nine million gallons of water storage for the Community. This particular tank one of the final projects scheduled as part of the systematic long-term program intended to rehabilitate and perform required maintenance on all Village water storage facilities.

This project, originally planned to be completed in 2025, was split into two phases (2025 and 2026) due to the size and scope of the project. After the initial inspection of the interior condition of the tank, a reinspection took place once the tank was drained. During that reinspection, it was determined that numerous additional and structural repairs were needed, more significant than was originally anticipated. These newly identified issues significantly changed the scope of work and caused an increase in the projected expenses too great to proceed. As a result, staff worked with the Village Manager's office and Village Attorney to cancel the previously approved contract.

Due to the significant scope changes, staff worked with the consulting engineer to refine the plans to include the newly discovered repairs necessary for the tank project. The new project was readvertised, and a new bid opening was held, and is further described below.

Due to the time of year, staff is no longer proposing splitting the work into two separate years. Instead, staff anticipates completing the structural steel repairs, cleaning, and coating required for the interior of the tank in the first half of 2026. The second half of the year will include cleaning, blasting, priming and placing the protective coating on the exterior of the tank, which is anticipated to be completed before winter of 2026.

The 2026 Capital Budget programs $1,300,000, along with $2,376,849.21 remaining from the 2025 budget funding, which provides a total of $3,676,849.21 in funding available to complete the Water Tank Rehabilitation Project by the end of 2026.

The project was duly advertised, and six different bid proposals were publicly opened on December 18, 2025. The lowest responsive bidder was Jetco LTD.

Staff and the design engineer have reviewed the contractor's qualifications and references and agrees with a recommendation to proceed with this contractor. (Letter of Recommendation attached). Based on the pricing received, available budget, and the Engineer's recommendation, Staff requests proceeding with Jetco Ltd.

Bidder	Total Bid
Jetco LTD	$3,190,700
Era Valdivia Contractors Inc	$3,938,200

Tecorp,Inc.	$5,187,698
MW Cole Construction, LLC	$5,495,000
Pittsburg Tank & Tower Maint. Co	$5,897,500
Neumann Company Contractors, Inc.	$6,420,600

The revised scope and bid pricing is over $600,000, less than the pricing received last year, with the projected change order.

Funds for these improvements are available in Account No. 505-9001-550250 (WA1101) $3,676,849.21.

RECOMMENDATION
It is recommended that the Village Board approve the Resolution awarding a contract for the Water System Improvements required for the Station 13 Water Storage Tank Rehabilitation Project to Jetco LTD, Illinois, in an amount not-to-exceed $3,190,700 and authorize execution of the necessary documents.

ATTACHMENTS:

1. 20260120_Station_13_Rehab_Attachment and Resolution

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE A CONTRACT
FOR STATION 13 WATER TANK REHAB PROJECT
TO JETCO LTD, OF WACONDA, ILLINOIS

WHEREAS, the Village sought bids for the award of a contract for the 2026 Water Tank 13 Rehabilitation Project (*"Contract"*); and

WHEREAS, Jetco LTD, of Wauconda , Illinois (*"Contractor"*), was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Administrator and Village Attorney.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20__.

_____
Village President

ATTEST:

_____
Village Clerk

EXHIBIT A

CONTRACT

Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
847-368-5000
www.vah.com

NOTICE OF AWARD

Jetco, Ltd.
29693 N. US Highway 12
Wauconda, IL 60084

January 20, 2026

Project Description: Station 13 Water Tank Rehab Project

The Village of Arlington Heights has considered the proposal submitted by your Company for the above-described work in response to its INVITATION FOR BIDS opened December 18, 2025.

YOU ARE HEREBY NOTIFIED that your proposal/bid has been accepted by the Village Board on January 20, 2026 for items and services not to exceed the amount of: Three Million, One Hundred Ninety Thousand, Seven Hundred Dollars and 00/100ths ($3,190,700.00).

You are required to execute the Contract Documents and provide necessary Insurance documentation within Fifteen (15) days from the date of this Notice to you.

If you fail to execute said Contract within Fifteen (15) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your proposal as abandoned and the Owner will be entitled to such other rights as may be granted by law. Please return signed contracts to Lisa Subrin.

You are required to return an acknowledged copy of this Notice of award to the Village, with two signed copies of the contract.

Dated this 20th day of _____, 2026

Village of Arlington Heights

By: _____

Lisa Subrin, Purchasing Coordinator

Acceptance of Notice

Receipt of the above Notice of Award is acknowledged by Jetco, Ltd. this _____ of _____ (month), 2026.

By: _____

Title: _____

VILLAGE OF ARLINGTON HEIGHTS
CONTRACT

This Agreement is made and entered into this 20th day of January, 2026, between the Village of Arlington Heights "Village" and Jetco, Ltd., "Vendor."

In consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, the parties agree as follows:

1. The Vendor agrees to do all the work, furnish all materials and all labor necessary to complete the work in full compliance with all of the terms of this agreement and the proposed specifications and the requirements of the Director under it;
2. The Village agrees to pay the Vendor based on unit prices for completion of the work in accordance with the bid documents;
3. It is understood and agreed that the Bid Documents, Specifications, Addenda, and the Bidder's response are all essential documents for the Station 13 Water Tank Rehab Project. They are attached and hereby made part of this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Attest: Village of Arlington Heights

_____ By:_____
Clerk
(Seal) Title: _____

Date:_____

Attest:

Bidder:

By:_____

_____ Title:_____
Notary
(Seal) Date:_____

Subscribed & sworn before me this _____day of _____2026.

VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

Station #13 Water Tank Rehab Project

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: 10% of bid

Performance Bond: 100% of bid

Pre-Bid Meeting: Not Applicable

Date and Time Bids Due: Submit **electronically** by 2:00 pm Thurs December 18, 2025

Date and Time of Bid Opening: Thursday December 18, 205 at 2:00 pm

Project Contact: Todd Schaefer, toddschaefer@dixonengineering.net, 630-376-8322

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

This bid is utilizing our Electronic Bid Management System:

***** Please see the Bid Notice for the link to access the bid documents and instructions.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number **c**an also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

* Required documents to be submitted with this bid are: Bid Bond, Bid Proposal Page, Vendor Application Form, and signed addendum, if applicable.

* Please allow yourself enough time to submit your bid before the bid closes.

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

BID NOTICE

Station #13 Water Tank Rehab Project
Bid # 250015

The Village of Arlington Heights will accept sealed bids electronically for the **Station #13 Water Tank Rehab Project** until 2:00 pm local time on December 18, 2025, at which time they will be publicly opened and read.

All proposals or bids offered must be accompanied by a bid security in the amount of 10% of the total bid in the form of a certified check, bid bond or cashier's check made payable to the Village of Arlington Heights. No bids shall be considered unless accompanied by such security.

Bidders shall comply with the Prevailing Wage Rate Act (820 ILCS 130). Bidders will also be required to comply with the applicable equal employment opportunity provisions.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

This bid is utilizing our Electronic Bid Management System and specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions on How to Register and Submit a Bid.

*** If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

Contact Lisa Subrin, Purchasing Coordinator, at lsubrin@vah.com, if you have issues accessing the bid.

For a list of our current bids, visit our website at www.vah.com.

VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS
PUBLIC IMPROVEMENTS/CONSTRUCTION

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND SERVICES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND WILL NOT SECURE RELIEF ON THE PLEA OF ERROR.

1.01 PREPARATION OF PROPOSALS:

The bidder shall submit their sealed bid proposal on the proposal forms provided and shall be submitted electronically through the Bid Management System. The bidder shall specify in figures, in the places provided, a price for each of the separate items called for in the proposal forms. All information required by the bidding documents must be supplied to constitute a responsive bid.

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator.

If the bidder is a corporation, the legal name of the corporation, the state of incorporation and the business address shall be set forth together with signature of the officer or officers authorized to sign contracts on behalf of the corporation and attested by the secretary of the corporation. The corporate seal shall also be affixed. If the bidder is partnership, the true name and seals shall also be affixed. If the bidder is a partnership the true name and address of the firm shall be set forth together with the signatures of authorized partners. If the bidder is an individual, the signature and address shall be inscribed. If the signature is by an agent other than an officer of the corporation or member of the partnership, a power of attorney must be submitted with the bid, otherwise, the bid may be regarded as irregular. All names must be printed below the signature.

1.02 BID SECURITY:

No bid will be considered unless accompanied by a bid security as defined in the Invitation to Bid as a guarantee that if the bid is accepted the bidder will execute the agreement and file bonds and insurance's required by the contract documents. Bid securities shall be made payment to the Village of Arlington Heights. In the event that the bidder fails to furnish the required bonds and insurance within ten (10) calendar days after notice of acceptance of the bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that said sum is a fair estimate of the amount of damages that said Village will sustain due to the bidder's failure to furnish said bond.

1.03 BID SUBMITTAL:

Each sealed bid properly signed together with the bid security and all documents bound herewith shall submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator.

1.04 WITHDRAWAL OF BID:

No bid shall be withdrawn after the opening of any bid without the consent of the Village. Any bid may be withdrawn at any time prior to the hour fixed in the Invitation for Bids for the opening of bids provided that a request in writing executed by the bidder or duly authorized representative for the withdrawal of such bid is filed with the owner prior to the time specified for the opening of bids.

1.05 AWARDING THE BID:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract.

In determining responsibility, the following qualifications will be considered by the Village:

(a) The ability, capacity, and skill of the bidder to perform the contract or provide the service required;

(b) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference;

(c) The character, integrity, reputation, judgment, experience, and efficiency of the bidder;

(d) The quality of performance of previous contracts or services;

(e) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service;

(f) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service;

(g) The quality, availability, and adaptability of the supplies or contractual services to the particular use required;

Except as otherwise provided by law, the Village Mayor and Board of Trustees reserves the right to reject any or all bids and to waive any informality in the bids received.

2.00 WORK COVERED BY CONTRACT DOCUMENTS:

The work comprises the completed Public Improvements/Construction required by

the contract documents and includes all labor necessary to produce such Public Improvements/Construction and all materials and equipment incorporated or to be incorporated in such Public Improvements/Construction.

3.00 CONTRACTOR:

The contractor is the person or entity identified as such in the owner-contractor agreement and is referred to throughout the contract documents as if singular in number. The term contractor means the contractor or an authorized representative.

4.00 DEFINITION OF TERMS:

Wherever used in these General Conditions, or in the other contract documents, the following terms have the meanings listed and include singular and plural; persons referred to throughout the contract documents are as if singular in number.

4.01 AWARD:

The decision of the Village to accept the proposal of a responsible bidder for the work, subject to the execution and approval of the contract and contract bond to secure performance, and such other conditions as may be specified or otherwise required by law.

4.02 BIDDER:

Any individual, firm or corporation submitting a proposal for the work, acting directly or through a duly authorized representative.

4.03 BID PROPOSAL SECURITY (PROPOSAL GUARANTEE):

The security furnished with the bid to guarantee that the bidder will enter into the contract for the work contemplated.

4.04 CONTRACT/AGREEMENT:

The contract represents the entire and integrated agreement between the Village and contractor and supersedes all prior negotiations, representations or agreements either written or oral. The contract may be amended, or modified in writing signed by both parties.

4.05 CONTRACT BOND:

The form of security approved by the Village and furnished by the contractor and the contractor's surety as a guarantee of good faith and ability on the part of the contractor to execute the work in accordance with the terms of the contract.

4.06 CONTRACT DOCUMENTS:

The contract documents consist of the Village/Contractor agreement, the conditions of the contract (general), supplementary or special and other conditions, the plans, specifications, addenda and all modifications (written amendments, change orders, written interpretations or other written orders), and the contract bond when required.

4.07 CORPORATION:

A corporate body authorized or licensed to do business in Illinois.

4.08 ENGINEER:

When the word "Engineer" appears in the specifications it shall mean the Village Engineer of the Village of Arlington Heights, Illinois or those designated by the Village Engineer.

4.09 OBSERVER:

The Village's authorized representative assigned to observe any or all portions of the work and materials being used for the project.

4.10 OWNER/VILLAGE:

When the word "Owner" or "Village" appears in the specifications they shall mean the Village of Arlington Heights, Illinois, a municipal corporation of the State of Illinois, 33 South Arlington Heights Road, Arlington Heights, Illinois 60005.

4.11 PLANS:

All official drawings or reproductions of drawings pertaining to the work provided for in the Contract.

4.12 PROJECT MANUAL:

The booklet (manual) which includes the bidding requirements, conditions of the contract, the proposal, specifications.

4.13 BID PROPOSAL:

The written offer of the bidder to perform the work proposed, presented to the Village.

4.14 SPECIAL CONDITIONS:

Special conditions, when included in these contract documents, shall act to supplement these general conditions, the attached specifications and the plans on particular portions of the project. They shall govern the contract documents wherever they conflict therewith; but shall not annul the portions of the contract documents with which they do not conflict.

4.15 SPECIFICATIONS:

The body of descriptions, conditions and requirements contained in the contract, together with written agreements and all documents of any description made or to be made pertaining to the method or manner of performing the work, the quantities, or the quality of materials to be furnished under the contract.

The specifications have abbreviated sections and may include incomplete sentences. Omissions of phrases such as "The Contractor Shall" or "Complying with the requirements of" are intentional. Omitted words or phrases shall be supplied by inference in the same manner as they are when a "note" occurs on the drawings, words in the singular shall include the plural wherever applicable, or as the context so indicates.

4.16 SURETY:

The corporate body, acceptable to the Village, bound with and for the contractor to insure acceptable performance of the contract and for payment of all obligations pertaining to the work.

4.17 MISCELLANEOUS DEFINITIONS:

(a) "Provide" means furnish, fabricate, complete, deliver, install, and erect, including all labor, materials, equipment, apparatus, appurtenances, and expenses necessary to complete in place, ready for operation or use.

(b) "Shall" means mandatory.

(c) "As Required" means as prescribed by the contract documents.

(d) "As Necessary" means essential to the completion of the work.

(e) "Or Equal" means a substitute meeting the exact specification of those items so stated on the drawings, details, and/or the specifications and approved by the Village before bids are submitted.

5.00 CONTRACT DOCUMENTS

5.01 OWNERSHIP OF PLANS AND SPECIFICATIONS:

All plans and specifications and copies thereof furnished by the Village are Village property. They are not to be used on other work and with the exception of one complete set, are to be returned to the Village on request, at the completion of the contract work.

5.02 EXAMINATION OF CONTRACT DOCUMENTS AND THE SITE OF PROPOSED WORK:

The bidder shall, before submitting a bid, carefully examine the contract, including the proposal, specifications, general and special conditions. The bidder shall inspect the site of the proposed work and become familiar with all the local conditions

affecting the contract and detailed requirements of Public Improvements/Construction. If the bidder's bid is accepted, the bidder will be responsible for any errors in the proposal resulting from failure or neglect to comply with these instructions. The Village will, in no case, be responsible for any change in anticipated profits resulting from such failure or neglect.

5.03 INTENTION OF CONTRACT DOCUMENTS:

The contract documents are complementary; what is called for by one is as binding as if called for by all. The contractor shall bring any conflict, errors, or discrepancies in the contract documents to the attention of the Village in writing before proceeding with the work affected thereby.

Any work that may reasonably to be inferred from the specifications or plans as being required to produce the intended result shall be provided by the contractor whether or not it is specifically mentioned or shown.

5.04 BID PROPOSAL SECURITY (PROPOSAL GUARANTEE):

Each proposal shall be accompanied by a bid proposal security (see Section 1.02). A bid proposal security shall be a properly certified check, bank draft, bank cashier's check or bid bond for ten percent (10%) of the amount of the bid as prescribed herein, made payable to the Village. The proposal guarantee will be returned within five (5) business days after the bid opening date to all but the successful bidder, and one alternate bidder to be designated by the Village. The proposal guarantee of the successful bidder and the alternate bidder will be returned as soon as the contract bond, insurance policies and certificates are in proper order, delivered to the Village and the contract has been fully executed by the bidder to whom the contract is awarded.

5.05 BONDING REQUIREMENTS:

(a) Performance and Payment Bond. All bonds must comply with all laws including, but not limited to 820 ILCS 130/4 (c). The Contractor will provide both a Performance and Payment Bond each for 100% of the contract price with a minimum "A" rating as defined in Best's Key Rating Guide and be conditioned on the faithful performance of the requirements of the contract, and will have as surety a corporate surety authorized to act as such in Illinois and that the Contractor will be responsible for all claims for injuries to persons or damages to property or premises arising out of or in connection with his or her operations prior to the acceptance of the finished work or supplies, and that he or she will promptly make payments to all persons supplying them with labor or materials in the prosecution of the work provided for in the Contract; and will guarantee to indemnify and hold harmless the Village and its officers and employees for all costs, damages and expenses arising out of or by reason of the contractor's failure to comply and perform the work and to complete the contract in accordance with the specifications.

(b) Failure on the part of the contractor to obtain and deliver a Surety, Performance, and Payment Bonds, acceptable to the Village, within fifteen (15) calendar days from the date of Notice of Award of contract will be considered just cause for the annulment of the Award and the forfeiture of the bid proposal security to the Village.

5.06 CONFLICTS BETWEEN DIRECTIVES:

Where conflict exists within or between parts of the contract documents and applicable standards, codes or ordinances, the more stringent or higher quality requirements shall apply. Large scale drawings take precedence over smaller scaled drawings, figured dimensions on the drawings over scaled dimensions, and noted materials over graphic representations.

5.06 BID PROPOSAL:

The bidder shall submit a sealed bid proposal on the attached proposal forms. Prices quoted must be valid for a minimum of sixty (60) days from the date of the bid opening.

Proposals that contain omissions, erasures, alterations, irregularities of any kind, or not accompanied by the proper proposal guaranty may be rejected. However, the owner reserves the right to reject or accept any and all proposals and to waive technical error as may be deemed in the best interest of the Village.

Late bids shall not be considered and will be returned unopened.

(a) Unit Price Bid:

(1) Bidders will be furnished with a unit price bid proposal form, attached to the project manual, stating the items of work contemplated and the approximate estimated quantities. It is the result of careful calculations and is believed to be correct, but it is given only as a basis for comparison of proposals and the award of the contract. The Village does not expressly or by implication agree that the actual quantities involved will correspond exactly therewith; nor shall the bidder plead misunderstanding or deception because of such estimates or of the character, location, or other conditions pertaining to the work. The contractor shall verify these quantities before bidding.

(2) Payment will be based on the actual quantities of work performed in accordance with the contract, at the contract unit prices specified. No allowance will be made for any change in anticipated profits due to an increase or decrease in the original estimate of quantities. The Village reserves the right to omit any item entirely, or to increase or decrease any or all items.

(3) The project manual states the date, time and place of filing and opening of bid proposals.

(4) The bidder shall submit a bid proposal on the forms attached hereto after he or she has made the examinations required as part of these general conditions.

(b) Lump Sum Bid: Bidders will be furnished with a lump sum bid proposal form, attached to the project manual, for the work to be performed.

6.00 LAWS, PERMITS AND REGULATIONS:

(a) The contractor shall at all times observe and comply with all federal, state and local laws, regulations, and ordinances. Any complaint, claim or action brought against the contractor for failing to observe or comply with any law, ordinance, or regulation shall be the sole responsibility of the contractor and shall in no way extend to or expose the owner to liability. The contractor shall indemnify and hold harmless the Village from any and all such complaints, claims or actions. In

addition, the contractor agrees to comply with all applicable statutes regarding prevailing wage laws.

(b) The contractor shall secure the construction permits and all other permits, licenses, and inspections necessary for the proper execution and completion of the work which are customarily secured after execution of the contract. The Village of Arlington Heights will waive all fees for permits required for proposed work. The contractor is responsible for securing and payment of an Arlington Heights Business License and any State Licensing required to complete the proposed work.

(c) It is not the responsibility of the contractor to make certain that the contract documents comply with applicable laws, statutes, building codes and regulations. However, if the contractor observes that any of the contract documents do not comply with applicable laws, shall promptly notify the Village in writing.

(d) If the contractor performs any work knowing it to be contrary to such laws, ordinances, rules and regulations, and without notice to the Village, the contractor shall assume full responsibility and shall bear all costs attributable thereto.

(e) All work done under the contract shall be done to the satisfaction of the Village who will in all cases determine the amount of work done which is to be paid for under the contract. The Village will decide all questions that may arise regarding the measurements of quantities and the fulfillments of this contract on the part of the contractor, and will determine all questions concerning the true intent or meaning of the plans and specifications and this determination and decision will be final and conclusive.

(f) The contractor and all subcontractors shall be licensed within the Village of Arlington Heights and the State of Illinois where applicable and shall provide indemnity bonds required by the Village Code.

6.01 PREVAILING WAGE:

Pursuant to the requirements of the State of Illinois Department of Labor, there have been established minimum scales of hourly wages to be paid in each classification of labor under this contract. The contractor and each subcontractor shall pay wages equal to or greater than the established minimum scales or hourly wages as determined by the State of Illinois Department of Labor. The wage rate set forth shall in no way be construed to prevent the contractor or subcontractors from paying a higher rate of wages. If any crafts establish a higher minimum wage in the district during the construction, the higher minimum wage established shall be considered as having also been established as the minimum wage scale under this contract. The contractor shall incorporate all applicable minimum wage rates published prior to the date of the bid opening into the contract documents. It shall be the responsibility of the successful contractor to monitor the prevailing wage rates as established with the Department of Labor for any increase in rates during the project and adjust wage rates accordingly. Prevailing wages rates are available via the internet at www.state.il.us/agency/idol. Contractors/subcontractors are responsible for checking on all rate revisions to the prevailing wage rate act for the contract duration.

Pursuant to 820 ILCS 130/5.1, as of September 1, 2020 all contractors are to submit signed certified payroll to the Illinois Department of Labor during those months when construction on a public works project has occurred for each project awarded. The certified payroll must list all information required by law.

6.02 EMPLOYMENT OF ILLINOIS WORKERS DURING PERIODS OF EXCESSIVE UNEMPLOYMENT (Finance 30 ILCS 570/) Employment of Illinois Workers on Public Works Act:

(a) Whenever there is a period of excessive unemployment in Illinois which is defined herein as any month immediately following two (2) consecutive calendar months during which the level of unemployment in the State of Illinois has exceeded five (5%) percent as measured in the United States Bureau of Labor Statistics in its monthly publication of employment and unemployment figures, the contractor shall employ only Illinois laborers. "Illinois laborers" means any person who has resided in Illinois for at least thirty (30) days and intends to become or remain an Illinois resident.

(b) Other laborers may be used when Illinois laborers, as defined herein, are not available, or are incapable of performing the particular type of work involved, if so certified by the contractor and approved by the landscape architect. The contractor may replace no more than three (3) of his regularly employed non-resident executive and technical experts, who do not qualify as Illinois laborers, to do work encompassed by this contract during periods of excessive unemployment.

(c) This provision applies to all labor whether skilled, semi-skilled, whether manual or non-manual.

6.03 EMPLOYMENT PREFERENCE:

The contractor shall comply with "AN ACT to give preference to the veterans of the United States military and naval service in appointments and employment upon public works, by, or for the use of, the State or its political subdivisions, passed by the 59th General Assembly and approved on June 12, 1935, (Chapter 126-1/2, Paragraph 23 of the Illinois Revised Statutes 1965)."

6.04 ILLINOIS HUMAN RIGHTS ACT:

The contractor shall comply with the Illinois Human Rights Act, 775 ILCS 5/1.101, et seq including establishment of sexual harassment policies and program.

6.05 EQUAL EMPLOYMENT OPPORTUNITY:

During the performance of this contract the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex national origin or ancestry and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That if it hires additional employees in order to perform this contract or any

portion hereof it will determine the availability (in accordance with the Fair Employment Practices Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That in all solicitations or advertisements for employees placed by it or on its behalf it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin or ancestry.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public contracts. Furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(f) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for Public Contracts.

(g) That it will include verbatim or by reference the provisions of paragraphs 1 through 7 of this clause in every performance subcontract as defined in Section 2.10(b) of the Commission's Rules and Regulations for Public Contracts. So that such provision will be binding upon every such subcontractor and that it will also include the provisions of paragraphs 1, 5, 6 and 7. In every supply subcontract as defined in Section 2.10 (a) of the Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors: and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition no contractor will utilize any subcontractor declared by the Commission to be non-responsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

The Village of Arlington Heights does not discriminate on the basis of handicapped

status in admission or access to, or treatment or employment in its programs and activities.

6.06 THE AMERICAN WITH DISABILITIES ACT:

The Americans with Disabilities Act. (42 USC 121-1 et seq.) and its accompanying regulations (28 CFR 35.130) prohibit discrimination against qualified individuals with disabilities by a local government, whether directly or through contractual arrangements, in the provision of any benefit, service, program or activity of the public entity. As a condition of receiving this contract, the contractor certifies by signing the bid proposal form, that any services, programs and activities provided under this contract are now and will continue to be in compliance with the Americans with Disabilities Act.

6.07 SUBSTANCE ABUSE PREVENTION ON PUBLIC WORKS PROJECTS ACT, (820 ILCS 265/1 et seq):

All contractors and subcontractors must be in compliance with the Substance Abuse Prevention on Public Works Projects At, 820 IL CS 265/1 et seq. Before beginning work on a public works project, contractors and subcontractors shall have in place a written substance abuse prevention program which meets or exceeds the program requirements in the Act and shall file a copy of the program with the Village which will also be made available to the general public. The required testing must be performed by a laboratory that is certified for Federal Workplace Drug Testing Programs by the Substance Abuse and Mental Health Service Administration of the U.S. Department of Health and Human Services.

7.00 CONTRACTOR

7.01 COMPETENCY OF CONTRACTOR:

The contractor shall, when requested by Village, furnish signed statements evidencing responsibility and showing financial ability, experience, amount and condition of equipment and the value of all uncompleted work under contract pertaining to the proper execution of the specified work.

7.02 SUBCONTRACTORS:

A list of anticipated subcontractors, including their firm names, addresses, and telephone numbers, shall be furnished to the Village. A list of subcontractors shall be included with each bid proposal. All subcontractors to be used shall be approved by the Village. Subcontracting any part of the work to be done under this contract shall not under any circumstance relieve the contractor of responsibility for this contract.

7.03 COOPERATION BETWEEN CONTRACTORS:

(a) If separate contracts are let for work comprising an entire project each contractor shall conduct the work so as not to interfere with or hinder the progress or completion of the work being performed by other contractors. In case of dispute, the Village shall be the arbitrator and the Village's decision shall be final and binding.

(b) Each contractor shall assume all liability, financial or otherwise, in connection

with the contract and shall protect and save harmless the Village from any and all damages or claims that may arise because of inconvenience, delay, or loss experienced because of the presence and operations of other contractors working within the limits of the same improvement.

(c) The contractor shall, as far as possible, arrange the work and the placement and disposition of the materials being used, so as not to interfere with the operations of the other contractors within the limits of the same improvement. The contractor shall join his or her work with that of the others in an acceptable manner and shall perform it in proper sequence to that of the others, all as directed by the Village.

7.04 COMMENCEMENT OF WORK/USE OF SITE:

The contractor shall confine all equipment, the storage of materials and the operations of workers to limits indicated by law, ordinances, permits or directions of the Village and shall not reasonably encumber the site with materials. The contractor shall enforce the Village's instructions regarding the conduct and use of the site by employees. The contractor shall commence performance of the work on the date indicated on the notice to proceed which date shall be within ten (10) calendar days of the effective date of the contract. Within ten (10) calendar days of the effective date of the contract, contractor shall submit to the Village for review an estimated progress schedule indicating the starting and completion dates of the various stages of the work.

7.05 SUPERINTENDENT:

(a) The contractor shall employ a competent superintendent and necessary assistants who shall be in attendance at the project site during the progress of the work. The superintendent shall represent the contractor and all communications given to the superintendent shall be as binding as if given to the contractor. Important communications shall be confirmed in writing. Other communications shall be so confirmed on written request in each case.

(b) The contractor shall supervise and direct the work efficiently using his or her best skill and attention. The contractor shall be solely responsible for the negligence of others in the design or selection of a specific means, method, techniques, sequence or procedure of Public Improvements / Construction which is indicated in and required by the contract documents. Contractor shall be responsible to see that the finished work complies accurately with the contract documents.

7.06 WORKMANSHIP:

The contractor shall be responsible for high quality workmanship on all items of work. Where workmanship of any job or portion thereof is not acceptable, it shall be removed and replaced at the contractor's expense.

7.07 RESPONSIBILITY:

Responsibility for the maintenance of safe equipment and the use of proper construction methods and procedures shall rest solely with the contractor and subcontractors performing the work and the Village shall not have any responsibility therefore. The Village has the right to ascertain and require that the work product of the contractor and subcontractors complies with the contract.

7.08 CONTRACTOR RESPONSIBILITY TO VILLAGE:

The contractor shall notify the Village representative one (1) calendar day in advance of all grading, drainage, paving operations, shade and ornamental tree staking, and other major items of construction for field checking and approvals to proceed. All questions pertaining to the plans, specifications and details of the work shall be directed to the Village representative and cleared prior to construction.

7.09 HOLD HARMLESS AND INDEMNIFICATION:

To the fullest extent permitted by law, the contractor shall assume all liability for, and shall protect, defend, indemnify and hold harmless the Village, it's officers, employees, servants, and agents, from and against all claims, actions, suits, judgments, costs, losses, expenses, including but not limited to, fees and charges of attorneys, engineers and architects, court and arbitration costs, and liabilities of whatsoever kind or nature arising out of:

(a) Any infringement (actual or claimed) on any patents, copyrights or trade names by reason of any work performed by the contractor under this contract or by reason of anything to be supplied by the contractor pursuant to this contract.

(b) Bodily injury, including death, sickness or disease, to any person or persons (including contractor's officers, employees, agents, and servants) or damage to or destruction of any property including the loss of use thereof:

(1) caused in whole or in part by any act, error or omission by the contractor or any subcontractor or anyone directly or indirectly employed by any of them;

(2) arising directly or indirectly out of the presence of any person in or about any part of the project site or the streets, sidewalks, and property adjacent hereto;

(3) arising directly or indirectly out of the use, misuse or failure of any machinery or equipment used directly or indirectly in the performance of the contract.

(c) In any and all claims against the Village or any of their agents or employees by any employee of the contractor, any subcontractor, anyone directly or indirectly employed by any of them or anyone whose acts may be liable, the indemnification obligation under this section shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under worker's or workmen's compensation acts, disability benefit acts or other employee benefit acts. This indemnification does not apply to any liability caused by the Village's negligence.

7.10 ABANDOMENT:

Should the contractor abandon or neglect the work or if the Village at any time is convinced that the work is unreasonably delayed, or that the conditions of the Contract are being willfully violated, executed carelessly, or in bad faith, the Village may notify the Contractor in writing, and if this notification is without effect twenty-four (24) hours after delivery, then the contractor shall discontinue all work under the contract and the owner shall have full authority to make arrangements for the completion of the contract at the expense of the contractor.

7.11 CLEAN UP AND SITE MAINTENANCE:

The contractor shall at all times keep the site and adjoining premises free from accumulation of waste material or rubbish caused by its employees or work, and at the completion of the work, shall remove all rubbish, tools, and surplus materials from the site and adjoining premises, leaving the area in a neat and workmanlike condition. In case of dispute, the Village may remove the rubbish and charge the cost to the contractor as the Village shall determine to be just.

8.00 EXISTING CONDITIONS

(a) Existing conditions including surface features, soil boring data and any underground utilities shown on the plans and/or referred to in the specifications are for informational purposes only and shall not be deemed as part of the plans and specifications. It shall be the contractor's obligation to verify and augment such information and data to fully satisfy as to the conditions under which the work will be done. The contractor shall maintain in operating condition all active utilities encountered in this Public Improvements/Construction.

(b) The contractor shall contact all public utilities involved and have their representative locate pipes, conduits, cables or other facilities before Public Improvements/Construction is started. The Village does not assume responsibility for location or disturbance of utilities or other existing features or conditions encountered on this project. Any replacement or relocation costs shall be the contractor's responsibility, unless otherwise specified.

(c) Contractor shall promptly notify owner in writing of any subsurface or latent physical conditions at the site differing materially from those indicated in the contract documents.

9.00 CHANGES/ALTERATIONS OF CONTRACT WORK AND EXTRA WORK

(a) The Village reserves the right to alter the plans through change orders by adding or deducting from the original quantities as bid without invalidating the contract. All such work shall be executed under the same conditions as the original contract, except for an extension in time when any such change/alteration results in additional work.

(b) All changes shall be made only when ordered in writing from the owner as follows:

(1) Approval to increase the contract price by not more than $20,000.00 may be exercised by written change order of the Village Manager.

(2) Approval to increase the contract price in all other instances or to extend the contract completion time may only be exercised by written change order signed by the Village President and authorized by a due and proper vote of the Village Board of Trustees.

(c) The value of any change shall be determined by one or more of the following methods:

(1) By an approved lump sum.

(2) By unit prices given in the contract or subsequently agreed upon.
(3) Time and material plus percentage. This method of cost shall be based on the contractor's actual costs for time and material plus an agreed percentage for the contractor's overhead and profit not to exceed 20%. Contractor's actual costs shall be the direct costs for labor, payroll, insurance, payroll taxes, materials, and use of equipment based upon the current "nationally averaged rental rates of construction equipment" as published by the ASSOCIATED EQUIPMENT DISTRIBUTORS.

10.00 PROTECTION OF PERSONS AND PROPERTY

10.01 SAFETY PRECAUTIONS AND PROGRAMS:

The contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work.

10.02 SAFETY OF PERSONS AND PROPERTY:

(a) The contractor shall take all reasonable precautions for the safety of, and shall provide all reasonable protection to prevent damage, injury or loss to:
(1) all employees on the site and all other persons who may be affected thereby;
(2) all the work and all materials and equipment, whether in storage on or off site, under the care, custody, or control of the contractor or any of the subcontractors; and
(3) other property at the site or adjacent to the site, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation, or replacement in the course of Public Improvements/Construction.

(b) The contractor shall give all notices and comply with all applicable laws, ordinances, rules and regulation and lawful orders of any public authority bearing on the safety of persons or property or their protection from damage, injury or loss.

(c) The contractor shall erect and maintain, as required by existing conditions and progress of the work, all reasonable safeguards for safety and protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities.

(d) The contractor shall use proper warning guards and safety devices in the construction area and particularly with respect to open trenches and the storage of construction materials.

(e) No trees, fire hydrants, utility poles, shrubs or hedges, traffic signs, or other public structure shall be removed, replaced, damaged or destroyed unless the Village has given approval in writing.

(f) The contractor shall conduct construction activities so as not to interfere with, break, cut or otherwise damage any public curb, or public road, pavement or any utility services located alongside of or under or within any public road or public right-of-way area, without a letter of approval from the Village.

(g) Notwithstanding the foregoing requirements, the contractor shall be responsible for taking immediate steps to correct any damage or injury to public structures, utility services, roadways or public buildings as well as any damage or injury to private property as a result of the contractor's activities.

(h) The contractor shall keep a daily record with respect to all injuries, incidents or damage occurring in, on or near the construction site as a result of the construction activities. The contractor shall give this information to the Village within twenty-four (24) hours after the day of occurrence.

(i) The contractor shall keep first aid supplies on the site.

11.00 INSURANCE REQUIREMENTS:

(a) The Contractor shall not commence work until the Contractor has obtained all insurance required in these documents. The Contractor shall purchase and maintain, throughout the duration of the contract, insurance as is appropriate for the work being performed and furnished and shall provide protection from claims which may arise out of or result from the Contractor's performance and furnishing of the work and Contractor's other obligations under the contract documents, whether it is to be performed or furnished by the Contractor, by any Subcontractor, by anyone directly or indirectly employed by them or by anyone for whose acts any of them may be liable.

(b) Insurance required by this Section shall be written with a company having at least an "A" Property-Casualty Rating, and financial size of at least Class 7 as listed in the most recent published A. M. Best's Insurance Guide.

(c) The Village shall be named as additional insured on all policies required by the contract except for Workmen's Compensation insurance. The coverage afforded shall be primary and non-contributory for the additional insured with respect to claims arising out of operations performed by or on behalf on the Contractor. Additional insured: Village Of Arlington Heights, its Officials, Employees, Agents and Volunteers. If the additional insured has other insurance which is applicable to the loss, such as other insurance shall be on an excess or contingent basis. The amount of the Contractor's insurance company's liability under this insurance policy shall not be reduced by the existence of such other insurance. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

(d) As a minimum, the contractor shall secure and maintain the types of insurance as specified, and shall submit evidence to the Village on an annual basis that the insurance coverage's are in force. The form and limits of such insurance, together with the underwriter thereof in each case, shall be acceptable to the Village, but regardless of such acceptance it shall be the responsibility of the Contractor to main adequate insurance coverage until final payment and at all times thereafter when the Contractor may be correcting, removing, or replacing defective work in accordance with the General Conditions and Instruction to Bidders. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.

(e) The Contractor shall forward original copies of the Certificates of Insurance with the coverage's and limits specified annually during the contract period to the Purchasing Division, Finance Department, 33 S. Arlington Heights Road, Arlington Heights, IL 60005.

(f) Insurance Certificates and Policies delivered to the Village shall recite that 30 days prior written notice will be given to the Village by certified mail before any policy is materially changed, canceled, or not renewed.

11.01 WORKER'S COMPENSATION AND EMPLOYERS LIABILITY:

The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

The liability limits shall not be less than:

1. Worker's Compensation……Statutory
2. Employer's Liability…….……..$1,000,000 per occurrence

11.02 BUSINESS AUTO LIABILITY:

The insurance shall be written in automobile liability form and shall protect the Contractor against all claims for injuries to persons and damages to property arising from the ownership, maintenance or use of any motor vehicles and shall cover operation on or off the site of all motor vehicles, whether they are owned, non-owned or hired.

The liability limits shall not be less than:

1. Bodily Injury and Property Damage Combined……$1,000,000 per occurrence

11.03 COMMERCIAL GENERAL LIABILITY, INCLUDING PREMISES AND OPERATIONS, CONTRACTUAL, PERSONAL INJURY, PRODUCT LIABILITY, COMPLETED OPERATIONS, AND BROAD FORM PROPERTY COVERAGES:

(a) This insurance shall be written in Commercial General Liability form and shall protect the Contractor against all claims arising from injuries to persons or damages to property caused by any act or omission of the Contractor or his agents, employees or Subcontractors. The Contractors General Aggregate shall apply on a per Project basis. The Broad Form General Liability Endorsement shall be included.

(b) In addition, this policy shall contain a Contractual Liability Endorsement covering any Contractual Liability assumed in the Contract and all changes and modifications thereto, whether in writing or oral.

(c) The scope of the coverage shall also include the Personal Injury Hazards including "a", "b", and "c". "a" includes false arrest, malicious prosecution, and unwillful detention or imprisonment. "b" includes libel, slander, and defamation of character. "c" includes wrongful eviction, invasion of privacy, and wrongful entry. Fellow Employee exclusion shall be removed.

(d) The Policy shall also include Broad Form Property Damage Protection.

(e) The Contractor shall include all the Contractor's employees as additional insured's under the policy.

(f) Commercial General Liability Coverage shall contain no exclusions for explosion, collapse or underground work (X, C, U).

(g) The liability limits shall not be less than:

1. Bodily Injury and Property Damage, Combined single limit, per occurrence including, Contractual Liability – Broad Form Products and Completed Operations……...$2,000,000

2. Premises/Operations
   Personal Injury……$1,000,000

3. General Aggregate……$4,000,000

Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.

11.04 UMBRELLA EXCESS LIABILITY:

Special coverage shall be as follows……$2,000,000 over primary insurance

The required coverages may be in combination of primary, excess and umbrella policies. Any excess or umbrella policy must provide excess coverage over underlying insurance on a following-form basis such that when any loss covered by the primary policy excess the limits under the primary policy, the excess or umbrella policy becomes effective to cover such loss.

Policy should be written on an occurrence basis.

All underlying coverage needs to be included in the Umbrella or Excess Liability policy. Any exclusions or exceptions must be noted on the certificate of insurance.

11.05 BUILDER'S RISK INSURANCE:

(a) Builder's Risk insurance shall insure against "All Risk" of physical damage, including earthquake and water damage (flood and hydrostatic pressure not excluded), on a Completed Value Basis. The insurance shall include the interests of the Village, Contractor, and Subcontractors in the Work and will be provided by the Contractor. This policy shall be written or endorsed to allow the Village to occupy or use a portion or portions of the Work prior to completion of all the Work.

(b) If not covered under the "All Risk" insurance or otherwise provided in the bid documents, the Contractor shall effect and maintain similar property insurance on portions of the Work stored on or off site or in transit, when such portions of the

Work are to be included in an Application for Payment.

11.06 OWNERS PROTECTIVE LIABILITY INSURANCE:

Owners Protective Liability Policy shall be a stand-alone policy or an endorsement to the liability policy that covers claims for negligence by a contractor or a subcontractor hired by the insured. The policy limit shall be not less than $1,000,000 per occurrence and the named insured on the policy shall be the Village of Arlington Heights.

12.00 PAYMENTS AND COMPLETION

12.01 PROGRESS PAYMENTS:

The contractor may request progress payments, based on estimates of work on the first of each month. The estimate shall be a sworn statement (similar to Practical Business Form #589 by Frank R. Walker Co., Chicago) of the work completed to date. The form of the estimate for progress payment requests shall be as follows:

(a) Unit Price: When the contract work has been awarded on a unit price bid basis, the forms of each estimate shall follow the bid proposal form, listing each item number, the total quantity of units completed to date, the unit price and subtotal. The sub-total column shall be added to show the total cost of work completed to date, less ten (10) percent to be withheld giving the total amount requested for payment. Previous requests for payment paid by the Village shall be shown on each subsequent request and subtracted after the ten (10) percent has been withheld.

(b) Lump Sum: When the contract work has been awarded on lump sum bid basis, the form of each estimate will include the contractor's breakdown of job items with a total value given to each item. The estimate for the items of work completed to date shall be expressed as a percent of the total with the corresponding cost of work, the work completed to date, less ten (10) percent to be withheld, giving the amount requested for payment. Previous requests for payment paid by the Village shall be shown on each subsequent request and subtracted after the ten (10) percent has been withheld.

12.02 PAYMENTS WITHHELD:

The Village may refuse payment or, because of subsequently discovered evidence or subsequent observations, may nullify the whole or any part of any payment, to such extent as may be necessary to protect the Village from loss because of:

(a) defective work not remedied.

(b) third party claims filed or reasonable evidence indicating probable filing of such claims.

(c) failure of the contractor to make payments properly to subcontractors for labor, materials, or equipment.

(d) reasonable evidence that the work cannot be completed for the unpaid balance of the contract sum.

(e) damage to the Village or another contractor.

(f) reasonable evidence that the work cannot be completed within the contract time, for failure to realize that "time is of the essence".

(g) persistent failure to carry out the work in accordance with the contract documents.

12.03 WAIVER OF LIEN:

The contractor shall promptly pay each subcontractor the amount entitled. The contractor shall by an appropriate agreement with each subcontractor also require each subcontractor to make payments promptly to subcontractors. Partial waivers of lien shall accompany each payment request to cover the full amount of the previous payment request except for the final payment which shall contain final waivers of lien from the contractor and all subcontractors. The contractor shall get from every subcontractor and supplier of materials or labor a partial waiver of lien to release the Village of any claim for a lien, which they or any of them may have under the Illinois Lien Laws and Public Construction Bond Act. Any payments made by the Village without requiring strict compliance of the terms of this paragraph shall not be construed as a waiver by the Village of the right to insist upon strict compliance of the terms of this paragraph as a condition of later payments. The contractor shall indemnify and hold the Village harmless from all claims of subcontractors, laborers, workmen, mechanics, materialmen and furnishers or material and parts thereof, equipment, tools and all supplies incurred in the furtherance of the performance of the work. Failure to supply waivers of lien or acceptable evidence of payment of all current accounts incurred by this contract work shall be grounds for withholding payment.

12.04 PAYMENTS BY THE OWNER:

Thirty (30) days after issuance and delivery of a request for payment to the Village, the Village will approve or disapprove the request. The amount approved will become due and will be paid by the Village to the Contractor within thirty (30) days after the date of approval.

12.05 TAXES:

No charges will be allowed for taxes from which the Village is exempt. The Village is not liable for the Illinois Retailer's Occupation Tax, the Service Occupation Tax nor the Service Use Tax. The Village is also exempt from Federal Excise Transportation Tax.

12.06 FINAL PAYMENT:

(a) Upon written notice by the contractor that the work is completed and ready for final inspection and acceptance, the Village will make the required inspection and determine final completion. Any remedies to the work shall be noted and submitted in writing by the Village to the contractor. After making any required remedies, the

contractor will submit a request for final payment.

(b) As a condition of final payment, the contractor shall submit affidavits and final waivers of lien from itself and each subcontractor indicating that all bills for payrolls, materials, equipment or other indebtedness have been satisfied.

(c) The final payment, as well as the completed work, will be reviewed by the Village for final approval and release of retention.

12.07 CORRECTION OF WORK AFTER FINAL PAYMENT:

The final payment or any provision in the contract documents shall not relieve the contractor of the responsibility for the correction of any and all defects in the work performed. The contractor warrants and guarantees to the Village that all work will be in accordance with the contract documents and will be free from defects in materials and workmanship for a period of one (1) year after the date of final payment.

13.00 LIQUIDATED DAMAGES

13.01 LIQUIDATED DAMAGES:

Time is of the essence of this contract. Liquidated damages will be assessed against the contractor for failure to complete the work within the time(s) specified in these contract documents. If the contractor fails to complete the work in whole or in part in the time stipulated in the contract or within such extra time as may have been allowed for unavoidable delays or extensions granted for changes in the work, the contractor shall reimburse the Village for the additional expense and damage in the amount of $500.00 for each calendar day, Sundays and legal holidays included. It is expressly understood and agreed that this amount is not to be considered in the nature of a penalty but as liquidated damages which have accrued against the contractor. The Village shall have the right to deduct such damages from any amount due or that may become due to the contractor or the amount of such damages shall be due and collectible from the contractor or his contractors.

13.02 SUSPENSION OF THE WORK:

The Village may at any time without cause suspend the work or any portion thereof for a period of not more than ninety (90) days by notice in writing to the contractor. The contractor shall resume the work on the date fixed in the notice. The contractor may be allowed an increase in the contract price or an extension of the contract time or both directly attributable to any suspension if the contractor makes a claim as provided in Section 9.00. The Village may also suspend the work for cause upon the occurrence of any one or more of the following events:

(a) If the contractor fails to supply a qualified superintendent, sufficient skilled workers, subcontractors or suitable materials or equipment.

(b) If the contractor repeatedly fails to make prompt payments to subcontractors or for labor, materials or equipment.

(c) If the contractor disregards laws and regulations of any public body having jurisdiction of the work.

No additional compensation will be paid to the contractor nor shall the contract completion time be extended if the Village suspends work for cause. If it becomes necessary to suspend the work for an indefinite period of time, the contractor shall store all materials in a manner that will not obstruct or impede the traveling public unnecessarily or damaged the material in any way. The contractor will prevent damage or deterioration of the work performed, provide suitable drainage of the roadway and erect temporary structures where necessary. The contractor shall not suspend work without authority from the Village

13.03 TERMINATION OF THE CONTRACT:

The Village may terminate the contract if any of the following events occur:

(a) The contractor commences a voluntary case under any chapter of the Bankruptcy Code or the contractor takes any equivalent or similar action by filing a petition or otherwise under any federal or state law in effect at such time relating to bankruptcy or insolvency.

(b) If a petition is filed against the contractor under any chapter of the Bankruptcy Code or if a petition is filed seeking any such equivalent or similar relief against the contractor under any other federal or state law in effect at the time relating to bankruptcy or insolvency.

(c) If the contractor makes a general assignment for the benefit of creditors.

(d) If a trustee, receiver, custodian or agent of the contractor is appointed to enforce a lien against the contractor’s property or for the purpose of general administration of the property for the benefit of the contractor's creditors.

(e) If the contractor admits in writing an inability to pay its debts generally as they become due.

(f) If the contractor persistently fails to perform the work in accordance with the contract documents, including, but not limited, to failure to supply sufficient skilled workers or suitable materials or equipment or failure to adhere to the progress schedule established herein.

(g) If the contractor disregards laws and regulations of any public body having jurisdiction over the work.

(h) If the contractor disregards the authority of the Village.

(i) If the contractor otherwise violates in any substantial way any provisions of the contract documents.

The Village may, after giving contractor and its sureties seven (7) calendar days written notice and to the extent permitted by laws and regulations, terminate the services of the contractor, exclude the contractor from the site and take possession of the work and all the contractor's tools, appliances, construction equipment and machinery at the site and use the same to the full extent as they could be used by the contractor without liability to the contractor for trespass or conversion.

The contractor shall not be entitled to receive any further payment until the work is finished. If the unpaid balance of the contract amount exceeds the direct, indirect and consequential cost of completing the work, including but not limited to fees and charges of engineers, architect, attorneys and other professionals, the excess shall be paid to the contractor. If such costs exceed the unpaid balance, the contractor shall pay the difference to the owner. When exercising any rights or remedies under this paragraph, Village shall not be required to obtain the lowest figure for the work performed. If the Village terminates the contractor's services the termination will not affect the Village's right or remedies against the contractor. Any retention or payment due contractor by Village will not release the contractor from liability.

(i) Upon seven (7) calendar days written notice to the contractor, the Village may, without cause and without prejudice to any other right or remedy elect to abandon the work and terminate the agreement. In such case, the contractor shall be paid for all work executed and all expense sustained plus reasonable termination expenses.

VILLAGE OF ARLINGTON HEIGHTS

AFFIDAVIT OF COMPLIANCE

Applicant _____
Name

_____
Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, _____, being first duly sworn on oath, deposes and states that he or she is _____ (sole owner, partner, joint ventured, President, Secretary, etc..) of _____ and has the authority to make all certifications required by this affidavit.
(Name of Company)

Section I

Non Collusion

The undersigned certifies that this bid, that such bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that _____ provides
(Name of Company)
A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that _____ is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____
(Name)
(Title)

Subscribed and sworn to before me this _____day of _____20___,AD.

By: _____
(Notary Public)

-Seal-

VILLAGE OF ARLINGTON HEIGHTS

INDEMNITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR:_____

By: _____

VENDOR APPLICATION

A W-9 must be emailed with this application.

Company Name: _____

Remit To Address: Include if different than W-9 Address.

Company Name: _____

Street Address: _____

City: _____ State:_____ Zip:_____

Contact Information:

Name: _____ PH#: _____Email: _____

Vendor Classification:

In accordance with Illinois Public Act 102-0265, the Village of Arlington Heights is required to make a good faith effort to collect and publish certain demographic information provided by our vendors and subcontractors doing business with us. We are required to report whether they are a minority, woman or veteran-owned business as defined by Illinois Law. In addition, we are required to report whether the vendor is a small business under the Small Business Administration standards (SBA).

Please indicate any applicable classification below or check NA, and check if self-certified or if certified. **Submit the appropriate certification documentation with this form.**

☐ Small Business: Meets certification requirements as a small business under SBA standards (more information available at SBA.gov)
Avg # of Employees: _____ Avg Annual Receipts _____
☐ Self-Certified ☐ Holds Certification

☐ Minority-Owned Business Enterprise (MBE): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident of the United States and is African American, Hispanic American, Asian American, Native American or Native Hawaiian.
☐ Self-Certified ☐ Holds Certification

☐ Women-Owned Business Enterprise (WBE): A business that is at least 51 percent owned by a woman or women who are U. S. Citizens or lawful permanent residents of the U.S.
☐ Self-Certified ☐ Holds Certification

☐ Disability-Owned Business Enterprise (DOBE): A business that is at least 51 percent owned by a person or group of persons with a disability (per the definition in 30 ILCS 575) and who is a U.S. citizen or lawful permanent resident of the United States.
☐ Self-Certified ☐ Holds Certification

☐ Veteran-Owned Small Business (VOSB): A small business that is at least 51 percent owned, operated & controlled by a qualified veteran living in IL and its home office in IL.
☐ Self-Certified ☐ Holds Certification

☐ Not Applicable

Name of Person Completing this form:_____**Date**:_____
M/DD/YY

SECTION 00 00 40
PROJECT SUMMARY

PART 1 – GENERAL

This Project Summary is an overview of the entire Project and is intended, but is not guaranteed, to place all project specifics in one location to aid Bidders.

1.01 SCHEDULE

The Contractor is to abide by the following schedule:

Commence work on or after January 12, 2026.

Substantial Completion by July 24, 2026, including cure and disinfection time.

The tank may be out-of-service for a maximum of 180 days.

1.02 SCOPE of WORK

Tank Information:

The structure is a 6,000,000-gallon water storage reservoir with a diameter of 160 ft. and a sidewall height of 39 ft. located at 3706 N. Kennicott Avenue in Arlington Heights, Illinois.

Exterior: Abrasive blast clean to a SSPC-SP6 commercial standard within containment. Apply a four (4) coat zinc epoxy urethane system. Caulk the baseplate.

Wet Interior: Abrasive blast clean to a SSPC-SP10 near-white metal standard. Apply a three (3) coat zinc epoxy system. The cathodic protection system is to be removed and reinstalled by the Owner's vendor (or approved equal), coordination and payment is the Contractor's responsibility.

Foundation: Repair cracks. Abrasive blast clean and apply a two (2) coat epoxy system.

Mixer: Install a mechanical mixer.

Repairs:

1) Replace the roof and roof support structure.
2) Install roof sensor penetration.
3) Install roof handrail sections.
4) Install roof vents.
5) Center column modification.
6) Install brackets for electrical cabinet and conduit.

7) Install deflector bars on the draw pipe.
8) Overflow discharge modification.
9) Install a drain valve.
10) Replace the sidewall manway gaskets.
11) Replace the sidewall manway nuts and bolts.
12) Reweld the removed section on the sidewall.
13) Install grounding.

SECTION 00 54 00
SCHEDULE OF VALUES

1.01 LINE ITEMS

A. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 05 00 00:

1. ROOF REPLACEMENT
   $

2. CENTER COLUMN SUPPORT
   $

3. ELECTRICAL COMPONENT BRACKETS
   $

4. OVERFLOW PIPE DISCHARGE MODIFICATION
   $

5. DRAIN VALVE
   $

6. REWELD SIDEWALL OPENING
   $

B. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 09 00 00:

7. EXTERIOR REPAINT WITH CONTAINMENT
   $

8. WET INTERIOR REPAINT
   $

C. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 26 00 00:

9. GROUNDING ROD INSTALLATION
   $

D. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 13 00 00:

10. MIXER

$

PROJECT TOTAL INCLUDING #1 THROUGH #10:

$

SECTION 00 91 17
ADDITIONS TO GENERAL CONDITIONS

PART 1 – GENERAL

GENERAL PURPOSE OF THESE ADDITIONS TO GENERAL CONDITIONS

A. These Additions to the General Conditions were prepared by Dixon Engineering, Inc. using paragraphs from Engineering Joint Contract Documents Committee (EJCDC) General Conditions GC-700 -18 which were modified by DIXON as they pertain to the coating industry. The General Conditions of this Contract were prepared by the Owner. These Additions to General Conditions are intended to supplement the Owner's General Conditions as they relate to this specific Project. For example:
   1. The Owner's General Conditions detail the payment process, how to submit a Request for Payment application, what form to use and when and where to submit the application. These Additions to General Conditions detail how DIXON calculates approval of a pay request, no payment for stored materials, percentage complete calculation methodology, etc.
   2. Liquidated Damages (if applicable) are defined in the General Conditions including when, where, and amount. In the Additions to General Conditions the method of calculating claimed wind and weather days is detailed.
B. These Additions to General Conditions follow the EJCDC format and the Article numbers reflect the Article number in the 2018 edition of the EJCDC General Conditions. Note that not all Articles or subsections are referenced.

DISCREPANCIES BETWEEN THE OWNER'S GENERAL CONDITIONS AND THESE ADDITIONS TO GENERAL CONDITIONS.

A. If the conflict is administrative in nature, then the Owner's General or Supplemental Conditions govern. Examples are Pay Request procedures, filing a Claim, etc.
B. If the conflict is of a technical nature, then the Additions to General Conditions govern.
C. An issue determined to be in conflict in a specific item does not void other non-conflicting paragraphs in the same Article number.
D. Bidders are required to familiarize themselves with all the General and Supplemental Conditions of the Contract, as well as these Additions to General Conditions.
E. In all cases of discrepancies between the General Conditions, the Supplemental Conditions, the Additions to General Conditions, the Technical Specifications and/or the Drawings, the Engineer is to be notified. The Specifications are to govern over the Drawings.
F. If Work proceeds without the Contractor obtaining proper interpretations of the conflicting issues from the Engineer, any installed Work that is not in accordance with the Specification, and best practices are to be replaced at no additional cost and

other costs that may occur are also the responsibility of the Contractor if they were aware of the conflict.

ARTICLE 1 DEFINITIONS AND TERMINOLOGY

1.01 DEFINED TERMS

A. Construction Industry Definitions: These definitions are taken from the EJCDC General Conditions C-700-18, the 2018 edition and some were modified by DIXON to be specific to the coating industry.

1. *Bulletin* - If time permits, a Bulletin is issued prior to a Change Order. A Bulletin is an inquiry of the Contractor of the cost to complete the Work described in the Bulletin. It is intended as the basis of a Change Order if all parties reach agreement. A Bulletin may be considered as the same as a Change Proposal except that a Bulletin is generated by the Engineer because it generally requires Specifications to be addressed.
2. *Change Order (CO)* - is a written order to the Contractor signed by the Owner, issued after execution of the Contract, authorizing a change in the Work or an adjustment in the Contract sum or the Contract time. A document which is signed by the Contractor and the Owner and authorizes an addition, deletion, or revision in the Work or an adjustment in the Contract Price or the Contract Times, or other revision to the Contract, issued on or after the Effective Date of the Contract.
3. *Change Proposal* - A written request by Contractor, duly submitted in compliance with the procedural requirements set forth herein, seeking an adjustment in Contract Price or Contract Times, or both; contesting an initial decision by Engineer concerning the requirements of the Contract Documents or the acceptability of Work under the Contract Documents; challenging a Set-off against payments due; or seeking other relief with respect to the terms of the Contract.
4. *Constituent of Concern (CC)* - Asbestos, petroleum, radioactive materials, polychlorinated biphenyls (PCBs), lead based paint (as defined by the HUD/EPA standard) hazardous waste, and any substance, product, waste, or other material. Lead, chrome, and other by-products of paint removal, as well as strippers, new coatings, and thinners, are to be included in this definition. Coating industry related CC, from new or from previous projects cannot be the basis of Contract Termination or Change Proposal by the Contractor.
5. *Drawings* - The part of the Contract that graphically shows the scope, extent, and character of the Work to be performed by Contractor. A Shop Drawing is not a Drawing and is not part of the Contract Documents.
6. *Electronic Document* - Any Project-related correspondence, attachments to correspondence, data, documents, Drawings, information, or graphics, including but not limited to Shop Drawings and other Submittals, that are in an electronic or digital format.
7. *Electronic Means* - Electronic mail (email), upload/download from a secure Project website, or other communications methods that allow: (a) the transmission or communication of Electronic Documents; (b) the documentation of transmissions, including sending and receipt; (c) printing of the transmitted Electronic Document by the recipient; (d) the storage and archiving of the Electronic Document by sender and recipient; and (e) the use by recipient of the Electronic Document for purposes

permitted by this Contract. Electronic Means does not include the use of text messaging, or of Facebook, Twitter, Instagram, or similar social media services for transmission of Electronic Documents.

8. *Field Order* - A written order issued by the Engineer which requires minor changes in the Work but does not change the Contract Price or the Contract Times.
9. *Hold Point* - A point in the construction sequence when the Contractor is required to stop Work on that portion of the Project until Work has been Site reviewed by RPR or Project Manager.
10. *Non-Conformance Report* - A report written by the Engineer or Resident Project Representative, to document the Contractor's Work that does not meet requirements of the Specifications or Contract.
11. *Performance Specifications* - Specifications that require the manufacturer or supplier of equipment, materials, or systems to design, manufacture, deliver, and install products to achieve specific results under stipulated conditions of operation and in environments described in applicable Specification Sections.
12. *Ready for Final Payment* - This term is used to define a time when Liquidated Damages begin, separate from Liquidated Damages for failure to meet Substantial Completion Date. Ready for Final Payment Date is generally listed 30 days after Substantial Completion Date. All punch list items are to be completed, Site cleaned and restored, and equipment removed. At the option of the Owner this Liquidated Damage may be in addition (cumulative) with a Liquidated Damage for failure to meet Substantial Completion Date.
13. *Resident Project Representative* - The authorized representative of Engineer assigned to assist Engineer at the Site. As used herein, the term Resident Project Representative or "RPR" includes any assistants or field staff of Resident Project Representative.
14. *Schedule of Values* - A schedule, prepared and maintained by Contractor, allocating portions of the Contract Price to various portions of the Work and used as the basis for reviewing Contractor's Applications for Payment. The Schedule of Value Form is supplied in these Bidding Documents as Section 00 54 00. This Schedule is to be submitted with the Bid. Adjustment of Schedule of Values by Engineer will not change the total Bid as calculated by the Contractor completing the Schedule of Values.
15. *Set-off* - Owner may withhold from payment including Final Payment an amount equal to additional expenses incurred by Owner which were the responsibility of the Contractor. Such expenses may include additional engineering expenses related to excess review of incomplete submittals of Shop Drawings, pay requests, or bonds and insurance, excess Requests for Information, excess tests and inspections and return visits to the site to complete a reinspection of a previously failed inspection, increase inflation in engineering fees that result from Contractor delaying Project into the next season; additional expenses incurred by Owner resulting from Contractor failure to clean site, site rehabilitation, and other construction related expenses resulting from Contractor not completing their Contractual obligations.
16. *Site* - Lands or areas indicated in the Contract Documents as being furnished by Owner upon which the Work is to be performed, including rights-of-way and easements, and such other lands furnished by Owner which are designated for the use of Contractor.

17. *Specifications* - The part of the Contract that consists of written requirements for materials, equipment, systems, standards, and workmanship as applied to the Work, and certain administrative requirements and procedural matters applicable to the Work.
18. *Submittal* - A written or graphic document, prepared by or for Contractor, which the Contract Documents require Contractor to submit to Engineer, or that is indicated as a Submittal in the Schedule of Submittals accepted by Engineer. Submittals may include Shop Drawings and Samples; schedules; product data; Owner-delegated designs; sustainable design information; information on special procedures; testing plans; results of tests and evaluations, source quality-control testing and inspections, and field or Site quality-control testing and inspections; warranties and certifications; Suppliers' instructions and reports; records of delivery of spare parts and tools; operations and maintenance data; Project photographic documentation; record documents; and other such documents required by the Contract Documents. Submittals, whether or not approved or accepted by the Engineer, are not Contract Documents. Change Proposals, Change Orders, Claims, notices, Applications for Payment, and requests for interpretation or clarification are not Submittals.
19. *Substantial Completion* - The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of Engineer, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof. The date of Substantial Completion is the date the structure is, or would have been returned to service, except for voluntary delay by Owner. The date of Substantial Completion is after complete cure, disinfection, and testing.
20. *Work Change Directive* - A written directive to the Contractor issued on or after the Effective Date of the Contract, signed by the Owner and recommended by the Engineer, ordering an addition, deletion, or revision in the Work.

B. *Defective*:
   1. The word "defective," when modifying the word "Work," refers to Work that is unsatisfactory, faulty, or deficient in that it:
      a. Does not conform to the Contract Documents; or
      b. Does not meet the requirements of any applicable inspection, reference standard, test, or approval referred to in the Contract Documents; or
      c. has been damaged prior to Engineer's recommendation of final payment (unless responsibility for the protection thereof has been assumed by Owner at Substantial Completion).
      d. All Work completed that is rejected by an unresolved non-conformance report.

ARTICLE 2 PRELIMINARY MATTERS

2.03 BEFORE STARTING CONSTRUCTION

A. Preliminary Schedules: Within 10 days after the Effective Date of the Agreement (or as otherwise specifically required by the Contract Documents), Contractor is to submit to Engineer for timely review:
   1. A preliminary Progress Schedule indicating the times (numbers of days or dates) for starting and completing the various stages of the Work, including any Milestones specified in the Contract.

2.04 PRECONSTRUCTION CONFERENCE

A. Preconstruction Conference is herein called Preconstruction Meeting:
   1. The Engineer will schedule a Preconstruction Meeting to be attended by the Owner, Engineer, and Contractor. Prior to beginning any Work, Contractor is to submit to the Engineer, a Project Schedule and all other required Submittals for the Project. If the schedule is aggressive, working overtime, weekends, and/or holidays, that time is to be reflected in the Project Schedule. Once the Project has begun, the Contractor is to carry the Project Schedule to completion without delay.
   2. Attend a Preconstruction Meeting that may be scheduled by the Owner at a mutually agreeable time after Contract preconditions, bonds, certificates of insurance, and other requirements have been met.
   3. A Corporate Officer, or someone with legal authority to obligate the company/corporation, Project Manager (if different from officer), and the intended superintendent are to attend. If the Project Superintendent does not attend the meeting, it is to be the Contractor's responsibility to supply the information discussed at the meeting to the Field Superintendent.
   4. The Owner will be represented by the Project contact person, and the Engineer by the Project Manager, or a Contract Administrator.
   5. All containment, personal hygiene, and lead control issues required in this Contract will be reviewed. Be prepared to commit designated "Competent Person(s)" to responsibilities of confined space, scaffold rigging, lead, etc.

B. Progress Meetings:
   1. The Project Manager or Owner will schedule Progress Meetings to be held on the job Site whenever needed to supply information necessary to prevent job interruptions, to observe the Work, or to inspect completed Work. The Contractor is to be represented at each Progress Meeting by persons with full authority to act for the Contractor regarding all portions of the Work.

ARTICLE 3 CONTRACT DOCUMENTS INTENT REQUIREMENTS, REUSE

3.01 INTENT

A. The Drawings and Specifications are intended to include all Work and materials necessary for completion of the Work. Any incidental item of material, labor, or detail required for the proper execution and completion of the Work and omitted from either the Drawings or Specifications or both, but obviously required by governing codes, local regulations, trade practices, operational functions, and good workmanship, is to be provided as a part of the Contract Work without extra cost, even though not specifically detailed or mentioned.

ARTICLE 4 COMMENCEMENT AND PROGRESS OF THE WORK

4.01 COMMENCEMENT OF CONTRACT TIMES

A. Contractor is to start to perform the Work on the date when the Contract Times commence to run. No Work is to be done at the Site prior to such date except as recommended immediately following or by written authorization of the Owner AND the Engineer (Engineer must be able to schedule appropriate RPR for Project.) Contract time is governed by out-of-service time. The Contractor is encouraged to deliver equipment to the Site prior to Contract start. The Site will be available up to two (2) weeks prior to the agreed drainage date. The Contractor is also encouraged to rig the structure, complete containment installation, and complete weld repairs that do not affect the wet interior prior to draining of the structure. The amount of Work completed is to have been approved at the Preconstruction Meeting. Since the structure is not out of service these dates do not apply against Out of Service time but may require scheduling RPR services (see Section 00 91 19.01 Scheduling for RPR Services).

B. Delaying Work start for the convenience of the Contractor may require Owner to Set-off inflation increased Engineering or RPR expenses against Contractor's Request for Payment.

4.05 DELAYS IN CONTRACTOR'S PROGRESS

A. Liquidated Damages

1. Contract time is governed by out-of-service time.
2. The date of Substantial Completion is the date the structure is or would have been returned to service, except for voluntary delay by Owner. The date of Substantial Completion is after complete cure, disinfection, and testing. A voluntary delay in filling by Owner, or delay that is no fault of the Contractor, may extend Substantial Completion date.
3. Abnormal weather conditions are defined as weather conditions that are at variance with the routine. Below is an **example** of the determination procedure and of the required claim format, and is not intended to match the specified project:

   Project length: 45 days

Substantial Completion date: June 30th.
Start date: May 16th.
3 years of data* 2022, 2023, 2024
Average number of rain/wind days: 9
Actual number of rain/wind days**: 12
Claim for time extension: 3 days.

4. *Submit weather history from nearest weather reporting station for three (3) previous years from the same time period. Submit formal, by simple claim (use format above).
5. **Rain/wind day is a rain or wind day where either rain and/or wind conditions exceeded safe Work conditions or were outside the parameters of good paint practices. Wind days are winds in excess of 20 mph for over four (4) hours during normal Work hours, and rain days having measurable precipitation.
6. Weather Claim Evaluation: The Engineer will evaluate claim and make sole determination as to whether days meet criteria. Engineer will disallow dates where Work could have been completed on the interior; dates that result from the Contractor's Work practices (i.e., complete wet interior first and then move to the exterior). Good weather days not used will count against the claim.
7. Claimed rain/wind days that occur after the scheduled Substantial Completion Date, or an extended Substantial Completion Date will not be awarded. Days past Substantial Completion Date and good weather days that were not used for Productive Work will be considered "days within the control of the Contractor."

ARTICLE 5 SITE; SUBSURFACE AND PHYSICAL CONDITIONS; HAZARDOUS ENVIRONMENT CONDITIONS

5.02 USE OF SITE AND OTHER AREAS

A. Site:

1. Protection - The Contractor is responsible for the protection of property during the period of construction and is to exercise care to prevent damage to structures, utility services, storm and sanitary drainage systems, lawns, trees, plant material, fences, walks, drives, roadways, hydrants, and other improvements in and adjacent to the area of Work under the Contract. Any damage to property resulting from the Contractor's operations is to be repaired or replaced by the Contractor at their expense.
2. The Contractor is to be responsible for all injury to Work in process of construction, and for all property or materials stored at the premises that may be damaged or stolen while the Work is in their care, at Contractor's expense.
3. The Contractor is to confine the apparatus, the storage of materials, and the operations of their Workers to limits indicated by law, ordinance, permits, or direction of the Engineer, and is not to unreasonably encumber the premises with their materials.

4. Maintenance
    a. Provide labor and material necessary to maintain the Site in a safe condition.
    b. Keep the premises free from accumulation of waste materials, rubbish, and other debris resulting from the Work.
    c. At completion of the Work, remove all waste materials, rubbish, and debris from about the premises, as well as all tools, construction equipment, machinery, and surplus materials.
    d. At the Contractor's expense, repair damage that may have occurred to any permanent structure completed under the Contract Work, or to private or public property.
    e. Notify the Owner of your intentions and the reasons why, if it is necessary to protect adjacent houses, cars, etc. During clean-up these areas will be considered as part of the Site and is to be cleaned accordingly.
    f. Failure to continually maintain the Site or to immediately clean the Site after a complaint or Project Completion may result in the Owner completing the Work by hire or by the Owner's forces. All cost would be responsibility of the Contractor, subject to Set-off.
    g. Restore Site to preconstruction condition:
        i. Refill holes and level area around the construction Site for the Site to the original grade.
        ii. Bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 in. – 4 in. Thoroughly break all lumps and clods.
        iii. Rake area to be seeded. Sow seed at a minimum rate of 220 lbs./acre.
5. Cleaning - Prior to Substantial Completion of the Work Contractor is to clean the Site and the Work and make it ready for utilization by the Owner. At the completion of the Work, but prior to Ready for Final Payment, Contractor is to remove from the Site and adjacent areas all tools, appliances, construction equipment and machinery, and surplus materials and is to restore to original condition all property not designated for alteration by the Contract Documents.

5.03 SUBSURFACE AND PHYSICAL CONDITIONS

A. Locations of all buried utility service lines in or adjacent to the Work area that are not shown on the Drawings will be located by the Contractor through the local utility locating agency and marked with warning stakes. The Contractor is to be responsible for the protection of all utility service lines that are to remain. Damage to any such utility service lines, pipes, etc. resulting from the Contractor's operations are to be repaired or replaced by the Contractor at their expense. Underground Work in the coating industry involves drilling for anchors for containment systems. The painting of pit piping will be considered subsurface Work. For this type of Work the Contractor must rely on Utility Locating Services and not Technical Data from Owner, or in the

case of pits, a visual inspection. Contractor is to notify each utility before digging for anchors or for any reason. Before starting, call in advance or/as required by the individual agencies: Call 811 or the appropriate agency in the state of the Project.

B. Rough Surfaces in the Wet Interior: The wet interiors of steel structures are subject to corrosion. Based on the age of the structure, maintenance history of the structure, and other factors, the inside of the structure may be pitted. The degree or severity or extent of this pitting will not be considered a hidden condition. No claim of extra for blasting or coating application will be accepted or reviewed. If pit welding or pit filling is completed, that will be done at the bid unit price or a negotiated price. The Owner and Engineer will determine and authorize the extent of pit filling. There will likely be as many or more unfilled pits than the number authorized for repair. Contractor cannot rely on pit filling to eliminate some of the application techniques needed for pitted structures. Back rolling of a spray application may be necessary and will be considered Good Painting Practice and not a Differing Physical Condition.

5.06 HAZARDOUS ENVIRONMENTAL CONDITIONS AT THE SITE

A. Contractor is not responsible for removing or remediating any Hazardous Environmental Condition (Constituents of Concern) encountered, uncovered, or revealed at the Site unless such removal or remediation is expressly identified in the Contract Documents to be within the Scope of the Work or eventually identified as being caused or created by the Contractor.

B. Power Lines – Antennas – Electrical Wiring

1. If overhead power lines present an unsafe Work condition as determined by OSHA, the Owner or utility, and the Contractor at their expense and coordination, is to have the utility temporarily relocate, move, or cover lines, eliminating the hazard.
2. Unless stated differently in Contract Documents, protect all antennas, controls, cables, and associated property of Owner's equipment or material on, in or near the structure during Work. Design construction procedures to maintain operation of antenna system. If antennas are removed from the structure protect all telecommunication equipment remaining in place.
3. Unless stated differently in the Contract Documents, protect all electrical lines and controls including 110/220 V. service lines, cathodic wiring, lights, globes, outlets, and service boxes. Protect associated property of private telecommunication companies (911, school buses, etc.) from damage during Work. Design construction procedures to maintain operation of telecommunication systems.

ARTICLE 7 CONTRACTOR'S RESPONSIBILITIES

7.01 CONTRACTOR'S MEANS AND METHODS OF CONSTRUCTION

A. The Contractor is to supervise, direct, control, and have authority over or be responsible for Contractor's means, methods, techniques, sequences, or procedures of construction, and the safety precautions and programs incident thereto.

B. Any plan or methods of accomplishing the Work suggested to the Contractor by the Engineer or other representative of the Owner, but not specified or required, is to be used at the Contractor's own risk and responsibility. The Engineer and Owner assume no responsibility.

C. The Contractor is to comply with Laws and Regulations applicable to the performance of the Work.

D. The Contractor is to perform the Work in accordance with the Contract Documents. Contractor's obligation to perform under terms of Contract and complete the Work in accordance with the Contract Documents is absolute.

E. The Contractor is to be responsible for the acts or omissions of Contractor and of any Subcontractor, any Supplier, and of any other individual or entity performing any of the Work.

7.02 SUPERVISION AND SUPERINTENDENCE

A. Contractor is to supervise, inspect, and direct the Work competently and efficiently, devoting such attention thereto and applying such skills and expertise as may be necessary to perform the Work in accordance with the Contract Documents.

1. At all times during the progress of the Work, the Contractor is to assign a competent Resident Superintendent who is to not be replaced without written notice to Owner and Engineer except under extraordinary circumstances.
2. Resident Superintendent is to be fluent in English to the level of competency to complete responsibilities of the Contractor and to communicate with the RPR. The Superintendent is to also be fluent or have access to a translator on site, for the primary language of all of the Workers. Degree of fluency in English and language of Workers to be sufficient so that Superintendent's employees can adequately and safely complete their duties.
3. No employee of Contractor, Subcontractor, or Supplier may be on the Project Site who cannot be directed by a Superintendent, or translator in regard to work assignments, safety issues, or who cannot understand safety signage.

7.03 LABOR; WORKING HOURS

A. Provide equipment of sufficient size and power to expedite the Project so that all deadlines are met. Personnel and crew size is to be sufficient to meet required deadlines.

B. If, in the sole opinion of the Engineer, there is insufficient equipment or personnel to complete the Project, the Engineer will notify the Contractor and Owner, and a

Project Meeting will be held within twenty-four (24) hours for the purpose of Contract termination, unless a reasonable cause is given to the contrary.

7.05 "OR EQUALS"

A. Whenever an article, material, or item of equipment is described by a performance Specification, written as a proprietary product, or uses the name of a manufacturer or vendor, the term "or equal" if not inserted, is to be implied. The specific article, material, or item of equipment mentioned is to be understood as indicating the minimum requirements for fulfilling Contract obligations regarding type, function, standard of design and efficiency. See Section 09 97 13, Part 2, Substitutions, which is to govern over this clause where conflicting, relative to coatings, grouts, and fillers only. Other exceptions are when the Specifications state that only the proprietary item will be permitted.

7.11 LAWS AND REGULATIONS

A. The Contractor is responsible for all permits and requirements of local, state, and federal agencies. This includes building, electrical, labor, OSHA, etc. The only permits not included are from health agencies for interior painting, cathodic protection installation and mixer installation which is the responsibility of the Owner.
B. Display all wage requirements and other permits on a temporary board.
C. Attach to the Superintendent's copy of the Specifications copies of other permits that do not require display.

7.13 SAFETY AND PROTECTION

A. Conform to the Occupational Safety and Health Standards of the United States Department of Labor and local safety agencies. This is to be made a condition of each Subcontract as entered into pursuant to this Contract.
B. Removal of heavy metal bearing paint and painting of structures is recognized as very dangerous Work, and it is further recognized the painting industry has extensive safety training programs available.
C. The Contractor is to designate a qualified and experienced safety representative at the Site whose duties and responsibilities are to be the prevention of accidents and the maintaining and supervising of safety precautions and programs. Contractor's Safety Representative is to have the authority to supersede Contractor's foreman and is to stop Work if the Work being completed is in violation of Contractor's or Owner's safety program, or OSHA regulations.
D. Monitor and be responsible for all safety practices.
E. The Engineer and Owner are to have full access to the Site. The Contractor is to make personnel and equipment available to the Owner and Engineer/RPR to expedite observations.

F. While at the Site, Engineer's employees and representatives will comply with the specific applicable requirements of Owner's and Contractor's safety programs (if any) of which Engineer has been informed.

G. The Contractor is responsible for security, safety, etc. on the Site until all their equipment is removed and all keys are returned.

7.16 SUBMITTALS

A. A sample of the Owner's/Engineer's Submittal Checklist is included as an attachment. The checklist is intended for Engineers' use but is included as a reference for the Contractor. Contractor submittals are to include all items requested in the Technical Specifications whether listed in the Submittal Checklist or not.

B. All submittals are to be sent to the Owner as one package (unless a separate Schedule of Submittals is included and approved by the Engineer). All required resubmittals are also to be resubmitted as one package, and any delinquent resubmittal must be identified by a new Schedule of Submittals. Failure to include a Schedule of Submittals for delinquent items will be justification by Engineer to consider submittal incomplete. Delinquent items will be considered reviewed and rejected.

7.17 CONTRACTOR'S GENERAL WARRANTY AND GUARANTEE

A. None of the following will constitute an acceptance of Work that is not in accordance with the Contract Documents, or a release of the Contractor's obligation to perform the Work in accordance with the Contract Documents, or a release of Owner's Warranty and guarantee rights:

1. Observations and/or Daily Observation Reports by Engineer/RPR.
2. Recommendation by Engineer or payment by Owner of any Progress or Final Payment.
3. The issuance of a certificate of Substantial Completion by Engineer or any payment related thereto by the Owner.
4. Use or occupancy of the Work or any part thereof by the Owner.
5. Any review and approval of a Shop Drawing or Sample submittal.
6. The issuance of a Notice of Acceptability by the Engineer.
7. The end of the correction period.
8. Any inspection, test, or approval by others.
9. Any correction of defective Work by Owner.

7.19 DELEGATION OF PROFESSIONAL DESIGN SERVICES

A. If the Contract Documents note, or Contractor determines, that Professional Engineering or other design services are needed to carry out Contractor's responsibilities for construction means, methods, techniques, sequences, and procedures, or for Site safety, then Contractor is to cause such services to be provided by a properly licensed design professional, at Contractor's expense. Such services are

not Owner-delegated professional design services under this Contract, and neither Owner nor Engineer has any responsibility with respect to (1) Contractor's determination of the need for such services, (2) the qualifications or licensing of the design professionals retained or employed by Contractor, (3) the performance of such services, or (4) any errors, omissions, or defects in such services.

ARTICLE 10 ENGINEER'S STATUS DURING CONSTRUCTION

10.07 LIMITATIONS ON ENGINEER'S AUTHORITY AND RESPONSIBILITIES

A. Engineer's Responsibilities

1. Engineer will be Owner's representative during the construction period.
2. Engineer's Project Manager (PM) will make visits to the Site at intervals appropriate to the various stages of construction as Engineer deems necessary in order to observe as an experienced and qualified design professional the progress that has been made and the quality of the various aspects of Contractor's executed Work. Based on information obtained during such visits and observations, the Engineer, for the benefit of the Owner, will determine, in general, if the Work is proceeding in accordance with the Contract Documents. The Engineer will not be required to make exhaustive or continuous inspections on the Site to check the quality or quantity of the Work. Engineer's efforts will be directed toward providing for Owner a greater degree of confidence that the completed Work will conform to the Contract Documents. On the basis of such visits and observations, the Engineer will keep Owner informed of the progress of the Work and will endeavor to guard Owner against defective Work.
3. The Engineer will identify all Set-off expenses incurred against Engineer in their invoice to Owner.
4. Engineer's review of the final Application for Payment and accompanying documentation, and all maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, tests and approvals, and other documentation required to be delivered by Contractor, will only be to determine generally that their content complies with the requirements of, and in the case of certificates of inspections, tests, and approvals, that the results certified indicate compliance with the Contract Documents.

B. The Resident Project Representative's (RPR) Responsibilities

1. If the Owner retains Engineer to provide RPR services, the RPR will be Engineer's representative at the Site to assist in observing the progress and quality of the Work. RPR's dealings in matters pertaining to the Work in general will be with Engineer and Contractor. RPR's dealings with Subcontractors will only be through or with the full knowledge or approval of the Contractor. The authority of any RPR will be as directed by the Engineer.
2. Neither Engineer's authority or responsibility under any provision of the Contract, nor any decision made by Engineer in good faith either to exercise or not exercise

such authority or responsibility or the undertaking, exercise, or performance of any authority or responsibility by Engineer, will create, impose, or give rise to any duty in Contract, tort, or otherwise owed by Engineer to Contractor, any Subcontractor, any Supplier, any other individual or entity, or to any surety for or employee or agent of any of them. No Agreement between the Owner and Engineer and nothing in this Contract is to imply or construct a third-party beneficiary status to the Contractor.

C. Engineer/RPR is to have the authority to stop Work in the event continuation of Work under a noncompliance situation, such as incomplete containment, may result in the violation of environmental laws, create a potential tort, or may result in the covering of defective or unaccepted Work (Nonconformance) product. This authority to stop work transfers back to the Owner after the Owner has been notified and returns to the Site.

ARTICLE 11 CHANGES TO THE CONTRACT

11.02 CHANGE ORDERS

A. A Change Order is a written order to the Contractor signed by the Owner, issued after execution of the Contract, authorizing a change in the Work or an adjustment in the Contract sum or the Contract time. The cost or credit to the Owner resulting from a change in the Work is to be determined in one or more of the following ways:
   1. By mutual acceptance of a lump sum.
   2. By unit prices stated in the Contract Documents or subsequently agreed upon.
   3. By actual itemized cost and fixed fees as set forth in 2 above. Cost is to be limited to the following: cost of materials, cost of labor, and cost of overhead.

B. A Bulletin will be issued in most cases before a Change Order. A Bulletin will request prices and other information from the Contractor. Prices requested in a Bulletin are subject to negotiation with the Owner.

11.04 FIELD ORDERS

A. A Field Order is written by the Engineer to the Contractor for purposes of clarification of the Specifications or plans. A Field Order is limited to items that do not change the scope of the Project.

B. Field Orders do not affect either the Project cost or completion date.

C. Field Orders become part of the Contract Documents and become binding upon the Contractor if they fail to object within three (3) working days after receiving the modification. A Field Order may be used as the basis of a Project cost change or Contract extension if all parties agree on the Field Order form to a potential future claim of either party or that the Field Order will be complied with, but under protest.

ARTICLE 15 PAYMENTS TO CONTRACTOR; SET-OFFS; COMPLETION; CORRECTION PERIOD

15.01 AND 15.06 PROGRESS AND FINAL PAYMENTS

A. Engineer's review of the final Application for Payment and accompanying documentation and all maintenance and operating instructions, schedules, guarantees, bonds, certificates of inspection, tests and approvals, and other documentation required will only be to determine generally that their content complies with the requirements of, and in the case of certificates of inspections, tests, and approvals, that the results certified indicate compliance with the Contract Documents.

B. Measurement of payment will be considered based on the Schedule of Values submitted with the Contractor's bid. The Schedule of Values will be reviewed by the Engineer prior to the Notice of Award. If the Engineer determines the Schedule of Values is not acceptable, the Engineer will use the Contractor's Schedule to reallocate values. The Engineer's reallocation interest will be to maintain a sufficient value for Work completed toward the end of the Project, to avoid frontloading values. The Engineer will assign values high enough to bring in another Contractor to finish Work in case of default. When evaluating the Schedule of Values, the Engineer will consider that material delivered to the Site has no value until properly applied. The Contractor has five (5) days to appeal the reallocated Schedule of Values.

C. Pay Request(s) is to be made on form(s) supplied by the Owner or Engineer or required by Owner. If no form is supplied, use AIA form.

D. The Owner will make Progress Payments once each month during the performance of the Work, in which the Contractor files an application for payment.
   1. All such payments will be compared with the Schedule of Values,
   2. Or in the case of unit price Work, based on the number of units completed, or
   3. If the lump sum item is less than 100% completed, then allocated as follows:
      a. On the wet interior, surface preparation by abrasive blast cleaning will be considered equal to 40% of the Line Item Work and cost and each coat 20%.
      b. On the exterior, surface preparation by abrasive blast cleaning inside containment will be considered equal to 40% of the Line Item Work and cost and each coat 10%, with another 10% for demobilization, and 10% for waste disposal.
      c. Repairs will not be broken down. 100% completion is required before they will be considered for payment.
      d. Mobilization is included in the surface preparation allotment for items in Part 3 above.
   4. Owner is entitled to impose a Set-off or withholding against payment based on any of the following:
      a. Third party claims have been made or there is reasonable evidence indicating probable filing of claims against Owner on account of Contractor's conduct in the performance or furnishing of the Work.
      b. Owner has incurred costs, losses, or damages on account of Contractor's conduct in the performance or furnishing of the Work, including but not

limited to claims, costs, losses, or damages from Workplace injuries, adjacent property damage, non-compliance with Laws and Regulations (Special Damages, see Article 18 below), and patent infringement.

c. Damage caused by the Contractor to the Owner or to another Site approved Contractor.
d. Contractor has failed to take reasonable and customary measures to avoid damage, delay, disruption, and interference with other Work at or adjacent to the Site.
e. An event that would constitute a default by Contractor and therefore justify a termination for cause or.
f. Defective Work not remedied:
    i. requiring correction or replacement including additional inspection costs
    ii. requiring correction or replacement
    iii. Owner has been required to correct defective Work or
    iv. has accepted defective Work.
g. Persistent failure to carry out the Work in accordance with the Contract Documents.
h. Owner has been required to remove or remediate a Hazardous Environmental Condition for which Contractor is Contractually responsible or responsible for creating the condition.
i. The Contract Price has been reduced by Change Orders.
j. Failure of the Contractor to make payments properly to Subcontractors, or for labor, materials, or equipment.
k. Liens have been filed in connection with the Work, except where Contractor has delivered a specific bond satisfactory to Owner to secure the satisfaction and discharge of such Liens.
l. Liquidated Damages have been accrued as a result of Contractor's failure to achieve Milestones, Substantial Completion, or Ready for Final Payment.
m. Reasonable evidence that the Work cannot be completed for the unpaid balance of the Contract sum, or within the Contract time.
n. The Contractor has failed to provide and maintain required bonds or insurance.
o. The Engineer has actual knowledge of the occurrence of any of the events that would constitute a default by Contractor and therefore justify termination for cause under the Contract Documents.
p. The Owner has incurred extra charges or Engineering costs related to submittal reviews, evaluations of proposed substitutes, tests and inspections, or return visits to complete field observations that were determined to be failed.
q. Other items entitling Owner to a Set-off against Payment.
r. The Owner may also decline to make payment including an item previously approved for payment, because of subsequently discovered evidence or

subsequent observations, as may be necessary in their opinion to protect against loss by Set-off amount previously recommended.

5. If the Owner imposes any Set-off against payment, whether based on its own knowledge or on the written recommendations of Engineer, the Owner will give the Contractor immediate notice (with a copy to Engineer) stating the reasons for such action and the specific amount of the reduction, and promptly pay the Contractor any amount remaining after deduction of the amount so withheld. The Owner is to promptly pay the Contractor the amount so withheld, or any adjustment agreed to by the Owner and the Contractor, if the Contractor remedies the reasons for such action.
   a. The reduction imposed is to be binding on Contractor unless Contractor duly submits a Change Proposal contesting the reduction.
   b. The Engineer will recommend reductions in payment (Set-off) necessary in Engineer's opinion to protect Owner from loss.
6. Owner may decide against Set-off as a remedy, but in so doing, Owner does not waive any remaining remedies.
7. Neither the Owner nor the Engineer are under any requirements or obligations to notify the bonding company at Project Conclusion of Set-off or other remedies chosen.
8. If the Owner/Engineer prepares an accounting Change Order at Project Conclusion it will be considered signed by Contractor, unless the Contractor files a Change Proposal within five days protesting the Set-off. If the appeal is rejected, the Change Order will be considered signed unless further appeals per the appeals process are claimed.

15.08 CORRECTION PERIOD

A. Within thirteen (13) months from the date of Substantial Completion, the structure will be inspected by the Owner and/or their representative.
B. The inspection will be performed in accordance with the applicable portions of AWWA D-102 Standard for Painting Steel Water Storage Tanks and industry standards.
C. The Owner will establish a date of inspection and may or may not notify the Contractor in advance. The Contractor's attendance will not be required.
D. The Owner will select a third-party inspection firm (either Engineer or Project Representative) to document inspection.
E. Any failed Work will be documented, and the Contractor will be notified of necessary repair (method and extent). The Owner reserves the right to require inspection of the repair Work and possibly a second Warranty Inspection, dependent on degree of failure.
F. This Warranty will automatically be extended until the structure is ice-free (if applicable) and the Warranty Inspection can be performed. The Contractor

guarantees that the system is free from defects due to faulty materials or workmanship and the Contractor is to make the necessary corrections to correct these defects. If the amount of rework exceeds ten percent (10%) of a portion of the Project, then the Owner reserves the right to have the Warranty period extended by one (1) year for the entire portion of the Work.

G. The cost for one (1) year Warranty Inspection will be the responsibility of the Owner.
H. Cost for a second Warranty Inspection and repair inspections will be the responsibility of the Contractor and guaranteed by Contractor's Performance and Maintenance Bond (see Article 6).
I. The Owner retains all Contractual remedies. The Warranty is not to be considered an exclusive remedy.
J. If the Owner conditionally accepts Work which was observed or found to be in noncompliance, then the Owner has the right to withhold from final payment an amount equal to the cost to redo the Work if it fails the subsequent Warranty Observation, as well as an additional amount for additional Engineering services.
K. The Contractor is to pay for additional expenses for RPR or Engineering or other Owner related expenses resulting from the failed Warranty. The Maintenance Bond is to remain in full effect, but the Engineer will notify the Contractor first. Failure to respond positively within two weeks will trigger notification and claim to bonding company.

ARTICLE 16 SUSPENSION OF WORK AND TERMINATION

16.02 AND 16.03 TERMINATION for CAUSE AND FOR CONVENIENCE

A. The Owner may terminate the Contract when the approved Progress Schedule is not met because of the failure of the Contractor to exercise diligence and effectively perform all required Work, or when the progress of the Work is unacceptable to the Owner.
B. In the absence of a Project Progress Schedule, the determination regarding the Contractor's diligence will be based on the Engineer's opinion, correspondence, and Field Reports.
C. The Owner may terminate the Contract, when in the opinion of the Engineer, the Non-conformance report(s) indicate the Contractor is unable or unwilling to complete the Contract within the terms of the Contract.

ARTICLE 18 MISCELLANEOUS

18.02 LIMITATION OF DAMAGES

A. Contractor is to reimburse Owner (1) for any fines or penalties imposed on Owner as a direct result of the Contractor's failure to attain Substantial Completion according to the Contract Times, and (2) for the actual costs reasonably incurred by Owner for Engineering, construction observation, inspection, and administrative services needed

after the time specified in the Project Summary for Substantial Completion (as duly adjusted pursuant to the Contract), until the Work is substantially complete.

B. After Contractor achieves Substantial Completion, if Contractor is to neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor is to reimburse Owner for the actual costs reasonably incurred by Owner for Engineering, construction observation, inspection, and administrative services needed after the time specified for the Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), and if necessary to hire other Contractors to complete portions of the Work, until the Work is completed and ready for final payment.

C. The special damages imposed in this paragraph are supplemental to any Liquidated Damages for delayed completion established in this Agreement.

SUBMITTAL CHECKLIST

PROJECT: Arlington Heights 6,000,000 Gallon Reservoir (13 South) Rehabilitation

CONTRACTOR: _____ **DIXON PROJECT MANAGER: _____**

Specification Section	Title	Date Received	Date Reviewed	Accepted	Reviewed with comments	Rejected
	Maintenance of Cast-in Place Concrete					
03 01 30	SDS and PDS - Caulking					
	Miscellaneous Cast-in Place Concrete- splash pad					
03 30 53	SDS and PDS - Concrete materials					
03 30 53	Design Mixtures					
03 30 53	Concrete Maintenance Specialist name and (3) references					
	Metal Repairs					
05 00 00	PDS and SDS - Welding Rod					
05 00 00	Welder's Certification					
05 00 00	PDS - High Strength Steel Work - Welding Procedure Specifications					
05 00 00	PDS - Manway Gasket - potable water contact					
05 00 00	PDS - Roof Hatch Gasket, PDS and SDS - adhesive					
05 00 00	PDS - Overflow Duckbill Check Valve					
05 00 00	PDS - Vent Screen and Expanded Metal					
05 00 00	SDS - Joint Compound for threaded fittings and rigging couplings					
05 00 00	PDS - Gate valve and gaskets					
05 00 00	PDS - Level sensor fitting					
05 00 00	PDS - Flange gasket					
	Steel Coating					
09 97 13	OSHA Safety and Health Program					
09 97 13	OSHA Safety certifications for site personnel					
09 97 13	Designated OSHA Competent Person					
09 97 13	Fall Prevention Plan					
09 97 13	Site Specific Fall Prevention Plan					
09 97 13	Certifications for spiders, scaffolding, stages, etc.					
09 97 13	SDS and PDS - Coatings, Thinners, Coating Additives, and Caulking					
09 97 13	SDS and PDS - Cleaners and Degreasers					
09 97 13	SDS and PDS - Chlorine					
09 97 13	SDS and PDS - Abrasives, additives and pretreatments					
09 97 13	Ventilation Design Plan					
09 97 13	Dehumidification/Heat Design Plan					
09 97 13	Cathodic Protection system installer name and contact information					
	Containment- Flexible Frame System					
09 97 13.11.01	PDS and SDS - Welding Rod					
09 97 13.11.01	Welder's Certification					
09 97 13.11.01	Containment Plan					

SUBMITTAL CHECKLIST

PROJECT: Arlington Heights 6,000,000 Gallon Reservoir (13 South) Rehabilitation

CONTRACTOR: _____ **DIXON PROJECT MANAGER: _____**

Specification Section	Title	Date Received	Date Reviewed	Accepted	Reviewed with comments	Rejected
09 97 13.11.01	Design calculations, installation sequencing, operation procedures					
	Mixing System- Gridbee					
13 32 12	Manufacture Qualification Document					
13 32 12	List of Supplied Equipment					
13 32 12	Manufacturer Product Sheets					
13 32 12	Electric Power Source Requirements					
13 32 12	Warranty Statement					
13 32 12	Operation Manuals					
13 32 12	Electrician Certifications or Electrical Sub-Contractor Name					
	Grounding					
26 05 26	Electrician Certifications or Electrical Sub-Contractor Name					

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- **Drawing 03 ..... Roof Handrail**
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SECTION 00 91 18
DEFINITIONS FOR TECHNICAL SPECIFICATIONS

PART 1 – GENERAL

1.01 DEFINITIONS

A. Wet Interior: Internal surfaces, excluding inaccessible areas, to the roof, shell, bottom, accessories, and appurtenances that are exposed to the stored water or its vapor. Examples are the interior of the roof, sidewall, floor.

B. Exterior: External surfaces, excluding inaccessible areas, of the roof, sidewall, accessories, and appurtenances that are exposed to the elemental atmosphere.

C. Inaccessible Areas: Areas of the finished structure that, by virtue of the configuration of the completed structure, cannot be accessed to perform surface preparation or coating application (with or without the use of scaffolding, rigging, or staging). Inaccessible areas include such areas as the contact surfaces of roof plate lap joints, underside of roof plates where they cross supporting members, top surface of rafters directly supporting roof plates, contact surfaces of bolted connections, underside of column baseplates, contact surfaces of mating parts not intended to be removed or disassembled during routine operation or maintenance of the structure, and underside of the floor plate for ground supported flat bottom tanks.

D. Sidewall: Vertical walls to the weld seam of the roof.

E. Roof: Very top of the structure, including top seam of sidewall. Note that for roof replacement the knuckle is not to be replaced.

F. Floor: Lower area of the tank proper shaped like a flat plate.

SECTION 00 91 19.01
SCHEDULING FOR RPR SERVICES

PART 1 – COMMUNICATION

1.01 RESIDENT PROJECT REPRESENTATIVE (RPR) SERVICES

A. DIXON provides three types of RPR services or any combination of the three:
   1. Hold Point Site Visits (sometimes called Critical Phase Visits) where RPR Services are for defined Hold Point, where Work stops until that portion of Work is reviewed on Site by a professional RPR.
   2. Full Time RPR is a professional RPR staying in lodging away from home and living on per diem expenses.
   3. Daily RPR is a professional RPR living at home and traveling to Site on a daily basis.
   4. Based on the type of Project the RPR services may change from Daily or Full Time to Hold Point or from Hold Point to Daily or Full Time.
   5. Intended Beneficiary: The onsite observation services for this Project are for the benefit of the Owner. There are no intended benefits to the Contractor, or any other third parties. Contractor still provides quality control (QC).

1.02 HOLD POINT OBSERVATIONS AND MEETINGS

A. Each Hold Point requires an onsite visit for Observation. Example: If the Contractor coats over, or otherwise makes Work inaccessible for Observation, the Work will be considered failed. Remove Work and recoat or repair in accordance with this specification. At least two (2) new Hold Points, surface preparation and coating, may be created when Work fails after the primer has been applied.

B. Stop Work and schedule Observation times for the following Hold Points as a minimum. Additional Hold Points may be determined at the Preconstruction Meeting. Each Hold Point requires a Site visit and observation. Schedule of Hold Points – Preliminary:
   1. Hold Point Meeting: The Preconstruction Meeting is the initial Hold Point. The Preconstruction Meeting will not be scheduled until five (5) days after all required submittals are received and reviewed by the Engineer and no exceptions are taken to the shop drawings.
   2. Hold Point - Prior to draining tank:
      a. To ensure all Section of 01 50 00 and 01 53 43 environmental requirements are met.
      b. To ensure all containment, ventilation, and blasting equipment are on-site and in working order.
   3. Hold Points – 03 01 30 Maintenance of Cast-in-place Concrete.

a. To locate or quantify repairs as necessary.
b. To review surface preparation prior to concrete or grout installation and review all products prior to installation.
c. After concrete or grout application is complete for quality assurance.

4. Hold Points – Section 05 00 00 – Metal Repairs:
   a. To locate or quantify repairs as necessary.
   b. To review surface preparation prior to welding and review all products prior to installation.
   c. After welding is complete for quality assurance.
5. Hold Points – Sections 09 97 13 – Steel Coating and 09 97 13.10 Steel Coating Surface Preparation:
   a. After completed erection of containment if applicable.
   b. Prior to surface preparation to set the standard.
   c. Prior to primer application to verify cleanliness, profile, thoroughness, and ambient conditions for coating application.
   d. Prior to application of each successive coat for quality assurance and ambient conditions for the next coat.
   e. Prior to application of the final coat to verify all non-conformance issues have been resolved.
   f. Scheduled pre-final Observation: Allow engineer access to all locations so a complete punch list can be prepared. Final coat on ladders or other access points can be delayed until after this Observation and included as a punch list item.
   g. Scheduled final Observation: After ALL punch list items have been completed (including painting ladders), provide access to all items on the punch list.

1.03 SCHEDULING FOR RPR SERVICES FOR HOLD POINT OBSERVATIONS

A. Prior to First Observation 48 hours advance Notice is required
B. All Subsequent Hold Points are to be scheduled by 6:00 P.M (Eastern Time) the previous day.
   1. Scheduling with a Central Contract Administrator. The names and phone numbers of a Contract Administrator and a Second Contract Administrator will be given to the Contractor during the Preconstruction Meeting.
C. The Contract Administrator may be contacted by cell phone. If no answer a voice mail may be left with all details of RPR request included, or
D. The Contract Administrator may be contacted by text to their cell phone.
E. If the Contract Administrator is not available, DIXON's Corporate Office may be contacted during regular working hours at 1-800-327-1578.
F. Scheduling through a Project Manager is not an alternative.
G. Scheduling through an RPR is not an alternative for Hold Point Observation.

1.04 SCHEDULING FOR RPR SERVICES FOR FULL TIME OR DAILY OBSERVATIONS

A. Productive Work
   1. Do not start, continue, or complete any Productive Work if RPR is not present on the Project Site.
   2. Productive Work includes, but is not limited to, all elements of abrasive blast cleaning, power washing, high pressure water jetting or high/low pressure water cleaning, power tool cleaning, rigging, painting, metal repairs, concrete repairs, punch list items, and clean-up.
   3. Preparation, mobilization, containment erection, and other non-productive work does not require observation if completed before the structure is removed from service, nor does demobilization after tank is returned to service.
   4. If containment erection is completed while other productive work progresses, then a RPR is required.
   5. If welding is completed for contracted work (antenna rails, painter's rails, ladders, etc.) during containment erection welding, then contracted work is considered Productive Work and an RPR is to be present. Any spot painting during containment erection is also considered Productive Work.
   6. After the Project has been completed and after all punch list items have been completed, cure time and site clean-up, excluding any waste coating or abrasive issues, are not considered Productive Work.
   7. After the Project has been completed, complaints from Owner or neighbors concerning health, environmental, or damage issues, and any waste coating or waste abrasive issues, are considered Productive Work requiring a RPR even after the structure is returned to service.
   8. Essentially all work completed between the out-of-service date and the Substantial Completion Date, excluding cure and disinfection, is considered Productive Work and requires the presence of a RPR.

1.05 SCHEDULING WITH A CENTRAL CONTRACT ADMINISTRATOR

A. The Contract Administrator may be contacted by cell phone. If there is no answer, a voice mail may be left with all details of RPR request included, or
B. The Contract Administrator may be contacted by text to their cell phone.
C. If the Contract Administrator is not available, DIXON's Corporate Office may be contacted during regular working hours at 1-800-327-1578.
D. Scheduling through a Project Manager is not an alternative.

1.06 SCHEDULING THROUGH ONSITE RPR

A. Scheduling through an on-site RPR, completing Full Time or Daily RPR Services, may be considered a properly completed Request if completed by the Foreman and RPR before leaving site. If it is not completed on site, then schedule through the Central Contract Administrator.

1.07 SUMMARY OF SCHEDULING HOLD POINT OBSERVATIONS

A. Contract Administrator
   1. by phone
   2. by text
   3. by voice mail
B. Second Contract Administrator
   1. by phone
   2. by text
   3. by voice mail
C. Corporate Office during work hours
   1. by phone
   2. NO voicemail
D. Do NOT contact Project Manager

1.08 SUMMARY OF SCHEDULING FOR FULL TIME OR DAILY OBSERVATIONS

A. Contract Administrator
   1. by phone
   2. by text
   3. by voice mail
B. Second Contract Administrator
   1. by phone
   2. by text
   3. by voice mail
C. Corporate Office during work hours
   1. by phone
   2. NO voicemail
   3. RPR on site
D. Do NOT contact Project Manager

1.09 CONTRACTOR'S RESPONSIBILITIES

A. The Engineer and Owner are to have full access to the Site at reasonable times for their Observation, testing, and Contractor's personnel and equipment is to be available to the Owner and Engineer/RPR to expedite Observations. Provide Owner, Engineer/RPR proper and safe conditions for such access, including rigging, and

advise them of Contractor's site safety procedures and programs so that they may comply as applicable.

B. Contractor is responsible for all of Contractor's manpower needs and scheduling and work to be completed. RPR is to be available to expedite the Project and complete their services with minimal interference of the Contractor's Work. Successful Project completion is dependent on Contractor's proper scheduling and use of RPR services.

C. The Contractor is financially responsible for efficient scheduling of RPR services, See Section 0 91 19.02.

1.10 DELAY IN ARRIVAL OF RPR

A. RPRs for Hold Point, Full–Time or Daily observations may be delayed by traffic or other reason from arriving at the scheduled time. The Contractor is to contact the Contract Administrator immediately if the RPR has not arrived at the scheduled time.

B. The Contract Administrator will locate the missing RPR, return to the Contractor with a revised arrival time, and discuss with the Contractor what other work can be completed until RPR arrives for Observation.

1.11 REJECTED DEFECTIVE WORK

A. All Productive Work completed without an RPR present is to be considered Defective Work and rejected per the General Conditions. This includes work completed:
   1. Without proper scheduling an RPR
   2. Prior to the scheduled arrival of the RPR
   3. When Day has been scheduled as a No Workday
   4. When RPR is delayed, and Contract Administrator has not been notified.

1.12 NON-CONFORMANCE REPORTS (NCR)

A. The RPR will issue a Non-Conformance Report for every performance item, material, or equipment supplied, and/or environmental situation that fails to meet the requirements of the specifications.

B. All Work in non-conformance will be considered Defective Work to be replaced, repaired per terms of the General Conditions.

C. Do not start Work until all required equipment and RPR are on-site.

D. Immediately correct all environmental non-conformance to prevent an accident. If an incident has already occurred, contact the proper governmental environmental agency, and conduct an immediate clean-up per their direction.

E. If the Nonconformance Report is issued because of equipment specified but not delivered, repaired, or replaced then the financial Set-off will be 140% * of the rental value of equipment in non-conformance (i.e., non-working decontamination trailer, hand wash facilities, air filtration units, etc.).

F. If the Nonconformance Report issued is because of noncompliance with environmental equipment or practices, the Set-off will be 140%* of the estimated cost of compliance. *The costs of items E. and F. above are damage estimates. The cost of equipment will be the rental charge from a reputable local dealer with 40% extra being for operation costs. Cost of environmental compliance is the estimated cost of compliance. The extra 40% is potential risk to the Owner for non-conformance. In no situation will the Owner assume liability.
G. All additional Engineering/RPR expenses incurred because of a Non-Conformance Report is subject to Set-off by Owner.

SECTION 00 91 19 .02
CONTRACTOR'S FINANCIAL RESPONSIBILITY FOR RPR

PART 1 - PROGRESS SCHEDULE AND RPR SCHEDULE

1.01 GENERAL

A. The Contractor is financially responsible for the proper and efficient use of RPR services.

1.02 HOLD POINTS AND RPR SERVICES

A. Fees for Hold Point RPR Services are contracted with the Owner at a Unit Price and are calculated to include the following: travel time to and from Site, reimbursable expenses, observation and report time. Time required for Contractor to repair or redo small areas that failed Observation, are not included in the unit price. Failure may be minimal compared to all Work observed, but failed Work still must be observed before proceeding. For minor failures that can be quickly repaired, the Contractor may entirely at their option:
   1. Accept a Non-Conformance for failed Observation.
   2. Request the RPR wait for a reasonable period while repairs are completed.
   3. Proceed with the next phase for all areas which have not failed, and "work around" failed areas. The failed areas would then be observed at the next Hold Point.

B. The Fee for extended onsite time, or a new Hold Point is the responsibility of the Contractor.

1.03.1 FULL TIME OR DAILY RPR SERVICES

A. It is the intention of the Owner that the RPR fees be used to observe Productive Work. Productive Work is defined in previous Section 00 91 19 .01 Scheduling for RPR Services, with examples. The Owner will pay for all RPR service fees generated by observing Productive Work that meets specification requirements. Normally this will be the first time for most observations.

B. The Contractor will pay all RPR and/or Engineer fees generated by failed Observations of Productive Work.

C. The availability of RPR and RPR's ability to timely perform the required Services are dependent on Contractor's communication. RPR is to be available to meet the Progress Schedule demands and complete RPR services with minimal interference of the Contractor's Work, if Contractor properly scheduled RPR Services.

1.03.2 FULL TIME OR DAILY RPR SERVICES

A. Contractor Pays for RPR or Engineering Services resulting from:

1. Productive Work on a Holiday
2. Failed or Improper Scheduling,
3. Failure to Request Observation per Section 00 91 19 .01,
4. Less than 8 hours per day or On-call Time as a result of:
    a. Premature Request for RPR Services,
    b. No show or late start,
    c. Rejection of Work and/or Non-Conformance reports,
    d. Equipment failure, insufficient manpower, materials, or equipment
    e. Weather reasons per 1.04.B.03

1.03 RPR FEE CALCULATIONS FOR FAILED OBSERVATIONS

A. The basis for Fees assessed to the Contractor is based on the Owner/DIXON contract. Fees will be calculated in the same manner as in the Owner/Engineer Agreement, i.e., if the RPR is working at an overtime rate for Owner, then the fee for unproductive services will be documented at the same rate.
    1. Hold Point for Welding or Coating Observation, or extra Progress Meetings
        a. The same Unit Price Fee as would be charged to the Owner for each respective Observation or meeting. Note the fee will be determined by the Contract and may vary between types of Hold Point services.
        b. Extended time at site charged at Regular Rate (See definition below)
    2. Daily Observation is to be the same fee as charged to the Owner from the Owner/DIXON contract.
        a. Minimum workday is 8 hours plus travel time
        b. reimbursable mileage
    3. Full-time Observation Fee is to be the same as charged to Owner for the same Service.
        a. Minimum workday is 8 hours
        b. Minimum work week is 40 hours
        c. Reimbursable expenses/ Per Diem
    4. Fees common to Full Time, Daily and Hold Points with extended stays, and On-call Time
        a. Regular Pay for RPR is charged at the rate matching the RPR's experience and qualifications.
        b. Overtime Rate is 1.5 times Regular Rate
            1) For all time worked on the actual holiday
            2) Weekend work by RPR
            3) For time over 40 hours. (The standard work week for overtime [over 40] begins on Monday as Sunday is already paid for at the overtime rate.)
B. Fees of misused or unnecessary Engineer/RPR Services will be documented and submitted to the Owner for Set-off.

C. The right to Set-off is a contracted right of the Owner per the General Conditions, or Additions to General Conditions, and the right to enforce those rights are at the Owner's discretion.

1.04 ON-CALL TIME

A. RPR's are professional personnel that get paid a minimum of 8 hours per day even though the Contractor's operations or methods result in less than an 8-hour day.

B. If the Contractor has scheduled a Workday, and if RPR is not free to spend the day at RPR's discretion or to be reassigned; then the RPR will be considered On-call.
   1. The RPR will be considered, if scheduled, On-call every morning and day unless work is cancelled per Section 00 19 91.01.
   2. For Daily observation the On-call time will not exceed 8 hours, any travel time should occur within those 8 hours.
      a. Late Starts - Agreed start time will be scheduled with the Contract Administrator at the Preconstruction Meeting.
      b. The RPR's On-call time starts at the agreed start time, if RPR is on Site and available to Work, and On-call time continues until Work starts.
   3. For weather reasons
      a. 8 hours if adverse weather conditions were clearly forecast
      b. Two hours plus time worked up to 8 hours or actual time worked if greater, if the forecast was less than 20% weather meeting definition of a weather day (day where work could not be performed due to weather).
   4. For reasons other than weather, eight (8) hours will be considered the minimum On-call Time. This includes, but is not limited to, equipment failure, insufficient materials, damaged containment, etc.

C. The actual On-call time charged will be eight (8) hours, minus the number of hours actually worked.

D. Overtime, Weekend, Holiday pay requirements apply to all On-call time pay. On-call hours will count towards forty (40) hours per week triggering overtime at forty (40) hours.

E. If Work is cancelled per requirements in Section 00 19 91.01 (by prior night) in advance and RPR is notified in advance, there is no On-call time.

F. If Contractor schedules days off per Scheduling requirements, the inspector will return to his/her home base and there will be no show time charges. Based on the Contract the RPR may be entitled to Mobilization or Demobilization.

SECTION 01 50 00
TEMPORARY CONSTRUCTION FACILITIES AND UTILITIES

PART 1 – GENERAL

1.01 SUMMARY

A. The Contractor is fully responsible to provide and maintain temporary facilities and utilities required for construction as described herein, and to remove the same upon completion of work.

1.02 QUALITY ASSURANCE

A. Regulatory Requirements:
   1. National Fire Protection Association (NFPA): NFPA No. 70-93.
   2. National Electrical Code (NEC) and local amendments thereto.
   3. Comply with all federal, state, and local codes and regulations, and utility company requirements.

PART 2 – PRODUCTS

2.01 TEMPORARY ELECTRICITY AND LIGHTING

A. Supply temporary lighting sufficient to enable Contractor to safely access all work areas.
B. Electrical requirements are to be the responsibility of the Contractor. No service available to Contractor.
C. Provide, maintain, and remove temporary electric service facilities.
D. Facilities exposed to weather are to be weatherproof-type and electrical equipment enclosure locked to prevent access by unauthorized personnel.
E. The Contractor is to pay for and arrange for the installation of temporary services.
F. Patch affected surfaces and structures after temporary services have been removed.
G. Provide explosion-proof lamps, wiring, switches, sockets, and similar equipment required for temporary lighting and small power tools.

2.02 WATER FOR CONSTRUCTION

A. The Owner will provide water required for cleaning and other purposes.
B. Water use is not to exceed usage that might endanger the Owner's water system's integrity.

2.03 SANITARY FACILITIES

A. Provide temporary sanitary toilet facilities conforming to state and local health and sanitation regulations, in sufficient number for use by Contractor's employees.

B. Maintain in sanitary condition and properly supply with toilet paper.
C. Remove from site before final acceptance of work.

2.04 TEMPORARY FIRE PROTECTION

A. Provide and maintain in working order a minimum of two (2) fire extinguishers and such other fire protective equipment and devices as would be reasonably effective in extinguishing fires.

2.05 DAMAGE TO EXISTING PROPERTY

A. The Contractor is responsible for replacing or repairing damage to existing buildings, sidewalks, roads, parking lot surfacing, turf, and other existing assets.
B. The Owner has the option of contracting for such work and having cost deducted from contract amount if the Contractor is not qualified to complete repairs or fails to act in a timely manner.

2.06 SECURITY

A. Security is not provided by Owner.
B. The Contractor is to be responsible for loss or injury to persons or property where work is involved and is to provide security and take precautionary measures to protect Contractor's and Owner's interests.

2.07 TEMPORARY PARKING

A. Parking for equipment and Contractor employees are to be designated and approved by the Owner.
B. Make parking arrangements for employees' vehicles.
C. Any costs involved in obtaining parking area is to be borne by the Contractor.

PART 3 – EXECUTION

3.01 GENERAL

A. The Contractor is to maintain and operate all temporary systems to ensure continuous service.
B. The Contractor is to modify and extend systems as work progress requires.

3.02 REMOVAL

A. Completely remove temporary materials and equipment when no longer required.
B. Clean and repair damage caused by temporary installation or use of temporary facilities.
C. Restore existing or permanent facilities used for temporary services to specified, or original condition.

3.03 BARRIERS AND ENCLOSURES

A. The Contractor is to furnish, install, and maintain as long as necessary, required adequate barriers, warning signs or lights at all dangerous points throughout the work for protection of property, workers, and the public. The Contractor is to hold the Owner harmless from damage or claims arising out of any injury or damage that may be sustained by any person or persons as a result of the work under the Contract.

SECTION 01 53 43
PROTECTION OF ENVIRONMENT

PART 1 - GENERAL

1.01 SUMMARY

A. The Contractor in executing work is to maintain work areas, on-and-off site in accordance with federal, state, or local regulations.

B. The Contractor is responsible for any, and all clean-up of any hazardous waste that may be necessary, including all applicable costs for clean-up and disposal.

1.02 LAWS AND REGULATIONS

A. Environmental regulations may be met with different available technologies. It is the Contractor's sole responsibility to comply with these and all applicable environmental regulations.

B. If a release occurs, work will stop until corrective actions are complete as determined by the appropriate regulatory agency.

1.03 PROTECTION OF SEWERS

A. Take adequate measures to prevent impairment of operation of existing sewer system. Prevent construction material, pavement, concrete, earth, or other debris from entering sewer or sewer structure.

1.04 PROTECTION OF WATERWAYS

A. Observe rules and regulations of local and state agencies, and agencies of U.S. government prohibiting pollution of any lake, stream, river, or wetland by dumping of refuse, rubbish, dredge material, or debris therein.

B. Provide containment that will divert flows, including storm flows and flows created by construction activity, to prevent loss of residues and excessive silting of waterways or flooding damage to property.

C. Comply with procedures outlined in U.S. EPA manuals entitled "Guidelines for Erosion and Sedimentation Control Planning and Implementation," Manual EPA-72-015 and "Processes, Procedures, and Methods to Control Pollution Resulting from all Construction Activity," Manual EPA 43019-73-007.

1.05 DISPOSAL OF EXCESS EXCAVATED AND OTHER WASTE MATERIALS

A. Dispose of waste material in accordance with federal and state codes, and local zoning ordinances.

B. Unacceptable disposal sites include, but are not limited to, sites within wetland or critical habitat, and sites where disposal will have detrimental effect on surface water or groundwater quality.
C. Make arrangements for disposal, subject to submission of proof to Engineer that Owner(s) of proposed site(s) has valid fill permit issued by appropriate government agency and submission of haul route plan, including map of proposed route(s).
D. Provide watertight conveyance for liquid, semi-liquid, or saturated solids that have potential to leak during transport. Liquid loss from transported materials is not permitted, whether being delivered to construction site or hauled away for disposal. Fluid materials hauled for disposal must be specifically acceptable at selected disposal site.

1.06 PROTECTION OF AIR QUALITY

A. Contain paint aerosols and VOCs by acceptable work practices.
B. Minimize air pollution by requiring use of properly operating combustion emission control devices on construction vehicles and equipment used by Contractor, and encouraging shutdown of motorized equipment not actually in use.
C. Trash burning not permitted on construction site.
D. If temporary heating devices are necessary for protection of work, they are not to cause air pollution.

1.07 PROTECTION FROM FUEL AND SOLVENTS

A. Protect the ground from spills of fuel, oils, petroleum distillates, or solvents by use of containment system.
B. Total paint, thinner, oils, and fuel delivered to and stored on-site cannot exceed supplied capacity of spill containment provided (i.e., fuel and oil to be sized to exceed possible spill).
C. Provide proper containment units under fuel tank and oil reservoirs for all equipment and fuel storage tanks.
D. Barrels of solvents, even for cleaning, are prohibited. Do not deliver paint thinners in containers greater than five (5) gallons.
E. Disposal of waste fluids is to be in conformance with federal, state, and local laws and regulations.

1.08 USE OF CHEMICALS

A. Chemicals used during project construction or furnished for project operation, whether herbicide, pesticide, disinfectant, polymer, reactant, or of other classification, must show approval of U.S. EPA, U.S. Department of Agriculture, state, or any other applicable regulatory agency.

B. Use of such chemicals and disposal of residues are to be in conformance with manufacturers' written instructions and applicable regulatory requirements.

1.09 NOISE CONTROL

A. Conduct operations to cause the least annoyance to residents in vicinity of work and comply with applicable local ordinances.
B. Equip compressors, hoists, and other apparatus with mechanical devices necessary to minimize noise and dust. Equip compressors with silencers on intake lines.
C. Equip gasoline or oil-operated equipment with silencers or mufflers on intake and exhaust lines.
D. Route vehicles carrying materials over such streets as will cause least annoyance to public and do not operate on public streets between hours of 6:00 P.M. and 7:00 A.M., or on Saturdays, Sundays, or legal holidays unless approved by Owner.

PART 2 - PRODUCTS

(Not Applicable)

PART 3 - EXECUTION

3.01 HAZARDOUS MATERIALS PROJECT PROCEDURES

A. Applicable Regulations:
   1. RCRA, 1976 – Resource Conservation and Recovery Act: This federal statute regulates generation, transportation, treatment, storage and disposal of hazardous wastes nationally.
B. Use the Uniform Hazardous Waste Manifest (shipping paper) to use an off-site hazardous waste disposal facility.
C. Federal, State, and local laws and regulations may apply to the storage, handling and disposal of hazardous materials and waste.

SECTION 03 01 30
MAINTENANCE OF CAST-IN-PLACE CONCRETE

PART 1 – GENERAL

1.01 SECTION INCLUDES
A. Repair of deteriorated and damaged concrete.

1.02 REFERENCES
A. Codes, specifications, and standards referred to by number or title shall form a part of this specification to the extent required by the references thereto. The latest revisions shall apply in all cases.
   1. "Building Code Requirements for Structural Concrete (ACI 318) and Commentary (ACI 318R)," American Concrete Institute.

1.03 WORK INCLUDED
A. Repair foundation cracks

1.04 PREINSTALLATION MEETINGS
A. Preinstallation Conference: Conduct conference at Project site.
   1. Review methods and procedures related to concrete maintenance including, but not limited to, the following:
      a. Materials, material application, sequencing, tolerances, and required clearances.
B. The Contractor shall notify Engineer a minimum of twenty-four hours before placing concrete or grout repair material.
C. Do not place any repair material until surface preparation has been reviewed and approved by Engineer.

1.05 SUBMITTALS
A. Provide an electronic copy to the engineer. Note that the Contractor is to supply a separate copy of the SDS of each product at the job site that is accessible by their employees.
B. No work may commence without the complete filing. All SDS shall conform to the requirements of SARA (EPCRA) Right-to-Know Act.
C. Submit the following ten (10) days prior to the preconstruction meeting:
   1. Safety Data Sheets (SDS) and Product Data Sheets:
      a. Furnish from all suppliers Safety Data Sheets and product data sheets for all applicable materials including, but not limited to, concrete, grouts admixtures, sealers.

1.06 QUALITY ASSURANCE

A. Manufacturer Qualifications: Each manufacturer shall employ factory-authorized service representatives who are available for consultation and Project-site inspection and on-site assistance.

1.07 PRODUCT DELIVERY, STORAGE AND HANDLING

A. Comply with manufacturers' written instructions for minimum and maximum temperature requirements and other conditions for storage.
B. Store cementitious materials off the ground, under cover, and in a dry location.
C. Store aggregates covered and in a dry location; maintain grading and other required characteristics and prevent contamination.
D. Promptly remove damaged or unsuitable products from the job site. Replace products with undamaged, suitable products.

PART 2 – PRODUCTS

2.01 CAULKING FOR CRACK REPAIRS

A. Caulking to be a single component, non-sag polyurethane sealant. Eucolastic 1NS as manufactured by Euclid Chemical www.euclidchemical.com 1-800-321-7628, or approved equal.

PART 3 – EXECUTION

3.01 CRACK REPAIR

A. Router the crack to ¼ to ½ in. wide x ½ in. deep.
B. Remove all loose dirt and debris from the routered area by low pressure water cleaning at 4,000 psi.
C. Apply product to a clean surface per the manufacturer's recommendations.
D. Payment is incidental to exterior repainting. The total length of crack repairs is estimated as less than five (5) ft.

SECTION 05 00 00
METAL REPAIRS

PART 1 - GENERAL

1.01 SECTION INCLUDES
A. Steel and Miscellaneous Repairs.

1.02 REFERENCES
A. AWWA D100 Weld Standard (latest version)
B. AWS Weld Standard (latest version)
C. API 650 Standard (latest version)

1.03 OMISSIONS
A. The specifications include all work and materials necessary for completion of the Work. Any incidental item(s) of material, labor, or detail(s) required for the proper execution and completion of the Work are included.

1.04 DEFINITIONS
A. Ground Flush: Ground even with adjacent metal with no transition. This preparation is intended for all removed items.
B. Ground Smooth: Ground welds to the point that no cuts or scratches occur when rubbing your hand over the weld. Rebuild with weld any concavity discovered during grinding. This preparation is intended for all newly added steel.

1.05 WORK INCLUDED
1) Replace the roof and roof support structure.
2) Install roof sensor penetration.
3) Install roof handrail sections.
4) Install roof vents.
5) Center column modification.
6) Install brackets for electrical cabinet and conduit.
7) Install deflector bars on the draw pipe.
8) Overflow discharge modification.
9) Install a drain valve.
10) Replace the sidewall manway gaskets.
11) Replace the sidewall manway nuts and bolts.
12) Reweld the removed section on the sidewall.

1.06 WORKMANSHIP

A. Provide material and workmanship necessary to complete the Project to the specified standards.
B. All weld spatter is to be removed prior to coating application.
C. Welds at all removed steel items are to be ground flush with surrounding surface. All new welds are to be ground smooth.
D. Removed items are to become the property of the Contractor. The Contractor is to properly dispose of all removed items.

1.07 WELDER QUALIFICATIONS

A. Certified for the type and position of weld specified.
B. The welder is to be specialized in industrial or heavy commercial welding and experienced in rigging and elevated work.

1.08 WELD QUALIFICATIONS

A. This structure is known to be constructed of high-strength steel and was originally designed per the alternate design provisions outlined in AWWA D100.
B. All welding procedure specifications (WPS) used on this Project shall conform to AWWA D100-21 Section 14.1.4, where applicable.

1.09 SUBMITTALS

A. Provide an electronic copy to the engineer. Note that the Contractor is to supply a separate copy of the SDS of each product at the job site that is accessible by their employees.
B. No work may commence without the complete filing. All SDS shall conform to the requirements of SARA (EPCRA) Right-to-Know Act.
C. Submit the following ten (10) days prior to the preconstruction meeting:
    1. Provide for employees one (1) copy of all data sheets at the job site for employee access.
    2. Safety Data Sheets (SDS) and Product Data Sheets:
        a. Safety Data Sheets (SDS) for all chemicals or products that contain chemicals.
        b. Product Data Sheets (PDS) or Technical Data Sheets (TDS) for all items.
    3. Welder's certification.
    4. Certified records showing approved welding procedure specifications (WPS) conform to AWWA D100-21 Section 14.1.4.

1.10 WORK SEQUENCING

A. The Contractor is to monitor for flammable gases inside the tank prior to any welding or cutting. Monitoring is to be performed whether the tank is full or empty.

Monitoring is also to be performed whether or not interior access is to be gained during welding and/or cutting.

B. The following is NOT a ways-and-means decision of the Contractor. It is accepted and good painting practice and is to be completed by the Contractor in this specified fashion:
   1. Complete all surface preparation ahead of all cutting and welding, such as removal of heavy metal bearing coating in the immediate area.
   2. Complete all welding repairs prior to commencement of any power washing, surface preparation, or coating application.
   3. Do not install non-painted items (i.e., vents, etc.) or store items on or in the tank until after painting has been completed.
   4. Remove existing items that are not to be painted after water cleaning, store in a secure location.
   5. Disassemble appurtenances with mating surfaces (i.e., overflow flange, vent flanges, etc.), surface prepare and coat mating surfaces and reassemble after topcoat is dry.

1.11 NEW STEEL COATING

A. The new carbon steel and weld burn surfaces are to be prepared and coated in accordance with Sections 09 97 13 and 09 97 13.10.

PART 2 – PRODUCTS

2.01 SUBSTITUTIONS

A. All products specified herein have been determined to meet a minimal standard. The products specified are the standard to which all proposed substitutions are to be compared.

2.02 STEEL PLATING AND OTHER STRUCTURAL SHAPES

A. General Steel: ASTM – A36.
B. General Stainless Steel: ASTM – 316.
C. Threading on all couplings and plugs to meet NPT and FPT standards.

2.03 BOLTS and NUTS

A. Stainless Steel
   1. ASTM F594G – 316 Stainless Steel Bolts.
   2. ASTM F594G – 316 Stainless Steel Nuts.
B. Galvanized Steel
   1. ASTM A307 Grade A zinc coated Steel Bolts.
   2. ASTM A307 Grade A zinc coated Nuts.

C. Carbon Steel
   1. ASTM A36 or ASTM F1554-36 anchor rods.

2.04 WELDING ROD

A. Final – E70XX Electrodes.
B. Root – E60XX Electrodes.
C. Wire – ER70S Electrodes.

2.05 MANWAY GASKET

A. Manway gasket for manways in contact with potable water.
B. Gaskets to be full faced, and are to meet ASTM D2000 and NSF 61/600 requirements. Gaskets to be ¼ inch thick Ethylene Propylene Diene (EPDM) AB-576 item number 386-16-482 as manufactured/supplied by American Biltrite www.american-biltrite.com (888) 275-7075 or approved equal.

2.06 ROOF HATCH GASKET

A. Roof hatch manway gaskets for access points above the high-water level (not in contact with potable water).
B. There are two options:
   1. Full sheet adhered to the interior of the hatch cover:
      Gaskets to meet ASTM D2000 requirements. Gaskets to be ¼ inch thick Ethylene Propylene Diene (EPDM) AB-576 item number 386-16-482 as manufactured/supplied by American Biltrite www.american-biltrite.com (888) 275-7075 or approved equal.
   2. Gasket adhered to the edge of the hatch curb:
      EPDM foam and vinyl rubber Water and Weather Resistant Rubber Push-on Seal as manufactured/supplied by McMaster-Carr. www.mcmaster.com (562) 692-5911 or approved equal.
C. Adhesive for gasket to be 3M Super Weather strip and Gasket Adhesive as Manufactured by 3M www.3m.com (888) 364-3577 or approved equal.

2.07 OVERFLOW DUCKBILL CHECK VALVE

A. Duck bill check valve with 304 stainless steel ANSI flange. Tideflex series 35 or approved equal.
B. Manufactured/supplied by Tideflex Technologies www.redvalve.com (412) 279–0044.

2.08 VENT SCREEN AND EXPANDED METAL

A. The screen shall be aluminum wire, maximum twenty-four (24) mesh or smaller.
B. Manufactured/supplied by:

1. McMaster-Carr. www.mcmaster.com (562) 692-5911.
2. Wire Cloth Man www.wireclothman.com (800) 947-3626.
3. Edward Darby & Son Inc. www.darbywiremesh.com (800) 875-6374.
4. Or approved equal.

C. Expanded metal to be ¾" standard aluminum product #4700349948 as manufactured by McNichols www.mcnichols.com (877) 215-0275 or approved equal.

2.09 JOINT COMPOUND FOR THREADED FITTINGS AND RIGGING COUPLINGS

A. As Manufactured by:
1. Oatey Great White Pipe Joint Compound www.oatey.com (800) 321-9532.
2. The Mill-Rose Company – Clean Fit Products www.CleanFit.com (800) 321-3598.
3. Loctite 567 www.loctiteproducts.com (800) 624-7767.
4. Or approved equal.

2.10 GATE VALVE

A. Steel resilient wedge gate valve.

B. Gaskets to be full faced with a minimum of 1/8-inch-thick Ethylene Propylene Diene (EPDM) that meet NSF 61/600 requirements as manufactured/supplied by Sur-Seal www.sur-seal.com (866) 915-4916 or approved equal.

2.11 LEVEL SENSOR FITTING

A. ½ in. Standard flat type fitting with pilot series 253 as manufactured by Phoenix. www.phoenixforge.com (800) 444-3674.

2.12 FLANGE GASKET

A. Gasket to be full faced with a minimum of 1/8-inch-thick Ethylene Propylene Diene (EPDM) that meet NSF 61/600 requirements as manufactured/supplied by Sur-Seal www.sur-seal.com (866) 915-4916 or approved equal.

PART 3 - EXECUTION

3.01 ROOF REPLACEMENT

A. Remove the roof plate, roof stiffeners, roof stiffener supports at the knuckle and roof stiffener support beams. Note that roof replacement does not include the knuckle. The outer columns are to remain as well.

B. The intention is to replace all removed items in kind, with the exception of items noted in the specifications (i.e., the center column). All roof stiffener connections are to be welded not bolted.

C. Replace all of the knuckle stiffeners with 3/8" minimum plate matching the existing

dimensions and attach the new roof stiffeners. Weld size to match the existing welds.

D. All stiffeners and stiffener supports are to be shop primed and the top flange of each roof stiffener is to be completely coated in accordance with Sections 09 97 13 and 09 97 13.10 prior to installation. The Contractor has the option to shop apply all three coats to the entire stiffener and stiffener supports prior to installation.
E. The roof stiffener size is unknown, intention is to replace to match the existing size. For bidding purposes, base bidding on seventy-two (72) S12 x 31.8 for the outer stiffeners and on thirty-six (36) S18 x 54.7 for the inner stiffeners. The stiffener supports are to be based on nine (9) S20 x 66.
F. The new roof plates are to be $^{3}/_{16}$ inch steel plate. Contractor to determine plate length and width. Install per AWWA D100-21.
G. The new plates are to be lapped so the plates from the center are over the outer plates to limit water ponding. Joints are to be lapped 1"-2". Weld with a $^{3}/_{16}$ inch full fillet welds on the outside. Grind welds per NACE RPO 0178 category D prior to coating application.
H. There is an existing box on the roof attached to a curb located at the fill pipe. Replace the curb with new ¼" plate and match the existing dimensions and configuration. Install the box with a gasket between the curb and the box.
I. Furnish and install two (2) 30 in. diameter hinged roof hatches. Location to match existing hatch locations.
J. See Drawing 01a-01d.
K. Payment is a separate line item "Roof Replacement" based on stiffeners.

3.02 ROOF SENSOR PENETRATION

A. Install a pipe with a steel pipe with a steel flange on the roof for installation of a level sensor.
B. Install a blind flange with a gasket on the penetration. The blind flange is to be equipped with a threaded steel fitting on the roof for future installation of a sensor. Sensor installation will be performed by others.
C. The fitting is to be installed perfectly level and the pipe is to be perfectly plumb so the sensor is perfectly plumb when installed. Ensure location has an unobstructed line-of-site from the roof to the floor (including the cathodic protections system). Install coupling so it is more than 1 ft. from the wet interior hatch. Location to be verified with the Owner before installation.
D. Install a brass plug at the coupling. The threaded fitting is to be coated with pipe joint compound.
E. See Drawing 02.
F. Payment is incidental to Roof Replacement.

3.03 ROOF HANDRAIL SECTIONS

A. Install handrail sections at the two (2) vents located near the edge of the roof and at the two (2) roof hatches near the edge of the roof.
B. The railing sections are to be 6 ft. long.
C. See Drawing 03.
D. Payment is incidental to Roof Replacement.

3.04 PRESSURE VACUUM ROOF VENTS

A. Install three (3) vents to replace the existing vents.
B. Furnish and install a pressure vacuum roof vent on a new bolted flange. Locations to match the existing vent locations.
C. See Drawings 04a-04d.
D. Payment is incidental to the Roof Replacement.

3.05 CENTER COLUMN SUPPORT REPLACEMENT

A. Replace the center support plate and column.
B. See Drawings 05a-05c.
C. Payment is a separate line item “Center Column Support” which the Owner reserves the right to delete.

3.06 ELECTRICAL COMPONENT BRACKETS

A. Install brackets on the exterior sidewall and roof for electrical components.
B. See Drawing 06.
C. Payment is a separate line item “Electrical Component Brackets” which the Owner reserves the right to delete.

3.07 DRAW PIPE DEFLECTOR BARS

A. Furnish and install deflector bars on the draw pipe.
B. See Drawing 07.
C. Payment is incidental to the Project.

3.08 OVERFLOW DISCHARGE MODIFICATION WITH ELBOW AND DUCK BILL CHECK VALVE

A. Trim the end of the overflow and install an elbow to a downward facing elbow. Install a duck bill check valve on the new discharge elbow.
B. Field verify existing overflow pipe dimensions.
C. Weld a minimum of ¼ inch steel ANSI flange on the end of the discharge and bolt the duck bill check valve on the flange.
D. Install gasket between the existing flange and the new flange per AWWA C207 with a face and a minimal thickness of 1/16 inch.

E. The bolts are to be stainless steel.
F. See Drawing 08.
G. Payment is a separate line item "Overflow Pipe Discharge Modification" which the Owner reserves the right to delete.

3.09 DRAIN VALVE

A. Install a drain valve in the sidewall.
B. Install a bolted flange through the sidewall with an 8 inch diameter gate valve. Install a blind flange at the outer end of the gate valve. Install a gasket between the flange and gate valve.
C. See Drawing 09.
D. Payment is a separate line item "Drain Valve" which the Owner reserves the right to delete.

3.10 MANWAY GASKETS

A. Replace the sidewall manway gaskets with new gaskets. The gaskets are to be full faced. There are two (2) manways.
B. The Contractor is to ensure that the manway does not leak, including returning to reseat the gasket as needed after the Owner refills the tank.
C. Payment is incidental to the Project.

3.11 MANWAY NUTS AND BOLTS

A. Replace the sidewall manway nuts and bolts with galvanized nuts and bolts. Size to match existing.
B. Install after the topcoat is dry.
C. Payment is incidental to the Project.

3.12 REWELD THE OPENING IN THE SIDEWALL

A. A section of the sidewall was removed and hinges added. The sheet was cut flush to the floor and the floor has buckled at the opening. See attached sidewall opening photos.
B. The Contractor is to repair the buckled floor and weld the existing sheet back into place once the work on the wet interior is completed. All temporary reinforcement and door sheet hardware is to be removed after welding is completed.
C. Submit repair method sealed by a Professional Structural Engineer registered in the State of Illinois. The submittal can be completed by any competent, registered Engineer, including the Project Engineer. The Owner has determined this is not a conflict of interest.
D. Note that this tank sidewall is constructed with ASTM A573 Grade 70 steel in accordance with AWWA D100 Section 14. All welding in the sidewall is to meet the

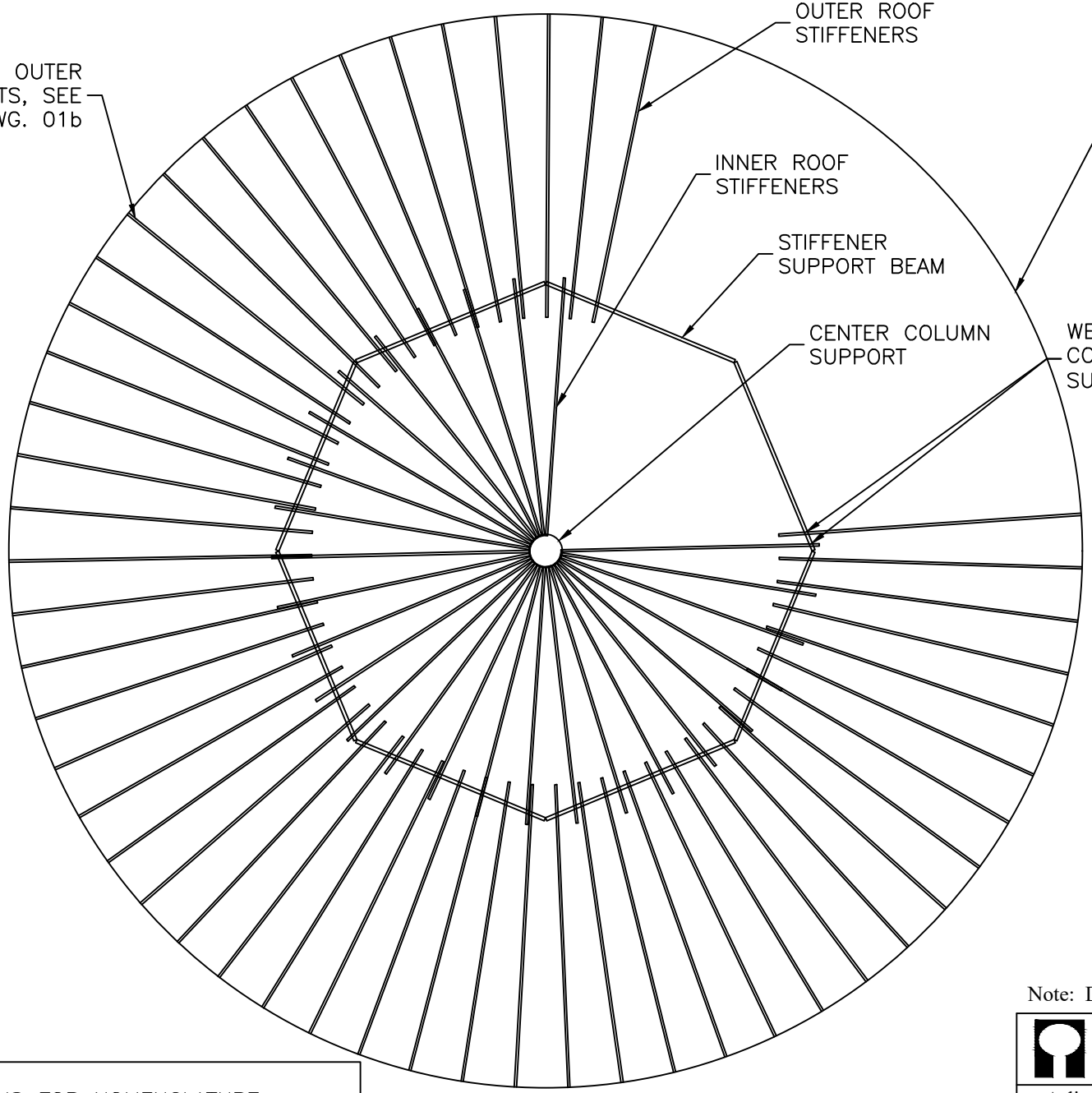
requirements of AWWA D100, including additional requirements outlined in Section 14.

E. Weld a temporary hasp on the door and sidewall to accept a padlock. Contractor to keep the door locked at night.
F. Furnish all radiographic equipment, film, personnel, etc., necessary to perform radiographic inspection of completed welds in accordance with AWWA D100-21 including additional requirements outlined in Section 14.4. The radiographic testing firm is to be approved by the Engineer.
G. A minimum of four (4) radiographs will be required.
H. The radiographs will all be taken in one day at locations identified by the Engineer, and in the Engineer's presence.
I. The radiographs will be developed on-site by the radiographer, and interpreted by the radiographer, but reviewed by the Engineer.
J. All developed film will become property of the Owner.
K. Cost for radiographic examination is the responsibility of the Contractor.
L. Cost for additional radiographic examination due to failed x-rays is also the responsibility of the Contractor.
M. Payment is a separate line item "Reweld Sidewall Opening".

PART 4 – SPECIAL PROVISIONS

4.01 WELD PREPARATION PRIOR TO COATING

A. Prepare all new welds per NACE SP0178 prior to coating application. Grind welds to category D.

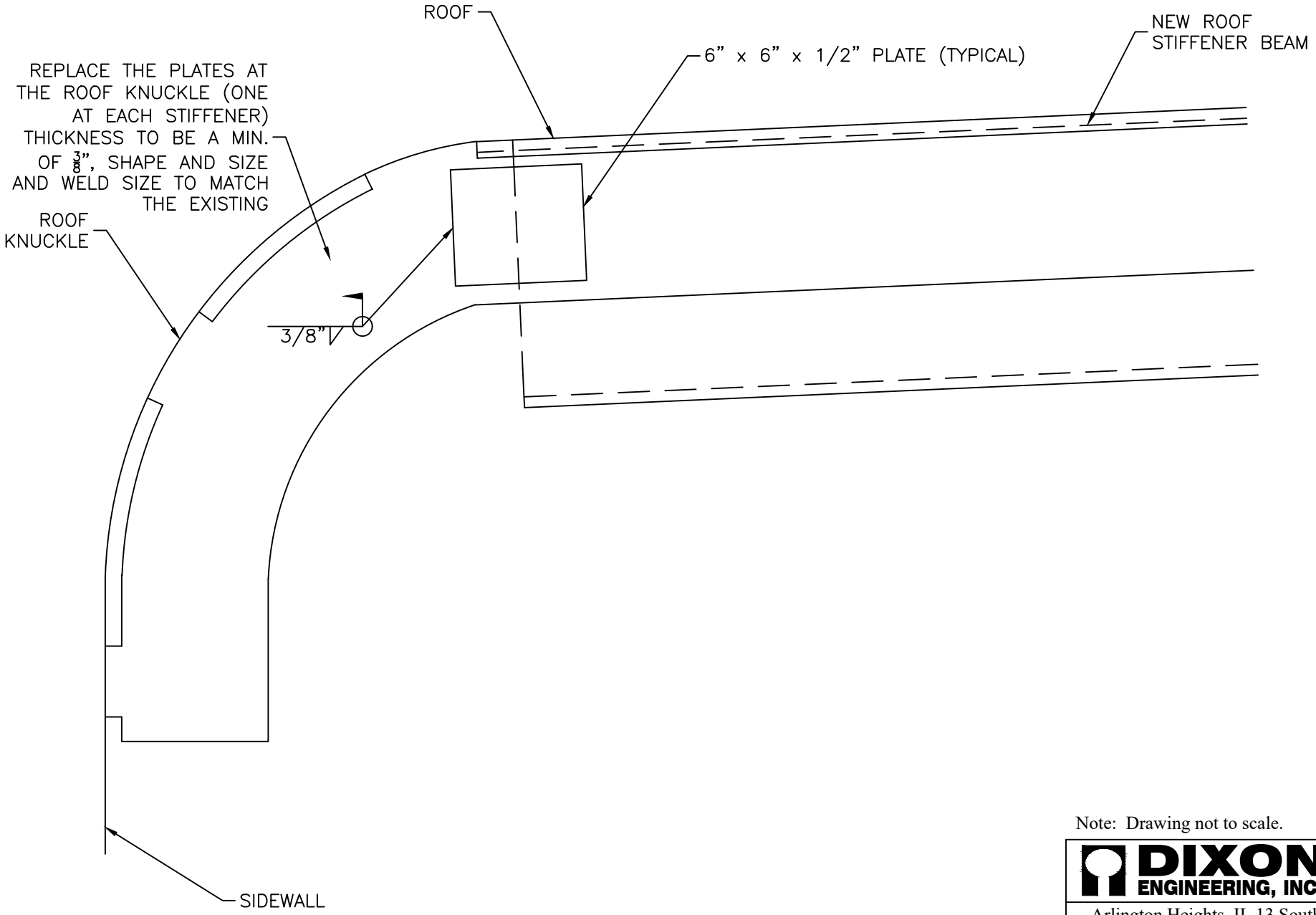


NOTE:
1. THIS DRAWING IS FOR NOMENCLATURE PURPOSES ONLY, NUMBER OF STIFFENERS, ETC. IS NOT INTENDED TO MATCH THE PROJECT TANK.

Note: Drawing not to scale.

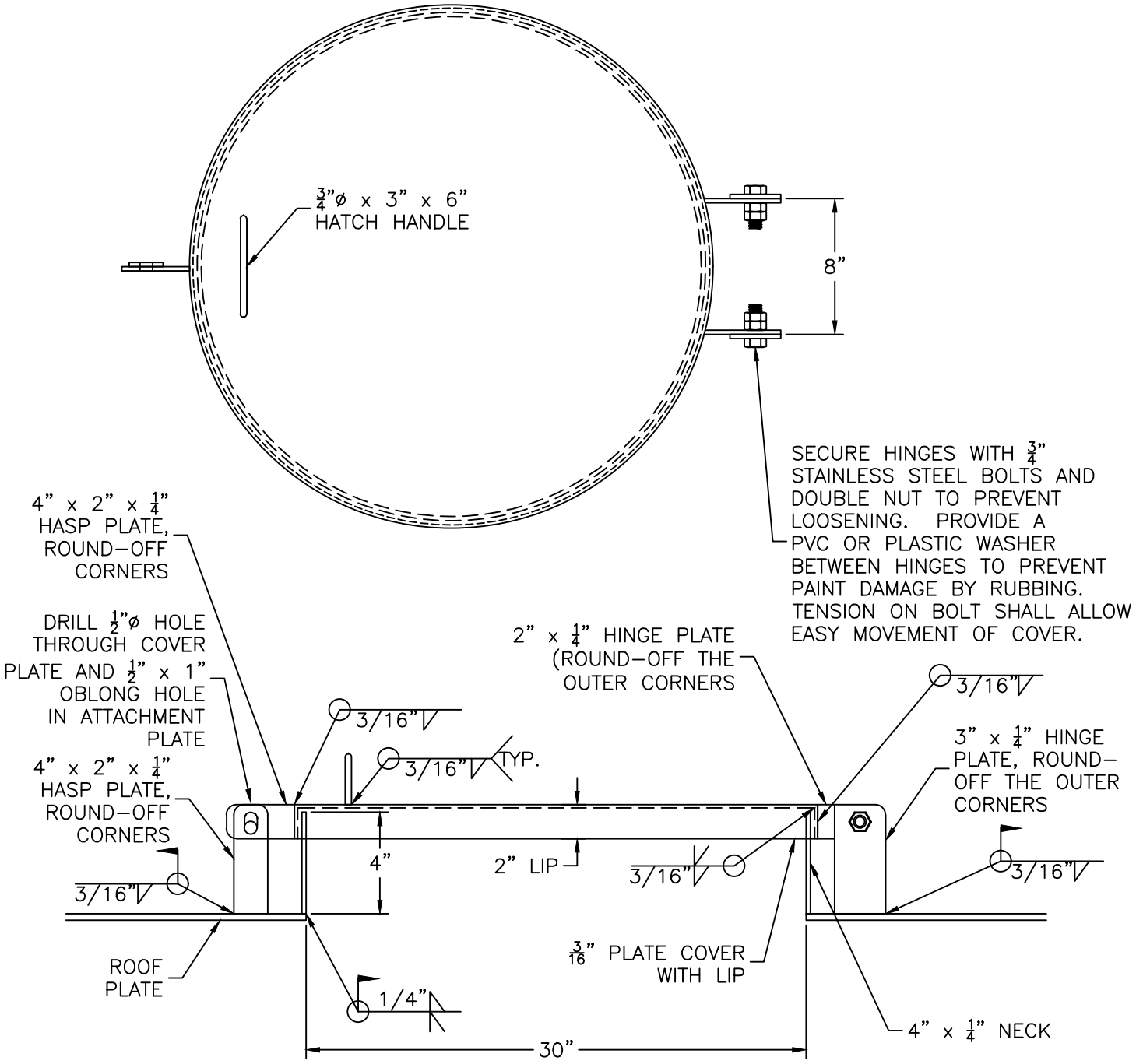
DIXON ENGINEERING, INC.

Arlington Heights, IL 13 South	
Roof Plan View	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 01a



Note: Drawing not to scale.

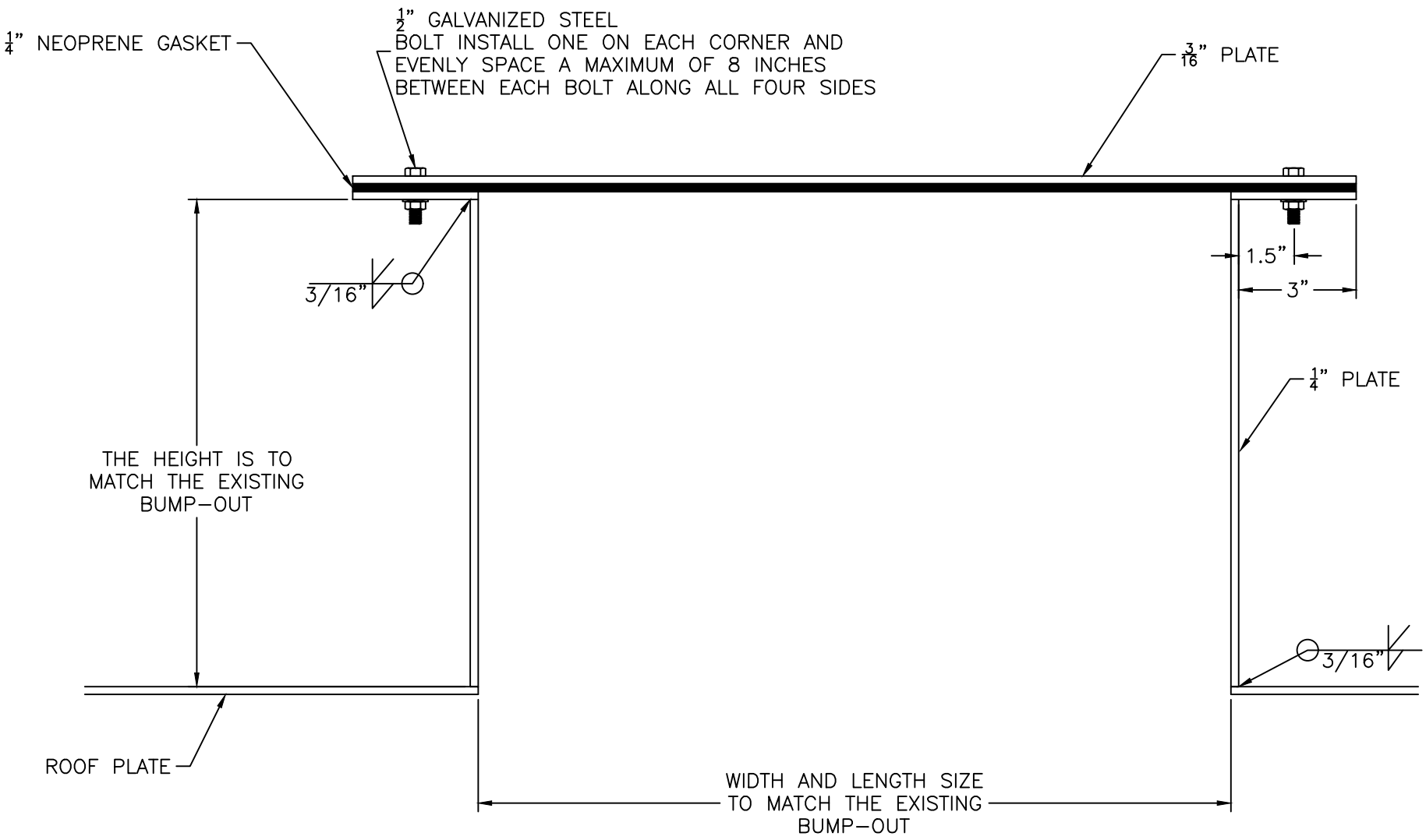
DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Roof Stiffener Supports	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 01b



NOTES:
1. LOCATION OF THE MANWAY TO BE DETERMINED BY THE ENGINEER.
2. INSTALL A GASKET ON THE COVER.
3. HATCH COVER IS TO SEAT ON TOP OF THE ENTIRE CURB WHEN CLOSED.

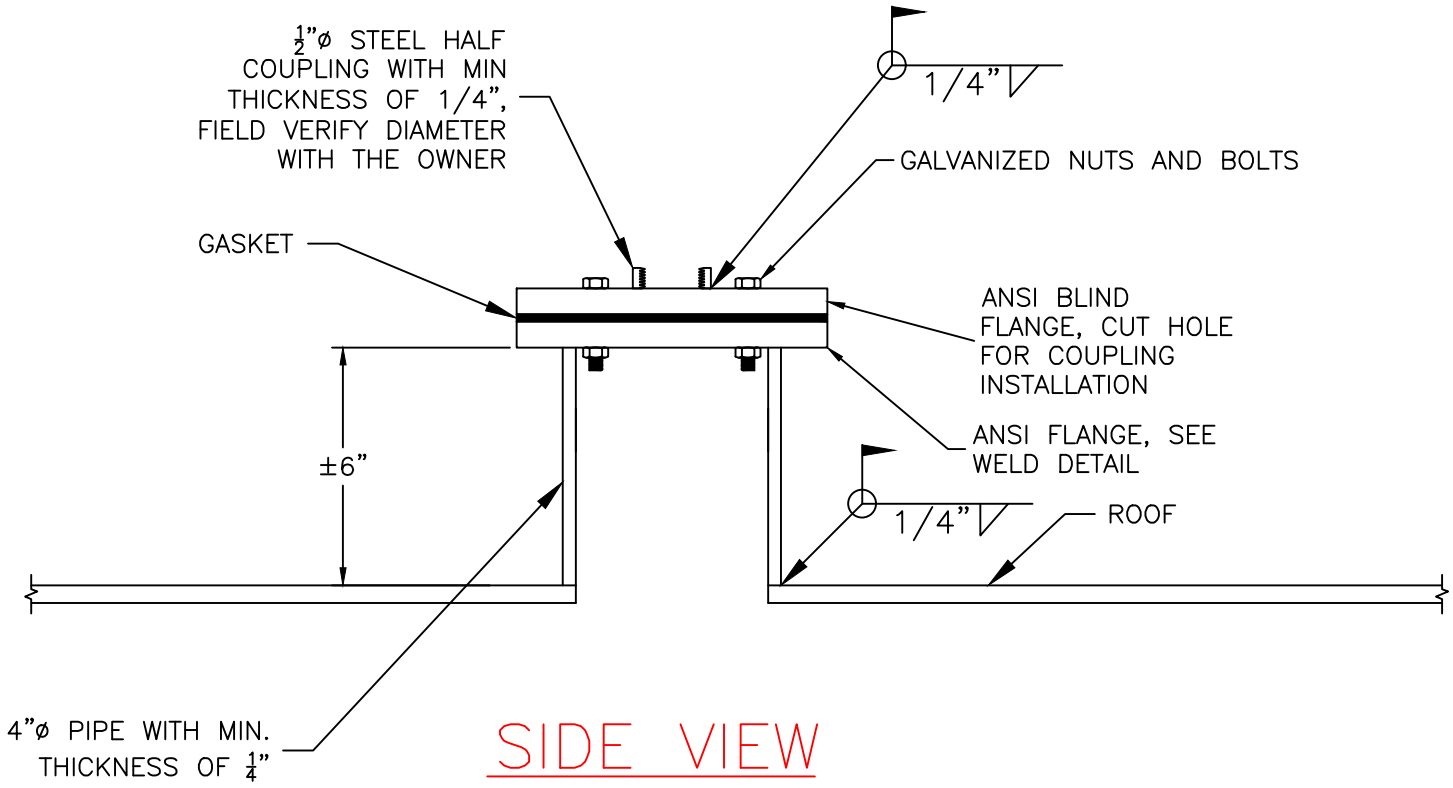
Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
30" Wet Interior Roof Hatch	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 01c

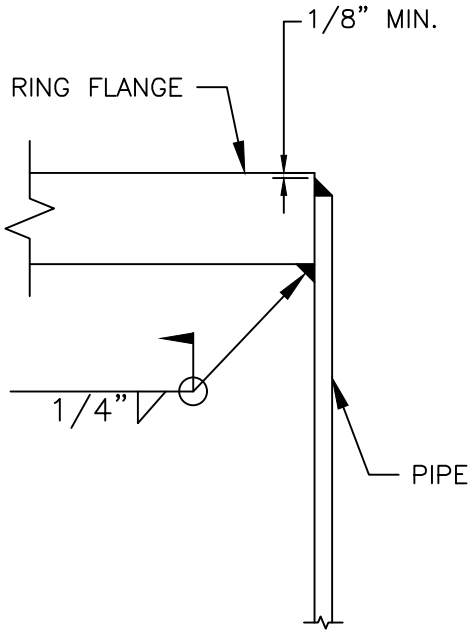


Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Bump-out	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 01d



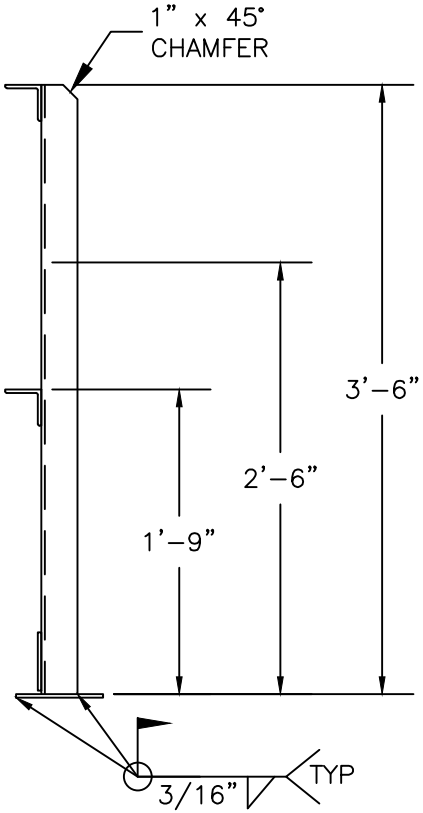
SIDE VIEW



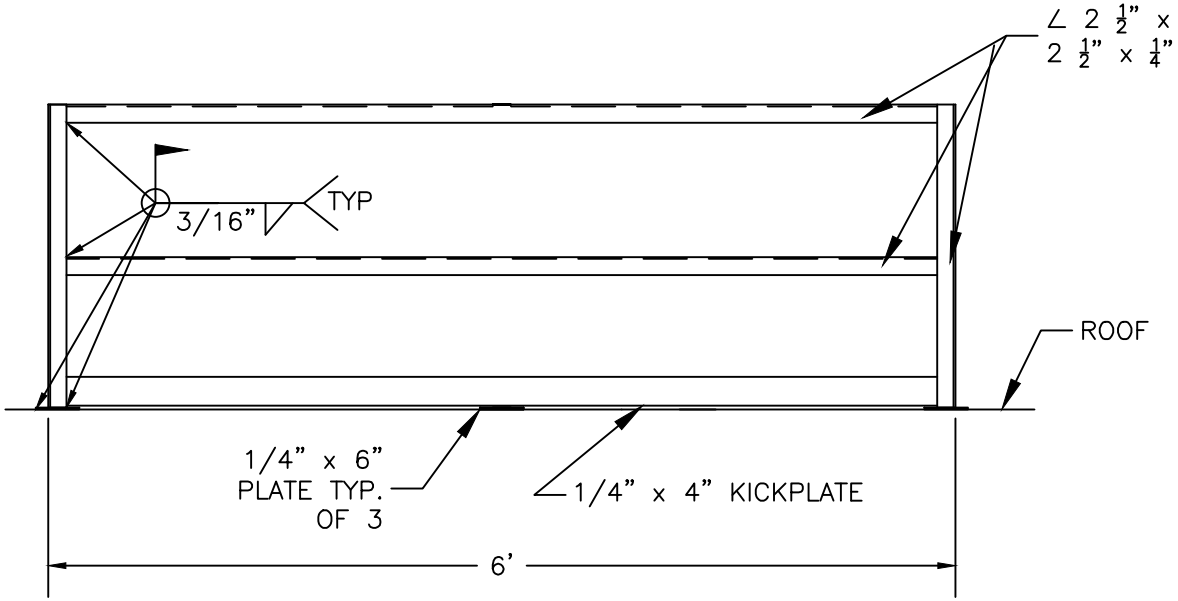
FLANGE WELD DETAIL

Note: Drawing not to scale.

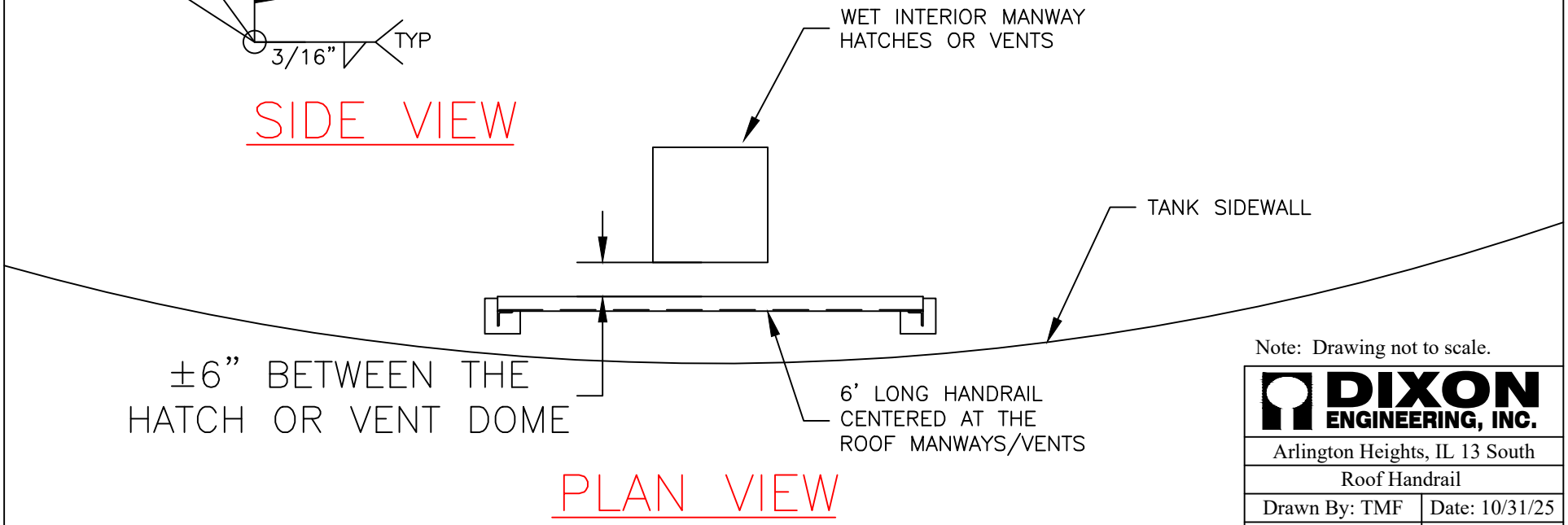
DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Level Sensor Penetration	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 02



SIDE VIEW



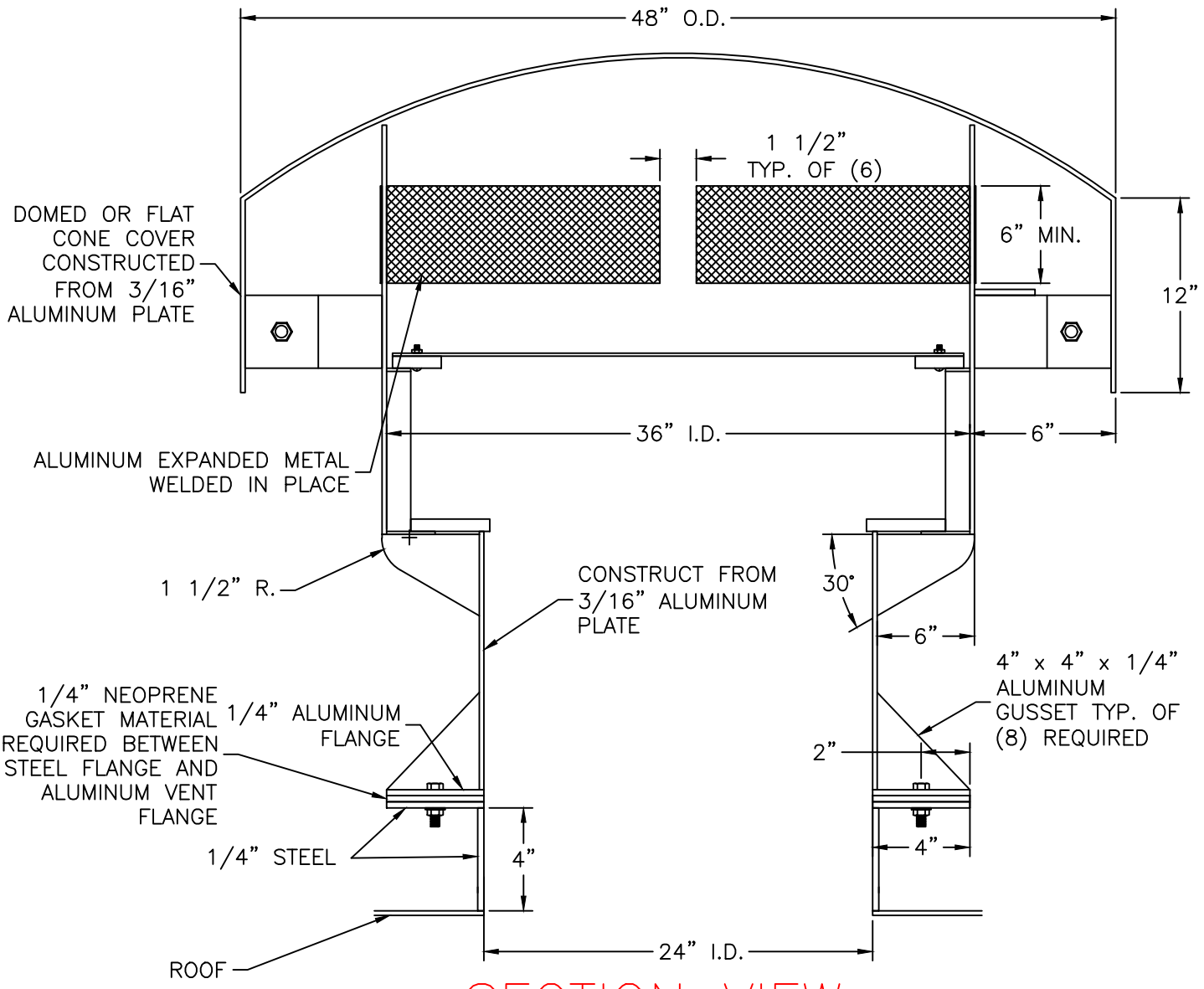
FRONT VIEW



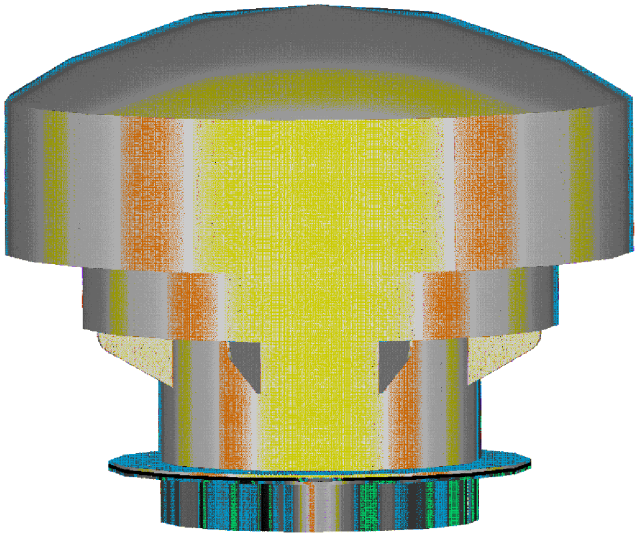
PLAN VIEW

Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Roof Handrail	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 03



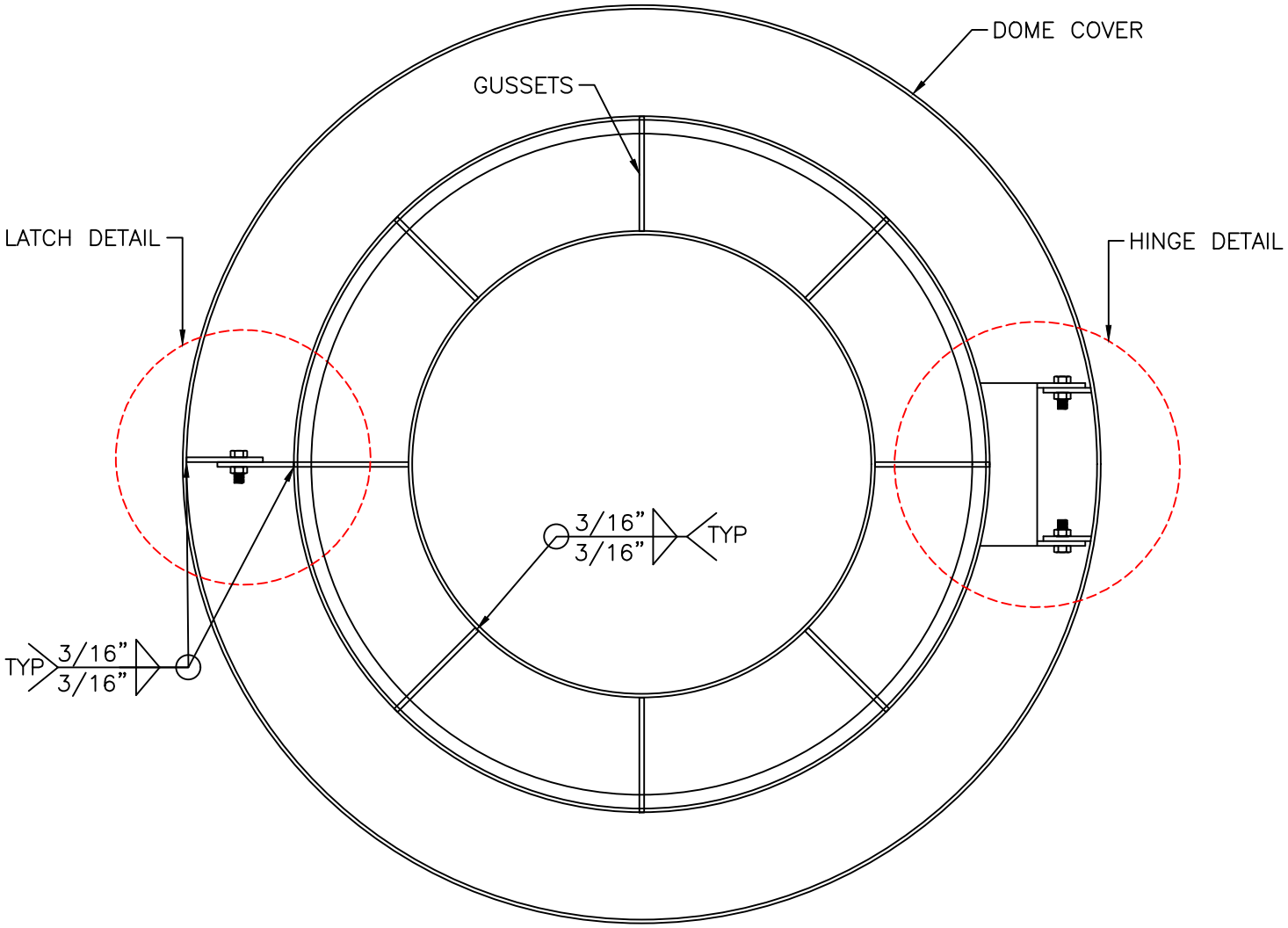
SECTION VIEW



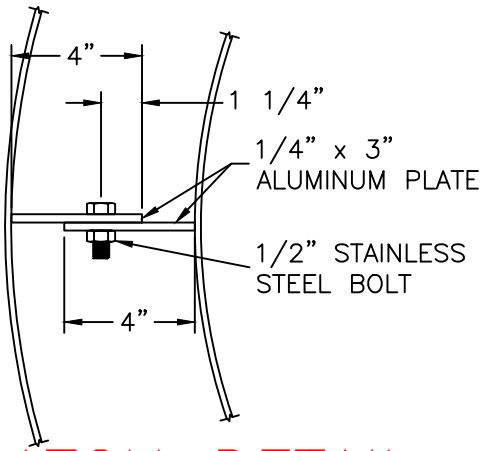
ISO VIEW

Note: Drawing not to scale.

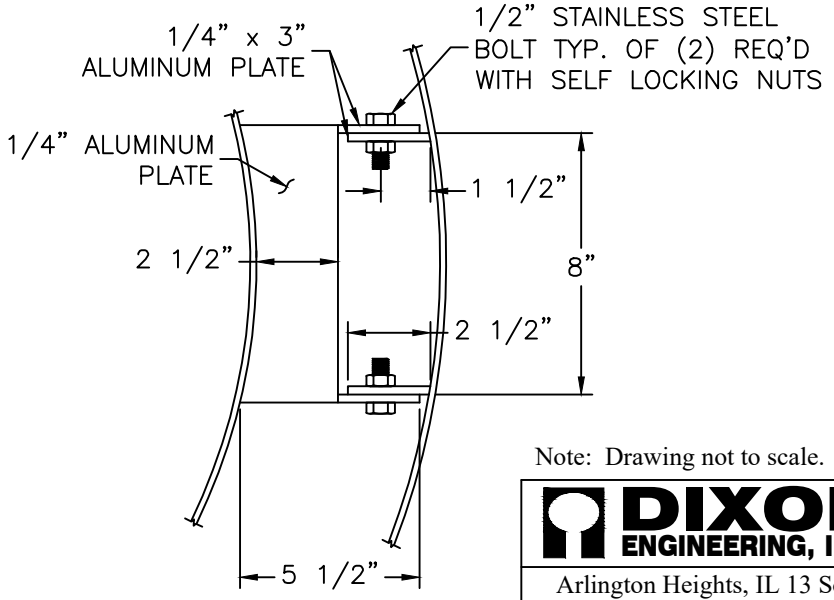
DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
24" Pressure Vacuum Roof Vent	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 04a



PLAN VIEW



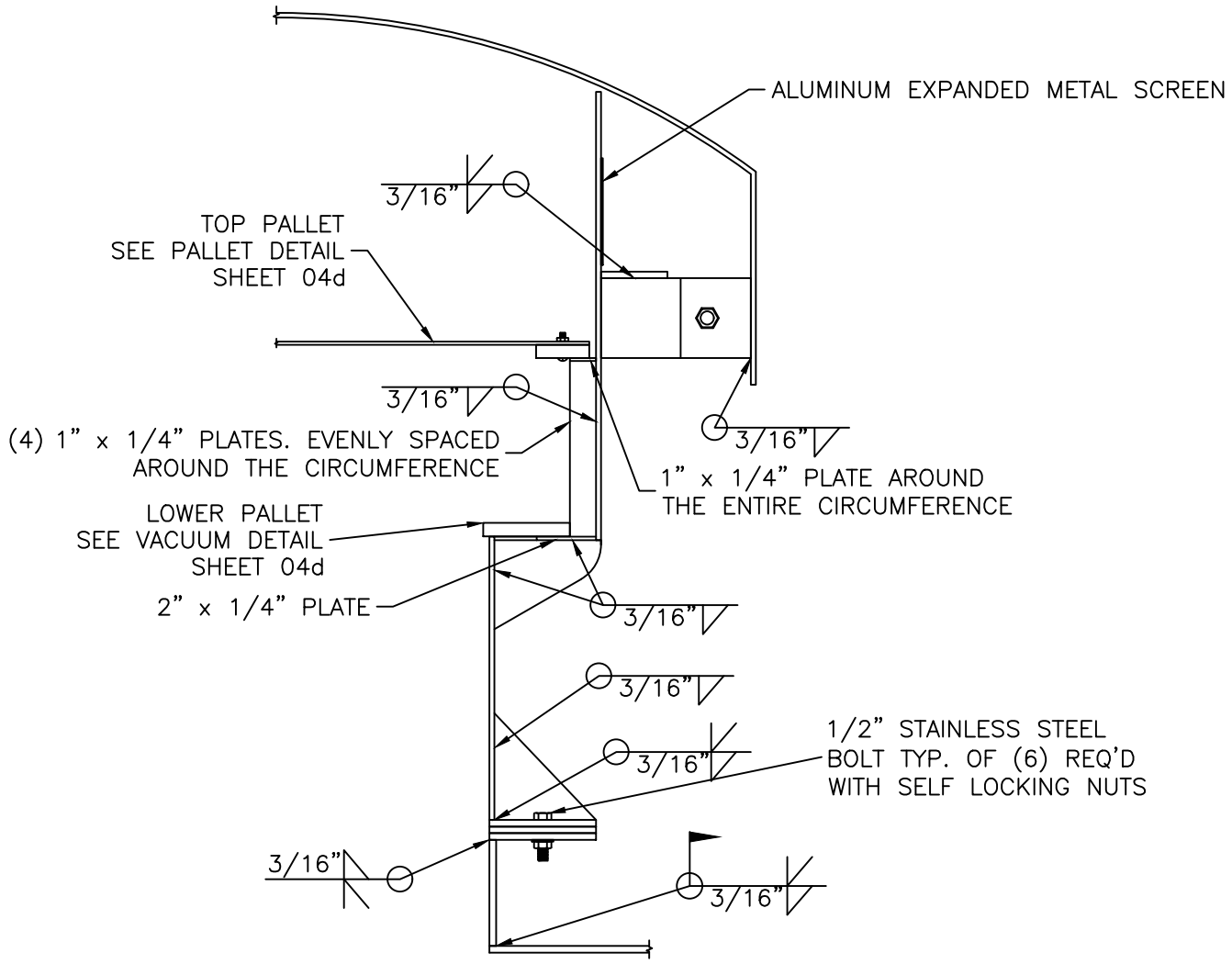
LATCH DETAIL



HINGE DETAIL

Note: Drawing not to scale.

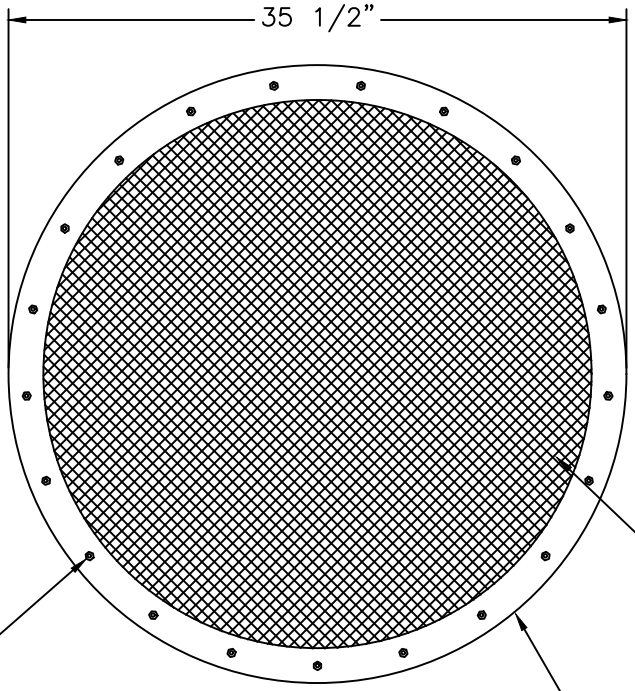
DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
24" Pressure Vacuum Roof Vent	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 04b



WELDING DETAIL

Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
24" Pressure Vacuum Roof Vent	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 04c

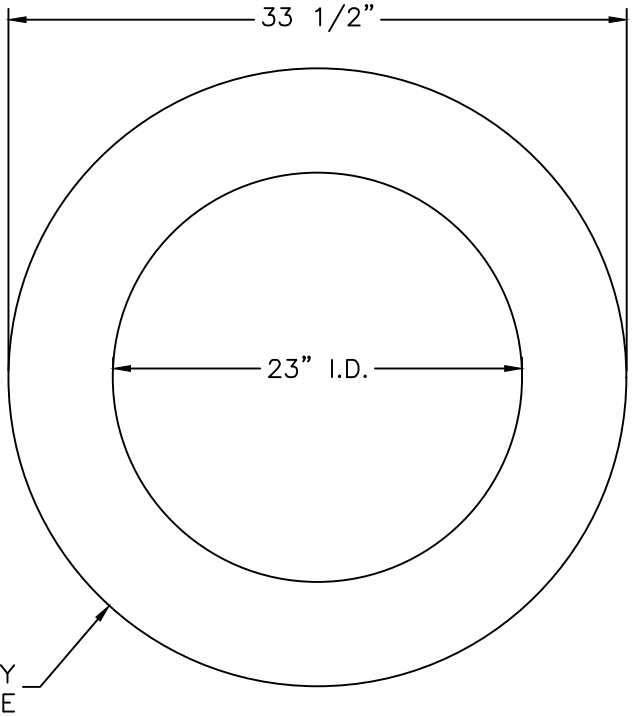


1/4" STAINLESS STEEL BOLTS W/NUTS. 4"–6" O.C. MAINTAIN UNIFORM DISTANCE

24 MESH ALUMINUM SCREEN

1/2" X 2" WIDE HIGH DENSITY POLYETHELENE TYPICAL OF TWO SECTIONS, SCREEN TO BE SANDWICHED BETWEEN THE TWO RINGS

TOP PALLET

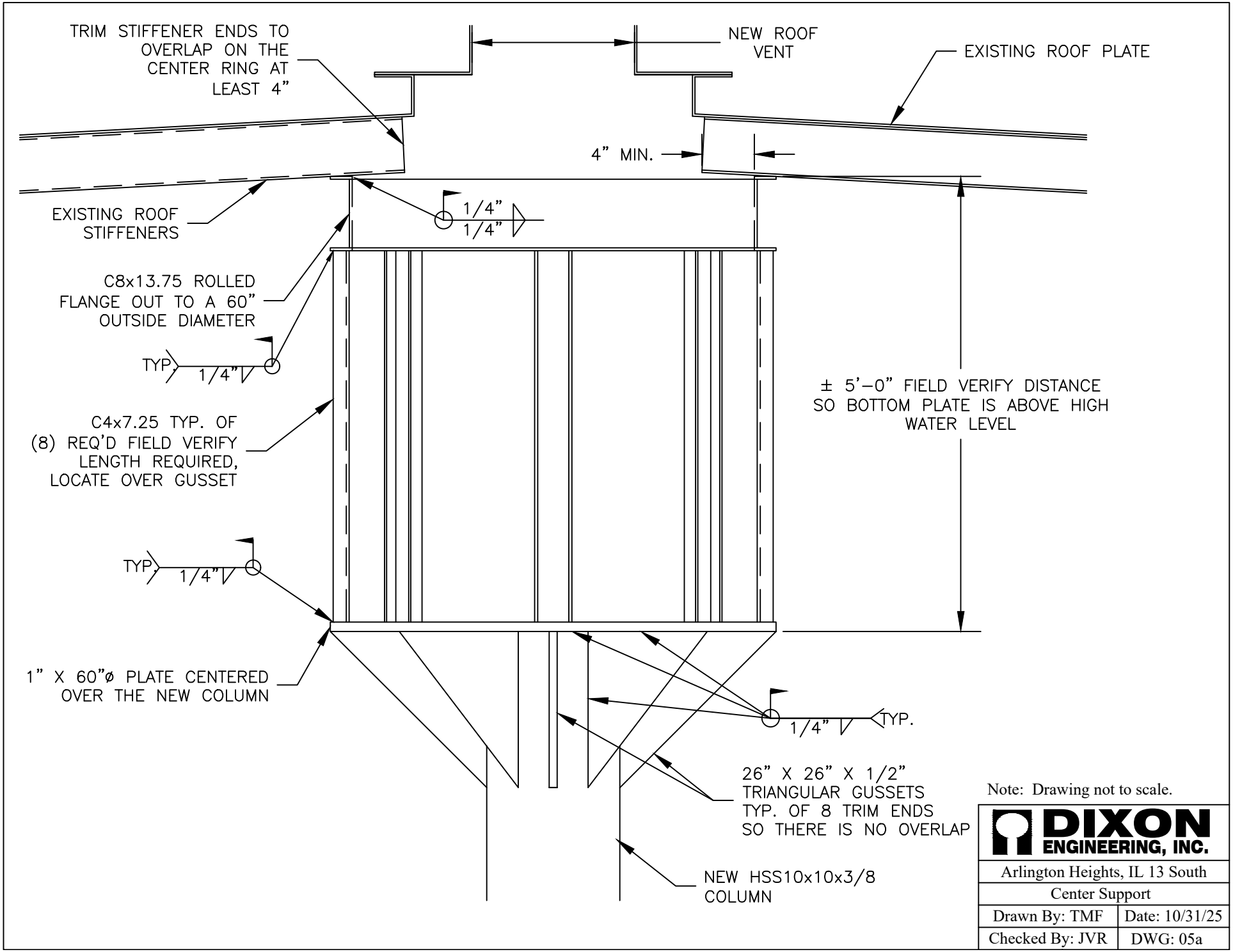


1/2" HIGH DENSITY POLYETHELENE

VACUUM PALLET

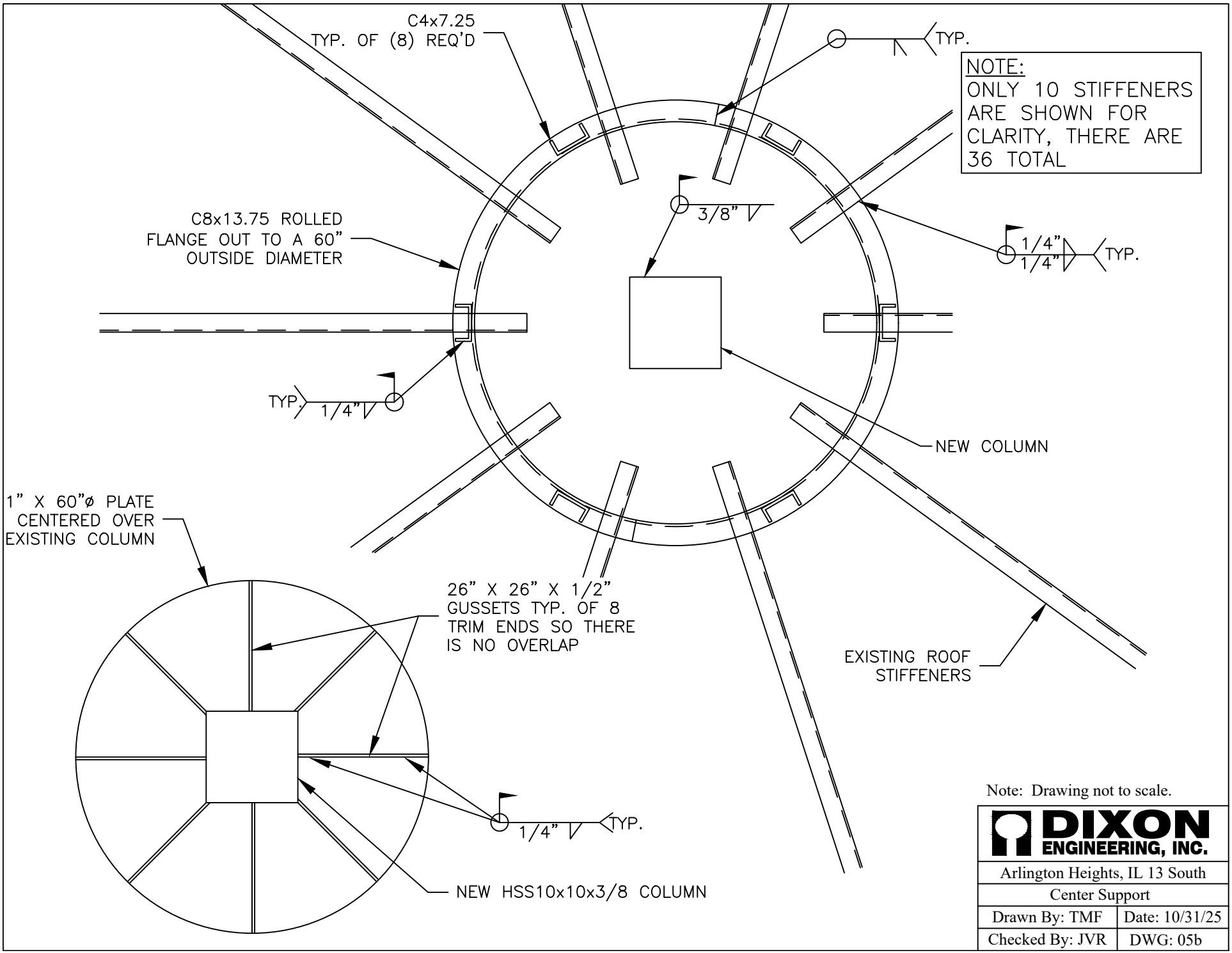
Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
24" Pressure Vacuum Roof Vent	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 04d



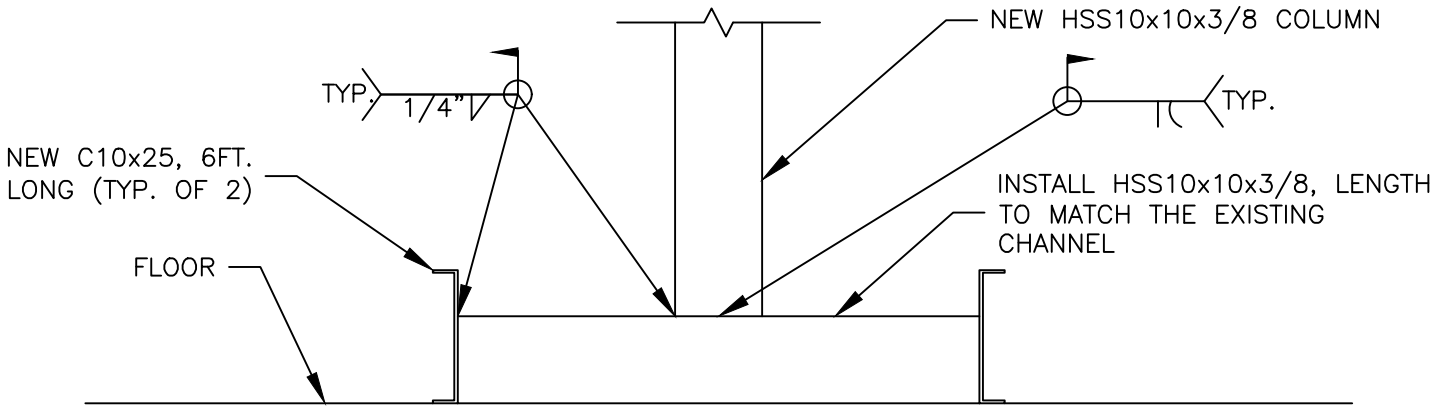
Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Center Support	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 05a

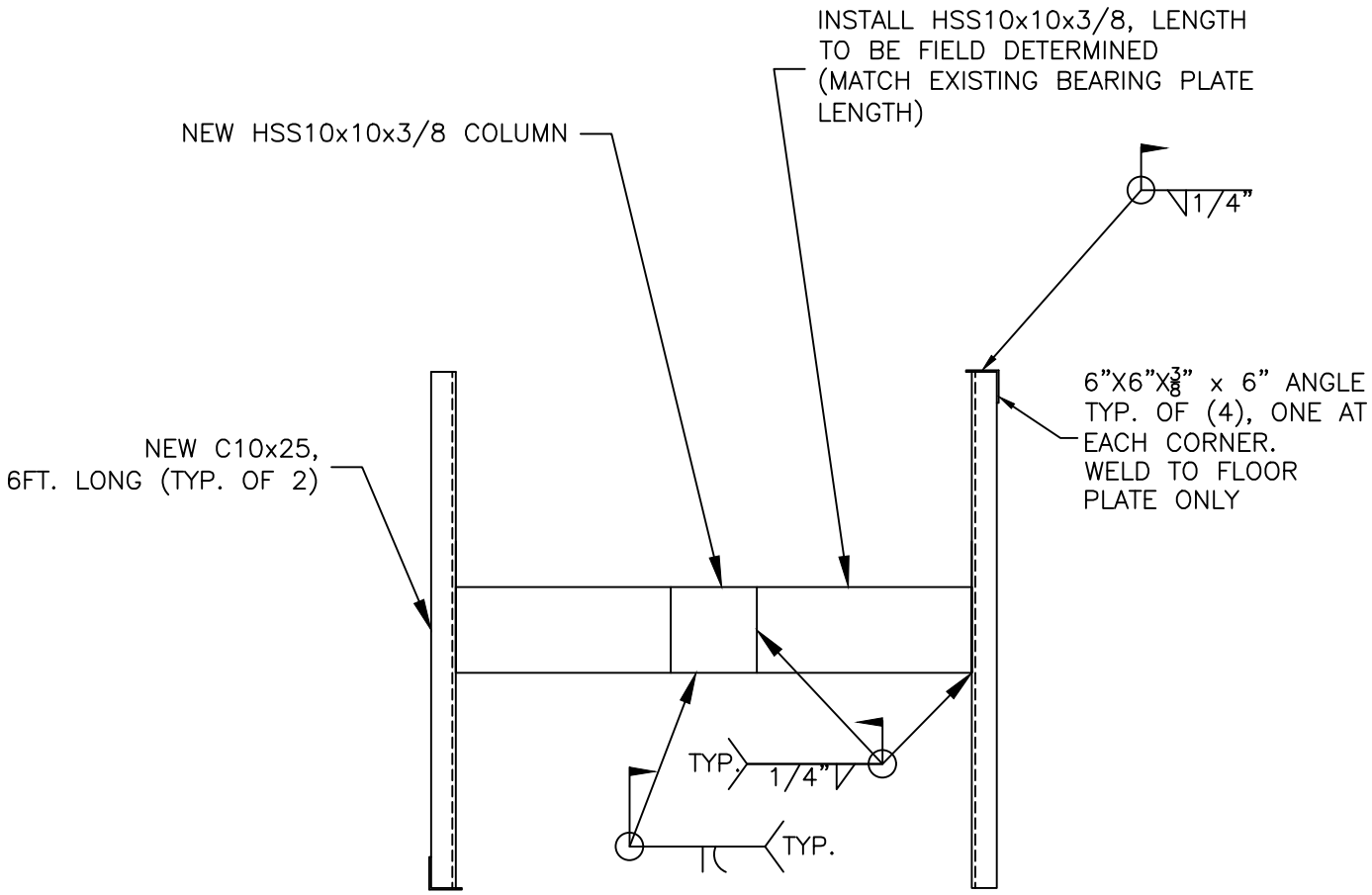


Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Center Support	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 05b



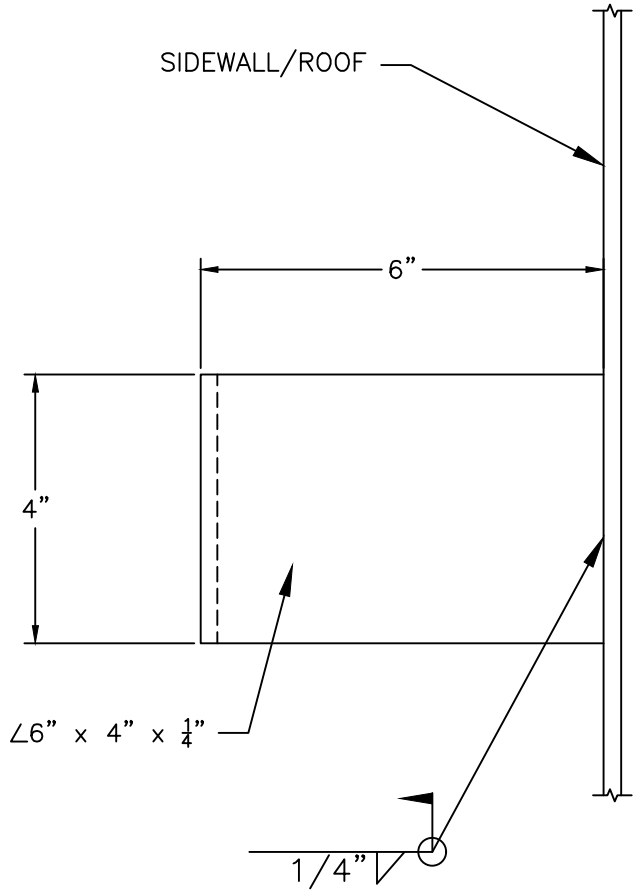
SIDE VIEW



PLAN VIEW

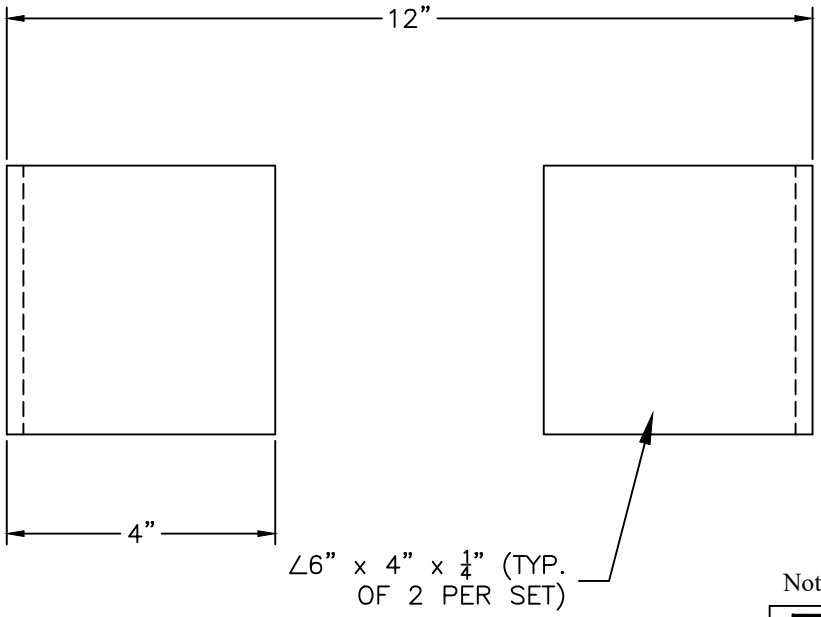
Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Center Support	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 05c



SIDE VIEW

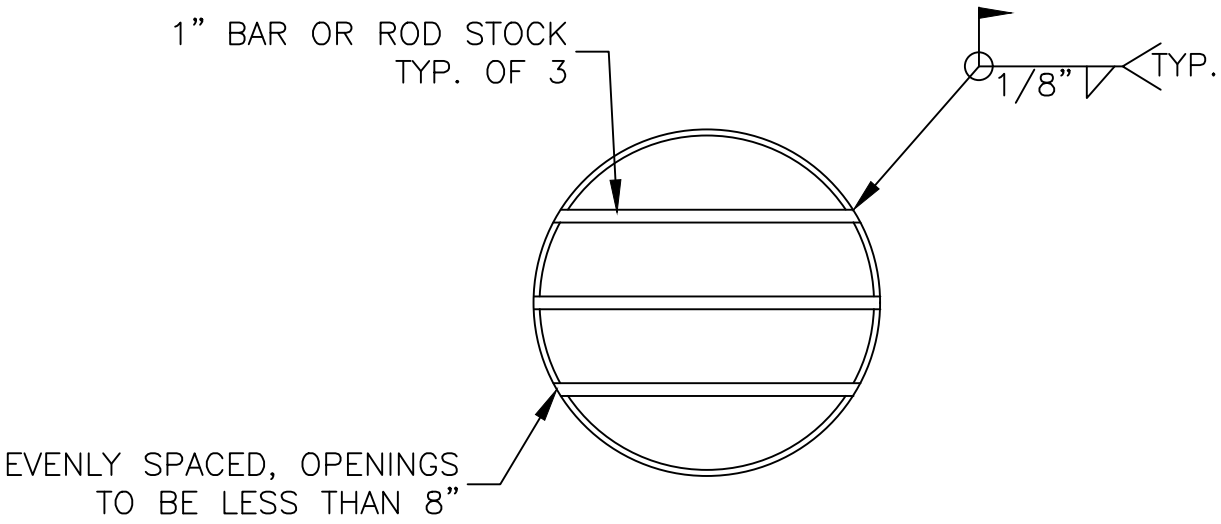
NOTES:
1. INSTALL ONE SET OF BRACKETS ALONG THE SIDEWALL AND ROOF FROM THE ELECTRICAL CABINET ON THE SIDEWALL TO THE LEVEL SENSOR PENETRATION ON THE ROOF. SPACE EACH SET APPROXIMATELY 10 FT. APART.
2. INSTALL TWO SETS OF BRACKETS FOR INSTALLATION OF AN ELECTRICAL CABINET, NOTE THAT SPACING FOR THE ELECTRICAL CABINET BRACKETS WILL DIFFER FROM THAT OF THE CONDUIT BRACKETS, FIELD DETERMINE SPACING WITH THE OWNER BEFORE INSTALLATION



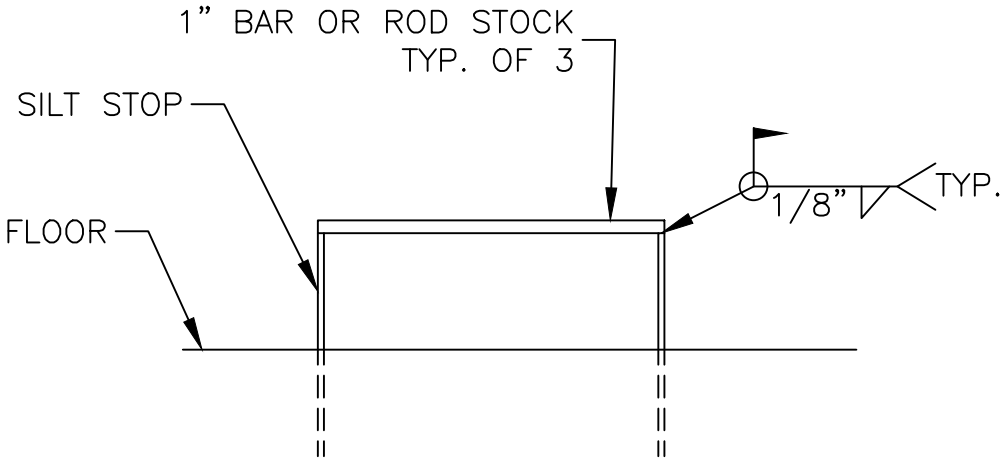
FRONT VIEW

Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Electrical Component Brackets	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 06



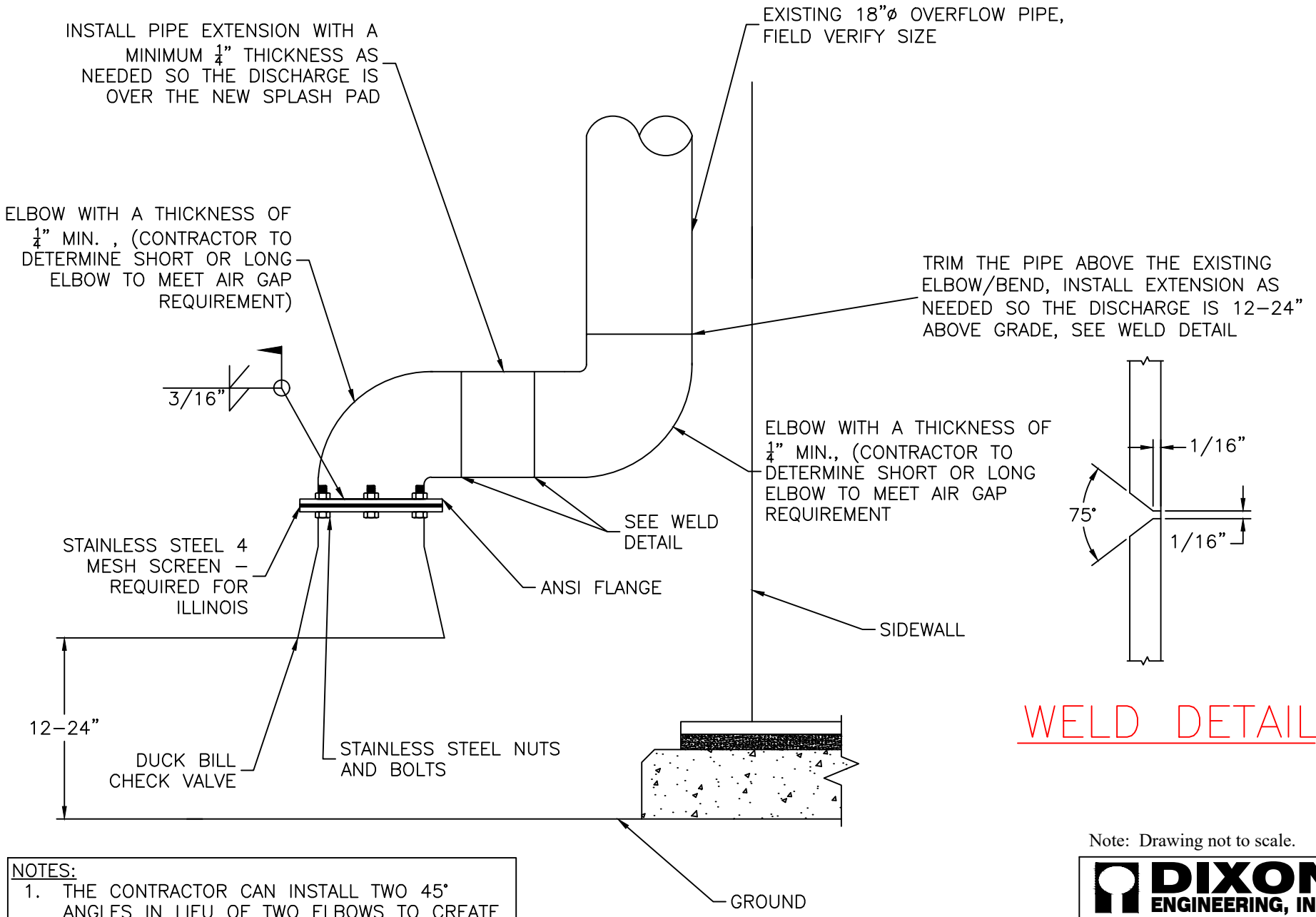
PLAN VIEW



SIDE VIEW

Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Fill/Draw Pipe Deflector Bars	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 07



SIDE VIEW

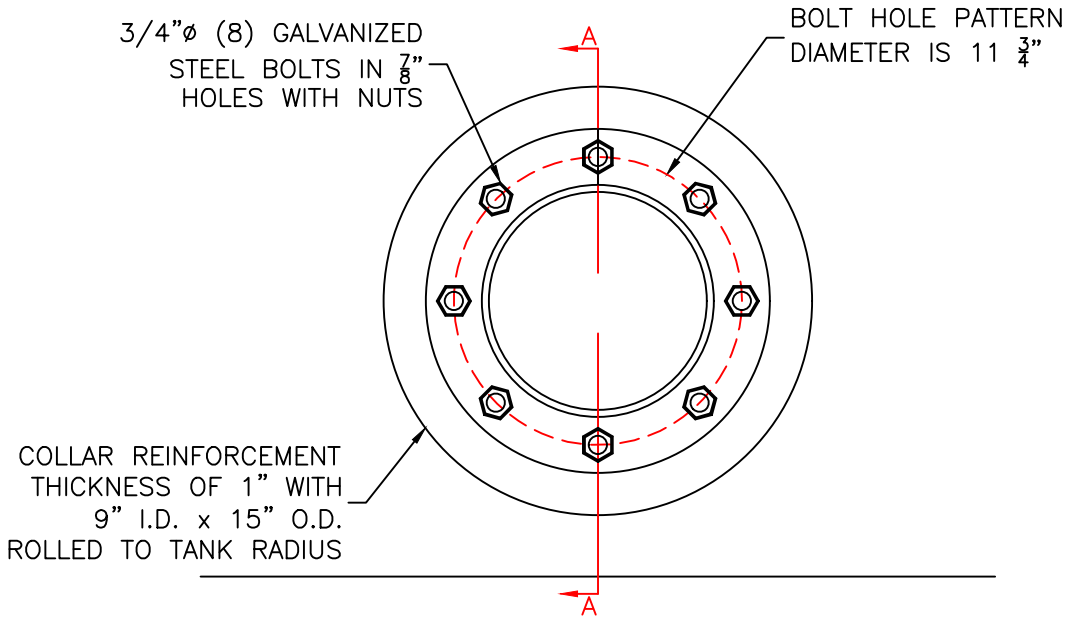
WELD DETAIL

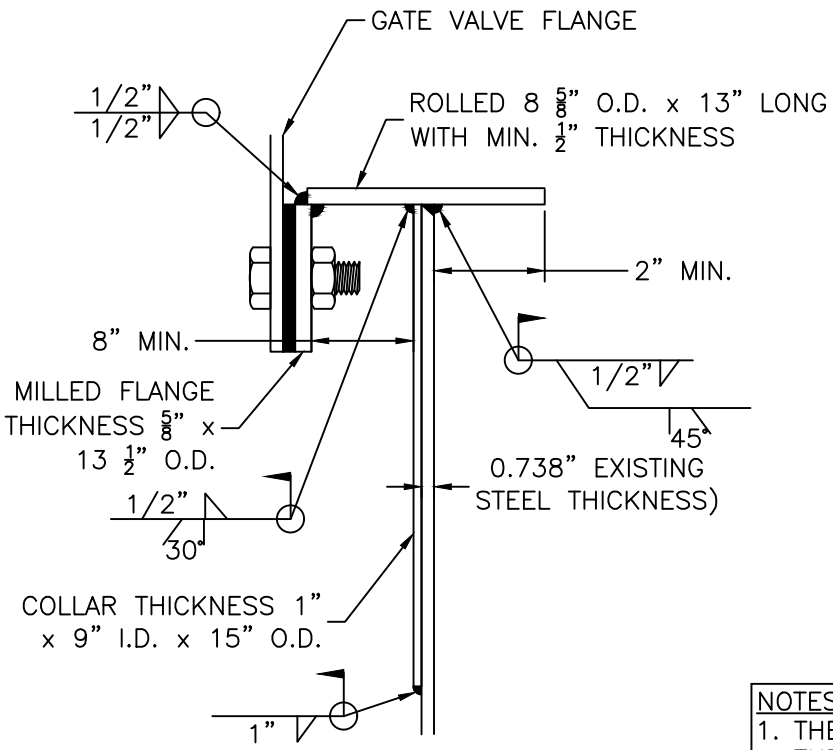
NOTES:
1. THE CONTRACTOR CAN INSTALL TWO 45° ANGLES IN LIEU OF TWO ELBOWS TO CREATE A VERTICAL DISCHARGE IF POSSIBLE.
2. THE CENTER OF THE DISCHARGE OVER THE SPLASH PAD IS TO BE A MINIMUM OF 24 INCHES FROM THE FOUNDATION

Note: Drawing not to scale.

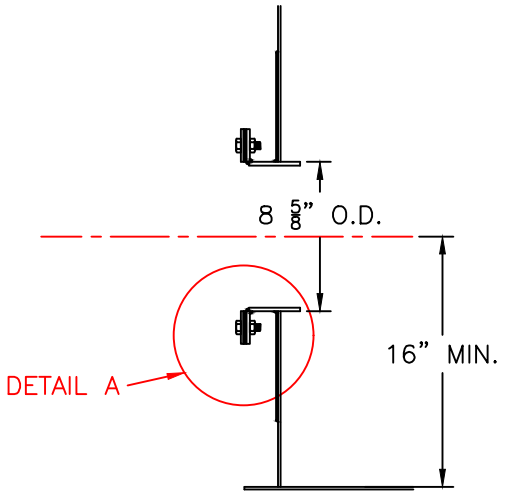
DIXON ENGINEERING, INC.

Arlington Heights, IL 13 South	
Overflow Discharge	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 08





DETAIL A



SECTION A–A

NOTES:
1. THE DRAIN LINE IS TO BE CLEAR OF THE TANK LAP SEAMS.
2. ROUND AND GRIND SMOOTH ALL SHARP CORNERS.

Note: Drawing not to scale.

DIXON ENGINEERING, INC.	
Arlington Heights, IL 13 South	
Drain Line	
Drawn By: TMF	Date: 10/31/25
Checked By: JVR	DWG: 09

SECTION 09 97 13
STEEL COATING

PART 1 – GENERAL

1.01 SECTION INCLUDES

A. Painting of steel structures.
B. Interior cleaning and disinfection.

1.02 REFERENCES

A. AWWA Standards (latest versions):
   1. D102 – Painting Steel Water Storage Tanks.
   2. C652 – Disinfection of Water Storage Facilities.
   3. C655 – Field Dechlorination.
B. NSF/ANSI (latest versions)
   1. NSF/ANSI 60/600 and 61/600.

1.03 WORK INCLUDED

A. Exterior: Apply a four (4) coat zinc epoxy urethane system. Caulk the baseplate.
B. Wet Interior: Apply a three (3) coat zinc epoxy system. The cathodic protection system is to be removed and reinstalled by the Owner's vendor (or approved equal), coordination and payment is the Contractor's responsibility.

1.04 EXISTING COATING CONDITIONS

A. Exterior: Urethane system presumed to be from the original construction in 1997.
B. Wet Interior: Presumed to be an epoxy system from the original construction in 1997.

1.05 OMISSIONS OR INCIDENTAL ITEMS

A. It is the intent of these specifications to coat the structure for the purpose of corrosion protection on wet interior surfaces. It is the intent to coat the exterior for corrosion protection and aesthetics.
B. Any minor or incidental items not specifically detailed in the schedule, but inherently a part of the work is included at no additional cost to the Owner.
C. The Engineer, as interpreter of the specifications, will determine if disputed items fall under this category. Prevailing customs and trade practices will be considered in this determination.

1.06 PAINTER QUALIFICATIONS

A. The Contractor is to complete all coating and surface preparation.

B. All coating applicators are to be specialized in industrial or heavy commercial painting.
C. ALL CONTRACTORS ARE TO BE PREQUALIFIED with Dixon Engineering for projects of this size and complexity.

1.07 SUBMITTALS

A. Provide an electronic copy to the engineer. Note that the Contractor is to supply a separate copy of the SDS of each product at the job site that is accessible by their employees.
B. No work may commence without the complete filing. All SDS shall conform to the requirements of SARA (EPCRA) Right-to-Know Act.
C. Submit the following with the annual prequalification:
    1. Occupational Safety and Health Programs and certification that all site personnel have been trained as required by law.
D. Submit the following ten (10) days prior to the preconstruction meeting:
    1. Safety Data Sheets (SDS) and Product Data Sheets:
        a. Furnish from all suppliers Safety Data Sheets and product data sheets for all applicable materials including but not limited to: coatings, thinners, additives, cleaners, caulking, degreasers, chlorine, abrasives, abrasive additives, and pretreatments.
    2. Ventilation Design Plan. Include airflow calculations, dust collector size, fan size, and number of fans.
    3. Dehumidification/Heat Design Plan. Include airflow calculations, equipment size, number of units used, connection details, and power source. Include noise suppressant design.
    4. Fall Prevention Plan and Site-Specific Fall Hazard Evaluation:
        a. Site specific plan to contain a description and/or generic drawing of the existing structure and appurtenances of this structure and reflect safety changes specified for this Project.
        b. Certifications for all spiders, scaffolding, stages, etc., to be used on the Project. All certifications to be current, less than one (1) year old.
    5. Cathodic Protection system installer name and contact information.
E. Submit the following at the preconstruction meeting:
    1. Designated OSHA Competent Person and qualifications, if not previously submitted.
F. Submit the following within two (2) weeks of project completion with final pay request:
    1. Waste manifest, waste hauler and disposal facility. Required even if testing results indicate that the waste is non-hazardous.
    2. Waivers of lien.

3. Copies of any formal worker safety or environmental citations received on the Project.

1.08 OWNER RESPONSIBILITY

A. Drain the structure with seven (7) day notice after the Contractor meets all precedent conditions of the contract.
B. Fill the structure and draw samples and test after chlorination; responsibility for passing test results remains with the Contractor. Failing test results could result in added costs to the Contractor, including re-chlorination, cost of water, plus possible liquidated damages.

1.09 DELIVERY and STORAGE of MATERIAL

A. The Owner reserves the right to require that the Contractor is to have all of the required coating for the Project delivered to the site or to the Owner's storage facility prior to the structure being taken out of service and commencement of the Project.
B. Submit the manufacturer's invoice, with or without paint cost, to the Engineer for review. This submittal will be used to identify the quantity of paint recommended by the manufacturer for a job of this size and design and will be used to check the quantity actually delivered to the Project.
C. Cover bulk materials subject to deterioration because of dampness, weather, or contamination, and protect while in storage.
D. Maintain materials in original, sealed containers, unopened and with labels plainly indicating the manufacturer's name, brand, type, grade of material, and batch numbers.
E. Remove from the work site containers that are broken, opened, water marked, and/or contain caked, lumpy, or otherwise damaged materials. They are unacceptable.
F. Store the material in a climate controlled designated area where the temperature will not exceed the manufacturer's storage recommendations. Heat the storage area to the manufacturer's recommended minimum mixing temperature.
G. Keep equipment stored outdoors from contact with the ground, away from areas subject to flooding, and covered with weatherproof plastic sheeting or tarpaulins.
H. Store all painting materials in a location outside the structure.
I. Do not store or have on-site unapproved material, material from different manufacturers, or materials from different Projects.

1.10 ACCESS and RPR SAFETY

A. Provide access to all portions of the Project where work is being completed. Access must be close enough and secure enough to allow the RPR to use equipment without extensions.

B. Provide personnel to assist with access and to ensure the Contractor's access equipment is safely used.
C. Provide separate fall protection devices and safety lines for the Owner and observers that meet all local and federal OSHA requirements.
D. New safety tie-off points have been added as part of this Project, see Section 05 00 00 Metal Repairs. Do not rig equipment from these points. Provide separate fall protection cables and safety grabs for each tie-off point. The Contractor can install additional rigging couplings for staging. Coupling design for the additional couplings is to match those designed for safety lines.
    1. Tie-off points are located on the roof for wet interior safety.
E. These specifications require the Contractor to supply a separate fall protection cable and safety grab for each tie-off point for the observer's use. The Contractor is encouraged to provide a separate cable and tie-off for each worker. The cables may be connected to the same tie-off point as the RPR, but a separate cable and safety grab are required for each user.

1.11 OBSERVATION and TESTING

A. Prior to the scheduled observation, remove all dust, spent abrasive, and foreign material from the surface to be coated.
B. The Contractor is to furnish an instrument for measuring the wet film thickness, and also a calibrated instrument for measuring dry film thickness of each field coat of paint. The dry film thickness testing gauge to be the magnetic type as manufactured by Elcometer Co., or the Nordson Gauge Co.; spring loaded model with two percent (2%) accuracy margin over a range of one-to-twenty-one (1-100) mils or equal.
C. The Engineer will furnish and operate observation equipment for their own use as quality assurance.
D. Certify to the Owner that the specified paint has been applied at the paint manufacturer's recommended coverage, and to the specified thickness required. Also, certify that the paint has been applied in accordance with this Contract.
E. Take all necessary steps, including dry striping by brush or roller, to ensure a holiday-free coating system.
F. The wet interior coatings are subject to low or high voltage holiday testing.
G. The Owner and Engineer reserve the right to perform destructive testing under conditions deemed necessary. Testing may include, but is not limited to, the Tooke thickness test and adhesion testing. Any damage caused by these tests will be corrected per these specifications by the Contractor at the Contractor's expense.

1.12 SCHEDULING

A. Complete all welding and any other work before coating operations begin, including surface preparation that might damage the new coating system. The exception is coating removal in the weld area.
B. If the Contractor wants a variance in this schedule, request the change and provide a reason in writing to the Owner. The Project Manager will reply with a written Field Order if the change is approved. The Engineer reserves the right to put further conditional restrictions in the Field Order. If the Contractor objects to restrictions, they may revert to the original specifications.

1.13 CLIMATIC CONDITIONS

A. Do not apply paint when the temperature, as measured in the shade, is below the manufacturer's required ambient conditions and surface temperatures.
B. Do not apply paint to wet or damp surfaces, or during rain, snow, or fog.
C. Do not apply paint when it is expected the relative humidity will exceed 85%, or the surface temperature is less than 5º F above dew point, or the air temperature will drop below the manufacturer's requirements for proper cure. Anticipate dew or moisture condensation, and if such conditions are prevalent, delay painting until the observer is satisfied that the surfaces are dry.

1.14 APPLICATION

A. Complete all painting and surface preparation in strict accordance with these specifications, approved paint manufacturer's specifications, and good painting practices per SSPC.
B. Apply each coating at the rate and in the manner specified by the manufacturer. Check the wet film thickness regularly during coating application to ensure each coat applied meets the dry film thickness range requirements.
C. Allow sufficient time for each coat of paint to dry and cure. Allow a minimum of twenty-four (24) hours between coats, unless product requirements have a maximum time of less than 24 hours. Additional time may be necessary if low temperatures require an increase in the necessary cure time.
D. Responsibility for damage caused by coating application and repair of coatings improperly applied is the responsibility of the Contractor, even with prior non objection to application procedures:
    1. Apply exterior coating by brush and roller only with the exception of work performed while the containment is deployed. The prime coat can be applied using spray application when the containment is in operation, all other coats are to be brushed and rolled.
    2. Coatings are to be applied using methods to eliminate roller or spray marks in the finished product on the exterior.

3. Painting may be delayed because of poor coverage or the potential damage from overspray and/or dry spray.
4. The Contractor is responsible for the appearance of the finished project and is advised to prevent contact with any freshly applied coating. Removal of rigging is to be completed so as not to damage the coating.
5. Stripe the wet interior prior to the application of the final coat.
6. Additional coats may be required for coverage or to eliminate roller marks, spray marks and to repair dry spray and overspray.

E. Use of pole extensions on spray guns is prohibited for all paint applications.
F. Mixing partial kits is not permitted. All partial coating containers must be removed from the site.
G. Mixing blades to be clean. The Engineer has the right to reject mixing blades based on cleanliness or paint build-up. Do not use the same mixing blade for different coatings (i.e., epoxy and urethane coatings).

1.15 PRESSURE RELIEF VALVES

A. Furnish two (2) pressure relief valves for the Owner to install.
B. The valves are to be Aquatrol series 69F1 manufactured by Aquatrol Valve Company, Inc. www.aquatrol.com (800) 323-0688, or approved equal.
C. Valves will need to be fitted with a hydrant thread adaptor. Valves to be adjustable with a range of 30 to 90 psi. Set the valve at 60 psi and the Owner will adjust the valves once installed.
D. Supply three (3) days prior to draining of the structure.
E. After work on the structure is complete with successful disinfection and dechlorination completed, the Owner will return the valves to the possession of the Contractor.
F. Cost is incidental to the Project.

PART 2 – PRODUCTS

2.01 COLOR

A. Exterior Coatings:
1. Supply the Engineer with a color chart to allow the Owner ample time for the exterior topcoat color selection.
2. Factory tint the intermediate coat(s) for all areas of the structure if similar to the finish coat. Tinting is to be sufficient to allow visibility of the dissimilar color from 1 ft., and from 100 ft.
3. The Owner is to select or verify the topcoat color at the preconstruction meeting. The Contractor is responsible for verifying all topcoat colors with the Owner, even when specified, prior to ordering topcoat products.
   a. All bids are to be based on Tnemec “Ice Cream” color.

B. Wet Interior Coatings:
   1. The color is to be a different tint between coats. Tinting to be performed in the factory. The final color is to be white, blue, or off-white as selected by the Owner. The topcoat color is to be verified at the preconstruction meeting.
   2. Only colors approved by NSF 61/600 are to be used in the wet interior.

2.02 SUBSTITUTIONS

A. All coatings specified and approved herein have met or exceeded a specified list of ASTM standards. The materials specified are the standard to which all others are to be compared.
B. The purpose is to establish a standard of design and quality, and not to limit competition.
C. Manufacturers wishing to have their products approved are to have their coatings tested using the same test methods.
D. Approval by ANSI/NSF Standard 61/600 is also a requirement for potable water contact coatings.
E. The selection of coatings and manufacturers have taken into consideration the manufacturer's current and past performance on availability, stocking, and shipping capabilities, ability to resolve disputes, and any applicable warranties.

2.03 DEHUMIDIFICATION AND CLIMATE CONTROL – WET INTERIOR

A. Supply dehumidification/heating units capable of maintaining dew point temperature lower than 15º below surface temperature during blasting and lower than 5º below surface temperature during coating application and cure, and steel temperature maintained above the manufacturer's printed requirements.
B. Supply a dehumidifier designed with a solid desiccant having a single rotary desiccant bed capable of continuous operation, with fully automatic operation. Do not use liquid desiccant, granular, or loose lithium chloride drying systems. Refrigerant systems may be used in conjunction with desiccant units.
C. Plumbing, noise control, insulation, venting, and all incidental items needed to provide proper ambient conditions is to be included as one package.
D. Supply and maintain a power source for the dehumidifier and heater, unless otherwise specified.
E. Use a minimum 11,250 CFM dehumidification capacity for all wet interior work.
F. Dehumidification capacity can be obtained by combining two or more units, but total capacity must be met.

2.04 DUST COLLECTORS – AIR FILTRATION UNITS

A. Furnish and use a dust collector during all of the blasting work.

B. Units to be equal in filtration capacity to Eagle Industries dust collectors. Other units may be used, but their substitution will be evaluated on efficiency at 0.5-micron size and airflow movement.
C. Use 60,000 CFM minimum for wet interior work.
D. Dust collector capacity can be obtained by combining two or more units, but the total minimum capacity requirement must be met.
E. The substitution with steel grit blasting may decrease the requirements above. New requirements will be defined by the Engineer based on the efficiency of the Contractor's equipment.
F. Furnish HEPA filters for dust collection.
G. The number of dust collectors is to be sufficient to supply a 50 ft./minute downward draft in most areas. An average may be considered. Determination of actual containment plan will be the deciding factor. Calculations of airflow is to be included in the containment submittal.
H. Use only new filters or filters certified clean.

2.05 EQUIPMENT COVERING

A. Use material that is 8 – 10 mils thick, and 100% impermeable to all vulnerable equipment.
B. Use material resistant to tear and/or rip by mechanical action from abrasive blasting during blasting operations.
C. Make coverings airtight by the use of duct tape at the openings, or other suitable measures.
D. Meet with the representative of equipment owners to verify covering will not damage equipment. This includes not only the Owner's equipment, but also telecommunication antennas, cables, buildings, controls, etc.

2.06 AIR DRYER FOR COMPRESSOR

A. Use air dryers that are sufficient to remove 98% of the moisture from the compressed air. Size the dryers on total cfm using manufacturer supplied charts. Upon request, provide charts to the Engineer for verification.
B. If the dryer fan is not operable, cease all blasting until the dryer is replaced or repaired.
C. Supply air dryer with an air draw-off valve to check air for dryness, oil contamination, and cleanliness on the outlet side of the air dryer.
D. For cleaning operations, draw clean air from the outlet side of the air dryer.

PART 3 – EXECUTION

3.01 DISINFECTION

A. The Contractor is fully responsible for determining that the wet interior coatings have cured prior to disinfection and refilling the structure. The Contractor shall perform an MEK Solvent Double Rub Test per ASTM D 4752 to verify the cure of the coating film prior to returning the tank to service. The Owner reserves the right to perform their own MEK Solvent Double Rub Test, but the conclusion of the test results is the sole responsibility of the Contractor.

B. Disinfect the completely painted structure in accordance with AWWA Standard C652 Chlorination Method No. 3.

C. Furnish the material and labor necessary to disinfect the structure in the required manner. Any chlorine products used shall be NSF 60/600 approved. Assist the Owner during filling and ensure that any manways are free of leaks after filling. The Contractor is to adjust the manways and replace gaskets as needed to ensure there are no leaks.

D. Contractor shall never allow water to enter the distribution system until satisfactory bacteriological test results are received and any dechlorination requirements are met. Throughout the Project, only the Owner will operate valves allowing water back into the distribution system.

E. The Owner is responsible for collecting two consecutive bacteriological samples, 24 hours apart, following disinfection. Satisfactory results are required before the tank can be returned to service.

F. Water drained to waste may not contain any substances in concentrations that can adversely affect the natural environment. No total residual chlorine may be measured in water discharged to surface water. It is recommended that the water be dechlorinated per AWWA C655 Field Dechlorination.

G. The Contractor shall pay all additional expenses if it is necessary to repeat the testing and disinfection procedure as a result of defective work, including Engineering fees.

3.02 PROTECTION OF NON-WORK AREAS

A. Protect all non-blasted/painted surfaces prior to all abrasive blast cleaning/painting.

B. Thoroughly cover the fill/draw pipe, overflow pipe, and all other openings. Do not permit abrasive or paint chips to enter the piping or distribution system. Use watertight seals on the pipes.

C. Protect and seal all controls and electrical components (even if they are not in the immediate work area) that are in danger from the Project. Coordinate with the Owner so all controls are shut down and/or vented if necessary.

3.03 DEHUMIDIFICATION AND CLIMATE CONTROL

A. Control the environment with dehumidification equipment twenty-four (24) hours a day during blast cleaning, coating operations, and 48 hours after the topcoat (including holiday touch-ups and repairs) at a minimum to maintain ambient conditions until cure completion.
   1. Failure to operate dehumidification 24 hours, 7 days a week continuously for the specified time period will result in damages assessed to the Contractor and held as a Setoff of **$200 for every hour** the equipment is recorded as not operating.
   2. Operating 24/7 may require auxiliary fuel tanks, which is the responsibility of the Contractor.

B. The Contractor is responsible for determining that the coatings have completely cured between coats and after the topcoat application. The Contractor is responsible for the operation of the dehumidification and climate control equipment as needed to obtain full cure past the minimum 48 hours after topcoat application.

C. Supply sufficient dry air to assure the air adjacent to surfaces to be abrasive blast cleaned or coated does not exceed minimum required humidity at any time during the blasting, coating, or curing cycle.

D. Monitor and record ambient conditions twenty-four (24) hours a day throughout abrasive blast cleaning, painting work and through full cure following the last application of the interior coating.
   1. It is the responsibility of the Contractor to keep a ledger or digital recording of ambient conditions. The documentation is to be available to the Owner/Engineer upon request. The Contractor is to keep records throughout the maintenance period (24 months) after substantial completion.
   2. Dehumidification Monitor to be capable of being programmed with condition parameters and is to be capable of alerting the Contractor, and if requested the Engineer and Owner via phone or email if conditions are outside of set parameters or of equipment failures.
   3. It is recommended to use Polygon Exact Aire, DRYCO ClimaTrack, DH Tech HOBOU30 data logger, or approved equal.

E. Contractor to manually test interior ambient conditions three (3) times a day, or more often with rapid weather changes. Record daily readings. Adjust or add equipment as required to maintain steel temperatures, dew point, and humidity. (This is in addition to the monitor with recorder noted above).

F. Surround the units with noise suppressant enclosures unless the units are sound attenuated or have noise suppressants. More extensive enclosure requirements are required in residential areas where the machines must run outside of the allowed work hours. The noise suppressant level needed will depend on the size of the dehumidification units, their efficiency, and their locations. Provide noise suppressant enclosures of sufficient height and thickness to lower noise to an

acceptable level for neighbors. Also provide noise suppressant enclosures for generators.

G. Auxiliary heaters or cooling units may be necessary to maintain the surface temperature at a level acceptable to the coating manufacturer's application parameters. The auxiliary equipment must be approved for use by the manufacturer of the dehumidification equipment and is to meet the following requirements. Auxiliary ventilation equipment and/or dust collection equipment can affect the exchange rate.
   1. Heaters/cooling units are to be installed in the process air supply duct between the dehumidifier and the work, as close to the work as possible. Air heaters/cooling units are not acceptable as a substitute for dehumidification without approval.
   2. Use only electric or indirect gas fired auxiliary heaters. No direct fired space heaters will be allowed during blasting, coating, or curing phase.

H. Seal off the work, allowing air to escape at the bottom of the space away from the point where the dehumidified air is being introduced. Maintain a slight positive pressure in the work unless the dust from the blasting operation is hazardous.

I. Where necessary to filter the air escaping the space, design the filtration system to match the air volume of the dehumidification equipment in such a way that it will not interfere with the dehumidification equipment's capacity to control the space as described herein. Do not recirculate the air from the work area or from filtration equipment back through the dehumidifier when coating or solvent vapors are present. Outside air is to be used during those periods.

J. Securely attach duct work to the equipment and work to minimize air loss. Design hoses with sufficient capacity and minimal bends to reduce friction loss.

K. Dehumidification and its operating power source are incidental to the respective painting project (wet or dry interior).

L. Set up and operate equipment twenty-four (24) hours (or earlier) prior to start of blasting.

3.04 DUST CONTAINMENT – WET INTERIOR

A. No visible dust release is allowed from openings.

B. Seal or close all openings prior to blasting. Connect the air filtration unit through a manway.

C. The seal at the side exit will be tested by holding a smoke agent 6 in. outside the seal with the air filtration unit operating. If smoke is drawn to the seal area, additional sealing will be necessary.

D. The Contractor may reverse this operation by connecting the air filtration unit to the roof manhole and sealing around the hose. Also seal the roof vent. A sealed semi-rigid structure also may be used where employees have access through a side door. 90% of the air drawn must be from the tank proper.

3.05 VENTILATION REQUIREMENTS – WET INTERIOR

A. Supply mechanical ventilation sufficient to change air in the tank six (6) times each hour during blast and coating operations.
B. In calculating air exchange, the dust collector air capacity can be considered a part of the air being changed up to 50% of ventilation requirements.
C. Use the manways with fans to move the required air.
D. Ventilate wet interior areas a minimum of seven (7) days after completion of painting, or longer until the wet interior coating has fully cured. Maintain ventilation at the rate of two (2) complete air changes per hour.
E. Maintain internal air movement inside the wet interior during cure of the coating. In addition to the fan(s) forcing air into the wet interior, install fan(s) inside the wet interior to disrupt air movement from flowing directly between the roof hatch(es) to the manhole(es) at the bottom of the structure.
F. The Contractor is to perform an MEK Solvent Double Rub Test per ASTM D 4752 to verify the cure of the coating film prior to returning the tank to service. The Owner reserves the right to perform their own MEK Solvent Double Rub Test, but the conclusion of the test results is the sole responsibility of the Contractor.
G. Additional ventilation openings may have to be installed by the Contractor. Submit size of opening, stamped reinforcement details, and location(s) for approval by the Owner prior to cutting any opening. All costs associated with repairs by a certified welder are incidental to the Project.
H. Connect the dust collector through a manway to create negative pressure, and install fans as needed on the roof and sidewalls that blow inward. If all openings are not needed for ventilation, seal them. Zero release into the atmosphere will be permitted.
I. The cost of ventilation is incidental to the Project.

3.06 HAND WASH FACILITY

A. Provide an OSHA approved hand wash facility with running water. Hot water is <u>not</u> required.
B. Stock facility with soap and towels and keep supply replenished.
C. Test and dispose of the water properly after the Project is completed.

3.07 LIGHTING OF WORKSPACE

A. Provide durable lighting fixtures designed for the intended work environment for use during blasting, painting, and during all observations.
B. Encase portable lamps in a non-conductive, shatterproof material. Use only heavily insulated cable with an abrasive resistant casing.
C. Install all temporary electrical items in accordance with all local, state, and federal codes, including OSHA.

D. Protect from paint overspray and damage from abrasive materials.
E. Measure required illumination during surface preparation and coating application at the work surface. Supply 20 ft. candles minimum illumination during blasting and painting, and 30 ft. candles minimum prior to and during observation, per SSPC-Guide 12. Inspect the prepared surface at the higher illumination prior to calling for observation. All work must conform to specification requirements prior to the scheduled observation.
F. Measure the illumination at the work surface in the plane of the work.

PART 4 – SPECIAL PROVISIONS

4.01 CATHODIC PROTECTION REMOVAL

A. Remove the existing cathodic protection anode system from the wet interior, including ropes and wires.
B. Install new anode wires and mounting hardware as needed and replace all reference cells. Work is to be performed by existing Owner's supplier (Corrpro), or an approved equal.
C. All work is to meet AWWA D104 requirements.
D. Work is to be coordinated and scheduled by the Contractor.
E. Cost is incidental to wet interior repainting.

4.02 GRASS RESTORATION

A. The Contractor is to report any damaged ground at the construction site in writing with photos, prior to mobilization of equipment, otherwise all repairs to the damaged ground will be the responsibility of the Contractor.
B. Refill all holes, ruts etc. with clean topsoil, and level area around the construction site to the original grade.
C. Fill material to be clean soil, no gravel, rocks, or construction debris is to be used as fill material without the Owner's consent.
D. Bring soil to a friable condition by disking, harrowing, or otherwise loosening and mixing to a depth of 3 in. – 4 in. Thoroughly break all lumps and clods.
E. Rake area to be seeded. Sow seed at a minimum rate of 220 lbs./acre. Use seed intended for the climate, and shall be approved by the Owner.
F. Work to be completed to the Owner's satisfaction.
G. Cost is incidental to the Project.

SECTION 09 97 13.10
STEEL COATING SURFACE PREPARATION

PART 1 – GENERAL

1.01 SECTION INCLUDES
A. Full Field Abrasive Blast Cleaning.

1.02 REFERENCES
A. AWWA Standards (latest version):
   1. D102 Painting Steel Water Storage Tanks.
B. SSPC and NACE Standards (latest versions):
   1. SP6/NACE No. 3 – Commercial Blast Cleaning.
   2. SP10/NACE No. 2 – Near-White Metal Blast Cleaning.
   3. VIS 1 (Visual standard for abrasive blasted metal).

1.03 WORK INCLUDED – SURFACE PREPARATION
A. Exterior: Abrasive blast clean to a SSPC-SP6 commercial standard with containment.
B. Wet Interior: Abrasive blast clean to a SSPC-SP10 near-white metal standard.
C. Containment: For additional requirements see Section 09 97 13.11.01.

PART 2 – PRODUCTS

2.01 EXTERIOR CLEANER
A. United 727 Weather-Zyme or approved equal.
B. Manufactured by United Laboratories www.united labsinc.com (800) 323-2594.

2.02 FLASH RUST INHIBITOR
A. Hold-Tight 102 or approved equal.
B. Manufactured by Hold-Tight Solutions, Inc. www.holdtight.com (800) 319-8802.

2.03 ABRASIVE – COAL SLAG
A. The coal slag is to be 20-40 grade, or 30-60 grade.
B. The abrasive is to be free of moisture, water soluble contaminants, dust, and oil.
C. The abrasive is to be stored and covered to prevent moisture contamination.
D. All leaking or spilling bags are to be removed, and affected areas properly cleaned.
E. All slag abrasive is to meet the requirements of SSPC-AB1 “Mineral and Slag Abrasive” Grade 3.
F. The use of silica sand, flint sand, and glass beads is prohibited.

G. Other types of blast media will be considered if submitted. All abrasive and grit material used, and all equipment supplied is to be subject to approval of the Engineer. The abrasive or grit is to be sharp enough and hard enough to remove the mill scale, rust, and paint.

2.04 RECYCLABLE STEEL GRIT – ALTERNATE

A. Use recyclable steel grit size G-25 or G-50.
B. The abrasive is to be free of moisture, water soluble contaminants, dust, and oil.
C. The abrasive is to be stored and covered to prevent moisture contamination.
D. All leaking or spilling containers are to be removed, and affected areas properly cleaned.
E. All recyclable steel is to meet requirements of SSPC-AB3 "Ferrous Metallic Abrasive".
F. All abrasive and grit material used, and all equipment supplied is to be subject to approval of the Engineer. The abrasive or grit is to be sharp enough and hard enough to remove the mill scale, rust, and paint.

PART 3 – EXECUTION

3.01 PRE-SURFACE PREPARATION – WET INTERIOR

A. Low pressure water clean all surfaces and appurtenances at 3,500 to 5,000 psi to remove sediment, minerals, and other contaminants. Remove any remaining water.
B. Staining may remain in place prior to abrasive blast cleaning, Engineer to approve cleanliness.

3.02 NEAR-WHITE METAL (SSPC-SP10/NACE No. 2) DRY BLAST – WET INTERIOR

A. Abrasive blast clean all surfaces and appurtenances to a near-white metal finish (SSPC-SP10/NACE No. 2).
B. Maintain a profile of 2.0 – 3.0 mils on abrasive blast cleaned surfaces.
C. All interior abrasive blast cleaning is to be completed and all spent abrasive removed, and surfaces thoroughly cleaned prior to any primer application.
D. Once an area is acceptable for painting, apply all coats and allow coating to cure to touch prior to resumption of blasting or blast the entire tank before painting, use dehumidification to hold the blast. It is the Contractor's discretion and responsibility to determine if the entire tank is to be blasted, or the amount of surface area that is to be blasted and coated (all coats).
E. The Contractor is responsible for supplying heat and dehumidification to maintain blast conditions.

3.03 PRE-SURFACE PREPARATION – EXTERIOR

A. Low pressure water clean all surfaces and appurtenances at 3,500 to 5,000 psi to remove mildew, soot, and other contaminants.
B. Use a biodegradable algicide for the exterior approved by the Engineer.
C. Hand wash with a higher concentration of algicide any mildew not removed by power washing.
D. Mix algicide at level recommended by the manufacturer, but not at a level that could result in an environmental problem.
E. Hold water jet nozzle using a 0º or 15º tip perpendicular (90º) to the surface at all times. Maintain a water jet nozzle distance of 2 in. – 10 in. from the surface.

3.04 COMMERCIAL BLAST (SSPC-SP6/NACE No. 3) – EXTERIOR

A. Abrasive blast clean all surfaces and appurtenances to a commercial finish (SSPC-SP6/NACE No. 3).
B. Maintain a profile of 1.0 – 2.0 mils on abrasive blast cleaned surfaces.

3.05 ROBOTIC VACUUM BLAST CLEANING (SSPC-SP6/NACE No. 3) – EXTERIOR - CONTRACTOR'S OPTION

A. Abrasive blast clean all flat, accessible surfaces with a robotic vacuum blast unit. This includes most of the roof and sidewall.
B. Abrasive blast clean all surfaces and appurtenances to a commercial finish (SSPC-SP6/NACE No. 3).
C. Blast unit to be completely sealed to the surface with a mask and vacuum assembly. No external dust escape is permitted.
D. Seal must be maintained between the blast unit and surface.
E. Surfaces not accessible to the blast unit are to be water dampened abrasive blast cleaned using ground tarps to collect all paint chips and spent abrasive. Approved rust inhibitor to be added during water dampened blasting to resist flash rusting.
F. Surface preparation and profile to be maintained per these specifications. Engineering controls are to be used to maintain minimal standards.

3.06 WATER DAMPENED BLAST (SSPC-SP6/NACE No. 3) – EXTERIOR – CONTRACTOR'S OPTION

A. Abrasive blast clean all surfaces and appurtenances not accessible by robotic blasting to a commercial finish (SSPC-SP6/NACE No. 3).
B. Inject water into the blasting media at the nozzle.
C. The Engineer may require adjustment of the waterflow (increase or decrease) based on the amount of dust generated. Adjust nozzle pressure to reduce ricochet of abrasive. Supply sufficient water to suppress all dust.

D. Contain all water introduced into the tank, as well as the abrasive. The Contractor is advised to use airflow and evaporation to their advantage to reduce the amount of water requiring removal.
E. Maintain a profile of 1.0 – 2.0 mils.
F. Furnish and use an approved rust inhibitor injected into the water. Proper mixing and application will be in the manufacturer's recommendations.
G. Rinse all residue, abrasive, etc. from the tank each day upon completion.

3.07 NON-HAZARDOUS WASTE DISPOSAL

A. If after testing of the spent abrasive material the TCLP tests indicate the abrasive is not a hazardous waste, dispose the abrasive in a waste disposal facility.
B. All waste shall be handled by a licensed hauler. Supply the owner with all proper documentation from the final disposal site. The actual bill of lading and all manifests will be required prior to the final payment.
C. Payment for non-hazardous waste disposal is incidental to the respective portions of the coating project.

3.08 WASTE DOCUMENTATION

A. Supply proper documentation of storage, transportation, and treatment, or disposal of the waste to the Owner. The Owner will retain sufficient funds from the Contractor to pay for hazardous waste transportation, treatment, and any possible fines until all documentation has been received. This retainage will be held, even if the waste is tested as non-hazardous if documentation is not properly submitted.

3.09 TESTING AND CLEAN-UP OF WASTE

A. Daily collect all spent abrasive and properly cover/store during non-work hours. Prior to receiving test results, spent abrasive is to be separated by portion of the Project. The exterior waste (if applicable) shall be stored on ground tarps and shall be covered and weighted down so no dust can be released. The interior waste shall be stored inside the structure.
B. Furnish containers with proper labels for storage of the spent debris. Containers are to meet the requirements of the EPA (or their local counterpart) for hazardous waste disposal. The spent abrasive will be moved directly from the structure into the waste containers. Furnishing containers with covers will be incidental to respective repaint and will not be affected by the Owner's final selection of respective interior or exterior disposal.
C. Waste to remain on-site in covered receptacles until waste test results are received.

3.10 WASTE SEPARATION

1. The Owner is taking possession of the properly applied finished coating, on the structure only. All of the product that was not applied to the structure, all transport materials, (empty or partially filled coating and thinner pails, skids etc.) remain the property of the Contractor.
2. If TCLP testing determines waste from some or all portions of the project are non-hazardous, then the abrasive and removed coating residue becomes the property of the Contractor. All project waste, that belongs to the Contractor, and which does not require special waste disposal, may be combined, as property of the Contractor. Dispose of waste per non-hazardous portion of these specifications.
3. If TCLP testing determines waste from some portion or from all portions of the project, dispose of waste per Hazardous Waste Disposal portion of these specifications.

3.11 WASTE SAMPLING

A. Sample spent abrasive waste from each portion of the Project with different existing coating systems. Keep waste from separate sections of the structure segregated from each portion of the Project. Send to a NLLAP certified lab and test for TCLP for eight (8) metals (Arsenic, Barium, Cadmium, Chromium, Lead, Mercury, Selenium and Silver).

B. The Owner reserves the right to collect samples and to send them to their selected lab. This will be determined at the preconstruction meeting.

C. The Contractor is to pay all lab fees for eight (8) metals TCLP analysis on spent abrasive waste samples.

D. If TCLP determines waste from more than one portion of the Project is non-hazardous, those waste may be combined.

SECTION 09 97 13.11.01
CONTAINMENT – FLEXIBLE FRAME SYSTEM

PART 1 – GENERAL

1.01 SECTION INCLUDES
A. Flexible Frame Containment System Requirements.

1.02 REFERENCES
A. AWWA
   1. AWWA D100 (latest version)
B. SSPC Guides:
   1. Guide 6 – Containing Debris Generated During Paint Removal Operations.

1.03 DEFINITIONS
A. Center Support - temporary structure installed by the Contractor at the top center of the tank roof, through which all fixed cables connect, and all moving cables pass through. This support is often called the "Christmas Tree" in the industry.
B. Fixed Cables – Cables installed by the Contractor from the center support out to each outrigger, and down to the ground. Their purpose is to support the roof bonnet, and to hold the vertical tarps away from the tank to permit movement of equipment and workers.
C. Moving Cables or Lift Cables – Cables used to lift the vertical containment tarps. One large pull cable attaches to a winch on the ground level and smaller cables attach to the other end. The smaller cables route out to each outrigger and down to the vertical tarp.

1.04 WELDER QUALIFICATIONS
A. Certified for the type and position of weld specified.
B. The welder is to be specialized in industrial or heavy commercial welding and experienced in rigging and elevated work.

1.05 SUBMITTALS
A. Submit the following ten (10) days prior to the preconstruction meeting:
   1. Welder's certification.
   2. Containment Plan.
      a. There are multiple possible containment designs and methods of operation. Some designs add more stress to tanks than others. This may result in unsafe working conditions and possible structural damage to the tank, particularly the roof. The loadings will vary based on tank size and design.

b. These required submittals will be reviewed for information only, not for approval. Containment is considered a performance specification and thus is a "ways and means" for the Contractor's determination. Total responsibility for maintaining the structural integrity of the structure lies with the Contractor. Failure to submit does not represent a waiver of Contractor's sole responsibility for any damage to the structure nor responsibility for any costs associated with repair.
c. Submittals are to be sealed by a Structural Engineer retained by the Contractor and submitted to the Project Engineer for review.
d. If analysis by the Contractor's Structural Engineer shows structural reinforcement of the roof or any part of the structure is required, the Owner reserves the right to review the design calculation with a different containment design. If reinforcement is still required then a Change Order will be processed or the Project suspended or terminated, at the Owner's discretion. If reinforcement is not required with the different containment, Contractor is to rent the other system, modify their system, or absorb the cost of roof reinforcement.
e. The Contractor is to submit the following design calculations, installation sequencing, and operation procedures.
    i. Design Calculations - The Contractor is to review the structure in its existing condition, not the design conditions, to meet the design load requirements of the AWWA D100 part 3. Submit calculations showing that any structural deficiency or deterioration were considered, including calculations per AWWA D100. Design containment system, outriggers, connections at the ground, shields, etc. depending on the size of the structure, availability of space, prevailing wind forces, and local code requirements.
    ii. Installation Sequencing – Calculations to show the required tensile load on each fixed cable, the cumulative load on the outriggers and the tank roof. Also show the sequencing of load application, that will result in the most uniform loading while installing the cables. (i.e., the Contractor cannot tighten all cables on one side without creating a potentially high offset load on the roof.)
    iii. Operational Procedures – Calculations of airflow is to be included in the containment submittal, including a determination of maximum windspeed where lowering the containment is required.

1.05 ENVIRONMENTAL SAMPLING FOR EXTERIOR CONTAINMENT

A. Collect four (4) pre-project soil samples, compile a map, and collect four (4) post-project soil samples. Send samples to a NLLAP certified lab and test for total lead, chrome and cadmium.
B. The Owner reserves the right to collect samples and to send them to their selected lab. This will be determined at the preconstruction meeting.
C. Complete all sampling in accordance with EPA protocol.
D. The Contractor is to pay all lab fees for total lead, chromium, and cadmium on soil samples, and any subsequent testing if clean-up is warranted.

1.06 PAYMENT

A. Payment for Section 09 97 13.11.01 Containment is incidental to exterior painting unless otherwise stated in these specifications.

PART 2 – PRODUCTS

2.01 WELDING ROD

A. Final – E70XX Electrodes.
B. Root – E60XX Electrodes.
C. Wire – ER70S Electrodes.

2.02 DUST COLLECTORS – AIR FILTRATION UNITS

A. Furnish and use a dust collector during all blasting work.
B. Units to be equal in filtration capacity to Eagle Industries dust collectors. Other units may be used, but their substitution will be evaluated on efficiency at 0.5-micron size and airflow movement.
C. Use 60,000 CFM minimum for containment work.
D. Dust collector capacity can be obtained by combining two or more units, but the total minimum capacity requirement must be met.
E. Substitution of steel grit blasting may decrease the requirements of above. New requirements will be defined by the Engineer based on the efficiency of the Contractor's equipment.
F. Furnish HEPA filters for dust collection.
G. The number of dust collectors is to be sufficient to supply a 50 ft./minute downward draft in most areas. An average may be considered. Determination of actual containment plan will be the deciding factor. Calculations of airflow is to be included in the containment submittal.
H. Use only new filters or filters certified clean.

2.03 GROUND TARPS

A. Use impermeable ground tarps, 20 mils thick.
B. Use ground tarps able to withstand the anticipated construction traffic without tearing or separating.

2.04 CONTAINMENT SHROUDS

A. All shroud material and superstructure is to be non-penetrating, nylon rip-stop material manufactured by Eagle Industries, or approved equal. Approval of alternate material will be based on density, weight, support strength, stitching, reinforcement, home office experience, and staff assistance.

2.05 CONTAINMENT CONNECTIONS TO THE TANK

A. Steel plating and other Structural Shapes – ASTM A36.
B. Bolts – ASTM A307.
C. Welds – E70XX Electrodes.

PART 3 – EXECUTION

3.01 DUST CONTAINMENT – EXTERIOR

A. Do everything within industry standards to minimize dust as a nuisance. Required procedures include angle of abrasive impact, direction of nozzle spray, orifice pressure, and work stoppage due to wind speed or direction.
B. Complete any additional measures required in these specifications. There will be no negotiations for extra compensation for nuisance complaints and corrective measures.
C. Fully inspect the area, land use, and other pertinent local conditions prior to bidding exterior work.
D. Do not permit dust, abrasive, or paint chips to become airborne outside the containment system perimeter.
E. Do not permit any visual dust release when transferring abrasive from either the interior or exterior of the structure to the dumpsters. Suppress dust with tarps or water, or other preapproved method.
F. Any release outside of the containment will result in work stoppage until repairs are performed.

3.02 CONTAINMENT DURING ABRASIVE BLAST CLEANING – EXTERIOR – SSPC-GUIDE 6 – CLASS 1A

A. Furnish and install a total containment system to be used during all dust generating work.
B. This specification is intended to be performance based. Alternative procedures to accomplish the same purpose of dust or lead elimination may be submitted for

review. The final determination if the alternate performs as well as total containment will rest solely with the Engineer. Printed material and test results by independent firms will be considered but shall not govern.

C. Contain waste abrasive and paint chips to the area immediately under the structure. No release outside the containment system will be permitted. The shrouds will be erected on all sides of the tank for 360º.
D. Cover the roof with containment shrouds. Separate vertical tarps from the roof or sidewalls to allow waste from the roof to slip down the inside of the shields. The vertical shrouds are to be sandwiched between two separate sections of the roof bonnet when lifted to its highest position. Overlap to be a minimum of 36 inches between the bonnet and vertical shroud.
E. Support the containment shields by temporary braces attached to the roof and ground. Leave space to allow rigging and equipment to be used within the shields. Extend the bracing out from the structure, and secure fixed cables to the ground.
F. Immediately replace/repair any damaged shrouds. Discontinue blast operations until the damaged shrouds are repaired or replaced.
G. Use air impenetrable walls and roof with either rigid or flexible framing.
H. Overlap all seams by 2 ft. Completely seal all seams by stitching, taping, caulking, or other sealing measures.
I. Determination and design for structural reinforcement of the roof and/or any other part of the tank, to support the containment system is the responsibility of the Contractor. The cost for this work is incidental to exterior painting.

3.03 TANK MODIFICATIONS

A. In submittal, request approval of all welding and cutting on the structure. All attachment points used for containment are to be removed from the structure once the containment is removed. All attachment points are to be ground flush with the surrounding steel and any gouged areas rebuilt and ground flush.
B. Cut all approved holes into the tank with rounded corners.
C. Any holes cut in steel platforms, or the tank are to be repaired by reinstalling the removed plate and welded with full penetration groove welds. All welds at repair plates in areas that are in contact with water are to be radiographed at a minimum. The Engineer may determine additional radiographs may be required at repairs performed at openings cut in other locations on the structure. Cost of the radiograph testing is the responsibility of the Contractor.
D. Use a welder certified to complete the type and position weld necessary for attachment.
E. All steel must be cleaned of lead paint by an approved method before cutting or welding.

3.04 CONTAINMENT OPENINGS

A. Design and construct a means of ingress and egress of the containment structure through a chamber with two openings. Access is to be through overlapped doors on each side of the chamber.
B. Construct a temporary structure through the tarping with a minimum clear walking height of 54 in. and a minimum width of 42 in.
C. Supply an operating HEPA vacuum in the entryway to vacuum off workers leaving the containment. The vacuum is to be maintained so it is operational and clean throughout the Project.

3.05 GROUND COVER

A. Protect the ground from spent abrasive and paint chip contamination. Include the area inside the containment, and a 10 ft. area around the outside of the containment.
B. Lap all ground tarps a minimum of 2 ft. Lap the inside ground tarps up 2 ft. on the outside of the vertical shrouds. Lap the outside ground tarps 2 ft. under the inside tarps with slots for cables. This will prevent loss of abrasive material between the ground and vertical shrouds.

3.06 DAILY SHUTDOWN

A. Clean all ground tarps daily. Collect all debris and store in barrels. Roll all tarps for storage, including all tarps inside containment. The purpose is to prevent the debris from being blown off the tarps.
B. After blasting, clean all flat surfaces daily before the containment structure is lowered. Also clean all rigging and equipment before lowering containment or removing the roof cover.

SECTION 09 97 13.13.03
WET INTERIOR STEEL COATING – THREE COAT ZINC EPOXY

PART 1 – GENERAL

1.01 SECTION INCLUDES
A. Painting the wet interior.

1.02 REFERENCES
A. SSPC and NACE Standards:
   1. PA1 – Paint Application.
   2. PA2 – Measurements and Calibration.
   3. NACE RP 0178 Surface Finish Requirements.

1.03 WORK INCLUDED
A. Application of a zinc epoxy system.

PART 2 – PRODUCTS

2.01 ZINC EPOXY SYSTEM
A. System to meet all National Sanitation Foundation 61/600 standards for potable water contact.

B. Approved suppliers and system for the sidewall and floor.

Manufacturer	System
Tnemec	94H_2O/21(stripe)/21/21
Induron	Indurazinc MC-67/PE-70(stripe)/PE-70/PE-70
Sherwin Williams	Corothane I GalvaPac 1k/5500LT(stripe)/ 5500LT /5500LT

C. Approved suppliers and system for the roof and sidewall from 1 ft. below the overflow pipe penetration up.

Manufacturer	System
Tnemec	94H_2O/21(stripe)/21/22
Induron	Indurazinc MC-67/PE-70(stripe)/PE-70/TL70
Sherwin Williams	Corothane I Galvapac 1k/5500LT(stripe)/ 5500LT/Sherplate PW

PART 3 – EXECUTION

3.01 ZINC EPOXY SYSTEM
A. Apply to all prepared surfaces a three (3) coat zinc epoxy system.

B. Surface preparation is defined in Section 09 97 13.10.

C. Apply each coat at the following rates for the sidewall and floor.

Coat	Minimum D.F.T. (mils)	Maximum D.F.T. (mils)
Primer	2.5	3.5
Stripe Coat	1.5	2.5
Intermediate	4.0	6.0
Topcoat	4.0	6.0
Total	10.5*	15.5*

*Total does not include stripe coat.

D. Apply each coat at the following rates for the roof and sidewall from 1 ft. below the overflow weir box up:

Coat	Minimum D.F.T. (mils)	Maximum D.F.T. (mils)
Primer	2.5	3.5
Stripe Coat	1.5	2.5
Intermediate	4.0	6.0
Topcoat	16.0	20.0
Total	22.5*	29.5*

*Total does not include stripe coat.

E. Stripe coat to be applied to all welds, angles, and sharp edges throughout the structure, including above the high-water line and all roof beams, etc.

F. Each full coat to be a different color from the previous coat and is to be approved by the engineer. No color bleedthrough should occur if proper application rates are observed.

G. Apply all coats in uniform color and sheen without streaks, laps, runs, sags, cloudy, or missed areas. Correct all defects before application of the successive coat.

3.02 SCHEDULE OF WORK

A. Complete all exterior and interior welding prior to surface preparation.

SECTION 09 97 13.22.01
EXTERIOR CAULKING

PART 1 – GENERAL

1.01 SECTION INCLUDES
A. Caulk application.

1.02 REFERENCES
A. SSPC and NACE Standards:
   1. PA1 – Paint Application.

1.03 WORK INCLUDED
A. Application of a polyurethane elastomeric seam sealer.

PART 2 – PRODUCTS

2.01 FOUNDATION/BASEPLATE SEALANT
A. Sikaflex 1a for joints a maximum of 1 in. deep as manufactured by Sika Corp. www.usa.sika.com 1-800-933-7452, or approved equal.
B. Sikaflex 2c for joints of depths greater than 1 in. as manufactured by Sika Corp. www.usa.sika.com 1-800-933-7452, or approved equal.
C. Backer rod, where required, use Industrial Thermo Polymers closed cell polyethylene foam owned by Armacell Canada Inc., www.armacell.com 1-800-387-3847.

PART 3 – EXECUTION

3.01 BASEPLATE/FOUNDATION SEALANT REPAIR
A. Remove all loose sealant, felt, dirt, and all foreign material from between the baseplate and the concrete foundation by hand and/or low-pressure water cleaning at 4,000 psi.
B. Apply sealant into the gap and tool by hand to make smooth.
C. Use backer rod if the gap is more than ½ in. deep.
D. Sealant is to be applied around the entire circumference of the tank's baseplate.
E. Do not apply coating over the caulking.
F. Payment is incidental to exterior repainting.

SECTION 09 97 13.23.01
EXTERIOR STEEL COATING – FOUR COAT ZINC EPOXY URETHANE REPAINT

PART 1 – GENERAL

1.01 SECTION INCLUDES
A. Painting on the exterior.

1.02 REFERENCES
A. SSPC and NACE Standards:
   1. PA1 – Paint Application.
   2. PA2 – Measurements and Calibration.
   3. NACE RP 0178 Surface Finish Requirements.

1.03 WORK INCLUDED
A. Application of a zinc epoxy urethane system.

PART 2 – PRODUCTS

2.01 ZINC EPOXY URETHANE SYSTEM
A. The contractor is advised to follow all rules for safety while using isocyanates.
B. Ultraviolet protection additives mixed at factory only. There will be no tinting or addition of any material other than the manufacturer's thinners.
C. Approved suppliers and systems:

Manufacturer	System
Tnemec	94H_2O/V69/1095/1094
Induron	Indurazinc MC-67/PE-70/I-6600 Plus/I-6600 Plus
Sherwin Williams	Corothane I galvapac 1k/646FC/Acrolon 218/Acrolon Ultra

PART 3 – EXECUTION

3.01 ZINC EPOXY URETHANE SYSTEM
A. Apply to all prepared surfaces a four (4) coat zinc epoxy urethane system.
B. Surface preparation is defined in Section 09 97 13.10.

C.

Coat	Minimum D.F.T. (mils)	Maximum D.F.T. (mils)
Primer	2.5	3.5
Epoxy Intermediate	2.0	3.0
Urethane Intermediate	2.0	3.0
Topcoat	2.0	3.0
Total	8.5	12.5

D. Each full coat to be a different color from the previous coat and is to be approved by the engineer. No color bleedthrough should occur if proper application rates are observed.

E. Apply all coats in uniform color and sheen without streaks, laps, runs, sags, cloudy, or missed areas. Correct all defects before application of the successive coat.

F. Allow a minimum of twenty-four (24) hours between coats. Additional time may be necessary if low temperatures require an increase in the necessary cure time.

G. The contractor should be advised that Dixon Engineering, Inc. will take mil readings on the exterior per SSPC-PA2 which requires gauge adjustment from magnetic plane to peak plane.

3.02 SCHEDULE OF WORK

A. Complete all exterior and interior welding prior to surface preparation.

SECTION 09 97 23.23.01
CONCRETE FOUNDATION COATING – TWO COAT EPOXY

PART 1 – GENERAL

1.01 SECTION INCLUDES
A. Painting of the concrete foundation.

1.02 REFERENCES
A. SSPC and NACE Standards:
   1. PA1 – Paint Application.
   2. PA2 – Measurements and Calibration.

1.03 WORK INCLUDED
A. Application of an epoxy system.

PART 2 – PRODUCTS

2.01 EPOXY SYSTEM
A. Approved suppliers and manufacturers:

Manufacturer	System
Tnemec	V69/V69
Induron	PE-70/PE-70
Sherwin Williams	646FC/646FC

PART 3 – EXECUTION

3.01 EPOXY SYSTEM
A. Apply to all prepared areas a two (2) coat epoxy system.
B. Remove soil 3” below grade around the entire foundation prior to coating, backfill once the topcoat is dry to the touch.
C. Abrasive blast clean to a SSPC-SP13/NACE 6 Standard to create a profile per ICRI – CSP3.
D. Apply each coat at the following rates:

Coat	Min. D.F.T. (mils)	Max. D.F.T. (mils)
Primer	3.5	5.5
Topcoat	3.5	5.5
Total	7.0	11.0

E. Allow the manufacturer’s minimum time between coatings.
F. Cost is incidental to exterior painting.

SECTION 13 32 12
MIXING SYSTEM – GRIDBEE

PART 1 – GENERAL

1.01 EQUIPMENT OVERVIEW

A. These specifications provide the requirements to furnish, install, and place into operation a potable water storage tank mixer and associated equipment.

1.02 REFERENCES

A. Occupational Safety and Health Administration, OSHA
B. Department of Transportation, DOT
C. Underwires Laboratories Inc., UL 508
D. NSF/ANSI Standard 61/600

1.03 WORK INCLUDED

A. Install a complete mixing system including all wiring and attachments.
B. Payment is a separate line item “Mixer” which the Owner reserves the right to delete.

1.04 QUALITY ASSURANCE

A. Continuous Operation Equipment. The circulation equipment shall operate continuously, all day and all night, using 120 VAC as the power source.
B. No Visual Defects. The mixer shall have no visual defects, and shall have high quality welds, assembly, and corrosion resistant finish.
C. Qualified US Manufacturer. The manufacturer of the equipment shall have extensive experience in the production of such equipment, and the equipment shall be manufactured in the continental United States.
D. Warranty. The mixer shall be warranted to be free defects in materials and workmanship for a period of 5 years. This equipment warranty would run directly from the manufacturer of the equipment to the Owner. The equipment warranty would not be part of the Contract or any required bond.

1.05 SUBMITTALS

A. Provide an electronic copy to the Engineer.
B. No work may commence without the complete filing.
C. Submit the following ten (10) days prior to the preconstruction meeting:
D. Submittals to include the following:
    1. Manufacture Qualification Document
    2. List of Supplied Equipment
    3. Manufacturer Product Sheets

4. Electric Power Source Requirements
5. NSF/ANSI Standard 61/600 Documents
6. Warranty Statement
7. Operation Manuals

E. Subcontracted Electrician name or electrician certifications if work is to be performed by General Contractor.

1.06 FIELD SERVICES

A. Installation personnel shall have received job-specific safety training which is to include: working over water, disinfecting procedures, confined space entry, and fall protection.

PART 2 – PRODUCT SPECIFICATIONS

2.01 MANUFACTURER

A. Specified Equipment. The circulation equipment shall be manufactured by IXOM Watercare Inc. www.ixomwatercare.com (866) 437-8076 or be a pre-approved alternative.

2.02 PERFORMANCE AND FEATURES

A. Complete Water Circulation Required. To meet the Project objectives, the tank or reservoir circulation shall be achieved by a single or multiple submerged units within the reservoir capable of providing long distance circulation of water. The mixer shall have a direct measurable flow rate where suction shall enter specified mixer's intake positioned at the bottom of the tank and discharging water vertically in a sheet flow pattern to induce a large volume, low velocity flow to reach the tank or reservoir water surface. The mixer must be placement flexible in design to allow best hydraulic positioning for tank or reservoir conditions to prevent hydraulic short circuiting within tank or reservoir.

B. Unit required to meet the Project objectives including number of machines required.

Quantity	Model	Tank or Reservoir
1	GridBee GS-12 120V	6,000,000 gallon reservoir with a 160 ft. diameter and a sidewall height of 39 ft.

C. Complete Mix: The mixer manufacturer guarantees that the subject tank will be completely mixed by the mixer. In continuous operation of the mixer.
   (1) at least once per 24 hours all water temperatures within the tank shall converge to within 0.8 degrees C, and
   (2) at least once per 72 hours all chlorine concentrations within the tank shall converge to within 0.18 mg/l.

D. Fit Through Small Hatch Opening. The mixer shall be capable of fitting through a clear, unobstructed opening of 12" diameter without requiring disassembly or assembly.
E. Continuous Operation With 120VAC, 20 Amp Power Source. The mixer shall operate continuously during day and night while connected to electric grid power.
F. Stainless Steel Construction. The mixer shall be constructed primarily of Type 316 stainless steel metal for strength and superior corrosion resistance.
G. Motor. The mixer shall be mechanically operated by a submersible motor that meets the following criteria.
    1. Direct Drive, with no gearbox and no lubrication maintenance required.
    2. Designed for submersible operation. Mixer design shall include flow sleeve or housing around motor to provide water flow past motor per submersible motor design criteria to lower the total motor temperature and increase winding life.
    3. Designed for Continuous Operation without overhearing or compromising motor life expectancy. Constant, full speed operation, variable frequency drive or other method of speed reduction not required and not allowed.
    4. 120 VAC, 20 Amp power source shall be supplied by others and not the mixer manufacturer.
H. SCADA and Controls. The mixer shall have the option to add an Electric Control Box including a motor current indicator in a 4-20mA analog output and remote on/off control via 24VDC relay.
I. Electrical Control Box. The mixer equipment shall be supplied with a Control Box capable of disconnecting 120 VAC outgoing power to the mixer equipment and meeting the following criteria:
    1. NEMA 4X enclosure shall be provided with protection against condensation and moisture in a marine environment.
    2. Control Box shall be UL 508 Listed for sound electrical design and safety.
    3. Control Box shall include exterior mounted HOA switch, definite purpose contactor for mixer control, exterior display showing green run, red fault indication, and motor operating amperage, grounding lug, 120 VAC standard three-prong male molded plug, and locking latch for security.
    4. Control Box shall include dry contact output (Normally Open and Normally Closed) for run and fault indication, 4-20 mA analog output scaled signal for motor current, and HOA switch position auxiliary dry contacts. Control Box shall include a 24 VDC relay to allow for remote on and off control of the mixer. Integration of inputs/outputs to site PLC/RTU shall be provided by others and not by the mixer equipment manufacture.
    5. Control Box requires a 120 VAC power source, Minimum 20 Amp rated service located near the final placement of the Control Box. SCADA and control functions of the Control Box include 24 VDC power for automatic operation, run

and fault indication, and 4-20 mA current output. The 120 VAC power source shall be supplied by others and not the mixer equipment manufacturer.

J. Low Elevation Intake: The circulation equipment shall be supplied with an intake capable of being positioned at the lowest elevation of the tank or reservoir floor. The intake level shall bring water into the circulation equipment at horizontal layer within 6 inches (15 cm) of the tank or reservoir floor.

K. The circulation equipment shall be NSF/ANSI Standard 61/600 and NSF/ANSI Standard 372 listed for safe contact with potable water. The mixer shall be NSF/ANSI Standard 61/600 listed to be safely in contact with a potable water volume as low as 5,000 gallons.

L. Maintenance Requirements. The circulation equipment shall operate normally with the following maintenance features.
   1. No scheduled lubrication is required of any system components including motor.
   2. No spare parts shall be required to be kept on hand.

M. Equipment Support. The mixer manufacturer shall offer factory support with the following staff and support services.
   1. Customer Service, Application Engineering, and Equipment Engineering staff available by email or toll-free phone.
   2. Public website with detailed information available describing the mixer for this Project and related applications of this equipment into potable water tanks and reservoirs.
   3. Service plans for preventative maintenance and continued technology improvement for the specified mixer.

PART 3 – EXECUTION

3.01 INSTALLATION

A. The circulation equipment manufacturer shall have the capability to provide Installation, Start-up, and On-Site Water Testing Services to insure (a) proper machine spatial placement in the reservoir, and (b) proper intake depth setting.

B. Contractor to provide conduit and electric service from the base of the sidewall (at the electrical panel) up to the roof or utilize the existing conduit if available. All conduit is to be rigid galvanized steel, stainless steel, or aluminum, and continuous from ground to roof with no openings, the final 2-3 ft. of the connections at the junction box can be non-metallic flexible conduit. Use state code for underground wire. Use HMWPE (High Moly) wire from the electrical panel to and mixer control box, all underground wiring (if needed) is to be inside PVC conduit.

C. Contractor to supply coupling and junction box on the roof with watertight seal for electric line and connection point next to the roof hatch for retrieval chain and electric line.

D. The device is to be installed according to the manufacturer's recommendations with a weather tight seal on the roof.

3.02 MOUNTING PANEL

A. Construct a mounting panel for the mixer controls. Use (2) 8 ft. long, 2½ in. Schedule 40 galvanized steel pipe supports with threaded end caps.
B. Dig (2) 8 in. holes 3 ft. down and 3 ft. on center, lay a prefabricated concrete base pad or a layer of concrete a minimum of 2 inches deep into the bottom of each hole and allow the concrete to harden. Set pipes into the ground and pour remaining concrete into the hole.
C. Pour a 3 ft. by 4 ft. concrete pad 3.5 inches deep around the control panel. Pad top to be level with the surrounding ground.
D. Use ultraviolet protected plastic deck boards for the panel. Panel to consist of four (4) boards for the panel spaced ½ in apart. Attach to the pipes using ⅜ in. galvanized U-bolts, 4 per board.

3.03 ELECTRICAL SUPPLY

A. There is a 120-volt power available in the base of the sidewall (or the Owner will install one).
B. Coordinate with Owner and connect electrical source to the mixer controls.

SECTION 26 05 26
GROUNDING

PART 1 – GENERAL

1.01 SECTION INCLUDES

A. Furnish and coordinate all labor, equipment, materials, tools, testing, and work necessary to perform the repairs.

1.02 REFERENCES

A. ASTM B 3: Specification for Soft or Annealed Copper Wire.
B. ASTM B 187: Specification for Copper, Bus Bar, Rod, and Shapes and General Purpose Rod, Bar, and Shapes.
C. IEEE C2: National Electrical Safety Code.
D. NFPA 780: Standard for the Installation of Lightning Protection Systems.
E. UL 467: Grounding and Bonding Equipment.
F. UL 484 A: Wire Connectors and Soldering Lugs for Use with Copper Conductors.

1.03 OMISSIONS

A. The specifications include all work and materials necessary for completion of the work. Any incidental items of material, labor, or detail required for the proper execution and completion of the work are included.

1.04 WORK INCLUDED

1) Install grounding rods for the structure.

1.05 WORKMANSHIP

A. Provide material and workmanship necessary to complete the project to the standards specified.

1.06 SUBMITTALS

A. Provide an electronic copy to the Engineer.
B. Submit the following ten (10) days prior to the preconstruction meeting.
C. Subcontracted Electrician name or electrician certifications if work is to be performed by General Contractor.

PART 2 – PRODUCTS

2.01 GENERAL

A. Furnish all equipment and materials from an established, reputable manufacturer of quality construction, design, and guaranteed to perform the service required.

2.02 EQUIPMENT

A. Comply with NFPA 780, for types, sizes and quantities of equipment grounding conductors at a minimum.
B. Use only copper conductors.
C. Rods to be a minimum of ½" diameter and a minimum of 8 ft. long.
D. Wire to be uninsulated 6 gage copper wire at a minimum.
E. Grounding lugs to be tin plated soldered type for connection to the structure.

PART 3 – EXECUTION

3.01 GROUNDING ROD INSTALLATION

A. Install a minimum of five (5) rods installed evenly spaced around the circumference.
B. Weld a 1 in. x 1 in. x ¼ in. plate on the baseplate near each grounding rod. Round off the top corners and drill a 5/8 in. diameter hole in the center of the plate.
C. Drive the copper rods so the tops are a minimum of 2 inches below final grade. The bottom of the copper rods are to extend a minimum of 10 feet below grade.
D. Rod may need to be located several feet from the foundation in the event the foundation splays outward underground. The grounding wire will need to be buried a minimum of 12 inches below grade.
E. Attach wires to the rods using ground rod clamps. Attach wires to the steel plates using a 5/16 in. nut and bolt. The wire is to be soldered to the tin-plated grounding lugs.
F. Connection point on the steel plates are to be uncoated until after the connection is made. Coat the plate, nut and bolt after the connection plate per the exterior coating specifications.
G. Payment is separate line item "Grounding Rod Installation" which the Owner reserves the right to delete.

Temporary door with supports.

Temporary supports around the temporary door.

Buckling in the floor at the temporary opening.

1) 6,000,000 gallon reservoir (Station 13 South) located in Arlington Heights, Illinois.

2) The exposed concrete foundation is in good condition overall.

3) Same.

4) There are a few cracks in the concrete foundation.

5) The felt pad between the concrete foundation and steel baseplate is in fair condition overall.

6) There are several areas of missing felt pad throughout.

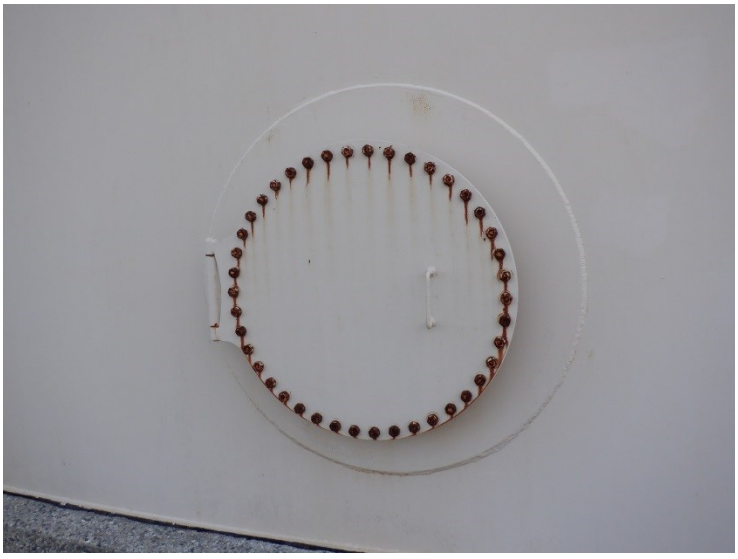
7) The sidewall coating is in fair condition overall.

8) There are several spot coating failures throughout the sidewall.

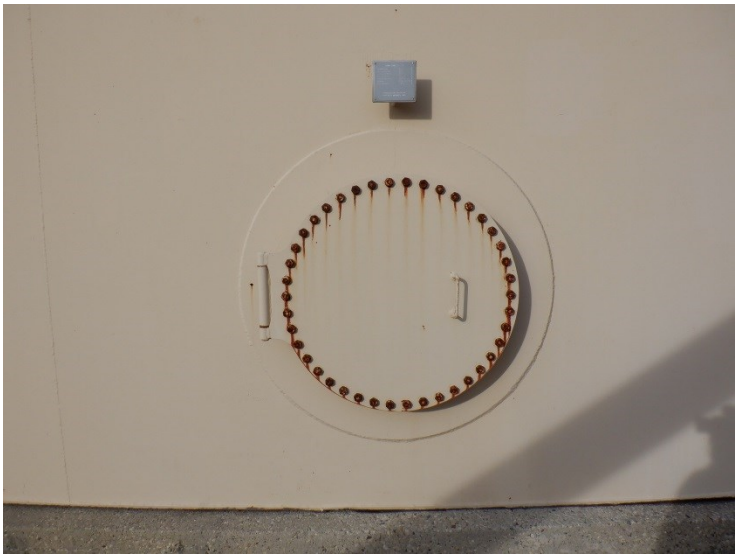
9) Same.

10) The are several areas of rust bleedthrough on the sidewall.

11) Same.



12) The two sidewall manways are in in good condition. There is some corrosion on the bolts.



13) Same.

14) The overflow pipe routes along the exterior sidewall. The pipe is in good condition.

15) The overflow pipe discharges to the ground at an angle.

16) The overflow pipe screen is in good condition. The screen is oversized.

17) The cathodic protection system control boxes are in good condition.

18) Same.

19) There are ladder rungs on the roof knuckle. The ladder rungs are in good condition.

20) The roof coating is in poor condition overall.

21) Same.

22) There are numerous spot coating failures throughout the roof.

23) Same.

24) There are several areas of rust bleedthrough through on the roof.

25) The pressure vacuum vent is in fair condition.

26) The vent does not have a pressure plate or screens.

27) Same.

28) The two flow-through vents are in good condition.

29) Same.

30) The vent screens are in poor condition overall.

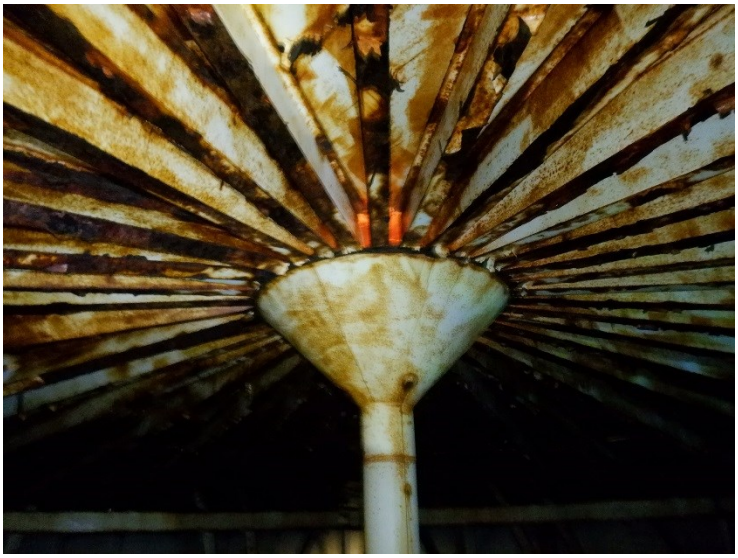
31) Same.

32) The two wet interior roof hatches are in good condition.

33) Dixon attempted to install gaskets on the wet interior roof hatches, but the covers would not close with the gaskets installed.

34) The wet interior roof coating is in poor condition overall with significant deterioration throughout.

35) The center support column is in good condition but restricts the exchange of air for venting purposes



36) The roof stiffeners are in poor condition overall with significant deterioration at the edges and connections.

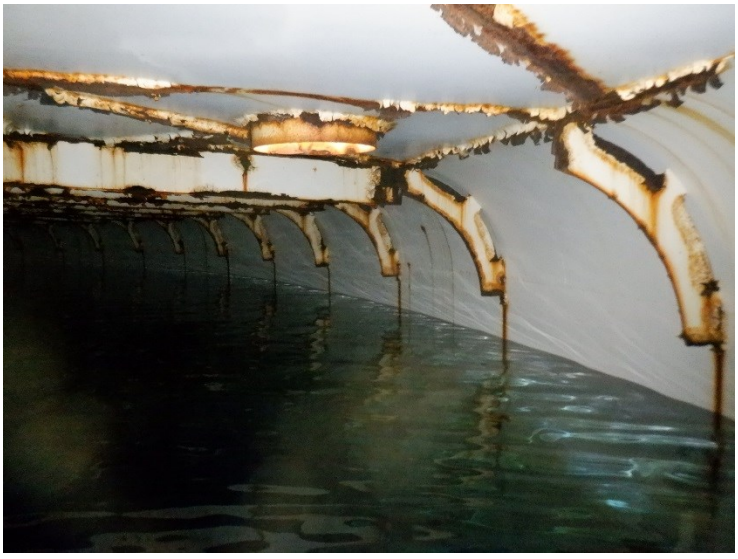
37) There are several beams hanging from the roof.

38) Same.

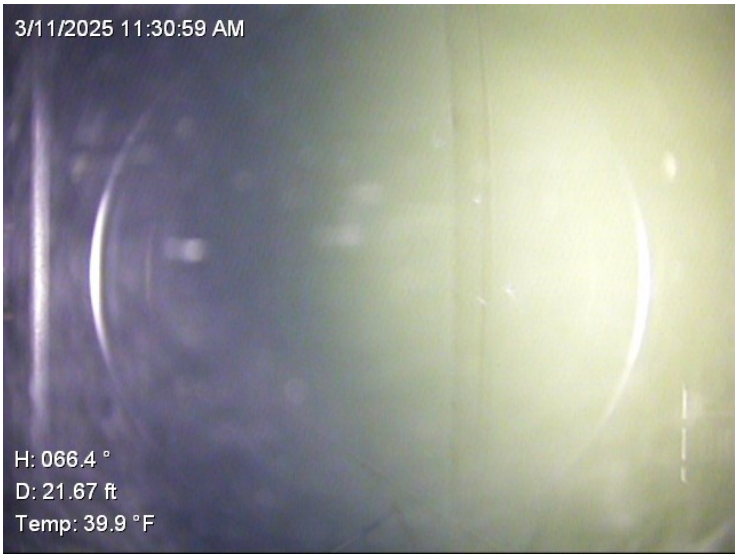
39) The outer support beam ring is in poor condition overall.

40) Same.

41) The roof beam connections at the sidewall are in poor condition overall.



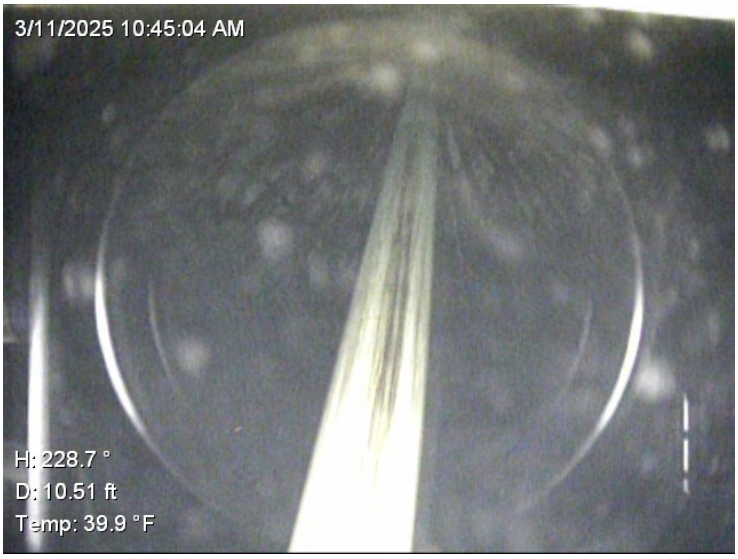
42) Same.



43) The sidewall coating is in good condition overall.

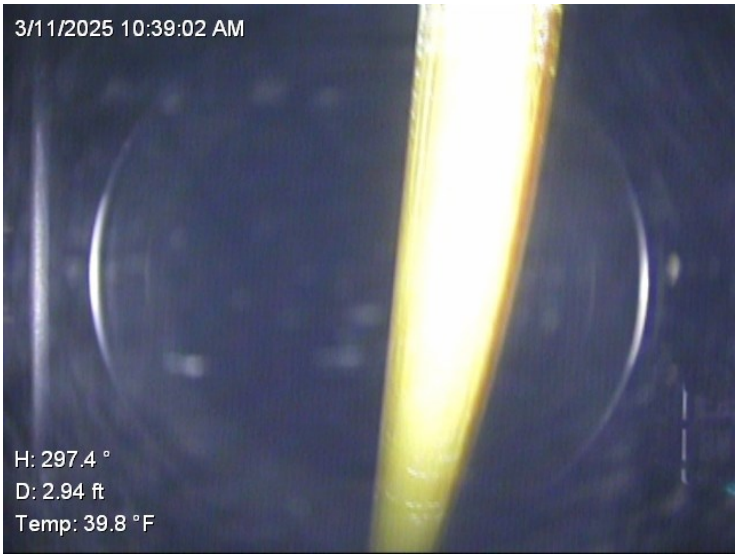
44) There are only a few spot coating failures throughout the sidewall.

45) Same.

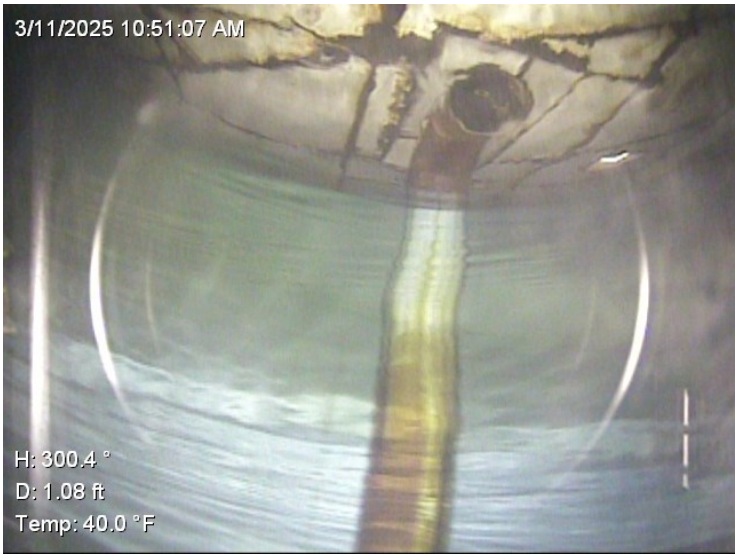


46) The columns are in good condition overall.

47) Same.

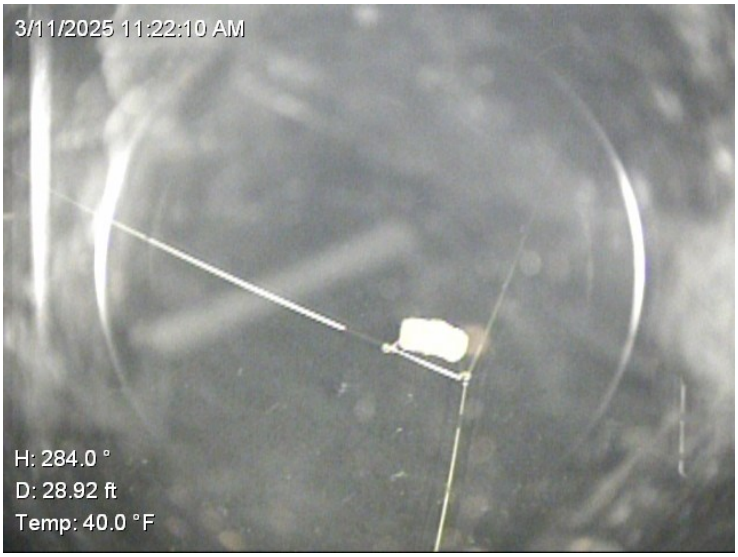


48) Same.



49) The fill pipe routes up the sidewall and goosenecks down above the high-water level. The pipe is in good condition

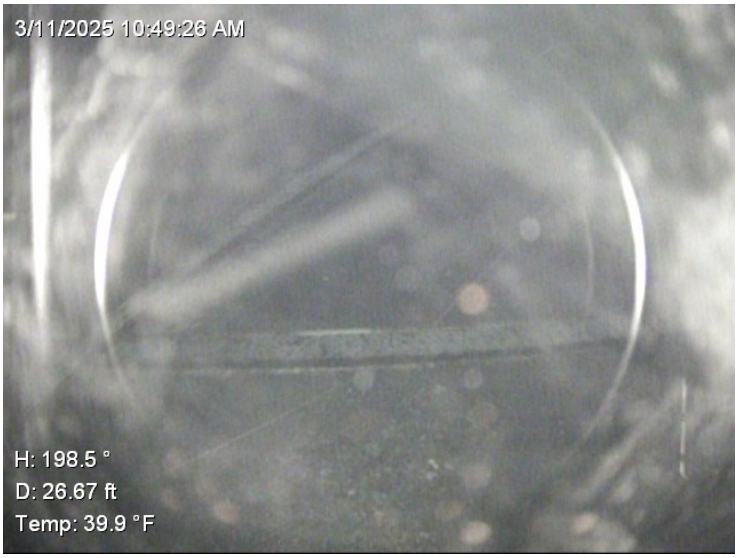
50) The cathodic protection system appears to be in good condition.



51) Same.

52) The floor is covered with sediment that limited the amount of surface visible with the ROV.

53) The are several roof stiffeners lying on the floor.



54) The draw pipe in the floor is in good condition. The removable silt ring is lying next to the pipe but appears to be in good condition.

55) The piping located in the adjacent building is in good condition. The coating is in good condition overall.

56) Same.

57) Samples are taken at the faucets in the building. The sample taps are in good condition but are threaded.

VILLAGE OF ARLINGTON HEIGHTS

AFFIDAVIT OF COMPLIANCE

Applicant Jetco, Ltd.
Name

29693 N. US Highway 12, Wauconda, IL 60084
Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, Kenneth Brend, being first duly sworn on oath, deposes and states that he or she is President (sole owner, partner, joint ventured, President, Secretary, etc..) of Jetco, Ltd. and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid, that such bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that Jetco, Ltd. (Name of Company) provides A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that Jetco, Ltd. (Name of Company) is not delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____

(Name) Kenneth Brend
(Title) President

Subscribed and sworn to before me this 18th day of December 2025, AD.

By: Mary Beth Brend
(Notary Public)

-Seal-

OFFICIAL SEAL
MARY BETH BREND
Notary Public, State of Illinois
Commission No. 780813
My Commission Expires February 19, 2029

VILLAGE OF ARLINGTON HEIGHTS

INDEMNITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR: Jetco, Ltd.

By: _____

Kenneth Brend, President

SECTION 00 54 00
SCHEDULE OF VALUES

1.01 LINE ITEMS

A. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 05 00 00:

1. ROOF REPLACEMENT
   $ 1,895,900.00

2. CENTER COLUMN SUPPORT
   $ 25,500.00

3. ELECTRICAL COMPONENT BRACKETS
   $ 1,000.00

4. OVERFLOW PIPE DISCHARGE MODIFICATION
   $ 27,000.00

5. DRAIN VALVE
   $ 8,000.00

6. REWELD SIDEWALL OPENING
   $ 59,000.00

B. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 09 00 00:

7. EXTERIOR REPAINT WITH CONTAINMENT
   $ 495,900.00

8. WET INTERIOR REPAINT
   $ 639,400.00

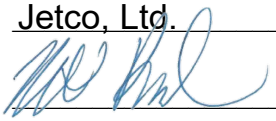
C. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 26 00 00:

9. GROUNDING ROD INSTALLATION
   $ 4,000.00

D. Bidder agrees to perform all work as described in the Contract Documents, including all labor and material for the following items – Section 13 00 00:

10. MIXER $ 35,000.00

PROJECT TOTAL INCLUDING #1 THROUGH #10: $3,190,700.00

Company Name:	Jetco, Ltd.
Signature:	
Print Name	Kenneth Brend
Title:	President
Email:	k.brend@jetcoltd.com
Phone:	(847) 438-4550
Date:	December 18, 2025

CNA SURETY

Bid Bond

Bond No. Bid Bond

CONTRACTOR:
(Name, legal status and address)

Jetco, Ltd.
29693 N. US Highway 12
Wauconda, IL 60084

SURETY: Western Surety Company
(Name, legal status and principal place of business)

151 N. Franklin Street
17th Floor
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)

Village of Arlington Heights
33 S. Arlington Heights
Arlington Heights, IL 60005

BOND AMOUNT: 10% Ten Percent of Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Station #13 Water Tank Rehab Project

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 18th day of December, 2025.

(Witness) Alexander Brend

(Witness) Dave Roth

Jetco, Ltd.
(Principal) (Seal)
By:
(Title) Kenneth Brend, President

Western Surety Company
(Surety) (Seal)
By: Kristen Schmidt
(Title) Kristen Schmidt, Attorney-in-Fact

JETCO, LTD. CORPORATE SEAL 1966 STATE OF ILLINOIS

WESTERN SURETY COMPANY CORPORATE SEAL SOUTH DAKOTA

Printed in cooperation with the American Institute of Architects (AIA).
The language in this document conforms to the language used in AIA Document A310 - Bid Bond - 2010 Edition.

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint **Kristen Schmidt , Individually** of Orland Park, IL , its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts –

Surety Bond No: Bid Bond
Principal: Jetco, Ltd.
Obligee: Village of Arlington Heights

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the Authorizing By-Laws and Resolutions printed at the bottom of this page, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 10th day of January, 2024.

WESTERN SURETY COMPANY

Larry Kasten, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 10th day of January, 2024, before me personally came Larry Kasten, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires
March 2, 2026

M. BENT NOTARY PUBLIC SOUTH DAKOTA

M. Bent, Notary Public

CERTIFICATE

I, Paula Kolsrud, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law and Resolutions of the corporation printed below this certificate are still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 18th day of December , 2025 .

WESTERN SURETY COMPANY

Paula Kolsrud, Assistant Secretary

Authorizing By-Laws and Resolutions

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

This Power of Attorney is signed by Larry Kasten, Vice President, who has been authorized pursuant to the above Bylaw to execute power of attorneys on behalf of Western Surety Company.

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

Go to www.cnasurety.com > Owner / Obligee Services > Validate Bond Coverage, if you want to verify bond authenticity.

DIXON ENGINEERING, INC.

4811 South 76th Street
Suite 109
Greenfield, WI 53220
Telephone: (800) 327-1578
Fax: (414) 282-7830

December 19, 2025

Mr. Scott Schweda
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, IL 60005

Re: 6,000,000 Reservoir (Station 13 South) – Recommendation for Award

Dear Mr. Schweda:

Dixon Engineering has reviewed the bids submitted for the rehabilitation and repainting of the Village's 6,000,000-gallon reservoir (Station 13 South) tank. There were six bids that received, the highest bid at $6,420,600 and the lowest bid at $3,190,700. Dixon Engineering recommends the award to Jetco, Ltd. of Wauconda, IL in the amount of $3,190,700. This includes all line items in the Schedule of Values.

Jetco, Ltd. is a pre-qualified painting contractor with Dixon Engineering, Inc. for this Scope of Work and has successfully completed similar projects in size and scope.

We appreciate this opportunity to be of service to you on this project. If you have any questions regarding our recommendation, please contact me at (630) 376-8322.

FOR DIXON ENGINEERING, INC.,

Todd Schaefer

Todd Schaefer
Project Manager

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Resolution Approving a Contract for the Furnishing and Delivery of Sodium Formate

Department: Public Works & Engineering

Item Description:

Background

The Public Works and Engineering Department is responsible for snow and ice control operations at the Village-owned parking garages. To safely and effectively perform these operations, staff utilizes a combination of liquid and granular non-chloride deicing materials. The use of chloride-based deicers has been shown to negatively impact the structural steel embedded within garage concrete. A previous structural engineering study confirmed that the garages' structural steel remains in good condition, in part due to the continued use of non-chloride products.

The Fiscal Year 2026 budget includes $78,000 for the purchase of non-chloride deicing materials for the Village-owned parking garages. On January 6, 2026, the Village conducted a public bid opening for the furnishing and delivery of a granular sodium acetate/formate blend. The bid results are as follows:

Bidder	Cost Per Supersack
Schoenberg Salt	$2,253.57
Industrial Systems Ltd.	$2,961.00

Schoenberg Salt of Winston-Salem, North Carolina was determined to be the lowest responsible bidder at a unit cost of $2,253.57 per supersack.

Per the bidding specifications, this contract was designed as a one-year agreement for the furnishing and delivery of granular non-chloride deicing materials expiring on December 31, 2026. Funding for this purchase is available in the following accounts:

- Account No. 235-7301-531900 ($16,500)
- Account No. 235-7302-531900 ($34,500)
- Account No. 235-7303-531900 ($27,000)

RECOMMENDATION

It is recommended that the Village Board award the Furnishing and Delivery of Sodium Formate contract to Schoenberg Salt of Winston-Salem, North Carolina, the lowest responsible bidder, for the furnishing and delivery of non-chloride deicing materials at a unit cost of $2,253.57 per supersack, up to the budgeted amount, as outlined in the attached Resolution.

ATTACHMENTS:

1. 20260120_Streets_ParkingGarageSodiumFormate_Attachment and Resolution

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR THE FURNISHING AND DELIVERY OF SODIUM FORMATE
TO SCHOENBERG SALT, OF WINSTON-SALEM, NORTH CAROLINA

WHEREAS, the Village sought bids for the award of a contract for furnishing and delivery of sodium formate (*"Contract"*); and

WHEREAS, Schoenberg Salt, of Winston-Salem, North Carolina (*"Contractor"*), was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Administrator and Village Attorney.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20__.

_____
Village President

ATTEST:

_____
Village Clerk

4854-1852-3855, v. 1

EXHIBIT A

CONTRACT

REVISED

BID PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS
PUBLIC WORKS & ENGINEERING DEPARTMENT

FURNISHING AND DELIVERY OF SODIUM FORMATE

The contractor hereby proposes to provide all material, equipment and the necessary supervision to properly provide the material described in these specifications for the unit price bid provided below.

	Unit	Quantity	Unit Price	Total
Sodium Formate	Supersack (2200lbs)	35	$2,225.00	77,875.00

Total Base Bid $77,875.00

Freight (If additional freight charge, please quote the cost to deliver a full truckload at today's prices) $1,000.00 PER TRUCK

Expected delivery time (days) from receipt of purchase order (initial and subsequent deliveries): 2-3 Days

If bid is selected, be prepared to explain how you calculated freight charges and provide any additional information requested by the Village of Arlington Heights.

Any deviations, exceptions, or proposed substitutions from the technical specifications must be clearly cited in writing by the bidder. However, no deviation below minimum requirements will be accepted.

The Village of Arlington Heights reserves the right to waive any or all technicalities and reject any or all bids.

Company Name: SCHOENBERG SALT CO.

Address: P.O. BOX 791

City: CLEMMONS State: NC Zip: 27012

Agent's Signature: [signature] Title: DIRECTOR

Phone No. 336-575-4887 Date Submitted: 1-5-25

* PRICE GOOD UNTIL 3-31-26

Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
847-368-5000
www.vah.com

NOTICE OF AWARD

Schoenberg Salt Company
740 East 27th Street
Winston-Salem, NC 27105

January 20, 2026

Project Description: Furnishing and Delivery of Sodium Formate

The Village of Arlington Heights has considered the proposal submitted by your Company for the above-described work in response to its INVITATION FOR BIDS opened January 6, 2026.

YOU ARE HEREBY NOTIFIED that your proposal/bid has been accepted by the Village Board on January 20, 2026 for items and services at the unit cost of Two Thousand, Two Hundred Fifty-Three Dollars and 57/100ths ($2,253.57) per supersack.

You are required to execute the Contract Documents and provide necessary Insurance documentation within Fifteen (15) days from the date of this Notice to you.

If you fail to execute said Contract within Fifteen (15) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your proposal as abandoned and the Owner will be entitled to such other rights as may be granted by law. Please return signed contracts to Lisa Subrin.

You are required to return an acknowledged copy of this Notice of award to the Village, with two signed copies of the contract.

Dated this 20th day of January, 2026

Village of Arlington Heights

By: _____

Lisa Subrin, Purchasing Coordinator

Acceptance of Notice

Receipt of the above Notice of Award is acknowledged by Schoenberg Salt Company this _____ of _____ (month), 2026.

By: _____

Title: _____

VILLAGE OF ARLINGTON HEIGHTS
CONTRACT

This Agreement is made and entered into this 20th day of January, 2026, between the Village of Arlington Heights "Village" and Schoenberg Salt Company, "Vendor."

In consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, the parties agree as follows:

1. The Vendor agrees to do all the work, furnish all materials and all labor necessary to complete the work in full compliance with all of the terms of this agreement and the proposed specifications and the requirements of the Director under it;
2. The Village agrees to pay the Vendor based on unit prices for completion of the work in accordance with the bid documents;
3. It is understood and agreed that the Bid Documents, Specifications, Addenda, and the Bidder's response are all essential documents for the Furnishing and Delivery of Sodium Formate Purchase. They are attached and hereby made part of this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Attest: Village of Arlington Heights

_____ By:_____
Clerk
(Seal) Title: _____

Date:_____

Attest:

Bidder:

By:_____

_____ Title:_____
Notary
(Seal) Date:_____

Subscribed & sworn before me this _____day of _____2026.

VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

Furnishing and Delivery of Sodium Formate

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: N/A

Performance Bond: N/A

Pre-Bid Meeting: N/A

Date and Time Bids Due: Submit electronically by 10:00 AM on Tuesday January 6, 2026

Date and Time of Bid Opening: Tuesday January 6, 2026 at 10:00 AM

Project Contact: Dave Scanlon, dscanlon@vah.com, 847-368-5836

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

This bid is utilizing our Electronic Bid Management System:

***** Please see the Bid Notice for the link to access the bid documents and instructions.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

* Required documents to be submitted with this bid are: Bid Proposal Page, Vendor Application Form, and signed addendum, if applicable

* Please allow yourself enough time to submit your bid before the bid closes.

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

BID NOTICE

Furnishing and Delivery of Sodium Formate
Bid # 250017

The Village of Arlington Heights will accept sealed bids electronically for the **Furnishing and Delivery of Sodium Formate Bid** until 10:00 AM local time on January 6, 2026, at which time they will be publicly opened and read.

The specification covers the furnishing and transporting of sodium formate intended for use as a deicer for snow and ice control operations. The Village will purchase and use the material as needed.

All proposals or bids offered must be accompanied by a bid security in the amount of 10% of the total bid in the form of a certified check, bid bond or cashier's check made payable to the Village of Arlington Heights. No bids shall be considered unless accompanied by such security.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

This bid is utilizing our Electronic Bid Management System and specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions on How to Register and Submit a Bid.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

Contact Lisa Subrin, Purchasing Coordinator, at lsubrin@vah.com, if you have issues accessing the bid.

For a list of our current bids, visit our website at www.vah.com.

VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTION TO BIDDERS
PURCHASES

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND THE BIDDER CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

1.0 BIDDING PROCEDURES

1.01 PROPOSAL FORMS:

Proposals shall be submitted electronically through the Bid Management System. All information required by the bidding documents must be supplied to constitute a responsive bid.

1.02 BID DEPOSIT:

Each bid will be accompanied by a bid guaranty in the form and amount as specified in the Notice to Bidders. When a bid bond is allowed as detailed in the Invitation to Bid, the bid bond will be signed by a surety company authorized to do business in the State of Illinois. Bid deposits shall not exceed 10% of total bid. Bids submitted without the required bid guaranty shall be considered informal and will be rejected. Bid deposits submitted by the successful contractor will be held as security until a contract is signed. Failure to provide goods as agreed, may result in the forfeiture of your bid deposit.

1.03 SUBMISSION OF BIDS:

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator. Bids received prior to the opening will be securely kept, unopened. The Purchasing Coordinator, or their designated agent, will decide when the specified time for the bid opening has arrived, and bids will be opened as soon as practical after the assigned time. Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered. Formal bids received after the specified bid time will not be considered and will be returned unopened. No responsibility will attach to the Purchasing Coordinator or to the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

1.04 ADDENDUM:

Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

1.05 SAMPLES:

Samples or drawings requested shall be delivered at no cost to the Village. The Village will not be responsible for damages to samples. Samples will be removed by the bidder within (30) thirty days after notification. Samples must be submitted prior to the time set for the opening of the bid.

1.06 NO BID RESPONSE:

In the event you cannot submit a bid, return the proposal document with an explanation as to why you are unable to submit a bid and clearly mark the proposal "No Bid". Failure to submit a bid or correspondence indicating why a bid is not being submitted may result in your company being removed from the Village Bid List.

1.07 QUESTIONS:

All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five business days prior to the bid opening, if necessary, the Purchasing Division will issue a written response to all bidders in the form of an addendum. Whenever the answer to the question is contained in the bid documents, the bidder shall be directed to the provision within the general conditions which responds to the question. The Village will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

1.08 BIDS BINDING FOR 90 DAYS:

Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

1.09 BID PROPOSAL FOR ALL OR PART:

Unless otherwise specified, bids shall be submitted for all of the work or items for which the bids are requested.

1.10 ALTERNATE PROPOSALS:

The specifications are prepared to describe the goods and/or service which the Village deems to be in the best interests to meet its performance requirements. Bidders desiring to bid on items which deviate from the stated specifications, but which they believe to be equal, may do so but all specification deviations must be clearly noted on the form provided in the bid package. The Village reserves the right to rule upon specification deviation in a manner that best meets the needs of the Village. If a bidder wishes to submit more than one bid, each bid after the first is to be considered an ALTERNATE. These bids must be placed in SEPARATE envelopes. The envelopes and bid proposal page must be plainly marked, "ALTERNATE BID".

1.11 WITHDRAWAL OF BIDS:

A written request for withdrawal of a bid will be granted if the request is received by the Village prior to the specified time of the opening. After the opening, the bidder may not withdraw or cancel their bid for a period of ninety (90) calendar days, or such longer time as stated in the bid document.

1.12 BID OPENING:

At the time assigned for the opening of formal bids, the bids will be opened and read aloud. Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

2.00 AWARDING THE BID

2.01 CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract. In determining responsibility, the following qualifications will be considered by the Village:

(a) The product or services offered meets stated specifications.

(b) The ability, capacity, and skill of the bidder to perform the contract or provide the service required.

(c) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference.

(d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.

(e) The quality of performance of previous contracts or services.
(f) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.

(g) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.

(h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.

(i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

(j) Lowest bids received. Discounts for cash payments may be considered only if discount is clearly written on the proposal page.

2.02 NOTICE OF AWARD:

The Village will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the Village.

2.03 AWARD OF ALL OR PART:

Unless otherwise specified by the Village, the Village reserves the right to make an award on all items, or on any of the items according to the best interests of the Village. Bidder may restrict their bid to consideration in the aggregate by so stating, but must name a unit price on each item bid upon. The Village reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

3.00 BOND REQUIREMENTS

3.01 EXECUTION OF PERFORMANCE BOND:

When noted in the specifications, the Village reserves the right to require the successful bidder to supply a performance bond within ten (10) calendar days of acceptance of the bidder's proposal by the Village. The performance bond, unless otherwise specified by the Purchasing Division, shall be 100% of the total contract price.

3.02 FAILURE TO FURNISH BOND:

In the event that the bidder fails to furnish the performance bond within ten (10) calendar days after acceptance of bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that this sum is a fair estimate of the amount of damages that the Village will sustain due to the bidder's failure to furnish the bond.

4.00 SPECIFICATIONS

4.01 NEW GOODS, FRESH STOCK:

Unless otherwise specifically stated, all contractors shall provide new commodities, fresh stock, latest model, design or package.

4.02 TRADE NAME USED BY VILLAGE:

Unless otherwise stated, any reference in the Village's specifications to a detailed manufacturer is for descriptive, not restrictive purposes, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states exactly what the bidder proposes to furnish; or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid and that it meets the intended requirements.

4.03 TRADE NAME USED BY BIDDER:

Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an "equal" unless the proposed "equal" is definitely indicated within the bid.

4.04 PROPOSED EQUIVALENTS:

The manufacturer and model specified is provided to indicate the quality minimums expected by the Village. Where specifications provide detailed information regarding

certain manufacturers and models, equivalent products shall be accepted for consideration. Equivalent products shall be equivalent as to quality, function, design, features and overall warranty of products proposed. It shall be the determination of the user department or designee to judge and conclude if a product is acceptable as an equivalent. All products proposed as part of this purchase shall be designed specifically for the intended use.

If no particular brand, model, or make is specified, and if no data are required to be submitted with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the Village to determine if each requirement of the specifications is being complied with prior to manufacture or shipment

5.00 PRICE

5.01 NET PRICES:

Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point.

5.02 PRICE REDUCTION:

If at any time after the date of the bid or offer the contractor makes a general price reduction in any material covered by the contract, an equivalent price reduction shall apply to the contract for the remaining contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to contractor's customers generally, or (2) in the contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price would not be considered a "general price reduction" under this provision. The contractor shall invoice the ordering offices at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The contractor, in addition, shall within ten calendar days of any general price reduction notify the Purchasing Coordinator of such reduction by letter. Failure to do so may result in termination of the contract.

5.03 TAX EXEMPTION:

Illinois Retailers Occupation Tax, Use Tax and Municipal Retailer’s Occupation Tax do not apply to materials or services purchased by the Village. The price quoted herein shall include all other Federal and/or State direct and/or indirect taxes which apply.

5.04 ERRORS IN BID PRICES:

When an error is made in extending total prices, the unit bid price will govern. Erasures or changes in bids must be initialed by the bidder.

6.00 QUANTITIES

6.01 SPECIFIC BID QUANTITIES:

Where quantities are specifically stated, acceptance will bind the Village to order and

pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract. Acceptance shall be in compliance with the Uniform Commercial Code S2-606.

6.02 REQUIREMENTS OR ESTIMATED BID QUANTITIES:

On "Requirements or Estimated Bid Quantities," acceptance will bind the Village to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Village may purchase as little as zero percent (0%) or as much as one hundred percent (100%) of the forecasted or estimated quantities.

7.00 DELIVERY PROVISIONS

7.01 PLACING OF ORDER:

Orders against contracts will be placed with the contractor on a purchase order executed and released by the Purchasing Division. Telephone, facsimile or electronic orders placed directly with the contractor by the Purchasing Division may be authorized by the Purchasing Division only after execution of a blanket purchase order.

7.02 RESPONSIBILITY FOR MATERIALS SHIPPED:

The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly within (5) five calendar days after notification or rejection. The bidder shall be responsible for rejected goods after notice of rejection.

7.03 DELIVERY FAILURES:

Failures of a contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Division, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Division, shall constitute authority for the Purchasing Division to purchase in the open market articles. With such purchases, either: (1) the contractor shall reimburse the Village, within a reasonable time specified by the Purchasing Division, for any expense incurred in excess of contract prices; or (2) the Village may deduct such amount from monies owed the defaulting contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the Village reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Division.

7.04 PACKAGING AND CONTAINERS:

Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the Village unless otherwise specified by bidder in his bid. The shipment shall be properly marked and tagged, stating the contractor's name and purchase order number. All delivery arrangements will be made in advance with the Purchasing Division or designee as specified within the bid document.

7.05 INSPECTION OF GOODS:

Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

7.06 PACKING SLIPS OR DELIVERY TICKETS:

All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

(a) Purchase order number
(b) Name of the article and stock number
(c) Quantity ordered
(d) Quantity shipped
(e) Quantity back ordered
(f) Name of the contractor

8.00 GENERAL RESPONSIBILITY PROVISIONS

8.01 COMPLIANCE WITH ALL LAWS:

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

8.02 CONTRACT ALTERATIONS:

No amendment of a contract shall be valid unless made in writing and signed by both parties.

8.03 GENERAL GUARANTY: Bidder agrees to:

(a) Save the Village, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the bidder is not the patentee, assignee, licensee, or owner; and

(b) Protect the Village against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and

(c) Pay for all permits, licenses, and fees and give all notices; and to comply with all laws, ordinances, and rules of the Village and the State of Illinois.

8.04 DEFAULT:

In the event of the Bidder's nonperformance or breach of the contract terms, the contract may be canceled, in whole or in part, upon the Village's written notice of default and the bidder's failure to cure such default within ten (10) calendar days of the notice. The bidder shall be liable to the Village for all costs incurred in completion of the contract.

The bidder may not be liable in damages for delay in performance when such delay

or failure is the result of fire, flood, strike, the transporting carrier, act of God, or by any other circumstances which are beyond the control of the bidder. Under such circumstances, however, the Village may, at its option, cancel the contract.

8.05 ASSIGNMENT:

Assignment of this contract or any part thereof, or any funds to be received there under by the contractor shall be subject to the written approval of the Village. Such assignment shall not relieve the bidder from their obligations or change the term of the contract.

8.06 WARRANTIES:

Unless otherwise specified, the bidder shall unconditionally guarantee the materials and workmanship on all equipment furnished by them FOR A MINIMUM PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the bidder. At the bidder's expense, the bidder shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

8.07 INSURANCE:

At the bidder's expense, the bidder shall secure and maintain in effect throughout the duration of this contract, insurance in adequate limits to cover all locations of the bidder's operations. The bidder shall furnish certificates of insurance to the Village prior to proceeding with the obligation for services or purchases under this bid. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

The Bidder understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by bidder, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Unless otherwise specified, the limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. Limits will be provided on a per project basis.

(a) Commercial General Liability:
(1) Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.
(2) Limits:

General Aggregate	$ 2,000,000.00
Products/Completed	$ 1,000,000.00
Each Occurrence	$ 1,000,000.00
Personal Injury	$ 1,000,000.00

(3) Coverage is to be written on an "occurrence" basis.
(4) Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.
(5) Cover all claims arising out of the contractor's operations or premises,

subcontractor's operations or premises, anyone directly or indirectly employed by the contractor or subcontractor, and the contractor's obligations of indemnification under this contract.

(b) Worker's Compensation and Employers Liability
(1) The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

(2) The liability limits shall not be less than:

Worker's Compensation……Statutory
Employer's Liability……..……$1,000,000 per occurrence

(c) Comprehensive Automobile Liability:
(1) Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.
(2) Limits:
Bodily Injury and Property Damage, Combined Single Limit $1,000,000.00

8.08 INDEMNITY:

The contractor shall indemnify and save harmless the Village of Arlington Heights, its officers, agents and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his or her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his or her own expense, satisfy and discharge same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

8.09 CERCLA INDEMNIFICATION:

The contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the contractor, both before and after its disposal.

8.10 MATERIAL SAFETY DATA SHEETS:

It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

8.11 EQUAL EMPLOYMENT OPPORTUNITY:

In the event of the contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other

sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(f) That it will have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) legal recourse, investigative and process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; (vii) protection against retaliation. A copy of the policies shall be provided to the Department upon request.

(g) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(h) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon each subcontractor. In the same manner as with other provisions of the contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

9.00 PAYMENT

9.01 INVOICES:

Unless otherwise authorized by the Finance Director, vendor must submit single invoice copies for each purchase order immediately upon completion of shipment, or services. Partial payments may be acceptable if previously approved. If shipment is made by freight or express, original bill of lading, properly receipted, must be attached to invoice. Mail all invoices to:

VILLAGE OF ARLINGTON HEIGHTS
Finance Department, Accounts Payable Division
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

The Village provides payment in compliance with the Illinois Prompt Payment Act (50 ILCS 505/1 - 505/6).

VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE

Applicant

_____

Name

_____

Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, _____, being first duly sworn on oath, deposes and states that he or she is _____ (sole owner, partner, joint ventured, President, Secretary, etc..) of _____ and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that _____ provides
(Name of Company)
A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that _____ is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____
(Name)
(Title)

Subscribed and sworn to before me this _____day of_____20___,AD.

By: _____
(Notary Public)

-Seal-

VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR:_____

By: _____

VENDOR APPLICATION

A W-9 must be submitted with this application.

Company Name: _____

Remit To Address: Include if different than W-9 Address.
Company Name: _____
Street Address: _____
City: _____ State:_____ Zip:_____

Contact Information:
Name: _____ PH#: _____Email: _____

Vendor Classification:
In accordance with Illinois Public Act 102-0265, the Village of Arlington Heights is required to make a good faith effort to collect and publish certain demographic information provided by our vendors and subcontractors doing business with us. We are required to report whether they are a minority, woman or veteran-owned business as defined by Illinois Law. In addition, we are required to report whether the vendor is a small business under the Small Business Administration standards (SBA).

Please indicate any applicable classification below or check NA, and check if self-certified or if certified. **Submit the appropriate certification documentation with this form.**

- ☐ Small Business: Meets certification requirements as a small business under SBA standards (more information available at SBA.gov)
  Avg # of Employees: _____ Avg Annual Receipts less than $7.5M Yes No
  Self-Certified Holds Certification

- ☐ Minority-Owned Business Enterprise (MBE): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident of the United States and is African American, Hispanic American, Asian American, Native American or Native Hawaiian.
  Self-Certified Holds Certification

- ☐ Women-Owned Business Enterprise (WBE): A business that is at least 51 percent owned by a woman or women who are U. S. Citizens or lawful permanent residents of the U.S.
  Self-Certified Holds Certification

- ☐ Disability-Owned Business Enterprise (DOBE): A business that is at least 51 percent owned by a person or group of persons with a disability (per the definition in 30 ILCS 575) and who is a U.S. citizen or lawful permanent resident of the United States.
  Self-Certified Holds Certification

- ☐ Veteran-Owned Small Business (VOSB): A small business that is at least 51 percent owned, operated & controlled by a qualified veteran living in IL and its home office in IL.
  Self-Certified Holds Certification

- ☐ Not Applicable

Name of Person Completing this form:_____**Date**:_____

SPECIFICATIONS

VILLAGE OF ARLINGTON HEIGHTS
DEPARTMENT OF PUBLIC WORKS & ENGINEERING

FURNISHING AND DELIVERING OF SODIUM FORMATE

SCOPE OF WORK

The Vendor shall furnish, and deliver Sodium Formate in accordance with the bid documents. Proposals are being requested for per ton contract to provide the specified product.

General Requirements:

1. **Scope:** This specification covers the furnishing and transporting of sodium formate intended for use as a deicer for snow and ice control operations. The Village will purchase and use the material as needed.

2. **Sampling and Testing:** Product must meet specifications of SAE AMS 1431 or latest revision.

3. **Inspection:** The Village reserves the right to make inspection and tests of the sodium formate, either at the origin of the shipment, or unloading points, or at destination, whichever is most convenient to the Village.

4. **Delivery:** Sodium Formate must be transported in a closed box truck or semi-trailer truck to provide protection against the weather. The obligation for the protection of the sodium formate rests solely with the vendor (holder of the purchase order).

   Deliveries made by motor truck will be accepted only during regular work days, 7:00 AM – 2:30 PM Monday through Friday. Saturdays and other after hour delivery arrangements need to be approved by the Director of Public Works or designee.

   Delivery Location: The vendor shall deliver all material to the Village of Arlington Heights Public Works Facility located at 222 N. Ridge, Arlington Heights, IL 60005.

   The product shall be delivered in supersacks each weighing approximately 2,200 pounds.

   The Village will make every effort to ensure rapid unloading of trucks.

5. **Sodium Formate:** These requirements cover sodium formate obtained from natural deposits or produced by man. The sodium formate shall meet the following physical and chemical requirements:

   a. Physical Composition:
   - Sodium Formate (HCOONa) appears as a white, hygroscopic solid and is soluble in water.

- Product size is between 2-4mm.

The Village will reject any shipment of sodium formate that is outside of these tolerance limits. The right is also reserved to reject any shipments of deicing material which are delivered in a frozen or caked condition or which contain free water.

b. Chemical Composition:

The sodium formate (HCOONa) content shall be not less than 97.0 percent by weight, anhydrous sodium formate with less than 1% corrosion inhibitors

c. The sodium formate shall arrive at the Arlington Heights Public Works Facility in a free flowing and usable condition.

6. **Term of Contract:** The term of this contract shall be for a period of time commencing upon execution of the contract and expiring on December 31, 2026.

7. **Basis of Payment:** Sodium formate will be paid for at the contract unit price per pound for furnishing and transporting sodium formate to the Village of Arlington Heights Public Works Facility. Every effort will be made for prompt payment of invoices once received by the Village.

8. **Total Order:** The Village will order the material as needed. The Village will purchase only amounts needed and is not obligated to a specific quantity. The Village historically uses 70,000 pounds (35 Supersacks).

9. **Invoices and Delivery Tickets:** Vendor invoices shall show the date orders were placed with the vendor and the dates and amounts of material delivered. The vendor shall include the release order number and the date of delivery on each delivery ticket.

Each delivery ticket shall be a certified scale ticket indicating gross, tare, and net weight of each truckload of Sodium Formate. Unless otherwise directed, each delivery ticket must also be signed by an authorized agency representative at the delivery location point to verify that agency has accepted the material. Invoices should be mailed to Village of Arlington Accounts Payable, 33 S Arlington Heights Rd, Arlington Heights, IL 60005 or emailed to accountspayable@vah.com.

10. **Availability:** Successful vendors shall be required to furnish satisfactory evidence that they have or will have stockpiles of material in Illinois or near its boundaries in sufficient quantities to satisfy contractual requirements.

Such stockpiles must be near enough to delivery points to allow for timely deliveries. Successful vendors may also be required to furnish a list of commitments against these stockpiles as a result of other contracts. If, in the opinion of the Village, vendor does not have sufficient stockpile quantities to satisfy contractual requirements, the Village may reward a portion of all of the awards to the vendor(s) offering to honor the contract price or its next lower compliant bid.

11. **Vendor Delivery Contacts**: The successful vendor shall be required to submit to the Village within ten (10) calendar days after receipt of the contract, a list of delivery contacts and phone numbers

12. **Compliance to Specification**: Vendor or Dealer quoting this product must be reputable with a satisfactory history of providing the product as required in specifications. If requested, vendor/dealer shall satisfy the purchaser that adequate facilities and financial stability exist.

    Any deviations from the specification, or where submitted literature does not fully support the meeting of specifications, must be clearly cited by the Vendor/dealer.

BID PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS
PUBLIC WORKS & ENGINEERING DEPARTMENT

FURNISHING AND DELIVERY OF SODIUM FORMATE

The contractor hereby proposes to provide all material, equipment and the necessary supervision to properly provide the material described in these specifications for the unit price bid provided below.

	Unit	Quantity	Unit Price	Total
Sodium Formate	Supersack (2200lbs)	35	_____	_____

Total Base Bid **_____**

Freight (If additional freight charge, please quote the cost to deliver a full truckload at today's prices) _____

Expected delivery time (days) from receipt of purchase order (initial and subsequent deliveries): _____ Days

If bid is selected, be prepared to explain how you calculated freight charges and provide any additional information requested by the Village of Arlington Heights.

Any deviations, exceptions, or proposed substitutions from the technical specifications must be clearly cited in writing by the bidder. However, no deviation below minimum requirements will be accepted.

The Village of Arlington Heights reserves the right to waive any or all technicalities and reject any or all bids.

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Agent's Signature: _____ Title: _____

Phone No. _____ Date Submitted: _____

REVISED

BID PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS
PUBLIC WORKS & ENGINEERING DEPARTMENT

FURNISHING AND DELIVERY OF SODIUM FORMATE

The contractor hereby proposes to provide all material, equipment and the necessary supervision to properly provide the material described in these specifications for the unit price bid provided below.

	Unit	Quantity	Unit Price	Total
Sodium Formate	Supersack (2200lbs)	35	$2,225.00	77,875.00

Total Base Bid $77,875.00

Freight (If additional freight charge, please quote the cost to deliver a full truckload at today's prices) $1,000.00 PER TRUCK

Expected delivery time (days) from receipt of purchase order (initial and subsequent deliveries): 2-3 Days

If bid is selected, be prepared to explain how you calculated freight charges and provide any additional information requested by the Village of Arlington Heights.

Any deviations, exceptions, or proposed substitutions from the technical specifications must be clearly cited in writing by the bidder. However, no deviation below minimum requirements will be accepted.

The Village of Arlington Heights reserves the right to waive any or all technicalities and reject any or all bids.

Company Name: SCHOENBERG SALT CO.

Address: P.O. BOX 791

City: CLEMMONS State: NC Zip: 27012

Agent's Signature: [signature] Title: DIRECTOR

Phone No. 336-575-4887 Date Submitted: 1-5-25

* PRICE GOOD UNTIL 3-31-26

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Resolution Approving a Contract for Roadway Maintenance Materials

Department: Public Works & Engineering

Item Description:

BACKGROUND

The 2026 Public Works and Engineering Operating Budget include $447,200 for materials used in roadway maintenance. The Department uses roadway maintenance materials for street repairs, the in-house edge grinding paving program, and roadway restoration of emergency utility work excavations.

Staff would also like to highlight that The Village of Arlington Heights conducted this bid as a joint purchase with the Village of Palatine. Combining material quantities allowed both communities to leverage higher volumes, improve pricing competitiveness, and streamline the bidding process.

On January 7, 2026, a bid opening was held, and two bids were publicly opened and read aloud. An itemization of the pricing received, by material type is listed below.

In addition, the bid specifications include a mileage differential to equalize the pricing because Public Works Staff picks up material directly from the material plants, and distance to the source is an essential factor. Therefore, the mileage differential of $2.16 per mile, has been factored into the unit prices shown below:

BIDDER	Hot Mix Asphalt Surface Course	Hot Mix Asphalt Binder Course	Chip Seal Aggregate 3/8	Emulsified Asphalt SS1H	Emulsified Asphalt HFE90	UPM Materials
Builders Asphalt LLC (10.8 miles)	$94.33	$92.33	$63.33	$33.33	No Bid	$198.33
Peter Baker (44.8 miles)	$163.77	$161.77	$136.77	$101.77	No Bid	$266.77

Funds are available for this material in Account Nos. 101-7101-531900 ($427,200) and 505-7201-531900 ($20,000).

RECOMMENDATION

It is recommended that the Village Board award the 2026 Roadway Maintenance Materials contract to the lowest responsible bidder, Builders Asphalt of Hillside, Illinois, per unit bid prices up to the approved budgeted amount of $447,200 and execute the attached resolution.

ATTACHMENTS:

1. 20260120_Streets_RoadwayMaintenanceMaterials_Attachment and Resolution

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR THE ROADWAY MAINTENANCE MATERIALS
TO BUILDERS ASPHALT, OF HILLSIDE, ILLINOIS

WHEREAS, the Village sought bids for the award of a contract for Roadway Maintenance Materials (*"Contract"*); and

WHEREAS, Builders Asphalt of Hillside, Illinois (*"Contractor"*), was the lowest responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Administrator and Village Attorney.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 20__.

_____
Village President

ATTEST:

_____
Village Clerk

EXHIBIT A

CONTRACT

Alternate Bid Proposal
Use NTEA (Non-Tracking Emulsified Asphalt) for delivered tack application in lieu of HFE90

PROPOSAL
Revised 1-5-26

VILLAGE OF ARLINGTON HEIGHTS

DEPARTMENT OF PUBLIC WORKS

FURNISHING OF ROADWAY MAINTENANCE MATERIALS

After becoming familiar with the general conditions, special conditions and the specifications attached hereto, the undersigned offers the following prices for the furnishing of roadway maintenance materials as follows:

ITEM	ITEM DESCRIPTION	UNIT	ARLINGTON HEIGHTS	PALATINE	UNIT PRICE
1	Hot-Mix Asphalt (HMA) Surface Course, Mix "C", N50	TON	5,000	7,000	$71.00
2	Hot-Mix Asphalt (HMA) Binder Course, IL-19, N70	TON	1,000	1,000	$ 69.00
3	3/8 Chip Seal Aggregate IDOT Approved	TON	60	0	$40.00
4	Bituminous Materials (Emulsified Asphalt)(SS-1H)	GAL	500	0	$ 10.00
6	Bituminous Materials (Emulsified Asphalt) ~~(HFE90)~~ (NTEA)	GAL	2,000	0	$ 8.00
7	Unique Paving Materials (UPM) or equivalent	TON	400	100	$175.00

* WE DO NOT HAVE HFE90 MATERIAL

Location of asphalt plant (hot mix) Wheeling: 571 S Wheeling Road, Wheeling, IL 60090
Mt Prospect: 3401 S Busse Road, Mt Prospect, IL 60056
Elk Grove: 2526 Pratt Blvd, Elk Grove Village, IL 60007

Location of asphalt plant (cold mix) Mt Prospect: 3401 S Busse Road, Mt Prospect, IL 60056

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Village of Arlington Heights

33 South Arlington Heights Road
Arlington Heights, Illinois 60005
847-368-5000
www.vah.com

NOTICE OF AWARD

Builders Asphalt LLC
4401 Roosevelt Road
Hillside, IL 60162

January 20 2026

Project Description: Roadway Maintenance Materials

The Village of Arlington Heights has considered the proposal submitted by your Company for the above-described work in response to its INVITATION FOR BIDS opened January 7, 2026.

YOU ARE HEREBY NOTIFIED that your proposal/bid has been accepted by the Village Board on January 20, 2026 for items and services per the unit bid prices stated in the Proposal Document not to exceed the amount of: **Four Hundred Forty-Seven Thousand, Two Hundred Dollars and 00/100ths** ($447,200.00).

You are required to execute the Contract Documents and provide necessary Insurance documentation within Fifteen (15) days from the date of this Notice to you.

If you fail to execute said Contract within Fifteen (15) days from the date of this Notice, said Owner will be entitled to consider all your rights arising out of the Owner's acceptance of your proposal as abandoned and the Owner will be entitled to such other rights as may be granted by law. Please return signed contracts to Lisa Subrin.

You are required to return an acknowledged copy of this Notice of award to the Village, with two signed copies of the contract.

Dated this 20th day of January, 2026

Village of Arlington Heights

By: _____

Lisa Subrin, Purchasing Coordinator

Acceptance of Notice

Receipt of the above Notice of Award is acknowledged by Builders Asphalt LLC this _____ of _____ (month), 2026.

By: _____

Title: _____

VILLAGE OF ARLINGTON HEIGHTS
CONTRACT

This Agreement is made and entered into this 20th day of January, 2026, between the Village of Arlington Heights "Village" and Builders Asphalt LLC, "Vendor."

In consideration of the mutual benefits that will result to the parties in carrying out the terms of this Agreement, the parties agree as follows:

1. The Vendor agrees to do all the work, furnish all materials and all labor necessary to complete the work in full compliance with all of the terms of this agreement and the proposed specifications and the requirements of the Director under it;
2. The Village agrees to pay the Vendor based on unit prices for completion of the work in accordance with the bid documents;
3. It is understood and agreed that the Bid Documents, Specifications, Addenda, and the Bidder's response are all essential documents for the Roadway Maintenance Materials Project. They are attached and hereby made part of this agreement.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

Attest: Village of Arlington Heights

_____ By:_____
Clerk
(Seal) Title: _____

Date:_____

Attest:

Bidder:

By:_____

_____ Title:_____
Notary
(Seal) Date:_____

Subscribed & sworn before me this _____day of _____2026.

VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

Roadway Maintenance Materials

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: N/A

Performance Bond: N/A

Pre-Bid Meeting: N/A

Date and Time Bids Due: Submit electronically by 10:00 Am on Wed. January 7, 2026

Date and Time of Bid Opening: Wednesday January 7, 2026 at 10:00 AM

Project Contact: Dave Scanlon, dscanlon@vah.com, 847-368-5800

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

This bid is utilizing our Electronic Bid Management System:

***** Please see the Bid Notice for the link to access the bid documents and instructions.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

* Required documents to be submitted with this bid are: Proposal Page, Vendor Application Form, and signed addendum, if applicable

* Please allow yourself enough time to submit your bid before the bid closes.

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

BID NOTICE

Roadway Maintenance Materials
Bid # 250018

The Village of Arlington Heights will accept sealed bids electronically for the Roadway Maintenance Materials Bid until 10:00 AM local time on Wednesday January 7, 2026, at which time they will be publicly opened and read.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

This bid is utilizing our Electronic Bid Management System and specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions on How to Register and Submit a Bid.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

Contact Lisa Subrin, Purchasing Coordinator, at lsubrin@vah.com, if you have issues accessing the bid.

For a list of our current bids, visit our website at www.vah.com.

VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTION TO BIDDERS
PURCHASES

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND THE BIDDER CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

1.0 BIDDING PROCEDURES

1.01 PROPOSAL FORMS:

Proposals shall be submitted electronically through the Bid Management System. All information required by the bidding documents must be supplied to constitute a responsive bid.

1.02 BID DEPOSIT:

Each bid will be accompanied by a bid guaranty in the form and amount as specified in the Notice to Bidders. When a bid bond is allowed as detailed in the Invitation to Bid, the bid bond will be signed by a surety company authorized to do business in the State of Illinois. Bid deposits shall not exceed 10% of total bid. Bids submitted without the required bid guaranty shall be considered informal and will be rejected. Bid deposits submitted by the successful contractor will be held as security until a contract is signed. Failure to provide goods as agreed, may result in the forfeiture of your bid deposit.

1.03 SUBMISSION OF BIDS:

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator. Bids received prior to the opening will be securely kept, unopened. The Purchasing Coordinator, or their designated agent, will decide when the specified time for the bid opening has arrived, and bids will be opened as soon as practical after the assigned time. Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered. Formal bids received after the specified bid time will not be considered and will be returned unopened. No responsibility will attach to the Purchasing Coordinator or to the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

1.04 ADDENDUM:

Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

1.05 SAMPLES:

Samples or drawings requested shall be delivered at no cost to the Village. The Village will not be responsible for damages to samples. Samples will be removed by the bidder within (30) thirty days after notification. Samples must be submitted prior to the time set for the opening of the bid.

1.06 NO BID RESPONSE:

In the event you cannot submit a bid, return the proposal document with an explanation as to why you are unable to submit a bid and clearly mark the proposal "No Bid". Failure to submit a bid or correspondence indicating why a bid is not being submitted may result in your company being removed from the Village Bid List.

1.07 QUESTIONS:

All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five business days prior to the bid opening, if necessary, the Purchasing Division will issue a written response to all bidders in the form of an addendum. Whenever the answer to the question is contained in the bid documents, the bidder shall be directed to the provision within the general conditions which responds to the question. The Village will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

1.08 BIDS BINDING FOR 90 DAYS:

Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

1.09 BID PROPOSAL FOR ALL OR PART:

Unless otherwise specified, bids shall be submitted for all of the work or items for which the bids are requested.

1.10 ALTERNATE PROPOSALS:

The specifications are prepared to describe the goods and/or service which the Village deems to be in the best interests to meet its performance requirements. Bidders desiring to bid on items which deviate from the stated specifications, but which they believe to be equal, may do so but all specification deviations must be clearly noted on the form provided in the bid package. The Village reserves the right to rule upon specification deviation in a manner that best meets the needs of the Village. If a bidder wishes to submit more than one bid, each bid after the first is to be considered an ALTERNATE. These bids must be placed in SEPARATE envelopes. The envelopes and bid proposal page must be plainly marked, "ALTERNATE BID".

1.11 WITHDRAWAL OF BIDS:

A written request for withdrawal of a bid will be granted if the request is received by the Village prior to the specified time of the opening. After the opening, the bidder may not withdraw or cancel their bid for a period of ninety (90) calendar days, or such longer time as stated in the bid document.

1.12 BID OPENING:

At the time assigned for the opening of formal bids, the bids will be opened and read aloud. Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

2.00 AWARDING THE BID

2.01 CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract. In determining responsibility, the following qualifications will be considered by the Village:

(a) The product or services offered meets stated specifications.

(b) The ability, capacity, and skill of the bidder to perform the contract or provide the service required.

(c) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference.

(d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.

(e) The quality of performance of previous contracts or services.
(f) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.

(g) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.

(h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.

(i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

(j) Lowest bids received. Discounts for cash payments may be considered only if discount is clearly written on the proposal page.

2.02 NOTICE OF AWARD:

The Village will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the Village.

2.03 AWARD OF ALL OR PART:

Unless otherwise specified by the Village, the Village reserves the right to make an award on all items, or on any of the items according to the best interests of the Village. Bidder may restrict their bid to consideration in the aggregate by so stating, but must name a unit price on each item bid upon. The Village reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

3.00 BOND REQUIREMENTS

3.01 EXECUTION OF PERFORMANCE BOND:

When noted in the specifications, the Village reserves the right to require the successful bidder to supply a performance bond within ten (10) calendar days of acceptance of the bidder's proposal by the Village. The performance bond, unless otherwise specified by the Purchasing Division, shall be 100% of the total contract price.

3.02 FAILURE TO FURNISH BOND:

In the event that the bidder fails to furnish the performance bond within ten (10) calendar days after acceptance of bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that this sum is a fair estimate of the amount of damages that the Village will sustain due to the bidder's failure to furnish the bond.

4.00 SPECIFICATIONS

4.01 NEW GOODS, FRESH STOCK:

Unless otherwise specifically stated, all contractors shall provide new commodities, fresh stock, latest model, design or package.

4.02 TRADE NAME USED BY VILLAGE:

Unless otherwise stated, any reference in the Village's specifications to a detailed manufacturer is for descriptive, not restrictive purposes, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states exactly what the bidder proposes to furnish; or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid and that it meets the intended requirements.

4.03 TRADE NAME USED BY BIDDER:

Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an "equal" unless the proposed "equal" is definitely indicated within the bid.

4.04 PROPOSED EQUIVALENTS:

The manufacturer and model specified is provided to indicate the quality minimums expected by the Village. Where specifications provide detailed information regarding

certain manufacturers and models, equivalent products shall be accepted for consideration. Equivalent products shall be equivalent as to quality, function, design, features and overall warranty of products proposed. It shall be the determination of the user department or designee to judge and conclude if a product is acceptable as an equivalent. All products proposed as part of this purchase shall be designed specifically for the intended use.

If no particular brand, model, or make is specified, and if no data are required to be submitted with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the Village to determine if each requirement of the specifications is being complied with prior to manufacture or shipment

5.00 PRICE

5.01 NET PRICES:

Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point.

5.02 PRICE REDUCTION:

If at any time after the date of the bid or offer the contractor makes a general price reduction in any material covered by the contract, an equivalent price reduction shall apply to the contract for the remaining contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to contractor's customers generally, or (2) in the contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price would not be considered a "general price reduction" under this provision. The contractor shall invoice the ordering offices at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The contractor, in addition, shall within ten calendar days of any general price reduction notify the Purchasing Coordinator of such reduction by letter. Failure to do so may result in termination of the contract.

5.03 TAX EXEMPTION:

Illinois Retailers Occupation Tax, Use Tax and Municipal Retailer’s Occupation Tax do not apply to materials or services purchased by the Village. The price quoted herein shall include all other Federal and/or State direct and/or indirect taxes which apply.

5.04 ERRORS IN BID PRICES:

When an error is made in extending total prices, the unit bid price will govern. Erasures or changes in bids must be initialed by the bidder.

6.00 QUANTITIES

6.01 SPECIFIC BID QUANTITIES:

Where quantities are specifically stated, acceptance will bind the Village to order and

pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract. Acceptance shall be in compliance with the Uniform Commercial Code S2-606.

6.02 REQUIREMENTS OR ESTIMATED BID QUANTITIES:

On "Requirements or Estimated Bid Quantities," acceptance will bind the Village to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Village may purchase as little as zero percent (0%) or as much as one hundred percent (100%) of the forecasted or estimated quantities.

7.00 DELIVERY PROVISIONS

7.01 PLACING OF ORDER:

Orders against contracts will be placed with the contractor on a purchase order executed and released by the Purchasing Division. Telephone, facsimile or electronic orders placed directly with the contractor by the Purchasing Division may be authorized by the Purchasing Division only after execution of a blanket purchase order.

7.02 RESPONSIBILITY FOR MATERIALS SHIPPED:

The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly within (5) five calendar days after notification or rejection. The bidder shall be responsible for rejected goods after notice of rejection.

7.03 DELIVERY FAILURES:

Failures of a contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Division, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Division, shall constitute authority for the Purchasing Division to purchase in the open market articles. With such purchases, either: (1) the contractor shall reimburse the Village, within a reasonable time specified by the Purchasing Division, for any expense incurred in excess of contract prices; or (2) the Village may deduct such amount from monies owed the defaulting contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the Village reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Division.

7.04 PACKAGING AND CONTAINERS:

Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the Village unless otherwise specified by bidder in his bid. The shipment shall be properly marked and tagged, stating the contractor's name and purchase order number. All delivery arrangements will be made in advance with the Purchasing Division or designee as specified within the bid document.

7.05 INSPECTION OF GOODS:

Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

7.06 PACKING SLIPS OR DELIVERY TICKETS:

All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

(a) Purchase order number
(b) Name of the article and stock number
(c) Quantity ordered
(d) Quantity shipped
(e) Quantity back ordered
(f) Name of the contractor

8.00 GENERAL RESPONSIBILITY PROVISIONS

8.01 COMPLIANCE WITH ALL LAWS:

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

8.02 CONTRACT ALTERATIONS:

No amendment of a contract shall be valid unless made in writing and signed by both parties.

8.03 GENERAL GUARANTY: Bidder agrees to:

(a) Save the Village, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the bidder is not the patentee, assignee, licensee, or owner; and

(b) Protect the Village against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and

(c) Pay for all permits, licenses, and fees and give all notices; and to comply with all laws, ordinances, and rules of the Village and the State of Illinois.

8.04 DEFAULT:

In the event of the Bidder's nonperformance or breach of the contract terms, the contract may be canceled, in whole or in part, upon the Village's written notice of default and the bidder's failure to cure such default within ten (10) calendar days of the notice. The bidder shall be liable to the Village for all costs incurred in completion of the contract.

The bidder may not be liable in damages for delay in performance when such delay

or failure is the result of fire, flood, strike, the transporting carrier, act of God, or by any other circumstances which are beyond the control of the bidder. Under such circumstances, however, the Village may, at its option, cancel the contract.

8.05 ASSIGNMENT:

Assignment of this contract or any part thereof, or any funds to be received there under by the contractor shall be subject to the written approval of the Village. Such assignment shall not relieve the bidder from their obligations or change the term of the contract.

8.06 WARRANTIES:

Unless otherwise specified, the bidder shall unconditionally guarantee the materials and workmanship on all equipment furnished by them FOR A MINIMUM PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the bidder. At the bidder's expense, the bidder shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

8.07 INSURANCE:

At the bidder's expense, the bidder shall secure and maintain in effect throughout the duration of this contract, insurance in adequate limits to cover all locations of the bidder's operations. The bidder shall furnish certificates of insurance to the Village prior to proceeding with the obligation for services or purchases under this bid. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

The Bidder understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by bidder, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Unless otherwise specified, the limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. Limits will be provided on a per project basis.

(a) Commercial General Liability:
(1) Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.
(2) Limits:

General Aggregate	$ 2,000,000.00
Products/Completed	$ 1,000,000.00
Each Occurrence	$ 1,000,000.00
Personal Injury	$ 1,000,000.00

(3) Coverage is to be written on an "occurrence" basis.
(4) Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.
(5) Cover all claims arising out of the contractor's operations or premises,

subcontractor's operations or premises, anyone directly or indirectly employed by the contractor or subcontractor, and the contractor's obligations of indemnification under this contract.

(b) Worker's Compensation and Employers Liability
(1) The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

(2) The liability limits shall not be less than:

Worker's Compensation……Statutory
Employer's Liability……..……$1,000,000 per occurrence

(c) Comprehensive Automobile Liability:
(1) Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.
(2) Limits:
Bodily Injury and Property Damage, Combined Single Limit $1,000,000.00

8.08 INDEMNITY:

The contractor shall indemnify and save harmless the Village of Arlington Heights, its officers, agents and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his or her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his or her own expense, satisfy and discharge same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

8.09 CERCLA INDEMNIFICATION:

The contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the contractor, both before and after its disposal.

8.10 MATERIAL SAFETY DATA SHEETS:

It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

8.11 EQUAL EMPLOYMENT OPPORTUNITY:

In the event of the contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other

sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(f) That it will have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) legal recourse, investigative and process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; (vii) protection against retaliation. A copy of the policies shall be provided to the Department upon request.

(g) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(h) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon each subcontractor. In the same manner as with other provisions of the contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

9.00 PAYMENT

9.01 INVOICES:

Unless otherwise authorized by the Finance Director, vendor must submit single invoice copies for each purchase order immediately upon completion of shipment, or services. Partial payments may be acceptable if previously approved. If shipment is made by freight or express, original bill of lading, properly receipted, must be attached to invoice. Mail all invoices to:

VILLAGE OF ARLINGTON HEIGHTS
Finance Department, Accounts Payable Division
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

The Village provides payment in compliance with the Illinois Prompt Payment Act (50 ILCS 505/1 - 505/6).

VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE

Applicant

_____

Name

_____

Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, _____, being first duly sworn on oath, deposes and states that he or she is _____ (sole owner, partner, joint ventured, President, Secretary, etc..) of _____ and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that _____ provides
(Name of Company)
A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that _____ is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

Signed by: _____
(Name)
(Title)

Subscribed and sworn to before me this _____day of_____20___,AD.

By: _____
(Notary Public)

-Seal-

VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR:_____

By: _____

VENDOR APPLICATION

A W-9 must be submitted with this application.

Company Name: _____

Remit To Address: Include if different than W-9 Address.
Company Name: _____
Street Address: _____
City: _____ State:_____ Zip:_____

Contact Information:
Name: _____ PH#: _____Email: _____

Vendor Classification:
In accordance with Illinois Public Act 102-0265, the Village of Arlington Heights is required to make a good faith effort to collect and publish certain demographic information provided by our vendors and subcontractors doing business with us. We are required to report whether they are a minority, woman or veteran-owned business as defined by Illinois Law. In addition, we are required to report whether the vendor is a small business under the Small Business Administration standards (SBA).

Please indicate any applicable classification below or check NA, and check if self-certified or if certified. **Submit the appropriate certification documentation with this form.**

- ☐ Small Business: Meets certification requirements as a small business under SBA standards (more information available at SBA.gov)
  Avg # of Employees: _____ Avg Annual Receipts less than $7.5M Yes No
  Self-Certified Holds Certification

- ☐ Minority-Owned Business Enterprise (MBE): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident of the United States and is African American, Hispanic American, Asian American, Native American or Native Hawaiian.
  Self-Certified Holds Certification

- ☐ Women-Owned Business Enterprise (WBE): A business that is at least 51 percent owned by a woman or women who are U. S. Citizens or lawful permanent residents of the U.S.
  Self-Certified Holds Certification

- ☐ Disability-Owned Business Enterprise (DOBE): A business that is at least 51 percent owned by a person or group of persons with a disability (per the definition in 30 ILCS 575) and who is a U.S. citizen or lawful permanent resident of the United States.
  Self-Certified Holds Certification

- ☐ Veteran-Owned Small Business (VOSB): A small business that is at least 51 percent owned, operated & controlled by a qualified veteran living in IL and its home office in IL.
  Self-Certified Holds Certification

- ☐ Not Applicable

Name of Person Completing this form:_____**Date**:_____

SPECIFICATIONS

VILLAGE OF ARLINGTON HEIGHTS
PUBLIC WORKS & ENGINEERING DEPARTMENT

ROADWAY MAINTENANCE MATERIALS

GENERAL OBJECTIVE

The objective of these specifications is to define the conditions under which the Village of Arlington Heights will purchase various roadway maintenance materials for 2026. Unless otherwise noted, all materials shall comply with the most recently published version of the Standard Specifications for Road and Bridge Construction, Illinois Department of Transportation (Standard Specifications) adopted January 1 2022, and Supplemental Specifications and Reoccurring Special Provisions as published by the Illinois Department of Transportation, adopted January 1, 2024 or latest edition.

GENERAL CONDITIONS

The bidder shall comply with the attached "General Conditions - Purchasing" unless specifically modified in these specifications.

TERM OF CONTRACT: The term of this contract shall be a one-year period commencing January 1, 2026 and expiring December 31, 2026.

JOINT PURCHASING

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipalities, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, *et seq.* (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the Village of Arlington Heights shall not be responsible in any way for purchase orders or payments made by the other Municipalities. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipalities during the extended term of this Agreement.

Bidder and the other Municipalities may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

Each Municipality reserves the right to award the bid, in part or in whole or to not award, whatever is deemed to be in the best interest of the municipality.

The Village of Arlington Heights is the lead agency for the bid process on behalf of the Government Agencies. Each Village and Village's manager or board of trustees/council, as the case may be, will have the right to review and independently approve or reject the bid award and execute the Agreement Acceptance.

The bidder shall provide the other Municipalities with all documentation as required in the RFB, and as otherwise required by the Municipalities including, but not limited to:

- Certificate of insurance naming each additional Municipality as an additional insured
- Certified payrolls to each additional Municipality for work performed

INSTRUCTION TO BIDDERS

The bidder shall comply with the attached "Instructions to Bidders" unless specifically modified in these specifications.

HOT-MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50

This material shall comply with Section 406 of the Standard Specifications. The use of up to 30% recycled/reclaimed bituminous concrete materials will be allowed in the new surface mixture.

All materials will be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

HOT-MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70

All materials shall conform to Section 406 of the Standard Specifications.

All materials shall be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

3/8 CHIP SEAL AGGREGATE

The aggregate source must be approved by the Illinois Department of Transportation (IDOT), ensuring that the supplier meets the quality and production standards.

The aggregate must be free from excess dirt, clay, or other contaminants that could hinder the bonding process between the aggregate and the bitumen.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per TON for 3/8 CHIP SEAL AGGREGATE.

BITUMINOUS MATERIAL SS-1H (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (SS-1H) bituminous emulsion.

All materials shall be picked up by the VILLAGE. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (SS-1H BITUMINOUS EMULSION).

APPLIED BITUMINOUS MATERIAL SS-1H (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (NTEA) bituminous emulsion.

All materials shall be delivered and applied by the VENDOR. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (APPLIED SS-1H BITUMINOUS EMULSION).

BITUMINOUS MATERIAL HFE90 (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (HFE90) bituminous emulsion.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (HFE90 BITUMINOUS EMULSION).

COLD MIX ASPHALT

Unique Paving Materials (UPM) or equivalent.

*** ***Vendors are invited to submit bids for individual items listed in the bid specifications. Each item will be evaluated separately based on the criteria set forth in this bid. Bidders may choose to submit a bid for one, several, or all of the items listed. The Village of Arlington Heights reserves the right to award contracts for individual items or groupings of items based on the evaluation of bids.***

UNIT PRICE ADJUSTMENT

Village of Arlington Heights Only
For the purpose of comparing bids, a charge of $2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from the L.A. Hanson Public Works Center to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

Village of Palatine Only
For the purpose of comparing bids, a charge of $2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from 148 W Illinois Ave Palatine IL 60067 to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

INSPECTIONS

All materials shall conform to IDOT specifications and upon request certifications of compliance shall be provided to the VILLAGE prior to payment for the materials.

SEPARABILITY OF ITEMS

VENDORS may bid on any or all items in this materials proposal. The VILLAGE will purchase materials from the lowest responsible bidder for each individual item being supplied.

QUANTITIES

Quantities of materials identified in the Proposal are for the purpose of comparison of bids only and are only estimates of quantities of materials expected to be used during the contract period. The VENDOR agrees to furnish the quantities of materials actually needed by the VILLAGE at the contract unit prices set forth in the proposal. This contract is a non-exclusive contract with the VILLAGE.

PAYMENT

The VENDOR shall submit invoices on a monthly basis for materials delivered to the VILLAGE. The invoice shall contain the following information: Village P.O. number, quantity of materials being invoiced, unit price and extended price and remittance address. The invoice shall include copies of the individual delivery tickets or a listing of delivery ticket numbers with date, type and quantity of material delivered. Invoices should be mailed to Village of Arlington Accounts Payable, 33 S Arlington Heights Rd, Arlington Heights, IL 60005 or emailed to accountspayable@vah.com.

The unit prices submitted shall be valid for the period January 1, 2026 through December 31, 2026. No modification to the contract may be made during this period except as mutually agreed upon by both the VENDOR and the VILLAGE.

PROPOSAL

VILLAGE OF ARLINGTON HEIGHTS

DEPARTMENT OF PUBLIC WORKS

FURNISHING OF ROADWAY MAINTENANCE MATERIALS

After becoming familiar with the general conditions, special conditions and the specifications attached hereto, the undersigned offers the following prices for the furnishing of roadway maintenance materials as follows:

ITEM	ITEM DESCRIPTION	UNIT	ARLINGTON HEIGHTS	PALATINE	UNIT PRICE
1	Hot-Mix Asphalt (HMA) Surface Course, Mix "C", N50	TON	5,000	7,000	$
2	Hot-Mix Asphalt (HMA) Binder Course, IL-19, N70	TON	1,000	1,000	$
3	3/8 Chip Seal Aggregate IDOT Approved	TON	60	0	$
4	Bituminous Materials (Emulsified Asphalt)(SS-1H)	GAL	500	0	$
5	Applied Bituminous Materials (Emulsified Asphalt)(NTEA)	GAL	0	0	$
6	Bituminous Materials (Emulsified Asphalt)(HFE90)	GAL	2,000	0	$
7	Unique Paving Materials (UPM) or equivalent	TON	400	100	$

Location of asphalt plant (hot mix) _____

Location of asphalt plant (cold mix) _____

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

COMPANY NAME:	
ADDRESS:	
CITY:	
STATE:	
ZIP:	
PHONE NO:	
DATE SUBMITTED:	
AGENT'S SIGNATURE:	
TITLE:	
AGENT'S EMAIL	

VILLAGE OF ARLINGTON HEIGHTS
FINANCE DEPARTMENT, PURCHASING DIVISION
33 S. ARLINGTON HEIGHTS ROAD

BID SPECIFICATIONS AND CONTRACT DOCUMENTS

Roadway Maintenance Materials

Required for Use by: Village of Arlington Heights- Public Works

Bid Deposit: N/A

Performance Bond: N/A

Pre-Bid Meeting: N/A

Date and Time Bids Due: Submit electronically by 10:00 Am on Wed. January 7, 2026

Date and Time of Bid Opening: Wednesday January 7, 2026 at 10:00 AM

Project Contact: Dave Scanlon, dscanlon@vah.com, 847-368-5800

Purchasing Coordinator: Lisa Subrin, lsubrin@vah.com, 847-368-5509

This bid is utilizing our Electronic Bid Management System:

* Please see the Bid Notice for the link to access the bid documents and instructions.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

* Required documents to be submitted with this bid are: Proposal Page, Vendor Application Form, and signed addendum, if applicable

* Please allow yourself enough time to submit your bid before the bid closes.

In the event bidder cannot submit a bid on the requirements as set forth in the bid documents, he or she should return the bid documents with an explanation as to why he or she is unable to bid on these requirements. Because of the large number of firms listed on the Village's qualified bidder's list, it is necessary to delete from these lists the names of those persons, firms or corporations who fail to respond after having been invited to bid on a commodity or commodities.

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Addendum # 1

Date: January 5, 2026

To: All Bidders on the following Project

Project: **Roadway Maintenance Materials**
Bid Opening: Wednesday Jan 7, 2026 at 10:00 am

The following addendum shall be included and is considered part of the bid documents. The Bidder shall acknowledge receipt of this addendum and inclusion in the bid by including a signed copy with the sealed bid submitted. Failure to return this form may result in disqualification of the Bidder.

1. Item # 5- Applied Bituminous Materials (Emulsified Asphalt)(NTEA):

    - Item # 5 has been removed from the Proposal Page and the Electronic Bid.
    - Please use the updated Proposal Sheet when submitting your bid. It is attached to this email.

Bidder's Acknowledgment of Receipt:

Company Name: Builders Asphalt, LLC

Signature: _____

Print Name Joseph Michael

Title: Estimator/Project Manager

Date: 01/05/2026

Failure to return this form may result in disqualification of the Bidder

BID NOTICE

Roadway Maintenance Materials
Bid # 250018

The Village of Arlington Heights will accept sealed bids electronically for the Roadway Maintenance Materials Bid until 10:00 AM local time on Wednesday January 7, 2026, at which time they will be publicly opened and read.

The Village of Arlington Heights reserves the right to reject any or all proposals, to waive informalities in bidding and to accept the proposal deemed by the Board of Trustees to be the most favorable to the interests of the Village.

This bid is utilizing our Electronic Bid Management System and specifications/bid documents may be obtained with the following link and instructions. This information and link can also be found at www.vah.com

https://vilofarlingtonheightsil.munisselfservice.com/vss/Vendors/VBids/Default.aspx

Type in the bid # and click search. Next click on the bid #, and then click on the attachments on the right-hand side to find instructions on How to Register and Submit a Bid.

* **If you have ever done business with the Village of Arlington Heights or if your company has reviewed a bid electronically with us, you ALREADY have a vendor number assigned to you. Please follow the instructions to LINK to your vendor # and do NOT create a new vendor #.** Please contact Lisa Subrin if you do not know your vendor number. Your vendor number can also be found on our POs and checks.

* It is imperative that you register as a vendor and be logged in **PRIOR TO VIEWING** the Bid Documents. **This is the only way to connect you to the bid and allow us to send you updates, such as addendums.**

Contact Lisa Subrin, Purchasing Coordinator, at lsubrin@vah.com, if you have issues accessing the bid.

For a list of our current bids, visit our website at www.vah.com.

VILLAGE OF ARLINGTON HEIGHTS
GENERAL CONDITIONS AND INSTRUCTION TO BIDDERS
PURCHASES

THE GENERAL TERMS AND CONDITIONS WHICH FOLLOW APPLY TO ALL PURCHASES AND BECOME A DEFINITE PART OF EACH FORMAL INVITATION TO BID, PURCHASE ORDER, OR CONTRACT ISSUED BY THE VILLAGE OF ARLINGTON HEIGHTS ("VILLAGE"), UNLESS OTHERWISE SPECIFIED. BY SUBMITTING A BID, THE BIDDER AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS. BIDDERS OR THEIR AUTHORIZED REPRESENTATIVES ARE EXPECTED TO FULLY INFORM THEMSELVES OF THE CONDITIONS, REQUIREMENTS, AND SPECIFICATIONS BEFORE SUBMITTING BIDS, FAILURE TO DO SO WILL BE AT THE BIDDER'S OWN RISK AND THE BIDDER CANNOT SECURE RELIEF ON THE PLEA OF ERROR.

1.0 BIDDING PROCEDURES

1.01 PROPOSAL FORMS:

Proposals shall be submitted electronically through the Bid Management System. All information required by the bidding documents must be supplied to constitute a responsive bid.

1.02 BID DEPOSIT:

Each bid will be accompanied by a bid guaranty in the form and amount as specified in the Notice to Bidders. When a bid bond is allowed as detailed in the Invitation to Bid, the bid bond will be signed by a surety company authorized to do business in the State of Illinois. Bid deposits shall not exceed 10% of total bid. Bids submitted without the required bid guaranty shall be considered informal and will be rejected. Bid deposits submitted by the successful contractor will be held as security until a contract is signed. Failure to provide goods as agreed, may result in the forfeiture of your bid deposit.

1.03 SUBMISSION OF BIDS:

All bid/proposals should be submitted electronically through the Bid Management System prior to the time specified for opening the bid. If a bid cannot be submitted electronically, please contact the Purchasing Coordinator. Bids received prior to the opening will be securely kept, unopened. The Purchasing Coordinator, or their designated agent, will decide when the specified time for the bid opening has arrived, and bids will be opened as soon as practical after the assigned time. Formal sealed bids, amendments thereto, or requests for withdrawal of bids after the time specified for the bid opening will not be considered. Formal bids received after the specified bid time will not be considered and will be returned unopened. No responsibility will attach to the Purchasing Coordinator or to the Village for the premature or non-opening of a bid not properly addressed and identified, except as otherwise provided by law.

1.04 ADDENDUM:

Bidders shall acknowledge the receipt of any addendum interpreting the specifications on the proposal form.

1.05 SAMPLES:

Samples or drawings requested shall be delivered at no cost to the Village. The Village will not be responsible for damages to samples. Samples will be removed by the bidder within (30) thirty days after notification. Samples must be submitted prior to the time set for the opening of the bid.

1.06 NO BID RESPONSE:

In the event you cannot submit a bid, return the proposal document with an explanation as to why you are unable to submit a bid and clearly mark the proposal "No Bid". Failure to submit a bid or correspondence indicating why a bid is not being submitted may result in your company being removed from the Village Bid List.

1.07 QUESTIONS:

All questions concerning the bid shall be submitted to the Purchasing Division. Questions requiring a clarification or interpretation of the specifications shall be submitted to the Purchasing Division in writing at least five business days prior to the bid opening, if necessary, the Purchasing Division will issue a written response to all bidders in the form of an addendum. Whenever the answer to the question is contained in the bid documents, the bidder shall be directed to the provision within the general conditions which responds to the question. The Village will not be responsible for any other explanation of the specifications made prior to the receipt of bids.

1.08 BIDS BINDING FOR 90 DAYS:

Unless otherwise specified in the specifications, all formal bids submitted shall be binding for ninety (90) calendar days following date of opening.

1.09 BID PROPOSAL FOR ALL OR PART:

Unless otherwise specified, bids shall be submitted for all of the work or items for which the bids are requested.

1.10 ALTERNATE PROPOSALS:

The specifications are prepared to describe the goods and/or service which the Village deems to be in the best interests to meet its performance requirements. Bidders desiring to bid on items which deviate from the stated specifications, but which they believe to be equal, may do so but all specification deviations must be clearly noted on the form provided in the bid package. The Village reserves the right to rule upon specification deviation in a manner that best meets the needs of the Village. If a bidder wishes to submit more than one bid, each bid after the first is to be considered an ALTERNATE. These bids must be placed in SEPARATE envelopes. The envelopes and bid proposal page must be plainly marked, "ALTERNATE BID".

1.11 WITHDRAWAL OF BIDS:

A written request for withdrawal of a bid will be granted if the request is received by the Village prior to the specified time of the opening. After the opening, the bidder may not withdraw or cancel their bid for a period of ninety (90) calendar days, or such longer time as stated in the bid document.

1.12 BID OPENING:

At the time assigned for the opening of formal bids, the bids will be opened and read aloud. Bidders are encouraged to attend all openings and to offer constructive suggestions for improvements to bid format or any way in which greater savings can be realized.

2.00 AWARDING THE BID

2.01 CRITERIA FOR AWARDING BID/RESERVATION OF RIGHTS:

The contract will be awarded to the lowest responsible bidder, or any other bidder determined by the Village Board to be in the best interest of the Village, who complies with all the provisions of the invitation to bid. The Village reserves the right to reject any or all bids or to waive any non-conformity in bids received whenever such rejection or waiver is in the best interests of the Village. The Village also reserves the right to reject the bid of a bidder who has previously failed to satisfactorily perform a contract, has not completed contracts on time, or whom an investigation shows is not in a position to perform the contract. In determining responsibility, the following qualifications will be considered by the Village:

(a) The product or services offered meets stated specifications.

(b) The ability, capacity, and skill of the bidder to perform the contract or provide the service required.

(c) Whether the bidder can perform the contract or provide service promptly, or within the time specified, without delay or interference.

(d) The character, integrity, reputation, judgment, experience, and efficiency of the bidder.

(e) The quality of performance of previous contracts or services.
(f) The previous and existing compliance by the bidder with laws and ordinances relating to the contract or service.

(g) The sufficiency of the financial resources and ability of the bidder to perform the contract or provide the service.

(h) The quality, availability, and adaptability of the supplies or contractual services to the particular use required.

(i) The ability of the bidder to provide future maintenance and service for the use of the subject of the contract.

(j) Lowest bids received. Discounts for cash payments may be considered only if discount is clearly written on the proposal page.

2.02 NOTICE OF AWARD:

The Village will accept in writing one of the proposals, within ninety (90) days from the date of opening of bids, or the time specified within the specifications, unless the lowest responsible bidder extends the time of acceptance to the Village.

2.03 AWARD OF ALL OR PART:

Unless otherwise specified by the Village, the Village reserves the right to make an award on all items, or on any of the items according to the best interests of the Village. Bidder may restrict their bid to consideration in the aggregate by so stating, but must name a unit price on each item bid upon. The Village reserves the right to accept or reject any bid in which the bidder names a total price for all the articles without quoting a price on each and every item.

3.00 BOND REQUIREMENTS

3.01 EXECUTION OF PERFORMANCE BOND:

When noted in the specifications, the Village reserves the right to require the successful bidder to supply a performance bond within ten (10) calendar days of acceptance of the bidder's proposal by the Village. The performance bond, unless otherwise specified by the Purchasing Division, shall be 100% of the total contract price.

3.02 FAILURE TO FURNISH BOND:

In the event that the bidder fails to furnish the performance bond within ten (10) calendar days after acceptance of bid by the Village, then the bid deposit of the bidder shall be retained by the Village as liquidated damages, it being now agreed that this sum is a fair estimate of the amount of damages that the Village will sustain due to the bidder's failure to furnish the bond.

4.00 SPECIFICATIONS

4.01 NEW GOODS, FRESH STOCK:

Unless otherwise specifically stated, all contractors shall provide new commodities, fresh stock, latest model, design or package.

4.02 TRADE NAME USED BY VILLAGE:

Unless otherwise stated, any reference in the Village's specifications to a detailed manufacturer is for descriptive, not restrictive purposes, indicating articles that are satisfactory. Bids on other makes and catalogs will be considered, provided the bidder clearly states exactly what the bidder proposes to furnish; or forwards with the bid, a cut, illustration, or other descriptive matter which will clearly indicate the character of the article covered by the bid and that it meets the intended requirements.

4.03 TRADE NAME USED BY BIDDER:

Where the bidder identifies an item by manufacturer's name, trade name, catalog number, or reference, the bidder shall furnish the item so identified and shall not propose to furnish an "equal" unless the proposed "equal" is definitely indicated within the bid.

4.04 PROPOSED EQUIVALENTS:

The manufacturer and model specified is provided to indicate the quality minimums expected by the Village. Where specifications provide detailed information regarding

certain manufacturers and models, equivalent products shall be accepted for consideration. Equivalent products shall be equivalent as to quality, function, design, features and overall warranty of products proposed. It shall be the determination of the user department or designee to judge and conclude if a product is acceptable as an equivalent. All products proposed as part of this purchase shall be designed specifically for the intended use.

If no particular brand, model, or make is specified, and if no data are required to be submitted with the bid, the specifications may require the bidder to submit working drawings or detailed descriptive data sufficient for the Village to determine if each requirement of the specifications is being complied with prior to manufacture or shipment

5.00 PRICE

5.01 NET PRICES:

Bid prices, unless otherwise specified in the specifications, must be net, including transportation and handling charges fully prepaid by the contractor to delivery point.

5.02 PRICE REDUCTION:

If at any time after the date of the bid or offer the contractor makes a general price reduction in any material covered by the contract, an equivalent price reduction shall apply to the contract for the remaining contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to contractor's customers generally, or (2) in the contractor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price would not be considered a "general price reduction" under this provision. The contractor shall invoice the ordering offices at such reduced prices indicating on the invoice that the reduction is pursuant to the "Price Reduction" provision of the contract documents. The contractor, in addition, shall within ten calendar days of any general price reduction notify the Purchasing Coordinator of such reduction by letter. Failure to do so may result in termination of the contract.

5.03 TAX EXEMPTION:

Illinois Retailers Occupation Tax, Use Tax and Municipal Retailer's Occupation Tax do not apply to materials or services purchased by the Village. The price quoted herein shall include all other Federal and/or State direct and/or indirect taxes which apply.

5.04 ERRORS IN BID PRICES:

When an error is made in extending total prices, the unit bid price will govern. Erasures or changes in bids must be initialed by the bidder.

6.00 QUANTITIES

6.01 SPECIFIC BID QUANTITIES:

Where quantities are specifically stated, acceptance will bind the Village to order and

pay for, at contract prices, all such supplies or services delivered that meet the specifications and conditions of the contract. Acceptance shall be in compliance with the Uniform Commercial Code S2-606.

6.02 REQUIREMENTS OR ESTIMATED BID QUANTITIES:

On "Requirements or Estimated Bid Quantities," acceptance will bind the Village to pay for, at unit bid prices, only quantities ordered and delivered. Any reference to forecasted or estimated quantities within the bidding documents is intended to inform the bidder of approximate annual requirements. The Village may purchase as little as zero percent (0%) or as much as one hundred percent (100%) of the forecasted or estimated quantities.

7.00 DELIVERY PROVISIONS

7.01 PLACING OF ORDER:

Orders against contracts will be placed with the contractor on a purchase order executed and released by the Purchasing Division. Telephone, facsimile or electronic orders placed directly with the contractor by the Purchasing Division may be authorized by the Purchasing Division only after execution of a blanket purchase order.

7.02 RESPONSIBILITY FOR MATERIALS SHIPPED:

The successful bidder shall be responsible for the materials or supplies covered by this contract until they are delivered at the designated point. Rejected materials or supplies must be removed by and at the expense of the Bidder promptly within (5) five calendar days after notification or rejection. The bidder shall be responsible for rejected goods after notice of rejection.

7.03 DELIVERY FAILURES:

Failures of a contractor to deliver within the time specified, or within a reasonable time as interpreted by the Purchasing Division, or failure to make replacement of rejected articles when so requested, immediately or as directed by the Purchasing Division, shall constitute authority for the Purchasing Division to purchase in the open market articles. With such purchases, either: (1) the contractor shall reimburse the Village, within a reasonable time specified by the Purchasing Division, for any expense incurred in excess of contract prices; or (2) the Village may deduct such amount from monies owed the defaulting contractor. Such purchases shall be deducted from contract quantities. Should public necessity demand it, the Village reserves the right to use or consume articles delivered which are substandard in quality, subject to an adjustment in price to be determined by the Purchasing Division.

7.04 PACKAGING AND CONTAINERS:

Unless otherwise specified, goods shall be delivered in commercial packages in standard commercial containers, so constructed as to insure acceptance by common or other carrier for safe transportation, at the lowest rate, to the point of delivery. Containers become the property of the Village unless otherwise specified by bidder in his bid. The shipment shall be properly marked and tagged, stating the contractor's name and purchase order number. All delivery arrangements will be made in advance with the Purchasing Division or designee as specified within the bid document.

7.05 INSPECTION OF GOODS:

Inspections and acceptance of materials or supplies will be made after delivery. Final inspection shall be conclusive except as regards latent defects, fraud, or such gross mistakes as to amount to fraud. Final inspection and acceptance or rejection of the materials or supplies will be made as promptly as practicable. All delivered materials shall be accepted subject to inspection and physical count.

7.06 PACKING SLIPS OR DELIVERY TICKETS:

All shipments or deliveries shall be accompanied by packing slips or delivery tickets and shall contain the following information for each item delivered:

(a) Purchase order number
(b) Name of the article and stock number
(c) Quantity ordered
(d) Quantity shipped
(e) Quantity back ordered
(f) Name of the contractor

8.00 GENERAL RESPONSIBILITY PROVISIONS

8.01 COMPLIANCE WITH ALL LAWS:

All work under the contract must be executed in accordance with all applicable federal, state and local laws, ordinances, rules and regulations.

8.02 CONTRACT ALTERATIONS:

No amendment of a contract shall be valid unless made in writing and signed by both parties.

8.03 GENERAL GUARANTY: Bidder agrees to:

(a) Save the Village, its agents, and employees harmless from liability of any nature or kind for the use of any copyrighted or un-copyrighted composition, secret process, patented or unpatented invention, article, or appliance furnished or used in the performance of the contract which the bidder is not the patentee, assignee, licensee, or owner; and

(b) Protect the Village against latent defects in materials or workmanship and to repair or replace any articles damaged or marred in transit or during delivery; and

(c) Pay for all permits, licenses, and fees and give all notices; and to comply with all laws, ordinances, and rules of the Village and the State of Illinois.

8.04 DEFAULT:

In the event of the Bidder's nonperformance or breach of the contract terms, the contract may be canceled, in whole or in part, upon the Village's written notice of default and the bidder's failure to cure such default within ten (10) calendar days of the notice. The bidder shall be liable to the Village for all costs incurred in completion of the contract.

The bidder may not be liable in damages for delay in performance when such delay

or failure is the result of fire, flood, strike, the transporting carrier, act of God, or by any other circumstances which are beyond the control of the bidder. Under such circumstances, however, the Village may, at its option, cancel the contract.

8.05 ASSIGNMENT:

Assignment of this contract or any part thereof, or any funds to be received there under by the contractor shall be subject to the written approval of the Village. Such assignment shall not relieve the bidder from their obligations or change the term of the contract.

8.06 WARRANTIES:

Unless otherwise specified, the bidder shall unconditionally guarantee the materials and workmanship on all equipment furnished by them FOR A MINIMUM PERIOD OF ONE YEAR from date of delivery and installation if required unless otherwise specified in the specifications. If within the guarantee period, any defects or signs of deterioration are noted which, in the opinion of the Village, are due to faulty design and installation, workmanship, or materials, the Village shall notify the bidder. At the bidder's expense, the bidder shall repair or adjust the equipment or parts to correct the condition, or replace the part or entire unit to the complete satisfaction of the Village.

8.07 INSURANCE:

At the bidder's expense, the bidder shall secure and maintain in effect throughout the duration of this contract, insurance in adequate limits to cover all locations of the bidder's operations. The bidder shall furnish certificates of insurance to the Village prior to proceeding with the obligation for services or purchases under this bid. All insurance policies shall be written with insurance companies licensed to do business in the State of Illinois and having a rating of not less than A VI, according to the latest edition of the A.M. Best Company. Additional insured status shall be provided by original endorsement as least as broad as CG 20 10 04 13 or CG 20 26 04 13.

The Bidder understands and agrees that any performance bond or insurance protection required by this contract or otherwise provided by bidder, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

Unless otherwise specified, the limits of liability for the insurance required shall provide coverage for not less than the following amounts, or greater where required by law. Limits will be provided on a per project basis.

(a) Commercial General Liability:
(1) Coverage to include Premise/Operations, Products/Completed Operations, Independent Contractors, Broad Form Property Damage, Contractual and Personal Injury.
(2) Limits:

General Aggregate	$ 2,000,000.00
Products/Completed	$ 1,000,000.00
Each Occurrence	$ 1,000,000.00
Personal Injury	$ 1,000,000.00

(3) Coverage is to be written on an "occurrence" basis.
(4) Products/Completed Operations coverage is to remain in force for a period of two (2) years after the completion of the project.
(5) Cover all claims arising out of the contractor's operations or premises,

subcontractor's operations or premises, anyone directly or indirectly employed by the contractor or subcontractor, and the contractor's obligations of indemnification under this contract.

(b) Worker's Compensation and Employers Liability
(1) The insurance shall protect the Contractor against all claims under applicable State or Federal Worker's Compensation Laws. The Contractor shall also be protected against claims for injury, disease or death of employees which for any reason may not fall within the provisions of the Worker's Compensation Law. The policy shall include "broad form all states" endorsement coverage extended to cover all states except the monopolistic fund states.

(2) The liability limits shall not be less than:

Worker's Compensation.....Statutory
Employer's Liability.....$1,000,000 per occurrence

(c) Comprehensive Automobile Liability:
(1) Coverage to include all owned, hired, non-owned vehicles, and/or trailers and other equipment required to be licensed.
(2) Limits:
Bodily Injury and Property Damage, Combined Single Limit $1,000,000.00

8.08 INDEMNITY:

The contractor shall indemnify and save harmless the Village of Arlington Heights, its officers, agents and employees from any and all liability, losses or damages, including attorney's fees and costs of defense, the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature, including worker's compensation claims, in any way resulting from or arising out of the operations of contractor under this contract, including operations of subcontractors; and the contractor shall, at his or her own expense, appear, defend and pay all fees of attorneys and all costs and other expenses arising there from or incurred in connection therewith; and, if any judgments shall be rendered against the Village in any such action, the contractor shall, at his or her own expense, satisfy and discharge same. Contractor expressly understands and agrees that any performance bond or insurance protection required by the contract, or otherwise provided by contractor, shall in no way limit the responsibility to indemnify, keep and save harmless, and defend the Village as herein provided.

8.09 CERCLA INDEMNIFICATION:

The contractor shall, to the maximum extent permitted by law, indemnify, defend, and hold harmless the Village, its officers, employees, agents, and attorneys from and against any and all liability, including without limitation, costs of response, removal, remediation, investigation, property damage, personal injury, damage to natural resources, health assessments, health settlements, attorneys' fees, and other related transaction costs arising under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) of 1980, 42 U.S.C.A. Sec. 9601, et seq., as amended, and all other applicable statutes, regulations, ordinances, and under common law for any release or threatened release of the waste material collected by the contractor, both before and after its disposal.

8.10 MATERIAL SAFETY DATA SHEETS:

It is a federal law that chemical manufacturers and importers must develop an MSDS for each hazardous chemical they produce or import, and must provide the MSDS automatically at the time of the initial shipment of a hazardous chemical to a downstream distributor or user, or anytime the chemical makeup of the product is changed. Distributors must also ensure that downstream employers are similarly provided an MSDS.

Vendors who are awarded this contract, and if the above paragraph applies to this bid, must submit Material Data Sheets which include information regarding the specific chemical identity of the hazardous chemical(s) involved and the common names. In addition, information must be provided on the physical and chemical characteristics of the hazardous chemical; known acute and chronic health effects and related health information; exposure limits; whether the chemical is considered to be a carcinogen by NTP, IARC, or OSHA; precautionary measures; emergency and first-aid procedures; and the identification of the organization responsible for preparing the sheet.

8.11 EQUAL EMPLOYMENT OPPORTUNITY:

In the event of the contractor's noncompliance with the provisions of this Equal Employment Opportunity Clause, the Illinois Human Rights Act or the Illinois Department of Human Rights Rules and Regulations, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

(a) That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

(b) That, if it hires additional employees in order to perform this contract or any portion hereof, it will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.

(c) That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or an unfavorable discharge from military service.

(d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Illinois Department of Human Rights and the contracting agency and will recruit employees from other

sources when necessary to fulfill its obligations there under.

(e) That it will submit reports as required by the Illinois Department of Human Rights Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's Rules and Regulations.

(f) That it will have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) an internal complaint process including penalties; (v) legal recourse, investigative and process available through the Illinois Department of Human Rights and the Illinois Human Rights Commission; (vi) directions on how to contact the Department and Commission; (vii) protection against retaliation. A copy of the policies shall be provided to the Department upon request.

(g) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Illinois Department of Human Rights for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's Rules and Regulations.

(h) That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon each subcontractor. In the same manner as with other provisions of the contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the Illinois Department of Human Rights in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

9.00 PAYMENT

9.01 INVOICES:

Unless otherwise authorized by the Finance Director, vendor must submit single invoice copies for each purchase order immediately upon completion of shipment, or services. Partial payments may be acceptable if previously approved. If shipment is made by freight or express, original bill of lading, properly receipted, must be attached to invoice. Mail all invoices to:

VILLAGE OF ARLINGTON HEIGHTS
Finance Department, Accounts Payable Division
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005

The Village provides payment in compliance with the Illinois Prompt Payment Act (50 ILCS 505/1 - 505/6).

VILLAGE OF ARLINGTON HEIGHTS
AFFIDAVIT OF COMPLIANCE

Applicant

Builders Asphalt, LLC

Name

4401 Roosevelt Road, Hillside, IL 60162

Address

As a condition of entering into a contract with the Village of Arlington Heights, and under oath and penalty of perjury and possible termination of contract right and debarment, the undersigned, Ryan Gandy, being first duly sworn on oath, deposes and states that he or she is President (sole owner, partner, joint ventured, President, Secretary, etc..) of Builders Asphalt, LLC and has the authority to
(Name of Company)
make all certifications required by this affidavit.

Section I

Non Collusion

The undersigned certifies that this bid is genuine and not collusive or sham, that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person, to fix the bid price element of this bid, or of that of any other bidder, or to secure any advantage against any other bidder or any person interested in the proposed contract.

Section II

Bid Rigging and Rotating

The undersigned hereby certifies that it is not barred from bidding or contracting as a result of a conviction for violations of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

Section III

Illinois Drug Free Workplace Act

The undersigned further states that Builders Asphalt, LLC provides
(Name of Company)
A drug free workplace pursuant to Illinois Statues, 30 ILCS 580/1, et seq and provides compliance with necessary requirements.

Section IV

Tax Payment

The undersigned further states that Builders Asphalt, LLC is not
(Name of Company)
delinquent in payment of any taxes to the Illinois Department of Revenue, in accordance with Illinois Compiled Statues, 65 ILCS 5/11-42.1. The undersigned understands that making a false statement regarding delinquency in taxes is a Class A Misdemeanor and, in addition voids the contract and allows the municipality to recover all amounts paid to the individual or entity under the contract in civil action.

It is expressly understood the foregoing statements and representations and promises are made as a condition to the right of the bidder to receive payment under any award made under the terms and provisions of this bid.

The undersigned certifies that all the information contained in the Affidavit is true and correct.

BUILDERS ASPHALT, LLC LIMITED LIABILITY SEAL ILLINOIS 2005 COMPANY

Signed by: _____
(Name) Ryan Gandy
(Title) President

Subscribed and sworn to before me this 6th day of January 20 26 ,AD.

By: _____
(Notary Public)

-Seal-

OFFICIAL SEAL
JOSEPH G MICHAEL
NOTARY PUBLIC, STATE OF ILLINOIS
COMMISSION NO. 995909
MY COMMISSION EXPIRES Aug. 27, 2028

VILLAGE OF ARLINGTON HEIGHTS
INDEMNITY HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Contractor hereby agrees to defend, indemnify and hold harmless the Village of Arlington Heights, its Board of Trustees, officers, agents and employees from any and all liability, losses or damages the Village may suffer as a result of claims, demands, suits, actions or proceedings of any kind or nature in any way resulting from or arising out of any action on the part of the Contractor or any Subcontractor. The Contractor shall, at its own expense; appear, defend and pay all charges of attorneys and all costs and other expenses arising there from or incurred in connection therewith, and, if any judgment shall be rendered against the Village of Arlington Heights, its Board of Trustees, officers, agents and employees, in any such action, the contractor shall, at its own expense, satisfy and discharge the same. This indemnification does not apply to liability caused by the Village's own negligence.

The Contractor expressly understands and agrees that any insurance policies required by this contract, or otherwise provided by the Contractor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village of Arlington Heights, its Board of Trustees, officers, agents and employees as herein provided.

CONTRACTOR: Builders Asphalt, LLC

By: _____
Ryan Gandy, President

BUILDERS ASPHALT, LLC
LIMITED LIABILITY
SEAL
ILLINOIS
2005
COMPANY

VENDOR APPLICATION (VENDOR # 269011)

A W-9 must be submitted with this application.

Company Name: Builders Asphalt, LLC (Existing Vendor)

Remit To Address: Include if different than W-9 Address.
Company Name: _____
Street Address: _____
City: _____ State:_____ Zip:_____

Contact Information:
Name: Joe Michael PH#: 847-419-9000 Email: jmichael@builderspavingllc.com

Vendor Classification:
In accordance with Illinois Public Act 102-0265, the Village of Arlington Heights is required to make a good faith effort to collect and publish certain demographic information provided by our vendors and subcontractors doing business with us. We are required to report whether they are a minority, woman or veteran-owned business as defined by Illinois Law. In addition, we are required to report whether the vendor is a small business under the Small Business Administration standards (SBA).

Please indicate any applicable classification below or check NA, and check if self-certified or if certified. **Submit the appropriate certification documentation with this form.**

- Small Business: Meets certification requirements as a small business under SBA standards (more information available at SBA.gov)
  Avg # of Employees: _____ Avg Annual Receipts less than $7.5M Yes No
  Self-Certified Holds Certification

- Minority-Owned Business Enterprise (MBE): A business that is at least 51 percent owned by one or more minorities. A person who is a U.S. citizen or lawful permanent resident of the United States and is African American, Hispanic American, Asian American, Native American or Native Hawaiian.
  Self-Certified Holds Certification

- Women-Owned Business Enterprise (WBE): A business that is at least 51 percent owned by a woman or women who are U. S. Citizens or lawful permanent residents of the U.S.
  Self-Certified Holds Certification

- Disability-Owned Business Enterprise (DOBE): A business that is at least 51 percent owned by a person or group of persons with a disability (per the definition in 30 ILCS 575) and who is a U.S. citizen or lawful permanent resident of the United States.
  Self-Certified Holds Certification

- Veteran-Owned Small Business (VOSB): A small business that is at least 51 percent owned, operated & controlled by a qualified veteran living in IL and its home office in IL.
  Self-Certified Holds Certification

X Not Applicable

Name of Person Completing this form: Joseph Michael **Date**: 01/05/2026

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Builders Asphalt LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . P

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) _____

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

4401 Roosevelt Road

6 City, state, and ZIP code

Hillside, Illinois 60162

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

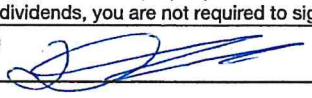
2	0	–	3	3	2	3	5	0	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person**  **Date** 1/22/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

SPECIFICATIONS

VILLAGE OF ARLINGTON HEIGHTS
PUBLIC WORKS & ENGINEERING DEPARTMENT

ROADWAY MAINTENANCE MATERIALS

GENERAL OBJECTIVE

The objective of these specifications is to define the conditions under which the Village of Arlington Heights will purchase various roadway maintenance materials for 2026. Unless otherwise noted, all materials shall comply with the most recently published version of the Standard Specifications for Road and Bridge Construction, Illinois Department of Transportation (Standard Specifications) adopted January 1 2022, and Supplemental Specifications and Reoccurring Special Provisions as published by the Illinois Department of Transportation, adopted January 1, 2024 or latest edition.

GENERAL CONDITIONS

The bidder shall comply with the attached "General Conditions - Purchasing" unless specifically modified in these specifications.

TERM OF CONTRACT: The term of this contract shall be a one-year period commencing January 1, 2026 and expiring December 31, 2026.

JOINT PURCHASING

The purchase of goods and services pursuant to the terms of this Agreement shall also be offered for purchases to be made by the Municipalities, as authorized by the Governmental Joint Purchasing Act, 30 ILCS 525/0.01, *et seq.* (the "Act"). All purchases and payments made under the Act shall be made directly by and between each Municipality and the successful bidder. The bidder agrees that the Village of Arlington Heights shall not be responsible in any way for purchase orders or payments made by the other Municipalities. The bidder further agrees that all terms and conditions of this Agreement shall continue in full force and effect as to the other Municipalities during the extended term of this Agreement.

Bidder and the other Municipalities may negotiate such other and further terms and conditions to this Agreement ("Other Terms") as individual projects may require. In order to be effective, Other Terms shall be reduced to writing and signed by a duly authorized representative of both the successful bidder and the other Municipality.

Each Municipality reserves the right to award the bid, in part or in whole or to not award, whatever is deemed to be in the best interest of the municipality.

The Village of Arlington Heights is the lead agency for the bid process on behalf of the Government Agencies. Each Village and Village's manager or board of trustees/council, as the case may be, will have the right to review and independently approve or reject the bid award and execute the Agreement Acceptance.

The bidder shall provide the other Municipalities with all documentation as required in the RFB, and as otherwise required by the Municipalities including, but not limited to:

- Certificate of insurance naming each additional Municipality as an additional insured
- Certified payrolls to each additional Municipality for work performed

INSTRUCTION TO BIDDERS

The bidder shall comply with the attached "Instructions to Bidders" unless specifically modified in these specifications.

HOT-MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50

This material shall comply with Section 406 of the Standard Specifications. The use of up to 30% recycled/reclaimed bituminous concrete materials will be allowed in the new surface mixture.

All materials will be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) SURFACE COURSE, MIX "C", N50.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

HOT-MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70

All materials shall conform to Section 406 of the Standard Specifications.

All materials shall be picked up at the asphalt plant by the VILLAGE. Payment for these materials will be made at the contract unit price per TON for HOT MIX ASPHALT (HMA) BINDER COURSE, IL-19, N70.

Due to location of certain paving jobs, the Village may also choose a second vendor as a back-up to the lowest bidder. No materials quantities will be guaranteed for either low bidder.

3/8 CHIP SEAL AGGREGATE

The aggregate source must be approved by the Illinois Department of Transportation (IDOT), ensuring that the supplier meets the quality and production standards.

The aggregate must be free from excess dirt, clay, or other contaminants that could hinder the bonding process between the aggregate and the bitumen.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per TON for 3/8 CHIP SEAL AGGREGATE.

BITUMINOUS MATERIAL SS-1H (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (SS-1H) bituminous emulsion.

All materials shall be picked up by the VILLAGE. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (SS-1H BITUMINOUS EMULSION).

APPLIED BITUMINOUS MATERIAL ~~SS-1H~~ NTEA (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (NTEA) bituminous emulsion.

All materials shall be delivered and applied by the VENDOR. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (APPLIED SS-1H BITUMINOUS EMULSION).

BITUMINOUS MATERIAL HFE90 (BITUMINOUS EMULSION)

This item shall consist of furnishing bituminous material (HFE90) bituminous emulsion.

All materials shall be delivered by the VENDOR. Payment for these materials will be made at the contract unit price per GALLON for BITUMINOUS MATERIAL (HFE90 BITUMINOUS EMULSION).

COLD MIX ASPHALT

Unique Paving Materials (UPM) or equivalent.

*** ***Vendors are invited to submit bids for individual items listed in the bid specifications. Each item will be evaluated separately based on the criteria set forth in this bid. Bidders may choose to submit a bid for one, several, or all of the items listed. The Village of Arlington Heights reserves the right to award contracts for individual items or groupings of items based on the evaluation of bids.***

UNIT PRICE ADJUSTMENT

Village of Arlington Heights Only
For the purpose of comparing bids, a charge of $2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from the L.A. Hanson Public Works Center to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

Village of Palatine Only
For the purpose of comparing bids, a charge of $2.16 per ton-mile will be added to all unit prices for materials being picked up by the VILLAGE from material VENDORS. The distance shall be computed from 148 W Illinois Ave Palatine IL 60067 to the point of supply as measured along primary thoroughfares. The Village reserves the right to order supplies from the calculated lowest bidder from a jobsite.

INSPECTIONS

All materials shall conform to IDOT specifications and upon request certifications of compliance shall be provided to the VILLAGE prior to payment for the materials.

SEPARABILITY OF ITEMS

VENDORS may bid on any or all items in this materials proposal. The VILLAGE will purchase materials from the lowest responsible bidder for each individual item being supplied.

QUANTITIES

Quantities of materials identified in the Proposal are for the purpose of comparison of bids only and are only estimates of quantities of materials expected to be used during the contract period. The VENDOR agrees to furnish the quantities of materials actually needed by the VILLAGE at the contract unit prices set forth in the proposal. This contract is a non-exclusive contract with the VILLAGE.

PAYMENT

The VENDOR shall submit invoices on a monthly basis for materials delivered to the VILLAGE. The invoice shall contain the following information: Village P.O. number, quantity of materials being invoiced, unit price and extended price and remittance address. The invoice shall include copies of the individual delivery tickets or a listing of delivery ticket numbers with date, type and quantity of material delivered. Invoices should be mailed to Village of Arlington Accounts Payable, 33 S Arlington Heights Rd, Arlington Heights, IL 60005 or emailed to accountspayable@vah.com.

The unit prices submitted shall be valid for the period January 1, 2026 through December 31, 2026. No modification to the contract may be made during this period except as mutually agreed upon by both the VENDOR and the VILLAGE.

Alternate Bid Proposal
Use NTEA (Non-Tracking Emulsified Asphalt) for delivered tack application in lieu of HFE90

PROPOSAL
Revised 1-5-26

VILLAGE OF ARLINGTON HEIGHTS

DEPARTMENT OF PUBLIC WORKS

FURNISHING OF ROADWAY MAINTENANCE MATERIALS

After becoming familiar with the general conditions, special conditions and the specifications attached hereto, the undersigned offers the following prices for the furnishing of roadway maintenance materials as follows:

ITEM	ITEM DESCRIPTION	UNIT	ARLINGTON HEIGHTS	PALATINE	UNIT PRICE
1	Hot-Mix Asphalt (HMA) Surface Course, Mix "C", N50	TON	5,000	7,000	$71.00
2	Hot-Mix Asphalt (HMA) Binder Course, IL-19, N70	TON	1,000	1,000	$ 69.00
3	3/8 Chip Seal Aggregate IDOT Approved	TON	60	0	$40.00
4	Bituminous Materials (Emulsified Asphalt)(SS-1H)	GAL	500	0	$ 10.00
6	Bituminous Materials (Emulsified Asphalt) ~~(HFE90)~~ (NTEA)	GAL	2,000	0	$ 8.00
7	Unique Paving Materials (UPM) or equivalent	TON	400	100	$175.00

* WE DO NOT HAVE HFE90 MATERIAL

Location of asphalt plant (hot mix) Wheeling: 571 S Wheeling Road, Wheeling, IL 60090
Mt Prospect: 3401 S Busse Road, Mt Prospect, IL 60056
Elk Grove: 2526 Pratt Blvd, Elk Grove Village, IL 60007

Location of asphalt plant (cold mix) Mt Prospect: 3401 S Busse Road, Mt Prospect, IL 60056

The undersigned hereby certifies that the bidder is not barred from contracting as a result of a conviction for violation of state laws prohibiting bid rigging or bid rotating or any similar offense of any state of the United States.

COMPANY NAME:	Builders Asphalt, LLC
ADDRESS:	4401 Roosevelt Road
CITY:	Hillside
STATE:	IL
ZIP:	60162
PHONE NO:	847-419-9000
DATE SUBMITTED:	01/07/2026
AGENT'S SIGNATURE:	
TITLE:	President
AGENT'S EMAIL	jmichael@builderspavingllc.com

BUILDERS ASPHALT
Keeping the Earth Moving

Asphalt Material Proposal

Bid Opens 01/07/2026 at 10:00 A.M.

Quote to:

Village of Arlington Heights
(Joint Purchasing Agreement w/ Palatine)

33 S. Arlington Heights Road,
Arlington Heights, IL 60005

Contact: Dave Scanlon
dscanlon@vah.com, 847-368-5800
Purchasing: Lisa Subrin
lsubrin@vah.com, 847-368-5509

Quoted by:

Builders Asphalt, LLC

4401 Roosevelt Road,
Hillside, IL 60162
Contact: Joe Michael
Office: (847) 419-9000
Fax: (847) 419-9050
Cell: (708) 427-5300
E-Mail: jmichael@builderspavingllc.com

Project Name & Address:

Roadway Maintenance Materials (2026)

Plant Location(s):

Mt Prospect: 3401 S Busse Rd, Mt Prospect, IL 60056
Wheeling: 571 S Wheeling Rd, Wheeling, IL 60090
Elk Grove: 2526 Pratt Blvd, Elk Grove Village, IL 60007

Cold Patch is only available at our Mt Prospect Location

Description	Quantity	UM	Unit Price	Total
HMA Surface Course Mix C N50	12,000	TON	$71.00	$852,000.00
HMA Binder Course IL-19.0 N70	2,000	TON	$69.00	$138,000.00
3/8 Chip (032CM-16) - DELIVERED	60	TON	$40.00	$2,400.00
Bituminous Materials (SS-1H)	500	GAL	$10.00	$5,000.00
Bituminous Materials (NTEA) - DELIVERED	2000	GAL	$8.00	$16,000.00
Unique Paving Materials (UPM) or equivalent [Cold Patch]	500	TON	$175.00	$87,500.00

Notes:

For the purpose of comparing bids, a charge of $2.16 per ton-mile will be added to all unit prices for materials picked up by the Village(s).
All material is to be picked up by Village trucks, FOB at the plant(s).
Tack coat: SS-1H is (5) gallon pails picked-up while NTEA is delivered & applied tack.

Total Bid:

$ 1,100,900.00

Terms:

Pricing is valid between 01/01/2026 & 12/31/2026.
Quoted prices do not include Sales Tax.
Quality Control services are NOT included in mix prices.
All prices are for material to be picked up by others from our plant.
Quote is not guaranteed or effective after this year.
Disposal of materials is not included in our pricing unless otherwise noted.
Pricing is valid for (15) calendar days.
**Joint Purchasing Agreement - Pricing is valid for both Arlington Heights & Palatine

Accepted By: _____ **Date:** _____

Illinois Department of Transportation

Certificate of Eligibility

Builders Asphalt, LLC
4401 W. Roosevelt Road HILLSIDE, IL 60162

Contractor No 0668

WHO HAS FILED WITH THE DEPARTMENT AN APPLICATION FOR PREQUALIFICATION STATEMENT OF EXPERIENCE, EQUIPMENT AND FINANCIAL CONDITION IS HEREBY QUALIFIED TO BID AT ANY OF DEPARTMENT OF TRANSPORTATION LETTINGS IN THE CLASSES OF WORK AND WITHIN THE AMOUNT AND OTHER LIMITATIONS OF EACH CLASSIFICATION, AS LISTED BELOW, FOR SUCH PERIOD AS THE UNCOMPLETED WORK FROM ALL SOURCES DOES NOT EXCEED SUPER UNLIMITED

001	EARTHWORK	$4,100,000
003	HMA PLANT MIX	Unlimited
017	CONCRETE CONSTRUCTION	$13,450,000
032	COLD MILL,PLAN. & ROTOMILL	$14,100,000
08A	AGGREGATE BASES & SURF. (A)	$4,800,000
15A	COVER & SEAL COATS (A)	$675,000

THIS CERTIFICATE OF ELIGIBILITY IS VALID FROM 6/2/2025 TO 4/30/2026 INCLUSIVE, AND SUPERSEDES ANY CERTIFICATE PREVIOUSLY ISSUED, BUT IS SUBJECT TO REVISION OR REVOCATION, IF AND WHEN CHANGES IN THE FINANCIAL CONDITION OF THE CONTRACTING FIRM OR OTHER FACTS JUSTIFY SUCH REVISIONS OR REVOCATION.
ISSUED AT SPRINGFIELD, ILLINOIS ON 6/2/2025.

Engineer of Construction

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Resolution Approving the Purchase of Commercial Meters
Department: Public Works & Engineering

Item Description:

The approved 2026 Capital Improvement Program (CIP) includes $400,000 for the funding of Commercial Meter Replacements. This is the annual meter replacement program to support ongoing efforts to maintain all Village commercial meter infrastructure.

The meters prioritized for replacement as part of the systematic commercial meter replacement schedule are currently over thirty years old, which is significantly beyond their useful life. As meters age, they generally run slow and results in water flowing through the meter that is unbilled. Additionally, many of the meters scheduled for replacement no longer have parts available for staff to utilize and extend their life.

In 2024, the Village Board approved the purchase of commercial meters from Midwest Meter, Inc, the lowest qualified proposal received. As part of the comprehensive review of the entire metering infrastructure, staff determined that Badger meters are the preferred meter for the Village's future reading and software solutions. Since all vendors cannot provide the same meter solutions, a formal proposal or bid process is no longer feasible, as Midwest Meters is the only authorized supplier in this area.

Midwest Meter, Inc. has provided a proposal for nineteen 6" meters and eight 8" meters at total cost of $209,510. The remaining budgeted funding will be utilized for repair and replacement parts for other commercial meters on an as-needed basis throughout the year.

Funds are identified in Account No. 505-9001-550250 (WA2001) for this purchase.

RECOMMENDATION
Staff is asking the Village Board to waive competitive bidding and approve the resolution to purchase of nineteen 6" commercial meters and eight 8" meters as provided by Midwest Meter, Inc, of Edinburg, Illinois, in the not-to-exceed amount of $209,510.00, and authorize Staff to execute the necessary documents.

ATTACHMENTS:

1. 20260120_Commercial_Meter_Purchase_Waive of Bid_Resolution and Attachment

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT
FOR THE PURCHASE OF COMMERCIALWATER METERS
TO MIDWEST METER, INC., OF EDINBURG, ILLINOIS

WHEREAS, the Village of Arlington Heights is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, in February, 2025, Village Staff identified the necessary replacement of (15) 8" water meters; and

WHEREAS, Midwest Meter, Inc. of Edinburg, Illinois (*"Contractor"*) provided a quote to the Village for (15) 8" water meters in the amount $209,510 (*"Contract"*); and

WHEREAS, the Village President and Board of Trustees have determined that it is appropriate to waive the advertising requirements set forth in Section 8-9-1 of the Illinois Municipal Code, 65 ILCS 5/8-9-1, for the Contract for (15) 8" water meters; and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Contract with Contractor for the water meters will serve and be in the best interest of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Contract for 8" water meters are hereby waived in accordance with Section 8-9-1 of the Illinois Municipal Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF CONTRACT. The Board of Trustees hereby approves the Contract by and between the Village and Contractor, in substantially the form attached to this Resolution as Exhibit A, and in a final form and substance acceptable to the Village Manager and Village Attorney.

SECTION 4. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Contractor; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 2025.

_____
Village President

ATTEST:

_____
Village Clerk

EXHIBIT A

CONTRACT

Midwest Meter, Inc
P.O. Box 318
Edinburg, IL 62531
Phone: 1-800-634-4746
Fax: (217) 623-4216

Quotation

Customer

Name	**Village of Arlington Heights - Mr. Scott Schweda**				
Address	222 North Ridge Ave				
City	Arlington Heights	State	IL	ZIP	60005
Phone					

Misc.

Date	1/5/2026
Terms	Net 30
Delivery	Various

Qty	Description	Unit Price	TOTAL
19	Badger G2 Fire Rated 6" E-Series Ultrasonic Meter with Itron Connector (25 18" or 24" Programmed to 1000's	$7,046.00	$ 133,874.00
8	Badger G2 Fire Rated 8" E-Series Ultrasonic Meter with Itron Connector (25 20" Lay Length Programmed to 1000's	$9,454.50	$ 75,636.00
		Total	$ 209,510.00

Sales Rep

Name *Tim O'Connor*

630.397-8559
toconnor@midwest-meter.com

Prices are firm for acceptance within 30-days, and an order placed within that time period will indicate acceptance.
Prices are subject to change without notice unless specifically stated in this quotation.

Thank you for your business!

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Resolution - Agreement – Arlington Heights Firefighters Association, Local 3105, I.A.F.F.

Department: Finance

Item Description:
A new collective bargaining agreement with the Arlington Heights Firefighters Association, Local 3105, I.A.F.F., is attached for approval. The agreement is for three years, with an expiration date of December 31, 2028. The agreement has been ratified by Arlington Heights Firefighters Association, Local 3105, I.A.F.F.

The parties agreed to salary schedule adjustments of 3.0% for 2026, 3.5% for 2027, and 3.25% for 2028. Based on comparable and independent data, longevity amounts for years of service were adjusted. In addition, starting in January 2027, the monthly employee insurance premium contribution rate will increase from 14% to 16%.

Given that this is a mature contract and that the parties have a long-standing working relationship, there were relatively few changes from the prior contract. Contract adjustments include an annual stipend for engineers and lieutenants licensed as paramedics to function as such on advanced life-saving (ALS) non-transport vehicles. In addition, the contract recognizes state-mandated changes to training and recertification requirements through an annual certification stipend.

The Village's Collective Bargaining Team would like to recognize Local 3105, I.A.F.F. for their collaborative efforts, constructive dialogue and dedication throughout this process. The team believes the proposed agreement will be of mutual benefit to both parties and will continue to promote a harmonious working relationship with the men and women who serve the community providing professional firefighting and emergency services.

If any Village Board member has questions about the contract during the meeting, a Closed Session should be requested to discuss collective bargaining matters.

RECOMMENDATION
It is recommended that the Village Board approve the attached Resolution Authorizing Execution of a Collective Bargaining Agreement between the Village

of Arlington Heights and the Arlington Heights Firefighters Association, Local 3105, I.A.F.F., with an expiration date of December 31, 2028.

ATTACHMENTS:

1. IAFF Resolution 1.20.26
2. IAFF CBA 2026-2028

VILLAGE OF ARLINGTON HEIGHTS

RESOLUTION NO. _____

A RESOLUTION APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE ARLINGTON HEIGHTS FIREFIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.

WHEREAS, representing sworn firefighters below the rank of Division/Battalion Chief; and

WHEREAS, the Village and Union desire to enter into a collective bargaining agreement, through December 31, 2028, regarding the terms of employment of the Firefighters by the Village (*"Agreement*"); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Agreement with the Union will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The agreement by and between the Village and the Union is hereby approved in substantially the form attached to this Resolution as Exhibit A.

SECTION 3. EXECUTION OF AGREEMENT. The Village President and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by the Union; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

AYES:

NAYS:

PASSED AND APPROVED THIS ___ day of _____, 2026.

_____
Village President

ATTEST:

_____
Village Clerk

EXHIBIT A

AGREEMENT

AGREEMENT

between

VILLAGE OF ARLINGTON HEIGHTS

and

ARLINGTON HEIGHTS FIREFIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.

2026-2028

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AGREEMENT

This Agreement is made and entered into by and between the Village of Arlington Heights ("Village") and Local 3105, International Association of Fire Fighters, AFL-CIO, CLC ("Union").

It is the intent and purpose of this Agreement to set forth the parties' agreement with respect to the rates of pay, hours of employment, fringe benefits, and all other conditions of employment that will be in effect during the term of this Agreement for employees covered by this Agreement; to prevent interruptions of work and interference with the operations of the Village; to encourage and improve efficiency and productivity; and to provide procedures for the prompt, impartial, and peaceful adjustment of grievances as provided herein.

NOW, THEREFORE, the parties agree as follows:

ARTICLE I RECOGNITION AND REPRESENTATION

Section 1. Recognition. The Village recognizes the Union as the sole and exclusive bargaining representative for all sworn full-time firefighters below the rank of Division/Battalion Chief, but excluding all sworn full-time firefighters in the rank of Division/Battalion Chief and above, any employees excluded from the definition of "firefighter" as defined in Section 1603(g)(l) of the Illinois Public Labor Relations Act, and all other managerial, supervisory, confidential and professional employees as defined by the Act, as amended. Notwithstanding the foregoing, if an employee holds a full-time position as Director of Paramedic Services, he shall be excluded from the bargaining unit.

ARTICLE II NON-DISCRIMINATION

In accordance with applicable law, neither the Village nor the Union shall discriminate against any employee covered by this Agreement because of race, color, religion, sex, national origin, ancestry, age, marital status, physical or mental disability, unfavorable discharge from military service, sexual orientation, or gender identity or Union membership or non-membership. Any dispute concerning the interpretation and application of this paragraph with respect to alleged discrimination because of shall be processed through the appropriate federal or state agency or court rather than through the grievance procedure set forth in this Agreement.

ARTICLE III DUES CHECKOFF AND UNION RIGHTS

Section 1. Dues Checkoff. The Village will deduct from each employee's first two paychecks each month the uniform, regular Union dues for each employee in the bargaining unit who has filed with the Village a lawfully written authorization form.

The actual dues amount deducted, as determined by the Union, shall be uniform for each employee in order to ease the Village's burden in administering this provision. The Union may change the fixed uniform dollar amount twice each year during the life of this Agreement by giving the Village at least 30 days' notice in writing of any change in the amount of the uniform dues to be deducted. The Village shall remit the total amount of the dues deducted, together with a list of the employees from whom dues have been deducted, to the person designated by the Union in writing not later than 15 days after the issuance of each paycheck from which dues have been deducted.

If an employee has no earnings or insufficient earnings to cover the amount of the dues deduction, the Union shall be responsible for collection of dues. The Union agrees to refund to the employee any amounts paid to the Union in error on account of this dues deduction provision.

Section 2. Indemnification. The Union shall indemnify and hold harmless the Village, its elected representatives, officers, administrators, agents and employees from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise) that arise out of or by reason of any action taken or not taken by the Village for the purpose of complying with the provisions of this Article, or in reliance on any written checkoff authorization furnished by the Union under any of such provisions. This indemnification provision shall not extend to errors that are solely the fault of the Village.

Section 3. Union Use of Bulletin Board. The Village will make available space for a bulletin board (not to exceed 3 ft. by 3 ft.) in each station for the posting of official Union notices of a non-derogatory or non-partisan political nature. The Union will limit the posting of Union notices to such bulletin board and shall be responsible for maintaining its bulletin boards. The Village shall notify the Union of any materials posted on Union bulletin boards which the Village believes do not comply with the provisions of this Section.

ARTICLE IV LEAVES OF ABSENCE

Section 1. Sick Leave. An employee shall be granted one day of sick leave for each full calendar month that an employee is on the active payroll, without limitation. Sick leave shall be

allowed only in cases when the employee is actually sick or disabled, there is illness in the employee's immediate family (including birth of a child) or, with the approval of the Fire Chief or his designee, to attend appointment with a doctor or dentist. For purposes of accruing sick leave days, a sick leave day for employees assigned to 24-hour shifts shall be 12 hours; for employees assigned to 7.5-hour shifts, a sick leave day shall be 7.5 hours. For purposes of using sick leave days, a sick leave day for employees assigned to a 24-hour shift shall be charged hour for hour up to 24 hours, and for employees assigned to 7.5-hour shift shall be charged hour for hour up to 7.5 hours. An employee's accumulated sick leave hours shall be made available.

In the event an employee is unable to work due to illness, he must inform his supervisor prior to the start of the scheduled work day in accordance with any rules and regulations that may be in effect governing such notification.

In order to receive pay for a sick leave day that occurs immediately before or immediately after any other regularly scheduled paid day off the employee must establish proof of sickness to the reasonable satisfaction of the Fire Chief or his designee.

It is specifically agreed that the Village retains the right to audit, monitor, and/or investigate sick leave usage and, if an employee is suspected of abuse, or if the employee has prolonged and/or frequent absences, to take corrective action, including such actions as discussing the matter with the employee, requiring that the employee seek medical consultation, instituting sick leave verification calls (for employees suspected of abuse, including employees who are frequently absent), and/or taking disciplinary action, including dismissal.

Employees suspected of sick leave abuse will not be disciplined. An employee who is found to have abused sick leave may receive progressive discipline in accordance with the current collective bargaining agreement and the General Orders and Operating Procedures (OG-PS) of the Fire Department or successor document, up to and including dismissal.

With regard to an employee suspected of sick leave abuse, should the Fire Chief, or designee, order an employee to obtain an examination to determine that employee's illness and/or fitness for duty, the medical expense, including that employee's time, shall be borne by the Village.

For retirements occurring on or after the date of this Agreement and ratified by both parties, an employee who receives a pension pursuant to the Firefighters' Pension Fund (40 ILCS 5/4-101 et seq.) has the option to convert their unused sick time to paid up medical insurance.

Employees have the option to choose; for each six sick days of their current medical plan or convert 5 accrued sick days for the least expensive medical plan at the time of retirement for one month's paid-up medical coverage under the Village's Comprehensive Medical Program (Article XII, Section 1.)

Sick leave may not be used for absence due to a work-related injury for which compensation has been provided to the employee under the Worker's Compensation Act. If an employee's illness or injury exceeds the amount of available sick leave, the employee may elect to use earned but unused paid time off.

Section 2. Funeral Leave. In the event of a death in the employee's immediate family, an employee assigned to 24 hour shifts will be granted up to two shift days of leave without loss of pay for the purpose of attending the funeral; provided, however, an employee will still be eligible for funeral leave even though the employee does not actually attend the funeral if there are extenuating circumstances which prevent the employee from attending the funeral (e.g., the employee has to stay at home to take care of children while the employee's spouse attends the funeral). Requests for extensions of one duty day for 24-hour personnel shall not be unreasonably denied, but any such days shall be charged to sick leave. Non-shift employees shall be eligible for funeral leave in accordance with the Village Employee Handbook, in existence on the date this Agreement is executed. Immediate family is defined for this policy as an employee's child, stepchild, spouse, domestic partner, sibling, parent, stepparent, mother-in-law, father-in-law, grandparent, grandparent-in-law, grandchild, son-in-law, daughter-in-law, brother-in-law, and sister-in-law, or any relative living in the employee's household or dependent upon them for care.

Section 3. Emergency Leave. An employee may request up to three hours of emergency leave to attend to an emergency situation that arises in the employee's family or home during hours of work. The Fire Chief or his designee in considering a request for emergency leave shall take into account whether or not the occasion actually requires that the employee be absent from work in relationship to the needs of the Department, provided that the Fire Chief or his designee shall not arbitrarily and unreasonably deny a request for emergency leave. Additional emergency leave may be granted at the sole discretion of the Village.

Section 4. Jury Leave. An employee who is required to report for jury duty shall be excused from work without loss of pay for the period of time which he is required to report or serve. Any compensation which the employee receives for jury duty or jury service shall be retained by the

employee and shall not be subtracted from the employee's regular wages. For purposes of administering this Section, the following guidelines shall be observed:

- If an employee is picked to serve as a juror for a trial on his shift day, and the trial continues to the next calendar day, the employee may go home after court without loss in pay on the duty day he serves as a juror.
- If the trial concludes or is not scheduled to resume the next day, the employee shall report for duty for the remainder of his or her shift.
- If an employee is serving as a juror in an ongoing trial, then the employee will normally be released without loss in pay at 8:00 pm on the shift day before the trial is scheduled to resume.
- If an employee is serving as a juror in a multi-day trial but court is not scheduled for his/her duty day, the employee shall report for duty.
- If an employee is summoned for jury duty, said employee shall normally be released at 0600 on such day, with no loss in pay.

Section 5. Witness Leave. An employee who is subpoenaed to testify with respect to lawsuits or administrative proceedings other than Board of Fire & Police Commission Proceedings, which the Village institutes or which arise out of the employee's employment by the Village (excluding an employee's participation is such activity at the request of the Union) shall be:

1. excused from work without loss of pay if his required participation occurs during duty hours; or
2. paid at his applicable hourly rate of pay if his required participation occurs during off-duty hours.

Any compensation which the employee receives from an outside third party for testifying in a lawsuit or administrative proceeding shall be retained by the employee and shall not be subtracted from the employee's wages (if any).

If an employee is subpoenaed at the request of the Fire Chief to testify in a hearing before the Board of Fire and Police Commission, the employee shall either be released from duty without loss of pay or paid the applicable hourly rate of pay for all hours of required off-duty participation, whichever is applicable. If an employee is subpoenaed at the request of someone other than the Fire Chief in such a hearing, the employee shall be released from duty without loss of pay if it is

necessary for him to testify during his normal duty hours; the employee shall not receive any compensation if he testifies during his off-duty hours.

If an employee is subpoenaed to testify in lawsuits or administrative proceedings which do not arise out of the employee's employment by the Village, the employee shall be permitted to comply with the subpoena by using accumulated vacation time, requesting a duty trade, or taking time off without pay. Employees who are subpoenaed by the Union to testify in lawsuits, administrative proceedings or arbitrations shall be permitted to comply with the subpoena by using accumulated vacation time, requesting a duty trade, or taking time off without pay, provided that the parties shall make every reasonable effort to schedule such hearing appearances that are within their control during non-work hours.

Section 6. Military Leave. Military leave, including reserve duty and training, shall be in accordance with applicable federal and state law. Employees who are required to attend periodic weekend military training sessions on the days on which they would otherwise be scheduled to work may use accumulated vacation time (pursuant to Article IX), request a duty trade pursuant to Article VIII, Section 8, or take time off without pay pursuant to Section 7 of this Article.

Section 7. Unpaid Leaves of Absence. A non-probationary employee may request that the Fire Chief recommend to the Arlington Heights Fire and Police Commission that such employee be granted an unpaid leave of absence not to exceed one year, with the understanding that the Fire Chief will not arbitrarily and unreasonably refuse to make such a recommendation. If the Fire Chief makes such a recommendation, it shall be subject to the approval of the Arlington Heights Fire and Police Commission and such rules and regulations as the Arlington Heights Fire and Police Commission may adopt from time to time governing same. The Fire Chief or his designee may, at the Fire Chief's sole discretion, grant a non-probationary employee up to three unpaid leaves of absence in a calendar year without seeking approval of the Arlington Heights Fire and Police Commission, provided the combined total of such leaves does not exceed 30 calendar days. Unpaid leaves granted pursuant to Sections 4.5 (Witness Leave), 4.6 (Military Leave), 4.9 (Leave for Union President) and 14.22 (Posting of Fire Service Training Opportunities) shall be deducted from the 30 calendar day limit referred to in this Section, but shall not count as one of the three occurrences permitted under this Section. The criteria for approving or denying leaves under Sections 4.5, 4.6, 4.9 and 14.22 shall otherwise be as set forth in each of those Sections.

Section 8. Non-Employment Elsewhere. A leave of absence will not be granted to enable an employee to try for or accept employment elsewhere or for self-employment. Any employee who engages in employment elsewhere (including self-employment) while on any leave of absence as provided above may be immediately terminated by the Village, provided that this provision shall not be applicable to (1) a continuation of employment (including self-employment) that the employee had prior to going on an approved leave of absence as long as there is no significant expansion of such employment, (2) employment that is integrally related to the purpose of the approved leave, or (3) employment that has been approved in advance by the Village Manager in writing due to extenuating circumstances.

Section 9. Leave for Union President. Upon written request submitted to the Fire Chief at least two weeks in advance, the Union President or his designee shall be granted leave without pay for any scheduled duty day(s) that are needed to attend the State and/or National convention of the IAFF, semi-annual meetings of the Northern District of the AFFI, and semi-annual meetings of the Eighth District of the IAFF. The time that the Union President or his designee is absent from regularly scheduled hours of work while on such unpaid leave will nevertheless be counted as hours worked for the sole purpose of determining eligibility for overtime pay as provided in Article VIII, Section 5, of this Agreement.

ARTICLE V SENIORITY, LAYOFF AND RECALL

Section 1. Definition of Seniority. Departmental seniority shall be defined as the length of service from the last date of beginning continuous full-time employment as a sworn firefighter in the Fire Department of the Village uninterrupted by termination of employment. Rank seniority shall be defined as the length of continuous full-time employment in a promoted rank uninterrupted by termination of employment. Conflicts of departmental or rank seniority shall be determined on the basis of the order of the firefighters on the Fire and Police Commission hiring or promotional list, whichever is applicable, with the firefighter higher on the applicable list being the more senior. Where the term "seniority" is used in this Agreement, it shall mean departmental seniority unless otherwise specified.

Section 2. Probationary Period Upon Initial Hire. All new employees and those rehired after termination of employment shall be considered probationary employees until they complete a probationary period of 12 months. The probationary period will begin on the first day an employee works a 24 hour shift. While an employee is a probationary employee, the employee

may be suspended or terminated at the sole discretion of the Village, subject to whatever legal rights, if any, such employee may have separate and apart from this Agreement. No grievance shall be presented or entertained in connection with the suspension or termination of a probationary employee.

The probationary period may be extended, if approved by the Board of Fire and Police Commissioners, for a comparable period of time, i.e, day for day extensions in the event a probationary employee is absent and/or on leave for any reason for a total of four weeks or more during the first 12 months of employment.

Section 3. Seniority List. On or before November 1 each year, the Village will provide the Union with a seniority list setting forth each employee's seniority date. The Village shall not be responsible for any errors in the seniority list unless such errors are brought to the attention of the Village in writing within 30 calendar days after the Union's receipt of the list.

Section 4. Layoff. If the Village decides to lay off employees, the employee with the least continuous full-time employment on the affected job category (i.e., Lieutenant, Firefighter paramedic, Firefighter-engineer, and Firefighter) shall be laid off first. An employee who otherwise would be laid off may bump the least senior employee in another job category if the employee is fully qualified to perform the job duties of the least senior employee in said job category.

Notwithstanding the above, in no event shall any employee be laid off who would not be laid off pursuant to the provisions of 65 ILCS 5/10-2.1-18. For purposes of determining which employee(s) will actually be laid off, Firefighter-paramedic, Firefighter-engineer, and Firefighter shall be all considered the rank of firefighter. After any bumping as provided above, the last hired firefighter shall be the first laid off.

Section 5. Recall. Employees who are laid off shall be placed on a recall list. If there is a recall, employees who are still on the recall list shall be recalled in the inverse order of their layoff. Employees who are on the recall list shall be given up to 21 calendar days to report back to work from date of receipt of the notice of recall (provided that the Fire Chief for good cause shown may extend the number of days to 28), provided that the employee must notify the Fire Chief or his designee of his intention to return to work within seven days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by registered mail, return receipt requested, to the mailing address last provided by the employee, with a copy

to the Union, it being the obligation and responsibility of the employee to provide the Fire Chief or his designee with his latest mailing address. If an employee fails to timely respond to a recall notice his name shall be removed from the recall list.

Section 6. Termination of Seniority. Seniority and the employment relationship shall be terminated for all purposes if the employee:

a) quits;
b) is discharged for just cause;
c) retires or is retired;
d) falsifies the reason for a leave of absence or is found to be working during a leave of absence (other than a continuation of employment that the employee had prior to going on an approved leave of absence);
e) fails to report to work at the conclusion of an authorized leave of absence or vacation unless there are extraordinary circumstances beyond the employee's control that prevent notification;
f) is laid off and fails to notify the Fire Chief or his designee of his intention to return to work within seven days or to report for work within 21 days after having been recalled;
g) does not perform work for the Village (except for military service or an established work-related injury compensable under workers' compensation or employees receiving disability pension) for a period in excess of 12 months.

Section 7. Seniority Adjustments. Seniority shall be interrupted in the event an employee is placed on a non-duty disability pension exceeding 30 calendar days, granted an unpaid leave of absence exceeding 30 calendar days, or is laid off. When an employee returns from a non-duty disability exceeding 30 calendar days, unpaid leave of absence exceeding 30 calendar days, or a layoff, his seniority shall be his length of service up to the date of layoff, disability or beginning of the unpaid leave of absence. Seniority shall not be interrupted, and shall continue to accrue, during periods of time when an employee is receiving workers compensation or disability pension benefits for a work-related injury.

ARTICLE VI GRIEVANCE PROCEDURE

Section 1. Definition. A "grievance" is defined as a dispute or difference of opinion raised by an employee against the Village involving an alleged violation of an express provision of this

Agreement. Employees shall have the right to authorize in writing the Union to file and process grievances on their behalf, or to file grievances without the intervention of the Union.

Section 2. Procedure. The parties acknowledge that it is usually most desirable for an employee and his immediate supervisor to resolve problems through free and informal communications. If, however, the informal process does not resolve the matter, the grievance will be processed as follows:

STEP 1:

Any employee who has a grievance shall submit the grievance in writing to the employee's (in most cases, the Battalion Chief) immediate supervisor outside the bargaining unit, specifically indicating that the matter is a grievance under this Agreement. The grievance shall contain a complete statement of the facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. All grievances must be presented no later than14 calendar days from the date of the first occurrence of the matter giving rise to the grievance or within 14 calendar days after the employee, through the use of reasonable diligence, could have obtained knowledge of the first occurrence of the event giving rise to the grievance. The immediate supervisor shall render a written response including the reasons therefor to the grievant within seven calendar days after the grievance is presented.

STEP 2:

If the grievance is not settled at Step 1 and the employee wishes to appeal the grievance to Step 2 of the grievance procedure, it shall be submitted in writing to the Deputy Fire Chief, or his designee, within seven calendar days after receipt of the Village's answer at Step 1. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Deputy Fire Chief, or his designee, shall provide a written answer including the reasons therefor to the grievant within seven calendar days after the grievance is appealed to Step 2.

STEP 3:

If the grievance is not settled at Step 2 and the employee wishes to appeal the grievance to Step 3 of the grievance procedure, it shall be submitted in writing to the Fire Chief within

seven calendar days after receipt of the Village's answer at Step 2. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Fire Chief, or his designee, shall investigate the grievance and, in the course of such investigation, shall offer to discuss the grievance within seven calendar days with the grievant and no more than two authorized representatives of the Union at a time mutually agreeable to the parties within said seven day period. The Fire Chief or his designee may invite one other non-bargaining unit employee to be present at such meeting. If no settlement of the grievance is reached, the Fire Chief, or his designee, shall provide a written answer including the reasons therefor to the grievant and the Union within seven calendar days following their meeting.

STEP 4:

If the grievance is not settled at Step 3 and the Union desires to appeal, it shall be referred by the Union in writing to the Village Manager within seven calendar days after receipt of the Village's answer at Step 3. Thereafter, the Village Manager or his designee and other appropriate individual(s) as desired by the Village Manager, shall meet with the grievant and a Union representative(s) within 14 calendar days of receipt of the Union's appeal, if at all possible. If no agreement is reached, the Village Manager or designee shall submit a written answer including the reasons therefor to the grievant and Union within 14 calendar days following the meeting.

Section 3. Bypassing Steps. The parties may by mutual agreement in writing agree to bypass one or more steps of the grievance procedure.

Section 4. Arbitration. If the grievance is not settled in Step 4 and the Union wishes to appeal the grievance from Step 4 of the grievance procedure, the Union may refer the grievance to arbitration, as described below, within 21 calendar days of receipt of the Village's written answer as provided to the Union at Step 4. Only the Union may refer grievances to arbitration.

a) The parties shall attempt to agree upon an arbitrator within seven calendar days after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator within said seven day period, the parties shall jointly request the American Arbitration Association to submit a panel of seven arbitrators. Each party retains the right to reject one panel in its entirety and request that a new panel be submitted. Each party also retains the right to request that any panel be composed only of members of the National Academy of

Arbitrators. The parties agree to use the AAA's ranking process for determining which of the seven arbitrators on the panel shall serve as the neutral arbitrator, provided that each party may strike or cross out not more than two of the arbitrators on the panel before ranking the remaining arbitrators on the panel. Once an arbitrator has been selected by means of the parties' ranking of the members of the panel, the AAA's participation in the arbitration proceedings shall be terminated. The parties shall divide equally any costs associated with the AAA administering the selection process. The parties shall inform the AAA of this limited role by joint letter at the time the first panel is requested.

b) The arbitrator shall be notified of his/her selection and shall be requested to set a time and place for the hearing, subject to the availability of Union and Village representatives.

c) The Village and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Village and the Union retain the right to employ legal counsel.

d) The arbitrator shall submit his/her decision in writing within 30 calendar days following the close of the hearing or the simultaneous submission of briefs by the parties, whichever is later.

e) More than one grievance may be submitted to the same arbitrator where both parties mutually agree in writing.

f) The fees and expenses of the arbitrator and the cost of a written transcript, if any, shall be divided equally between the Village and the Union; provided, however, that each party shall be responsible for compensating its own representatives and witnesses.

Section 5. Attendance at Grievance Meetings. If any grievance meetings/arbitration hearings are scheduled during the working hours of any grievant who desires to attend or his Union representative, such employee(s) shall be released from duty to attend such meetings/arbitration hearings without loss of pay.

Section 6. Limitations on Authority of Arbitrator. The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation or misapplication of the specific provisions of this Agreement. The arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing at the Second Step. The arbitrator shall have no authority to make a decision on any issue not so

submitted or raised. The arbitrator shall be without power to make any decision or award which is contrary to or inconsistent with, in any way, applicable laws, applicable court decisions, or of rules and regulations of administrative bodies that have the force and effect of law. Any decision or award of the arbitrator rendered within the limitations of this Section 6 shall be final and binding.

Section 7. Time Limit for Filing. No grievance shall be entertained or processed unless it is submitted at Step 1 within 14 calendar days after the first occurrence of the event giving rise to the grievance or within 14 calendar days after the employee, through the use of reasonable diligence, could have obtained knowledge of the first occurrence of the event giving rise to the grievance.

If a grievance is not presented by the employee within the time limits set forth above, it shall be considered "waived" and may not be pursued further; provided, however, that such a waiver shall not serve to waive an employee's right to file a future grievance involving similar facts and circumstances. If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Village's last answer; provided, however, that such a settlement shall not serve to waive an employee's right to file a future grievance involving similar facts and circumstances. If the Village does not answer a grievance or an appeal thereof within the specified time limits, the aggrieved employee may elect to treat the grievance as denied at the step and immediately appeal the grievance to the next step. The parties may by mutual agreement in writing extend any of the time limits set forth in this Article.

Section 8. Miscellaneous. No member of the bargaining unit who is serving in acting capacity shall have any authority to respond to a grievance being processed in accordance with the grievance procedure set forth in this Article. Moreover, no action, statement, agreement, settlement, or representation made by any member of the bargaining unit shall impose any obligation or duty or be considered to be authorized by or binding upon the Village unless and until the Village has agreed thereto in writing.

ARTICLE VII NO STRIKE-NO LOCKOUT

Section 1. No Strike. Neither the Union nor any officers, agents or employees covered by this Agreement will instigate, promote, sponsor, engage in, or condone any strike, sympathy strike, slowdown, sitdown, concerted stoppage of work, concerted refusal to perform mandatory overtime, mass resignations or mass absenteeism, regardless of the reason for so doing.

Section 2. Obligations of Union. In the event of a violation of Section 1 of this Article, the Union agrees to inform its members of their obligations under this Agreement and to direct them to return to work. Provided the Union complies with this Section 2 hereof, the Village agrees that the Union shall not be liable for any actions in violation of this Article by individual employees or any liability that might arise therefrom.

Section 3. No Lockout. The Village will not lock out any employees as a result of a labor dispute with the Union.

Section 4. Judicial Restraint. Nothing contained herein shall preclude the Village or the Union from obtaining judicial restraint and damages in the event the other party violates this Article. There shall be no obligation to exhaust the grievance procedure before instituting court action seeking such judicial restraint and/or damages.

ARTICLE VIII HOURS OF WORK AND OVERTIME

Section 1. Purpose. This Article is intended to define the normal hours of work and to provide the basis for the calculation and payment of overtime. It shall not be construed as a guarantee of hours of work per day, per week, or work cycle, or of days of work per week, per month or per work cycle.

Section 2. Normal Work Day and Work Week. The normal work day and work week for employees assigned to 24-hour shifts shall be 24 consecutive hours of work (one shift) followed by 48 consecutive hours off (two shifts). Twenty-four hour shifts shall start and end at 8:00 a.m. In lieu of holidays and to reduce the average work week, every ninth shift shall normally be scheduled off (i.e., Hanson days).

The normal work day and work week for employees assigned to 7.5-hour shifts shall be 37.5 hours based on five 7.5-hour shifts, Monday through Friday, excluding any unpaid lunch period that may be scheduled. Such 7.5-hour shifts shall fall between the hours of 8:00 a.m. and 5:00 p.m. unless otherwise approved by the Fire Chief.

Section 3. Normal Work Cycle. The normal work cycle for employees assigned to 24hour shifts shall be 27 days. The normal work cycle for employees assigned to 7.5-hour shifts shall be 28 days.

Section 4. Changes in Normal Workday or Normal Work Cycle. Subject to Sections 2 and 3 above, should it be necessary in the Village's judgment to establish individual schedules departing from the normal work day, normal work week, or the work cycle, or to change the shift

schedule of an employee or employees, the Village will give, if practicable, at least 24 hours advance notice of such change to all employees whose normal work day, normal work week, and/or normal work cycle is changed, provided that such changes are not made for arbitrary and capricious purposes. Employees shall not be required to alter their normally scheduled hours of work without their consent in order to prevent such employees from being eligible for overtime pay.

Section 5. Overtime Pay and Compensatory Time. Employees assigned to 24-hour shifts shall be paid one and one-half times their regular hourly rate of pay for all hours worked in excess of 204 in their 27-day work cycle or in excess of 24 hours in a work day. Employees assigned to 7.5-hour days shall be paid one and one-half times their regular hourly rate of pay for all hours worked in excess of 150 hours in their 28-day work cycle or in excess of 75 hours in a two-week pay period.

An employee's regular hourly rate of pay shall be based upon a 49.8 hour work week for 24-hour shift personnel and a 37.5 hour work week for 7.5-hour personnel and shall be determined by dividing the employee's annual salary by 2598 for 24-hour shift personnel and by 1950 for 7.5 hour personnel.

In accordance with the policy and practice in effect prior to the effective date of this Agreement, the provisions of this section shall not be applicable to special details (e.g., Fire Inspector) which are compensated at an hourly rate established by the Village.

In lieu of overtime pay, employees may elect to take Compensatory Time ("Comp Time"). Employees electing Comp Time for some or all overtime earned will have a rolling bank for Comp Time. (e.g. An employee works a 24-hour hireback and elects to take the overtime hours as Comp Time. Comp Time of 36 hours is placed in the employee's Comp Time bank. An employee who works a 24-hour hireback on a paid holiday would be entitled to bank 48 hours of Comp Time.). This banked time may be scheduled and used as time off under the following rules:

1. Employees may have no more than 108 hours in their Comp Time bank at any time. All Comp Time hours must be used by the end of the calendar year. Any unused Comp Time hours in an employee's bank on December 31 shall be paid out at the employee's straight time hourly rate in effect as of December 31st.
2. A request to schedule Comp Time must be submitted no later than 5pm on the employee's duty day prior to the date that time is requested off.

3. Comp Time shall be scheduled for a minimum of eight hours to a maximum of 24 hours, with time taken in ½ hour increments.
4. If the Comp Time request is scheduled to start after 8am, the time requested must complete the shift, i.e., run through the end of the scheduled shift. Comp Time may not be scheduled to start after 10pm.
5. No more than two employees shall be allowed off on Comp Time each day. Requests will be processed on a first-come first-serve basis. Only one of the two employees off on Comp Time on any day can be a lieutenant.
6. An employee off duty on Comp Time is ineligible for hirebacks or any other Department overtime except for General Callbacks.
7. Once comp time has been approved, no changes are permitted (i.e. cancellation, extension, shortening).

If at the time an employee submits a Comp Time request that request causes a hireback, 1.5 times the hours requested will be removed from the employee's Comp Time bank. (e.g. An employee submits a Comp Time request for an entire 24-hour shift. Granting the request will cause the staffing for that shift to be below the minimum. The employee will be charged 36 hours of Comp Time for the 24 hour shift.).

Section 6. Distribution of Hirebacks. Except in emergency circumstances where it is not feasible to use the hireback procedure set forth herein, the opportunity to work hirebacks shall be in accordance with the following procedures.

Advance Hireback Procedure.

Rosters A (known as Short Hireback Roster), B (known as Long Hireback Roster), and the Availability List as described herein, shall be used when the Village anticipates a hireback in advance of the shift when the hireback will be worked, i.e., before the shift begins. The Battalion Chief or his designee shall prepare, maintain, and post in each fire station current seniority-based rosters of firefighters, firefighters/paramedics, firefighters/engineers, and lieutenants who are qualified and available for hireback. Roster A (Short HB Roster) shall be used when the Village anticipates, in advance of the shift, that the hireback will be for a minimum of more than four consecutive hours up to and including twelve consecutive hours. Roster B (Long HB Roster) shall be used when the Village anticipates, in advance of the shift, that the hireback will be for over 12 consecutive hours. In any event, however, an employee shall only be compensated for hireback

hours actually worked, regardless of from which roster the employee was hired back. The Availability List shall be prepared as follows: Eligible employees (i.e. employees without prior scheduled department obligations) shall enter their availability for a hire back on the A and/or B roster by 8pm on their shift day.

Any hireback for four consecutive hours or less will be filled after both A and B list hirebacks have been filled. No list shall be kept or maintained for the four hours or less hireback. These hirebacks will be filled based strictly on seniority from the remaining people on the A list (i.e. the most senior person that made themselves available on the A list and was not hired back for the upcoming shift will receive the four hours or less hireback.)

If the Village determines that it is necessary to hire back in any classification, employees shall be hired back by classification in the order in which they appear on the applicable written roster and the Availability List. Any employee whose name is not on the Availability List will not be contacted by the on-duty Battalion Chief. The on-duty Battalion Chief will make every attempt to notify/fill the hireback as soon as the need is established and they have received the Availability List. On the day of the hireback, employees will make every attempt to proceed to the station of their hireback as soon as possible.

Once an employee accepts or refuses a hireback from a particular roster, such employee shall not be offered another hireback opportunity from the same roster until their name comes up in rotation on the same roster. In addition, once an employee has accepted a hireback off either roster on a specific occasion, then such employee shall be ineligible for another hireback off either roster for the same duty day. If a vacancy still exists after the Availability List for Roster A and/or Roster B has been exhausted, the Battalion Chief shall fill the remaining vacancies from the mid shift hireback procedures and the C roster as described later in this Section.

Selection of employees for hireback opportunity shall first come from the preceding shift if the need for the hireback is known before the shift ends.

If an employee is hired back off Roster A in a specific instance but actually works more than 12 hours on such occasion, then such employee will not lose his/her place on Roster A, but shall be passed over the next time his/her name comes up for a hireback opportunity on Roster B. Conversely, if an employee is hired back off Roster B in a specific instance but actually works less than 12 hours on such occasion, then such employee will not lose his/her place on Roster B, but shall be passed over the next time his/her name comes up for a hireback opportunity on Roster A.

Roster A and Roster B shall be reset to zero hirebacks for all employees every year, starting in January with the effective date of the shift change.

Mid Shift Hirebacks.

If the Village decides to hireback for a shift which has already begun (mid-shift), or has exhausted the Availability List for Roster A or Roster B, then it will follow the procedure described in this paragraph, whenever feasible. A third roster, known as Roster C, shall be prepared when this agreement is implemented. Roster C shall list all bargaining unit employees by seniority. When the Village decides to hireback mid-shift or has exhausted the availability list for Roster A or Roster B, it will issue a general page to all members of the bargaining unit. Employees who are off duty shall have 15 minutes to respond to the page. Among those responding, the most senior qualified employee with the fewest number of hirebacks on Roster C shall be assigned any hireback greater than four hours. Any hireback that is four hours or less will be assigned to the most senior person that responded and will not be marked off any list. Roster C shall be reset to zero hirebacks for all employees every three years, starting in January with the effective date of the shift change. The first reset will be in January 2015 on the effective date of the shift change. The Village and the Union shall discuss any unforeseen implementation issues concerning this procedure during Labor Management meetings.

General Provisions

An employee who works a hireback on what would otherwise be his Hanson day shall only be eligible to receive overtime pay at time and one half his regular hourly rate of pay for those hours of work, if any, that are in excess of 204 in the employee's 27 day work cycle; hireback hours on a Hanson day which are not in excess of 204 shall be paid at the employee's regular straight time hourly rate of pay.

Nothing in this Agreement shall require the Village to interrupt work in progress at the end of an employee's normally scheduled shift (e.g., an ambulance run), provided that such a holdover does not affect that employee's position on the hireback roster. If any employee establishes that he has not received his appropriate share of hireback opportunities in accordance with the procedure set forth herein, such employee shall have first preference to future hireback opportunities he is properly qualified to perform on the applicable hireback roster until the mistake has been corrected.

Absent emergency circumstances, employees shall not be scheduled to work more than 50 consecutive hours. A minimum of 4 hours off-duty is required prior to being eligible for additional shift work.

Section 7. Call Back Pay. Employees who are called back to work outside their normal hours of work (i.e., hours not contiguous to their normal shift or on a day not regularly scheduled) shall be paid one and one-half times their straight-time hourly rate of pay for all hours worked outside their normal shift, with a minimum of two hours' pay. This provision shall not be applicable to scheduled overtime.

Section 8. Duty Trades for 24 Hour Personnel. Employees shall be permitted not more than 50 completed duty trades between employees of equal qualifications (i.e., paramedic for paramedic, engineer for engineer, officer for officer, etc.) each calendar year provided the request for a duty trade is entered by at least 5 p.m. on the duty day in advance and the employee standing by has not worked consecutive hours so that the additional shift will result in the employee working in excess of 50 consecutive hours. Subject to the conditions specified in this Section, a Paramedic/backup driver can trade with an engineer, provided the engineer can only trade with the paramedic on a duty day when there is an open engineer slot at the time the trade is approved by the Battalion Chief. Subject to the conditions specified in this Section, a Firefighter can trade with a paramedic, as long as it does not cause there to be more than 7 paramedics off on that day. Only the Battalion Chief, or Deputy Chief if the Battalion Chief is absent, may approve or deny duty trades. Requests made after 5 p.m. on the employee's advance duty day may be denied by the Battalion Chief (Deputy Chief if the Battalion Chief is absent) if:

1. the employee standing by does not have equal qualifications or abilities, including the ability to perform the duty assignment for the shift in question;
2. the employee standing by has not worked consecutive hours immediately preceding the requested trade so that the additional shift will result in the employee working in excess of 50 consecutive hours; or
3. the requesting employee has had 50 completed duty trades during the year.

A duty trade which is a "flip flop" (i.e., the employees trade adjoining duty day shifts) shall be counted as a completed duty trade only for the employee requesting the "flip flop." Duty trades for military leave shall not count for purposes of calculating the number of duty trades an employee takes. A total of 12 duty trades in the aggregate per calendar year (accumulative to a maximum of

24 if 12 are not used in a calendar year) for Union officers/delegates for the purpose of attending union conventions/seminars and union regional meetings shall not be counted for purposes of calculating the number of duty trades for the Union officers/delegates making the trades but shall be counted for the employees with whom the trades are made.

An employee who is not capable of working at the time of a duty trade request, or whom the Village reasonably believes will be incapable of working when the trade is scheduled to occur, is ineligible to participate in a duty trade.

If an employee terminates his or her employment with an outstanding duty trade, that duty trade is void. The original employee with whom the duty trade was with shall be responsible for his or her own day. Any deviation from this paragraph is at the sole discretion of the Fire Chief.

Section 9. Scheduling of Hanson Days. On or before October 15, the Battalion Chief shall identify the nine Hanson Day slots, including the sequence of slots that are available for selection, for each of the 27 calendar day scheduling cycles (work reduction days for FLSA purposes) for the following calendar year, together with the available positions (i.e. no more than one officer, one engineer and two paramedics may be off on any given Hanson Day slot except as set forth in the following paragraph. Effective for the 1990 calendar year and thereafter, the floating holiday shall be converted to a Hanson Day (i.e., a work reduction day for FLSA purposes) and shall be selected as provided in this Section.

Once the number of paramedics on any shift reaches 19, effective with the first Station and Shift bidding process after that number is reached, up to five paramedics will be permitted to be off on Hanson and vacation days for that shift. Provided, however, the number of Hanson Day slots on which three paramedics will be permitted to be off will be equal to the number of paramedics over 18 on a shift (e.g. if there are 19 paramedics on black shift, one Hanson Day slot will have three paramedics off on black shift). The remaining Hanson Day slots will be limited to two paramedics off.

Once the number of paramedics on any shift reaches 20, effective with the first Station and Shift bidding process after that number is reached, up to six paramedics will be permitted to be off on Hanson and vacation days for that shift. Provided, however, the number of Hanson Day slots on which three paramedics will be permitted to be off will be equal to the number of paramedics over 18 on a shift (e.g. if there are 22 paramedics assigned to a shift, four Hanson Day slots will

have three paramedics off and the remaining Hanson Day slots will be limited to two paramedics off).

Prior to a date announced on or before November 1, each employee shall submit to the Battalion Chief who will be in charge of the duty shift on which the employee has been assigned for the next calendar year a written list which specifically identifies the employee's Hanson Day slot selections in order of preference for each slot which contains his position. If an employee fails to provide the appropriate Battalion Chief with his list of Hanson Day slots in order of preference prior to the date announced on or before November 1, the employee shall be deemed to have waived his right to participate in the selection process and the appropriate Battalion Chief shall assign the employee to an available Hanson Day slot for his position after all other employees who submitted lists have been placed in Hanson Day slots for their position based on seniority as set forth below.

No later than November 1, the Battalion Chief shall place the employees assigned to his duty shift for the following calendar year into Hanson Day slots appropriate for their position starting with the employee in the middle of the seniority list for said shift and thereafter alternating between the next employee with more seniority and the next employee with less seniority. The seniority list for the shift shall be based on departmental seniority as defined in Article V, Section 1, rather than time served on that particular shift. If there is an even number of employees on the seniority list for the duty shift in question, of the two employees in the middle of the list, the Battalion Chief shall start with the more senior of the two. In placing each employee in a Hanson Day slot appropriate for his position, the Battalion Chief shall use the employee's highest available preference when it is that employee's turn to be placed into a Hanson Day slot.

For purposes of scheduling and selecting Hanson Day slots, if the 27 day scheduling cycle carries over from one calendar year to the next, that cycle shall be considered as part of the preceding year.

If an employee is promoted or transferred to another shift at a time other than the annual shift realignment, the employee will be placed in the available Hanson Day slot appropriate to his position for the balance of the year.

Section 10. Special Deployment. In the event an employee is temporarily assigned to a special deployment to incidents in connection with a state or federal declaration of emergency, the Fire Chief or his designee may assign such employee to a different work schedule for the period

of such deployment. An employee will be compensated for all time spent during such special deployment, i.e., from portal to portal, provided Village costs for such special deployment are fully reimbursable by a federal or state agency. An employee on special deployment under this Section shall only be eligible for overtime pay for those hours actually worked in excess of 204 in their 27day work cycle; all other compensable hours shall be at straight time.

Section 11. No Pyramiding. Compensation shall not be paid more than once for the same hours worked under any provision of this Article or Agreement, provided that the employee shall be paid under the applicable provision which provides the highest compensation.

ARTICLE IX VACATIONS

Section 1. Vacations. Vacation allowance for 24-hour personnel shall be accrued on the following schedule:

Length of Service	24-Hour Work Days
Upon hire	5
After 4 years of service	8
After 9 years of service	9
After 14 years of service	10
After 19 years of service	11
After 23 years of service	12
After 24 years of service	13

Vacation allowance for 7.5 hour personnel shall be accrued on the following schedule:

Length of Service	7.5 Hour Work Days
Upon hire	10
After 4 years of service	15
After 9 years of service	17
After 14 years of service	20
After 19 years of service	22
After 20 years of service	23
After 23 years of service	24
After 24 years of service	25

Section 2. Vacation Eligibility. In order to be eligible to accrue paid vacation in a given month in accordance with the above schedule, the employee must be in active pay status during said month; provided, however, that an employee who is in off duty status and receiving work-

related disability pay or sick leave paid by the Village (and therefore in active pay status) shall not accrue paid vacation for more than twelve consecutive months while in such off duty status.

Section 3. Vacation Accrual. Vacation days shall be taken in the year in which they accrue. In the year in which an employee reaches an anniversary date which would entitle him to additional vacation day(s) as set forth in Section 1 above, the employee shall be entitled to schedule and take the additional vacation during that calendar year. Example: An employee who on July 1, 2015, will reach the anniversary date for his 4th year of service (i.e., has completed four years of service) will be entitled to schedule as provided herein and take eight days of vacation during calendar year 2015.

A newly hired employee shall be entitled to schedule and take the pro rata amount of vacation days that have accrued or will be accrued for the balance of the calendar year in which the employee is hired.

Section 4. Vacation Pay. Vacation pay shall be paid at the rate of the employee's regular straight-time hourly rate of pay in effect for the employee's regular job classification on the payday immediately preceding the employee's vacation.

Section 5. Vacation Scheduling for 24-Hour Employees. Vacation picks shall be made between November 1 and December 15 for the following calendar year. If the employee fails to make his pick within 24 hours after being notified that it is his turn to pick, the employee shall be bypassed until all remaining employees have made their vacation picks. A total of three 24-hour employees, excluding non-bargaining unit supervisory employees, will be allowed to be on vacation per duty day, except on agreed upon dates provided by the Village with Union input, in which case a total of four 24-hour employees, excluding non-bargaining unit supervisory employees, will be allowed to be on vacation for said duty day. In the event a Battalion Chief is off on a Hanson Day, then only one lieutenant can be off on vacation that day. Unless the number of paramedics on any shift reaches 19, there can be no more than two lieutenants, two engineers, or four paramedics off on vacation and/or a Hanson Day per duty day. Once the number of paramedics on any shift reaches 19, up to five paramedics will be permitted to be off on Hanson and vacation days for that shift, subject to the limitations on the number of paramedics off on Hanson Days set forth in Article VIII, Section 9. Once the number of paramedics on a shift reached 20, up to six paramedics will be permitted to be off on Hanson and vacation days for that shift,

subject to the limitations on the number of paramedics off on Hanson Days set forth in Article VIII, Section 9.

Vacation picks shall be selected by shift on the basis of departmental seniority. Employees shall have the right to select up to all of their vacation days. There shall be no limit of the number of 24-hour splits in making vacation picks. Employees who do not select all of their earned vacation days may schedule them at a later date in accordance with current practice and subject to the provisions set forth above.

If an employee retires, is placed on disability retirement, is promoted, accepts a position as an engineer, is transferred to eight hour shifts, or is otherwise terminated after the employee has made his vacation selection, the vacation days thus opened up shall be made available for selection by employees on the affected shift on the basis of inverse departmental seniority. An employee who has selected vacated vacation days shall not again be eligible to select vacated vacation days for the balance of that vacation year.

Once both vacation and Hanson Days picks have been made, an employee may request to trade any such pick for another such pick as long as it results in not more than two lieutenants, two engineers, or seven paramedics (five for any shift with 18 or 19 paramedics and six for any shift with at least 20 paramedics) being scheduled off on vacation and/or a Hanson Day per duty day. In the event a Battalion Chief is off on a Hanson Day, then only one lieutenant can be off on vacation that day. Such requests shall not be arbitrarily and unreasonably denied. Trading of Hanson Days shall be prohibited after written notification of retirement, promotion or personnel change. While any such approved trades shall be considered duty trades for purposes of FLSA, they shall not be considered duty trades for purposes of Section 8 of Article VIII.

Section 6. Vacation Scheduling for 7.5-Hour Personnel. Employees assigned to a 37.5hour work week shall select and schedule vacations in accordance with the practice in effect prior to the effective date of the parties' first collective bargaining agreement, with a maximum of two employees permitted off on vacation on any one work day.

Section 7. Limitation on Carry-Over of Vacation. For 24-hour or 7.5-hour personnel, earned vacation days shall not accumulate beyond the year in which they are to be taken; provided, however, the Fire Chief may approve a written request that unused vacation days be carried over for exceptional circumstances (e.g., to have additional days of vacation available in a subsequent year to take an extended trip abroad or to participate in a college or university program that requires

residence on campus); provided, however, the Fire Chief shall not act arbitrarily and unreasonably in acting on written requests. If the Fire Chief approves the carry-over of vacation day(s) pursuant to this paragraph, then such vacation day(s) shall be selected after all employees on the shift have had an opportunity to select their vacations in accordance with Sections 3 and 5 of this Article. No vacation days in excess of 30 for 7.5-hour personnel or 15 days for 24-hour personnel may be carried over from one calendar year to another unless specifically authorized in writing by the Village Manager.

ARTICLE X HOLIDAYS FOR PERSONNEL ASSIGNED TO SEVEN AND ONE-HALF HOUR SHIFTS

Section 1. Designation of Holidays. Eligible employees who are assigned to work 7.5 hours per day, 37.5 hours per week shall normally receive ten designated holidays and two floating holidays per calendar year. The ten holidays and the days on which they will be observed will be designated annually by the Village Manager.

In addition to the holidays designated annually by the Village Manager, if the Village Hall is closed and Village Hall employees are given all or part of a day off with pay, 37.5 hour employees shall receive the same day or part of a day off with pay, provided that this provision shall not be applicable to any day or part of a day on which Village Hall employees are given time off with pay in lieu of one of the foregoing holidays. Holidays not declared as floaters shall be observed on the day observed by Village Hall employees.

Floating holidays shall be scheduled with the approval of employee's supervisor, provided that approval shall not be arbitrarily withheld. If an employee is unable to use a floater during the calendar year because permission has been denied, the employee may carry over the floater to the next calendar year. Floating holidays shall not be divided into less than one full day off without the mutual consent of both the employee and the employee's supervisor.

Section 2. Eligibility Requirements. In order to be eligible for holiday pay, an employee must work or be paid as if worked in the week in which the holiday falls and must work his/her full scheduled working day immediately preceding and immediately following the holiday, unless proof of sickness or excusable absence is established to the reasonable satisfaction of the Fire Chief or his designee. The term "scheduled working day" as used in this section shall not include any vacation day or floater on which an employee is scheduled off with pay.

Section 3. Pay for Holiday Work. If a 37.5 hour employee is assigned to work on one of the foregoing days observed by the Village as a holiday, the employee shall be paid his regular straight-time hourly rate of pay for all hours worked on said holiday. In addition, the employee shall be paid, if he meets the eligibility requirements set forth in Section 2, his regular pay for the day in question. This section shall not be applicable to any holiday designated as a floater as provided above.

ARTICLE XI SALARIES AND OTHER COMPENSATION

Section 1. Salaries. Effective January 1, 2026. Employees covered by this Agreement shall be paid on the basis of the following annual salary:

Firefighter	
Probation	$81,337
Step 2	$89,609
Step 3	$94,069
Step 4	$98,743
Step 5	$103,655
Step 6	$108,807
Step 7	$114,218
Step 8	$119,900

Firefighter - Engineer	
Step 1	$94,091
Step 2	$98,773
Step 3	$103,681
Step 4	$108,835
Step 5	$114,249
Step 6	$119,929
Step 7	$125,896

Firefighter - Paramedic	
Probation	$87,438
Step 1	$96,331
Step 2	$101,124
Step 3	$106,148
Step 4	$111,427
Step 5	$116,969
Step 6	$122,783
Step 7	$128,894

Fire Lieutenant	
Step 1	$108,807
Step 2	$114,219
Step 3	$119,904
Step 4	$125,873
Step 5	$132,139
Step 6	$138,726
Step 7	$145,626

Effective January 1, 2027, employees covered by this Agreement shall be paid on the basis of the following annual salary:

Firefighter	
Probation	$84,184
Step 2	$92,745
Step 3	$97,361
Step 4	$102,199
Step 5	$107,283
Step 6	$112,615
Step 7	$118,215
Step 8	$124,097

Firefighter - Engineer	
Step 1	$97,384
Step 2	$102,230
Step 3	$107,310
Step 4	$112,644
Step 5	$118,247
Step 6	$124,127
Step 7	$130,302

Firefighter - Paramedic	
Probation	$90,498
Step 1	$99,702
Step 2	$104,664
Step 3	$109,863
Step 4	$115,327
Step 5	$121,063
Step 6	$127,081
Step 7	$133,406

Fire Lieutenant	
Step 1	$112,615
Step 2	$118,216
Step 3	$124,101
Step 4	$130,279
Step 5	$136,764
Step 6	$143,581
Step 7	$150,722

Effective January 1, 2028 employees covered by this Agreement shall be paid on the basis of the following salary:

Firefighter	
Probation	$86,920
Step 2	$95,760
Step 3	$100,526
Step 4	$105,521
Step 5	$110,770
Step 6	$116,275
Step 7	$122,057
Step 8	$128,130

Firefighter - Engineer	
Step 1	$100,549
Step 2	$105,552
Step 3	$110,797
Step 4	$116,305
Step 5	$122,090
Step 6	$128,161
Step 7	$134,537

Firefighter - Paramedic	
Probation	$93,439
Step 1	$102,943
Step 2	$108,065
Step 3	$113,433
Step 4	$119,076
Step 5	$124,997
Step 6	$131,211
Step 7	$137,742

Fire Lieutenant	
Step 1	$116,275
Step 2	$122,058
Step 3	$128,134
Step 4	$134,513
Step 5	$141,208
Step 6	$148,247
Step 7	$155,621

Section 2. Step Increments. For Firefighter, advancement from the Probationary Step/Step 1 through Step 2 may be granted after six months. Advancement from Step 2 to Step 3, from Step 3 to Step 4, from Step 4 to Step 5, and from Step 5 to Step 6 shall be at six month intervals; advancement from Step 6 to Step 7 and from Step 7 to Step 8 shall be after one year at Step 6 and Step 7, respectively. For all other classifications, advancement from Step 1 to Step 2, from Step 2 to Step 3, from Step 3 to Step 4, and from Step 4 to Step 5 shall be at six month intervals; advancement from Step 5 to Step 6 and from Step 6 to Step 7 shall be after one year at Step 5 and Step 6, respectively. To be eligible for advancement to Step 8 for Firefighter and Step 7 for Firefighter-Paramedic, Firefighter-Engineer and Fire Lieutenant, the employee must hold a Firefighter III or Advanced Technician Firefighter certificate. To be eligible for step advancement the employee must meet departmental standards during the prior evaluation period. If a nonprobationary employee alleges that he has been arbitrarily and unreasonably denied a step advancement, such employee may file a grievance in accordance with the grievance and arbitration procedure set forth in this Agreement.

Section 3. Longevity Pay. Employees on the active payroll with continuous unbroken service with the Village in a position covered by this Agreement shall receive annual longevity pay in accordance with the following schedule:

Years	
5 years but less than 10	$1,000
10 years but less than 15	$1,250
15 years but less than 20	$1,350
20 years or more	$1,850

Longevity will be paid in November of each year. Employees will receive their full longevity amount based upon the number of years completed as of October 31 of the current year. Appropriate federal and state taxes will be withheld from the longevity check.

Section 4. Pay When Serving in Acting Capacity as a Lieutenant, Battalion Chief, or Engineer. A Firefighter who is assigned to serve in acting capacity as an Engineer and a Lieutenant who is assigned to serve in acting capacity as a Battalion Chief for eight or more consecutive hours, shall be paid five percent above his regular hourly rate of pay for all hours worked in such acting capacity. A Firefighter, who is assigned to serve in acting capacity as a Lieutenant for eight or more consecutive hours, and a Firefighter (either engineer or paramedic) who is assigned to serve in acting capacity as a Lieutenant for eight or more consecutive hours, shall be paid seven and a half percent above his regular hourly rate of pay for all hours worked in such acting capacity. Except where it is determined that the needs of the Department require otherwise, a Firefighter or Firefighter-Paramedic will not be assigned to serve in acting capacity as an Engineer or Lieutenant in another station on a duty day when scheduled in-house paramedic training is provided unless provisions have been made for said person to attend the training session.

In making acting assignments to serve in acting capacity as an Engineer or as a Lieutenant, the Battalion Chief shall give first consideration to firefighters on the current engineer or lieutenant eligibility list, whichever is applicable, who are on duty at the station where the need to make the assignment arises. If there is no such firefighter on duty at said station, firefighters on the current engineer or lieutenant eligibility list, whichever is applicable, shall then be given first consideration. It is understood that the operational needs of the department may dictate retaining a firefighter in his current assignment (e.g., paramedic) rather than assigning such firefighter to serve in acting capacity even though he is on the current

eligibility list. Under no circumstances shall this paragraph be construed to require multiple moves (more than two) or the hireback of off duty personnel.

Section 5. Holiday Pay for 24 Hour Personnel. This Section shall only be applicable to employees assigned to 24-hour shifts.

During the term of this Agreement, if an employee is actually present and works his entire 24-hour shift on one of the holidays identified below, then such employee shall receive an additional 24 hours pay at such employee's regular straight time hourly rate:

Memorial Day
Independence Day
Labor Day
Thanksgiving
Day After Thanksgiving
Christmas Eve
Christmas Day
New Year's Day

For purposes of this Section, the holiday shall be considered that 24-hour shift which begins at 0800 on the date of the actual holiday. (E.g., if an employee commences his 24-hour shift at 0800 on July 3, then such employee would not be eligible for holiday pay for July 4.) If an employee trades his duty day on the date of the holiday, then such employee will not be eligible for holiday pay, since such employee was not actually present for his 24-hour shift on the holiday. (E.g., if Firefighter A was scheduled to work on Thanksgiving but traded his shift with Firefighter B, then Firefighter A would not be entitled to holiday pay, but Firefighter B would receive it, provided Firefighter B was actually present and worked the entire 24-hour shift on Thanksgiving.) Employees on sick leave or otherwise not present and working on the holiday, for any reason, shall be ineligible for holiday pay.

The only exception to the requirement of working the full 24 hours is for those employees who arrange for early relief or a holdover. Such employees taking early relief or a holdover will still be eligible for 24 hours of holiday pay, despite only working between 22 and 24 hours. In accordance with this Section, the employee working the early relief or holdover is not entitled to any holiday pay. (E.g., Firefighter A starts work at 0800 on Thanksgiving. On the day after Thanksgiving, Firefighter B shows up to work at 0700 and agrees to provide early relief to

Firefighter A. Firefighter A leaves at 0700 but is still eligible for the full 24 hours of holiday pay for Thanksgiving. Firefighter B is not eligible for any holiday pay.)

Section 6. Paramedic Preceptor Pay. If an employee is assigned by the Fire Chief or his designee to serve as a paramedic preceptor, then such employee shall receive an additional five percent above his regular hourly rate for all hours actually worked performing the duties of a paramedic preceptor.

ARTICLE XII INSURANCE

Section 1. Comprehensive Medical Program. A comprehensive medical program (including HMO and PPO plan options selected by the Village) will be provided during the term of this Agreement; provided, however, the Village reserves the right to change insurance carriers, HMO's, PPO's benefit levels, or to self-insure as it deems appropriate, as long as the new basic coverage and basic benefits are substantially similar to those in effect when this Agreement. During the term of this Agreement, employees may elect appropriate coverage in one of the health plans offered by the Village during the enrollment period established by the Village.

Effective January 1, 2022, employees who elect single or family coverage under the Village's comprehensive medical program shall pay 14% of the monthly premium for the applicable coverage under the Village's comprehensive medical program, through semi-monthly payroll deductions. Effective January 1, 2027, employees who elect single or family coverage under the Village's comprehensive medical program shall pay 16% of the monthly premium for the applicable coverage under the Village's comprehensive medical program, through semi-monthly payroll deductions.

The amount of an employee's applicable monthly medical insurance premium contribution during the term of this Agreement shall not exceed the amount of the applicable monthly insurance premium required of other regular full-time non-represented Village employees generally.

A dental plan shall be offered during the term of this Agreement, with the Village paying the entire cost for single coverage. The employee shall have the option of obtaining dependent or family coverage by paying the applicable monthly premium through payroll deduction. The Village shall have the right to change dental plans, including dental plan providers, during the term of this Agreement so long as the dental plan offered to employees in the bargaining unit is

the same as the plan available to other regular full-time non-represented Village employees generally.

Section 2. Cost Containment. The Village reserves the right to maintain or institute cost containment measures relative to insurance coverage so long as the basic level of insurance benefits remains substantially the same. Such changes may include, but are not limited to, mandatory second opinions for elective surgery, pre-admission and continuing admission review, prohibition on weekend admissions except in emergency situations, bounty clause, and mandatory out-patient elective surgery for certain designated surgical procedures.

Section 3. Terms of Policies to Govern. The extent of coverage under the insurance policies referred to in Section 1 of this Article shall be governed by the terms and conditions set forth in said policies. Any questions concerning coverage shall be resolved in accordance with the terms and conditions in said policy and shall not be subject to the grievance procedure set forth in this Agreement.

Section 4. Right to Maintain Coverage While on Unpaid Leave or on Layoff. An employee who is on an approved unpaid leave of absence or who is on layoff with recall rights shall have the right to maintain insurance coverage by paying in advance the full applicable monthly premium for employee coverage and, if desired, for dependent coverage.

Section 5. Life Insurance. The Village will provide during the term of this Agreement, at no cost to the employee, term life insurance in the amount of the employee's annual salary, up to a maximum of $50,000. Coverage will be computed at the next higher even thousand dollars unless the employee's salary is an even thousand amount, subject to the $50,000 cap. In addition, within 120 days of the execution of this Agreement, the Village will permit current bargaining unit employees to purchase additional term life insurance at group rates in ten thousand dollar increments, at the employee's sole expense, and in accordance with the terms and conditions of the applicable term life insurance policy.

The Village shall provide retired employees who have at least 20 years Village service with paid up life insurance in the amount of $2,500 when they retire or when they receive an annuity from the Village of Arlington Heights Fire Pension plan, whichever is later. Employees who are receiving a temporary disability pension shall not be eligible to receive this benefit.

The Village retains the right to change insurance carriers or to self-insure the foregoing benefits so long as the amount of the coverage is maintained.

Section 6. Employee Assistance Program. The employees covered by this Agreement shall be eligible to participate in the Village's Employee Assistance Program (EAP) on the same terms and conditions that are applicable to Village employees generally.

Section 7. Section 125 Plan. A Section 125 Plan which permits employees to tax shelter the amounts that they contribute toward the premium cost of the foregoing health insurance shall be maintained during the term of this Agreement.

Section 8. Retiree Medical Insurance. This section shall only be applicable to bargaining unit employees who voluntarily retire during the term of the current collective bargaining agreement and receive a pension pursuant to the Firefighter's Pension Fund, 40 ILCS 5/4-101 et seq. Such employees who, upon retirement, elect to maintain coverage for themselves and their eligible spouse but require no coverage for dependent children, will be allowed to take and pay for two full single insurance premiums under the Village's comprehensive medical program referred to in Section 1 of this Article until the retired employee reaches age 65 or terminates coverage, whichever comes first. The Village shall have no obligation to make premium contributions for retired employees covered by this Section, except as otherwise provided in Article IV, Section 1 (Sick Leave). The Village and the Union agree to continue to develop a Retirement Health Savings (RHS) account. At such time that a plan is implemented, the Village will direct 1% of each employee's base pay into the RHS each pay period as a mandatory contribution of employee compensation, so long as contributions continue to be authorized by the Internal Revenue Service.

ARTICLE XIII MANAGEMENT RIGHTS

Except as specifically modified by any and all other articles of this Agreement, the Union recognizes the exclusive right of the Village to make and implement decisions with respect to the operation and management of its operations in all respects. Such rights include but are not limited to the following: to plan, direct, control and determine all the operations and services of the Village; to supervise and direct the working forces; to establish the qualifications for employment and to employ employees; to schedule and assign work; to establish work and productivity standards and, from time to time, to change those standards; to assign overtime; to determine the methods, means, organization and number of personnel by which operations are conducted; to make, alter and enforce reasonable rules, regulations, orders and policies; to evaluate employees; to discipline, suspend and discharge employees for just cause; to change or

eliminate existing methods, equipment or facilities; and to carry out the mission of the Village; provided, however, that the exercise of any of the above rights shall not conflict with any of the express written provisions of this Agreement.

ARTICLE XIV MISCELLANEOUS

Section 1. Gender of Words. The masculine gender as used herein shall be deemed to include the feminine gender, unless the feminine gender is clearly inappropriate in the context of the provisions(s) concerned.

Section 2. Medical Examinations.

a) All employees are required to undergo a medical examination every two years after reaching age 21 on odd year birthdates. Stress tests and/or a heart scan will also be administered to all such employees 35 years of age or older and those under that age where the medical examination indicates the need for a stress test and/or a heart scan, provided that only an appropriate board certified physician may direct that an employee undertake reasonable remedial action based on the results of a stress test and/or a heart scan. Results of all such tests shall be confidentially submitted to the Village's Director of Human Resources and shall not be disseminated to other Village Representatives except on a need-to-know basis.

b) In addition to the above, if there is any question concerning an employee's fitness for duty or fitness to return to duty following a layoff or leave of absence, the Village may require that the employee have a medical examination and/or psychiatric/psychological examination by a qualified and State licensed physician and/or psychiatrist/psychologist selected by the Village and the results shall be submitted to the person or persons designated by the Village on a need-to-know basis.

c) All such examinations/tests required by the Village pursuant to the provisions of subsections (a) and (b) above shall be at the Village's expense (if such exams/tests occur during off duty time, the time spent shall be considered hours worked); provided that any such examinations/tests shall be in addition to any requirement that an employee provide at his own expense and on his own time a statement from his doctor upon returning from sick leave or disability leave.

d) If the Village determines that an employee is not fit for duty after receiving the results of any of the above examinations/tests, the Village may direct appropriate remedial action

where the employee is otherwise determined to be able to remain on active duty, place the employee on sick leave (or unpaid medical leave if the employee does not have any unused sick leave days), or take other appropriate action. If the employee is involuntarily placed on sick/medical leave, the employee may utilize the grievance procedure set forth in this Agreement to grieve whether the Village acted arbitrarily and unreasonably in taking such action.

Section 3. Precedence of Agreement. If there is any conflict between the provisions of this Agreement and the provisions of any Village ordinance, the Village's Personnel Policy and Procedure Manual, or the Operating Guidelines and Policy Statements (OG-PS) of the Fire Department or successor document which may be in effect from time to time, the provisions of this Agreement, for its duration, shall take precedence.

One copy of the OG-PS of the Fire Department or successor document shall be available at each fire station. Whenever there are any changes, additions, or deletions to the OG-PS or successor document, such changes, additions, or deletions shall be reflected in the copy of OG-PS or successor document that is available at each fire station. It shall be the responsibility of the Village to notify employees of such changes, additions, or deletions on or before their effective date by posting a notice of such changes, additions, or deletions on the bulletin board at each fire station or electronically for at least 30 days. It shall be the obligation and responsibility of each employee to read and comply with the OG-PS of the Fire Department or successor document.

A current copy of the Village Personnel Policy Manual and the Rules of the Board of Fire and Police Commissioners shall also be made available to each fire station.

The Union President shall be provided with one complete set of the OG-PS or successor document, the Village Personnel Policy Manual, and the Rules of the Board of Fire and Police Commissioners, together with a copy of any changes, additions or deletions at the time they are distributed to each fire station.

Section 4. Disciplinary Investigations. Disciplinary Investigations shall be conducted in accordance with the Firemen's Disciplinary Act 50 ILCS 745/1 et seq.

Section 5. Drug and Alcohol Testing. The Village may require applicants to submit to a urinalysis test and/or other appropriate test as part of a pre-employment medical examination and may also require employees to submit to a urinalysis test and/or other appropriate test as part

of the biennial medical examination or if the Village determines there is reasonable suspicion that the employee has been using alcohol and/or drugs as defined in paragraph (c) hereof. Any such tests shall be at a time and place designated by the Village and shall be at the Village's expense. If an employee is directed to take such a test based on reasonable suspicion, the Village shall provide the employee, upon request, with a written statement of the basis for the Village's reasonable suspicion within 48 hours of the request. There shall be no random testing. The term "other appropriate test" shall not include breathalyzer tests conducted by the Village's Police Department.

a) The Village shall use only licensed clinical laboratories for such testing and shall be responsible for maintaining a proper chain of custody. The taking of urine samples shall not be witnessed unless there is reasonable suspicion to believe that the employee is tampering with the testing procedure. If the first test results in a positive finding, a confirmatory test (GC/MS or a scientifically accurate equivalent) shall be conducted. An initial positive test result shall not be submitted to the Village unless the confirmatory test result is also positive as to the same sample. If the Village, contrary to the foregoing, receives the results of a positive first test which is not confirmed as provided above, such information shall not be used in any manner adverse to the employee. Upon request, the Village shall provide an employee with a copy of any test results which the Village receives with respect to such employee.

b) A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for another confirmatory test (GC/MS or a scientifically accurate equivalent) to be conducted by a licensed clinical laboratory of the employee's choosing and at the employee's expense. Once the portion of the tested sample is delivered to the clinical laboratory selected by the employee, the employee shall be responsible for maintaining the proper chain of custody for said portion of the tested sample.

c) Use of proscribed drugs at any time while employed by the Village, abuse of prescribed drugs, as well as being under the influence of alcohol or the consumption of alcohol while on duty, shall be cause for discipline, including termination. For purposes of this agreement "being under the influence of alcohol" shall mean a blood alcohol level equal to or exceeding .02. All issues relating to the drug and alcohol testing process (e.g., whether there is reasonable suspicion for ordering an employee to undertake a test,

whether a proper chain of custody has been maintained, etc.), may be grieved in accordance with the grievance and arbitration procedure set forth in this Agreement.

d) Voluntary requests for assistance with drug and/or alcohol problems (i.e., where no test has been given pursuant to the foregoing provisions) shall be held strictly confidential by the Employee Assistance Program and no one in the Fire Department shall be informed of any such request or any treatment that may be given unless the employee consents to the release of any such information, except that the Fire Chief and/or Deputy Fire Chief may be informed of the request for assistance when necessary to accommodate scheduling needs or when deemed necessary by the professional providing the assistance.

e) Unless there are circumstances warranting discipline in the first instance of testing positive for alcohol (an example warranting discipline: an employee, who is not a problem drinker/alcoholic, who reports for work under the influence of alcohol), such employee shall be referred to the EAP with no discipline.

f) The Village shall indemnify and hold harmless the Union, its officers and agents from and against any and all claims, demands, actions, complaints, suits or other forms of liability (monetary or otherwise) that arise out of or by reason of any action taken by the Village under this section in connection with the drug or alcohol testing of employees.

Section 6. Impasse Resolution. Upon the expiration of this Agreement, the remedies for the resolution of any bargaining impasse shall be in accordance with the Alternative Impasse Resolution Procedure attached as Appendix A and incorporated herein by reference.

Section 7. Residency Requirements. All employees covered by this Agreement shall comply with any reasonable residency requirements that may be established by the Village with respect to such employees except as may be provided by law applicable to employees covered by this Agreement.

Section 8. Deferred Compensation. The employees covered by this Agreement shall be eligible to participate in any deferred compensation program that the Village may establish on the same terms and conditions that are applicable to Village employees generally.

Section 9. Secondary Employment. The parties agree that the jobs held by the employees covered by this Agreement are their primary jobs and that if there is any conflict between their primary jobs with the Village and any secondary employment, the conflict shall be resolved in favor of the primary job. Accordingly, all secondary employment (including self-employment),

including any changes in the nature and/or extent of such employment, shall be subject to the approval of the Fire Chief; provided that such approval shall not be arbitrarily and unreasonably withheld.

Section 10. Uniforms and Equipment. Upon initial hire after the effective date of this Agreement, the Village will provide new employees with the following uniforms and firefighting turnout gear: (* notates new issue if promoted to Lieutenant)

Uniforms

Five short sleeve shirts
Five trousers
One garrison belt
One pair safety shoes
One pair boots
One EMS jacket
One dress cap*
Two breast badges*
Two name tags*
One cap badge*
One black tie
Two sweatshirts
One pair dress shoes (Class A)
One dress blouse
One dress trouser
One dress long sleeve shirt
One trench coat- Optional

Turnout Gear

One complete set of turnout gear
(Compliant with NFPA 1850)
One helmet with approved eye shield*
One pair turnout boots
Two pair approved gloves
Two approved protective hoods

Upon promotion, a Lieutenant shall be issued two white and four blue or five white short sleeve white class D uniform shirts. Each Lieutenant shall maintain his or her supply of short sleeve white class D uniform shirts pursuant to the quartermaster system.

During the term of this Agreement, any turnout gear that is provided as part of the initial issue or is replaced as provided in this Section will meet the current applicable NFPA standards. Any class D station work uniforms that are provided as part of the initial issue or replaced as provided in this Section will meet the current applicable NFPA standards (i.e., predominantly 100% cotton or flame-resistant fabrics), unless otherwise mutually agreed between the Village

and the Union. When issuing boots to new hires, or replacing boots under the quartermaster system, the Village will, if requested by the employee, purchase mutually approved boots.

The type, style, and/or color of uniforms and turnout gear shall be reasonably determined by the Fire Chief. The Fire Chief may establish reasonable rules and policies concerning the use and wearing of uniforms and equipment. A Lieutenant may choose to wear a white or blue class D uniform shirt of a type and style designated by the Fire Chief, provided that such Lieutenant shall always wear a white shirt when serving as an Acting Battalion Chief.

Effective with each new fiscal year beginning May 1, 2017 employees will be issued a uniform allowance of $300 per fiscal year. The uniform allowance shall be used for the maintenance of items issued and/or to purchase approved items. (* Notates new issue if promoted to Lieutenant).

Quartermaster Items:

Five short sleeve shirts
Five trousers
One garrison belt
One pair safety shoes or boots
Two sweatshirts
One dress cap*
Two breast badges*
Two name tags*
One cap badge*
One black tie
One Class A, B, C, Long sleeve shirt*
One Class A, B, C, Trousers
One Class A Dress blouse (Blazer)
Service crosses
Collar insignia

T-shirts may be worn under the Issued Class D uniform, and shall be supplied by the employee. Dark navy blue t-shirts shall be allowed to be worn under dark navy blue Class D Uniform and white t-shirts under white Class D Uniform. Only those items listed immediately above, and turnout gear as specifically listed at the beginning of this Section, will be included in the Quartermaster system.

The wearing of an official Union pin which is not larger than the size of a dime shall be limited to the lapel of the employee's squad jacket or dress uniform, or to the left collar of the station uniform shirt.

Uniform Inspections - Winter/Summer. Employees may be required to stand an annual winter and summer clothing inspection, at which time the employee shall produce all quartermaster items to the Fire Chief or his designee. The Village shall have no obligation to

repair or replace any item not produced by the employee in accordance with this section. If, during the inspection, any item is found to be in an unacceptable condition, it will be replaced or repaired by the Village, using the replacement procedure specified in this Section.

Notice of Department-wide uniform inspections shall be posted 30 days prior to said inspections, excluding turn out gear inspections.

Replacement Procedure: When requesting the replacement of an item covered by the quartermaster system, the employee will submit a Request for Replacement form to the Deputy Chief or his designee. This form will include the date, employee's name, item(s) to be replaced with appropriate sizes and will be signed by the employee. If the Deputy Chief or his designee approves the Request for Replacement form, the item will be ordered by the Village on a quarterly basis. It is understood that item(s) may be appropriately repaired rather than replaced if, in the judgment of the Deputy Chief or his designee, it is reasonable to repair the item.

Following receipt of a repaired or replaced item by the Village, it will be promptly issued to the employee. If a newly issued item does not fit because the employee specified an improper or inaccurate size, then it will be the employee's responsibility to have the item altered or exchanged.

Pursuant to the foregoing replacement procedure, the Village will replace quartermaster items and turnout gear listed above through vendors selected by the Village, provided that the employee must first turn in worn out/damaged uniform and equipment items to the Deputy Chief or his designee. Any such item which is lost or misplaced shall be replaced by the employee at his expense; provided that if the employee is able to establish to the reasonable satisfaction of the Battalion Chief that any such item has been lost or misplaced during the performance of emergency duties or while in training due to circumstances beyond the employee's reasonable control, the employee shall not be required to pay for the replacement.

On or before the effective date of this Agreement each fire engine and each fire truck will be equipped with four flashlights, each squad will be equipped with two flashlights, and each ambulance will be equipped with two flashlights at a minimum. The determination of the type of flashlight appropriate for each kind of vehicle shall be made by the Fire Chief, provided that the Fire Chief shall not act arbitrarily and unreasonably in making such determination.

Each fire engine, fire truck, squad, and ambulance shall be equipped with a sufficient number of S.C.B.A.'s for each employee assigned to such vehicles. All S.C.B.A.'s shall be NFPA

approved. It shall be the responsibility of fire suppression employees to properly clean and test the S.C.B.A.'s at the beginning of each duty day. It shall be the responsibility of the Department to provide the necessary supplies for such purposes. The Department shall fit and test the S.C.B.A.'s in accordance with NFPA approved standards.

If funding is made available, each fire engine, fire truck, squad, and ambulance shall be equipped with a sufficient number of bulletproof vests for each riding position assigned to such vehicles.

If the Fire Chief decides to change the type, style or color of any uniform item which the Fire Chief requires employees to wear, the Village shall provide the initial issue at no expense to the employee. This provision shall not be applicable if the Fire Chief decides to change the type, style or color of any uniform item prospectively, in which case items ordered pursuant to the replacement procedure specified herein shall be in accordance with the changed type, style or color of uniform item.

Section 11. Ratification and Amendment. This Agreement shall become effective when ratified by the Village Board and the bargaining unit membership and signed by the authorized representatives thereof and may be amended only by written mutual agreement of both parties. Each party warrants to the other to take all steps necessary to ensure that the terms hereof are binding on themselves and their successors.

Section 12. Personnel Changes. The Village agrees to provide the Union President with timely written notification of the following personnel changes affecting bargaining unit employees: appointment of new employees, promotions, demotions, suspensions, terminations (including the retirement of employees), non-duty related disability leaves, and approved unpaid leaves of absence.

Section 13. Access to Personnel File. Except for confidential material which, by law, an employer is not required to make available, an employee shall have the right, upon reasonable request, to review the materials in his official personnel file which shall be maintained by the Director of Human Resources, his training file maintained by the Village Fire Department, and his health file maintained by the Village or the Village's designated Medical Director, provided that no document shall be marked, altered or removed. If a request is made, the employee shall reimburse the Village for the reasonable cost of copying any such documents. Nothing herein shall require the Village to collate or compile any information.

Effective for events occurring after the date this Agreement is ratified by both parties, all personnel records shall be placed in an employee's personnel file within a reasonable time from the occurrence of the event to which the records relate, provided that this provision shall not be applicable to ongoing disciplinary, security or criminal investigations where a premature disclosure of the records would compromise the investigation, unless and until the employer takes adverse personnel action (excluding suspension with pay pending the completion of an investigation) based on information in such records.

If any document is placed in one of the foregoing files that is adverse to the employee, the employee shall be provided with a copy of said document. The employee shall have 20 days thereafter to submit a written rebuttal to any such document and if a timely written rebuttal is submitted it shall be attached to the document in question.

Confidential documents in an employee's personnel file shall not be used against an employee in an employee's personnel proceeding, provided that confidential documents may be used in considering and in acting on promotions to the extent permitted by law.

Except as modified by the foregoing four paragraphs, nothing in this Agreement shall be construed to preclude the applicability of the Personnel Record Review Act, 820 ILCS 40/0.01, et seq., but said Personnel Record Review Act shall not be incorporated herein by reference.

An employee may request the removal of an oral reprimand/verbal warning or a written warning from their personnel file, and the Village shall grant that request, provided at least two years have elapsed from the date of the discipline and the employee has not engaged in the same or similar misconduct. Suspensions, written reprimands, and discipline relating to harassment or discrimination shall not be removed from an employee's personnel file, however.

Section 14. Light Duty. The Village shall require an employee who is on Worker's Compensation leave (as opposed to disability pension) to return to work in an available light duty assignment that the employee is qualified to perform, provided the Village's physician (or the employee's physician at the Village's option) has reasonably determined that the employee is physically able to perform the light duty assignment in question without significant risk that such return to work will aggravate any pre-existing injury and that there is a reasonable expectation that the employee will be able to assume full duties and responsibilities within six months.

Unless the needs of the Village require different hours, the hours of work for an employee with a light duty assignment who is off on worker's compensation leave shall be eight consecutive hours, excluding a one hour unpaid lunch period, between 8:00 a.m. and 5:00 p.m., on that employee's regular shift day (unless the hours are limited pursuant to the physician's orders). Any employee on light duty will schedule all physical therapy, doctor's appointments, and similar events on that employee's non-shift day, in order to ensure the employee's complete availability to work the light duty assignment on their shift day.

An employee who is on sick leave or FMLA leave for their own medical condition (as opposed to disability pension) has the right to request that he be placed in an available light duty assignment that the employee is qualified to perform and such a request shall not be arbitrarily and unreasonably denied, provided that the Village's physician (or the employee's physician at the Village's option) has reasonably determined that the employee is physically able to perform the light duty assignment in question without significant risk that such return to work will aggravate any pre-existing injury and that there is a reasonable expectation that the employee will be able to assume full duties and responsibilities within six months.

Depending on the employee's medical restrictions and the needs of the Department (or other Village department where the employee may work), the employee who is on sick leave or FMLA leave for their own medical condition (as opposed to disability pension) may be assigned to work any of the following hours:

1. Work 7.5 hours on the employee's regular shift day(s), excluding a one hour unpaid lunch period, between 8:00 a.m. and 5:00 p.m. In addition, Department will also assign the employee to work additional days to ensure the employee works 37.5 hours each week of light duty. For any week in which the employee does not work 37.5 hours while on light duty, any hours not worked must be taken as sick leave or any other applicable leave time or unpaid so that the total number of hours accounted for each week of light duty totals 37.5 hours.
2. Work the employee's entire 24 hour shift on the employee's regular shift day. This work may or may not be at the same location for the entire 24 hours. Any employee working this schedule will schedule all physical therapy, doctor's appointments, and similar events on that employee's non-shift day, in order to

ensure the employee's complete availability to work the light duty assignment on their shift day. If this option is made available, it will only be available to no more than one employee per shift.

3. Work a 37.5 hour work week, Monday through Friday. This assignment may be in any Village Department. For any week in which the employee does not work 37.5 hours while on light duty, any hours not worked must be taken as sick leave or any other applicable leave time or unpaid so that the total number of hours accounted for each week of light duty totals 37.5 hours.

If an employee returns or is required to return to work in a light duty assignment and the employee is unable to assume full duties and responsibilities within six months thereafter, the Village retains the right to place the employee on disability leave.

Nothing herein shall be construed to require the Village to create light duty assignments for an employee. Employees will only be assigned to light duty assignments when the Village reasonably determines that the need exists and only as long as such need exists.

Nothing in this Section shall affect the statutory rights of the employee or Pension Board in dealing with an employee on a disability pension.

Section 15. Public Education Officer. Where there is a permanent vacancy in the position of Public Education Officer which the Village has decided to fill with a lieutenant, the assignment to the Public Education Officer shall be made by the Fire Chief in the following order:

1. First, from among lieutenant(s) who volunteer for such assignment, unless the Fire Chief determines that any such lieutenant has already been assigned or has already served (or is serving) as an understudy for a special assignment and is reasonably expected to be assigned within the next 12 months to that special assignment (i.e., maintenance officer, director of recruit training, TRS director, and any equivalent special assignment in terms of overall duties and responsibilities that may be established in the future).
2. Second, if no one volunteers or if there is an insufficient number of volunteers, the lieutenant(s) with the least departmental seniority, unless the Fire Chief determines that any such lieutenant has already been assigned or has already served (or is serving) as an understudy for a special assignment and is reasonably

expected to be assigned within the next 12 months to that special assignment (i.e., maintenance officer, director of recruit training, TRS director, and any equivalent special assignment in terms of overall duties and responsibilities that may be established in the future).

Absent voluntary consent and as long as there is a volunteer available or a lieutenant (if more than one, the one with the least departmental seniority) who has not previously been assigned as Public Education Officer and who is available for such assignment, no lieutenant shall be assigned as Public Education Officer for more than three years.

While it is normally expected that a lieutenant will serve as Public Education Officer for 2 years, the Fire Chief retains the right to reassign a lieutenant before the end of the 2 year period, provided that a lieutenant who is reassigned and who at the time of reassignment had served less than 1 year as Public Education Officer shall be eligible for reassignment as Public Education Officer to finish his 2 year assignment. Similarly, the Fire Chief retains the right to temporarily assign a lieutenant as Public Education Officer or to reassign a lieutenant who has volunteered to work as Public Education Officer for more than 2 years if the Fire Chief determines that such reassignment is necessary. Temporary assignments shall normally be for the purpose of staffing the position during an extended absence of the Public Education Officer (e.g., illness or disability) or because of an unexpected vacancy (e.g., the Public Education Officer quits). Absent voluntary consent, such temporary assignments shall not exceed six months. A temporary assignment as Public Education Officer shall be rotated among lieutenants who have already served as Public Education Officer and who are not serving in a special assignment as defined above, provided that any Public Education Officer whose period of assignment was extended beyond 2 years shall not be temporarily reassigned as Public Education Officer unless no other lieutenant is available for such assignment.

Section 16. Subcontracting.

1. No employee shall be laid off as a result of any decision by the Village to subcontract any work performed by employees covered by this Agreement.
2. Notwithstanding the foregoing, basic fire suppression work shall not be subcontracted, provided that this provision shall not be applicable to any mutual aid agreements that the Village has or may have with other fire departments or if there is a violation of Article VII, Section 1.

3. If the Village subcontracts non-fire suppression work performed by employees covered by this Agreement, no bargaining unit employee shall be directly supervised by non-sworn personnel as a result thereof.

Section 17. Physical Fitness Program.

1. The Village may establish a reasonable mandatory physical fitness program which, if established, will include individualized goals. No employee will be disciplined for failure to meet any goals that may be established, as long as the employee makes a good faith effort to meet any such goals. Before any new program is implemented, the Village shall review and discuss the program at a meeting of the Labor Management Committee.

2. An employee's participation in a mandatory physical fitness program shall normally occur during an employee's tour of duty, provided that this provision shall not be applicable to remedial action pursuant to Section 2 above. Employees shall not be prohibited from participating in a mandatory physical fitness program during assigned time if all regularly assigned duties, including training, have been completed and approval has been granted, in advance, by a non-bargaining unit supervisor, provided that approval shall not be arbitrarily and unreasonably denied.

3. The foregoing shall not be construed to either relieve an employee of his obligation to meet reasonable job-related physical fitness standards that may be established by the Village or interfere with the Village's right to terminate an employee who is unable to meet reasonable job-related physical fitness standards.

Section 18. Stand Down Time. Except for night training as recommended by Insurance Service Organization (ISO), stand down time for 24-hour shift personnel shall normally commence no later than 4:00 p.m. Monday through Saturday and 10:00 a.m. on Sunday and on the 12 holidays designated annually by the Village Manager. No employee shall engage in any activities related to secondary employment (including self-employment) during either assigned or stand down time for which the employee is being paid by the Village; the only exceptions shall be reading, writing, and incidental use of the telephone (e.g., placing orders, confirming an appointment), with the understanding that use of the telephone to solicit business, conduct sales

activities, etc., is not permitted. Under no circumstances shall an employee meet with customers/clients or potential customers/clients at the fire station during either assigned or stand down time.

Section 19. Job Duties. The primary job duties of employees covered by this Agreement shall be (1) fire suppression, prevention, and extinguishment; (2) normal and routine maintenance of equipment, fire station and grounds, including plowing snow from fire station aprons and fire station parking lots and plowing snow to provide access for fire department equipment on emergency calls; (3) emergency medical services; (4) hazardous materials incident management; and (5) station painting where such painting does not require the use of ladders of a greater length than six feet, with the understanding that they may be required to clean and wash walls and ceilings and change light bulbs even though such tasks require the use of scaffolds or ladders of a greater length than six feet. It is recognized that changes in job duties and job functions will occur from time to time and that the Village may assign employees new or different job duties and job functions as long as they are reasonably related to those set forth above in (1) through (4). Job duties described in (5) above shall normally be performed between the commencement of the tour of duty and 4:00 p.m. Employees will not be required to perform nonemergency duties outdoors during extreme weather conditions.

Nothing herein shall interfere with the right of employees to volunteer, or the Village's right to ask for volunteers, to perform job duties unrelated to the primary job duties set forth above, but the employee's refusal to volunteer to perform such unrelated duties shall not be cause for discipline.

Section 20. Credit for Village Service in Non-Bargaining Unit Positions. If a Village employee is employed by the Village full time in a non-bargaining unit position and is subsequently employed in a position covered by this Agreement without any break in the continuity of Village service, the employee shall be credited for such prior full-time Village service in determining eligibility for the number of vacation days and the amount of longevity pay and be credited for the number of sick leave days accrued. Prior Village service in a non-bargaining unit position which is not continuous (i.e., there is a break in the employee's Village employment between the time he was employed in a non-bargaining unit position and the time he is employed in a position covered by this Agreement) may, at the sole discretion of the Village,

be credited in determining eligibility for the number of vacation days and the amount of longevity pay.

Section 21. Performance Evaluations. The performance of each employee shall be fairly evaluated at least once each calendar year. Such performance evaluations shall be in writing and shall be done by officer(s) who have a reasonable familiarity with the employee's job performance during the period covered by the evaluation. The employee shall be provided with a written copy of the performance evaluation and the employee shall sign the evaluation acknowledging that the employee has received a copy of his evaluation and has read it. Within seven days after receiving the written performance evaluation, the employee may submit a written response or rebuttal to the evaluation. If such a written response/rebuttal is submitted in timely fashion, it shall be included in the employee's personnel file along with the performance evaluation.

Section 22. Posting of Fire Service Training Opportunities. Training opportunities which the Fire Department decides to offer to employees (e.g., courses offered by the University of Illinois or the Illinois Fire Chiefs Foundation) shall be posted in all fire stations and such postings shall set forth the cost and the amount of reimbursement provided by the Village, if any, and whether or not attendance will be on the employee's own time. For the following classes, as long as they are conducted in a non-semester format (e.g. Romeoville Fire Academy or NIPSTA), the Department will provide coverage for each employee attending class on their normally assigned shift day(s), up to a maximum of two classes per year for each employee:

Instructor I
FSVO
COFO
Advanced Tech Firefighter
Common Passenger Vehicle Rescue
Heavy Vehicle Rescue
FAE
Rope Ops
Engine Ops
Truck Ops
Instructor II
ADFO & ISO (for Lieutenants only)

It is expected that the employee will return to duty at the end of each department covered class day.

As the Fire Chief or his designee determines a need for training in a specialized area, and as long as it is determined that the operational needs of the Fire Department are being met, such training opportunities shall be equitably distributed among qualified employees who express in writing within the time specified in the posting an interest in being considered for such training opportunities. Other training opportunities which are not required to meet a fire department operational need shall be equitably distributed among qualified employees who express in writing, within the time specified in the posting, an interest in being considered for such training opportunities. Except for training opportunities unique to a particular employee's current specialized assignment (e.g., trench rescue, high rise rescue, etc.), no training opportunities for which the Village provides reimbursement and/or paid time off to attend will be offered to an employee until said opportunity has been posted as provided above.

Section 23. Safety Committee. A Safety Committee composed of three persons designated by the Fire Chief and three bargaining unit employees designated by the Union President shall meet at such times as a majority of the Committee may deem necessary, but in no event less than four times per year, for the purpose of discussing and investigating matters relating to safety in the Village of Arlington Heights Fire Department. The Safety Committee may make written recommendations concerning safety issues to the Fire Chief. If any Safety Committee meeting is scheduled during the working hours of any employee who will be attending the meeting, the employee shall be released from duty to attend the meeting without loss of pay.

Section 24. Fireguard/Extra Duty Assignments. Fireguard, or extra duty assignments for EMT-B's, and/or EMT-P's, shall be distributed as follows:

1. First preference shall normally be given to the member of the Department who is assigned as the Public Education Officer and who has previously expressed an interest in the assignment.
2. All other members of the Arlington Heights Fire Department who are interested in serving as a fireguard, or EMT-Bs, and/or EMT-Ps interested in extra duty details, shall notify the designated officer in charge of their interest, in writing,

by a time specified by the officer, unless the member has opted out of such assignments for the calendar year.

a. Among such employees, insofar as practicable, the Village will endeavor to distribute the fireguard/extra duty assignments to qualified employees on an equitable basis over the course of a calendar year. (The initial list each January 1 shall be by seniority.)

3. If an employee demonstrates that he did not receive an assignment that he should have received or was not available to sign up for such an assignment on the day when the assignments were made, he shall have first preference for the next available assignment.

4. The Fire Chief retains the right to disqualify an employee from an assignment; provided, however, that the Fire Chief shall not arbitrarily and unreasonably disqualify an employee from such assignment.

Section 25. Distribution of Agreement. The Village agrees to duplicate at its expense enough copies of the Agreement for each member of the bargaining unit, with the understanding that the Union shall have the responsibility of distributing a copy of the Agreement to all employees covered by this Agreement after its ratification by both parties. During the term of the Agreement, the Village shall have the responsibility of distributing a copy of the Agreement to any new employees who are hired into positions covered by this Agreement.

Section 26. Tuition Reimbursement. Employees may continue to participate in the Village's tuition reimbursement program during the term of this Agreement to the extent and on the same terms as other Village employees, provided that all courses necessary to complete an associate degree in fire service shall be reimbursed at the rate of 100% and all courses necessary to complete a B.S. degree in the fire service shall be reimbursed at the rate of 50% of the tuition cost. All requests for reimbursement must be submitted on forms provided by the Village. All courses that are required to obtain an Associate Degree in fire services or a B.S. in the fire services shall be reimbursed if the degree program in question has been pre-approved and the employee presents proof of tuition payment and receipt of the grade "C" or better for the required course or courses. Only a course which is not part of a previously approved degree program must be preapproved before taking the course.

Section 27. Engineer Certification Program. The Fire Department's engineer certification program for engineers and Backup Engineers shall be continued during the term of this Agreement, subject to the following modifications:

1. Not less than two refresher courses shall be scheduled during duty hours each year.
2. The recertification examination shall be based on material covered in the Illinois Fire Apparatus Engineer certification program and in the refresher courses.
3. A probationary employee shall not be eligible to take the engineer certification examination.
4. In order to pass the certification/recertification examination an employee must have a score of 75 or better on each part of the examination. Provided, however, that in connection with the recertification examination, an employee in a paid engineer position will, if necessary, be given one opportunity to retake the practical part of the examination only. The Village retains the right to determine the content and frequency of all such examinations.
5. In addition to the written and tactical components of the examination, which shall each be weighted at 45%, respectively, a Backup Engineer with more than five years of seniority may earn one point per year for each year of subsequent service as a Backup Engineer up to a maximum of ten points. (E.g., A ten year employee with five years of service as a Backup Engineer after completing his fifth year of employment shall be entitled to five points.)
6. No employee shall be eligible to fill a permanent engineer vacancy until he or she has been a bargaining unit employee for at least five years. An employee selected to fill a permanent engineer vacancy which the Department has decided to fill shall come from the top three eligible employees on the Backup Engineer list based on the scores from the most recent certification/recertification examinations. Appointment of an eligible firefighter paramedic to a permanent engineer vacancy is subject to the following conditions:
    a. If the number of paramedics is equal to or less than the minimum number of paramedics established by the Fire Chief, then a paramedic among the top three eligibles on the Backup Engineer list who is chosen ("Employee A")

shall be deemed to have secured the driver-engineer slot, but will not be appointed to such position until an additional paramedic is available to maintain the minimum. (Prior to permanent appointment, Employee A retains his current assignment as a paramedic.); and

b. If another engineer certification examination occurs before an additional paramedic becomes available, Employee A shall still have first priority for the permanent engineer vacancy, so long as Employee A passes such subsequent examination, even if Employee A is not among the top three.

7. A conditional employee, as defined in Article XVIII, Section 1, who served as an Arlington Heights Fire Department paramedic before being appointed to fill a permanent engineer vacancy under this Article, will not be removed from his or her Engineer position to serve as a paramedic, provided that such employee maintains his or her status as an engineer (e.g., passes all recertification examinations).

8. The Department will provide driver training to all fire fighters as part of the Department's overall training program. A list shall be established from among the employees who have received such training and who possess a State of Illinois Fire Apparatus Engineer certificate, and a Class "B" Illinois driver's license (or equivalent). This list shall be known as the supplemental driver's list. Employees on such list may be assigned as acting engineer after first consideration has been given to firefighters on duty who are on the engineer eligibility list referred to in Article XI, Section 4. So long as there are at least four Backup Engineer assigned to each 24 hour shift, the Village will make every effort to avoid assigning other employees on the supplemental driver's list to serve as acting engineer, provided that the Village reserves the right to make such acting assignments when necessary.

During the term of the contract, the parties agree to meet to discuss enhancements to the Engineer Certification Program. Should the parties agree to modifications to the Program, the Program will be modified in accordance with that agreement. If no modifications are made to the program and the seated Engineers are required to take either the written exam or practical exam or both to maintain their position as Engineer, every effort will be made to schedule these

exams during the employee's regularly scheduled hours of work. If the exam or exams need to be scheduled on the employee's nonscheduled work day, the seated Engineer will be paid at the rate of one and one half time for the duration of the exam.

Section 28. Station and Shift Bidding. Station and shift bidding shall usually be completed in the month of September. The process shall be organized by the Union. A union representative shall contact the Fire Chief for the bidding template, as well as any special instructions for the upcoming bidding (e.g. number and location of positions held open for probationary firefighters and paramedic students). There will normally be a full re-bidding every third year and a partial re-bidding the other two years.

During a full re-bidding, every bargaining unit position will be open, unless designated otherwise by the Fire Chief.

In the years where there is only partial re-bidding, only those spots currently unassigned will be available for re-bidding and only those bargaining unit members currently unassigned will be eligible to participate. A member may become unassigned by notifying the union representative prior to the start of the bidding process that s/he wants to vacate their assigned position. That action makes their position available for bidding and that member able to participate in the re-bidding process.

Upon completion of the bidding process, either full or partial, the final template, showing placement of all firefighters, engineers, paramedics and lieutenants, shall be submitted to the Fire Chief for his approval. The template shall be submitted no later than October 1 of each year.

Notwithstanding the foregoing, the final right to make station and shift assignments, including changes to existing assignments, is expressly retained by the Fire Chief in order to ensure that the overall needs of the Fire Department are met. Such assignments shall not be arbitrary or discriminatory. Reasons the Chief may use for changing a station or shift assignment, include but are expressly not limited to, training needs, balance (e.g. seniority, specialties), and familiarity (e.g. districts, equipment).

Section 29. Smoking. Employees will not be permitted to smoke in contravention of State law, as the same may be changed from time to time. In no event, however, may an employee smoke or use an electronic cigarette or similar device during an event open to the public, such as a tour, open house, public education, block parties and like events.

Section 30. Disability Benefits. No change in current system, statutory benefits are to be unchanged by the collective bargaining agreement.

Section 31. Apparatus Staffing. The minimum staffing levels for each Fire Department vehicle listed below that the Fire Department decides to place in-service shall be:

3 personnel on each in-service Engine Company

3 personnel on each in-service Truck Company

2 personnel on each in-service Squad Company

2 paramedics on each in-service Ambulance Company

For the purpose of unforeseeable emergencies (e.g., a firefighter is needed to drive an ambulance to the hospital; a firefighter becomes incapacitated due to injury or illness), the Fire Department may temporarily deviate from the above mentioned staffing levels, provided that the Fire Department, at its earliest convenience, undertakes the necessary steps to restore the proper staffing levels. Efforts to restore the staffing levels include, but are not limited to, detailing personnel from another apparatus, hiring back off-duty personnel, or placing a vehicle out-of-service.

Each type of apparatus listed below that the Fire Department decides to place in-service shall normally be manned by the following personnel:

Engine Company:	1 Lieutenant, 1 Engineer, 1 Firefighter or Firefighter/Paramedic
Truck Company:	1 Lieutenant, 1 Engineer, 1 Firefighter or Firefighter/Paramedic
Squad Company:	2 Firefighters (Paramedics and/or EMT-B's)
Ambulance Company:	2 Paramedics

An employee serving in acting capacity may be used in lieu of a Lieutenant or Engineer. An employee who is a Lieutenant or Engineer being compensated with a paramedic stipend, may serve as the paramedic on an engine, truck or squad to maintain the EMS designation of the apparatus.

ARTICLE XV PROMOTIONS

Section 1. Applicability. This Article shall apply to promotions to the rank of Lieutenant. Each new Lieutenant's Eligibility List shall be developed in accordance with this Article.

Section 2. Initial Eligibility. A person in the rank of firefighter shall not be eligible to participate in the Lieutenant's promotional process until he or she has completed five years of service as a full-time firefighter with the Village and has attained certification as a Firefighter

III/ Advanced Technician Firefighter. For purposes of determining eligibility under this Section, as well as seniority points and ascertained merit under Sections 4 and 5, below, the firefighter must be eligible as of February 1st.

Section 3. Components and Weights. The following components will be included in the testing process, and assigned the weights indicated below in order to establish the final eligibility list for promotion to the rank of Lieutenant:

Component	Maximum Points	Percentage Weight
Seniority	100	10
Ascertained merit	100	10
Peer Review	100	5
Fire Chief's Points	100	10
Tactical Simulation	100	25
Written Exam	100	40

Section 4. Order and Administration of Promotional Process Components. The promotional testing components shall be administered in the order stated above, starting with determination of seniority points, and ending with the Written Exam. The points earned under each component will be disclosed to the candidate as soon as practical after the component is completed. Upon request, an employee will be told of the highest and lowest composite scores for each component of the examination and their ranking in each component.

1. SENIORITY. An eligible applicant shall be given credit for seniority for all credited service as a sworn Firefighter in the Department as described herein. An applicant shall accrue 0.555 points for each month of completed service, not to exceed a maximum of 100 points. Partial months shall not be counted. A seniority list and the points for which each firefighter is eligible shall be posted before the first day the Fire Chief conducts an interview of any candidate for promotion, as described in Section 3, above. The points posted by the Fire Chief will be used for awarding Seniority points under this paragraph.
2. ASCERTAINED MERIT. A maximum of 100 points may be awarded for ascertained merit. An applicant shall submit an application with evidence of ascertained merit by a date specified by the Village, and points shall be awarded as follows:

Advanced Degree or Military Service	Points
Associate's Degree or higher in Fire Science or fire service related equivalent. Note: An eligible employee receives points for the highest degree attained only; degree points are noncumulative. **Military Service** • 10 points per year of Active Duty to a maximum of 30 points • 6 years of Reserve Duty is equal to 1 year of Active Duty to a maximum of 30 points	30
Fire Officer I	**Points**
Fire Management I/Leadership I	10
Fire Management II/Leadership II	10
Fire Instructor I	10
Fire Tactics and Strategies I	10
Fire Prevention Principles I	10
Company Fire Officer Certification	
Phase I & II	20
Taskbook Submission to OSFM	20
Fire Instructor I	10
Certifications	**Points**
Fire Apparatus Engineer Certification	10
Paramedic Certification, i.e., service in AHFD as an EMT-P	15

An applicant can only receive points for either an advanced degree or military service. An applicant can only receive points for either the Fire Officer I Courses or the Company Fire Officer Certification, with the exception of the Fire Instructor I course, which would apply to either program. No one may receive more than 50 points for either Fire Officer I or Company Fire Officer Certification. All degrees must be from an accredited institution of higher education. Individual course credits, i.e. Fire Management I, Fire Management II, Fire Instructor I, Fire Tactics and Strategies I and Fire Prevention Principles I must be approved by the Illinois State Fire Marshal for points to be awarded.

The FAE certification must be issued by the Illinois State Fire Marshal. If the Illinois State Fire Marshall changes any of the above-listed courses and/or the course of study to be a Fire Officer 1, the Village and the Union will work together to reassess how the ascertained merit points are assigned.

3. PEER REVIEW. "Peer Review Evaluators " shall be established for the Lieutenant promotional process. The Evaluators shall be comprised of twenty (20) members, consisting of five (5) Lieutenants and fifteen (15) Firefighters and/or Engineers who each have a minimum of five (5) years of service with the Department. Evaluators shall be selected by random process of selection. Representatives from Human Resources, Fire Administration, and IAFF Local 3105 will serve as the selection panel and oversee the process. Volunteers for peer review shall be solicited during the month of January. If an insufficient number of volunteers is received, additional members may be selected by mutual agreement of the selection panel. The Peer Review Evaluators shall begin their review of Lieutenant candidates during the month of February. The review process shall include an evaluation of each eligible candidate's professional performance, leadership qualities, interpersonal skills, and overall suitability for promotion based on established criteria mutually agreed upon by the Village, Fire Department Administration and Local 3105. Each candidate shall receive a peer review point total based on the evaluations. The total score will then be adjusted in accordance with the weighting system established for the overall promotional process, as outlined in Article XV. Section 5. Peer review scores shall be compiled and finalized following completion of the evaluations. Scores will be released in March**,** coinciding with or following the release of the Fire Chief's evaluation points**.** All evaluations conducted by the Peer Review process shall remain strictly confidential. Individual member evaluations shall not be disclosed. Only the final adjusted peer review score for each candidate shall be released.
4. FIRE CHIEF POINTS. The Fire Chief and/or designee(s) will offer to interview each eligible candidate who applies for promotion to the rank of Lieutenant, before the Chief's points are awarded. The Fire Chief's interview process shall begin during the first full week of March.
5. TACTICAL SIMULATION. The Tactical Simulation component will be designed by a third-party testing company selected by the Village with input from the Fire Department.

The Tactical Simulation will take place during the month of April. As part of its regular training curriculum, the Department will provide training on tactical situations. The third-party testing company will conduct an orientation session 4 – 6 weeks prior to the testing date for the Tactical Simulation component. The orientation will provide candidates information explaining the nature of the test. This component will be administered and scored by the third-party testing company. Candidates will receive points for each question answered correctly on the test. After all candidates have completed the entire promotional testing process, the third-party testing company will provide a feedback report for each candidate as well as an executive summary of all candidates. The feedback report will be prepared in such a way as to avoid impugning the integrity of the test, both current and future. It is anticipated that the feedback reports will be provided no later than 4-6 weeks after the test.

6. WRITTEN EXAM. The Written Exam will occur in the first week of May. The Village will post a reading list of the study materials for the written examination, which shall include study/reference material for all areas contained in the written exam, at least 90 calendar days in advance of the date of the written examination, in each fire station. The current CBA, OG/PS and up to 2 textbooks shall make up the reading list of study materials. The Village will place reference books for the upcoming written exam at each fire station, at least 90 calendar days before the written test is administered. At the completion of the exam an appeals session will be provided. The name of any applicant for promotion who does not attain a minimum passing score of 70% on the written exam shall not be entered on the final promotion list.

Section 5. Scoring. All components will be scored on a scale of 0 to 100 points. The points of each component will be reduced by the weight assigned to that component. The scores of all components shall then be added to produce a total score based upon a scale of 100 points.

Section 6. Impartial Monitor. The Union and the Village may each have one impartial monitor who is not a member of the Department, if they so desire, observe the tactical simulation component, oral interviews conducted by the Fire Chief or his designee. To the extent either party elects to have a monitor present for any such component, that party shall notify the other at least 45 days in advance, in which case both parties shall have the right to have a monitor at such component(s). Each party shall insure that the same monitor observes a particular

component. The monitors shall not interfere with the promotion process, but shall promptly report any process violations or irregularities to the BFPC and all other affected parties. Any points or scores awarded in connection with any subjective component shall not be subject to challenge or dispute under the grievance procedure. Provided, however, if the monitor reports a significant difference in the process used for the tactical simulation component, or the overall type of questions asked during oral interviews conducted by the Fire Chief or his designee, then a grievance may be filed by the Union or an affected employee within five calendar days. Except as otherwise provided herein, there shall be no monitors for any component.

Section 7. Failure to Show. Any candidate who fails to show up for any component of the promotion testing process will be ineligible to participate in any remaining components and will not be included on the Final Eligibility List. Should the employee desire an opportunity to justify their failure to show up, the employee must provide a written explanation as to why they did not show up to the Fire Chief within three (3) calendar days of the non-appearance. If the Fire Chief excuses the non-appearance and the employee can be rescheduled for the missed component, that will be done. If the timing will not permit the rescheduling (e.g. all candidates have completed that component), the employee will receive a zero for that component but be permitted to be placed on the Final Eligibility List based on their total score. The decision to accept or not accept an employee's explanation is final and is not appealable or grievable.

Section 8. Duration of Final Promotion List. A final Lieutenant's Eligibility List shall be effective for a period of two years from the date of its posting.

Section 9. Order of Selection. When there is a vacant or newly created position in the rank of lieutenant that the Village Board of Trustees has funded and authorized to be filled, the BFPC shall appoint the person with the highest ranking on the final promotional list, except that the BFPC shall have the right to pass over that person if the BFPC, upon recommendation by the Fire Chief, has reason to conclude that the highest ranking person has demonstrated substantial shortcomings in work performance or has engaged in misconduct affecting the person's ability to perform the duties of Lieutenant since the promotional process began. If the ranking person is passed over, the BFPC shall document the reasons for the decision and shall so advise the person passed over. Unless the reason for passing over the highest-ranking person on the list at the time of the vacancy is not remediable, no such person shall be passed over more than once. If there is a dispute over the selection of the second highest ranked person, the highest ranked person may

file a grievance in accordance with the provisions of the grievance and arbitration procedure set forth in Article VI of this Agreement; provided, however, to be considered timely, any such grievance must be filed within five calendar days of the time the employee has been advised that he/she is being passed over. Any such grievance will be filed at Step 3 of the grievance procedure. If a grievance is filed, the promotion shall be held in abeyance pending completion of the grievance process.

Any candidate on the promotion list may refuse a promotion once without losing their place on the list. If such candidate refuses a promotion a second time, however, then he or she shall be removed from the promotional list, provided that such action shall not prejudice the individual's opportunity to participate in future promotional processes.

Section 10. Right of Review. Except as otherwise provided herein, any individual participant in the promotional process who believes that an error has been made with respect to his or her eligibility to take an examination, examination result, or placement or position on a promotion list may file a grievance in accordance with the provisions of the grievance and arbitration procedure set forth in Article VI of this Agreement; provided, however, to be considered timely, any such grievance must be filed within five calendar days of the time the final promotion list is posted or the candidate learns that an error may have been made, whichever comes first. Any such grievance will be filed at Step 3. If a grievance is filed concerning this Section or Article, the promotion shall be held in abeyance pending completion of the grievance process. During the pendency of any promotion grievance, the Fire Chief may assign an employee on a temporary basis to serve as acting Lieutenant.

Section 11. Precedence of Article. During the term of this Agreement, and pursuant to Section 10 (e) of the Fire Department Promotion Act and Section 15 of the Illinois Public Labor Relations Act, the parties specifically agree that the process for promotion to the rank of Lieutenant shall be governed solely by the provisions of this Article, instead of the Fire Department Promotion Act. Except as provided in this Article, all remaining aspects of the Lieutenant's promotional process shall be in accordance with the applicable Rules and Regulations of the Village Board of Fire and Police Commissioners, as the same may be changed from time to time. The parties expressly agree that the substantive content of any written exam or tactical simulation, including the exam format and design, and the identity of those who conduct such components, shall not be subject to the grievance procedure.

ARTICLE XVI LABOR-MANAGEMENT MEETINGS

At the request of either party, the President of the Union and the Fire Chief or their designees shall meet at least quarterly to discuss matters of mutual concern that do not involve negotiations. The President of the Union may invite other Union representatives (not to exceed two) to attend such meetings. The Fire Chief may invite other Village representatives (not to exceed two) to attend such meetings. The party requesting the meeting shall submit a written agenda of the items it wishes to discuss at least three days prior to the date of the meeting, provided that if the President of the Union requests the meeting, a copy of the agenda shall also be submitted to the Village Manager and the Village Manager or his designee may attend such meeting. This section shall not be applicable to any matter that is being processed pursuant to the grievance procedure set forth in this Agreement. If any labor-management meeting is scheduled during working hours of an employee, such employee shall be released from duty to attend such meeting without loss of pay.

ARTICLE XVII MAINTENANCE OF SPECIFIC WORK DAY PRIVILEGES

The Village will maintain the following specific work day privileges for employees generally:

1. Employees shall be provided with a free parking space for their own car, motorcycle or pickup truck.
2. Employees will be permitted to utilize a Village land line telephone at each fire station for incoming and outgoing personal calls, provided that the use of the phones for such purpose is subject to such reasonable rules and regulations as the Fire Chief may prescribe.
3. The heating, air conditioning, and plumbing in each fire station shall be maintained in good working order.

In addition, the Village will maintain the following specific work day privileges for employees who are assigned to 24-hour shifts:

1. Beds will be provided as per existing practice.
2. The employees assigned to an ambulance or squad will be allowed, with the approval of their Company officer, reasonable time to shop for food and kitchen supplies during their tour of duty, with the understanding that the vehicle shall remain in service during such time.

3. Each fire station will have a kitchen with necessary utensils and equipment, including a dishwasher, and a sufficient eating area.
4. Employees shall be permitted to perform routine upkeep and maintenance on their own car, motorcycle or pickup truck during non-assigned time in accordance with the General Orders and Operating Procedures (OG-PS) or successor document in effect during the term of this Agreement.
5. Each fire station will have a day room with sufficient seating, bathroom and shower facilities, and locker facilities (i.e., one locker per employee).
6. Each fire station shall be equipped with one television which may be used for recreational purposes during non-assigned time, subject to such reasonable rules and regulations as the Village may prescribe.
7. Employees shall be required to eat their meals at a common meal site within the fire station to which they are assigned.
8. Kitchen and bath soap, dishwashing soap, paper towels, toilet paper, and household cleaners will be provided.

None of the foregoing shall interfere with the normal operations of the Fire Department.

The Village will provide 30 kitchen towels and 30 dish cloths per fire station. The Village will pay each firefighter assigned to a 24-hour shift a total of $50 per fiscal year, to be paid during the month of May, to offset the cost of the employee's purchase of sheets, pillow cases, bath towels and face cloths.

ARTICLE XVIII EMERGENCY MEDICAL SERVICES

Section 1. Definition. For the purpose of this Article only, references to "Conditional Employee" shall mean any employee hired on or after March 31, 1987 but before May 1, 2017.

Section 2. Condition of Employment. All Conditional Employees shall obtain, if directed, paramedic certification and shall maintain their paramedic certification as a condition of employment unless the Fire Chief grants written permission to an employee to decertify as a paramedic or the employee opts out pursuant to the provisions of Section 5 below.

If there are an insufficient number of firefighter volunteers to fill paramedic slots that the Fire Chief has decided to fill, Conditional Employees may be directed by the Fire Chief to obtain and thereafter maintain paramedic certification unless the Fire Chief grants written permission to an employee to decertify as a paramedic. Subject to overall departmental needs and the

availability of training slots at the selected training hospital, the Fire Chief shall direct volunteers and/or Conditional Employees to obtain their paramedic certification whenever the total number of employees who have paramedic certifications does not exceed by six the number the Fire Chief has established. Selection of firefighter volunteers and Conditional Employees for paramedic certification shall be based on an overall assessment of departmental needs. Seniority shall be considered but shall not be controlling. If there are not enough Firefighter volunteers, the Conditional Firefighter employee with the least time served as an Arlington Heights Paramedic will be directed to recertify, or become certified, as a paramedic, so long as the needs of the department are not adversely affected. (If two conditional employees have equal time served as an Arlington Heights Paramedic, the most senior Conditional Employee, as long as the needs of the department are not adversely affected, shall be directed to obtain paramedic certification.)

Section 3. Good Faith Effort. Conditional Employees shall make a good faith effort to obtain and maintain their certification as paramedics. A Conditional Employee's failure to make, in the Fire Chief's judgment, a good faith effort to obtain or maintain their paramedic certification shall constitute cause for termination. If a non-probationary Conditional Employee believes that the Fire Chief's determination that the Conditional Employee has not made a good faith effort to obtain/maintain certification as an EMT-B or as an EMT-P is arbitrary and unreasonable, the nonprobationary Conditional Employee may file a grievance over this issue in accordance with Article VI of this Agreement.

A non-probationary employee who makes, in the Fire Chief's judgment, a good faith effort but nevertheless fails to successfully obtain/maintain EMT-B certification shall be given one additional opportunity to obtain/maintain same. Similarly, a non-probationary Conditional Employee who makes, in the Fire Chief's judgment, a good faith effort but nevertheless fails to successfully obtain/maintain his paramedic certification shall be given one additional opportunity to retake the necessary courses (provided one of the resource hospitals which the Department has used in the past accepts the employee for such retraining), and/or retake examinations the number of times authorized by law (provided the appropriate representative of the applicable resource hospital has approved the retaking of the examination). If such employee obtains or retains certification as an EMT-B or EMT-P, the Village will refund to the employee upon submission of appropriate receipts evidencing payment for the direct costs for the

retraining, such as tuition, fees, books, etc., provided that expenses for mileage and meals shall not be reimbursed. Time spent in such retraining outside the Conditional Employee's regularly scheduled hours of work shall not be considered compensable time for any purpose. A non-probationary Conditional Employee's failure to obtain or maintain certification as an EMT-B or EMT-P, whichever is applicable, after being given one additional opportunity shall constitute cause for termination.

Section 4. Requirement to Obtain and Maintain a Paramedic License. All employees hired on or after May 1, 2017 are required to obtain and maintain a paramedic license for the duration of their employment.,. Employees who maintain their paramedic status will not be removed from their position as a permanent engineer to serve as a paramedic as long as that employee maintains their status as a permanent engineer. Employees subject to this provision are not eligible to opt-out under the provisions set forth in Section 5 below.

Section 5. Opt Out Provisions if Number of EMT-P's Exceeds Number Established by the Fire Chief. Subject to the provisions of the Side Letter attached hereto, the Fire Chief shall establish the number of bargaining unit employees assigned to shift work who must maintain current paramedic certification and shall have the right to revise said number from time to time, provided that the Fire Chief's determination of the number or the revision of such number shall not be made for arbitrary and unreasonable reasons. The Fire Chief shall advise the Union President of the number of employees who must maintain current paramedic certification and of any revision of such number. If the number of employees who have paramedic certifications exceeds the number that the Chief has established, employees up to the number in excess of the number established by the Chief shall have the right to be relieved of the requirement that they maintain their paramedic certification, subject to the following:

1. Employees shall notify the Fire Chief in writing of their desire to decertify or assume inactive status. An employee must have served as a paramedic with the Department for at least five years before being permitted to opt-out. This five- year requirement shall not apply to any employee who has been selected to serve as an engineer or promoted to lieutenant.
2. The month of July will be the opt-out period each year. Opt-out letters will be submitted starting July 1st and accepted through July 31st.

3. If the number of employees who request to decertify or assume inactive status would result in the number of paramedics dropping below the number established by the Fire Chief, preference shall be given to employees who have the greatest period of service as a paramedic in the Arlington Heights Fire Department; and
4. Absent extraordinary circumstances, no more than one paramedic may opt out as a paramedic in any calendar year.
5. The effective date of any opt-out will be the following year's shift change.

Section 6. Arrangements for EMT-B and EMT-P Training. The Village shall make appropriate arrangements for employees to undertake the necessary courses of study, practical experience, and other prerequisites to obtaining and/or maintaining certification, including paying the direct cost for the training in accordance with present practice, except as provided in Section 3 above concerning retraining. The Department will make every effort to send any employee who has not previously served as a paramedic with the Department who has so requested to attend EMT-P school, subject to budgetary, manpower and/or departmental needs.

In accordance with current practice, the Department shall provide paramedics annually with a reasonable opportunity to obtain the continuing education hours needed for recertification during their regularly scheduled hours of work. If despite the provisions of this Article time is spent outside an employee's regularly scheduled hours of work to obtain/maintain EMT-B or EMT-P status, such time shall not be considered compensable time for any purpose.

Employees may be temporarily assigned to a 40-hour workweek in order to be trained as an EMT-B or EMT-P, provided such assignment shall not reduce the employee's base salary.

Section 7. Rotation. Where feasible, the department will attempt to provide for rotation between ambulance and fire suppression company assignments for firefighters/paramedics. Consistent with the need to provide the experience necessary for appropriate skill retention, the intent of such rotation is to reasonably distribute paramedic assignments among qualified firefighters/paramedics. Efforts to provide for such rotation shall necessarily be contingent on daily staffing needs. Firefighters/paramedics on restricted duty assignments and Lieutenants may not be subject to rotation.

Section 8. Notice and Medical Treatment. If the Fire Chief or any supervisory employee excluded from the bargaining unit is notified that an employee has provided emergency care or life support services to a patient who is suspected of having, or has been diagnosed as having, a

dangerous exposure to hazardous materials, communicable disease, or serious infectious disease, the employee shall be immediately notified.

Coverage for the costs and expenses for treatment needed as a result of such exposure shall be in accordance with either Worker's Compensation or the medical plan selected by the employee pursuant to Article XII, Section 1, whichever is applicable.

The Village agrees to pay all expenses for inoculation or immunization shots for any employee wishing to be vaccinated or immunized where such vaccination or immunization is normally available in the Chicago metropolitan area and where such vaccination or immunization becomes necessary as a result of said employee's reasonably likely exposure in the line of duty to contagious diseases. The cost for any examination or diagnostic test necessary to confirm the effectiveness of a vaccine or immunization shall be paid for by the Village. The Village may require the employee to sign a consent form prior to receiving any such vaccination or immunization.

Section 9. Certification/Licensure. The word "certification" as used in this Article shall be interpreted to also mean licensure, if applicable, and that the employee must be approved by the resource hospital.

ARTICLE XIX EMPLOYEE DISCIPLINE

Section 1. Employee Rights. Employees shall have all rights as set forth in 65 ILCS 5/102.1, 1-17, to have their discipline cases reviewed by the Board of Fire and Police Commissioners. Employees shall have the alternative right to file grievances concerning discipline cases. The grievance procedure in Article VI and the hearing process by the Board of Fire and Police Commissioners are mutually exclusive and no relief shall be available under the grievance procedure for any action heard before the Board of Fire and Police Commissioners. Furthermore, the filing of a grievance involving employee discipline shall act as a specific waiver by the Union and the employee involved of the right to challenge the same matter before the Board of Fire and Police Commissioners and a form containing such specific waiver shall be executed by the Union and the involved employee before a grievance maybe filed under the grievance procedure. Employees initially seeking review by the Board of Fire and Police Commissioners may subsequently elect to file a grievance within the appropriate time limits specified in the grievance procedure, but only prior to any hearing before the Board. Employees

so filing a grievance shall immediately withdraw their requests for a Board hearing and waive any and all rights to additional hearing(s) before the Board.

Discipline charges shall be filed with the Board of Fire and Police Commissioners and copies shall be sent to the Union.

A hearing before the Board of Fire and Police Commissioners, if any, shall be conducted under the applicable rules and regulations of the Commission and the applicable statute.

A hearing before an arbitrator selected under the procedures of this collective bargaining contract shall be conducted in the same manner as an arbitration proceeding provided by this collective bargaining agreement, except that in cases involving discharge of an employee the parties will make every reasonable attempt to expedite the process.

Section 2. Employer's Authority. The authority of the Fire Chief to discipline employees shall be governed by 65 ILCS 5/10-2.1-1 et seq., regardless of which forum the employee may select in which to contest the disciplinary action.

ARTICLE XX ENTIRE AGREEMENT

This Agreement, upon ratification, supersedes all prior practices and agreements, whether written or oral, unless expressly stated to the contrary herein, and constitutes the complete and entire agreement between the parties, and concludes collective bargaining for its term unless otherwise expressly provided herein.

The Village and the Union, for the duration of this Agreement, each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated, to bargain collectively with respect to any subject or matter referred to or covered in this Agreement, including the impact of the Village's exercise of its rights as set forth herein on wages, hours or terms and conditions of employment. This paragraph does not waive the right to bargain over any subject or matter not referred to or covered in this Agreement which is a mandatory subject of bargaining and concerning which the Village is considering changing during the term of this Agreement, provided the Union makes a timely and proper request to bargain over the change being considered by the Village.

ARTICLE XXI SAVINGS CLAUSE

In the event any Article, section or portion of this Agreement should be held invalid and unenforceable by any board, agency or court of competent jurisdiction or by reason of any subsequently enacted legislation, such decision or legislation shall apply only to the specific

Article, section or portion thereof specifically specified in the board, agency or court decision or subsequent litigation, and the remaining parts or portions of this Agreement shall remain in full force and effect. In such event, the parties shall, upon the request of either party, commence good faith bargaining over possible replacement language for the invalidated Article, section or portion of this Agreement.

ARTICLE XXII DURATION AND TERM OF AGREEMENT

Section 1. Termination in 2028 This Agreement shall be effective as of the day after the contract is executed by both parties and shall remain in full force and effect until 11:59 p.m. on December 31, 2028. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least 90 days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than 60 days prior to the anniversary date.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new agreement is reached unless either party gives at least ten days' written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph.

Executed this _____ day of January 2026.

VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS FIREFIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.
By: _____	By: _____
Date: _____	Date: _____

SIDE LETTER - 1

This is a Side Letter to the 2026-2028 collective bargaining agreement between the Village of Arlington Heights ("Village") and the Arlington Heights Firefighters Association, Local 3105, IAFF ("Union"). No bargaining unit employee shall be involuntarily assigned to a full-time position as Director of Paramedic Services. No Lieutenant shall be offered the position of Director of Paramedic Services unless he has successfully completed his one-year probationary period as a Lieutenant.

VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS FIRE FIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.
By: _____	By: _____
Date: _____	Date: _____

SIDE LETTER - 2

This is a Side Letter to the 2026-2028 collective bargaining agreement between the Village of Arlington Heights ("Village") and the Arlington Heights Firefighters Association, Local 3105, IAFF ("Union"). The Village and the Union agree that, in recognition of the fact that the 2026-2028 collective bargaining agreement was voluntarily agreed-upon prior to January 1, 2026, all employees in the bargaining unit as of the date of the new agreement is signed will receive a one-time $500 signing bonus within 30 days of the date the new agreement is executed. This lump sum bonus is non-precedential in nature, and shall not be added to base pay.

VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS FIRE FIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.
By: _____	By: _____
Date: _____	Date: _____

SIDE LETTER - 3

This Side Letter of Agreement is entered into by and between the **Village of Arlington Heights** ("Village") and the **Arlington Heights Firefighters Association, Local 3105, IAFF** ("Union"). In recognition of the changes enacted by OSFM for continuous professional development and recertification work required to maintain fire, rescue, and specialized certifications.

- Applies to all ranks including Firefighter, Firefighter/Paramedic, Engineer and Lieutenant.
- Once top step and certification list criteria has been achieved and maintained, a stipend of $750 annually will be paid in August of each year. Employees will receive their full stipend amount as long as they have received and/or maintained all of the certifications for their rank listed below as of July 31. Appropriate federal and state taxes will be withheld from the annual stipend.

Firefighter

B.O.F.

Haz-Mat Ops

ATF or FF-III

EMT-B

NIMS 100, 200, 700, 800, 907

Class "B" Driver's License

Firefighter/Paramedic

B.O.F.

Haz-Mat Ops

ATF or FF-III

EMT-P

NIMS 100, 200, 700, 800, 907

Class "B" Driver's License

Engineer

B.O.F.

Haz-Mat Ops

ATF

EMT-B or EMT-P

FSVO

FAE

NIMS 100, 200, 700, 800, 907

Class “B” Driver’s License

Lieutenant

B.O.F.

Haz-Mat Ops

ATF or FF III

EMT-B or EMT-P

NIMS 100, 200, 700, 800, 907

VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS FIRE FIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.
By: _____	By: _____
Date: _____	Date: _____

SIDE LETTER - 4

This Side Letter of Agreement is entered into by and between the **Village of Arlington Heights** ("Village") and the **Arlington Heights Firefighters Association, Local 3105, IAFF** ("Union"). Critical to the strategic and operational direction is the establishment of an EMT-Paramedic stipend for Engineers and Lieutenants who hold paramedic licenses but serve in non-transport roles. This will allow those licensed as paramedics to function as such on ALS non-transport vehicles, including Squads 1 and 2 and Engines 3 and 4. The stipend provides an incentive for serving as additional ALS riding positions and helps boost our paramedic numbers in order to maintain the ALS rating on our non-transport vehicles, allowing for increased opportunities to work on a vehicle with probationary firefighters and other personnel without paramedic certification. It is understood that Engine 2 and Tower 1 are designated as ALS vehicles.

- Applies only to the ranks of Engineer and Lieutenant.
- Engineers and Lieutenants who are eligible to receive the stipend as of July 31 of each year will receive $1,200 to be paid in August. Appropriate federal and state taxes will be withheld from the annual stipend.

Eligibility

- Sworn personnel must possess and maintain a valid and current paramedic license through IDPH or NREMT.
- This stipend does not apply to personnel serving in paid paramedic spots where they ride an ambulance.
- Remain in good standing with required NWCH continuing education and IDPH or NREMT.

VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS FIRE FIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.
By: _____	By: _____
Date: _____	Date: _____

SIDE LETTER - 5

This Side Letter of Agreement is entered into by and between the **Village of Arlington Heights** ("Village") and the **Arlington Heights Firefighters Association, Local 3105, IAFF** ("Union") to clarify and mutually agree upon the duration and effective dates of the Lieutenant promotional eligibility list resulting from the 2026 promotional testing process.

2026 Lieutenant Promotional List - The parties agree that the Lieutenant Promotional Eligibility List established from the **2026 testing process** will be a **one-time extended list.** This list shall become ***effective October 19, 2026,*** and remain in effect until ***June 1, 2029.*** The purpose of this extended duration is to align future testing and list expiration schedules with a consistent biannual cycle.

Future Promotional Lists - Following this one-time extension all subsequent **Lieutenant Promotional Eligibility Lists** shall:

- Be **effective for a two-year period,** and
- **Expire on June 1st** following the completion of the promotional testing process.

This Side Letter applies solely to the 2026 Lieutenant promotional process and the scheduling alignment described herein. It does not establish precedent for other promotional processes or bargaining unit matters beyond the scope of this agreement.

This Side Letter shall become effective upon execution by authorized representatives of both parties and shall remain in full force and effect until superseded or modified by mutual written agreement.

VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS FIRE FIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.
By: _____	By: _____
Date: _____	Date: _____

APPENDIX A ALTERNATIVE IMPASSE RESOLUTION AGREEMENT

WHEREAS, the provisions of § 1614(p) of the Act provide that the parties may agree to submit their unresolved disputes concerning wages, hours, terms and conditions of employment to an alternative form of impasse resolution;

NOW, THEREFORE, based upon the mutual benefits and consideration set forth herein, the receipt and sufficiency of which for each party is hereby acknowledged, the Village and the Union agree to the following Alternative Impasse Resolution Procedure:

Section 1. Authority for Agreement: The parties agree that the statutory authority for this Agreement is § 1614(p) of the Act. The parties intend the provisions of this Agreement to represent and constitute an agreement to submit to an alternative form of impasse resolution any unresolved disputes concerning the wages, hours, terms and conditions of employment of the employees represented by the Union that are subject to the negotiations for a successor agreement, the provisions of which are set forth herein.

Section 2. Selection of Arbitrator and Naming of Panel: The parties agree that should it become necessary to submit their unresolved disputes in negotiations to arbitration pursuant to § 1614, they will engage in the arbitration of impasses procedures described in the Act and the Rules and Regulations of the Board, subject to the following:

a) **Service of Demand for Mediation**: The Village agrees that any Demand for Mediation filed by the Union and served upon the Village 30 days prior to May 1, 2017 (or January 1 in any subsequent year if the Agreement is automatically renewed), shall be deemed to be a proper and timely demand as provided in the Act and the Rules and Regulations of the Board; further, that arbitration proceedings under the Act and those Rules and Regulations shall be deemed to have been initiated and commenced on the date of service and filing of the Demand for Mediation.

b) **Arbitrator Selection Process**: The parties agree that notwithstanding the filing and service of any Demand for Mediation by the Union, the selection of an arbitrator will be delayed until such time as either party serves upon the representative of the other, in writing by certified mail, a Demand that the arbitrator selection process be commenced, provided that at least one month of mediation has occurred. It is further agreed that:

   i. During this period of delay, the parties agree to continue good faith collective bargaining, including utilizing the services of the Federal Mediation and Conciliation

   ii. Within seven days of the receipt by the other party of the written Demand that selection of an arbitrator begin, the representatives of the parties shall meet and attempt to mutually agree upon an arbitrator. Unless the parties mutually agree otherwise, each party waives the right to a three member panel of arbitrators as provided in the Act and agrees that the arbitration proceedings shall he heard by a single, neutral arbitrator. iii. In the absence of an agreement on a neutral arbitrator, the parties shall file a joint request with the American Arbitration Association ("AAA") for a panel of seven arbitrators from which the parties shall select a neutral arbitrator. The parties agree to request the AAA to limit the panel to members of the National Academy of Arbitrators. Both the Village and the Union shall have the right to reject one panel in its entirety within seven calendar days of its receipt and request that a new panel be submitted.

The parties agree to engage in the AAA's ranking process for purposes of determining which of the seven arbitrators on the panel shall serve as the neutral arbitrator. Each party shall have 14 calendar days from the date the panel list is received from the AAA to number the names on the panel list in order of preference and return the list to the AAA. Each party may strike up to two names from the panel list, but shall number in order of the preference the remaining names. In accordance with the designated order of mutual preference, the AAA shall invite the acceptance of the arbitrator to serve. In the event that the arbitrator declines or is unable to serve, the AAA shall invite the next arbitrator in designated order of mutual preference to so serve. In the event that he declines or is unable to serve, the parties agree to jointly request a new panel of seven arbitrators from the AAA and commence the selection process anew. It is further agreed that the AAA's role and participation in the arbitration process shall be strictly limited to providing the panel(s) and administering the selection process. Once an arbitrator has been selected by means of the parties' ranking of the members of the panel, the AAA's participation in the arbitration proceedings shall be terminated. The parties shall divide equally any costs associated with the AAA administering the selection process. The parties shall inform the AAA of this limited role by joint letter at the time the first panel is requested;

iii. The parties shall jointly communicate and coordinate all remaining aspects of the arbitration (including but not limited to scheduling of hearings, requests for issuance of subpoenas and the submission of post-hearing briefs) directly with the neutral arbitrator in the manner prescribed in the Act and the Rules and Regulations of the Board, unless modified by this Alternative Impasse Resolution Agreement.

c) **Issues in Dispute and Final Offers**: Within 21 calendar days prior to the commencement of the hearing, the representatives of the parties shall meet and develop a written list of those issues that remain in dispute. The representatives shall prepare a Stipulation of Issues in Dispute for each party to then execute and for submission at the beginning of the arbitration hearing. The parties agree that only those issues listed in the Stipulation shall be submitted to the arbitrator for decision and award. It is further agreed that:

i. Each party retains the right to object to any issue on the grounds that the same constitutes a non-mandatory subject of bargaining. Should any disputes arise as to whether a subject is a mandatory subject of bargaining, the parties agree to cooperate in obtaining a prompt resolution of the dispute by the Board pursuant to the Act and the Rules and Regulations of the Board. Either party may file a petition with the Board's General Counsel for a declaratory ruling after receiving such notice from either party that it regards a particular issue a non-mandatory subject of bargaining.

ii. Not less than seven calendar days prior to the date when the first day the arbitration hearings are scheduled to commence, the representatives of the parties shall simultaneously exchange in person their respective written final offers as to each issue in dispute as shown on the Stipulation of Issues in Dispute. The foregoing shall not preclude the parties from mutually agreeing to modify final offers or from mutually agreeing to

resolve any or all the issues identified as being in dispute through further collective bargaining.

d) **Authority and Jurisdiction of Arbitrator**: The parties agree that the neutral arbitrator shall not function as a mediator unless mutually agreed by the Village and the Union. The arbitrator selected and appointed to resolve any disputes that may exist in the negotiations for a successor agreement shall have the express authority and jurisdiction to award increases or decreases in wages and all other forms of compensation retroactive to May 1, 2017, (or January 1 in any subsequent year if the Agreement is automatically renewed), provided one party has served on the other party a timely Demand for Mediation in accordance with the provisions of Section 2(a) above, notwithstanding any delay in the arbitrator selection process that may have occurred or any other modification of the impasse procedure described in the Act and the Rules and Regulations of the Board as a result of this Agreement. Provided one party has served on the other party a timely Demand for Mediation in accordance with the provisions of Section 2(a) above, each party expressly waives and agrees not to assert any defense, right or claim that the arbitrator lacks the jurisdiction and authority to make such a retroactive award of increased or decreased wages or other forms of compensation.

e) **Discretion and Judgment of Arbitrator**: The parties do not intend by this Agreement to predetermine or stipulate whether any award of increased or decreased wages or other forms of compensation should in fact be retroactive to January 1, 2020 (or January 1 in any subsequent year if the Agreement is automatically renewed), but rather intend to insure that the arbitrator has the jurisdiction and authority to so award retroactive increases or decreases, provided a timely Demand for Mediation has been submitted by one party, to that date should he in his discretion and judgment believe such an award is appropriate.

f) **Conduct of Hearings**: The parties agree that all arbitration hearings shall be conducted as follows:

   i Hearings shall be held in the Village of Arlington Heights, Illinois, at a mutually agreed location. Hearings may be conducted outside the Village of Arlington Heights only by written mutual agreement.

   ii The hearings shall begin within 30 days of the notification from the AAA that the arbitrator selected has accepted the appointment to serve as the neutral arbitrator. The parties, by mutual written agreement, may agree to delay the date of the first hearing for a period up to 90 days. The hearings shall be scheduled on mutually agreed dates, subject to the reasonable availability of the arbitrator and the representatives of the parties and shall be concluded within 30 days of the date of the first hearing.

   iii The party requesting arbitration shall proceed with the presentation of its case first, followed by the non-requesting party. Each party shall have the right to submit rebuttal evidence and testimony, as well as to submit a post-hearing brief. Post-hearing briefs shall be simultaneously submitted directly to the arbitrator, with a copy sent to the opposing party's representative, within 21 calendar days of the conclusion of the hearings;

iv The arbitrator's decision and award shall be issued in writing directly to each party's representative within 30 days of the close of hearings or the submission of Post-hearing briefs, whichever is later;

v A mutually agreed court reporting service shall record and transcribe the hearings. The costs of the neutral arbitrator, as well as the costs of the court reporting service and a copy of the transcript for the arbitrator, shall be divided equally. Each party shall be responsible for purchasing its own copy of the transcript and for compensating its witnesses and representatives.

g) **Time Limits**: The parties agree that any time limits, regardless of whether they are set forth in this Alternative Impasse Resolution Procedure, in the Act, or in the Rules and Regulations of the Board, may be extended by mutual written agreement.

h) **Remaining Provisions of § 1614**: Except as expressly provided in this Agreement, the parties agree that the provisions of § 1614 of the Act and the Rules and Regulations of the Board shall govern the resolution of any bargaining impasses and any arbitration proceedings that may occur over the negotiations for a successor agreement. To the extent there is any conflict between the provisions of this Agreement and § 1614 and/or the Rules and Regulations of the Board, it is the parties' express intent that the provisions of this Agreement shall prevail.

i) **Recitals Incorporated**: The parties agree that the recitals at the beginning of this Agreement represent essential elements of the understandings of the parties, and that the same are hereby incorporated as part of this Agreement.

j) **Authority of Representatives**: The undersigned representatives warrant to each other that they have been duly authorized to enter into this Agreement by the governing body of the Village and the membership of the bargaining unit, respectively, and that all necessary steps have been taken to ensure that the terms of this Agreement will be binding on the Village and the Union.

VILLAGE OF ARLINGTON HEIGHTS	ARLINGTON HEIGHTS FIRE FIGHTERS ASSOCIATION, LOCAL 3105, I.A.F.F.
_____	_____
Village Manager	Union President
_____	_____
Deputy Village Manager	Member of Negotiating Team

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Ordinance Approving an Amendment to Sign Variation Ord. 22-057, for 155 E. Algonquin Rd. - Arlington Med

Department: Planning & Community Development

Item Description:
At the December 15, 2025 Village Board meeting, a request for an Amendment to Sign Variation Ord. 22-057, Section 3, Condition B, to allow the existing temporary signs to remain for an additional 24 months, was discussed and approved. The Ordinance setting forth the provisions and conditions of approval is attached.

Recommendation
Adoption of an Ordinance granting an Amendment to Sign Variation Ord. 22-057 for 155 E. Algonquin Rd. - Arlington Med.

ATTACHMENTS:
1. Arlington Med Amending Sign Variation Ord
2. Ordinance 22-057 - FOR REFERENCE ONLY

Prepared by and return to:
Village of Arlington Heights
33 S. Arlington Heights Road
Arlington Heights, Illinois 60005
Attention: Village Clerk

THIS SPACE FOR COUNTY CLERK'S USE ONLY

VILLAGE OF ARLINGTON HEIGHTS

ORDINANCE NO. 2026-_____

AN ORDINANCE AMENDING ORDINANCE NO. 22-057 REGARDING
THE DURATION OF A SIGN VARIATION
(155 E. Algonquin Road)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF ARLINGTON HEIGHTS
THIS _____ DAY OF _____, 2026.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Arlington Heights,
Cook County, Illinois this
____ day of _____, 2026

_____
Village Clerk

AN ORDINANCE AMENDING ORDINANCE NO. 22-057 REGARDING
THE DURATION OF A SIGN VARIATION
(155 E. Algonquin Road)

WHEREAS, AH Acquisitions LLC (*"Owner"*) is the record title owner of that certain property located in the M-2 Limited Heavy Manufacturing District (*"M-2 District"*), commonly known as 155 E. Algonquin Road, Arlington Heights, Illinois, and legally described in Exhibit A attached to and, by this reference, made a part of this Ordinance (*"Property"*); and

WHEREAS, the Property is currently improved with a vacant office building; and

WHEREAS, on October 17, 2022, the Village Board approved Ordinance No. 22-057, granting the Owner a variation from Section 30-601.a of Chapter 30 of the "Municipal Code of Arlington Heights, Illinois, 1995," as amended (*"Sign Code"*), to allow the installation of two temporary signs on the Property totaling 1,260 square feet (*"Temporary Signs"*); and

WHEREAS, pursuant to Section 3.B of Ordinance No. 22-057, the Temporary Signs were to be removed upon the earlier to occur of two years following the approval of Ordinance No. 22-057, or upon the Property reaching 50% occupancy, and, therefore, the Temporary Signs were to be removed from the Property by October 17, 2024; and

WHEREAS, the Owner desires to amend Section 3.B of Ordinance No. 22-057 to allow the Temporary Signs to remain on the Property for an additional 24 months; and

WHEREAS, in order to allow the Temporary Signs to remain on the Property for an additional 24 months, the Owner submitted an application for an amendment to Ordinance No. 22-057 (*"Requested Relief*"); and

WHEREAS, notification of a public meeting of the Design Commission of the Village to consider approval of the Requested Relief was provided by the Owner pursuant to Section 30-904 of the Sign Code by posting signage at the Property and serving written notice on neighboring property owners; and

WHEREAS, on October 14, 2025, the Design Commission conducted a public meeting to consider the Requested Relief, and made findings and recommendations that the Village Board approve the Requested Relief to allow the Temporary Signs to remain on the Property; and

WHEREAS, the Village President and Board of Trustees have considered the recommendations of the Design Commission, and have determined that it will serve and be in the best interest of the Village to grant the Requested Relief, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF AMENDMENT TO ORDINANCE NO. 22-057. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 3 of this Ordinance, and in accordance with, and pursuant to, the Sign Code and the home rule powers of the Village, the Village hereby approves an amendment to Section 3.B of Ordinance No. 22-057 to allow the Temporary Signs to remain on the Property for an additional 24 months.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Sign Code, or any other provisions of the "Municipal Code of Arlington Heights, Illinois, 1995," as amended (*"Village Code"*), the approval granted pursuant to Section 2 of this Ordinance is hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Temporary Signs and the Property must comply at all times with all applicable federal, State, and Village statutes, codes, ordinances, and regulations, as the same have been or may be amended from time to time, including, without limitation, the Village Code, the Sign Code, and "The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights," as amended, except as varied in this Ordinance.

B. Removal of Temporary Signs. The Temporary Signs must be removed from the Property no later than December 15, 2027.

C. Limitation of Approval. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on, any other zoning and/or land use issues or decisions that stem from zoning, building, signage or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the Design Commission and any other Commission or Board approval conditions. It is the Owner's responsibility to comply with the Design Commission approval and ensure that building permit plans comply with all zoning code, building permit and signage requirements.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Clerk's Recording Division. This Ordinance and the privileges, obligations, and provisions contained herein inure solely to the benefit of, and are binding upon the Owner each of its heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approval granted in Section 2 of this Ordinance may, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approval granted in Section 2 of this Ordinance unless they first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the M-2 District and the applicable provisions of the Village Code, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approval granted in Section 2 of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Sign Code and the Village Code.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

A. This Ordinance will be effective only upon the occurrence of all of the following events:

1. Passage by the Village President and Board of Trustees in the manner required by law; and

2. The filing by the Owner with the Village Clerk of an Unconditional Agreement and Consent, in the form of Exhibit B attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.

B. In the event the Owner does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.2 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in their sole discretion, to declare this Ordinance null and void and of no force or effect.

[THIS SPACE INTENTIONALLY LEFT BLANK]

AYES:

NAYS:

PASSED AND APPROVED THIS _____ day of _____, 2026

_____
Village President

ATTEST:

_____
Village Clerk

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:
LOT 3 OF THE LINCOLN EXECUTIVE PLAZA SUBDIVISION, BEING A RESUBDIVISION OF PART OF LOT 2 IN AUGUST BUSSE'S DIVISION OF PART OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2:
NON-EXCLUSIVE EASEMENTS FOR INGRESS AND EGRESS APPURTENANT TO AND FOR THE BENEFIT OF PARCEL 1 AS SET FORTH IN CONFIRMATION AND GRANT OF EASEMENTS DATED APRIL 29, 1985, BY AND BETWEEN LASALLE NATIONAL BANK, AS TRUSTEE UNDER TRUST NUMBER 10-23953-08, AND LASALLE NATIONAL BANK, AS TRUSTEE UNDER TRUST NUMBER 10-23527-08, RECORDED ON APRIL 29, 1985 AS DOCUMENT 27528475, AND THE FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENTS RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, AND THE SECOND AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED AS DOCUMENT 96291197 AND THE THIRD AMENDMENT RECORDED OCTOBER 16, 1998 AS DOCUMENT 98930307.

PARCEL 3:
AN IRREVOCABLE, NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 APPURTENANT TO LOT 3 AND OTHER PROPERTY, OVER, ACROSS AND THROUGH LOT 1, AS SET FORTH IN FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, FOR THE PURPOSES OF REPAIR AND MAINTENANCE OF THE EASTERLY SIGN IN THE AREA DESIGNATED AS THE "EASTERLY SIGN AREA" ON THE PLAT ATTACHED THERETO AS EXHIBIT "A", FOR THE PURPOSE OF INGRESS AND EGRESS TO AND FROM THE EASTERLY SIGN AREA AND FOR THE INSTALLATION AND USE OF UTILITY LINES TO SERVICE THE EASTERLY SIGN AREA AND FOR OTHER PURPOSES PROVIDED IN SAID AGREEMENT.

PARCEL 4:
AN IRREVOCABLE, NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 APPURTENANT TO LOT 3 AND OTHER PROPERTY, OVER, ACROSS AND THROUGH LOT 2, AS
SET FORTH IN FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, FOR THE PURPOSES OF REPAIR AND MAINTENANCE OF THE WESTERLY SIGN IN THE AREA DESIGNATED AS THE "WESTERLY SIGN AREA" ON THE PLAT ATTACHED THERETO AS EXHIBIT "A" FOR THE PURPOSES OF INGRESS AND EGRESS TO AND FROM THE WESTERLY SIGN AREA AND FOR THE INSTALLATION AND USE OF UTILITY LINES TO SERVICE THE WESTERLY SIGN AREA AND FOR OTHER PURPOSES PROVIDED IN SAID AGREEMENT.

Commonly known as: 155 E. Algonquin Road, Arlington Heights, Illinois

PIN: 08-16-401-033-0000

EXHIBIT B

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Arlington Heights, Illinois (*"Village"*):

WHEREAS, AH Acquisitions LLC (*"Owner"*) is the record title owner of that certain property located in the M-2 Heavy Manufacturing District (*"M-2 District"*), commonly known as 155 E. Algonquin Road, Arlington Heights, Illinois (*"Property"*); and

WHEREAS, on October 17, 2022, the Village Board approved Ordinance No. 22-057, granting the Owner a variation from Section 30-601.a of Chapter 30 of the "Municipal Code of Arlington Heights, Illinois, 1995," as amended (*"Sign Code"*), to allow the installation of two temporary signs on the Property totaling 1,260 square feet (*"Temporary Signs"*); and

WHEREAS, the Owner desires to amend Section 3.B of Ordinance No. 22-057 to allow the Temporary Signs to remain on the Property for an additional 24 months; and

WHEREAS, Ordinance No. 2026-_____, adopted by the Village President and Board of Trustees on _____, 2026 (*"Ordinance"*), amends Ordinance No 22-057 to allow the Temporary Signs to remain on the Property for an additional 24 months; and

WHEREAS, Section 8 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner files, within 30 days following the passage of the Ordinance, its unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner hereby agrees and covenants as follows:

1. The Owner hereby unconditionally agrees to, accepts, consents to, and will abide by, each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.

2. The Owner acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, has considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.

3. The Owner acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's approval of the amendment to Ordinance No. 22-057 for the Property or its adoption of the Ordinance, and that the Village's approval does not, and will not, in any way, be deemed to insure the Owner against damage or injury of any kind and at any time.

4. The Owner hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance approving the amendment to Ordinance No. 22-057 for the Property.

[SIGNATURES ON FOLLOWING PAGE]

Dated: _____, 2026

ATTEST:	AH ACQUISITIONS LLC
By: _____	By: _____
Its: _____	Its: _____

THIS SPACE FOR COOK COUNTY CLERK'S USE ONLY

VILLAGE OF ARLINGTON HEIGHTS

ORDINANCE NO. 2022-057

AN ORDINANCE GRANTING A VARIATION FROM
CHAPTER 30, SIGN REGULATIONS OF THE
ARLINGTON HEIGHTS MUNICIPAL CODE
FOR THE PROPERTY AT 155 EAST ALGONQUIN ROAD

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF ARLINGTON HEIGHTS
THIS 17TH DAY OF OCTOBER, 2022.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Arlington Heights,
Cook County, Illinois this
17th day of October, 2022

Rebecca Hume
Village Clerk

AN ORDINANCE GRANTING A VARIATION FROM
CHAPTER 30, SIGN REGULATIONS OF THE
ARLINGTON HEIGHTS MUNICIPAL CODE
FOR THE PROPERTY AT155 EAST ALGONQUIN ROAD

WHEREAS, AH Acquisitions LLC (*"Applicant"*) is the Owner of that certain property located in the M-2 Limited Heavy Manufacturing (*"M-2 District"*), commonly known as 155 East Algonquin Road, and legally described in Exhibit A attached to and, by this reference, made a part of this Ordinance (*"Property"*); and

WHEREAS, the Property is an office building that is currently vacant (*"Existing Building"*); and

WHEREAS, the Applicant desires to install two temporary signs (leasing banners) being 420 square feet and 840 square feet for a total of 1,260 square feet at the top of the building facing the I-90 tollway ("*Proposed Signage*"); and

WHEREAS, pursuant to Section 30-601.a of the Sign Regulations, the maximum square footage allowed for two temporary signs is 64 square feet; and

WHEREAS, in order to permit the installation of two temporary signs having a total of 1,260 square feet in size, the Applicant has submitted a petition for a variation from Section 30-601.a (the "*Requested Variation*"); and

WHEREAS, notification of a public meeting of the Design Commission of the Village of Arlington Heights (*"Design Commission"*) to consider approval of the Requested Variation was provided by the Applicant pursuant to Section 30-904 of the Sign Regulations by posting signage at the Property and serving written notice on neighboring property owners; and

WHEREAS, on September 13, 2022, the Design Commission conducted a public meeting to consider the Requested Variation, and voted to recommend that the Village Board approve the Requested Variation; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Variation meets the required standards for variations as set forth in Section 30-902 of the Sign Regulations; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Variation subject to the conditions, restrictions, and provisions of this Ordinance,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. GRANT OF VARIATION. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 3 of this Ordinance, and in accordance with, and pursuant to, Section 30-902 of the Sign Regulations and the home rule powers of the Village, the Village hereby grants the following variation to the Applicant:

A. Temporary Signs. A variation from Section 30-601.a of the Sign Regulations, to allow two temporary signs of 420 square feet and 840 square feet for a total of 1,260 square feet.

SECTION 3. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Sign Regulations or any other provision of the "Municipal Code of Arlington Heights, Illinois, 1995," as amended (*"Village Code"*) , the approvals granted pursuant to Section 2 of this Ordinance are hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Proposed Signage, the Existing Building, and the Property in compliance with each and all of the following conditions:

A. Border Around Banners. There shall be a border so that the stone wall can be seen on all four sides of the banner, approximately the same size as the distance from the edge of the vertical wall to the window below.

B. Duration of Temporary Signage. The temporary signage shall be removed in two years or upon 50% leasing of the property, whichever is sooner.

C. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of all signs on the Property (including, without limitation, the Proposed Signs, the Existing Building, and the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.

D. Compliance with Plans. Except for minor changes and site work approved by the Village's Director of Building (for matters within his or her permitting authority) in accordance with all applicable Village standards, the installation, use, operation, and maintenance of the Proposed Signs must comply with those certain plans prepared by the Applicant a copy of which is attached to and, by this reference, made a part of this Ordinance as Exhibit B ("Plans").

E. It is the architect/homeowner/builder's responsibility to comply with the Design Commission approval and ensure that building permit plans comply with all zoning code, building permit and signage requirements.

SECTION 4. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Clerk. This Ordinance and the privileges, obligations, and provisions contained herein inure solely to the benefit of, and are binding upon the Applicant and each of its heirs, representatives, successors, and assigns.

SECTION 5. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Applicant to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approval granted in Section 2 of this Ordinance may, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approval granted in Section 2 of this Ordinance unless they first provide the Applicant with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the M-2 District and the applicable provisions of the Sign Regulations and the Village Code, as the same may, from time to time, be amended. Further, in the event

of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such enforcement action as may be appropriate under the circumstances.

SECTION 6. AMENDMENTS. Any amendments to the approvals granted in Section 2 of this Ordinance that may be requested by the Applicant after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Sign Regulations and the Village Code.

SECTION 7. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 8. EFFECTIVE DATE.

A. This Ordinance will be effective only upon the occurrence of all of the following events:

1. Passage by the Village President and Board of Trustees in the manner required by law;

2. Publication in pamphlet form in the manner required by law; and

3. The filing by the Applicant with the Village Clerk of an Unconditional Agreement and Consent, in the form of Exhibit C attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance.

B. In the event the Applicant does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 8.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in their sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

AYES: SCALETTA, TINAGLIA, LABEDZ, BERTUCCI, CANTY, SCHWINGBECK, GRASSE, HAYES
NAYS: NONE

PASSED AND APPROVED THIS 17th day of October, 2022.

Norman W. Hayes
Village President

ATTEST:

Rebecca Hume
Village Clerk

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

PARCEL 1:
LOT 3 OF THE LINCOLN EXECUTIVE PLAZA SUBDIVISION, BEING A RESUBDIVISION OF PART OF LOT 2 IN AUGUST BUSSE'S DIVISION OF PART OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2:
NON-EXCLUSIVE EASEMENTS FOR INGRESS AND EGRESS APPURTENANT TO AND FOR THE BENEFIT OF PARCEL 1 AS SET FORTH IN CONFIRMATION AND GRANT OF EASEMENTS DATED APRIL 29, 1985, BY AND BETWEEN LASALLE NATIONAL BANK, AS TRUSTEE UNDER TRUST NUMBER 10-23953-08, AND LASALLE NATIONAL BANK, AS TRUSTEE UNDER TRUST NUMBER 10-23527-08, RECORDED ON APRIL 29, 1985 AS DOCUMENT 27528475, AND THE FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENTS RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, AND THE SECOND AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED AS DOCUMENT 96291197 AND THE THIRD AMENDMENT RECORDED OCTOBER 16, 1998 AS DOCUMENT 98930307.

PARCEL 3:
AN IRREVOCABLE, NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 APPURTENANT TO LOT 3 AND OTHER PROPERTY, OVER, ACROSS AND THROUGH LOT 1, AS SET FORTH IN FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, FOR THE PURPOSES OF REPAIR AND MAINTENANCE OF THE EASTERLY SIGN IN THE AREA DESIGNATED AS THE "EASTERLY SIGN AREA" ON THE PLAT ATTACHED THERETO AS EXHIBIT "A", FOR THE PURPOSE OF INGRESS AND EGRESS TO AND FROM THE EASTERLY SIGN AREA AND FOR THE INSTALLATION AND USE OF UTILITY LINES TO SERVICE THE EASTERLY SIGN AREA AND FOR OTHER PURPOSES PROVIDED IN SAID AGREEMENT.

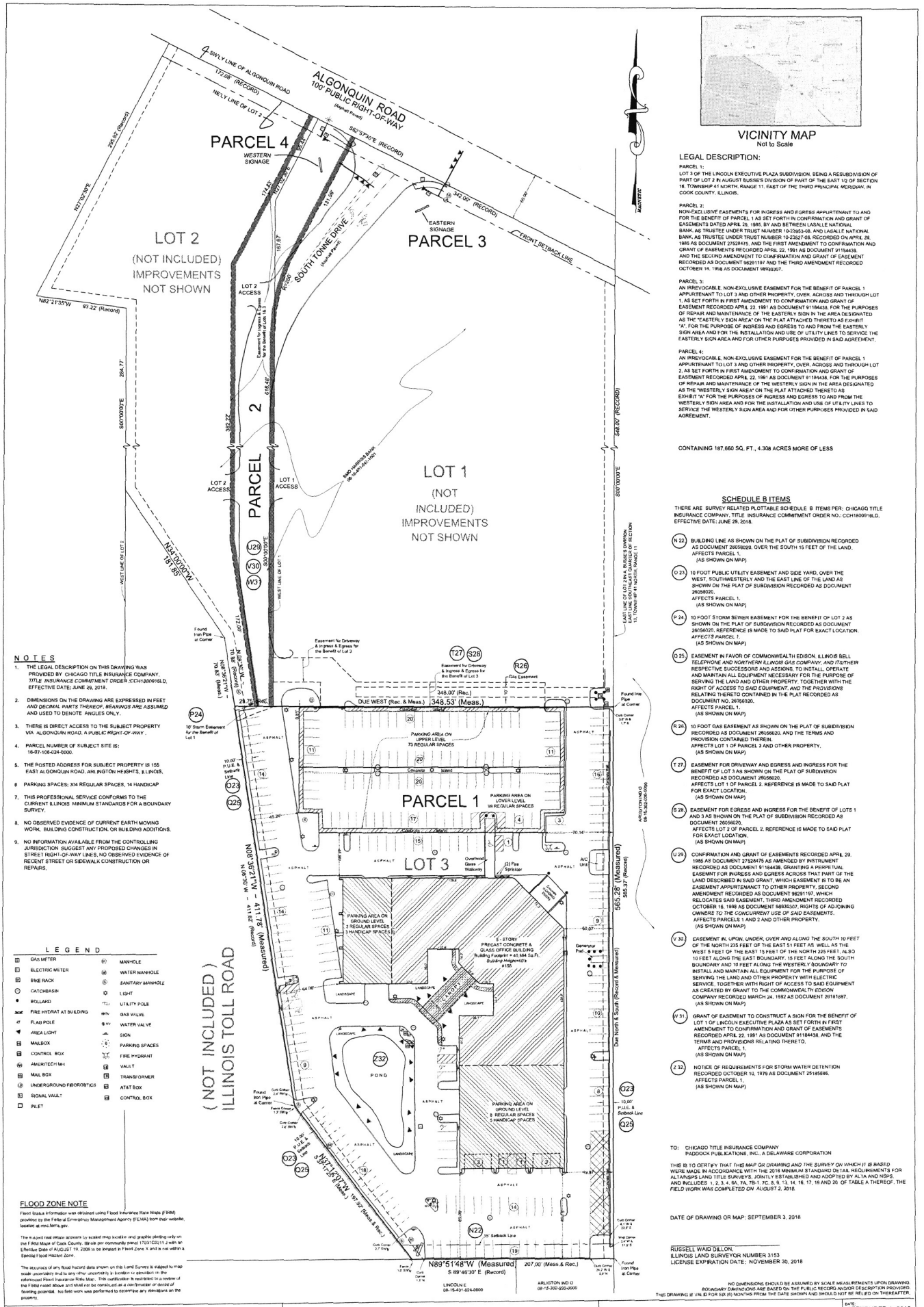
PARCEL 4:
AN IRREVOCABLE, NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 APPURTENANT TO LOT 3 AND OTHER PROPERTY, OVER, ACROSS AND THROUGH LOT 2, AS SET FORTH IN FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, FOR THE PURPOSES OF REPAIR AND MAINTENANCE OF THE WESTERLY SIGN IN THE AREA DESIGNATED AS THE "WESTERLY SIGN AREA" ON THE PLAT ATTACHED THERETO AS EXHIBIT "A" FOR THE PURPOSES OF INGRESS AND EGRESS TO AND FROM THE WESTERLY SIGN AREA AND FOR THE INSTALLATION AND USE OF UTILITY LINES TO SERVICE THE WESTERLY SIGN AREA AND FOR OTHER PURPOSES PROVIDED IN SAID AGREEMENT.

P.I.N. 08-16-401-033-0000

Commonly known as: 155 E. Algonquin Road, Arlington Heights, Illinois.

EXHIBIT B

SIGN PLANS



VICINITY MAP
Not to Scale

LEGAL DESCRIPTION:

PARCEL 1:
LOT 3 OF THE LINCOLN EXECUTIVE PLAZA SUBDIVISION, BEING A RESUBDIVISION OF PART OF LOT 2 IN AUGUST BUSSE'S DIVISION OF PART OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PARCEL 2:
NON-EXCLUSIVE EASEMENTS FOR INGRESS AND EGRESS APPURTENANT TO AND FOR THE BENEFIT OF PARCEL 1 AS SET FORTH IN CONFIRMATION AND GRANT OF EASEMENTS DATED APRIL 29, 1985, BY AND BETWEEN LASALLE NATIONAL BANK, AS TRUSTEE UNDER TRUST NUMBER 10-23953-08, AND LASALLE NATIONAL BANK, AS TRUSTEE UNDER TRUST NUMBER 10-23527-08, RECORDED ON APRIL 29, 1985 AS DOCUMENT 27528475, AND THE FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENTS RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, AND THE SECOND AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED AS DOCUMENT 98291197 AND THE THIRD AMENDMENT RECORDED OCTOBER 16, 1998 AS DOCUMENT 98930307.

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AN IRREVOCABLE, NON-EXCLUSIVE EASEMENT FOR THE BENEFIT OF PARCEL 1 APPURTENANT TO LOT 3 AND OTHER PROPERTY, OVER, ACROSS AND THROUGH LOT 2, AS SET FORTH IN FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENT RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, FOR THE PURPOSES OF REPAIR AND MAINTENANCE OF THE WESTERLY SIGN IN THE AREA DESIGNATED AS THE "WESTERLY SIGN AREA" ON THE PLAT ATTACHED THERETO AS EXHIBIT "A" FOR THE PURPOSES OF INGRESS AND EGRESS TO AND FROM THE WESTERLY SIGN AREA AND FOR THE INSTALLATION AND USE OF UTILITY LINES TO SERVICE THE WESTERLY SIGN AREA AND FOR OTHER PURPOSES PROVIDED IN SAID AGREEMENT.

CONTAINING 187,660 SQ. FT., 4.308 ACRES MORE OF LESS

SCHEDULE B ITEMS

THERE ARE SURVEY RELATED PLOTTABLE SCHEDULE B ITEMS PER: CHICAGO TITLE INSURANCE COMPANY, TITLE INSURANCE COMMITMENT ORDER NO.: CCH1800916LD, EFFECTIVE DATE: JUNE 29, 2018.

(N 22) BUILDING LINE AS SHOWN ON THE PLAT OF SUBDIVISION RECORDED AS DOCUMENT 26056020, OVER THE SOUTH 15 FEET OF THE LAND.
AFFECTS PARCEL 1.
(AS SHOWN ON MAP)

(O 23) 10 FOOT PUBLIC UTILITY EASEMENT AND SIDE YARD, OVER THE WEST, SOUTHWESTERLY AND THE EAST LINE OF THE LAND AS *SHOWN ON THE PLAT OF SUBDIVISION* RECORDED AS DOCUMENT 26056020.
AFFECTS PARCEL 1.
(AS SHOWN ON MAP)

(P 24) 10 FOOT STORM SEWER EASEMENT FOR THE BENEFIT OF LOT 2 AS SHOWN ON THE PLAT OF SUBDIVISION RECORDED AS DOCUMENT 26056020, REFERENCE IS MADE TO SAID PLAT FOR EXACT LOCATION.
AFFECTS PARCEL 1.
(AS SHOWN ON MAP)

(O 25) EASEMENT IN FAVOR OF COMMONWEALTH EDISON, ILLINOIS BELL *TELEPHONE AND NORTHERN ILLINOIS GAS COMPANY, AND IT'S/THEIR* RESPECTIVE SUCCESSORS AND ASSIGNS, TO INSTALL, OPERATE AND MAINTAIN ALL EQUIPMENT NECESSARY FOR THE PURPOSE OF SERVING THE LAND AND OTHER PROPERTY, TOGETHER WITH THE RIGHT OF ACCESS TO *SAID EQUIPMENT, AND THE PROVISIONS* RELATING THERETO CONTAINED IN THE PLAT RECORDED AS DOCUMENT NO. 26056020.
AFFECTS PARCEL 1.
(AS SHOWN ON MAP)

(R 26) 10 FOOT GAS EASEMENT AS SHOWN ON THE PLAT OF SUBDIVISION RECORDED AS DOCUMENT 26056020, AND THE TERMS AND PROVISION CONTAINED THEREIN.
AFFECTS LOT 1 OF PARCEL 2 AND OTHER PROPERTY.
(AS SHOWN ON MAP)

(T 27) EASEMENT FOR DRIVEWAY AND EGRESS AND INGRESS FOR THE BENEFIT OF LOT 3 AS SHOWN ON THE PLAT OF SUBDIVISION RECORDED AS DOCUMENT 26056020.
AFFECTS LOT 1 OF PARCEL 2. REFERENCE IS MADE TO SAID PLAT FOR EXACT LOCATION.
(AS SHOWN ON MAP)

(S 28) EASEMENT FOR EGRESS AND INGRESS FOR THE BENEFIT OF LOTS 1 AND 3 AS SHOWN ON THE PLAT OF SUBDIVISION RECORDED AS DOCUMENT 26056020.
AFFECTS LOT 2 OF PARCEL 2. REFERENCE IS MADE TO SAID PLAT FOR EXACT LOCATION.
(AS SHOWN ON MAP)

(U 29) CONFIRMATION AND GRANT OF EASEMENTS RECORDED APRIL 29, 1985 AS DOCUMENT 27528475 AS AMENDED BY INSTRUMENT RECORDED AS DOCUMENT 91184438, GRANTING A PERPETUAL EASEMNT FOR INGRESS AND EGRESS ACROSS THAT PART OF THE LAND DESCRIBED IN SAID GRANT, WHICH EASEMENT IS TO BE AN *EASEMENT APPURTENANCT* TO OTHER PROPERTY, SECOND AMENDMENT RECORDED AS DOCUMENT 98291197, WHICH RELOCATES SAID EASEMENT, THIRD AMENDMENT RECORDED OCTOBER 16, 1998 AS DOCUMENT 98930307, RIGHTS OF ADJOINING *OWNERS TO THE CONCURRENT USE OF SAID EASEMENTS.*
AFFECTS PARCELS 1 AND 2 AND OTHER PROPERTY.
(AS SHOWN ON MAP)

(V 30) *EASEMENT IN, UPON, UNDER, OVER AND ALONG THE SOUTH 10 FEET* OF THE NORTH 235 FEET OF THE EAST 51 FEET AS WELL AS THE WEST 5 FEET OF THE EAST 15 FEET OF THE NORTH 225 FEET, ALSO 10 FEET ALONG THE EAST BOUNDARY, 15 FEET ALONG THE SOUTH BOUNDARY AND 10 FEET ALONG THE WESTERLY BOUNDARY TO INSTALL AND MAINTAIN ALL EQUIPMENT FOR THE PURPOSE OF SERVING THE LAND AND OTHER PROPERTY WITH ELECTRIC SERVICE, TOGETHER WITH RIGHT OF ACCESS TO SAID EQUIPMENT AS CREATED BY GRANT TO THE COMMONWEALTH EDISON COMPANY RECORDED MARCH 24, 1982 AS DOCUMENT 26181887, (AS SHOWN ON MAP)

(W 31) GRANT OF EASEMENT TO CONSTRUCT A SIGN FOR THE BENEFIT OF LOT 1 OF LINCOLN EXECUTIVE PLAZA AS SET FORTH IN FIRST AMENDMENT TO CONFIRMATION AND GRANT OF EASEMENTS RECORDED APRIL 22, 1991 AS DOCUMENT 91184438, AND THE TERMS AND PROVISIONS RELATING THERETO.
AFFECTS PARCEL 1.
(AS SHOWN ON MAP)

(Z 32) NOTICE OF REQUIREMENTS FOR STORM WATER DETENTION RECORDED OCTOBER 10, 1979 AS DOCUMENT 25165686.
AFFECTS PARCEL 1.
(AS SHOWN ON MAP)

TO: CHICAGO TITLE INSURANCE COMPANY
PADDOCK PUBLICATIONS, INC., A DELAWARE CORPORATION

THIS IS TO CERTIFY THAT THIS *MAP OR DRAWING AND THE SURVEY ON WHICH IT IS BASED* WERE MADE IN ACCORDANCE WITH THE 2016 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES 1, 2, 3, 4, 6A, 7A, 7B-1, 7C, 8, 9, 13, 14, 16, 17, 18 AND 20. OF TABLE A THEREOF. THE *FIELD WORK WAS COMPLETED ON* AUGUST 2, 2018.

DATE OF DRAWING OR MAP: SEPTEMBER 3, 2018

RUSSELL WAID DILLON,
ILLINOIS LAND SURVEYOR NUMBER 3153
LICENSE EXPIRATION DATE: NOVEMBER 30, 2018

NO DIMENSIONS SHOULD BE ASSUMED BY SCALE MEASUREMENTS UPON DRAWING.
BOUNDARY DIMENSIONS ARE BASED ON THE PUBLIC RECORD AND/OR DESCRIPTION PROVIDED.
THIS DRAWING IS VALID FOR SIX (6) MONTHS FROM THE DATE SHOWN AND SHOULD NOT BE RELIED ON THEREAFTER.

NOTES

1. THE LEGAL DESCRIPTION ON THIS DRAWING WAS PROVIDED BY CHICAGO TITLE INSURANCE COMPANY. *TITLE INSURANCE COMMITMENT ORDER :*CCH1800916LD, EFFECTIVE DATE: JUNE 29, 2018.
2. DIMENSIONS ON THE DRAWING ARE EXPRESSED IN FEET AND DECIMAL PARTS THEREOF. BEARINGS ARE ASSUMED AND USED TO DENOTE ANGLES ONLY.
3. THERE IS DIRECT ACCESS TO THE SUBJECT PROPERTY VIA ALGONQUIN ROAD, A PUBLIC RIGHT-OF-WAY.
4. PARCEL NUMBER OF SUBJECT SITE IS: 16-07-108-024-0000.
5. THE POSTED ADDRESS FOR SUBJECT PROPERTY IS 155 EAST ALGONQUIN ROAD, ARLINGTON HEIGHTS, ILLINOIS.
6. PARKING SPACES; 304 REGULAR SPACES, 14 HANDICAP
7. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.
8. NO OBSERVED EVIDENCE OF CURRENT EARTH MOVING WORK, BUILDING CONSTRUCTION, OR BUILDING ADDITIONS.
9. NO INFORMATION AVAILABLE FROM THE CONTROLLING JURISDICTION SUGGEST ANY PROPOSED CHANGES IN STREET RIGHT-OF-WAY LINES, NO OBSERVED EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIRS.

LEGEND

GM	GAS METER	MH	MANHOLE
EM	ELECTRIC METER	WM	WATER MANHOLE
BR	BIKE RACK	SM	SANITARY MANHOLE
CB	CATCHBASIN	LT	LIGHT
BOL	BOLLARD	UP	UTILITY POLE
FH	FIRE HYDRANT AT BUILDING	GV	GAS VALVE
FP	FLAG POLE	WV	WATER VALVE
AL	AREA LIGHT	SIGN	SIGN
MB	MAILBOX	PS	PARKING SPACES
CTRL BOX	CONTROL BOX	FH	FIRE HYDRANT
AMERITECH MH	AMERITECH MH	V	VAULT
MB	MAIL BOX	TR	TRANSFORMER
UF	UNDERGROUND FIBEROBTICS	ATT	AT&T BOX
SV	SIGNAL VAULT	CB	CONTROL BOX
I	INLET		

FLOOD ZONE NOTE

Flood Status Information was obtained using Flood Insurance Rate Maps (FIRM) provided by the Federal Emergency Management Agency (FEMA) from their website, located at msc.fema.gov.

The subject real estate appears by scaled map location and graphic plotting only on the FIRM Map of Cook County, Illinois per community panel 17031C0511 J with an Effective Date of AUGUST 19, 2008 to be located in Flood Zone X and is not within a Special Flood Hazard Zone.

The accuracy of any flood hazard data shown on this Land Survey is subject to map scale uncertainty and to any other uncertainty in location or elevation on the referenced Flood Insurance Rate Map. This certification is restricted to a review of the FIRM noted above and shall not be construed as a confirmation or denial of flooding potential. No field work was performed to determine any elevations on the property.

SCALE : 1 inch = 20 feet

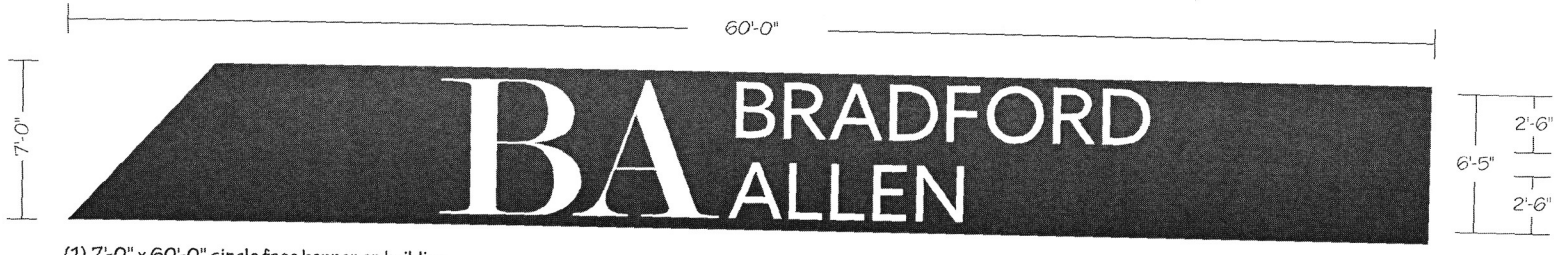
ALTA / NSPS MAP

PREPARED FOR
LOCKE LORD
111 SOUTH WACKER DRIVE
CHICAGO, ILLINIOIS, 60606

155 EAST ALGONQUIN ROAD
ARLINGTON HEIGHTS, ILLINOIS
Parcel Number: 08-16-401-033

ZARKO SEKEREZ & ASSOCIATES, INC.
LAND SURVEYORS & PLANNERS
119 WEST CLARK STREET
CROWN POINT, INDIANA 46307
ILL. PHONE: (312)725-1313
ILL. FAX: (312) 236-9508
IND. PHONE: (219)663-3344
IND. FAX: (219) 663-7282
WWW.SEKEREZ.COM

DATE:	SEPTEMBER 3, 2018
DRAWN BY:	CHECKED BY:
C.D.	R. S.
ORDER NO.:	10945



(1) 7'-0" x 60'-0" single face banner on building

3/16" = 1'

Banner specs: 12 oz. vinyl with hems, webbing and grommets around perimeter
Graphics: Digitally printed as per customer's artwork
Mounting: Mechanically fastened to building along roofline

(1) 7'-0" x 120'-0" single face banner on building

3/32" = 1'

Banner specs: 12 oz. vinyl with hems, webbing and grommets around perimeter
Graphics: Digitally printed as per customer's artwork
Mounting: Mechanically fastened to building along roofline

Field survey required to determine exact measurements

See photo on page 2

This sign is built to UL Standards for operation in North America.

"This Document is owned by, and the information contained in it is proprietary to, Parvin-Clauss Sign Company. By receipt hereof the holder agrees not to use the information, disclose it to any third party, nor reproduce this document without the prior written consent of Parvin-Clauss Sign Company. Holder also agrees to immediately return this document upon request of Parvin-Clauss Sign Company."

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Parvin-Clauss
SIGN COMPANY
Design • Fabrication • Installation • Maintenance
165 Tubeway Drive • Carol Stream • Illinois 60188
Tel/630-510-2020 • Fax/630-510-2074
e-mail/signs@parvinclauss.com
www.parvinclauss.com

PROJECT:
BA BRADFORD ALLEN
155 E. Algonquin Rd.,
Arlington Hts., IL 60005

CUSTOMER APPROVAL:
DATE

AUTHORIZED SIGNATURE

REPRESENTATIVE
Lisa Staszak / LS

DRAWN BY
JP

DATE
7.13.22

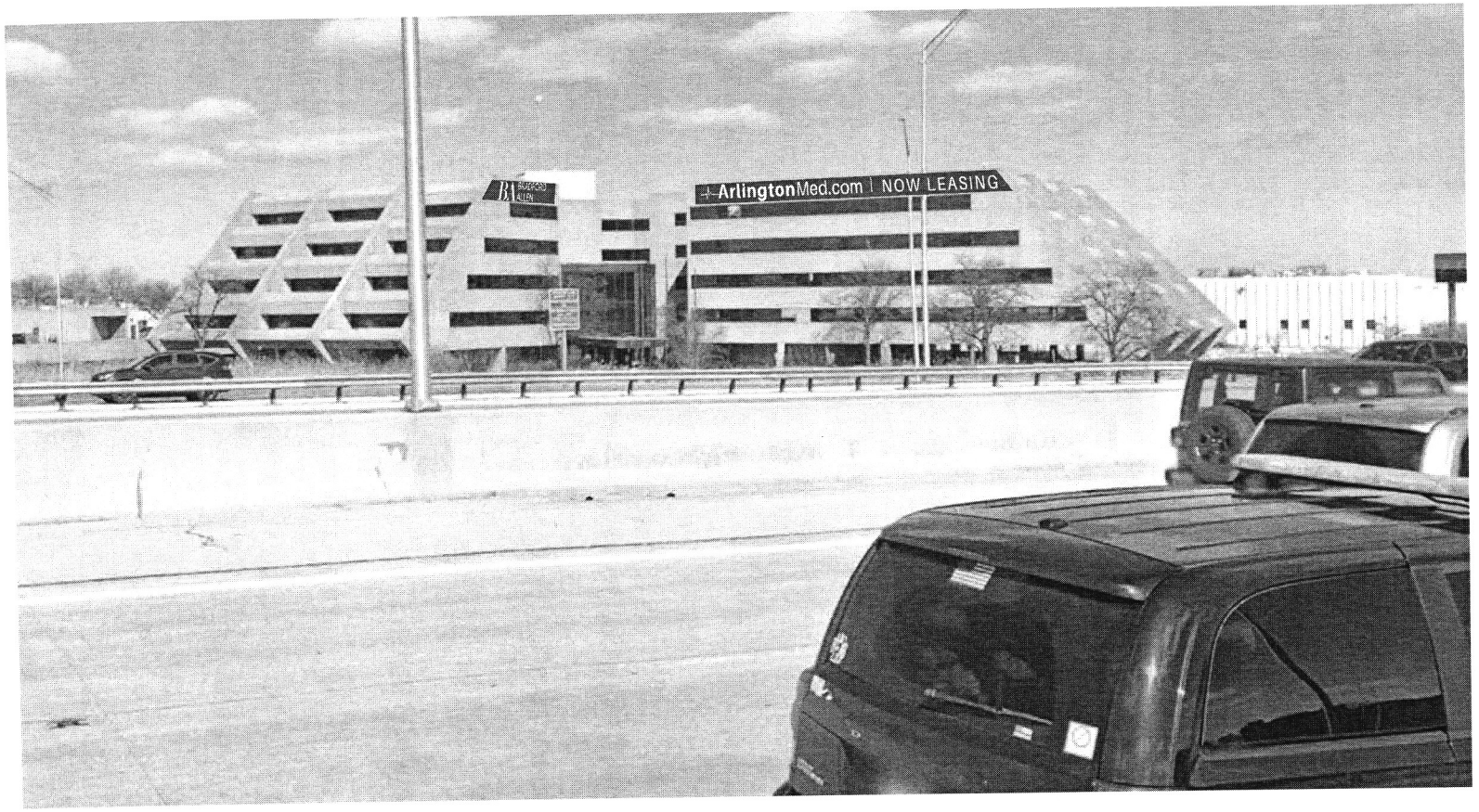
SCALE
as noted

SHEET NO.
1 of 2

ESTIMATE / JOB NUMBER
9824 /

FILE NAME
bradallen9824

REVISIONS:
1 8.1.22
2 9.16.22
3 9.19.22
4 9.22.22
5
6
7
8
9
10



proposed

Parvin-Clauss
SIGN COMPANY
Design • Fabrication • Installation • Maintenance
165 Tubeway Drive • Carol Stream • Illinois 60188
Tel/630-510-2020 • Fax/630-510-2074
e-mail/signs@parvinclauss.com
www.parvinclauss.com

PROJECT:

BA BRADFORD ALLEN

155 E. Algonquin Rd.,
Arlington Hts., IL 60005

CUSTOMER APPROVAL:

DATE

AUTHORIZED SIGNATURE

REPRESENTATIVE
Lisa Staszak / LS

DRAWN BY
JP

DATE
7.13.22

SCALE
nts

SHEET NO.
2 of 2

ESTIMATE / JOB NUMBER
9824 /

FILE NAME
bradallen9824

REVISIONS:

1 8.1.22
2 9.16.22
3 9.19.22
4 9.22.22
5
6
7
8
9
10

This sign is built to UL Standards for operation in North America.

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VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Motion to Adopt the Affordable Housing Trust Fund Guidelines
Department: Planning & Community Development

Item Description:
At the January 12, 2026 Village Board Committee of the Whole meeting, the Village Board expressed support for the Affordable Housing Trust Fund Guidelines and direct staff to place them on a future agenda for approval.

ATTACHMENTS:
1. AHTF Guidelines
2. Attachment A Trust Fund Ordinance
3. Attachment B Trust Fund Priorities

Affordable Housing Trust Fund Guidelines

For Affordable Housing Trust Fund Ordinance see Village Code Chapter 7, Sections 7-1201 - 7-1208

January 2026

Table of Contents

I. Executive Summary
II. Introduction
    a. Purpose of the Affordable Housing Trust Fund
    b. Comprehensive Plan Population & Housing Goals
    c. Comprehensive Plan Population & Housing Policies
    d. Housing Commission
III. Affordable Housing Trust Fund Project Priorities
IV. Eligible Activities
V. Budget
VI. Application Process
VII. Criteria for Review
VIII. Distribution of Funds
IX. Monitoring Approved Applicants
X. Evaluation of Funded Activities

I. Executive Summary

The Village of Arlington Heights' Affordable Housing Trust Fund (AHTF) was created to produce and preserve attainable housing units within the geographical boundaries of Arlington Heights.

The AHTF is primarily funded through contributions from linkage fees assessed for new construction and small (under 10 unit) multi-dwelling buildings and from fees paid by developers in lieu of providing required affordable units in larger (10 units and above) multi-dwelling buildings, in accordance with the Village's Inclusionary Housing Ordinance (Ord. 2020-025).

Eligible households for supported affordable rental are those households with annual household incomes at or below 60% of the Chicago-Naperville-Joliet MSA. For ownership units, eligible households must have annual household incomes at or below 80% of the Chicago-Naperville-Joliet MSA.

AHTF resources may be used, in whole or in part, for the eligible activities listed below. This application procedure applies only to eligible activities 1 and 2 below. The Village is not accepting applications under eligible activity 3 at this time.

1. Creation and preservation of attainable housing including without limitation, new construction, rehabilitation, or adaptive reuse.

2. Acquisition and disposition, including without limitation, vacant land, single-family homes, multi-unit buildings, or other structures that may be used in whole or in part to provide attainable housing.

3. Payments for costs incurred in connection with administering the Affordable Housing Trust Fund.

Applications to the AHTF are reviewed for eligibility and completeness by Village Staff. Eligible and complete applications are then reviewed by the Village's Housing Commission that makes recommendation for funding to the Village Board. The Village Board is solely responsible for the approval of all programs and applications utilizing the expenditure of AHTF monies.

II. Introduction

Purpose of the Affordable Housing Trust Fund (AHTF)

In 2013, the Village Board enacted the Affordable Housing Trust Fund Ordinance (Ord. #2013-037) establishing the AHTF (see Attachment A). The purpose of the AHTF is to address the attainable housing goals, policies and program of the Village Board as stated in the Village Board's strategic priorities, the Village Code, and other Village policies. This is to be achieved by providing sustainable financial resources to address the attainable housing needs of eligible households in Arlington Heights and preserving and producing dedicated attainable housing.

Comprehensive Plan Population and Housing Goals

The Village of Arlington Heights Population and Housing Goals as stated in its current Comprehensive Plan are:

1. To preserve the basic single-family character of the Village.
2. To preserve and protect existing and future residential neighborhoods in the Village.
3. To encourage construction of necessary housing to meet present and future residential needs consistent with Population & Housing Goals #1 and #2.
4. To encourage a wide variety of housing alternatives by type, size, and price range.
5. To maintain and improve property values.
6. To maintain the social and economic viability of neighborhoods.
7. To utilize good housing redevelopment concepts in areas where rehabilitation of existing housing is not practical.
8. To encourage the development of an adequate residential population base in and around the Downtown to improve economic viability.

Comprehensive Plan Population and Housing Policies

The Village of Arlington Heights Population and Housing Policies as stated in its current Comprehensive Plan are:

1. To construct a necessary amount of single-family detached and attached single-family houses and multi-family housing to meet market demands while maintaining a proper housing balance.
2. To protect present and future residential areas from encroachment by other less desirable land uses or improvements that could diminish quality of life or property values.
3. To prepare and maintain results of demographic and housing studies to assist in planning future developments.
4. To utilize Federal, State, and local programs to assist in the development of affordable housing while retaining Village controls pursuant to the Village's affordable housing tool kit for homeownership and rental units.
5. To construct smaller housing units necessary to maintain smaller households in the community.
6. To provide a wide variety of housing for young, elderly, disabled and single households, including rental housing.
7. To enforce Village codes and regulations in order to prevent housing deterioration and, when appropriate, to utilize State, Federal, or local assistance programs.
8. To preserve and renovate housing of historic or aesthetic value and upgrade and renovate public improvements and facilities in Village neighborhoods.
9. To designate future development sites and proceed with necessary steps leading to redevelopment of selected sites pursuant to the Comprehensive Planning Program.
10. To prepare realistic plans for the areas in and around downtown with all necessary safeguards for fine residential and historical properties.

Housing Commission

The Arlington Heights Housing Commission is advisory to the Village Board. The intent and purpose of the Housing Commission is to "Promote adequate housing for all of the community's people, to create and/or maintain sound viable neighborhoods, to meet the needs for housing by increasing the number of housing units for low-and-moderate income families and individuals, and to expand housing opportunities for all members of the community."

III. Affordable Housing Trust Fund Project Priorities

In 2022, the Village Board of Trustees concurred on the list of AHTF project priorities and target populations as recommended by the Housing Commission. The project priorities are provided as Attachment B. The priority populations (also included in Attachment B) are:

a. Seniors/elderly
b. Veterans
c. Persons with disabilities
d. Current Arlington Heights residents
e. Employees of businesses/entities in Arlington Heights

IV. Eligible Activities

The Village is accepting AHTF applications for the following two types of eligible activities:

1. Creation and preservation of attainable housing including, without limitation, new construction, rehabilitation, and adaptive reuse.

2. Acquisition and disposition, including without limitation, vacant land, single-family homes, multi-unit buildings, and other existing structures that may be used in whole or in part to provide attainable housing.

"Attainable Housing" has a sale price or rental amount that is within the means of an "Eligible Household" as defined below. In the case of dwelling units for sale, housing that is attainable means housing in which the annual mortgage, amortization, taxes, insurance and condominium or association fees (if any), constitute not more than 30% of the gross annual household income of the household size that may occupy the unit. In the case of dwelling units for rent, housing that is attainable means housing for which the annual rent and utilities constitute no more than 30% of the gross annual income for a household of the size that may occupy the unit.

An "Eligible Household" is one whose annual income is at or below 80% of the HUD Chicago-Joliet-Naperville area median income (adjusted for household size) for for-sale housing programs and at or below 60% of the HUD Chicago-Joliet-Naperville area median income (adjusted for household size) for rental housing programs.

V. Budget

The AHTF is a special fund within the Village's annual budget. The Housing Commission will review applications and make recommendations to the Village Board, based on the application content, scoring criteria and available funding.

VI. Application & Review Process

The Village of Arlington Heights will use an annual application cycle for the AHTF, with applications being due in June of each year. Applicants are permitted one active application at a time. Applicants may submit subsequent applications only after prior applications have

completed the review process. In the case of applications awarded funding, another application may not be submitted until after the completion of the funded project.

Initial Review

1. After an application is submitted, Village Staff will review all applications for eligibility and completeness within a 30-day period.

2. Applications which meet the eligibility criteria and are complete will be forwarded to the Housing Commission for consideration at their next meeting.

3. Applications which are either incomplete or ineligible will be returned to the applicants with a written explanation of why the application will not be considered.

4. Applications submitted for activities for which there is an existing Village-sponsored program will be returned to the applicant who will be directed to that open program.

Housing Commission Review

The Housing Commission review may take place over one or more open meetings of the Commission.

1. The Housing Commission will review eligible applications. The Housing Commission may invite applicants to present their proposals at a meeting of the Housing Commission.

2. At the meeting, the Housing Commission will use the criteria found in the Affordable Housing Trust Fund Guidelines to review, evaluate, and score the proposals. At the conclusion of presentations and discussion, each Housing Commissioner will submit their individual evaluation scores for the application.

3. At a subsequent Housing Commission meeting, Staff will provide the Housing Commissioners with the tally of Housing Commission cumulative scores for the project including the cumulative lowest score, highest score, and the average score. The Housing Commission will discuss each project considering its scoring, amount of available funding, risk, impact, and other implications.

4. The Housing Commission will make a recommendation about the application to the Village Board.

Village Board Review

1. Following the Housing Commission review and recommendation, the application will be submitted to the Village Board for further consideration and potential for approval at the next available meeting.

2. Funds will not be disbursed until factors such as zoning compliance, site control, other funding sources in place, etc. have been established to the satisfaction of the Village.

Conditions and Requirements

As a condition of any AHTF award for any eligible activity, the applicant shall execute and record such agreements, conditions, restrictive covenants, and other instruments as may be

required by the Village to ensure that AHTF resources will be used efficiently and for the intended purpose.

Among other requirements, these conditions shall require that the applicant and the property comply with the requirements of the AHTF Ordinance (Ord. #13-037) and provide that all awards shall be used in strict compliance with the requirements of the Village Code and any added conditions.

AHTF funds may not be used to satisfy a developer's obligations under the Inclusionary Housing Ordinance (IHO) (Ord. 2020-025), but applications may be submitted that would increase the number of attainable units over that required under the IHO or achieve deeper levels of affordability (e.g., units affordable to households at 30% or 50% of AMI).

For any property or development that ceases to be used for "Attainable Housing" pursuant to the requirements of the specific award, the applicant or successor owner of the property or development shall be required to reimburse the AHTF in accordance with the development, grant, or loan agreement executed with respect to the specific award involving funds from the AHTF.

VII. Criteria for Review

Initial Review Criteria

Village staff will review the application for each of the criteria below. If the application fails any category, the application will be deemed to be ineligible or incomplete and the applicant will be notified in writing as to the reasons. The applicant will have the opportunity to amend the application to address the issues and re-submit for the next funding round.

Category	Pass	Fail
Program Purpose & Intent Compliance	Application addresses the purpose of the AHTF in Village Code Chapter 7, Section 7-1202 and is an eligible activity under Village Code Chapter 7, Section 7-1205.	Application does not address the purpose of the AHTF in Village Code Chapter 7, Section 7-1202 and is not an eligible activity under Village Code Chapter 7, Section 7-1205.
Application Description	Application provides information on who will be served, which housing needs are addressed, and the anticipated outcomes.	Application does not clearly provide information on who will be served, which housing needs are addressed, and the anticipated outcomes.
Application Completeness	Applicant turned in a completed application and all required materials.	Applicant did not turn in a completed application and/or all required materials.

If the application is deemed complete, Village will prepare the application for review by the Housing Commission. The review process will proceed as outlined in Section VI "Application & Review Process".

Application Scoring Criteria & Threshold

All completed applications will be scored by the Housing Commission in accordance with the following table ("Scoring Criteria). An application must earn a minimum of 80 points to be considered for funding. However, achievement of the minimum score does not guarantee funding.

SCORING CRITERIA

(Maximum 100 points total)

Category	Excellent 100%	Adequate 50%	Needs Improvements 0%	Points Earned/Available
Overall Project Design	Project is well-planned and a detailed description is provided. Applicant clearly and comprehensively outlines project goals and objectives, measurables, project phasing, and ongoing maintenance/management.	Project is thoroughly described. Applicant provides some details but does not comprehensively outline project from inception to completion.	Project is described only in a high-level way and/or components of the project description are omitted.	/10
Applicant Experience	The applicant has extensive demonstrated experience leading programs of similar size and scope. Detailed references are provided.	The applicant has some experience related to programs of similar size and scope. This includes experience where the applicant has been involved in, but perhaps not led, the similar program.	Applicant lacks demonstrated experience on programs of similar size and scope, whether as lead or partner.	/10
Impact on Village Housing Goals and AHTF Priorities*	The project falls within one of the three project activity priorities identified by the Village Board and advances a high-level priority within that activity	The project falls within one of the three project activity priorities identified by the Village Board, and advances a medium-level priority within that activity.	The project falls within one of the three project activity priorities identified by the Village Board, and advances a low-level priority within that activity.	/20
Category	**Excellent** **100%**	**Adequate** **50%**	**Needs Improvements** **0%**	**Points Earned/Available**
Service of Village Priority Populations	The project serves at least three of the target populations listed below: 1) seniors/elderly 2) veterans 3) persons with disabilities 4) Arlington Heights residents 5) employees of businesses/entities in Arlington Heights A detailed marketing plan targeting these populations has been provided	The project serves at least two of the target populations listed below: 1) seniors/elderly 2) veterans 3) persons with disabilities 4) Arlington Heights residents 5) employees of businesses/entities in Arlington Heights A detailed marketing plan targeting these populations has been provided	The project serves at least one of the target populations listed below: 1) seniors/elderly 2) veterans 3) persons with disabilities 4) Arlington Heights residents 5) employees of businesses/entities in Arlington Heights A limited (or no) marketing plan, targeting these populations has been provided.	/10
Leveraging of non-Village funds	More than 95% of the total project financing is sourced from non-Village funds	Between 85%-95% of the total project financing is sourced from non-Village funds	Less than 85% of the total project financing is sourced from non-Village funds	/10
Financial Feasibility	Applicant has secured funding needed to carry out the project and, if applicable, ensure its long-term viability	The application identifies all funding needed to carry out the project, but has not secured key funding sources. A clear plan is provided to demonstrate how the applicant will obtain funding.	The application does not identify all funding needed to carry out the project. Most of the funding has not been secured. No plan is provided to demonstrate how the applicant will obtain additional funds.	/10
Readiness	The project will begin within one year of award with a high degree of certainty in doing so.	The project will begin within one year of award but there is uncertainty about the ability to do so.	The project will not begin within one year.	/10
Period of Affordability	Village supported units will be affordable in perpetuity	Village supported units will be affordable for 15+ years	Village supported units will be affordable for less than 15 years	/10
Regeneration of Funds	The project will continuously generate revenue stream for the AHTF	The project will generate a one-time revenue stream for the AHTF	No revenue stream will be generated	/10
			Application Score	

**See Attachment B for description of high, medium, and low-level activities*

VIII. Distribution of Funds

The distribution of AHTF resources shall be executed through grants, loans, or other funding mechanisms aligned with the objectives of the AHTF. These funds are to be used strictly for eligible activities as defined in the Affordable Housing Trust Fund Ordinance (Ord. #13-037). The Village reserves the right to provide funding only upon project completion and verification of costs incurred.

IX. Monitoring Approved Applications

Staff will regularly report on the status of each approved application to the Housing Commission.

- Timeline: The Housing Commission, in consultation with Staff, will develop and determine individual timelines for monitoring each approved application at the time of approval.
- Metrics: Staff will develop and create an evaluation tool that will be used to assess and monitor approved applications.
- Extension: During the monitoring period, the Housing Commission has the authority to make a recommendation to the Village Board it grant one extension for time after review of a written request for such from the applicant.
- Callback: The Housing Commission has the authority to make a recommendation to the Village Board funding be pulled back from an applicant for lack of performance or not meeting the timeline of activities as outlined in the approved application.

For approved applications creating housing units, Staff will undertake long-term monitoring to ensure units are occupied by eligible households in accordance with the funding agreement and the AHTF ordinance. Such applications are required to report to the Village annually on occupant eligibility.

X. Evaluation of Funded Activities

The Housing Commission will generate an annual report outlining activities undertaken over the previous 12-month period. The report will evaluate the work undertaken and recommend changes in operation of the AHTF if applicable. Once complete, the Housing Commission will submit the final report to the Village Board for its consideration.

AN ORDINANCE AMENDING CHAPTERS 6 AND 7 OF THE MUNICIPAL CODE OF THE VILLAGE OF ARLINGTON HEIGHTS

WHEREAS, one of the Village Board's goals is to explore and encourage affordable private housing; and

WHEREAS, in furtherance of that goal, the Board created an Affordable Housing Trust Fund Task Force; and

WHEREAS, the Task Force has recommended and the Board has agreed that creation of an Affordable Housing Trust Fund will further the aforementioned goal; and

WHEREAS, creation of an Affordable Housing Trust Fund requires amendments to the Arlington Heights Municipal Code,

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF ARLINGTON HEIGHTS:

SECTION ONE: That Section 504 of Chapter 6 of the Municipal Code of the Village of Arlington Heights, pertaining to the Housing Commission, is amended by adding the language as set forth below to Section 6-504 e:

4. Affordable Housing Trust Fund

a) The Housing Commission shall make recommendations to the Village Board regarding the following:

1) Goals for the use of Housing Trust Fund resources;
2) Annual Budget for the Housing Trust Fund;
3) Procedures for reviewing applications and awarding Housing Trust Fund resources to applicants;
4) Criteria to be used in reviewing applications and programs that utilize Housing Trust Fund resources;
5) Procedures to be used for disbursing Housing Trust Fund resources;
6) Review of applications and programs for Housing Trust Fund awards;
7) Procedures to be used to monitor Eligible Activities funded by the Housing Trust Fund to ensure that Housing Trust fund resources are used in conformance with all applicable requirements; and
8) Evaluation of Housing Trust Fund activities.

SECTION TWO: That Chapter 7 of the Municipal Code of the Village of Arlington Heights is amended by adding the following new Article XII, pertaining to an Affordable Housing Trust Fund:

Article XII Affordable Housing Trust Fund

Section 7-1201 Creation. There is hereby established a Housing Trust Fund, to be held as a separate fund within the Village, for the sole purpose of providing and preserving Attainable Housing opportunities within the Village The Village, by and through its Director of Finance, shall be responsible for the day-to-day investment and fiscal maintenance and management of

the Housing Trust Fund. The day-to-day fiscal maintenance and management shall be undertaken pursuant to the approved investment policies and practices used by the Village for other similarly held funds. Except for disbursements and other actions taken as part of the day-to-day fiscal maintenance and management of the Housing Trust Fund, the Director of Finance shall not disburse funds held by the Housing Trust Fund except upon the written direction of the Village Board or otherwise pursuant to the provision of an approved program. The Arlington Heights Housing Commission shall assist the Village with the organization, operation, and implementation of the Housing Trust Fund as directed by the Village Board.

Section 7-1202 Purpose. The purpose of the Housing Trust Fund is to address the attainable housing goals, policies and programs of the Village Board as stated in the Village Board's annual goals, the Village Code, and other Village policies by providing sustainable financial resources to address the Attainable Housing needs of Eligible Households in Arlington Heights; and preserving and producing dedicated Attainable Housing.

Section 7-1203 Definitions. The following words and phrases, when used in this Chapter, shall have the following meaning:

a. Attainable Housing: Housing that has a sales price or rental amount that is within the means of an "Eligible Household" as defined herein. In the case of dwelling units for sale, housing that is attainable means housing in which the annual mortgage, amortization, taxes, insurance, and condominium or association fees (if any), constitute not more than 30% of the gross annual household income of a household of the size that may occupy the unit. In the case of dwelling units for rent, housing that is attainable means housing for which the annual rent and utilities constitute no more than 30% of the gross annual household income for a household of the size that may occupy the unit.

b. Applicant. Any individual or entity, including but not limited to developers, not-for-profit organizations, housing owner/operators, and units of government, that apply for a grant, loan, or other resources from the Housing Trust Fund.

c. Eligible Activities. Those activities that are eligible to receive funding or other resources from the Housing Trust Fund, as set forth in this Article.

d. Eligible Household. A household with an annual income at or below 80% of the Area Median Income (AMI) for for-sale units and at or below 60% of AMI for rental units as determined annually by HUD for the Chicago area.

e. Gaming Revenue. Those monies received by the Village from slot machines or video gaming machines.

Section 7-1204 Distribution of Funds. Distribution of funds from the Housing Trust Fund shall be in the form of grants or loans or such other funding mechanisms that support the purposes of the Housing Trust Fund.

Section 7-1205 Eligibility Requirements. Each Applicant shall be required to demonstrate that the requested Eligible Activity will advance and support the purpose of the Housing Trust Fund, as set forth in this Article.

a. The use of Housing Trust Fund resources shall be limited to supporting, in whole or in part, one or more of the following Eligible Activities:

1. Creation and preservation of Attainable Housing including, without limitation, new construction, rehabilitation, and adaptive reuse;
2. Acquisition and disposition, including without limitation, vacant land, single-family homes, multi-unit buildings, and other existing structures that may be used in whole or part to provide Attainable Housing;
3. Payments for costs incurred in connection with administering the Housing Trust Fund. No costs shall be reimbursed except pursuant to a written agreement between the Village and any third-party approved by the Village to administer a program or a funded program.

b. All Housing Trust Fund resources shall be applied exclusively to Eligible Activities within the corporate limits of the Village. Criteria shall be developed by the Village, in consultation with the Housing Commission, for the award of grants and loans prior to accepting any applications.

Section 7-1206 Review and Approval of Applications and Programs. The Village Board shall be solely responsible for the approval of all programs and applications that utilize the expenditure of Housing Trust Funds. Applications for Housing Trust Fund awards shall be submitted to the Planning and Community Development Department. Applications/programs that comply with the applicable requirements shall be forwarded to the Housing Commission. Any applications/programs that do not comply shall be returned to the applicant with a written explanation of why the application will not be considered. With respect to housing construction or rehabilitation projects, applications may be submitted but funds will not be disbursed until factors such as zoning compliance, site control, other funding sources in place, etc. have been established to the satisfaction of the Village. The Housing Commission shall review and make recommendations to the Village Board as to which applications/programs are awarded Housing Trust Funds.

The Village Board may, at its discretion, approve a program that delegates the approval of applications and the dispersal of Housing Trust Fund moneys to the Housing Commission or the Planning and Community Development Department, provided that provision for the disbursement of Housing Trust Fund moneys are specifically set forth within the scope of that program, and the program complies with the provisions of this Article.

Section 7-1207 As a condition of any Housing Trust Fund award for any Eligible Activity, the Applicant shall execute and record such agreements, conditions, restrictive covenants, and other similar instruments as may be required by the Village to ensure that Housing Trust Fund resources will be used efficiently and for the intended purposes.

Among other requirements, these conditions shall require the applicant and the property to comply with the requirements of this Article and provide that all awards shall be used in strict compliance with the requirements of the Village Code and any added conditions.

Additionally, for any property or development that ceases to be used for Attainable Housing pursuant to the requirements of the specific award, the Applicant or successor owner of the property or development shall be required to reimburse the Housing Trust Fund in accordance

with the development, grant, or loan agreement executed with respect to the specific award involving funds from the Housing Trust Fund.

Section 7-1208 Sources of Funds. The Village Manager, for the benefit of the Housing Trust Fund, is authorized to accept funds, property, and other resources from all proper and lawful public and private resources including, without limitation: 1) cash payments in lieu of constructing Affordable or Attainable Units as per the Village's inclusionary housing policies; 2) income from fees collected from the transfer of Village annual tax exempt bond cap; and 3) 1% of all gaming revenue received annually by the Village after the first full fiscal year the Village receives any gaming revenue, as well as 10% of any gaming revenue from slot machines received by the Village in the first full fiscal year that any gaming revenue from slot machines is received by the Village. The Village Board, at its sole discretion, may make funds available as it deems necessary and appropriate.

SECTION THREE: This ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form, in the manner provided by law.

AYES: SCALETTA, LABEDZ, BLACKWOOD, FARWELL, GLASGOW, TINAGLIA, ROSENBER
HAYES

NAYS: NONE

PASSED AND APPROVED this 15th day of July, 2013.

Thomas W. Hayes
Village President

ATTEST:

Rebecca Hume
Village Clerk

rward.Ordinances and Resolutions.Affordable Housing Trust Fund

Village of Arlington Height, IL
Affordable Housing Trust Fund Priorities

The Village of Arlington Heights Housing Commission and Village Staff underwent a process of developing priorities for the use of the Affordable Housing Trust Fund. On January 10, 2022, the Arlington Heights Village Board of Trustees concurred with the list of priorities. The Village may continue to further refine priorities for the Affordable Housing Trust Fund.

Full List of Priority Rankings (High, Medium and Low) as Approved by the Housing Commission and Recommended to the Village Board on June 16, 2021

ACTIVITY TYPE 1: Creation and preservation of Attainable Housing including, without limitation, new construction, rehabilitation and adaptive reuse			
FOR-PROFIT Developer Activities			
High	Medium	Low	**HOMEOWNERSHIP** Activities:
		X	New construction of single-family homes
		X	New construction of multi-family units
	X		Preservation/Rehabilitation of existing single-family homes
	X		Preservation/Rehabilitation of existing multi-family units
		X	Adaptive Reuse of existing structures
			RENTAL Activities
		X	New construction of single-family homes
X			New construction of multi-family units
	X		Preservation/Rehabilitation of existing single-family homes
X			Preservation/Rehabilitation of existing multi-family units
	X		Adaptive Reuse of existing structures
NOT-FOR-PROFIT Developer Activities			
High	Medium	Low	**HOMEOWNERSHIP** Activities:
		X	New construction of single-family homes
		X	New construction of multi-family units
	X		Preservation/Rehabilitation of existing single-family homes
	X		Preservation/Rehabilitation of existing multi-family units
		X	Adaptive Reuse of existing structures
			RENTAL Activities
		X	New construction of single-family homes
X			New construction of multi-family units

	X		Preservation/Rehabilitation of existing single-family homes
X			Preservation/Rehabilitation of existing multi-family units
X			Adaptive Reuse of existing structures
X			New construction of group homes or supportive housing
X			New construction of transitional housing

ACTIVITY TYPE 2: Acquisition and disposition, including without limitation, vacant land, single family homes, multi-family buildings, and other existing structure that may be used in whole or in part to provide Attainable Housing

High	Medium	Low	
		X	Land acquisition for affordable housing development (ex. Community Land Bank or Community Land Trust)
		X	Land acquisition for mixed income housing development
		X	Acquisition/disposition of single-family homes
X			Acquisition/disposition of multi-family buildings
X			Acquisition/disposition of housing to be used as group homes or supportive housing
	X		Acquisition/disposition of housing to be used as transitional housing
		X	Homebuyer assistance (ex. down payment assistance program)
		X	Tenant based rental assistance (rent subsidies to landlords for low/mod income households)
		X	Project based rental assistance (monthly rent subsidies to make units affordable)
			Other

ACTIVITY TYPE 3: Payments for costs incurred in connection with administering the Housing Trust Fund

High	Medium	Low	
X			Costs incurred in connection with administering the Housing Trust Fund (5 – 15% is typical)
X			Payment for costs of consultant services for concepts, architectural services, or other pre-construction services for Village-initiated developments
	X		Payment for costs of consultant services for concepts, architectural services, or other pre-construction services for developer-initiated developments
X			Costs associated with working with a non-profit partner to develop concepts or other pre-construction work for Village-initiated projects
	X		Costs associated with working with a non-profit partner to develop concepts or other pre-construction work for developer-initiated projects

PRIORITY POPULATIONS: For Trust Fund Activities			
High	Medium	Low	
X			Senior/Elderly: Households with at least one household member ___ years of age or older
X			Veterans: Households in which one or more persons is a military veteran
X			Disabled: Households in which one or more persons 18 years of age or older is severely disabled
X			Current Arlington Heights Residents
X			Employees of Arlington Heights Businesses
			Other

FORMS OF ASSISTANCE: To be provided through the Trust Fund			
FOR-PROFIT Developer Assistance to create more affordable units or make units affordable to lower income levels			
High	Medium	Low	
		X	Predevelopment costs (ex. feasibility studies, design)
		X	Grants
	X		Zero or low interest loans
	X		Deferred zero or low interest loans
	X		Forgivable loans
	X		Long term (ex. 99 year) lease of Village owned property
X			Zero or low interest loans to private, for-profit developers to make units more affordable
	X		Long term lease (ex. 99 years) of property purchased by the Village
NOT-FOR-PROFIT Developer assistance to create more affordable units or make units affordable to lower income levels			
High	Medium	Low	
	X		Predevelopment costs (ex. feasibility studies, design)
	X		Grants
X			Zero or low interest loans
X			Deferred zero or low interest loans
X			Forgivable loans
	X		Long term (ex. 99 year) lease of Village owned property
	X		Grants to non-profit developers to make units more affordable
X			Long term lease (ex. 99 years) of property purchased by the Village

OTHER CONSIDERATIONS			
High	Medium	Low	
X			Leveraging of other funds
	X		Sustainability (Green/LEED)
X			Proposals to provide units lower than maximum income eligibility (ex. affordable to 30% or 50% AMI rather than 60% AMI for rental)

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Village Board of Trustees
1/20/2026

Item: Arbor House - 25 E. Algonquin Rd. - Sign Variation - DC#25-088
Department: Planning & Community Development

Item Description:
A public meeting was held by the Design Commission on December 16, 2025 where the Design Commission unanimously recommended to the Village Board of Trustees, approval of the following sign variations for Arbor House located at 25 E. Algonquin Road.

Ground Signs:

1. A variation from Chapter 30, Section 30-302.a Number, to allow five ground signs with separation distances of 293', 26', 275', and ~~306'~~ 283', where only two ground signs are allowed (one per street frontage) with a minimum required separation distance of 800 feet.
2. A variation from Chapter 30, Section 30-120.f Prohibited Signs, to allow two 5.78 sf off-premise tenant panels for Arlington Med (located at 155 E. Algonquin Road) on ground signs #1 & 3, where it is prohibited to advertise a business which is not located on the same property as the sign.

Wall Signs:

1. A variation from Chapter 30, Section 30-402.b Number, to allow four wall signs at the top of a multi-story building, where only two wall signs are allowed (one per street frontage).
2. A variation from Chapter 30, section 30-403.a Dimensions, to allow a 21 sf wall sign on the west wall of the building, where 0 sf is allowed.
3. A variation from Chapter 30, section 30-403.a Dimensions, to allow a 21 sf wall sign on the north wall of the building, where 0 sf is allowed.

This recommendation is subject to compliance with the plans received 10/24/25, revised plans L-501, L-503, & L-505 dated and received 1/7/26, Federal, State and Village codes, regulations, and policies, the issuance of all required permits, and the following conditions as recommended by the Design Commission:

1. A requirement that the mounting details for the 'AH' wall signs be further detailed and submitted to Staff for review and comment.
2. A requirement to resolve the eastern ground sign easement issue with the Lincoln Atrium Condo Association as soon as possible with legal documentation approving Ground Sign #3 in the proposed location.
3. A requirement to light the 'ARBOR HOUSE' lettering on ground signs #4 & #5 with an acceptable method of illumination.

ATTACHMENTS:

1. Staff Memo 1-13-26
2. DC Minutes 12-16-25 - DRAFT -Arbor House
3. Staff Report_Arbor House
4. Revised Exhibits 1-7-26
5. Exhibits_Arbor House
6. Photos - Arbor House
7. Item X.A. Suggested VB Motion 1.20.26 - Arbor House SV

VILLAGE OF ARLINGTON HEIGHTS
INC. 1887

Memo

Date: January 13, 2026

To: Emily Rodman, Director of Planning and Community Development

From: Steve Hautzinger, Design Commission Staff Liaison

Re: **DC25-088, Arbor House Sign Variations, 25 E. Algonquin Rd,**
Revised Exhibits received 1-7-26

The Design Commission's motion included the following condition:

A REQUIREMENT TO PROVIDE ALTERNATE SITE PLANS TO SHOW WHERE THE SIGN WILL BE LOCATED IF TONNE ROAD IS WIDENED, OR IF APPROVAL FROM THE ADJACENT CONDO BOARD ASSOCIATION IS NEVER OBTAINED

In response to this condition, the petitioner has provided revised drawings as follows:

L-501 Site Plan & **L-503** Enlarged Site Plans:

- The location of Ground Sign 3 has been moved 3-feet to the west to create a greater setback from the street curb.

- An alternate location for Ground Sign 3 has been added to show where the ground sign will be located if approval from the Lincoln Atrium Condo Association is never obtained. This adjustment reduces the separation distance from Ground Sign 2 from 306-feet to 283-feet. This change is included in the packet Memo (Cover Sheet).

- The revised drawings (L-501 & L-503) are referenced in the packet Memo (Cover Sheet).

The petitioner also clarified a few details of the ground sign designs as follows:

L-505, Sign Details:

- The details of Ground Signs 4 & 5 have been revised to show the signage on the front side of the sign only, instead of being double-sided.

- The renderings of Ground Sign 3 have been corrected to show the "Arlington Med" tenant panel as originally intended.

- This revised drawing L-505 is included in the packet Memo (Cover Sheet).

DRAFT

MINUTES OF
THE VILLAGE OF ARLINGTON HEIGHTS
DESIGN COMMISSION

ARLINGTON HEIGHTS MUNICIPAL BUILDING
33 S. ARLINGTON HEIGHTS RD.
DECEMBER 16, 2025

Chair Kingsley called the meeting to order at 6:30 p.m.

Members Present: Kirsten Kingsley, Chair
John Fitzgerald
Jonathan Kubow
Ted Eckhardt
Scott Seyer

Members Absent: None

Also Present: Keith Ginnodo, KGA Architects for *916 W. Campbell St.*
Jamie & Scott Cassidy, Owners of *916 W. Campbell St.*
Mike Hamman, CD Group for *819 S. Highland Ave.*
Kevin Davis for *Fairfield Homes*
Adrien Binet, Thomas Roszak Architecture for *Arbor House*
Brian Carley, Bradford Allen for *Arbor House*
Charles Witherington-Perkins, PlanGreatCities LLC for *Arbor House*
Steve Hautzinger, Planning Staff

DRAFT

REVIEW OF MEETING MINUTES FOR NOVEMBER 18, 2025

A MOTION WAS MADE BY COMMISSIONER ECKHARDT, SECONDED BY COMMISSIONER KUBOW, TO APPROVE THE MEETING MINUTES OF NOVEMBER 18, 2025. ALL WERE IN FAVOR. MOTION CARRIED.

ITEM 4. SIGN VARIATION REVIEW

DC#25-088 – Arbor House – 25 E. Algonquin Rd.

Adrien Binet representing *Thomas Roszak Architecture*, **Brian Carley**, representing *Bradford Allen*, and **Charles Witherington-Perkins**, representing *PlanGreatCities LLC,* were present on behalf of the project.

Mr. Hautzinger summarized Staff comments. "Arbor House" (formerly known as the Arlington Gateway Development) is a new mixed-use development currently under construction at the southeast corner of Arlington Heights Road and Algonquin Road. The petitioner is requesting sign variations for five ground signs and four wall signs at the development.

Per code, two ground signs maximum are allowed (one per street frontage) with a requirement for a minimum 800-feet of separation between the signs (measured along the property lines). Therefore, a variation is required to allow the proposed five ground signs with separation distances of 293', 26', 275', and 306'. Three of the proposed ground signs will be multi-tenant signs displaying the "Arbor House" name along with tenant panels for future commercial tenants. The three multi-tenant signs will be located at the three main access drives into the site: the southwest corner driveway from Arlington Heights Road, the central entrance driveway from Algonquin Road, and at the Tonne Drive street intersection. Two of the signs (Sign 1 at the southwest corner, and Sign 2 at Tonne Drive) are also proposed to include tenant panels for the proposed "Arlington Med" medical office building redevelopment which is located at 155 E. Algonquin Road. Since Arlington Med is not located on the subject property, an additional variation is required because code prohibits advertisement of a business that is not located on the same property as the sign. The two remaining ground signs (Signs 4 & 5) will only display the "Arbor House" name and they are proposed to be located at the northwest corner of the development, flanking the circular plaza facing Arlington Heights Road and Algonquin Road. All five of the signs are less than the maximum allowed ground sign size and height per code.

In addition to the ground signs, the petitioner is proposing four "AH" wall signs to be located at the top of the building at the northwest and southwest corners. Per code, two wall signs maximum are allowed at the top of the building (one per street frontage). Code also limits the size of the signs to 25% of the signable wall area. Two of the proposed wall signs are less than 25% of the signable wall area, but the other two signs are greater than 25%. Two of the wall signs comply with code, but the other two wall signs require variations for the number of signs as well as the size of the signs.

The petitioner has submitted a letter addressing the sign variation criteria, which in summary states that the additional ground signs are needed for wayfinding and safety due to the scale of the site with multiple access drives and traffic approaching from several directions. The off-premise medical office tenant panels are needed for wayfinding due to the office building having no street frontage. The petitioner did not address all of the criteria for the proposed wall signs, but states that the wall signs are modest in scale relative to the very large facades.

Staff does not object to the three multi-tenant ground signs which make sense to be located at each of the main entry drives for wayfinding. However, Staff does not believe that the two "ARBOR HOUSE" signs at the northwest corner are necessary and believes that five multi-tenant ground signs for this development is excessive. While Staff acknowledges that all of the ground signs are tastefully designed, and are less than the maximum allowed size and height, due to the location and visual prominence of the development, Staff does not feel that the additional ground signs are warranted.

In regards to the three multi-tenant ground signs, there are some unique issues regarding Ground Sign 3 which require unique conditions for approval. This ground sign is proposed to be located at the southwest corner of Algonquin Road and Tonne Drive and is within an easement that is outside of the property boundary. The location of the sign within the easement requires approval from the existing adjacent Lincoln Atrium Condo Association office complex. Therefore, if the requested sign variation is approved, a sign permit still cannot be issued without the Condo Association approval. Additionally, the existing Tonne Drive is proposed for possible widening to accommodate a new left turn lane. As shown on the plans, if/when the road is widened, the proposed sign will become abnormally close to the street curb. Therefore, Staff is recommending a condition to require the possible relocation of this ground sign to create a greater setback from the street curb for visibility if/when the Tonne Drive widening is implemented.

In regards to the proposed off-premise "Arlington Med" tenant panels, Staff has no objection due to the unique circumstance of the building having no street frontage and the need for additional wayfinding.

In regards to the proposed wall signs, Staff feels the "AH" wall sign message is vague, and encouraged the petitioner to consider changing the signs to read "ARBOR HOUSE", which would be a clear message for the name of the building. However, the petitioner did not want to explore that option due to difficulties with integrating the sign with the building design. Staff still feels that "ARBOR HOUSE" wall signs would be more effective, but Staff is not opposed to the proposed "AH" signs. However, Staff does not agree with the need for four wall signs. Despite the wall signs being relatively small compared to the size of the building, there is no hardship to justify the need for four wall signs. Staff recommends two code-compliant wall signs, keeping the sign on the south wall and the sign on the north end of the west wall, and omitting the other two wall signs.

Staff recommends the Design Commission **evaluate** the sign variation request to allow five ground signs with separation distances as proposed, where only two ground signs are allowed. Staff recommends **approval** for the sign variation request to allow two 5.78 sf off-premise tenant panels for Arlington Med. Staff recommends **denial** of the sign variation request to allow four wall signs at the top of the multi-story building.

Adrien Binet referred to the aerial site plan and said this phase of the large development is just under 4 acres, and the ground signs being proposed, including the main sign at the northeast corner of the site, are important to show both the retail presence and the building presence. These ground signs will create a better presence for the entire building that can be seen from both the north and the west. The sign at the southwest corner of the site is mostly for the retailers, with a small Arbor House sign at the top of the sign to show the entrance to the parking, as well as signage for the Arlington Med medical building to the south which has no street frontage. No large retail signs are proposed, and there will be no retail signage on the east and south frontages. The overall square footage for the five proposed ground signs is less than what is allowed by Village code for two large signs on the two frontages. The four AH wall signs at the top of the building are for visibility, and the faceted design helps break up the facade and break down the massing of the building, as opposed to having signage across the elevation. They feel the number of signs being proposed relates to the number of surrounding streets and roads, including the south access road. The four wall signs help identify this gateway into the Village and Arbor House, as well as help overall wayfinding for the site.

Charles Witherington-Perkins provided a summary comparing the proposed signage to what is allowed by code, which includes the size of the signs, double versus single-sided signs,

and total square footage. With regards to hardship, the angle of Algonquin Road makes for challenges, and there is only one full access entrance to the site which is at Tonne Road. The ground sign proposed at the driveway on the south can only be accessed from northbound Arlington Heights Road, and the site can only be accessed from eastbound Algonquin Road. The two Arbor House ground signs at the northwest corner of the site will provide visibility for north/south traffic that cannot see the other ground signs being proposed. Traffic from the west passing Tonne Road will need to turn around and come back to the site from the east.

Commissioner Eckhardt asked if Guitar Center is part of this new development, and how traffic going south on Arlington Height Road will access the site. **Brian Carley** replied that they now own Guitar Center, which will be part of a future phase of development. There is currently a median along Arlington Heights Road that does not allow for a left turn into the site when going south. This is a challenging site so the corner of the site is clearly marked with two 'Arbor House' ground signs as well as the 'AH' wall signs on the building, along with an additional 26 acres to the north that will add more buildings in the future for additional visibility of the site. The main entrance to the building is tucked underneath the building, midway on Algonquin Road. **Mr. Binet** pointed out the two driveways that go under the building that can be accessed from both Algonquin Road and from the entry off Arlington Heights Road.

Charles Witherington-Perkins said the four proposed wall signs are intended to be subtle and modest, with the idea that coming west on the tollway or coming west on Algonquin Road will promote both the development and the community. Having the wall sign on just the south side of the building will not provide visibility from the tollway that having a sign on the west side from Arlington Heights Road as well. They recognize that the four wall signs total 84 sf versus 194 sf allowed by code. This development is the largest development built along this corridor, with 300 units and 30 affordable units, which is the most affordable units built by a private developer in Arlington Heights to date, as well as 26,000 square feet of commercial space, which is the largest commercial development built since Mitsuwa was built in 1991 along this corridor. This development will be a catalyst for this corridor and the thought is that while these variations are needed, the proposed signs are modest in nature and the unique shape of the site and access justify them.

Chair Kingsley asked if future development of the site will also be called Arbor House, and the petitioner said that each building will get its own name. She asked about the difference in lighting between the wall signs and the ground signs. The petitioner said the wall signs will be backlit from behind the letters, possibly color changing; the small Arbor House ground signs will not be lit; and the three tenant ground signs will be backlit except for the 'Arbor House' at the top of the signs will not be lit.

Chair Kingsley asked if there was any public comment on the project and there was a response from the audience.

PUBLIC COMMENT

Jack Tse, a resident of Arlington Heights, said he is also a representative of Path Construction on behalf of the adjacent property owner at 125 E. Algonquin, and a member of the Lincoln Atrium Association that is the adjacent property. He spoke about Ground Sign 3 proposed at the northeast corner of the site at Tonne Road. This sign is located outside the site boundary which requires approval from the Association. An easement request has been submitted and is still under consideration by the Association. He was concerned about the new ground sign and the obelisk being proposed there, because there is an existing sign that the Association has in that same location that would be effectively blocked by the new sign. The wedge is Association property and they have not reached an agreement with the petitioner on the terms of that easement which he wanted to be noted for the record. The Association has

requested information from the petitioner for the exact definition of ownership and the easement rights on that property, as well as the future expansion of the turning lane onto Tonne Road, which are questions they would like to have addressed. He would like future development plans discussed.

Brian Carley asked Mr. Tse who he represents, and Mr. Tse responded that he speaks for Path Construction, but the points that he raised tonight are the views of the Association.

Mr. Hautzinger said the plan being presented tonight shows the petitioner's plans for the northeast corner of the site, which includes the new ground sign, obelisk, plaza, and removal of the existing sign. The review tonight will move the sign variation request through the approval process and onto the Village Board, but the variation approval will include a condition that requires written approval from the Lincoln Condo Association, as well as a condition to potentially require relocation of that ground sign if the road is widened in the future. No permit will be issued for the sign until the conditions are met.

The commissioners summarized their comments.

Commissioner Eckhardt was not opposed to the variations for any of the signs being proposed. Signage at the northeast corner of the site is very important and there should be a sign there; however, the petitioner should understand the process if that ground sign needs to be relocated if the road is widened. He was initially confused by the 'AH' wall signs and whether they meant Arbor House or Arlington Heights, and he asked if the signs are placeholders until the rest of the site is developed. He asked if the development has an official logo. The petitioner said there is no logo developed yet for the site, and the wall signs shown are intended to be permanent. **Commissioner Eckhardt** was in support of the wall signs shown on both sides at both corners of the building, and in general, the number of signs being proposed are modest despite what code allows, as shown in the petitioner's summary presented. Signage for the medical building is very important as well. He was in favor of the sign variations being requested tonight.

Commissioner Fitzgerald said the project as a whole is really nice and it's exciting to see this tonight. He was okay with all the locations of the ground signs; the 'AH' wall signs are unusual and he was unsure if he liked that; he liked the locations of the wall signs because of the building, and the size of the wall signs look like they belong architecturally. The two ground signs at the corner of the site look really cool, and he was in support of the variations.

Commissioner Seyer said the project looks really nice but he was confused about the signage because there is no street address on any of the signs. He asked if there are more signs to come that will include the address of the building. This seems like a lot of signs that state 'Arbor House' and he asked why. **Mr. Binet** said there will be additional wayfinding/directional signs within the site that have addresses for each building and each retail space, or the name of the retail space, and each retail door entrance will have an address on it.

Commissioner Seyer was confused about why the ground signs show the retail names and not the address of the building. He did not understand the need for that. He was not opposed to the number of signs being requested, or the size of the signs; he was just confused about why the address of the building is not on the ground signs, especially the two signs at the corner. He also questioned why signage is needed at the top of a residential building because the four 'AH' wall signs scream hotel to him, and he was concerned about setting a precedent where every building has signage at the top no matter where it is. He said the details of the wall signs are not as clean as perhaps what is being shown. There is an entire metal structure that is holding the 'AH' wall signs, and it will be framed in metal. He did not want to force

this through and then the signs look terrible or not as nice as everything else coming together here, and then a precedent has been set.

Commissioner Kubow said the design of the 'AH' wall signs are clean and playful, and he was not bothered by four signs; however, he agreed with the concerns about setting a precedent here. This is a unique location and we want it to be successful, it is a gateway, so there is a little more leniency for him. He was not bothered by the lack of addresses on the ground signs because the building is very large and obvious, with nothing around it; people will know where they are when they see it. He asked for clarification of the materials behind the wall signs, and **Mr. Binet** referred to the specification drawings for the wall signs and explained the structural materials. **Commissioner Kubow** questioned the need for two ground signs facing west, although he was not overly concerned about that. Overall, he was okay with everything being proposed and wants to be supportive because of the importance of the success of this project, but he also does not want to set a poor precedent.

Chair Kingsley said the overall signage package is really good. She supports the ground signs with tenant names that are very useful and very important. She asked where the ground sign at the northeast corner of the site would move to if the Association did not give their approval. **Mr. Binet** said there is a plan to move the obelisk and the ground sign to the west, if the Association does not approve their request. **Chair Kingsley** also said the Arbor House ground signs at the corner of Arlington Heights Road and Algonquin Road work well with the plaza design proposed for that corner, but she questioned why those signs are not illuminated. She acknowledged that the obelisk will be lit and had concerns about it being dark-sky compliant. She felt Commissioner Seyer made a good point that there is no address on the signs, and that the residential area is being named. **Mr. Binet** said that with two street frontages, the retailers will have addresses on both Algonquin Road and Arlington Heights Road.

Mr. Hautzinger agreed that lighting is important for the two 'Arbor House' ground signs at the corner of Arlington Heights Road and Algonquin Road. If the signs are not illuminated, the signs could get lost and be ineffective. He suggested that the petitioner consider a push-through style lettering which would be a tasteful and subtle way to light the signs. **Mr. Binet** said they did not specifically consider that type of sign; they do not want to overwhelm this area with lighting because the obelisk has 3 lights within each fin on the outside, pointing just at the obelisk. They also studied the dark sky compliance and the obelisk lights are rated to have a specified fall off distance.

Chair Kingsley was unsure about the 'AH' wall signs on the building. She understood Staff's opinion that 4 wall signs are a lot, and whether 2 wall signs are needed at each corner. She also understood why the petitioner wants the four wall signs, which visually anchor the corner of the building. She agreed with the concerns about the mounting details of the wall signs, and asked if there will be shadows around the box of the sign that will be seen.

Commissioner Eckhardt asked if the Village Fire Department had any concerns about this building not having signage with an address. **Mr. Binet** said the Fire Department has reviewed all the exterior wayfinding signs for the building itself, including fire hydrant locations and connections, but the signs presented tonight have not been part of that conversation.

Mr. Binet explained that the wall sign letters are not as far off the building as shown in the drawing, and there will be a horizontal white tube behind the letters that is currently not shown on the drawings. With the building complete, they looked at different options to get the sign structure to stand off from the building, such as going over the parapets, or going into the slab edges. The tubes can be underneath and above the letters instead of directly

behind the letters, but it is hard to get away from a frame to hold up the letters. **Chair Kingsley** suggested doing a mock-up of the wall sign system, that could be provided to Staff. **Commissioner Seyer** stressed the importance of knowing how the details of the back-up structure of the wall signs will look to ensure that the signs will look as good as what is being shown tonight. He questioned whether the letters themselves should be illuminated in the front, with dark metal on the sides. He had concerns about the size of the metal frame and the close proximity they are to each other and how much of the frame will be visible.

Commissioner Kubow was fine with the overall look of all the signs being proposed, but he agreed with the concerns that there is not enough information tonight about the details of the wall signs. **Chair Kingsley** agreed with those concerns, and said she was leaning towards having only 2 wall signs, as recommended by Staff. She also was in favor of the two 'Arbor House' ground signs being lit in some way. **Commissioner Eckhardt** agreed with the concerns that details of the wall signs are needed to ensure the signs will look as shown tonight. He felt the petitioner understood these concerns and could provide details drawings to Staff for review, which could be included in a motion. **Commissioner Fitzgerald** was open to the comments given by the other commissioners.

Mr. Hautzinger said the petitioner has done an outstanding job on this development and felt that they have the knowledge and skill to address the comments and concerns made by the commissioners tonight regarding the wall sign mounting details. **Commissioner Seyer** asked if coloring of the sign lighting was allowed by code. **Mr. Hautzinger** said that the plans as submitted show the sign lighting to be white. Code prohibits strobing, blinking, and changing lights. Me asked the petitioner what their intention is in regards to sign lighting color. **Mr. Binet** said they have not finalized if the wall sign lighting would change color, and LED lights offer many color options. **Commissioner Eckhardt** said it could be fun to change the color for holidays, but the lights cannot be fast moving or distracting, and the petitioner understood. **Mr. Hautzinger** stated that the proposed signs are being reviewed based on the plans submitted, which indicate all lighting to be white with no mention of color changing.

A MOTION WAS MADE BY COMMISSIONER ECKHARDT, SECONDED BY COMMISSIONER SEYER, TO RECOMMEND TO THE VILLAGE BOARD OF TRUSTEES, APPROVE THE FOLLOWING SIGN VARIATIONS FOR *ARBOR HOUSE* LOCATED AT 25 E. ALGONQUIN ROAD:

<u>GROUND SIGNS</u>

1. **A VARIATION FROM CHAPTER 30, SECTION 30-302.A NUMBER, TO ALLOW FIVE GROUND SIGNS WITH SEPARATION DISTANCES OF 293', 26', 275', AND 306', WHERE ONLY TWO GROUND SIGNS ARE ALLOWED (ONE PER STREET FRONTAGE) WITH A MINIMUM REQUIRED SEPARATION DISTANCE OF 800 FEET.**
2. **A VARIATION FROM CHAPTER 30, SECTION 30-120.F PROHIBITED SIGNS, TO ALLOW TWO 5.78 SF OFF-PREMISE TENANT PANELS FOR ARLINGTON MED (LOCATED AT 155 E. ALGONQUIN ROAD) ON GROUND SIGNS #1 & 3, WHERE IT IS PROHIBITED TO ADVERTISE A BUSINESS WHICH IS NOT LOCATED ON THE SAME PROPERTY AS THE SIGN.**

<u>WALL SIGNS</u>:

3. **A VARIATION FROM CHAPTER 30, SECTION 30-402.B NUMBER, TO ALLOW FOUR WALL SIGNS AT THE TOP OF A MULTI-STORY BUILDING, WHERE ONLY TWO WALL SIGNS ARE ALLOWED (ONE PER STREET FRONTAGE).**
4. **A VARIATION FROM CHAPTER 30, SECTION 30-403.A DIMENSIONS, TO ALLOW A 21 SF WALL SIGN ON THE WEST WALL OF THE BUILDING, WHERE 0 SF IS ALLOWED.**
5. **A VARIATION FROM CHAPTER 30, SECTION 30-403.A DIMENSIONS, TO ALLOW**

A 21 SF WALL SIGN ON THE NORTH WALL OF THE BUILDING, WHERE 0 SF IS ALLOWED.

THIS RECOMMENDATION IS BASED ON PLANS RECEIVED 10/24/25, FEDERAL, STATE AND VILLAGE CODES, REGULATIONS, AND POLICIES, THE ISSUANCE OF ALL REQUIRED PERMITS, AND THE FOLLOWING:

1. **A REQUIREMENT THAT THE MOUNTING DETAILS FOR THE 'AH' WALL SIGNS BE FURTHER DETAILED AND SUBMITTED TO STAFF FOR REVIEW AND COMMENT.**
2. **A REQUIREMENT TO RESOLVE THE EASTERN GROUND SIGN EASEMENT ISSUE WITH THE LINCOLN ATRIUM CONDO ASSOCIATION AS SOON AS POSSIBLE WITH LEGAL DOCUMENTATION APPROVING GROUND SIGN #3 IN THE PROPOSED LOCATION.**
3. **A REQUIREMENT TO PROVIDE ALTERNATE SITE PLANS TO SHOW WHERE THE SIGN WILL BE LOCATED IF TONNE ROAD IS WIDENED, OR IF APPROVAL FROM THE ADJACENT CONDO BOARD ASSOCIATION IS NEVER OBTAINED.**
4. **A REQUIREMENT TO LIGHT THE 'ARBOR HOUSE' LETTERING ON GROUND SIGNS #4 & #5 WITH AN ACCEPTABLE METHOD OF ILLUMINATION.**
5. **THIS REVIEW DEALS WITH ARCHITECTURAL DESIGN ONLY AND SHOULD NOT BE CONSTRUED TO BE AN APPROVAL OF, OR TO HAVE ANY OTHER IMPACT ON, NOR REPRESENT ANY TACIT APPROVAL OR SUPPORT FOR THE PROPOSED LAND USE OR ANY OTHER ZONING AND/OR LAND USE ISSUES OR DECISIONS THAT STEM FROM ZONING, BUILDING, SIGNAGE OR ANY OTHER REVIEWS. IN ADDITION TO THE NORMAL TECHNICAL REVIEW, PERMIT DRAWINGS WILL BE REVIEWED FOR CONSISTENCY WITH THE DESIGN COMMISSION AND ANY OTHER COMMISSION OR BOARD APPROVAL CONDITIONS. IT IS THE PETITIONER'S RESPONSIBILTY TO INCORPORATE ALL REQUIREMENTS LISTED ON THE CERTIFICATE OF APROPRIATENESS INTO THE PERMIT DRAWINGS, AND TO ENSURE THAT BUILDING PERMIT PLANS AND SIGN PERMIT PLANS COMPLY WITH ALL ZONING CODE, BUILDING CODE AND SIGN CODE REQUIREMENTS.**

Commissioner Kubow commented about requiring dark-sky compliance for the obelisk. **Mr. Hautzinger** said the design and illumination of the obelisks were reviewed at the time of the building design.

Mr. Hautzinger asked the petitioner if they will be able to provide the site plans showing the alternate ground sign locations to include for the Village Board review. **Mr. Binet** said that they are happy to provide more exhibits to show other location options for moving the sign and obelisk at the northeast corner of the site, prior to Village Board review.

Commissioner Eckhardt asked about the purpose of the easement and when it was established. **Mr. Perkins** said the easement was established when the lots were platted in 1982 or 1983. Lincoln Atrium and the Daily Herald building were part of one planning and development with a cross-access easement coming through there, and the two dilapidated signs that are there now were approved with a variation around that same time. The easement allows signage for all the neighbors, including the office building which has no visibility. **Mr. Carley** said the easement is no longer relevant and they are seeking to vacate it.

Chair Kingsley asked if the commissioners were okay with having 4 wall signs, versus only 2 as recommended by Staff. **Commissioner Kubow** preferred 3 wall signs, but was okay with the motion as it stands.

KUBOW, AYE; SEYER, AYE; FITZGERALD, AYE; ECKHARDT, AYE; KINGSLEY, AYE.

DRAFT

ALL WERE IN FAVOR. MOTION CARRIED.

Mr. Hautzinger said the next Village Board meeting is January 20, 2026 and he will be in contact with the petitioner to confirm.

DRAFT

STAFF DESIGN COMMISSION REPORT

PROJECT INFORMATION:

Project Name: Arbor House, Sign Variation
Project Address: 25 E. Algonquin Road
Prepared By: Steve Hautzinger
Date Prepared: December 3, 2025

PETITION INFORMATION:

DC Number: 25-088
Petitioner Name: Adrien Binet
Petitioner Address: Thomas Roszak Architecture
145 S. Wells, Suite 700
Chicago, IL 60606
Meeting Date: December 16, 2025

Requested Action(s):

Ground Signs:

1. A variation from Chapter 30, Section 30-302.a Number, to allow five ground signs with separation distances of 293', 26', 275', and 306', where only two ground signs are allowed (one per street frontage) with a minimum required separation distance of 800 feet.
2. A variation from Chapter 30, Section 30-120.f Prohibited Signs, to allow two 5.78 sf off-premise tenant panels for Arlington Med (located at 155 E. Algonquin Road) on ground signs #1 & 3, where it is prohibited to advertise a business which is not located on the same property as the sign.

Wall Signs:

3. A variation from Chapter 30, Section 30-402.b Number, to allow four wall signs at the top of a multi-story building, where only two wall signs are allowed (one per street frontage).
4. A variation from Chapter 30, section 30-403.a Dimensions, to allow a 21 sf wall sign on the west wall of the building, where 0 sf is allowed.
5. A variation from Chapter 30, section 30-403.a Dimensions, to allow a 21 sf wall sign on the north wall of the building, where 0 sf is allowed.

ANALYSIS:

Summary:

The subject design is being forwarded to the Design Commission for review pursuant to Chapter 6 of the Municipal Code, specifically Section 6-501 (e)(1), which states that the Design Commission "shall review all Plan Commission, Zoning Board of Appeals, Building Permit and Sign Permit applications for new construction and those improvements which affect the architectural design of the building, site improvements or signage to determine whether it meets with the standards, requirements and purposes of the Design Guidelines and Chapter 30, Sign Regulations."

"Arbor House" (formerly known as the Arlington Gateway Development) is a new mixed-use development currently under construction at the southeast corner of Arlington Heights Road and Algonquin Road. The petitioner is requesting sign variations for five ground signs and four wall signs at the development.

Per code, two ground signs maximum are allowed (one per street frontage) with a requirement for a minimum 800-feet of separation between the signs (measured along the property lines). Therefore, a variation is required to allow the proposed five ground signs with separation distances of 293', 26', 275', and 306'. Three of the proposed ground signs will be multi-tenant signs displaying the "Arbor House" name along with tenant panels for future commercial tenants. The three multi-tenant signs will be located at the three main access drives into the site: the southwest corner driveway from Arlington Heights Road, the central entrance driveway from Algonquin Road, and at the Tonne Drive street intersection. Two of the signs (Sign 1 at the southwest corner, and Sign 2 at Tonne Drive) are

also proposed to include tenant panels for the proposed "Arlington Med" medical office building redevelopment which is located at 155 E. Algonquin Road. Since Arlington Med is not located on the subject property, an additional variation is required because code prohibits advertisement of a business that is not located on the same property as the sign. The two remaining ground signs (Signs 4 & 5) will only display the "Arbor House" name and they are proposed to be located at the northwest corner of the development, flanking the circular plaza facing Arlington Heights Road and Algonquin Road. All five of the signs are less than the maximum allowed ground sign size and height per code. See Table 1 below for a complete summary.

In addition to the ground signs, the petitioner is proposing four "AH" wall signs to be located at the top of the building at the northwest and southwest corners. Per code, two wall signs maximum are allowed at the top of the building (one per street frontage). Code also limits the size of the signs to 25% of the signable wall area. Two of the proposed wall signs are less than 25% of the signable wall area, but the other two signs are greater than 25%. Two of the wall signs comply with code, but the other two wall signs require variations for the number of signs as well as the size of the signs. See Table 2 below for a complete summary.

Zoning Map:

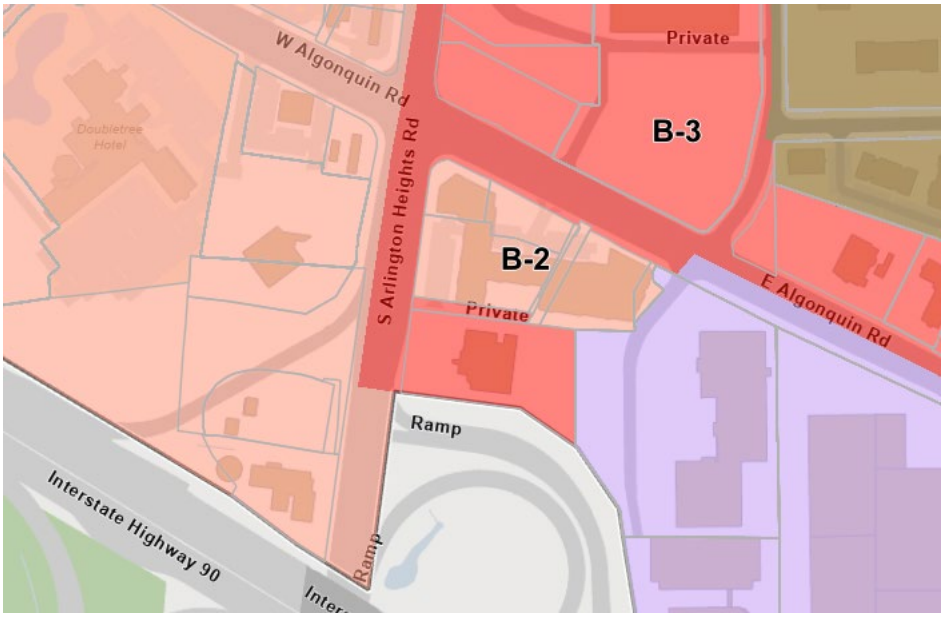


Table 1: Surrounding Land Uses:

Direction	*Existing Zoning*	*Existing Use*
Subject Property	B-2, General Business District	Mixed-Use apartment building under construction
North	B-3, General Service, Wholesale and Motor Vehicle District	Mitsuwa Grocery
South	B-3, General Service, Wholesale and Motor Vehicle District	Guitar Shop Retail
East	M-2, Limited Heavy Manufacturing District	Office/Warehouse
West	B-2, General Business District	Offices and Automobile Gas Station

Table 1: Proposed Ground Signs Summary:

GROUND SIGN #	SIGN DESCRIPTION SIGN LOCATION/ STREET FRONTAGE	SIZE 80 SF MAX ALLOWED 66 SF MAX FACING A.H. RD.	HEIGHT 16'-6" MAX ALLOWED	SEPARATION DISTANCE 800' MINIMUM REQUIRED	REMARKS
1	"ARBOR HOUSE" with seven tenant panels including "Arlington Med". Southwest corner of site, facing Arlington Heights Rd.	43 sf	8'-11"	293' from Sign 4	Complies with code for Size and Height Variation Required for Number of Signs / Separation Distance Variation Required for Off-Premise "Arlington Med" Sign
2	"ARBOR HOUSE" with six tenant panels. Central entrance driveway facing Algonquin Road	35 sf	7'-8"	306' from Sign 3 275' from Sign 5	Complies with code for Size and Height Variation Required for Number of Signs / Separation Distance
3	"ARBOR HOUSE" with seven tenant panels including "Arlington Med". Northeast corner of site, facing Algonquin Rd at Tonne Drive	43 sf	8'-11"	306' from Sign 2	Complies with code for Size and Height Variation Required for Number of Signs / Separation Distance Variation Required for Off-Premise "Arlington Med" Sign
4	"ARBOR HOUSE" Northwest corner of site, facing Arlington Heights Rd.	34 sf	6'-0"	293' from Sign 1 26' from Sign 5	Complies with code for Size and Height Variation Required for Number of Signs / Separation Distance
5	"ARBOR HOUSE" Northwest corner of site, facing Algonquin Rd.	34 sf	6'-0"	275' from Sign 2 26' from Sign 4	Complies with code for Size and Height Variation Required for Number of Signs / Separation Distance

Table 2: Proposed Wall Signs Summary:

WALL SIGN #	ELEVATION / FRONTAGE	SIGNABLE AREA	25% OF SIGNABLE AREA	SIGN SIZE	REMARKS
1	South Elevation / no street frontage	377 sf	94 sf	21 sf	Variation Required for Number of Signs
2	West Elevation / Arlington Heights Rd	52 sf	13 sf	21 sf	Variations Required for Number of Signs and Size
3	West Elevation / Arlington Heights Rd	400 sf	100 sf	21 sf	Complies with code
4	North Elevation / Algonquin Rd	59 sf	15 sf	21 sf	Variation Required for Size
TOTAL				84 sf	

Sign Variation Criteria:
The Village Sign Code, Chapter 30, Section 30-901 sets out the criteria for granting a sign variation.

a. *That the particular difficulty or peculiar hardship is not self-created by the Petitioner.*
b. *That the granting of said variation will not create a traffic hazard, a depreciation of nearby property values or otherwise be detrimental to the public health, safety, morals and welfare;*
c. *That the variation will serve to relieve the Petitioner from a difficulty attributable to the location, topography, circumstances on nearby properties or other peculiar hardship, and will not merely serve to provide the Petitioner with a competitive advantage over similar businesses;*
d. *That the variation will not alter the essential character of the locality;*
e. *That the Petitioner's business cannot reasonably function under the standards of this chapter.*

The petitioner has submitted a letter addressing the sign variation criteria, which in summary states that the additional ground signs are needed for wayfinding and safety due to the scale of the site with multiple access drives and traffic approaching from several directions. The off-premise medical office tenant panels are needed for wayfinding due to the office building having no street frontage. The petitioner did not address all of the criteria for the proposed wall signs, but states that the wall signs are modest in scale relative to the very large facades.

Staff Comments:
Staff does not object to the three multi-tenant ground signs which make sense to be located at each of the main entry drives for wayfinding. However, Staff does not believe that the two "ARBOR HOUSE" signs at the northwest corner are necessary and believes that five multi-tenant ground signs for this development is excessive. While Staff acknowledges that all of the ground signs are tastefully designed, and are less than the maximum allowed size and height, due to the location and visual prominence of the development, Staff does not feel that the additional ground signs are warranted.

In regards to the three multi-tenant ground signs, there are some unique issues regarding Ground Sign 3 which require unique conditions for approval. The proposed sign location at the southwest corner of Algonquin Road and Tonne Drive is within an easement that is outside of the property boundary. The location of the sign within the easement requires approval from the existing adjacent Lincoln Atrium Condo Association office complex. Therefore, if the requested sign variation is

approved, a sign permit still cannot be issued without the Condo Association approval. Additionally, the existing Tonne Drive is proposed for possible widening to accommodate a new left turn lane. As shown on the plans, if/when the road is widened, the proposed sign will become abnormally close to the street curb. Therefore, Staff is recommending a condition to require the possible relocation of the ground sign to create a greater setback from the street curb for visibility if/when the Tonne Drive widening is implemented.

In regards to the proposed off-premise "Arlington Med" tenant panels, Staff has no objection to the unique circumstance of the building having no street frontage and the need for additional wayfinding.

In regards to the proposed wall signs, Staff feels that the "AH" wall sign message is vague. Staff encouraged the petitioner to consider changing the signs to read "ARBOR HOUSE", which would be a clear message for the name of the building. However, the petitioner did not want to explore that option due to difficulties with integrating the sign with the building design. Staff still feels that "ARBOR HOUSE" wall signs would be more effective, but Staff is not opposed to the proposed "AH" signs. However, Staff does not agree with the need for four wall signs. Despite the wall signs being relatively small compared to the size of the building, there is no hardship to justify the need for four wall signs. Staff recommends two code-compliant wall signs, keeping the sign on the south wall and the sign on the north end of the west wall, and omitting the other two wall signs.

RECOMMENDATION

It is recommended that the Design Commission **evaluate** the following sign variation for *Arbor House* located at 25 E. Algonquin Road:

Ground Signs:

1. A variation from Chapter 30, Section 30-302.a Number, to allow five ground signs with separation distances of 293', 26', 275', and 306', where only two ground signs are allowed (one per street frontage) with a minimum required separation distance of 800 feet.

It is recommended that the Design Commission recommend **approval** to the Village Board for the following sign variations for *Arbor House* located at 25 E. Algonquin Road:

Ground Signs:

2. A variation from Chapter 30, Section 30-120.f Prohibited Signs, to allow two 5.78 sf off-premise tenant panels for Arlington Med (located at 155 E. Algonquin Road) on ground signs #1 & 3, where it is prohibited to advertise a business which is not located on the same property as the sign.

It is recommended that the Design Commission recommend **denial** to the Village Board for the following sign variations for *Arbor House* located at 25 E. Algonquin Road:

Wall Signs:

3. A variation from Chapter 30, Section 30-402.b Number, to allow four wall signs at the top of a multi-story building, where only two wall signs are allowed (one per street frontage).
4. A variation from Chapter 30, section 30-403.a Dimensions, to allow a 21 sf wall sign on the west wall of the building, where 0 sf is allowed.
5. A variation from Chapter 30, section 30-403.a Dimensions, to allow a 21 sf wall sign on the north wall of the building, where 0 sf is allowed.

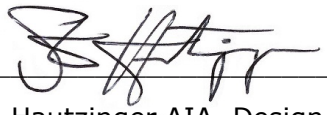
These recommendations are based on the plans received 10/24/25, Federal, State, and Village Codes, regulations, and policies, and the issuance of all required permits, and the following conditions:

1. Prior to sign permit approval, Ground Sign 3 requires written approval from the Lincoln Atrium

Condo Association to be located within the easement at the southwest corner of Algonquin Road and Tonne Drive.

2. Village Staff reserves the right to require relocation of Ground Sign 3 to create a greater setback from the street curb for visibility if/when the Tonne Drive widening is implemented.

3. This review deals with architectural design only and should not be construed to be an approval of, or to have any other impact on, any other zoning and/or land use issues or decisions that stem from zoning, building, signage or any other reviews. In addition to the normal technical review, permit drawings will be reviewed for consistency with the Design Commission and any other Commission or Board approval conditions. It is the architect/homeowner/builder's responsibility to comply with the Design Commission approval and ensure that building permit plans comply with all zoning code, building permit and signage requirements.



December 3, 2025

Steve Hautzinger AIA, Design Planner
Department of Planning & Community Development

c: Emily Rodman, Director of Planning and Community Development, Michael Lysicatos, Assistant Director of Planning and Community Development, Petitioner, DC File 25-088

PACKAGE ISSUANCE NOTES:

ISSUED FOR SIGNAGE PERMIT AND VARIANCE ONLY.

REFER TO BLDC2023-04703 FOR FULL BUILDING PERMIT.

REFER TO ESD2024-00001 FOR SITE DEVELOPMENT PERMIT.

GENERAL NOTES

1. Prior to the start of any work, the contractor shall verify the location and depth of all utilities with local utility companies (JULIE).
2. Any damage to existing utilities, roadways, curbs, sidewalks and adjacent properties shall be repaired and or replace at the contractors expense.
3. In addition to erecting a construction fence around the site, when applicable, construction barriers shall be erected and maintained to protect the public and the proposed work and to provide security.
4. All work and operations shall comply with all applicable Federal, State and Local codes and ordinances, including the Village of Arlington Heights; and The Contractor and all his or her subcontractors shall be licensed to work in the Village of Arlington Heights.
5. All trades shall coordinate with each other.
6. The Contractor shall visit the site prior to submitting their proposals to completely familiarize themselves with the existing conditions and the new to existing relationship. The Contractor shall notify the Landscape Architect immediately in writing, of any discrepancies which will affect work under this contact.
7. Equipment and materials not intended for immediate use shall not be stored on the site during construction.
8. When applicable, contractors shall install pre-manufactured items as per manufacture's specification. Contractors shall supply the Landscape Architect, a complete copy of each manufacturer's specification.
9. Prior to the start of construction, the contractor shall layout all major points for verification and approval by the Landscape Architect.
10. All exterior lights shall be on photocell function.
11. Provide below-grade irrigation system throughout planted areas and dog run of site plan. Irrigation at turf grass is to be with pop-up heads. Irrigation at planted perrenials, polinator plants, and other annuals is to be with raised heads. Landscaper is responsible for providing layout for review by Landscape Architect.

The Landscape Architect & their Consultants do not warrant or guarantee the accuracy & completeness of the work product therein beyond a reasonable diligence. If any mistakes, omissions, or discrepancies are found to exist with the work product, the Landscape Architect shall be promptly notified so that they may have the opportunity to take any steps necessary to resolve them. Failure to promptly notify the Landscape Architect of such conditions shall absolve the Landscape Architect from any responsibility for the consequences of such failure. Actions taken without the knowledge or consent of the Landscape Architect, or in contradiction to the Landscapes Architect's work product or recommendations, shall become the responsibility not of the Landscape Architect, but of the parties responsible for the taking of such action.

LANDSCAPE STATEMENT

Sworn statement by owner:
Commits to the maintenance of required landscaping in the following form:
"The undersigned acknowledges that the landscape planting plan shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has, to the best of the undersigned applicant's knowledge, been designed and will be installed, maintained and replaced as required, by current and subsequent owners in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code"

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Sworn statement by registered Landscape Architect
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SIGNATURE BLOCK

OWNER

LANDSCAPE ARCHITECT

LANDSCAPE KEY

- EXISTING TREE
- NEW SHADE TREE
- NEW ORNAMENTAL TREE
- ORNAMENTAL TREE IN PLANTER WITH ORNAMENTAL GRASS
- SPREADING YEW IN PLANTER
- SPREADING YEW BERMED IN GREEN ROOF SYSTEM
- ORNAMENTAL SHRUB - SITE
- HEDGE ROW - SITE

IRRIGATED

- GRAVEL PATH (SITE)
- GRAVEL DOG RUN (SITE)
- GRASS SOD - KENTUCKY BLUEGRASS (SITE)
- PLANTING BED - EVEN MIX OF SCHEDULED PERENNIAL, GROUNDCOVER, GRASSES, AND FLOWERS, UNO (SITE)
- PLANTING BED - ANNUALS (SITE)
- FOUNDATION PLANTING - SUMAC AND JUNIPER BUSHES, SEE PLANTING SCHEDULE
- **PA-1** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-2** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-3** NON-PERMEABLE PAVERS, REFER TO L-001
- SEDUM - LIGHT TOLERANT AND NATIVE/NON-INVASIVE (LANDSCAPED ROOFS)
- WASHED RIVER STONE 1"-2", 1"-2" LAYER AT TERRACES
- 24" SQ. CONCRETE PAVERS, SET UPON ADJUSTABLE PEDESTAL (TERRACES)
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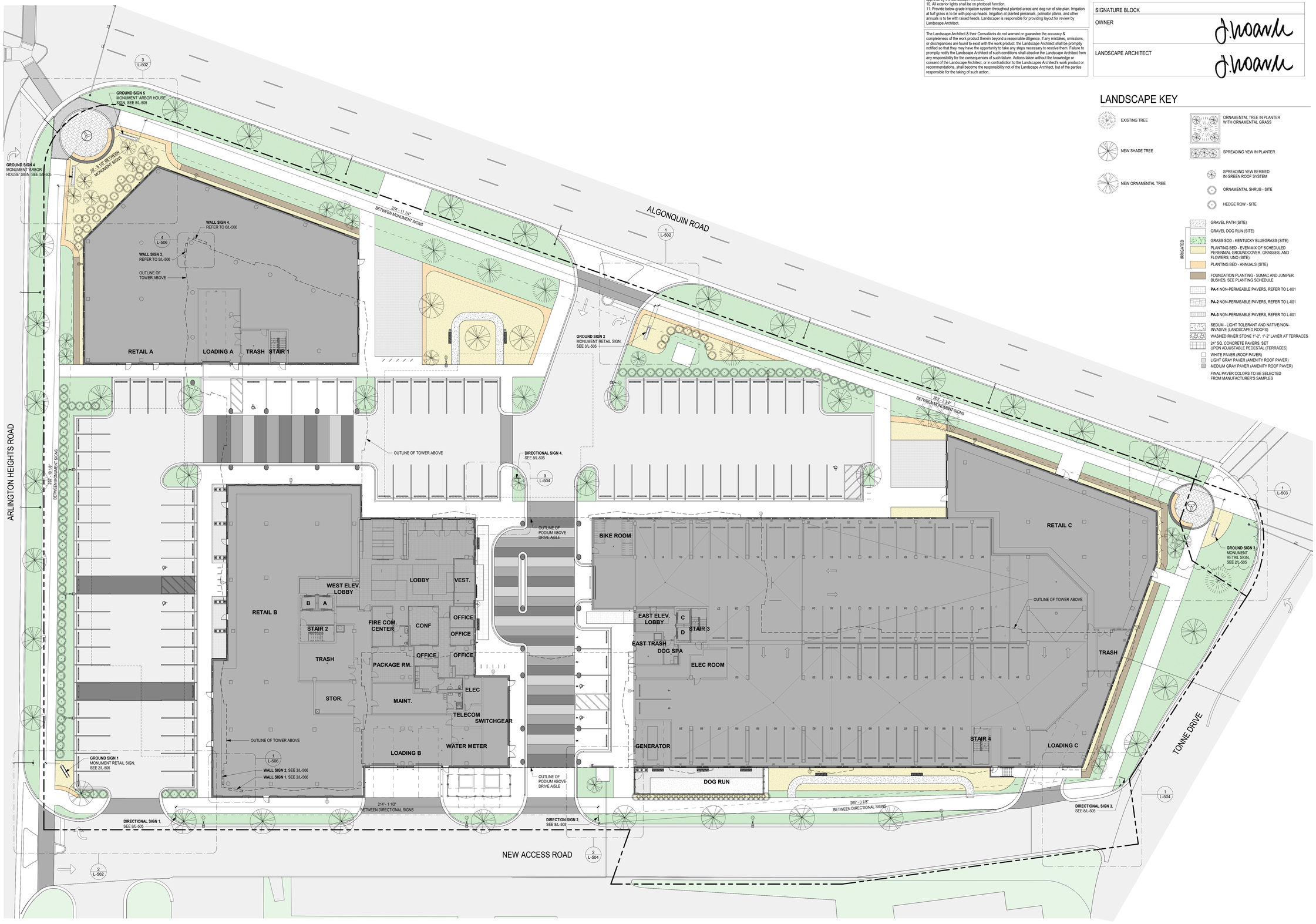
- MEDIUM GRAY PAVER (AMENITY ROOF PAVER)
- FINAL PAVER COLORS TO BE SELECTED FROM MANUFACTURER'S SAMPLES



1 SITE SIGNAGE PLAN - PHASE 1
1/16" = 1'-0"

0' 8' 16' 32'

TRUE NORTH PROJECT NORTH

CITY STAMP

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SIGNATURE/SEAL

LICENSED ARCHITECT THOMAS A. ROSZAK 001-019175 STATE OF ILLINOIS

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ILLINOIS
THOMAS A. ROSZAK
REGISTERED ARCHITECT
#001 019175
EXPIRATION DATE:
NOVEMBER 30, 2026

I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PROFESSIONAL KNOWLEDGE THEY CONFORM TO THE VILLAGE OF ARLINGTON HEIGHTS BUILDING CODE

No.	Date	Description
152	1/7/2026	CSK-072.2
146	10/24/2025	EXTERIOR SIGNS PERMIT
145	10/24/2025	CSK-072.1
142	10/02/2025	CSK-072

ARLINGTON HEIGHTS PHASE I

25 E. Algonquin Rd., Arlington Heights, IL 60005

OWNER
Bradford Allen
300 S. Wacker Dr. 35th Floor
Chicago, IL 60606
Tel: 312-994-5700

DEVELOPER
Moceri + Roszak
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

ARCHITECT
Thomas Roszak Architecture, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

CONSTRUCTION MANAGER
SteelGrass, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

DEVELOPMENT CONSULTANT
TR Management + Consulting
145 S. Wells St. Suite 700
Chicago, IL 60606
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LANDSCAPE ARCHITECT
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145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

CIVIL ENGINEER
V3 Companies
7325 Janes Avenue
Woodridge, IL 60517
Tel: 630-724-9200

STRUCTURAL ENGINEER
Thornton Tomasetti
330 N. Wabash Avenue, Suite 1500
Chicago, IL 60611
Tel: 312-698-2000

MEPFP DESIGN CONSULTANT
Cosentini Associates
1 S. Wacker Drive, Suite 3700
Chicago, IL 60606
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GEOTECHNICAL ENGINEER
GEI
8615 W. Bryn Mawr Avenue, Suite 406
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AMS Industries, Inc.
9341 Adam Don Pkwy
Woodridge, IL 60517
Tel: 630-887-0770

SHEET TITLE
PHASE 1 SIGNAGE SITE PLAN

SCALE: As indicated
DATE: 1/7/2026
SHEET NUMBER: L-501

NOTE: ALTERNATE PLAN OF GROUND SIGN 3 AND NORTHEAST SIDEWALK WITHIN PHASE 1 PROPERTY SHOWN FOR REFERENCE ONLY.

3 N.E. SIGNAGE ENLARGED PLAN - ALT. LOCATION FOR REFERENCE ONLY
1/8" = 1'-0"

0' 4' 8' 16'

TRUE NORTH PROJECT NORTH

PACKAGE ISSUANCE NOTES:

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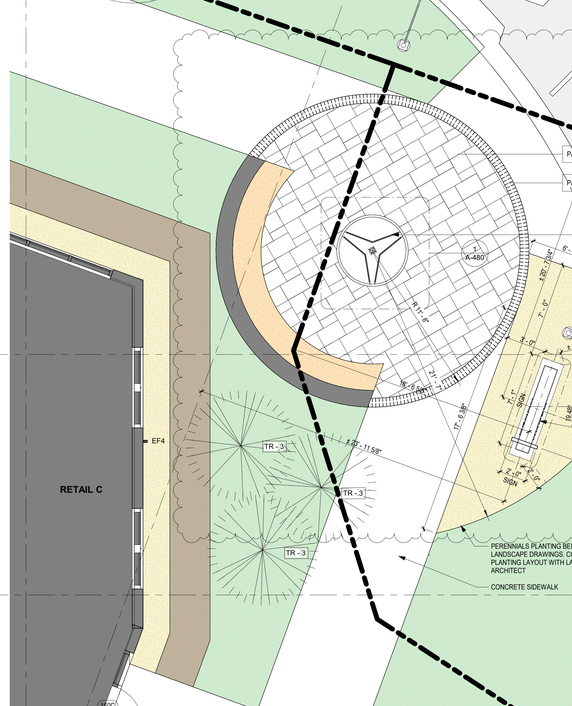
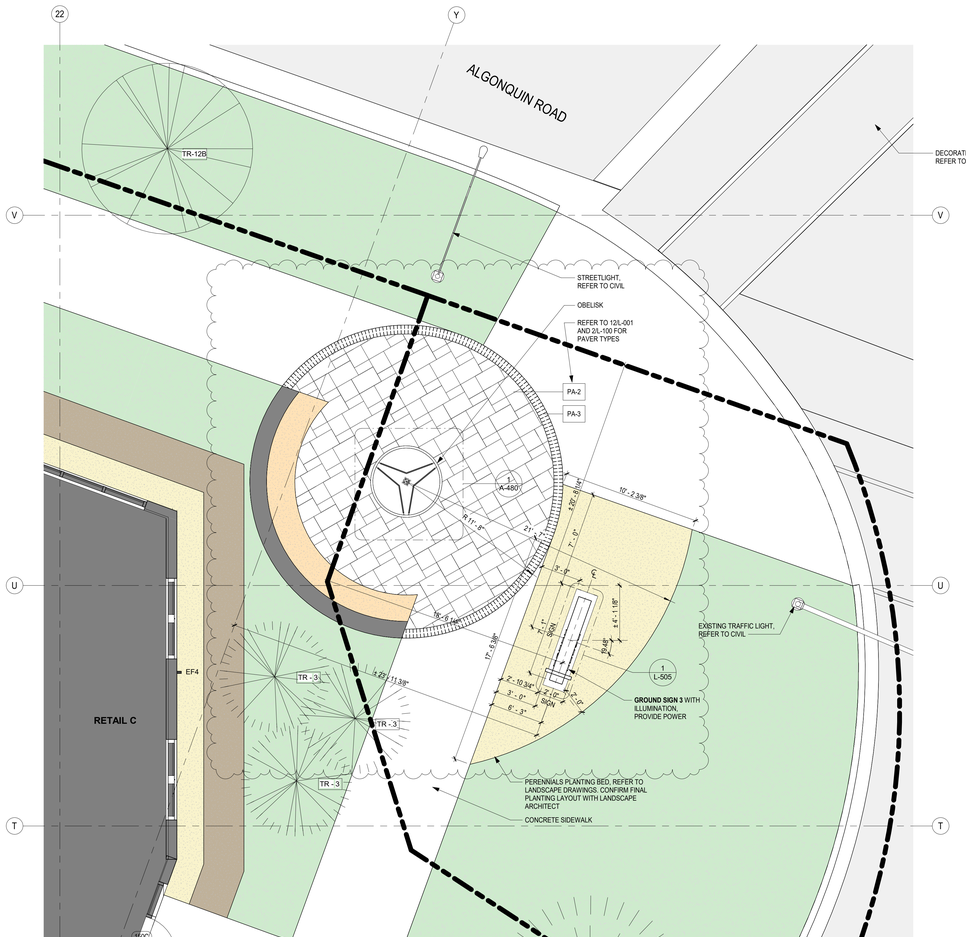
SIGNATURE BLOCK

OWNER

LANDSCAPE ARCHITECT



2 N.E. SIGNAGE ENLARGED PLAN - FUTURE TURN LN. FOR REFERENCE ONLY
1/4" = 1'-0"



1 NORTHEAST SIGNAGE ENLARGED PLAN
1/4" = 1'-0"

0' 2' 4' 8'

TRUE NORTH PROJECT NORTH

CITY STAMP

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SIGNATURE/SEAL

LICENSED ARCHITECT
THOMAS A. ROSZAK
001-019175
STATE OF ILLINOIS

© COPYRIGHT 2025 THOMAS ROSZAK ARCHITECTURE, LLC

ILLINOIS
THOMAS A. ROSZAK
REGISTERED ARCHITECT
#001 019175
EXPIRATION DATE:
NOVEMBER 30, 2026

I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PERSONAL KNOWLEDGE THEY COMPLY WITH THE VILLAGE OF ARLINGTON HEIGHTS BUILDING CODE

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146	10/24/2025	EXTERIOR SIGNS PERMIT
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142	10/02/2025	CSK-072
35	04/19/2024	ADDENDUM #2
30	03/20/2024	ASK-026

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300 S. Wacker Dr. 35th Floor
Chicago, IL 60606
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Tel: 630-887-0770

SHEET TITLE
PHASE 1 SIGNAGE ENLARGED PLANS

SCALE	SHEET NUMBER
As indicated	L-503
DATE	
1/7/2026	

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9. Prior to the start of construction, the contractor shall layout all major points for verification and approval by the Landscape Architect.
10. All exterior lights shall be on photocell function.
11. Provide below-grade irrigation system throughout planted areas and dog run of site plan. Irrigation at turf grass is to be with pop-up heads. Irrigation at planted perrenials, polinator plants, and other annuals is to be with raised heads. Landscaper is responsible for providing layout for review by Landscape Architect.

The Landscape Architect & their Consultants do not warrant or guarantee the accuracy & completeness of the work product therein beyond a reasonable diligence. If any mistakes, omissions, or discrepancies are found to exist with the work product, the Landscape Architect shall be promptly notified so that they may have the opportunity to take any steps necessary to resolve them. Failure to promptly notify the Landscape Architect of such conditions shall absolve the Landscape Architect from any responsibility for the consequences of such failure. Actions taken without the knowledge or consent of the Landscape Architect, or in contradiction to the Landscapes Architect's work product or recommendations, shall become the responsibility not of the Landscape Architect, but of the parties responsible for the taking of such action.

LANDSCAPE STATEMENT

Sworn statement by owner:
Commits to the maintenance of required landscaping in the following form:
"The undersigned acknowledges that the landscape planting plan shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has, to the best of the undersigned applicant's knowledge, been designed and will be installed, maintained and replaced as required, by current and subsequent owners in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code"

Commits to the protecting and replacement of required landscaping in the following:
"Existing parkway and on-site interior trees are to be protected while project is under construction and will be replaced by current and subsequent owner if damaged."

Sworn statement by registered Landscape Architect
Commits to the preparation of the landscape plan in the following form:
"The undersigned Landscape Architect, registered in the state of Illinois, acknowledges that the landscaping planting plan and construction details shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has been designed in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code."

SIGNATURE BLOCK

OWNER

LANDSCAPE ARCHITECT

NORTHWEST CORNER GROUND SIGN 4 CLOSE UP - RENDERING FOR REFERENCE ONLY

SOUTHWEST CORNER GROUND SIGN 1 - RENDERING FOR REFERENCE ONLY

NORTHEAST CORNER GROUND SIGN 3 - RENDERING FOR REFERENCE ONLY

DIRECTIONAL SIGN 2 - RENDERING FOR REFERENCE ONLY

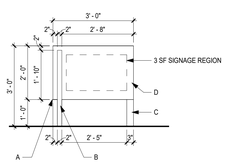
10 DIRECTIONAL SIGN RENDERING
1/4" = 1'-0"

NORTHWEST CORNER GROUND SIGN 4 & 5 - RENDERING FOR REFERENCE ONLY

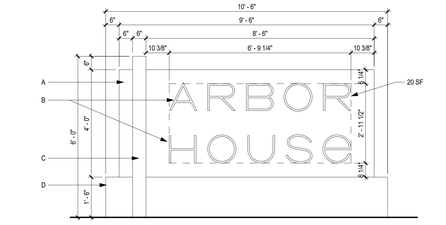
7 PHASE 1 MONUMENT 'ARBOR HOUSE' SIGN RENDERINGS
1/4" = 1'-0"

NORTHEAST CORNER GROUND SIGN 3 - RENDERING FOR REFERENCE ONLY

4 PHASE 1 MONUMENT RETAIL SIGN RENDERINGS
1/4" = 1'-0"



9 DIRECTIONAL SIGN 1-4 - ELEVATION
1/2" = 1'-0"



6 PHASE I GROUND SIGN 4 & 5 - ELEVATION
1/2" = 1'-0"

GROUND SIGN 2:
1. REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
2. DOUBLE-SIDED SIGN
3. ARCHITECT TO PROVIDE VECTOR FILE OF 'ARBOR HOUSE' LOGO
4. IN NO CASE SHALL THE LIGHTING INTENSITY OF ANY INTERNALLY ILLUMINATED SIGN EXCEED 250 FOOT CANDLES WHEN MEASURED, FLUSH AND IN CONTACT WITH THE FACE OF THE SIGN, WITH WESTON FOOT CANDLE METER, MODEL 614, OR SIMILAR APPARATUS CAPABLE OF MAKING COMPARABLE MEASUREMENTS.
5. BEFORE A SIGN IS ILLUMINATED FOR REGULAR USE, THE SIGN SHALL BE CERTIFIED BY THE SIGN INSTALLER TO BE IN COMPLIANCE WITH ALL PROVISIONS OF THIS CHAPTER. SUCH WRITTEN CERTIFICATION SHALL BE FILED WITH THE DIRECTOR OF BUILDING WITHIN SEVEN DAYS AFTER THE SIGN IS INSTALLED.

QUANTITY: 1

TOTAL SQUARE FOOTAGE PER SIGN: 40 SF (20 SF PER SIDE)

[A] CORE: ALUMINUM, PAINTED MEDIUM GRAY

[B] ADDRESS: ALUMINUM CUT-OUTS, 3/4" THICK. MECHANICALLY MOUNTED TO CABINET. TEXT PAINTED BLACK; SYMBOL PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] ACCENT FIN: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[D] ACCENT DIVIDER: ALUMINUM, PAINTED BLACK

[E] TENANT PANELS: CABINETS, ALUMINUM. BLACK FACES AND RETURNS. WHITE POLYCARBONATE FACES WITH OPAQUE BLACK VINYL APPLIED 1ST SURFACE
ILLUMINATION: BACK-LIT, WHITE LEDS

GROUND SIGN 1:
1. REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
2. DOUBLE-SIDED SIGN, FACING STREET.
3. ARCHITECT TO PROVIDE VECTOR FILE OF 'ARBOR HOUSE' LOGO
4. IN NO CASE SHALL THE LIGHTING INTENSITY OF ANY INTERNALLY ILLUMINATED SIGN EXCEED 250 FOOT CANDLES WHEN MEASURED, FLUSH AND IN CONTACT WITH THE FACE OF THE SIGN, WITH WESTON FOOT CANDLE METER, MODEL 614, OR SIMILAR APPARATUS CAPABLE OF MAKING COMPARABLE MEASUREMENTS.
5. BEFORE A SIGN IS ILLUMINATED FOR REGULAR USE, THE SIGN SHALL BE CERTIFIED BY THE SIGN INSTALLER TO BE IN COMPLIANCE WITH ALL PROVISIONS OF THIS CHAPTER. SUCH WRITTEN CERTIFICATION SHALL BE FILED WITH THE DIRECTOR OF BUILDING WITHIN SEVEN DAYS AFTER THE SIGN IS INSTALLED.

QUANTITY: 1

TOTAL SQUARE FOOTAGE PER SIGN: 25.8 SF

[A] CORE: ALUMINUM, PAINTED MEDIUM GRAY

[B] ADDRESS: ALUMINUM CUT-OUTS, 3/4" THICK. MECHANICALLY MOUNTED TO CABINET. TEXT PAINTED BLACK; SYMBOL PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] ACCENT FIN: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[D] ACCENT DIVIDER: ALUMINUM, PAINTED BLACK

[E] TENANT PANELS: CABINETS, ALUMINUM. BLACK FACES AND RETURNS. WHITE POLYCARBONATE FACES WITH OPAQUE BLACK VINYL APPLIED 1ST SURFACE
ILLUMINATION: BACK-LIT, WHITE LEDS

GROUND SIGN 3:
1. REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
2. DOUBLE-SIDED SIGN
3. ARCHITECT TO PROVIDE VECTOR FILE OF 'ARBOR HOUSE' LOGO
4. IN NO CASE SHALL THE LIGHTING INTENSITY OF ANY INTERNALLY ILLUMINATED SIGN EXCEED 250 FOOT CANDLES WHEN MEASURED, FLUSH AND IN CONTACT WITH THE FACE OF THE SIGN, WITH WESTON FOOT CANDLE METER, MODEL 614, OR SIMILAR APPARATUS CAPABLE OF MAKING COMPARABLE MEASUREMENTS.
5. BEFORE A SIGN IS ILLUMINATED FOR REGULAR USE, THE SIGN SHALL BE CERTIFIED BY THE SIGN INSTALLER TO BE IN COMPLIANCE WITH ALL PROVISIONS OF THIS CHAPTER. SUCH WRITTEN CERTIFICATION SHALL BE FILED WITH THE DIRECTOR OF BUILDING WITHIN SEVEN DAYS AFTER THE SIGN IS INSTALLED.

QUANTITY: 1

TOTAL SQUARE FOOTAGE PER SIGN: 51.6 SF (25.8 SF PER SIDE)

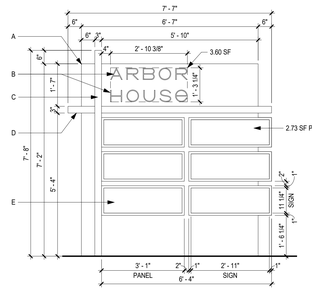
[A] CORE: ALUMINUM, PAINTED MEDIUM GRAY

[B] ADDRESS: ALUMINUM CUT-OUTS, 3/4" THICK. MECHANICALLY MOUNTED TO CABINET. TEXT PAINTED BLACK; SYMBOL PAINTED BENJAMIN MOORE ROSEMARY GREEN

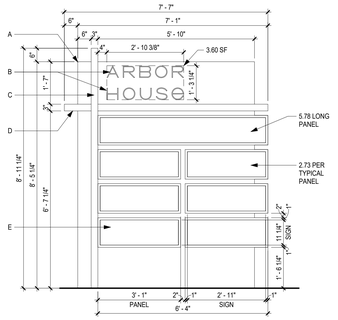
[C] ACCENT FIN: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[D] ACCENT DIVIDER: ALUMINUM, PAINTED BLACK

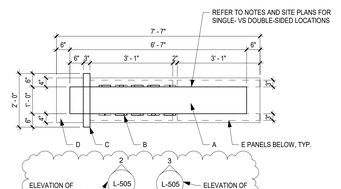
[E] TENANT PANELS: CABINETS, ALUMINUM. BLACK FACES AND RETURNS. WHITE POLYCARBONATE FACES WITH OPAQUE BLACK VINYL APPLIED 1ST SURFACE
ILLUMINATION: BACK-LIT, WHITE LEDS



3 PHASE I GROUND SIGN 2 - ELEVATION
1/2" = 1'-0"



2 PHASE I GROUND SIGN 1 & 3 - ELEVATION
1/2" = 1'-0"



1 PHASE I GROUND SIGN 1, 2 & 3 - PLAN DETAIL
1/2" = 1'-0"

DIRECTIONAL GROUND SIGNS 1, 2, 3 & 4:
- REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
- DOUBLE-SIDED SIGNS
- VECTOR FILES TO BE PROVIDED FOR VINYL TEXT

QUANTITY: 4

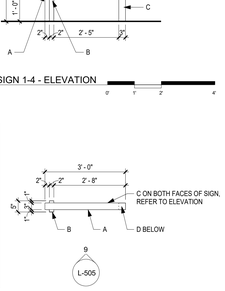
TOTAL SQUARE FOOTAGE PER SIGN: 6 SF (3 SF PER SIDE)

[A] PANEL: ALUMINUM, PAINTED MEDIUM GRAY

[B] ACCENT POST: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] POST: ALUMINUM, PAINTED BLACK

[D] TEXT: EXTERIOR RATED BLACK VINYL, 1ST SURFACE ADHESION



8 DIRECTIONAL SIGN 1-4 - PLAN DETAIL
1/2" = 1'-0"

GROUND SIGNS 4 & 5:
- REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
- SINGLE-SIDED SIGNS, FACING STREET.
- ARCHITECT TO PROVIDE VECTOR FILE OF 'ARBOR HOUSE' LOGO

QUANTITY: 2

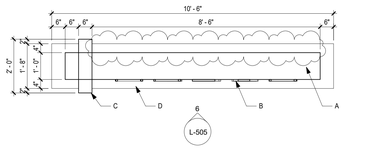
TOTAL SQUARE FOOTAGE PER SIGN: 20 SF

[A] CORE: ALUMINUM, PAINTED MEDIUM GRAY

[B] ADDRESS: ALUMINUM CUT-OUTS, 3/4" THICK. MECHANICALLY MOUNTED TO CABINET. TEXT PAINTED BLACK; SYMBOL PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] ACCENT FIN: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[D] BASE: CONCRETE OR MASONRY, PAINTED BLACK



5 PHASE I GROUND SIGN 4 & 5 - PLAN DETAIL
1/2" = 1'-0"

CITY STAMP

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SIGNATURE/SEAL

LICENSED ARCHITECT
THOMAS A. ROSZAK
001-019175
STATE OF ILLINOIS

© COPYRIGHT 2025 THOMAS ROSZAK ARCHITECTURE, LLC

ILLINOIS
THOMAS A. ROSZAK
REGISTERED ARCHITECT
#001 019175
EXPIRATION DATE:
NOVEMBER 30, 2026

I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PERSONAL KNOWLEDGE THEY COMPLY WITH THE VILLAGE OF ARLINGTON HEIGHTS BUILDING CODE

No.	Date	Description
152	1/7/2026	CSK-072.2
146	10/24/2025	EXTERIOR SIGNS PERMIT
145	10/24/2025	CSK-072.1

ARLINGTON HEIGHTS PHASE I

25 E. Algonquin Rd., Arlington Heights, IL 60005

OWNER
Bradford Allen
300 S. Wacker Dr. 35th Floor
Chicago, IL 60606
Tel: 312-994-5700

DEVELOPER
Moceri + Roszak
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

ARCHITECT
Thomas Roszak Architecture, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

CONSTRUCTION MANAGER
SteelGrass, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

DEVELOPMENT CONSULTANT
TR Management + Consulting
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

LANDSCAPE ARCHITECT
Thomas Roszak Architecture, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

CIVIL ENGINEER
V3 Companies
7325 Janes Avenue
Woodridge, IL 60517
Tel: 630-724-9200

STRUCTURAL ENGINEER
Thornton Tomasetti
330 N. Wabash Avenue, Suite 1500
Chicago, IL 60611
Tel: 312-596-2000

MEP/FP DESIGN CONSULTANT
Cosentini Associates
1 S. Wacker Drive, Suite 3700
Chicago, IL 60606
Tel: 312-201-7401

GEOTECHNICAL ENGINEER
GEI
8615 W. Bryn Mawr Avenue, Suite 406
Chicago, IL 60631
Tel: 312-865-0004

GENERAL CONTRACTOR
Clark Construction Group
216 S. Jefferson Street, Suite 502
Chicago, IL 60661
Tel: 312-474-5500

MECHANICAL DESIGN/BUILD CONTRACTOR
Air-Rite Heating and Cooling
1150 Frontenac Rd
Naperville, IL 60563
Tel: 630-966-8100

PLUMBING DESIGN/BUILD CONTRACTOR
DW Mechanical, Inc.
2400 Hassell Rd
Hoffman Estates, IL 60169
Tel: 312-858-3500

ELECTRICAL DESIGN/BUILD CONTRACTOR
American Electric Construction Co.
620 Pratt Avenue
Schaumburg, IL 60193
Tel: 847-301-1819

FIRE PROTECTION DESIGN/BUILD CONTRACTOR
AMS Industries, Inc.
9341 Adam Don Pkwy
Woodridge, IL 60517
Tel: 630-887-0770

SHEET TITLE

PHASE 1 SIGNAGE DETAILS

SCALE: As indicated

DATE: 1/7/2026

SHEET NUMBER: L-505

Variance Request

Date: **11 November 2025**

Re: **Arlington Gateway Development – Site Signage**

Case #: **ESD2024-00001 (for Site Development Permit)**
BLDC2023-04703 (for Main Building permit)

To: **Steve Hautzinger, VAH**

From: **Thomas Roszak**

Thank you for your careful review of our site signage drawings. We hereby request that a variance be provided on this project.
Below are the relevant Zoning Code sections with explanations why we are able to meet each section and which ones we are requesting a variance on.

Zoning Code Sections:

Chapter 30, Ground Signs, Section 30-301;b

No ground sign shall be nearer a public right-of-way than the following:
Commercial and Downtown: ***3 feet***
TRA: Included for reference, all ground signs meet this requirement. See diagrams noting southwest sign 2' away from sidewalk within property.

Chapter 30, Ground Signs, Section 30-301;c

If a ground sign is to be placed ***within 12 feet of the intersection*** *of the right-of-way lines on a corner lot, it must allow for proper visibility into the intersection. Therefore, a sign must* ***have open space from three feet from grade to ten feet*** *from grade.*
TRA: Included for reference, all ground signs meet this requirement. See diagrams.

Chapter 30, Ground Signs, Section 30-301;d

No ground sign shall be ***closer than six feet from any building*** *or other structure.*
TRA: Included for reference, all ground signs meet this requirement. See diagrams.

Chapter 30, Number, Section 30-302;a

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http://www.roszak.com + thomas@roszak.com

*No more than **one ground sign shall be installed per frontage** of a building. If a building has more than one frontage, an additional ground sign may be permitted, provided that there is a minimum of **800 feet of separation** between the ground signs as measured along the right-of-way line.*
TRA: Variance requested: There are (2) monument signs on Arlington Heights Road at the southwest and northwest corner of the property. There are (3) monument signs on Algonquin Road at the northwest corner, central parking entry drive, and northeast corner at Tonne Drive. See site plan for distances between the signage and orientations for reference.

Chapter 30, Number, Section 30-301;b

*A directional ground sign, indicating the location of the parking area as well as the sponsor, shall be limited to one sign per parking entry drive. This sign shall be no taller than three feet and no larger than six square feet, **placed in a landscaped area**, and in no way obstruct the vision of drivers.*
TRA: Included for reference, all directional signs meet location and size requirements. All directional signs are placed in turf landscaped areas. See diagrams.

Chapter 30, Wall Signs, Section 30-401;c

*No sign shall extend more than **12 inches beyond the wall** or structure to which it is attached.*
TRA: Included for reference, all wall signs are 11 ½" away from the face of building.

Chapter 30, Wall Signs, Section 30-403;a

*A wall sign to be installed on a wall with openings shall be no larger than 25% of the total signable area, or a **maximum of 150 square feet,** whichever is less.*
TRA: Included for reference, all wall signs are than 21 square feet each and located on very large building façades.

Chapter 30, Signs to be located on premises (no specific section)

Signs that identify or advertise a business or use not located on the same frontage as the sign location are generally treated as off-premises and are not permitted unless expressly allowed by Code.
TRA: Variance requested (remote identification on proposed multi-tenant monuments): The Medical Office has no street frontage. Its name will appear as tenant panels on the two proposed multi-tenant monuments at New Access Rd/Arlington Heights Rd and Tonne Rd/Algonquin Rd to provide clear advance wayfinding. The monuments remain within approved height, area, setback, and clear-vision limits in landscaped areas. These panels function as remote on-site identification within the unified development and replace the prior off-premises sign at Tonne Rd/Algonquin Rd.

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Justification – Section 30-902 Standards

a. **Particular difficulty not self-created**
The need for additional ground signs stems from conditions inherent to the property and its context – not from any action by the petitioner. The site fronts two arterials (Arlington Heights Road and Algonquin Road), includes multiple access drives (including Tonne Drive and new southern access road), and functions as a gateway corner with traffic approaching from several directions. These non-self-created conditions generate legitimate, above-typical wayfinding needs that a strict "one per frontage" rule does not address. Because the Medical Office is internal with no street frontage, its name will appear as a tenant panel on the two primary multi-tenant monuments, addressing a site condition rather than creating a separate new sign.

b. **No traffic hazard or public detriment**
All proposed ground and directional signs meet required setbacks, clear-vision/visibility-triangle provisions, heights, and area limits; no increase in permitted size, height, or illumination is requested. A modest, well-spaced sequence of monument signs at each entrance provides earlier, clearer guidance, reducing last-second lane changes, U-turns, and driveway conflicts. The result is improved circulation and safety without visual clutter or adverse effects on adjoining properties.

c. **Relief from hardship due to location/topography, circumstances; not a competitive advantage**
Given the site's scale, dual arterial frontages, and dispersed access points, strict application of the "one ground sign per frontage" standard creates a peculiar hardship by limiting clear, advance identification of the correct entrances for different approach paths. The variance narrowly addresses that circulation hardship only; it does not expand sign area, height, projection, or illumination, nor does it confer a marketing advantage over other businesses. The purpose is wayfinding clarity and safe operations.

d. **No alteration of essential character of the locality**
The signage family is coordinated, low-profile, and placed within landscaped areas to reinforce a cohesive streetscape. Directional signs comply with size and placement limits, and wall signs are modest in scale relative to the very large facades and maintain compliant projections. The overall program consolidates and organizes site identification, supporting an orderly appearance consistent with Village character.

e. **Reasonable business function under the Chapter**
Without the requested number of ground signs, patrons approaching from multiple arterials and entries would lack clear, timely guidance to the proper drive aisles and parking areas, undermining safe operation and the viability of first-floor retail. The added monument signs allow the mixed-use development to function reasonably and safely while fully meeting all other applicable standards.

cc: **Ron Weber, VAH**
Michael Lysicatos, VAH
Brian Carley, Bradford Allen

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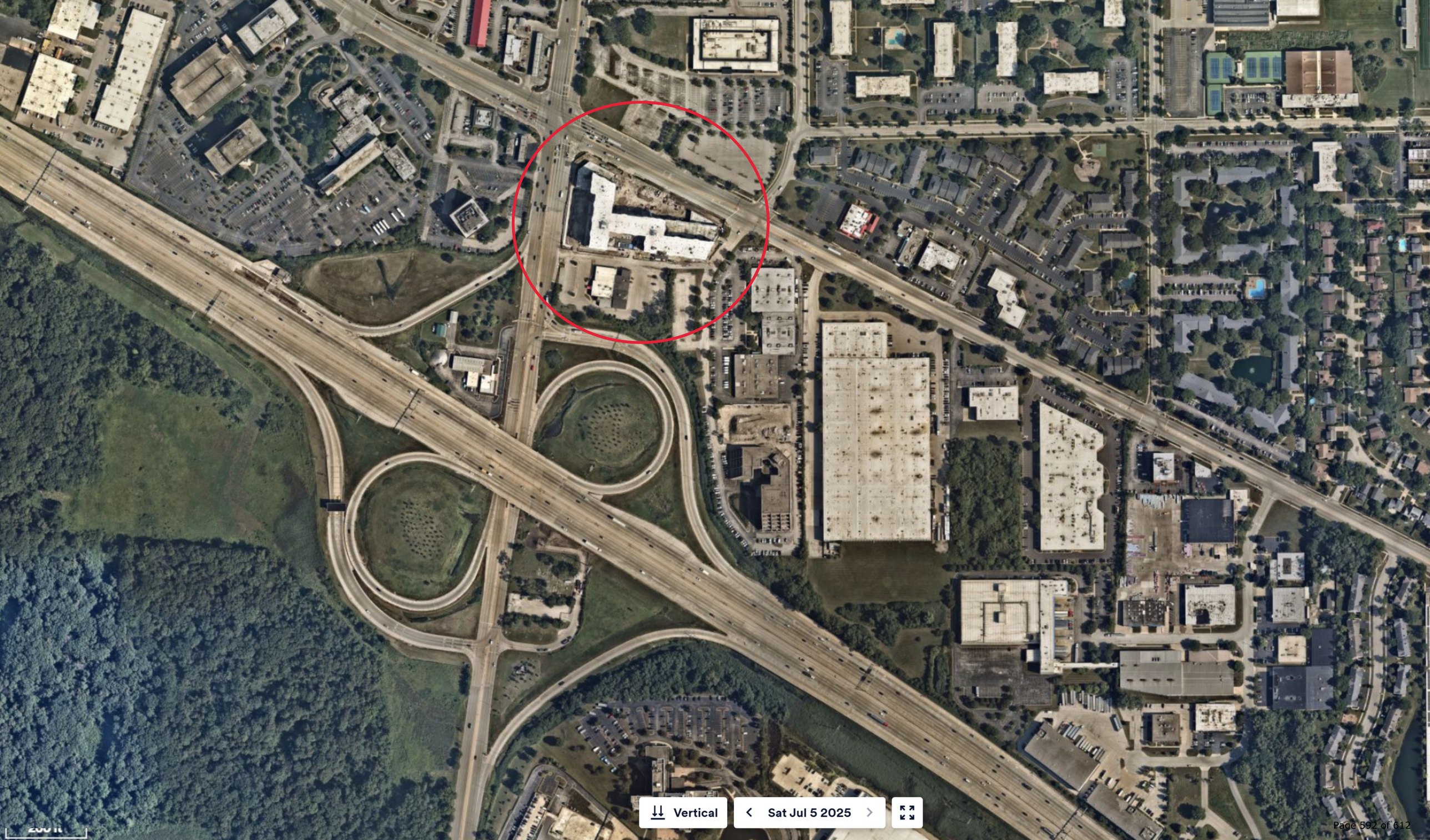
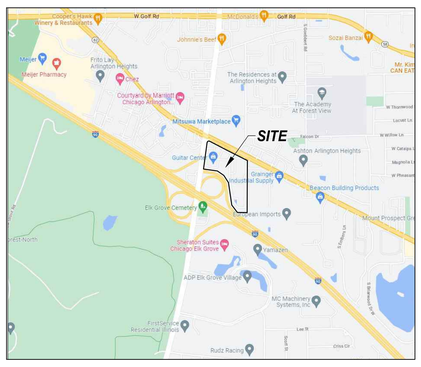

Vertical
Sat Jul 5 2025

ALTA/NSPS LAND TITLE AND TOPOGRAPHIC SURVEY
OF
ARLINGTON HEIGHTS RESIDENTIAL
ARLINGTON HEIGHTS, ILLINOIS

PART OF THE EAST HALF OF THE SOUTHEAST QUARTER OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

PROPERTY ADDRESS:
1, 15 & 111 EAST ALGONQUIN ROAD, 2355 ARLINGTON HEIGHTS ROAD,
ARLINGTON HEIGHTS, IL 60005



VICINITY MAP
NOT TO SCALE

FLOOD HAZARD NOTE

THIS PROPERTY IS DETERMINED TO BE IN AREA OF MINIMAL FLOOD HAZARD (ZONE X) AS DEFINED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY'S FLOOD INSURANCE RATE MAP OF COOK COUNTY, ILLINOIS & INCORPORATED AREAS (COMMUNITY PANEL NO. 17031C0211J) EFFECTIVE DATE 8/19/2008.

AREA

PARCELS 1, 3, 5, 8, 9A AND 9B TOTAL:

167,269 SQ. FT.
3.8400 ACRES

STATE PLANE MERIDIAN

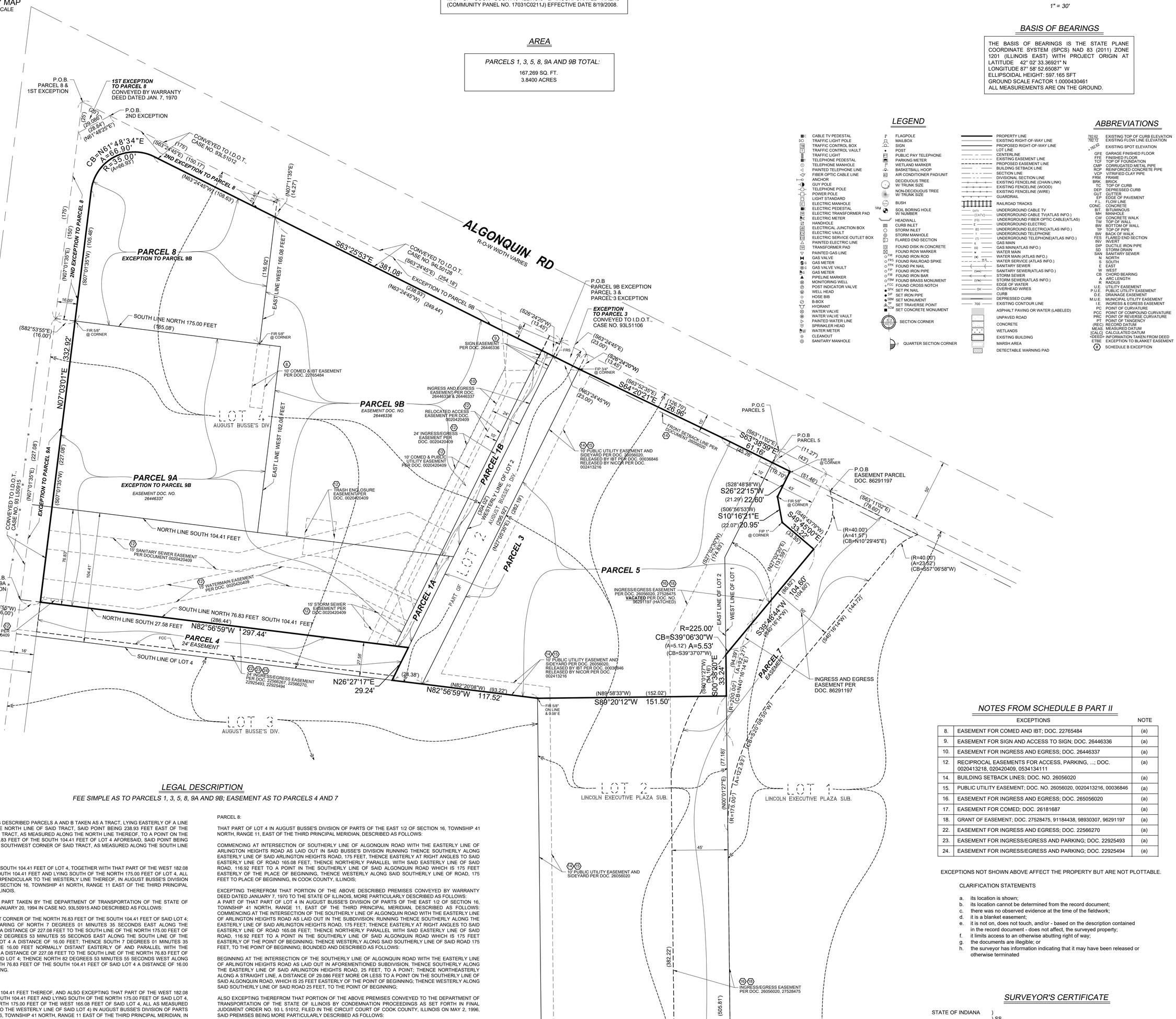
GRAPHIC SCALE

30 0 15 30 60 120

1" = 30'

BASIS OF BEARINGS

THE BASIS OF BEARINGS IS THE STATE PLANE COORDINATE SYSTEM (SPCS) NAD 83 (2011) ZONE 1201 (ILLINOIS EAST) WITH PROJECT ORIGIN AT
LATITUDE 42° 02' 33.36921" N
LONGITUDE 87° 58' 52.65087" W
ELLIPSOIDAL HEIGHT: 597.165 SFT
GROUND SCALE FACTOR 1.0000430461
ALL MEASUREMENTS ARE ON THE GROUND.



LEGEND

- CABLE TV PEDESTAL
- TRAFFIC LIGHT POLE
- TRAFFIC CONTROL BOX
- TRAFFIC CONTROL VAULT
- TRAFFIC LIGHT
- TELEPHONE PEDESTAL
- TELEPHONE MANHOLE
- PAINTED TELEPHONE LINE
- FIBER OPTIC CABLE LINE
- ANCHOR
- GUY POLE
- TELEPHONE POLE
- POWER POLE
- LIGHT STANDARD
- ELECTRIC MANHOLE
- ELECTRIC PEDESTAL
- ELECTRIC TRANSFORMER PAD
- ELECTRIC METER
- HANDHOLE
- ELECTRICAL JUNCTION BOX
- ELECTRIC VAULT
- ELECTRIC SERVICE OUTLET BOX
- PAINTED ELECTRIC LINE
- TRANSFORMER PAD
- PAINTED GAS LINE
- GAS VALVE
- GAS METER
- GAS VALVE VAULT
- GAS METER
- PIPELINE MARKER
- MONITORING WELL
- POST INDICATOR VALVE
- WELL HEAD
- HOSE BIB
- B-BOX
- HYDRANT
- WATER VALVE
- WATER VALVE VAULT
- PAINTED WATER LINE
- SPRINKLER HEAD
- WATER METER
- CLEANOUT
- SANITARY MANHOLE
- FLAGPOLE
- MAILBOX
- SIGN
- POST
- PUBLIC PAY TELEPHONE
- PARKING METER
- WETLAND MARKER
- BASKETBALL HOOP
- AIR CONDITIONER PAD/UNIT
- DECIDUOUS TREE W/ TRUNK SIZE
- NON-DECIDUOUS TREE W/ TRUNK SIZE
- BUSH
- SOIL BORING HOLE W/ NUMBER
- HEADWALL
- CURB INLET
- STORM INLET
- STORM MANHOLE
- FLARED END SECTION
- FOUND DISK IN CONCRETE
- FOUND ROW MARKER
- FOUND IRON ROD
- FOUND RAILROAD SPIKE
- FOUND PK NAIL
- FOUND IRON PIPE
- FOUND IRON BAR
- FOUND BRASS MONUMENT
- FOUND CROSS NOTCH
- SET PK NAIL
- SET IRON PIPE
- SET MONUMENT
- SET TRAVERSE POINT
- SET CONCRETE MONUMENT
- SECTION CORNER
- QUARTER SECTION CORNER
- PROPERTY LINE
- EXISTING RIGHT-OF-WAY LINE
- PROPOSED RIGHT-OF-WAY LINE
- LOT LINE
- CENTERLINE
- EXISTING EASEMENT LINE
- PROPOSED EASEMENT LINE
- BUILDING SETBACK LINE
- SECTION LINE
- DIVISIONAL SECTION LINE
- EXISTING FENCELINE (CHAIN LINK)
- EXISTING FENCELINE (WOOD)
- EXISTING FENCELINE (WIRE)
- GUARDRAIL
- RAILROAD TRACKS
- UNDERGROUND CABLE TV
- UNDERGROUND CABLE TV(ATLAS INFO.)
- UNDERGROUND FIBER OPTIC CABLE(ATLAS)
- UNDERGROUND ELECTRIC
- UNDERGROUND ELECTRIC(ATLAS INFO.)
- UNDERGROUND TELEPHONE
- UNDERGROUND TELEPHONE(ATLAS INFO.)
- GAS MAIN
- GAS MAIN(ATLAS INFO.)
- WATER MAIN
- WATER MAIN (ATLAS INFO.)
- WATER SERVICE (ATLAS INFO.)
- SANITARY SEWER
- SANITARY SEWER(ATLAS INFO.)
- STORM SEWER
- STORM SEWER(ATLAS INFO.)
- EDGE OF WATER
- OVERHEAD WIRES
- CURB
- DEPRESSED CURB
- EXISTING CONTOUR LINE
- ASPHALT PAVING OR WATER (LABELED)
- UNPAVED ROAD
- CONCRETE
- WETLANDS
- EXISTING BUILDING
- MARSH AREA
- DETECTABLE WARNING PAD

ABBREVIATIONS

- 782.62 EXISTING TOP OF CURB ELEVATION
- 782.12 EXISTING FLOW LINE ELEVATION
- +782.62 EXISTING SPOT ELEVATION
- GFE GARAGE FINISHED FLOOR
- FFE FINISHED FLOOR
- TCF TOP OF FOUNDATION
- CMP CORRUGATED METAL PIPE
- RCP REINFORCED CONCRETE PIPE
- VCP VITRIFIED CLAY PIPE
- FRM. FRAME
- BRK. BRICK
- TC TOP OF CURB
- DEP. DEPRESSED CURB
- GUT. GUTTER
- EP EDGE OF PAVEMENT
- F.L. FLOW LINE
- CONC. CONCRETE
- BIT. BITUMINOUS
- MH MANHOLE
- CW CONCRETE WALK
- TW TOP OF WALL
- BW BOTTOM OF WALL
- TP TOP OF PIPE
- BW BACK OF WALK
- FES FLARED END SECTION
- INV INVERT
- DIP DUCTILE IRON PIPE
- SD STORM DRAIN
- SAN SANITARY SEWER
- N NORTH
- S SOUTH
- E EAST
- W WEST
- CB CHORD BEARING
- A ARC LENGTH
- R RADIUS
- U.E. UTILITY EASEMENT
- P.U.E. PUBLIC UTILITY EASEMENT
- D.E. DRAINAGE EASEMENT
- M.U.E. MUNICIPAL UTILITY EASEMENT
- I.E. INGRESS & EGRESS EASEMENT
- PC POINT OF CURVATURE
- PCC POINT OF COMPOUND CURVATURE
- PRC POINT OF REVERSE CURVATURE
- PT POINT OF TANGENCY
- (REC) RECORD DATUM
- MEAS. MEASURED DATUM
- [CALC] CALCULATED DATUM
- <DEED> INFORMATION TAKEN FROM DEED
- ETBE EXCEPTION TO BLANKET EASEMENT
- (#) SCHEDULE B EXCEPTION

LEGAL DESCRIPTION

FEE SIMPLE AS TO PARCELS 1, 3, 5, 8, 9A AND 9B; EASEMENT AS TO PARCELS 4 AND 7

PARCEL 1:

THAT PART OF THE FOLLOWING DESCRIBED PARCELS A AND B TAKEN AS A TRACT, LYING EASTERLY OF A LINE DRAWN FROM A POINT ON THE NORTH LINE OF SAID TRACT, SAID POINT BEING 238.93 FEET EAST OF THE NORTH MOST CORNER OF SAID TRACT, AS MEASURED ALONG THE NORTH LINE THEREOF, TO A POINT ON THE SOUTH LINE OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF LOT 4 AFORESAID, SAID POINT BEING 286.44 FEET EASTERLY OF THE SOUTHWEST CORNER OF SAID TRACT, AS MEASURED ALONG THE SOUTH LINE THEREOF:

PARCEL A:
THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF LOT 4, TOGETHER WITH THAT PART OF THE WEST 182.08 FEET LYING NORTH OF SAID SOUTH 104.41 FEET AND LYING SOUTH OF THE NORTH 175.00 FEET OF LOT 4, ALL AS MEASURED ALONG AND PERPENDICULAR TO THE WESTERLY LINE THEREOF, IN AUGUST BUSSE'S DIVISION OF PART OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

EXCEPTING THEREFROM THAT PART TAKEN BY THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF ILLINOIS BY ORDER ENTERED JANUARY 20, 1994 IN CASE NO. 93L50915 AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF SAID LOT 4; THENCE ON AN ASSUMED BEARING OF NORTH 7 DEGREES 01 MINUTES 35 SECONDS EAST ALONG THE WESTERLY LINE OF SAID LOT 4 A DISTANCE OF 227.08 FEET TO THE SOUTH LINE OF THE NORTH 175.00 FEET OF SAID LOT 4; THENCE SOUTH 82 DEGREES 53 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF THE NORTH 175.00 FEET OF SAID LOT 4 A DISTANCE OF 16.00 FEET; THENCE SOUTH 7 DEGREES 01 MINUTES 35 SECONDS WEST ALONG A LINE 16.00 FEET NORMALLY DISTANT EASTERLY OF AND PARALLEL WITH THE WESTERLY LINE OF SAID LOT 4 A DISTANCE OF 227.08 FEET TO THE SOUTH LINE OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF SAID LOT 4; THENCE NORTH 82 DEGREES 53 MINUTES 55 SECONDS WEST ALONG SAID SOUTH LINE OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF SAID LOT 4 A DISTANCE OF 16.00 FEET TO THE POINT OF BEGINNING.

PARCEL B:

LOT 4 (EXCEPTING THE SOUTH 104.41 FEET THEREOF, AND ALSO EXCEPTING THAT PART OF THE WEST 182.08 FEET LYING NORTH OF SAID SOUTH 104.41 FEET AND LYING SOUTH OF THE NORTH 175.00 FEET OF SAID LOT 4, AND ALSO EXCEPTING THE NORTH 175.00 FEET OF THE WEST 165.08 FEET OF SAID LOT 4, ALL AS MEASURED ALONG AND PERPENDICULAR TO THE WESTERLY LINE OF SAID LOT 4) IN AUGUST BUSSE'S DIVISION OF PARTS OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

EXCEPTING THEREFROM THAT PART TAKEN BY THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF ILLINOIS BY ORDER ENTERED APRIL 22, 1994 IN CASE NO. 94L50128 AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 4; THENCE ON AN ASSUMED BEARING OF SOUTH 26 DEGREES 24 MINUTES 20 SECONDS WEST ALONG THE EASTERLY LINE OF SAID LOT 4 A DISTANCE OF 13.45 FEET; THENCE NORTH 63 DEGREES 24 MINUTES 45 SECONDS WEST ALONG A LINE 13.45 FEET NORMALLY DISTANT SOUTHWESTERLY OF AND PARALLEL WITH THE NORTHERLY LINE OF SAID LOT 4 A DISTANCE OF 249.44 FEET TO THE EAST LINE OF SAID WEST 165.08 FEET OF LOT 4; THENCE NORTH 7 DEGREES 01 MINUTES 35 SECONDS EAST ALONG SAID EAST LINE OF THE WEST 165.08 FEET OF LOT 4 A DISTANCE OF 14.27 FEET TO THE NORTHERLY LINE OF SAID LOT 4; THENCE SOUTH 63 DEGREES 24 MINUTES 45 SECONDS EAST ALONG SAID NORTHERLY
LINE OF LOT 4 A DISTANCE OF 254.18 FEET TO THE POINT OF BEGINNING.

PARCEL 2: INTENTIONALLY DELETED

PARCEL 3:
THAT PART OF LOT 2 IN AUGUST BUSSE'S DIVISION OF PARTS OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED MAY 15, 1928 AS DOCUMENT NO. 10023115 IN BOOK 258 OF PLATS, PAGE 32, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF LOT 2; THENCE SOUTHEASTERLY ALONG THE NORTH LINE OF LOT 2, BEING THE SOUTHERLY LINE OF ALGONQUIN ROAD, FOR 23 FEET; THENCE SOUTHWESTERLY ALONG A LINE PARALLEL TO THE WESTERLY LINE OF SAID LOT 2 FOR 295.92 FEET TO A POINT IN A SOUTHERLY LINE OF SAID LOT 2; THENCE NORTHWESTERLY ALONG THE AFORESAID SOUTHERLY LINE OF SAID LOT 2 FOR 24.38 FEET TO THE MOST WESTERLY CORNER OF LOT 2; THENCE NORTHEASTERLY ALONG A WESTERLY LINE OF LOT 2 FOR 304.02 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

EXCEPTING THEREFROM THAT PART TAKEN BY THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF ILLINOIS BY ORDER ENTERED APRIL 14, 1994 IN CASE NO. 93L51106 AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID LOT 2; THENCE ON AN ASSUMED BEARING OF SOUTH 63 DEGREES 24 MINUTES 45 SECONDS EAST ALONG THE NORTHERLY LINE OF SAID LOT 2 A DISTANCE OF 23.00 FEET; THENCE SOUTH 26 DEGREES 24 MINUTES 20 SECONDS WEST ALONG A LINE PARALLEL WITH THE WESTERLY LINE OF SAID LOT 2 A DISTANCE OF 13.45 FEET; THENCE NORTH 63 DEGREES 24 MINUTES 45 SECONDS WEST ALONG A LINE 13.45 FEET NORMALLY DISTANT SOUTHWESTERLY OF AND PARALLEL WITH THE NORTHERLY LINE OF SAID LOT 2 A DISTANCE OF 23.00 FEET TO THE WESTERLY LINE OF SAID LOT 2; THENCE NORTH 26 DEGREES 24 MINUTES 20 SECONDS EAST ALONG SAID WESTERLY LINE OF LOT 2 A DISTANCE OF 13.45 FEET TO THE POINT OF BEGINNING.

PARCEL 4:

EASEMENT FOR THE BENEFIT OF PARCELS 1A, 1B, 9A AND 9B (TAKEN AS A TRACT) AS CREATED BY DEED RECORDED DECEMBER 7, 1973 AS DOCUMENT NO. 22566267 FOR INGRESS AND EGRESS.

PARCEL 5:

THAT PART OF LOTS 1 AND 2 IN LINCOLN-EXECUTIVE PLAZA RESUBDIVISION, BEING A RESUBDIVISION OF PART OF LOT 2 IN AUGUST BUSSE'S DIVISION OF PART OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 12, 1981 AS DOCUMENT 26056020, DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 1; THENCE SOUTH 27 DEGREES 05 MINUTES 35 SECONDS WEST ALONG THE WESTERLY LINE OF SAID LOT 1, 11.27 FEET TO A POINT OF BEGINNING AT THE SOUTHWESTERLY LINE OF ALGONQUIN ROAD AS WIDENED; THENCE SOUTH 63 DEGREES 11 MINUTES 02 SECONDS EAST ALONG SAID SOUTHWESTERLY LINE OF ALGONQUIN ROAD AS WIDENED 16.70 FEET (SAID SOUTHWESTERLY LINE OF ALGONQUIN ROAD AS WIDENED BEING A STRAIGHT LINE DRAWN FROM SAID POINT ON THE WESTERLY LINE OF SAID LOT 1, 11.27 FEET, AS MEASURED ALONG SAID WESTERLY LINE SOUTHERLY OF THE NORTHWEST CORNER OF SAID LOT 1 TO A POINT ON THE EAST LINE OF SAID LOT 1, 11.18 FEET AS MEASURED ALONG SAID EAST LINE, SOUTH OF THE NORTHEAST CORNER OF SAID LOT 1); THENCE SOUTH 28 DEGREES 48 MINUTES 58 SECONDS WEST, 21.29 FEET; THENCE SOUTH 06 DEGREES 56 MINUTES 53 SECONDS EAST, 22.07 FEET; THENCE SOUTH 49 DEGREES 43 MINUTES 46 SECONDS EAST, 33.35 FEET; THENCE SOUTH 40 DEGREES 16 MINUTES 14 SECONDS WEST, 104.60 FEET TO A POINT OF CURVATURE; THENCE SOUTHWESTERLY ALONG A CURVED LINE CONVEX NORTHWESTERLY, HAVING A RADIUS OF 225.00 FEET AND BEING TANGENT TO SAID LAST DESCRIBED LINE AT SAID LAST DESCRIBED POINT, AN ARC DISTANCE OF 5.12 FEET TO THE WEST LINE OF SAID LOT 1 (THE CHORD OF SAID ARC BEARS SOUTH 39 DEGREES 37 MINUTES 07 SECONDS WEST, 5.12 FEET); THENCE SOUTH 00 DEGREES 01 MINUTES 27 SECONDS WEST ALONG THE WEST LINE OF SAID LOT, BEING ALSO THE EAST LINE OF SAID LOT 2, 34.16 FEET TO A POINT 505.81 FEET, AS MEASURED ALONG SAID EAST LINE OF LOT 2, NORTH OF THE SOUTHEAST CORNER OF SAID LOT 2; THENCE NORTH 89 DEGREES 58 MINUTES 33 SECONDS WEST, 152.02 FEET TO A CORNER OF SAID LOT 2; THENCE NORTH 82 DEGREES 20 MINUTES 08 SECONDS WEST ALONG A SOUTH LINE OF SAID LOT 2, 93.22 FEET TO A SOUTHWEST CORNER OF SAID LOT 2; THENCE NORTH 27 DEGREES 05 MINUTES 35 SECONDS EAST ALONG THE WESTERLY LINE OF SAID LOT 2, 282.19 FEET TO THE SOUTHWESTERLY LINE OF ALGONQUIN ROAD AS WIDENED; THENCE SOUTH 63 DEGREES 52 MINUTES 35 SECONDS EAST ALONG SAID SOUTHWESTERLY LINE OF ALGONQUIN ROAD AS WIDENED, 129.70 FEET TO AN ANGLE POINT IN SAID LINE; THENCE SOUTH 63 DEGREES 11 MINUTES 02 SECONDS EAST ALONG THE SOUTHWESTERLY LINE OF ALGONQUIN ROAD AS WIDENED, 45.36 FEET TO THE POINT OF BEGINNING, IN COOK COUNTY, ILLINOIS.

PARCEL 6: INTENTIONALLY DELETED.

PARCEL 7:
NON-EXCLUSIVE EASEMENT FOR INGRESS AND EGRESS FOR THE BENEFIT OF PARCEL 5 CREATED PURSUANT TO GRANT RECORDED APRIL 28, 1985 AS DOCUMENT 27528475 AS AMENDED BY FIRST AMENDMENT RECORDED APRIL 22, 1991 AS DOCUMENT 91184438 AND SECOND AMENDMENT RECORDED APRIL 6, 1996 AS DOCUMENT 962911197 AND THIRD AMENDMENT RECORDED OCTOBER 16, 1998 AS DOCUMENT 98930307 IN COOK COUNTY, ILLINOIS.

PARCEL 8:

THAT PART OF LOT 4 IN AUGUST BUSSE'S DIVISION OF PARTS OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS:

COMMENCING AT INTERSECTION OF SOUTHERLY LINE OF ALGONQUIN ROAD WITH THE EASTERLY LINE OF ARLINGTON HEIGHTS ROAD AS LAID OUT IN SAID BUSSE'S DIVISION RUNNING THENCE SOUTHERLY ALONG EASTERLY LINE OF SAID ARLINGTON HEIGHTS ROAD, 175 FEET, THENCE EASTERLY AT RIGHT ANGLES TO SAID EASTERLY LINE OF ROAD 165.08 FEET, THENCE NORTHERLY PARALLEL WITH SAID EASTERLY LINE OF SAID ROAD, 116.92 FEET TO A POINT IN THE SOUTHERLY LINE OF SAID ALGONQUIN ROAD WHICH IS 175 FEET EASTERLY OF THE PLACE OF BEGINNING, THENCE WESTERLY ALONG SAID SOUTHERLY LINE OF ROAD, 175 FEET TO PLACE OF BEGINNING, IN COOK COUNTY, ILLINOIS;

EXCEPTING THEREFROM THAT PORTION OF THE ABOVE DESCRIBED PREMISES CONVEYED BY WARRANTY DEED DATED JANUARY 7, 1970 TO THE STATE OF ILLINOIS, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
A PART OF THAT PART OF LOT 4 IN AUGUST BUSSE'S DIVISION OF PARTS OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE SOUTHERLY LINE OF ALGONQUIN ROAD WITH THE EASTERLY LINE OF ARLINGTON HEIGHTS ROAD AS LAID OUT IN THE SUBDIVISION; RUNNING THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID ARLINGTON HEIGHTS ROAD, 175 FEET; THENCE EASTERLY AT RIGHT ANGLES TO SAID EASTERLY LINE OF ROAD 165.08 FEET; THENCE NORTHERLY PARALLEL WITH SAID EASTERLY LINE OF SAID ROAD, 116.92 FEET TO A POINT IN THE SOUTHERLY LINE OF SAID ALGONQUIN ROAD WHICH IS 175 FEET EASTERLY OF THE POINT OF BEGINNING; THENCE WESTERLY ALONG SAID SOUTHERLY LINE OF SAID ROAD 175 FEET, TO THE POINT OF BEGINNING; BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE INTERSECTION OF THE SOUTHERLY LINE OF ALGONQUIN ROAD WITH THE EASTERLY LINE OF ARLINGTON HEIGHTS ROAD AS LAID OUT IN AFOREMENTIONED SUBDIVISION, THENCE SOUTHERLY ALONG THE EASTERLY LINE OF SAID ARLINGTON HEIGHTS ROAD, 25 FEET, TO A POINT; THENCE NORTHEASTERLY ALONG A STRAIGHT LINE, A DISTANCE OF 29.086 FEET MORE OR LESS TO A POINT ON THE SOUTHERLY LINE OF SAID ALGONQUIN ROAD, WHICH IS 25 FEET EASTERLY OF THE POINT OF BEGINNING; THENCE WESTERLY ALONG SAID SOUTHERLY LINE OF SAID ROAD 25 FEET, TO THE POINT OF BEGINNING;

ALSO EXCEPTING THEREFROM THAT PORTION OF THE ABOVE PREMISES CONVEYED TO THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF ILLINOIS BY CONDEMNATION PROCEEDINGS AS SET FORTH IN FINAL JUDGMENT ORDER NO. 93 L 51012, FILED IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS ON MAY 2, 1996, SAID PREMISES BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

THAT PART OF LOT 4 IN AUGUST BUSSE'S DIVISION, BEING A SUBDIVISION OF PART OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS, ACCORDING TO THE PLAT THEREOF RECORDED MAY 15, 1928 AS DOCUMENT 10023115, DESCRIBED AS FOLLOWS:
COMMENCING AT THE NORTHWEST CORNER OF SAID LOT 4; THENCE ON AN ASSUMED BEARING OF SOUTH 63 DEGREES 24 MINUTES 45 SECONDS EAST ALONG THE NORTHERLY LINE OF SAID LOT 4 A DISTANCE OF 25.00 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING SOUTH 63 DEGREES 24 MINUTES 45 SECONDS EAST ALONG THE SAID NORTHERLY LINE OF LOT 4 A DISTANCE OF 150.19 FEET; THENCE SOUTH 7 DEGREES 01 MINUTES 35 SECONDS WEST 14.27 FEET TO A POINT 13.45 FEET NORMALLY DISTANT SOUTHWESTERLY OF THE NORTHERLY LINE OF SAID LOT 4; THENCE NORTH 63 DEGREES 24 MINUTES 45 SECONDS WEST ALONG A LINE 13.45 FEET NORMALLY DISTANT SOUTHWESTERLY AND PARALLEL WITH THE SAID NORTHERLY LINE OF LOT 4 A DISTANCE OF 108.63 FEET; THENCE SOUTHERLY ALONG A TANGENTIAL CURVE CONCAVE TO THE SOUTHEAST, RADIUS 35.00 FEET, CENTRAL ANGLE 109 DEGREES 33 MINUTES 40 SECONDS, 66.93 FEET TO A POINT 16.00 FEET NORMALLY DISTANT EASTERLY OF THE WESTERLY LINE OF SAID LOT 4; THENCE SOUTH 7 DEGREES 01 MINUTES 35 SECONDS WEST ALONG A LINE 16.00 FEET NORMALLY DISTANT EASTERLY AND PARALLEL WITH THE WESTERLY LINE OF SAID LOT 4 A DISTANCE OF 105.48 FEET; THENCE NORTH 82 DEGREES 53 MINUTES 55 SECONDS WEST 16.00 FEET TO THE WESTERLY LINE OF SAID LOT 4; THENCE NORTH 7 DEGREES 01 MINUTES 35 SECONDS EAST ALONG THE WESTERLY LINE OF SAID LOT 4 A DISTANCE OF 150.00 FEET; THENCE NORTH 61 DEGREES 48 MINUTES 25 SECONDS EAST 28.84 FEET, TO THE POINT OF BEGINNING.

PARCEL 9A:

THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF LOT 4, TOGETHER WITH THAT PART OF THE WEST 182.08 FEET LYING NORTH OF SAID SOUTH 104.41 FEET AND LYING SOUTH OF THE NORTH 175.00 FEET OF LOT 4, ALL AS MEASURED ALONG AND PERPENDICULAR TO THE WESTERLY LINE THEREOF, IN AUGUST BUSSE'S DIVISION OF PART OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

EXCEPTING THEREFROM THAT PART TAKEN BY THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF ILLINOIS BY ORDER ENTERED JANUARY 20, 1994 IN CASE NO. 93L50915 AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF SAID LOT 4; THENCE ON AN ASSUMED BEARING OF NORTH 7 DEGREES 01 MINUTES 35 SECONDS EAST ALONG THE WESTERLY LINE OF SAID LOT 4 A DISTANCE OF 227.08 FEET TO THE SOUTH LINE OF THE NORTH 175.00 FEET OF SAID LOT 4; THENCE SOUTH 82 DEGREES 53 MINUTES 55 SECONDS EAST ALONG THE SOUTH LINE OF THE NORTH 175.00 FEET OF SAID LOT 4 A DISTANCE OF 16.00 FEET; THENCE SOUTH 7 DEGREES 01 MINUTES 35 SECONDS WEST ALONG A LINE 16.00 FEET NORMALLY DISTANT EASTERLY OF AND PARALLEL WITH THE WESTERLY LINE OF SAID LOT 4 A DISTANCE OF 227.08 FEET TO THE SOUTH LINE OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF SAID LOT 4; THENCE NORTH 82 DEGREES 53 MINUTES 55 SECONDS WEST ALONG SAID SOUTH LINE OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF SAID LOT 4 A DISTANCE OF 16.00 FEET TO THE POINT OF BEGINNING.

PARCEL 9B:

LOT 4 (EXCEPTING THE SOUTH 104.41 FEET THEREOF, AND ALSO EXCEPTING THAT PART OF THE WEST 182.08 FEET LYING NORTH OF SAID SOUTH 104.41 FEET AND LYING SOUTH OF THE NORTH 175.00 FEET OF SAID LOT 4, AND ALSO EXCEPTING THE NORTH 175.00 FEET OF THE WEST 165.08 FEET OF SAID LOT 4, ALL AS MEASURED ALONG AND PERPENDICULAR TO THE WESTERLY LINE OF SAID LOT 4) IN AUGUST BUSSE'S DIVISION OF PARTS OF THE EAST 1/2 OF SECTION 16, TOWNSHIP 41 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

EXCEPTING THEREFROM THAT PART TAKEN BY THE DEPARTMENT OF TRANSPORTATION OF THE STATE OF ILLINOIS BY ORDER ENTERED APRIL 22, 1994 IN CASE NO. 94L50128 AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 4; THENCE ON AN ASSUMED BEARING OF SOUTH 26 DEGREES 24 MINUTES 20 SECONDS WEST ALONG THE EASTERLY LINE OF SAID LOT 4 A DISTANCE OF 13.45 FEET; THENCE NORTH 63 DEGREES 24 MINUTES 45 SECONDS WEST ALONG A LINE 13.45 FEET NORMALLY DISTANT SOUTHWESTERLY OF AND PARALLEL WITH THE NORTHERLY LINE OF SAID LOT 4 A DISTANCE OF 249.44 FEET TO THE EAST LINE OF SAID WEST 165.08 FEET OF LOT 4; THENCE NORTH 7 DEGREES 01 MINUTES 35 SECONDS EAST ALONG SAID EAST LINE OF THE WEST 165.08 FEET OF LOT 4 A DISTANCE OF 14.27 FEET TO THE NORTHERLY LINE OF SAID LOT 4; THENCE SOUTH 63 DEGREES 24 MINUTES 45 SECONDS EAST ALONG SAID NORTHERLY LINE OF LOT 4 A DISTANCE OF 254.18 FEET TO THE POINT OF BEGINNING.

EXCEPTING FROM SAID PARCELS 9A AND 9B ABOVE A TRACT OF LAND LYING EASTERLY OF A LINE DRAWN FROM A POINT ON THE NORTH LINE OF SAID TRACT, SAID POINT BEING 238.93 FEET EAST OF THE NORTH MOST CORNER OF SAID TRACT, AS MEASURED ALONG THE NORTH LINE THEREOF, TO A POINT ON THE SOUTH LINE OF THE NORTH 76.83 FEET OF THE SOUTH 104.41 FEET OF LOT 4

LOCATION OF PROPOSED GROUND SIGNS

LOCATION OF PROPOSED WALL SIGNS

PACKAGE ISSUANCE NOTES:

ISSUED FOR SIGNAGE PERMIT AND VARIANCE ONLY.

REFER TO BLDC2023-04703 FOR FULL BUILDING PERMIT.

REFER TO ESD2024-00001 FOR SITE DEVELOPMENT PERMIT.

GENERAL NOTES

1. Prior to the start of any work, the contractor shall verify the location and depth of all utilities with local utility companies (JULIE).
2. Any damage to existing utilities, roadways, curbs, sidewalks and adjacent properties shall be repaired and or replace at the contractors expense.
3. In addition to erecting a construction fence around the site, when applicable, construction barriers shall be erected and maintained to protect the public and the proposed work and to provide security.
4. All work and operations shall comply with all applicable Federal, State and Local codes and ordinances, including the Village of Arlington Heights; and The Contractor and all his or her subcontractors shall be licensed to work in the Village of Arlington Heights.
5. All trades shall coordinate with each other.
6. The Contractor shall visit the site prior to submitting their proposals to completely familiarize themselves with the existing conditions and the new to existing relationship. The Contractor shall notify the Landscape Architect immediately in writing, of any discrepancies which will affect work under this contact.
7. Equipment and materials not intended for immediate use shall not be stored on the site during construction.
8. When applicable, contractors shall install pre-manufactured items as per manufacture's specification. Contractors shall supply the Landscape Architect, a complete copy of each manufacturer's specification.
9. Prior to the start of construction, the contractor shall layout all major points for verification and approval by the Landscape Architect.
10. All exterior lights shall be on photocell function.
11. Provide below-grade irrigation system throughout planted areas and dog run of site plan. Irrigation at turf grass is to be with pop-up heads. Irrigation at planted perrenials, polinator plants, and other annuals is to be with raised heads. Landscaper is responsible for providing layout for review by Landscape Architect.

The Landscape Architect & their Consultants do not warrant or guarantee the accuracy & completeness of the work product therein beyond a reasonable diligence. If any mistakes, omissions, or discrepancies are found to exist with the work product, the Landscape Architect shall be promptly notified so that they may have the opportunity to take any steps necessary to resolve them. Failure to promptly notify the Landscape Architect of such conditions shall absolve the Landscape Architect from any responsibility for the consequences of such failure. Actions taken without the knowledge or consent of the Landscape Architect, or in contradiction to the Landscapes Architect's work product or recommendations, shall become the responsibility not of the Landscape Architect, but of the parties responsible for the taking of such action.

LANDSCAPE STATEMENT

Sworn statement by owner:
Commits to the maintenance of required landscaping in the following form:
"The undersigned acknowledges that the landscape planting plan shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has, to the best of the undersigned applicant's knowledge, been designed and will be installed, maintained and replaced as required, by current and subsequent owners in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code"

Commits to the protecting and replacement of required landscaping in the following:
"Existing parkway and on-site interior trees are to be protected while project is under construction and will be replaced by current and subsequent owner if damaged."

Sworn statement by registered Landscape Architect
Commits to the preparation of the landscape plan in the following form:
"The undersigned Landscape Architect, registered in the state of Illinois, acknowledges that the landscaping planting plan and construction details shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has been designed in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code."

SIGNATURE BLOCK

OWNER

LANDSCAPE ARCHITECT

LANDSCAPE KEY

- EXISTING TREE
- NEW SHADE TREE
- NEW ORNAMENTAL TREE
- ORNAMENTAL TREE IN PLANTER WITH ORNAMENTAL GRASS
- SPREADING YEW IN PLANTER
- SPREADING YEW BERMED IN GREEN ROOF SYSTEM
- ORNAMENTAL SHRUB - SITE
- HEDGE ROW - SITE

IRRIGATED

- GRAVEL PATH (SITE)
- GRAVEL DOG RUN (SITE)
- GRASS SOD - KENTUCKY BLUEGRASS (SITE)
- PLANTING BED - EVEN MIX OF SCHEDULED PERENNIAL, GROUNDCOVER, GRASSES, AND FLOWERS, UNO (SITE)
- PLANTING BED - ANNUALS (SITE)
- FOUNDATION PLANTING - SUMAC AND JUNIPER BUSHES, SEE PLANTING SCHEDULE
- **PA-1** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-2** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-3** NON-PERMEABLE PAVERS, REFER TO L-001
- SEDUM - LIGHT TOLERANT AND NATIVE/NON-INVASIVE (LANDSCAPED ROOFS)
- WASHED RIVER STONE 1"-2", 1"-2" LAYER AT TERRACES
- 24" SQ. CONCRETE PAVERS, SET UPON ADJUSTABLE PEDESTAL (TERRACES)
- WHITE PAVER (ROOF PAVER)
- LIGHT GRAY PAVER (AMENITY ROOF PAVER)
- MEDIUM GRAY PAVER (AMENITY ROOF PAVER)
- FINAL PAVER COLORS TO BE SELECTED FROM MANUFACTURER'S SAMPLES

GROUND SIGN 5
MONUMENT 'ARBOR HOUSE' SIGN, SEE 5/L-505

GROUND SIGN 4
MONUMENT 'ARBOR HOUSE' SIGN, SEE 5/L-505

25' - 5 1/8" BETWEEN MONUMENT SIGNS

WALL SIGN 4, REFER TO 6/L-506

WALL SIGN 3, REFER TO 5/L-506

OUTLINE OF TOWER ABOVE

RETAIL A

LOADING A

TRASH

STAIR 1

ALGONQUIN ROAD

274' - 11 1/4" BETWEEN MONUMENT SIGNS

GROUND SIGN 2
MONUMENT RETAIL SIGN, SEE 3/L-505

ARLINGTON HEIGHTS ROAD

290' - 10 1/8" BETWEEN MONUMENT SIGNS

OUTLINE OF TOWER ABOVE

DIRECTIONAL SIGN 4, SEE 8/L-505

OUTLINE OF PODIUM ABOVE DRIVE AISLE

WEST ELEV. LOBBY

LOBBY

VEST.

RETAIL B

B

A

STAIR 2

FIRE COM. CENTER

CONF

OFFICE

OFFICE

TRASH

PACKAGE RM.

OFFICE

OFFICE

ELEC

STOR.

MAINT.

TELECOM

SWITCHGEAR

WATER METER

LOADING B

OUTLINE OF TOWER ABOVE

GROUND SIGN 1
MONUMENT RETAIL SIGN, SEE 2/L-505

WALL SIGN 2, SEE 3/L-506

WALL SIGN 1, SEE 2/L-506

214' - 1 1/2" BETWEEN DIRECTIONAL SIGNS

DIRECTIONAL SIGN 1, SEE 8/L-505

DIRECTION SIGN 2, SEE 8/L-505

NEW ACCESS ROAD

BIKE ROOM

EAST ELEV. LOBBY

C

D

STAIR 3

EAST TRASH

DOG SPA

ELEC ROOM

GENERATOR

DOG RUN

OUTLINE OF TOWER ABOVE

RETAIL C

TRASH

STAIR 4

LOADING C

GROUND SIGN 3
MONUMENT RETAIL SIGN, SEE 3/L-505

TONNE DRIVE

265' - 0 7/8" BETWEEN DIRECTIONAL SIGNS

DIRECTIONAL SIGN 3, SEE 8/L-505

1 SITE SIGNAGE PLAN - PHASE 1
1/16" = 1'-0"

0' 8' 16' 32'

TRUE NORTH PROJECT NORTH

CITY STAMP

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SIGNATURE/SEAL

LICENSED ARCHITECT THOMAS A. ROSZAK 001-019175 STATE OF ILLINOIS

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ILLINOIS
THOMAS A. ROSZAK
REGISTERED ARCHITECT
#001 019175
EXPIRATION DATE:
NOVEMBER 30, 2026

I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PROFESSIONAL KNOWLEDGE THEY CONFORM TO THE VILLAGE OF ARLINGTON HEIGHTS BUILDING CODE

No.	Date	Description
146	10/24/2025	EXTERIOR SIGNS PERMIT
145	10/24/2025	CSK-072.1
142	10/02/2025	CSK-072

ARLINGTON HEIGHTS PHASE I

25 E. Algonquin Rd., Arlington Heights, IL 60005

OWNER
Bradford Allen
300 S. Wacker Dr. 35th Floor
Chicago, IL 60606
Tel: 312-994-5700

DEVELOPER
Moceri + Roszak
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

ARCHITECT
Thomas Roszak Architecture, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

CONSTRUCTION MANAGER
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Tel: 312-423-7989

DEVELOPMENT CONSULTANT
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LANDSCAPE ARCHITECT
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Tel: 312-423-7989

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Tel: 312-696-2000

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Tel: 847-301-1819

FIRE PROTECTION DESIGN/BUILD CONTRACTOR
AMS Industries, Inc.
9341 Adam Don Pkwy
Woodridge, IL 60517
Tel: 630-887-0770

SHEET TITLE
PHASE 1 SIGNAGE SITE PLAN

SCALE: As indicated
DATE: 10/24/2025
SHEET NUMBER: L-501

VIEW OF NORTHWEST CORNER

VIEW OF SOUTHWEST CORNER

GROUND SIGN DETAILS

PACKAGE ISSUANCE NOTES:

ISSUED FOR SIGNAGE PERMIT AND VARIANCE ONLY.

REFER TO BLDC2023-04703 FOR FULL BUILDING PERMIT.

REFER TO ESD2024-00001 FOR SITE DEVELOPMENT PERMIT.

LANDSCAPE KEY

- EXISTING TREE
- NEW SHADE TREE
- NEW ORNAMENTAL TREE
- ORNAMENTAL TREE IN PLANTER WITH ORNAMENTAL GRASS
- SPREADING YEW IN PLANTER
- SPREADING YEW BERMED IN GREEN ROOF SYSTEM
- ORNAMENTAL SHRUB - SITE
- HEDGE ROW - SITE

IRRIGATED

- GRAVEL PATH (SITE)
- GRAVEL DOG RUN (SITE)
- GRASS SOD - KENTUCKY BLUEGRASS (SITE)
- PLANTING BED - EVEN MIX OF SCHEDULED PERENNIAL GROUNDCOVER, GRASSES, AND FLOWERS, UNO (SITE)
- PLANTING BED - ANNUALS (SITE)
- FOUNDATION PLANTING - SUMAC AND JUNIPER BUSHES, SEE PLANTING SCHEDULE
- **PA-1** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-2** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-3** NON-PERMEABLE PAVERS, REFER TO L-001
- SEDUM - LIGHT TOLERANT AND NATIVE/NON-INVASIVE (LANDSCAPED ROOFS)
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- WHITE PAVER (ROOF PAVER)
- LIGHT GRAY PAVER (AMENITY ROOF PAVER)
- MEDIUM GRAY PAVER (AMENITY ROOF PAVER)
- FINAL PAVER COLORS TO BE SELECTED FROM MANUFACTURER'S SAMPLES

GENERAL NOTES

1. Prior to the start of any work, the contractor shall verify the location and depth of all utilities with local utility companies (JULIE).
2. Any damage to existing utilities, roadways, curbs, sidewalks and adjacent properties shall be repaired and or replace at the contractors expense.
3. In addition to erecting a construction fence around the site, when applicable, construction barriers shall be erected and maintained to protect the public and the proposed work and to provide security.
4. All work and operations shall comply with all applicable Federal, State and Local codes and ordinances, including the Village of Arlington Heights; and The Contractor and all his or her subcontractors shall be licensed to work in the Village of Arlington Heights.
5. All trades shall coordinate with each other.
6. The Contractor shall visit the site prior to submitting their proposals to completely familiarize themselves with the existing conditions and the new to existing relationship. The Contractor shall notify the Landscape Architect immediately in writing, of any discrepancies which will affect work under this contact.
7. Equipment and materials not intended for immediate use shall not be stored on the site during construction.
8. When applicable, contractors shall install pre-manufactured items as per manufacture's specification. Contractors shall supply the Landscape Architect, a complete copy of each manufacturer's specification.
9. Prior to the start of construction, the contractor shall layout all major points for verification and approval by the Landscape Architect.
10. All exterior lights shall be on photocell function.
11. Provide below-grade irrigation system throughout planted areas and dog run of site plan. Irrigation at turf grass is to be with pop-up heads. Irrigation at planted perrenials, polinator plants, and other annuals is to be with raised heads. Landscaper is responsible for providing layout for review by Landscape Architect.

The Landscape Architect & their Consultants do not warrant or guarantee the accuracy & completeness of the work product therein beyond a reasonable diligence. If any mistakes, omissions, or discrepancies are found to exist with the work product, the Landscape Architect shall be promptly notified so that they may have the opportunity to take any steps necessary to resolve them. Failure to promptly notify the Landscape Architect of such conditions shall absolve the Landscape Architect from any responsibility for the consequences of such failure. Actions taken without the knowledge or consent of the Landscape Architect, or in contradiction to the Landscapes Architect's work product or recommendations, shall become the responsibility not of the Landscape Architect, but of the parties responsible for the taking of such action.

LANDSCAPE STATEMENT

Sworn statement by owner:
Commits to the maintenance of required landscaping in the following form:
"The undersigned acknowledges that the landscape planting plan shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has, to the best of the undersigned applicant's knowledge, been designed and will be installed, maintained and replaced as required, by current and subsequent owners in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code"

Commits to the protecting and replacement of required landscaping in the following:
"Existing parkway and on-site interior trees are to be protected while project is under construction and will be replaced by current and subsequent owner if damaged."

Sworn statement by registered Landscape Architect
Commits to the preparation of the landscape plan in the following form:
"The undersigned Landscape Architect, registered in the state of Illinois, acknowledges that the landscaping planting plan and construction details shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has been designed in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code."

SIGNATURE BLOCK

OWNER

LANDSCAPE ARCHITECT

NORTHWEST CORNER GROUND SIGN 4 CLOSE UP - RENDERING FOR REFERENCE ONLY

SOUTHWEST CORNER GROUND SIGN 1 - RENDERING FOR REFERENCE ONLY

NORTHEAST CORNER GROUND SIGN 3 - RENDERING FOR REFERENCE ONLY

DIRECTIONAL SIGN 2 - RENDERING FOR REFERENCE ONLY

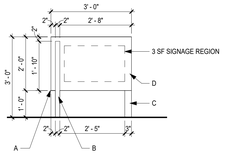
10 DIRECTIONAL SIGN RENDERING
1/4" = 1'-0"

NORTHWEST CORNER GROUND SIGN 4 & 5 - RENDERING FOR REFERENCE ONLY

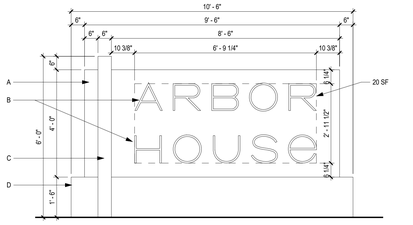
7 PHASE 1 MONUMENT 'ARBOR HOUSE' SIGN RENDERINGS
1/4" = 1'-0"

NORTHEAST CORNER GROUND SIGN 3 - RENDERING FOR REFERENCE ONLY

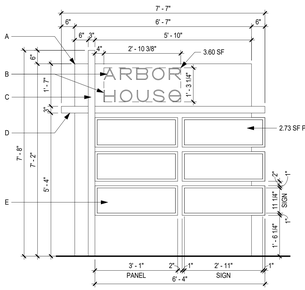
4 PHASE 1 MONUMENT RETAIL SIGN RENDERINGS
1/4" = 1'-0"



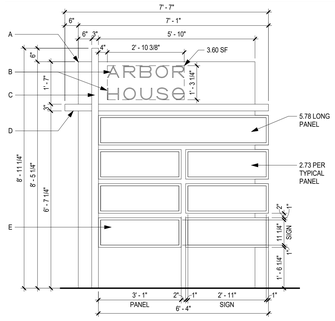
9 DIRECTIONAL SIGN 1-4 - ELEVATION
1/2" = 1'-0"



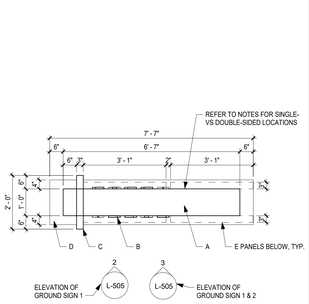
6 PHASE I GROUND SIGN 4 & 5 - ELEVATION
1/2" = 1'-0"



3 PHASE I GROUND SIGN 2 & 3 - ELEVATION
1/2" = 1'-0"



2 PHASE I GROUND SIGN 1 - ELEVATION
1/2" = 1'-0"



1 PHASE I GROUND SIGN 1, 2 & 3 - PLAN DETAIL
1/2" = 1'-0"

DIRECTIONAL GROUND SIGNS 1, 2, 3 & 4:
- REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
- DOUBLE-SIDED SIGNS
- VECTOR FILES TO BE PROVIDED FOR VINYL TEXT

QUANTITY: 4

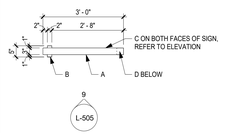
TOTAL SQUARE FOOTAGE: 6 SF (3 SF PER SIDE)

[A] PANEL: ALUMINUM, PAINTED MEDIUM GRAY

[B] ACCENT POST: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] POST: ALUMINUM, PAINTED BLACK

[D] TEXT: EXTERIOR RATED BLACK VINYL, 1ST SURFACE ADHESION



8 DIRECTIONAL SIGN 1-4 - PLAN DETAIL
1/2" = 1'-0"

GROUND SIGNS 4 & 5:
- REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
- DOUBLE-SIDED SIGNS
- ARCHITECT TO PROVIDE VECTOR FILE OF 'ARBOR HOUSE' LOGO

QUANTITY: 2

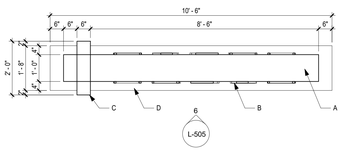
TOTAL SQUARE FOOTAGE: 40 SF (20 SF PER SIDE)

[A] CORE: ALUMINUM, PAINTED MEDIUM GRAY

[B] ADDRESS: ALUMINUM CUT-OUTS, 3/4" THICK. MECHANICALLY MOUNTED TO CABINET. TEXT PAINTED BLACK; SYMBOL PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] ACCENT FIN: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[D] BASE: CONCRETE OR MASONRY, PAINTED BLACK



5 PHASE I GROUND SIGN 4 & 5 - PLAN DETAIL
1/2" = 1'-0"

GROUND SIGNS 2 & 3:
1. REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
2. DOUBLE-SIDED SIGNS
3. ARCHITECT TO PROVIDE VECTOR FILE OF 'ARBOR HOUSE' LOGO
4. IN NO CASE SHALL THE LIGHTING INTENSITY OF ANY INTERNALLY ILLUMINATED SIGN EXCEED 250 FOOT CANDLES WHEN MEASURED, FLUSH AND IN CONTACT WITH THE FACE OF THE SIGN, WITH WESTON FOOT CANDLE METER, MODEL 614, OR SIMILAR APPARATUS CAPABLE OF MAKING COMPARABLE MEASUREMENTS.
5. BEFORE A SIGN IS ILLUMINATED FOR REGULAR USE, THE SIGN SHALL BE CERTIFIED BY THE SIGN INSTALLER TO BE IN COMPLIANCE WITH ALL PROVISIONS OF THIS CHAPTER. SUCH WRITTEN CERTIFICATION SHALL BE FILED WITH THE DIRECTOR OF BUILDING WITHIN SEVEN DAYS AFTER THE SIGN IS INSTALLED.

QUANTITY: 2

TOTAL SQUARE FOOTAGE: 40 SF (20 SF PER SIDE)

[A] CORE: ALUMINUM, PAINTED MEDIUM GRAY

[B] ADDRESS: ALUMINUM CUT-OUTS, 3/4" THICK. MECHANICALLY MOUNTED TO CABINET. TEXT PAINTED BLACK; SYMBOL PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] ACCENT FIN: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[D] ACCENT DIVIDER: ALUMINUM, PAINTED BLACK

[E] TENANT PANELS: CABINETS, ALUMINUM. BLACK FACES AND RETURNS. WHITE POLYCARBONATE FACES WITH OPAQUE BLACK VINYL APPLIED 1ST SURFACE
ILLUMINATION: BACK-LIT, WHITE LEDS

GROUND SIGN 1:
1. REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
2. SINGLE SIDE
3. ARCHITECT TO PROVIDE VECTOR FILE OF 'ARBOR HOUSE' LOGO
4. IN NO CASE SHALL THE LIGHTING INTENSITY OF ANY INTERNALLY ILLUMINATED SIGN EXCEED 250 FOOT CANDLES WHEN MEASURED, FLUSH AND IN CONTACT WITH THE FACE OF THE SIGN, WITH WESTON FOOT CANDLE METER, MODEL 614, OR SIMILAR APPARATUS CAPABLE OF MAKING COMPARABLE MEASUREMENTS.
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QUANTITY: 1

TOTAL SQUARE FOOTAGE: 25.8 SF

[A] CORE: ALUMINUM, PAINTED MEDIUM GRAY

[B] ADDRESS: ALUMINUM CUT-OUTS, 3/4" THICK. MECHANICALLY MOUNTED TO CABINET. TEXT PAINTED BLACK; SYMBOL PAINTED BENJAMIN MOORE ROSEMARY GREEN

[C] ACCENT FIN: ALUMINUM, PAINTED BENJAMIN MOORE ROSEMARY GREEN

[D] ACCENT DIVIDER: ALUMINUM, PAINTED BLACK

[E] TENANT PANELS: CABINETS, ALUMINUM. BLACK FACES AND RETURNS. WHITE POLYCARBONATE FACES WITH OPAQUE BLACK VINYL APPLIED 1ST SURFACE
ILLUMINATION: BACK-LIT, WHITE LEDS

CITY STAMP

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SIGNATURE/SEAL

LICENSED ARCHITECT
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001-019175
STATE OF ILLINOIS

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No.	Date	Description
146	10/24/2025	EXTERIOR SIGNS PERMIT
145	10/24/2025	CSK-072.1

ARLINGTON HEIGHTS PHASE I

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OWNER
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300 S. Wacker Dr. 35th Floor
Chicago, IL 60606
Tel: 312-994-5700

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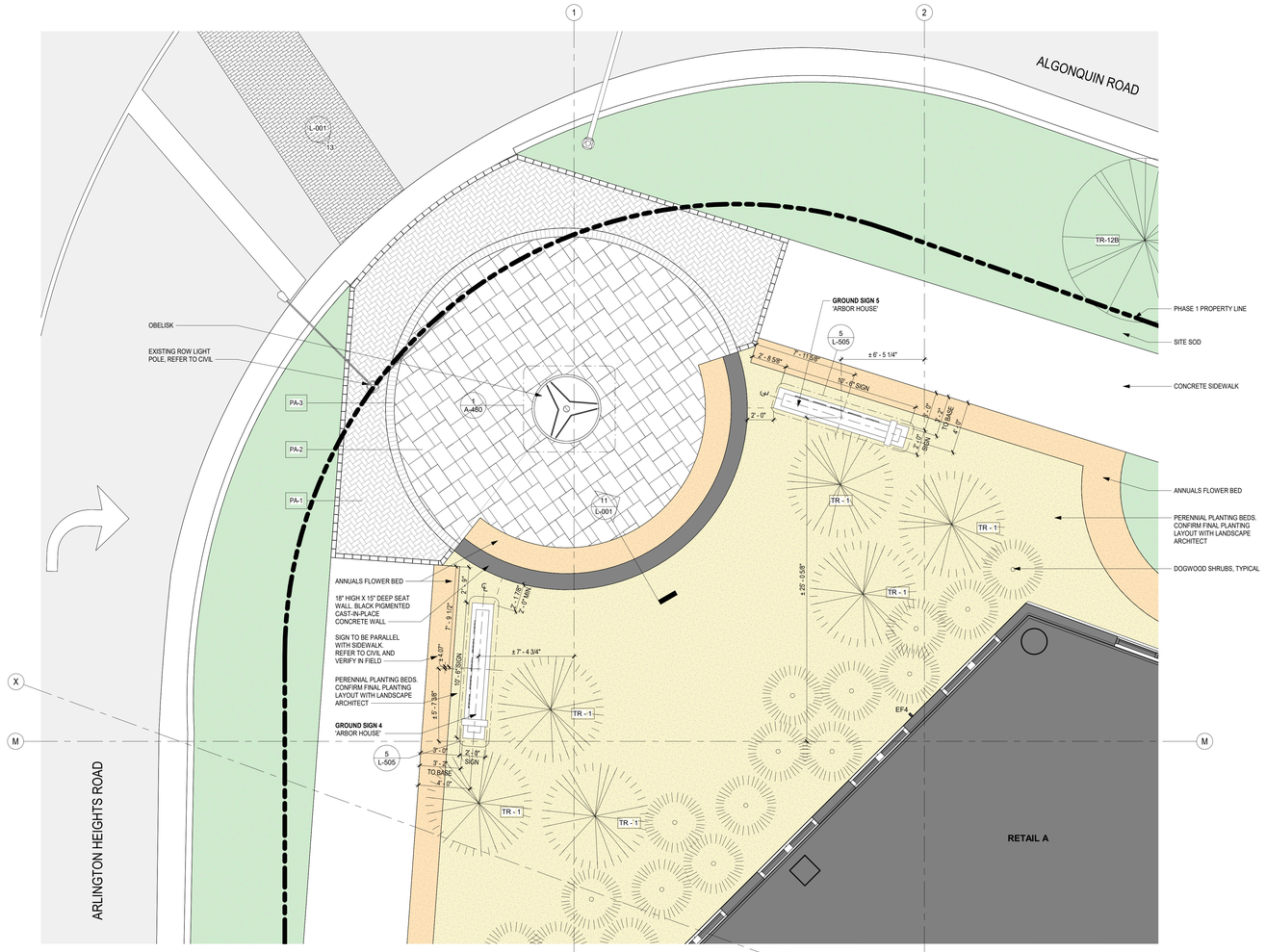
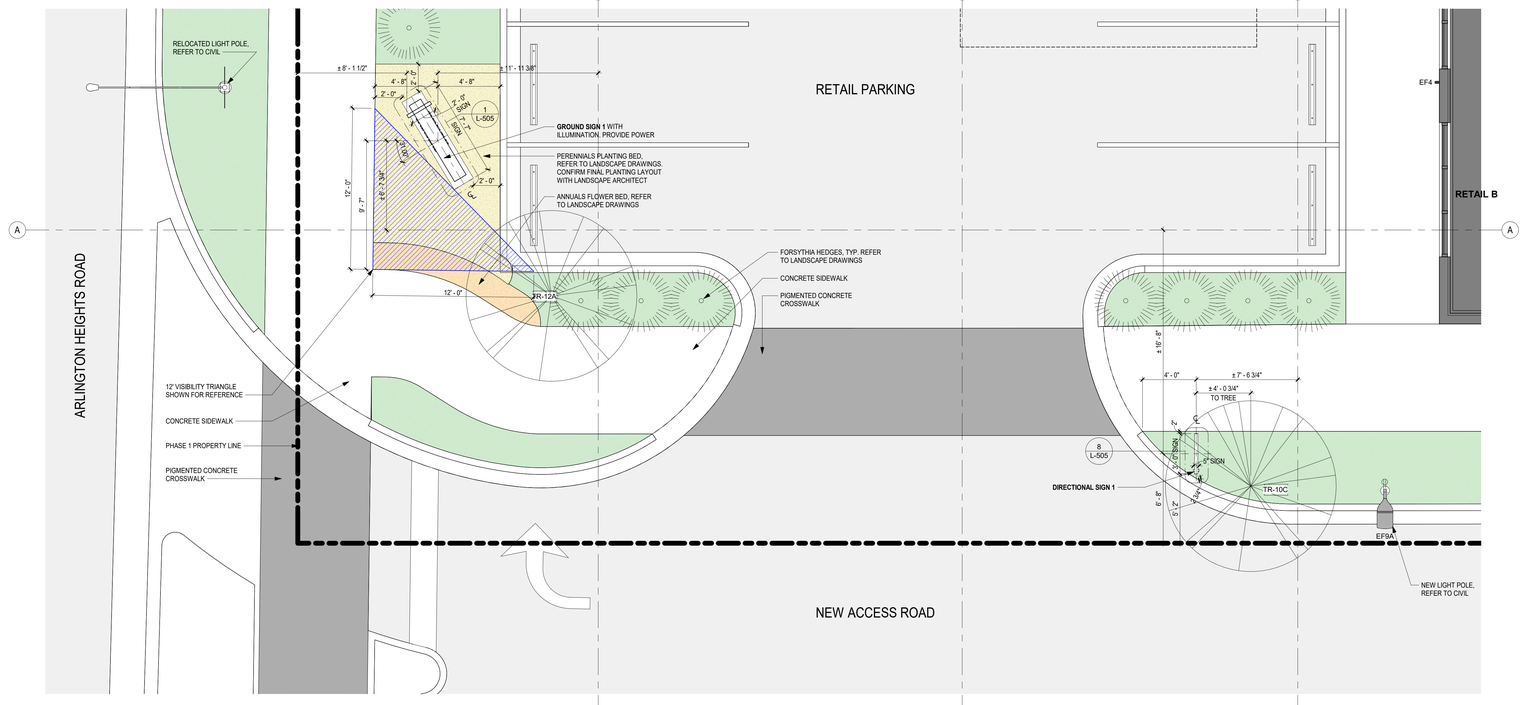
SHEET TITLE

PHASE 1 SIGNAGE DETAILS

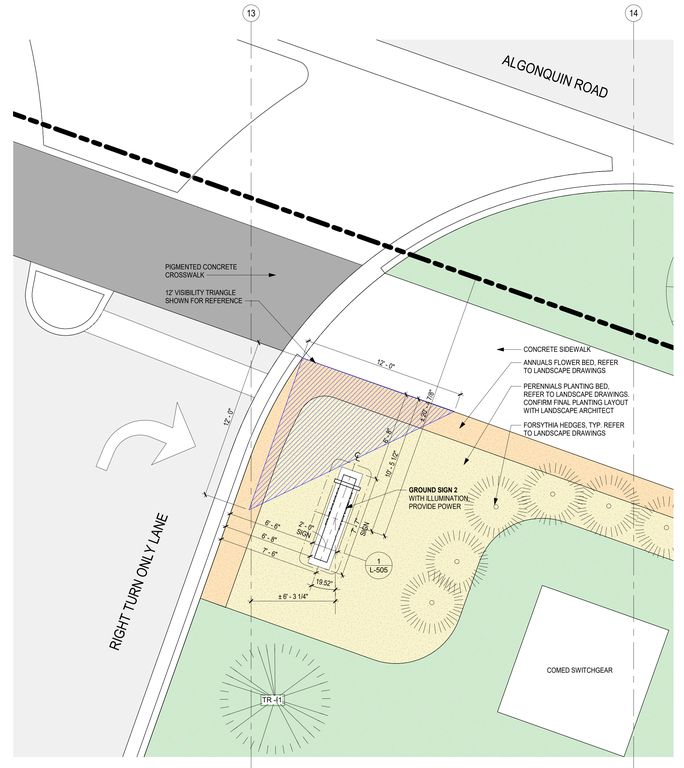
SCALE	SHEET NUMBER
As indicated	L-505
DATE	
10/24/2025	



3 NORTHWEST MONUMENT SIGNAGE ENLARGED PLAN
1/4" = 1'-0"



2 SOUTHWEST SIGNAGE ENLARGED PLAN
1/4" = 1'-0"



1 ALGONQUIN TRAFFIC ENTRY SIGNAGE ENLARGED PLAN
1/4" = 1'-0"

TRUE NORTH PROJECT NORTH

PACKAGE ISSUANCE NOTES:

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9. Prior to the start of construction, the contractor shall layout all major points for verification and approval by the Landscape Architect.
10. All exterior lights shall be on photocell function.
11. Provide below-grade irrigation system throughout planted areas and dog run of site plan. Irrigation at turf grass is to be with pop-up heads. Irrigation at planted perrenials, polinator plants, and other annuals is to be with raised heads. Landscaper is responsible for providing layout for review by Landscape Architect.

The Landscape Architect & their Consultants do not warrant or guarantee the accuracy & completeness of the work product therein beyond a reasonable diligence. If any mistakes, omissions, or discrepancies are found to exist with the work product, the Landscape Architect shall be promptly notified so that they may have the opportunity to take any steps necessary to resolve them. Failure to promptly notify the Landscape Architect of such conditions shall absolve the Landscape Architect from any responsibility for the consequences of such failure. Actions taken without the knowledge or consent of the Landscape Architect, or in contradiction to the Landscapes Architect's work product or recommendations, shall become the responsibility not of the Landscape Architect, but of the parties responsible for the taking of such action.

LANDSCAPE STATEMENT

Sworn statement by owner.
Commits to the maintenance of required landscaping in the following form:
"The undersigned acknowledges that the landscape planting plan shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has, to the best of the undersigned applicant's knowledge, been designed and will be installed, maintained and replaced as required, by current and subsequent owners in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code"

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"The undersigned Landscape Architect, registered in the state of Illinois, acknowledges that the landscaping planting plan and construction details shown on the attached landscape plan for the property at 2355 S. Arlington Heights Road, Arlington Heights, Illinois has been designed in accordance with the requirements of section 28-6 of The 2002 Comprehensive Amendment of the Zoning Ordinance of the Village of Arlington Heights and section 20-609 of the Arlington Heights Municipal Code."

SIGNATURE BLOCK

OWNER

LANDSCAPE ARCHITECT

LANDSCAPE KEY

- EXISTING TREE
- NEW SHADE TREE
- NEW ORNAMENTAL TREE
- ORNAMENTAL TREE IN PLANTER WITH ORNAMENTAL GRASS
- SPREADING YEW IN PLANTER
- SPREADING YEW 'BERMED IN GREEN ROOF SYSTEM
- ORNAMENTAL SHRUB - SITE
- HEDGE ROW - SITE

IRRIGATED

- GRAVEL PATH (SITE)
- GRAVEL DOG RUN (SITE)
- GRASS SOD - KENTUCKY BLUEGRASS (SITE)
- PLANTING BED - EVEN MIX OF SCHEDULED PERENNIAL GROUNDCOVER, GRASSES, AND FLOWERS, UNO (SITE)
- PLANTING BED - ANNUALS (SITE)
- FOUNDATION PLANTING - SUMAC AND JUNIPER BUSHES, SEE PLANTING SCHEDULE
- **PA-1** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-2** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-3** NON-PERMEABLE PAVERS, REFER TO L-001
- SEDUM - LIGHT TOLERANT AND NATIVE/NON-INVASIVE (LANDSCAPED ROOFS)
- WASHED RIVER STONE 1"-2". 1"-2" LAYER AT TERRACES
- 24" SQ. CONCRETE PAVERS, SET UPON ADJUSTABLE PEDESTAL (TERRACES)
- WHITE PAVER (ROOF PAVER)
- LIGHT GRAY PAVER (AMENITY ROOF PAVER)
- MEDIUM GRAY PAVER (AMENITY ROOF PAVER)
- FINAL PAVER COLORS TO BE SELECTED FROM MANUFACTURER'S SAMPLES

GROUND SIGNS 1,2,4, & 5 ENLARGED PLANS

CITY STAMP

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SIGNATURE/SEAL

LICENSED ARCHITECT
THOMAS A. ROSZAK
001-019175
STATE OF ILLINOIS

© COPYRIGHT 2025 THOMAS ROSZAK ARCHITECTURE, LLC

ILLINOIS
THOMAS A. ROSZAK
REGISTERED ARCHITECT
#001 019175
EXPIRATION DATE:
NOVEMBER 30, 2026

I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PROFESSIONAL KNOWLEDGE THEY CONFORM TO THE VILLAGE OF ARLINGTON HEIGHTS BUILDING CODE

No.	Date	Description
146	10/24/2025	EXTERIOR SIGNS PERMIT
145	10/24/2025	CSK-072.1
142	10/02/2025	CSK-072
42	05/17/2024	PERMIT REVISIONS 3
35	04/19/2024	ADDENDUM #2
22	02/14/2024	ASK-019
18	1/25/2024	PERMIT REVISIONS 1

ARLINGTON HEIGHTS PHASE I

25 E. Algonquin Rd., Arlington Heights, IL 60005

OWNER
Bradford Allen
300 S. Wacker Dr. 35th Floor
Chicago, IL 60606
Tel: 312-994-5700

DEVELOPER
Moceri + Roszak
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

ARCHITECT
Thomas Roszak Architecture, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

CONSTRUCTION MANAGER
SteelGrass, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

DEVELOPMENT CONSULTANT
TR Management + Consulting
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

LANDSCAPE ARCHITECT
Thomas Roszak Architecture, LLC
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

CIVIL ENGINEER
V3 Companies
7325 Janes Avenue
Woodridge, IL 60517
Tel: 630-724-9200

STRUCTURAL ENGINEER
Thornton Tomasetti
330 N. Wabash Avenue, Suite 1500
Chicago, IL 60611
Tel: 312-596-2000

MEP/FP DESIGN CONSULTANT
Cosentini Associates
1 S. Wacker Drive, Suite 3700
Chicago, IL 60606
Tel: 312-201-7401

GEOTECHNICAL ENGINEER
GEI
8615 W. Bryn Mawr Avenue, Suite 406
Chicago, IL 60631
Tel: 312-985-0364

GENERAL CONTRACTOR
Clark Construction Group
210 S. Jefferson Street, Suite 502
Chicago, IL 60661
Tel: 312-474-5500

MECHANICAL DESIGN/BUILD CONTRACTOR
Air-Rite Heating and Cooling
1150 Frontenac Rd
Naperville, IL 60563
Tel: 630-966-8100

PLUMBING DESIGN/BUILD CONTRACTOR
DW Mechanical, Inc.
2400 Hassell Rd
Hoffman Estates, IL 60169
Tel: 312-858-3500

ELECTRICAL DESIGN/BUILD CONTRACTOR
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620 Pratt Avenue
Schaumburg, IL 60193
Tel: 847-301-1819

FIRE PROTECTION DESIGN/BUILD CONTRACTOR
AMS Industries, Inc.
9341 Adam Don Pkwy
Woodridge, IL 60517
Tel: 630-887-0770

SHEET TITLE
PHASE 1 SIGNAGE ENLARGED PLANS

SCALE: As indicated
DATE: 10/24/2025
SHEET NUMBER: L-502

PACKAGE ISSUANCE NOTES:

ISSUED FOR SIGNAGE PERMIT AND VARIANCE ONLY.

REFER TO BLDC2023-04703 FOR FULL BUILDING PERMIT.

REFER TO ESD2024-00001 FOR SITE DEVELOPMENT PERMIT.

LANDSCAPE KEY

- EXISTING TREE
- NEW SHADE TREE
- NEW ORNAMENTAL TREE
- ORNAMENTAL TREE IN PLANTER WITH ORNAMENTAL GRASS
- SPREADING YEW IN PLANTER
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IRRIGATED

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- LIGHT GRAY PAVER (AMENITY ROOF PAVER)
- MEDIUM GRAY PAVER (AMENITY ROOF PAVER)

FINAL PAVER COLORS TO BE SELECTED FROM MANUFACTURER'S SAMPLES

GENERAL NOTES

1. Prior to the start of any work, the contractor shall verify the location and depth of all utilities with local utility companies (JULIE).
2. Any damage to existing utilities, roadways, curbs, sidewalks and adjacent properties shall be repaired and or replace at the contractors expense.
3. In addition to erecting a construction fence around the site, when applicable, construction barriers shall be erected and maintained to protect the public and the proposed work and to provide security.
4. All work and operations shall comply with all applicable Federal, State and Local codes and ordinances, including the Village of Arlington Heights; and The Contractor and all his or her subcontractors shall be licensed to work in the Village of Arlington Heights.
5. All trades shall coordinate with each other.
6. The Contractor shall visit the site prior to submitting their proposals to completely familiarize themselves with the existing conditions and the new to existing relationship. The Contractor shall notify the Landscape Architect immediately in writing, of any discrepancies which will affect work under this contact.
7. Equipment and materials not intended for immediate use shall not be stored on the site during construction.
8. When applicable, contractors shall install pre-manufactured items as per manufacture's specification. Contractors shall supply the Landscape Architect, a complete copy of each manufacturer's specification.
9. Prior to the start of construction, the contractor shall layout all major points for verification and approval by the Landscape Architect.
10. All exterior lights shall be on photocell function.
11. Provide below-grade irrigation system throughout planted areas and dog run of site plan. Irrigation at turf grass is to be with pop-up heads. Irrigation at planted perrenials, polinator plants, and other annuals is to be with raised heads. Landscaper is responsible for providing layout for review by Landscape Architect.

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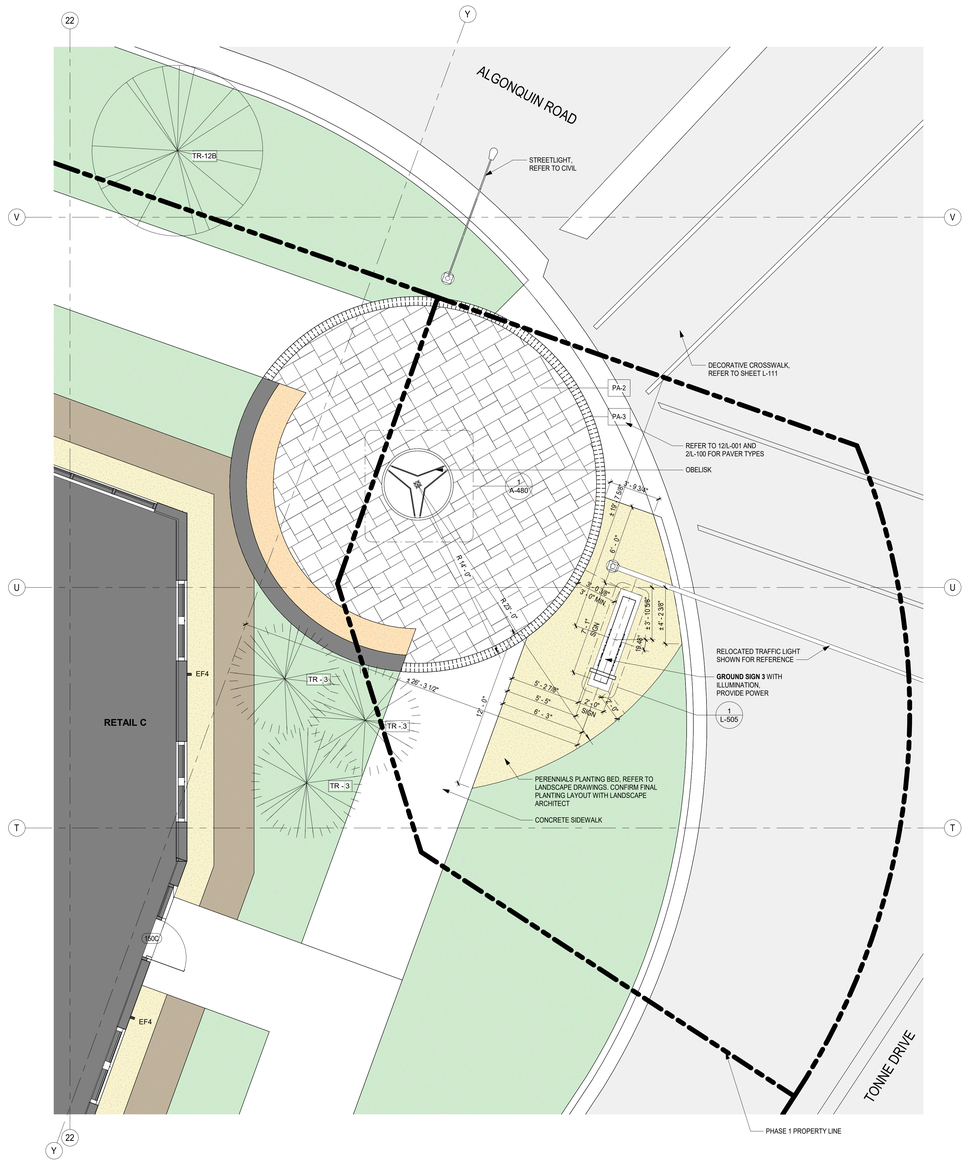
SIGNATURE BLOCK

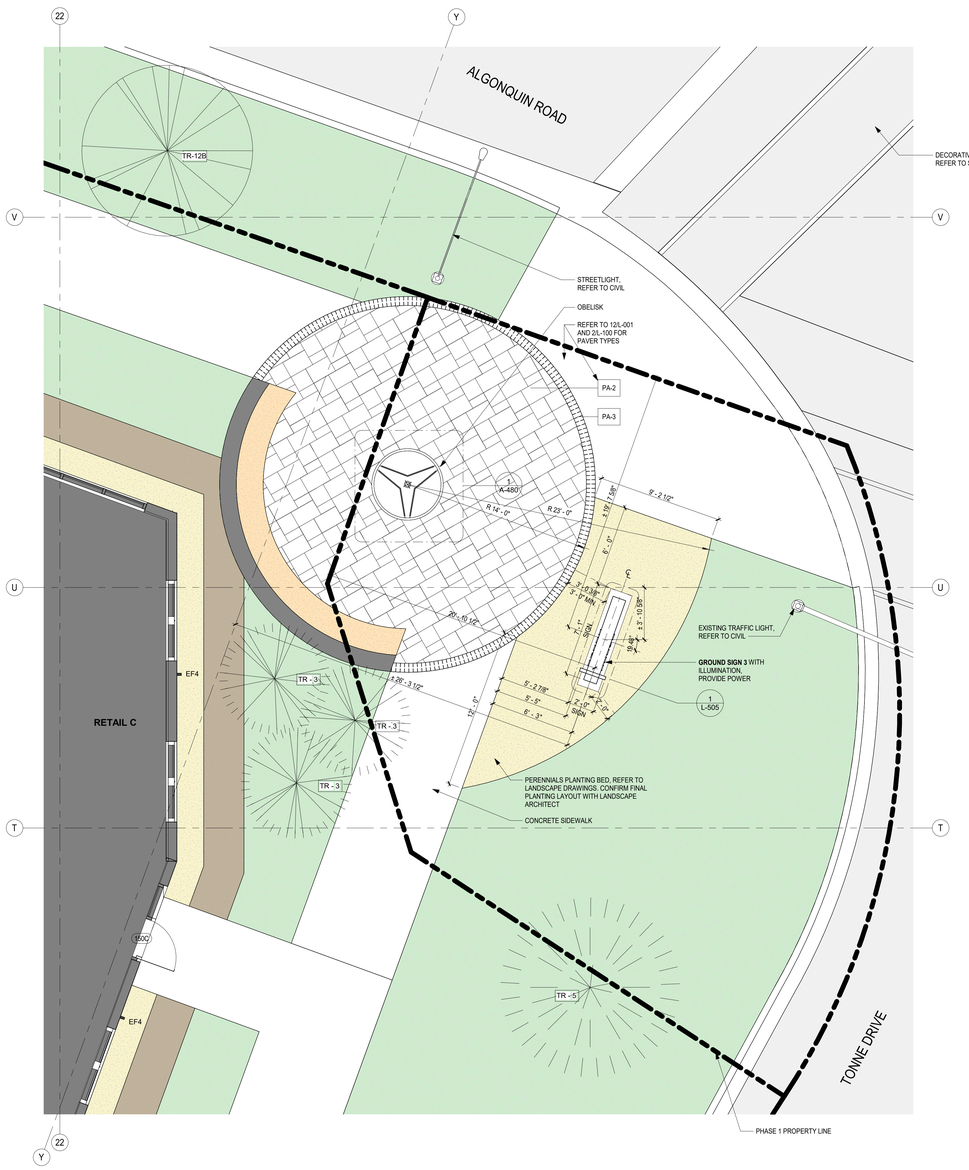
OWNER

LANDSCAPE ARCHITECT

GROUND SIGN 3 ENLARGED PLANS



2 N.E. SIGNAGE ENLARGED PLAN - FUTURE TURN LN. FOR REFERENCE ONLY
1/4" = 1'-0"



1 NORTHEAST SIGNAGE ENLARGED PLAN
1/4" = 1'-0"

TRUE NORTH PROJECT NORTH

CITY STAMP

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SIGNATURE/SEAL

ILLINOIS
THOMAS A. ROSZAK
REGISTERED ARCHITECT
#001.019175
EXPIRATION DATE:
NOVEMBER 30, 2026

I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PERSONAL KNOWLEDGE THEY CONFORM TO THE VILLAGE OF ARLINGTON HEIGHTS BUILDING CODE

No.	Date	Description
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142	10/02/2025	CSK-072
35	04/19/2024	ADDENDUM #2
30	03/20/2024	ASK-026

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300 S. Wacker Dr. 35th Floor
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Woodridge, IL 60517
Tel: 630-887-0770

SHEET TITLE
PHASE 1 SIGNAGE ENLARGED PLANS

SCALE: As indicated
DATE: 10/24/2025
SHEET NUMBER: L-503

WALL SIGN DETAILS

WALL SIGNS 3 & 4 - RENDERING FOR REFERENCE ONLY

WALL SIGNS 1 & 2 - RENDERING FOR REFERENCE ONLY

10 PHASE I WALL SIGN RENDERINGS
1/4" = 1'-0"

WALL SIGN 1-4:
1. REFER TO SITE SIGNAGE PLANS FOR SIGN LOCATIONS AND ORIENTATION.
2. ARCHITECT TO PROVIDE VECTOR FILE OF 'AH' LOGO
3. IN NO CASE SHALL THE LIGHTING INTENSITY OF ANY INTERNALLY ILLUMINATED SIGN EXCEED 250 FOOT CANDLES WHEN MEASURED, FLUSH AND IN CONTACT WITH THE FACE OF THE SIGN, WITH WESTON FOOT CANDLE METER, MODEL 614, OR SIMILAR APPARATUS CAPABLE OF MAKING COMPARABLE MEASUREMENTS.
4. BEFORE A SIGN IS ILLUMINATED FOR REGULAR USE, THE SIGN SHALL BE CERTIFIED BY THE SIGN INSTALLER TO BE IN COMPLIANCE WITH ALL PROVISIONS OF THIS CHAPTER. SUCH WRITTEN CERTIFICATION SHALL BE FILED WITH THE DIRECTOR OF BUILDING WITHIN SEVEN DAYS AFTER THE SIGN IS INSTALLED.

QUANTITY: 4

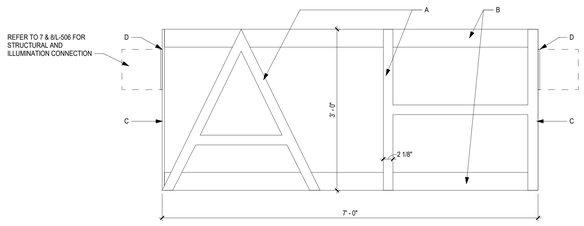
TOTAL SQUARE FOOTAGE: 21 SF

[A] LETTERS: 6" DEEP, 2 1/8" THICK ALUMINUM LETTERS PAINTED DARK GRAY. MECHANICALLY MOUNTED TO STEEL STRUCTURE.
ILLUMINATION: BACK-LIT, WHITE LEDS

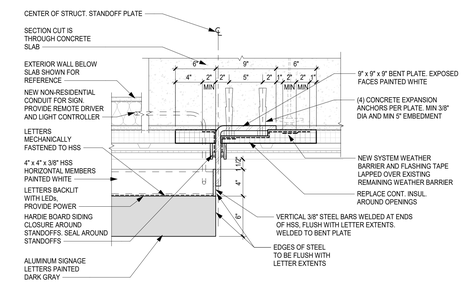
[B] HORIZONTAL HSS: STEEL PAINTED WHITE

[C] VERTICAL BARS: STEEL PAINTED WHITE

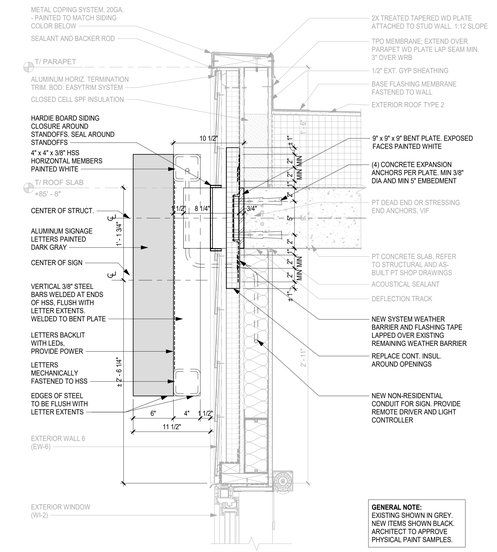
[D] BENT PLATES: STEEL PAINTED WHITE



9 PHASE I WALL SIGN 1-4 - ELEVATION
1" = 1'-0"



8 'AH' SIGN ATTACHMENT DETAIL - PLAN
1 1/2" = 1'-0"


METAL COPING SYSTEM. 20GA. - PAINTED TO MATCH SIDING COLOR BELOW
SEALANT AND BACKER ROD
T/ PARAPET
ALUMINUM HORIZ. TERMINATION TRIM. BOD: EASYTRIM SYSTEM
CLOSED CELL SPF INSULATION
HARDIE BOARD SIDING CLOSURE AROUND STANDOFFS. SEAL AROUND STANDOFFS
4" x 4" x 3/8" HSS HORIZONTAL MEMBERS PAINTED WHITE
T/ ROOF SLAB +85' - 8"
CENTER OF STRUCT.
ALUMINUM SIGNAGE LETTERS PAINTED DARK GRAY
CENTER OF SIGN
VERTICAL 3/8" STEEL BARS WELDED AT ENDS OF HSS, FLUSH WITH LETTER EXTENTS, WELDED TO BENT PLATE
LETTERS BACKLIT WITH LEDs, PROVIDE POWER
LETTERS MECHANICALLY FASTENED TO HSS
EDGES OF STEEL TO BE FLUSH WITH LETTER EXTENTS
EXTERIOR WALL 6 (EW-6)
EXTERIOR WINDOW (WI-2)
2X TREATED TAPERED WD PLATE ATTACHED TO STUD WALL. 1:12 SLOPE
TPO MEMBRANE. EXTEND OVER PARAPET WD PLATE LAP SEAM MIN. 3" OVER WRB
1/2" EXT. GYP SHEATHING
BASE FLASHING MEMBRANE FASTENED TO WALL
EXTERIOR ROOF TYPE 2
9" x 9" x 9" BENT PLATE. EXPOSED FACES PAINTED WHITE
(4) CONCRETE EXPANSION ANCHORS PER PLATE. MIN 3/8" DIA AND MIN 5" EMBEDMENT
PT DEAD END OR STRESSING END ANCHORS. V/F
PT CONCRETE SLAB. REFER TO STRUCTURAL AND AS-BUILT PT SHOP DRAWINGS
ACOUSTICAL SEALANT
DEFLECTION TRACK
NEW SYSTEM WEATHER BARRIER AND FLASHING TAPE LAPPED OVER EXISTING REMAINING WEATHER BARRIER
REPLACE CONT. INSUL. AROUND OPENINGS
NEW NON-RESIDENTIAL CONDUIT FOR SIGN. PROVIDE REMOTE DRIVER AND LIGHT CONTROLLER
10 1/2"
8 1/4"
11 1/2"
6"
4"
1 1/2"
MIN
MIN
MIN

Jane Addams Mem Tollway
Arlington Heights, Illinois
Google Street View
Aug 2025
See more dates
Share
LOCATION OF PROPOSED SOUTH FACING WALL SIGN
VIEW FROM I-90 OF SUBJECT PROPERTY (UNDER CONSTRUCTION) AND ADJACENT MULTI-STORY BUILDINGS BEYOND WITH WALL SIGNS

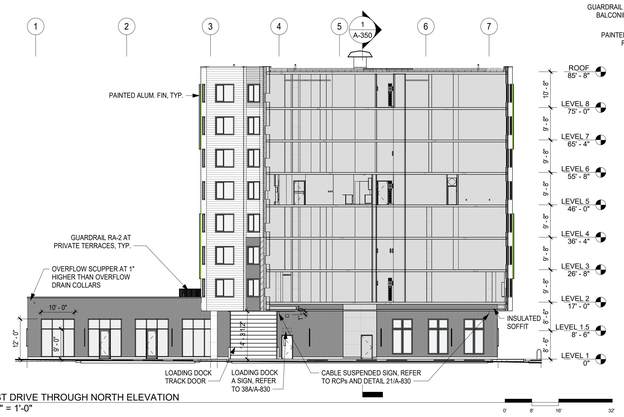
WALL SIGN LOCATIONS

MATERIALS LEGEND

- ARCHITECTURAL CMU - (BR-1)
  - USAGE: FULL DEPTH (8" NOMINAL) WALLS
  - BOD: COUNTY MATERIALS: HERITAGE COLLECTION
  - COLOR: SLATE
  - TEXTURE: SMOOTH (SM)
  - SIZE: "MONARCH" 4"H x 8"D x 16"W
  - BOND: RUNNING
- ARCHITECTURAL CMU - (BR-2)
  - USAGE: VENEER (4" NOMINAL)
  - BOD: COUNTY MATERIALS: HERITAGE COLLECTION
  - COLOR: SLATE
  - TEXTURE: SMOOTH (SM)
  - SIZE: "8" THRU-WALL MONARCH" 4"H x 4"D x 16"W
  - BOND: RUNNING
- FIBER CEMENT SIDING - (SD-1)
  - BOD: HARDIE BOARD LAP SIDING
  - COLOR: ARCTIC WHITE
  - TEXTURED FINISH
  - 7" BETWEEN GROOVES
  - TRIM BOD: EasyTrim System
- FIBER CEMENT SIDING - (SD-2)
  - BOD: HARDIE BOARD LAP SIDING
  - COLOR: GRAY SLATE
  - TEXTURED FINISH
  - 7" BETWEEN GROOVES
  - TRIM BOD: EasyTrim System
- FIBER CEMENT SIDING - (SD-3)
  - BOD: HARDIE BOARD LAP SIDING
  - COLOR: NIGHT GRAY
  - TEXTURED FINISH
  - 7" BETWEEN GROOVES
  - TRIM BOD: EasyTrim System
- PAINTED ALUMINUM
  - COLOR: GREEN; BOD: BENJAMIN MOORE "ROSEMARY GREEN" 2029-30

ELEVATION NOTES

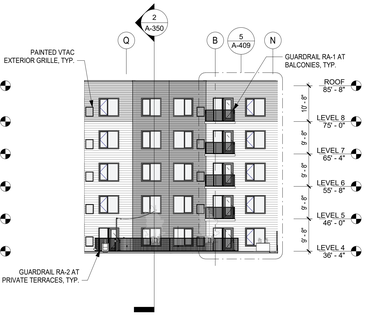
1. LEADER NOTES ON THIS DRAWING ARE TYPICAL FOR ALL SIMILAR CONDITIONS/ITEMS ON THIS AND OTHER BUILDING ELEVATION SHEETS IF ANY.
2. REFER TO BUILDING SECTION SHEET(S) FOR INFORMATION ON WALL/FLOOR ROOF CONSTRUCTION ASSEMBLIES
3. BRICK VENEER FLASHING: PROVIDE CONTINUOUS MEMBRANE FLASHING AT ALL DOOR AND WINDOW HEADERS AND SILLS WITH CELL VENTS AT 24" O.C. FLASHING SHALL BE LAPPED AND SEALED WITH DRIP EDGES AND END DAMS WITH POSITIVE PITCH TOWARD THE EXTERIOR AND FOR WATER-TIGHT CONSTRUCTION.
4. PROVIDE CONTINUOUS 3/8" THICK VERTICAL CONTROL JOINT (CJ) WITH BACKER ROD AND SPECIFIED SEALANT WHERE INDICATED TO REDUCE RESTRAINT AND PERMIT LONGITUDINAL MOVEMENT AND IN ACCORDANCE WITH INDUSTRY STANDARD SPACING NOT EXCEEDING 24' O.C. FOR EXTERIOR WALL MATERIAL UTILIZED. AS RECOMMENDED BY NCMA TEK 10-2C AND 10-4.
5. ALL GLAZED DOORS AND ALL GLAZED PANELS MORE THAN 18" IN WIDTH IMMEDIATELY ADJACENT TO ANY DOOR WHERE THE SILL OF THE GLAZED PANEL IS LESS THAN 24" ABOVE THE FLOOR, AND ALL GLAZED GUARDRAILS SHALL BE GLAZED WITH SAFETY GLAZING MATERIALS. ADDITIONALLY, GLAZING WITHIN 24" OF A DOOR AND WITH SILL LESS THAN 60" IS CONSIDERED TO BE HAZARDOUS. SAFETY GLASS SHALL MEET THE TEST REQUIREMENTS FOR SAFETY
   A. GLAZING IN ACCORDANCE WITH ANSI-Z-97.
6. PROVIDE ALUMINUM TRIM AT ALL FIBER CEMENT SIDING CHANGES IN PLANE AND OPENINGS. BOD: EasyTrim Systems
7. VTAC EXTERIOR GRILLES TO BE PAINTED THE SAME COLOR AS SURROUNDING SIDING TYPE, TYP.
8. PROVIDE PREFINISHED METAL AT TOPS OF EXTERIOR WALL PARAPETS. STANDARD WHITE, LIGHT GRAY, MEDIUM GRAY, AND DARK GRAY COLORS TO MATCH ADJACENT SIDING AND MASONRY COLORS
9. REFER TO A-426 FOR GUARDRAIL SYSTEM TYPES.



7 WEST DRIVE THROUGH NORTH ELEVATION
1/16" = 1'-0"

6 LEVEL 4 POOL AMENITY WEST ELEVATION
1/16" = 1'-0"

5 LEVEL 4 POOL AMENITY NORTH ELEVATION
1/16" = 1'-0"



4 LEVEL 4 POOL AMENITY EAST ELEVATION
1/16" = 1'-0"

3 SOUTH ELEVATION - OVERALL BUILDING
1/16" = 1'-0"

2 RETAIL C EAST ELEVATION
1/16" = 1'-0"

1 EAST ELEVATION - OVERALL BUILDING
1/16" = 1'-0"

CITY STAMP

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SIGNATURE/SEAL

LICENSED ARCHITECT
THOMAS A. ROSZAK
001-019175
STATE OF ILLINOIS

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ILLINOIS
THOMAS A. ROSZAK
REGISTERED ARCHITECT
#001 019175
EXPIRATION DATE:
NOVEMBER 30, 2026

I CERTIFY THAT THESE DRAWINGS WERE PREPARED UNDER MY DIRECT SUPERVISION AND TO THE BEST OF MY PERSONAL KNOWLEDGE THEY CONFORM TO THE VILLAGE OF ARLINGTON HEIGHTS BUILDING CODE

No.	Date	Description
146	10/24/2025	EXTERIOR SIGNS PERMIT
145	10/24/2025	CSK-072.1
108	03/14/2025	CSK-041
97	02/26/2025	CSK-034
65	11/01/2024	ADDENDUM #3.1
56	10/09/2024	CSK-005
48	07/11/2024	ASK-035 - OVERHEAD DOORS
35	04/19/2024	ADDENDUM #2
32	03/25/2024	ASK-025
27	03/08/2024	ISSUE FOR CONSTRUCTION
21	02/02/2024	ASK-018
14	12/01/2023	100% CD's
13	12/01/2023	ISSUE FOR BUILDING PERMIT
12	10/25/2023	95% CD's
11	10/20/2023	VILLAGE COMMENTS
4	9/15/2023	90% CD's
2	7/25/2023	80% CD's
1	6/30/2023	50% CD's

ARLINGTON HEIGHTS PHASE I

25 E. Algonquin Rd., Arlington Heights, IL 60005

OWNER
Bradford Allen
300 S. Wacker Dr. 35th Floor
Chicago, IL 60606
Tel: 312-994-5700

DEVELOPER
Moceri + Roszak
145 S. Wells St. Suite 700
Chicago, IL 60606
Tel: 312-423-7989

ARCHITECT
Thomas Roszak Architecture, LLC
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Tel: 630-724-9200

STRUCTURAL ENGINEER
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330 N. Wabash Avenue, Suite 1500
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Tel: 312-596-2000

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Tel: 312-201-7401

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Tel: 847-301-1819

FIRE PROTECTION DESIGN/BUILD CONTRACTOR
AMS Industries, Inc.
9341 Adam Don Pkwy
Woodridge, IL 60517
Tel: 630-887-0770

SHEET TITLE
EAST AND SOUTH ELEVATIONS

SCALE	SHEET NUMBER
As indicated	A-301
DATE	
10/24/2025	

ELEVATION NOTES

1. LEADER NOTES ON THIS DRAWING ARE TYPICAL FOR ALL SIMILAR CONDITIONS/ITEMS ON THIS AND OTHER BUILDING ELEVATION SHEETS IF ANY.
2. REFER TO BUILDING SECTION SHEET(S) FOR INFORMATION ON WALL/FLOOR ROOF CONSTRUCTION ASSEMBLIES
3. BRICK VENEER FLASHING: PROVIDE CONTINUOUS MEMBRANE FLASHING AT ALL DOOR AND WINDOW HEADERS AND SILLS WITH CELL VENTS AT 24" O.C. FLASHING SHALL BE LAPPED AND SEALED WITH DRIP EDGES AND END DAMS WITH POSITIVE PITCH TOWARD THE EXTERIOR AND FOR WATER-TIGHT CONSTRUCTION.
4. PROVIDE CONTINUOUS 3/8" THICK VERTICAL CONTROL JOINT (CJ) WITH BACKER ROD AND SPECIFIED SEALANT WHERE INDICATED TO PROVIDE RESTRAINT AND PERMIT LONGITUDINAL MOVEMENT AND IN ACCORDANCE WITH INDUSTRY STANDARD SPACING NOT EXCEEDING 24' O.C. FOR EXTERIOR WALL MATERIAL UTILIZED. AS RECOMMENDED BY NCMA TEK 10-2C AND 10-4.
5. ALL GLAZED DOORS AND ALL GLAZED PANELS MORE THAN 18" IN WIDTH IMMEDIATELY ADJACENT TO ANY DOOR WHERE THE SILL OF THE GLAZED PANEL IS LESS THAN 24" ABOVE THE FLOOR, AND ALL GLAZED GUARDRAILS SHALL BE GLAZED WITH SAFETY GLAZING MATERIALS. ADDITIONALLY, GLAZING WITHIN 24" OF A DOOR AND WITH SILL LESS THAN 60" IS CONSIDERED TO BE HAZARDOUS. SAFETY GLASS SHALL MEET THE TEST REQUIREMENTS FOR SAFETY.
   A. GLAZING IN ACCORDANCE WITH ANSI-Z-97.
6. PROVIDE ALUMINUM TRIM AT ALL FIBER CEMENT SIDING CHANGES IN PLANE AND OPENINGS. BOD: EasyTrim Systems
7. VTAC EXTERIOR GRILLES TO BE PAINTED THE SAME COLOR AS SURROUNDING SIDING TYPE, TYP.
8. PROVIDE PREFINISHED METAL AT TOPS OF EXTERIOR WALL PARAPETS. STANDARD WHITE, LIGHT GRAY, MEDIUM GRAY, AND DARK GRAY COLORS TO MATCH ADJACENT SIDING AND MASONRY COLORS
9. REFER TO A-408 FOR GUARDRAIL SYSTEM TYPES.

MATERIALS LEGEND

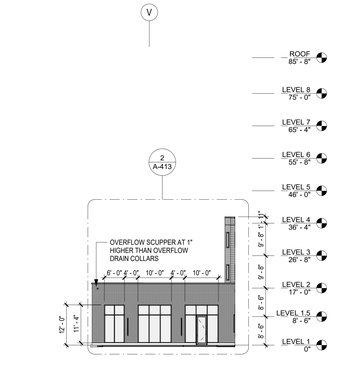
- ARCHITECTURAL CMU - (BR-1)
  - USAGE: FULL DEPTH (8" NOMINAL) WALLS
  - BOD: COUNTY MATERIALS: HERITAGE COLLECTION
  - COLOR: SLATE
  - TEXTURE: SMOOTH (SM)
  - SIZE: "MONARCH" 4"H x 8"D x 16"W
  - BOND: RUNNING
- ARCHITECTURAL CMU - (BR-2)
  - USAGE: VENEER (4" NOMINAL)
  - BOD: COUNTY MATERIALS: HERITAGE COLLECTION
  - COLOR: SLATE
  - TEXTURE: SMOOTH (SM)
  - SIZE: "8" THRU-WALL MONARCH" 4"H x 4"D x 16"W
  - BOND: RUNNING
- FIBER CEMENT SIDING - (SD-1)
  - BOD: HARDIE BOARD LAP SIDING
  - COLOR: ARCTIC WHITE
  - TEXTURED FINISH
  - 7" BETWEEN GROOVES
  - TRIM BOD: EasyTrim System
- FIBER CEMENT SIDING - (SD-2)
  - BOD: HARDIE BOARD LAP SIDING
  - COLOR: GRAY SLATE
  - TEXTURED FINISH
  - 7" BETWEEN GROOVES
  - TRIM BOD: EasyTrim System
- FIBER CEMENT SIDING - (SD-3)
  - BOD: HARDIE BOARD LAP SIDING
  - COLOR: NIGHT GRAY
  - TEXTURED FINISH
  - 7" BETWEEN GROOVES
  - TRIM BOD: EasyTrim System
- PAINTED ALUMINUM
  - COLOR: GREEN, BOD: BENJAMIN MOORE "ROSEMARY GREEN" 2029-30

9 SOUTH DRIVE AISLE EAST ELEVATION
1/16" = 1'-0"

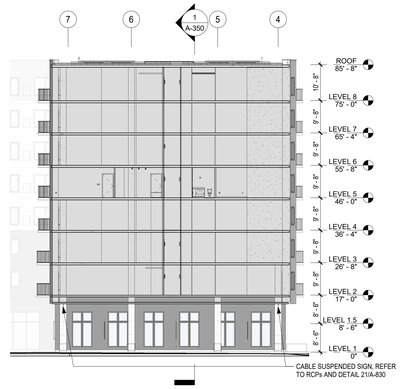
8 SOUTH DRIVE AISLE WEST ELEVATION
1/16" = 1'-0"

WALL SIGN LOCATIONS

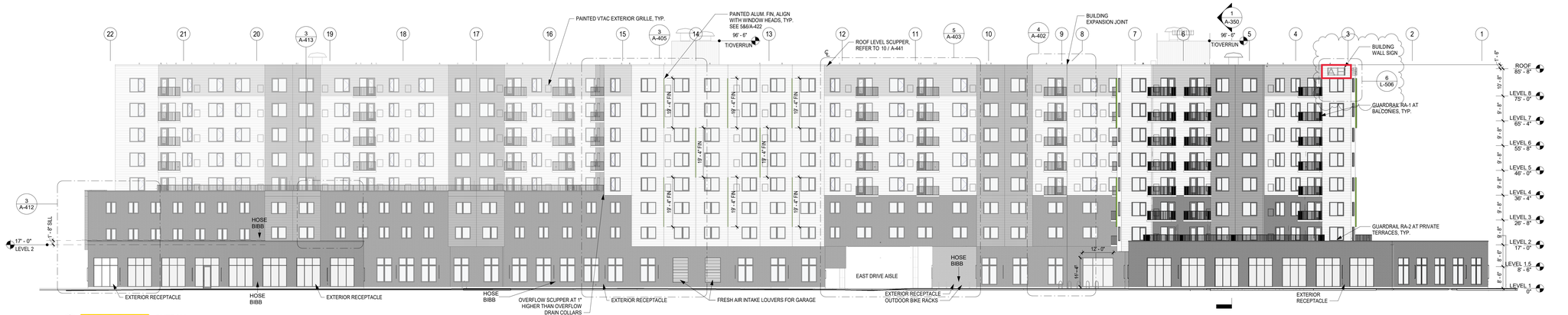
7 RETAIL C NORTH ELEVATION
1/16" = 1'-0"



6 RETAIL C WEST ELEVATION
1/16" = 1'-0"



5 WEST DRIVE THROUGH SOUTH ELEVATION
1/16" = 1'-0"



4 NORTH ELEVATION - OVERALL
1/16" = 1'-0"

3 NORTH RETAIL A ELEVATION
1/16" = 1'-0"

2 NORTH WEST CORNER ELEVATION
1/16" = 1'-0"

1 WEST ELEVATION - OVERALL BUILDING
1/16" = 1'-0"

CITY STAMP

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001-013175
ILLINOIS

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SHEET TITLE

WEST AND NORTH ELEVATIONS

SCALE	SHEET NUMBER
As indicated	A-300
DATE	
10/24/2025	

ROSEMARY GREEN

GROUND SIGN ACCENTS, PAINTED ALUMINUM

BASIS OF DESIGN: BENJAMIN MOORE ROSEMARY GREEN 2029-30

MEDIUM GRAY

GROUND SIGN CORE, PAINTED ALUMINUM

BASIS OF DESIGN: BENJAMIN MOORE ENGLEWOOD CLIFFS 1607

DARK GRAY

WALL SIGN LETTERS, PAINTED ALUMINUM

BASIS OF DESIGN: BENJAMIN MOORE CHARCOAL SLATE HC-178

WHITE

WALL SIGN STRUCTURE, PAINTED STEEL TO MATCH SIDING COLOR

GROUND SIGN TENANT PANELS, WHITE POLYCARBONATE ILLUMINATED FROM WITHIN CABINETS

CONTRAST BLACK

GROUND SIGN LOGOS, PAINTED ALUMINUM LETTERS

GROUND SIGN TENANT CABINETS, PAINTED ALUMINUM AND OPAQUE VINYL

GROUND SIGN 4 & 5 FOUNDATION, PAINTED CONCRETE OR MASONRY

DIRECTIONAL SIGNS VINYL TEXT

8. Prior to the start of construction, the contractor shall layout all major points for verification and approval by the Landscape Architect.
10. All exterior lights shall be on photocell function.
11. Provide below-grade irrigation system throughout planted areas and dog run of site plan. Irrigation at turf grass is to be with pop-up heads. Irrigation at planted perrenials, polinator plants, and other annuals is to be with raised heads. Landscaper is responsible for providing layout for review by Landscape Architect.

The Landscape Architect & their Consultants do not warrant or guarantee the accuracy & completeness of the work product therein beyond a reasonable diligence. If any mistakes, omissions, or discrepancies are found to exist with the work product, the Landscape Architect shall be promptly notified so that they may have the opportunity to take any steps necessary to resolve them. Failure to promptly notify the Landscape Architect of such conditions shall absolve the Landscape Architect from any responsibility for the consequences of such failure. Actions taken without the knowledge or consent of the Landscape Architect, or in contradiction to the Landscapes Architect's work product or recommendations, shall become the responsibility not of the Landscape Architect, but of the parties responsible for the taking of such action.

SIGNATURE BLOCK	
OWNER	
LANDSCAPE ARCHITECT	

LANDSCAPE KEY

- EXISTING TREE
- NEW SHADE TREE
- NEW ORNAMENTAL TREE
- ORNAMENTAL TREE IN PLANTER WITH ORNAMENTAL GRASS
- SPREADING YEW IN PLANTER
- SPREADING YEW BERMED IN GREEN ROOF SYSTEM
- ORNAMENTAL SHRUB - SITE
- HEDGE ROW - SITE
- GRAVEL PATH (SITE)
- GRAVEL DOG RUN (SITE)
- GRASS SOD - KENTUCKY BLUEGRASS (SITE)
- PLANTING BED - EVEN MIX OF SCHEDULED PERENNIAL GROUNDCOVER, GRASSES, AND FLOWERS, UNO (SITE)
- PLANTING BED - ANNUALS (SITE)
- FOUNDATION PLANTING - SUMAC AND JUNIPER BUSHES, SEE PLANTING SCHEDULE
- **PA-1** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-2** NON-PERMEABLE PAVERS, REFER TO L-001
- **PA-3** NON-PERMEABLE PAVERS, REFER TO L-001
- SEDUM - LIGHT TOLERANT AND NATIVE/NON-INVASIVE (LANDSCAPED ROOFS)
- WASHED RIVER STONE 1"-2", 1"-2" LAYER AT TERRACES
- 24" SQ. CONCRETE PAVERS, SET UPON ADJUSTABLE PEDESTAL (TERRACES)
- WHITE PAVER (ROOF PAVER)
- LIGHT GRAY PAVER (AMENITY ROOF PAVER)
- MEDIUM GRAY PAVER (AMENITY ROOF PAVER)
- FINAL PAVER COLORS TO BE SELECTED FROM MANUFACTURER'S SAMPLES

IRRIGATED

ARLINGTON HEIGHTS RD & ALGONQUIN RD

NORTH ENTRANCE

ALGONQUIN ROAD

ALGONQUIN RD & TONNE RD

ARLINGTON HEIGHTS ROAD

ARLINGTON HEIGHTS RD ENTRANCE

TONNE DRIVE

TONNE RD

NEW ACCESS ROAD

ACCESS ROAD

GROUND SIGN 5 MONUMENT, MIRROR HOUSE SIGN, SEE 5L-505

GROUND SIGN 4 MONUMENT, MIRROR HOUSE SIGN, SEE 5L-505

WALL SIGN 4, REFER TO 6/L-506

WALL SIGN 3, REFER TO 5/L-506

OUTLINE OF TOWER ABOVE

RETAIL A

LOADING A

TRASH

STAIR 1

GROUND SIGN 2 MONUMENT, RETAIL SIGN, SEE 3/L-505

DIRECTIONAL SIGN 4, SEE 8/L-505

OUTLINE OF PODIUM ABOVE DRIVE AISLE

BIKE ROOM

RETAIL C

GROUND SIGN 3 MONUMENT, RETAIL SIGN, SEE 3/L-505

RETAIL B

WEST ELEV. LOBBY

STAIR 2

TRASH

STOR.

FIRE COM. CENTER

CONF

LOBBY

VEST.

OFFICE

PACKAGE RM.

MAINT.

ELEC

TELECOM

SWITCHGEAR

WATER METER

LOADING B

EAST ELEV. LOBBY

STAIR3

EAST TRASH

DOG SPA

ELEC ROOM

GENERATOR

DOG RUN

TRASH

STAIR 4

LOADING C

GROUND SIGN 1 MONUMENT RETAIL SIGN, SEE 2/L-505

WALL SIGN 2, SEE 3/L-506

WALL SIGN 1, SEE 2/L-506

DIRECTIONAL SIGN 1, SEE 8/L-505

DIRECTIONSIGN 2, SEE 8/L-505

DIRECTIONAL SIGN 3, SEE 8/L-505

202'-11 5/8" BETWEEN MONUMENT SIGNS

214'-1 1/2" BETWEEN DIRECTIONAL SIGNS

202'-2 3/8" BETWEEN DIRECTIONAL SIGNS

1 SITE SIGNAGE PLAN - PHASE 1
1/16" = 1'-0"

TRUE NORTH | PROJECT NORTH

1

ARLINGTON HEIGHTS PHASE I	Sheet Title: **SITE PHOTOS LOCATION MAP**	Date: 10/24/2023	BA BRADFORD ALLEN	Thomas Roszak Architecture, LLC
25 E. Algonquin Rd., Arlington Heights, IL 60005				145 S. Wells Street, 700, Chicago, IL 60606

Arlington Hts Rd
APARTMENTS FOR RENT
(847) 418-8816
RETAIL SPACE
FOR LEASE
(224) 355-2007
SIDEWALK
CLOSED
CLARK
CONSTRUCTION

1

APARTMENTS FOR RENT
(847) 418-8816
RETAIL
FOR
(224)
ASE
2007
ADD
CLARK
NSTRUCTION

2

1

2

3

ARLINGTON HEIGHTS PHASE I	Sheet Title: **NORTH ENTRANCE**	Date: 10/24/2023	BA BRADFORD ALLEN Thomas Roszak Architecture, LLC
25 E. Algonquin Rd., Arlington Heights, IL 60005			145 S. Wells Street, 700, Chicago, IL 60606

IL Route 62
Algonquin Rd
APARTMENTS FOR RENT
(847) 418-8816
RETAIL SPACE
FOR LEASE
(224) 355-2007

1

APARTMENTS FOR RENT
(847) 418-8816
RETAIL SPACE
FOR LEASE
(224) 355-2007

2

1

2

ARLINGTON HEIGHTS PHASE I	Sheet Title: **TONNE RD**	Date: 10/24/2023	BA BRADFORD ALLEN	Thomas Roszak Architecture, LLC

1

2

ARLINGTON HEIGHTS PHASE I	Sheet Title: **ACCESS ROAD**	Date: 10/24/2023	BA BRADFORD ALLEN	Thomas Roszak Architecture, LLC
25 E. Algonquin Rd., Arlington Heights, IL 60005				145 S. Wells Street, 700, Chicago, IL 60606

APARTMENTS FOR RENT
(847) 418-8816
rent@arborhouseapartments.com
RETAIL SPACE FOR LEASE
(224) 355-2007

1

APARTMENTS FOR RENT
(847) 418-8816
RETAIL SPACE FOR LEASE
(224) 355-2007

2

Suggested Motion for Village Board Meeting – 1/20/2026

X.A. Arbor House, Sign Variation – 25 E. Algonquin Road – DC#25-088

Trustee _____ moved to Direct Staff and the Village Attorney to prepare final documents granting the requested sign variation relief, all as set forth in the agenda materials for tonight's Board Meeting.

Trustee _____ seconded.