



AGENDA
Committee of the Whole
Board Room
33 S. Arlington Heights Rd
June 8, 2026
7:00 PM

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL OF MEMBERS
- IV. APPROVAL OF MINUTES
 - A. 5/4/26 COW Minutes
 - B. 5/11/26 COW Minutes
 - C. 5/18/26 COW Minutes
- V. NEW BUSINESS
 - A. Public Hearing for 2026-2027 Annual Action Plan for Community Development Block Grant (CDBG)
- VI. OTHER BUSINESS
- VII. PUBLIC COMMENT

Anyone wishing to speak on a subject not on the Agenda may speak at this time. Please limit your comments to three minutes.

VIII. ADJOURNMENT

The Village of Arlington Heights is committed to digital accessibility for all users. Persons with disabilities requiring auxiliary aids or services, such as an American Sign Language interpreter or written materials in accessible formats, should contact the Health & Human Services Department — located at 33 S. Arlington Heights Road, Arlington Heights, IL 60005 — at 847-368-5760 or ADA@vah.com.

**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES OF THE
VILLAGE OF ARLINGTON HEIGHTS
May 4, 2026**

President Tinaglia called the meeting to order at 6:45 PM.

BOARD MEMBERS PRESENT: President Tinaglia; Trustees Dunnington, Gilbert, LaBedz, Manganaro, Santa Maria and Zyck

BOARD MEMBERS ABSENT: Trustee Bertucci (arrived at 6:47pm)
Trustee Schwingbeck

STAFF MEMBERS PRESENT: Village Manager Randy Recklaus, Deputy Village Manager Diana Mikula

OTHERS PRESENT: Jeff Thiel, Charles Wilk, Annabelle Finn

IV. APPROVAL OF MINUTES

A. Approval of Committee of the Whole Minutes April 6, 2026

Trustee LaBedz moved to approve the Committee of the Whole minutes from the meeting on April 6, 2026. The motion was seconded by Trustee Manganaro.

7 Ayes

0 Nays

The motion passed.

Trustee Bertucci entered the meeting.

V. NEW BUSINESS

A. Interview of Jeff Thiel for appointment to the Arlington Economic Alliance, term ending April 30, 2029

Mayor Tinaglia explained that for the Arlington Economic Alliance, the Village tries to have representation from different types and sizes of businesses. Jeff Thiel is from the hospital, which is one of the biggest employers in town.

Jeff is the Vice President of Operations and Pharmacy and is a pharmacist by trade and background. Though he lives in Glenview, he spends most of his time here in Arlington Heights and he is excited to serve this community.

Trustee LaBedz asked Jeff if he spends much time in Arlington Heights outside of work. Jeff mentioned that he is familiar with the area due to attending sports-related activities.

Trustee Santa Maria asked Jeff how he sees the hospital system changing economic development in Arlington Heights beyond health care. Jeff noted that they are the largest employer in Arlington Heights. Beyond that, they are looking at opportunities to expand and to serve our residents with services such as the cancer center.

Trustee Manganaro asked about the closure of the inpatient behavior health center. Jeff explained that the closure happened before he was part of the hospital but they significantly expanded the outpatient services.

Trustee Manganaro asked Jeff how he would help with the several empty medical offices here in Arlington Heights. Jeff expressed that he is interested in learning more about that situation and plans to lean on the people who do the market research for their expertise.

Trustee Zyck is curious as to why Jeff is interested in the commission when he is fairly new at the hospital. Jeff responded that the opportunity presented itself and he is interested in helping support the group as he grows into his role.

Trustees thanked Jeff for his willingness to serve our community.

An audience member commented that she heard a few years ago that the support staff at lower pay grades at the hospital were having difficulties getting to work. Jeff said that over the last two years, they have looked at compensation by job code to address turn-over and transportation to make sure they are market competitive.

Trustee LaBedz moved, seconded by Trustee Santa Maria to concur in the Mayor's appointment of Jeff Thiel to the Arlington Economic Alliance, term ending April 30, 2029

The following voice vote was recorded:

8 Ayes

0 Nays

The motion passed.

B. Interview of Charles Wilk for appointment to the Environmental Commission, term ending April 30, 2027

Mayor Tinaglia introduced Charles Wilk. Chuck explained that he has lived in Arlington Heights since 1986 and raised his family here. Chuck has been in the Environmental line of work his entire professional career. Since the fall, he's been to several Environmental Commission meetings to get a sense of what the commission does and how he can contribute. Chuck has a license for Environmental Health Practitioner, has worked extensively in contaminated site remediation and has experience with hazardous waste facility permitting.

Trustee Dunnington asked if there are any sustainability projects or goals that the commission should work on. Chuck noted that the commission is doing quite a bit and is also giving opportunities for individuals to work on sustainability with programs like curbside composting and the recent textile collection. Chuck would like to see the Village ask new businesses, before they open, about their sustainability plans.

Trustee LaBedz asked Chuck about possible mutual acquaintances and specific questions about which departments Chuck worked in while employed at Great Lakes.

Trustee Manganaro noted the symmetry of Chuck having a long career in this field and the next candidate who is looking to begin exploring this field.

Trustees thanked Charles for his willingness to serve on this commission.

Trustee Zyck moved, seconded by Trustee Dunnington to concur in the Mayor's appointment of Charles Wilk to the Environmental Commission, term ending April 30, 2027

The following voice vote was recorded:

8 Ayes

0 Nays

The motion passed.

C. Interview of Annabelle Finn for appointment to the Environmental Commission, term ending April 30, 2027

Mayor Tinaglia introduced Annabelle and invited her to explain her interest in this Commission as a youth member. Annabelle explained that she was intrigued by the Village's 2026 Sustainability Plan. After reading it, she emailed the Planning Department for information on how to get involved and they suggested this role and encouraged her to apply.

Trustee LaBedz applauded Annabelle's effort and initiative and asked Annabelle what her specific plans are for studying Environmental Science. Annabelle said she is looking to study Sustainable Design or Local and Governmental Development and is exploring different colleges and their programs.

Trustee Dunnington asked Annabelle about the conference she is planning to attend. Annabelle mentioned that it is a week-long conference in June exploring many areas of sustainability, careers in the field and practical application.

Trustees thanked Annabelle for her willingness to serve on this Board, complimented her eloquence and her achievements so far and encouraged her to continue to want to make the world a better place.

Trustee LaBedz moved, seconded by Trustee Manganaro to concur in the Mayor's appointment of Annabelle Finn to the Environmental Commission, term ending April 30, 2027

The following voice vote was recorded:

8 Ayes

0 Nays

The motion passed.

VI. OTHER BUSINESS - none

VII. PUBLIC COMMENTS - none

VIII. ADJOURNMENT – Trustee LaBedz moved, seconded by Trustee Bertucci to adjourn.

The meeting adjourned at 7:19pm.



MINUTES
Committee of the Whole
Village of Arlington Heights

Arlington Heights Village Hall
33 S. Arlington Heights Road
Arlington Heights, IL 60005
May 11, 2026
7:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL OF MEMBERS

President Tinaglia and the following Trustees responded to roll: Wendy Dunnington, Colin Gilbert, Robin LaBedz, Bill Manganaro, Tom Schwingbeck, Greg Zyck.

Trustee Carina Santa Maria arrived at 7:04PM.

Trustee James Bertucci was absent.

Also present were: Randy Recklaus, Jack Cascone, Chief Lance Harris, Division Chief Chris Rymut, Ron Weber, and Maggie Mattio.

IV. APPROVAL OF MINUTES

A. COW Minutes 4/20/2026

Trustee Schwingbeck moved to Approve. Trustee LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

B. COW Minutes 4/13/26

Trustee Manganaro noted that Resident Janice Phares' last name was misspelled in the minutes.

Trustee Manganaro moved to Approve. Trustee LaBedz Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

V. NEW BUSINESS

A. Village Board Compensation Analysis

Mr. Cascone discussed a compensation increase for the offices of Mayor and Village Trustee. He noted that the last adjustment to annual compensation was in 1996. An increase was discussed again in 2017; however, the Board elected not to increase annual compensation at that time. The compensation for the Mayor of Arlington Heights has historically been approximately three times that of a Trustee, with the Mayor receiving an annual salary of \$8,500 compared to a Trustee's annual compensation of \$2,800. Staff compared the salaries of eleven comparable communities and found that the Mayor's salaries ranged from \$7,800 to \$49,800, while Trustees ranged from \$1,200 to \$15,000. Village employee salaries have generally been targeted at the 75th percentile of comparable communities to remain competitive in recruiting and retaining qualified candidates. Staff recommended increasing the Mayor's annual compensation to \$33,000 and the Trustees' compensation to \$11,000 to align with the targeted 75th percentile of comparable communities and maintain the Mayor's salary at three times that of a Trustee.

Mr. Cascone mentioned that in accordance with the requirements of the Illinois Local Government Officer Compensation Act and the Village's Municipal Code, any salary increase for an elected local official must be approved at least 180 days prior to an election and may not take effect for an elected official until after the next election for that office. If the Board voted to increase the Mayor's and Trustees' compensation, staff recommended delaying the increase until after the April 9, 2029, consolidated election so that the increases would take effect at the same time. Otherwise, the salaries of Trustees elected following the April 6, 2027, consolidated election would increase to the proposed annual compensation at that time, while the salaries for the Mayor and the remaining Trustees would remain at the current rate until after the April 9, 2029, consolidated election, when those positions were next on the ballot. If the Board wished to adjust compensation for Trustee positions appearing on the ballot in the 2027 election, action would need to be taken no later than the first week of October 2026.

Trustee Manganaro and Trustee Zyck were opposed to a compensation increase due to the rising cost of living and the Village's recent tax levy increase. They questioned if an increase would encourage more residents to run for office. Trustee Manganaro suggested compensation based on meeting attendance with a childcare stipend for Board members who need it to attend meetings or events.

Trustee LaBedz, Trustee Dunnington, and Trustee Santa Maria supported the compensation increase, noting the time commitment it required to prepare for and attend meetings, constituent communication, community engagement, and the cost of special events wherein attendance by the Village's elected officials was encouraged. Trustee LaBedz added that elected officials do not receive benefits such as health insurance, retirement benefits, and life insurance. However, standard deductions still applied. Trustee Santa Maria expressed that increasing the annual compensation could make elected service more accessible to those who may not otherwise be able to afford to serve under the current compensation schedule. It could expand access to elected service for working parents, younger professionals, and individuals from a broader range of socioeconomic backgrounds, improving representation and making the Board more reflective of the community it serves.

Trustee LaBedz moved to Direct Staff and the Village Attorney to draft an Ordinance increasing the salaries for the positions of Mayor and Trustee to \$33,000 and \$11,000,

respectively; and delay the effective date of all salary increases for the positions of Mayor and Trustee until after the swearing-in ceremony for newly elected municipal officials as a result of the April 9, 2029, consolidated election.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia

Nays: Trustee Manganaro, Trustee Zyck

Abstain: None

Absent: Trustee Bertucci

Trustee Manganaro moved to Amend the Motion to leave the base salary as is, and pay a stipend of \$230 per meeting for the Trustees, bringing the potential total salary to \$11,080; a stipend of \$680 per meeting for the Mayor, bringing the total potential total salary to \$32,980. The Motion was not Seconded.

The Motion: Failed

Ayes: None

Nays: None

Abstain: None

Absent: Trustee Bertucci

B. Commencement of Terms of Office for Elected Officials

Staff proposed amending Chapter 2 of the Village's Municipal Code to begin the terms of all elected officials at the first regular or special meeting in May following the election of said officials. As the code is currently written, the terms begin at the first regular or special meeting in the month following the election of said officials. The amendment would provide legal clarification and remain in alignment with historical practices.

Trustee Dunnington was in support of the amendment and requested staff address campaign donations and mailers prior to the next election.

Trustee Manganaro asked for the rationale behind amending the term commencement language in the Code and voiced concern over potential state changes to the election date that could affect the municipal election. Mr. Recklaus said it was in regard to the interpretation of the term "next month" in the Code as it could shorten the four-year election term depending on meeting dates. He reminded the Board that the Ordinance could be amended should any state changes occur.

Trustee Schwingbeck moved to Direct Staff to place a Draft Ordinance on the upcoming Village Board Meeting agenda for approval of Amending Chapter 2 of the Municipal Code to reflect "The terms of all elected officials shall begin at the first regular or special meeting in May following the election of said official." Trustee Zyck Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: Trustee Manganaro

Abstain: None

Absent: Trustee Bertucci

C. Electric Vehicle Charger Ordinance Discussion

The Fire Department and Building and Life Safety discussed the need to proactively evaluate and update the Village's safety and construction codes in response to the increasing adoption of electric vehicles (EVs) and rising interest in multifamily housing developments. Division Chief Rymut said that lithium-ion battery fires presented unique

hazards, including thermal runaway, toxic gas release, extreme heat, prolonged burn times, and high-water demand for suppression. He noted that these hazards were significantly amplified in underground parking structures due to limited ventilation, restricted firefighting access, and greater potential structural failure. Concerns were raised regarding emergency response limitations and the need to sufficiently regulate placement of electric vehicle chargers (EVCs) to address structural and life safety risks.

Neighboring communities such as Des Plaines, Elk Grove Village, Hoffman Estates, Rosemont, and Schaumburg have adopted Ordinances regulating the placement of EVCs. It was recommended that the Board consider adoption of an Ordinance prohibiting the installation of EVCs in underground parking garages within the Village, limiting installation to open-air parking areas, surface parking lots, and above-grade parking structures where ventilation and firefighter access can reduce risk. Building and Life Safety Director, Ron Weber, also recommended amendment of the Village Code to require Extra Hazard Group 2 sprinkler systems for parking structures that have new EVCs installed, prohibit new EVCs in existing or new underground parking structures, prohibit new EVCs in existing or new parking structures with habitable space located above, limit new EVCs to top levels of existing or new open-air parking structures, limit new EVCs to the closest parking stalls within parking structures to street level access points, surface lots, and critical life safety areas and exercise Home Rule to amend the State's EV Capable mandate as it related to the number of required EVC dedicated parking stalls for new multifamily developments. There were no recommendations proposed for single family houses, townhouses, duplexes, or any existing EVCs located in existing parking structures.

Trustee Santa Maria moved to Direct Staff to Draft an Ordinance that amends the Village code to reflect the staff recommendations regarding electrical vehicle chargers, new construction, and below-grade parking spaces. Trustee Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Abstain: None

Absent: Trustee Bertucci

Trustee Gilbert moved to Amend the Motion to prohibit new EVCs in all existing and new parking structures except for the top level open to the sky above, and also eliminate the recommendation to increase sprinkler density requirement to Extra Hazard Group 2. Trustee Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: Trustee Manganaro

Abstain: None

Absent: Trustee Bertucci

D. Environmental Commission Single-Use Plastic Bag Report

Ms. Theresa Jordan, Chairperson of the Village's Environmental Commission, presented the findings of a study that examined state and local ordinances related to single-use plastic programs and policies. She provided examples of policy approaches adopted by neighboring communities, including bag bans, bag fees, plastic bottle regulations, and food ware policies. Health and Human Services staff supported exploration initiatives to

reduce plastic use and encourage sustainable business practices.

Ms. Jordan recommended the Village Board adopt an Ordinance prohibiting retailers from offering single-use checkout bags except for small businesses and certain specialty uses of bags and allow the sale of paper bags with 50% of the revenue retained by the establishment and the other 50% remitted to the Village. SNAP and/or food assistance recipients would not be subject to the bag fee.

The Board was in support of continuing the discussion on banning single-use plastic bags and expanding to other items such as Styrofoam containers, utensils, and straws. It was suggested to obtain feedback from large retailers and the Chamber of Commerce.

VI. OTHER BUSINESS

VII. PUBLIC COMMENT

Anyone wishing to speak on a subject not on the Agenda may speak at this time. Please limit your comments to three minutes.

VIII. ADJOURNMENT

Trustee LaBedz moved to Adjourn at 9:45PM. Trustee Schwingbeck Seconded the Motion.

The Motion: Passed

Ayes: Trustee Dunnington, Trustee Gilbert, Trustee LaBedz, Trustee Manganaro, Trustee Santa Maria, Trustee Schwingbeck, President Tinaglia, Trustee Zyck

Nays: None

Absent: Trustee Bertucci

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**MINUTES OF THE COMMITTEE-OF-THE-WHOLE MEETING OF THE
PRESIDENT AND BOARD OF TRUSTEES OF THE
VILLAGE OF ARLINGTON HEIGHTS
May 18, 2026**

President Tinaglia called the meeting to order at 7:01 PM.

BOARD MEMBERS PRESENT: President Tinaglia; Trustees Bertucci, Dunnington, Gilbert, LaBedz, Manganaro, Santa Maria, Schwingbeck and Zyck

BOARD MEMBERS ABSENT: None

STAFF MEMBERS PRESENT: Village Manager Randy Recklaus, Deputy Village Manager Diana Mikula

OTHERS PRESENT: Krystle King, Rick Koebernick

IV. APPROVAL OF MINUTES

A. Approval of Joint Arlington Heights Board of Trustees and Arlington Heights Park District Board of Commissioners 4/14/2026 Minutes

Trustee Zyck passed.

Trustee LaBedz moved to approve the Joint Arlington Heights Board of Trustees and Arlington Heights Park District Board of Commissioners 4/14/2026 Minutes
The motion was seconded by Trustee Schwingbeck.

8 Ayes

0 Nays

1 Abstained (Zyck)

The motion passed.

V. NEW BUSINESS

A. Interview of Krystle King for appointment to the Arlington Economic Alliance, term ending April 30, 2029

Mayor Tinaglia introduced Krystle King and mentioned that Krystle is in the real estate industry and is very connected to the economic world in Arlington Heights.

Krystle explained that she likes to give back to the community and has been volunteering her whole life.

Trustee Bertucci has known Krystle for most of her life and served with her on previous committees through the Chamber of Commerce. He whole-heartedly supports Krystle as a member of the Arlington Economic Alliance.

Trustee Gilbert also served with Krystle on the Chamber of Commerce board and mentioned her passion for the community and for the not-for-profit community, as well. He further remarked on her professionalism and how well-connected she is within our community.

Trustee Santa Maria also commented on Krystle's professionalism and integrity.

Trustee LaBedz noted that Krystle has a lot of experience and her family has a history of giving back.

In reviewing Krystle's resume, Trustee Schwingbeck noticed that Krystle is very entrenched in the community and asked her what she would like to see or do as part of the Arlington Economic Alliance. Krystle explained that Arlington Heights is a big community, but it feels like small community. She wants to see Arlington Heights grow, but she wants to keep that small community feel.

Trustees thanked Krystle for her willingness to serve our community.

Trustee Bertucci moved, seconded by Trustee Santa Maria to concur in the Mayor's appointment of Krystle King to the Arlington Economic Alliance, term ending April 30, 2029

The following voice vote was recorded:

9 Ayes

0 Nays

The motion passed.

B. Interview of Rick Koebernick for appointment to the Zoning Board of Appeals, effective June 9, 2026, term ending April 30, 2031

Mayor Tinaglia introduced Rick and explained that Rick is a previous business owner here in town and works with the Chamber of Commerce and the Rotary Club. Rick will be an asset to the Zoning Board of Appeals because he understands the community from a business perspective and residentially, since he just put an addition on his house.

Rick explained that his family has been in business in town for over 50 years and he wants to give back to our great community. His involvement with the Chamber allows him to connect and help businesses in town. He enjoys helping people navigate the process of opening a business.

Trustee Gilbert is extremely impressed with Rick and is thrilled that he is going to serve on this board.

Trustee Schwingbeck noted that Rick needed to go to the Zoning Board for a project and asked Rick to elaborate on his experience. Rick said that everyone on the Zoning Board of Appeals was very friendly. The process can be difficult because everything has to be done the right way and if you miss part of the rules you have to go back and do it again. Though the process can feel scary and there are often questions, he felt welcomed. Going through the Zoning Board of Appeals is a process and he wants to help people through that process.

Trustee Bertucci has known Rick for many years and says that Rick epitomizes empathy and patience.

Trustee LaBedz pointed out that the Zoning Board of Appeals is the end of the process so it is important to work with the petitioners to get everything right.

Trustee Zyck worked alongside Rick with the Rotary and the Santa Run and used that as an example of Rick knowing how to follow a process. Trustee Zyck knows that Rick will be a great asset to this board.

Trustees thanked Rick for his willingness to serve on this board.

Trustee Gilbert moved, seconded by Trustee Zyck to concur in the Mayor's appointment of Rick Koebernick to the Zoning Board of Appeals, effective June 9, 2026, term ending April 30, 2031

The following voice vote was recorded:

9 Ayes

0 Nays

The motion passed.

VI. OTHER BUSINESS - none

VII. PUBLIC COMMENTS - none

VIII. ADJOURNMENT – Trustee LaBedz moved, seconded by Trustee Schwingbeck to adjourn.

The meeting adjourned at 7:21pm.



VILLAGE OF
ARLINGTON HEIGHTS
INC. 1887

Committee of the Whole
6/8/2026

Item: Public Hearing for 2026-2027 Annual Action Plan for
Community Development Block Grant (CDBG)

Department: Planning & Community Development

Item Description:

Background

In order to receive its annual CDBG entitlement grant from HUD, the Village must have in place a 5-year Consolidated Plan and 1-year Annual Action Plans. The 1-year Annual Action Plan explain the activities the Village will undertake during the program year, including how the Village will use its annual Community Development Block Grant (CDBG) allocation.

The Village is due to adopt the 2026-2027 Annual Action Plan. The public participation process for the 2026-2027 Annual Action Plan includes:

- Public Hearing #1: June 8, 2026
- 30-day public comment period: June 10, 2026 – July 10, 2026
- Public Hearing #2 (tentative): July 20, 2026

The CDBG grant applicants have been invited to attend the June 8, 2026, public hearing to answer any questions with regard to their applications. The grant applicants are not required to present their applications, but they may choose to do so at their option. The 2026-2027 Annual Action Plan is to be funded by the Federal CDBG allocation contained in the 2026 Federal budget that was approved by Congress. These funds have been allocated, and the Village has been notified by HUD of its CDBG grant allocation for the 2026–2027 program year (i.e., October 1, 2026 – September 30, 2027).

Public Hearing

2026-2027 Annual Action Plan

A public hearing is being held on the draft 2026-2027 Annual Action Plan which explains how the Village will address housing and community development needs in the Village, particularly the housing and community development needs of the Village's low and moderate-income residents,

during the 1-year Annual Action Plan period. The 2026-2027 Annual Action Plan includes the Village's CDBG budget for the program year.

For the period covered by the 2026-2027 Annual Action Plan, the Village received 17 CDBG grant requests totaling \$614,597, of which an estimated \$372,486 could be funded. The total estimated 2026-2027 CDBG fund is the sum of the following sources:

- Federal 2026 Entitlement Grant: \$335,689
- Estimated Carry Over Funds from Prior Years: \$36,797
- TOTAL: \$372,486**

There are some HUD restrictions of which the Committee of the Whole should be aware. Exhibit A shows the funding requests according to the program restriction categories (i.e., public services, construction, and administration) stipulated by HUD.

The following are the guidelines for the expenditure categories:

Public Service Activities Cap — The maximum funding for public service activities is 15% of the sum of the Federal 2026 CDBG Entitlement Grant and the prior year's (2026-2027) program income: \$50,353.

Administrative Services Cap — The maximum funding for administrative services is 20% of the sum of the 2026 Federal CDBG Entitlement Grant and the anticipated FY 2026-2027 program income: \$67,137.80.

Brick and Mortar Projects – If the Village elects to expend the full amounts allowed under the caps for public service activities and administration, the amount available for brick and mortar is the total amount of CDBG funds available for FY 2026-2027 less the amounts of the two caps: \$254,995.20.

Low and Moderate Income Benefit — A minimum of 70% of the total CDBG funds for 2026–2027 must benefit low and moderate income persons: \$260,740.20.

A copy of the draft 2026-2027 Annual Action Plan is provided as Exhibit B. Copies of the narrative portions of the CDBG applications are provided as Exhibit C. Supporting documentation submitted by the grant applicants in connection with their applications (i.e., audits, 501(c)(3) letters, etc.) were examined by staff and are available to the Village Board upon request.

Next Step

After consideration of public comments received at the June 8, 2026, public hearing and pursuant to applicable regulations, the proposed 2026-2027 Annual Action Plan will be made available for the required 30-day public

comment period. No Village Board action is required at the first public hearing.

ATTACHMENTS:

1. _Exhibit A Summary of Grant Requests
2. _Exhibit B - Draft 2026 Annual Action Plan
3. 1 - Family Forward
4. 2 - Children's Advocacy Center
5. 3 - Connections to Care
6. 4 - Suburban Primary Health Care Access to Care
7. 5 - WINGS
8. 6 - Life Span
9. 7 - Northwest Compass
10. 8 - Northwest Center Against Sexual Assault (NW CASA)
11. 9 - Journeys The Road Home
12. 10 - Clearbrook
13. 11 - Little City
14. 12 - Glenkirk
15. 13 - Wheeling Township
16. 14 - VAH Group Home Rehab Grant Program
17. 15 - VAH Single-Family Rehab Grant Program
18. 16 - VAH Infrastructure
19. 17 - VAH CDBG Administration

	EXHIBIT A			
	Draft 2026-2027 CDBG Budget		2025-2026	2026-2027
			ADOPTED	ESTIMATED
	Annual CDBG Entitlment Grant		\$ 318,751	\$ 335,689
	Estimated Carry Over from Prior Years		\$ 90,000	\$ 36,797
	Estimated Program Income		\$ -	\$ -
Total			\$ 408,751	\$ 372,486
			2025-2026	2026-2027
			Approved	CDBG Grant
	Public Services (15% grant cap: \$50,353)	Program	Allocations	Requests
1	Family Forward	Housing and Mentoring Support	\$ 3,500	\$ 5,000
	Resources for Community Living	Affordable Housing Options and Support	\$ 3,000	\$ -
2	Children's Advocacy Center	Safe from the Start	\$ 5,000	\$ 6,000
3	Connections to Care	Connections to Care	\$ 5,000	\$ 6,500
4	Suburban Primary Health Care Council	Access to Care - Subsidized Medical Services	\$ 5,000	\$ 7,000
5	WINGS	Emergency Shelter	\$ 5,500	\$ 7,000
6	Life Span	Operating Support/Victims of Domestic Violence	\$ 5,000	\$ 6,000
7	Northwest Compass	Housing Counseling and Assistance	\$ 5,000	\$ 12,000
8	NW CASA - Sexual Assault Program	Sexual Violence Intervention Program	\$ 5,000	\$ 12,000
9	Journeys The Road Home	Homeless Services	\$ 7,900	\$ 15,000
Total			\$ 49,900	\$ 76,500
	Construction (available: \$254,995.20)			
10	Clearbrook	Group Home Renovations	incl. in #17 below	\$ 28,500
11	Little City Foundation	Group Home Renovations	incl. in #17 below	\$ 30,319
12	Glenkirk	Group Home Renovations	incl. in #17 below	\$ 22,140
13	Wheeling Township	Reception area safety renovation	\$ -	\$ 65,000
14	VAH Group Home Rehab Program	Group Home Renovation Grant Program	\$ 80,800	\$ 100,000
15	VAH Single Family Rehab Loan Program (est. expenditures)*	Single Family Rehabilitation Loan Program	\$ 75,547	\$ 75,000
16	VAH Public Infrastructure	Street Resurfacing or other infrastructure	\$ 150,000	\$ 150,000
Total			\$ 306,347	\$ 470,959
	Administration (20% grant cap: \$67,137.80)			
17	CDBG Program Administration	Salary and soft costs of administration	\$ 66,500.00	\$ 67,137.80
			\$ 66,500.00	\$ 67,137.80
	Total Expenditures		\$ 422,747	\$ 614,597

Village of Arlington Heights

2026 Annual Action Plan

Program Year: October 1, 2026 – September 30, 2027

Contact: Department of Planning & Community
Development
33 S Arlington Heights Road
Arlington Heights, IL 60005
847-368-5200



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The 2026 Annual Action Plan includes the actions the Village of Arlington Heights will take during the October 1, 2026 - September 30, 2027 program year to address housing and community development needs of the Village of Arlington Heights, particularly the needs of the Village's extremely-low-, low-, and moderate-income residents. The 2026 Annual Action Plan also contains the Village's plans for using its Federal Community Development Block Grant (CDBG) allocation during the program year.

The total estimated available revenue for the 2026 program year is \$335,689. The maximum amount that may be spent on public services is estimated at \$50,353.35, and the amount expected to be allocated to construction projects is \$255,348.20. The Village maximum that may be spent on administrative costs is \$67,137.80.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

In this program year, the Village will address its goals in the areas of homeowner unit preservation, homelessness, public services, public infrastructure, public facilities, and planning & administration. This Annual Action Plan contains the Village's 1-year accomplishment objectives for projects and activities under each of these areas.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Village of Arlington Heights has been a recipient of Community Development Block Grant (CDBG) funds since 1974. For over 50 years, the Village has addressed housing and community development needs of the Village's extremely-low-, low- and moderate-income citizens, and has worked effectively with the U.S. Department of Housing and Urban Development.

Annually, HUD reviews the Village's performance in implementing its Consolidated Plan and the immediate past Annual Action Plan. The last such review was for the program year October 1, 2022 - September 30, 2023. The Village has no outstanding issues resulting from that HUD review or any prior

HUD reviews; and in the Year-End Review Letter, HUD stated that the Village of Arlington Heights has the continuing capacity to Administer Consolidated Plan covered programs.

4. Summary of Citizen Participation Process and consultation process

The Village of Arlington Heights closely followed its Citizen Participation Plan. The main components of the Plan included:

April 2026: The Village invited and accepted CDBG grant applications for CDBG-eligible activities for inclusion in the 2026 Annual Action Plan for the program year October 1, 2026 - September 30, 2027.

Public Hearing #1 will be held on June 8, 2026.

30-day Public Comment Period on the 2026 Annual Action Plan will be held from June 10, 2026, through July 10, 2026.

Public Hearing #2 will be held on July 20, 2026.

The Village consulted with non-profit agencies through the grant application process. The public hearings and 30-day public comment period were advertised on the Village website, in the local newspaper (*Daily Herald*), and by direct mailing to the approximately 80 entities and persons on the CDBG Interested Persons List that is maintained by the Village. The Village also consulted with Village departments including Planning & Community Development, Health & Human Services, and Finance.

5. Summary of public comments

To be completed.

6. Summary of comments or views not accepted and the reasons for not accepting them

To be completed.

7. Summary

To be completed.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		ARLINGTON HEIGHTS	Department of Planning & Community Development

Table 1 – Responsible Agencies

Narrative

The lead agency and CDBG administrator for this 2025-2029 Consolidated Plan is the Village of Arlington Heights.

Consolidated Plan Public Contact Information

Darko Bojin, Planner I, 33 S. Arlington Heights Road, Arlington Heights, IL 60005, (847) 368-5212, dbojin@vah.com

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

The Village released its CDBG grant application form on April 1, 2026. The 2026 Annual Action Plan will be the subject of two public hearings and a 30-day public comment period prior to its adoption by the Village Board. The 2026 Annual Action Plan will be made available on the Village website and hard copies were available upon request. The public hearing and public comment period were publicized in the Daily Herald newspaper and on the Village's website. Notices will also direct-mailed to the entities and persons on the Village's CDBG Interested Persons List.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The Village continues to enhance its coordination with housing providers through the implementation of its Inclusionary Housing Ordinance. Various departments of the Village work with housing providers as well as public and private health, mental health, and service agencies.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Village is in regular contact with homeless assistance agencies in the area that serve homeless persons and households and also persons and households that are at-risk of homelessness. Village departments that are involved in this issue include Planning & Community Development, Health & Human Services, Police, and Fire.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The Village is not a recipient of ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Village of Arlington Heights
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Several Village departments provided input on the 2026 Annual Action Plan. No requests for CDBG funding were submitted by the Village's Housing Commission.
2	Agency/Group/Organization	Family Forward
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
3	Agency/Group/Organization	Connections to Care
	Agency/Group/Organization Type	Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
4	Agency/Group/Organization	Children's Advocacy Center
	Agency/Group/Organization Type	Services-Children Services - Victims
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
5	Agency/Group/Organization	Life Span
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
6	Agency/Group/Organization	Northwest Center Against Sexual Assault
	Agency/Group/Organization Type	Services - Victims
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
7	Agency/Group/Organization	Suburban Primary Health Care Council
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
8	Agency/Group/Organization	WINGS
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services-homeless
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
9	Agency/Group/Organization	JOURNEYS-THE ROAD HOME
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
10	Agency/Group/Organization	ARLINGTON HEIGHTS PARK DISTRICT
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
11	Agency/Group/Organization	Northwest Compass
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
12	Agency/Group/Organization	Little City Foundation
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
13	Agency/Group/Organization	Clearbrook
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency was a subrecipient of Village of Arlington Heights CDBG funds in the prior program year. This provided the Village with the opportunity to be up to date on the agency's operation, methods of service delivery, and capacity. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.
14	Agency/Group/Organization	Wheeling Township
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	2026 Annual Action Plan
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency has not been a subrecipient in the past. The agency participated in the development of the 2026 Annual Action Plan through the submission of a CDBG grant application in which the agency described community development needs and how the agency will address those needs.

Identify any Agency Types not consulted and provide rationale for not consulting

No agency types were excluded from the public participation process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	The Village reviewed the most recent Strategic Plan on the Alliance's website. The goals and strategies of the Strategic Plan are generally consistent with the Village's Strategic Plan and Annual Action Plan.

Annual Action Plan
2026

12

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Village Comprehensive Plan	Village of Arlington Heights	The Comprehensive Plan contains a housing section with goals that are consistent with the Consolidated Plan's Strategic Plan.
Cook County Housing Authority Plan	Cook County Housing Authority	The Village reviews the plans of the Housing Authority of Cook County and the activities and goals inform the Village's Consolidated Plan, particularly with regard to the Albert Goedke apartment building in Arlington Heights, the Housing Choice Voucher program, homeownership program initiatives, and other CCHA programs that may benefit Arlington Heights residents.

Table 3 - Other local / regional / federal planning efforts

Narrative

The Village of Arlington Heights works within its own structure and with other entities to ensure community "resilience." Resilience planning and activities concerning emergency management are coordinated by the Arlington Heights Fire Department which holds the Village's Emergency Management Agency responsibilities; oversees emergency/disaster planning; and works closely with local, state, and federal authorities to be informed and prepared concerning matters of homeland security.

In a disaster situation, the Village can access county and state resources and may be eligible for federal assistance. Emergency management, as it exists today, emphasizes the need for a coordinated effort between all agencies as well as volunteer organizations and private businesses in the community, working together toward a common goal. That goal is to make Arlington Heights as prepared as possible to deal with the effects of natural, man-made, or technological emergencies and disasters.

Emergency Management Agencies (EMAs) are locally funded and work under the direction of the Federal Emergency Management Agency (FEMA) through the State government. These disasters include natural disasters such as those caused by weather or other disasters such as the Covid19 pandemic. Information related to planning and response is available on the Village's website.

The Public Works Department maintains all municipally-owned property; streets; sidewalks; trees and landscaping; water and sewer systems; buildings and grounds; street lights; and traffic signals. The water supplied by the Village complies with all U.S. Environmental Protection Agency (USEPA) standards, including those for lead. There is no adverse situation currently affecting the quality of the Village's water supply.

Beginning in 1985, the Village changed from deep well ground water source to Lake Michigan surface water. The City of Evanston, IL provides complete water treatment and filtration all water supplied to the Village of Arlington Heights municipal water consumers. The Evanston plant adds fluoride and chlorine to the water in accordance with State and Federal guidelines. Additionally, the Evanston plant adds poly orthophosphate as a corrosion inhibitor to guard against lead and copper contamination of the drinking water supply. The Northwest Water Commission (SWC) received water from the Evanston plant and distributes the water to the four NWC member communities, including Arlington Heights.

Arlington Heights' commitment to being a sustainable community is demonstrated through its development of programs that ensure the preservation of resources for future generations. Past endeavors have included a wide array of projects that have proven both cost effective and successful. These projects coupled with an ongoing effort to seek out new programs that promote sustainability have established the Village of Arlington Heights at the forefront of the sustainability movement.

Past years have seen completion of projects that included the replacement of High Pressure Sodium Fixtures to Light Emitting Diode (LED) for street lighting, LED traffic signals, parking garage lighting; a small solar power producing building; the installation of solar powered warning sirens; and multiple recycling programs. In our water and sewer pump facilities alone, water production staff retrofitted a total of 19 pump houses, rooms, pipe galleries, or wet-well pits with energy efficient LED light fixtures.

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Village of Arlington Heights followed its Citizen Participation Plan. Requests for grant applications were released on April 1, 2026. These requests were used to obtain information about current needs in the community. Two public hearings and a 30-day public comment period will be held concerning the Village's 2026 Annual Action Plan including the Village's 2026/2027 CDBG budget:

Public Hearing: June 8, 2026

Public Comment Period: June 10, 2026 - July 10, 2026

Public Hearing: July 20, 2026

All public hearings and the public comment period were publicized in the Daily Herald newspaper, on the Village's website, and through direct-mail to persons and organizations on the CDBG Interested Persons mailing list.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	To be completed.	To be completed.	To be completed.	www.vah.com
2	30-Day Public Comment Period	Non-targeted/broad community	To be completed.	To be completed.	To be completed.	www.vah.com
3	Public Hearing	Non-targeted/broad community	To be completed.	To be completed.	To be completed.	www.vah.com

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Expected resources for the activities to be undertaken under the 2026 Annual Action Plan are explained below.

Anticipated Resources

The 2026 year is under the 2025-2029 Consolidated Plan. The 2026 CDBG allocation is \$335,689. At the time of the development of the Annual Action Plan, the Village had received \$0 in program income. The balances in prior year funds are expected to be about \$36,797 prior to the implementation of the 2026 Annual Action Plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	335,689.00	\$0	36,797.00	372,486.00	\$1,000,000	See above.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The Village does not anticipate receiving any federal funds that have matching requirements. CDBG funds are used by subrecipient agencies to leverage other funds. CDBG funds may also leverage other government funding from other federally-funded programs such as the HOME program; State or County programs such as those administered by Cook County and the Illinois Housing Development Authority (IHDA); other public housing funds; or funding from other public or private entities. The CDBG entitlement program has no matching requirements.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

At this time, the Village has not identified any publicly owned land or property located within the jurisdiction that may be used to address needs identified in the plan.

Discussion

The Village's only source of entitlement funds is the Community Development Block Grant (CDBG) program from which the 2026 entitlement allocation is \$335,689. The Village is not required to provide matching funds but does implement programs that support housing and community development needs within the Village. These include the production of housing through the Inclusionary Housing Ordinance which also provides revenue in the Village's Affordable Housing Trust Fund. The Village also has an Emergency Assistance Fund and offers other programs and assistance through the Department of Health and Human Services.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Homeowner Unit Preservation	2025	2029	Affordable Housing	No geographic areas are targeted	Affordable Housing	CDBG: \$74,348.20	Homeowner Housing Rehabilitated: 2 Household Housing Unit
2	Homeless Services	2025	2029	Homeless	No geographic areas are targeted	Homeless	CDBG: \$15,500	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted
3	Public Services	2025	2029	Non-Housing Community Development	No geographic areas are targeted	Public Service Needs	CDBG: \$34,500	Public service activities other than Low/Moderate Income Housing Benefit: 245 Persons Assisted
4	Infrastructure	2025	2029	Non-Housing Community Development	No geographic areas are targeted	Public Infrastructure	CDBG: \$100,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 500 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Public Facilities	2025	2029	Non-Homeless Special Needs Non-Housing Community Development	No geographic areas are targeted	Public Facility	CDBG: \$81,000	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2 Households Assisted
6	Planning and Administration	2025	2029	Planning and Administration	No geographic areas are targeted	Planning & Administration	CDBG: \$67,137.80	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Homeowner Unit Preservation
	Goal Description	Village seeks to preserve, maintain, and improve the community's existing <u>ownership</u> housing stock; to reduce the cost burden of housing for extremely low-, low- and moderate-income household; and to provide a wide range of housing options for all residents in the community.
2	Goal Name	Homeless Services
	Goal Description	The Village seeks to ensure that every person in the community has basic shelter every night and to ensure that persons at-risk of homelessness have access to emergency shelter, transitional housing, and eventually obtain permanent housing. When designating the populations to benefit from homeless assistance, the Village is including both currently homeless and at-risk persons.
3	Goal Name	Public Services
	Goal Description	The Village seeks to address poverty and to enhance the quality of life, and improve the stability of individuals and families in Arlington Heights through the availability of youth programs, health programs, education, recreation, transportation, child care, disability services, family and individual support, and other services and opportunities.

4	Goal Name	Infrastructure
	Goal Description	The Village seeks to ensure that basic infrastructure needs of all areas of the Village are met including low and moderate income areas designated by HUD as eligible for CDBG-funded infrastructure improvements. The Village also seeks to continue its efforts to ensure access to public buildings and amenities and other assets of the community through the removal of architectural barriers and enhancements to make infrastructure and facilities accessible to all residents.
5	Goal Name	Public Facilities
	Goal Description	The Village seeks to ensure that the facilities that serve the social, recreational, health, family and other needs of persons in the community are provided, maintained, and available for use by all residents.
6	Goal Name	Planning and Administration
	Goal Description	The Village seeks to ensure that the strategies, goals, and projects of the entire community are responsive to community needs, are well designed and managed, and are coordinated with other community organizations for the most effective and efficient delivery of services.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The 2026 Annual Action projects are described below.

#	Project Name
1	Homeowner Unit Preservation
2	Homeless Services
3	Public Services
4	Public Infrastructure
5	Public Facilities
6	CDBG Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocations are consistent with the Consolidated Plan priorities and Strategic Plan. All allocations are for identified high priority needs. The primary obstacle to addressing underserved needs is lack of sufficient funding.

AP-38 Project Summary
Project Summary Information

1	Project Name	Homeowner Unit Preservation
	Target Area	No geographic areas are targeted
	Goals Supported	Homeowner Unit Preservation
	Needs Addressed	Affordable Housing
	Funding	To be completed.
	Description	The Single-Family Rehab Loan Program provides 0% interest, deferred loans to low/moderate income Arlington Heights homeowners for home renovations.
	Target Date	9/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The estimated number of households to benefit is 2 during the program year. The types of households assisted are most likely to be families with children or senior households.
	Location Description	Determined by the applications that are received. This activity is available to eligible households throughout the Village.
	Planned Activities	The planned activity is the Village's Single-Family Rehab Loan Program that has been operating in the Village of Arlington Heights since 1978.
2	Project Name	Homeless Services
	Target Area	No geographic areas are targeted
	Goals Supported	Homeless Services
	Needs Addressed	Homeless
	Funding	To be completed.
	Description	CDBG funds will be used to provide assistance to persons who are homeless or at risk of homelessness.
	Target Date	9/30/2027

	Estimate the number and type of families that will benefit from the proposed activities	To be completed.
	Location Description	Activities will be undertaken at the locations of the funded non-profit agencies or elsewhere as needed. Subrecipient allocations have been made to: Journeys The Road Home, homeless services, \$ WINGS, homeless/domestic violence/emergency shelter services, \$
	Planned Activities	The planned activities include services to persons who are homeless or are at risk of homelessness.
3	Project Name	Public Services
	Target Area	No geographic areas are targeted
	Goals Supported	Public Services
	Needs Addressed	Public Service Needs
	Funding	To be completed.
	Description	A variety of public services will be funded with CDBG funds. Approved CDBG subrecipient allocations include the following. Family Forward, Housing and Mentoring Support; Children's Advocacy Center, Child Victim and Witness Services; Connections to Care, Transportation to Medical Appointments; Life Span, Domestic Violence Services; Suburban Primary Health Care Council, Access to Care Subsidized Medical Care; NW Center Against Sexual Assault, Counseling Services; Northwest Compass, Housing Counseling.
	Target Date	9/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	To be completed.

	Location Description	Public services are provided to residents who live Village-wide. Some services will be provided at locations within the Village boundaries and others are provided at locations in nearby municipalities.
	Planned Activities	A variety of public services will be funded with CDBG funds allocated for activities such as housing counseling, child abuse services, domestic violence services, disability services, and subsidized medical care.
4	Project Name	Public Infrastructure
	Target Area	No geographic areas are targeted
	Goals Supported	Infrastructure
	Needs Addressed	Public Infrastructure
	Funding	To be completed.
	Description	CDBG funds will be used for the cost of eligible improvements to public infrastructure in CDBG-eligible Census Block Groups or for the removal of architectural barriers.
	Target Date	9/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The Census Block Groups are yet to be identified but will be in residential areas in HUD-designated low/moderate income eligible areas. A placeholder of 500 beneficiaries has been entered, but the number may be different depending on the location of the selected project.
	Location Description	To be determined.
	Planned Activities	The public improvements will include improvements such as street resurfacing, sidewalk replacement, etc. and/or removal of architectural barriers.
5	Project Name	Public Facilities
	Target Area	No geographic areas are targeted
	Goals Supported	Public Facilities
	Needs Addressed	Public Facility

	Funding	To be completed.
	Description	The Village will fund public facility improvements which may be Village-owned or owned by non-profit agencies (ex. group homes).
	Target Date	9/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 2 public facilities will be improved during the program year.
	Location Description	To be determined.
	Planned Activities	Activities will involve renovations to public facilities including but not limited to non-profit-owned group homes. It is expected that renovations will occur at 2 group homes.
6	Project Name	CDBG Administration
	Target Area	No geographic areas are targeted
	Goals Supported	Planning and Administration
	Needs Addressed	Planning & Administration
	Funding	To be completed.
	Description	Funds will be used to support Village staff involved in planning and project administration activities related to the Consolidated Plan and Annual Action Plans. Funds may be used for other planning, administration, and soft costs related to the Consolidated Plan and CDBG program.
	Target Date	9/30/2027
	Estimate the number and type of families that will benefit from the proposed activities	The administration of the Consolidated Plan and Annual Action Plans benefits all residents assisted under the plans.
	Location Description	Administration of the program affects the community Village-wide.

	Planned Activities	Salary costs, consultant fees, and other planning and administrative costs related to the operation of the Consolidated Plan and Annual Action Plans.
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AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

It is expected that most CDBG-funded assistance will be provided to residents Village-wide. Infrastructure projects will be in targeted to Census Block Groups that qualify by HUD's methodology as the Village's low- and moderate-income areas or will be improvements to remove architectural barriers to persons with disabilities. Some services will be provided outside of the boundaries of the Village but will be provided to Village residents. These will be public services that are provided by social service agencies that have service areas that include the Village of Arlington Heights.

Geographic Distribution

Target Area	Percentage of Funds
No geographic areas are targeted	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Residents in need of affordable housing and public services live throughout the Village. Geographic targeting will take place only with respect to infrastructure improvements in that they will occur in CDBG-eligible low/moderate-income Census Block Groups as limited under the CDBG regulations or will be improvements that remove architectural barriers. In order to support a full range of services, projects and services are sometimes funded at locations outside the Village of Arlington Heights. Some funded agencies' service sites are located a short distance outside of the Village boundaries but are located in adjacent or nearby municipalities. It would be inefficient for the agencies to maintain offices and service centers in in every municipality in their service areas.

Discussion

The Village will not direct funds to target areas other than complying with the area-benefit requirements for infrastructure projects.

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

A primary barrier to affordable housing is the cost of land and construction. In the coming year, the Village will continue to implement its affordable Inclusionary Housing Ordinance which requires the inclusion of affordable units in most new multi-family housing developments. The Village will also continue its process for identifying how it will use the funds in its Affordable Housing Trust Fund.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Village of Arlington Heights has been very proactive in addressing affordable housing needs. The Village regularly reviews its land use controls, tax policies affecting land, zoning ordinance, building codes, fees and charges, growth limitation, and policies affecting residential return on investment. The Village expanded its public policies by adopted an Inclusionary Affordable Housing Ordinance (8/3/2020) to require the creation of affordable units in private housing or collect fees in lieu of affordable units into an Affordable Housing Trust fund for the creation and preservation of affordable housing. The Village's Housing Commission was created to expand the amount of affordable housing in the Village. The Village's Building Department is proactive in working with owners of rental housing to ensure that the rental housing stock is well maintained. Many non-profit agencies in the Village also work to remove barriers to affordable housing by providing financial assistance, housing counseling, landlord-tenant counseling, and information on other housing related issues.

Discussion

The Village of Arlington Heights focuses directly on addressing barriers to affordable housing. The Village Board has nine strategic priorities for 2026/2027. Strategic Priority #2 is to: Expand housing affordability and attainability strategies that are impactful on the local level and provide a variety of housing options for residents at all stages of life.

Arlington Heights is one of only 9 municipalities in Cook County (which contains 150 municipalities) that the Village is aware have inclusionary housing ordinances. This ordinance has resulted in creating the following numbers of rental, affordable housing units: Timber Court Apartment 14 units; Parkview Apartments 41 units; Heart's Place (permanent supportive housing) 18 units; Arlington Gateway (Arbor House) 30 units; the Residences at Payton Place 9 units; and Crescent Place 40 units. The following additional units have been approved but are not yet constructed:

Eastman Apartments 7 units; and Grace Terrace 25 units. Additionally, over \$1 million has been collected into the Arlington Heights Affordable Housing Trust Fund for future affordable housing initiatives.

Fair Housing: The Village of Arlington Heights has included fair housing requirements in its Village Code. The Village's Housing Commission constitutes the Village's Fair Housing Review Board. This offers convenient and local response to resident's fair housing concerns.

One of the ways in which the Village supports fair housing is to expand housing opportunities. Through its inclusionary housing program, the Village mandates the inclusion of affordable housing units in Arlington Heights. The Village seeks to expand home ownership opportunities by offering the ASSIST home buyer program.

Staff is available in the Department of Planning and Community Development and Department of Health and Human Services to respond to fair housing concerns and complaints on a case-by-case basis. In 2026, staff received no fair housing complaints.

In April 2023, the members of the Cook County Consortium, and several other entitlement communities, reconvened to continue work on a Cook County Regional Affirmatively Furthering Fair Housing (AFFH) Plan. This work was started before the COVID pandemic and was paused due to other urgent priorities and HUD's initial suspension AFFH implementation and pending new rule. Since HUD's February 9, 2023, publication in the Federal Register of the Notice of Proposed Rulemaking (NPRM) entitled "Affirmatively Furthering Fair Housing," the Consortium is now anticipating planning the development of an AFFH Equity Plan when guidelines are published and final rule-making is complete. The Consortium is looking forward to publication of the AFFH Final Rule and will continue to consult with local partners in the planning and development of a required AFFH Equity Plan within the timeframe required by the Final Rule. In the interim, all Consortium members are utilizing previous Analysis of Impediments and draft AFFH concepts to inform their advancement of fair housing in communities.

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Below are other actions the Village intends to take during the program year. Other actions are taken by the Village through various Village departments to address community development needs of the Village including the needs of the community's low- and moderate-income residents. Examples include but are not limited to life and safety needs through the Fire and Police Departments; housing safety through the Department of Building and Life Safety; individual and household needs through the Department of Health and Human Services including the operation of the Senior Center; and affordable housing needs through the Department of Planning & Community Development.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to addressing underserved needs is insufficient funding. The Village will seek funding from other sources and will support service providers in seeking funding from other sources.

Actions planned to foster and maintain affordable housing

During the program year, the Village will take the following actions to foster and maintain affordable housing, to remove barriers to affordable housing, and to encourage public housing improvements and resident initiatives:

Professionals in the Department of Planning and Community Development will continue to research and investigate alternative sources of funding to replace or supplement State and Federal funds for housing assistance and other affordable housing programs. The Housing Planner will monitor housing initiatives at these levels through contact with HUD and through professional organizations and planning offices.

The Village will continue to promote and enforce the goals and policies from the Comprehensive Plan relating to preserving the existing housing stock, encouraging a wide variety of housing types within the Village, utilizing good housing redevelopment concepts, maintaining a good housing balance, preventing housing deterioration, and providing housing for the young, single, and elderly.

Code enforcement will continue to uncover unsafe and unsanitary conditions. The Single-Family Rehabilitation Program will be available to income-eligible individuals to improve their properties.

The Village will implement its Affordable Inclusionary Housing Ordinance and work toward creating affordable units in new construction residential projects and/or with fees collected into the Village's Affordable Housing Trust Fund.

The Housing Commission will continue to promote a balanced housing stock including affordable

housing for persons with low to moderate incomes.

The Department of Building and Health Services will work throughout the community to assist residents in securing stable, affordable housing and improve housing and living environments.

No units are expected to be lost from the federally assisted housing inventory in Arlington Heights.

Actions planned to reduce lead-based paint hazards

The Village is aware of the health risks, especially to children, that exist in its older homes due to the presence of lead-based paint. The Village will continue to provide information and blood lead-based paint testing services to Village residents. When persons are identified as having elevated blood levels, the appropriate County and State agencies will be notified, and these persons will be referred for appropriate services.

The Village complies with HUD's lead-based paint regulations with respect to the Village's housing rehabilitation programs. The required notifications, lead-hazard testing, and lead hazard treatment protocols are followed.

Actions planned to reduce the number of poverty-level families

The Village will continue to coordinate efforts to assist households with incomes below the poverty line with other agencies providing services to this population. This will take place through the activities of the Village's Health and Human Services Department and by supporting senior service agencies at the Village's Senior Center. The Health and Human Services Department administers an emergency assistance fund to assist very low- and low-income persons with emergency needs. Village staff coordinate and combine resources with local agencies to address needs of poverty-level families on a case-by-case basis.

Actions planned to develop institutional structure

The Village will continue to address affordable housing and other community needs within the area by coordinating its efforts with private and non-profit agencies and organizations. The Village will also work with regional planning groups such as the Northwest Suburban CDBG Network, the Metropolitan Mayors Caucus, the Chicago Metropolitan Agency for Planning, the Metropolitan Planning Council (MPC), etc.

Actions planned to enhance coordination between public and private housing and social service agencies

The Village will enhance coordination between public and private housing and social service agencies through the citizen participation plan that encourages all interested parties to share in the Consolidated

Planning process. The Village will continue to work with non-profit service providers, other private institutions, public housing and assisted housing providers, and community organizations to discuss community needs and opportunities. The Village will also continue to work with and coordinate the provision of services with Elk Grove and Wheeling Townships, Northwest Housing Partnership, and other Northwest Chicago Suburbs.

Discussion

The Village recognizes that enhancing institutional structure provides efficiencies in service that are of benefit to its residents. The various departments of the Village seek to maximize coordination with public and private housing and service providers to meet the needs in the community.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

See below for information concerning program specific requirements.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

Information on program specific requirements is provide above. The Village does not anticipate receiving any of the types of income listed above at the time of the preparation of this plan.

Attachments

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Case Management and Mentoring for low-income, working families

Project Location: Arlington Heights

CDBG Funding Request: \$5,000

Applicant Contact Information

Organization Name: FamilyForward

Federal Unique Entity Identifier (UEI) Number: SHSMSLGXCXE3

Head of the Organization (ex. Executive Director)

Name: Beverly Worthington

Title: Executive Director

Email: beverly.worthington@family-forward.org

Signature of person authorized to submit this application:

Signature Date: 04.29.2026

Printed name: Beverly Worthington



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Beverly Worthington

Title: Executive Director

Mailing Address: 302 N. Dunton Ave.

City/State/Zip Code: Arlington Heights, IL 60004

Telephone Number: 847.342.0846

Email Address: beverly.worthington@family-forward.org

Organization website: www.family-forward.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

FamilyForward offers a two-year program for low-income, working families consisting of two primary components: financial assistance for housing and case management/mentoring.

Eligible families who demonstrate need must live in our service area, have at least one working adult in the household, and at least one child living in the home. We do not enroll families with active substance abuse concerns, untreated mental health issues, or involved in active situations of domestic violence. These families are given referrals to the appropriate organizations in the community for their situation.

Families enrolled in our program initially pay 30% of their income towards rent and FamilyForward subsidizes the remainder. Over the course of 2 years, the portion of rent the families pay incrementally increases until they can pay their monthly rent in full on their own.

To achieve this level of independence, families meet with mentors weekly. Mentorship provides for the setting of realistic goals, budgeting resources effectively, increasing income, reducing debt, building savings, and navigating other life challenges. The goal of our program is to partner with families in creating a solid foundation in their journey toward financial stability and wellness. Reducing stress related to financial scarcity allows families to tend to their physical and mental health and empowers them to make choices from a place of confidence rather than desperation.

FamilyForward utilizes CDBG funds to support the case management/mentoring component of our program. The impact of our work is profound – families gain the confidence and skills to manage their finances, maintain stable housing, navigate challenges, and achieve long-term independence. By offering *individualized* support, they overcome barriers such as debt, housing insecurity, underemployment, and limited access to essential resources.

Beyond immediate relief, our program creates generational change. When parents succeed financially, their children have greater opportunities and upward mobility. Stronger families lead to stronger communities, reducing economic disparities and fostering resilience.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, Arlington Heights and Palatine.

3. Will any funds be used for research and development?

- ☐ Yes
☒ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Northwest suburbs of Chicago, including the townships of Elk Grove, Palatine, Schaumburg, and Wheeling.

2. Does this program serve residents of the Village of Arlington Heights?

☒ Yes
☐ No

3. Describe any additional criteria for your program.

For families to be eligible for the 2-year program, the key criteria include:

- Living in their own housing within our service area
- Have at least one working adult in the home
- Have at least one child under the age of 22 in the home
- Be a legal resident of the United States
- Be proficient in English
- Demonstrate mental stability
- Presently not abusing alcohol or using illicit drugs
- Presently not living in an abusive relationship

4. What facilities, services, or programs are operated in Arlington Heights?

FamilyForward has an office located within First Presbyterian Church of Arlington Heights at 302 N. Dunton Ave. Case management and mentoring services predominantly occur at a family's residence, which includes those living in Arlington Heights, although some meetings occur at the Arlington Heights location. Initial intake assessments are typically conducted at the Arlington Heights location.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

Several organizations provide similar services with a focus on subsets of populations:

- WINGS focuses on individuals fleeing domestic violence;
- Fellowship Housing, whose program model is closest to FamilyForward's, focuses on single mothers;
- Journeys and Northwest Compass focus on individuals experiencing or at-risk of homelessness; and,
- Shelter, Inc. and The Harbour focus on young adults experiencing or at-risk of homelessness.

FamilyForward focuses on *working families living in poverty and vulnerable to becoming homeless*. Families agree to meet with mentors on a weekly basis to develop pathways toward financial and housing stability and overall well-being. Those pathways involve working closely with other organizations within the community and accessing available resources.

As such, FamilyForward does not support families in finding housing, which is a service provided by other organizations. Families are not permitted to seek funding from other organizations to offset housing costs ("double dipping") while enrolled in the program, although they are encouraged to access other resources which are not provided by FamilyForward.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Families receive financial assistance with housing costs, childcare, transportation, education, basic needs (i.e., food and household supplies), and unforeseen expenses (i.e., dental care, furniture, etc.). FamilyForward has funds, provided by generous donors, to match families' payments for debt reduction up to \$500 per month, which enhances their economic mobility.

In addition to working with mentors throughout the program, families receive case management services from qualified staff (licensed social workers).

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 –September 30, 2027 (proposed)	140	24	24
October 1, 2025 – present (6 months – October through March)	78	13	13
October 1, 2024 –September 30, 2025	118	19	19

3. Please state anticipated cost per client per service for the 2026-27 program year.

\$2,276 (average for total persons) / \$3,006 (average for AH residents)

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$62,800	\$71,800	80,750	\$89,700	\$96,900	\$104,100	\$111,250	\$118,450

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

CDBG funds will be utilized for wages incurred by the ProgramDirector and Case Manager, specifically hours directly providing case management for families in Arlington Heights. Their responsibilities include:

- Conduct intake assessments and onboarding for new families;
- Supervise and support mentors working with families;
- Provide targeted case management for social, emotional, legal, financial, educational, and other needs of families; and,
- Provide mentorship for families without assigned mentors or whose situations are deemed too complex for volunteers to navigate.

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

Yes.

6. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- | | |
|---------------|----|
| a. Full-time | 2 |
| b. Part-time | 1 |
| c. Volunteers | 25 |

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Beverly Worthington

Phone Number: 847.342.0846

Email Address: beverly.worthington@family-forward.org

3. How long has the staff member identified above been with the organization?

1.5 years

E. Fees and Funding Sources

1. Describe any client fees collected*.

Not applicable.

2. Describe how client fees are used (if applicable):

Not applicable.

** Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$ 0	\$ 0
State/Local Funds	\$ 49,500	\$ 5,370
Private Funds	\$ 392,876	\$ 66,790
Program Income	\$ 0	\$ 0
Other Funding Interest Income	\$ 9,500	\$ 0

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

☐ Yes

☒ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$ 451,876	\$ 318,073	\$ 5,000
Organization or agency's current fiscal year	\$ 411,625	\$ 323,973	\$ 3,500
Organization or agency's last fiscal year	\$ 351,850	\$ 272,035	\$ 3,000

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 5,000
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$ 0
Construction/Rehabilitation	\$ 0
Other	\$ 0
Please specify:	
Total CDBG Request	\$ 5,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☒ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☒ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
- ☐ *Affordability*
This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

Strengthening low-income, working families in the northwest suburbs towards achieving financial stability and independence through mentoring, rental assistance and support services.

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☒ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☒ Current organization budget, including proposed funding sources

- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required **not applicable**
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.). **not applicable**
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe) **not applicable**

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

Project Location:

CDBG Funding Request: \$

Applicant Contact Information

Organization Name

Federal Unique Entity Identifier (UEI) Number

Head of the Organization (ex. Executive Director)
Name:

Title:

Email:

Signature of person authorized to submit this application:

Signature Date:

Printed name:

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title:

Mailing Address:

City/State/Zip Code:

Telephone Number:

Email Address:

Organization website:

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

3. Will any funds be used for research and development?

- ☐ Yes
☐ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Does this program serve residents of the Village of Arlington Heights?

- ☐ Yes
☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)			
October 1, 2025 – present (6 months – October through March)			
October 1, 2024 – September 30, 2025			

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

6. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title:

Phone Number:

Email Address:

3. How long has the staff member identified above been with the organization?

E. Fees and Funding Sources

1. Describe any client fees collected*.

2. Describe how client fees are used (if applicable):

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$	\$
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$	\$	\$
Organization or agency's current fiscal year	\$	\$	\$
Organization or agency's last fiscal year	\$	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low//moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☐ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
- ☐ *Affordability*
This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☐ Current organization budget, including proposed funding sources
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☐ Proof of non-profit determination
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: **Connections to Care**

Project Location: Northwest Suburbs- Concentration Arlington Heights

CDBG Funding Request: \$ 6,500

Applicant Contact Information

Organization Name : Connections to Care

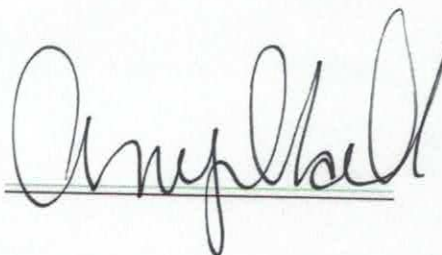
Federal Unique Entity Identifier (UEI) Number 20-558794

Head of the Organization (ex. Executive Director) Name:
Amy Gall

Title: Executive Director

Email: amyg@connectionstocare.org

Signature of person authorized to submit this application:



Signature Date: 04/29/2026

Printed name: Amy Gall

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Amy Gall

Title: Executive Director

Mailing Address: 1801 West Central Road

City/State/Zip Code: Arlington Heights, IL 60005

Telephone Number: (847) 222-9331

Email Address: amyg@connectionstocare.org

Organization website: www.connectionstocare.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

Connections to Care (formerly Escorted Transportation Service NW) provides accompanied rides for the elderly and especially the frail elderly who can no longer drive to their medical and dental appointments. Connections to Care drivers are trained volunteers who pick passengers up at their home, wait for them during their appointment, and return them back home. If needed, they can also stop at a pharmacy on the way back from the appointment. Connections to Care volunteers treat their clients like family. Riders have the option of sitting in the front seat and Connections to Care drivers provide a supportive environment, a compassionate ear and sounding board as well as much needed social interaction. Each ride we take provides our Riders with four points of contact. Scheduling the ride, confirming the name of the volunteer with the passenger the week before, the volunteer confirming pick up details, and finally the ride. Since many passengers have hearing, vision, memory, and/or mobility loss, they rely on our volunteers to help them navigate the often-complex medical facilities and physician offices.

Our unique transportation service is offered in 14 NW Cook County municipalities which include 4 Townships and 5 medical centers. Unlike other transportation services for seniors, we cross township boundaries in taking passengers to their medical appointments. Over the past 19 years, we have provided more than 39,159 critical services rides, allowing our elderly to age in place while caring for their health.

While anyone 60 years old or older can apply for our service, our average passenger is 85, on a low fixed income, and can no longer drive or take public transportation. Many are also unable to rely on family members or friends to take them to their numerous appointments. This is an expanding population that is often marginalized and underserved. Prior to Covid-19, requests for rides grew at 5%-7% annually. We are excited to see that this growth rate is returning as we have built from Covid.

Between 10/1/2024 and 09/30/2025 Connections to Care provided 114 Arlington Heights residents with 1612 rides. This represents 55% of all Connections to Care passengers and 60% of all the rides. We also took rides into Arlington Heights with passengers from the other 13 municipalities we serve.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, we have received CDBG funds from Arlington Heights and Mount Prospect

3. Will any funds be used for research and development?

☐ Yes

☒ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Our service area includes 14 municipalities: Barrington, Inverness, Hoffman Estates, Schaumburg, Elk Grove Village, Palatine, Arlington Heights, Wheeling, Des Plaines, Buffalo Grove, Mount Prospect, Park Ridge, Prospect Heights and Rolling Meadows. 4 Townships: Wheeling, Elk Grove, Palatine and Schaumburg and 5 major medical centers: Northwest Community, St. Alexius, Alexian Brothers, Advocate Lutheran General and NorthShore Glenbrook.

Does this program serve residents of the Village of Arlington Heights?

☒ X Yes

☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

Connections to Care office is in Arlington Heights in the Senior Center. 55% of our riders during the past year were Arlington Heights residents. In addition, we bring frail older adult residents from the 13 other municipalities we serve to doctors, dentists, and medical facilities in Arlington Heights, including Endeavor Northwest Community Healthcare's extensive network of offices and Endeavor Northwest Community Hospital.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

No. Although Arlington Heights and other municipalities and Townships in our service area provide different kinds of transportation to seniors, Connections to Care is the only service using a one-on-one approach. Our drivers, all of whom are volunteers, drive their own personal vehicles to help get Arlington Heights' frail older adults to and from their medical and/or dental appointments. We are also the only service whose volunteers stay with the client throughout their appointment. Our services compliment and supplement the other transportation services available to the older adults of Arlington Heights.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Transportation of the frail older adults to and from their medical and dental appointments

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 = September 30, 2027 (proposed)	226 Seniors	123 Seniors	123 Seniors
October 1, 2025 = present (6 months = October through March)	132 Seniors 1184 Rides	72 Seniors 790 Rides	72 Seniors 790 Rides
October 1, 2024 = September 30, 2025	206 Seniors 2696 Rides	114 Seniors 1612 Rides	114 Seniors 1612 Rides

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

All of the CDBG funds will go toward helping us serve current and new passengers. Our passengers are not charged a fee, rather they are asked for a \$7.50 donation for each one-way ride. This is an amount that is affordable to our fixed income passengers. However, our passenger donations only covered less than 15% of the actual cost per ride. CDBG funds will go toward covering the other amount.

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

We are aggressively expanding our services to clients in our territory. These funds will help serve Arlington Heights residents that have not previously used Connections to Cares services.

6. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

a. Full-time 0

b. Part-time 2

c. Volunteers 98 Total: 85 Drivers, 8 Board Members, 5 Office and Administrative

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Amy Gall, Executive Director

Phone Number: (847) 222-9331

Email Address: amyg@connectionstocare.org

3. How long has the staff member identified above been with the organization?

8 years

Fees and Funding Sources

1. Describe any client fees collected*.

We do not charge our clients any fees, but rather ask them to make a donation of \$7.50 for each one-way ride. This is an amount that is feasible for most of our passengers who are on low, fixed incomes. Our clients donate as much as they can, but no one is turned away due to an inability to donate all or part of the \$7.50.

2. Describe how client fees are used (if applicable):

The donations that are received by passengers are applied to the direct program costs to run the program, which includes staff salaries, volunteer expenses and direct operating costs to run the program.

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$	\$
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$ 6,800	\$ 5,000
State/Local Funds	\$ 22,294	13,378
Private Funds	\$ 23,335	14,001
Program Income	\$ 15,997	9,598
Other Funding	\$ 25,901	15,540

4. Does your organization receive more than \$1,000,000 in federal funds per year? (Select one)

☐ Yes

☒ No

F. Budget

Please complete the following table:

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available (2027)			6,500
Organization or agency's current fiscal year (2026)	\$ 125,650	125,650	\$ 5,000
Organization or agency's last fiscal year (2025)	\$ 127,850	127,850	5,000

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 6,500
Other direct client service costs (ex: Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$ 6,500

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

Performance Measurement Systems

Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

To connect with older adults and help them care for their health and maintain independence.

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (This is a two-page document. Please do not submit the federal form.)
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☒ Current organization budget, including proposed funding sources
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex: client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ The applicant may provide other attachments at the organization's option (ex: organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and DavisBacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Access to Care

Project Location: Village of Arlington Hts

CDBG Funding Request: \$ 7,000

Applicant Contact Information

Organization Name Suburban Primary Health Care Council

Federal	Unique	Entity	Identifier	(UEI)	Number	195773900000
Head	of	the	Organization	(ex.	Executive	Director)
Name: Kimberly A Mertz						

Title: COO

Email: Kimberlym@accesstocare.org

Signature of person authorized to submit this application:

Signature Date: 04/21/2026

Printed name: Kimberly A Mertz



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Kimberly A Mertz

Title: COO

Mailing Address: 2225 Enterprise Dr - suite #2507

City/State/Zip Code: Westchester, IL 60154

Telephone Number: 708.531.0680

Email Address: Kimberlym@accesstocare.org

Organization website: www.accesstocare.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

Access to Care provides access to primary medical care to low-income residents of suburban Cook County and NW Chicago. Members may have an unlimited number of office visits to their assigned physician, routine lab tests and x-rays for \$5 co-payments. Members pay a \$15-\$40 co-payment for prescription medications. Behavioral Health Services are provided as an extension of primary health care. Up to eight counseling sessions are available through a Social Worker for a \$5 co-payment per session. Additional sessions are available on a sliding scale fee. Access to Care has an Opioid Risk Management program with real time analysis done at the point of sale where the dosage or duration of therapy may be excessive. Addiction/substance abuse medications are also a part of the program coverage to help prevent withdrawal symptoms caused by stopping opioid drug usage. This includes NARCAN. Access to Care patients fill their prescriptions at all major pharmacy chains. Flu and Pneumonia vaccines are available at a zero co-payment. Access to Care continues to follow modifications to the program including: 1) Presuming eligibility and providing benefits for a 3-month period allowing additional time for members to provide paperwork needed to complete the application process. Once received, membership is extended for the entire 12-month period. 2) Establishing the RX RELIEF FUND. Members receive help covering the cost of their prescription co-payments. 3) Suspending enrollment and re-enrollment fees ensuring that all individuals are able to access health coverage.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Access to Care has received CDBG funding from Village of Arlington Heights for many years. In addition; CDBG funding is received from Village of Schaumburg as well as the Village of Mount Prospect.

3. Will any funds be used for research and development?

- ☐ Yes
☒ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Access to Care serves residents in ALL municipalities of suburban Cook County and NW Chicago

Does this program serve residents of the Village of Arlington Heights?

- ☒ Yes
☐ No

3. Describe any additional criteria for your program.

Access to Care serves low income (below 300% of the federal poverty level) who are uninsured (or who have \$1500 or greater per person annual medical insurance deductible) and are not eligible for public programs such as Medicaid.

4. What facilities, services, or programs are operated in Arlington Heights?

Physicians, laboratory/radiology sites and participating pharmacies are available throughout the suburban Cook County area.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

NO

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.): Primary Health Care Services
2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	5,000	90	22
October 1, 2025 – present (6 months – October through March)	4888	59	15
October 1, 2024 – September 30, 2025	6705	104	22

3. Please state anticipated cost per client per service for the 2026-27 program year.

ATC anticipates the per person cost to remain similar to the 2025-2026 budgeted amount of \$643 per person annually and \$314.91 per person annually for direct provider costs.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)? A grant of \$7000 would assist ATC in enrolling 22 residents of Arlington Heights in the ATC program for one year. They would be assigned to a primary care physician and would be allowed to see their provider for an unlimited number of visits for \$5 each. Additionally, they may have an unlimited number of routine lab tests and x-rays for \$5 co-payments per specimen or x-ray. Prescriptions filled for \$15-\$40 co-payments. Behavioral Health Services are provided as an extension on primary health care for \$5 co-payment per session. ATC also facilitates appointments for specialty care within the Cook County Hospital system.
5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds? Possibly. New Arlington Heights residents only enroll into the ATC program each year. But current residents may re-enroll after their 12 -month term if their circumstances and eligibility remain the same.
6. Would this program exist without CDBG funding?
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time 8
- b. Part-time 1
- c. Volunteers 19

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Kimberly A Mertz

Phone Number: 708.531.0680

Email Address: Kimberly A Mertz

3. How long has the staff member identified above been with the organization?

36

E. Fees and Funding Sources

1. Describe any client fees collected*.

\$5 co-payments are given to the providers at the time of service (physicians/clinical psychologists/radiology sites/laboratory sites. Prescription medications have a \$15, \$30 & \$40 co-payment for a 30-day supply.

2. Describe how client fees are used (if applicable):

Fees are used to fund additional people into the Access to Care program.

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$ 2,105,000	\$ 42,100
Private Funds	\$ 825,000	\$ 16,500
Program Income	\$ 0	\$ 0
Other Funding -special events, investments, service contracts, individual donations, & reserves	\$ 285,000	\$ 5,700

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☒ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available - 2027	\$ similar to 2026	similar to \$2026	\$ 7,000
Organization or agency's current fiscal year 2026	\$3,215,000	\$3,215,000	\$5,000
Organization or agency's last fiscal year 2025	\$2,759,000	\$2,75,000	\$6,500

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$ 7,000
Please specify: funds used for direct provider service costs: physicians, laboratory, social work and pharmacy.	
Total CDBG Request	\$ 7,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☒ **Creating a Suitable Living Environment**
This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☐ **Providing Decent Housing**
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ **Creating Economic Opportunities**
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ **Availability/Accessibility**
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
- ☒ **Affordability**
This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ **Sustainability**
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. **Mission Statement for your organization (may be attached):** The mission of the Suburban Primary Health Care Council is to facilitate access to access to primary health care services for residents of suburban Cook County and northwest Chicago who lack access because of financial barriers.
2. **Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.**
 - ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
 - ☒ Proposed organization budget for the next fiscal year, including proposed funding sources
 - ☒ Current organization budget, including proposed funding sources
 - ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
 - ☐ Most recent A-133 audit, if an A-133 audit has been required
 - ☒ Proof of non-profit determination
 - ☒ Organizational chart
 - ☒ List of Board of Directors
 - ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
 - ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vhl.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: WINGS Domestic Violence Emergency Shelter and Counseling

Project Location: WINGS Safe Houses and Foglia Family Resource Center

CDBG Funding Request: \$ 7,000

Applicant Contact Information

Organization Name WINGS Program, Inc.

Federal Unique Entity Identifier (UEI) Number URWMBJDBGED3

Head of the Organization (ex. Executive Director)

Name: Rebecca Darr

Title: President and CEO

Email: rdarr@wingsprogram.com

Signature of person authorized to submit this application:

Signature Date: 4.23.2026

Printed name: Luticia Fiorito, MS

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Luticia Fiorito

Title: Director of Grants

Mailing Address: P.O. Box 95615

City/State/Zip Code: Palatine, Illinois 60095

Telephone Number: 847.519.7820

Email Address: lfiorito@wingsprogram.com

Organization website: <https://wingsprogram.com/>

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

WINGS is seeking funding to support the residents fleeing domestic violence through WINGS Safe Houses. WINGS Safe House is to provide emergency shelter and supportive services for 90-120 days. Upon entering the Safe House they are connected to a Family Advocate (case manager) and Child Advocate (children's case manager) when appropriate. Over the course of their stay the Survivor and children are offered a menu of resources through a trauma informed lens with the goal to achieve self-sustainability and financial security. Services include but are not limited to; Counseling (individual, adult, child, group, family); case management (creating and revising goals and safety planning); access to resources and Main Stream resources (clothes, toiletries, OTC medications, food); Advocacy (legal, child, housing, financial) and Education (Domestic Violence, Employment, Financial). Medical Advocacy is also available for survivors with traumatic brain injury (TBI) or other complex medical needs.

WINGS is also requesting funding for residents to seek counseling and legal advocacy at its Foglia Family Resource Center (FFRC), which offers safety planning, individual and family domestic violence counseling, support groups, art and play therapies for children. The FFRC, located in nearby Rolling Meadows, is designed for victims preparing to flee their abusers and those who have secured their own housing. Virtual counseling options are available.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, WINGS is grateful for the support of the Village of Arlington Heights CDBG program. WINGS has also received funding from Cicero, Hanover Park, Mount Prospect, Schaumburg, Skokie and Cook County.

3. Will any funds be used for research and development?

- ☐ Yes
☒ No

If so, please specify how funds will be used.

N/A

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

WINGS services are delivered in Cook County and the majority of its clients are from Cook County. However, WINGS serves anyone fleeing domestic violence regardless of their original location whether it be local, statewide or nationwide. Municipalities served include Arlington Heights, Palatine, Mount Prospect, Elk Grove Village, Schaumburg, Hoffman Estates, Palatine, Wheeling, Des Plaines and surrounding areas.

Does this program serve residents of the Village of Arlington Heights?

- ☒ Yes
☐ No

3. Describe any additional criteria for your program.

The only criteria is that individuals or families are fleeing domestic violence. WINGS does not discriminate against anyone seeking services regardless of their age, gender, race, ethnicity, LGBTQI+, Veteran status, LMI, disability or immigration status. WINGS Safe Houses are two of very few domestic violence shelters that accommodate males over 13, transgender individuals and large families.

4. What facilities, services, or programs are operated in Arlington Heights?

WINGS partners with many Arlington Heights apartment complexes to assist clients secure permanent housing. WINGS utilizes a scattered site housing model. This allows clients to select the area where they feel the safest and can create a life free of violence and abuse.

WINGS Hospital Program is onsite at Northwest Community Hospital in Arlington Heights, providing bedside counseling, lethality assessments, safety planning, medical advocacy and resource referrals. In 2025, WINGS received funding to launch a pilot program serving Survivors with traumatic brain injury (TBI) at Northwest Community Hospital with dedicated Medical Advocates.

WINGS operates a large resale store in Arlington Heights; this store is one of three WINGS resale stores. WINGS Resale stores generate nearly \$3M of WINGS income and provide clothing and household items free of charge for WINGS clients. WINGS appreciates the support of the Arlington Heights community in providing merchandise donations and shopping at the Resale store.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

WINGS is the largest provider of domestic violence services in Illinois. In Fiscal Year 2025 WINGS provided 1,365 program participants with 118,761 nights of emergency, transitional and permanent supportive housing along with individualized and comprehensive services. WINGS operates the only domestic violence shelter in northwest Cook County. WINGS Safe Houses are two of very few domestic violence shelters that accommodate males over 13, transgender individuals and large families.

WINGS coordinates with other domestic violence service agencies in Cook County, as well as across the Chicago metropolitan area and state of Illinois through the Illinois Domestic Violence Hotline to avoid duplication of clients. WINGS also has referral partnerships to refer clients who require culturally or linguistically specific services to partner agencies that have skills and experience to best serve these clients. For example, WINGS partners with Apna Ghar, KANWIN and Mujeres Latinas en Accion. With all these agencies working together, the demand for domestic violence services still exceeds demand for services. In 2025, the Illinois Domestic Hotline reported receiving 69,748 calls for assistance, at 17% increase over 2024.

C. Program Client Statistics

- 1. List services provided to clients (meals served, shelter, counseling, day care, etc.):** WINGS provides emergency shelter through WINGS two Safe Houses, food, clothing, personal care, children's items, advocacy (housing, legal, victim, child, employment), safety planning, access to transportation, child care, WINGS Housing and Mainstream benefits. WINGS offers domestic violence counseling and a comprehensive Children and Family Services program. Please see attached.
- 2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.**

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	1,204	30	7
October 1, 2025 – present (6 months – October through March)	1,047	26	0
October 1, 2024 – September 30, 2025	1,365	19	7

- 3. Please state anticipated cost per client per service for the 2026-27 program year.**

Currently, one night at WINGS Suburban Safe House is \$74.22 per person per night. One hour of counseling is \$63 per hour. Cost per unit of service will be recalculated at the beginning of the new fiscal year in July 2026.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

- 4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?**

Funding would be used for Arlington Heights residents who seek shelter at WINGS Safe Houses and/or participate in WINGS domestic violence counseling services, including individual adult, child, family and group formats.

- 5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?**

Yes

- 6. Would this program exist without CDBG funding?**

(Select one)

- ☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time 124
- b. Part-time 40
- c. Volunteers 2,466 in FY25

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Luticia Fiorito, Director of Grants
Phone Number: 847.519.7820 ext 229
Email Address: lfiorito@wingsprogram.com

3. How long has the staff member identified above been with the organization?

6.5 years

E. Fees and Funding Sources

1. Describe any client fees collected*.

All WINGS services are provided free of charge to Survivors of domestic violence and their families.

2. Describe how client fees are used (if applicable):

N/A

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$ 77,541	\$ 775
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$ 0	\$ 0
State/Local Funds	\$ 1,153,810	\$ 11,538
Private Funds	\$ 378,769	\$ 3,787
Program Income	\$ 0	\$ 0
Other Funding (from Restricted)	\$ 41,750	\$ 0

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☒ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$ 22,765,380	\$ 2,963,768	\$ 7,000
Organization or agency's current fiscal year	\$ 19,795,982	\$ 2,577,190	\$ 5,500
Organization or agency's last fiscal year	\$ 16,927,528	\$ 2,558,393	\$ 7,000

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$ 7,000
Please specify: Nights of shelter, hours of counseling	
Total CDBG Request	\$ 7,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☒ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
- ☒ *Affordability*
This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

The mission of WINGS Program, Inc. is to provide housing, integrated services, education and advocacy to end domestic violence.

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☐ Current organization budget, including proposed funding sources
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☐ Proof of non-profit determination
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☒ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

Link to WINGS Digital Annual Report: <https://wingsprogram.com/digital-annual-report/overview/>

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

General Operating Support for Victims of

Domestic Violence Project Location: Des

Plaines

CDBG Funding Request: \$6,000

Applicant Contact Information

Organization Name Life Span

Federal Unique Entity Identifier (UEI) Number CBUNRCJVTHF4

Head of the Organization (ex. Executive Director)

Name: Amy C. Fox

Title: Executive Director

Email: afox@life-span.org

Signature of person authorized to submit this application:

Signature Date: 4/27/2026

Printed name: Amy C. Fox



The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

James Stewart

Title: Grant Writer

Mailing Address:

70 E. Laker St., Suite

600

City/State/Zip Code:

Chicago, IL 60601

Telephone Number:

312-408-1210 Ext.

130

Email Address:

jstewart@life-

[span.org](mailto:jstewart@life-span.org)

Organization website:

www.life-span.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

Life Span is requesting general operating support to fund agency programming provided in the north and northwest suburbs of Chicago, specifically the residents of the Village of Arlington Heights who fall under presumed LMI category, such as abused children and spouses. This program is ongoing. Life Span provides legal and counseling services to victims of domestic and sexual violence, and their children. Our services are designed to provide a comprehensive solution to domestic violence by combining counseling, support and information, with legal advocacy and representation.

Our Arlington Heights clients receive: counseling for survivors; counseling for children who are exposed to domestic violence; outreach, education and counseling for teens who are from violent homes and /or who self-identify as being in violent relationships. Criminal court advocates work with our clients; our clients receive legal representation in order of protection and family law cases; immigration assistance for undocumented battered women; and outreach, education and training for service providers.

For a more detailed list of ongoing services, please refer to attachment A1.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, we have received CDBG funding from the city of Chicago, the Village of Schaumburg, and Arlington Heights

3. Will any funds be used for research and development?

- ☐ Yes
☒ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Life Span serves all residents of Cook County, particularly the north and northwest suburbs.

Does this program serve residents of the Village of Arlington Heights?

- ☒ Yes
☐ No

3. Describe any additional criteria for your program.

Life Span's services are available to victims of domestic and sexual violence. Our services are free of charge and there are no income restrictions.

4. What facilities, services, or programs are operated in Arlington Heights?

Life Span does not operate any facilities in Arlington Heights; however our services are accessible to Arlington Heights residents in-person at our Des Plaines and Chicago offices. They're also available to all residents of Arlington Heights remotely via telephone and internet. Additionally, Life Span operates out of the courthouses in Skokie, Rolling Meadows, and Chicago at the 555 Harrison courthouse.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

With the exception of Life Span, there are limited services in the northwest suburbs for domestic violence and sexual assault victims and their families. No other domestic violence agency provides civil legal and immigration representation to victims of domestic violence in the northwest suburbs. No other civil legal service agency has an office in the northwest suburbs serving victims of domestic violence. Life Span collaborates and maintains referral networks with other agencies providing services to homeless women and sexual assault victims in the northwest suburbs such as A Safe Place, WINGS, Between Friends and NWCASA.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Our Arlington Heights clients receive: counseling for survivors; counseling for children who are exposed to domestic violence; outreach, education and counseling for teens who are from violent homes and /or who self-identify as being in violent relationships. Criminal court advocates work with our clients; our clients receive legal representation in order of protection and family law cases; immigration assistance for undocumented battered women; and outreach, education and training for service providers.

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	1,700	31	25
October 1, 2025 – present (6 months – October through March)	1,060	20	11
October 1, 2024 – September 30, 2025	1,712	31	25

3. Please state anticipated cost per client per service for the 2026-27 program year.

Life Span does not charge a fee for any service. We have developed a per diem rate for funding purposes.*

Individual counseling: \$65/hour;

Advocacy: \$65/hour;

Group counseling: \$45/hour;

Legal representation: \$125/hour

*Please note: these rates are below market value.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

CDBG funds will be used to support the salaries of direct service staff to provide the services described in this proposal.

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

Should we receive the full amount requested, we expect to increase our current service level.

6. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time 48
- b. Part-time 0
- c. Volunteers 12

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Amy C. Fox

Phone Number: 847-824-0382

Email Address: afox@life-span.org

3. How long has the staff member identified above been with the organization?

28 years

E. Fees and Funding Sources

1. Describe any client fees collected*.

Not applicable.

2. Describe how client fees are used (if applicable):

Not applicable.

* Any client fees collected must be used for program costs.

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$ 250,000	\$ 15,000
State/Local Funds	\$ 3,298,337	\$ 20,000
Private Funds	\$ 1,154,000	\$ 10,000
Program Income	\$ 6,000	\$ 0.00
Other Funding: Lawyer's Trust Fund, Park Ridge Community Fund, Interest Income	\$ 545,505	\$ 0.00

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

☐ Yes

☒ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$ 5,520,981	\$ 5,520,981	\$ 6,000
Organization or agency's current fiscal year	\$ 5,265,842	\$ 5,265,842	\$ 5,000
Organization or agency's last fiscal year	\$ 4,690,032	\$ 4,690,032	\$ 5,000

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 3,000
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$ 3,000
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$ 6,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

Life Span empowers survivors of domestic and sexual violence to demand safety as a human right through client-centered services, and leads social change through accountability, community engagement, and systemic advocacy.

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☒ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☒ Current organization budget, including proposed funding sources
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.). **Life Span does not charge fees for services.**
- ☒ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

Project Location:

CDBG Funding Request: \$

Applicant Contact Information

Organization Name

Federal Unique Entity Identifier (UEI) Number

Head of the Organization (ex. Executive Director)
Name:

Title:

Email:

Signature of person authorized to submit this application:

Signature Date:

Printed name:

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title:

Mailing Address:

City/State/Zip Code:

Telephone Number:

Email Address:

Organization website:

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

3. Will any funds be used for research and development?

- ☐ Yes
☐ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Does this program serve residents of the Village of Arlington Heights?

- ☐ Yes
☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

C. Program Client Statistics

- 1. List services provided to clients (meals served, shelter, counseling, day care, etc.):**
- 2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.**

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)			
October 1, 2025 – present (6 months – October through March)			
October 1, 2024 – September 30, 2025			

- 3. Please state anticipated cost per client per service for the 2026-27 program year.**

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

- 4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?**
- 5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?**
- 6. Would this program exist without CDBG funding?**
(Select one)
☐ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title:

Phone Number:

Email Address:

3. How long has the staff member identified above been with the organization?

E. Fees and Funding Sources

1. Describe any client fees collected*.

2. Describe how client fees are used (if applicable):

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$	\$
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$	\$	\$
Organization or agency's current fiscal year	\$	\$	\$
Organization or agency's last fiscal year	\$	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low//moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☐ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
- ☐ *Affordability*
This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☐ Current organization budget, including proposed funding sources
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☐ Proof of non-profit determination
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Sexual Violence Intervention Program

Project Location: 415 West Golf Road, Suite 47, Arlington Heights, IL 60005

CDBG Funding Request: \$ 12,000

Applicant Contact Information

Organization Name Northwest Center Against Sexual Assault (NWCASA)

Federal Unique Entity Identifier (UEI) Number 36-2897300

Head of the Organization (ex. Executive Director)

Name: Carrie Estrada, LCSW

Title: Executive Director

Email: cestrada@nwcasa.org

Signature of person authorized to submit this application:

Signature Date: 4/30/2026

Printed name: Carrie Estrada

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Rebecca Plascencia

Title: Deputy Director

Mailing Address: 415 West Golf Rd, Suite 47

City/State/Zip Code: Arlington Heights, IL 60005

Telephone Number: 847-806-6526 x350

Email Address: rplascencia@nwcasa.org

Organization website: www.nwcasa.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

NWCASA requests funds to support our comprehensive Sexual Violence Intervention Program which provides specialized counseling, crisis intervention, and advocacy services for Arlington Heights residents who are victims of sexual abuse and/or sexual assault. All services are available in both English and Spanish and all services are provided free of charge to those who need them. The goal of this program is to reduce revictimization within institutions and provide free resources and channels for healing from sexual violence trauma.

Counseling is offered for individuals and families, both in-person and virtually. All counseling is provided by specially trained Masters level therapists who have expertise in working with sexual violence victims of all demographics. Crisis Intervention is provided 24/7 through out hotline that is operated by volunteers and staff. All hotline crisis counselors receive 40 hours of specialized training prior to working on the hotline. Advocacy services include 24/7 emergency room response to 9 hospitals and 24/7 criminal justice advocacy. All services are available in both English and Spanish.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

NWCASA receives CDBG funds from the Village of Mount Prospect, Village of Arlington Heights, and City of Des Plaines.

3. Will any funds be used for research and development?

- ☐ Yes
☒ No

If so, please specify how funds will be used. *N/A*

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

NWCASA serves all residents of North and Northwest Suburban Cook County with our main office in Arlington Heights. We also have an additional satellite office in McHenry, IL which provides services to all of McHenry County. In regards to Cook County services, NWCASA provides comprehensive services to 30 communities on the North and Northwest side.

Does this program serve residents of the Village of Arlington Heights?

- ☒ Yes
☐ No

3. Describe any additional criteria for your program.

We provide services to anyone who has experienced sexual harm within our service area, whether directly or indirectly, except for people who have sexually victimized another.

4. What facilities, services, or programs are operated in Arlington Heights?

NWCASA has been in Arlington Heights for 50 years! We recently purchased a building and will remain in Arlington Heights. We are so grateful for all the support from the Village of Arlington Heights and Arlington Heights Trustees along the way. We will keep you updated on our moving logistics and involve the City in our opening.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

NWCASA is the only agency covering this service area that can provide services to adult and child survivors under the Illinois absolute privilege statute. This provides victims with stronger protection and more control over their lives. Victims can confide in rape crisis center staff knowing that they run little risk of having those communications disclosed publicly unless they consent to such disclosure.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

NWCASA is requesting funds specifically for our Sexual Violence Intervention Program which includes counseling; a 24/7 crisis hotline; 24/7 medical advocacy at 9 local hospitals; and criminal justice advocacy at 29 police departments and 2 courthouses (Rolling Meadows and Skokie).

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	510	20	15
October 1, 2025 – present (6 months – October through March)	260	11	9
October 1, 2024 – September 30, 2025	506	23	9

3. Please state anticipated cost per client per service for the 2026-27 program year.

NWCASA anticipates a cost between \$6,000 - \$8,000 per client during the 2026-27 program year depending on individual client needs.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

All services are provided at no cost to Arlington Heights residents. Because our services are free, the agency finds that an overwhelming number of clients qualify as low/moderate-income.

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

NWCASA expects that current Arlington Heights residents would phase out of the program and that new residents would be served. There may be some overlap for clients who are in counseling or have pending legal advocacy needs.

6. Would this program exist without CDBG funding?

(Select one)

- ☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time 19
- b. Part-time 0
- c. Volunteers 7

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: *Rebecca Plascencia, Deputy Director & Domi Diduch, Administrative Coordinator*

Phone Number: *847-806-6526 x350*

Email Address: *rplascencia@nwcasa.org & DDiduch@nwcasa.org*

3. How long has the staff member identified above been with the organization?

Rebecca has been with NWCASA for 14 years and Domi started with the organization in August 2025.

E. Fees and Funding Sources

1. Describe any client fees collected*.

No fees are charged to gain access to support for sexual assault

2. Describe how client fees are used (if applicable):

N/A

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$ 498,116	\$19,444
State/Local Funds	\$ 733,191	\$ 29,327
Private Funds	\$ 0	\$ 0
Program Income	\$ 0	\$ 0
Other Funding	\$ 512,463	\$ 20,498

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☒ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$1,954,796	\$ 1,743,770	\$ 12,000
Organization or agency's current fiscal year	\$ 1,866,874	\$ 1,673,734	\$ 5,000
Organization or agency's last fiscal year	\$ 1,731,902	\$ 1,582,488	\$5,000

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 12,000
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$12,000

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

☒ *Creating a Suitable Living Environment*

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ *Providing Decent Housing*

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ *Creating Economic Opportunities*

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

☒ *Availability/Accessibility*

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ *Affordability*

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ *Sustainability*

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

To empower individuals impacted by sexual harm and engage communities in ending sexual violence.

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☒ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☒ Current organization budget, including proposed funding sources
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required N/A
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.). *n/a*
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only: *n/a*

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Homeless Services

Project Location: 1140 E. Northwest Highway, Palatine, IL 60074

CDBG Funding Request: \$ 15,000.00

Applicant Contact Information

Organization Name JOURNEYS | The Road Home

Federal Unique Entity Identifier (UEI) Number J1NVA5H3Q1W8

Head of the Organization (ex. Executive Director)

Name: Beth Nabors

Title: Chief Executive Officer

Email: b.nabors@journeystheroadhome.org

Signature of person authorized to submit this application:



Signature Date: 4/26/2026

Printed name: Shaina Makani, Grants & Database Manager

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title: Grants & Database Manager

Mailing Address: 1140 E. Northwest Highway

City/State/Zip Code: Palatine, IL 60074

Telephone Number: 847-963-9163

Email Address: s.makani@journeystheroadhome.org

Organization website: www.journeystheroadhome.org

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

JOURNEYS is a non profit organization that aims to end and prevent homelessness for residents of Arlington Heights and 36 surrounding communities. We have served Arlington Heights residents since 1989, providing the only emergency shelter system and supportive services to help anyone in a housing crisis, homeless or at risk.

Our largest and most impactful program is our HOPE Day Center. The HOPE Day Center is a walk-in social service center that operates 365 days a year. Here, clients have access to everything JOURNEYS has to offer: 50 wrap-around services including mental health and substance use counseling, job and housing assistance, personalized case management, food pantry, clothing closet, primary medical care, transportation, and connection to our shelters. All services are free, and there is no limit on the number of services a client may receive or the length of time they may utilize our services. Instead, we are here for our clients for as long as they might need us.

Our services are open to anyone from the Village of Arlington Heights who is homeless or at risk of becoming homeless. Upon entry each client receives a comprehensive intake and assessment and creates a goal plan with their case manager based on their unique strengths needs, and resources. Common goals include obtaining/maintaining housing, gaining employment, and building their personal safety net. The most requested services include case management, showers, street outreach, housing counseling, and food pantry, showing how there is not one singular solution to helping clients achieve housing stability. Funding will be used to serve CDBG qualified VAH residents at our HOPE Day Center.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes, we have received funding from Arlington Heights, Mount Prospect, Schaumburg, and Palatine.

3. Will any funds be used for research and development?

- ☐ Yes
☒ No

If so, please specify how funds will be used.

NA

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

We serve 37 communities in north and northwest suburban Cook County, including Arlington Heights, Barrington, Barrington Hills, Bartlett, Bensenville, Buffalo Grove, Deerfield, Deer Park, Des Plaines, East Dundee, Elk Grove Village, Glencoe, Glenview, Golf, Hanover Park, Hoffman Estates, Inverness, Kenilworth, Lincolnwood, Morton Grove, Mt. Prospect, Niles, Northbrook, Northfield, Palatine, Park Ridge, Prospect Heights, Rolling Meadows, Roselle, Rosemont, Schaumburg, Skokie, South Barrington, Streamwood, Wheeling, Wilmette, and Winnetka.

Does this program serve residents of the Village of Arlington Heights?

- ☒ Yes
☐ No

3. Describe any additional criteria for your program.

There are only two criteria required for eligibility 1). Reside in our service area. 2). Experiencing some form of housing insecurity.

4. What facilities, services, or programs are operated in Arlington Heights?

Arlington Heights is the second largest source of clients (after Palatine). Our services to Arlington Heights residents would not be possible without the support and partnerships of Arlington Heights based organizations including: Our Saviour's, St. James, First Presbyterian, First United Methodist Church of Arlington Heights, St. John UCC, and Christus Victor - these faith sites serve as PADS shelter sites from October-April. It should be noted that more PADS shelter sites are in Arlington Heights than any other community in our service district. Partnering with JOURNEYS, these faith communities generously open their congregations to serve as emergency shelter sites, providing immediate shelter, meals, and hospitality to those in need - and connecting every guest to the HOPE Day Center for personalized services to help them achieve housing stability.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

JOURNEYS has been serving Arlington Heights since 1989. We are the only organization in our service area to provide a comprehensive Continuum of Care to guide people from experiences of homelessness to obtaining housing. Arlington Heights is a significant source of our client population, with 13% of our population served last year coming from Arlington Heights. The free services we provide village residents offset costs typically absorbed by hospitals, municipalities, and legal systems. The agency does not duplicate services, and works with other agencies in the region to ensure that services are not duplicated and that best practices are followed.

C. Program Client Statistics

- 1. List services provided to clients (meals served, shelter, counseling, day care, etc.):** The HOPE Day Center provides clients with access to 50 wrap-around social services that address both critical and long-term needs. HOPE Center services include case management, school advocacy, transportation assistance, bike repair, healthcare, and various counseling services such as mental health, substance abuse, benefits, vocational, and housing counseling. Through the HOPE Center, clients also have access to the food pantry, clothing closet, haircuts, mail, laundry facility, and shower facility.
- 2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.**

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	1100	130	115
October 1, 2025 – present (6 months – October through March)	600	66	58
October 1, 2024 – September 30, 2025	921	113	89

- 3. Please state anticipated cost per client per service for the 2026-27 program year.** Services are \$66.00/hour for clinical services and \$31.00/hour for essential need services. Last year, the total cost for HOPE Center services was \$398,021.25 with average cost per client \$432.00, and the cost for Arlington Heights CDBG residents \$38,448.00.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

- 4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?**

All of our clients are presumed low-income because they are all either homeless or at risk of becoming homeless.

- 5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?**

CDBG funds will be used to serve any qualified Village of Arlington Heights resident who seeks our services.

- 6. Would this program exist without CDBG funding?**

(Select one)

- ☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time 25
- b. Part-time 10
- c. Volunteers 2000

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Shaina Makani, Grants & Database Manager

Phone Number: 847-963-9163

Email Address: s.makani@journeystheroadhome.org

3. How long has the staff member identified above been with the organization?
14 years.

E. Fees and Funding Sources**1. Describe any client fees collected*.**

There is no fee collected

2. Describe how client fees are used (if applicable):

N/A

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$ 25,000	\$ 3250
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$285,000	\$ 37050
State/Local Funds	\$553,000	\$ 71890
Private Funds	\$1,061,712	\$ 138022
Program Income	\$	\$
Other Funding	\$196,419	\$ 25534

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

☐ Yes

☒ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$ 2,422,007	\$ 888,598	\$ 15,000
Organization or agency's current fiscal year	\$ 2,306,674	\$ 846,284	\$ 7,900
Organization or agency's last fiscal year	\$ 2,182,403	\$ 766,351	\$ 9,300

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$ 15,000.00
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$ 15,000.00

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

☒ ***Creating a Suitable Living Environment***

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ ***Providing Decent Housing***

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ ***Creating Economic Opportunities***

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

☒ ***Availability/Accessibility***

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ ***Affordability***

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ ***Sustainability***

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

The mission of JOURNEYS The Road Home is to individually assess and serve the homeless and near homeless, while broadening community awareness and involvement

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☒ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☒ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☒ Current organization budget, including proposed funding sources
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☒ Proof of non-profit determination
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Kennicott CILA Kitchen Improvements

Project Location: 235 S. Kennicott Ave., Arlington Heights, IL 60005

CDBG Funding Request: \$ 28,500

Applicant Contact Information

Organization Name Clearbrook

Federal Unique Entity Identifier (UEI) Number Y6FBTKA2DMM3

Head of the Organization (ex. Executive Director)

Name: Jessica Smart

Title: President and CEO

Email: jsmart@clearbrook.org

Signature of person authorized to submit this application:



Signature Date: 4/27/2026

Printed name: Jessica Smart

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Olivia Stueben

Title: Government Grants and Outreach Manager

Mailing Address: 1835 W. Central Road

City/State/Zip Code: Arlington Heights, IL 60005

Telephone Number: 847-870-7711

Email Address: ostueben@clearbrook.org

Organization website: <https://www.clearbrook.org>

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

The Kennicott CILA Kitchen Rehabilitation Project will increase the independence in daily living of the residents, which allows aging in place. All six residents have intellectual/ developmental disabilities (I/DD) and are low-moderate income. Some residents have physical challenges as well. This project will allow for the kitchen to be fully rehabilitated to improve the accessibility, safety, health, and independence the residents at 235 S. Kennicott Avenue.

Completion of the project on the 12'x15' kitchen will allow for the following goals to be achieved:

1. Installation of new laminate cabinets will allow staff and the residents to maintain a more sanitary environment
2. A modified layout of the kitchen will increase counter space needed for meal preparation
3. All lower cabinets will have drawers that fully pull out enabling the residents access to stored items
4. To comply with requirements held by the Illinois Department of Human Services, a new hot water mixing valve will be installed under the kitchen sink. The IDHS code requires the temperature of the water be between 100 and 110 degrees at all times.
5. In accordance with codes enacted by the Village of Arlington Heights, completion of the project will allow Clearbrook to remain in compliance by installing a new dedicated electrical circuit as well.

The residents receive 24/7 support from staff, including a house manager. The men enjoy going out in the community, going to the movie theater, celebrating milestones together, and visiting family. Staff were able to assist D.S. get his Real ID so he could fly to his sister's memorial service, accompanied by his QIDP (Qualified Intellectual Disabilities Professional).

Six men occupy this home; K.D. age 48, S.R. age 54, D.S. age 62, C.T., P.T. age 58, and D.W. age 44. Rehabilitating the kitchen will greatly improve accessibility for the residents and improve their quality of life. The overall functionality of the kitchen will enable all residents to be safer in obtaining their nutrition, foster participation and independence in meal preparation, and grow toward aging in place. It will be a natural hub of socialization for the six residents and staff. Clearbrook is prepared to match at least ten percent of the funds to complete this project. Please see the attached project timeline and photographs of the Kennicott CILA.

After years of wear and tear, the counter tops are starting to crack and the cabinets have become damaged. To complete the project, the following activities will be conducted:

1. Permits will be secured by the contractor
2. The kitchen will be demolished to make room for the new cabinets, plumbing, wiring and countertops
3. Necessary plumbing and electrical upgrades will be installed
4. New laminate kitchen cabinets, appliances and countertops will be installed
5. Drywall will be hung and kitchen will be painted
6. Contractor will complete final cleanup

Clearbrook's commitment to cost-sharing and quality control include paying a portion of the lowest of three bids, underwriting full-time Vice President of Operations Don Frick, as well as Government Compliance Coordinator Angela Campbell who will attend this project.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes: Clearbrook has received CDBG funding from the Village of Arlington Heights, the Village of Schaumburg, the Village of Hoffman Estates, Cook County, McHenry County, and Lake County.

Will any funds be used for research and development?

Yes

XNo

If so, please specify how funds will be used.

Clearbrook will not use this funding for research and development.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Clearbrook provides programs and services to individuals with I/DD and those with serious mental illness. The agency serves residents of 16 counties in northern Illinois. In the Chicago Metropolitan area, the municipalities served by Clearbrook's programs include: Addison, Arlington Heights, Aurora, Bensenville, Berkeley, Broadview, Buffalo Grove, Carpentersville, Chicago, Crystal Lake, Deerfield, Downer's Grove, Elk Grove Village, Evanston, Gages Lake, Glenview, Gurnee, Hanover Park, Hoffman Estates, Kankakee, Lake Bluff, Lisle, Maywood, Mt. Prospect, Mettawa, Naperville, Northbrook, Northfield, Oak Park, Palatine, Park Ridge, Plainfield, Prospect Heights, Rolling Meadows, Romeoville, Schaumburg, Skokie, Waukegan, Wheeling, and Wilmette.

2. Does this program serve residents of the Village of Arlington Heights?

XYes No

3. Describe any additional criteria for your program.

The six male residents of the Kennicott CILA have I/DD, and in some instances, physical disabilities and/or mental illness. All six residents meet the criteria of "Severely Disabled Persons" as defined by the Bureau of Census. Clearbrook needs assistance from public and private sources to fulfill the homes' capital and infrastructure improvements, as they are not funded through reimbursement.

As people with I/DD live longer, appropriate housing becomes even more crucial. In addition to physical challenges, these individuals also face disproportionately higher rates of Alzheimer's and dementia. The lack of affordable housing in Illinois is a great concern and need. State, county, and local strategic plans have been developed with this in mind. The long waitlist of those seeking 24/7 residential services only continues to grow. Combined with the increasing number of people who are homeless, this indicates that housing needs for individuals with disabilities and those who are low-income are unmet and underfunded.

Accompanying this need is a shortage of specialized housing, like permanent supportive housing, institutional care, and subsidized housing, for residents who are extremely low-income, have an I/DD diagnosis, and those with serious mental illness (SMI). Adults with I/DD face a housing crisis with many contributing factors: a lack of safe, affordable, accessible, and integrated housing, and significant housing-related discrimination. Recognition and agreement with the proposition that people with disabilities belong in the community has led to a growing demand for community-based housing.

Unfortunately, individuals with I/DD are often among the nation's poorest citizens, posing major barriers to community living and placing many people with I/DD at risk of institutionalization and/or homelessness. CILA residents remain in their home for as long as they can do so safely; aging in place is the goal. Most of Clearbrook's CILA residents stay in the same home as originally placed. They develop friendships, forming life-long bonds. If they should require medical care or enhanced services, whether short or long term, they may move from the CILA home into an Intermediate Care Facility (ICF). The objective of Clearbrook's CILA homes is to encourage self-advocacy and independence in its residents.

4. What facilities, services, or programs are operated in Arlington Heights?

Clearbrook operates six CILA homes, the 1815 Day Program, and a Plaza of Administrative Offices in Arlington Heights. Additionally, Arlington Heights residents may utilize Home-Based Services, Community Employment Services, and Mental Health Services.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

Yes; Little City Foundation owns and operates CILA homes in the Village of Arlington Heights. Glenkirk and Shelter, Inc. also provide residential services in this area. Despite multiple agencies offering residential placement, the number of individuals in need of these services far outnumbers the opportunities for placement, and the need continues to increase.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Clearbrook's Community Living/ Residential Services focus on the operation of Community Integrated Living Arrangement (CILA) homes, also referred to as group homes, and Intermittent CILA homes. Through the Intermittent CILA Program, the homes are designed to operate with less than 24/7 staff support. This environment is offered to residents who are able to function with greater independence. Program staff provide the level of support residents need. This could mean help with hygiene or other daily living tasks. Others may need help cooking, and others may only require assistance with finances and transportation. Clearbrook supports individuals to live self-directed lives to the greatest extent possible, and encourage participation and involvement in their communities. Direct Support Professionals (DSP) staff provide personal care to each resident. DSPs work with each client on their personal goals. Concentrating on specific activities and knowledge including:

1. Independence in Daily Living
2. Community Integration
3. Economic Self-Sufficiency
4. Self-Administration of Medicine.

Clearbrook's residential services are available to adults with a diagnosis of I/DD and who are 18 years or older. 98% of the individuals Clearbrook serves are Medicaid-eligible (i.e. extremely low income), The Illinois Department of Human Services financially supports most of the residents' needs, but the rate of reimbursement is insufficient for fully fund program services and/or capital projects. Other public and private sources are essential to continue providing these services. Once an adult move into a Clearbrook residence, they usually live there the rest of their lives.

Six Village of Arlington Heights residents live at the Kennicott CILA. They receive shelter and 24/7 care from Clearbrook. Most of the men are middle-aged adults; and P.T. has been with Clearbrook for 29 years, while the other residents have been with Clearbrook for 10-20 years.

In addition to shelter, day services, transportation, mental health services, and medical assistance, the residents enjoy three meals a day from the home's kitchen, prioritizing their health, nutrition, socialization, and independence goals. With support from Clearbrook staff, residents participate in the planning, preparing, plating, and serving meals to the best of their abilities. Each resident has his own goals for daily living, with the kitchen being an important part. The men particularly enjoy going to the movies. One resident was able to fly to his sister's memorial accompanied by his QIDP (Qualified Intellectual Disabilities Professional). Clearbrook strives to provide as much support as possible to clients.

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	6	6	6
October 1, 2025 – present (6 months – October through March)	6	6	6
October 1, 2024 – September 30, 2025	6	6	6

3. Please state anticipated cost per client per service for the 2026-27 program year.
\$132,471 – estimated cost per Kennicott CILA resident.

	2025 Income Limits							
Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?
The CDBG funds will be used to provide the six residents who are low-income and disabled with an accessible kitchen that is supportive of their special needs.

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

No; In 2019, Clearbrook received Arlington Heights CDBG funding to replace the siding, fascia, soffits and deteriorating wood around all doors and windows of the Kennicott CILA. The same six men still occupy the home.

6. Would this program exist without CDBG funding?

(Select one)

☒ Yes

☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time 6
- b. Part-time 0
- c. Volunteers As needed

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Don Frick, Vice President of Operations

Phone Number: 847-870-7711

Email Address:

dfrick@clearbrook.org

3. How long has the staff member identified above been with the organization?

Don Frick, Vice President of Operations, has worked with Clearbrook for 35 years.

E. Fees and Funding Sources

1. Describe any client fees collected*.

Client fees will not be collected for this project. 98% of Clearbrook's clients are Medicaid eligible. For those who are not eligible, or choose not to receive Medicaid, Clearbrook offers discounted fees for participation in Community Day Services and transportation (if needed) to participate. A copy of Clearbrook's private pay rates is attached.

2. Describe how client fees are used (if applicable):

* Any client fees collected must be used for program costs.

Client fees would not be used, as they are not collected for kitchen rehabilitation projects.

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$ 0
ESG Funds	\$ 0	\$ 0
HOME Funds	\$ 0	\$ 0
HOPWA Funds	\$ 0	\$ 0

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$ 80,643,988	\$ 794,826
State/Local Funds	\$ Included	\$ 0
Private Funds	\$ Included	\$ 0
Program Income (Contributions and Special Events)	\$ 3,323,500	\$ 4800
Other Funding	\$959,739	\$0

4. Does your organization receive more than \$1,000,000 in federal funds per year? (Select one)

☒ Yes

☐ No

F. Budget

1. Please complete the following table:

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$ Not yet available	\$ Not yet available	\$ 28,500 (projected)
Organization or agency's current fiscal year	\$ 84,927,219	\$ 486,470	\$ 41,656
Organization or agency's last fiscal year	\$ 75,461,567	\$ 486,384	\$ 31,560

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 0
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$ 0
Construction/Rehabilitation	\$ 28500
Other	\$ 0
Please specify:	
Total CDBG Request	\$ 28500

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

☒ **Creating a Suitable Living Environment**

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

☒ **Availability/Accessibility**

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

Clearbrook has been providing high-quality programming to individuals with intellectual and a=development al disabilities (I/DD) for over seventy years. Its programs include personalized child, adult day, employment, home-based, residential, and physical, occupational, speech, and clinical therapies at more than 80 locations throughout northern Illinois. Clearbrook is a family, a home, to over 8,000 individuals with I/DD and their families annually.

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (This is a two-page document.

Please do not submit the federal form.)

☐ Proposed organization budget for the next fiscal year, including proposed funding sources

☐ Current organization budget, including proposed funding sources Most recent audit (one

☐ hard copy, electronic copy or web address where the audit can be found only)

☐ Most recent A-133 audit, if an A-133 audit has been required

☐ Proof of non-profit determination

☐ Organizational chart

☐ List of Board of Directors

☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).

☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

☐ Construction/Rehabilitation Applications Only:

☐

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and DavisBacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Improving Safety at Countryside Adult Day Services

Project Location: 2360 Palmer Dr., Schaumburg, IL

CDBG Funding Request: \$30,319.00

Applicant Contact Information

Organization Name Little City

Federal Unique Entity Identifier (UEI) Number SBSDGBABTGA7

Head of the Organization (ex. Executive Director)

Name: Rich Bobby

Title: CEO

Email: rbobby@littlecity.org

Signature of person authorized to submit this application: _____

Signature Date: 4/29/26

Printed name: Paul Cusimano

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Kelly Sanford

Title: Grant Manager

Mailing Address: 1610 Colonial Parkway

City/State/Zip Code: Inverness, IL 60067

Telephone Number: 847-221-7842

Email Address: grants@littlecity.org

Organization website: <https://www.littlecity.org>

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

Little City requests \$30,319.00 in CDBG funds to complete rehabilitation improvements at the Community Integrated Living Arrangement (CILA) residence at 2634 N. Raleigh Street. The home serves seven adult men (ages 20–39) with intellectual and developmental disabilities, including autism spectrum disorder, and requires a safe, durable environment that supports high levels of care.

All residents are very low-income and rely primarily on state benefits. Little City provides a stable, long-term home and 24/7 support tailored to resident needs.

Residents participate in community activities with support from Direct Support Professionals, promoting inclusion and building connections in Arlington Heights. Little City maintains the property, supports positive neighborhood relationships, and encourages resident participation in community life.

The rehabilitation project will:

- Replace flooring throughout the home with a durable luxury vinyl plank (or equivalent).
- Supply and install floor registers.
- Install carpet on the basement staircase.
- Replace bifold hallway closet doors.
- Paint interior areas throughout the home, including wall repairs as needed.
- Install window coverings for approximately 12–15 windows.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

Yes. Little City has received CDBG funding from several municipalities, including Schaumburg, Arlington Heights, Grayslake, Hanover Park, Palatine, and Waukegan. In Arlington Heights, funding from FY17 through FY25 has served Little City, most recently in 2025 with support for the Euclid CILA.

3. Will any funds be used for research and development?

Yes

☒ No

If so, please specify how funds will be used. Service Area

4. Describe your organization's service area, listing any municipalities served.

Little City serves approximately 1,000 individuals and their families each day in northeastern Illinois, primarily in Cook, DuPage, Lake, McHenry, and Will counties. Services include campus-based programs in Palatine (including housing, education, training, horticulture, and arts) and community-based programs at 16 CILA residences and additional day-services. Two CILAs—the Euclid Home and the Raleigh Home—are located in Arlington Heights.

Does this program serve residents of the Village of Arlington Heights?

☒ **Yes**

No

3. Describe any additional criteria for your program.

Community Integrated Living Arrangement (CILA) residents and all participants in Little City programs must meet state-defined eligibility criteria to qualify for disability services. Prior to participation, everyone is assessed by a state-assigned Independent Service Coordination (ISC) agency to determine eligibility. ISC agencies are contracted and authorized by the Illinois Department of Human Services, Division of Developmental Disabilities. Eligibility is determined using a standardized assessment that considers factors such as intellectual functioning, limitations in activities of daily living, communication needs, and mobility limitations.

Once individuals are screened, they are entered into the state's Prioritization of Urgency of Need Services (PUNS) database, which the State uses to select individuals for services as funding becomes available. Individuals who want to receive services from Little City contact the agency and request to be placed on the agency's waiting list. Once the State selects an individual from the PUNS list to receive services, the individual notifies Little City. Little City then provides services based upon the type of services for which the individual has received funding and the agency's capacity in the approved program at the time. If Little City does not have openings in the requested program at the time the funding is awarded, the individual has the choice to remain on Little City's waiting list until an opening is available, or he or she can elect to receive services elsewhere.

4. What facilities, services, or programs are operated in Arlington Heights?

Two Little City CILAs are in the Village of Arlington Heights: the Raleigh Home (2634 N. Raleigh Street) and the Euclid Home (1314 W. Euclid Avenue). Each provides a safe, therapeutic group-home environment where adults with intellectual and developmental disabilities can thrive in the community. Little City staff provide 24/7 support, and residents also receive daily transportation to Little City day-service sites and educational and social activities.

Little City also offers vocational, day, and community-integration programming that supports skill development and meaningful community participation. While most programming is delivered at Little City sites outside Arlington Heights, residents of the Arlington Heights CILAs regularly access these services through scheduled transportation and staff support.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

Little City collaborates with peer providers in the northwest suburbs, including Clearbrook (Arlington Heights), Ray Graham Association (Lisle), Trinity Services (New Lenox), and Misericordia (Chicago).

Demand for services exceeds capacity regionwide, so agencies coordinate referrals to connect individuals with appropriate programs and avoid duplicative services. Little City also coordinates transportation planning with partners, including Clearbrook and the Regional Transportation Authority (RTA), to reduce duplication and improve access.

B. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

Little City provides 24/7 support for individuals living in its CILAs. Each resident has an individualized service plan developed with the resident and their guardian/family. Meals are generally served at the home for breakfast and dinner; lunch is provided at the resident's daytime location (employment services, horticulture, skill development, or adult day services).

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	7	7	7
October 1, 2025 – present (6 months – October through March)	7	7	7
October 1, 2024 – September 30, 2025	7	7	7

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

The proposed improvements will make the Raleigh CILA home safer and more suitable for residents with autism. Funding will support accessibility improvements, including repainting and replacing older flooring to better match the rest of the house. Consistent materials and colors can be less disruptive for residents with autism and may reduce triggers for challenging behaviors. Little City will also replace damaged items (e.g., floor registers, stair carpeting, and window coverings) to improve safety.

Little City has maintained Raleigh CILA for many years, and ongoing, high-traffic use contributes to routine wear on interior finishes and fixtures. This project will address deferred maintenance items and help ensure the home remains safe, durable, and appropriate for residents with high support needs.

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

If awarded CDBG funding from the Village of Arlington Heights, funds would maintain the current service level in terms of the number of residents served. Improvement would be in the form of the quality of those services.

6. Would this program exist without CDBG funding?

(Select one)

No

C. Staff for Funded Program

1. Total number of staff employed by organization for this program:

Total number of staff supporting this program:

- a. Full-time 6
- b. Part-time 2
- c. Volunteers 0

Staff counts reflect personnel assigned to the CILA residence. Residents also receive support from additional Little City staff during daytime programming and community-based activities.

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Kelly Sanford, Grant Manager

Phone Number: 847-221-7842

Email Address: ksanford@littlecity.org

3. How long has the staff member identified above been with the organization?

Kelly will have been with the organization for one year as of May 28, 2026.

D. Fees and Funding Sources

1. Describe any client fees collected*.

Not Applicable

2. Describe how client fees are used (if applicable):

Not Applicable

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$	\$
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$5000	\$5000
Program Income	\$	\$
Other Funding	\$5,000	\$5,000

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

XX Yes

No

E. Budget

1. Please complete the following table:

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$58,893,508	\$3519.00	\$30319.00
Organization or agency's current fiscal year	\$57,176,315	\$	\$
Organization or agency's last fiscal year	\$54,960,952	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$30,319
Other	\$
Please specify:	
Total CDBG Request	30,319.00

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

F. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives. (The selection should reflect the purpose of your organization's proposed program.)

G. ☒ Creating a Suitable Living Environment

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ **Providing Decent Housing**

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ **Creating Economic Opportunities**

This objective applies to activities related to economic development, commercial revitalization, or job creation.

1. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes. (The selection should reflect the result your organization would like to accomplish.)

H. ☒ Availability/Accessibility

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ **Affordability**

This outcome applies to activities that provide affordability in a variety of ways to

low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ **Sustainability**

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

I. Other Information

1. Mission Statement for your organization (may be attached):

Little City serves children and adults with intellectual and developmental disabilities by providing options and opportunities to live safely, learn continuously, explore creatively, and work productively throughout their lives. Through inspiration, advocacy, and a commitment to success, we help create lives defined by hope, happiness, and optimism.

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)

Proposed organization budget for the next fiscal year, including proposed funding sources

Current organization budget, including proposed funding sources

Most recent audit (one hard copy, electronic copy or web address where the Audit can be found only)

Most recent A-133 audit, if an A-133 audit has been required

Proof of non-profit determination

Organizational chart

List of Board of Directors

Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).

☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

Proposed construction/rehabilitation schedule by month.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be

considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

Project Location:

CDBG Funding Request: \$

Applicant Contact Information

Organization Name

Federal Unique Entity Identifier (UEI) Number

Head of the Organization (ex. Executive Director)
Name:

Title:

Email:

Signature of person authorized to submit this application:

Signature Date:

Printed name:

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title:

Mailing Address:

City/State/Zip Code:

Telephone Number:

Email Address:

Organization website:

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

3. Will any funds be used for research and development?

- ☐ Yes
☐ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Does this program serve residents of the Village of Arlington Heights?

- ☐ Yes
☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)			
October 1, 2025 – present (6 months – October through March)			
October 1, 2024 – September 30, 2025			

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

6. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title:

Phone Number:

Email Address:

3. How long has the staff member identified above been with the organization?

E. Fees and Funding Sources

1. Describe any client fees collected*.

2. Describe how client fees are used (if applicable):

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$	\$
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$	\$	\$
Organization or agency's current fiscal year	\$	\$	\$
Organization or agency's last fiscal year	\$	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low//moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☐ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
- ☐ *Affordability*
This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*)
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☐ Current organization budget, including proposed funding sources
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☐ Proof of non-profit determination
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.).
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service: Reception Area Safety Renovation

Project Location: 1616 N. Arlington Heights Road, Arlington Heights, IL 60004

CDBG Funding Request: \$ 65,000.00

Applicant Contact Information

Organization Name Wheeling Township

Federal Unique Entity Identifier (UEI) Number 36-600-6505

Head of the Organization (ex. Executive Director)

Name: Maria Zeller Brauer

Title: Supervisor

Email: mzbrauer@wheelingtowship.com

Signature of person authorized to submit this application:



Signature Date: 04/29/26

Printed name: Maria Zeller Brauer

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application: Regina Stapleton

Title: Director of Finance and Administration

Mailing Address: 1616 N. Arlington Heights Road

City/State/Zip Code: Arlington Heights, IL 60004

Telephone Number: 847-259-7730 xt. 11

Email Address: RStapleton@wheelingtowship.com

Organization website: www.wheelingtowship.com

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

The reception area safety renovation will modernize the Supervisor's office area, which houses the Social Services Department. Currently, there are no barriers, walls, buzzer doors or other safeguards in place. The grant would allow for a buzzer door and counter to be installed to separate the waiting area from the reception area for the safety of the staff and residents who come in seeking assistance.

The Social Services Department administers 14 programs and includes the office where residents check in to use the Wheeling Township Food Pantry, which is a highly trafficked. The pantry serves 500-600 families per month. The offices for LIHEAP (Low Income Home Energy Assistance Program) are also in the Social Services Department, which serves approximately 100 families monthly. Average traffic into the department is 41 people daily.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

No CDBG funding has been received previously.

3. Will any funds be used for research and development?

- ☐ Yes
☒ No

If so, please specify how funds will be used.

No. The contractor's estimate included the cost of the plan drawings. See attached.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Wheeling Township serves all or parts of 8 municipalities, which are Arlington Heights, Buffalo Grove, Des Plaines, Mount Prospect, Northbrook, Prospect Heights, Rolling Meadows and Wheeling. The boundaries for Wheeling Township are Lake-Cook Road to the north, Central Road to the south, Wilke Road to the west and the DesPlaines River to the east. Approximately 65-70% of the Village of Arlington Heights is in Wheeling Township.

Does this program serve residents of the Village of Arlington Heights?

- ☒ Yes
☐ No

3. Describe any additional criteria for your program.

The 14 programs offered by the Social Services Department are for low income residents of Wheeling Township. Although each program has different income guidelines to qualify, all but two are at or below 200% of the Federal Poverty Level. The food pantry income guideline for households containing a senior citizen or disabled person is 225% of the Federal Poverty Level. LIHEAP is 60% of the State of IL median income level (SMI).

4. What facilities, services, or programs are operated in Arlington Heights?

The Wheeling Township Community Service Center is located in Arlington Heights. All programs are conducted in our facility. In addition to the Social Services Department on the south side of the first floor, the Township offices also house the Assessor's Office on the second floor, Senior and Disabled Services and the Transportation Department on the north side of the first floor. The food pantry is located in the basement.

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

Elk Grove Township serves Arlington Heights residents who live south of Central Road. Their programs mirror those of Wheeling Township, including a food pantry. This is not a duplication of services because each township serves its own residents.

There are no other locations for LIHEAP, General Assistance, Emergency Assistance, or Mobile Dental Clinic in Arlington Heights, Wheeling Township.

Lutheran Church of the Cross in Arlington Heights, Elk Grove Township, has a food pantry. St. Edna's Catholic Church in Arlington Heights, Wheeling Township, also has a food pantry.

C. Program Client Statistics

- List services provided to clients (meals served, shelter, counseling, day care, etc.):** General Assistance, Emergency Assistance, LIHEAP, Food Pantry, Mobile Dental Clinic, Access to Care applications, SNAP applications, Salvation Army Service Extension Unit, Seasonal Programs (school supplies, Thanksgiving baskets, Christmas Adopt a Family), Wheeling Township Emergency Fund, Inc. [501 (c)(3) donation fund].
- Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.**

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)	8,600	860	n/a
October 1, 2025 – present (6 months – October through March)	4,231	335	n/a
October 1, 2024 – September 30, 2025	7,526	524	n/a

- Please state anticipated cost per client per service for the 2026-27 program year.**
Not applicable.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

- How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?**
Funds will be used for reception area renovations. All low income residents seeking Social Service programs use the reception area.
- If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?**
Funds for renovations will benefit all Arlington Heights residents seeking services at Wheeling Township by providing a safer waiting room.
- Would this program exist without CDBG funding?**
(Select one)
☒ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time 5
- b. Part-time 0
- c. Volunteers 49 (the food pantry crew)

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title: Julie Villarreal, Assistant Administrator

Phone Number: 847-259-7730 xt. 29

Email Address: JVillarreal@wheelingtowship.com

3. How long has the staff member identified above been with the organization?

Since 10-31-2011.

E. Fees and Funding Sources**1. Describe any client fees collected*.**

There are no fees collected. All services provided are free to residents.

2. Describe how client fees are used (if applicable):

Not applicable.

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$ 0	\$
ESG Funds	\$ 0	\$
HOME Funds	\$ 0	\$
HOPWA Funds	\$ 0	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$0	\$
State/Local Funds	\$450,000	\$306,000
Private Funds	\$0	\$
Program Income	\$0	\$
Other Funding	\$0	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

☐ Yes

☒ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$ 2,991,782	\$ 750,000	\$ 510,000
Organization or agency's current fiscal year	\$ 3,785,719	\$ 852,599	\$ 579,767
Organization or agency's last fiscal year	\$ 4,461,964	\$ 666,456	\$ 453,190

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$ 0
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$ 0
Construction/Rehabilitation	\$ 65,000.00
Other	\$ 0
Please specify:	
Total CDBG Request	\$ 65,000.00

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

☒ ***Creating a Suitable Living Environment***

This objective relates to activities that are intended to address a wide range of issues faced by low/moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.

☐ ***Providing Decent Housing***

This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.

☐ ***Creating Economic Opportunities***

This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

☒ ***Availability/Accessibility***

This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.

☐ ***Affordability***

This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.

☐ ***Sustainability***

This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

See attached

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*) **N/A**
- ☒ Proposed organization budget for the next fiscal year, including proposed funding sources
- ☒ Current organization budget, including proposed funding sources
- ☒ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required **N/A**
- ☐ Proof of non-profit determination **N/A**
- ☒ Organizational chart
- ☒ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.). **N/A**
- ☒ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.

Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☒ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

Project Location:

CDBG Funding Request: \$

Applicant Contact Information

Organization Name

Federal Unique Entity Identifier (UEI) Number

Head of the Organization (ex. Executive Director)
Name:

Title:

Email:

Signature of person authorized to submit this application: *Emily Rodman*

Signature Date:

Printed name:

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title:

Mailing Address:

City/State/Zip Code:

Telephone Number:

Email Address:

Organization website:

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

3. Will any funds be used for research and development?

- ☐ Yes
☐ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Does this program serve residents of the Village of Arlington Heights?

- ☐ Yes
☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)			
October 1, 2025 – present (6 months – October through March)			
October 1, 2024 – September 30, 2025			

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

6. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title:

Phone Number:

Email Address:

3. How long has the staff member identified above been with the organization?

E. Fees and Funding Sources

1. Describe any client fees collected*.

2. Describe how client fees are used (if applicable):

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$	\$
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$	\$	\$
Organization or agency's current fiscal year	\$	\$	\$
Organization or agency's last fiscal year	\$	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low//moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☐ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
- ☐ *Affordability*
This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*) **Not Applicable**
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources **Not Applicable**
- ☐ Current organization budget, including proposed funding sources
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☐ Proof of non-profit determination **Applicant is a municipal government**
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.). **Not Applicable**
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.
There may be multiple, simultaneous projects. Efforts are made to complete all projects begun during the program year before the end of that program year.
Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.
- ☐ Cost and Design Assistance Estimates
All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

Projects have not yet been identified. Therefore, there are no cost estimates.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

Project Location:

CDBG Funding Request: \$

Applicant Contact Information

Organization Name

Federal Unique Entity Identifier (UEI) Number

Head of the Organization (ex. Executive Director)
Name:

Title:

Email:

Signature of person authorized to submit this application: *Emily Rodman*

Signature Date:

Printed name:

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title:

Mailing Address:

City/State/Zip Code:

Telephone Number:

Email Address:

Organization website:

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

3. Will any funds be used for research and development?

- ☐ Yes
☐ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Does this program serve residents of the Village of Arlington Heights?

- ☐ Yes
☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)			
October 1, 2025 – present (6 months – October through March)			
October 1, 2024 – September 30, 2025			

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

6. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title:

Phone Number:

Email Address:

3. How long has the staff member identified above been with the organization?

E. Fees and Funding Sources

1. Describe any client fees collected*.

2. Describe how client fees are used (if applicable):

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
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HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$	\$	\$
Organization or agency's current fiscal year	\$	\$	\$
Organization or agency's last fiscal year	\$	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low//moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☐ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
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- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*) **Not Applicable**
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources **Not Applicable**
- ☐ Current organization budget, including proposed funding sources
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☐ Proof of non-profit determination **Applicant is a municipal government**
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.). **A \$100 fee is charged for each completed project.**
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.
There may be multiple, simultaneous projects. Efforts are made to complete all projects begun during the program year before the end of that program year.
Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.
- ☐ Cost and Design Assistance Estimates
All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

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2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

Project Location:

CDBG Funding Request: \$

Applicant Contact Information

Organization Name

Federal Unique Entity Identifier (UEI) Number

Head of the Organization (ex. Executive Director)
Name:

Title:

Email:

Signature of person authorized to submit this application: *Emily Rodman*

Signature Date:

Printed name:

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title:

Mailing Address:

City/State/Zip Code:

Telephone Number:

Email Address:

Organization website:

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

3. Will any funds be used for research and development?

- ☐ Yes
☐ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Does this program serve residents of the Village of Arlington Heights?

- ☐ Yes
☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

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October 1, 2025 – present (6 months – October through March)			
October 1, 2024 – September 30, 2025			

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

6. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title:

Phone Number:

Email Address:

3. How long has the staff member identified above been with the organization?

E. Fees and Funding Sources

1. Describe any client fees collected*.

2. Describe how client fees are used (if applicable):

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
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Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$	\$	\$
Organization or agency's current fiscal year	\$	\$	\$
Organization or agency's last fiscal year	\$	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
(The selection should reflect the purpose of your organization's proposed program.)

- ☐ *Creating a Suitable Living Environment*
This objective relates to activities that are intended to address a wide range of issues faced by low//moderate-income persons, from physical problems with their environment, such as poor-quality infrastructure, to social issues such as crime prevention, literacy, or elderly health services. Includes activities that are designed to benefit communities, families, or individuals, by addressing issues in their living environment.
- ☐ *Providing Decent Housing*
This objective focuses on housing activities whose purpose is to meet individual family or community housing needs. It does not include programs where housing is an element of a larger effort to make community-wide improvements, since such programs would be more appropriately reported under Suitable Living Environments.
- ☐ *Creating Economic Opportunities*
This objective applies to activities related to economic development, commercial revitalization, or job creation.

2. Project Outcomes

Please check one of the following to identify your organization's proposed outcomes.
(The selection should reflect the result your organization would like to accomplish.)

- ☐ *Availability/Accessibility*
This outcome applies to activities that make services, infrastructure, public services, public facilities, housing, or shelter available or accessible to low/moderate-income people, including persons with disabilities. In this category, accessibility does not refer only to physical barriers, but also to making the basics of daily living available and accessible to low/moderate-income people where they live.
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This outcome applies to activities that provide affordability in a variety of ways to low/moderate-income people. It can include the creation or maintenance of affordable housing, basic infrastructure hook-ups, or services such as transportation or day care. Affordability is an appropriate objective whenever an activity is lowering the cost, improving the quality, or increasing the affordability of a product or service to benefit a low-income household. Example #1: A low interest loan program might make loans available to low/moderate-income microenterprise businesses at 1% interest, which is far below the market rate. This program lowers the cost of the loan, enabling entrepreneurs to start businesses. As a result, the program makes financing more affordable. Example #2: A subsidized day care program that provides services to low/moderate-income persons/families at lower cost than unsubsidized day care.
- ☐ *Sustainability*
This outcome applies to activities that are aimed at improving communities or neighborhoods, helping to make them livable or viable by providing benefit to persons of low/moderate-income or by removing or eliminating slums or blighted areas, through multiple activities or services that sustain communities or neighborhoods.

H. Other Information

1. Mission Statement for your organization (may be attached):

2. Required Attachments. Provide explanations if any of the required attachments are not applicable to the organization or are not available at this time.

- ☐ Copy of your organization's most recent submitted Illinois Charitable Organization Annual Report Form AG990-IL (*This is a two-page document. Please do not submit the federal form.*) **Not Applicable**
- ☐ Proposed organization budget for the next fiscal year, including proposed funding sources **Not yet approved**
- ☐ Current organization budget, including proposed funding sources
- ☐ Most recent audit (one hard copy, electronic copy or web address where the audit can be found only)
- ☐ Most recent A-133 audit, if an A-133 audit has been required
- ☐ Proof of non-profit determination **Applicant is a municipal government**
- ☐ Organizational chart
- ☐ List of Board of Directors
- ☐ Fee schedules for the program for which grant funds are requested, if applicable (ex. client fee schedule, enrollment fee schedule, scholarship sliding scale chart, etc.). **Not Applicable**
- ☐ The applicant may provide other attachments at the organization's option (ex. organization or program brochure). Other (please describe)

Construction/Rehabilitation Applications Only:

- ☐ Proposed construction/rehabilitation schedule by month*.
The project area has not yet been determined. The project area will be identified by January 2027. Bids will be solicited by March 2027. Village Board approval of bids is expected in April or May 2027 Construction would begin in June 2027 and be completed by August 2027.
Please note that Village staff may contact the applicant to make an appointment for a tour of the proposed construction/rehabilitation project.

- ☐ Cost and Design Assistance Estimates

All projects must conform to Village of Arlington Heights codes and ordinances. Buildings must conform to zoning and property standards to be considered for funding.

Construction projects may be subject to Federal Labor Standards and Davis-Bacon Act prevailing wages, which should be taken into account when estimating the project costs.

Projects have not yet been identified. The CDBG funding would not exceed the allocated amount and the projected overall project account, based on past projects, would be \$150,000 - \$200,000 total.

At least one cost estimate from a knowledgeable contractor must be submitted with this application. If there is a problem complying with this requirement, contact Darko Bojin at (847) 368-5212 or dbojin@vah.com. After CDBG funding is awarded, at least three (3) competitive bids will be required and a bid will be selected from these bids. One of these three bids may be the bid submitted with the application.

2026 Application Summary Sheet

Arlington Heights Community Development Block Grant (CDBG) Program

Name for Proposed Project or Service:

Project Location:

CDBG Funding Request: \$

Applicant Contact Information

Organization Name

Federal Unique Entity Identifier (UEI) Number

Head of the Organization (ex. Executive Director)
Name:

Title:

Email:

Signature of person authorized to submit this application: *Emily Rodman*

Signature Date:

Printed name:

The information on this application is accurate to the best of my knowledge. Inaccurate, missing, or misleading information may cause this application to be rejected.

Name of person to contact regarding this application:

Title:

Mailing Address:

City/State/Zip Code:

Telephone Number:

Email Address:

Organization website:

Application

Arlington Heights Community Development Block Grant (CDBG) Program

All items must be addressed to receive any consideration for funding.

A. Program

1. Project Description

Describe the particular program or project for which funds are requested, including the purpose, clientele, duration, and goals. Explain any new or increased levels of service of the program. If the project has several components, please prioritize the key elements of the proposal. This should not be a description of the applicant organization as a whole. Rather, provide a description of the specific program or project for which funding is being sought and how that funding would be used.

2. Previous CDBG Funding

Has your organization received CDBG funds before? If so, what municipalities have you worked with (including Arlington Heights)?

3. Will any funds be used for research and development?

- ☐ Yes
☐ No

If so, please specify how funds will be used.

B. Service Area

1. Describe your organization's service area, listing any municipalities served.

Does this program serve residents of the Village of Arlington Heights?

- ☐ Yes
☐ No

3. Describe any additional criteria for your program.

4. What facilities, services, or programs are operated in Arlington Heights?

5. Are there other organizations or agencies in the same service area that provide the same service? If so, what organizations or agencies provide(s) similar services? Explain how service duplication of clients is avoided.

C. Program Client Statistics

1. List services provided to clients (meals served, shelter, counseling, day care, etc.):

2. Complete the following table for low- and moderate-income persons to be assisted under program, project of service for which funding is requested, excluding person whose assistance is limited to indirect services such as information and referrals.

	Total Persons Served	Total Arlington Heights Residents Served	Total Arlington Heights Residents Served by CDBG Funds
October 1, 2026 – September 30, 2027 (proposed)			
October 1, 2025 – present (6 months – October through March)			
October 1, 2024 – September 30, 2025			

3. Please state anticipated cost per client per service for the 2026-27 program year.

2025 Income Limits

Household Size	1 person	2 persons	3 persons	4 persons	5 persons	6 persons	7 persons	8 persons
Max. Annual Low/Moderate Household Income (80% Area Median Income)	\$67,150	\$76,750	86,350	\$95,900	\$103,600	\$111,250	\$118,950	\$126,600

NOTE: Household income is the total annual income of all household members 18 years old or older who contribute to the household.

4. How would CDBG funds be used to address the needs of low/moderate-income Arlington Heights residents (i.e., households with annual incomes at or below the amounts above)?

5. If you receive CDBG funds, will they be used to serve Arlington Heights residents that have not been previously served using CDBG funds?

6. Would this program exist without CDBG funding?
(Select one)
☐ Yes
☐ No

D. Staff for Funded Program

1. Total number of staff employed by organization for this program:

- a. Full-time
- b. Part-time
- c. Volunteers

2. Provide the name of the staff member who will be coordinating the CDBG grant with the Village (i.e. completing reports, submitting invoices, monitoring visits, etc.):

Name, Title:

Phone Number:

Email Address:

3. How long has the staff member identified above been with the organization?

E. Fees and Funding Sources

1. Describe any client fees collected*.

2. Describe how client fees are used (if applicable):

**Any client fees collected must be used for program costs.*

3. List all other funding sources received for this program and portion allocated for Arlington Heights residents:

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Section 108 Loan Guarantee	\$	\$
ESG Funds	\$	\$
HOME Funds	\$	\$
HOPWA Funds	\$	\$

Other Funds

Source	Total Funds	Amount Utilized for Arlington Heights Residents
Other Federal Funds	\$	\$
State/Local Funds	\$	\$
Private Funds	\$	\$
Program Income	\$	\$
Other Funding	\$	\$

4. Does your organization receive more than \$1,000,000 in federal funds per year?

(Select one)

- ☐ Yes
☐ No

F. Budget**1. Please complete the following table:**

Fiscal Year	Organization Total Budget	Overall Program Budget for which CDBG funds are being requested	Arlington Heights CDBG Portion of the Program Budget
Organization or agency's next fiscal year, if available	\$	\$	\$
Organization or agency's current fiscal year	\$	\$	\$
Organization or agency's last fiscal year	\$	\$	\$

2. Indicate how CDBG funds are proposed to be used:

Use of CDBG Funds	CDBG Amount
Payroll of employees providing direct client service*	\$
Other direct client service costs (ex. Enrollment fee, fee per night of service, etc.)	\$
Construction/Rehabilitation	\$
Other	\$
Please specify:	
Total CDBG Request	\$

* Payroll time sheets documenting staff hours and pay rates will be required with invoices.

G. Performance Measurement Systems

1. Project Objectives

Please check one of the following to identify your organization's proposed objectives.
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