



AGENDA  
PLAN COMMISSION  
Board Room, 3rd Floor  
Arlington Heights Village Hall, 33 S. Arlington Heights Rd.  
Arlington Heights IL 60005  
June 10, 2026  
7:30 PM

- I. CALL TO ORDER
- II. ROLL CALL OF MEMBERS
- III. APPROVAL OF MINUTES
  - A. Minutes 5-28-26
- IV. PUBLIC HEARINGS
  - A. 207 W. Appletree Ln. - NeuroRestorative - PC#26-008, Special Use
- V. OTHER BUSINESS
- VI. PUBLIC COMMENT

Anyone wishing to speak on a subject not on the Agenda may speak at this time. Please limit your comments to three minutes.

- VII. UPDATE ON PREVIOUS PLAN COMMISSION CASES
- VIII. ADJOURNMENT

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# **Draft**

**Minutes of a Special Meeting of the Arlington Heights Plan Commission  
33 South Arlington Heights Road, 3<sup>rd</sup> Floor Board Room  
Arlington Heights, Illinois  
May 28, 2026  
7:30 PM**

**In attendance:**

Susan Dawson  
Bruce Green, acting Chair  
Joe Lorenzini  
Michael Petermann  
Kristen Schurtz  
John Sigalos

**Absent:**

Jay Cherwin, Chair  
George Drost  
Terry Ennes

**Also Present:**

Rachel Hitzemann, Planner II – Planning & Community Development  
Darko Bojin, Planner I – Planning & Community Development  
Keith Moens - resident

**I. CALL TO ORDER**

Acting Chairman Green called the meeting to order at 7:30 PM.

**II. ROLL CALL OF MEMBERS**

Present: S. Dawson, B. Green, J. Lorenzini, M. Petermann, K. Schurtz, and J. Sigalos  
Absent: J. Cherwin, G. Drost, and T. Ennes

**III. APPROVAL OF MINUTES**

The meeting minutes of May 13, 2026 meeting were reviewed.

Commissioner Lorenzini moved and Commissioner Sigalos seconded the motion to approve the May 13, 2025 meeting minutes. On a voice vote the minutes were approved.

**IV. PUBLIC HEARING**

**935 E. Rand Road – Greener Good – PC#26-009, Land Use Variation**

Amanda Moller, from Greener Good was sworn in by Commissioner Green.

Ms. Moller explained that Greener Good is a creative reuse non-profit and has recently changed locations. Arts and craft materials are donated to be reused. School and office supplies are also collected and redistributed to teachers. Creative classes are held at this

location. Resale at a lower price to redistribute these types of goods. The community has been a big part of the success of this business model.

Mr. Bojin shared that the subject property is 935 East Rand Road, which is located in the B-1 Business District, Limited Retail. The comprehensive plan designates this property as appropriate for Commercial uses. The petitioner is requesting a Land Use Variation to allow a Secondhand Store in the B-1 district. Secondhand stores are not permitted in the B-1 zoning district, and therefore this land use variation is required to operate this business.

Mr. Bojin shared an aerial image showing the subject property and surrounding uses. This tenant space is part of Centrum Plaza, which has 82 parking spaces. Access to the site comes from Rand Road.

The subject property is next to other multi-tenant commercial and office buildings, and abuts a residential neighborhood to the south. South Point Shopping Center is across Rand Road to the north. There are a number of other resale shops in this corridor, including the Salvation Army, Habitat for Humanity's ReStore, and Lucille's. All of these businesses had to get a Land Use Variation approval to operate in the B-1 zoning district.

Greener Good was founded in 2019. They opened their first Arlington Heights location in 2024, at 843 North Wilke Road. Since this property is zoned B-3, the Secondhand Store use was permitted there. However, the new location on Rand Road is zoned B-1 and does not permit Secondhand Stores. That said, Greener Good has an active business license that allows them to operate uses permitted in the B-1 district, such as offering creative workshops and classes. The Secondhand Store component of their business is on hold for now, pending a Land Use Variation approval.

The business will provide gently used materials for sale to the public, offer creative workshops, and provide teachers and non-profits with low-cost supplies. Donations will only be accepted during operating hours in the rear of the building. Business hours are 11:00 a.m. to 6:00 p.m. Wednesday through Friday, and 10:00 a.m. to 3:00 p.m. on Saturdays and Sundays. An average of 5-15 customers are expected in the store at any one time. Typically, 3 employees and 3 volunteers will present at any time, and up to 8 individuals present at peak times.

This use will require 15 parking spaces. There are sufficient parking spaces available at Centrum Plaza. Additionally, the petitioner provided a parking study that showed a surplus of parking spaces over a three-day period during proposed hours of operation. Staff reviewed this study and concludes that there is adequate parking on the site.

The petitioner provided responses to the criteria of approval for variation requests. Staff has found their responses to these criteria to be sufficient.

Overall, the Staff Development Committee recommends approval to this application with the conditions discussed, and in the staff report.

On a voice vote the commissioners accepted the staff report as part of the record.

No public comments were received.

Commissioner Dawson is in favor of the business and location, and love the supplies they provide to teachers, many of whom spend their own money to decorate their classrooms and gets expensive.

Commissioner Sigalos is in favor of the project and believes it will be a good one. Other commissioners echoed his comment.

Commissioner Dawson moved to recommend that Greener Good receive approval of PC#26-009 Land Use Variation to allow a second-hand store in the B-1 Zoning District, subject to #1 & #2 of the recommendations, seconded by Commissioner Sigalos. Commissioners Dawson,

Green, Lorenzini, Peterman, Schurtz, and Sigalos were all in favor of Greener Good receiving their Land Use Variation.

V. OTHER BUSINESS - None

VI. PUBLIC COMMENT – None

VII. UPDATE ON PREVIOUS PLAN COMMISSION CASES  
There was no report for this meeting.

VIII. ADJOURNMENT  
Commissioner Dawson moved a motion and Commissioner Sigalos seconded to adjourn the meeting at 7:45 PM. The motion passed unanimously by voice vote.



VILLAGE OF  
ARLINGTON HEIGHTS  
INC. 1887

**Plan Commission  
6/10/2026**

**Item:** 207 W. Appletree Ln. - NeuroRestorative - PC#26-008,  
Special Use

**Department:** Planning & Community Development

**Item Description:**

**REQUESTED ACTION**

1. Special Use Permit to allow a "Community Residence, Large" home on the subject property.

**RECOMMENDATION**

Staff reviewed application #PC 26-008, a request for a Special Use Permit to allow a "Community Residence, Large" on the subject property and recommends **APPROVAL** of the application subject to the following conditions:

1. Any increase in the number of residents living in the facility beyond six individuals will require a new application and Special Use approval.
2. The residence must be licensed by the State.
3. The petitioner shall work with the Police Department to establish appropriate onsite security, as applicable, and shall establish regular reporting of statistics and resident contact information if warranted.
4. Residents living on the subject property shall not be allowed to park cars on the subject property.
5. Vehicles associated with the Community Residence use are prohibited from parking in a manner that obstructs sidewalks, mailboxes, or neighbors' driveways.
6. The petitioner shall comply with all Federal, State, and Village Codes, Regulations, and Policies

**ATTACHMENTS:**

1. Staff Report
2. Aerial
3. Legal Description

4. Legal notice
5. Exhibit A - SU Criteria
6. Exhibit B - Organization description
7. Exhibit C - Floor Plan



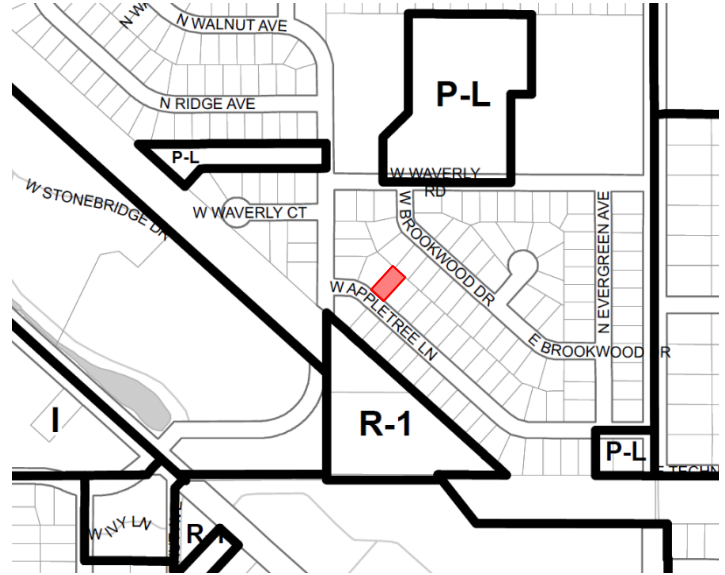
**VILLAGE OF ARLINGTON HEIGHTS  
STAFF DEVELOPMENT  
COMMITTEE REPORT**

**Project Number:** PC 26-008  
**Project Title:** NeuroRestorative  
**Location:** 207 W. Appletree Ln.  
**PIN:** 03-17-115-009-0000

**To:** Plan Commission  
**Prepared By:** Darko Bojin, Planner I  
**Meeting Date:** June 10, 2026  
**Date Prepared:** May 27, 2026

**Petitioner:** Eddie Ramos  
 Sevita Health  
**Address:** 1471 E. Business Center Dr. Ste.  
 300, Mount Prospect, IL 60056

**Existing Zoning:** R-3: One Family Dwelling District  
**Comprehensive Plan:** Single-Family Detached



**SURROUNDING LAND USES**

Direction	Existing Zoning	Existing Use	Comprehensive Plan
North	R-3, One-Family Dwelling District	Single-Family Homes	Single-Family Detached
South	R-1, One-Family Dwelling District	ComEd Easement	Parks
East	R-3, One-Family Dwelling District	Single-Family Homes	Single-Family Detached
West	R-3, One-Family Dwelling District	Single-Family Homes	Single-Family Detached

**Requested Action:**  
 1. Special Use Permit to allow a "Community Residence, Large" home on the subject property.

**Variations Required:**  
 1. None.

## **Project Background**

The subject property is located along West Appletree Lane and is 8,487 square feet in size and currently occupied by a single-story ranch house. The structure includes an attached two-car garage, as well as sufficient space to park two additional cars within the driveway. The site abuts a ComEd easement to the south and is surrounded by single-family homes on every other side.

The petitioner, NeuroRestorative, purchased the property and is currently using it to provide an in-home youth program for 4 residents. With 4 residents, the use is considered a "Community Residence, Small", which is permitted by the Zoning Code. The house is large enough to house 6 individuals, but a group home with 5 to 8 residents is considered a "Community Residence, Large", which typically requires an administrative staff approval to operate. However, a criterion for administrative approval is that the residence is not within 1,200 lineal feet of another Community Residence. The proposed use is approximately 350 feet from an existing Community Residence and therefore requires a Special Use approval to operate with more than 4 residents. There are 14 other Community Residences in Arlington Heights that have more than 4 residents.

NeuroRestorative provides post-acute residential rehabilitation and mental health services to youth between 14 and 21 years old. These residents experience traumatic brain injury, autism, learning disabilities, and other health impairments and emotional disabilities. Interventions provided at the home include physical, occupational, speech, and cognitive therapies, behavior intervention, counseling, educational services, functional life skills training, neuropsychological evaluations, and nursing/medical involvement. On weekdays during the school year, residents are off-site between 9 a.m. and 3 p.m. They attend school or individual/group therapy sessions and are involved in activities throughout the community. Family members may visit residents between 4 p.m. and 9 p.m. Monday through Friday, and between 10 a.m. and 9 p.m. on weekends.

The Appletree house is proposed to have 6 bedrooms, with each resident having their own. The house has 3 bathrooms, as well as a kitchen, dining room, living room, office, laundry room, and attached garage. There will always be a staff member present on-site, with other staff present intermittently to provide services such as therapy, life skills training, etc. Staff automobiles will be parked on the driveway. Residents do not have automobiles.

There are no changes proposed to the exterior of the building or property.

## **Zoning and Comprehensive Plan**

The subject property is zoned R-3, One Family Dwelling District, which is an appropriate district for the current house. The proposed use is classified as a "Community Residence, Large" and therefore only allowed within the R-3 District via an administrative approval. However, since the proposed use is within 1,200 lineal feet of another Community Residence, a Special Use approval is required to operate with 5 to 8 residents.

The definition of a "Community Residence" is "*A group home or specialized residential care home serving persons with disabilities which is licensed, certified, or accredited by appropriate local, state or national bodies. A community residence is deemed small when the number of unrelated disabled persons living in the residence is less than five and deemed large when the number of unrelated disabled persons living in the residence is between five and eight. Community Residence does not include a residence which serves persons as an alternative to incarceration for a criminal offense, or persons whose primary reason is substance abuse.*"

As a special use, the petition must therefore be evaluated under the following criteria and may only be approved should it be determined that all criteria have been met:

- 1. That said special use is deemed necessary for the public convenience at this location.**
- 2. That such case will not, under the circumstances of the particular case, be detrimental to the health, safety, morals or general welfare of persons residing or working in the vicinity.**
- 3. That the proposed use will comply with the regulations and conditions specified in this ordinance for such use, and with the stipulations and conditions made a part of the authorization granted by the Village Board of Trustees.**

The petitioner has provided a written response addressing each criterion, which has been included in the information transmitted to the Plan Commission. Staff is satisfied by the petitioner's response to these criteria.

The Comprehensive Plan currently designates the property as "Single-Family Detached" which complies with the current use and proposed use of the property as a Community Residence.

**Neighborhood Meeting:**

Per staff's recommendation, the petitioner coordinated and held a neighborhood meeting on May 11, 2026. A summary of the discussion, as prepared by the petitioner, is included in the materials transmitted to the Plan Commission. No members of the public attended the meeting.

**Neighbor Concerns:**

The Village has received several complaints from neighbors about this property. Complaints range from vehicles parking on the street, individuals using coarse language, and noise disturbances at night. Staff instructed the neighbors to call the Police for any life safety concerns. The Police Department has documented 3 calls about the subject address between 12/31/2023 and 5/27/2026.

**Building, Site, and Landscaping:**

The petitioner is not proposing any exterior changes to the building or site. No Design Commission review is required as no exterior changes have been proposed. There are no landscaping requirements to be met.

**RECOMMENDATION**

Staff reviewed application #PC 26-008, a request for a Special Use Permit to allow a "Community Residence, Large" on the subject property and recommends **APPROVAL** of the application subject to the following conditions:

1. Any increase in the number of residents living in the facility beyond six individuals will require a new application and Special Use approval.
2. The residence must be licensed by the State.
3. The petitioner shall work with the Police Department to establish appropriate onsite security, as applicable, and shall establish regular reporting of statistics and resident contact information if warranted.
4. Residents living on the subject property shall not be allowed to park cars on the subject property.
5. Vehicles associated with the Community Residence use are prohibited from parking in a manner that obstructs sidewalks, mailboxes, or neighbors' driveways.
6. The petitioner shall comply with all Federal, State, and Village Codes, Regulations, and Policies.



N Cherokee

W Appletree Ln

W Appletree Ln

Stonebridge Village Apts

Stonebridge Village Apts

2424

219

212

202

25

19

15

7

1

130

124

116

110

36

30

22

123

117

111

105

207



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**WARRANTY DEED**

**AFTER RECORDING MAIL**

**TO:**

Scioto Properties SP- 16,  
LLC 160 E. Olentangy Street  
Powell, OH 43065

**MAIL REAL ESTATE TAX**

**BILL TO:**

Scioto Properties SP- 16,  
LLC 160 E. Olentangy Street  
Powell, OH 43065

Doc#. 2513930095 Fee: \$107.00  
MONICA GORDON  
COOK COUNTY CLERKS OFFICE  
Date 5/19/2025 10:53 AM Pg: 1 of 2

Dec ID 20250301632187  
STCo Stamp 1.201.807.280 ST Tax \$650.00 CO Tax \$325.00

(Reserved for Recorders Use Only)

**THE GRANTOR: 207 W. Appletree Ln., Arlington Heights, IL 60004**, following described Real Estate, situated in the County of **Cook**, in the State of Illinois, to wit:

**LOT 38 IN CHATELAINE SUBDIVISION UNIT #2, BEING A SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE VILLAGE OF ARLINGTON HEIGHTS, IN COOK COUNTY, ILLINOIS.**

**Commonly known as: 207 W. Appletree Ln., Arlington Heights, IL 60004**  
**PIN: 03-17-115-009-0000**

Hereby releasing and waiving all rights under and by virtue of the Homestead Exemption Laws of the State of Illinois.

**SUBJECT TO:** Covenants, conditions and restrictions of record and building lines and easements, if any, provided they do not Interfere with the current use and enjoyment of the real estate; and general real estate taxes not due and payable at the time of closing.

## NOTICE OF PUBLIC HEARING

**NOTICE IS HEREBY GIVEN THAT THE PLAN COMMISSION OF THE VILLAGE OF ARLINGTON HEIGHTS WILL CONDUCT A PUBLIC HEARING ON June 10<sup>th</sup>, 2026 AT 7:30 P.M.** in the Municipal Building, 33 South Arlington Heights Road, Arlington Heights, Illinois to consider Petition No. 26-008, a request for a Special Use to allow a Community Residence, Large in the R-3 zoning district. The subject property is located at 207 W Appletree Ln in Arlington Heights, Illinois. The PIN for the subject property is 03-17-115-009. The subject property is legally described as follows:

LOT 38 IN CHATELAINE SUBDIVISION UNIT #2, BEING A SUBDIVISION OF PART OF THE WEST HALF OF THE NORTHWEST QUARTER OF SECTION 17, TOWNSHIP 42 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN THE VILLAGE OF ARLINGTON HEIGHTS, IN COOK COUNTY, ILLINOIS.

The Plan Commission will consider any zoning actions or relief from Chapter 28 that may be necessary or convenient to allow development of the type described in this notice, or development that is less dense than the type described in this notice, including, without limitation, special use permits, variations, map or text amendments, or other special approvals. Complete list of all final zoning actions and staff report may be viewed at [www.vah.com](http://www.vah.com).

At the public hearing, the Plan Commission will accept and consider all testimony and evidence pertaining to the application.

All persons desiring to be heard shall be given the opportunity to be heard. Should any individual need auxiliary aid or service, such as a sign language interpreter or materials in alternative formats, please contact the Health Department at 33 South Arlington Heights Road, Arlington Heights, Illinois 60005, (847) 368-5760, TDD# (847) 368-5794.

**Jay Cherwin, Chair**

ARLINGTON HEIGHTS PLAN COMMISSION

(To be published in the Arlington Heights Daily Herald on Tuesday, May 26<sup>th</sup>, 2026)

## Statement of Public Convenience and Necessity

The proposed special use is necessary and desirable for public convenience because it addresses a documented and growing need for accessible healthcare and behavioral health services within the surrounding service area.

The program will:

- Expand access to medically necessary and behavioral health services for adolescents which will allow them to attend a Special school as well.
- The expansion to 6 beds will reduce barriers to care for vulnerable adolescent populations
- The expansion will support continuity of treatment and community stabilization
- The expansion to 6 beds will provide employment opportunities and economic contribution to the community

The proposed use serves a clear public benefit that outweighs any potential adverse impact, particularly with operational safeguards and regulatory oversight in place.

## Community Need Justification

### **Demonstrated Service Demand**

The community continues to experience increasing demand for:

- Mental health services for adolescents
- Crisis stabilization
- Youth behavioral health services for adolescents to be able to attend school that is legally required by the Federal Government
- The expansion will allow for residential treatment options that coincide with Federal law to provide services in small community based settings
- The expansion will allow for transitional or supportive healthcare programming to adolescents in need of programming and educational opportunities

Many communities face shortages of licensed behavioral health providers and placement options, resulting in:

- Delayed treatment
- Increased emergency room utilization
- Family disruption
- School and social instability
- Increased interaction with law enforcement

The proposed program helps address these service gaps through structured, professionally supervised care.

## Compatibility With Surrounding Area

The proposed use is compatible with the surrounding area because:

- The facility will maintain a residential or professional appearance consistent with neighboring properties
- Operations will be supervised by trained staff and oversight by licensing bodies that others homes to not have to adhere to that holds the home to a higher standard.
- Activity levels are generally lower impact than many commercial uses permitted by right
- The program has already implemented policies addressing:
  - Safety and supervision
  - Parking and traffic management
  - Emergency response procedures
  - Noise reduction
  - Good neighbor practices

Healthcare and behavioral health programs are inherently service-oriented and designed to promote stability, wellness, and community integration.

## Traffic, Safety, and Infrastructure

The proposed use is not anticipated to create significant adverse traffic or infrastructure burdens because:

- Staffing patterns are staggered across shifts
- Visitor activity is controlled and scheduled
- Emergency access plans are established
- Adequate parking is provided, shared and developed already.
- The facility complies with fire, life safety, ADA, and building requirements

The applicant will coordinate with local fire, police, and emergency management agencies as appropriate.

## Property Value and Neighborhood Impact

The program is expected to maintain the property in a safe, regulated, and professionally managed condition.

Research and operational experience in similar communities indicate that professionally operated healthcare and behavioral health facilities do not negatively impact surrounding property values when appropriately licensed, supervised, and maintained.

The applicant is committed to:

- Ongoing property maintenance
- Community communication
- Responsible program oversight
- Prompt response to concerns

### **Consistency With Local Planning Objectives**

The proposed special use is consistent with local comprehensive planning goals that encourage:

- Community wellness
- Access to healthcare services
- Redevelopment and productive use of property
- Public health and safety initiatives
- Availability of essential community services

The use advances the general welfare of the community and supports broader public health objectives.

## Operational Safeguards

The applicant will implement the following safeguards:

- 24-hour staffing supervised
- Background checks and staff training
- Licensing and regulatory compliance
- Medication management procedures
- Emergency preparedness plans
- Incident reporting systems
- Security and supervision protocols
- Community relations procedures

## Conclusion

The requested special use permit should be approved because the proposed healthcare/behavioral health program:

- Provides an essential public service
- Addresses a demonstrated community need
- Is compatible with the surrounding area
- Operates under professional oversight and regulatory standards
- Protects public health, safety, and welfare
- Advances community convenience and necessity

The applicant respectfully requests approval of the special use permit subject to any reasonable conditions established by the governing authority.

## **Apple tree House Program Plan**

Apple tree house youth program provides post-acute residential rehabilitation and mental health services to up to 6 youth between 14 to 21 years old, who experience Traumatic Brain Injury, Autism, Learning Disabilities, other Health Impairments, and Emotional Disabilities. Each case is evaluated on an individual basis prior to admission to determine if they would be clinically appropriate for the youth program. In cases where they would not be clinically appropriate, the option for placement in one of the other programs will be explored. Acquired brain injuries and mental health can present a unique and diverse set of challenges to young people.

Apple tree house youth program is designed to provide opportunities for intensive transdisciplinary rehabilitation services, as well as age appropriate integrated functional community-based skill training. Primary interventions may include traditional therapies such as physical therapy, occupational therapy, speech therapy/cognitive therapy, behavior intervention, counseling, educational services, functional life skills training, neuropsychological evaluations, and nursing/medical involvement. The primary goals of the Youth program is independence by increasing participants' ability to care for themselves, continuing education pursuits with increased abilities, and assisting them in improving their overall social/community integration.

Apple tree house-Youth Program is presented in an active treatment model. Apple tree house program staff works closely as a cohesive team, with participants, constantly shaping the quality and quantity of interaction in the context of functional activities. Training occurs throughout the day, which provides enhanced opportunities for independence, social integration opportunities, and increased decision-making opportunities. The treatment team is committed to making each moment during the day a "teachable" moment to maximize services and meet individual needs.

## **RESIDENCE INFORMATION**

Each Youth will be provided with their own room. Each room has a TV. The house provides each participant with any personal items they may need to reside at Apple tree house. Participants are encouraged to bring a number of things from home to make their room comfortable. There are 6 bedrooms and 3 bathrooms at the house, a large kitchen, a living room with a TV a dining area and a sensory room. There is a large back yard for outside activities. For 6 participants there are 2 life skills trainers during day shifts depending on the participants needs and 1 life skills trainer during the night shift to work with youth at the house and/or a LPN or

RN to provide medical services as needed. When the clinical team determines that one of the participants needs 1:1 staffing, Apple tree house will provide this supervision as needed. The Behavior analyst and an RBT will be present at the house for part of the shift or as needed. The residential supervisor will check with the house daily during week days and weekend as needed to provide guidance, support and supervision in area of living skills, therapeutic recreation and other forms of assistance in the residence or community seating.

Life Skills trainer will assist , supervise and train the participants in basic and advance life skills ( grooming, laundry, cooking, cleaning, shopping, toileting, feeding,) according to the life skills chart and programing developed by the clinical team according to each participant appropriate level.

Behavior analyst will develop a behavior plan and will guide and assist house staff to implement as needed. Each participant will have Speech therapy, occupational therapy, physical therapy individual or group counseling, behavior plan as needed and the house staff will be trained, guided and assist to implement at the house as needed. The clinical team will have sessions at school and at least ones a month at the house.

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**A typical weekly schedule, Monday –Friday:**

• 7:00am-8:30am	Complete am routine (bathing, hygiene, breakfast, room pick-up, breakfast, medication, school transportation)
• 9:00am-11:30am	Attend sessions (am school, individual and/or group therapy sessions)
• 11:30am-12:30pm	Lunch
• 12:30pm-3:00pm	Attend sessions (pm school, individual and /or group sessions)
• 3:00pm-5:30pm	individual and group activities
• 5:30pm-6:30pm	Dinner/Chore
• 6:30pm-8:00pm	Evening activity (games, television, group activities)
• 8:00pm-10:00pm	Evening Routine

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**A typical weekend schedule, Saturday-Sunday:**

• 8:00am-10:00am	complete am routine
• 10:00 – 12:00	room cleaning, chores
• 12:00 – 1:00	Lunch/Chore
• 1:00 – 5:30	Activities at the house or in the community (Church, shopping movie, park museum, bowling)
• 5:30 – 8:00	Dinner (may go out to dinner on Friday and/or Saturday)
• 8:00-10:00	Evening routine

Outings and Activities are determined weekly by the clinical and residential staff together with participants.

- The youth attend the school program from **9:00 AM to 3:00 PM**. The school is located **Mt Prospect, IL**.

- **Weekday Residential Staffing:**

**3:00 PM – 11:00 PM:** There are **1-2 staff** members present at the house.

**Night Shift:** There is **1 staff** member on duty.

- **Weekend Residential Staffing:**

- **Morning/Afternoon:** There are **2 staff** members during these shifts.
- **Night Shift:** There is **1 staff** member on duty.

The Family members may visit any day Monday to Friday between 4:00PM-9:00 PM and 10:00 AM to 9:00 PM during weekends. All visitors must be pre-approved by the guardian/family and Apple tree house administration.

Operations Plan includes strict parking mandates, staggered shift changes, and 'Good Neighbor' staff training. By managing logistics internally and maintaining the property to high residential standards (including recent roof and gutter upgrades), we ensure our presence does not negatively impact the neighborhood's character or the neighbors' enjoyment of their homes.

**Parking Management:** A designated parking map has been created. Staff are prohibited from parking in a manner that obstructs sidewalks, mailboxes, or neighbors' driveways.

**Staggered Shift Transitions:** To prevent a "traffic spike," our 7 AM and 3 PM shift changes will utilize a 15-minute staggered arrival window for staff.

**Van Loading Protocol:** All resident transport loading occurs strictly within the property's driveway to keep the public street clear for through traffic.

**Noise Control:** We have implemented "Quiet Hours" (8 PM – 8 AM). Any outdoor activities during these times are supervised and kept to a low volume.

Thank you,

Camelia

Camelia Botez MSW, MNO, QBISPST



1471 E. Business Center Dr. Suite 300  
Mt. Prospect, IL 60056  
847-635-6480 *phone*  
847-635-7353 *fax*

**NeuroRestorative.com**  
800-743-6802 *referral line*

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Program Director-Chicago Programs

[NeuroRestorative](#)

[Camelia.Botez@neurorestorative.com](mailto:Camelia.Botez@neurorestorative.com)

P 847-635-6480 | C 618-534-8127 | F 847-654-6866



207 West Appletree Ln  
Arlington Heights, IL

In Case of  
*Emergency dial 911*

